



# MINUTES

of the

**June 14, 2024, Regular Meeting**

of the

**Board of Regents *for the***

**Oklahoma Agricultural & Mechanical Colleges**

## **TABLE OF CONTENTS**

### **Items pertaining to the Board of Regents for the Oklahoma A&M Colleges, of interest to all the institutions**

#### **Page**

#### **I. BOARD OF REGENTS' BUSINESS**

Approval of Order of Business.....	1
Approval of minutes of the Regular Board Meeting held April 26, 2024.....	1
Approval of minutes of the Special Board Meeting held May 21, 2024.....	2
Announcement of next Regular Board Meeting on September 13, 2024.....	2
Recognition of new Regent Chris Franklin.....	2
Recognition of Board Chair Joe D. Hall.....	2-4
Attachment to this portion of the minutes.....	5-14

### **Business with the Institutions**

#### **II. OKLAHOMA PANHANDLE STATE UNIVERSITY**

Opening remarks by President Julie Dinger.....	15
Overview of Panhandle Magazine by President Dinger.....	15
Approval of personnel actions.....	16
Approval of revisions to the General Education Requirements for 2-year and 4-year degree programs.....	17
Approval of OPSU's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries.....	17
Approval of purchase orders over \$100,000 for FY 2025.....	17
Comments by Chair Hall re: Year-End Processes of the Board.....	18
Agenda attachment to this portion of the minutes.....	19-28

#### **III. LANGSTON UNIVERSITY**

Opening remarks by President Ruth Ray Jackson.....	29
Approval of personnel actions.....	30
Ratification of interim approval to hire Chris Vincent as Head Women's Basketball Coach.....	30
Ratification of interim approval to hire Jazmine Washington as Head Volleyball Coach.....	30
Approval of LU's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries.....	30
Approval to accept grant awards supporting academic programs and to expend grant funds, including payment of administrative allowances at year end, according to grant guidelines.....	31
Approval of annual purchase orders for FY 2025.....	31

**Business with the Institutions (continued)**

**Page**

**III. LANGSTON UNIVERSITY (continued)**

Approval to amend the Summer Make Ready budget for facilities management/light construction services.....	31
Agenda attachment to this portion of the minutes.....	32-56

**IV. CONNORS STATE COLLEGE**

Opening remarks by President Ron Ramming.....	57
Overview of CSC Connection Publication by President Ramming.....	57
Enrollment Update.....	58
Adoption of Memorial Resolution for Mr. Mike Rogers.....	58
Approval for the proposed AI plan for both students and instructors to be added to the Connors State College Faculty Handbook.....	58
Approval of the job description for the Vice President of Student Affairs.....	58
Approval of personnel actions.....	59
Approval for a new Associate of Applied Science in Speech Pathology Assistant degree program.....	59
Approval for off-campus delivery of specified courses for the summer 2024 semester.....	59
Approval of CSC's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries.....	60
Approval to accept a federal subaward of \$150,000 over four years from the USDA to fund research and development of workforce team training in Experience About Meat.....	60
Approval to enter a Memorandum of Understanding with Jess Dunn and Eddie Warrior Correctional Facilities to provide incarcerated individuals with college-level, credit-bearing courses leading to degrees and marketable skills.....	61
Approval of FY 2025 purchase orders over \$100,000.....	61
GEER Fund Spending ( <i>correction for informational item</i> ).....	61
Agenda attachment to this portion of the minutes.....	62-100

**V. NORTHEASTERN OKLAHOMA A&M COLLEGE**

Opening remarks by President Kyle Stafford.....	101
Overview of NEO Update Magazine by President Stafford.....	102
Approval of modifications to the student policy statements residing in the NEO Catalog.....	102
Ratification of interim approval to hire a Head Esports Coach.....	102
Approval of personnel actions.....	103
Approval of NEO's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries.....	103
Ratification of interim approval for the Oklahoma State Regents Master Lease refinance program.....	103

**Business with the Institutions (continued)****Page****V. NORTHEASTERN OKLAHOMA A&M COLLEGE (continued)**

Approval to expend grant funds, including payment of administrative allowance at year-end, according to grant guidelines.....	104
Approval to decommission campus police officers.....	104
Approval of FY 2025 clinical facilities for Health Science Programs.....	104
Ratification of interim board approval to increase cost of the nursing simulation lab project.....	104
Approval of annual purchase orders over \$100,000 for FY 2025.....	105
Approval to solicit competitive bids or use state contracted suppliers to award contracts and purchase equipment for various projects on campus.....	105
NEO Participating in OneNet Grant Project.....	105
Agenda attachment to this portion of the minutes.....	106-150

**VI. OKLAHOMA STATE UNIVERSITY**

Opening remarks by President Kayse Shrum.....	151
Adoption of Memorial Resolutions for Walter Scott and David Ullrich.....	152
Approval of OSU Policy and Procedures 3-0716, Sick Leave Policy for Staff.....	152
Approval of modifications to the OSU-CHS Reappointment, Promotion and Tenure Policy (OSU-CHS).....	152
Approval of modifications to the OSU-OKC Faculty Handbook (OSU-OKC).....	152
Approval of personnel actions.....	153
Approval of curricular changes including new degrees, program modifications, etc.....	153
Comments by Mr. Joe Weaver, Sr. V.P. of Administration and Finance.....	153
Approval of OSU's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries (OSU System).....	154
Approval of peace officer action (OSUIT).....	155
Approval to rename the current Agriculture Building "Legacy Hall" and the New Frontiers Ag Hall "Agricultural* Hall" (* <i>correction from Agriculture</i> ).....	155
Approval to rename the swine farm "The Student Farm at Oklahoma State University" and the Oklahoma Technology and Research Park "The Innovation Park at Oklahoma State University".....	155
Approval to execute leases with the Oklahoma Department of Transportation.....	155
Approval for renovations to Gallagher-Iba Arena and enter into a gift in kind for the same.....	156
Approval to execute a license agreement with the City of Tulsa for a retaining wall on the Tulsa Academic Medical Campus (OSU-CHS).....	156
Approval to execute a contract for development services with the Oklahoma State University Foundation (OSU System).....	156
Approval to execute a contract for management services with the Oklahoma State University Alumni Association.....	156

**Business with the Institutions (continued)**

**Page**

**VI. OKLAHOMA STATE UNIVERSITY (continued)**

Approval to execute a Memorandum of Understanding with the Oklahoma State University Alumni Association.....	156
Approval to enter into a contract with the City of Stillwater to fund an airline services agreement.....	156
Approval to increase the budget for closure of the waste disposal site.....	157
Approval to amend the previously approved supercomputer project to include the relocation of the data center.....	157
Approval to select an on-call construction management firm to assist with renovations to research labs in McElroy Hall.....	157
Approval to select an architectural firm to assist with the design and construction of a new research and teaching laboratory.....	158
Approval to select a construction management firm to assist with the design and construction of a new research and teaching laboratory.....	158
Approval to begin the selection process for an architectural firm and a construction management firm for the programming and conceptual design of a new medical clinic (OSU-CHS).....	158
Approval to select an on-call construction management firm to assist with renovations to the OSU-Oklahoma City Impact Center (OSU-OKC).....	159
Approval of sole source & special request purchasing items.....	159
Approval of revolving & appropriated funds purchasing items (OSU-System).....	159
Approval of auxiliary enterprises funds purchasing items.....	159
Approval of plant funds purchasing items (OSU-CHS).....	159
Attachments to this portion of the minutes.....	160-163

**Further items pertaining to the Board of Regents for the Oklahoma A&M Colleges, of interest to all the institutions**

**Page**

**VII. PUBLIC COMMENTS**

None.....	164
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**VIII. COMMITTEE REPORTS**

**Audit, Risk Management and Compliance Review Committee**

Acceptance the FY 2023 independent financial statement and single audit for Langston University.....	165
Approval of the Office of Internal Audit FY 2025 Audit Plan.....	165

**Planning and Budgets Committee**

Approval of the FY 2025 budgets for the operations and functions of the Board Offices.....	166
--	-----

Further items pertaining to the Board of Regents for the Oklahoma A&M Colleges,  
of interest to all the institutions (*continued*)

**Page**

**VIII. COMMITTEE REPORTS (*continued*)**

Attachment to this portion of the minutes ..... 167-178

**IX. OTHER BOARD OF REGENTS' BUSINESS**

Approval of new and revised charters for standing Committees of the Board:

Revised: Audit, Risk Management and Compliance Review Committee Charter

New: Academic Affairs, Policy and Personnel Committee Charter

New: Facilities Committee Charter

New: Finance Committee Charter ..... 179

Approval of revisions to Board Policy 1.06, "Committees" ..... 179

Comments by Mr. Jason Ramsey, Board CEO ..... 179

Election of Board Officers for FY 2025 ..... 180

Executive Session ..... 180

Return to Open Session ..... 181

Approval to provide settlement authority to Legal Counsel with regard to any such  
matter(s) ..... 181

Meeting adjournment ..... 181

Attachment to this portion of the minutes ..... 182-186

Attest page ..... 187

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS**  
**FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**  
**JUNE 14, 2024**

*Notice of this meeting was filed with the Oklahoma Secretary of State on November 1, 2023.*

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Atrium of the Helmerich Research Center on the campus of Oklahoma State University-Tulsa in Tulsa, Oklahoma, on June 14, 2024.

Board members present: Mr. Joe D. Hall, Chair; Mr. Jimmy Harrel, Vice Chair; Mrs. Blayne Arthur; Mr. Cary Baetz, Mr. Rick Davis; Mr. Chris Franklin; Mr. Billy G. Taylor; and Mr. Rick Walker.

Board members absent: Dr. Trudy Milner.

Board staff present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Mr. Steve Thompson, Director of Public Policy; Ms. Karlee Belle Gholson, Deputy Director of Public Policy; Ms. Kyla Eldridge, Office Manager/Executive Assistant to the CEO; and Ms. Nicole Nixon, Executive Administrative Assistant.

After Mr. Ramsey affirmed a quorum was present and that all documents had been filed with the Secretary of State, Chair Hall called the meeting to order at approximately 10:08 a.m.

**I. BOARD OF REGENTS' BUSINESS**

**A. Approval of Order of Business**

(The Order of Business and Meeting Agenda are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Walker moved and Regent Harrel seconded to approve the Order of Business as presented.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

**B. Approval of minutes of the Regular Board Meeting held April 26, 2024**

Regent Taylor moved and Regent Baetz seconded to approve the minutes of the April 26, 2024, Regular Board Meeting as presented.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

C. Approval of minutes of the Special Board Meeting held May 21, 2024

Regent Taylor moved and Regent Harrel seconded to approve the minutes of the May 21, 2024, Special Board Meeting as presented.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

D. Announcement of next Regular Board Meeting

Chair Hall announced that the Board's next Regular Meeting will be held on September 13, 2024, in the Council Room, 412 Student Union, on the campus of Oklahoma State University in Stillwater, Oklahoma.

E. Recognition of new Regent Chris Franklin

Chair Hall said he is pleased to welcome Mr. Chris Franklin from Arcadia, Oklahoma, as the newest member of the Board of Regents. Chair Hall expressed appreciation to Regent Franklin for his willingness to serve the institutions governed by the Board and higher education in the state of Oklahoma. Chair Hall read for the record that Mr. Chris Franklin was appointed to serve in Position No. 5 beginning May 29, 2024, through April 4, 2026. Regent Franklin expressed appreciation for the remarks.

Chair Hall said he has never been introduced to someone in the way that he was to Regent Franklin. He said there were many people in his life from a wide variety of backgrounds who reached out to him to say they knew Regent Franklin as a man of substance, commitment, character, and an all-around quality person. Chair Hall said he is eager to get to know Regent Franklin better, and the Board needs his type of expertise and representation. He said Mr. Franklin is a product of Oklahoma City schools, cattleman, rancher, Oklahoma State University Sigma Nu Fraternity member and alum, banker, and entrepreneur.

Regent Franklin said he looks forward to advancing the mission of OSU as a land-grant university in the State of Oklahoma through his service on the Board.

F. Recognition of Board Chair Joe D. Hall

Regent Harrel congratulated Regent Franklin on his appointment and said he looks forward to working with him.

He then expressed appreciation on behalf of the Board to outgoing Board Chair, Joe Hall, for his dedication and service. He said they have been fortunate to have Chair Hall's keen wisdom, faithful leadership, and good judgment over the past year. He said Chair Hall has a deep understanding of higher education and the governance responsibilities of the Board. As a token of appreciation, Regent Harrel presented Chair Hall with a gavel plaque which read:

*"For distinguished service as Chair of the Board of Regents for Oklahoma State University and the A&M Colleges, from July 1, 2023, to June 30, 2024"*

Chair Hall thanked Regent Harrel for his remarks and for the gift. He said there are times he feels like he has not accomplished everything he'd like to, which is something everyone in the room has probably felt at one point during their career. However, there are a lot of moving parts and dynamics one must always consider. He challenged the Board and the entire OSU/A&M System to be intentional about cooperative efforts, harmony, getting along, and working together. We are all surrounded by opposition, contesting, and a lack of harmony. Overcoming those obstacles and continuing to move forward will take intentional leadership from every position in every capacity. He said the Board will continue to work towards harmony, and he hopes that everyone else will do the same in their specific areas of influence.

He continued by saying how much he appreciates everyone's leadership and commitment to the mission. He said he believes in the A&M System, how the Board is developed, and how members are appointed and confirmed. He has seen this work for over 21 years. He is hopeful for the entire Board moving forward, and he appreciates everyone in the room who does the heavy lifting at the institutions to provide an education to Oklahoma's college students.

Regent Harrel invited other Board members to make comments.

Regent Davis thanked Regent Hall for his leadership as Chair and said he appreciates all he has done. One of the great benefits new Regent Franklin will gain by serving on the Board is the opportunity to become integrated with each other's lives. He said one of the greatest benefits of his life has been the opportunity to get to know and become close with Regent Hall's wife, Vicki. He said Vicki deserves credit for sacrificing so much time with her husband. He expressed appreciation to Mrs. Hall and the entire Hall family for their sacrifice of time that has allowed Regent Hall to spend countless hours serving not just as Chair over the past year but during his many years serving as a Regent.

Regent Harrel said he heard a lot of positive comments about Chair Hall following commencement. Families said they recognized Chair Hall's understanding of the amount of money families spend to invest in the lives of their young people to attend college and how important that is to them. Regent Harrel said he wanted to share that with Chair Hall to let him know that people notice the interest he takes in the financial commitment and sacrifice required to put their children through school. He said he wanted Chair Hall to know just how much the parents and families appreciated that about him.

Chair Hall said participating in commencement exercises is the easiest day of "work" as a Regent, even with its increasing physical demands. It is a big task to participate in five ceremonies,

back-to-back, in only 20 hours. He said graduation is always a rewarding and happy day, and he feels rejuvenated by seeing the accomplishments of students achieving their goals. It is not easy to reach those goals, and such a big accomplishment deserves recognition and congratulations. He said he attends as many commencements in the A&M System as he can each year, but he wishes he could attend them all.



**ORDER OF BUSINESS**  
**OSU/A&M Board of Regents**  
**Regular Board Meeting**

**June 14, 2024**

**Atrium, Helmerich Research Center**  
**526 North Elgin Avenue**  
**OSU-Tulsa**  
**Tulsa, Oklahoma**

*A Secretary of State notice for this meeting was filed on November 1, 2023. Due to a location change, a Secretary of State notice for this meeting was refiled on February 8, 2024.*

**BOARD BUSINESS:**

1. Approval of Order of Business
2. Approval of Minutes of the April 26, 2024, Regular Board Meeting
3. Approval of Minutes of the May 21, 2024, Special Board Meeting
4. Announcement of next regular meeting:  
September 13, 2024    --    Council Room, 412 Student Union  
Oklahoma State University  
Stillwater, Oklahoma
5. Recognition of new Regent Chris Franklin
6. Recognition of Board Chair Joe D. Hall

**BUSINESS WITH COLLEGES AND UNIVERSITIES:**

- |  |                                      |
|--|--------------------------------------|
| 1. Oklahoma Panhandle State University | 4. Northeastern Oklahoma A&M College |
| 2. Langston University                 | 5. Oklahoma State University         |
| 3. Connors State College               |                                      |

**PUBLIC COMMENTS**

None

**COMMITTEE REPORTS:**

1. Academic Affairs, Policy and Personnel Committee
2. Audit, Risk Management and Compliance Review Committee
3. Fiscal Affairs and Plant Facilities Committee
4. Planning and Budgets Committee

**OTHER BOARD BUSINESS:**

1. Reports or recommendations by the Chief Executive Officer
  - a. General Business
  - b. General Counsel
  - c. Chief Audit Executive



**OSU/A&M Board of Regents  
Regular Board Meeting**

**June 14, 2024 – 10:00 a.m.**

**Atrium, Helmerich Research Center  
OSU-Tulsa  
526 N. Elgin Ave  
Tulsa, Oklahoma**

*Notice of this meeting was filed with the Secretary of State on November 1, 2023. Notice for this meeting was refiled with the Secretary of State on February 8, 2024, to change the location. At the time this agenda is posted, detailed institutional agendas are available in the office of the Board of Regents.*

**AGENDA**

**I. BOARD OF REGENTS' BUSINESS**

- A. Approval of Order of Business
- B. Approval of Minutes of the Regular Board Meeting held April 26, 2024
- C. Approval of Minutes of the Special Board Meeting held May 21, 2024
- D. Announcement of next Regular Board Meeting to be held on September 13, 2024, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma
- E. Recognition of new Regent Chris Franklin
- F. Recognition of Board Chair Joe D. Hall

**II. OKLAHOMA PANHANDLE STATE UNIVERSITY**

- A. General Information/Reports Requiring No Action by the Board
  - 1. Remarks by President Julie Dinger
  - 2. Panhandle Magazine
- B. Resolutions
  - None*
- C. Policy and Operational Procedures
  - None*
- D. Personnel Actions
  - RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will

be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

E. Instructional Programs

1. Request approval for revisions to the General Education Requirements for 2-year and 4-year degree programs

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request approval of OPSU's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries

G. Other Business and Financial Matters

*None*

H. Contractual Agreements (other than construction and renovation)

*None*

I. New Construction or Renovation of Facilities

*None*

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval for purchase orders over \$100,000 for FY 2025

K. Student Services/Activities

*None*

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. 2024 Out-of-State Travel

### **III. LANGSTON UNIVERSITY**

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Ruth Ray Jackson

B. Resolutions

*None*

C. Policy and Operational Procedures

*None*

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

2. Request ratification of interim approval to hire Chris Vincent as Head Women's Basketball Coach
3. Request ratification of interim approval to hire Jazmine Washington as Head Volleyball Coach

E. Instructional Programs

*None*

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request approval of LU's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries
2. Request approval to accept grant awards supporting academic programs, and to expend grant funds, including payment of administrative allowances at year end, according to grant guidelines

G. Other Business and Financial Matters

*None*

H. Contractual Agreements (other than construction and renovation)

*None*

I. New Construction or Renovation of Facilities

*None*

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval of annual purchase orders for FY 2025
2. Request approval to amend the Summer Make Ready budget for facilities management/light construction services

K. Student Services/Activities

*None*

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

*None*

**IV. CONNORS STATE COLLEGE**

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Ron Ramming
  - a. CSC Connection Publication
  - b. Enrollment update

B. Resolutions

1. Request adoption of Memorial Resolution for Mr. Mike Rogers

C. Policy and Operational Procedures

1. Request approval for the proposed AI plan for both students and instructors to be added to the Connors State College Faculty Handbook

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of the job description for the Vice President of Student Affairs
2. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

E. Instructional Programs

1. Request approval for a new Associate of Applied Science in Speech Pathology Assistant degree program
2. Request approval for off-campus delivery of specified courses for the summer 2024 semester

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request approval of CSC's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries
2. Request approval to accept a federal subaward of \$150,000 over four years from the USDA, to fund research and development of workforce team training in Experience About Meat

G. Other Business and Financial Matters

*None*

H. Contractual Agreements (other than construction and renovation)

1. Request approval to enter a Memorandum of Understanding with Jess Dunn and Eddie Warrior Correctional Facilities to provide incarcerated individuals with college-level, credit-bearing courses leading to degrees and marketable skills

I. New Construction or Renovation of Facilities

*None*

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval of FY 2025 purchase orders over \$100,000

K. Student Services/Activities

*None*

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Out-of-State Travel for April and May 2024

**V. NORTHEASTERN OKLAHOMA A&M COLLEGE**

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Kyle Stafford
2. NEO Update

B. Resolutions

*None*

C. Policy and Operational Procedures

1. Request approval of modifications to the student policy statements residing in the NEO Catalog

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request ratification of interim approval to hire the Head Esports Coach
2. Request approval of personnel actions
3. Personnel items provided for informational purposes only and which do not require action by the Board

E. Instructional Programs

*None*

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request approval of NEO's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries

G. Other Business and Financial Matters

1. Request ratification of interim approval for the Oklahoma State Regents Master Lease refinance program
2. Request to expend grant funds, including payment of administrative allowance at year-end, according to grant guidelines
3. Request approval to decommission campus police officers

H. Contractual Agreements (other than construction and renovation)

1. Request approval of FY 2025 clinical facilities for Health Science Programs

I. New Construction or Renovation of Facilities

*None*

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request ratification of interim board approval to increase cost of the nursing simulation lab project
2. Request approval of annual purchase orders over \$100,000 for FY 2025
3. Request approval to solicit competitive bids or use state contracted suppliers to award contracts and purchase equipment for various projects on campus

K. Student Services/Activities

*None*

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Out-of-State travel summary for April and May 2024
2. Organizational Chart for 2024-2025

**VI. OKLAHOMA STATE UNIVERSITY**

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Kayse Shrum

B. Resolutions

1. Request adoption of Memorial Resolutions for Walter Scott and David Ullrich

C. Policy and Operational Procedures

1. Request approval of OSU Policy and Procedures 3-0716, Sick Leave Policy for Staff
2. Request approval of modifications to the OSU-CHS Reappointment, Promotion and Tenure Policy (OSU-CHS)
3. Request approval of modifications to the OSU-OKC Faculty Handbook (OSU-OKC)

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

E. Instructional Programs

1. Request approval of curricular changes, including new degrees, program modifications, etc.

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request approval of OSU's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries (OSU System)

G. Other Business and Financial Matters

1. Request approval of peace officer action (OSUIT)
2. Request approval to rename the current Agriculture Building "Legacy Hall" and the New Frontiers Ag Hall "Agriculture Hall"
3. Request approval to rename the swine farm "The Student Farm at Oklahoma State University" and the Oklahoma Technology and Research Park "The Innovation Park at Oklahoma State University"
4. Request approval to execute leases with the Oklahoma Department of Transportation
5. Request approval for renovations to Gallagher-Iba Arena and enter into a gift in kind for the same
6. Request approval to execute a license agreement with the City of Tulsa for a retaining wall on the Tulsa Academic Medical Campus (OSU-CHS)

H. Contractual Agreements (other than construction and renovation)

1. Request approval to execute a contract for development services with the Oklahoma State University Foundation (OSU System)
2. Request approval to execute a contract for management services with the Oklahoma State University Alumni Association
3. Request approval to execute a Memorandum of Understanding with the Oklahoma State University Alumni Association
4. Request approval to enter into a contract with the City of Stillwater to fund an airline services agreement

I. New Construction or Renovation of Facilities

1. Request approval to increase the budget for closure of the waste disposal site
2. Request approval to amend the previously approved supercomputer project to include the relocation of the data center
3. Request approval to select an on-call construction management firm to assist with renovations to research labs in McElroy Hall
4. Request approval to select an architectural firm to assist with the design and construction of a new research and teaching laboratory
5. Request approval to select a construction management firm to assist with the design and construction of a new research and teaching laboratory
6. Request approval to begin the selection process for an architectural firm and a construction management firm for the programming and conceptual design of a new medical clinic (OSU-CHS)
7. Request approval to select an on-call construction management firm to assist with renovations to the OSU-Oklahoma City Impact Center (OSU-OKC)

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval of sole source & special request purchasing items
2. Request approval of revolving & appropriated funds purchasing items (OSU System)
3. Request approval of auxiliary enterprises funds purchasing items
4. Request approval of plant funds purchasing items (OSU-CHS)

K. Student Services/Activities

*None*

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Recognition agreements for interior spaces

**VII. PUBLIC COMMENTS**

In accordance with Board Policy 1.17, time will be provided for individuals to appear before the Board in order to provide comments on issues directly affecting institutions governed by the Board.

*None*

## **VIII. COMMITTEE REPORTS**

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

**A. Academic Affairs, Policy and Personnel Committee**

*(All business discussed by this Committee was presented during the business of Connors State College, Northeastern Oklahoma A&M College, Oklahoma Panhandle State University, and Oklahoma State University.)*

**B. Audit, Risk Management and Compliance Review Committee**

1. Recommendation regarding the FY 2023 independent financial statement and single audit for Langston University
2. Recommendation regarding the Office of Internal Audit FY 2025 Audit Plan

**C. Fiscal Affairs and Plant Facilities Committee**

*(All business discussed by this Committee was presented during the business of Oklahoma State University.)*

**D. Planning and Budgets Committee**

1. Recommendation regarding proposed FY 2025 budgets for the operations and functions of the Board Offices

## **IX. OTHER BOARD OF REGENTS' BUSINESS**

**A. General Information/Reports Requiring No Action by the Board**

*None*

**B. Resolutions**

*None*

**C. Policy and Operational Procedures**

1. Request approval of new and revised charters for standing Committees of the Board
  - a. Revised: Audit, Risk Management and Compliance Review Committee Charter
  - b. New: Academic Affairs, Policy and Personnel Committee Charter
  - c. New: Facilities Committee Charter
  - d. New: Finance Committee Charter
2. Request approval of revisions to Board Policy 1.06, "Committees"

**D. Personnel Actions**

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

*None*

**E. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)**

*None*

F. Other Business Matters Requiring Action of the Board

1. Election of Board Officers for FY 2025

G. Reports/Comments/Recommendations by Chief Executive Officer

H. Reports/Comments/Recommendations by General Counsel

1. Executive Session, if so approved by the required number of members present, for the purpose of confidential communications with the Board's attorneys concerning pending investigations, claims, or actions if the Board, with the advice of its attorney, determines that disclosure will seriously impair the ability of the Board to process the claims or conduct pending investigations, litigation, or proceedings in the public interest (Oklahoma Open Meeting Act, § 307.B.4.)
2. Consider or take action(s), if any, with reference to the matter(s) contained in the immediately preceding item
3. Provide settlement authority to Legal Counsel with regard to any such matter(s)

I. Reports/Comments/Recommendations by Chief Audit Executive

J. New Business Unforeseen at Time Agenda was Posted

K. Other Informational Matters Not Requiring Action of the Board

*None*

L. Meeting adjournment

## **II. OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA**

President Julie Dinger and other members of the administration came before the Board to review the Agenda and present the business of Oklahoma Panhandle State University (OPSU). (The OPSU Agenda is attached to this section and considered a part of these minutes.)

### **A-1 Remarks by President Dinger**

President Dinger welcomed Regent Franklin to the Board and said she looks forward to hosting him on the OPSU campus, introducing him to the panhandle community, and working with him during the coming years.

President Dinger said Chair Hall's service has been so important not just to OPSU but to her personally. She thanked him for dedicating so much of his time over the past year to help her, mentor her, and guide her through some tough times. She said he is the "real deal," and she really appreciates him.

### **A-2 Panhandle Magazine**

President Dinger highlighted the following stories from the *Panhandle* magazine:

She began by referencing pages 4 and 5, which feature photos from the best day of the year: graduation. 292 students walked the OPSU stage that day, representing 23 different states and four countries. She said they were so excited Mr. Ramsey was able to attend and bring remarks on behalf of the Board. The weather made it a perfect, beautiful day to celebrate their graduates.

NASDAQ ranked OPSU as the No. 1 most affordable institution in Oklahoma. She said the entire campus is celebrating this recognition because it has truly been a group effort across all functions at OPSU to ensure students are offered the best experiences at the most affordable rates possible. She referenced the story on Page 9 about OPSU students within the College of Agriculture, Science, and Nursing (COASN) and their success at the recent North American Colleges and Teachers of Agriculture (NACTA) Judging Conference. This was OPSU's first time to participate at NACTA in several years, and 23 students traveled to compete. The Livestock Management Team placed as National Champions; the Natural Resources Team won a reserve national title; and the Livestock Judging, Precision Agriculture, Agriculture Mechanics, and Dairy Judging teams all placed 3<sup>rd</sup> nationally. President Dinger said she cannot say enough good things about Dean of Agriculture Tracy Kincannon and the COASN faculty members who have helped students connect what they are doing in the classroom to their work at the farm.

OPSU Women's Rodeo Coach, Ms. Shelbie Rose, was named the National Intercollegiate Rodeo Association Central Plains Coach of the Year for the fourth year in a row. President Dinger said she will be traveling to Casper, Wyoming, to watch OPSU's Rodeo Team compete in the College National Finals Rodeo (CNFR) after the board meeting. She said Coach Rose has been a great ambassador for the sport of rodeo and has done tremendous work to support the Guymon Community Rodeo as well as the women's rodeo team. Coach Rose has done so much to elevate

OPSU's rodeo program to really make a splash at the national level. She said the four students pictured at the bottom of page 11 are all competing in the CNFR.

The 2024 *No Man's Land Reading Series* welcomed internationally acclaimed author David Heska Wanbli Weiden, who is a member of the Lakota Nation. This program is directed by Dr. Jarrett Kaufman, Assistant Professor of English at OPSU. Dr. Kaufman receives an annual grant through the Masonic Endowment for Cultural Enrichment to bring this program and experience to OPSU students. She noted the photo at the bottom of page 12 shows the Ballroom in the Student Union was packed for this once in a lifetime experience. She said she is grateful to Dr. Kaufman for the work he does to bring the arts to the University.

COASN's Annual Awards Ceremony showed what a successful year the College has had, marked by national achievements and strengthened regional partnerships. Honorees at this event included Ms. Natalie Nordmann, who received the Servant Heart Award for her exceptional leadership and compassion by organizing a drive for Texas Panhandle wildfire victims. Dean Kincannon was also recognized as the recipient of the Lamar Community College (LCC) Premiere Partner Award in recognition of COASN's outstanding collaboration with LCC to host the Colorado FFA Southeast District Contest. This is a testament to the fantastic work that COASN is doing to position OPSU as the premier transfer institution in its region. LCC is only two hours away from OPSU, and the institutions have been collaborating and working hard to improve interscholastic efforts by supporting area high school students transferring from LCC to OPSU.

OPSU's Communications Department was placed in the top 5 percent nationwide in several categories by the Collegiate Advertising Awards (CAA). The work done by the communications team to translate the vision of what it means to be an OPSU Aggie has been very successful, and it was gratifying to receive this level of recognition.

Students in the Panhandle Business Leaders (PBL) competed and won 12 state championship titles at the Future Business Leaders of America-Collegiate State Leadership Conference. The PBL will advance to compete in the national competition in Orlando, Florida, at the end of June.

Lastly, she referenced the stories on pages 16 and 17 featuring profiles of OPSU's new Athletic Trainer, Dr. Lecreta Bowen, and a member of the OPSU Men's Track Team, Mr. Kamron Neal, who placed 3<sup>rd</sup> nationally in the men's 200-meter race.

#### D-1 Approval of personnel actions

Regent Davis moved and Regent Taylor seconded to approve the personnel actions as presented in Item D-1 of the OPSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

E-1 Approval of revisions to the General Education Requirements for 2-year and 4-year degree programs

President Dinger said this Item was discussed with members of the Academic Affairs, Policy and Personnel (AAPP) Committee during their meeting earlier this week.

AAPP Committee Chair Harrel said the Committee recommended approval of this Item.

Regent Harrel moved and Regent Taylor seconded to approve Item E-1 as presented in the OPSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

F-1 Approval of OPSU's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries

President Dinger noted this Item was discussed with members of the Planning & Budgets (P&B) Committee at their meeting yesterday.

P&B Committee Chair Baetz said the Committee discussed OPSU's proposed FY 2025 budgets with the University's administration and recommends Board approval. (The FY 2025 budget documents for OPSU are collectively on file in the Board of Regents' Office as Doc. No. 1-6-14-24 and considered a part of these minutes.)

Regent Baetz moved that the Board conditionally approve all elements of the budget as presented by the OPSU administration in Item F-1, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents. Regent Taylor seconded the motion.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

J-1 Approval of purchase orders over \$100,000 for FY 2025

Regent Baetz moved and Regent Walker seconded to approve Item J-1 as presented in the OPSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

President Dinger expressed appreciation to Vice President McMurphy for all her excellent work in preparing this year's budget. V.P. McMurphy and her team did a fantastic job to ensure OPSU was well prepared for the P&B Committee Meeting as well as today's Board Meeting.

Comments by Chair Hall re: Year-End Processes of the Board

Chair Hall said he wanted to make a statement on behalf of the entire Board to all the institutional presidents: the Board has met many times recently to discuss presidential evaluations, budgets, and audits as part of their typical year-end processes. The Regents are working hard to stay ahead of what the future holds and to identify and establish priorities specific to each institution. They are making concerted efforts to retain the presidents, leadership, and staff at the institutions they govern. Budgets are changing along with the landscape of the workforce, and the Board has been intentional about restructuring to better provide increased support to the institutional presidents. He expressed appreciation on behalf of the OSU/A&M Board of Regents to every person at every institution for their commitment, hard work, effort, and passion.

The business of OPSU being concluded, President Dinger and other members of the University's administration were then excused from the meeting.



OKLAHOMA PANHANDLE STATE UNIVERSITY

Goodwell, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

June 14, 2024

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with the purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. Remarks by President Dr. Dinger
2. Panhandle Magazine

**B - RESOLUTIONS**

None

**C - POLICY AND OPERATIONAL PROCEDURES**

None

**D - PERSONNEL ACTIONS**

1. Board approval is requested for personnel actions including appointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. *(Reference Document D-1)*

**E - INSTRUCTIONAL PROGRAMS**

1. Board approval is requested for revisions to the General Education Requirements for 2-year and 4-year degree programs. *(Reference Documents E-1)*

**F - BUDGETARY ACTIONS**

1. Board approval is requested to approve Oklahoma Panhandle State University's proposed FY25 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition and Fees, Room and Board Rates, and Personnel Salaries. *(Reference Document F-1)*

**G - OTHER BUSINESS AND FINANCIAL MATTERS**

None

**H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

None

**I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

None

**J - PURCHASE REQUESTS**

1. Board approval is requested for purchase orders over \$100,000 for FY 2025. *(Reference Document J-1)*

**K - STUDENT SERVICES/ACTIVITIES**

None

**L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED**

None

**M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. 2024 Out of State Travel (*Reference Document M-1*)

**New Appointment**

<b>Name</b>	<b>Title</b>	<b>Type</b>	<b>Effective Date</b>	<b>Salary</b>	<b>Contract Term</b>
Bowen, Cherry	Head Athletic Trainer	New Appointment	5/1/2024	\$60,000.00	12 months
Myers, Ilani	Head Women's Volleyball Coach	New Appointment	5/13/2024	\$38,000.00	12 months
Owens, Constance	Director of Hispanic Student Center	New Appointment	6/10/2024	\$60,000.00	12 months
Villegas, Robert	Associate Professor of Education	New Appointment	8/1/2024	\$45,000.00	9 months

**Change in Appointment – For Information Only**

<b>Name</b>	<b>Title</b>	<b>Type</b>	<b>Effective Date</b>	<b>Salary</b>	<b>Contract Term</b>
Pasque, Vicki	Assistant Professor of Computer Information Systems & Interim Dean Business and Technology	Change in Appointment	5/22/2024	\$60,444.04	12 months
Johnson, Robby	Director of Physical Plant and Farm	Change in Appointment	6/1/2024	\$95,120.00	12 months
Aboohamidi, Dr. Abbas	Associate Professor of Agribusiness & Associate Dean of College of Ag, Science, and Nursing	Change in Appointment	7/1/2024	\$66,478.84	9 months
Aznar, Jorge	Assistant Professor of English	Change in Appointment	7/1/2024	\$56,586.31	9 months
Beasley, Amanda	Professor of Practice in Accounting & Department Chair of Accounting	Change in Appointment	7/1/2024	\$46,000.00	11 months
Calloway, Dr. Kristy	Associate Professor of Nursing	Change in Appointment	7/1/2024	\$52,710.19	9 months

**Change in Appointment – For Information Only (Continued)**

<b>Name</b>	<b>Title</b>	<b>Type</b>	<b>Effective Date</b>	<b>Salary</b>	<b>Contract Term</b>
Conyers, Dr. Kimberly	Director of Teacher Education & Assistant Professor of Education	Change in Appointment	7/1/2024	\$61,000.00	12 months
Martin, Steve	Associate Professor of Computer Information Systems	Change in Appointment	7/1/2024	\$67,909.42	9 months

**Retirement or Separation – For Information Only**

<b>Name</b>	<b>Title</b>	<b>Type</b>	<b>Effective Date</b>
Robinson, Brandon	Visiting Instructor of Industrial Technology	Separation	5/7/2024
Benjamin, Marc	Head Softball Coach	Separation	5/12/2024
Ward, Denton	Farm Manager	Separation	5/30/2024
Hearn, Kathryn	Assistant Professor of Meat Science & Meat Judging Coach	Separation	5/31/2024
Stover, Kari	Controller	Separation	6/11/2024



# OKLAHOMA PANHANDLE STATE UNIVERSITY

## General Education

### Proposed Requirements for Students for Academic Year 2024-2025

#### Executive Summary

#### Objective:

Data collected from Business Advisory Committees, program reviews, and assessment identified the need to reevaluate general education requirements and include additional communication learning outcomes. The committee sought to streamline the credit requirements for graduation, ensuring students graduate with the skills necessary to enter the workforce or seek graduate learning opportunities without extending the time to graduation.

#### Justification:

- Data collected from the Business Advisory Committees held in 23-24 identified the need for graduates to have additional training in workplace communication.
- Program reviews identified that the current requirement for Liberal Arts and Science credits can be redundant since similar credits are already covered in the Natural Science section. Further, they indicated that requiring an Economics course limited students' ability to choose social science courses appropriate to their plan of study. The one credit hour Liberal Arts and Sciences Elective provides a challenge in scheduling. Many students end up taking a 3 credit hour course, elimination would help students speed time to completion.
- Assessment of the general education curriculum identified that the current Student Success Seminar is designed to help freshmen transition into college, focusing on skills like time management and using the Learning Management System (LMS). Assessment of the general education curriculum indicated that these skills are covered in other courses in the general education curriculum and in academic support, eliminating the need for a standalone course.
- By removing the Student Success requirement, we can introduce a specialized communications course, emphasizing student learning outcomes driven by industry demand, enhancing the soft skills critical for careers.

