



MINUTES

of the

BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

for the

September 9, 2022

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL & MECHANICAL COLLEGES

September 9, 2022

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
SEPTEMBER 9, 2022

Notice of this meeting was filed with the Oklahoma Secretary of State on November 11, 2021.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Council Room, 412 Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma, on September 9, 2022.

Board members in attendance: Mr. Jarold Callahan, Chair; Mr. Joe Hall, Vice Chair; Mrs. Blayne Arthur; Mr. Cary Baetz; Mr. Rick Davis; Mr. Jimmy Harrel; Mr. Billy Taylor; and Mr. Rick Walker.

Absent: Dr. Trudy Milner.

Others in attendance: Mr. Jason Ramsey, Chief Executive Officer; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Jessica Russell, Director of Public Policy; Ms. Kyla Eldridge, Executive Assistant to the CEO; and Ms. Amy Thomas, Administrative Associate.

After the Chief Executive Officer affirmed a quorum was present and that all documents had been filed, Chair Callahan called the meeting to order at approximately 10:00 a.m.

I. BOARD OF REGENTS' BUSINESS

A. Approval of Order of Business

(The Order of Business and Meeting Agenda are collectively identified as ATTACHMENT A and attached to this portion of the minutes.)

Regent Harrel moved and Regent Taylor seconded to approve the Order of Business as presented.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

B. Approval of minutes of Regular Board Meeting held June 17, 2022

C. Approval of minutes of Board Retreat held August 24, 2022

Regent Hall moved and Regent Walker seconded to approve the minutes of the Regular Board Meeting held June 17, 2022 and the Board Retreat held August 24, 2022, as presented.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

D. Announcement of next Regular Board Meeting to be held on October 21, 2022

Chair Callahan stated that the next meeting will be held on October 21, 2022, at the Hamm Institute for American Energy at Oklahoma State University, 300 NE 9th Street, Oklahoma City, Oklahoma.



ORDER OF BUSINESS
OSU/A&M Board of Regents
Regular Board Meeting

September 9, 2022

Council Room
412 Student Union
Oklahoma State University
Stillwater, Oklahoma,

Secretary of State meeting notice was filed on November 11, 2021.

BOARD BUSINESS:

1. Approval of Order of Business
2. Approval of Minutes for June 17, 2022 Regular Board Meeting
3. Approval of Minutes for August 24, 2022 Board Retreat
4. Announcement of next regular meeting:
October 21, 2022 -- Hamm Institute for American Energy at Oklahoma
State University
300 NE 9th Street
Oklahoma City, Oklahoma

BUSINESS WITH COLLEGES AND UNIVERSITIES:

- | | |
|--|------------------------------|
| 1. Oklahoma Panhandle State University | 4. Langston University |
| 2. Northeastern Oklahoma A&M College | 5. Oklahoma State University |
| 3. Connors State College | |

PUBLIC COMMENTS

None

COMMITTEE REPORTS:

1. Academic Affairs, Policy and Personnel Committee
2. Audit, Risk Management and Compliance Review Committee
3. Fiscal Affairs and Plant Facilities Committee
4. Planning and Budgets Committee

OTHER BOARD BUSINESS:

1. Executive Session
2. Reports or recommendations by the Chief Executive Officer
 - a. General Business
 - b. General Counsel
 - c. Chief Audit Executive



AGENDA
OSU/A&M Board of Regents
Regular Board Meeting

September 9, 2022 – 10:00 a.m.

Council Room
412 Student Union
Oklahoma State University
Stillwater, Oklahoma

Notice of this meeting was filed with the Secretary of State on November 11, 2021. At the time this agenda is posted, detailed institutional agendas are available in the office of the Board of Regents.

I. BOARD OF REGENTS' BUSINESS

- A. Approval of Order of Business
- B. Approval of minutes for Regular Board Meeting held June 17, 2022
- C. Approval of minutes for Board Retreat held August 24, 2022
- D. Announcement of next Regular Board Meeting to be held on October 21, 2022, at the Hamm Institute for American Energy, 300 NE 9th Street, Oklahoma City, Oklahoma

II. OKLAHOMA PANHANDLE STATE UNIVERSITY

- A. General Information/Reports Requiring No Action by the Board
 - 1. Remarks by President Julie Dinger
 - 2. Panhandle Magazine
- B. Resolutions
 - 1. Request adoption of Memorial Resolution for:
 - a. James Culbert
 - 2. Request adoption of Resolution of Appreciation for:
 - a. Dr. Doris Looper
- C. Policy and Operational Procedures

