



MINUTES

of the

BOARD OF REGENTS *for the* OKLAHOMA AGRICULTURAL & MECHANICAL COLLEGES

for the

January 20, 2023

Regular Board Meeting

**MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL & MECHANICAL COLLEGES**

January 20, 2023

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None	142
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**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
JANUARY 20, 2023**

Notice of this meeting was filed with the Oklahoma Secretary of State on November 17, 2022.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the State Room, Hospitality Services Building on the campus of the OSU-Institute of Technology in Okmulgee, Oklahoma, on January 20, 2023.

Board members in attendance: Mr. Jarold Callahan, Chair; Mr. Joe Hall, Vice Chair; Mr. Cary Baetz; Mr. Rick Davis; Mr. Jimmy Harrel; Dr. Trudy Milner; Mr. Billy Taylor; and Mr. Rick Walker.

Absent: Mrs. Blayne Arthur.

Others in attendance: Mr. Jason Ramsey, Chief Executive Officer; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Jessica Russell, Director of Public Policy; Ms. Karlee Belle Gholson, Deputy Director of Public Policy; Ms. Kyla Eldridge, Executive Assistant to the CEO; and Ms. Nicole Nixon, Executive Administrative Associate.

Board Chair Jarold Callahan called the meeting to order at approximately 10:09 a.m. and affirmed with Mr. Ramsey that a quorum was present and all documents had been appropriately filed.

I. BOARD OF REGENTS' BUSINESS

A. Approval of Order of Business

(The Order of Business and Meeting Agenda are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Milner moved and Regent Walker seconded to approve the Order of Business as presented.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

B. Approval of minutes of Regular Board Meeting held December 2, 2022

Regent Baetz moved and Regent Harrel seconded to approve the minutes of the Regular Board Meeting held December 2, 2022, as presented.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

C. Announcement of next Regular Board Meeting to be held on February 24, 2023

Chair Callahan stated that the next Regular Board Meeting will be held on February 24, 2023, in the Council Room, 412 Student Union, at Oklahoma State University in Stillwater, Oklahoma.



ORDER OF BUSINESS
OSU/A&M Board of Regents
Regular Board Meeting

January 20, 2023

State Room, Hospitality Services Building
OSU-Institute of Technology
Okmulgee, Oklahoma

A Secretary of State notice for this meeting was filed on November 18, 2022.

BOARD BUSINESS:

1. Approval of Order of Business
2. Approval of Minutes for December 2, 2022 Regular Board Meeting
3. Announcement of next regular meeting:
February 24, 2023 -- Council Room, 412 Student Union
Oklahoma State University
Stillwater, Oklahoma

BUSINESS WITH COLLEGES AND UNIVERSITIES:

1. Oklahoma Panhandle State University
2. Northeastern Oklahoma A&M College
3. Langston University
4. Connors State College
5. Oklahoma State University

PUBLIC COMMENTS

None

COMMITTEE REPORTS:

1. Academic Affairs, Policy and Personnel Committee
2. Audit, Risk Management and Compliance Review Committee
3. Fiscal Affairs and Plant Facilities Committee
4. Planning and Budgets Committee

OTHER BOARD BUSINESS:

1. Reports or recommendations by the Chief Executive Officer
 - a. General Business
 - b. General Counsel
 - c. Chief Audit Executive



AGENDA
OSU/A&M Board of Regents
Regular Board Meeting

January 20, 2023 – 10:00 am.

State Room
Hospitality Services Building
OSU-Institute of Technology
Okmulgee, Oklahoma

Notice of this meeting was filed with the Secretary of State on November 17, 2022. At the time this agenda is posted, detailed institutional agendas are available in the office of the Board of Regents.

I. BOARD OF REGENTS' BUSINESS

- A. Approval of Order of Business
- B. Approval of minutes for Regular Board Meeting held December 2, 2022
- C. Announcement of next Regular Board Meeting to be held on February 24, 2023, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma

II. OKLAHOMA PANHANDLE STATE UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

- 1. Remarks by President Julie Dinger
- 2. Panhandle Magazine

B. Resolutions

None

C. Policy and Operational Procedures

- 1. Request approval of academic service fees effective Fall 2023

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- 1. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

E. Instructional Programs

1. Request approval to suspend the BM - Music program
2. Request approval of program modifications

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request approval to accept an Oklahoma Water Resources Board ARPA Grant and to expend funds according to grant guidelines

G. Other Business and Financial Matters

None

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

1. Request approval to select an architect to assist with the design and construction of Student Union renovations
2. Request approval to select a construction manager at risk to assist with the design and construction of Student Union renovations

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. 2022 Out of State Travel
2. FTE Report

III. NORTHEASTERN OKLAHOMA A&M COLLEGE

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Kyle Stafford
 - a. Highlights of NEO Update newsletter

B. Resolutions

None

C. Policy and Operational Procedures

1. Request approval of academic service fees for 2023-2024 academic year

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel items for informational purposes only

E. Instructional Programs

1. Request approval of program curricular changes

2. Request approval of Academic Program Review Summaries

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval of peace officer commission for Michael Martin

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

1. Request approval to continue with the on-call mechanical engineer and on-call construction manager at risk for the renovation and restroom updates to Dobson & Harrill dorms

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval of purchase orders over \$75,000

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Out of state travel summary for November and December 2022

IV. CONNORS STATE COLLEGE

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Ron Ramming

a. CSC Connection

B. Resolutions

None

C. Policy and Operational Procedures

1. Request approval of academic service fees effective Fall 2023

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

E. Instructional Programs

1. Request approval for off-campus offerings

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

None

H. Contractual Agreements (other than construction and renovation)

1. Request ratification of interim approval to purchase a new 50-passenger Coachliner bus

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Out of state travel for November and December 2022
2. FTE Employee Report

V. LANGSTON UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Kent Smith

B. Resolutions

1. Request adoption of Memorial Resolution for Linda K. Morrow

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information

identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

E. Instructional Programs

1. Request approval to submit new program requests
2. Request approval to submit program modifications

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

1. Request approval for endowment distribution draw-down

G. Other Business and Financial Matters

None

H. Contractual Agreements (other than construction and renovation)

1. Request approval to renew annual agreement with The Design Group for ongoing website hosting and development

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request ratification and amendment of interim approval to remediate campus areas affected by the December 2022 winter storm
2. Request approval to engage an on-call provider to restore campus areas affected by the December 2022 winter storm

K. Student Services/Activities

1. Request approval to modify the Langston University Student Code of Conduct

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. FTE Report for December 2022

VI. OKLAHOMA STATE UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Kayse Shrum

B. Resolutions

1. Request adoption of Memorial Resolutions for Robert Matthew "Matt" Alderson, Clarice Jane "CJ" Frederick, Jack W. Pritchard, Curtis W. Richardson, and John W. Thornton

C. Policy and Operational Procedures

1. Request approval of new special fees and modifications to existing fees

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel actions; items not requiring Board action are included for informational purposes only

E. Instructional Programs

1. Request approval of curricular changes including new degrees, program modifications, etc.

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval to sell real estate
2. Request approval to purchase property in Tulsa, Oklahoma (OSU-CHS)

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

1. Request approval to select on-call consultants to provide interior design as-needed services to the University System and institutions governed by the Board

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval of sole source & special request purchasing items
2. Request approval of plant funds purchasing items

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

None

VII. PUBLIC COMMENTS

In accordance with Board Policy 1.17, time will be provided for individuals to appear before the Board in order to provide comments on issues directly affecting institutions governed by the Board.

None

VIII. COMMITTEE REPORTS

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Oklahoma Panhandle State University, Northeastern Oklahoma A&M College, Connors State College, Langston University, and Oklahoma State University.)

B. Audit, Risk Management and Compliance Review Committee

C. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Northeastern Oklahoma A&M College, Oklahoma Panhandle State University, Langston University, and Oklahoma State University.)

D. Planning and Budgets Committee

IX. OTHER BOARD OF REGENTS' BUSINESS

A. General Information/Reports Requiring No Action by the Board

None

B. Resolutions

None

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of a personnel action for the Office of Legal Counsel

E. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

F. Other Business Matters Requiring Action of the Board

G. Reports/Comments/Recommendations by Chief Executive Officer

H. Reports/Comments/Recommendations by General Counsel

1. Executive Session, if so approved by the required number of members present, for the purpose of confidential communications with the Board's attorneys concerning pending investigations, claims, or actions if the Board, with the advice of its attorney, determines that disclosure will seriously impair the ability of the Board to process the

claims or conduct pending investigations, litigation, or proceedings in the public interest (Oklahoma Open Meeting Act, § 307.B.4.)

2. Consider of take action(s), if any, with reference to the matters contained in the immediately preceding item

I. Reports/Comments/Recommendations by Chief Audit Executive

J. New Business Unforeseen at Time Agenda was Posted

K. Other Informational Matters Not Requiring Action of the Board

None

L. Meeting adjournment

II. OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

President Julie Dinger and other members of the Oklahoma Panhandle State University (OPSU) administration came before the Board to present the business of OPSU and review the Agenda. (The OPSU Agenda is attached to this portion of the minutes.)

President Dinger highlighted various articles of interest from the *Panhandle Magazine*.

C-1 Approval of academic service fees effective Fall 2023

President Dinger said this Item was discussed with members of the Academic Affairs, Policy and Personnel (AAPP) Committee during its meeting earlier in the week.

Committee Chair Harrel said the AAPP Committee acted to recommend Board approval of the administration's request.

Regent Harrel moved and Regent Taylor seconded to approve Item C-1 as presented in the OPSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

D-1 Approval of personnel actions

Regent Milner moved and Regent Baetz seconded to approve Item D-1 as presented in the OPSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

E-1 Approval to suspend the BM – Music program

E-2 Approval of program modifications

President Dinger said Item E-1 is a request for a two-year suspension of the Bachelor of Music degree, which will allow OPSU to teach out the 10 students who are currently majoring in the program and to transition the program to become an option for the teacher education program. She said this program struggled to make productivity numbers since 2005, so there really is not a demand for this program. There is, however, a workforce demand for teachers and students who are interested in music preparation in the educational field. It is believed this change will be a much better fit for the student population and regional economy of OPSU.

President Dinger said Item E-2 includes the deletion of two courses. Through the program review process, it was identified that the student learning outcomes for the referenced courses are not being met. They also believe this will allow students greater flexibility when transferring to OPSU from its CareerTech partner, High Plains Technology Center.

Regent Milner moved and Regent Walker seconded to approve Section E, Items 1 and 2 as presented in the OPSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

F-1 Approval to accept an Oklahoma Water Resources Board ARPA Grant and to expend funds according to grant guidelines

President Dinger said this grant is in the amount of \$163,840 and will replace all the existing water lines on the OPSU farm. She said it is a critical infrastructure upgrade.

Regent Callahan asked how the University was able to obtain this grant. President Dinger said there was a lot of paperwork involved. The administration prepared their request for the grant when the State opened American Rescue Plan Act (ARPA) applications over a year ago, and through that process the funds were reallocated to the Oklahoma Water Resources Board (OWRB) last fall. OPSU then reapplied with updated information to the OWRB. She said Ms. Liz McMurphy, Associate Vice President of Fiscal Affairs, has been leading this effort and working closely with her counterpart at ARPA to ensure all the necessary paperwork is completed.

Regent Davis moved and Regent Milner seconded to approve Item F-1 as presented in the OPSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

I-1 Approval to select an architect to assist with the design and construction of Student Union renovations

Regent Hall said the Fiscal Affairs & Plant Facilities (FAPF) Committee met with the OPSU administration earlier in the week to consider the selection of an architectural firm to assist the University with the design and construction of Student Union renovations. The Committee acted to recommend Board approval of Studio Architecture, Oklahoma City, Oklahoma.

Regent Hall moved and Regent Taylor seconded to approve Studio Architecture as the architect to assist with the project listed in Item I-1 of the OPSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

I-2 Approval to select a construction manager at risk to assist with the design and construction of Student Union renovations

Regent Hall said the FAPF Committee met with the OPSU administration earlier in the week to consider the selection of a construction manager at risk to assist the University with the design and construction of Student Union renovations. The Committee acted to recommended Board approval of The Ross Group, Tulsa, Oklahoma.

Regent Hall moved and Regent Milner seconded to The Ross Group as the construction manager at risk to assist with the project listed in Item I-2 of the OPSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

The business of Oklahoma Panhandle State University being concluded, President Dinger and members of the OPSU administration were excused from the meeting.



OKLAHOMA PANHANDLE STATE UNIVERSITY

Goodwell, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

January 20, 2023

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with the purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Dr. Dinger
2. Panhandle Magazine

B – RESOLUTIONS

None

C - POLICY AND OPERATIONAL PROCEDURES

1. Board approval is requested for the attached academic services fees. The proposed fees would be effective Fall 2023. *(Reference Document C-1)*

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, changes in salary, changes in title or rate, personnel leaves, etc. *(Reference Document D-1)*

E - INSTRUCTIONAL PROGRAMS

1. Board approval is requested for the following program suspension:
(Reference Document E-1)
 - a. BM - Music
2. Board approval is requested for the following program modifications:
(Reference Document E-2)
 - a. AAS Technology – Drafting and Industrial Technology Option
 - b. AAS Technology – Industrial Technology Option
 - c. AAS Technology – Metal Technology Option
 - d. BIND Industrial Technology – Industrial Business Management Option
 - e. BIND Industrial Technology – Industrial Technology Option

F - BUDGETARY ACTIONS

1. Board approval is requested for Oklahoma Panhandle State University to accept an Oklahoma Water Resources Board ARPA Grant in the amount of \$163,840 and to expend the funds according to grant guidelines. *(Reference Document F-1)*

G - OTHER BUSINESS AND FINANCIAL MATTERS

None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

1. Approval to Select an Architect to Assist the University with Design and Construction of Student Union Renovations (*OPSU Reference Document I-1*)
2. Approval to Select a Construction Manager At Risk to Assist the University with Design and Construction of Student Union Renovations (*OPSU Reference Document I-2*)

J - PURCHASE REQUESTS

None

K - STUDENT SERVICES/ACTIVITIES

None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. 2022 Out of State Travel (*Reference Document M-1*)
2. FTE report (*Reference Document M-2*)



OKLAHOMA PANHANDLE STATE UNIVERSITY

P.O. Box 430 • Goodwell, OK 73939 • 580.349.1400

Institution: Oklahoma Panhandle State University											
Name of Fee	Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY22	Total Revenue FY22	Date Fee Last Chgd	Describe basis for the use of revenue collected

New Classroom/Laboratory Supply and Material Fees											
College of Agriculture, Science, and Nursing											
Ag Ed Fee	AGED 3331	Per Credit Hour	Yes	\$0.00	\$10.00	\$10.00	100%	\$1,200	\$1,200	N/A	To cover costs for supplies and materials

New Classroom/Laboratory Supply and Material Fees											
College of Arts and Education											
Criminal Justice Skills Fee	CJ 4990	Per Credit Hour	Yes	\$0.00	\$20.00	\$20.00	100%	\$2,400	\$2,400	N/A	To cover costs for supplies and materials
Education Fee	HPE 2072	Per Credit Hour	Yes	\$0.00	\$10.00	\$10.00	100%	\$1,200	\$1,200	N/A	To cover costs for supplies and materials
Intercollegiate Athletic Fee	HPE 1101	Per Credit Hour	No	\$50.00	\$0.00	-\$50.00	-100%	-\$10,000	-\$10,000	FY21	Deletion of fee and transition to Athletic Fee to cover costs for athletics and student insurance
Intercollegiate Athletic Fee	HPE 2201	Per Credit Hour	No	\$50.00	\$0.00	-\$50.00	-100%	-\$10,000	-\$10,000	FY21	Deletion of fee and transition to Athletic Fee to cover costs for athletics and student insurance
Intercollegiate Athletic Fee	HPE 3101	Per Credit Hour	No	\$50.00	\$0.00	-\$50.00	-100%	-\$10,000	-\$10,000	FY21	Deletion of fee and transition to Athletic Fee to cover costs for athletics and student insurance
Intercollegiate Athletic Fee	HPE 4101	Per Credit Hour	No	\$50.00	\$0.00	-\$50.00	-100%	-\$10,000	-\$10,000	FY21	Deletion of fee and transition to Athletic Fee to cover costs for athletics and student insurance

New Classroom/Laboratory Supply and Material Fees											
College of Business and Technology											
Business and Technology Fee	BADM 1213	Per Credit Hour	Yes	\$0.00	\$15.00	\$15.00	100%	\$1,800	\$1,800	N/A	To cover costs for supplies and materials
Business and Technology Fee	INDT 2423	Per Credit Hour	Yes	\$0.00	\$10.00	\$10.00	100%	\$1,200	\$1,200	N/A	To cover costs for supplies and materials

Other Special Fees											
Student Services											
Yearbook Fee	N/A	Per Semester	No	\$20.00	-\$20.00	-\$20.00	-100%	-\$44,000	-\$44,000	FY06	Deletion of fee and transition to Publications Fee to cover costs of publications
Publications Fee	N/A	Per Semester	Yes	\$0.00	\$20.00	\$20.00	100%	\$44,000	\$44,000	N/A	To cover costs of publications
Athletic Fee	N/A	Per Semester	Yes	\$0.00	\$30.00	\$30.00	100%	\$60,000	\$60,000	N/A	To cover increasing costs of athletics and student insurance

New Appointment

Name	Title	Type	Effective Date	Salary	Contract Term
Hutchinson, Laura	Dean of Student Affairs	New Hire	1/1/2023	\$75,000.00	12 months

Change in Appointment

Name	Title	Type	Effective Date	Salary	Contract Term
Kincannon, Tracy	Dean of the College of Ag, Science, & Nursing/Dean of Online Programs/Assistant Professor of Ag Education	Change in Appointment	1/1/2023	\$95,000	12 months
Dr. Abbas Aboohamidi	Assistant Professor Agribusiness/Dept Chair	Change in Appointment	1/1/2023	\$53,300	9 months
Moore, Erin	Registrar/International Student Coordinator	Change in Appointment	1/1/2023	\$71,000	12 months
Johnson, Robby	Director of Physical Plant	Change in Appointment	1/11/2023	\$74,400	12 months
Schoenhals, Dillon	Interim Director of IT/Director Institutional Research/Title V Grant Data Analyst	Change in Appointment	1/12/2023	\$65,500	12 months

Retirement or Separation – For Information Only

Name	Title	Type	Effective Date
Stephens, Tyler	Dean of College of Online Learning/ Instructor of Psychology	Separation	12/31/2022
Allen, Valentina	Director of Hispanic Student Center	Separation	12/31/2022
Ingo, Anthony	Director of Firestone Meat Lab	Separation	1/6/2023
Henderson, John Howard	Director of Technology	Separation	1/11/2023

Morgan, Brooke	Director of Admissions	Separation	1/25/2023
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Post Audit Report Form - Review for Final Approval

Oklahoma State Regents for Higher Education

Oklahoma Panhandle State University **BACHELOR OF MUSIC IN MUSIC (057)**
 (Institution submitting request) (Program name and State Regents' program code)

Date Program was approved by the State Regents: 7/1/2005

Provide a brief status report summarizing the new program's progress (*limit response to three pages*).

Provide the following information:

Approved Productivity Criteria:	Required	Achieved
Minimum number of majors enrolled <i>(example: 18 student enrolled in Fall 2021; found in the letter from the OSRHE)</i>	15	10
Minimum number of graduates (example: 8 graduates in 2021-2022; found in the letter from the OSRHE)	6	0

All required criteria were met by the program? Yes No

If **YES**, the program will receive final approval and be placed in the regular 5-year program review cycle.

If **NO**, the institution requests:

- Deletion of the Program* (if so, complete and submit a Request for Program Modification Form and Program Deletion Form);
- Suspension of the Program* (if so, complete and submit a Request for Program Modification Form and Program Suspension Form);

Provide a brief explanation for the deletion or suspension request and a timeline for submitting the request.

[Click here to enter text.](#)

***NOTE: Must have Governing Board approval. Deletion/suspension request does NOT need to be submitted simultaneously with the Post Audit report.**

OR

- Extension of the Review Period (if so, provide a brief explanation of the future plans for the program that will enable it to meet the productivity requirements and the time frame required to accomplish these plans (*limit response to two pages*).

Requested date for next review: Fall 2024

Oklahoma Panhandle State University respectfully requests a two-year extension for the BM Music to allow time for us to develop a a teach-out plan. Rather than having a BM in

Music, music will become a specialization for the educational program. We will also continue leveraging the music department to enrich our culture through extracurricular activities such as sports, theatre, and homecoming parades.