#### Proposed Modifications:

- Social Science Credits:
  - Change all six social science credits to be elective courses from a list of approved fields.
  - Make the economics course an option rather than a mandatory requirement, allowing students more flexibility in their course choices.
- Liberal Arts and Science Credit:
  - Remove the one credit requirement in the Liberal Arts and Science section.
- Student Success Seminar:
  - Eliminate the Student Success Seminar from the general education curriculum.
- New Workplace Communications Course:
  - Introduce a new two-credit communications course.
  - This course will focus on developing communication skills tailored for the workplace environment, making students more marketable after graduation.

#### Impact:

- Students will have more flexibility in choosing general education courses, and speed time to completion with more efficient scheduling.
- The removal of the Student Success Seminar provides room for a course aligned to industry demand with student learning outcomes aligned to workforce needs.
- This change will help students build essential soft skills, better preparing them for the job market.

#### Conclusion:

These changes are designed to optimize the general education curriculum, ensuring it is more efficient and directly beneficial to students' future careers. By reducing unnecessary credits and introducing a valuable communications course, we aim to prepare students for success both academically and professionally.



# OKLAHOMA PANHANDLE STATE UNIVERSITY

## General Education – 2-Year Programs

### Proposed Requirements for Students for Academic Year 2024-2025

#### Current

#### General Education - 2 year Associate of Science and Associate of Art Degrees

37 Semester Hours

<b><u>Communication</u></b>	<b>6</b>
ENGL 1113-Freshman Composition I	3
ENGL 1213-Freshman Composition II	3
<b><u>Mathematics</u></b>	<b>3</b>
MATH 1513-Pre-Calculus Algebra OR	3
MATH 1473-Quantitative Reasoning OR	
MATH 1523-Modeling and Basic Statistics	
<b><u>Natural Science</u></b>	<b>8</b>
Biological Science:	4
BIOL 1304-Principles of Biology I	
Physical Science:	4
CHEM 1135-General Chemistry OR	
EASC 1114-Introductory Geology OR	
EASC 1214-Physical Geography OR	
EASC 2014-Natural Hazards OR	
EASC 2114-Historical Geology OR	
EASC 2214-Environmental Geology OR	
PHYS 2014-General Physics and Lab	
<b><u>U.S. History and Government</u></b>	<b>6</b>
HIST 1313-U.S. History 1492-1877 OR	3
HIST 1323-American History 1877-Present	
(Only Hist 1313 and Hist 1323 satisfy this requirement)	
Pols 1013- American Government	3
<b><u>Social Science</u></b>	<b>6</b>
Economics	3
(ECON/BADM 2113 required for business degrees)	
Social Science	3
Choose from geography, history, political science, sociology, psychology, or criminal justice	
<b><u>Humanities</u></b>	<b>6</b>
Choose from humanities, music appreciation, music history, art appreciation, literature, introduction to theater, philosophy, world history, upper-level foreign language, AND/OR world religion. (Must include courses from two areas. No activity courses will count.)	
<b><u>Liberal Arts and Sciences Electives</u></b>	<b>1</b>
Choose from the courses identified in the course description portion of the catalog.	
<b><u>All Students must take</u></b>	
UCSS 1111- Student Success Seminar	1

**Note: No more than 12 semester hours may be used for both general education requirements and requirements in a major unless a lesser number is specified otherwise in the major requirements.**

#### Proposed

#### General Education - 2 year Associate of Science and Associate of Art Degrees

37 Semester Hours

<b><u>Communication</u></b>	<b>6 8</b>
ENGL 1113-Freshman Composition I	3
ENGL 1213-Freshman Composition II	3
<b>COMM 2512 – Workplace Communication</b>	<b>2</b>
<b><u>Mathematics</u></b>	<b>3</b>
MATH 1513-Pre-Calculus Algebra OR	3
MATH 1473-Quantitative Reasoning OR	
MATH 1523-Modeling and Basic Statistics	
<b><u>Natural Science</u></b>	<b>8</b>
Biological Science:	4
BIOL 1304-Principles of Biology I	
Physical Science:	4
CHEM 1135-General Chemistry OR	
EASC 1114-Introductory Geology OR	
EASC 1214-Physical Geography OR	
EASC 2014-Natural Hazards OR	
EASC 2114-Historical Geology OR	
EASC 2214-Environmental Geology OR	
PHYS 2014-General Physics and Lab	
<b><u>U.S. History and Government</u></b>	<b>6</b>
HIST 1313-U.S. History 1492-1877 OR	3
HIST 1323-American History 1877-Present	
(Only Hist 1313 and Hist 1323 satisfy this requirement)	
Pols 1013- American Government	3
<b><u>Social Science</u></b>	<b>6</b>
<b>Economics</b>	<b>3</b>
(ECON/BADM 2113 required for business degrees)	
<b>Social Science</b>	<b>3</b>
Choose from geography, history, political science, sociology, psychology, or criminal justice, <b>or economics</b>	
<b><u>Humanities</u></b>	<b>6</b>
Choose from humanities, music appreciation, music history, art appreciation, literature, introduction to theater, philosophy, world history, upper-level foreign language, AND/OR world religion. (Must include courses from two areas. No activity courses will count.)	
<b><u>Liberal Arts and Sciences Electives</u></b>	<b>1</b>
<del>Choose from the courses identified in the course description portion of the catalog.</del>	
<b><u>All Students must take</u></b>	
<del>UCSS 1111- Student Success Seminar</del>	<del>1</del>

**Note: No more than 12 semester hours may be used for both general education requirements and requirements in a major unless a lesser number is specified otherwise in the major requirements.**



# OKLAHOMA PANHANDLE STATE UNIVERSITY

## General Education – 2-Year Programs

Proposed Requirements for Students for Academic Year 2024-2025

### Current

#### General Education - 2 year Associate of Science and Associate of Art Degrees

37 Semester Hours

<b><u>Communication</u></b>	<b>6</b>
ENGL 1113-Freshman Composition I	3
ENGL 1213-Freshman Composition II	3
<b><u>Mathematics</u></b>	<b>3</b>
MATH 1513-Pre-Calculus Algebra OR	3
MATH 1473-Quantitative Reasoning OR	
MATH 1523-Modeling and Basic Statistics	
<b><u>Natural Science</u></b>	<b>8</b>
Biological Science:	4
BIOL 1304-Principles of Biology I	
Physical Science:	4
CHEM 1135-General Chemistry OR	
EASC 1114-Introductory Geology OR	
EASC 1214-Physical Geography OR	
EASC 2014-Natural Hazards OR	
EASC 2114-Historical Geology OR	
EASC 2214-Environmental Geology OR	
PHYS 2014-General Physics and Lab	
<b><u>U.S. History and Government</u></b>	<b>6</b>
HIST 1313-U.S. History 1492-1877 OR	3
HIST 1323-American History 1877-Present	
(Only Hist 1313 and Hist 1323 satisfy this requirement)	
Pols 1013- American Government	3
<b><u>Social Science</u></b>	<b>6</b>
Economics	3
(ECON/BADM 2113 required for business degrees)	
Social Science	3
Choose from geography, history, political science, sociology, psychology, or criminal justice	
<b><u>Humanities</u></b>	<b>6</b>
Choose from humanities, music appreciation, music history, art appreciation, literature, introduction to theater, philosophy, world history, upper-level foreign language, AND/OR world religion. (Must include courses from two areas. No activity courses will count.)	
<b><u>Liberal Arts and Sciences Electives</u></b>	<b>1</b>
Choose from the courses identified in the course description portion of the catalog.	
<b><u>All Students must take</u></b>	
UCSS 1111- Student Success Seminar	1

**Note: No more than 12 semester hours may be used for both general education requirements and requirements in a major unless a lesser number is specified otherwise in the major requirements.**

### Proposed

#### General Education - 2 year Associate of Science and Associate of Art Degrees

37 Semester Hours

<b><u>Communication</u></b>	<b>6 8</b>
ENGL 1113-Freshman Composition I	3
ENGL 1213-Freshman Composition II	3
<b>COMM 2512 – Workplace Communication</b>	<b>2</b>
<b><u>Mathematics</u></b>	<b>3</b>
MATH 1513-Pre-Calculus Algebra OR	3
MATH 1473-Quantitative Reasoning OR	
MATH 1523-Modeling and Basic Statistics	
<b><u>Natural Science</u></b>	<b>8</b>
Biological Science:	4
BIOL 1304-Principles of Biology I	
Physical Science:	4
CHEM 1135-General Chemistry OR	
EASC 1114-Introductory Geology OR	
EASC 1214-Physical Geography OR	
EASC 2014-Natural Hazards OR	
EASC 2114-Historical Geology OR	
EASC 2214-Environmental Geology OR	
PHYS 2014-General Physics and Lab	
<b><u>U.S. History and Government</u></b>	<b>6</b>
HIST 1313-U.S. History 1492-1877 OR	3
HIST 1323-American History 1877-Present	
(Only Hist 1313 and Hist 1323 satisfy this requirement)	
Pols 1013- American Government	3
<b><u>Social Science</u></b>	<b>6</b>
<b>Economics</b>	<b>3</b>
(ECON/BADM 2113 required for business degrees)	
<b>Social Science</b>	<b>3</b>
Choose from geography, history, political science, sociology, psychology, or criminal justice, <b>or economics</b>	
<b><u>Humanities</u></b>	<b>6</b>
Choose from humanities, music appreciation, music history, art appreciation, literature, introduction to theater, philosophy, world history, upper-level foreign language, AND/OR world religion. (Must include courses from two areas. No activity courses will count.)	
<b><u>Liberal Arts and Sciences Electives</u></b>	<b>1</b>
<del>Choose from the courses identified in the course description portion of the catalog.</del>	
<b><u>All Students must take</u></b>	
<del>UCSS 1111- Student Success Seminar</del>	<del>1</del>

**Note: No more than 12 semester hours may be used for both general education requirements and requirements in a major unless a lesser number is specified otherwise in the major requirements.**

Part J ---Purchase Requests over \$100,000

We request approval of the following purchase orders over \$100,000 for FY2025

Contract	Explanation	FY 25
Akademios	Virtual Bookstore	\$500,000
Academic Health Plans (Bid)	Athletic Insurance	\$125,000
EAB	Enrollment Management	\$610,000
Capital Education	Online Program Management	\$600,000
Village (Bid)	Bus Charter Service for Student Activity Travel	\$600,000
Concrete (Bid)	New Construction and Renovations of Facilities (Concrete)	\$200,000
Enterprise	Vehicle Fleet Lease	\$130,000
Flooring (Bid)	New Construction and Renovations of Facilities (Flooring)	\$200,000
Graduation Alliance	Recruiting Program	\$120,000
Great Western Dining	Food Service	\$950,000
Guymon Glass	New Construction and Renovations of Facilities (Glass)	\$300,000
Harrison Energy Partners	HVAC Service Agreement	\$1,000,000
ImageNet	Campus Printing Solution	\$100,000
Livestock Feed (Bid)	OPSU Bull Test & Farm annual feed allotment	\$120,000
McMichael's Plumbing	Plumbing Service Agreement	\$250,000
Midwest Sporting Goods	Athletic clothing and supplies for all sports	\$180,000
Northwest Line & Stateline Electric	New Construction and Renovations of Facilities (Electrician)	\$200,000
OK Regents for Higher Ed.	Bond payments	\$1,100,000
OMES	Employee Tort Liability, Property Insurance, Vehicle Liability, Workman's Comp	\$360,000
OSU Bursar's Office	Prorated Share of Operational costs for Board of Regents, Legal Counsel, Purchasing Director, and Internal Audits, Chargebacks for Touchnet, OK Corral, and Purchasing, Bank Reconciliation, Ethics Point, OPREC Shared Agreement, and Payroll Shared Services	\$220,000
OSU Contract CMAR	Construction Manager at Risk (CMAR)	\$300,000
OSU Information Technology	ERP (Banner), EES (Microsoft), campus licenses and training, IT Shared Services	\$260,000
Panhandle Telephone Coop	Phone service, cable, and wifi	\$100,000
Town of Goodwell	Campus Police, Fire, EMS, Trash Services, Engineering Services, Ambulance Services	\$100,000
Tri County Electric	Electricity for University	\$1,200,000
Utilities Staffing Research	Contract Employment Agency	\$650,000
West Texas Gas	Natural Gas for University	\$750,000
Wright Express	Vehicle Fleet Fuel	\$100,000

**TOTAL \$11,325,000**

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF April 2024

FUND SOURCE	FY24		FY23		FY24		FY23	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	16	\$ 5,431.95	6	\$ 1,877.26	75	\$ 29,019.01	64	\$ 19,971.28
FEDERAL	0	\$ -	0	\$ -	8	\$ 2,264.79	5	\$ 2,010.83
PRIVATE								
AUXILIARY	4	\$ 1,777.25	5	\$ 2,425.04	22	13,537.44	22	\$ 12,778.09
OTHER								
TOTAL	20	\$ 7,209.20	11	\$ 4,302.30	105	\$ 44,821.24	91	\$ 34,760.20

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF May 2024

FUND SOURCE	FY24		FY23		FY24		FY23	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	8	\$ 2,335.64	11	\$ 3,723.99	83	\$ 31,354.65	75	\$ 23,695.27
FEDERAL	0	\$ -	0	\$ -	8	\$ 2,264.79	5	\$ 2,010.83
PRIVATE								
AUXILIARY	3	\$ 1,169.69	3	\$ 582.01	25	14,707.13	25	\$ 13,360.10
OTHER								
TOTAL	11	\$ 3,505.33	14	\$ 4,306.00	116	\$ 48,326.57	105	\$ 39,066.20

### **III. LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA**

President Ruth Ray Jackson and other members of the administration came before the Board to review the Agenda and present the business of Langston University (LU). (The LU Agenda is attached to this section and considered a part of these minutes.)

#### **A-1   Remarks by President Ruth Ray Jackson**

President Jackson began her remarks by thanking Regent Hall for his service as Chair. She said he has been a capable, steady, and supportive leader over the past year. She also congratulated Regent Franklin on his appointment to the Board and said she looks forward to hosting him on the LU campus again in the future.

President Jackson said LU celebrated with over 600 graduates and their families at the commencement exercises on May 4. She extended a special “thank you” to Regents Davis and Taylor, as well as Mr. Jason Ramsey, Board CEO, for their participation in the ceremony. Among the graduates were 60 student athletes, 13 of which were members of the Men’s Basketball Team that placed runner-up in the National Association of Intercollegiate Athletics (NAIA) National Championship. She said graduation is the best day of the year on their campus because it is dedicated to congratulating all the graduates, but it was particularly rewarding this year to celebrate LU’s student athletes and their successes.

On Friday, May 17, LU hosted Senators James Lankford and John Boozman on the Langston campus. The Senators’ visit to LU included a tour of the Sherman Lewis School of Agriculture and Applied Sciences, including the laboratories and goat farm. The visit allowed talented faculty and staff at LU to share the good work being done within the area of Agriculture Research and Cooperative Extension, including the ways in which LU helps small, rural farmers solve problems to enhance successful outcomes.

President Jackson said LU launched a new initiative in June titled *Roaring Registration Nights* (RRN). Teams from Admissions, Financial Aid, and Residential Life and Housing Services worked together to create this outreach program focused on inviting prospective students in the Oklahoma City (OKC) and Tulsa metros to visit the LU campus in their city. RRN provides students with a step-by-step, supportive experience to answer any questions they may have about admissions and enrollment, help them work through any issues they may be experiencing with their Free Application for Federal Student Aid (FAFSA), and assist with enrollment and housing arrangements for the fall semester. RRN was implemented by LU’s administration in recognition of their need to focus on targeted enrollment management. RRN events in both cities were well-attended, and they look forward to expanding this program in the future.

She said this year also marks the 45<sup>th</sup> anniversary of LU’s urban campuses. The University held special events in OKC and Tulsa to commemorate this milestone. Colleagues, students, alumni, and supporters attended to celebrate. Each event honored former site administrators and key faculty members who served at these campuses over the years. Both events were well attended and served as fundraising opportunities for the LU Foundation, benefiting each of those urban campuses. President Jackson thanked Mr. Jason Ramsey, Board CEO, for attending the LU-OKC campus anniversary luncheon last week. She also expressed appreciation to

the Interim Executive Director of the LU Foundation, Mr. Joshua Busby, and his entire team for their hard work to make these events happen.

D-1 Approval of personnel actions

Regent Walker moved and Regent Taylor seconded to approve Item D-1 as presented in the LU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

D-2 Ratification of interim approval to hire Chris Vincent as Head Women's Basketball Coach

D-3 Ratification of interim approval to hire Jazmine Washington as Head Volleyball Coach

Regent Harrel moved and Regent Baetz seconded to ratify the interim approvals as presented in Items D-2 and D-3 of the LU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

F-1 Approval of LU's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries

President Jackson said LU's FY 2025 budgets were discussed with members of the P&B Committee during their meeting yesterday.

P&B Committee Chair Baetz said the Committee discussed LU's proposed FY 2025 budgets with the University's administration and recommends Board approval. (The FY 2025 budget documents for LU are collectively on file in the Board of Regents' Office as Doc. No. 2-6-14-24 and considered a part of these minutes.)

Regent Baetz moved that the Board conditionally approve all elements of the budget as presented by the LU administration in Item F-1, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents. Regent Walker seconded the motion.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

- F-2 Approval to accept grant awards supporting academic programs and to expend grant funds, including payment of administrative allowances at year end, according to grant guidelines

Regent Davis moved and Regent Harrel seconded to approve Item F-2 as presented in the LU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

- J-1 Approval of annual purchase orders for FY 2025

- J-2 Approval to amend the Summer Make Ready budget for facilities management/light construction services

Regent Taylor moved and Regent Walker seconded to approve Section J, Items 1 & 2, as presented in the LU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

President Jackson expressed appreciation to Mr. Kuwitzky and the entire fiscal team at LU for their work to prepare the FY 2025 budget materials.

The business of LU being concluded, President Jackson and other members of the University's administration were then excused from the meeting.



# LANGSTON UNIVERSITY

Langston, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma A&M

Colleges

June 14, 2024

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

## **A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. Remarks by President, Dr. Ruth Ray Jackson

## **B – RESOLUTIONS**

Memorial Resolutions

*None*

## **C - POLICY AND OPERATIONAL PROCEDURES**

*None*

## **D - PERSONNEL ACTIONS**

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (*Reference Document D-1*)
2. Ratification of interim approval is requested to hire Chris Vincent as Head Women's Basketball Coach. (*Reference Document D-2*)
3. Ratification of interim approval is requested to hire Jazmine Washington as Head Volleyball Coach. (*Reference Document D-3*)

**E - INSTRUCTIONAL PROGRAMS**

*None*

**F - BUDGETARY ACTIONS**

1. Approval is respectfully requested of Langston University's proposed budget for FY25, including E&G Parts I and II, Auxiliary, FY25 Tuition and Fees, room and board, and salary recommendations. A supplemental budget document separate from this agenda has been provided for review. (*Reference Document F-1*)
2. Approval is requested for Langston University to accept grant awards supporting academic programs. (*Reference Document F-2*)

**G - OTHER BUSINESS AND FINANCIAL MATTERS**

*None*

**H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

*None*

**I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

*None*

**J - PURCHASE REQUESTS**

1. Approval is requested for yearly purchase orders. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical Colleges Policies and Procedures, as well as applicable state statutes. (*Reference Document J-1*)
2. Approval is requested to amend the Summer Make Ready (SMR) budget for Facilities Management/Light Construction services. (*Reference Document J-2*)

**K - STUDENT SERVICES/ACTIVITIES**

*None*

**L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED**

*None*

**M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

*None*

All items listed above are respectfully submitted for your approval.

Sincerely,

A handwritten signature in black ink that reads "Ruth Ray Jackson". The signature is written in a cursive, flowing style.

Ruth Ray Jackson, Ph.D.  
Interim President

**D - PERSONNEL ACTIONS**

Personnel actions pertaining to appointments, reappointments, changes in salary, changes title or rank, personnel leaves, etc.

Board approval is requested for the following personnel actions:

<b>Name</b>	<b>Action</b>	<b>Effective Date</b>	<b>Salary/Rate</b>
Mr. Joshua Busby	Extend appointment of Interim Executive Director, Langston University Foundation	01/01/2024	No change
Dr. Andre Washington	Extend appointment of Interim Site Administrator for Langston University, Oklahoma City Campus	01/01/2024	No change
Dr. Alonzo Peterson	Change Title <b>from</b> Interim Vice President for Academic Affairs <b>to</b> Vice President for Academic Affairs with Change in Salary	07/01/2024	\$170,000 annually (12-month basis)

The following personnel items are listed for informational purposes only:

<b>Name</b>	<b>Title</b>	<b>Type</b>	<b>Effective Date</b>	<b>Service Time</b>
Markel Williams	Interim Head Strength and Conditioning Coach	Resignation	05/15/2024	8/4/22-5/15/2024
Amy Smith	Assistant Professor, Site Director, School of Nursing	Resignation	05/07/2024	8/1/2022-5/7/2024
Shyrhonda Pebsworth	Assistant Professor, School of Nursing	Resignation	05/07/2024	8/1/2022-5/7/2024
Kevin Herod	Head Women's Basketball Coach, Athletics	Resignation	04/12/2024	5/11/2022-4/12/2024

## **D - PERSONNEL ACTIONS**

Ratification of interim approval is requested to hire Chris Vincent as Head Women's Basketball Coach. The full request for interim approval is enclosed for your review and consideration.

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE  
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

---

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).
  - (a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)
  - (b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)
  - (c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)
  - (d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):
3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ \_\_\_\_\_
4. Identify the fund or funds to be used in covering the cost stated above. \_\_\_\_\_
5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. \_\_\_\_\_
- 6.

\_\_\_\_\_  
(Optional) Signature of Requesting Administrator

  
\_\_\_\_\_  
(Required) Signature of President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

=====

**DO NOT COMPLETE FIELDS BELOW.**

**FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER ONLY.**

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:

\_\_\_\_\_  
Signature of the Chief Executive Officer or  
his designated representative

\_\_\_\_\_  
Date



Langston • Tulsa • Oklahoma City  
Office of the President

May 28, 2024

Mr. Christopher Vincent

Sent via email to: [Christopher.r.vincent@langston.edu](mailto:Christopher.r.vincent@langston.edu)

Dear Mr. Vincent:

Congratulations! This letter is to confirm your appointment to the position of Head Women's Basketball Coach and outline details regarding our offer. I am extremely pleased to welcome you to this new role!

Your position as Head Coach will begin on Tuesday, May 28, 2024, for an initial appointment through April 30, 2026. Your immediate supervisor will be Donnita Rogers, Director of Athletics. Your salary will be \$75,000 annually. Contingent upon performance, you will be eligible for an annual stipend of \$2,500 for winning the Sooner Athletic Conference Regular Season Championship.

As a Langston University employee, you will enjoy a generous benefits package. Our benefits program is designed to provide protection for you and your eligible dependents, and we believe it is a comprehensive program that represents an important part of your total compensation. A complete guide to our benefits package will be provided separately for your review.

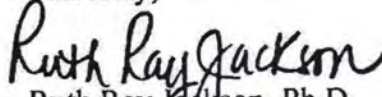
Should you have questions about the hiring process or our benefits package, please contact Ms. Nika Wilson via email at [nika.wilson@langston.edu](mailto:nika.wilson@langston.edu).

If you agree with this offer, please sign on the line indicated below and return the signed letter to confirm your acceptance of the offer. The signed letter may be emailed to Elaine Preston Alexander at [elaine.preston@langston.edu](mailto:elaine.preston@langston.edu).

This offer of appointment is conditioned upon successful completion of credential, reference, and background checks as well as approval by the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Once again, congratulations!

Sincerely,

  
Ruth Ray Jackson, Ph.D.  
President

Cc: Mrs. Donnita Drain Rogers, Director of Athletics  
Ms. Nika Wilson, Human Resources Generalist  
Mrs. Shauntae' Sourie, Director, Human Resources

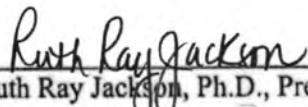
**FIND THE LION IN YOU**



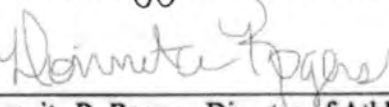
Langston • Tulsa • Oklahoma City  
Office of the President

Position Number: 001148-00, Head Women's Basketball Coach

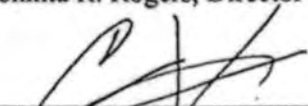
Confirmation Signature Acceptance Sheet:

  
Ruth Ray Jackson, Ph.D., President

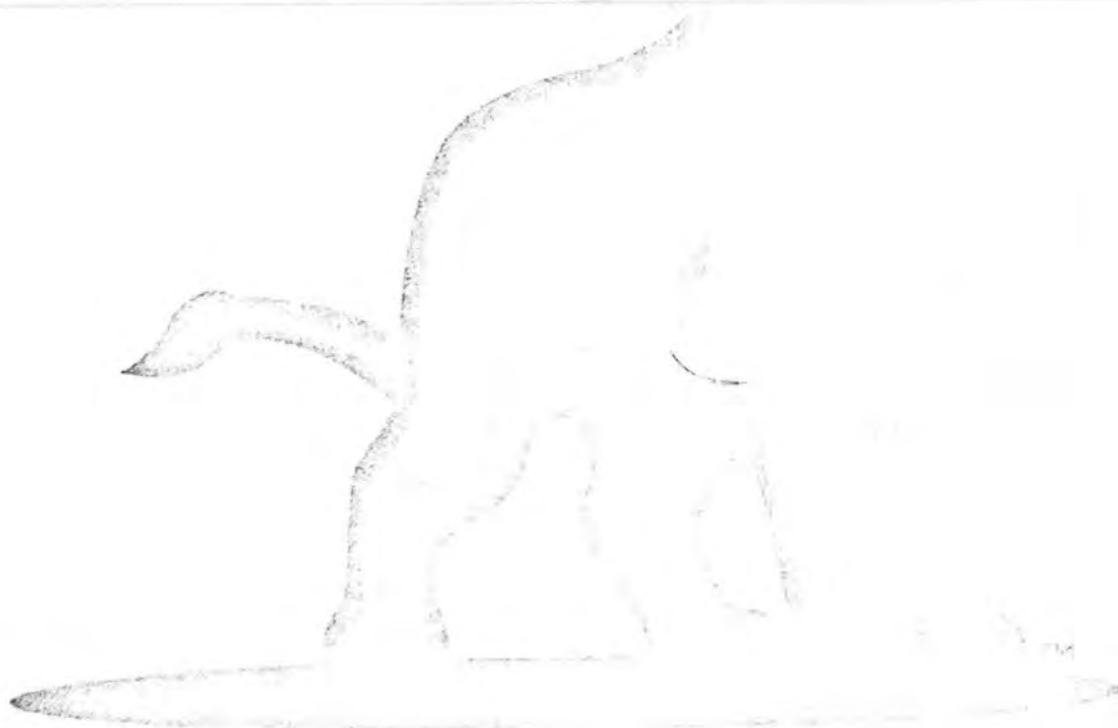
5/29/24  
Date

  
Donnita R. Rogers, Director of Athletics

5/29/2024  
Date

  
Christopher R. Vincent

5/29/24  
Date



**FIND THE LION IN YOU**

## **D - PERSONNEL ACTIONS**

Ratification of interim approval is requested to hire Jazmine Washington as Head Volleyball Coach. The full request for interim approval is enclosed for your review and consideration.

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE  
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

---

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).
  - (a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)
  - (b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)
  - (c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)
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2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):
3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested.     \$\_\_\_\_\_
4. Identify the fund or funds to be used in covering the cost stated above. \_\_\_\_\_
5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. \_\_\_\_\_
6.

(Optional) Signature of Requesting Administrator

*Ruth Ray Jackson*  
(Required) Signature of President

Date \_\_\_\_\_

---

Date

**DO NOT COMPLETE FIELDS BELOW.**

**FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER ONLY.**

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:

Signature of the Chief Executive Officer or  
his designated representative

---

Date \_\_\_\_\_



Langston • Tulsa • Oklahoma City  
Office of the President

May 28, 2024

Jazmine Washington

Sent via email to: [jazminewashington19@yahoo.com](mailto:jazminewashington19@yahoo.com)

Dear Ms. Washington,

Congratulations! This letter is to confirm your appointment to the position of Head Volleyball Coach and outline details regarding our offer. I am extremely pleased to welcome you to this new role!

Your position as Head Coach will begin on Tuesday, May 28, 2024, for an initial appointment through December 31, 2025. Your immediate supervisor will be Donnita Rogers, Director of Athletics.

Your salary will be \$50,000 annually. Contingent upon performance, you will be eligible for an annual stipend of \$2,000 for winning the Sooner Athletic Conference Regular Season Championship.

As a Langston University employee, you will enjoy a generous benefits package. Our benefits program is designed to provide protection for you and your eligible dependents, and we believe it is a comprehensive program that represents an important part of your total compensation. A complete guide to our benefits package will be provided separately for your review.

Should you have questions about the hiring process or our benefits package, please contact Ms. Nika Wilson via email at [nika.wilson@langston.edu](mailto:nika.wilson@langston.edu).

If you agree with this offer, please sign on the line indicated below and return the signed letter to confirm your acceptance of the offer. The signed letter may be emailed to Elaine Preston Alexander at [elaine.preston@langston.edu](mailto:elaine.preston@langston.edu).

This offer of appointment is conditioned upon successful completion of credential, reference, and background checks as well as approval by the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Once again, congratulations!

Sincerely,

Ruth Ray Jackson, Ph.D.  
President

Cc: Mrs. Donnita Drain Rogers, Director of Athletics  
Mrs. Shauntae' Sourie, Director, Human Resources  
Ms. Nika Wilson, Human Resources Generalist

**FIND THE LION IN YOU**



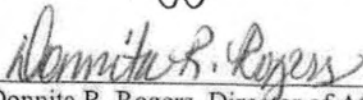
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Office of the President

Position Number: 001043-00 Head Acting Volleyball Coach

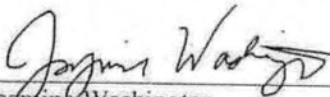
Confirmation Signature Acceptance Sheet:

  
Ruth Ray Jackson, Ph.D., President

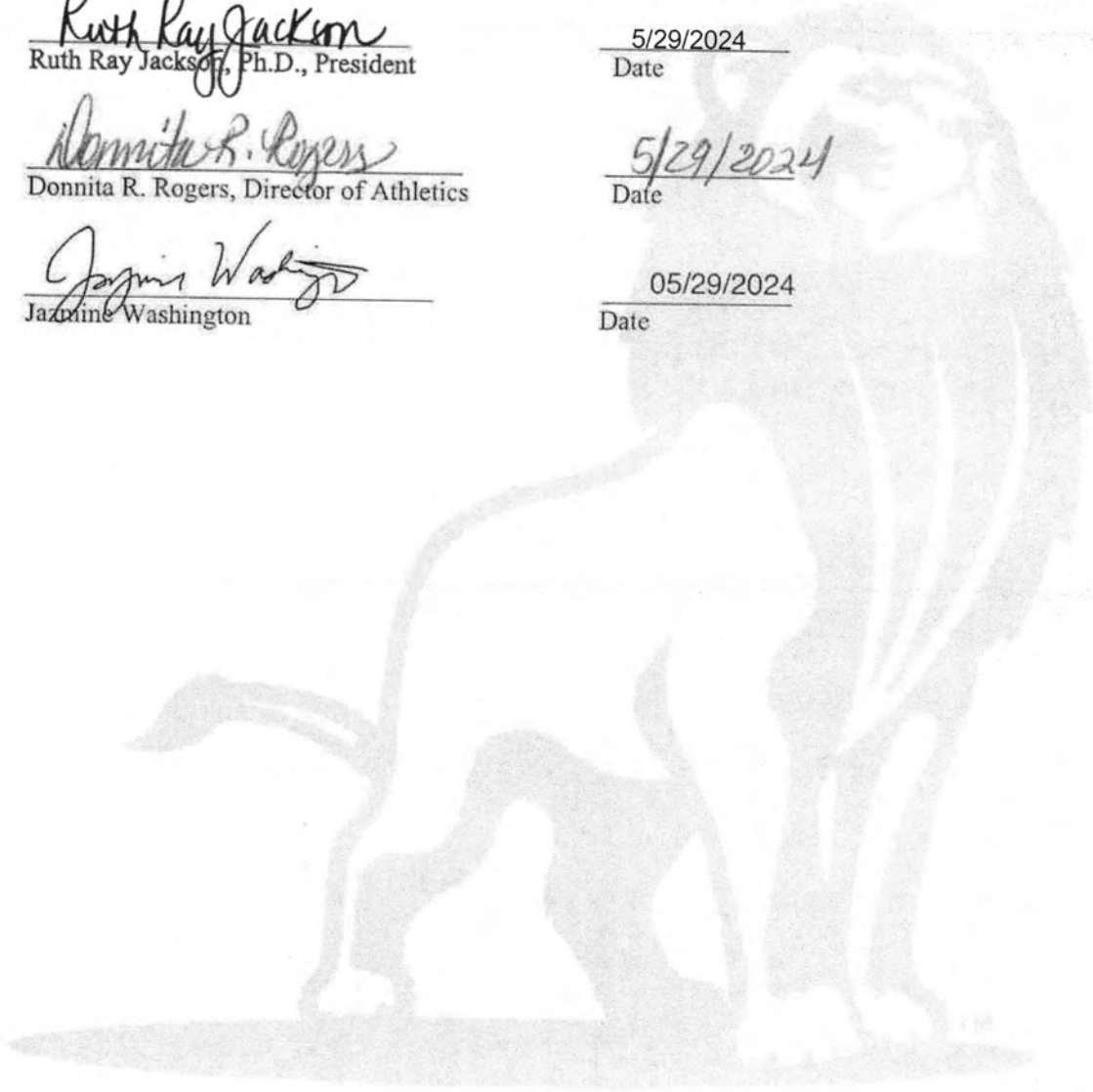
5/29/2024  
Date

  
Donnita R. Rogers, Director of Athletics

5/29/2024  
Date

  
Jazmine Washington

05/29/2024  
Date



**FIND THE LION IN YOU**

## **F – BUDGETARY ACTIONS**

1. Approval is respectfully requested of Langston University's proposed budget for FY25, including E&G Parts I and II, Auxiliary, FY25 Tuition and Fees, room and board, and salary recommendations. A supplemental budget document separate from this agenda has been provided for review.

Please see FY25 Budget Book for further detail.

**F – BUDGETARY ACTIONS**

Approval is requested for Langston University to accept grant awards supporting academic programs.

1. Approval is respectively requested for Langston University's Sherman Lewis School of Agriculture and Applied Sciences to accept a grant from the Nations Institute of Food and Agriculture/USDA in the amount of \$149,981.00 for the period of April 1, 2024, through March 31, 2027. The Grant is entitled "Data-Driven Innovation and Quantitative Competence (DDIQC): Undergraduate Agribusiness and Applied Economics Education at Langston University." Board authorization is requested to expend grant funds, including payment of administrative allowances at year end, according to grant guidelines.
2. Approval is respectively requested for Langston University's Sherman Lewis School of Agriculture and Applied Sciences to accept a grant from the Nations Institute of Food and Agriculture/USDA in the amount of \$465,406.00 for the period of April 1, 2024, through March 31, 2027. The Grant is entitled "Cultivating Agricultural Leaders: Establishing Foundations for AI-Driven Innovation in Sustainable Dairy Farming and Student Training." Board authorization is requested to expend grant funds, including payment of administrative allowances at year end, according to grant guidelines.