None
- D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

 - 1. Personnel actions for approval and personnel items for informational purposes only

E. Instructional Programs

1. Request approval to offer Associate of Arts in Diversity online

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

None

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Student Union Renovation Update
2. June and July 2022 out-of-state travel
3. FTE Report

III. NORTHEASTERN OKLAHOMA A&M COLLEGE

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Kyle Stafford
 - a. Highlights of NEO Update newsletter
 - b. Enrollment Update

B. Resolutions

None

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel items for informational purposes only

E. Instructional Programs

None

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval to commission Holli McDaniel as a peace officer
2. Request approval to expend funds according to grant/program guidelines for the following grants:
 - a. Student Support Services program for FY 2023
 - b. Title III Grant for FY 2023
 - c. Allied Jobs Program for FY 2023

H. Contractual Agreements (other than construction and renovation)

1. Request approval for Interlocal Agreement with the City of Miami

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval for purchase orders over \$75,000

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summary for June, July, and August 2022
2. OSRHE FTE report for fiscal quarter ending June 2022

IV. CONNORS STATE COLLEGE

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Ron Ramming
2. CSC Connection Publication
3. Enrollment report

B. Resolutions

1. Request adoption of Memorial Resolution for Patrick Clancy

C. Policy and Operational Procedures

1. Request approval for revised Connors State College Faculty Handbook

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel actions for approval and personnel items for informational purposes only

E. Instructional Programs

1. Request approval for a program review of the Associate of Science in Pre-Nursing
2. Request approval for electronic delivery of degree programs
3. Request approval of a new program of Multidisciplinary Studies in STEM
4. Request approval for off-campus course offerings

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval to commission Charles Sheets as a campus police officer

H. Contractual Agreements (other than construction and renovation)

1. Request approval to develop clinical affiliation agreements for FY 2023

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. FTE Employee Report for June 2022
2. Out-of-state travel summaries for June, July, and August 2022

V. LANGSTON UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Kent Smith

B. Resolutions

1. Request adoption of Memorial Resolution for Dr. Philip George

C. Policy and Operational Procedures

1. Request approval to bestow an Honorary Doctor of Humane Letters Degree to Charles Kent Wilson

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Personnel actions for approval and personnel items for informational purposes only
2. Request approval of the proposed job description for Assistant Vice President for Strategic Enrollment and Advising Services

E. Instructional Programs

1. Request approval to submit Letter of Intent for online Bachelor of Science in Nursing

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval of peace officer actions

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

None

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval to increase payment to DHR Global Search Firm for services rendered
2. Request approval to purchase parcel locker system through state contracted vendor
3. Request approval to solicit public bids and award a purchase order to the selected vendor for restoration of offline units in Scholars' Inn Apartments
4. Request approval to solicit public bids and award a purchase order to the selected vendor for audio-visual and technology components for inclusion in the Student Success Center

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. FTE Report for March 2022
2. FTE Report for June 2022

VI. OKLAHOMA STATE UNIVERSITY

A. General Information/Reports Requiring No Action by the Board

1. Remarks by President Kayse Shrum

B. Resolutions

1. Request adoption of Memorial Resolutions for Dr. James Breazile, Dr. Norma "Sue" Knight, and Dr. Linda Yu

C. Policy and Operational Procedures

1. Request approval of proposed changes to the OSU Center for Health Sciences Reappointment, Promotion, and Tenure Policy
2. Request approval of proposed changes to the OSU Oklahoma City Student Code of Conduct

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Request approval of personnel items and personnel items for informational purposes
2. Request ratification of interim approval to appoint Dr. Chris Francisco as the Vice Provost, Division of Academic Affairs
3. Request approval of proposed modifications to the position announcement and description for Dean of the Spears School of Business
4. Request approval of job description for Vice President, System Initiatives

E. Instructional Programs

1. Request approval to award a posthumous degree

F. Budgetary Actions (adoption of a new budget or revision of a budget, etc.)

None

G. Other Business and Financial Matters

1. Request approval of peace officer actions
2. Request approval to grant construction easements to B.T. Development, LLC
3. Request approval of actions required to finance potential new capital projects
4. Request approval to accept bids on oil and gas lease sales
5. Request approval to accept donation of real property
6. Request ratification of interim approval to dispose of equipment through transfer