Chart 1. BM Music Majors Enrolled

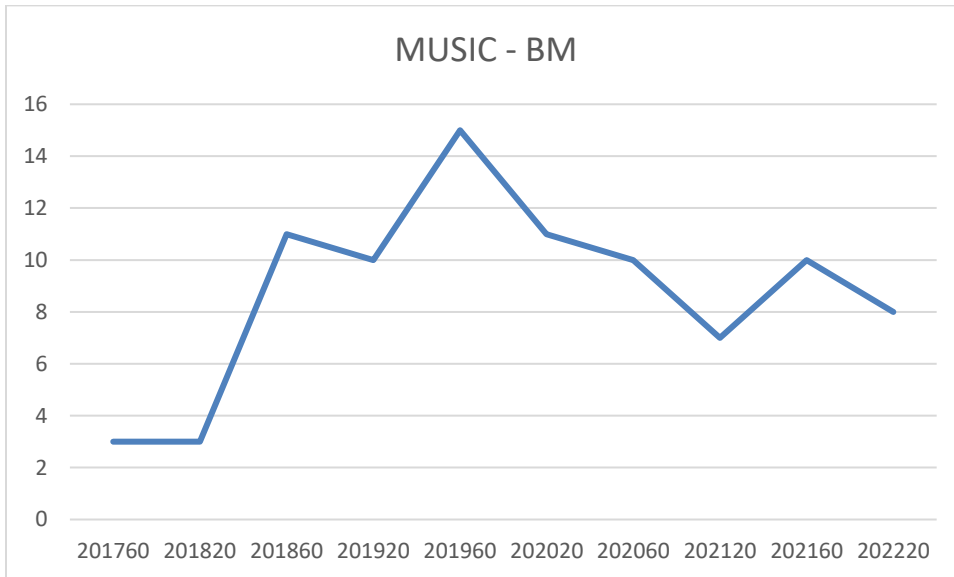
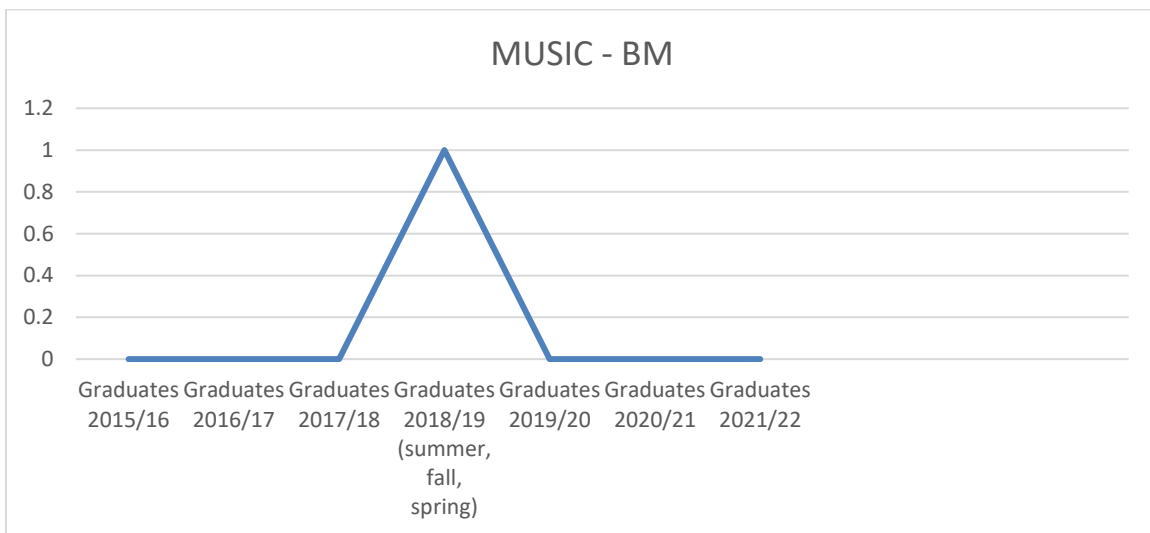


Chart 2. BM Music Graduates





OKLAHOMA PANHANDLE STATE UNIVERSITY

COLLEGE OF BUSINESS AND TECHNOLOGY

Associate of Applied Science –Technology – Drafting and Industrial Technology Option

Proposed Requirements for Students for Academic Year 2023-2024

<u>Current</u>	<u>Proposed</u>
Technology (AAS)	Technology (AAS)
Drafting and Industrial Technology-Option 60	Drafting and Industrial Technology-Option 60
Semester Hours	Semester Hours
<u>Student Success Seminar</u> 1	<u>Student Success Seminar</u> 1
Ucss 1111-Student Success Seminar	Ucss 1111-Student Success Seminar
<u>Communication</u> 6	<u>Communication</u> 6
Engl 1113-Freshman Composition I	Engl 1113-Freshman Composition I
Engl 1213-Freshman Composition II	Engl 1213-Freshman Composition II
<u>American History and Government</u> 6	<u>American History and Government</u> 6
Hist 1313-U.S. History 1492-1877 OR	Hist 1313-U.S. History 1492-1877 OR
Hist 1323-American History 1877-Present	Hist 1323-American History 1877-Present
Pols 1013-American Government	Pols 1013-American Government
<u>Guided Electives</u> 3	<u>Guided Electives</u> 3
Science, humanities, world religion, mathematics, communications, behavioral science, economics, marketing, or CIS	Science, humanities, world religion, mathematics, communications, behavioral science, economics, marketing, or CIS
<u>Technical-Occupational Specialty Courses</u> 29	<u>Technical-Occupational Specialty Courses</u> 24 29
Required Core (24)	Required Core (2419)
Indt 1012-Drafting Technology	Indt 1012-Drafting Technology
Indt 1013-Woodworking Fundamentals	Indt 1013-Woodworking Fundamentals
Indt 1103-Applied Electricity I	Indt 1103-Applied Electricity I
Indt 1222-General Metals Processing	Indt 1222-General Metals Processing
Indt 1432-Construction Skills and Safety	Indt 1432-Construction Skills and Safety
Indt 1433-Welding Level I	Indt 1433-Welding Level I
Indt 2013-Machine Wood Technology	Indt 2013-Machine Wood Technology
Indt 2113-Introduction to Computer Aided Drafting	Indt 2113-Introduction to Computer Aided Drafting
Indt 2423-Welding Level II	Indt 2423-Welding Level II
Electives - choose 5 hours from the following:	Electives - choose 5 hours from the following:
Indt 1032-Engineering Drafting	Indt 1032-Engineering Drafting
Indt 2100-Selected Topics in Technology	Indt 2100-Selected Topics in Technology
Indt 2203-DC/AC Circuits	Indt 2203-DC/AC Circuits
<u>Support and Related Courses</u> 15	<u>Support and Related Courses</u> 20 15
Courses that are guided electives which enhance the degree curriculum. These courses are required to bring the total to 60 hours for graduation.	Courses that are guided electives which enhance the degree curriculum. These courses are required to bring the total to 60 hours for graduation.



OKLAHOMA PANHANDLE STATE UNIVERSITY

COLLEGE OF BUSINESS AND TECHNOLOGY

Associate of Applied Science –Technology - Industrial Technology Option

Proposed Requirements for Students for Academic Year 2023-2024

<u>Current</u>	
Technology (AAS)	60
Industrial Technology-Option	Semester Hours
<u>Student Success Seminar</u>	1
Ucss 1111-Student Success Seminar	
<u>Communications</u>	6
Engl 1113-Freshman Composition I	
Engl 1213-Freshman Composition II	
<u>American History and Government</u>	6
Hist 1313-U.S. History 1492-1877 OR	
Hist 1323-American History 1877-Present	
Pols 1013-American Government	
<u>Guided Electives</u>	5
Science, humanities, world religion, mathematics, communications, behavioral science, economics, marketing, or CIS	
<u>Technical-Specialty Courses</u>	27
Required Core (24)	
Indt 1012-Drafting Technology	
Indt 1013-Woodworking Fundamentals	
Indt 1103-Applied Electricity I	
Indt 1222-General Metal Processing	
Indt 1432-Construction Skills and Safety	
Indt 1433-Welding Level I	
Indt 2013-Machine Wood Technology	
Indt 2113-Introduction to Computer Aided Drafting	
Indt 2423-Welding Level II	
Electives from (3)	
Indt 2100-Selected Topics	
Indt 2203-AC/DC Circuits	
<u>Support and Related Courses</u>	15
Courses that are guided electives which enhance the degree curriculum. These courses are required to bring the total to 60 hours for graduation.	

<u>Proposed</u>	
Technology (AAS)	60
Industrial Technology-Option	Semester Hours
<u>Student Success Seminar</u>	1
Ucss 1111-Student Success Seminar	
<u>Communications</u>	6
Engl 1113-Freshman Composition I	
Engl 1213-Freshman Composition II	
<u>American History and Government</u>	6
Hist 1313-U.S. History 1492-1877 OR	
Hist 1323-American History 1877-Present	
Pols 1013-American Government	
<u>Guided Electives</u>	5
Science, humanities, world religion, mathematics, communications, behavioral science, economics, marketing, or CIS	
<u>Technical-Specialty Courses</u>	22 27
Required Core (24 19)	
Indt 1012-Drafting Technology	
Indt 1013-Woodworking Fundamentals	
Indt 1103-Applied Electricity I	
Indt 1222-General Metal Processing	
Indt 1432-Construction Skills and Safety	
Indt 1433-Welding Level I	
Indt 2013-Machine Wood Technology	
Indt 2113-Introduction to Computer Aided Drafting	
Indt 2423-Welding Level II	
Electives from (3)	
Indt 2100-Selected Topics	
Indt 2203-AC/DC Circuits	
<u>Support and Related Courses</u>	20 15
Courses that are guided electives which enhance the degree curriculum. These courses are required to bring the total to 60 hours for graduation.	



OKLAHOMA PANHANDLE STATE UNIVERSITY

COLLEGE OF BUSINESS AND TECHNOLOGY

Associate of Applied Science –Technology – Metal Technology Option

Proposed Requirements for Students for Academic Year 2023-2024

<u>Current</u>	
Technology (AAS)	60
Metal Technology-Option	Semester Hours
<u>Student Success Seminar</u>	1
Ucss 1111-Student Success Seminar	
<u>Communications</u>	6
Engl 1113-Freshman Composition I	
Engl 1213-Freshman Composition II	
<u>American History and Government</u>	6
Hist 1313-U.S. History 1492-1877 OR	
Hist 1323-American History 1877-Present	
Pols 1013-American Government	
<u>Guided Electives</u>	4
Science, humanities, world religion, mathematics, communications, behavioral science, economics, marketing, or CIS	
<u>Liberal Arts/Science Elective</u>	1
<u>Technical-Specialty Courses</u>	27
Required Core (24)	
Indt 1012-Drafting Technology	
Indt 1013-Woodworking Fundamentals	
Indt 1103-Applied Electricity I	
Indt 1222-General Metal Processing	
Indt 1432-Construction Skills and Safety	
Indt 1433-Welding Level I	
Indt 2013-Machine Wood Technology	
Indt 2113-Introduction to CAD	
Indt 2423-Welding Level II	
Electives (3)	
Indt 2100-Select Topics	
<u>Support and Related Courses</u>	15
Courses that are guided electives which enhance the degree curriculum. These courses are required to bring the total to 60 hours for graduation.	

<u>Proposed</u>	
Technology (AAS)	60
Metal Technology-Option	Semester Hours
<u>Student Success Seminar</u>	1
Ucss 1111-Student Success Seminar	
<u>Communications</u>	6
Engl 1113-Freshman Composition I	
Engl 1213-Freshman Composition II	
<u>American History and Government</u>	6
Hist 1313-U.S. History 1492-1877 OR	
Hist 1323-American History 1877-Present	
Pols 1013-American Government	
<u>Guided Electives</u>	4
Science, humanities, world religion, mathematics, communications, behavioral science, economics, marketing, or CIS	
<u>Liberal Arts/Science Elective</u>	1
<u>Technical-Specialty Courses</u>	27 22
Required Core (2419)	
Indt 1012-Drafting Technology	
Indt 1013-Woodworking Fundamentals	
Indt 1103-Applied Electricity I	
Indt 1222-General Metal Processing	
Indt 1432-Construction Skills and Safety	
Indt 1433-Welding Level I	
Indt 2013-Machine Wood Technology	
Indt 2113-Introduction to CAD	
Indt 2423-Welding Level II	
Electives (3)	
Indt 2100-Select Topics	
<u>Support and Related Courses</u>	15 20
Courses that are guided electives which enhance the degree curriculum. These courses are required to bring the total to 60 hours for graduation.	



OKLAHOMA PANHANDLE STATE UNIVERSITY

COLLEGE OF BUSINESS AND TECHNOLOGY

Bachelor of Industrial Technology – Industrial Technology – Industrial Business Management

Proposed Requirements for Students for Academic Year 2023-2024

<u>Current</u>	
Industrial Technology (BIND)	120
Industrial Business Management	Semester Hours
Options	
<u>General Education</u>	40
<u>Industrial Technology Core</u>	24
Indt 1012-Drafting Technology	
Indt 1013-Woodworking Fundamentals	
Indt 1103-Applied Electricity I	
Indt 1222-General Metals Processing	
Indt 1432-Construction Skills and Safety	
Indt 1433-Welding Level I	
Indt 2013-Machine Wood Technology	
Indt 2113-Introduction to CAD	
Indt 2423-Welding Level II	
<u>Industrial Technology Electives</u>	9
A student must select additional hours to bring the total to 33 hours of Industrial Technology courses.	
<u>Business Core</u>	30
Acct 2103-Financial Accounting	
Acct 2203-Managerial Accounting	
Badm 2023-Professional Skills in the Workplace	
Badm 3123-Legal Environment of Business	
Badm 3173-Business Communications	
Badm 4603-Business Ethics	
Cis 3013-Information Systems for Business	
Fin 3773-Business Finance I	
Mgmt 3813-Principles of Management	
Mktg 3913-Principles of Marketing	
<u>Required Courses</u>	6
Cis 2223-Business Computer Application	
Econ 2123-Principles of Microeconomics	
<u>Electives</u>	11
Additional courses are required to bring the upper level hours to 40 and total to 120 hours for graduation. A minor in any field in which a minor is offered or a second major may be selected.	

<u>Proposed</u>	
Industrial Technology (BIND)	120
Industrial Business Management	Semester Hours
Option	
<u>General Education</u>	40
<u>Industrial Technology Core</u>	19 24
Indt 1012-Drafting Technology	
Indt 1013-Woodworking Fundamentals	
Indt 1103-Applied Electricity I	
Indt 1222-General Metals Processing	
Indt 1432-Construction Skills and Safety	
Indt 1433-Welding Level I	
Indt 2013-Machine Wood Technology	
Indt 2113-Introduction to CAD	
Indt 2423-Welding Level II	
<u>Industrial Technology Electives</u>	9
A student must select additional hours to bring the total to 33 hours of Industrial Technology courses.	
<u>Business Core</u>	30
Acct 2103-Financial Accounting	
Acct 2203-Managerial Accounting	
Badm 2023-Professional Skills in the Workplace	
Badm 3123-Legal Environment of Business	
Badm 3173-Business Communications	
Badm 4603-Business Ethics	
Cis 3013-Information Systems for Business	
Fin 3773-Business Finance I	
Mgmt 3813-Principles of Management	
Mktg 3913-Principles of Marketing	
<u>Required Courses</u>	6
Cis 2223-Business Computer Application	
Econ 2123-Principles of Microeconomics	
<u>Electives</u>	16 11
Additional courses are required to bring the upper level hours to 40 and total to 120 hours for graduation. A minor in any field in which a minor is offered or a second major may be selected.	



OKLAHOMA PANHANDLE STATE UNIVERSITY

COLLEGE OF BUSINESS AND TECHNOLOGY

Bachelor of Industrial Technology – Industrial Technology – Industrial Technology Option

Proposed Requirements for Students for Academic Year 2023-2024

<u>Current</u>	
Industrial Technology (BIND)	120
Industrial Technology	Semester Hours
Option	
<u>General Education</u>	40
<u>Industrial Technology Core</u>	24
Indt 1012-Drafting Technology	
Indt 1013-Woodworking Fundamentals	
Indt 1103-Applied Electricity I	
Indt 1222-General Metals Processing	
Indt 1432-Construction Skills and Safety	
Indt 1433-Welding Level I	
Indt 2013-Machine Wood Technology	
Indt 2113-Introduction to CAD	
Indt 2423-Welding Level II	
<u>Industrial Technology Electives</u>	32
A student must select additional hours to bring the total to 56 hours of Industrial Technology.	
<u>Electives</u>	24
Additional courses are required to bring the upper level hours to 40 and total to 120 hours for graduation. A minor in any field in which a minor is offered or a second major may be selected	

<u>Proposed</u>	
Industrial Technology (BIND)	120
Industrial Technology	Semester Hours
Option	
<u>General Education</u>	40
<u>Industrial Technology Core</u>	19 24
Indt 1012-Drafting Technology	
Indt 1013-Woodworking Fundamentals	
Indt 1103-Applied Electricity I	
Indt 1222-General Metals Processing	
Indt 1432-Construction Skills and Safety	
Indt 1433-Welding Level I	
Indt 2013-Machine Wood Technology	
Indt 2113-Introduction to CAD	
Indt 2423-Welding Level II	
<u>Industrial Technology Electives</u>	32
A student must select additional hours to bring the total to 56 hours of Industrial Technology.	
<u>Electives</u>	29 24
Additional courses are required to bring the upper level hours to 40 and total to 120 hours for graduation. A minor in any field in which a minor is offered or a second major may be selected	



Oklahoma Water Resources Board (OWRB) American Rescue Plan Act (ARPA) Grant

**Total Grant Award
\$163,840**

OPSU Cost Match: \$0

Funds must be expended by December 31, 2026

Grant Outcome

The scope of work for this grant includes replacing all existing water lines on the farm with new, high-quality pipes. This includes all main lines, as well as any secondary or tertiary lines that supply water to specific areas of the farm. In addition, the project will include replacement of the water well, upgrading the electrical that supports the power for the water system, and replacement of waterers and tanks to replace old, original equipment. The project will also include the installation of any necessary fittings, valves, and other components to ensure a fully functional water distribution system.



Board Approval is requested to select an architect to assist the university with the design and construction of renovations to the Student Union on the Goodwell campus. The firms listed below, in order of receipt of Letters of Interest, are all qualified to work on this project:

Beck Design, Tulsa, Oklahoma
GH2 Architects, Oklahoma City, Oklahoma
Studio Architecture, Oklahoma City, Oklahoma

FUNDING

Costs for this project are not expected to exceed \$4.7 million, and will be from legally available funds.

JUSTIFICATION

Oklahoma Panhandle State University plans to renovate the Student Union on the Goodwell Campus. The renovation will include the ballroom, food service areas, and surrounding support spaces to provide an enhanced student experience. The design and construction of the facility will include all necessary fixtures, equipment, site development and utilities.

Permission to begin the selection process was given at the October 22, 2021, Board meeting. The selection process began when a letter was sent to the State Construction Administrator at the office of Management and Enterprise Services requesting the list of consultants registered with that office. On November 1, 2022, Project Notifications were sent to the registered firms informing them of the College's intent to select a consultant for this project. Eleven firms submitted Letters of Interest.

The selection committee reviewed the Letters of Interest and seven firms were invited for interview on December 15, 2022. At the conclusion of the interviews, the selection committee determined to recommend the firms listed above for Board consideration. This project is coordinated by Ryan Blanton, OPSU, and Phil Thomas and Jana Phillips, Long Range Facilities Planning.

**ARCHITECT SELECTION FOR THE DESIGN
OF A RENOVATION OF THE STUDENT UNION**
OKLAHOMA PANHANDLE STATE UNIVERSITY – GOODWELL, OKLAHOMA

REF: CAP# CAP#23SOL012

The Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges has authorized Long Range Facilities Planning to initiate the selection process for an Architect for the Oklahoma Panhandle State University Student Union Renovation Project.

DESCRIPTION (From the Board of Regents Agenda):

Oklahoma Panhandle State University plans to renovate the Student Union on the Goodwell Campus. The renovation will include the ballroom, food service areas, and surrounding support spaces to provide an enhanced student experience. The design and construction of the facility will include all necessary fixtures, equipment, site development and utilities.

PROJECT BUDGET: Costs for this project are not expected to exceed **\$4,700,000**

TIME SCHEDULE: Architect selection is anticipated to be completed at the **January 2023** Board of Regents' meeting. Interim dates to be determined.