<b>1. Award No.</b> 2024-38821-42036	<b>2. Amendment No.</b>	<b>3. Proposal Number</b> 2023-09303	<b>4. Period of Performance</b> 04/01/2024 through 03/31/2027	<b>5. Type of Instrument</b> Grant																							
<b>6. Type of Action</b> New	<b>7. CFDA Number</b> 10.216	<b>8. FAIN</b> 20243882142036	<b>9. Method of Payment</b> ASAP 38821420363882123000	<b>10. CRIS Number</b> 1031918																							
<b>11. Authority:</b> 7 U.S.C. 3152, Sec.1417(b)(4) of P.L. 95-113, as amended, 1890 Capacity Building Grants																											
<b>12. Agency (Name and Address)</b> Awards Management Division National Institute of Food and Agriculture/USDA 805 Pennsylvania Ave Kansas City, MO 64105		<b>13. Awardee Organization</b> LANGSTON UNIVERSITY LANGSTON, OK 73050																									
<b>14. Program Point of Contact:</b> Rizana Mahroof Telephone: 803-465-3980 rizana.mahroof1@usda.gov		<b>Administrative Point of Contact:</b> Michael Collier Telephone: 251-298-2883 michael.collier2@usda.gov		<b>15. Project Director/Performing Organization</b> Nirodha De Silva Langston University Langston, OK 73050-0158																							
<b>16. Funding:</b>		<b>17. Funds Chargeable</b>																									
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<b>PROVISIONS</b>																											
<p><b>This Award incorporates the following:</b></p> <ol style="list-style-type: none"><li>Funds in the amount of \$4,500 are being withheld pending receipt and approval of consultant's name, rate of pay, and number of hours. Of the amount awarded, \$145,481 are released for expenditure. Please submit the requested information to 1890@usda.gov with a copy to the Administrative Point of Contact referenced in Block 14 above.</li><li>The referenced proposal and any revision thereto - incorporated by reference</li><li>Research Terms and Conditions and USDA/NIFA Agency-Specific Terms and Conditions (January 26, 2024) at <a href="http://nifa.usda.gov/terms-and-conditions">http://nifa.usda.gov/terms-and-conditions</a>.</li><li>General Provisions found in Title 2: 2 CFR Part 400; 2 CFR Part 415; 2 CFR Part 416; 2 CFR Part 418; 2 CFR Part 422; and, Title 7: 7 CFR Part 3430 - all incorporated by reference and found at <a href="https://www.nsf.gov/bfa/dias/policy/fedrtc/rtcoverlay_nov20.pdf">https://www.nsf.gov/bfa/dias/policy/fedrtc/rtcoverlay_nov20.pdf</a>.</li><li>The Approved Award Budget</li><li>NIFA Project Initiation Documents - incorporated by reference</li><li>Section 7 U.S.C 3310(a) limits indirect costs for the OVERALL award to 30 percent of Total Federal Funds Awarded (TFFA) under a research, education, or extension grant or the grantee's Federally Negotiated Rate, whichever is less. The cap applies to the prime recipient and all sub-awardees. Please be aware that when IDC for the recipient and all sub-awardees are totaled, they must not exceed 30% of the TFFA. Be advised that the prime recipient is responsible for ensuring the maximum indirect cost allowed for the award is not exceeded when combining indirect costs for the Federal portion (i.e., prime and subawardee(s)) and any applicable cost-sharing (see 7 CFR 3430.52(b)). Amounts exceeding the maximum allowable indirect cost is considered unallowable. See sections 408 and 410 of 2 CFR 200. The Terms and Conditions allow the Authorized Representative of the prime recipient organization to make the budget changes without notifying NIFA.</li><li>Colleges/Universities/Institutions of Higher Education Only: The negotiated rate(s) for F&amp;A/IDC costs in effect at the time this award was approved is the F&amp;A/IDC rate(s) that must be used for the life of this award.</li><li>Failure to submit complete, accurate, and timely reports may result in possible award delays or enforcement actions. Federal Financial SF-425 forms are to be sent to 1890@usda.gov. Project progress reports are to be completed in the REEport portal located at <a href="https://portal.nifa.usda.gov">https://portal.nifa.usda.gov</a>. Questions regarding access to REEport should be directed to <a href="mailto:electronic@usda.gov">electronic@usda.gov</a>. Additional information regarding grant management and closeout can be found at: <a href="https://nifa.usda.gov/manage-grant">https://nifa.usda.gov/manage-grant</a> and <a href="https://nifa.usda.gov/close-grant">https://nifa.usda.gov/close-grant</a>.</li><li>The obligation of funds may be terminated without further cause unless the recipient commences the timely drawdown of funds; initial drawdown of funds signifies acceptance of award terms and conditions and should commence in a timely manner within the</li></ol>																											
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<b>Typed Name</b> Heather Daughtery Authorized Departmental Officer		<b>Signature</b> HEATHER.DAUGHTERY RY		<b>Date</b> 03/22/2024																							

<b>1. Award No.</b> 2024-38821-42036	<b>2. Amendment No.</b>	<b>3. Proposal Number</b> 2023-09303	<b>4. Period of Performance</b> 04/01/2024 through 03/31/2027	<b>5. Type of Instrument</b> Grant																								
<b>6. Type of Action</b> New	<b>7. CFDA Number</b> 10.216	<b>8. FAIN</b> 20243882142036		<b>9. Method of Payment</b> ASAP 38821420363882123000	<b>10. CRIS Number</b> 1031918																							
<b>11. Authority:</b> 7 U.S.C. 3152, Sec.1417(b)(4) of P.L. 95-113, as amended, 1890 Capacity Building Grants																												
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<p>award period. Inquiries regarding ASAP Payment Accounts should be directed to the Financial Management Division at <a href="mailto:asapcustomerservice@usda.gov">asapcustomerservice@usda.gov</a>.</p> <p>11. Prohibition against using funds under Grants and Cooperative Agreements with entities that require certain internal confidentiality agreements are referenced at <a href="https://nifa.usda.gov/prohibition-confidentiality-agreements">https://nifa.usda.gov/prohibition-confidentiality-agreements</a></p> <p>12. The Project Director is required to attend the annual Project Director's workshop/conference as stipulated in the RFA.</p> <p>13. Form AD-1048 or other NIFA approved format must be completed by the approved consultant(s) and returned to the recipient for retention in the official award file. It is not necessary to send a copy to NIFA. (<a href="https://www.ocio.usda.gov/document/ad-1048">https://www.ocio.usda.gov/document/ad-1048</a>)</p> <p>14. The organization's approved negotiated rate(s) result in the lesser indirect cost dollars for this project and is therefore the rate(s) that must be used when charging indirect costs under this award.</p> <p><b>Co-Project Director(s):</b> Terry Gipson (Langston University), Hassan Ahmed Ph.D. (Langston University), Shannon Giscombe (Langston University)</p>																												
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NIFA-2009																												

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<b>6. Type of Action</b> New	<b>7. CFDA Number</b> 10.216	<b>8. FAIN</b> 20243882142057	<b>9. Method of Payment</b> ASAP 38821420573882123000	<b>10. CRIS Number</b> 1031919																							
<b>11. Authority:</b> 7 U.S.C. 3152, Sec.1417(b)(4) of P.L. 95-113, as amended, 1890 Capacity Building Grants																											
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<b>Typed Name</b> Mark Heap Authorized Departmental Officer		<b>Signature</b> MARK.HEAP		<b>Date</b> 03/14/2024																							

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## **J – PURCHASE REQUESTS**

1. Board approval is requested for yearly purchase orders. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical Colleges Policies and Procedures, as well as applicable state statutes.

**LANGSTON UNIVERSITY**

Fiscal Year 2025

**ANNUAL ORDERS****Aladdin Food Services**

At Langston University

HWY 33 E

Langston, OK 73050

Payment of catering services, meal plan  
contracts, amortization, daycare meals

**FY2025 Board Request****\$ 3,000,000.00****HES/WFF**

At Langston

HWY 33 E

Langston, OK 73050

Custodial

Grounds

Beautification

**FY2025 Board Request**

\$ 2,247,857.00

\$ 785,250.00

\$160,425.00**\$3,193,532.00****Team Travel by Charter and Motor Coach****Overland Charters**

3333 N Hillside

Wichita, Kansas 67219-3907 United States

**FY2025 Board Request**

\$ 200,000.00

\$ 25,000.00

\$ 75,000.00

\$ 25,000.00**\$ 325,000.00****Ebsco Subscription Services**

5339 Alpha Rd 400

Dallas, TX 75240-7308

Renewal of Subscriptions

7-1-2021/6-30-2022

Library Books

**FY2025 Board Request****\$ 320,000.00****OSU Bursar's Office**

Bursar's Office

113 Student Union

Stillwater, OK 74078

For payment of services of governing board,

legal services, purchasing, internal audits, safety

Shared Services

OK Corral

Governing Board

**FY2025 Board Request**

\$ 588,000.00

\$ 62,000.00

\$ 336,000.00**\$ 986,000.00**

**LANGSTON UNIVERSITY**

Fiscal Year 2025

ANNUAL ORDERS

engineer services, errors and omissions,  
grants MOU and miscellaneous charges

**OSU Information Technology**

113 Math Sciences

Stillwater, OK 74074

Banner Implementation and maintenance

Microsoft Campus Agreement 7-1-2024 / 6-30-2025

**FY2025 Board Request****\$ 375,000.00****Risk Management**

Office of Public Affairs

State Capitol, Room B-4

Oklahoma City, OK 73105

For payment of property, liability, directors/officers, and motor vehicle insurance premiums

**FY2025 Board Request****\$ 547,800.00****BMI/IMAGENET**

PO Box 26340

Oklahoma City, OK 73126

Maintenance, rental and program support of Equipment

**FY2025 Board Request****\$ 500,000.00****EAB**

2445 m St NW

Washington, District of Columbia 20037

Enrollment Management Services

**FY2025 Board Request****\$ 600,000.00****EAB**

1920 E Parham Road

Richmond, VA 23228-2206

Institutional Advancement Services

**FY2025 Board Request****\$ 98,177.00**

**LANGSTON UNIVERSITY**

Fiscal Year 2025

**ANNUAL ORDERS****Oklahoma State Regents for Higher Education****FY2025 Board Request**

655 Research Parkway, Ste 200	Housing	\$ 2,655,000.00
Oklahoma City, OK 73104	Section 13/New College	\$ 414,000.00
Existing Real Estate and Equipment Master Lease Services		<b>\$ 3,069,000.00</b>

**Perry Publishing & Broadcasting Inc.****FY2025 Board Request**

PO Box 17498		<b>\$ 300,00.00</b>
Oklahoma City, Ok 73136-1498		
Artist and speakers for student-centered events		

**Belfor USA Group****FY2025 Board Request**

4132 Will Rogers Pkwy Suite 500		<b>\$ 2,000,000.00</b>
Oklahoma City, Oklahoma 73108-2062		
Facilities Management & Light Construction Services		

**As Needed Mechanicals****FY2025 Board Request**

Mechanical service from providers selected through RFP		<b>\$ 2,000,000.00</b>
<b>(Jackson Mechanical and Luckinbill Mechanical)</b>		

**Total Wellness LLC****FY2025 Board Request**

7017 N Robinson Ave		<b>\$ 200,000.00</b>
Oklahoma City, Oklahoma 73116-9044 United States		

## J – PURCHASE REQUESTS

Approval is requested to process purchase orders to approved contracted vendors for Summer Make Ready (SMR) work on the Langston Campus. The work encompassed within the scope of SMR is intended to prepare the campus for the Fall 2024 semester. Work began in early May 2024 immediately following the end of the Spring 2024 semester. As work continues within all residential communities, we are finding the need to further remediate mechanical closets containing water heaters and HVAC equipment to ensure the absence of moisture. This is an unexpected cost which requires an amendment to the Facilities Maintenance/Light Construction cost for SMR.

These costs are separate and apart from the annual contracted amount for each vendor. Our intent is to isolate the costs related to SMR for better reporting and analysis for future cost-savings. Funding will come from legally available funds. (Auxiliary Enterprise Funds)

<b>Contracted Vendor</b>	<b>Category</b>	<b>Estimated Cost</b>
Belfor	Facilities Maintenance/Light Mechanical	\$400,000.00
Jackson Mechanical	Mechanicals (HVAC, Electrical, Plumbing)	\$200,000.00
McIntosh	Mechanicals (HVAC, Electrical, Plumbing)	\$100,000.00
Luckinbill	Mechanicals (HVAC, Electrical, Plumbing)	\$150,000.00
<b>Total</b>	<b>All Contracts</b>	<b>\$850,000.00</b>

#### **IV. CONNORS STATE COLLEGE, WARNER, OKLAHOMA**

President Ron Ramming and other members of the administration came before the Board to review the Agenda and present the business of Connors State College (CSC). (The CSC Agenda is attached to this section and considered a part of these minutes.)

##### **A-1 Remarks by President Ron Ramming**

President Ramming thanked Regent Hall for his leadership as Board Chair over the past year. Their jobs as presidents would be more difficult for them all if they didn't have the Board to support them. He said he is grateful to Chair Hall for his service and he appreciates all he does. He also welcomed Regent Franklin to the Board and said he looks forward to working with him and hosting him on the CSC campus.

##### **A-1.a. CSC Connection Publication**

President Ramming highlighted the following stories from the *Connection* magazine:

The lead story is about qualification of the CSC Women's Softball Team for the National Junior College Athletic Association (NJCAA) World Series for the first time since 2004. President Ramming said it is Mr. Bobby Foreman's second year as Head Coach for the program and he has done an outstanding job. The softball team is an outstanding group of young ladies and the College is very proud of them.

He congratulated Dr. Chris McBeath, CSC Vice President of Academic Affairs, as the featured story on page 4 to recognize him for earning his Doctorate in Education from the University of Arkansas. He said CSC's Spring Commencement ceremony this year was outstanding, and 165 students were recognized. Regent Arthur was the commencement speaker and Regent Taylor also attended. CSC is awarding a total of 819 associate degrees and certificates this academic year, which is up by over 100 from last year. Staff in the Office of Academic Affairs are doing an outstanding job of helping students finish college. CSC's retention rate increased by about 10 percent last year, which makes it clear the work of the success coaches and the College's investment in specific areas to improve student success seems to be paying off. President Ramming also noted 109 nurses graduated from CSC this year, which was up from 85 last year. He said the State of Oklahoma provided some additional funding to help the College with its nursing program about three years ago, and the headcount increase in this program seems to indicate those investments have also been paying off. With nursing being such a high-demand area of the workforce he is unsure whether CSC will see that big of an increase again, but he hopes CSC will be able to maintain that level of production from the nursing program going forward.

President Ramming said there is a story on page 9 about the graduation of correctional students at the Dr. Eddie Warrior Correctional Center in Taft, Oklahoma. 34 associate degrees were awarded at that facility through the Prison Education Program. He said there is an item on the Agenda requesting approval for CSC to enter a Memorandum of Understanding (MOU) with the Oklahoma Department of Corrections. This is a very rewarding program through which it is very evident that the power of education really can transform lives.

A-1.b. Enrollment Update

President Ramming said the summer enrollment number is fairly solid with an increase in credit hour production of about 17 percent over last year. The fall numbers will probably not finish with quite a much of an increase as the summer semester, but it does seem CSC is experiencing an upward trend in enrollment. The fall report is very preliminary and was produced earlier this week. If the same report were produced today, the numbers would probably be even a little higher than the numbers shown on the report included with the Agenda. He said Dean of Students, Jake Lawson, and his team in recruitment/advisement continue to do an outstanding job. The investments the College has made in technology have helped the recruitment team do an even better job and be more sophisticated in their recruitment efforts.

B-1 Adoption of Memorial Resolution for Mr. Mike Rogers

President Ramming said Mr. Rogers was very involved with CSC and served on the CSC Foundation Board for 12 years.

Regent Taylor moved and Regent Davis seconded to adopt the Memorial Resolution, as presented in Item B-1 of the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

C-1 Approval for the proposed AI plan for both students and instructors to be added to the Connors State College Faculty Handbook

President Ramming said this Item was discussed with members of the AAPP Committee earlier this week. AAPP Committee Chair Harrel said the Committee acted to recommend Board approval.

Regent Harrel moved and Regent Walker seconded to approve Item C-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

D-1 Approval of the job description for the Vice President of Student Affairs

President Ramming said this Item was also discussed with members of the AAPP Committee. This is a title change that better reflects the level of executive leadership and responsibilities of this position. AAPP Committee Chair Harrel said the Committee acted to recommend Board approval.

Regent Harrel moved and Regent Taylor seconded to approve Item D-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

D-2 Approval of personnel actions

President Ramming said the personnel listing includes a change in title for Mr. Lawson from Dean of Students to Vice President for Student Affairs. He noted Mr. Lawson is present if the Regents have any questions for him.

Regent Taylor moved and Regent Baetz seconded to approve Item D-2 as presented in the CSC Agenda.

Chair Hall recognized Mr. Lawson and congratulated him on his new role. President Ramming said Mr. Lawson is a former student of his who began his career at CSC as the Assistant Rodeo Coach, and he has done a wonderful job as the Dean of Students for the past several years.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

E-1 Approval for a new Associate of Applied Science in Speech Pathology Assistant degree program

President Ramming said this Item was also discussed with members of the AAPP Committee. AAPP Committee Chair Harrel said the Committee acted to recommend Board approval.

Regent Harrel moved and Regent Taylor seconded to approve Item E-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

E-2 Approval for off-campus delivery of specified courses for the summer 2024 semester

President Ramming said the courses listed for approval are those offered at the Dr. Eddie Warrior and Jess Dunn Correctional Centers.

Regent Walker moved and Regent Davis seconded to approve Item E-2 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

F-1 Approval of CSC's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries

President Ramming noted CSC's FY 2025 budgets were discussed with members of the P&B Committee during their meeting yesterday.

P&B Committee Chair Baetz said the Committee discussed CSC's proposed FY 2025 budgets with the University's administration and recommends Board approval. (The FY 2025 budget documents for CSC are collectively on file in the Board of Regents' Office as Doc. No. 3-6-14-24 and considered a part of these minutes.)

Regent Baetz moved that the Board conditionally approve all elements of the budget as presented by the CSC administration in Item F-1, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents. Regent Taylor seconded the motion.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

President Ramming expressed appreciation to Mr. Lewis and his team for all the work they did to put this budget together. It was a short turn-around this year and took a lot of effort.

F-2 Approval to accept a federal subaward of \$150,000 over four years from the USDA to fund research and development of workforce team training in Experience About Meat

President Ramming said Dr. Jason Apple, a former OSU classmate of his, is now the Animal Science Department Chair at Texas A&M University-Kingsville (TA&MK). Dr. Apple's relationship with President Ramming made him think of CSC when he learned about this grant, which helps minority-serving institutions establish meat judging programs. President Ramming said he is grateful to Dr. Apple for helping CSC get this grant award as a subrecipient through TA&MK. Regent Arthur said she is excited about CSC receiving this grant funding to establish a meat judging program at the College.

Regent Arthur moved and Regent Davis seconded to approve Item F-2 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

H-1 Approval to enter a Memorandum of Understanding with Jess Dunn and Eddie Warrior Correctional Facilities to provide incarcerated individuals with college-level, credit-bearing courses leading to degrees and marketable skills

President Ramming said this MOU has been reviewed by the Board's Office of Legal Counsel (OLC). CSC was one of three Oklahoma institutions selected (LU and Tulsa Community College were the other two) as part of the pilot group for the Prison Education Programs project. Beginning in July 2023, incarcerated individuals became eligible to receive Pell Grant dollars. This MOU is the first step for CSC to transition away from the pilot project and into the full Prison Education Program. (The MOU is on file in the Board of Regents' Office as Doc. No. 4-6-14-24 and considered a part of these minutes.)

Regent Walker moved and Regent Baetz seconded to approve Item H-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

J-1 Approval of FY 2025 purchase orders over \$100,000

Regent Baetz moved and Regent Harrel seconded to approve Item J-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

M-4 GEER Fund Spending

(This Item was provided to the Regents for informational purposes only and no action was taken. The document to support this Item titled, "Governor's Emergency Education Relief [GEER] II Funds Professional Services Agreement" is on file in the Board of Regents' Office as Doc. No. 5-6-14-24 and considered a part of these minutes.)

The business of CSC being concluded, President Ramming and other members of the College's administration were excused from the meeting.



# Connors State College

Warner, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

June 14, 2024

Dear Board Members

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

## **A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. President Dr. Ron Ramming's Remarks
  - a. Connection
  - b. Enrollment

## **B – RESOLUTIONS**

1. Board approval is requested for the attached memorial resolution honoring Mr. Mike Rogers, former Connors State College Alumni, and Foundation Board member who passed away, on May 10, 2024. (Reference Document B-1)

## **C - POLICY AND OPERATIONAL PROCEDURES**

1. Board approval is requested for the proposed AI plan for both students and instructors to be added to the Connors State College Faculty Handbook.  
(Reference Document C-1)

## **D - PERSONNEL ACTIONS**

1. Board Approval is requested for the attached job description for the Vice President of Student Affairs. (Reference Document D-1)

2. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (Reference Document D-2)

#### **E - INSTRUCTIONAL PROGRAMS**

1. Board approval is requested for a new Associate of Applied Science in Speech Pathology Assistant degree program. (Reference Document E-1)
2. Board approval is requested for off-campus delivery of the attached courses for the summer 2024 semesters. (Reference Document E-2)

#### **F - BUDGETARY ACTIONS**

1. Board authorization is requested to approve Connors State College's proposed Fiscal Year 2025 Budget, including E&G Parts I and II, Auxiliary, Tuition and Fees, Room and Board Rates, and Salary Recommendations. (Reference Document F-1, provided under separate cover.)
2. Board approval is requested to accept a federal subaward of \$150K over 4 years from the USDA. These funds are to be spent on research and development of workforce team training in Experience About Meat. (Reference Document F-2).

#### **G - OTHER BUSINESS AND FINANCIAL MATTERS- None**

#### **H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

1. Board approval is requested to enter into the attached Memorandum of Understanding with Jess Dunn and Eddie Warrior Correctional Facilities to provide incarcerated individuals with college-level, credit-bearing courses leading to degrees and marketable skills. This agreement has been reviewed by legal counsel. This item has been reviewed and approved by the Office of Legal Counsel. (Reference Document H-1)

#### **I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None**

#### **J - PURCHASE REQUESTS**

1. Board approval is requested for FY 2025 purchase orders over \$100,000. (Reference Document J-1)

#### **K - STUDENT SERVICES/ACTIVITIES-None**

#### **L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None**

#### **M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. Out-of-State Travel for April and May 2024 (Reference Document M-1)

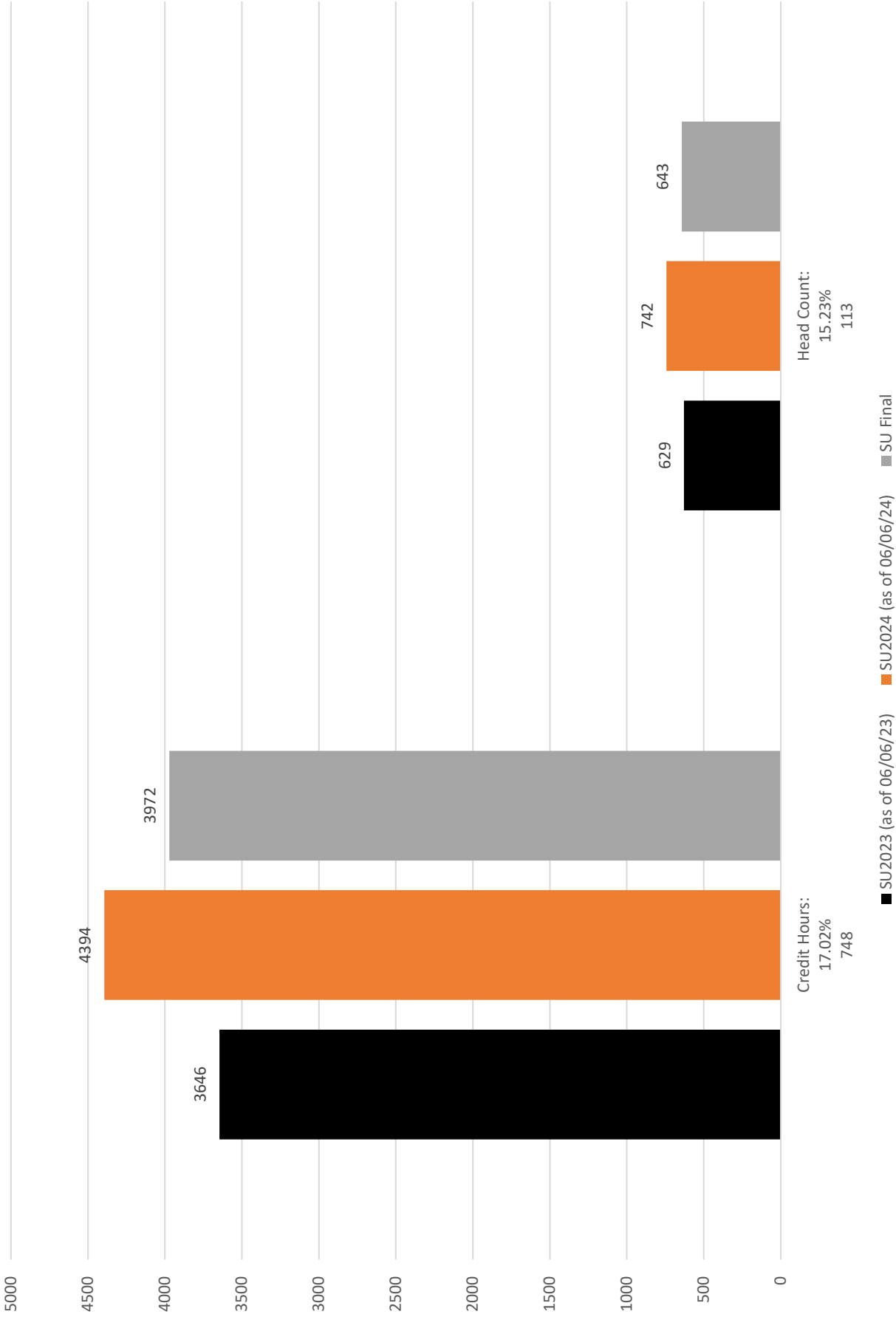
2. Organizational Chart (Reference Document M-2)
3. GEER Fund Spending (Reference Document M-3)
4. Board approval is requested to accept ONENET Grant Funds. (Reference document M-4).

Respectfully submitted,

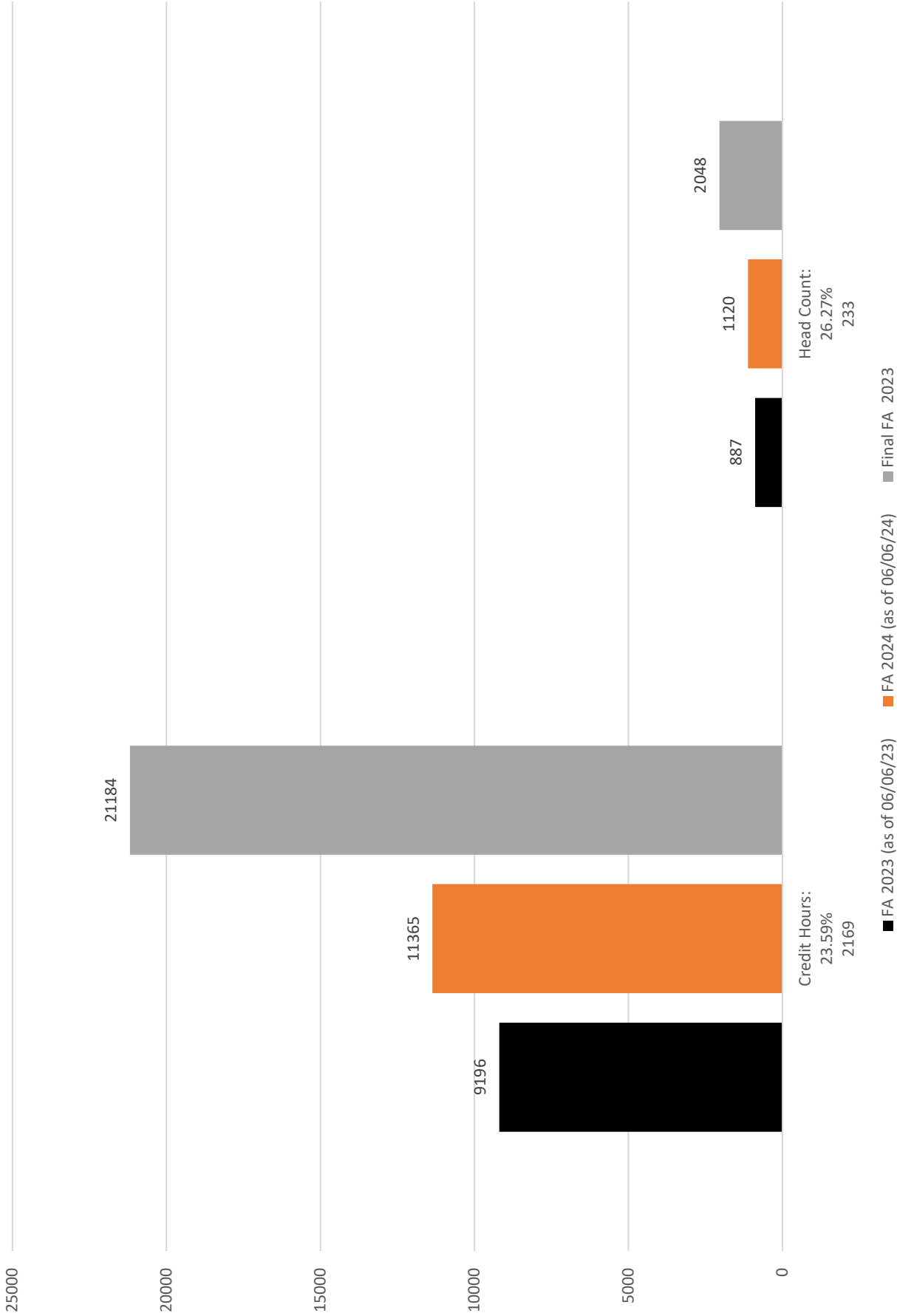
A handwritten signature in black ink, appearing to be 'R. S. Ramming', with a large, sweeping horizontal stroke at the bottom.

Dr. Ronald S. Ramming  
President

Summer Enrollment Comparison



Fall Enrollment Comparison



## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Connors State College and the Agricultural and Mechanical Colleges that Micheal J. Rogers, former Connors State Alumni and Board Trustee of the Connors State Foundation Board passed away on May 10, 2024; and

WHEREAS, Mr. Rogers, by his loyalty, attention to duty, and faithful performance rendered service as the a Foundation Board Member, from 2012 until 2024, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Connors State College deeply feel the loss in his passing:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF REGENTS FOR CONNORS STATE COLLEGE AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Rogers to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board of Regents and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Connor's State College's Foundation Board Trustee.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board of Regents and a copy sent to the family of Mr. Rogers

Adopted by the Board the fourteenth of May 2024.

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Dr. Ronald Ramming  
President  
Connors State College

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Joe D. Hall  
Chair  
Oklahoma A&M Board of Regents

## Executive Summary- AI Committee Proposal

Connors established an Artificial Intelligence committee to gather individual members of the divisions to represent a collective voice. The AI Committee has created a proposal for instructors to follow so that courses are flagged as to whether using AI tools is acceptable. It also outlines how Connors will incorporate AI learning in the classroom, so our students are prepared to use AI tools in the workplace. Finally, the AI committee will establish a toolkit for instructors to utilize in their classrooms, this toolkit will be located in Canvas.

## AI Committee Pending Proposals

The goal of this committee from the outset has been to gather individual members of the divisions here at CSC so that the committee can represent a collective voice. Thus far, the committee has discussed what CSC's plan should be regarding the use of AI at both the instructor and student levels moving forward. The AI Committee has created and outlined several ideas; however, some of these ideas will take the involvement of each division as they are tasks that the committee cannot complete alone due to the tangible plans needing to be specific to each division to successfully implement. As a committee, we would like to present the following ideas for the Academic Council to consider and provide feedback on.

### 1. AI Detection Tools

- a. The committee believes that to successfully scan for AI and be able to have conversations with students regarding the use of AI on assignments in which it is not allowed, faculty need the ability to scan student work through multiple readers.
- b. The committee is currently demo-ing Copyleaks to determine if this is the best program to move forward with campus wide.

### 2. Flagged Courses and "The Cowboy Pledge"

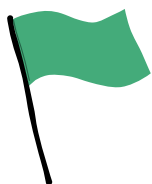
- a. The committee researched how other schools were approaching AI concerns at the course and enrollment level. We think one of the best ways to create open communication with students regarding AI use in individual classes as well as to provide support for instructors navigating AI conversations with their students is to create a system of flagged courses that students would engage with in their initial advising/enrollment meeting via "The Cowboy Pledge" (see attachment).
- b. The essential goal in this is to have each division choose what "AI Flag" each of their courses would have. These flags would be course-specific, not instructor-specific.
- c. The flag options:
  - i. Green Flag: These courses would be ones in which the student can expect to be allowed to use AI throughout the course with a focus on learning how AI can supplement their learning and how to ethically and responsibly use/cite AI material. \*See Stacked Courses
  - ii. Orange Flag: These courses would be ones in which the student might be allowed to use AI throughout the course. These courses would have limited use of AI tools, but there would still be assignments in which AI was either part of the assignment or allowed to be used on an assignment.
  - iii. Red Flag: These courses would be ones in which the students would not be allowed to use AI at any point in time in the course.

- d. These flags must be at the course level and not instructor-specific to ensure that students receive the same information and skills regardless of instructor.
- e. The committee also proposed that the flags could be percentage-based if that is what the divisions find more compatible with CSC's learning environment.
  - i. Example of percentage-based flags
    - 1. Green Flag: No more than 70% of this course will involve AI-generated/edited assignments.
    - 2. Orange Flag: No more than 40% of this course will involve AI-generated/edited assignments.
    - 3. Red Flag: No more than 10% of this course will involve AI-generated/edited assignments.
- 3. Stacked Courses: Integration of Artificial Intelligence Curriculum at Connors State College.
  - a. This plan/integration would be completely driven by the college divisions as each division would need to develop an AI degree program that is unique to their division courses.
  - b. Objective: The primary objective is to introduce a series of AI courses that will build upon the foundational skills acquired in prerequisite (e.g. traditional courses) skill courses
    - i. Proposed Curriculum:
      - 1. Prerequisite Traditional Skills Courses:
        - a. These courses would be red-flagged, and the students would not be allowed to use AI to edit or compose any work in these classes. This restriction would encourage students to engage with the skill at the level they enter the class with and work to enhance those skills before completing the course.
          - i. Example : ENGL 1113, ENGL 1213, MATH 0013, BIO 1114, etc.
      - ii. AI Courses:
        - 1. Introduction to Artificial Intelligence
          - a. An Ethics module would be a requirement.
          - b. AI Applications in [Specific Field]: This course will build on the foundational knowledge acquired in prerequisite traditional skill courses. The specific focus will be on teaching the students how to use the skills learned in the traditional class to engage with AI technologies.
            - i. Example: English AI Writing (Prompt engagement, navigating AI language and tools, etc.), AI Marketing, etc.

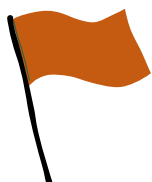
- c. The committee proposes that this could function merely as an AI option for students to take to build their skill, or the divisions/college could come together and create an AI degree that students could pursue.
- 4. AI Survival Kit for Faculty
  - a. The committee is currently working on creating a Canvas module that all instructors would have access to.
  - b. Objective: This module would be to compile AI resources that instructors could use in their courses in ways that would benefit their students and set the correct tone for the course in terms of what the instructor's rules/expectations were in regard to the use or non-use of AI material.
    - i. Potential Material
      - 1. Document with suggested syllabus language depending on how the course is flagged (see attached document)
      - 2. Opening material discussing and working with the idea of ethically using AI tools
      - 3. Quizzes/assignments with specific focus on practicing the ideas covered in the learning material mentioned above.
  - c. Note: this material (other than the documents attached) is not ready for viewing. The committee is waiting for feedback from the Academic Council, the student poll, and the faculty poll before moving forward with the creation of this module. We want to make sure that the material we produce as a committee is not only helpful but pertinent to the goals of CSC instructors and set up/explained in ways that address student concerns and their current understanding/opinions on generative AI.
    - i. Anonymous Faculty/Staff Poll: 12 responses as of 4/8/2024
    - ii. Anonymous Student Poll: 0 responses as of 4/8/2024

# The Cowboy Pledge

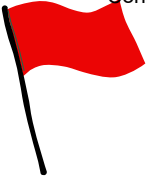
As a student at Connors State College, I understand that my actions are not only a reflection on myself but also a reflection on the College and its body of student scholars of which I am a part. Acting in a dishonest way, no matter how minor the offense, will be detrimental to my academic progress. I should aspire to perform at the highest ethical standards in academic pursuits because academic dishonesty reflects poorly on the value of degrees and certificates this college awards. I understand that it is a requirement to familiarize myself with the institution's academic integrity policy and my instructor's specific guidelines regarding AI use for both on-campus and online courses. I promise that as a Connors State College Cowboy, I will not participate in any type of academic misconduct.



In courses with a green flag, you may use artificial intelligence (AI) tools to enhance your learning and creativity. You are welcome to use AI tools as supplementary resources to *assist you with your assignments*, as long as you do so ethically and responsibly. We may also integrate AI Tools into some of our assignments. This means that you must properly cite the AI tools you use. AI tools cannot replace your thinking/analysis or be used to avoid engaging with the course content. You take full responsibility for any mistakes or errors made by the AI tool, and if working on a group assignment, you must discuss the use of AI tools with your group members on how you plan to use and cite them to maintain complete transparency with the instructor regarding their use.



In courses with an orange flag, you may use artificial intelligence (AI) tools as supplementary resources to assist you with your assignments, as long as you do so ethically and responsibly. We may also integrate AI tools into some of our assignments. You can think of these tools as ways to help you *learn but not to entirely create* work for assignments such as discussion boards, written posts, and presentations. This means that you must properly cite the AI tools you use. AI tools cannot replace your thinking/analysis or be used to avoid engaging with the course content. You take full responsibility for any mistakes or errors made by the AI tool, and if working on a group assignment, you must discuss the use of AI tools with your group members on how you plan to use and cite them to maintain complete transparency with the instructor regarding their use.



In courses with a red flag, you may ***not use artificial intelligence (AI) tools***. Students are expected to uphold academic integrity by completing their work honestly and transparently. The use of any Artificial Intelligence program (such as ChatGPT, Grammarly, Google Gen, other chatbots, text generators, paraphrasers, summarizers, or solvers, etc.) to write or line edit work will be considered a violation of the Academic Integrity policy. All written assignments must be composed, revised, and edited by the student in English without the use of artificial intelligence, composition-producing, and/or auto-editing software.

## Artificial Intelligence Catalog, Handbook, and Syllabus Policies

1. Current Syllabus policy:
  - a. q. Submitting work that has been created or thoroughly edited by an artificial intelligence program.
2. Proposed Syllabus policy:
  - a. q. To maintain the highest ethical standards in academic pursuits, the use of any Artificial Intelligence program (such as ChatGPT, Grammarly, Google Gemini, etc.) to replace your own thinking/analysis, to avoid engaging with the course content, or to write or line-edit work will be considered a violation of the Academic Integrity policy.
  - b. Suggested note to add to policy: If you have questions about what constitutes allowable use of AI tools, please consult the instructor before submitting your work.
3. Blue Text to add to Syllabus Template:
  - a. Replace this text with the policy you will be utilizing in your course. Examples include but are not limited to complete restriction of its use (RED FLAG), allowed usage on specific assignments or with specific instructor permission (ORANGE FLAG), and allowed usage with proper attributions (GREEN FLAG). Also, indicate in the course information at the beginning of your syllabus and in your Canvas course which flag has been applied to this course.
  - b. Replacements for blue text:
    - i. **(RED FLAG)** Students are expected to uphold academic integrity by completing their work honestly and transparently. The use of any Artificial Intelligence program (such as ChatGPT, Grammarly, Google Gen, other chatbots, text generators, paraphrasers, summarizers, or solvers, etc.) to write or line-edit work will be considered a violation of the Academic Integrity policy. All written assignments must be composed, revised, and edited by the student in English without the use of artificial intelligence, composition-producing, and/or auto-editing software.
    - ii. **(ORANGE FLAG)** Students are welcome to use AI tools as supplementary resources to assist them with their assignments, as long as they do so ethically and responsibly. There may also be assignments in this course that integrate AI Tools. This means that the student must use AI tools only for tasks that are appropriate for their level of learning and understanding and according to the specifications laid out by the instructor. Do not use AI tools to replace your own thinking/analysis or to avoid engaging with the course content.
    - iii. **(GREEN FLAG)** Students are welcome to use AI tools as supplementary resources to assist them with their assignments, as long as they do so ethically and responsibly. This means the student must cite any AI tools used properly, take full responsibility for any mistakes or errors made by the AI tool, and if working on a group assignment, discuss the use of AI tools with group members to agree on how the tool will be used and cited on the assignment.
4. Other Suggestions:

- a. Catalog and Handbooks
  - i. The student handbook on Canvas will need to be updated to match changes made in other areas of the college.
  - ii. Add catalog policy for Academic Integrity
    - 1. It is currently only in the student handbook



JOB DESCRIPTION

JOB TITLE: ~~Vice President for Student Affairs~~ ~~Dean of Students~~

REPORTS TO: President

CLASSIFICATION: Administrative I

STATUS: Full-time, exempt

LENGTH OF EMPLOYMENT: 12 month continuing position

JOB OVERVIEW: The ~~Vice President for Student Affairs~~ ~~Dean of Students~~ is a senior leadership role responsible for ~~overseeing all aspects of student life, including student services, residential life, student activities, student conduct, health and wellness, employee housing, athletics, and recruitment and admissions. providing administration and leadership for the areas of Student Life, Residential Life, Faculty Housing, Student Conduct and Athletics.~~ Responsibilities will also include program development that fosters student engagement, leadership opportunities, and success; student development outcomes and program assessment; ensuring compliance with state, federal and other reporting regulations; hiring, training, and staff development and evaluation; budget development and management. The ~~Vice President for Student Affairs~~ ~~Dean of Students~~ also serves as the Title IX Coordinator for Student Affairs.