H. Contractual Agreements (other than construction and renovation)

None

I. New Construction or Renovation of Facilities

1. Request approval to increase the budget for the bowl seating repairs to Boone Pickens Stadium

J. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Request approval of sole source & special request purchasing items
2. Request ratification of Interim Approval of revolving and appropriated funds purchase
3. Request approval of plant fund purchasing items

K. Student Services/Activities

None

L. New Business Unforeseen at Time Agenda was Posted

M. Other Informational Matters Not Requiring Action of the Board

1. Naming agreements for interior spaces

VII. PUBLIC COMMENTS

In accordance with Board Policy 1.17, time will be provided for individuals to appear before the Board in order to provide comments on issues directly affecting institutions governed by the Board.

None

VIII. COMMITTEE REPORTS

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Oklahoma Panhandle State University, Connors State College, Langston University, and Oklahoma State University.)

B. Audit, Risk Management and Compliance Review Committee

1. Request approval to engage with CliftonLarsonAllen to perform forensic accounting services at Langston University

C. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Oklahoma State University.)

D. Planning and Budgets Committee

IX. OTHER BOARD OF REGENTS' BUSINESS

A. General Information/Reports Requiring No Action by the Board

None

B. Resolutions

None

C. Policy and Operational Procedures

None

D. Personnel Actions

RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

None

E. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

F. Other Business Matters Requiring Action of the Board

1. Executive Session, if approved by the required number of Regents present, for the purpose of confidential communications between a public body and its attorney concerning a pending investigation, claim, or action pursuant to 25 O.S. § 307(B)(1)
2. Consider or take any action with reference to the matters contained in the immediately preceding item

G. Reports/Comments/Recommendations by Chief Executive Officer

H. Reports/Comments/Recommendations by General Counsel

I. Reports/Comments/Recommendations by Chief Audit Executive

J. New Business Unforeseen at Time Agenda was Posted

K. Other Informational Matters Not Requiring Action of the Board

None

L. Meeting adjournment

II. OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

President Julie Dinger came before the Board to present the business of Oklahoma Panhandle State University (OPSU) and review the Agenda for members of the Board. (The OPSU Agenda is attached to this portion of the minutes.)

President Dinger said the U.S. News and World Report will soon release their rankings for 2023, and OPSU has moved up in those rankings to the No. 3 best value college in the western region of the United States. For context, the western region is everything west of the Mississippi River for universities of its size. OPSU will be ranked No. 8 as a top public college, and No. 17 overall. She said when she came to the University in 2017, OPSU was unranked. It has been an exciting time and she is pleased to see the progress. President Dinger then highlighted various stories in *Panhandle* magazine.

President Dinger introduced Dr. Theresa Billiot, OPSU's new Vice President of Academic and Student Affairs. She said Dr. Billiot has brought a level of professionalism and patience to campus that she thinks was needed. Dr. Billiot has a wealth of experience in higher education and brings a new perspective. President Dinger also recognized Chyanna Black, who is an OPSU alum, as OPSU's new Executive Director of the Panhandle State Foundation.

B-1 Adoption of Memorial Resolution for:

- a. James Culbert

B-2 Adoption of Resolution of Appreciation for:

- a. Dr. Doris Looper

Regent Baetz moved and Regent Davis seconded to approve Section B, Items 1 & 2 as presented in the OPSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

D-1 Approval of personnel actions

Regent Davis moved and Regent Taylor seconded to approve Item D-1 as presented in the OPSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

E-1 Approval to offer Associate of Arts in Diversity online

President Dinger said this Item was discussed with members of the Academic Affairs, Policy and Personnel (AAPP) Committee.

Committee Chair Harrel said the AAPP Committee acted to recommend Board approval of this request.

Regent Taylor moved and Regent Baetz seconded to approve Item E-1 as presented in the OPSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Taylor, and Walker. No: Harrel. Abstentions: None. Absent: Milner.
The motion carried.

President Dinger provided an update on the OPSU Student Union renovation. She said Board approval was given in October of 2021, but the project was tabled through the presidential leadership transition. Everyone on campus is truly excited to move forward on the project now. The Student Union was built in 1964 and there haven't been any renovations made since. There is a lot of work to be done on the infrastructure side as well as ensuring the needs of the students, faculty, staff, alumni, and community are met. She said this project will be an inclusive one, engaging all constituents of OPSU. She noted the SGA President, Jesus Mesta, is in attendance of the meeting and he is excited about assisting with the planning phase of this project.