Architect Selection Committee:

Phil Thomas, Director LRF^P*

Jana Phillips, University Architect, Long Range Facilities Planning, Chair

April Ebey, Assistant Director, Long Range Facilities Planning

Atticus Mullon, Project Manager, Long Range Facilities Planning

Dr. Ryan Blanton, VP of Advancement, Oklahoma Panhandle State University*

Liz McMurphy, VP of Fiscal Affairs, Oklahoma Panhandle State University

Dr. Theresa Billiot, VP of Academic and Student Affairs, Oklahoma Panhandle State University

Victor Esparza, Athletic Director, Oklahoma Panhandle State University

Chyanna Black, Executive Director of Panhandle State Foundation (Staff Association President),

Oklahoma Panhandle State University

did not attend all interviews*

Initial Screening:

Approval to begin the selection process for the architect to assist the University with the project was given at the Board of Regents' meeting held on October 22, 2021.

The selection process began on October 18, 2022, when a letter was sent to the State Construction Administrator at the Oklahoma Office of Management and Enterprise Services Division of Capital Assets Management requesting the list of consultants registered with that office. A list of fifty-nine (59) firms was provided. On November 1, 2022 a Project Notification was sent to the fifty-nine (59) firms informing them of the intent of the University to engage an architect for the project and inviting them to submit of their interest. Eleven (11) firms submitted Letters of Interest.

Initial Screening Criteria:

- Priority for type of work: 30%
- Professional or specialized personnel: 40%
- Specialized experience: 25%
- OSU/A&M/OK presence: 5%

The Committee recommended seven (7) firms to interview:

(In order of receipt of letter of interest)

WRA Architects, Tulsa, Oklahoma

Beck Design, Tulsa, Oklahoma

KKT Architects, Tulsa, Oklahoma

GH2 Architects, Oklahoma City, Oklahoma

Studio Architecture, Oklahoma City, Oklahoma

Bockus Payne, Oklahoma City, Oklahoma

FSB Architects, Oklahoma City, Oklahoma

Interviews and Evaluation Criteria:

The interviews were held in the Student Union Ballroom at Oklahoma Panhandle State University in Goodwell, Oklahoma on December 15, 2022. The following criteria were used by the committee to evaluate the firms:

- Quality of presentation 10%
- Applicability of portfolio of previous work 35%
- Implementation – approach and philosophy 25%
- Adherence to time and budget constraints. 30%

Committee summary:

In the opinion of the Committee, three of the seven firms interviewed were capable of completing the work and each of the four firms should be considered for this project. In order of receipt of their Letters of Interest, these firms are:

Beck Design, Tulsa, Oklahoma

GH2 Architects, Oklahoma City, Oklahoma

Studio Architecture, Oklahoma City, Oklahoma

Individual reports for each of these firms follow.

Beck Design, Tulsa, Oklahoma

Introduction:

“Founded in 1981, Beck Design is an award-winning architectural firm with a national reputation for creating unique design solutions that meet the special demands of our clients. At the core of our work is the passion for imaginative solution-minded design that adds value to land, buildings and people’s lives. Beck Design consists of professionals that are Licensed Architects, Intern Architects, Interior Designers, Furniture Specialists, Graphic Designers,

Marketing Experts and Administrative Staff. We have offices in Oklahoma City, Tulsa and New York City.”

From Beck Design’s Letter of Interest

Proposed Key Staff:

Design Principal-In-Charge Donald K. Beck JR., AIA, NCARB; **Project Director** Casey Tarp, AIA NCARB, LEED AP; **Project Manager**, Lisa Kelly, AIA, NCARB, LEED AP; **Lead Interiors** Paula M. Beck; **Project Architect** Donny Carreno;

OSU and A&M Projects During Past Five Years:

Conservation Building (OPSU), Shooting Range (OPSU), Library Roof Renovation (OPSU), McKnight Center for Performing Arts (OSU-Stillwater), McKnight Center Parking Garage (OSU-Stillwater), Greenwood School of Music (OSU-Stillwater), Museum of Art Concept design (OSU-Stillwater), Remember the 4 Memorial (OSU-Stillwater), OSU Foundation (OSU-Stillwater), Langston University Master Plan (Langston University-Tulsa), Langston University Allied Health facility (Langston University-Tulsa), Langston University Student Success Center (Langston University-Tulsa), Student Union Cupola Lighting (OSU-Stillwater), Unmanned Systems Innovation Laboratory (USIL) Building (OSU-Stillwater), Fire Service Training and Fire Services Office Facility (OSU-Stillwater), Physician Building Survey and Evaluation (OSU Medical Center-Tulsa), Physician Office Building, 2nd Floor Cardiology Remodel (OSU Medical Center-Tulsa)

A&M System Presence:

“24% total Beck Design alumni, 50% alumni on the project team.”

From Beck Design’s Letter of Interest

Minority Inclusion:

“It’s about the people, diversity drives innovation. 62% Beck minority workforce: Native American, Hispanic, Female. Our firm has committed to building an inclusive workplace by addressing these points:

Commitment from the Top, Clear Vision, Mission and Strategy, Expanding Recruitment, Employee Retention, Training and Development, On-boarding, Communication - Listen to Perspectives, Marketing, Advertising and Branding, Leveraging Employee Diversity, Measurement and Accountability, Off-boarding.”

From Beck Design’s Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- Good track record on projects on OPSU campus and working with LRF
- Team has experience in student union renovations for higher ed
- Strong interior design team including furniture selection and wayfinding
- Very thorough presentation presented options for finishes and building flow

Conclusion:

It is the opinion of the committee that *Beck Design of Tulsa, Oklahoma* has sufficient experience and ability to be a good candidate for this project. The firm **Beck Design** is recommended to the Board for consideration for this project.

GH2 Architects, Oklahoma City, Oklahoma

Introduction:

“GH2 Architects, LLC (GH2) began its pursuit of design excellence in 1973. Today, it is an award-winning architecture and design firm passionate about providing in-house architecture, interior design, landscape architecture, master planning, and cost estimating services on behalf of its diverse client base. In every project they undertake, three principles drive every decision: Design. Solutions. Service.”

From GH2’s Letter of Interest

Proposed Key Staff:

Principal-in-charge Terry Maytum, AIA; **Principal/Director of Design / Architect** Reid Burton, AIA, LEED AP; **Assoc. Principal**, Sara Andrews, AIA; **Project Manager** Daniel Smith, RA; **Interior Designer** Cassandra Bailey, RCID, NCIDQ; **Interior Designer** Emily Sappington, NCIDQ; **Principal/Landscape Designer**, Jeremy Carlisle, ASLA, PLA, CCT, CDT; **Intern Architects** Emily Kleinholz, Juan Samaniego

OSU and A&M Projects During Past Five Years:

Football Turf replacement (OPSU), New Welding Facility (OPSU-Guyman), Legacy Plaza (CHS-Tulsa), Kerr-Edmonson Buildings conversion to new Veterans Hospital ((VHiT) (OSU-Tulsa)), New Veterans Hospital Parking Garage (OSU-Tulsa), Botanic Garden Education Center (OSU-Tulsa) On-Call Agreement (Various Campuses), Langston Historic Cottage Row historic preservation services (Langston – Tulsa), Bookstore (CHS-Tulsa), Transportation Operations and Maintenance Facility (OSU-Stillwater), Oklahoma County Extension Office and Classroom Building addition (Oklahoma City), New Dairy Barn, Residential Style Student Housing and Robotic Milking Center (OSU-Stillwater), Track & Field resurfacing (Langston)

OK/OSU A&M System Presence:

“GH2 is proud to say that 45 staff members are Oklahoma State University graduates, making up 46 percent of our staff. **The expected GH2 project team for the Student Union renovation is comprised of 77 percent Oklahoma State University graduates.**”

From GH2’s Letter of Interest

Minority Inclusion:

“GH2 Architects, LLC and our team members are committed to creating a community that celebrates and welcomes diverse and minority involvement. To achieve that, GH2 has six goals:

- 1 Leadership-driven commitment
- 2 Create all-welcoming culture
- 3 Embrace gender diversity
- 4 Influence community-wide diversity and inclusion
- 5 Promote business diversity partnerships
- 6 Nurture future generations”

From GH2’s Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- GH2 has performed well on OPSU campus
- Has in-house cost estimating to assist in early decision-making
- GH2 has good higher ed student life project experience
- Very good experience with interior design, furniture and way-finding

Conclusion:

It is the opinion of the committee that *GH2 Architects of Tulsa, Oklahoma* has sufficient experience and ability to be a good candidate for this project. The firm **GH2 Architects** is recommended to the Board for consideration for this project.

Studio Architecture, Oklahoma City, Oklahoma

Introduction:

“Born out of a desire to practice architecture in a creative and collaborative environment, **STUDIOARCHITECTURE** is a collection of vibrant, talented individuals from diverse professional backgrounds. Our shared values and commitment to the open exchange of ideas lay the foundation upon which we are built. **STUDIO** has had the opportunity to plan and design a variety of spaces, buildings, and neighborhoods. Our diverse portfolio includes corporate headquarters, churches, recreation centers, education facilities, civic neighborhoods, and master plans. This diversity allows us to approach each project with a greater depth of knowledge and sensitivity.”

From Studio Architecture’s Letter of Interest

Proposed Key Staff:

Principal, James A. Hasenbeck, AIA; **Principal** Joshua Hill, AIA; **Principal**, George L. Winters, AIA, NCARB; **Principal** Kenneth Dennis, AIA, LEED AP; **Associate** David Wendling, AIA; **Director of Architecture**, Patrick Schoenfeldt, Assoc. AIA; **Director of Interior Design**, Shelly Stephens, RCID; **Intern Interior Designer** Lily Foran;

OSU and A&M Projects During Past Five Years:

Animal Physiology Lab and Master Plan (OSU-Stillwater), Arts and Sciences Lab Renovation (OSU-Stillwater), Botanical Gardens Tree Houses (OSU-Stillwater), CEAT Dean’s Office Remodel (OSU-Stillwater), CVHS Academic Center (OSU-Stillwater), Covelle Hall Remodel (OSU-Stillwater), DASNR Master Plan (OSU-Stillwater), DASNR New Frontiers Ag. Hall (OSU-Stillwater), Discovery Building Evaluation, Edmon Low Library Collections Remodel (OSU-Stillwater), Engineering North Renovation (OSU-Stillwater), Engineering South Master Plan (OSU-Stillwater), Hazardous Waste Building, Health Services Employee Clinic (OSU-Stillwater), Libro Café (OSU-Stillwater), Library Annex Building (OSU-Stillwater), Life Science West Labs (OSU-Stillwater), Math and Science Building 1st Floor Renovation (OSU-Stillwater), Morill Hall 4th Floor Renovation (OSU-Stillwater), Noble Research Center Facade Study (OSU-Stillwater), NOC Classroom Building (OSU-Stillwater), Postal Plaza (OSU-Stillwater), Okmulgee Student Union Kitchen (OSUIT), Tulsa John Hope Franklin Center Study, and Tulsa Library Study.

A&M System Presence:

“**STUDIO** is very Orange, with 60% (9) of our total staff (15) and 80% of our ownership having degrees from Oklahoma State University.”

From Studio Architecture’s Letter of Interest

Minority Inclusion:

“**STUDIO** believes that all persons are entitled to equal employment opportunity and does not discriminate against its employees or applicants because of race, color, religion, sex, sexual orientation, national origin, ancestry, age, marital status, disability, veteran status, or any other basis prohibited by federal, state, or local law. Equal employment opportunity will be extended to all persons in all aspects of the employer-employee relationship, including but not limited to recruitment, hiring, training, compensation, promotion, transfer, discipline, layoff, and termination.”

From Studio Architecture’s Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- Studio performed well on OPSU campus masterplan
- Presentation included potential improvements to the existing building flow
- Studio has a proven budget control record
- Team has good interior designer experience in furniture and way-finding

Conclusion:

It is the opinion of the committee that *Studio Architecture of Oklahoma City, Oklahoma* has sufficient experience and ability to be a good candidate for this project. The firm **Studio Architecture** is recommended to the Board for consideration for this project.



Board Approval is requested to select a construction manager at risk to assist the university with the design and construction of renovations to the Student Union on the Goodwell campus. The firms listed below, in order of receipt of Letters of Interest, are all qualified to work on this project:

The Ross Group - Tulsa, Oklahoma
Stava Building Corporation - Tulsa, Oklahoma

FUNDING

Costs for this project are not expected to exceed \$4.7 million, and will be from legally available funds.

JUSTIFICATION

Oklahoma Panhandle State University plans to renovate the Student Union on the Goodwell Campus. The renovation will include the ballroom, food service areas, and surrounding support spaces to provide an enhanced student experience. The design and construction of the facility will include all necessary fixtures, equipment, site development and utilities.

Permission to begin the selection process was given at the October 22, 2021, Board meeting. The selection process began when a letter was sent to the State Construction Administrator at the office of Management and Enterprise Services requesting the list of consultants registered with that office. On November 1, 2022, Project Notifications were sent to the registered firms informing them of the College's intent to select a consultant for this project. Three firms submitted Letters of Interest.

The selection committee reviewed the Letters of Interest and all three firms were invited for interview on December 14, 2022. At the conclusion of the interviews, the selection committee determined to recommend the firms listed above for Board consideration. This project is coordinated by Ryan Blanton, OPSU, and Phil Thomas and Jana Phillips, Long Range Facilities Planning.

**CONSTRUCTION MANAGER AT RISK SELECTION
FOR THE DESIGN AND CONSTRUCTION OF A RENOVATION OF THE STUDENT UNION
OKLAHOMA PANHANDLE STATE UNIVERSITY – GOODWELL, OKLAHOMA**

REF: CAP# CAP#23SOL013

The Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges has authorized Long Range Facilities Planning to initiate the selection process for a Construction Manager At-Risk for the Oklahoma Panhandle State University Student Union Renovation Project.

Description (from Project Notification):

Oklahoma Panhandle State University plans to renovate the Student Union on the Goodwell Campus. The renovation will include the ballroom, food service areas, and surrounding support spaces to provide an enhanced student experience. The design and construction of the facility will include all necessary fixtures, equipment, site development and utilities.

Project Budget: Costs for this project are not expected to exceed **\$4,700,000**.

Time Schedule: Construction Manger selection is anticipated to be completed at the **January 2023** Board of Regent’s meeting. Interim dates to be determined.

Construction Manager at Risk Selection Committee:

Phil Thomas, Director LRF*
*

Jana Phillips, University Architect, Long Range Facilities Planning, Chair

April Ebey, Assistant Director, Long Range Facilities Planning

Atticus Mullon, Project Manager, Long Range Facilities Planning

Dr. Ryan Blanton, VP of Advancement, Oklahoma Panhandle State University*

Liz McMurphy, VP of Fiscal Affairs, Oklahoma Panhandle State University

Dr. Theresa Billiot, VP of Academic and Student Affairs, Oklahoma Panhandle State University

Victor Esparza, Athletic Director, Oklahoma Panhandle State University

Chyanna Black, Executive Director of Panhandle State Foundation (Staff Association President), Oklahoma Panhandle State University

did not attend all interviews*

Initial Screening:

Approval to begin the selection process for the construction manager at risk to assist the University with the project was given at the Board of Regents’ meeting held on October 22, 2021.

The selection process began on October 18, 2022, when a letter was sent to the State Construction Administrator at the Oklahoma Office of Management and Enterprise Services Division of Capital Assets Management requesting the list of consultants registered with that office. A list of sixty-four firms was provided. On November 1, 2022, a Project Notification was sent to the sixty-four firms informing them of the intent of the University to engage a construction manager at risk for the project and inviting them to advice of their interest. Three firms submitted Letters of Interest. All three firms were invited for interview.

**The Committee interviewed three (3) firms:
(In order of receipt of letter of interest)**

The Ross Group - Tulsa, Oklahoma
A.C. Owen Construction – Edmond, Oklahoma
Stava Building Corporation - Tulsa, Oklahoma

Interviews and Evaluation Criteria:

The interviews were held in the Student Union Ballroom at Oklahoma Panhandle State University in Goodwell, Oklahoma on December 14, 2022. The following criteria were used by the committee to evaluate the firms:

- Specialized experience and technical competence for the type of services required. **25%**
- Capacity and capability, including any consultants, to perform the work, including any specialized services, within the stated time limitations of the project. **30%**
- Past record of performance on contracts with government agencies or private industry. (Estimating, control of costs, quality of work, and ability to meet schedules) **30%**
- Proximity to or familiarity with the area in which the project is located. **10%**
- Safety record for past five (5) years. **5%**

Committee summary:

In the opinion of the Committee, two of the three firms interviewed were capable of completing the work and both of the firms should be considered for this project. In order of receipt of their Letters of Interest, these firms are:

The Ross Group - Tulsa, Oklahoma
Stava Building Corporation - Tulsa, Oklahoma

Individual reports for each of these firms follow.

The Ross Group, Oklahoma City, Oklahoma

Introduction:

Construction management is what we do best. It has allowed Ross Group to develop an efficient process for completing complex projects quickly. In fact, within the last several years, Ross Group has performed as a CMAR and design-build prime contractor on more than \$185 million worth of construction contracts, \$105 million of which were CMAR projects. Having served as construction manager on many projects throughout the state, Ross Group understands the complexities and nuances that come along with performing both renovations and new construction projects. Our body of work illustrates that Ross Group delivers exceptional local service with a reputation for excellence on a variety of projects similar Oklahoma Panhandle State University’s anticipated student union renovation project.”

From The Ross Group’s Letter of Interest

Proposed Key Staff:

Program Manager/COO, Clint Black; **Vice President of Risk Management**, Brandon Robbins; **Senior Project Manager**, Trey Andrews; **Project Manager**, Dylan Croslin; **Superintendent**, Chad Schueler; **Estimating Manager**, Scott Skidmore; **Estimator**, Bobby Spurlock

OSU and A&M Projects During Past Five Years:

OSU Classroom Building Renovation (OSU-Stillwater), OSU Classroom Building Bathroom Renovation (OSU-Stillwater), OSU IT Culinary Arts Renovation (OSU-IT Okmulgee), OSU IT Tech Toyota Modify Space (OSU-IT Okmulgee), NEO Carter House Renovation (Miami, OK), OSU IT Resident Life Building Remodel (OSU-IT Okmulgee), OSU IT Miller Kamm Hall North renovation (OSU-IT Okmulgee), OSU-IT Alexander Hall Stair Replacement (OSU-IT Okmulgee), OSU-IT Hannigan and England Hall Stair Replacement (OSU-IT Okmulgee), OSU IT Collison Tech Building Overhead Door Modifications (OSU-IT Okmulgee)

OK/A&M System Presence:

“Ross Group proudly employees **17 OSU System and A&M Colleges graduates**, which is 14% of our workforce. Of the team assigned to this project, Senior Project Manager Trey Andrews, Project Manager Dyan Croslin, and Estimating Manager Scott Skidmore are OSU graduates, while, Superintendent Chad Schueler and Estimator Bobby Spurlock have also completed projects for the OSU family.”

From The Ross Group’s Letter of Interest

Minority Inclusion:

“Ross Group is dedicated to providing an equal employment opportunity for all employees and applicants without regard to race, creed, color, ancestry, age, marital status, sex, physical, or mental disability/handicap in regard to any position for which an employee or applicant is qualified. The objective of Ross Group is to obtain individuals who are qualified or trainable for positions by virtue of job-related standards of education, training, experience, and personal qualifications. As a Native American-owned and former small business corporation, Ross Group is also dedicated to providing small and disadvantaged businesses the maximum practicable opportunity (MPO) to compete for subcontracts on all projects. We understand the use of small businesses, minority-owned businesses, woman-owned businesses, small disadvantaged businesses, 8(a) businesses, HUBZone business enterprises, and service disabled veteran businesses is a matter of national interest, with both social and economic benefits. This understanding has developed and strengthened our commitment toward the success of these businesses.

For this renovation project, we will show our commitment to the minority inclusion plan by identifying new small and disadvantaged business concerns through various sources, structuring subcontracts and purchase orders to enhance MPO, and by striving to improve the capabilities of our small business and minority owned business partners.

To ensure that we meet our minority inclusion goals on projects, we complete a trend analysis report at the conclusion of each project. As part of the review, the amount of subcontracting opportunities and the number of small business and minority business opportunities are noted and evaluated for future improvement.”

From The Ross Group’s Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- The Ross Group has good experience on the OPSU Campus, and with LRFP.
- The project team is experienced with both federal grant reporting and title 61.
- The Ross Group has good experience with renovations of occupied buildings and food service projects.
- Presentation included staging and safety plan for the Goodwell campus.