DUTIES AND RESPONSIBILITIES:

- Day to day administration and supervision of ~~all Student Affairs activities~~ ~~Life, Residential Life, Faculty Housing, Student Conduct and Athletics~~
- ~~Supervise the the development and implementation of institution’s recruitment, admissions and advisement activities~~
- ~~Oversee monitoring of College’s policy in relation to Title IX law developments; implementation of grievance procedures, including notification, investigation, and disposition of complaints; provision of educational materials and training for the campus community; conducting and/or coordinating investigations of complaints received pursuant to Title IX; ensuring a fair and neutral process for all parties; and monitoring all other aspects of the College’s Title IX compliance~~
- ~~Supervise staff in areas of responsibility.~~
- ~~Oversee the administration of the student conduct process including the training and oversight of the student discipline committees~~
- ~~Work with faculty and staff on issues related to disruptive student behavior~~
- ~~Oversee student counseling and mental health referrals~~
- Ensures that all student services programs and policies comply with applicable Board and Institutional policies as well as local, state and federal laws

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- Maintain, update, and publish the Student Handbook, Residential Life Handbook and the Student Code of Conduct
- Plan and coordinate major social events assigned
- Prepares reports for internal and external constituencies as required
- Assist with felony background checks of potential students
- Assist campus police in times of crisis
- Coordinate summer camps
- Supervises Varsity Athletic and Scholarship Program Coaches as well as the utilization of all athletic facilities; coordinates use of athletic training and weight room facilities; collaborates with appropriate instructional personnel
- Coordinate drug testing program for scholarship program students
- Develops, implements, and manages all department fiscal operations such as budget allocations, team travel, cash handling, procurement of goods and services and monitoring department expenditures
- Other duties as assigned

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***The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.***

#### **KNOWLEDGE, SKILLS, AND ABILITIES:**

- Knowledge of student personnel functions, regulations, student rights and student development concepts
- Self-motivated, self-directed and the ability to work independently
- Excellent organization and coordination abilities, including the ability to plan, organize and supervise a variety of activities and events
- Excellent written/oral communication and critical thinking skills
- Understanding of, sensitivity to, and respect for the diverse academic socio-economic, ethnic, cultural, and disability backgrounds of community college students
- Adheres to principles of trust, teamwork and collaboration
- Possesses strong management and interpersonal skills
- Demonstrated willingness and ability to act ethically and socially responsible

#### **EDUCATION/EXPERIENCE:**

- Master's degree required, emphasis in Student Personnel Services preferred
- ~~Two~~ **Three** or more years of experience in student affairs in a two-year college environment required
- Experience with Title IX compliance, procedures, and investigations

#### **SPECIAL REQUIREMENTS:**



- Ability to work variable and extended hours

***Connors State College is an Affirmative Action/Equal Opportunity/E-Verify Employer.***

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



## Personnel Actions

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rank, personnel leave, etc.

Name	Action	Effective Date	Salary/Rate
Marshall, Kristen	Farm Market Manager	6/1/2024	\$36,688.37
Stewart, Baxter	Interim Director Financial Aid	6/1/2024	\$47,750.00
Moberly, Joseph	Instructor of Biology	8/1/2024	\$42,425.00
Sinclair, McKenzie	Instructor of Ag/Meats Judging Coach	7/1/2024	\$50,521.20
Lawson, Jake	Vice President for Student Affairs	7/1/2024	\$80,000.00

Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirements, etc.

Name	Title	Effective Date	Service Time
McBeath, Trish	NASNTI Project Director	5/31/2024	5 months
King, Jessica	Horticulture Instructor	5/31/2024	3 months
Walker, Sierra	Ag Instructor/Shooting Sports Coach	6/30/2024	6 years

## E – INSTRUCTIONAL PROGRAMS

1. Board approval is requested for a new Associate of Applied Science in Speech Pathology Assistant degree program.

### Reference Document Information

#### Speech-Language Pathology Assistant Program

Location: Muskogee Connors Campus

Description of Proposed Program: This proposal is designed to provide a much-needed program preparing Speech-Language Pathology Assistant (SLPA) candidates to specifically work with children in public schools who are eligible for speech-language services (under federal law, Individuals with Disabilities Education Act), under supervision of a qualified Speech-Language Pathologist (SLP). It provides admission to Connors and the program under three scenarios/candidate backgrounds, to grasp top students with a desire to work with students with disabilities in Oklahoma public schools. Students will complete 62 hours of general education and SLPA coursework.

Employment Demand for Proposed Program: The field of SLP has long experienced a national shortage of personnel to provide needed services to individuals with communication disorders. Across the country, the shortage of SLPs especially impacts public schools, where approximately 8% of students qualify for speech-language services. Even more difficult is providing services in rural schools, which makes up 52% of Oklahoma's public schools. The Bureau of Labor Statistics expects SLP jobs to grow by no less than 21% by 2031, a faster growth rate than the average for all other occupations. Currently public schools are often required to contract with private SLP contractors, at an exorbitant hourly rate, to meet their legal requirement for services. The limited number of practicing SLPs across the country often choose to be employed by private contractors due to the significant increase in annual salary as compared to public school salaries. With certified SLPA's supervised by those who are in public schools, the ability to provide needed services is stretched significantly.

Unmet Need for Proposed Program: The shortage of SLPs across the country has been well documented. This is in large part due to the limited number of openings in graduate

schools, a required minimum to practice as an SLP. Oklahoma has five universities providing a Masters level program in SLP, each turning away many Bachelors level SLPs who are unable to practice independently as an SLP. The desperate need for SLPs is compounded by a significant increase in needed services: a renewed state and national focus on reading deficits that could be related to language deficits, Covid led to missed services and speech delays for school-aged students, seniors living longer and often need therapy related to strokes and dementia, and advances in medical care of premature babies resulting in higher survival rates with high rates of feeding, swallowing and communication disorders. Having trained and certified SLPAs is one solution for the SLP shortage, allowing each SLP to supervise two SLPAs. In Oklahoma, there is only one university program providing an SLPA diploma, meeting qualifications for SLPA certification through Oklahoma State Department of Education and the Oklahoma Board of Examiners for Speech-Language Pathology & Audiology.

## SPEECH LANGUAGE PATHOLOGY ASSISTANT (SPLA)

### SLPA 1101 – Introduction Seminar to the SLPA Program

Investigation of Speech-Language Pathology Assistant as a career choice, information about the SLPA Program and discussion of options for further studies in the field of Speech-Language Pathology. **(FA)**

### SLPA 1102 – Introduction to Communication Disorders

Exploration of the field of speech-language pathology including the characteristics, etiology, diagnosis, and treatment of various communication disorders. **(FA)**

### SLPA 1201 – SLPA Observation

*For SLPA Program students only.* Guided, supervised observation of 25 clock hours of speech therapy designed to meet the licensure observation requirements. **Prerequisite: Acceptance into the Speech Language Pathology Assistant Program. (SP)**

### SLPA 1202 – Roles & Responsibilities of the SLPA

*For SLPA Program students only.* Overview of functions of the SLPA including relationship to the supervising SLP and applicable Codes of Ethics. **Prerequisite: Acceptance into the Speech Language Pathology Assistant Program. (SP)**

### SLPA 1212 – School-Based SLPA

*For SLPA Program students only.* Overview of application of speech and language therapy procedures and documentation specific to a school environment. **Prerequisite: Acceptance into the Speech Language Pathology Assistant Program. (SP)**

### SLPA 1203 – Phonetics

*For SLPA Program students only.* Study of the production of consonants and vowels in General American English and practice with phonetic transcription using the International Phonetic Alphabet (IPA). **Prerequisite: Acceptance into the Speech Language Pathology Assistant Program. (SP)**

### SLPA 1213 – Anatomy & Physiology of Speech & Hearing Mechanics

*For SLPA Program students only.* Study of the anatomical structures and functions of the structures for respiration, phonation, resonance, articulation, hearing, and swallowing. **Prerequisite: Acceptance into the Speech Language Pathology Assistant Program. (SP)**

### SLPA 1302 – Neurogenic/Organic Based Disorders I

*For SLPA Program students only.* Study of neurogenic and/or organic based speech and language disorders to include disorders such as cleft palate, hearing loss, cerebral palsy, motor speech disorders. **Prerequisite: SLPA 1213 Corequisite: SLPA 1312 (SU)**

### SLPA 1312 – Speech Sound Disorders

*For SLPA Program students only.* Study of the nature and intervention of articulation & phonological disorders in children. **Prerequisite: SLPA 1203, SLPA 1213 Corequisite: SLPA 1302 (SP)**

### SLPA 2102 – Speech Therapy Strategies and Procedures

*For SLPA Program students only.* Exploration of the procedures for providing therapy including philosophies of learning, reinforcement techniques, therapy techniques, and paperwork. **Prerequisites: SLPA 1102, SLPA 1203, and SLPA 1213 (FA)**

### SLPA 2103 – Language Development Disorders

*For SLPA Program students only.* Overview of the normal development of speech and language and study of the nature and intervention of language disorders in children. **Prerequisite: SLPA 2102 (FA)**

### SLPA 2112 – Neurogenic/Organic Based Disorders II

*For SLPA Program students only.* Study of neurogenic and/or organic based speech and language disorders to include disorders such as autism, aphasia/TBI, fluency, voice. **Prerequisites: SLPA 1213 (FA)**

### SLPA 2122 – Teletherapy Strategies & Procedures

*For SLPA Program students only.* Introduction to computer-based therapy with hands-on experience with a teletherapy platform. **Prerequisites: SLPA 1202 (FA)**

### SLPA 2132 – Practicum I

*For SLPA Program students only.* Supervised clinical experience under the supervision of a certified Speech-Language-Pathologist. **Prerequisites: SLPA 2102 and SLPA 2122 (FA)**

### SLPA 2202 – Hospital Based SLPA

*For SLPA Program students only.* Overview of application of speech and language therapy procedures and documentation specific to a hospital environment. **Prerequisite: SLPA 2102 (SP)**

### SLPA 2203 – Practicum II

*For SLPA Program students only.* Supervised clinical experience under the supervision of a certified Speech-Language-Pathologist. **Prerequisites: SLPA 2102 and SLPA 2122 (SP)**

### SLPA 2204 – Practicum III

*For SLPA Program students only.* Supervised clinical experience under the supervision of a certified Speech-Language-Pathologist. **Prerequisites: SLPA 2102 and SLPA 2122 (SP)**

# DIVISION OF NURSING AND ALLIED HEALTH

## Major: **Speech Language Pathology Assistant**

ASSOCIATES OF APPLIED SCIENCE

*Requirements for Academic Year 2025-2026*

<b>GENERAL EDUCATION REQUIREMENTS</b>		
<b>18 HOURS (Minimum)</b>		
Check Catalog listings for prerequisites.		
Area	Hours	To be selected from:
English Composition	6	ENGL 1113 English Composition I ENGL 1213 English Composition II
American History	3	HIST 1483 American History Survey to 1877 <i>or</i> HIST 1493 American History Survey since 1877
US Government	3	POLS 1113 American Federal Government
Psychology	6	PSYC 1113 General Psychology PSYC 2313 Developmental Psychology
<b>PROGRAM REQUIREMENTS</b>		
<b>44 HOURS (Minimum)</b>		
(**Course requires acceptance into the Connors State College SPLA Program to register.)		
<b>TECHNICAL OCCUPATION SUPPORT</b>		
<b>3 HOURS</b>		
Child Development	3	CHDV 2573 Children with Special Needs
<b>TECHNICAL OCCUPATION SPECIALTY</b>		
<b>41 HOURS</b>		
Introduction Seminar to the SLPA Program	1	SLPA 1101
Introduction to Communication Disorders	2	SLPA 1102
SLPA Observation	1	SLPA 1201**
Roles & Responsibilities of the SLPA	2	SLPA 1202**
School-Based SLPA	2	SLPA 1212**
Phonetics	3	SLPA 1203**
Anatomy & Physiology of Speech and Hearing Mechanics	3	SLPA 1213**
Neurogenic/Organic Based Disorders I	2	SLPA 1302**
Speech Sound Disorders	2	SLPA 1312**
Speech Therapy Strategies and Procedures	2	SLPA 2102**
Language Development Disorders	3	SLPA 2103**
Alternative Forms of Communication	2	SLPA 2112**
Neurogenic/Organic Based Disorders II	3	SLPA 2113**
Teletherapy Strategies & Procedures	2	SLPA 2122**
Practicum I	2	SLPA 2132**
Hospital Based SLPA	2	SLPA 2202**
Practicum II	3	SLPA 2203**
Practicum III	4	SLPA 2204**
<b>GUIDED ELECTIVES</b>		
Electives	0-10	BIOL 1114 General Biology BIOL 1314 Anatomy & Physiology I BIOL 1324 Anatomy & Physiology II CHDV 1323 Health & Safety of Young Children CHDV 2243 Language & Literacy Development CHDV 2523 Child and Growth Development CHDV 2533 Guidance of Young Children CHDV 2593 Infant and Toddler Programs CHDV 2633 Infancy and Early Development SLPA 2300** Special Topics SLPA 2400** Trends & Issues in Comm. Disorders
Courses used in Program Requirements cannot be used for General Education Requirements and vice versa (i.e., courses may only be counted once). Physical Education activity courses do not count towards graduation. A maximum of 6 credit hours allowed for Special Topics (ST) courses can be applied toward a degree.		
<b>Total Hours: 62</b>		

# SPEECH LANGUAGE PATHOLOGY ASSISTANT

## Semester Plan of Study

This plan shows a possible grouping of courses that would allow students to graduate in 2 years with an Associate of Applied Science in Speech Language Pathology. Please refer to a degree plan in the course catalog for official requirements to graduate. Students are encouraged to consult with Connors State College Student Success Coaches each semester to verify that courses selected each semester fulfill the degree plan and satisfy the student's educational goals.

Fall Semester				Hours
ENGL	1113	English Composition I		3
HIST	1483	Amer Hist Survey to 1877, <b>OR</b>		3
HIST	1493	Amer Hist Survey since 1877		
PSYC	1113	Intro to Psychology		3
SLPA	1101	Intro Seminar to the SLPA Prog		1
SLPA	1102	Intro to Communication Disorders		2
Credit Hours:				12

Summer Semester				Hours
POLS	1113	American Federal Government		3
SLPA	1302	Neurogenic/Organic Based Disorders I		2
SLPA	1312	Speech Sound Disorders		2
Credit Hours:				7

Fall Semester				Hours
SLPA	2102	Speech Therapy Strategies & Proced.		2
SLPA	2103	Language Development Disorders		3
SLPA	2112	Alternative Forms of Comm		2
SLPA	2113	Neurogenic/Organic Based Disorders II		3
SLPA	2122	Teletherapy Strategies & Proced.		2
SLPA	2132	Practicum I		2
Credit Hours:				14

Spring Semester				Hours
ENGL	1213	English Composition II		3
SLPA	1201	SLPA Observation		1
SLPA	1202	Roles & Responsibilities of the SLPA		2
SLPA	1212	School-Based SLPA		2
SLPA	1203	Phonetics		3
SLPA	1213	Anatomy & Physiology of Speech and Hearing Mechanics		3
Credit Hours:				14

Spring Semester				Hours
PSYC	2313	Developmental Psychology		3
CHDV	2573	Children with Special Needs		3
SLPA	2202	Hospital Based SLPA		2
SLPA	2203	Practicum II		3
SLPA	2204	Practicum III		4
Credit Hours				15

**MINIMUM CREDIT HOURS: 62**

**Graduation Requirements:** Students are responsible for adhering to all policies, procedures, and regulations of Connors State College, including the responsibility for meeting all graduation requirements and for checking their degree check for accuracy. Student Success Coaches and faculty members may not substitute, waive or exempt students from any established requirement or academic standard. While these advisors make every effort to provide accurate and current information, all advising information regarding coursework, academic progress, and graduation is considered unofficial. The Connors State Registrar's office is the official and final authority for all program, degree, and graduation requirements. ***It is strongly recommended for students to obtain a graduation check upon the completion of 30 credit hours.***

**Minimum Hours for Graduation:** Each degree program requires a specific minimum number of semester credit hours for graduation, as indicated in the college catalog. No student shall be permitted to graduate having completed fewer total hours than the requirement specified for that degree.

**Grade-Point Average for Graduation:** A retention/graduation grade point average of 2.00 or higher is required for all courses in which a student has a recorded grade, excluding any courses repeated or reprieved and excluding remedial courses and physical education activity courses.



## Summer 2024 Off-Campus Courses

### **Jess Dunn Correctional Center**

Intro to Environmental Science  
Principles of Marketing  
Microeconomics  
Principles of Management  
Oklahoma History  
Amer. Hist. Survey to 1877  
American Federal Government  
Introduction to Psychology  
New Testament Survey  
Introduction to Counseling  
Social Psychology

### **Eddie Warrior Correctional Center**

Introduction to Environmental Science  
Business Communications  
Microeconomics  
Principles of Management  
Amer. Hist. Surve to 1877  
Native American History  
Art Appreciation  
Gen.Humn: Renaissance/Present  
Mathematics Readiness  
American Federal Government  
Introduction to Psychology  
New Testament Survey  
Social Psychology

Federal Awarding Agency: Department of Agriculture (USDA)

Pass-Through Entity (PTE):

Subrecipient:

Texas A&amp;M University-Kingsville

Connors State College

PTE PI: Dr. Tanner Machado

Sub PI: Debby Golden

PTE Federal Award No: 2023-70421-39507

Subaward No: S24-0513-CONN

Project Title: Workforce TEAM (Training, Experience About Meat)

Subaward Budget Period:

Start: 04/15/2023

End: 03/14/2027

Amount Funded This Action (USD): \$ 150,000.00

Estimated Period of Performance:

Start: 04/15/2023

End: 03/14/2027

Incrementally Estimated Total (USD): \$ 150,000.00

## Terms and Conditions

- PTE hereby awards a cost reimbursable subaward, (as determined by 2 CFR 200.331), to Subrecipient. The Statement of Work and budget for this Subaward are as shown in Attachment 5. In its performance of Subaward work, Subrecipient shall be an independent entity and not an employee or agent of PTE.
- Subrecipient shall submit invoices not more often than monthly and not less frequently than quarterly for allowable costs incurred. Upon the receipt of proper invoices, the PTE agrees to process payments in accordance with this Subaward and 2 CFR 200.305. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), breakdown by major cost category, Subaward number, and certification, as required in 2 CFR 200.415(a). Invoices that do not reference PTE Subaward number shall be returned to Subrecipient. Invoices and questions concerning invoice receipt or payments shall be directed to the party's Financial Contact, shown in Attachment 3A.
- A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to PTE's Financial Contact, as shown in Attachment 3A, not later than 60 days after the final Budget Period end date. The final statement of costs shall constitute Subrecipient's final financial report.
- All payments shall be considered provisional and are subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient.
- Matters concerning the technical performance of this Subaward shall be directed to the appropriate party's Principal Investigator as shown in Attachments 3A and 3B. Technical reports are required as shown in Attachment 4.
- Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Subaward, and any changes requiring prior approval, shall be directed to the PTE's Authorized Official Contact and the Subrecipient's Authorized Official Contact shown in Attachments 3A and 3B. Any such change made to this Subaward requires the written approval of each party's Authorized Official as shown in Attachments 3A and 3B.
- The PTE may issue non-substantive changes to the Budget Period(s) and Budget Unilaterally. Unilateral modification shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient when sent to Subrecipient's Authorized Official Contact, as shown in Attachment 3B.
- Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
- Either party may terminate this Subaward with 30 days written notice. Notwithstanding, if the Awarding Agency terminates the Federal Award, PTE will terminate in accordance with Awarding Agency requirements. PTE notice shall be directed to the Authorized Official Contact, and Subrecipient notice shall be directed to the Authorized Official Contact as shown in Attachments 3A and 3B. PTE shall pay Subrecipient for termination costs as allowable under Uniform Guidance, 2 CFR 200, or 45 CFR Part 75 Appendix IX, as applicable.
- By signing this Subaward, including the attachments hereto which are hereby incorporated by reference, Subrecipient certifies that it will perform the Statement of Work in accordance with the terms and conditions of this Subaward and the applicable terms of the Federal Award, including the appropriate Research Terms and Conditions ("RTCs") of the Federal Awarding Agency, as referenced in Attachment 2. The parties further agree that they intend this subaward to comply with all applicable laws, regulations, and requirements.

By an Authorized Official of the PTE:

Diana P. Luna

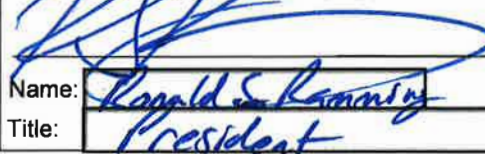
5/28/24

Name: Diana P. Luna

Date

Title: Executive Director &amp; AOR

By an Authorized Official of the Subrecipient:



5.28.2024

Name: Ronald S. Remington

Date

Title: President

## Attachment 1

### Certifications and Assurances

Subaward Number:

S24-0513-CONN

**Certification Regarding Lobbying (2 CFR 200.450)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief, that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement in accordance with 2 CFR 200.450.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the PTE.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Debarment, Suspension, and Other Responsibility Matters (2 CFR 200.214 and 2 CFR 180)**

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, in accordance with 2 CFR 200.213 and 2 CFR 180.

**Audit and Access to Records**

Subrecipient certifies that it will provide PTE with notice of any adverse findings which impact this Subaward. Subrecipient certifies compliance with applicable provisions of 2 CFR 200.501-200.521. If Subrecipient is not required to have a Single Audit as defined by 200.501, Awarding Agency requirements, or the Single Audit Act, then Subrecipient will provide notice of the completion of any required audits and will provide access to such audits upon request. Subrecipient will provide access to records as required by parts 2 CFR 200.337 and 200.338 as applicable.

**Program for Enhancement of Contractor Employee Protections (41 U.S.C 4712)**

Subrecipient is hereby notified that they are required to: inform their employees working on any federal award that they are subject to the whistleblower rights and remedies of the program; inform their employees in writing of employee whistleblower protections under 41 U.S.C §4712 in the predominant native language of the workforce; and include such requirements in any agreement made with a subcontractor or subgrantee.

The Subrecipient shall require that the language of the certifications above in this Attachment 1 be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Use of Name**

Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Subaward for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.

**Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment**

Pursuant to 2 CFR 200.216, Subrecipient will not obligate or expend funds received under this Subaward to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services (as described in Public Law 115-232, section 889) as a substantial or essential component of any system, or as a critical technology as part of any system.

## Attachment 2

### Federal Award Terms and Conditions

Subaward Number

S24-0513-CONN

**Required Data Elements**

The data elements required by Uniform Guidance are incorporated in the attached Federal Award.

Awarding Agency Institute (If Applicable)

USDA

Federal Award Issue Date FAIN Assistance Listing No.

Assistance Listing Program Title (ALPT)

Key Personnel Per NOA

**This Subaward Is:**
☒ Research & Development
 ☐ Subject to FFATA
**General Terms and Conditions**

By signing this Subaward, Subrecipient agrees to the following:

1. To abide by the conditions on activities and restrictions on expenditure of federal funds in appropriations acts that are applicable to this Subaward to the extent those restrictions are pertinent. This includes any recent legislation noted on the Federal Awarding Agency's website:

<https://www.nifa.usda.gov/grants/regulations-and-guidelines/terms-conditions>

2. 2 CFR 200

3. The Federal Awarding Agency's grants policy guidance, including addenda in effect as of the beginning date of the period of performance or as amended found at:

<https://www.nifa.usda.gov/sites/default/files/resource/NIFA-16-002-NIFA-Grant-Cooperative-Agreement-General-Terms-d.pdf>

4. Research Terms and Conditions, including any Federal Awarding Agency's Specific Requirements found at:

<https://www.nifa.usda.gov/sites/default/files/2022-06/NIFA-5-3a-NIFA-Research-Terms-and-Conditions-05.14.2022-508.pdf>

except for the following :

- a. No-cost extensions require the written approval of the PTE. Any requests for a no-cost extension shall be directed to the Financial Contact shown in Attachment 3A, not less than 30 days prior to the desired effective date of the requested change.
- b. Any payment mechanisms and financial reporting requirements described in the applicable Federal Awarding Agency Terms and Conditions and Agency-Specific Requirements are replaced with Terms and Conditions (1) through (4) of this Subaward; and
- c. Any prior approvals are to be sought from the PTE and not the Federal Awarding Agency.
- d. Title to equipment as defined in 2 CFR 200.1 that is purchased or fabricated with research funds or Subrecipient cost sharing funds, as direct costs of the project or program, shall vest in the Subrecipient subject to the conditions specified in 2 CFR 200.313.
- e. Prior approval must be sought for a change in Subrecipient PI or change in Key Personnel (defined as listed on the NOA).

5. Treatment of program income: Additive

**Special Terms and Conditions:****Data Sharing and Access:**

Subrecipient agrees to comply with the Federal Awarding Agency's data sharing and/or access requirements as reflected in the NOA or the Federal Awarding Agency's standard terms and conditions as referenced in General Terms and Conditions 1-4 above.

No additional requirements

**Data Rights:**

Subrecipient grants to PTE the right to use data created in the performance of this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its PTE Federal Award.

**Copyrights:**

Subrecipient Grants to PTE an irrevocable, royalty-free, non-transferable, non-exclusive right and license to use, reproduce, make derivative works, display, and perform publicly any copyrights or copyrighted material (including any computer software and its documentation and/or databases) first developed and delivered under this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its PTE Federal Award.

Subrecipient grants to PTE the right to use any written progress reports and deliverables created under this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its Federal Award.

**Promoting Objectivity in Research (COI):**

Subrecipient must designate herein which entity's Financial Conflicts of Interest policy (COI) will apply: Subrecipient

If applying its own COI policy, by execution of this Subaward, Subrecipient certifies that its policy complies with the requirements of the relevant Federal Awarding Agency as identified herein: USDA

Subrecipient shall report any financial conflict of interest to PTE's Administrative Representative or COI contact, as designated on Attachment 3A. Any financial conflicts of interest identified shall, when applicable, subsequently be reported to Federal Awarding Agency. Such report shall be made before expenditure of funds authorized in this Subaward and within 45 days of any subsequently identified COI.

☐ No Human or Vertebrate Animals

IRB

Prior to execution of this agreement

☒ Human Subjects

☐ Vertebrate Animals

The PTE requires verification of IRB and/or IACUC approval be sent to the Administrative Contact as required above:

Subrecipient agrees that any non-exempt human and/or vertebrate animal research protocol conducted under this Subaward shall be reviewed and approved by the appropriate Institutional Review Board (IRB) and/or its Institutional Animal Care and Use Committee (IACUC), as applicable and that it will maintain current and duly approved research protocols for all periods of the Subaward involving human and/or vertebrate animal research. Subrecipient certifies that the appropriate IRB and/or IACUC are in full compliance with applicable state and federal laws and regulations. The Subrecipient certifies that any submitted IRB / IACUC approval represents a valid, approved protocol that is entirely consistent with the Project associated with this Subaward. In no event shall Subrecipient invoice or be reimbursed for any human or vertebrate animals related expenses incurred in a period where any applicable IRB / IACUC approval is not properly in place.

Human Subjects Data (Select One) Applicable

Human Subjects Data will be exchanged under this Subaward (check all that apply):

The PTE will set forth the terms of the exchange of Human Subjects Data (Select One):

- ☐ From Subrecipient to PTE  
☐ From PTE to Subrecipient

In Attachment 7.

This section left intentionally blank

## Additional Terms

**Attachment 3A**  
**Pass-Through Entity (PTE) Contacts**

S24-0513-CONN

**PTE Information**

Entity Name: Texas A&amp;M University-Kingsville

Legal Address: 700 University Blvd., MSC 201  
Kingsville, Texas 78363-8202

Website:

**PTE Contacts**

Central Email: osr@tamuk.edu

Principal Investigator Name: Dr. Tanner Machado

Email: tanner.machado@tamuk.edu

Telephone Number:

Administrative Contact Name: Yolanda Ballard

Email: yolanda.ballard@tamuk.edu

Telephone Number: 361-593-3934

COI Contact email (if different to above):

Financial Contact Name: Christy Garcia

Email: christy.garcia@tamuk.edu

Telephone Number:

Email invoices? ☒ Yes ☐ No Invoice email (if different): osrpostaward@tamuk.edu

Authorized Official Name: Diana P. Luna

Email: diana.luna@tamuk.edu

Telephone Number: 361-593-3480

**PI Address:**Texas A&M University-Kingsville  
700 University Blvd., - MSC158  
Kingsville, Texas 78363-8202**Administrative Address:**Texas A&M University-Kingsville  
700 University Blvd.- MSC201  
Kingsville, Texas 78363-8202**Invoice Address:**Texas A&M University-Kingsville  
700 University Blvd.- MSC104  
Kingsville, Texas 78363-8202

Research Subaward Agreement  
Subrecipient Contacts

S24-0513-CONN

Subrecipient Information for **FFATA** reporting

Entity's UEI/DUNS Name: College of the Sequoias

EIN No.: 621424939 Institution Type: Hispanic Serving Institution

UEI / DUNS: FKK7V1NT622 Currently registered in SAM.gov: ☒ Yes ☐ NoParent UEI / DUNS: 72400161 Exempt from reporting executive compensation: ☐ Yes ☒ No  
(if no, complete 3B pg2)

## Place of Performance Information for FFATA reporting

Physical Address, City, State (if U.S.) and Country:

700 College Rd., Warner OK 744692204

**U.S. Entities only (insert information for Place of Performance):**

Congressional District: Zip Code+4:

[Zip Code Look-up](#)

## Subrecipient Contacts

Central Email:

Website:

Principal Investigator Name: Debby Golden

Email: goldend@connorsstate.edu Telephone Number: 918-463-6265

Administrative Contact Name: Mike Lewis

Email: mike.lewis@connorsstate.edu Telephone Number: 918-463-6568

Financial Contact Name: Elizabeth Todd

Email: elizabeth.todd@connorsstate.edu Telephone Number:

Invoice Email: mike.lewis@connorsstate.edu

Authorized Official Name: Dr. Ronald Ramming

Email: rronald@connorsstate.edu Telephone Number: 9184636213

## Legal Address:

700 College Rd., Warner OK 744692204

## Administrative Address:

700 College Rd., Warner OK 744692204

## Payment Address:

700 College Rd., Warner OK 744692204

**Attachment 3B-2**  
**Highest Compensated Officers**

Subaward Number:

S24-0513-CONN

**Subrecipient:**

Institution Name: Connors State College

PI Name: Debby Golden

**Highest Compensated Officers**

The names and total compensation of the five most highly compensated officers of the entity(ies) must be listed if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in Federal awards; and \$25,000,000 or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 2(b)(1) Internal Revenue Code of 1986.

Officer 1 Name:

Officer 1 Compensation:

Officer 2 Name:

Officer 2 Compensation:

Officer 3 Name:

Officer 3 Compensation:

Officer 4 Name:

Officer 4 Compensation:

Officer 5 Name:

Officer 5 Compensation:

## Attachment 4

### Reporting and Prior Approval Terms

Subrecipient agrees to submit the following reports (PTE contacts are identified in Attachment 3A):

#### Technical Reports:

- ☐ Monthly technical/progress reports will be submitted to the PTE's Administrative Contact within 15 days of the end of the month.
- ☐ Quarterly technical/progress reports will be submitted within 30 days after the end of each project quarter to the PTE's Administrative Contact.
- ☒ Annual technical / progress reports will be submitted within 60 days prior to the end of each budget period to the PTE's Administrative Contact. Such report shall also include a detailed budget for the next Budget Period, updated other support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.
- ☒ A Final technical/progress report will be submitted to the PTE's Administrative Contact within 60 days of the end of the Project Period or after termination of this award, whichever comes first.
- ☒ Technical/progress reports on the project as may be required by PTE's Administrative Contact in order for the PTE to satisfy its reporting obligations to the Federal Awarding Agency.

#### Prior Approvals:

Carryover:

Carryover is automatic

#### Other Reports:

- ☒ In accordance with 37 CFR 401.14, Subrecipient agrees to notify both the Federal Awarding Agency via iEdison and PTE's Administrative Contact within 60 days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Federal Awarding Agency specific forms to the PTE's Administrative Contact within 60 days of the end of the Project Period to be included as part of the PTE's final invention report to the Federal Awarding Agency.  
A negative report is required: Upon Request
- ☒ Property Inventory Report (only when required by Federal Awarding Agency), specific requirements below.

#### Additional Technical and Reporting Requirements:

The final invoice submitted within 15 days of the project end date to allow processing and reimbursement.

For Invoicing only use email: [osrpostaward@tamuk.edu](mailto:osrpostaward@tamuk.edu)

For all other inquiries use email: [osr@tamuk.edu](mailto:osr@tamuk.edu)

S24-0513-CONN

**Attachment 5**  
**Statement of Work, Cost Sharing, Indirects & Budget****Statement of Work**☐ Below ☒ Attached,  pagesIf award is FFATA eligible and SOW exceeds 4000 characters, include a *Subrecipient Federal Award Project Description***Budget Information**

Indirect Information Indirect Cost Rate (IDC) Applied

 %

Rate Type:

Cost Sharing

If Yes, include Amount: \$ **Budget Details**☐ Below ☒ Attached,  pages**Budget Totals**Direct Costs \$ Indirect Costs \$ Total Costs \$ *All amounts are in United States Dollars*

**Attachment 6****Notice of Award (NOA) and any additional documents**

The following pages include the NOA and if applicable any additional documentation referenced throughout this Subaward.



Not incorporating the NOA or any additional documentation to this Subaward.



## Purchase Requests

Board approval is requested for the following purchase orders over \$100,000 for the fiscal year 2025:

1. Food Services Sodexo	est. \$967,318
2. Maintenance Services C&W Services	est. \$875,000
3. OMES Risk Management Division	est. \$260,902
4. ImageNet Consulting LLC	est. \$100,000
5. OSU Pro Rata Share of Board Cost	*est. \$55,000
6. OSU Pro Rata ERP Cost	est. \$144,018
7. OSU Pro Rata IT Costs (CIS/Licenses/CIO)	est. \$175,952
8. Bull Test Feed (bid)	est. \$200,000
9. Security Services – Owl Nite	est. \$185,000
10. Follett Bookstore Operations	est. \$900,000
11. Parking lot repairs	est. \$100,000

\*has been over \$75K in previous years.

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF APRIL 2024

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	1	\$ 4,954.88	0	\$ -	3	\$ 12,707.44	1	\$ 1,175.65
FEDERAL	2	\$ 3,182.48	0	\$ -	5	\$ 21,885.79	0	\$ -
PRIVATE	0	\$ -	0	\$ -	0	\$ -	0	\$ -
AUXILIARY	0	\$ -	0	\$ -	0	\$ -	0	\$ -
OTHER	0	\$ -	0	\$ -	0	\$ -	0	\$ -
TOTAL	3	\$ 8,137.36	0	\$ -	8	\$ 34,593.23	1	\$ 1,175.65

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF MAY 2024

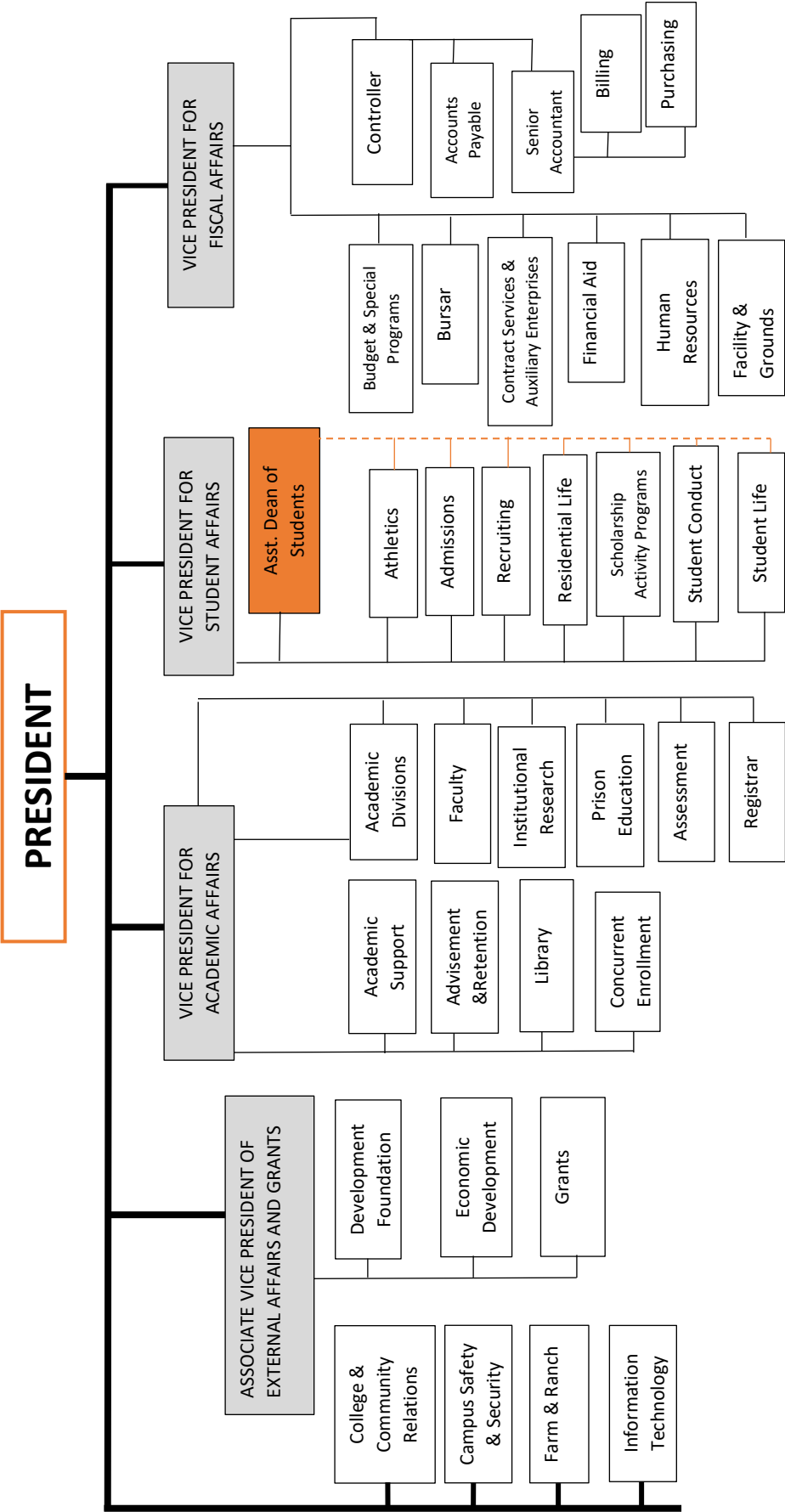
FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	1	\$ 1,518.21	1	\$ 2,727.43	4	\$ 14,225.65	2	\$ 3,903.08
FEDERAL	0	\$ -	0	\$ -	5	\$ 21,885.79	0	\$ -
PRIVATE	0	\$ -	0	\$ -	0	\$ -	0	\$ -
AUXILIARY	0	\$ -	0	\$ -	0	\$ -	0	\$ -
OTHER	0	\$ -	0	\$ -	0	\$ -	0	\$ -
TOTAL	1	\$ 1,518.21	1	\$ 2,727.43	9	\$ 36,111.44	2	\$ 3,903.08

Page 1 of 1

ORGANIZATIONAL CHART

June 2024

OKLAHOMA A&M BOARD OF REGENTS



Connors State College is a participating institution in a grant project to connect to the OneOklahoma Friction Free Network. OneNet was awarded grant funds from The National Science Foundation in the amount of \$1,014,757 to connect four state colleges to the OneOklahoma Friction Free Network, a dedicated communication conduit for research use. Funding for CSC will build an improved network infrastructure on the main campus and a connection to the college farm. OneNet will undertake the purchase and installation of all project equipment and software.