Chair Callahan welcomed Dr. Dinger, Dr. Blanton, and Dr. Billiot to their new roles at OPSU. He also recognized Mr. Mesta and thanked him for being in attendance.

The business of Oklahoma Panhandle State University being concluded, President Dinger was excused from the meeting.



OKLAHOMA PANHANDLE STATE UNIVERSITY

Goodwell, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges
September 9, 2022

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with the purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Dr. Dinger
2. Panhandle Magazine

B – RESOLUTIONS

1. Board approval is requested for the following memorial resolutions.
(Reference Document B-1)
 - a. James Culbert
2. Board approval is requested for the following resolution of appreciation.
(Reference Document B-2)
 - a. Dr. Doris Looper

C - POLICY AND OPERATIONAL PROCEDURES

None

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, changes in salary, changes in title or rate, personnel leaves, etc. *(Reference Document D-1)*

E - INSTRUCTIONAL PROGRAMS

1. Board approval is requested for the A.A. in Diversity Program to be delivered Online.
(Reference Document E-1)

F - BUDGETARY ACTIONS

None

G - OTHER BUSINESS AND FINANCIAL MATTERS

None

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

J - PURCHASE REQUESTS

None

K - STUDENT SERVICES/ACTIVITIES

None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Student Union Renovation Update
2. June and July 2022 Out of State Travel (Reference Document M-1)
3. FTE report (Reference Document M-2)



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that James Culbert, Oklahoma Panhandle State University Faculty, was claimed by death on July 3, 2022.

WHEREAS, James Culbert, by his loyalty, attention to duty, and faithful performance rendered service as Faculty to Oklahoma Panhandle State University from 1986 to 1995, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma Panhandle State University have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the 9 years of exemplary service rendered by James Culbert to Oklahoma Panhandle State University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's dedicated servants.

BE IT RESOLVED, that a copy of this resolution be shared within the minutes of the Board and a copy sent to the family of James Culbert.

Adopted by the Board the 9th day of September, 2022.

Dr. Julie Dinger, President

Jarold Callahan, Chair



RESOLUTION OF APPRECIATION

WHEREAS, Dr. Doris Looper has advanced the mission and agenda of Oklahoma Panhandle State University through service and community engagement; and

WHEREAS, Dr. Doris Looper set a high standard of support for public higher education in the State of Oklahoma; and

WHEREAS, through her service, Dr. Doris Looper helped elevate the stature of Oklahoma Panhandle State University; and

WHEREAS, through Dr. Doris Looper's 53 years of service, have shown strong work ethic and support of Oklahoma Panhandle State University: and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation to Dr. Doris Looper for exemplary service, support, and leadership with Panhandle State Foundation, Oklahoma Panhandle State University, the Oklahoma A&M Board of Regents, and to extend to Dr. Doris Looper its deepest gratitude and respect.

BE IT RESOLVED, that a copy of this resolution be shared within the minutes of the Board and a copy sent to Dr. Doris Looper.

Adopted by the Board the 9th day of September, 2022.

Dr. Julie Dinger, President

Jarold Callahan, Chair

New Appointment

Name	Title	Type	Effective Date	Salary	Contract Term
Dixon, Tell	Head Shooting Sports Coach	New Appointment	7/1/2022	\$36,000	12 months
Merwin, Mistina	Cheer Coach/Campus Nurse	New Appointment	7/1/2022	\$66,000	12 months
Ward, Kacey	Equestrian Coach, part-time	New Appointment	7/1/2022	\$12,240	11 months
Camperell, Evan	Head Women's Soccer Coach	New Appointment	7/7/2022	\$36,000	12 months
Beasley, Amanda	Instructor of Accounting, Hybrid/Dept Chair Accounting	New Appointment	8/1/2022	\$46,000	11 months
Scott, Tonnie	Asst. Professor of Nursing	New Appointment	8/1/2022	\$47,500	12 months
Kane, Camry	Women's Golf Coach, part-time	New Appointment	8/1/2022	\$6,500	10 months
Billiot, Dr. Theresa	Vice President of Academic and Student Affairs	New Appointment	8/5/2022	\$116,000	12 months
Wagenbach, Dr. Rebekah	Asst. Professor of History/Political Science	New Appointment	8/10/2022	\$45,000	9 months
Vaughn, David	Director of Music	New Appointment	8/12/2011	\$30,000	9 months
Tolle-Johnson, Cassidy	Visiting Instructor of Animal Science	New Appointment	8/17/2022	\$40,000	9 months
Agron, Michael	Online Instructor Business/Agribusiness	New Appointment	8/17/2022	\$45,800	12 months
Curtis, Tracy	Instructor of Business Administration, Hybrid	New Appointment	8/17/2022	\$44,000	11 months