Conclusion:

It is the opinion of the committee that *The Ross Group, of Tulsa, Oklahoma* has sufficient experience and ability to be a good candidate for this project. The firm ***The Ross Group*** is recommended to the Board for consideration for this project.

Stava Building Corporation, Tulsa, Oklahoma

Introduction:

“Stava Building Corporation is an Oklahoma owned and operated construction company, planting roots in this great state 34 years ago. Through true grit and perseverance, we have grown into a grounded provider of value and trusted building solutions. The ownership of Stava is 100% graduates from the Oklahoma A&M Colleges, and we are thrilled to propose on the OPSU Student Union Renovation Project!

All decisions are made within the four walls of our one and only Oklahoma office. Before pursuing a project, Stava considers our ability to provide the attention to detail the project deserves, the availability of staff members, and our desire to work for the owner. Plain and simple, Stava is a purposely focused company that does not accept or chase opportunities beyond what we can confidently deliver with our 20+-member staff, and self-perform operations when needed.

Our projects consistently win yearly Build Oklahoma awards from the Associated General Contractors (AGC.) In 2018 our 111 Lofts project, made such an impression that AGC produced a first time **BEST OF THE BEST** award to name a project from award winners in all categories that was truly unique and most impressive. Stava Building won this award in both the inaugural 2018 year as well as in 2019.”

From Stava Building Corporation’s Letter of Interest

Proposed Key Staff:

President, Curt Hellen; **Vice President**, LouAnn Smith; **Project Manager**, Justin Sessions;
Superintendent: Brent Huston

OSU and A&M Projects During Past Five Years:

“Although Stava has not worked on the Oklahoma Panhandle State University campus, the ownership of the company, Curt Hellen and LouAnn Smith, are both alumni’s and have worked on many OSU A&M projects – although not within the last five years. The OPSU Student Union renovation is a great fit with our renovation experience, current workload, and personal experience of our selected team members.”

From Stava Building Corporation’s Letter of Interest

OK/OSU A&M System Presence:

“From the Oklahoma State University degrees hanging in our offices, to the framed artwork and signed footballs – it is obvious the Stava Team are BIG FANS AND SUPPORTERS of OSU! Even our Christmas Tree is donned with a snowman dressed in an orange team jersey! Our office is adequately and perfectly staffed with some of the brightest and most diverse construction professionals in the industry. Overall, 30% of Stava personnel are alumni and 50% of your project team members are OSU System graduates.”

From Stava Building Corporation’s Letter of Interest

Minority Inclusion:

“Stava Building realizes that to fully reach the goals for the company, we must go beyond a written Minority Inclusion Plan. We have put forth an action plan including Diversity, Equity, and Inclusion – as well as the components of Community Engagement, Competency, and Education. These six (6) topics comprise the outline for our Minority Inclusion Plan. We hold these practices as truth for employees Stava hires and the subcontractors we engage.

All ongoing Stava internal and external operational efforts include an active Inclusion Plan. Additionally, Stava is one of the few, if not only, construction companies in Oklahoma with true female ownership. The strengths brought to the table by having this unique structure has allowed us advances in a number of areas previously not thought of as a benefit to construction.

The largest section in our written Inclusion Plan is COMMUNITY ENGAGEMENT. This is the piece that takes the plan from simple written words, to a well-developed three page plan of action!”

From Stava Building Corporation’s Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- Stava is experienced with Title 61.
- Team members have experience on higher education campuses with similar type and scale of project
- The firm has a history of working in adjacent areas of the OK panhandle, and has local subcontractor relationships.
- Detailed schedule maintenance measures in presentation

Conclusion:

It is the opinion of the committee that *Stava Building Corporation of Tulsa, Oklahoma*, has sufficient experience and ability to be a good candidate for this project. The firm **Stava Building Corporation** is recommended to the Board for consideration for this project.

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Nov-22
MONTH

FUND SOURCE	FY23		FY22		FY23		FY22	
	TRAVEL THIS MONTH NUMBER OF TRIPS	AMOUNT EXPENDED	CORRESPONDING MONTH NUMBER OF TRIPS	AMOUNT EXPENDED	TRAVEL THIS YEAR NUMBER OF TRIPS	AMOUNT EXPENDED	CORRESPONDING YEAR NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	9	\$ 4,231.42	3	\$ 1,344.28	29	\$ 9,267.75	21	\$ 6,685.23
FEDERAL								
PRIVATE								
AUXILIARY	0	\$ -	5	\$ 926.38	7	3,652.03	16	\$ 8,319.68
OTHER								
TOTAL	9	\$ 4,231.42	8	\$ 2,270.66	36	\$ 12,919.78	37	\$ 15,004.91

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Dec-22
MONTH

FUND SOURCE	FY23		FY22		FY23		FY22	
	TRAVEL THIS MONTH NUMBER OF TRIPS	AMOUNT EXPENDED	CORRESPONDING MONTH NUMBER OF TRIPS	AMOUNT EXPENDED	TRAVEL THIS YEAR NUMBER OF TRIPS	AMOUNT EXPENDED	CORRESPONDING YEAR NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	4	\$ 771.81	4	\$ 3,019.10	33	\$ 10,039.56	25	\$ 9,704.33
FEDERAL	3	\$ 1,214.63			3	\$ 1,214.63		
PRIVATE								
AUXILIARY	1	\$ 44.25	5	\$ 2,634.18	8	3,696.28	21	\$ 10,953.86
OTHER								
TOTAL	8	\$ 2,030.69	9	\$ 5,653.28	44	\$ 14,950.47	46	\$ 20,658.19

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION

FTE Employee Report ⁽¹⁾

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma State Senate, and the Speaker of the Oklahoma House of Representatives

From: Oklahoma Panhandle State University Dr. Julie Dinger President
Institution

Subject: FTE Employee Report for Fiscal Quarter Ending 12/31/2022
Month Day Year

The following information is provided pursuant to 74 O.S. 12981, Section 3602 (2)

	Educational & General Budget Part I			Educational & General Budget Part II			Agency Accounts			Sub-Total			Total FTE
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
		Regular	Student		Regular	Student		Regular	Student		Regular	Student	
A. FTE Employees for Reported Fiscal Quarter	48	80	19	0	7	4	0	8	13	48	95	36	179
B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter (3)	25	73	10	0	5	2	0	6	7	25	84	19	128
C. Increase or Decrease in FTE Employees (Item A minus Item B)*	23	7	9	0	2	2	0	2	6	23	11	17	51
D. Comparable Quarter Last Year	53	79	17	1	4	4	0	5	15	54	88	36	178

1. File with the State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
2. The term employees shall mean "a full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing 519 hours (173 hours per month multiplied by three months) the total pay-roll house (excluding seasonal employees) for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es), and all constituent agencies.

*Increase reflected in Line C, E&G Part I Faculty is due to rehiring of adjunct faculty by employment agreement for the Fall 2022 semester.

*Decrease reflected in Line C, E&G Part II Other Regular is due to Grant Program vacancy.

*Increase reflected in Line C, Agency Accounts Other Student is due to hiring additional student workers for Fall 2022 semester.

III. NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

President Kyle Stafford and members of the Northeastern Oklahoma A&M College (NEO) administration came before the Board to present the business of NEO and review the Agenda. (The NEO Agenda is attached to this portion of the minutes.)

President Stafford said enrollment is flat, and credit hours are down 143 credit hours. He then highlighted various articles of interest in the *NEO Update*.

C-1 Approval of academic service fees for 2023-2024 academic year

President Stafford said this Item was discussed with members of the AAPP Committee during its meeting earlier in the week.

Committee Chair Harrel said the Committee acted to recommend Board approval of the administration's request.

Regent Harrel moved and Regent Taylor seconded to approve Item C-1 as presented in the NEO Agenda.

Chair Callahan said he appreciates seeing the listed fees eliminated with the addition of \$1 onto tuition for the 2023-2024 school year. This approach is more transparent and he personally feels is a move in the right direction.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

E-1 Approval of program curricular changes

Mr. Dustin Grover, Vice President for Academic Affairs, said this change is a credit hour increase to five courses in the Medical Laboratory Technician Degree program, which would increase the required hours from 69 to 74. This change stemmed from a recommendation by NEO's accrediting body, clinical partners, and advisory board.

Regent Harrel moved and Regent Walker seconded to approve Item E-1 as presented in the NEO Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

E-2 Approval of Academic Program Review Summaries

President Stafford said this Item was also discussed with members of the AAPP Committee during its meeting earlier in the week. (The program review summaries document is on file in the Board of Regents' Office as Doc. No. 1-1-20-23 and considered a part of these minutes.)

Committee Chair Harrel said the AAPP Committee acted to recommend Board approval of the administration’s request.

Regent Harrel moved and Regent Taylor seconded to approve Item E-2 as presented in the NEO Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

G-1 Approval of peace officer commission for Michael Martin

Commission:

<u>Name</u>	<u>Commission No.</u>
Michael Martin	814

Regent Milner moved and Regent Davis seconded to approve Item G-1 as presented in the NEO Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

I-1 Approval to continue with on-call mechanical engineer and on-call construction manager at risk for the renovation and restroom updates to Dobson & Harrill dorms

President Stafford noted that this item discussed with members of the FAPF Committee during its meeting earlier in the week.

Regent Hall said the Committee met with the NEO administration regarding this Item and acted to recommended Board approval of the administration’s request. He noted the cost of this project is not expected to exceed \$2 million.

Regent Hall moved and Regent Baetz seconded to approve Item I-1 as presented in the NEO Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

J-1 Approval of purchase orders over \$75,000

Regent Davis moved and Regent Milner seconded to approve Item J-1 as presented in the NEO Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, President Stafford and members of the administration were excused from the meeting.



NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges
January 20, 2023

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Kyle Stafford Remarks
 - a. Highlights of NEO Update newsletter

B – RESOLUTIONS- None

C - POLICY AND OPERATIONAL PROCEDURES-

1. Board authorization is requested for Academic Service Fees for 2023-2024 Academic Year. (Reference Document C-1).

D - PERSONNEL ACTIONS-

1. Board authorization is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (Reference Document D-1).

E - INSTRUCTIONAL PROGRAMS-

1. Board authorization is requested for program curricular changes outlined in Reference Document E-1.
2. Board authorization is requested for the Academic Program Review Summaries for Business Technology, Construction Management and General Studies (Reference Document E-2).

F - BUDGETARY ACTIONS- None

G - OTHER BUSINESS AND FINANCIAL MATTERS-

1. Board authorization is requested for peace officer commission for Michael Martin. Mr. Martin is currently participating in the Reserve Cleet Academy and expected to be complete in May 2023.

H - CONTRACTUAL AGREEMENTS (other than construction and renovation) – None**I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES-**

1. Board authorization is requested to continue with the On-Call Mechanical Engineer (Cyntergy) and On-Call Construction Manager at Risk (Crossland Construction) for the renovation and restroom updates to Dobson & Harrill dorms on NEO Campus. (Reference Document I-1).

J - PURCHASE REQUESTS –

1. Board authorization is requested for purchase orders over \$75,000. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical College Policies and Procedures, as well as applicable state statutes. The funding for these expenditures will come from legally available funds. (Reference Document J-1).

K - STUDENT SERVICES/ACTIVITIES- None**L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None****M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. Out-of-state travel summary for November and December 2022. (Reference Document M-1).

NORTHEASTERN OKLAHOMA A&M College
EXECUTIVE SUMMARY
PROPOSED ACADEMIC FEES FOR FY24

Fee Increase

Northeastern Oklahoma A&M College seeks board approval for an increase to the existing Assessment Technologies Institute (ATI) Fee student pass-through fee from \$677.50 to \$825 per semester for students enrolled in the Traditional and Fast-Track Registered Nursing Programs.

Fee Deletions

Northeastern Oklahoma A&M College seeks board approval to eliminate the Academic Services Fees that are associated with 42 Course Fees listed below. The reduction of course fees will be offset by increasing NEO's Tuition Rate by an additional \$1, which will be formally requested as part of NEO's FY24 Budget at the June 2023 meeting.

Eliminating these course fees simplifies estimating the cost of attendance for students and their families. The proposed changes have no effect on academic department budgets and has little or no additional cost to students.

PER COURSE FEES

ACCT - Computerized Accounting	20.00
AG - Rodeo Activities	10.00
ANSI - Intro to Animal Science	20.00
ANSI - Live Animal Evaluation	10.00
ANSI - Meat Animal & Carcass	10.00
ART - Studio Courses	10.00
BIOL - Science Lab Courses	15.00
CHEM - Science Lab Courses	15.00
CLS - College Life & Success	10.00
CRJU - Criminal Investigation	15.00
CS - Computer Application	20.00
CS - Computer Networking	20.00

CS - Computer Programming	20.00
CS - Information Assurance	30.00
ENVR - Science Lab	15.00
EQNE - Equine Selection	10.00
EQNE - Equine Training Mgt	30.00
FRCD - Child Development	15.00
FRCD - Foundations in Early Childhood	15.00
FRMT - Beef Production Course	5.00
FRMT - Breeding Management	30.00
FRMT - Feedlot Management	30.00
FRMT - Livestock Selection	10.00
FRMT - Live Animal Evaluation	10.00
FYE - Freshman Year Experience	10.00
GEOL - Science	15.00
HHP - Care & Prevention Athletic Injuries	5.00
HHP - Community First Aid Course	15.00
HHP - Lifeguarding	30.00
HHP - Water Safety Training	30.00
LEIS - Weight Training Course	30.00
MCAG - Intro Engineering in Ag	15.00
MLAT - Lab Courses	15.00
MLAT - Clinical Courses	10.00
PHYS - Science Lab	15.00
PTHA- Lab Courses	30.00

PTEC - Instrumentation	20.00
PTEC - Safety, Health, & Environment	50.00
PTEC - Process Technology	20.00
PTEC - Process Technology II	50.00
PTEC - Process Technology III	50.00
SOIL - Fundamentals of Soil Science	15.00

Institution: Northeastern Oklahoma A&M College		Name of Fee	Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY23	Total Revenue FY23	Date Fee Last Chgd	Date Approved by Board	Assessed (Mark all that Apply)		
														Lower	Upper	Grad. Prof.
		Academic Services Fees														
		ACCT – Computerized Accounting	All Students/Courses	Per Semester	No	20.00	0.00	-20.00	-100%	0.00	0.00				X	
		AG – Rodeo Activities	All Students/Courses	Per Semester	No	10.00	0.00	-10.00	-100%	0.00	0.00				X	
		ANSI – Introduction to Animal Science	All Students/Courses	Per Semester	No	20.00	0.00	-20.00	-100%	0.00	0.00				X	
		ANSI – Live Animal Evaluation Courses	All Students/Courses	Per Semester	No	10.00	0.00	-10.00	-100%	0.00	0.00				X	
		ANSI – Meat Animal & Carcass Evaluation Course	All Students/Courses	Per Semester	No	10.00	0.00	-10.00	-100%	0.00	0.00				X	
		ART – Studio Courses	All Students/Courses	Per Semester	No	10.00	0.00	-10.00	-100%	0.00	0.00				X	
		BIOL – Science Laboratory Courses	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00				X	
		CHEM – Science Laboratory Courses	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00				X	
		CLS – College Life and Success Courses	All Students/Courses	Per Semester	No	10.00	0.00	-10.00	-100%	0.00	0.00				X	
		CRJU – Criminal Investigation Course	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00				X	
		CS – Computer Application Courses	All Students/Courses	Per Semester	No	20.00	0.00	-20.00	-100%	0.00	0.00				X	
		CS – Computer Networking Courses	All Students/Courses	Per Semester	No	20.00	0.00	-20.00	-100%	0.00	0.00				X	
		CS – Computer Programming Courses	All Students/Courses	Per Semester	No	20.00	0.00	-20.00	-100%	0.00	0.00				X	
		CS – Information Assurance Management	All Students/Courses	Per Semester	No	30.00	0.00	-30.00	-100%	0.00	0.00				X	
		ENVR – Science Laboratory Courses*	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00				X	
		EQNE – Equine Selection Courses	All Students/Courses	Per Semester	No	10.00	0.00	-10.00	-100%	0.00	0.00				X	
		EQNE – Equine Health and Disease Course	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00				X	

Institution: Northeastern Oklahoma A&M College		Name of Fee	Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY23	Total Revenue FY23	Date Fee Last Chgd	Date Approved by Board	Assessed (Mark all that Apply)		
														Lower	Upper	Grad. Prof.
		Academic Services Fees														
	EQNE – Equine Training Management Courses	All Students/Courses	Per Semester	No	30.00	0.00	-30.00	-100%	0.00	0.00	0.00				X	
	FRCD – Child Development Course	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00	0.00				X	
	FRCD – Foundations in Early Childhood Course	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00	0.00				X	
	FRMT – Beef Production Course	All Students/Courses	Per Semester	No	5.00	0.00	-5.00	-100%	0.00	0.00	0.00				X	
	FRMT – Breeding Management of Farm Animals	All Students/Courses	Per Semester	No	30.00	0.00	-30.00	-100%	0.00	0.00	0.00				X	
	FRMT – Feedlot Management Course	All Students/Courses	Per Semester	No	30.00	0.00	-30.00	-100%	0.00	0.00	0.00				X	
	FRMT – Livestock Selection Courses	All Students/Courses	Per Semester	No	10.00	0.00	-10.00	-100%	0.00	0.00	0.00				X	
	FRMT – Live Animal Evaluation Courses	All Students/Courses	Per Semester	No	10.00	0.00	-10.00	-100%	0.00	0.00	0.00				X	
	FYE – Freshman Year Experience Courses	All Students/Courses	Per Semester	No	10.00	0.00	-10.00	-100%	0.00	0.00	0.00				X	
	GEOG – Science Laboratory Courses	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00	0.00				X	
	HHP – Care and Prevention Athletic Injuries	All Students/Courses	Per Semester	No	5.00	0.00	-5.00	-100%	0.00	0.00	0.00				X	
	HHP – Community First Aid Course	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00	0.00				X	
	HHP – Lifeguarding Course	All Students/Courses	Per Semester	No	30.00	0.00	-30.00	-100%	0.00	0.00	0.00				X	
	HHP – Water Safety Training Course	All Students/Courses	Per Semester	No	30.00	0.00	-30.00	-100%	0.00	0.00	0.00				X	
	LEIS – Weight Training Course	All Students/Courses	Per Semester	No	30.00	0.00	-30.00	-100%	0.00	0.00	0.00				X	
	MCAG – Introduction Engineering in Agriculture	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00	0.00				X	
	MLAT – Laboratory Courses	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00	0.00				X	

Institution: Northeastern Oklahoma A&M College		Name of Fee	Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY23	Total Revenue FY23	Date Fee Last Chgd	Date Approved by Board	Assessed (Mark all that Apply)			
														Lower	Upper	Grad. Prof.	
		Academic Services Fees															
		MLAT – Clinical Courses	All Students/Courses	Per Semester	No	10.00	0.00	-10.00	-100%	0.00	0.00				X		
		PHYS – Science Laboratory Courses*	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00				X		
		PTHA – Laboratory Courses	All Students/Courses	Per Semester	No	30.00	0.00	-30.00	-100%	0.00	0.00				X		
		PTEC – Instrumentation	All Students/Courses	Per Semester	No	20.00	0.00	-20.00	-100%	0.00	0.00				X		
		PTEC – Safety, Health & Environment	All Students/Courses	Per Semester	No	50.00	0.00	-50.00	-100%	0.00	0.00				X		
		PTEC – Process Technology I	All Students/Courses	Per Semester	No	50.00	0.00	-50.00	-100%	0.00	0.00				X		
		PTEC – Process Technology II	All Students/Courses	Per Semester	No	50.00	0.00	-50.00	-100%	0.00	0.00				X		
		PTEC – Process Technology III	All Students/Courses	Per Semester	No	50.00	0.00	-50.00	-100%	0.00	0.00				X		
		SOIL – Fundamentals of Soil Science Course*	All Students/Courses	Per Semester	No	15.00	0.00	-15.00	-100%	0.00	0.00				X		
		Classroom/Laboratory Supply and Material Fees								0.00	0.00						
		Assessment Technologies Institute (ATI) Fee	All Nursing Students	Per Semester	No	677.50	825.00	147.50	22%	24,780	138,600	2020	1/17/2020		X		

Student Comment	How was student comment solicited? (If Applicable)	Describe basis for the amount of the fee:	Describe basis for the use of revenue collected:	Consequences if fee is not approved:	Comments:
	Fully supported by Student Body Government and Faculty Senate	N/A	N/A	N/A	
	Fully supported by Student Body Government and Faculty Senate	N/A	N/A	N/A	
	Fully supported by Student Body Government and Faculty Senate	N/A	N/A	N/A	
	Fully supported by Student Body Government and Faculty Senate	N/A	N/A	N/A	
	Fully supported by Student Body Government and Faculty Senate	N/A	N/A	N/A	
	Fully supported by Student Body Government and Faculty Senate	N/A	N/A	N/A	
	Fully supported by Student Body Government and Faculty Senate	N/A	N/A	N/A	
	Fully supported by Student Body Government and Faculty Senate	N/A	N/A	N/A	
	Fully supported by Student Body Government and Faculty Senate	N/A	N/A	N/A	
	Fully supported by Student Body Government and Faculty Senate	N/A	N/A	N/A	
	N/A	The fee is the amount that ATI will charge per student. ATI offers assessment and course materials. ATI will provide increased electronic content reducing amount of book costs to students	The revenue will be used to offset the cost of the software program.	NEO will not be able to provide the improved access to ATI products.	