## **V. NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA**

President Kyle Stafford and other members of the administration came before the Board to review the Agenda and present the business of Northeastern Oklahoma A&M College (NEO). (The NEO Agenda is attached to this section and considered a part of these minutes.)

### **A-1 Remarks by President Kyle Stafford**

President Stafford said summer enrollment began at NEO last week, and the College is in a great position for the coming year. Summer enrollment was up by about 20 percent. Fall enrollment numbers are currently up by 8.5 percent—or 337 credit hours—above last year, so fall enrollment is trending upward. One concern that was raised during the P&B Committee meeting yesterday was FAFSA. He said FAFSA applications at NEO are down by approximately 18 to 20 percent compared to this time last year, so they are making a lot of targeted efforts through social media and email campaigns. NEO staff are also emphasizing the importance of filling out a payment plan application and/or applying for FAFSA/financial aid during their enrollment sessions with students.

President Stafford thanked Regent Hall for attending NEO's spring commencement ceremony and for his leadership over the past year as Chair of the Board. He said Chair Hall has shown a steadfast commitment to the A&M System, and he is grateful for Chair Hall's willingness to take a phone call at any time of the day. He also welcomed Regent Franklin to the Board and said he looks forward to hosting him on the NEO campus in the future.

He said there are three NEO students traveling to Casper, Wyoming, to compete in the CNFR. The students competing are Mr. Zane Kilgus in tie down roping, who is the Central Plains Region Men's All-Around Champion and was named No. 1 in the Country in tie down roping; Ms. Emma Ricke in barrel racing; and Mr. Blake Tatham in tie down roping.

President Stafford expressed appreciation to the Oklahoma Legislature for granting a capital injection for deferred maintenance in higher education. This will help with approximately \$1.2 million in deferred maintenance projects on the NEO campus this year. There is still work to be done, but this is perfect timing to help NEO address a lot of issues in the areas of heating, ventilation, and air conditioning (HVAC); boilers; and parking lots. The Legislature also provided reimbursement for high school juniors this year, which equates to about \$50,000 in additional funding for NEO's concurrent enrollment program. Lastly, the Legislature also provided one-time funding related to property insurance premiums, resulting in an additional \$121,000 allocation for NEO. NEO's FY 2025 budget may be flat, but he wanted to highlight for the Board that there are still many good things happening within NEO's budget.

He said NEO is hosting an 8-Man All-Star football game tomorrow night at Red Robertson Field. There are 80 young men, 40 cheerleaders, and 20 coaches on campus for this game, and the administration is excited for this opportunity to showcase what NEO has to offer.

Lastly, he said NEO recently signed a contract with the Miami Community Facilities Authority for installation of a new jumbotron and replacement of a scoreboard at the end of July, and they are excited about these upgrades.

## A-2 NEO Update

President Stafford highlighted the following stories from the *NEO Update* magazine:

The cover of the *NEO Update* features student Miles Hill, a recent graduate of NEO. Mr. Hill is originally from Bixby, Oklahoma, and is now headed to the University of Louisiana Monroe to play college football. Mr. Hill is an outstanding young man who wants to become a meteorologist.

He noted there is a list on page 2 of summer camps NEO is hosting on campus and a list of upcoming events, including the Aggie Hall of Fame Banquet in September, Homecoming in October, and the NEO Foundation Gala in November.

President Stafford highlighted some recent student successes, including the recognition of five Honors Program students, two Jack Kent Cooke Scholarship semifinalists, 41 Phi Theta Kappa (PTK) Honor Society member inductions, and the selection of Ms. Kayleigh Hart as the Oklahoma Association of Community Colleges Presidents Tuition Waiver Award scholarship recipient. Two years ago, Ms. Hart declared she would never attend NEO after she graduated high school. Ms. Hart participated in the Oklahoma State Capitol's page program over the past two years, and thanks to the mentorship of State Representative Steve Bashore, she has been convinced to attend NEO and will be an incoming freshman this fall.

He said NEO pinned only 39 nursing program graduates this spring, but that number was lower than usual due to the impact the COVID-19 Pandemic had on enrollment. There are over 60 students entering NEO's Nursing Program this fall. The NEO American Indian Center for Excellence also celebrated NEO's American Indian graduates at a Pinning Ceremony. The keynote speaker for that event was Chief Ben Barnes of the Shawnee Tribe.

## C-1 Approval of modifications to the student policy statements residing in the NEO Catalog

President Stafford said this Item was discussed with members of the AAPP Committee during their meeting earlier in the week. He noted the revisions have been reviewed and approved by OLC.

AAPP Committee Chair Harrel said the Committee recommends Board approval of this Item.

Regent Harrel moved and Regent Taylor seconded to approve Item C-1 as presented in the NEO Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

## D-1 Ratification of interim approval to hire a Head Esports Coach

Regent Walker moved and Regent Harrel seconded to ratify the interim approval as presented in Item D-1 of the NEO Agenda.

Chair Hall asked what the fundamental qualifications are to be a head esports coach. President Stafford said Mr. Thales Vilar, the NEO Esports Head Coach for which this interim approval was granted, has a background in computer science and has been volunteering in this position for the past two years. Mr. Vilar has already led his esports team to win two national championships during his tenure at NEO.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

D-2 Approval of personnel actions

Regent Davis moved and Regent Harrel seconded to approve the personnel actions as presented in Item D-2 of the NEO Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

F-1 Approval of NEO's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries

President Stafford said NEO's FY 2025 budgets were discussed with members of the P&B Committee during their meeting yesterday. He expressed appreciation to Mr. Brandon Glick for his work on the budget materials. Mr. Glick has only been on staff at NEO since January 2024, but he assisted the administration with taking a much different approach to the FY 2025 budget.

P&B Committee Chair Baetz said the Committee discussed NEO's proposed FY 2025 budgets with the College's administration and recommends Board approval. (The FY 2025 budget documents for NEO are collectively on file in the Board of Regents' Office as Doc. No. 6-6-14-24 and considered a part of these minutes.)

Regent Baetz moved that the Board conditionally approve all elements of the budget as presented by the NEO administration in Item F-1, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents. Regent Walker seconded the motion.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

G-1 Ratification of interim approval for the Oklahoma State Regents Master Lease refinance program

President Stafford said this Item is in relation to the renovation of Kah-Ne Hall with a net present value savings of over \$70,000 over the life of the lease.

G-2 Approval to expend grant funds, including payment of administrative allowance at year-end, according to grant guidelines

President Stafford said this request includes three grants for FY 2025: Upward Bound, Federal Awards for Campus-Based Student Financial Aid Programs, and Adult Education & Family Literacy.

G-3 Approval to decommission campus police officers

President Stafford said NEO's Chief of Police requested these actions as part of cleaning up department records dating back to 2019.

<u>Decommission:</u>	<u>Commission No.</u>
Lance Fields.....	827
Brian Buchanan.....	767
Richard Davis.....	765
Kevin Dunkle.....	766
David Sargent.....	759

Regent Davis moved and Regent Walker seconded to approve Section G, Items 1, 2, and 3, as presented in the NEO Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

H-1 Approval of FY 2025 clinical facilities for Health Science Programs

President Stafford noted there are 24 different clinical locations for its nursing program, 21 for its medical lab technician program, and 25 for its physical therapist assistant program. These sites are in multiple states, including Oklahoma, Kansas, Missouri, and Arkansas.

Regent Taylor moved and Regent Baetz seconded to approve Item H-1 as presented in the NEO Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

J-1 Ratification of interim board approval to increase cost of the nursing simulation lab project

President Stafford said this project is already Board approved, but bids received for this project exceeded the estimated dollar amount that was approved.

J-2 Approval of annual purchase orders over \$100,000 for FY 2025

J-3 Approval to solicit competitive bids or use state contracted suppliers to award contracts and purchase equipment for various projects on campus

President Stafford noted most of the projects listed in this section are related to the deferred maintenance funding NEO is receiving from the State of Oklahoma.

Chair Hall said he appreciates President Stafford for expressing appreciation to the Legislature for the additional funding and echoed that appreciation.

Regent Walker moved and Regent Harrel seconded to approve Section J, Items 1, 2, and 3, as presented in the NEO Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

M-3 NEO Participating in OneNet Grant Project

President Stafford said NEO is participating in a grant through OneNet to install additional high-speed internet on campus. No funding is required for this Item, but NEO will be housing some OneNet equipment on campus to connect the College's Synar Farm to high-speed internet. He said the administration is excited about this project.

*(NOTE: NEO Item M-3 was omitted from the posted board agenda in error. This Item was provided for informational purposes only and is included in these minutes as a matter of record. Details of this Item were included on NEO's Agenda, which is attached to this portion of the minutes. There was no action taken by the Board for this Item.)*

The business of NEO being concluded, President Stafford and other members of the College's administration were then excused from the meeting.



# **NORTHEASTERN OKLAHOMA A&M COLLEGE**

## **Miami, Oklahoma**

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

June 14, 2024

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

### **A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. President Dr. Kyle Stafford Remarks.
2. NEO Update (Reference Document A-2).

### **B – RESOLUTIONS- None**

### **C - POLICY AND OPERATIONAL PROCEDURES-**

1. Board authorization is requested for modifications to the student policy statements residing in the NEO Catalog. These recommended changes have been reviewed and approved by Legal Counsel. (Reference Document C-1)

### **D - PERSONNEL ACTIONS-**

1. Board authorization is requested for ratification of interim board approval to the Head Esports Coach (Reference Document D-1).
2. Board authorization is requested for personnel actions, new appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. (Reference Document D-2).
3. Personnel items not requiring action by the board including resignations, terminations, suspensions, retirements, etc. are provided for information purposes only (Reference Document D-3).

### **E - INSTRUCTIONAL PROGRAMS- None**

**F - BUDGETARY ACTIONS-**

1. Board authorization is requested to approve Northeastern Oklahoma A&M College's proposed Fiscal Year 2025 Budget, including E&G Parts I and II, Auxiliary, Tuition and Fees, Room and Board Rates and Salary Recommendations (Reference Document F-1).

**G - OTHER BUSINESS AND FINANCIAL MATTERS-**

1. Board authorization is requested for the ratification of interim approval for the Oklahoma State Regents Master Lease refinance program (Reference Document G-1).
2. Board authorization is requested to expend grant funds, including payment of administrative allowance at year-end, according to grant guidelines (Reference Document G-2).
3. Board authorization is requested to decommission campus police officers (Reference Document G-3).

**H - CONTRACTUAL AGREEMENTS (other than construction and renovation) –**

1. Board authorization is requested to approve Fiscal Year 2025 clinical facilities for Health Science Programs (Reference Document H-1).

**I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None****J - PURCHASE REQUESTS –**

1. Ratification of interim board approval to increase cost of the nursing simulation lab project (Reference Document J-1).
2. Board authorization is requested for yearly purchase orders over \$100,000. All purchases will comply with the Board of Regents for the Oklahoma Agricultural and Mechanical College Policies and Procedures, as well as applicable state statutes (Reference Document J-2).
3. Board authorization is requested to solicit competitive bids or use state contracted suppliers to award contracts and purchase equipment for various projects on campus (Reference Document J-3). All purchases will comply with the Board of Regents for the Oklahoma Agricultural and Mechanical College Policies and Procedures, as well as applicable state statutes. The funding for these expenditures will come from legally available funds.

**K - STUDENT SERVICES/ACTIVITIES- None****L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None****M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. Out-of-state travel summary for April and May 2024 (Reference Document M-1).
2. Organizational Chart 2024-2025 (Reference Document M-2).

3. Northeastern Oklahoma A&M College is a participating institution in a grant project to connect to the OneOklahoma Friction Free Network. OneNet was awarded grant funds from The National Science Foundation in the amount of \$1,014,757 to connect four state colleges to the OneOklahoma Friction Free Network, a dedicated communication conduit for research use. Funding for NEO will build an improved network infrastructure on the main campus and a connection to the college farm. OneNet will undertake the purchase and installation of all project equipment and software.

# UPDATE

**NEO**  
A&M COLLEGE



## 103<sup>RD</sup> COMMENCEMENT

NEO GRADUATES MORE THAN 300 STUDENTS



CHECK OUT THE  
NEO EVENT CALENDAR  
FOR MORE!

[NEO.EDU/EVENTS](https://neo.edu/events)

## A LOOK **AHEAD...**

### SAVE THE DATES

AGGIE HALL OF FAME | **SEPTEMBER 7**

NEO HOMECOMING 2024 | **OCTOBER 4 & 5**

NEO FOUNDATION GALA 2024 | **NOVEMBER 7**

### SUMMER CAMPS

NEO WRESTLING CAMP | **JUNE 2-6**

8 MAN ALL-STATE FOOTBALL CAMP | **JUNE 11-15**

NEO VOLLEYBALL CAMP | **JUNE 24-26**

NEO MEN'S BASKETBALL CAMP | **JULY 1-3**

## NEO HOSTS OSU/A&M BOARD OF REGENTS



NEO had the privilege of hosting the OSU/A&M Board of Regents board meeting. The Regents engaged with NEO students, faculty, and staff and college and university presidents from across Oklahoma.

## NEO BUSINESS AND TECHNOLOGY HOSTS AWARDS LUNCHEON



NEO Business and Technology hosted an awards luncheon to recognize FBLA finalists and winners of the Outstanding Student Award and Entrepreneur's Cup.



## NEO HONORS PROGRAM RECOGNIZES CLASS OF 2024 GRADUATES

Northeastern Oklahoma A&M College recognized five exemplary students during their Honors Program recognition ceremony on April 22, 2024. These graduates met the high academic standards of the NEO Honors Program, and showcased service across campus and the community.

NEO Honors Program Class of 2024 graduates:

**John Wesley Bray III** – Frisco, TX  
**Taylor Fent** – Wyandotte, OK  
**Layton Parker** – Garber, OK  
**Lexi Amaya Santiago** – Miami, OK  
**Jordan Six** – Washington, OK

In order to qualify for the NEO Honors Program, students must meet the requirements of completing 12 hours of honors coursework through honors-only classes and honors contract projects and maintain a cumulative GPA of 3.5.

During the ceremony, students were also awarded for outstanding service, outstanding research, and outstanding graduate.

*Outstanding Service* – **Jordan Six**  
*Outstanding Research* – **Taylor Fent**  
*Outstanding Graduate* – **Lexi Amaya Santiago**

## NEO SOPHOMORES NAMED JACK KENT COOKE SCHOLARSHIP SEMIFINALISTS

Northeastern Oklahoma A&M College sophomores Aijie Manalansan and Elijah Wooden were named semifinalists for the national Jack Kent Cooke Undergraduate Transfer Scholarship Award, part of the largest private scholarship in the United States available exclusively for students and graduates from two-year colleges.

The Jack Kent Cooke Foundation selected a total of 459 semifinalists out of 1,600 applicants from across the United States. Only three students were chosen from Oklahoma.

Winners of the scholarship receive up to \$55,000 per year to further their education. To qualify, an applicant must be a recent graduate from a two-year college or a current sophomore with a 3.5 cumulative grade point average or higher, demonstrate financial need, and plan to transfer to a four-year university by the fall of 2024.

Manalansan, a social sciences major from Miami, has always wanted a college degree, and she plans to transfer to the University of Oklahoma to pursue archaeology.

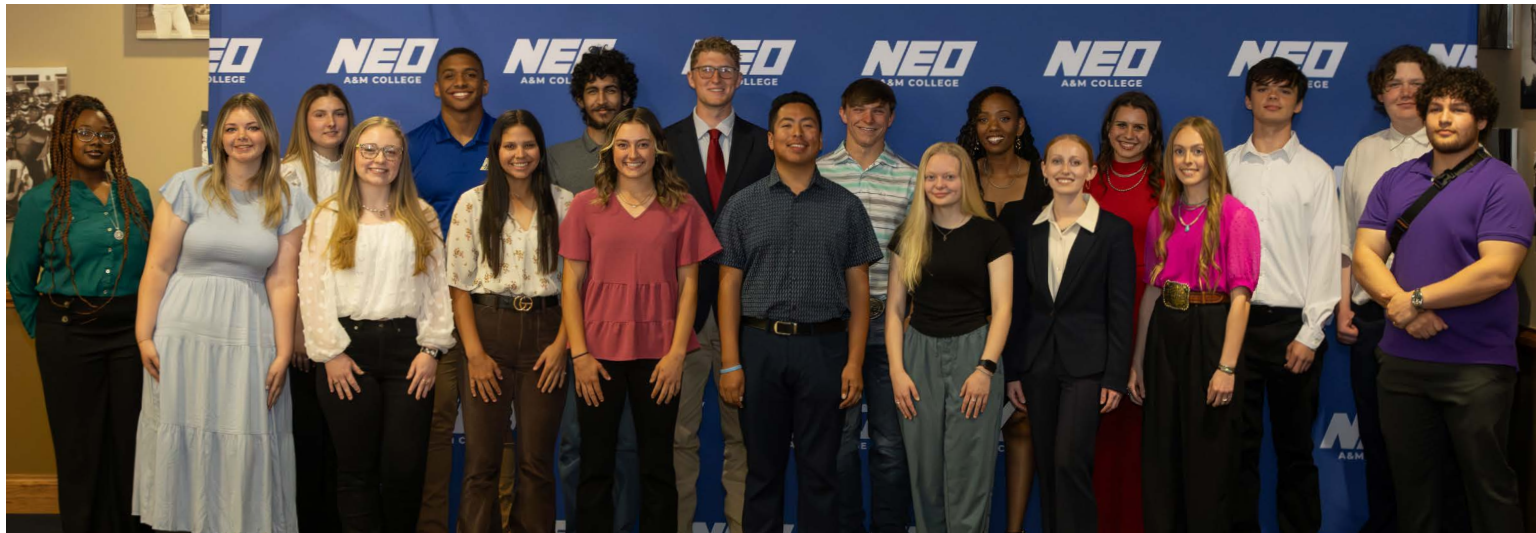
"NEO became a starting point and gave me a clear picture of my goals,"



said Manalansan. "Because of NEO, I am now heading into success."

Wooden, a business administration major from Muskogee, plans to attend the University of Arkansas in the fall to pursue a bachelor's degree in information systems with a concentration in business analytics.

"NEO has impacted me greatly by providing me with remarkable opportunities to grow in leadership, knowledge, and character," said Wooden. "By being a part of multiple clubs and organizations, I have been able to gain vital experiences that will prepare me for my future."



## NEO PTK HONOR SOCIETY INDUCTS 41 NEW MEMBERS

The Northeastern Oklahoma A&M College Phi Theta Kappa Honor Society inducted 41 new members during their 98th spring induction ceremony on April 22, 2024.

PTK was founded in 1918 at Stephens College in Missouri, and currently has more than 1400 active chapters worldwide. NEO chartered the Mu Chapter in 1926. Mu was the first chapter chartered outside of Missouri and remains the second oldest continuously-active chapter in the world.

"Our members exemplify the four hallmarks of Scholarship, Leadership, Service, and Fellowship, and actively work to improve our campus and community," said Mu Chapter advisor and NEO history instructor LaShawna Powers.

Chapter officers for the 2023-24 academic year led projects including partnering with the L.E.A.D. Agency on the Tar Creek Conference and an Earth Day cleanup, and research into student stress levels. Officers also assisted with many student events throughout the year.



## NEO SELECTS KAYLEIGH HART AS OACC PRESIDENTS TUITION WAIVER AWARD RECIPIENT

Northeastern Oklahoma A&M College President Dr. Kyle J. Stafford selected incoming freshman from Commerce, Kayleigh Hart, as the recipient of the 2024 Oklahoma Association of Community Colleges Presidents Tuition Waiver Award scholarship.

Each year, all Oklahoma college presidents select deserving students from across the State of Oklahoma to receive a \$1,000 tuition waiver, which may be applied to tuition for the upcoming academic school year at \$500 per semester.

Kayleigh Hart was selected based on her strong leadership qualities, high academic achievement, and strong community involvement.

OACC held an award ceremony on March 26 at the Oklahoma State Capitol where she and other recipients accepted their awards. OACC Presidents Tuition Awards and the Phi Theta Kappa All Oklahoma Academic Teams were honored by Oklahoma State Representatives at the ceremony.

# NEO HOSTS 50TH ANNUAL NURSING PINNING CEREMONY

NEO Class of 2024 was recognized at the 50th annual Nursing Pinning Ceremony. Family, friends, NEO faculty and staff joined 39 graduates for the momentous occasion celebrating the start of their careers.



# NEO RECOGNIZES CLASS OF 2024 GRADUATES AT ANNUAL AICE PINNING CEREMONY



The NEO American Indian Center for Excellence celebrated Class of 2024 graduates at the annual AICE Pinning Ceremony. Local chiefs and other officials attended the ceremony to recognize students. Chief Ben Barnes of the Shawnee Tribe was welcomed as the keynote speaker.



# NEO

## A&M COLLEGE

**Congratulations to our Staff of the Month, Braxton Reece.**

Braxton serves as the NEO computer technician.

# NEO CELEBRATES 103RD COMMENCEMENT CEREMONY

Northeastern Oklahoma A&M College celebrated Class of 2024 graduates and awarded their associate degrees during the institution's 103rd commencement ceremony on Thursday, May 9. Over 300 graduates from five countries and 11 states were awarded diplomas during the ceremony. Students from this year's class came from as far away as New Zealand and Germany.







## NEO ANNOUNCES HANNAH MCLOCHLIN AS NEW HORSE JUDGING HEAD COACH

Northeastern Oklahoma A&M College has named alum Hannah McLochlin the new horse judging head coach. She will begin in her new role on August 1, 2024.

Originally from Plymouth, Indiana, McLochlin graduated from NEO in 2020 as a member of the equestrian team, horse judging team, Aggie Society, and Young Farmers and Ranchers of America. As a member of these successful teams at NEO, McLochlin was highly competitive and was a member of the 2019 AQHA World Champion Judging team.

She received her Bachelor of Science Degree in Agriculture at West Texas A&M University where she was also a member of the horse judging team and Roger's LEAD program. While a student there, her judging teams were Reserve World and Quarter Horse Congress Champions.

Most recently, McLochlin completed a master's degree in animal science and assisted in coaching the horse judging team at Texas A&M University in College Station, while she was a graduate assistant. The team won multiple national championships and were awarded numerous Academic All-America honors.

"It is difficult to put into words the appreciation I have for NEO, the ag department, coaches, and heart driven faculty that filled me with so much knowledge and opportunities for growth," said McLochlin. "This position has been a dream of mine since my first day as a student here, and I am eager and excited to get to work. NEO Agriculture is a legacy program, and I hope to add to its branded tradition."





## NEO AGRICULTURE DEPARTMENT UNVEILS NEW GREENHOUSE SIGN

The NEO Agriculture department unveiled the new greenhouse sign at their spring sale kickoff event. The NEO Green House at Synar Farms, constructed in 2021, is used for student research. At the sale, students and faculty sold flowers and vegetables grown inside the facility.



### NEO BOOKSTORE FEATURED ITEM

Pick up this denim-colored tee for yourself or your graduate today!

Available in-store and online.

GET THESE AND MANY OTHER NORSE PRIDE ITEMS AT  
**BOOKSTORE.NEO.EDU**

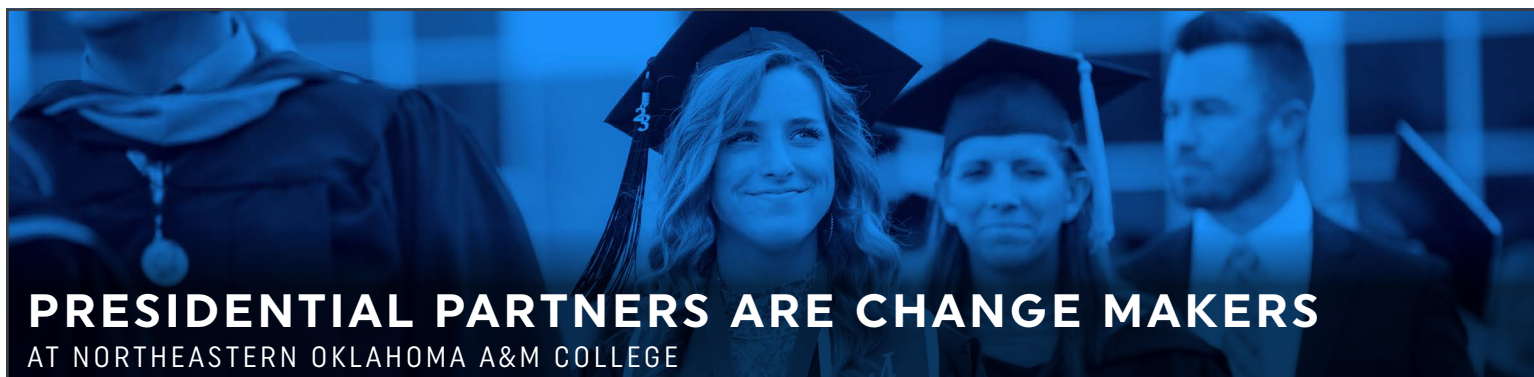
# Homecoming 2024



**NEO**  
A&M COLLEGE

*Save the Dates*

**FRIDAY, OCTOBER 4**  
**SATURDAY, OCTOBER 5**



## PRESIDENTIAL PARTNERS ARE CHANGE MAKERS

AT NORTHEASTERN OKLAHOMA A&M COLLEGE

Since its inception in 2009, the NEO Presidential Partners program has been instrumental in improving NEO in areas that are often underfunded. From cultural mainstays like Miss Indian NEO to student necessities like ACT prep courses, support from the Presidential Partners ensures that students have the resources they need to succeed.

To date, Presidential Partners have supported nearly half a million dollars in projects on campus. The heart of NEO is the student body, and our Presidential Partners support students in a variety of ways. One prime example is the Textbook Bank, which allows students to visit the library to use textbooks from the most common courses on campus free of charge.

Presidential Partners also support academic awards such as the Top Ten Freshmen. Each year, we have the opportunity to recognize the cream of the crop, highlighting the ten most outstanding students during their freshmen year. Additionally, Presidential Partners support student and academic clubs across campus to encourage students to get the most out of their college educational experience.

Many of our students excel not only in the classroom, but on the field, arena, mat, or court as well. Presidential Partners show our nationally competitive athletic teams their appreciation in many ways, including travel expenses and national tournament gear. A student-athlete truly feels the support of our alumni and the community when they receive shirts or jackets for their national title run.

To maintain an excellent student body, we must also support our faculty and staff. The Presidential Partners show their support each year through funding of the NEO Service Awards. These awards highlight new talented employees as well as those who have gone above and beyond their job description.

**Join the dozens of Presidential Partners today as we strive to improve the campus experience for students, faculty and staff!**

### JOIN PRESIDENTIAL PARTNERS ONLINE

TO BECOME A PARTNER TODAY, VISIT [NEO.EDU/PARTNERS](https://neo.edu/partners)  
TO FILL OUT THE ONLINE APPLICATION AND/OR PAY BY CARD.





### C. POLICY AND OPERATIONAL PROCEDURES -

1. Board authorization is requested for modifications to student policy statements residing in the NEO Catalog. These recommended changes have been reviewed and approved by Legal Counsel.

Modifications to the student payment of tuition and fees policy include language clarifying consequences of non-payment, removing language regarding holding transcripts, and other refinement of language. The removal of the transcript holding language was promoted by the new US Department of Education policy prohibiting the holding of transcripts for non-payment.

Modifications to the readmission policy include general language refinement and the addition of language for the student to appeal for readmission after a second suspension. The new policy language is prompted by a change in the Oklahoma State Regents for Higher Education policy.

#### Current Policy Statement

##### PAYMENT OF TUITION AND FEES

Payment of tuition, fees, and other charges is due by the end of the add/drop period each semester. Payment in full will be deferred for students who have an established payment plan with the NEO Business office and/or have pending financial aid, such as federal financial aid, veterans' benefits, scholarships, Oklahoma's Promise, and waivers. An unpaid account balance after financial aid is applied may restrict enrollment in future semesters and/or sessions and may hold the release of an official transcript. All unpaid accounts sent to collection will be assessed collection agency fees in addition to unpaid tuition, fees, and charges.

#### Proposed Policy Statement

##### PAYMENT OF TUITION AND FEES

Payment of tuition, fees, and other charges is due by the end of the add/drop period each semester. **Students with unpaid tuition, fees, or other charges may be dropped from courses.** Payment in full will be deferred for students who have an established payment plan with the NEO Business office and/or have pending financial aid, such as federal financial aid, veterans' benefits, scholarships, Oklahoma's Promise, and waivers. An unpaid account balance after financial aid is applied may restrict enrollment in future semesters and/or sessions ~~and may hold the release of an official transcript.~~ All unpaid accounts ~~sent submitted to collection will be assessed~~ **agencies will be assessed collection** fees in addition to **any** unpaid tuition, fees and charges.

## Current Policy Statement

### READMISSION OF SUSPENDED STUDENTS

Academically suspended students will not be allowed to reenter the institution until one regular semester (Fall or Spring) has elapsed or an academic suspension appeal is granted. Suspended students can be readmitted only one time. Students are readmitted on probationary status.

Should a reinstated student be suspended a second time from Northeastern Oklahoma A&M College, he or she cannot return to NEO A&M College until such time as he or she has demonstrated, by attending another institution, the ability to succeed academically by raising his/ her cumulative GPA to the retention standards.

## Proposed Policy Statement

### READMISSION OF SUSPENDED STUDENTS

Academically suspended students will not be allowed to ~~reenter~~ **reenroll with** the institution until one regular semester (Fall or Spring) has elapsed or an academic suspension appeal is granted. Suspended students ~~can may~~ be readmitted only one time. ~~Students and~~ are readmitted on probationary status.

Should a ~~reinstated~~ **readmitted** student be suspended a second time from Northeastern Oklahoma A&M College, he or she cannot return to ~~NEO A&M College~~ **the college** until such time as he or she has demonstrated, by attending another institution, the ability to succeed academically by raising his/ her cumulative GPA to the retention standards **or an appeal of the second academic suspension appeal is granted.**

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE  
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

## Northeastern Oklahoma A&M College

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

☐ (a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

☒ (b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

Board authorization is requested to hire Mr. Thales Vilar as NEO Esports Head Coach (bio attached).

☐ (c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

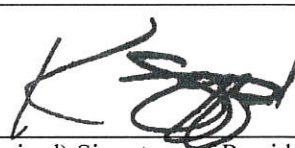
☐ (d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

Interim approval is requested so that Mr. Vilar can start & begin working prior to the next board meeting. Begin date after board authorization.

3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ 15,000
4. Identify the fund or funds to be used in covering the cost stated above. legally available funds
5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. \_\_\_\_\_
6. \_\_\_\_\_

\_\_\_\_\_  
(Optional) Signature of Requesting Administrator

  
\_\_\_\_\_  
(Required) Signature of President

\_\_\_\_\_  
Date

5/10/24  
\_\_\_\_\_  
Date

=====

**DO NOT COMPLETE FIELDS BELOW.**

**FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER ONLY.**

- ☒ Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

- ☐ Interim approval is not granted for the business matter described above.

REMARKS:



Jason Ramsey  
05/13/2024 16:35 CDT

\_\_\_\_\_  
Signature of the Chief Executive Officer or  
his designated representative

\_\_\_\_\_  
Date

Thales Vilar was born in Rio De Janeiro, Brazil. He is a graduate of NEO A&M College with an associate degree in information management systems. During his time at NEO Thales was a member of the NEO mean's soccer team. He is studying International Business through Missouri Southern State University.



**D. PERSONNEL ACTIONS-**

2. Board authorization is requested for personnel actions, new appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc.

<b>Name</b>	<b>Action</b>	<b>Salary/Rate Annually</b>
Effective Date 7/1/24		
Jeremy Jackson	Change in Salary- Men's Head Basketball Coach	\$46,100



**D. PERSONNEL ACTIONS-**

3. Personnel items not requiring action by the board including resignations, terminations, suspensions, retirements, etc. are provided for information purposes only.

<b>Name</b>	<b>Action</b>	<b>Effective</b>	<b>Salary/Rate Annually</b>
Andrew Day	Employ- Instructor for Math	8/1/2024	\$43,976
Ethan Chavez	Separation- Assistant Wrestling Coach	5/10/2024	\$15,000
Janice Rice	Separation- Student Support Services Professional Tutor	5/8/2024	\$20,800
Lance Fields	Separation- Investigator	4/6/2024	\$14,489
Patrick Neal	Separation- AICE Coordinator	5/10/2024	\$34,424
Gerald Bailey	Employ- Maintenance Technician III	6/3/2024	\$39,520
Mary Jordan	Transfer- Scholar for Excellence Coordinator	7/1/2024	\$42,000
Brady Chenoweth	Employ- Near Peer Tutor	5/1/2024	\$10,400
Janette Vele	Separation- Dobson Hall Resident Director	5/31/2024	\$9,100
Paul Atkiins	Promotion- Student Engagement, Intervention Specialist and Discipline Coordnator	6/1/2024	\$47,458
Darius Jiggetts	Employ- Assistant Football Coach	6/3/2024	\$45,000

## Northeastern Oklahoma A&M

### All Sources Revenue Analysis

#### Budget Revenue Analysis All Sources

	"FY 2025"	"FY2024"	Change from	
	All Sources	All Sources	Prior Year	Change %
<b>Budgeted Revenue (All Sources)</b>				
State Appropriations - All	\$ 8,239,009	\$ 7,919,684	\$ 319,325	4.0%
Federal Appropriations	-	-	-	0.0%
Tuition and Fees (Revolving Funds)	9,941,178	8,988,688	952,490	10.6%
Gifts, Grants, Endowment	-	-	-	0.0%
Sales and Services	-	-	-	0.0%
Other	1,484,187	1,721,742	(237,555)	-13.8%
Total E&G Revenue	19,664,374	18,630,114	1,034,260	5.6%
Budgeted Use of E&G Reserves (negative)	-	325,000	(325,000)	-100.0%
Total E&G Revenue and Use of Reserves	19,664,374	18,955,114	709,260	3.7%
Prior Year Ending E&G Reserve	3,808,400	7,424,500	(3,616,100)	-48.7%
Budgeted Use of E&G Reserves (negative)	-	(325,000)	325,000	-100.0%
Calculated Ending E&G Reserve	3,808,400	7,099,500	(3,291,100)	-46.4%
<b>Auxiliary Revenues (excluding SFA funds)</b>				
Housing	1,973,697	2,049,000	(75,303)	-3.7%
Food Service	2,315,823	2,186,000	129,823	5.9%
Athletics	1,206,450	1,034,725	171,725	16.6%
Other	2,972,144	4,108,564	(1,136,420)	-27.7%
Total Auxiliary Revenues	8,468,114	9,378,289	(910,175)	-9.7%
Budgeted Use of Aux Reserves (negative)	250,000	539,210	(289,210)	-53.6%
Total Auxiliary Revenue and Use of Reserves	8,718,114	9,917,499	(1,199,385)	-12.1%
Prior Year Ending Aux Reserve	1,150,000	1,450,000	(300,000)	-20.7%
Budgeted Use of Aux Reserves (negative)	(250,000)	(539,210)	289,210	-53.6%
Calculated Ending Aux Reserve	900,000	910,790	(10,790)	-1.2%
<b>Student Financial Aid</b>	10,725,490	10,725,490	-	0.0%
<b>Grants and Sponsored Programs</b>	2,270,660	955,000	1,315,660	137.8%
<b>Total Revenue and Budgeted Reserve All Sources</b>	<b>\$ 41,378,638</b>	<b>\$ 40,553,103</b>	<b>\$ 825,535</b>	<b>2.0%</b>

## Northeastern Oklahoma A&M E&G Budget Year Comparison

### E&G Budget Year over Year

	"FY 2025"	"FY2024"		
	E&G Part I Budget	E&G Part I Budget	Change from Prior Year	Change %
<b>Budgeted Education &amp; General Revenue</b>				
State Appropriations - Operations	\$ 8,006,445	\$ 7,735,684	\$ 270,761	3.5%
State Appropriations - Grants, Contracts	232,564	184,000	48,564	26.4%
Federal Appropriations (Including HEERF)	-	-	-	0.0%
Gross Tuition & Fees (excludes fee waivers)	9,941,178	8,988,688	952,490	10.6%
Gifts, Grants, Endowment	-	-	-	0.0%
Sales & Services	-	-	-	0.0%
Other	<u>1,484,187</u>	<u>1,721,742</u>	<u>(237,555)</u>	<u>-13.8%</u>
Total Current Year Budgeted E&G Revenue	19,664,374	18,630,114	1,034,260	5.6%
<b>Budgeted Education &amp; General Expenditures</b>				
Instruction	7,352,728	6,995,339	357,389	5.1%
Research	-	-	-	0.0%
Public Service	-	-	-	0.0%
Academic Support	1,333,760	1,395,753	(61,993)	-4.4%
Student Services	1,262,194	973,308	288,886	29.7%
Institutional Support	2,291,225	2,251,144	40,081	1.8%
Physical Plant (Excluding HEERF Capital Expenditures)	3,167,920	3,566,590	(398,670)	-11.2%
HEERF Capital Expenditures	-	-	-	0.0%
Fee Waivers	3,891,452	3,422,980	468,472	13.7%
Scholarships & Fellowships	<u>365,095</u>	<u>350,000</u>	<u>15,095</u>	<u>4.3%</u>
Total Current Year Budgeted E&G Expenditures	19,664,374	18,955,114	709,260	3.7%
<b>Budgeted E&amp;G Increase/(Decrease) Before Use of Reserves</b>	-	(325,000)	325,000	-100.0%
Prior Year E&G Reserve (SRA3 Sch C, Line 3)	<u>3,841,400</u>	<u>7,424,500</u>	<u>(3,583,100)</u>	<u>-48.3%</u>
<b>Projected Ending E&amp;G Reserve (SRA3 Sch C, Line 8)</b>	<u><b>\$ 3,841,400</b></u>	<u><b>\$ 7,099,500</b></u>	<u><b>\$ (3,258,100)</b></u>	<u><b>-45.9%</b></u>

## Northeastern Oklahoma A&M

### E&G and Auxiliary Budget to Actual

#### E&G Budget Compared to Actual

	Budget FY 2024 E&G Part I	FY 2024 Actual YTD Thru 03/31/24	Difference (figures in red under budget)	Budget FY 2023 E&G Part I	Actual Year ending 6/30/2023	Difference (figures in red under budget)	Actual Year Ending 6/30/2022
<b>Education &amp; General (E&amp;G) Revenue</b>							
State Appropriations - Operations	\$ 7,735,684	\$ 6,275,931	(1,459,753)	\$ 7,113,818	\$ 7,523,212	409,394	\$ 7,165,276
State Appropriations - Grants, Contracts	184,000	-	(184,000)	251,955	-	(251,955)	-
Federal Appropriations (Including HEERF)	-	-	0	-	-	0	-
Gross Tuition & Fees (excluding waivers)	8,988,688	8,904,612	(84,076)	8,559,700	8,917,571	357,871	8,736,329
Gifts, Grants, Endowment	-	-	0	-	-	0	-
Sales & Services	-	-	0	-	-	0	-
Other	1,721,742	254,522	(1,467,220)	3,330,750	381,929	(2,948,821)	106,976
Total Current Year E&G Revenue	18,630,114	15,435,066	(3,195,048)	19,256,223	16,822,712	(2,433,511)	16,008,581
<b>Education &amp; General Expenditures</b>							
Instruction	6,995,339	4,500,745	(2,494,594)	5,954,320	5,452,075	(502,245)	4,934,594
Research	-	-	0	-	-	0	-
Public Service	-	-	0	-	-	0	-
Academic Support	1,395,753	690,333	(705,420)	1,248,996	1,097,328	(151,668)	886,898
Student Services	973,308	1,038,460	65,152	964,861	942,887	(21,974)	862,466
Institutional Support	2,251,144	1,541,998	(709,146)	2,146,644	1,898,785	(247,859)	1,766,420
Physical Plant	3,566,590	2,054,799	(1,511,791)	5,891,398	3,026,542	(2,864,856)	2,426,599
HEERF Capital Expenditures	-	-	0	-	-	0	-
Fee Waivers	3,422,980	3,720,444	297,464	3,050,000	3,386,282	336,282	3,233,946
Scholarships & Fellowships	350,000	337,662	(12,339)	-	-	0	-
Total Current Year Budgeted E&G Expenditures	18,955,114	13,884,440	(5,070,674)	19,256,219	15,803,899	(3,452,320)	14,110,923
		1,550,625			1,018,813		1,897,658
<b>Auxiliary Budget Compared to Actual</b>							
<b>Auxiliary Revenues (excluding SFA funds)</b>							
Housing	2,049,000	1,925,065	(123,935)	2,100,000	1,667,535	(432,465)	1,906,088
Food Service	2,186,000	2,235,150	49,150	2,200,000	1,965,079	(234,921)	2,073,426
Athletics	1,034,725	1,072,600	37,875	1,080,500	1,090,300	9,800	1,118,326
Other	4,108,564	3,525,170	(583,394)	3,746,346	3,636,764	(109,582)	3,441,311
Total Auxiliary Revenues	9,378,289	8,757,985	(620,304)	9,126,846	8,359,678	(767,168)	8,539,151
<b>Auxiliary Expenditures</b>							
Housing	1,822,509	1,359,016	(463,493)	1,502,852	1,397,608	(105,244)	1,418,591
Food Service (includes Food Service Vendor)	2,036,000	1,561,668	(474,332)	2,036,000	1,861,675	(174,325)	1,869,022
Athletics	2,322,447	2,028,706	(293,741)	2,557,135	2,088,881	(468,254)	2,019,689
Other	3,736,543	2,921,075	(815,468)	3,409,911	3,252,844	(157,067)	2,768,671
Total Auxiliary Disbursements	9,917,499	7,870,464	(2,047,035)	9,505,898	8,601,009	(904,889)	8,075,973
Net Difference in Revenues and Disbursements	(539,210)	887,521		(379,052)	(241,331)		463,179

# Northeastern Oklahoma A&M

## Budget Assumptions

Enrollment	Budgeted FY25	Actual FY24	Actual FY23
Full Time Equivalent for full year (30 hrs.)	1468	1412	1316

Narrative: Projected enrollment increase

### Tuition & Fees

Tuition	109	100	99
Mandatory Fees	64.75	64.75	64.75
In State - Tuition Waivers	0	0	0
Out of State - Tuition Waivers	205	205	205
Total	378.75	369.75	368.75

Narrative: In January 2024, we recommended moving an academic service fee of \$4 that is charged to all students (therefore not a true academic service fee) and move it as part of tuition costs. This is a movement of charges only and is net neutral cost for students. The proposed movement of the academic service fee creates greater transparency on the true cost of attendance. We propose a \$5 per credit hour for tuition. This equals a 3% increase in the total tuition and mandatory fee costs. The increase in tuition is not expected to impact the majority of our student population since it adds a modest \$75 per semester for someone taking 15 credit hours.