NORTHEASTERN OKLAHOMA A&M COLLEGE

D. PERSONNEL ACTIONS-

1. Board authorization is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (Reference Document D-1).

Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirement, etc.

Name	Action	Effective	
		Date	Salary/Rate
David Sandau	Termination Assistant Football Coach	12/9/2022	\$40,000 annually
Rochelle Vanover	Transfer Support Resources Coordinator	12/12/2022	\$35,568 annually
Christison Dominic	Resignation Online Instructional Designer	12/16/2022	\$51,000 annually
John Desch	Resignation Instructor Construction Management	12/31/2022	\$43,167 annually
Christian William	Resignation Resident Director Dyer/Assistant Football Coach	12/31/2022	\$20,000 annually
Michael Martin	Employ Campus Police Officer	1/20/2023	\$21,476 annually
Jonathan Clark	Employ Def. Coord/Strength & Conditioning Football Coach	1/9/2023	\$45,000 annually

**NORTHEASTERN OKLAHOMA A&M COLLEGE
EXECUTIVE SUMMARY
PROGRAM AND COURSE CHANGES**

Northeastern Oklahoma A&M (NEO) College requests approval of the following curricular changes. Upon approval, NEO College will submit the curricular change requests to the Oklahoma State Regents for Higher Education for approval.

Program Modifications

Nursing, Allied Health, and Physical Education Department

Medical Laboratory Technician - AAS Degree

Modification of the Medical Laboratory Technician degree program to add 5 hours to the program requirements for the degree increasing the program from 69 to 74 credit hours. Courses listed below. The added course credit allows covering content required for accreditation. NEO is in alignment with other Medical Laboratory Technician programs in Oklahoma.

Course Modifications

Each of the following course changes would add one credit hour per course bringing each course to a 5-credit hour total. The added course credit allows covering content required for accreditation. NEO is in alignment with other Medical Laboratory Technician programs in Oklahoma.

MLAT 2344 Clinical Chemistry

MLAT 2374 Immunohematology

MLAT 1304 Basic Hematology

MLAT 2364 Molecular Diagnostics

MLAT 2354 Pathogenic Microbiology

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: **Northeastern Oklahoma A&M College**

Contact person: Dustin Grover

Title: Vice President for Academic Affairs

Phone number and email address: 918-540-6202 dugrover@neo.edu

Current title of degree program (Level II): Associate in Applied Science

Current title of degree program (Level III): Medical Laboratory Assistant

State Regent’s three-digit program code: 084

Degree Granting Academic Unit: Department of Nursing, Allied Health and PE

- With approved options in:
- A. [Click here to enter text](#)
 - B. [Click here to enter text](#)
 - C. [Click here to enter text](#)
 - D. [Click here to enter text](#)
 - E. [Click here to enter text](#)


TYPE OF REQUEST: Check all appropriate types of changes and complete ***ONLY*** the appropriate page(s). ***Excluding program deletions and suspensions, for modifications to be considered for State Regents’ approval, the program must be current in the 5-year program review cycle.*** The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

Date next review for the program is due: [Click here to enter a date](#)

- (1) Program Deletion
- (2) Program Suspension
- (3) Change of Program Name and/or Degree Designation
- (4) Option Addition
- (5) Option Deletion
- (6) Option Name Change
- (7) Program Requirement Change
- (8) Other Degree Program Modification (non-substantive)
- (9) Program Reinstatement
- (10) This modification affects a Cooperative Agreement Program

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President: 

Date: 1/13/23 [Click here to enter a date](#)

Date of Governing Board Approval: [Click here to enter a date](#)

All completed modification requests should be emailed to academicaffairsrequests@osrhe.edu.

(7) Program Requirement Change

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: **Northeastern Oklahoma A&M College**

Program name and State Regents' three-digit program code to be modified:
084

(7) PROGRAM REQUIREMENT CHANGES

NOTE: Information not included on the requested action may cause a delay in processing.

Select all that apply:

- Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- Total credit hours for the degree will **NOT** change.

Total credit hours for the degree **WILL** change from to

Explain: [Click here to enter text](#)

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

Each of the following course changes would add one credit hour per course bringing each course to a 5-credit hour total. The added course credit allows covering content required for accreditation. NEO is in alignment with other Medical Laboratory Technician programs in Oklahoma. MLAT 2344 Clinical Chemistry MLAT 2374
Immunohematology MLAT 1304 Basic Hematology MLAT 2364
Molecular Diagnostics MLAT 2354 Pathogenic Microbiology

Number of new courses being added to course catalog/inventory:

Number of courses being deleted from course catalog/inventory:

Provide a brief summary of the reason for requested action (attach no more than one page if space provided is inadequate):

Recommendations from accreditation body, advisory board, and clinical partners express need for additional skills for student outcomes. These needs are stemming from changing methodology and technology in testing. NEO's MLT program would remain comparable with other MLT programs within the state.

Will requested change require additional funds from the State Regents? No Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

[Click here to enter text](#)

Will requested change impact an embedded certificate? No Yes

If yes, please specify the certificate name and State Regents' three-digit program code. A modification to the impacted embedded certificate(s) must accompany the modification request to the main program. [Click here to enter text](#)

Will requested change affect a Cooperative Agreement? No Yes

If yes, a Cooperative Agreement Program Modification Form must be completed and submitted.

For undergraduate degree programs only

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, *College Algebra/Pre-Calculus*, *Introduction to Statistics, Functions and Modeling*, and *Quantitative Reasoning*, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

Please respond to the following questions:

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.
NA
2. Describe how the mathematics course was selected and how it best meets the needs of the program's students.
NA
3. How does this mathematics course articulate with your partner institutions?
NA

(For more information regarding the gateway mathematics courses, please contact Dr. Rachel Bates (405) 225-9168)

MEDICAL LABORATORY TECHNICIAN ASSOCIATE IN APPLIED SCIENCE DEGREE

TOTAL PROGRAM HOURS: 69-74

General Education Requirements:

Hours: 19

<i>Communication</i>	6 hours	ENGL 1113 Freshman Composition I ENGL 1213 Freshman Composition II
<i>History</i>	3 hours	HIST 1483 <u>or</u> HIST 1493 American History
<i>Political Science</i>	3 hours	POLS 1113 American Government
<i>General Ed Elective</i>	3 hours	PSYC 1113 General Psychology
<i>Lab Science</i>	4 hours	BIOL 2114 or BIOL 1604

Program Requirements:

Hours: 50-55

Technical/Occupational Support: 12 hours as directed by advisor

CHEM	1144	Chemistry for Health Sciences, CHEM 1215 Principles of Chemistry I, <u>or</u> CHEM 1315 General Chemistry I
MCRO	2124	Microbiology
MLAT	1414	Immunology and Serology

Technical/Occupational Specialty: 38-43 hours

MLAT	1113	Medical Laboratory Operations
MLAT	1304	Basic Hematology
MLAT	1313	Phlebotomy, Urinalysis, and Body Fluids
MLAT	1323	Clinical Practice 1
MLAT	1333	Clinical Practice 2
MLAT	2344	Clinical Chemistry
MLAT	2354	Pathogenic Microbiology
MLAT	2364	Introduction to Molecular Diagnostics
MLAT	2374	Immunohematology
MLAT	2373	Clinical Practice 3
MLAT	2383	Clinical Practice 4
MLAT	2345	Clinical Chemistry
MLAT	1305	Basic Hematology
MLAT	2355	Pathogenic Microbiology
MLAT	2375	Immunohematology
MLAT	2365	Introduction to Molecular Diagnostics

**NORTHEASTERN OKLAHOMA A&M College
EXECUTIVE SUMMARY**

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES-

DESCRIPTION:

NEO requests to continue with the On-Call Mechanical Engineer (Cyntergy) and On-Call Construction Manager (Crossland Construction) for the design and cosmetic remodel of dorm restrooms including lobbies, lounge areas and corridors/stairwells.

FUNDING:

The projects are not expected to exceed \$2 Million and will be from legally available funds.

JUSTIFICATION:

The design, minor demolition, minor construction of interior dorm restrooms, lobby, lounge areas and corridors/stairwells in the replacement of plumbing fixtures, showers, cosmetic applications in improvements in lighting, ceilings, walls, flooring, and minor furnishings.

It is requested to have Cyntergy and Crossland construction continue oversight for the duration of the designs and remodeling of the projects, allowing continuity of design and site-specific knowledge of the facilities. The project will be coordinated by Jeff Boman/Physical Plant Director and Micah Mundell/VP Fiscal Affairs departments.

J - PURCHASE REQUESTS –

1. Board authorization is requested for purchase orders over \$75,000. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical College Policies and Procedures, as well as applicable state statutes. The funding for these expenditures will come from legally available funds.
 - Supplier/Vendor has not been identified at time of request. Four new fleet vehicles, purchases not to exceed \$200,000.
 - Supplier/Vendor not identified at time of request. New roof on Shipley Hall, estimated at \$160,000.

NEO A&M College will work closely with the Office of Central Procurement to ensure all procurement policies are followed.

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-state travel summary for November and December 2022 (Reference Document M-1).

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of

Nov-22

Column (1): Travel This Month
Column (3): Amount Expended Current FY

Column (2) Corresponding Month Last FY
Column (4) Amount Expended Prior FY

Fund Source	No. Trips (2)	Amount Expended (2)	No. Trips (0)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
State Approp. (290)	4	\$1,728.40	0	\$0.00	16	\$6,518.83	4	\$1,508.92
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	2	\$4,813.83	0	\$0.00	4	\$20,389.69	6	\$7,936.05
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total	6	\$6,542.23	0	\$0.00	20	\$26,908.52	10	\$9,444.97

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of

Dec-23

Column (1): Travel This Month
Column (3): Amount Expended Current FY

Column (2) Corresponding Month Last FY
Column (4) Amount Expended Prior FY

Fund Source	No. Trips (2)	Amount Expended (2)	No. Trips (0)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
State Approp. (290)	2	\$376.73	0	\$0.00	18	\$6,895.56	4	\$1,508.92
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	0	\$0.00	2	\$1,871.66	4	\$20,389.69	8	\$9,807.71
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total	2	\$376.73	2	\$1,871.66	22	\$27,285.25	12	\$11,316.63

IV. CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ron Ramming and other members of the Connors State College (CSC) administration came before the Board to present the business of CSC and review the Agenda. (The CSC Agenda is attached to this portion of the minutes.)

President Ramming said CSC enrollment was running about 1 percent ahead of last year for credit hours, and 2 percent ahead for headcount. He then highlighted various stories of interest from the *Connors Connection*.

C-1 Approval of academic service fees effective Fall 2023

President Ramming said this Item was discussed with members of the AAPP Committee earlier this week.

AAPP Committee Chair Harrel said the Committee acted to recommend Board approval of this Item.

Regent Harrel moved and Regent Taylor seconded to approve Item C-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

D-1 Approval of personnel actions

Regent Milner moved and Regent Walker seconded to approve Item D-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

E-1 Approval for off-campus offerings

Regent Milner moved and Regent Walker seconded to approve Item E-1 as presented in the CSC Agenda.

Regent Davis asked how this list of off-campus offerings is developed. President Ramming said the administration works closely with the education staff at the correctional facilities to determine space and time slots for the classes, particularly at the women's facility.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

H-1 Ratification of interim approval to purchase a new 50-passenger Coachliner bus

Regent Milner moved and Regent Hall seconded to approve Item H-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

The business of Connors State College being concluded, President Ramming and members of the CSC administration were excused from the meeting.



Connors State College

Warner, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

January 20, 2023

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Ron Ramming's Remarks
 - a. Connection

B – RESOLUTIONS- None

C - POLICY AND OPERATIONAL PROCEDURES

1. Board approval is requested for the attached academic service fees. The proposed fees would be effective Fall 2023. (Ref. Document C-1)

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (Ref. Document D-1)

E - INSTRUCTIONAL PROGRAMS-

1. Board approval is requested for off-campus course offerings. (Ref. Document E-1)

F - BUDGETARY ACTIONS- None

G - OTHER BUSINESS AND FINANCIAL MATTERS- None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Ratification of interim approval is requested to purchase a new 50 passenger Coachliner bus to replace the aging 2003 Vanhool 64 passenger bus. (Ref. Document H-1)

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES-None

J - PURCHASE REQUESTS- None

K - STUDENT SERVICES/ACTIVITIES- None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-State Travel for November and December 2022
2. FTE Employee Report

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. Ramming', with a large, sweeping underline.

Dr. Ronald S. Ramming
President

Name of Fee	Type of Fee	Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY24	Total Revenue FY24	Date Fee Last Chgd	Date Approved by Board		Assessed (Mark)	
												Lower	Upper	Lower	Upper
Kaptaln testing fee increase	Testing-Clinical Service Fee	1117	Per Course		\$135.00	155.00	20.00	15%	700	6,200				x	
Clinical Hub increase	Testing-Clinical Service Fee	1117	Per Course		\$180.00	197.50	17.50	10%	613	7,900				x	
Kaptaln testing fee increase	Testing-Clinical Service Fee	1228	Per Course		\$135.00	155.00	20.00	15%	800	6,200				x	
Clinical Hub increase	Testing-Clinical Service Fee	1228	Per Course		\$205.00	222.50	17.50	9%	700	8,900				x	
Kaptaln testing fee increase	Testing-Clinical Service Fee	2137	Per Course		\$135.00	155.00	20.00	15%	800	6,200				x	
Clinical Hub increase	Testing-Clinical Service Fee	2137	Per Course		\$180.00	197.50	17.50	10%	700	7,900				x	
Kaptaln testing fee increase	Testing-Clinical Service Fee	2223	Per Course		\$135.00	155.00	20.00	15%	800	6,200				x	
Clinical Hub increase	Testing-Clinical Service Fee	2223	Per Course		\$80.00	97.50	17.50	22%	700	3,900				x	
Kaptaln testing fee increase	Testing-Clinical Service Fee	2247	Per Course		\$135.00	155.00	20.00	15%	1,400	10,850				x	
Clinical Hub increase	Testing-Clinical Service Fee	2247	Per Course		\$180.00	197.50	17.50	10%	1,225	13,825				x	
Securus Lantern -Tablet software Fee	Special Instruction Fee	All courses at prison	Per Credit Hour	Yes		\$24.00			85,000	85,000				x	

How was student comment solicited? (If Applicable)	Describe basis for the amount of the fee:	Describe basis for the use of revenue collected:	Consequences if fee is not approved:	Comments:
NA	mirrored price increase from Kaplan	to cover nominal cost of services	Causes college to absorb expenses	
NA	mirrored price increase from Clinical Hub	to cover nominal cost of services	Causes college to absorb expenses	
NA	mirrored price increase from Kaplan	to cover nominal cost of services	Causes college to absorb expenses	
NA	mirrored price increase from Clinical Hub	to cover nominal cost of services	Causes college to absorb expenses	
NA	mirrored price increase from Kaplan	to cover nominal cost of services	Causes college to absorb expenses	
NA	mirrored price increase from Clinical Hub	to cover nominal cost of services	Causes college to absorb expenses	
NA	mirrored price increase from Kaplan	to cover nominal cost of services	Causes college to absorb expenses	
NA	mirrored price increase from Clinical Hub	to cover nominal cost of services	Causes college to absorb expenses	
NA	mirrored price increase from Kaplan	to cover nominal cost of services	Causes college to absorb expenses	
NA	mirrored price increase from Clinical Hub	to cover nominal cost of services	Causes college to absorb expenses	
NA	Cost neutral price match of Lantern	to cover nominal cost of services	Unable to offer Securus tablet technology	



Personnel Actions

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rank, personnel leave, etc.

Name	Action	Effective Date	Salary/Rate
Crackaal, Denise	Nursing Faculty	1/1/2023	\$54,500.00
Gulager, Patricia	Nursing Faculty	1/1/2023	\$50,000.00
Stout, Tosha	Director of LMS	1/1/2023	\$52,500.00

Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirements, etc.

Name	Title	Effective Date	Service Time
O'Quinn, Robin	Assistant VPAA/English Instructor	12/31/2022	11 yrs
Matthews, Kenneth	English Instructor	12/31/2022	9 months
Norwood, John	Registrar	2/5/2023	3 yrs



Spring 2023 Off-Campus Courses

Jess Dunn Correctional Center

General Zoology
Managerial Accounting
Fundamentals of Computer Usage
Strategies for Success
English Composition II
Modern Civilization
General Humanities: Renaissance to Present
Applied Mathematics Co-requisite Lab
Applied Mathematics
Introduction to Psychology
Christian Ethics and Social Thought
Principles of Sociology
Introduction to Oral Communication

Eddie Warrior Correctional Center

General Zoology
Managerial Accounting
Fundamentals of Computer Usage
Strategies for Success
English Composition II
Modern Civilization
History of the U.S. since 1865
General Humanities: Renaissance to Present
Mathematics Readiness
Applied Mathematics Co-requisite Lab
Applied Mathematics
Introduction to Psychology
Introduction to Personality Theories
Developmental Psychology
Christian Ethics and Social Thought
Principles of Sociology
Introduction to Oral Communication

Muskogee High School

English Composition II
General Humanities: Renaissance to Present

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Connors State College

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

(a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

Approval is requested to purchase a new 50 passenger coachliner bus to replace the aging 2003 Vanhool 64 passenger bus. Our old bus is often down for repairs and is increasingly unavailable for team travel missions. Connors would like to procure a bus prior to the heavy Spring 2023 team travel season to avoid canceled games or even forfeiture.

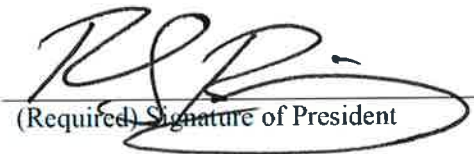
(d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

- 2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

Board approval is requested to move forward with the bid evaluation and purchase order for the new 50 passenger bus which could approach \$350,000 based on recent pricing estimates for buses in this range. An interim funding agreement between Connors State College and the Connors foundation will provide advance funding which will be reimbursed to the foundation over a four year period.

- 3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ 350,000
- 4. Identify the fund or funds to be used in covering the cost stated above. Connors Foundation Funds
- 5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. _____

6.

_____ (Optional) Signature of Requesting Administrator	 (Required) Signature of President
_____ Date	<u>12.6.2022</u> Date

=====

**DO NOT COMPLETE FIELDS BELOW.
FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER ONLY.**

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:



Jason Ramsey
12/16/2022 23:07 CST

Signature of the Chief Executive Officer or his designated representative

Date

INTERIM FUNDING AGREEMENT

This Interim Funding Agreement (the "Agreement") is executed as of this 4th day of January , 2023, by and between CONNORS STATE COLLEGE (the "College") and the CONNORS STATE COLLEGE DEVELOPMENT FOUNDATION (the "Foundation").

WHEREAS, Connors State College is an institution within the Oklahoma State System of Higher Education under the Constitution and laws of the State of Oklahoma.

WHEREAS, the Foundation is a not-for-profit corporation organized under the General Corporation Act of the State of Oklahoma. The Foundation has qualified as a tax exempt organization under Section 501 (c)(3) of the Internal Revenue Code;

WHEREAS, the College is purchasing a new (or nearly-new/under 10,000 miles) Coachliner Bus in the 50-passenger range for the transportation needs of the College's athletic teams (the "Project");

WHEREAS, funding for the Project is partially complete/received in the amount of \$100,000 from private donors (being held in the Foundation pending purchase and independent of this Agreement) and funds are required immediately to complete the Project Purchase by its scheduled completion date and avoid potential mission impacts or costs associated with any potential delay;

WHEREAS, the Foundation has sufficient gap funding to complete purchase for the Project and the parties expect it to continue to receive certain gifts, pledges and pledge payments from alumni and friends of the College for the Project;

WHEREAS, the College projects current donations, the Foundation commitments herein stated, and other legally available college revenues will be sufficient to complete purchase of the Project within Fiscal Year 2023; and

WHEREAS, the College has requested the Foundation to advance interim additional funding in the maximum amount of Two Hundred Thousand dollars (\$200,000) to be reimbursed during successive College Fiscal Years of 2023, 2024, 2025, and 2026 from contributions and other legally available funds as specified herein, and Foundation is willing, subject to and upon the terms, conditions and covenants herein set forth, to advance such funds.

NOW THEREFORE, for the various mutual benefits and considerations each and to the other, the parties hereto agree to the following terms, conditions, and covenants:

Article I Amount and Terms of Interim Financing

1.1 Interim Funding. Subject to and upon the terms and conditions herein set forth, the Foundation shall make available to the College for the benefit of the Project, the amount of Two Hundred Thousand Dollars (\$200,000). This is in addition to the \$100,000 being held by the Foundation from a private donor and designated for the Project. Total cost of the bus is estimated to be between \$300,000 to \$350,000. Such funds shall be advanced in one payment in accordance with the provisions of this Agreement. Funds reimbursed may not be re-advanced. All advances plus any and all additional costs incurred by the Foundation for loan fees, interest payments, and/or outside counsel attorneys' fees associated with a loan obtained by the Foundation to fulfill the Foundation's obligations under this Agreement will be reimbursed by the College no later than June 30, 2026 (the "Maturity Date"), unless this Agreement is extended at the sole discretion of the Foundation. There shall be no prepayment penalty. Advances shall not exceed the amounts shown on the attached Availability Schedule unless modified by agreement of the parties.

1.2 Interest. The Foundation has agreed to advance these funds without requirements for any interest on the principal or balances throughout the term of this agreement.

Article II Sources of Reimbursement

2.1 Anticipated Funding Sources. The College anticipates that the following sources in the following order of priority will be available to make reimbursement of funds advanced:

- (i) any funds owned by the Foundation and held for the benefit of the Project; \$100,000 from Ken Ogden check received and restricted for the bus purchase
- (ii) any funds received hereafter by the Foundation as payment on current and future pledges received by Foundation toward the Project; none to date.
- (iii) any funds held by the Foundation for the benefit of the College in account no. \$200,000 held in CD at Bankfirst and will be cashed out for this purpose.
- (iv) For the four annual repayment purposes: all of the College's net unrestricted balances, exclusive of state- appropriated funds, that are not pledged or committed by applicable law or agreement to another purpose and not prohibited by law or agreement for use as reimbursement ("Legally Available Funds").

Article III
Notification for Distribution of Advances

The College shall notify the Foundation of its request for an advance. Each request for an advance shall be deemed as made upon receipt by the Foundation of a completed request for advance substantially in the form attached hereto as "Exhibit A" requesting reimbursement to the College of Project-related expenses for an amount not in excess of funds then available under this Agreement for the Project. The request will be signed by the Vice President for Fiscal Services, or his designee. The Foundation shall provide the requested funds within ten (10) business days.

Article IV
Conditions Precedent

The effectiveness of this Agreement and the Foundation's obligation to consummate any of the transactions contemplated hereby shall be subject to the satisfaction of the following conditions precedent:

4.1 Approval by Respective Boards. The Board of Regents of the College and the Board of Trustees of the Foundation shall have each approved the terms and provisions of this Agreement, as reflected on the endorsements hereto.

4.2 Executed Agreement. The Foundation has received an executed original of this Agreement and any other related documents.

4.3 Legal Opinions. The Foundation shall have received such legal opinions from counsel to the College and other instruments as are customary for transactions of this type or as it may reasonably request.

Article V
Use of Proceeds

The College agrees that the proceeds of the interim funding hereunder shall be used exclusively for the Project.

Article VI
Covenants

The College covenants and agrees that, until all advances made by the Foundation under this Agreement are reimbursed in full:

6.1 Information. The College shall furnish the Foundation copies of financial information provided pursuant to any bond indenture, official statements or similar documents associated with other funding issued, as well as financial information regarding the Legally Available Funds. With reasonable promptness, the College will give the Foundation such other data and information as from time to time may be reasonably requested by the Foundation, including, without limitation, quarterly updates of financial forecasts of revenues.

6.2 Books and Reserves. The College shall maintain, at all times, true and complete books, records, and accounts which are required for any other funding associated with the Project.

6.3 Notice of Default. Immediately upon the happening of any condition or event which constitutes an Event of Default or any default or event of default under any other loan, bond indebtedness, mortgage, financing or security agreement, the College will give the Foundation a written notice thereof specifying the nature and period of existence thereof and what actions, if any, the College is taking and proposes to take with respect thereto.

6.4 Other Agreements. The College will not knowingly enter into or permit to exist any agreement (i) which would cause an Event of Default hereunder; or (ii) which contains any provision which would be violated or breached by the performance of the College's obligations hereunder.

Article VII **Defaults and Remedies**

7.1 Events of Default. The following events shall constitute "Events of Default" under this Agreement, regardless of the reason for their occurrence, and whether the occurrence is voluntary or involuntary, or comes about or is affected by operation of law or pursuant to or in compliance with any court judgment, decree, or order, or any governmental or administrative order, rule, or regulation:

- (i) Upon written request by the Foundation failure by the College to provide the Foundation sums due pursuant to the terms of this Agreement;
- (ii) If any representation or warranty or any other statement of fact herein or in any writing, certificate, report, request for advance or statement at any time furnished to the Foundation pursuant to or in connection with the Agreement, or otherwise, is false or misleading in any material respect;
- (iii) If the College fails to comply with any of the terms, covenants and provisions of this Agreement; and

- (iv) If the College defaults after applicable cure periods, under any other financing arrangement.

If any one or more of the above Events of Default occur, and at any time thereafter while such event or events continue, the Foundation may exercise its rights to the extent sums are due under this Agreement.

7.2 Remedies. Upon the occurrence of any Event of Default not cured within 30 calendar days from written notice from the Foundation, and without prejudice to any right or remedy of the Foundation under this Agreement or under applicable law or under any other instrument or document delivered in connection herewith, the Foundation may (i) declare the commitment to advance funds terminated or (ii) declare the commitment to advance funds terminated and declare the funds previously advanced, or any part thereof, to be immediately due and payable from Legally Available Funds as referenced in Article II section 2.1, without presentment, demand, notice or protest of any kind, all of which are hereby expressly waived by the College. No delay or omission on the part of the Foundation in exercising any power or right hereunder or under applicable law shall impair such right or power or be construed to be a waiver of any default or any acquiescence therein, nor shall any single or partial exercise by the Foundation of any such power or right preclude other or further exercise thereof or the exercise of any other such power or right by the Foundation.

In the event that all or part of the advanced funds become or are declared to be immediately due and payable, the Foundation shall have the right to set off the amount of the advanced funds of the College owing to the Foundation against, and shall have a lien upon and security interest in, all unrestricted property of the College in the Foundation's possession at or subsequent to such default, regardless of the capacity in which the Foundation possesses such property.

Article VIII **Representations and Warranties**

In order to induce the Foundation to enter into this Agreement and to make the advance(s) as herein provided for, the College makes the following representations and warranties, which shall survive the execution and delivery of this Agreement:

8.1 Status. The College is an institution within the Oklahoma State System of Higher Education as described in 70 O.S. § 3201. The College acts through its Constitutional Board of Regents, which is the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges, as described in 70 O.S. § 3409.

8.2 Power and Authority. The College has the power to execute, deliver, and perform fully out each and every term and provision of this Agreement. The College has taken or has caused to be taken all necessary action to authorize the execution, delivery, and performance of this Agreement.

8.3 Conflicting Agreements and Other Matters. The College is not in default in the performance of any material obligation, covenant, or condition in any agreement to which it is a party or by which it is bound. The College is not a party to or otherwise subject to any contract or agreement that restricts or otherwise affects the right or ability of the College to execute this Agreement or the performance of any of its terms. Neither the execution nor delivery of this Agreement, nor fulfillment of nor compliance with its terms and provisions will conflict with, or result in a breach of the terms, conditions or provisions of any other agreement, or constitute a default thereunder, or result in any violation of, or result in the creation of any lien (except those created by this Agreement) upon any of the assets of the College pursuant to, or require any consent, approval or other action by or any notice to or filing with any party or authority.

8.4 Financial Statements. The financial statements of the College furnished to the Foundation represent fair and reasonable forecasts of revenues and expenses based upon the College's best information available at this time. The College reasonably expects to be able to fully perform its obligations under this Agreement.

8.5 Disclosure. Neither this Agreement nor any writing furnished to the Foundation by or on behalf of the College in connection herewith contains any untrue statement of a material fact nor do such Agreement and writings, taken as a whole, omit to state a material fact necessary in order to make the statements contained herein and therein not misleading.

Article IX Refinancing of Interim Funding

If any funds remain unreimbursed on June 30, 2026, and the Foundation is unwilling to extend the time for reimbursement in whole or in part, the College shall take immediate steps to secure financing which will reimburse all outstanding advances and any accrued but unpaid interest.

Article X Miscellaneous

10.1 Modification and Waiver. No modification or waiver of any provision of the Note or of this Agreement, and no consent by the Foundation to any departure therefore by College, shall be effective unless such modification is in writing and signed by a duly authorized officer of the Foundation. Such modification or waiver shall then be effective only

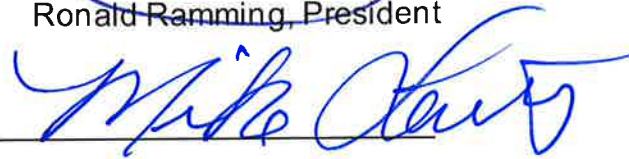
10.8 Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

In Witness Whereof, the College and the Foundation caused this Agreement to be duly executed by their respective officers thereunto duly authorized as of the day and year first above written.

CONNORS STATE COLLEGE

By:  _____

Ronald Ramming, President

By:  _____

Michael Lewis, Vice
President Fiscal Services

CONNORS STATE COLLEGE FOUNDATION

By:  _____

Aaron Ellis, President

APPROVAL

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges, the governing Board for Connors State College (the "College"), has authorized the College to execute, deliver and perform fully the foregoing Interim Funding Agreement.

Dated:

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By:

APPROVAL

The Board of Trustees for the Connors State College Foundation (the "Foundation") has authorized the Foundation to execute, deliver and perform fully the foregoing Interim Financing Agreement.

Dated:

1/10/2023

BOARD OF TRUSTEES FOR THE CONNORS STATE
COLLEGE FOUNDATION

By: 

AVAILABILITY SCHEDULE

\$200,000 shall be available effective January 1, 2023.

EXHIBIT A

ADVANCE REQUEST

Pursuant to that certain INTERIM FUNDING AGREEMENT (the "Agreement") dated as of _____, 2022, by and between CONNORS STATE COLLEGE (the "College") and the CONNORS STATE COLLEGE FOUNDATION (the "Foundation"), the College, by and through the undersigned authorized officers thereof, hereby requests reimbursement for the following expenses related to the Purchase Project on the campus of Connors State College, Warner, Oklahoma (the "Project"):

1. Expenses incurred on the Project since the previous Request for Advance (rounded to nearest thousand): \$0_____
2. Total expenses incurred on Project to date (including 1 above): \$0_____
3. Total Advances made to the College previously for this project: \$0_____
4. Advance hereby requested : (price TBD up to \$300,000 Foundation commitment for bus)

There has been no material change in the ability of the College to fully perform its obligations under the Agreement since the date thereof.

We hereby certify that the information provided herein is true and correct and that any representations and warranties set forth in the Agreement are true and correct as of this date.

Dated this 6th, day of January, 2023.

CONNORS STATE COLLEGE

By: 

President of Connors State College

CSC bus sourcing process

Step	Process	Timeline	Notes	Action Items
5	Conduct RFP process All supplier questions must be answered and posted Bid close - 3pm	<p style="text-align: center;">Publish bid Monday, January 9, 2023</p> <p style="text-align: center;">Q&A due date Monday, January 16, 2023 Friday, January 20, 2023 Bid close - 3pm Friday, January 27, 2023</p>		7 days to respond after QA
6	Evaluate responses Evaluation timeline Clarification and negotiation	<p style="text-align: center;">Start date</p> <p style="text-align: center;">Monday, January 30, 2023 Wednesday, February 1, 2023</p> <p style="text-align: center;">Finish date Wednesday, February 1, 2023 Friday, February 3, 2023</p>		2 days to evaluate
7	Contract award(s), implementation, contract management Interim Board Board item Award contract Delivery by	<p style="text-align: center;">12/16/2022 Ratification to be completed at 1/20 Board meeting</p> <p style="text-align: center;">Friday, January 20, 2023 Friday, February 3, 2023</p> <p style="text-align: center;">Wednesday, March 1, 2023</p>		
Evaluation criteria				
	Bus standard specifications Delivery date Value added options Dealer reputation and experience	40% 30% 20% 10%		
	Total	100%		
			Contracting officer: Marlene Tornakian SME Point of Contact: Lee McConnell	

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF NOVEMBER 30, 2022

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	\$ -	0	\$ -	1	\$ 1,175.65	0	\$ -
FEDERAL	0	\$ -	0	\$ -	0	\$ -	2	\$ 2,442.04
PRIVATE	0	\$ -	0	\$ -	0	\$ -	0	\$ -
AUXILIARY	0	\$ -	0	\$ -	0	\$ -	0	\$ -
OTHER	0	\$ -	0	\$ -	0	\$ -	0	\$ -
TOTAL	0	\$ -	0	\$ -	1	\$ 1,175.65	2	\$ 2,442.04

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF DECEMBER 31, 2022

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	1	1,175.65	0	0.00
FEDERAL	0	0.00	0	0.00	0	0.00	2	2,442.04
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	0	\$ -	0	\$ -	1	\$ 1,175.65	2	\$ 2,442.04

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College Dr. Ron Rammimg
Institution President

Subject: FTE Employee Report for the Fiscal Quarter Ending 12/31/2022
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602. ²

Faculty	Educ. & Gen Budget Part I (290)		Educ. & Gen Budget Part II (430)			Agency Accounts Other (701)			Sub-Total			Total FTE	
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
		Regular	Student		Regular	Student		Regular	Student		Regular		Student
92	66	3	0	8	1	4	7	21	96	81	25	202	
59	66	3	0	8	0	3	8	10	62	82	13	157	
33	0	0	0	0	1	1	-1	11	34	-1	12	45	
81	69	4	3	6	1	4	11	20	88	86	25	199	

9-A. FTE Employees for Reported Fiscal Quarter ¹

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5) hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

V. LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

President Kent Smith came before the Board to present the business of Langston University (LU) and review the Agenda. (The LU Agenda is attached to this portion of the minutes.)

President Smith said the spring semester at LU is off to a quiet start. He said LU's men's basketball sits with a record of 17-1 and No. 3 in the country. They have been approached by ESPN to do a national story on LU men's basketball. This is the greatest turnaround nationally that has ever happened at any level, with a difference of winning only one game last year to winning 17 this year. He said they are very proud of their basketball program.

B-1 Adoption of Memorial Resolution for Linda K. Morrow

Regent Harrel moved and Regent Davis seconded to approve Item B-1 as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

D-1 Approval of personnel actions

Regent Milner moved and Regent Baetz seconded to approve Item D-1 as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

E-1 Approval to submit new program requests

President Smith said this Item was discussed with members of the AAPP Committee during its meeting earlier in the week. (The new program requests document is on file in the Board of Regents' Office as Doc. No. 2-1-20-23 and considered a part of these minutes.)

Committee Chair Harrel said the Committee acted to recommend Board approval of the administration's request.

Regent Harrel moved and Regent Taylor seconded to approve Item E-1 as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

E-2 Approval to submit program modifications

(The program modifications document is on file in the Board of Regents' Office as Doc. No. 3-1-20-23 and considered a part of these minutes.)

Regent Milner moved and Regent Taylor seconded to approve Item E-2 as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

F-1 Approval for endowment distribution draw-down

President Smith said the full available amount is withdrawn and held in a University account.

Regent Davis moved and Regent Milner seconded to approve Item F-1 as presented in the LU Agenda.

Regent Hall asked if the previous withdrawal was around this time last year for a similar amount. President Smith said the timing is similar as last year and the amount is almost the same. He also noted the previous amounts that were withdrawn have not been spent; the money is being held in an account. Regent Davis asked what the balance is of that account. President Smith said the balance is currently \$6.4 million, and this withdrawal will add \$2.1 million. Chair Callahan said it took a lot of effort from a lot of people to get to this point and it is good to get this done.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

H-1 Approval to renew annual agreement with The Design Group for ongoing website hosting and development

Regent Milner moved and Regent Walker seconded to approve Item H-1 as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

J-1 Ratification and amendment of interim approval to remediate campus areas affected by the December 2022 winter storm

Regent Milner moved and Regent Taylor seconded to approve Item J-1 as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

J-2 Approval to engage an on-call provider to restore campus areas affected by the December 2022 winter storm

Committee Chair Hall said the FAPF Committee met with the LU administration to discuss this Item and the Committee acted to recommended Board approval. The estimated out-of-pocket costs will not exceed \$50,000.

Regent Hall moved and Regent Davis seconded to approve Item J-2 as presented in the LU Agenda.

Regent Baetz said the institutions across the A&M System need to do a better job, particularly when students are gone, to monitor and ensure heating is appropriate. They must do the best they can to minimize incurring damage like this again, as it is a tax burden on the citizens of Oklahoma. He said he understands the timing of this storm over winter break was an inconvenience for all involved, but it is damage and comes at a cost. President Smith said he understands Regent Baetz's point, and while LU has certainly had its challenges in the past with floods and damage, they went through painstaking efforts on campus during the break to prevent damage. Maintenance staff was walking units and buildings daily. Housing staff was walking units at night. In the middle of the night, between midnight and 5:00 a.m., is when this instance of flooding happened. He said they will continue to take all measures possible to try to prevent something like this from happening again.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

K-1 Approval to modify the Langston University Student Code of Conduct

President Smith said this modification is simply adding an option to expedite conduct hearings. They have worked closely with the Office of Legal Counsel (OLC) on these wording changes.

Regent Davis moved and Regent Taylor seconded to approve Item K-1, pending final approval by OLC, as presented in the LU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

The business of Langston University being concluded, President Smith was excused from the meeting.



LANGSTON UNIVERSITY

Langston, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma A&M
Colleges

January 20, 2023

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Smith

B – RESOLUTIONS

Memorial Resolutions

1. Linda K. Morrow (*Reference Document B-1*)

C - POLICY AND OPERATIONAL PROCEDURES

None

D - PERSONNEL ACTIONS

1. Approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (*Reference Document D-1*)

E - INSTRUCTIONAL PROGRAMS

1. Approval is requested to submit new program requests
(*Reference Document E-1*)
 - Bachelor of Science in Agribusiness Management and Allied Economics
 - Bachelor of Science in Animal Science and Management
 - Bachelor of Science in Plant Systems and Resource Sustainability
 - Master of Science in Sustainable Food and Agriculture Systems
2. Approval is requested to submit program modifications
(*Reference Document E-2*)
 - Associate of Science in Child Development
 - Bachelor of Science, Family and Consumer Sciences with options in Child Development and Early Childhood Education

F - BUDGETARY ACTIONS

1. Request for endowment distribution draw-down. (*Reference Document F-1*)

G - OTHER BUSINESS AND FINANCIAL MATTERS

None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Approval is requested to renew our annual agreement with The Design Group, a multicultural marketing firm, for the purposes of ongoing website hosting and development. (*Reference Document H-1*)

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

J - PURCHASE REQUESTS

Board approval is requested for the following purchase items. All purchases will comply with Board of Regents for Oklahoma and Agricultural and Mechanical Colleges Policies and Procedures, as well as applicable state statutes.

1. Ratification and amendment of interim approval to remediate campus areas affected by the December 2022 winter storm. The estimated cost of this expenditure has increased and is reflected in the ratification request. (*Reference Document J-1*)

2. Approval to engage an on-call provider through the appropriate Oklahoma A&M contract to restore campus areas affected by the December 2022 winter storm. *(Reference Document J-2)*

K - STUDENT SERVICES/ACTIVITIES

1. Request to modify the Langston University Student Code of Conduct, pending final approval by the Office of Legal Counsel.

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

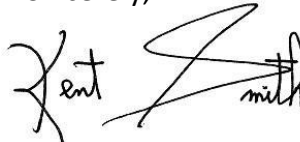
None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. FTE Report – December 31, 2022 *(Reference Document M-1)*

All items listed above are respectfully submitted for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Kent Smith", with a stylized flourish at the end.