### State Appropriations

General Appropriations	8,239,009	7,919,684	7,365,773
Restricted for Capital	1,000,000	1,000,000	900,000
State Match	0	0	0
Other	1,484,187	254,522	381,929

Narrative: Appropriations are staying flat. There is a one time payment to help offset insurance costs in FY25. Other revenue in FY25 includes \$1.3M ARPA money that has not been spent in FY24

### Housing

Occupancy	605	537	422
Revenue	\$1,973,697.00	\$1,922,829.00	\$ 1,667,535.00

Narrative: We are increasing by a flat rate in tr of \$50 for all base dorms and \$100 for the Suites. With enrollment going up we are not anticipating a decrease in occupancy but will be pushing to fill the dorms more.

### Board

Meal plan participation	603	535	420
Revenue	\$2,293,823	\$2,228,691	\$1,963,249

Narrative: The food service contractor instituted an increase of 5.2% of all meal plans.

### Other Notable Budget Assumptions

Narrative:

**NORTHEASTERN OKLAHOMA A&M COLLEGE**  
**TUITION, FEES, ROOM & BOARD**  
**Fiscal Year 2024-2025**

	FY24-25	FY23-24
Tuition	<u>109.00</u>	<u>100.00</u>
Library Resources	1.65	1.65
Student Technology	10.50	10.50
Infrastructure	<u>2.25</u>	<u>2.25</u>
E&G Fees	<u>14.40</u>	<u>14.40</u>
Student Activity	25.00	25.00
Student Government	2.00	2.00
Intramural	1.00	1.00
Facility	8.35	8.35
Student Union	11.50	11.50
Assessment	2.00	2.00
Student Health Fee	<u>0.50</u>	<u>0.50</u>
AUX FEES	<u>50.35</u>	<u>50.35</u>
TOTAL		
TUITION AND MANDATORY FEES	<u><u>173.75</u></u>	<u><u>164.75</u></u>

**Room & Board Rates**

	FY23-24	FY23-24
Traditional Dormitory - Double	\$1,200	\$1,150
Traditional Dormitory - Single	\$1,725	\$1,675
Milligan Housing	\$1,800	\$1,750
Milligan Housing - Single	\$2,325	\$2,275
Suites - 4 Bedroom	\$2,275	\$2,175
Suites - 2 Bedroom	\$2,495	\$2,395

Each semester residents are charged \$51 laundry fee, \$51 IT fee, and \$52 maintenance fee,

19 Meal / \$75 Flex Cash	\$2,173	\$2,067
14 Meal / \$125 Flex Cash	\$2,014	\$1,917
12 Meal / \$100 Flex Cash	\$1,862	\$1,775
10 Meal / \$100 Flex Cash	\$1,578	\$1,502

\*This plan is available to suite residents only.



SALARY RECOMMENDATIONS - FY 2024-2025

ORGANIZATION	DEPARTMENT	NAME	TITLE OR POSITION	2023-2024 Salary	2024-2025 PROPOSED SALARY	% INCREASE PREVIOUS YEAR
E&G Part I & II						
VICE PRESIDENT ACADEMIC AFFAIRS	ACADEMIC SUPPORT CTR	SMITH, ALLISON	COORDINATOR/ACADEMIC SUPPORT ASSISTANT	\$ 37,440.00	\$ 37,440.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	ACADEMIC SUPPORT CTR	ACUNA, JEFFREY	ACADEMIC SUPPORT ASSISTANT - MATH/SCIENCE	\$ 34,944.00	\$ 34,944.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	ACADEMIC SUPPORT CTR	WILLIAMS, JAN	ACADEMIC SUPPORT ASSISTANT - ENGLISH	\$ 35,817.60	\$ 35,817.60	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	AGRICULTURE	BOOTH, DR. MARY	DEPARTMENT CHAIR/INSTRUCTOR - AGRICULTURE	\$ 71,070.60	\$ 71,604.84	0.75%
AGRICULTURE DEPARTMENT	AGRICULTURE	OPEN	ADMINISTRATIVE ASSISTANT	\$ 23,400.00	\$ 23,400.00	0.00%
AGRICULTURE DEPARTMENT	AGRICULTURE	ROGERS, CORLEY	INSTRUCTOR - AGRICULTURE/HERDSMAN	\$ 45,529.22	\$ 45,974.42	0.98%
AGRICULTURE DEPARTMENT	AGRICULTURE	HAYNES, MATTIE	INSTRUCTOR - AGRICULTURE/HEAD LIVESTOCK JUDGE COACH/HERDSMAN	\$ 44,847.08	\$ 45,292.28	0.99%
AGRICULTURE DEPARTMENT	AGRICULTURE	OPEN	INSTRUCTOR - AGRICULTURE/HEAD HORSE JUDGING COACH/HERDSMAN	\$ 50,230.82	\$ 50,230.82	0.00%
AGRICULTURE DEPARTMENT	COLLEGE FARM	UNGEHEUER, KOLBY	FARM MANAGER/HEAD RODEO COACH	\$ 44,805.20	\$ 44,805.20	0.00%
AGRICULTURE DEPARTMENT	COLLEGE FARM	BLEVINS, DARREN	FARM MAINTENANCE	\$ 31,200.00	\$ 31,200.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	ASSO. DEGREE NURSING	NORMAN, KATHLEEN	DIRECTOR OF NURSING/DEPARTMENT CHAIR	\$ 73,110.44	\$ 73,645.10	0.73%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	ASSO. DEGREE NURSING	JAMES, DONELLA	ADMINISTRATIVE ASSISTANT - NURSING, ALLIED HEALTH AND PHYSICAL EDUCATIOI	\$ 23,478.00	\$ 25,584.00	8.97%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	ASSO. DEGREE NURSING	ALLEN, JAN	COORDINATOR LPN TO RN PROGRAM & KANSAS CAMPI	\$ 73,677.10	\$ 74,211.34	0.73%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	ASSO. DEGREE NURSING	FROMAN, MELEEN	INSTRUCTOR - NURSING	\$ 59,528.22	\$ 59,973.42	0.75%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	ASSO. DEGREE NURSING	KEETON BROWN, CYNTHIA	INSTRUCTOR - NURSING	\$ 56,863.18	\$ 57,308.38	0.78%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	ASSO. DEGREE NURSING	OGLE, JULIE	INSTRUCTOR - NURSING	\$ 54,747.42	\$ 55,192.62	0.81%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	ASSO. DEGREE NURSING	PANTER, SUSAN	INSTRUCTOR - NURSING	\$ 59,199.42	\$ 59,644.62	0.75%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	ASSO. DEGREE NURSING	SEIGEL, DEBORAH	INSTRUCTOR - NURSING	\$ 57,418.62	\$ 57,863.82	0.78%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	ASSO. DEGREE NURSING	WILSON, ANGELA	INSTRUCTOR - NURSING	\$ 53,857.02	\$ 54,302.22	0.83%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	ASSO. DEGREE NURSING	WINFREY, KASEY	INSTRUCTOR - NURSING	\$ 51,631.02	\$ 52,076.22	0.86%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	ASSO. DEGREE NURSING	GARNER, VICKI	INSTRUCTOR - NURSING FAST TRACK	\$ 69,419.30	\$ 69,419.30	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	BIOLOGICAL SCIENCE	DIXON, STEVE	DEPARTMENT CHAIR/INSTRUCTOR - MATH	\$ 65,056.58	\$ 65,590.82	0.82%
MATH AND SCIENCE DEPARTMENT	BIOLOGICAL SCIENCE	CRAPSE, FRED	INSTRUCTOR - BIOLOGICAL SCIENCES	\$ 50,098.78	\$ 50,543.98	0.89%
MATH AND SCIENCE DEPARTMENT	BIOLOGICAL SCIENCE	ROHDE, DR. JULIEANNA	INSTRUCTOR - BIOLOGICAL SCIENCES	\$ 57,558.00	\$ 58,003.20	0.77%
VICE PRESIDENT ACADEMIC AFFAIRS	BUSINESS/MARKETING	BECKER, CALVIN	DEPARTMENT CHAIR/INSTRUCTOR - BUSINESS	\$ 62,385.38	\$ 62,919.62	0.86%
BUSINESS & TECHNOLOGY DEPARTMENT	BUSINESS/MARKETING	HACKWELL, LORI	INSTRUCTOR - BUSINESS	\$ 52,435.02	\$ 52,435.02	0.00%
BUSINESS & TECHNOLOGY DEPARTMENT	BUSINESS/MARKETING	CANTWELL, WHITNEY	INSTRUCTOR - ECONOMICS	\$ 43,531.02	\$ 43,976.22	1.02%
BUSINESS & TECHNOLOGY DEPARTMENT	BUSINESS/MARKETING	OPEN	INSTRUCTOR - BUSINESS	\$ 51,544.62	\$ 51,544.62	0.00%
BUSINESS & TECHNOLOGY DEPARTMENT	COMPUTER SCIENCE TECH	HAMMONS, EDWIN	INSTRUCTOR - COMPUTER SCIENCE	\$ 58,667.82	\$ 58,667.82	0.00%
PRESIDENT	DEVELOPMENTAL OFFICE	ORCUTT, RYAN	EXECUTIVE DIRECTOR - DEVELOPMENT FOUNDATION	\$ 72,000.00	\$ 72,000.00	0.00%
PRESIDENT	DEVELOPMENTAL OFFICE	OPEN	ADMINISTRATIVE ASSISTANT - DEVELOPMENT FOUNDATION	\$ 29,640.00	\$ 29,640.00	0.00%
COMMUNICATIONS & FINE ARTS DEPARTMENT	EARLY CHILDHOOD EDU.	JACKSON, ASHLEE	INSTRUCTOR - EARLY CHILDHOOD EDUCATION	\$ 53,215.18	\$ 53,660.38	0.84%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	FINANCIAL AID	FISHER, DAVID	DIRECTOR - FINANCIAL AID	\$ 52,460.32	\$ 52,460.32	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	FINANCIAL AID	KEY, KAREN	ASSISTANT DIRECTOR - FINANCIAL AID	\$ 41,233.70	\$ 41,233.70	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	FINANCIAL AID	MCMAIN, AIMEE	FINANCIAL AID COUNSELOR/VERIFICATION SPECIALIST	\$ 24,902.19	\$ 24,902.19	0.00%



SALARY RECOMMENDATIONS - FY 2024-2025

ORGANIZATION	DEPARTMENT	NAME	TITLE OR POSITION	2023-2024 Salary	2024-2025 PROPOSED SALARY	% INCREASE PREVIOUS YEAR
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	GROVE HIGHER ED CTR	GRIGSBY, JENNIFER	GROVE CENTER OPERATIONS & ONLINE STUDENT ASSISTANT	\$ 29,396.64	\$ 29,396.64	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	HIGH SCHOOL/COLLEGE REL.	FAIRWEATHER, J CHARLES	DIRECTOR - STUDENT RECRUITMENT	\$ 49,875.00	\$ 49,875.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	HIGH SCHOOL/COLLEGE REL.	WILKINS, CORBIN	COLLEGE RECRUITER	\$ 28,392.00	\$ 28,392.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	HIGH SCHOOL/COLLEGE REL.	MYERS, JANA	COLLEGE RECRUITER	\$ 28,392.00	\$ 28,392.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	HIGH SCHOOL/COLLEGE REL.	BANDIMERE, MAEGAN	ADMINISTRATIVE ASSISTANT - STUDENT RECRUITMENT	\$ 23,478.00	\$ 23,478.00	0.00%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	HPER	BELL, LISA	INSTRUCTOR - HPER/HEAD WOMEN'S SOCCER COACH	\$ 50,160.81	\$ 50,606.01	0.89%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	HPER	WARD, ROGER	INSTRUCTOR - HPER/HEAD BASEBALL COACH	\$ 58,754.02	\$ 59,061.02	0.52%
VICE PRESIDENT ACADEMIC AFFAIRS	INFO. TECH- ACADEMIC	SMITH, CHRISTOPHER	IT DIRECTOR	\$ 60,900.00	\$ 60,900.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	INFO. TECH- ACADEMIC	EDWARDS, CHANDLER	SENIOR IT SUPPORT SPECIALIST	\$ 38,000.00	\$ 38,000.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	INFO. TECH-ACADEMIC	REECE, BRAXTON	COMPUTER TECHNICIAN	\$ 35,699.88	\$ 35,699.88	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	INFO. TECH- ACADEMIC	OPEN	COMPUTER TECHNICIAN	\$ 35,699.88	\$ 35,699.88	0.00%
COMMUNICATIONS & FINE ARTS DEPARTMENT	LANGUAGES & LITERATURE	HA-BIRDSONG, DR. SEONAE	INSTRUCTOR - ENGLISH & READING	\$ 61,898.70	\$ 61,898.70	0.00%
COMMUNICATIONS & FINE ARTS DEPARTMENT	LANGUAGES & LITERATURE	MARTINOUS, MOSES	INSTRUCTOR - ENGLISH	\$ 48,873.42	\$ 49,318.62	0.91%
COMMUNICATIONS & FINE ARTS DEPARTMENT	LANGUAGES & LITERATURE	MURPHY, CARLA	INSTRUCTOR - READING	\$ 56,324.78	\$ 56,769.98	0.79%
COMMUNICATIONS & FINE ARTS DEPARTMENT	LANGUAGES & LITERATURE	WEAVER, JAMIE	INSTRUCTOR - ENGLISH	\$ 52,435.02	\$ 52,435.02	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	LEARNING RESOURCE CTR	HAYES, LESLIE	DIRECTOR - LIBRARY SERVICES	\$ 52,500.00	\$ 52,500.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	LEARNING RESOURCE CTR	TURNER, SERITA	LIBRARY ASSISTANT	\$ 24,857.20	\$ 24,857.20	0.00%
COMMUNICATIONS & FINE ARTS DEPARTMENT	LIBERAL ARTS	PATTERSON, BARBARA	SECRETARY - SCHOOL OF COMMUNICATIONS & FINE ARTS	\$ 23,484.99	\$ 23,484.99	0.00%
MATH AND SCIENCE DEPARTMENT	MATH AND SCIENCE	CANTWELL, CASEY	ADMINISTRATIVE ASSISTANT - MATH AND SCIENCE	\$ 26,754.00	\$ 26,754.00	0.00%
MATH AND SCIENCE DEPARTMENT	MATH	KELLOGG, ERIN	INSTRUCTOR -MATH	\$ 48,873.42	\$ 49,318.62	0.91%
MATH AND SCIENCE DEPARTMENT	MATH	PATTERSON, MELISSA	INSTRUCTOR - MATH	\$ 49,318.62	\$ 49,763.82	0.90%
MATH AND SCIENCE DEPARTMENT	MATH/PRE-ENGINEERING	OPEN	INSTRUCTOR - MATH	\$ 56,887.02	\$ 56,887.02	0.00%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	MEDICAL LAB TECH.	MAYFIELD, JESSICA	DIRECTOR/INSTRUCTOR - MEDICAL LAB TECHNICIAN	\$ 50,202.22	\$ 50,647.42	0.89%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	MEDICAL LAB TECH.	MEADOR, BETHANY	INSTRUCTOR - MEDICAL LAB TECHNICIAN	\$ 43,654.08	\$ 44,099.28	1.02%
COMMUNICATIONS & FINE ARTS DEPARTMENT	MUSIC	COMPTON, ADAM	INSTRUCTOR - INSTRUMENTAL MUSIC/BAND DIRECTOR	\$ 51,989.82	\$ 52,435.02	0.86%
COMMUNICATIONS & FINE ARTS DEPARTMENT	MUSIC	TAYLOR, DR. TATIANA	INSTRUCTOR - VOCAL MUSIC/CHOIR DIRECTOR	\$ 52,994.70	\$ 53,439.90	0.84%
MATH AND SCIENCE DEPARTMENT	PHYSICAL SCIENCE	OPEN	INSTRUCTOR - CHEMISTRY	\$ 57,994.70	\$ 57,994.70	0.00%
MATH AND SCIENCE DEPARTMENT	PHYSICAL SCIENCE	CLAGGETT, BRADLEY	INSTRUCTOR - PHYSICAL SCIENCE	\$ 44,421.42	\$ 44,866.62	1.00%
MATH AND SCIENCE DEPARTMENT	PHYSICAL SCIENCE	ROBINSON, JESSICA	INSTRUCTOR - PHYSICAL SCIENCE	\$ 46,647.42	\$ 47,092.62	0.95%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	PHYSICAL THERAPIST ASSISTANT	SMATHERS, DR. DAWN	DIRECTOR/INSTRUCTOR - PHYSICAL THERAPIST ASSISTANT	\$ 62,890.30	\$ 63,335.50	0.71%
NURSING, ALLIED HEALTH AND PHYSICAL EDUCATION DEPARTMEN	PHYSICAL THERAPIST ASSISTANT	BRIDGES, KLAYTON	INSTRUCTOR - PHYSICAL THERAPIST ASSISTANT/CLINICAL COORDINATOR	\$ 46,811.82	\$ 47,257.02	0.95%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	POST OFFICE	MERIT, BOBBY	MAIL OFFICE CLERK	\$ 25,577.64	\$ 25,577.64	0.00%
PRESIDENT	PRESIDENT'S OFFICE	CUMMINS, KENDRA	EXECUTIVE ASSISTANT TO PRESIDENT	\$ 42,609.00	\$ 42,609.00	0.00%
COMMUNICATIONS & FINE ARTS DEPARTMENT	PSYCHOLOGY & SOCIOLOGY	KURTZ, LORI	INSTRUCTOR - PSYCHOLOGY/COUNSELOR	\$ 53,246.42	\$ 53,691.62	0.84%
COMMUNICATIONS & FINE ARTS DEPARTMENT	PSYCHOLOGY & SOCIOLOGY	ADAMS, BRENDA	INSTRUCTOR - SOCIOLOGY/SOCIAL WORK	\$ 43,976.22	\$ 44,421.42	1.01%
COMMUNICATIONS & FINE ARTS DEPARTMENT	PSYCHOLOGY & SOCIOLOGY	ADAMS, KEELEY	INSTRUCTOR - PSYCHOLOGY	\$ 44,421.42	\$ 44,866.62	1.00%



SALARY RECOMMENDATIONS - FY 2024-2025

ORGANIZATION	DEPARTMENT	NAME	TITLE OR POSITION	2023-2024 Salary	2024-2025 PROPOSED SALARY	% INCREASE PREVIOUS YEAR
DEVELOPMENT FOUNDATION/ALUMNI	PUBLIC RELATIONS	SMITH, AARON	THEATRE COORDINATOR/MARKETING MANAGER	\$ 39,900.00	\$ 39,900.00	0.00%
DEVELOPMENT FOUNDATION/ALUMNI	PUBLIC RELATIONS	KELLEY, KAMRYN	COORDINATOR - PUBLIC INFORMATION & MARKETING	\$ 42,000.00	\$ 42,000.00	0.00%
DEVELOPMENT FOUNDATION/ALUMNI	PUBLIC RELATIONS	DAWSON, JAMES	WEB DESIGNER/GRAPHIC ARTIST	\$ 47,250.00	\$ 47,250.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	REGISTRAR	CLAPP, SHAY	REGISTRAR	\$ 46,347.04	\$ 46,347.04	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	REGISTRAR	MAYFIELD, ASHLEY	ASSISTANT REGISTRAR	\$ 34,135.92	\$ 34,135.92	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	REGISTRAR	MATHEWS, CLAIRE	ADMISSIONS CLERK	\$ 22,880.00	\$ 22,880.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	SAFETY & SECURITY	LAMBERT, GEORGE	DIRECTOR - DEPARTMENT OF PUBLIC SAFETY	\$ 55,000.00	\$ 55,000.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	SAFETY & SECURITY	ENGELBRECHT, DEENIA	ADMINISTRATIVE ASSISTANT - MAINTENANCE/DEPARTMENT OF PUBLIC SAFETY	\$ 27,809.60	\$ 27,809.50	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	SAFETY & SECURITY	PFEFFER, ERIC	SERGEANT	\$ 36,407.28	\$ 36,407.28	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	SAFETY & SECURITY	WAGONER, CLAYTON	CAMPUS POLICE OFFICER	\$ 34,944.00	\$ 34,944.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	SAFETY & SECURITY	CRAVENS, RON	CAMPUS POLICE OFFICER	\$ 32,214.00	\$ 32,214.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	SAFETY & SECURITY	BIRDSONG, DR. JEFF	DEPARTMENT CHAIR/INSTRUCTOR - POLITICAL SCIENCE	\$ 84,323.88	\$ 84,323.88	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	SOCIAL SCIENCE	ADAMS, JORDAN	INSTRUCTOR - SOCIAL SCIENCE	\$ 47,866.62	\$ 48,311.82	0.93%
COMMUNICATIONS & FINE ARTS DEPARTMENT	SOCIAL SCIENCE	DAVIS, BRENT	INSTRUCTOR - HISTORY	\$ 45,529.22	\$ 45,974.42	0.98%
COMMUNICATIONS & FINE ARTS DEPARTMENT	SOCIAL SCIENCE	POWERS, LASHAWNA	INSTRUCTOR - HISTORY	\$ 48,428.22	\$ 48,873.42	0.92%
COMMUNICATIONS & FINE ARTS DEPARTMENT	SPEECH & THEATER	OPEN	INSTRUCTOR - SPEECH	\$ 43,531.02	\$ 43,531.02	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	STATE REGENT STEM	SCHWENKE, SHANNON	STEM RECRUITER	\$ 28,392.00	\$ 28,392.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	SUCCESS CENTER	PENNINGTON, BOBBIE	SUCCESS CENTER COORDINATOR	\$ 49,875.00	\$ 49,875.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	SUCCESS CENTER	KNIGHT, CRISTEN	ADMINISTRATIVE ASSISTANT - SUCCESS CENTER	\$ 26,977.60	\$ 26,977.60	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	SUCCESS CENTER	ATKINS, PAUL	STUDENT ENGAGEMENT, INTERVENTION SPECIALIST AND DISCIPLINE COORDINATOR	\$ 37,458.48	\$ 47,458.48	26.70%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	SUCCESS CENTER	THOMPSON, TERESA	SUCCESS COACH	\$ 34,441.68	\$ 36,836.80	6.95%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	SUCCESS CENTER	RHOADES, VANESSA	SUCCESS COACH	\$ 34,441.68	\$ 34,441.68	0.00%
PRESIDENT	VP - ACADEMIC AFFAIRS	GROVER, DUSTIN	VICE PRESIDENT FOR ACADEMIC AFFAIRS	\$ 99,750.00	\$ 99,750.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	VP - ACADEMIC AFFAIRS	HOOVER, SAM	ADMINISTRATIVE ASSISTANT - VICE PRESIDENT FOR ACADEMIC AFFAIRS	\$ 31,448.29	\$ 31,448.29	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	VP - ACADEMIC AFFAIRS	LLOYD, RACHEL	COORDINATOR OF INSTITUTIONAL RESEARCH AND EFFECTIVENESS/TITLE III	\$ 73,542.04	\$ 73,542.04	0.00%
PRESIDENT	VP - FISCAL AFFAIRS	GLICK, BRANDON	VICE PRESIDENT FOR FISCAL AFFAIRS	\$ 97,000.00	\$ 97,000.00	0.00%
VICE PRESIDENT FISCAL AFFAIRS	VP - FISCAL AFFAIRS	SNYDER, HOLLIE	HUMAN RESOURCES GENERALIST	\$ 50,400.00	\$ 50,400.00	0.00%
PRESIDENT	VP - STUDENT SERVICES	ISHMAEL, AMY	VICE PRESIDENT FOR STUDENT AFFAIRS & ENROLLMENT MANAGEMENT	\$ 99,620.71	\$ 99,620.71	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	VP - STUDENT SERVICES	FLEES, ELIZABETH	STUDENT AFFAIRS COORDINATOR	\$ 48,702.50	\$ 48,702.50	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	VP - STUDENT SERVICES	OSBURN, JENNIFER	CAMPUS NURSE	\$ 45,142.41	\$ 45,142.41	0.00%
VICE PRESIDENT FISCAL AFFAIRS	PHYSICAL PLANT ADMIN.	HARKINS, WARREN	DIRECTOR - PHYSICAL PLANT	\$ 60,000.00	\$ 60,000.00	0.00%
VICE PRESIDENT FISCAL AFFAIRS	BUILDING MAINTENANCE	CRAFTON, DANNY	MAINTENANCE/FLEET	\$ 22,880.00	\$ 24,960.00	9.09%
VICE PRESIDENT FISCAL AFFAIRS	BUILDING MAINTENANCE	MAST, BILL	GROUNDS SUPERVISOR	\$ 31,200.00	\$ 31,200.00	0.00%
VICE PRESIDENT FISCAL AFFAIRS	BUILDING MAINTENANCE	WARNER, JAYDON	GROUNDS	\$ 24,960.00	\$ 24,960.00	0.00%
VICE PRESIDENT FISCAL AFFAIRS	BUILDING MAINTENANCE	MOON, DAVID	GROUNDS	\$ 24,024.00	\$ 26,520.00	10.39%
VICE PRESIDENT FISCAL AFFAIRS	BUILDING MAINTENANCE	EASTER, NORMAN	GROUNDS WORKER/TRASK TRUCK DRIVER	\$ 24,024.00	\$ 24,024.00	0.00%



SALARY RECOMMENDATIONS - FY 2024-2025

ORGANIZATION	DEPARTMENT	NAME	TITLE OR POSITION	2023-2024 Salary	2024-2025 PROPOSED SALARY	% INCREASE PREVIOUS YEAR
VICE PRESIDENT FISCAL AFFAIRS	BUILDING MAINTENANCE	OPEN	MAINTENANCE TECH III	\$ 52,000.00	\$ 52,000.00	0.00%
	BUILDING MAINTENANCE	BAILEY, GERALD	MAINTENANCE TECH II	\$ 39,520.00	\$ 39,520.00	0.00%
	BUILDING MAINTENANCE	OPEN	MAINTENANCE TECH I	\$ 29,120.00	\$ 29,120.00	0.00%
	BUILDING MAINTENANCE	CUMMINS, THOMAS	MAINTENANCE TECH II	\$ 32,240.00	\$ 32,240.00	0.00%
	BUILDING MAINTENANCE	PREWETT, BILL	PLUMBER	\$ 33,067.94	\$ 33,067.94	0.00%
	BUILDING MAINTENANCE	PRYOR, JACK	ELECTRICIAN	\$ 46,182.64	\$ 46,182.64	0.00%
	BUSINESS OFFICE	MOUDY, CHERYL	CONTROLLER	\$ 53,550.00	\$ 53,550.00	0.00%
	BUSINESS OFFICE	AUSTIN, JESSICA	ACCOUNTING CLERK	\$ 34,660.08	\$ 34,660.08	0.00%
	BUSINESS OFFICE	BAKER, CRYSTAL	ACCOUNTS PAYABLE CLERK	\$ 28,392.00	\$ 28,392.00	0.00%
	BUSINESS OFFICE	OPEN	CASHIER	\$ 24,024.00	\$ 24,024.00	0.00%
	BUSINESS OFFICE	WILMOTH, CHARLES	PURCHASING ASSISTANT	\$ 25,203.36	\$ 25,203.36	0.00%
	BUSINESS OFFICE	PARENTEAU, RANDI	STUDENT SUPPORT SPECIALIST	\$ 30,000.00	\$ 30,000.00	0.00%
AUXILIARY ENTERPRISE						
PRESIDENT	ATHLETICS - ATHLETIC DIRECTOR	RENFRO, JOE	ATHLETIC DIRECTOR/HEAD WRESTLING COACH	\$ 74,025.00	\$ 74,025.00	0.00%
PRESIDENT	ATHLETICS - ATHLETIC DIRECTOR	SAUL, SHELBY	ATHLETIC COMMUNICATION AND COMPLIANCE	\$ 38,000.00	\$ 38,000.00	0.00%
PRESIDENT	ATHLETICS - ATHLETIC TRAINING	CRISMAN, KAYLA	ATHLETIC TRAINER	\$ 58,000.00	\$ 58,000.00	0.00%
PRESIDENT	ATHLETICS - FOOTBALL	CRISUP, ZACHARY	HEAD FOOTBALL COACH	\$ 63,000.00	\$ 63,000.00	0.00%
PRESIDENT	ATHLETICS - FOOTBALL	LASSITER, EVAN	ASSISTANT FOOTBALL COACH	\$ 45,000.00	\$ 45,000.00	0.00%
PRESIDENT	ATHLETICS - FOOTBALL	NICCUM, BRANDON	ASSISTANT FOOTBALL COACH	\$ 45,000.00	\$ 45,000.00	0.00%
PRESIDENT	ATHLETICS - FOOTBALL	JIGGETTS, DARIUS	ASSISTANT FOOTBALL COACH	\$ 45,000.00	\$ 45,000.00	0.00%
PRESIDENT	ATHLETICS - FOOTBALL	WARREN, JOHN	ASSISTANT FOOTBALL COACH	\$ 32,000.00	\$ 32,000.00	0.00%
PRESIDENT	ATHLETICS - FOOTBALL	LOWE, JACE	ASSISTANT FOOTBALL COACH	\$ 15,000.00	\$ 15,000.00	0.00%
PRESIDENT	ATHLETICS - BASEBALL	ANDERSON, CODY	ASSISTANT BASEBALL COACH	\$ 15,000.00	\$ 15,000.00	0.00%
PRESIDENT	ATHLETICS - BASEBALL	HERRING, KEITH	ASSISTANT BASEBALL COACH	\$ 15,000.00	\$ 15,000.00	0.00%
PRESIDENT	ATHLETICS - SOFTBALL	BURNETT, BAILEY	AQUATICS COORDINATOR/HEAD SOFTBALL COACH	\$ 38,640.00	\$ 38,640.00	0.00%
PRESIDENT	ATHLETICS - SOFTBALL	ISHMAEL, ABBY	ASSISTANT SOFTBALL COACH	\$ 15,000.00	\$ 15,000.00	0.00%
PRESIDENT	ATHLETICS - DANCE/CHEER	HART, ANNA	HEAD DANCE/CHEER COACH	\$ 16,000.00	\$ 16,000.00	0.00%
PRESIDENT	ATHLETICS - MEN'S SOCCER	YOUNG, ADAM	HEAD MEN'S SOCCER COACH/HEAD RESIDENT DIRECTOR MILLIGAN	\$ 28,420.26	\$ 28,420.26	0.00%
PRESIDENT	ATHLETICS - MEN'S SOCCER	DOUTHITT, TYLER	ASSISTANT MEN'S SOCCER COACH	\$ 15,000.00	\$ 15,000.00	0.00%
PRESIDENT	ATHLETICS - WOMEN'S SOCCER	KARLESKINT, FORTUNE	ASSISTANT WOMEN'S SOCCER COACH	\$ 15,000.00	\$ 15,000.00	0.00%
PRESIDENT	ATHLETICS - VOLLEYBALL	WALL, SARAH	HEAD VOLLEYBALL COACH	\$ 22,880.00	\$ 22,880.00	0.00%
PRESIDENT	ATHLETICS - VOLLEYBALL	BUSHART, NICHOLAS	ASSISTANT VOLLEYBALL COACH	\$ 15,000.00	\$ 15,000.00	0.00%
PRESIDENT	ATHLETICS - WRESTLING	OPEN	ASSISTANT WRESTLING COACH	\$ 15,000.00	\$ 15,000.00	0.00%
PRESIDENT	ATHLETICS - E-SPORTS	SILVA VILAR, THALES	E-SPORTS COACH	\$ 15,000.00	\$ 15,000.00	0.00%
PRESIDENT	ATHLETICS - RODEO	CARDER, ADDEE	ASSISTANT RODEO COACH	\$ 8,000.00	\$ 8,000.00	0.00%
PRESIDENT	BOOKSTORE	VANOVER, KATHRYN	BOOKSTORE MANAGER	\$ 44,100.00	\$ 44,100.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES						



SALARY RECOMMENDATIONS - FY 2024-2025

ORGANIZATION	DEPARTMENT	NAME	TITLE OR POSITION	2023-2024 Salary	2024-2025 PROPOSED SALARY	% INCREASE PREVIOUS YEAR
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	BOOKSTORE	CAIN, EDGAR	BOOKSTORE CLERK	\$ 27,300.00	\$ 27,300.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	HOUSING - DOBSON/HARRILL	ROWLAND, JIM	HOUSING DIRECTOR/HEAD WOMEN'S BASKETBALL COACH	\$ 51,517.45	\$ 51,517.45	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	HOUSING - DOBSON/HARRILL	OPEN	HEAD RESIDENT DOBSON/ASSISTANT	\$ 24,100.00	\$ 24,100.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	HOUSING - DOBSON/HARRILL	JONES, SHILLAUE	HEAD RESIDENT HARRILL/ASSISTANT WOMEN'S BASKETBALL COACH	\$ 24,100.00	\$ 24,100.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	HOUSING - DYER HALL	PEREZ, ISAAC	HEAD RESIDENT DIRECTOR DYER/ASSISTANT FOOTBALL COACH	\$ 25,000.00	\$ 25,000.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	HOUSING - RUSSELL HALL	MAY, DUSTIN	HEAD RESIDENT DIRECTOR RUSSELL/ASSISTANT WRESTLING COACH	\$ 24,100.00	\$ 24,100.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	HOUSING - STUDENT COMPLEX	STOKES, VICKI	HEAD RESIDENT STUDENT HOUSING COMPLEX	\$ 23,320.00	\$ 23,320.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	HOUSING - VANN HALL	MILLS, BLAKE	HEAD RESIDENT DIRECTOR VANN/ASSISTANT MEN'S BASKETBALL COACH	\$ 24,100.00	\$ 24,100.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	WELLNESS CENTER	JACKSON, JEREMY	HEAD MEN'S BASKETBALL COACH/SAC COORDINATOR	\$ 44,100.00	\$ 46,100.00	4.54%
PROGRAMS-GRANTS						
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	UPWARD BOUND	COMPTON, DAWN	DIRECTOR - UPWARD BOUND	\$ 52,500.00	\$ 52,500.00	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	UPWARD BOUND	DAY, GRETTA	ACADEMIC ADVISOR	\$ 37,346.40	\$ 37,346.40	0.00%
VICE PRESIDENT STUDENT AFFAIRS & ENROLLMENT SERVICES	UPWARD BOUND	ABBOTT, ELIZABETH	ACADEMIC ADVISOR	\$ 37,346.40	\$ 37,346.40	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	ADULT LITERACY	MARTIN, CHERYLE	DIRECTOR/INSTRUCTOR	\$ 50,400.00	\$ 50,400.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	ALLIED JOBS	SHAMBAUGH, ROBIN	CO-COORDINATOR (Delaware County)	\$ 41,686.38	\$ 41,686.38	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	CHILD DEV PRGRM	JORDAN, MARY	SCHOLARS FOR EXCELLENCE COORDINATOR	\$ 42,000.00	\$ 42,000.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	STUDENT SUPPORT SERV.	BRIXEY, JULIE	DIRECTOR	\$ 54,600.00	\$ 54,600.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	STUDENT SUPPORT SERV.	CLAY, STACEY	ADVISOR	\$ 39,900.00	\$ 39,900.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	STUDENT SUPPORT SERV.	DUCKWORTH, ASHLEY	ACADEMIC SPECIALIST	\$ 37,800.00	\$ 37,800.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	STUDENT SUPPORT SERV.	LONG, DONNIE	SUCCESS COACH	\$ 30,030.00	\$ 30,030.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	TITLE III	VANOVER, ROCHELLE	SUPPORT RESOURCES COORDINATOR	\$ 37,346.40	\$ 37,346.40	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	TITLE III	HUGHES, JOANIE	CCAMPIS/SOR/HEPS COORDINATOR	\$ 30,992.00	\$ 30,992.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	TITLE III - NEW/SUPPORTING MAJORITY BAUER, JOY		PROJECT DIRECTOR FOR TITLE III	\$ 75,993.72	\$ 75,993.72	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	TITLE III - NEW/SUPPORTING MAJORITY RHINEHART, MISTY		ADMINISTRATIVE ASSISTANT - TITLE III	\$ 35,100.00	\$ 35,100.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	TITLE III - NEW MAJORITY	SNELL, SHANI	FACULTY SUPPORT SPECIALIST	\$ 42,000.00	\$ 42,000.00	0.00%
VICE PRESIDENT ACADEMIC AFFAIRS	TITLE III - NEW MAJORITY	WILLIAMS, TERESA	SUPPORT NETWORK DEVELOPER	\$ 40,000.00	\$ 40,000.00	0.00%

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE  
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

## Northeastern Oklahoma A&M College

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

☐

- (a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

☒

- (b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

Board approval is requested to submit the appropriate documents to the Oklahoma State Regents for Higher Education (OSRHE) and take all necessary action to refinance the 2013A Master Lease issuance for saving as estimated below on interest savings over the life of the debit obligation.