KENT J. SMITH, JR.
PRESIDENT

**BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

RESOLUTION

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Linda K. Morrow was claimed by death on Monday, September 19, 2022; and

WHEREAS, Ms. Morrow, by her loyalty, attention to duty, and faithful performance rendered service as a staff member of Langston University 23 years, serving as Secretary, Administrative Assistant and Administrative Specialist for the School of Business; and

WHEREAS, her friends and Langston University have suffered an irreparable loss in her passing; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT**, it takes this method to express its appreciation for the exemplary service rendered by Ms. Morrow to Langston University, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Ms. Linda Morrow.

Adopted by the Board the 20th day of January 2023.

Regent Jarold Callahan, Chair

Jason Ramsey, Chief Executive Officer

D – PERSONNEL ACTIONS

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc.

- Board approval is requested for the following personnel actions:

Name	Action	Effective Date	Salary/Rate
Curtis Word	Employ as Assistant Dean of Students for Student Engagement, Student Affairs	01/01/2023	\$65,000 annually (12-month basis)
Kimani Bunch	Instructor and Radio Station Manager, Department of Communications (non-tenure track)	01/3/2023	\$58,000 annually (12-month basis)
Michelle Malone	Employ as Instructor, Department of Family and Consumer Sciences (non-tenure track)	01/03/2023	\$49,000 annually (9-month basis)
Yaisa Mann	Employ as Instructor, Department of English (non-tenure track)	01/03/2023	\$48,000 annually (9-month basis)
Dr. Cindy Ross	Employ as Professor and Acting Chair, Department of English (tenure-track)	01/03/2023	\$61,200 annually (9-month basis) \$7,800.00/Chair
Amy Nix Smith	Change of Title and Salary from Assistant Professor to Acting Site Director and Assistant Professor, Nursing (tenure-track)	01/03/2023	\$70,000 annually (12-month basis)
Theresa Powell	Change of Salary with no Change of Title	02/01/2023	\$160,000 annually (12-month basis)
Dr. Ruth Jackson	Change of Salary with no Change of Title	02/01/2023	\$170,000 annually (12-month basis)

- The following personnel items are listed for informational purposes only:

Name	Title	Type	Effective Date	Service Time
Dr. Kelsey Webb	Post-Doctoral Research Fellow	Resignation	01/19/2023	01/3/2022-01/19/2023

F – BUDGETARY ACTIONS

1. Approval is respectfully requested for Langston University to submit a request to the Oklahoma State Regents for Higher Education for a distribution from the Langston University Endowment (Account 420001) in the amount of \$2,128,612.51, the total distribution available, to supplement our budget.

OKLAHOMA STATE REGENTS' ENDOWMENT TRUST FUND--2022 DISTRIBUTION SCHEDULE

Account	Account Balance 6/30/2022	Account Balance 6/30/2021	Account Balance 6/30/2020	Three-year Average Mkt. Value	# Qrts	FY22 Available Distribution	FY21 Carryover	Total Available Distribution	Distribution Requested
Langston University									
420001 Endowment	45,825,362.22	52,945,831.32	43,186,307.22	47,302,500.25	4	2,128,612.51	(0.00)	2,128,612.51	
420002 PSO Lectureship (Public)	134,675.34	149,211.10	116,779.99	133,555.48	4	6,010.00	5,528.11	11,538.11	
420003 PSO Lectureship (Private)	134,195.20	148,679.13	116,368.66	133,079.38	4	5,988.57	5,542.24	11,530.81	
420004 Southwestern Bell Endowed Lectureship	229,657.77	254,445.16	217,637.17	233,918.37	4	10,526.10	5,228.64	15,754.74	
420005 William Henri Hale Lectureship	131,932.28	146,171.98	114,401.43	130,835.23	4	5,887.59	5,470.94	11,358.52	
420006 J C Penney Professorship of Business	233,122.79	238,284.17	202,145.97	231,184.31	4	10,403.99	9,545.83	19,949.12	
420007 T M Crisp Professorship in Recreation & Good Sportsmanship	743,208.82	823,474.73	644,459.94	737,028.83	4	33,166.80	30,455.64	63,621.94	
420008 James A. Close Endowed Chair	714,731.57	791,873.88	619,759.68	708,788.38	4	31,895.48	29,099.84	60,995.32	
420009 Lillian Johnson Hennitt Endowed Chair	1,810,508.53	2,005,920.08	1,569,332.31	1,795,453.64	4	80,795.41	71,398.14	152,193.55	
420010 Delta Sigma Theta Sorority Distinguished Professorship	347,442.42	384,942.53	301,273.07	344,553.34	4	15,504.90	13,544.24	29,049.14	
TOTAL - Langston:	50,304,836.94	57,908,784.05	47,039,065.43	51,750,892.14		2,328,790.15	175,813.61	2,504,603.76	0.00

H – CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Approval is requested for Langston University to renew our agreement with The Design Group, a multicultural communications and marketing firm, providing maintenance, hosting, and redesign services for the Langston University website. The Design Group works closely with the Office of Public Relations in providing enhanced brand management and website services. There is no increase to the cost of renewal, which is an annual expenditure of \$116,000.00. The full engagement agreement is enclosed.

ENGAGEMENT AGREEMENT**Web Development, Maintenance & Hosting**

The Design Group
400 West Capitol, Suite 1802
Little Rock, Arkansas 72201
designgroupmarketing.com

Engagement Specifics:

This agreement is made and effective the 8th day of January, 2023, between **Langston University**, hereafter referred to as Client, and **The Design Group**, (Agency). In consideration of the mutual agreement to provide strategic counsel in areas of web development / hosting services to the above Client, both parties agree to the following:

Scope of Work

Agency services to Client shall include services customarily performed by a general advertising Agency. Specifically, Agency shall do the following:

- Host and update current website programming, including:
 - Security Updates
 - Drupal core updates
 - SSL Ticketing
- Design and launch a new comprehensive branded website powered by WordPress CMS (langston.edu)
- Endeavor to do all of the above at the most advantageous rates, terms and conditions available.

Agency compensation for services will be minimum annual fee of **\$37,200** for account services / web maintenance provided to the Client. **Agency requests payment be made in equal monthly installments of \$3,100 commencing January 2023, and ending January 2024.**

Additional Agency deliverables and costs assigned to website hosting, maintenance and development are as follows:

Website Hosting \$8,500

(Includes monthly hosting and server security updates)

Website Design / Development \$70,000

(Includes all agency hours exhausted against creative development of website page layout and design and copywriting/copy editing; also includes front and back-end development, Content Management System (CMS) development and UI/UX design)

TOTAL PROPOSED BUDGET: \$116,000

Termination

- Agency shall continue to serve as Client's advertising Agency until Client or Agency shall terminate Agency's services with or without cause, or with respect to specified products or services assigned to Agency by giving not less than ninety (90) days' prior written notice by registered mail to the principal place of business of the other. Notice of termination shall become effective upon receipt of such notice by the party to whom it is addressed.
- Agency's rights and duties hereunder shall continue in full force during the ninety day notice period, but Agency's responsibilities shall be limited to supervising and administering then existing advertising campaigns.
- Any reservation, contract or agreement made by Agency for Client prior to the termination date which continues beyond the termination date will be carried to completion by Agency and paid for by Client in accordance with this agreement unless Client directs Agency to transfer such reservation, contract or arrangement to another entity and Client releases and indemnifies Agency, in which event Agency will attempt to make such transfer, subject to obtaining any necessary consent of third parties. Agency will be entitled to its commissions, fees and payments for services performed prior to accomplishing the transfer. Upon termination, provided that the Client has no outstanding indebtedness to Agency and Client assumes any third party obligations (including, without limitation, any applicable union or guild obligations relating to the production and use of commercials), Agency shall transfer in accordance with Client's instructions all property and materials owned by Client which are under Agency's control.

Terms of Agreement

The duration of this relationship will remain active until January 30, 2024, and may be extended for a (1) one-year period.

Billing

Agency will invoice Client monthly for fees and expenses incurred that month. Each invoice will be dated the last business day of the month and will be delivered no later than ten business days following the end of the month.

Dispute Resolution

Agency and Client agree to timely participation in good faith in mediation of any disputes arising out of this agreement before instituting legal action related to such dispute. This agreement will be governed by laws of the State of Oklahoma.

Indemnification and Insurance

Subject to the provisions herein, Agency shall defend, indemnify, and hold harmless Client and its employees from and against all Claims, demands, liabilities, causes of action, suits, judgments, and expenses (including attorneys' fees) for any bodily injury and property damage claims arising from the

negligence or misconduct of Agency or its employees, agents, contractors or invitees. These indemnification provisions shall survive termination or expiration of this contract.

Acceptance

By signing below, the agreement shall commence between **Langston University** and **The Design Group**.

For: **Langston University**

For: **The Design Group**

By:

By:

Date: _____

Date: _____

J – PURCHASE REQUESTS

Auxiliary Enterprises Funds

1. Approval is respectfully requested to ratify and amend the interim approval secured on January 4, 2023, to engage with an emergency on-call provider through A&M system contract in the remediation of facilities affected by plumbing infrastructure failures and water intrusions as a result of the winter storm and extreme temperatures in December 2022.

At the time of the interim request, our remediation team was actively working to assess the damage and arrive at a final cost with an initial count of twenty-seven (27) affected spaces. Following a thorough review, the number of affected spaces on campus grew to over fifty (50) spaces impacted with varying degrees of damage, including a number of spaces requiring asbestos remediation which was unexpected at the time of the initial estimate. Damage to fire suppression systems in a number of areas required specialized attention and led to increased cost. The revised cost of the remediation is not to exceed \$1,000,000.00.

Langston University will front the full cost of the necessary remediation with the expectation of being reimbursed by our insurance provider. The University has filed a claim (Claim #2350031473) with our insurance carrier, making the expected final out-of-pocket deductible cost \$50,000.00. Funding for this expenditure will come from legally available funds.

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.

Langston University

College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

(a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

Due to the recent severe winter storm and extreme cold temperatures, Langston University facilities suffered multiple plumbing infrastructure failures due to pipe ruptures and water intrusion affecting the Langston campus. The University engaged the assistance of Belfor, an A&M approved emergency provider, for their assistance in remediation and restoration of these facilities. Due to the immediate threat of damage and potential for health and safety concerns, we are requesting interim approval to proceed with addressing the damages and processing payment to Belfor. With temperatures warming, we expect that additional damage may be discovered if rainfall reveals additional leaks.

(b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

(d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

Approval is respectfully requested to engage with an emergency on-call provider through A&M system contract in the remediation of facilities affected by plumbing infrastructure failures and water intrusions as a result of the recent winter storm and extreme temperatures. The anticipated costs to address the needed remediation across the Langston Campus is estimated up to \$500,000.00, with the possibility of additional findings which could increase the cost. Langston University will front the full cost of the necessary remediation with the expectation of being reimbursed by our insurance provider. The University intends to file a claim with our insurance carrier, making the expected final out-of-pocket deductible cost \$50,000.00. Funding for these expenditures will come from legally available funds.

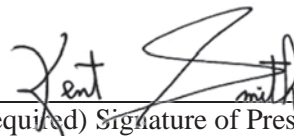
3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ 500,000.00

4. Identify the fund or funds to be used in covering the cost stated above. 326003-L

5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. _____

6.

(Optional) Signature of Requesting Administrator



(Required) Signature of President

Date

01/03/2023

Date

=====

**DO NOT COMPLETE FIELDS BELOW.
FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER ONLY.**

Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

Interim approval is not granted for the business matter described above.

REMARKS:



Jason Ramsey
01/04/2023 15:10 CST

Signature of the Chief Executive Officer or
his designated representative

Date

Unit #	Area Damaged
Cmns 2A	Floors in hall and kitchen, walls and ceilings in Lv rm/kitchen and mech closet
Cmns 2E	Floors in kitchen and back wall of kitchen
Cmns 3B	Floors, kitchen/lv rm ceiling
Cmns 3C	Wall behind kitchen cabs, minor damage
Cmns 3D	Entire unit flooring affected, kit/lv rm and bath ceiling and walls and cabs
Cmns 3F	Floors in kitchen and back wall of kitchen
Cmns 3H	Floors in kitchen and back wall of kitchen and wall between kit and bath
Cmns 7B	Floors in kitchen, Walls and ceilings in kitchen (Full of contents)
Cmns 7C	Floors in kitchen and hall, walls and ceiling in kitchen
Cmns 7F	Floors in kitchen and back wall of kitchen
Cmns 7G	Floors in kitchen and back wall of kitchen
Cmns 11A	Floors in LvRm/kitchen, Walls and ceilings in kitchen
Cmns 11E	Floors in kitchen and back wall of kitchen
Cmns 14A	Lv rm/kit and hallway floors, kit walls and cabinets
Cmns 15A	Floors in LvRm/kitchen, Walls and ceilings in kitchen
Cmns 15E	Floors in kitchen and back wall of kitchen
Cmns 16D	Floors in kitchen and hall, walls and ceiling in kitchen
Cmns 16H	Floors in kitchen, and back wall behind cabinets (Full of contents)
Cmns 18A	Floors and small area in the kitchen and bath (already demoed)
Cent 114	Water covering floors through out entire unit, all cabinets and vanities affected
Cent 713	Water covering floor in one bedroom
Cent 913	Water covering floors through out entire unit, all kitchen base cabs and pantry door affected
Cim K2	Water covering floors in mech closet, kitchen, and bedroom walls and ceilings
Cim K3	Entire unit affected. All drywall, trim, doors, and cabinets
Cim K4	Water in mech room and lv/kit floors
Cim K5	Damage contained to kitchen, lv rm, and hallway
Cim K6	Floors in lv rm and kitchen, as well as walls and ceilings in select spots(contents)
Cim K8	Water in mech closet and kitchen floors
Cim K9	Entire unit affected. All drywall, trim, doors, and cabinets
Cim K10	Water in mech room and lv/kit floors
Cim K11	Floors in lv rm, kitchen and hallway(contents)
Cim K12	Floors in lv rm, kitchen and hallway(contents)
Cim J6	Entire unit affected. All drywall, trim, doors, and cabinets(contents)
Cim J12	Floors through out, kitchen cabinets, walls in the kitchen(contents)
Schl 2412	Entire unit affected. All floors,trim,cabinets and some walls
Schl2414	All floors in kit,lv rm, hallway and bedroom 1
Schl 2511-3	Damaged contained to bedroom 3 floors
Weight Rm	Weight rm floors and platform,bathrm,office, and locker rm
Pump Rm	Concrete Floors
Main Gym	Part of the gym floor, hallways, and training room
Retail Plaza	Bathrooms in center vestibule
SSC	Floors,plumbing and fire suppression, roof leaks
S. Goat Barn	Kit and mech closet
Sanford Bldg	2nd floor hallway, Rms 210, 211
Page Hall	Mech repairs only
Moore Hall	Room 108 and all bathrooms
Stadium	Womens bathroom, home locker room, vistors locker room
Auditorium	East side stairwell



Langston Freeze Project
Progress Update Week 2
1/1/23-1/7/23

Personnel Onsite

- 1 Project Manager
- 1 Asst Project Manager
- 1 Labor Foreman
- 5 Supervisors
- 40 General laborers
- 4-8 Plumbers(Luckinbill)
- 2-4 Fire suppression techs(Kanske)

Work Completed

- Cimarron plumbing repairs
- Fire Suppression repairs in the stadium
- Plumbing repairs in Centennial and Commons

- Demo, cleaning and post demo drying in all Commons units except 2(still occupied)
- All encapsulation in all Commons units except 2(still occupied)
- All current necessary demo in the stadium
- Cimarron abatement in progress-65% complete

Upcoming Work

- Complete plumbing repairs in stadium
- Complete all remaining plumbing repairs in housing units
- Complete demo and cleaning in remaining Commons and Cimarron units
- Complete abatement in Cimarron units
- Begin build back in 4 quick turn housing units(Cimarron K10,K11,K12 and Commons 14A)

Summary

We have made great progress this last week in the demo, cleaning and encapsulation in housing units and other spaces. All fire suppression repairs are complete and domestic water repairs are 75% complete. We are in the home stretch of mitigation even with more spaces having leaks and damage than initially known. I project another 7-10 days to complete all mitigation and plumbing repairs.

Photos























J – PURCHASE REQUESTS

Auxiliary Enterprises Funds

2. Approval is respectfully requested to engage the appropriate on-call provider through the Oklahoma A&M system contract for the restoration of facilities affected by plumbing infrastructure failures and water intrusions as a result of the winter storm and extreme temperatures in December 2022.

The total number of areas impacted on campus is estimated at approximately fifty (50) locations with varying degrees of damage requiring build-back. The majority of the failures occurred in areas with antiquated plumbing materials lacking the proper insulation. Of the spaces affected, only two were repeats from prior storms, including the stadium and Cimarron Gardens Apartments. Both areas have been assessed and the underlying cause of repeat damage has been diagnosed and will be addressed in the restoration. As repairs are made, the University will take steps to further mitigate risk through the use of more modern plumbing and insulation around plumbing structures. The estimated cost of restoration is not to exceed \$5,000,000.00.

Langston University will front the full cost of the necessary restoration with the expectation of being reimbursed by our insurance provider. The University has filed a claim (Claim #2350031473) with our insurance carrier, making the expected final out-of-pocket deductible cost \$50,000.00. Funding for this expenditure will come from legally available funds.

Langston University Winter Storm Damage Summary

January 2023 Report

Housing/ Residential Facilities

Comprehensive Remediation Costs: \$607,579.54 (does not include restoration costs)

Commons Apartments - \$391,986.80 in remediation – 19 spaces affected.

Cimarron Gardens Apartments - \$195,993.40 in remediation – 12 spaces affected.*

Centennial Court Apartments - \$9,799.67 in remediation – 3 spaces affected.

Scholars' Inn Apartments - \$9,799.67 in remediation – 3 spaces affected.

Undamaged spaces are safe and occupiable.

37 spaces remediated including drying of space, wall demolition, flooring and baseboard removal.

* Due to the age of the construction at Cimarron Gardens, asbestos abatement was required which led to increased costs.

Repairs/Build Back will be completed by on-call contractors as soon as possible. Approximately 60 residents were relocated from their originally assigned space into an unoccupied space. We met with our insurance provider on January 13, 2023, to complete a walkthrough of spaces for restoration and we have been given approval to initiate build-back as of January 23, 2023. Most spaces should be fully remediated by June 2023 contingent upon supply chain availability.

Estimated Cost for Restoration*: \$2,250,000.00

C.F. Gayles Gymnasium

Comprehensive Remediation Costs: \$68,597.69 (does not include restoration costs)

Basketball Court – 1 side of court affected.

Training Room impacted.

Mechanical room impacted.

North and east hallways impacted.

Undamaged spaces are safe and occupiable.

Fire suppression system has been repaired and is functioning properly.

Basketball court has been dried and sanded to ensure safe area for practice and competition. The court will be professionally refinished and resealed over the summer months.

Repairs/Build Back Date: Initial remediation and temporary restoration complete for safe use. Basketball court will be professionally refinished in Summer 2023. We met with our insurance provider on January 13, 2023, to complete a walkthrough of spaces for restoration and we have been given approval to initiate build-back as of January 23, 2023. Most spaces should be fully remediated by June 2023 contingent upon supply chain availability.

Estimated Cost for Restoration*: \$240,000.00

W.E. Anderson Stadium

Comprehensive Remediation Costs: \$195,993.40 (does not include restoration costs)

Visitor Side locker rooms impacted.

Home Side locker room impacted.

Laundry room impacted.

Fire pump room impacted.

Weight room impacted.

Undamaged spaces are safe and occupiable.

Fire suppression system has been repaired and is functioning properly.

Domestic water drained from all lines on visitor side in preparation for plumbing repair and replacement of pipes. Isolation valves are being installed and labeled to minimize water flow in case of future plumbing failure.

All spaces remediated including drying of space, wall demolition, flooring and baseboard removal.

Repairs/Build Back Date: As soon as possible. Masonry work will be needed on concrete block repair. We met with our insurance provider on January 13, 2023, to complete a walkthrough of spaces for restoration and we have been given approval to initiate build-back as of January 23, 2023. Most spaces should be fully remediated by June 2023 contingent upon supply chain availability.

Estimated Cost for Restoration*: \$450,000.00

Agriculture Facilities

Comprehensive Remediation Costs: \$9,799.67 (does not include restoration costs)

North Farm: Creamery impacted.

South Farm: Kitchen and mechanical closet impacted.