☐

- (c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

☐

- (d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

This was brought to our attention after the April board meeting. NEO would not be able to take advantage of these savings. Estimated savings for NEO 2013A Master Lease. Gross Savings:\$112,198.31. NPV Savings (\$):\$70,973.92. NPV Savings (%): 4.56%

3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ 0
4. Identify the fund or funds to be used in covering the cost stated above. \_\_\_\_\_
5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. \_\_\_\_\_

6.

  
(Optional) Signature of Requesting Administrator

5/1/24  
Date

  
(Required) Signature of President

5/1/24  
Date

=====

**DO NOT COMPLETE FIELDS BELOW.**

**FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER ONLY.**

- ☒ Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

- ☐ Interim approval is not granted for the business matter described above.

REMARKS:



Jason Ramsey  
05/01/2024 11:20 CDT

\_\_\_\_\_  
Signature of the Chief Executive Officer or  
his designated representative

\_\_\_\_\_  
Date



**G - OTHER BUSINESS AND FINANCIAL MATTERS-**

2. Board authorization is requested to expend grant funds, including payment of administrative allowance at year-end, according to grant guidelines (Reference Document G-2).

Upward Bound Grant FY 2025-

We have received notification from the US Department of Education of the award for the TRIO Upward Bound program for Fiscal Year 2025. This award is the 3<sup>rd</sup> year of a 5 year grant for the period of September 1, 2022 through August 31, 2027. The announced allocation is \$348,982. The grant offers services to participants who reside in an impoverished three-counties in Northeastern Oklahoma and who attended one of 15 target high schools. All grant services and activities are targeted on the motivation and skills necessary to succeed in education beyond high school. Board authorization is requested to expend grant funds, including payment of administrative allowances at year-end, according to grant guidelines.

Federal Awards for Campus-Based Student Financial Aid Programs FY 2025-

The federal government has advised us of our tentative awards for the Supplemental Education Opportunity Grant (SEOG) in the amount of \$100,490 and the Federal Work Study (FWS) elements of the Student Financial Aid (SFA) program for \$150,989 for Fiscal Year 2025. These award amounts are the minimum grant amounts and are unchanged from previous years. Although these awards are tentative and subject to revision, experience has been that revisions are rare and minimal. Board authorization is requested to expend funds, including payment of administrative allowance at year-end, according to the financial aid program guidelines.

Adult Education & Family Literacy Grant Allocation FY 2025-

We have received notification from the Oklahoma Department of Career and Technology Education of our allocation for the Adult Education & Family Literacy Grant for Craig, Delaware and Ottawa Counties. The allocation for Fiscal Year 2025 is \$120,670. These funds are used for the operation of an on-campus Adult Literacy Center that provides GED and HiSET test preparation, testing for any Oklahoma and/or bordering state residents as well as ESL (English as a Second Language/English Immersion) classes. Board authorization is requested to expend funds, including payment of administrative allowances at year-end, according to grant guidelines.



**G - OTHER BUSINESS AND FINANCIAL MATTERS-**

3. Board authorization is requested to decommission campus police officers. (Reference Document G-3).

Peace Officer Commissions:

Name	Campus	CLEET Certified #	Badge #
			TBD

Peace Officer Decommissions:

Name	Campus	Commission #
Lance Fields	NEO A&M	827
Brian Buchanan	NEO A&M	767
Richard Davis	NEO A&M	765
Kevin Dunkle	NEO A&M	766
David Sargent	NEO A&M	759



## **H - CONTRACTUAL AGREEMENTS (other than construction and renovation) –**

1. Board authorization is requested to approve Fiscal Year 2025 clinical facilities for Health Science Programs.

### Associate Degree Nursing:

- Access Family Care – Neosho, MO
- Carter Healthcare (Fast Track - Kansas Site) – Oklahoma City, OK
- Cherokee Nation Health Services- Tahlequah, OK
- CSS Early Learning Center- Webb City, MO
- Davita Tri-State Dialysis Center- Miami, OK
- Freeman Health System- Joplin, MO
- Good Shepherd Hospice- Grove, OK
- Grand Head Start (Through Jay Public Schools)- Jay, OK
- Grand Mental Health, Ottawa County Clinic – Miami, OK
- Grove Christian Med Clinic, Inc.- Grove, OK
- Grove Public Schools- Grove, OK
- Integris Health Inc.- Miami, OK
- Mercy Hospital- Joplin, MO
- Miami Public Schools- Miami, OK
- Northeastern Tribal Health System- Miami, OK
- Oklahoma Forensic Center- Vinita, OK
- Oklahoma State Department of Health- Oklahoma City, OK
- Saint Francis Hospital- Vinita, OK
- Siloam Springs Schools- Siloam Springs, AR
- Solace House of Ozarks- Joplin, MO
- Tahlequah Hospital- Tahlequah, OK
- Windridge Nursing and Rehabilitation Center- Miami, OK
- Willow Crest Hospital- Miami, OK
- Vinita Public Schools- Vinita, OK

### Medical Laboratory Technician Program:

- C Choctaw Nation - Oklahoma
- Diagnostic Laboratories of Oklahoma
- Fredonia Regional Hospital – Fredonia, KS
- Freeman Health System – Joplin, MO
- Freeman Health System-Neosho, MO
- Mercy – Carthage, MO

- Norman Regional Hospital – Norman, OK
- St. Francis – Vinita, OK
- Lab Corp – Tulsa, OK
- Baptist Health – Ft. Smith, AR
- McCurtain Memorial – Idabel, OK
- Texas Health – Ft. Worth, TX
- Ozark Community Hospital – Gravette, AR
- Labette Health – Parsons, KS
- Neosho Regional Memorial Medical Center- Chanute, KS
- Ascension Via Christi (Lab corp)- Pittsburg, KS
- Cedar County Memorial hospital-El Dorado Springs, MO
- Cox Health Barton County-Lamar, MO
- Ashley Clinic- Chanute, KS
- Tribal Diagnostics- Oklahoma City, OK
- IHS Claremore-Claremore, OK

Physical Therapist Assistant Program:

- A Children’s Therapy Team- Fayetteville/ Bentonville AR (Pediatrics)
- Freeman Hospital Joplin, MO (Inpatient- Rehab)
- Freeman Sports & Rehab- Joplin/ Carthage, MO (Outpatient)
- Girard Medical Center- Girard, KS- (Inpatient)
- HealthPro Heritage- Covenant Living at Inverness- Tulsa, OK (SNF)
- Hillcrest Tulsa Kaiser Rehab- Tulsa, OK (Inpatient)
- Integris Hospital - Miami/ Grove, OK (Outpatient/ Inpatient/ Pediatrics/ Homehealth)
- I AM Physical Therapy- Fort Scott, KS (Outpatient)
- Landmark Acute Care Hospital- Joplin (Acute-Inpatient)
- Mercy Joplin, MO (Outpatient/ Outpatient-Neuro/ Inpatient)
- Mercy Ortho 4 States- Galena, KS (Outpatient)
- NEO Orthopedics -Miami/ Vinita/ Grove, OK (Outpatient)
- NEO Orthopedics- Heartsworth & Eastwood- Vinita/ Commerce, OK (SNF)
- Northeastern Tribal Health Center- Miami, OK (Outpatient)
- Ozarks Community Hospital- Gravette, AR (Outpatient/ Inpatient)
- Pinamonti Physical Therapy & Wellness Center- Pittsburg, KS (Outpatient)
- Per4mance Physical Therapy- Claremore, OK (Outpatient)
- Rehab Pro- Garland Road Nursing and Rehab- Enid, OK (SNF)
- Select Rehab- Via Christi- Pittsburg, KS (SNF)
- Sovereign Health- Wildwood- Joplin, MO- (SNF)
- Step x Step Physical Therapy- Bartlesville, OK (Pediatrics)
- St. Francis Hospital- Vinita, MO (Outpatient)
- St. Mary’s Medical Regional Center- Enid, OK (Inpatient)
- St. Johns Ascension Jane Phillips Medical Center- Bartlesville, OK- (Inpatient)
- TMC- Galena Nursing Center- Galena, KS (SNF)

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE  
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## Northeastern Oklahoma A&M College

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

☐

(a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

☒

(b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

NEO respectfully requests interim board approval to increase the cost of project to \$550,000. The cost of the project has exceeded the original \$400,000 request and the 15% contingency. Estimated costs increased due to unexpected modifications to HVAC and electrical specifications recommended by design. See attachment.

☐

(c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

☐

(d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

Crossland Construction has collected bids for the project and delaying until the next board meeting would significantly increase the timeline and cause Crossland Construction the need to request new bids.

3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ 550,000

4. Identify the fund or funds to be used in covering the cost stated above. legally available funds, ARPA

5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. \_\_\_\_\_

6.

\_\_\_\_\_  
(Optional) Signature of Requesting Administrator

  
\_\_\_\_\_  
(Required) Signature of President

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date

=====

**DO NOT COMPLETE FIELDS BELOW.**

**FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER ONLY.**

- ☒ Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

- ☐ Interim approval is not granted for the business matter described above.

REMARKS:



Jason Ramsey  
05/20/2024 13:39 CDT

\_\_\_\_\_  
Signature of the Chief Executive Officer or  
his designated representative

\_\_\_\_\_  
Date



## EXECUTIVE SUMMARY

NEO respectfully requests interim board approval to increase the cost of project to \$550,000. The cost of the project has exceeded the original \$400,000 request and the 15% contingency. Estimated costs increased due to unexpected modifications to HVAC and electrical specifications recommended by design.

Interim approval justification: Crossland Construction has collected bids for the project and delaying until the next board meeting would significantly increase the timeline and cause Crossland Construction the need to request new bids.

### **Description:**

ARPA funding appropriated from the State of Oklahoma will be used for renovation and construction. The original project scope included two facilities; however, due to unanticipated cost increases, the scope has been narrowed to include one existing facility on campus for the renovation and construction of a new nursing simulation laboratory, a renovated classroom/workspace, and renovated office areas.

The renovated facility would provide state-of-the art simulation facilities for nursing students and instructors to ensure improved learning opportunities.

### **Details for renovations for D. Dayle Creech Library-Administration Building**

Approximately 2500 square feet in the D. Dayle Creech Library-Administration Building would be renovated to house a new simulation nursing complex including laboratories, classroom space, and office areas.

- Renovated space will include:
  - Addition of two simulation rooms
  - Addition of nursing simulation skills station
  - Renovated classroom space for 40 students
  - Addition of a nursing supply station
  - Addition of instructor control room
  - Addition of instructor office space
  - Addition of two supply rooms
  - Cosmetic improvements
  - Complete replacement of HVAC

### **Time Schedule upon approval:**

- 6/1/24 – Begin project renovation and construction
- Estimated project completion August 2024



## J - PURCHASE REQUESTS –

2. Board authorization is requested for purchase orders over \$100,000. All purchases will comply with the Board of Regents for the Oklahoma Agricultural and Mechanical College Policies and Procedures, as well as applicable state statutes. The funding for these expenditures will come from legally available funds.

<b>Yearly Purchase orders FY 25</b>	<b>Supplier</b>	<b>Yearly Amount</b>	
Food Service	Sodexo	\$2,104,425.21	*
Custodial Service	AHI	\$638,677.20	*
Shared Services (Pro Rated Board Cost, IT licenses, ERP)	Oklahoma State University	\$500,000.00	
Insurance Coverage/Property/Fleet/Service	OMES-Risk Management Division	\$405,000.00	

<b>Sole Source - Type 2</b>		<b>Yearly Amount</b>	
Nursing Program NCLEX Testing Academic Teaching Module Program & Supplies	Assessment Technologies, Inc LLC (ATI). Student pass-through expense.	\$260,000.00	*

\* Renewable annually based on mutual agreement



**J - PURCHASE REQUESTS –**

1. Board authorization is requested to solicit competitive bids or use state contracted suppliers to award contracts and purchase equipment for various projects on campus. Funding for these expenditures will come from legally available funds.
  - Kah-Ne Hall – HVAC/Chiller – Estimated Cost \$500,000
  - Dyer Hall– HVAC/Chiller – Estimated Cost \$180,000
  - Fine Arts Building – Boiler - Estimated Cost \$100,000
  - Library Administration Building – HVAC Air Handler Units - Estimated Cost \$100,000
  - Chuck Bowman Locker Room- Remodel – Estimated Cost \$200,000

All purchases will comply with the Board of Regents for the Oklahoma Agricultural and Mechanical College Policies and Procedures, as well as applicable state statutes.



## M – OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD –

### 1. Out-of-state travel summary for April and May 2024.

Northeastern Oklahoma A&M College  
Summary of Out-of-State Travel as of

**Apr-24**

Column (1): Travel This Month  
Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
Column (4): Amount Expended Prior FY

Fund Source	No. Trips (7)	Amount Expended	No. Trips (7)	Amount Expended	No. Trips (35)	Amt. Exp Current FY	No. Trips (34)	Amt. Exp Prior FY
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
State Approp. (290)	3	\$3,142.45	3	\$1,188.21	15	\$6,985.93	24	\$8,668.97
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	4	\$4,614.23	2	\$713.12	20	\$11,373.84	10	\$22,084.12
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
<b>Total</b>	<b>7</b>	<b>\$7,756.68</b>	<b>5</b>	<b>\$1,901.33</b>	<b>35</b>	<b>\$18,359.77</b>	<b>34</b>	<b>\$30,753.09</b>

Northeastern Oklahoma A&M College  
Summary of Out-of-State Travel as of

**May-24**

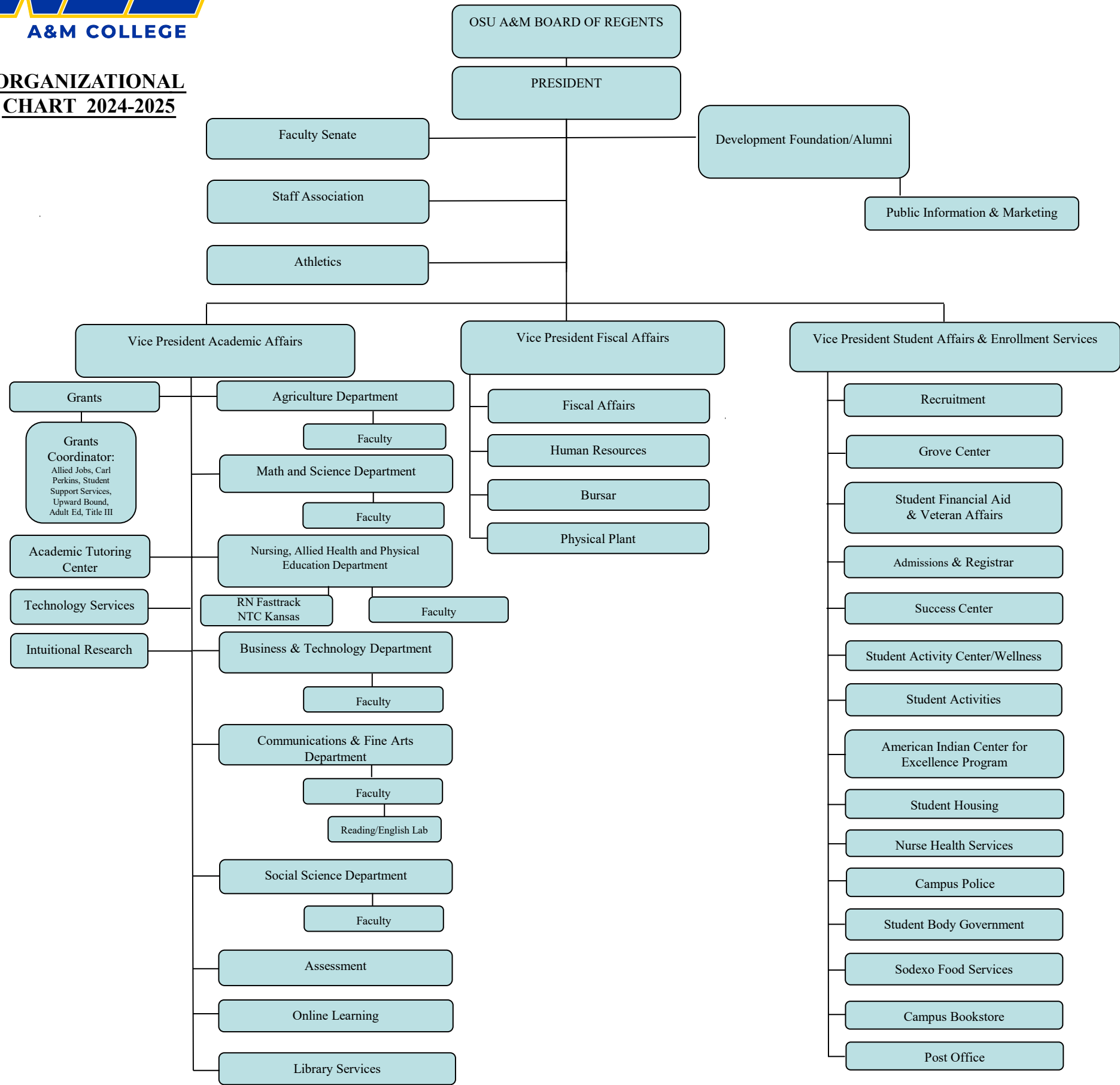
Column (1): Travel This Month  
Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
Column (4): Amount Expended Prior FY

Fund Source	No. Trips (3)	Amount Expended	No. Trips (3)	Amount Expended	No. Trips (38)	Amt. Exp Current FY	No. Trips (37)	Amt. Exp Prior FY
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
State Approp. (290)	1	\$244.74	2	\$2,739.37	16	\$7,230.67	0	\$0.00
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	26	\$11,408.34
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	2	\$856.56	1	\$588.38	22	\$12,230.40	0	\$0.00
Other	0	\$0.00	0	\$0.00	0	\$0.00	11	\$22,672.50
<b>Total</b>	<b>3</b>	<b>\$1,101.30</b>	<b>3</b>	<b>\$3,327.75</b>	<b>38</b>	<b>\$19,461.07</b>	<b>37</b>	<b>\$0.00</b>



**ORGANIZATIONAL  
CHART 2024-2025**



## **VI. OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA**

President Kayse Shrum and other members of the administration came before the Board to review the Agenda and present the business of Oklahoma State University (OSU). (The OSU Agenda is on file in the Board of Regents' Office as Doc. No. 7-6-14-24 and considered a part of these minutes.)

### **A-1 Remarks by President Kayse Shrum**

President Shrum expressed appreciation to Regent Hall for his years of service on the Board, particularly as Chair over the last year. She thanked him for his support and guidance, and willingness to take a call from her any time of the day. She congratulated Regent Franklin on his appointment to the Board. She believes his unique experience and perspective is going to be an asset to OSU for advancing its land-grant mission, and she looks forward to working with him.

President Shrum thanked the Board for their leadership, continued commitment to conservative fiscal management, and efforts to keep an OSU degree affordable for students. This is the third consecutive year that OSU has kept tuition rates flat. OSU has once again earned the highest credit rating among higher education institutions in Oklahoma. (A copy of the handout distributed by the administration titled "OSU/A&M Board Highlights" is identified as ATTACHMENT A and attached to this portion of the minutes.)

President Shrum said the key to the success of OSU's fiscal management has been the financial stewardship of Senior Vice President of Administration and Finance, Joe Weaver. She said Mr. Weaver recently announced his plan to retire, and to recognize his long career at OSU she presented Mr. Weaver with a Resolution and read it aloud. (A copy of the Resolution for Joe Weaver is identified as ATTACHMENT B and attached to this portion of the minutes.)

On behalf of the Board, Chair Hall shared the following highlights from Mr. Weaver's long career at OSU: Mr. Weaver served under six presidents: Lawrence Boger, John Campbell, James Halligan, David Schmidly, Burns Hargis, and Kayse Shrum. As OSU's Chief Financial Officer, Mr. Weaver provided oversight of a \$2 billion general budget for OSU; an amount which has tripled over time. Mr. Weaver has been an exemplary model of ethical and responsible stewardship of OSU's resources. Debt management under Mr. Weaver's leadership has been superior. He has maintained an AA- credit rating for OSU, which is the highest credit rating for any higher education institution in the State of Oklahoma. Chair Hall said it is hard to believe now, but when he was appointed to the Board in 2003 the OSU campus had a reputation in the construction industry as an uninviting place to work. Through Mr. Weaver's leadership and longevity, that dynamic has been transformed. Mr. Weaver created Long-Range Facilities Planning (LRFP), which is something from which all the institutions in the A&M System have benefited. He modified and improved the construction management process, and he has made good hires over the years such as former LRFP Director Mike Buchert, current LRFP Director Phil Thomas and University Architect Jana Phillips. Under Mr. Weaver's leadership, LRFP has completed approximately 165 projects at an estimated \$1.5 billion. Projects completed during his tenure include the Student Union renovation, construction of the new Spears School of Business building, the ENDEAVOR Lab, and the McKnight Center for the Performing Arts to name a few. An additional 120 projects have been completed at the other A&M institutions, valued at over \$500 million.

Mr. Weaver put a tremendous focus on the enhancement of landscaping on the Stillwater campus, from irrigation to topiary designs. This was no small feat, as the OSU Stillwater campus spans over 700 acres. Mr. Weaver improved the relationship between OSU and the City of Stillwater (Stillwater), which took him two terms on the Stillwater City Council to accomplish. The University's relationship with Stillwater prior to his efforts was challenged or even nonexistent. He built a strong partnership with Stillwater, enabling the University to work with them in negotiations with American Airlines for continuing flight service at the Stillwater Airport. This positive relationship was also instrumental in the expansion and enhancement of Stillwater Airport. Mr. Weaver provided leadership and assistance to all the A&M institutions through Shared Services. Other accomplishments of Mr. Weaver's include workforce initiatives, improvement of healthcare available for employees, and he steered the University through the COVID-19 Pandemic years. Chair Hall said Mr. Weaver has been a real stable and secure financial leader who has mentored, coached, and partnered with many people in the OSU administration. His career has left the University and the entire A&M System in a better spot than when he came to OSU.

Chair Hall expressed gratitude on behalf of the Board to Mr. Weaver for his many years of service. He thanked Mr. Weaver for his professionalism, hard work, and friendship, and he wished Mr. Weaver nothing but the best in retirement.

**B-1 Adoption of Memorial Resolutions for Walter Scott and David Ullrich**

(Copies of the Memorial Resolutions are collectively identified as ATTACHMENT C and attached to this portion of the minutes.)

Regent Harrel moved and Regent Walker seconded to adopt the Memorial Resolutions as presented in Item B-1 of the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

**Provost Mendez presented the following items pertaining to Personnel, Policy and Operational Procedures, and Academic Affairs:**

**C-1 Approval of OSU Policy and Procedures 3-0716, Sick Leave Policy for Staff**

**C-2 Approval of modifications to the OSU-CHS Reappointment, Promotion and Tenure Policy (OSU-CHS)**

**C-3 Approval of modifications to the OSU-OKC Faculty Handbook (OSU-OKC)**

Provost Mendez noted all three Items in Section C of the Agenda were discussed with members of the AAPP Committee during their meeting earlier this week.

AAPP Committee Chair Harrel said the Committee discussed these Items with the OSU administration and recommends Board approval.

Regent Harrel moved and Regent Taylor seconded to approve Section C, Items 1, 2, and 3 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

D-1 Approval of personnel actions

Provost Mendez said there are 38 new appointments listed, including the appointment of David Taylor as the Head Coach of Wrestling. Also listed are 241 changes in appointment resulting from reappointment, promotion, and tenure cases sent forward by the OSU academic colleges and branch campuses; numerous appointments and reappointments to endowed chairs and professorships; the appointment of two outstanding faculty members to the honorary title of Regents Professor; and 13 sabbatical leave requests. Included in the listing for informational purposes only are five retirements and 19 separations.

Regent Walker moved and Regent Davis seconded to approve the personnel actions as presented in Item D-1 of the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

E-1 Approval of curricular changes including new degrees, program modifications, etc.

Provost Mendez said this Item was also discussed with members of the AAPP Committee. Included are numerous program requests and curricular modifications for the OSU Stillwater and OSU-Oklahoma City (OSU-OKC) campuses.

AAPP Committee Chair Harrel said the Committee recommends Board approval of this Item.

Regent Harrel moved and Regent Taylor seconded to approve Item E-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

Senior Vice President Weaver presented the following Items pertaining to Administration and Finance:

With Mr. Weaver before the Board to present this section of the Agenda, Chair Hall said he would like to elaborate on some of his earlier comments. When he was appointed to the Board in 2003, he was troubled to learn no contractors wanted to work on the OSU campus. Over the last 20 plus years, Mr. Weaver was able to turn that situation around. Some of the remedy was the development

of construction management, but under Mr. Weaver's leadership, OSU has become a better owner, facilitator, planner, budgeter, communicator, and is all-around more agreeable to work with. Chair Hall said getting the contractors to a place where they can be profitable works well. Mr. Weaver said the change that helped the most to improve OSU's standing with contractors was paying them on time. He learned that OSU was slow to pay contractors, so he fixed it and asked contractors to start bidding on OSU projects again. Chair Hall said that was a great improvement, and he wanted to ensure it was noted for the record.

Mr. Weaver said he was looking at the picture of campus that President Shrum gifted him earlier, and it reminded him of a pivotal moment that happened to him years ago in Old Central when he recruited Mr. Mike Buchert to OSU to lead LRFP. Mr. Buchert had a good job at the time and wasn't sure he wanted to take on a new position at OSU, but Mr. Weaver invited him to campus and took him up into the bell tower of Old Central. While looking out of the bell tower, Mr. Weaver said to Mr. Buchert, "We're going to renovate this building, but then we are going to do a whole lot more on this campus. Don't you want to be a part of that transformation?" Mr. Weaver said that's all it took, and in that moment he had convinced Mr. Buchert to come to work with him at OSU to improve its processes. Mr. Weaver expressed appreciation for all the kind words from President Shrum and Chair Hall, but he wanted to say he is just a small part of a big team. He said he has worked with hundreds of people who never received public accolades during his tenure at OSU, and honestly, they are the people who made these changes possible.

F-1 Approval of OSU's proposed FY 2025 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition & Fees, Room & Board Rates, and Personnel Salaries (OSU System)

Mr. Weaver said OSU's FY 2025 budgets were discussed with members of the P&B Committee during their meeting yesterday. He noted the budget was presented to the Committee by Dr. Christie Hawkins, Associate Vice President for Administration and Finance, and she is present to answer any questions.

P&B Committee Chair Baetz said he would like to make a specific comment about tuition at OSU. Earlier, President Shrum said OSU had not raised tuition in three years. He wanted to add that tuition at OSU has only been raised once during the past six years. He said that is reflective of the administration's work to keep a degree from OSU affordable for everyone. He congratulated Mr. Weaver on a job well done.

P&B Committee Chair Baetz said the Committee discussed OSU's proposed FY 2025 budgets with the University's administration and recommends Board approval. (The FY 2025 budget documents for OSU are collectively on file in the Board of Regents' Office as Doc. No. 8-6-14-24 and considered a part of these minutes.)

Regent Baetz moved that the Board conditionally approve all elements of the budget as presented by the OSU administration in Item F-1, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents. Regent Walker seconded the motion.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

G-1 Approval of peace officer action (OSUIT)

<u>Commission</u>	<u>Commission No.</u>
Jaylen Mayfield .....	834

G-2\* Approval to rename the current Agriculture Building “Legacy Hall” and the New Frontiers Ag Hall “Agriculture Hall”

G-3 Approval to rename the swine farm “The Student Farm at Oklahoma State University” and the Oklahoma Technology and Research Park “The Innovation Park at Oklahoma State University”

Regent Walker moved and Regent Taylor seconded to approve Section G, Items 1, 2, and 3 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

*\*NOTE: The OSU administration identified a typographical error in Item G-2 of the OSU Agenda after the meeting. This shall serve as an official record that the Board granted approval to change the name of the New Frontiers Ag Hall building to “Agricultural Hall” as intended, rather than “Agriculture Hall” as presented. Correction of this error is also noted on the OSU Agenda.*

Mr. Weaver said Items 4, 5, and 6 were discussed with members of the Fiscal Affairs and Plant Facilities (FAPF) Committee during their meeting earlier in the week.

G-4 Approval to execute leases with the Oklahoma Department of Transportation

FAPF Committee Chair Walker said approval of this Item would grant the President of OSU the authority to enter into a lease agreement with the Oklahoma Department of Transportation for space in Engineering North for a term of ten years, with four options to renew upon mutual written agreement at a rental rate of \$800 per month. After discussion of this Item with the OSU administration, the Committee acted to recommend Board approval.

Regent Walker moved and Regent Baetz seconded to approve Item G-4 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

G-5 Approval for renovations to Gallagher-Iba Arena and enter into a gift in kind for the same

FAPF Committee Chair Walker said this Item is a request to renovate the existing wrestling area on the second floor of Gallagher-Iba Arena and to enter into a gift in kind for the same. After discussion of this Item with the OSU administration, the Committee acted to recommend Board approval.

Regent Walker moved and Regent Franklin seconded to approve Item G-5 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

G-6 Approval to execute a license agreement with the City of Tulsa for a retaining wall on the Tulsa Academic Medical Campus (OSU-CHS)

FAPF Committee Chair Walker said this Item is related to the construction of the Oklahoma Psychiatric Care Center. After discussion with the OSU administration, the Committee acted to recommend board approval of this Item.

Regent Walker moved and Regent Franklin seconded to approve Item G-6 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

H-1 Approval to execute a contract for development services with the Oklahoma State University Foundation (OSU System)

H-2 Approval to execute a contract for management services with the Oklahoma State University Alumni Association

H-3 Approval to execute a Memorandum of Understanding with the Oklahoma State University Alumni Association

Regent Walker moved and Regent Taylor seconded to approve Section H, Items 1, 2, and 3 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

H-4 Approval to enter into a contract with the City of Stillwater to fund an airline services agreement

FAPF Committee Chair Walker noted funding of this agreement by OSU is for an amount of up to \$1 million in fiscal year 2025. After discussion with the OSU administration, the Committee acted to recommend Board approval of this Item.

Regent Walker moved and Regent Baetz seconded to approve Item H-4 as presented in the OSU Agenda.

Chair Hall expressed his appreciation of the partnership between OSU, Stillwater, and American Airlines to reach this agreement.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

Mr. Weaver noted all Items listed within Section I of the OSU Agenda were discussed with members of the FAPF Committee during their meeting earlier in the week.

I-1 Approval to increase the budget for closure of the waste disposal site

FAPF Committee Chair Walker said costs for this project are not expected to exceed \$3.5 million. After discussion with the OSU administration, the Committee acted to recommend Board approval of this Item.

Regent Walker moved and Regent Taylor seconded to approve Item I-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

I-2 Approval to amend the previously approved supercomputer project to include the relocation of the data center

FAPF Committee Chair Walker said the requested cost increase for this project is \$6 million in addition to the previously approved \$4 million. After discussion of this Item with the OSU administration, the Committee recommended Board approval.

Regent Walker moved and Regent Franklin seconded to approve Item I-2 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

I-3 Approval to select an on-call construction management firm to assist with renovations to research labs in McElroy Hall

FAPF Committee Chair Walker said costs for this project are not expected to exceed \$2.525 million. After discussion of this Item with the OSU administration, the Committee recommends approval of the administration's request to proceed with the on-call construction management firm Centennial Contractors for this project.

Regent Walker moved and Regent Harrel seconded to approve OSU's request to continue with Centennial Contractors as the construction management firm to assist with this project as presented in Item I-3 of the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

I-4 Approval to select an architectural firm to assist with the design and construction of a new research and teaching laboratory

I-5 Approval to select a construction management firm to assist with the design and construction of a new research and teaching laboratory

FAPF Committee Chair Walker said the Committee discussed and considered the list of firms recommended by the OSU administration. The Committee recommends Board approval of KKT Architects, Inc. as the architectural firm and Flintco, LLC as the construction management firm for this project. Costs for the initial phase are not expected to exceed \$500,000.

Regent Walker moved to select KKT Architects, Inc., as the architectural firm and Flintco, LLC, as the construction management firm to assist with the design and construction of a new research and teaching laboratory, as presented in Items I-4 and I-5 of the OSU Agenda. Regent Franklin seconded the motion.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

I-6 Approval to begin the selection process for an architectural firm and a construction management firm for the programming and conceptual design of a new medical clinic (OSU-CHS)

FAPF Committee Chair Walker said costs for the initial phase of this project are not expected to exceed \$250,000, and funding will come from lease revenues in the OSU Physicians clinic system. After discussion of this Item with the OSU administration, the Committee acted to recommend Board approval.

Regent Walker moved and Regent Taylor seconded to approve Item I-6 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

I-7 Approval to select an on-call construction management firm to assist with renovations to the OSU-Oklahoma City Impact Center (OSU-OKC)

FAPF Committee Chair Walker said OSU-OKC is repurposing the Impact Center to house its police training and daycare programs, which are being relocated from the south campus. Costs for the renovations are not expected to exceed \$2.4 million. The Committee acted to recommend board approval of Centennial Contractors as the construction management firm for this project.

Regent Walker moved and Regent Harrel seconded to approve the selection of Centennial Contractors as the construction management firm to assist with this project, as presented in Item I-7 of the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner. The motion carried.

J-1 Approval of sole source & special request purchasing items

J-2 Approval of revolving & appropriated funds purchasing items (OSU-System)

J-3 Approval of auxiliary enterprises funds purchasing items

J-4 Approval of plant funds purchasing items (OSU-CHS)

Before ending his presentation by requesting approval of the Items listed within Section J, Mr. Weaver said he wanted to express his admiration of the Regents' service on the Board. They are unpaid volunteers who donate their time to serve the institutions they oversee. He said the Regents' efforts and support of OSU are not lost on him, and their service makes OSU better.

Mr. Weaver continued with his presentation, noting most of the Items in Section J are routine encumbrance requests for FY 2025.

Regent Davis moved and Regent Harrel seconded to approve Section J, Items 1, 2, 3, and 4 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner. The motion carried.

The business of OSU being concluded, President Shrum and other members of the University's administration were then excused from the meeting.



# OSU/A&M BOARD HIGHLIGHTS

## OSU receives top marks in QS Stars international ratings

Oklahoma State University has earned a 5 Star rating in the latest QS Stars ratings, announced by higher education analyst QS — Quacquarelli Symonds. This achievement recognizes OSU as a world-class institution for its excellence in the required categories: teaching, employability and internationalization.

The QS Stars university rating system is an internationally recognized mark of quality, which provides a comprehensive framework to rate and compare universities' performance across a broad spectrum of criteria.

Universities undergo evaluation in 14 possible categories. QS notes institutions awarded with a 5 Star rating have strong international reputations and cutting-edge facilities, helping them undertake complex research projects of great importance at national and international levels. They possess a highly qualified faculty with staff from across the world.



### OSU'S OFFICIAL QS RATING

Teaching:	5 Stars
Employability:	5 Stars
Research:	5 Stars
Internationalization:	5 Stars
Facilities:	5 Stars
Innovation:	5 Stars
Inclusiveness:	5 Stars
Specialist Criteria:	
Veterinary Science	5 Stars

## Historic inaugural class graduates from OSU College of Osteopathic Medicine at the Cherokee Nation, garners national media attention

OSU College of Osteopathic Medicine at the Cherokee Nation celebrated a monumental achievement May 16 as its inaugural class of 46 medical students graduated from the country's first tribally affiliated medical school. The commencement, and several of students' journeys, have been featured in national media coverage, including ABC, the "Washington Post" and NPR.



Approximately 20% of the inaugural class are Native American. It's a substantial number compared to the less than 1% of Native American students enrolled in medical schools nationally. About 35% of the students from the OSU-COM at the Cherokee Nation inaugural class matched with a rural or tribal residency program.

### OSU IS TOP-RATED HIGHER EDUCATION SYSTEM FOR FISCAL RESPONSIBILITY

Through prudent management of cash and investments and a modest borrowing strategy, OSU has again earned a AA- credit rating — ***the highest credit rating of any university system in Oklahoma.*** This marks the ***ninth straight year*** OSU has earned the best credit rating in Oklahoma higher education, which was provided in March by rating agencies S&P Global and Fitch. Since Fiscal Year 2015, OSU has refinanced over \$627 million of debt, achieving a cash flow savings of over \$102 million.

### RECENT ACHIEVEMENTS

- OSU Medicine expanding access to virtual health care across Oklahoma:** OSU Medicine is utilizing the latest technologies to bring its physicians' expertise directly to rural hospitals statewide, bridging Oklahoma's critical health care access gap. OSU Medicine is providing virtual behavioral health emergency room consults, as well as hospitalist services for McCurtain Memorial Hospital and Cleveland Area Hospital, respectively. Emergency room behavioral care will also soon be available at Coal County General Hospital and Atoka County Medical Center, while virtual hospitalist services will soon be available in Sallisaw at Northeastern Health System Sequoyah. Tele-stroke services are now offered at hospitals in Anadarko, Fairfax and Stroud, while virtual cardiology services are ongoing with the Choctaw Nation in Poteau.
- OSU Rodeo sends three to College National Finals Rodeo:** Three members of the OSU Rodeo Team are set to participate in the College National Finals Rodeo, June 9-15, in Casper, Wyoming. Joby Bush, Kenna McLemore and Lexie Russell will compete against athletes from 11 regions nationwide.
- OSU welcomes students for new rural research internship:** The OSU Rural Renewal Initiative has selected participants for the new Research and Extension Experience for Undergraduates Scholars program. The REEU program was developed to foster interdisciplinary collaboration and address pressing challenges in rural communities. The 11-week summer internship allows students to live in rural Oklahoma communities and collaborate with mentors on research and service projects that tackle rural issues and identify research-based solutions.

**JOE WEAVER RESOLUTION | June 14, 2024 | OSU/A&M Board of Regents Meeting**

WHEREAS, Mr. Joe Weaver has distinguished himself through consistent stewardship over a career spanning five decades at Oklahoma State University (OSU); and

WHEREAS, his unwavering adherence to the principles of fiscal responsibility has contributed to establishing OSU as the most financially secure institution of higher education in the state; and

WHEREAS, throughout his tenure, Mr. Weaver has navigated the financial operations of OSU with precision and foresight, adeptly managing challenges presented by economic downturns, a global pandemic, and various uncertainties; and

WHEREAS, under Mr. Weaver's stewardship, the OSU campus has witnessed a remarkable transformation through strategic investments in new buildings, facilities, and the installation of breathtaking landscapes; and

WHEREAS, his commitment and contributions have been instrumental in advancing the university's land-grant mission, promoting its growth, and ensuring its sustainability for future generations;

NOW, THEREFORE, BE IT RESOLVED that we express our profound gratitude and commend Mr. Joe Weaver for his service to Oklahoma State University and the broader community, and in recognition of his achievements and significant impact, we hereby present this resolution to Mr. Joe Weaver as a symbol of our appreciation and thanks, and wish him a retirement filled with peace, relaxation, and the knowledge that he has impacted the Oklahoma State University community for years to come.

## MEMORIAL RESOLUTION

ATTACHMENT C

pg. 1 of 2

**WHEREAS**, it has been called to the attention of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that former Emeritus Faculty, Dr. Walter Scott, Philosophy Department, was claimed by death on January 25, 2024, and,

**WHEREAS**, Dr. Scott, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1960, to the date of his retirement, May 31, 1997, and as a citizen worthy of commemoration and respect; and,

**WHEREAS**, in his passing, Oklahoma State University has suffered the loss of a friend and devoted citizen.

**NOW, THEREFORE, BE IT RESOLVED** that the Board takes this method to express appreciation for the years of service rendered by Dr. Scott to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

**BE IT FURTHER RESOLVED** that this resolution be sent to the family of Dr. Scott and a copy made a part of the official minutes of the Board as a lasting tribute to his service and commitment to higher education in Oklahoma. Adopted by the Board of Regents on this 14<sup>th</sup> day of June 2024.



  
\_\_\_\_\_  
**Regent Joe D. Hall, Chair**

Board of Regents for the Oklahoma  
Agricultural and Mechanical Colleges

  
\_\_\_\_\_  
**Jason Ramsey, Chief Executive Officer**

Board of Regents for the Oklahoma  
Agricultural and Mechanical Colleges

**MEMORIAL RESOLUTION**

**WHEREAS**, it has been called to the attention of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that former Professor, Dr. David Ullrich, Mathematics Department, was claimed by death on March 22, 2024, and,

**WHEREAS**, Dr. Ullrich, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1983, to the date of his retirement, January 16, 2020, and as a citizen worthy of commemoration and respect; and,

**WHEREAS**, in his passing, Oklahoma State University has suffered the loss of a friend and devoted citizen.

**NOW, THEREFORE, BE IT RESOLVED** that the Board takes this method to express appreciation for the years of service rendered by Dr. Ullrich to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

**BE IT FURTHER RESOLVED** that this resolution be sent to the family of Dr. Ullrich and a copy made a part of the official minutes of the Board as a lasting tribute to his service and commitment to higher education in Oklahoma. Adopted by the Board of Regents on this 14<sup>th</sup> day of June 2024.

  
\_\_\_\_\_  
**Regent Joe D. Hall, Chair**

Board of Regents for the Oklahoma  
Agricultural and Mechanical Colleges

  
\_\_\_\_\_  
**Jason Ramsey, Chief Executive Officer**

Board of Regents for the Oklahoma  
Agricultural and Mechanical Colleges

**VII. PUBLIC COMMENTS**

There were none registered to comment, so the Board continued with its business.

## **VIII. COMMITTEE REPORTS**

### **A. Academic Affairs, Policy and Personnel Committee**

*(All business discussed by this Committee was presented during the business of Connors State College, Northeastern Oklahoma A&M College, Oklahoma Panhandle State University, and Oklahoma State University.)*

### **B. Audit, Risk Management and Compliance Review Committee**

#### **1. Acceptance of the FY 2023 independent financial statement and single audit for Langston University**

(The FY 2023 independent financial statement and single audit for LU are collectively on file in the Board of Regents' Office as Doc. No. 9-6-14-24 and considered a part of these minutes.)

Regent Baetz moved and Regent Davis seconded to accept the completed FY 2023 independent financial statement and single audit for Langston University as presented.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

Audit, Risk Management & Compliance Review (ARMCR) Committee Chair Baetz complimented Mr. Chris Kuwitzky, Vice President of Fiscal and Administrative Affairs at LU. He probably hears this all the time, but he does a great job. ARMCR Committee Chair Baetz said Mr. Kuwitzky assisted with the successful and swift completion of two audits in five months.

#### **2. Approval of the Office of Internal Audit FY 2025 Audit Plan**

(The Office of Internal Audit FY 2025 Audit Plan is identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Baetz moved and Regent Walker seconded to approve the Office of Internal Audit FY 2025 Audit Plan as presented.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

ARMCR Committee Chair Baetz said the Committee also received an update from the Board's Office of Internal Audit (OIA) regarding the FY 2024 Audit Plan and activities, including the status of outstanding audit recommendations. The Committee also received an update from Deloitte & Touche, LLC, regarding the LU and OSU Shared Services Financial Advisory Reports. He stated these updates were informational in nature and do not require action by the Board.

C. Fiscal Affairs and Plant Facilities Committee

*(All business discussed by this Committee was presented during the business of Oklahoma State University.)*

D. Planning and Budgets Committee

1. Approval of the FY 2025 budgets for the operations and functions of the Board Offices

P&B Committee Chair Baetz said the Committee met with Board staff to discuss the proposed FY 2025 budgets for the operations of the offices of the Board of Regents.

(The FY 2025 Budget document for the offices of the Board of Regents is on file in the Board of Regents' Office as Doc. No. 10-6-14-24 and considered a part of these minutes.)

Regent Baetz moved that the Board conditionally approve all elements of the FY 2025 budgets for the operations and functions of the Board Offices as presented, subject to the correction of any errors in the preparation of the budget documents. Regent Taylor seconded the motion.

Those voting Aye: Board Members Arthur, Baetz, Davis, Franklin, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner. The motion carried.



# OFFICE OF INTERNAL AUDIT

## PROPOSED INTERNAL AUDIT PLAN

Fiscal Year 2025

Michelle Finley, Chief Audit Executive

**Board of Regents for the Oklahoma Agricultural & Mechanical Colleges**  
**Office of Internal Audit**  
**Proposed Fiscal Year 2025 Plan**

		<b>% of Effort Estimate</b>	<b>Total Hours</b>
<b>Proposed Projects</b>		46%	5,525
OSU	Business Continuity		
SYSTEM	IT Governance		
Affiliate Entites	Innovation Foundation		
Affiliate Entites	Oklahoma State University Medical Authority		
Affiliate Entites	Veterinary Medicine Authority		
OSU	Financial Reporting Processes		
SYSTEM	IT System Vulnerability/Penetration Scans		
OSU-CHS	Oklahoma Medicaid Managed Care Reimbursements		
OSU	Construction		
SYSTEM	Electronic Vendor Payment Readiness Assessment		
OSU-CHS	Medical Clinics		
OSU	Extension		
SYSTEM	Reconciliations		
OSU	Athletic Ticket Office		
OSU	Athletic NCAA Bylaw Compliance - Eligibility		
SYSTEM	Institutional and State Funding Comparisons/Trends		
<b>Audit Recommendation Follow-up</b>		8%	1,000
SYSTEM	Historical Audit Recommendation Implementation Validation		
<b>Investigations</b>		21%	2,500
SYSTEM	EthicsPoint and Other Investigations		
<b>Other Direct Hours and Consulting</b>		10%	1,200
SYSTEM	Contingency and Consulting Projects		
<b>Required Projects</b>		6%	675
OSU	Transit Operations Certification for ODOT		
CSC	Alternate System for Settlement of Higher Education Claims		
LU	Alternate System for Settlement of Higher Education Claims		
NEO	Alternate System for Settlement of Higher Education Claims		
OPSU	Alternate System for Settlement of Higher Education Claims		
OSU	Alternate System for Settlement of Higher Education Claims		

(Continued on next page)

<b>Wrap-Up of Fiscal Year 2024 Projects In-Process</b>		6%	750
OSU	Payment Card Industry - Data Security Standards Readiness		
OSU	Sponsored Programs		
OSU	Athletic NCAA Bylaw Compliance - Recruiting		
<b>Support Activities</b>		3%	400
	Automated Audit Workpapers		
	Quality Assurance Activities		
	Quarterly and Annual Reporting		
	Annual Risk Assessment and Audit Plan		
<b>Total Effort</b>		<b>100%</b>	<b>12,050</b>

*System Audits will be performed at selected institution/ s.*

*Some projects will be co-sourced with subject matter experts, as needed.*

<b>Contingent Projects</b>	
OSU	Data Analytics
OSU	Minors on Campus
OSU	Artificial Intelligence
OSU	Title IX Reporting Policies/Compliance
OSU	Remote Work Taxation/Benefits
SYSTEM	General Computing Controls
OSU	FERPA
OSU	Treasury Fund
OSU	Student Fees
OSU	Fire Protection Services
OSUTT	Bookstore



BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND  
MECHANICAL COLLEGES

OFFICE OF INTERNAL AUDIT

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## **Annual Risk Assessment Methodology**

### ***Professional Standards***

In the performance of its duties, and as required by Oklahoma State Statutes, the Office of Internal Audit must conform to professional standards issued by the Institute of Internal Auditors. Per these standards, the Chief Audit Executive must:

- Perform a documented risk assessment at least annually;
- Establish a risk-based plan based upon results of a risk assessment;
- Determine priorities of the internal audit activity consistent with the organization's goals;
- Request direction and approval by the board of the risk-based plan and any significant interim changes to the plan.

This memo provides a summary of the Office of Internal Audit's approach to complying with these standards through the execution of an annual risk assessment and creation of the Office's Fiscal Year 2025 Audit Plan.

### ***Risk Assessment Methodology***

#### **Audit Universe**

The Office of Internal Audit's annual risk assessment began with the review of an Audit Universe representing the population of potential audit projects for institutions under the purview of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges. The Audit Universe is comprised of the following key categories of potential audit projects:

- Compliance-Related Audit Projects – Regulatory or statutory compliance requirements
- Process-Related Audit Projects – Significant processes that occur across institutions
- Information Technology-Related Audit Projects – Significant information technology processes that occur across institutions
- Budget-Based Auditable Units – Organizational units within each institution as defined by the fiscal budget

#### **Risk Identification**

The Annual Risk Assessment Process in Spring of 2024 included discussions with the presidents from all institutions as well as key senior leadership from the OSU System.



BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND  
MECHANICAL COLLEGES

OFFICE OF INTERNAL AUDIT

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Additionally, a risk assessment survey was provided to approximately 70 individuals in key leadership positions across the System and was focused on the strategic initiatives at each institution and perceived risks related to:

- ☐ Current Business Model
- ☐ Operations
- ☐ Reputation
- ☐ Enrollment
- ☐ Compliance

Emerging national risk trends garnered from seminars, professional literature, association meetings, chief audit executive roundtable events, changing legislation, new entities, evolving processes and historical audit coverage were also considered during this risk assessment process.

### **Risk Ranking**

Risks and associated potential audit projects were ranked after assimilating all sources of information gathered during the Risk Assessment process. The risk evaluation criteria is discussed below:

#### **Audit Risk Evaluation Criteria**

The evaluation of risk is primarily subjective, based upon knowledge gathered by the Office of Internal Audit over time and from multiple sources. Potential sources of information include, but are not limited to, the following:

- Discussion of strategic plans
- Input from key members of governance, multiple meetings with senior management, and institutional leadership
- Office of Internal Audit's professional judgment of audit risk
- Financial impact
- Results of prior audits

**Board of Regents for the Oklahoma Agricultural and Mechanical Colleges**  
**Office of Internal Audit**  
**FY 2025 Audit Universe**

Audit Project Areas		Audit Project Areas	
Process-Related Audit Projects			
Financial Reporting		Cash Handling	
Appropriation Funding		Purchasing Card Program	
Legislative Appropriation Request		Employee Travel	
System Implementation - Technology Upgrade		Departmental Purchasing	
Treasury/Liquidity Monitoring and Cash Balances		Capital Projects Financing/Management	
Accounts Receivable		Space Utilization/Reporting	
Accounts Payable		Investments	
Fixed Asset Management		Payroll	
Purchasing		Hiring/Termination	
Contracts Management		Enrollment Management	
Budgetary		Crisis Management	
Gift Collection		System Policy/Fraud Policy/Other	
Tuition and Fees			
Information Technology-Related Audit Projects			
Applications		Network	
Business Continuity/Disaster Recovery		Physical Security	
Access Management		Privacy/Records Management	
Change Management/Patch Management		Regulatory Requirements	
Databases		Risk Management	
End Point Management		Server Management and Security	
Human Resources		Software Asset Management	
Information Security Management		Cyber Security - Threat and Vulnerability Management	
Information Technology Governance		Vendor/3rd Party Management	
Mobile Devices			
Compliance-Related Audit Projects			
State Tax Requirements		CHS Medical Agreements	
Federal Tax Requirements		Medical Waste Tracking Act	
Payment Card Industry Data Security Standard		Health Information Technology for Economic and Clinical Health Act (HITECH) 2009	
Political Activity		Health Insurance Portability and Accountability Act 1996	
Open Records Act		Animal Subjects Protections	
Occupational Safety and Health Act		The Office of Laboratory Animal Welfare	
Charitable Contributions and Gifts		Health Research Extension Act of 1985	
Philanthropy Protection Act		Guide for the Care and Use of Laboratory Animals	
Gramm Leach Bliley Act		U.S. Principles for the Utilization and Care of Vertebrate Animals	
Family Educational Rights and Privacy Act		Used in Testing, Research and Training	
Department of Transportation		Animal Welfare Regulations	
Americans with Disabilities Act		Human Subjects Protections	
Fair and Accurate Credit Transaction Act		45 CFR 46: Protection of Human Subjects	
Equal Employment Opportunity Laws		Guidelines for Conduct of Research	
Title IX of the Education Amendment of 1972		Involving Human Subjects at NIH	
Clery Act		Nuremberg Code	
Drug Free Schools and Communities Act		World Medical Association Declaration of Helsinki	
Higher Education Opportunity Act		Export Controls	
Annual Fire Safety Report on Student Housing		ITAR - International Traffic in Arms Regulations	
Sponsored Program Compliance		EAR - Export Administration Regulations	
Department of Homeland Security		OFAC - Office of Foreign Assets Control	
Chemicals of Interest		Fundamental Research Exemption	
Animal Welfare Act			

**Board of Regents for the Oklahoma Agricultural and Mechanical Colleges**  
**Office of Internal Audit**  
**FY 2025 Audit Universe**

<b>Audit Project Areas</b>	<b>Audit Project Areas</b>
Laboratory Biosafety	Bayh-Dole Act
Toxic Substances Control Act	Cost Sharing
<b>Compliance-Related Audit Projects (cont'd)</b>	
Chemical Facility Anti-Terrorism Standards	Vietnam Era Veterans Readjustment Assistance Act
Hazardous Materials Transportation Act	Section 503 of the Rehabilitation Act of 1973
Intellectual Property/Technology Transfer	Fair Labor Standards Act
Export Administration Act	Immigration and Nationality Act
NCAA Bylaw Compliance	Employment Retirement Income Security Act
Medicaid Transformation Waiver	Family Medical Leave Act
Medical Billing and Reimbursement	Affordable Care Act
<b>Oklahoma State University</b>	
Office of the President	Information Technology/Information Management
Division of Agricultural Sciences and Natural Resources	Long Range Facilities Planning/Construction Management
Arts and Sciences	Public Safety - Police/Transportation Services
Business Administration	Research
Education, Health & Aviation	Athletics
Engineering, Architecture and Technology	Football Attendance Certification
Center for Veterinary Health Sciences	Athletic Ticket Office
Graduate College/Research and Technology	Camps and Clinics
Library	Complimentary Admissions
International Studies and Outreach	Eligibility
Enrollment Management and Marketing	Financial Aid
Scholarships and Financial Aid	POSSE
Administration and Finance	Playing and Practice Season
Controller	Recruiting
Accounting	Student Athlete Employment
Bursar	Team Travel
Risk Management	Athletic Medical Clinics
Payroll	Rules Education
Purchasing	Investigation and Self Reporting Rules
Budget and Asset Management	Drug Policy
Finance, Operational Risk, Compliance and Efficiency	Contracts
Grants and Contracts Financial Administration	Student Affairs
Registrar	Academic Services
Human Resources	Extension Service
Facilities Management	Experiment Station
<b>OSU Institute of Technology</b>	
Office of the President/Provost	Access and Accommodation Services
Academic Services	Vice Provost for Business Services
Library	Human Resources/Payroll/Personnel Services
Nursing	Physical Plant
Division of Engineering Technologies	Post Office
Division of Creative Arts Technologies	Computer and Information Services
Division of Automotive and Heavy Equipment	Vice President and Executive Vice Provost of
Division of Construction Technologies	University Services and Administration
Division of Arts and Sciences	Vice President of Student Services
Division of Information Technologies	Sponsored Programs and Grants
Auxiliary	

**Board of Regents for the Oklahoma Agricultural and Mechanical Colleges**  
**Office of Internal Audit**  
**FY 2025 Audit Universe**

Audit Project Areas		Audit Project Areas	
OSU - Oklahoma City			
Office of the President and Provost		Division of Human Services	
Academic Affairs		Auxiliary	
Associate Vice Provost for Academic Affairs		Vice President of Finance and Operations/Inf. Tech.	
Division of Agriculture Technologies		Personnel Services	
Arts and Sciences		Physical Plant	
Division of Business Technologies		Student Services	
Division of Health Services		Community Relations	
Division of Engineering Technologies		Sponsored Programs and Grants	
OSU Center for Health Sciences			
Office of the President		Physical Plant	
Senior Associate Dean for Academic Affairs		Computing Services	
Office of the Provost		Vice President for Student Affairs	
Associate Dean for Clinical Education		Vice President for Research and Sponsored Programs/Grants	
Associate Dean for Basic Sciences		Telemedicine	
Human Resources		Vice President for Administration and Finance	
Vice President of Operations		Auxiliary	
Public Relations/Community Services		Medical Programs	
OSU - Tulsa			
Office of the President/Provost		Human Services	
Academic Affairs		Physical Plant	
Continuing Education		Public Safety	
Library		Marketing and Public Relations	
Tulsa-Scholarships and Financial Aid		Computing Services	
Research and Sponsored Programs/Grants		Auxiliary Services	
Budget and Accounting		Student Affairs	
Connors State College			
Office of the President		Agriculture	
Information Technology		Business	
Sponsored Programs and Grants		Communication and Fine Arts	
Student Affairs		General Instructional Support	
Auxiliary Enterprises		Math and Science	
Fiscal Services/Business Office		Nursing	
Financial Aid Office		Social Sciences	
Human Resources		Academic Support	
Federal and State Aid		Library	
Operation and Maintenance of Plant		College Farm	
Langston University			
Office of the President		Physical Therapy	
Fiscal Affairs		LU Tulsa	
Operation and Maintenance of Plant		LU OKC	
Agriculture		Research and Sponsored Programs/Grants	
Arts and Sciences		Public Service	
Business		Academic Support	
Education		Auxiliary	

**Board of Regents for the Oklahoma Agricultural and Mechanical Colleges**  
**Office of Internal Audit**  
**FY 2025 Audit Universe**

<b>Audit Project Areas</b>		<b>Audit Project Areas</b>	
General Instructional Support/Information Technology		Student Affairs	
Nursing		Financial Aid	
Online Program			
<b>Northeastern Oklahoma A&amp;M College</b>			
Office of the President		Plant Operation and Maintenance	
Chief Information Officer - Information Technology		Human Resources	
Academic Support		Auxiliary	
Library		Agriculture	
Sponsored Programs and Grants		Business and Technology	
Student Services		Communication and Fine Arts	
Registrar		General Instructional Support	
Financial Aid		Math and Science	
Federal and State Aid		Nursing, Allied Health, and Physical Education	
Fiscal Affairs		Social Sciences	
<b>Oklahoma Panhandle State University</b>			
Office of the President		Fiscal Affairs	
Information Technology		Plant Operation and Maintenance	
Academic Support		Auxiliary	
Library		Agriculture	
College Farm		Sponsored Programs	
Student Services		Business and Technology	
Registrar		Education	
Financial Aid		Liberal Arts	
University College		Science Math and Nursing	
<b>Board of Regents</b>			
OSU/A&M Regents Administrative/Executive Offices		OSU/A&M Regents Office of Internal Audit	
Government Relations		OSU/A&M Regents Legal Counsel	
<b>Affiliate Entities</b>			
OSU Foundation		Connors Development Foundation	
Cowboy Athletics, Inc.		LU Foundation	
OSU Medical Authority		LU Economic Development Authority	
OSU Alumni Association		LU National Alumni Association	
OSU Medical Center Foundation		NEO Development Foundation	
University Center at Tulsa Authority		OPSU Foundation	
Innovation Foundation			
OSU Medical Trust			
OSU Veterinary Medicine Authority			
National Center for Addiction Studies and Treatment Foundation			
Foundation for the McKnight Center for the Performing Arts			



# Select Annual Survey Results

## Significant Accomplishments

Expansion of ER Contract and Telehealth Awarded Title III grant	Achieving and exceeding fundraising goals New strategic plan for unit and successful reaffirmation of programmatic accreditation
Boone Pickens Stadium renovation Moving student forms online with Slate All-time record high college research expenditures and new project awards	System wide cybersecurity program progress Increased graduate student enrollment
Enrollment growth Cost savings/efficiency improvements through procurement RFP's and contract negotiations Allocation of grant funding for Nursing program	Smooth transition to a new dean
100% residency placement in inaugural class of OSU COM at Cherokee Nation Fostered unity through system adoption of Cowboy Code	
Graduation of the first Physician Assistant class Continuous development of the Academic Medical district in Tulsa Filled critical staff roles	GASB Pronouncement implementation Advancement of staff wages \$2.7 million invested in Housing improvements Effective use of resources to help students
Growth of graduate programs at CHS Continued strengthening of OSU IT's financial position Quality match and board pass rates	Focus on campus safety Construction of new central market and dining facilities Implementation of class and academic event scheduling software Raise program



# Select Annual Survey Results

## Challenges





# Select Annual Survey Results

## Upcoming Initiatives



**IX. OTHER BOARD OF REGENTS' BUSINESS**

**C. Policy and Operational Procedures**

1. Approval of new and revised charters for standing Committees of the Board
  - a. Revised: Audit, Risk Management and Compliance Review Committee Charter
  - b. New: Academic Affairs, Policy and Personnel Committee Charter
  - c. New: Facilities Committee Charter
  - d. New: Finance Committee Charter

Mr. Ramsey said approval of the proposed Charters will reorganize the committees of the Board and create a Facilities Committee and a Finance Committee. (The Committee Charters are collectively on file in the Board of Regents' Office as Doc. No. 11-6-14-24 and considered a part of these minutes.)

Regent Taylor moved and Regent Walker seconded to approve the new and revised charters for standing Committees of the Board as presented.

Those voting Aye: Board Members Arthur, Baetz, Franklin, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

Mr. Ramsey expressed appreciation to Ms. Amanda Webb, Senior Staff Attorney in OLC, for her great support in drafting these charters and assisting with establishing a best practice approach for standing committees of the Board going forward.

2. Approval of revisions to Board Policy 1.06, "Committees"

Mr. Ramsey said revisions to this policy are directly related to the new committee charters listed in the previous Item. (A revised copy and a clean copy of Board Policy 1.06, "Committees" are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Walker moved and Regent Baetz seconded to approve the revisions to Board Policy 1.06, "Committees" as presented.

Those voting Aye: Board Members Arthur, Baetz, Franklin, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

Comments by Mr. Jason Ramsey, Board CEO

Mr. Ramsey thanked Regent Hall for his service over the past year as Chair, and he enjoyed the opportunity to work more closely with him. Regent Hall has been a great leader on the Board for many years. He said Regent Hall has been a member of the Board since his first year as a member of the Board staff, and he appreciates Regent Hall's continued leadership.

Mr. Ramsey also recognized Ms. Karlee Belle Gholson, Deputy Director of Public Policy, for stepping up this year. Ms. Gholson joined the Board staff only a year-and-a-half ago, and at the time it couldn't have been predicted that Ms. Gholson would have had to take on the bulk of the legislative workload this session. He expressed appreciation to her for all her hard work. (Everyone applauded in recognition of Ms. Gholson.)

Mr. Ramsey then welcomed Mr. Steve Thompson, Director of Public Policy, to the staff and said he looks forward to working with him.

F. Other Business Matters Requiring Action of the Board

1. Election of Board Officers for FY 2025

Regent Arthur said she was pleased to nominate Board officers for FY 2025.

Regent Arthur moved that the board elect Regent Jimmy Harrel as Chair of the Board, Regent Rick Walker as Vice Chair, and Mr. Jason Ramsey as Secretary, effective July 1, 2024, through June 30, 2025. Regent Taylor seconded the motion.

Those voting Aye: Board Members Arthur, Baetz, Franklin, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner. The motion carried.

H. Reports/Comments/Recommendations by General Counsel

1. Executive Session, if so approved by the required number of members present, for the purpose of confidential communications with the Board's attorneys concerning pending investigations, claims, or actions if the Board, with the advice of its attorney, determines that disclosure will seriously impair the ability of the Board to process the claims or conduct pending investigations, litigation, or proceedings in the public interest (Oklahoma Open Meeting Act, § 307.B.4.)

Mr. Steve Stephens, General Counsel in OLC, requested permission to join the Executive Session to discuss with members of the Board an upcoming mediation for a pending lawsuit, *Suydam v. Oklahoma State University Medical Center, et al.* Mr. Stephens said mediation rules require legal representatives to have unlimited settlement authority at the mediation. "Unlimited" settlement authority is defined as having approval to pay, if necessary, up to the maximum amount of the deductible of the medical malpractice insurance policy. He stated the motion he plans to request during Open Session is perfunctory and is not an evaluation of the case and is solely intended to comply with the court's order that he have "unlimited" settlement authority.

Executive Session

At approximately 11:46 a.m., Regent Davis moved and Regent Baetz seconded to enter Executive Session for the purpose as stated on the Agenda.

Those voting Aye: Board Members Arthur, Baetz, Franklin, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.  
The motion carried.

(Note: Regent Arthur exited the meeting at approximately 11:50 a.m.)

2. Consider or take action(s), if any, with reference to the matter(s) contained in the immediately preceding item

Open Session

At approximately 11:59 a.m., Regent Harrel moved and Regent Taylor seconded to exit Executive Session.

Those voting Aye: Board Members Baetz, Franklin, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur and Milner.  
The motion carried.

3. Approval to provide settlement authority to Legal Counsel with regard to any such matter(s)

Mr. Stephens said the Office of Legal Counsel requests to be granted the discretion and authority to expend an amount up to the full \$500,000 deductible under the medical malpractice insurance policy to cover claims asserted by *Suydam v. OSU Medical Center, et al*, pending in the Tulsa County District Court. He stated this request should not be construed as an evaluation or admission of liability in the case and is purely made to comply with the court's order that legal representation attending the mediation have full settlement authority.

Regent Davis moved and Regent Franklin seconded to grant settlement authority to Legal Counsel for an amount up to the insurance deductible of \$500,000, with regard to the aforementioned legal matter.

Those voting Aye: Board Members Baetz, Franklin, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur and Milner.  
The motion carried.

L. Meeting adjournment

At approximately 12:01 p.m., Regent Taylor moved and Regent Walker seconded to adjourn the meeting.

Those voting Aye: Board Members Baetz, Franklin, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur, Milner.  
The motion carried.

# COMMITTEES

1.06

~~There are four six standing committees of the Board.~~ The Board Chair appoints the membership of each of these standing committees, including the committee chair. Each committee is responsible for reviewing and making recommendations to the full Board pertaining to items within its area of oversight. Following is a brief description of the functions and responsibilities of the ~~four six~~ standing committees of the Board:

## 1. Academic Affairs, Policy and Personnel

This committee provides oversight and review of the Institutions' academic missions, as well as policies and resources needed to realize those missions; execution of the Board's strategic priorities; and the quality and integrity of the Institutions' academic programs. The committee also provides governance oversight on such matters as academic program development, review, accreditation and discontinuance; student admission and performance standards; ~~faculty tenure~~; major academic initiatives; and maintaining an appropriate balance among teaching, research, scholarship, and services; ~~faculty tenure~~; and personnel under the jurisdiction of the Board and its Institutions. ~~considers appropriate matters relating to development or review of academic policies and programs and governmental policies of the Board and/or the institutions under the Board's jurisdiction. It also considers matters relating to personnel under the jurisdiction of the Board and universities and colleges governed by the Board.~~

## 2. Audit, Risk Management and Compliance Review

This committee provides oversight and review of the quality and integrity of the accounting and financial reporting practices; integrity of the financial statements of the Institutions governed by the Board; adequacy of the internal control environment and its continuous improvement; Institutions' compliance with legal, regulatory, and other external compliance requirements; the internal auditing function; any independent auditor whom the Board may employ; adequacy of risk management processes; and compliance with Institutional and Board Policies. ~~considers oversight, review and approval of internal and external audit and compliance reporting plans, performance and reports. It is also responsible for assessing and monitoring areas of potential risk to the Board and its institutions.~~

**Commented [KE1]:** Proposed re-ordering to make the primary committees alphabetical – moved Audit up to No. 2

## 3. Fiscal Affairs and Plant Facilities

This committee provides oversight of construction, renovation, and maintenance of all Institutional and Board-owned buildings, grounds, roads, and related structures. Oversight of ordinary maintenance of buildings and related equipment is also within the purview of this committee. ~~assumes responsibility when appropriate or necessary on behalf of the Board for matters relating to fiscal management and financial reporting of the institutions and related entities~~

~~governed by the Board and the construction, maintenance and operation of physical facilities, including consideration related to all real estate.~~

#### **4. Planning and Budgets Finance**

~~This committee is responsible for safeguarding and monitoring the Institutions' financial stability and long-term economic health. This committee serves as the Board's principal forum for the consideration of matters relating to the Institutions' financial operations, administration, budgeting, financing, debt, financial reporting, and financial reserves. considers appropriate matters relating to short- and long-range planning, assessment of institutional resources, and development and administration of budgets.~~

#### **5. Evaluation and Compensation Committee**

~~This committee is responsible for providing recommendations to the full Board on matters regarding evaluation methodology and compensation items.~~

#### **6. Executive Committee**

~~This committee is comprised of the Board Chair, Vice Chair, immediate Past Chair, and Board CEO, and is responsible for quick response responding to issues that may arise between Regular Board Meetings and that do not require action by the full Board.~~

Special committees and/or task forces may be appointed as the Chair of the Board directs. The Board Chair shall appoint a chair for any special committee and/or task force created. Special committees and/or task forces cease to exist when discharged by the Board Chair from further consideration of the subject.

The Board Chair and the CEO shall serve as non-voting, ex officio members of all standing committees, special committees, and task forces.

Standing committees, special committees, and task forces are not decision-making bodies but are authorized to make recommendations to the full Board for its consideration or action.

#### **Approved Date:**

September 6, 1969

#### **Revised Date:**

June 20, 1997

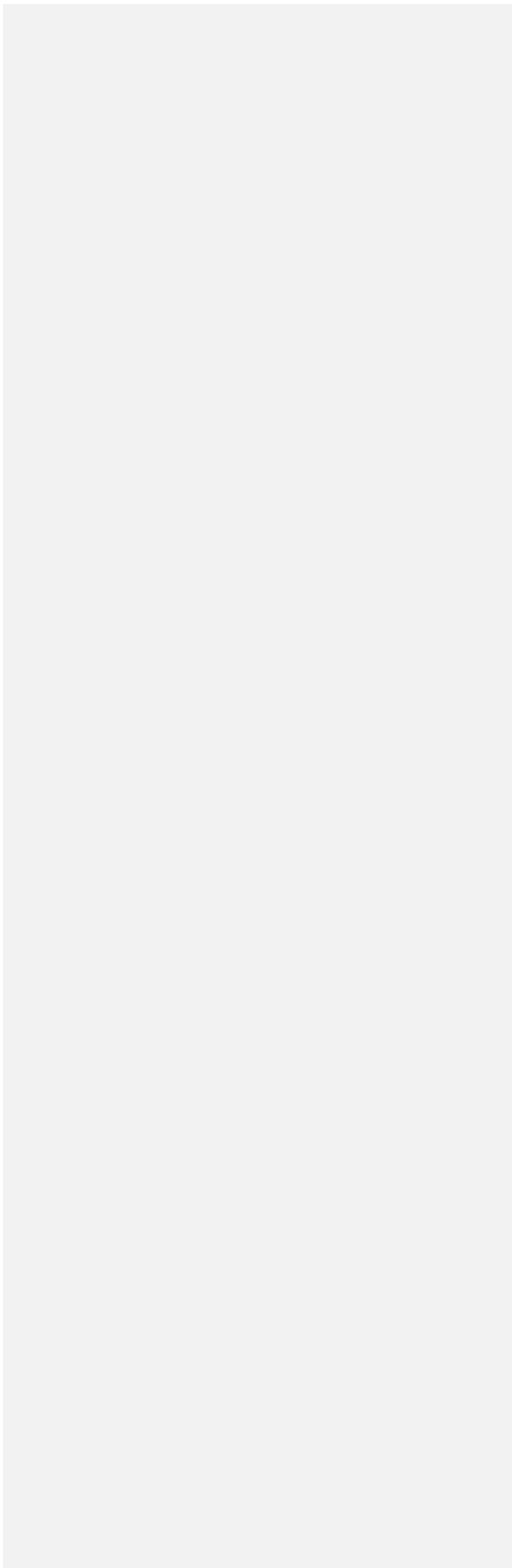
March 1, 2013

[June 14, 2024](#)

#### **Amended Date:**

September 14, 2012

September 6, 2013  
June 22, 2018



# COMMITTEES

1.06

The Board Chair appoints the membership of each of these standing committees, including the committee chair. Each committee is responsible for reviewing and making recommendations to the full Board pertaining to items within its area of oversight. Following is a brief description of the functions and responsibilities of the standing committees of the Board:

**1. Academic Affairs, Policy and Personnel**

This committee provides oversight and review of the Institutions' academic missions, as well as policies and resources needed to realize those missions; execution of the Board's strategic priorities; and the quality and integrity of the Institutions' academic programs. The committee also provides governance oversight on such matters as academic program development, review, accreditation and discontinuance; student admission and performance standards; major academic initiatives; and maintaining an appropriate balance among teaching, research, scholarship, and services; faculty tenure; and personnel under the jurisdiction of the Board and its Institutions.

**2. Audit, Risk Management and Compliance Review**

This committee provides oversight and review of the quality and integrity of the accounting and financial reporting practices; integrity of the financial statements of the Institutions governed by the Board; adequacy of the internal control environment and its continuous improvement; Institutions' compliance with legal, regulatory, and other external compliance requirements; the internal auditing function; any independent auditor whom the Board may employ; adequacy of risk management processes; and compliance with Institutional and Board Policies.

**3. Facilities**

This committee provides oversight of construction, renovation, and maintenance of all Institutional and Board-owned buildings, grounds, roads, and related structures. Oversight of ordinary maintenance of buildings and related equipment is also within the purview of this committee.

**4. Finance**

This committee is responsible for safeguarding and monitoring the Institutions' financial stability and long-term economic health. This committee serves as the Board's principal forum for the consideration of matters relating to the Institutions' financial operations, administration, budgeting, financing, debt, financial reporting, and financial reserves.

**5. Evaluation and Compensation Committee**

This committee is responsible for providing recommendations to the full Board on matters regarding evaluation methodology and compensation items.

**6. Executive Committee**

This committee is comprised of the Board Chair, Vice Chair, immediate Past Chair, and Board CEO, and is responsible for responding to issues that may arise between Regular Board Meetings and that do not require action by the full Board.

Special committees and/or task forces may be appointed as the Chair of the Board directs. The Board Chair shall appoint a chair for any special committee and/or task force created. Special committees and/or task forces cease to exist when discharged by the Board Chair from further consideration of the subject.

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**Approved Date:**

September 6, 1969

**Revised Date:**

June 20, 1997

March 1, 2013

June 14, 2024

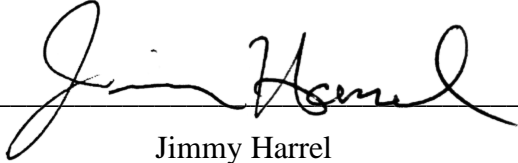
**Amended Date:**

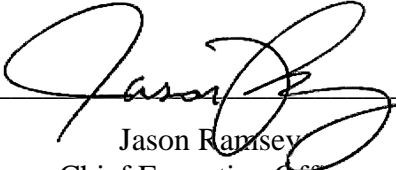
September 14, 2012

September 6, 2013

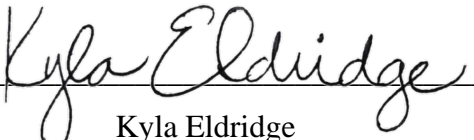
June 22, 2018

BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES

By:   
Jimmy Harrel  
Board Chair

ATTEST:   
Jason Ramsey  
Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on September 13, 2024.

  
Kyla Eldridge  
Office Manager/Executive Assistant to the CEO