Undamaged spaces are safe and occupiable.

Fire suppression system has been repaired and is functioning properly.

No disruption to livestock or routine operations.

Repairs/Build Back Date: As soon as possible. We met with our insurance provider on January 13, 2023, to complete a walkthrough of spaces for restoration and we have been given approval to initiate build-back as of January 23, 2023. Most spaces should be fully remediated by June 2023 contingent upon supply chain availability.

Estimated Cost for Restoration*: \$35,000.00

Other University Buildings

Comprehensive Remediation Costs: \$97,996.70

Buildings impacted include:

Page Hall - Mechanical repair only

Moore Hall – Plumbing failure in restrooms, one classroom

Sanford Hall – Second floor hallway and two classrooms

Auditorium - East stairwell

SSC – Den, Cafeteria, Basement Mechanical Room impacted.

Undamaged spaces are safe and occupiable.

Academic Buildings (Moore and Sanford) - Minor damage to sheet rock and ceiling tiles. Damage occurred before the semester began, which allowed for time to ensure that no classes would be displaced.

Auditorium – Minor damage which did not significantly impact use of the facility.

SSC - HVAC rooftop unit (RTU) coils froze and created water intrusion into the Den. One wall was affected which will require build-back and installation of replacement wall graphic. We are working with licensed HVAC contractor to assess the RTU to prevent

recurrence. Den has not yet been opened to students. There has been no disruption in dining service

Repairs/Build Back Date: As soon as possible. We met with our insurance provider on January 13, 2023, to complete a walkthrough of spaces for restoration and we have been given approval to initiate build-back as of January 23, 2023. Most spaces should be fully remediated by June 2023 contingent upon supply chain availability.

Estimated Cost for Restoration*: \$350,000.00

Preventative Measures:

- ***Installation of Isolation Valves***

Throughout investigation of damage caused both in the October 2020 ice storm as well as the recent winter storm in December 2022, we found very few if any isolation valves installed throughout campus plumbing infrastructure. We are actively installing and labeling isolation valves (external to the building) as repairs are made so that water may be easily turned off at the site of intrusion. Isolation valves will be used in the event of an intrusion, but also as a prevention measure. Water will be turned off in spaces expected to be uninhabited for periods of time when sub-zero temperatures are expected, such as winter break. Maps for the isolation valves will be generated. This is a critical measure to minimize damage.

- ***Insulation and Plumbing Infrastructure Materials***

Insulation was found to be missing from most plumbing infrastructure as repairs have been made over time from the October 2020 storm and the most recent winter storm due to the age of infrastructure and practices at the time of construction. Aging infrastructure has also revealed outdated plumbing materials which are no longer considered best practice. Insulation will be added around plumbing infrastructure wherever possible as we complete the restoration process within impacted areas. Heat diversion will be used in underground mechanical chases for continued air flow and warmth. We have ordered a full assessment of our fire risers, especially those exterior to our residential units, to ensure they are insulated and heated properly. Updated plumbing and pipe materials are also being installed to replace inadequate or aged plumbing infrastructure. Moving forward and wherever possible, we will work to add appropriate insulation and assess plumbing materials for possible replacement when plumbing repairs are made.

- ***Accountability for Repairs***

Throughout inspections of repairs completed on campus over time, largely by our former facilities management provider, many deficiencies were found including the use

of short cuts, temporary repairs left for permanent, and insufficient materials. These deficiencies are being corrected as they are discovered. The Division of Operations is committed to ongoing and routine monitoring of repairs. A process is in place to ensure accountability for these repairs and set expectations moving forward.

- ***Continued Communication and Monitoring***

Langston University will continue to communicate with on-campus residents when cold temperatures are expected reminding residents to practice good habits around thermostat use and air circulation. These communications include but are not limited to setting thermostats to 70 degrees, allowing faucets to drip, closing blinds, keeping doors and windows closed, and opening lower cabinet doors to allow for air flow around plumbing.

Residential Life and Housing Services (RLHS) traditionally enters all on-campus spaces occupied by students over breaks to ensure compliance with best practices. RLHS staff have not traditionally entered on-campus spaces rented by employees or graduate students, as that population generally remains on campus throughout the year. RLHS has been working to develop proposed changes to policies which will allow for required routine entry of all on-campus residential spaces for health and safety inspections throughout the year and over extended breaks. RLHS and the Division of Operations will continue to partner on monitoring structures through the use of routine water walks during periods of cold temperatures. We believe this strategy will assist in identifying potential instances of non-compliance to mitigate avoidable plumbing failures. The Division of Operations along with RLHS is also exploring the cost and time associated with installing centrally controlled and programmable thermostats which could not be manipulated in-room by residents if not cost-prohibitive. The discussion is ongoing and must be properly vetted with the Student Government Association.

K – STUDENT SERVICES/ACTIVITIES

1. Approval is requested to modify the Langston University Student Code of Conduct to include the option to expedite the conduct hearing process, pending final approval by the Office of Legal Counsel. Proposed language will be shared with the Office of Legal Counsel for thorough review.

The language below is pulled directly from Page 14 of the Langston University Code of Conduct. The suggested revisions is included below in ***bold italics*** and is the only language that will be added. The recommended revision serves to ensure that the code is responsive to emergent situations and consistent with best student conduct practices.

Proposed Modifications to Langston University Student Code of Conduct Policy III.D.1.: Pre-Hearing Procedures

The Division of Student Affairs will prepare and send a written notice to the respondent and complainant at least five business days before the hearing. ***The University reserves the right to expedite a hearing in the name of public safety if a student poses an immediate threat to the campus community.*** The notice will be delivered in person, sent electronically to the student's institutional email address, or mailed to the student's last known address of record as filed in the Registrar's Office and will include:

- a. The date, time, place, and nature of the hearing;
- b. Reference to the section(s) of the Student Code of Conduct involved;
- c. A brief explanation of the alleged violation(s), including the approximate date and place where the alleged violation(s) occurred;
- d. Names of witnesses, if known;
- e. The right to be accompanied by an advisor and the advisor's role in the hearing;
- f. Names of the conduct officer(s) for the case.

The Division of Student Affairs designee will be available to meet with the complainant and the respondent, separately, to discuss and explain the hearing procedure and answer questions.

VI. OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Kayse Shrum and other members of the Oklahoma State University (OSU) administration came before the Board to present the business of OSU and review the Agenda. (The OSU Agenda is on file in the Board of Regents' Office as Doc. No. 4-1-20-23 and is considered a part of these minutes.)

Chair Callahan said he wanted to express public appreciation on behalf of the Regents to OSUIT President Bill Path and his staff for their hospitality last night.

Recognition of Senator Roger Thompson

President Shrum said Senator Thompson serves as the Senate Appropriations & Budget Committee Chairman and is a major advocate for education. He has been a champion for OSU on issues related to rural health; workforce development; science, technology, engineering, and mathematics (STEM) education; and veterinary medicine. It has been a pleasure for them to work with Senator Thompson, who truly is a Statesman. She said she has heard him say many times he's there to serve the people of Oklahoma and he's willing to go across party lines to develop policy that is beneficial to the State of Oklahoma. He is a good friend to Oklahoma State University and the Okmulgee community. She said he is a strong leader for the State. They are fortunate to call him a friend and feel grateful for his service. She asked Senator Thompson to say a few words.

Regent Callahan said he would like to add that Senator Thompson is a good sport and he shows livestock every year at the Oklahoma Youth Expo (OYE) Legislative Showmanship Contest, where he was named the champion showman in 2022.

Senator Thompson said he looks forward to the OYE show every year and enjoys working with the kids. He said the OYE is a great program and what they do with the kids is amazing. He thanked the Board for what they are doing with their leadership in the State. He said he is excited about where they are in higher education and moving forward he's excited about the students. As we try to develop what's going on in K-12 schools, we have a lot of work there to get done, especially to get kids STEM ready. He said he spoke with the Chancellor and they are running at 6 percent of high school graduates who are STEM ready, and that is unacceptable. About 14 percent of Oklahoma kids are ready for college when they graduate, which is unacceptable as well. What we really need within Oklahoma is not only a good K-12 education, but a good higher education as well. There are over 4 million Oklahomans and there are some major companies looking at the State for workers. Engineering courses are something that must be focused on moving forward. He said he met with President Shrum about the engineering program at OSU and it will be a major investment in the next year moving forward with the workforce in Oklahoma. He thanked the Board for the opportunity to speak.

President Shrum presented Senator Thompson with a pin made from stadium seats from Boone Pickens Stadium as a token of gratitude for his partnership with OSU and service to the State.

President Shrum said OSUIT is offering fiberoptic technician training courses to qualifying participants at the OSU-Tulsa campus beginning January 30, 2023, through use of a federal grant. This initiative is a part of the University Strategy to increase collaboration between the OSU System's campuses. This also meets OSU-Tulsa's charge to be a hub for workforce development and responsive education that meets the needs of Tulsa area employers, by leveraging the strengths of our campuses to create new opportunities for Oklahomans.

B-1 Adoption of Memorial Resolutions for Robert Matthew "Matt" Alderson, Clarice Jane "CJ" Frederick, Jack W. Pritchard, Curtis W. Richardson, and John W. Thornton

(The Memorial Resolutions are collectively attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Davis said that is too many Memorials. OSU has lost a lot of people who made the University what it is today. He said he knew Dr. Richardson and Dr. Pritchard. He said they both served over an extended period of time, primarily with the rural youth of Oklahoma. Dr. Pritchard was key in developing the ag teachers in the state for 27 years. He greatly impacted young people. Regent Davis said these two men are good examples of making an impact. He expressed gratitude to their families for their service to OSU.

Chair Callahan echoed those sentiments. He said he was on faculty with Dr. Richardson and had classes with Dr. Pritchard. They were great guys.

Regent Davis moved and Regent Milner seconded to approve Item B-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

Provost Jeanette Mendez presented the following items pertaining to Personnel, Policy and Operational Procedures, and Academic Affairs:

C-1 Approval of new special fees and modifications to existing fees

Provost Mendez said this Item was discussed with members of the AAPP Committee during its meeting earlier in the week. She said all campuses took a very conservative approach with fee requests this year. Overall, there are no university-wide increases.

Committee Chair Harrel said the Committee acted to recommend Board approval of the administration's request.

Regent Harrel moved and Regent Taylor seconded to approve Item C-1 as presented in the OSU Agenda.

Regent Milner said she is glad OSU is trying to move away from generalized fees and concentrating only necessary fees in targeted areas. She said she really appreciates that effort.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

D-1 Approval of personnel actions

Provost Mendez said the personnel actions include 12 new appointments, five changes in appointment, and two sabbatical requests. There are also three retirements and two separations listed for information.

Regent Milner moved and Regent Baetz seconded to approve Item D-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

E-1 Approval of curricular changes including new degrees, program modifications, etc.

Provost Mendez noted this Item was also discussed with the AAPP Committee. If approved, these curricular items will be transmitted to the Oklahoma State Regents for Higher Education (OSRHE) for their consideration.

Committee Chair Harrel said the Committee acted to recommend Board approval of this Item.

Regent Harrel moved and Regent Taylor seconded to approve Item E-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

Senior Vice President Joe Weaver presented the following items pertaining to Administration and Finance:

G-1 Approval to sell real estate

Mr. Weaver said both Items in Section G were discussed with the FAPF Committee.

Committee Chair Hall said the Committee met with the OSU administration to discuss this Item. This is the sale of 567.54 acres of land to OSU Cowboy Golf, LLC, at approximately \$283,770. This sale fulfills a contractual agreement originally granted to the OSU Foundation in 1992. The Committee acted to recommend Board approval of the administration's request.

Regent Hall moved and Regent Baetz seconded to approve Item G-1 as presented in the OSU agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

G-2 Approval to purchase property in Tulsa, Oklahoma (OSU-CHS)

FAPF Committee Chair Hall said the Committee met with the OSU administration to discuss this Item and acted to recommend Board approval of the administration's request. He noted this building will aid in the expansion of the Tulsa academic medical district. The cost of this purchase is not expected to exceed \$3.128 million. Once construction is complete, the building will be a mixed-use facility with university and private uses.

Regent Hall moved and Regent Milner seconded to approve Item G-2 as presented in the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

I-1 Approval to select on-call consultants to provide interior design as-needed services to the University System and institutions governed by the Board

Mr. Weaver said it has been really difficult for the University to maintain staff for interior design. People in this field are in high demand and are recruited away from OSU as fast as they are trained. It is hoped the private sector can provide the necessary services with outside contractors. The companies being recommended will give them statewide service and will have specialty services for interior design available.

FAPF Committee Chair Hall said the Committee met with the OSU administration to discuss this Item and acted to recommend Board approval of GH2 Architects, LLC; Studio Architecture; Dewberry Architects, Inc.; and ADG | Blatt Architects, as the on-call consultants for these services.

Regent Hall moved and Regent Milner seconded to approve Item I-1 as presented in the OSU agenda.

Regent Davis said there is a wide variety of needs system-wide that will be addressed very intentionally with the selection of these firms.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

J-2.c Approval to purchase build-back services to repair damages caused at the Stillwater campus caused by the December 2022 winter storm

Committee Chair Hall said the Committee met with the OSU administration to discuss this Item and acted to recommend Board approval of the administration's request. The repair costs are estimated to be \$2.5 million using Board-approved on-call construction management firms.

Regent Hall moved and Regent Baetz seconded to approve Item J-2.c as presented in the OSU agenda.

Mr. Weaver said there is a group working hard on student affairs to create changes to procedures and practices so OSU can mitigate and hopefully prevent this type of event from happening again. These actions will result in students not having as much freedom to control their spaces, but they have to make changes to current procedures. As President Smith said, it could not have been worse timing for this storm. Regent Callahan said he appreciates those efforts and mitigating these types of issues has been a concern voiced among the Regents. He applauded their work to correct it.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

J-1 Approval of sole source & special request purchasing items

J-2 Approval of plant fund purchasing items

Regent Hall moved and Regent Taylor seconded to approve the balance of Section J as presented in the OSU Agenda.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur.
The motion carried.

The business of Oklahoma State University being concluded, President Shrum and members of the OSU administration were excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dr. Robert Matthew Alderson, Associate Professor, Clinical Psychology, was claimed by death on November 22, 2022; and

WHEREAS, Dr. Alderson, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from June 26, 2008, to the date of his death, November 22, 2022, and as a citizen worthy of commemoration and respect; and

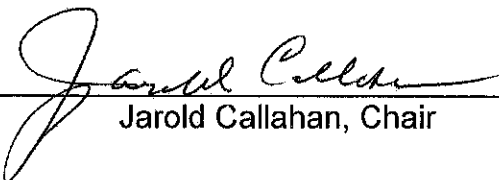
WHEREAS, his friends and Oklahoma State University have suffered an irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Alderson to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Alderson.

Adopted by the Board on the 20th day of January 2023.


Jarold Callahan, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Clarice Jane Frederick, Associate Professor, Emeritus, Department Head, Retired Mathematics, OSU-Oklahoma City was claimed by death on September 22, 2022; and

WHEREAS, Professor Frederick, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from February 1, 1996, to the date of her retirement, May 16, 2016, and as a citizen worthy of commemoration and respect; and

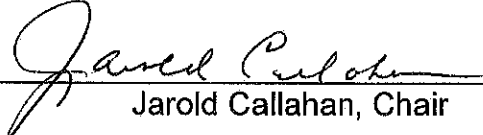
WHEREAS, her friends and Oklahoma State University have suffered an irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Professor Frederick to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Professor Frederick.

Adopted by the Board on the 20th day of January 2023.


Jarold Callahan, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dr. Jack W. Pritchard, Professor, Emeritus, Agriculture Education, Communication and Leadership, was claimed by death on October 21, 2022; and

WHEREAS, Dr. Pritchard, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from February 1, 1969, to the date of his retirement, May 31, 1996, and as a citizen worthy of commemoration and respect; and

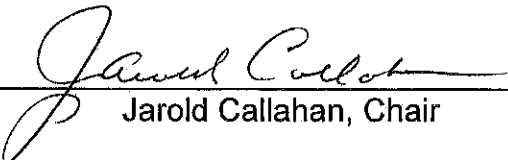
WHEREAS, his friends and Oklahoma State University have suffered an irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Pritchard to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Pritchard.

Adopted by the Board on the 20th day of January 2023.


Jarold Callahan, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dr. Curtis W. Richardson, Professor, Emeritus, Animal Science, was claimed by death on November 9, 2022; and

WHEREAS, Dr. Richardson, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1963, to the date of his retirement, June 30, 1992, and as a citizen worthy of commemoration and respect; and


WHEREAS, his friends and Oklahoma State University have suffered an irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Richardson to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Richardson.

Adopted by the Board on the 20th day of January 2023.


Jarold Callahan, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dr. John Thornton, Professor, Emeritus, Zoology, was claimed by death on July 2, 2022; and

WHEREAS, Dr. Thornton, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1960, to the date of his retirement, January 10, 1995, and as a citizen worthy of commemoration and respect; and

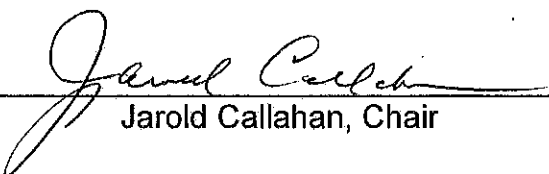
WHEREAS, his friends and Oklahoma State University have suffered an irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Thornton to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Thornton.

Adopted by the Board on the 20th day of January 2023.


Jarold Callahan, Chair

VII. PUBLIC COMMENTS

Chair Callahan said in accordance with Board Policy 1.17, time is provided for individuals to appear before the Board in order to provide comments. There were none registered to comment, and the Board continued with its business.

VIII. COMMITTEE REPORTS

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Oklahoma Panhandle State University, Northeastern Oklahoma A&M College, Connors State College, Langston University, and Oklahoma State University.)

B. Audit, Risk Management and Compliance Review Committee

None

C. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Northeastern Oklahoma A&M College, Oklahoma Panhandle State University, Langston University, and Oklahoma State University.)

D. Planning and Budgets Committee

None

IX. OTHER BOARD OF REGENTS' BUSINESS

D Personnel Actions

1. Approval of personnel action for the Office of Legal Counsel

Mr. Ramsey said the Office of Legal Counsel has hired Melissa Wadley as an Executive Administrative Assistant. (The personnel actions document is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Hall moved and Regent Milner seconded to approve the personnel actions as presented.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

H Reports/Comments/Recommendations by General Counsel

1. Executive Session, if so approved by the required number of members present, for the purpose of confidential communications with the Board's attorneys concerning pending investigations, claims, or actions if the Board, with the advice of its attorney, determines that disclosure will seriously impair the ability of the Board to

process the claims or conduct pending investigations, litigation, or proceedings in the public interest (Oklahoma Open Meeting Act, § 307.B.4.)

Regent Baetz moved and Regent Milner seconded to convene in Executive Session at approximately 11:22 a.m.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

Open Session

Regent Hall moved and Regent Harrel seconded to reconvene in Open Session at approximately 11:45 a.m.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.

Meeting adjournment

At approximately 11:46 a.m., Regent Baetz moved and Regent Milner seconded to adjourn the meeting.

Those voting Aye: Board Members Baetz, Callahan, Davis, Hall, Harrel, Milner, Taylor, and Walker. No: None. Abstentions: None. Absent: Arthur. The motion carried.



PERSONNEL ACTIONS

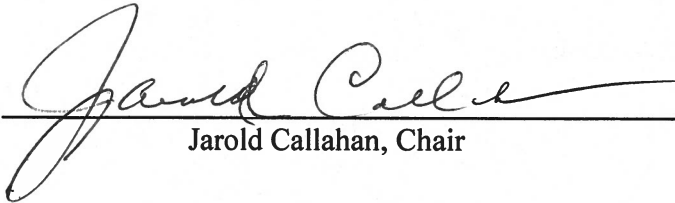
January 20, 2023, Board Meeting

Office of Legal Counsel

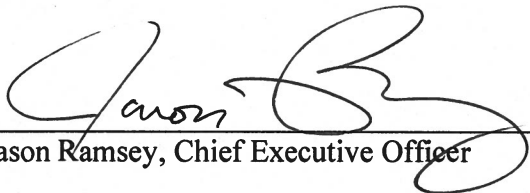
- **Melissa Wadley**, Executive Administrative Assistant effective February 1, 2023, at an annual salary of \$52,000.

January 20, 2023

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 
Jarold Callahan, Chair

ATTEST:


Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on February 24, 2023.


Kyla Eldridge
Executive Assistant to the CEO