Porter, Amy	Asst. Professor of Art	New Appointment	8/22/2022	\$45,000	9 months
Tolle, Dr. Crystal	Asst. Professor of Animal Science	New Appointment	8/22/2022	\$45,000	9 months
Robinson, Brandon	Instructor of Industrial Technology	New Appointment	9/6/2022	\$40,800	9 months

Change in Appointment

Name	Title	Type	Effective Date	Salary	Contract Term
Green, Sarah	Dean Academic Resource Center/Principal Director of Title V Grant	Change in Appointment	5/20/2022	\$81,503	12 months
Black, Chyanna	Executive Director of Panhandle Foundation	Change in Appointment	7/1/2022	\$60,000	12 months
Allen, Julie	Volleyball Coach/Asst. Athletic Director	Equity Increase	7/1/2022	\$50,720	12 months
Goosen, Dr. Karen	Dean College of Business Admin/Asst Professor of Business Admin	Change in Appointment	7/1/2022	\$65,000	12 months
Joy, Shawn	Baseball Coach/Asst. Athletic Director	Equity Increase	7/1/2022	\$48,310	12 months
Lewis, Dr. Charla	Asst. Professor Music/Associate Dean of Art & Edu/Director of Teacher Education	Change in Appointment	7/1/2022	\$61,545	12 months
Ingo, Anthony	Director of Meat Lab	Equity Increase	7/1/2022	\$49,880	12 months

Worm, Shelley	Asst. Professor of Education	Change in Appointment	7/1/2022	\$42,435	9 months
Mayeda, Jared	Asst. Baseball Coach/Champions of Character	Change in Appointment	7/31/2022	\$24,566	12 months
James, Jessica	Head Track & Field/Cross Country Coach	Change in Appointment	8/5/2022	\$45,046	12 months
Thrall, Dr. Helen	Asst. Professor of Music/Dept Chair of Music	Change in Appointment	9/1/2022	\$33,000	9 months
Smith, Kimberly	Asst. Professor Business Admin/Dept Chair Business Admin	Change in Appointment	9/1/2022	\$45,248	9 months

Retirement or Separation – For Information Only

Name	Title	Type	Effective Date
Stephens, Daren	Asst. Professor of Animal Science/Livestock Superintendent	Separation	8/10/2022
Starlin, Caitlin	Instructor of Nursing	Separation	8/21/2022
Hitch, Dr. Sara	Professor/Dept. Chair of Business Administration	Separation	8/21/2022



OKLAHOMA PANHANDLE STATE UNIVERSITY

COLLEGE OF ARTS and EDUCATION

Associate of Arts – Diversity – New Program Request

Diversity (AA)	60 Semester Hours
<u>General Education</u>	37
<u>Student Success Seminar</u>	1
Ucss 1111-Student Success Seminar	
<u>Communication</u>	6
Engl 1113-Fresman Composition I	
Engl 1213-Freshman Composition II	
<u>Mathematics</u>	3
Math 1473-Quantitative Reasoning	
<u>American History and Government</u>	6
Hist 1313-U.S. History 1482-1877 OR	
Hist 1323-American History 1877-Present	
Pols 1013-American Government	
<u>Social Science</u>	6
Economics - 3	
Social Science - 3	
Choose from geography, history, political science, sociology, psychology, or criminal justice.	
<u>Natural Sciences</u>	8
Physical Science (lab course) - 4	
Biol 1304-Principles of Biology I	
<u>Humanities</u>	6
Choose from humanities, music appreciation, music history, art appreciation, literature, introduction to theater, philosophy, world history, AND/OR world religion. (Must include courses from two areas. No activity courses will count.)	
<u>Liberal Arts and Science Electives</u>	1
<u>Concentration</u>	12
Soc 2243-Multicultural Sociology	
Div 2113-Race and Ethnicity	
Div 2123-Gender and Sexuality	
HIST 1313-U.S. History 1492-1877	
HIST 1323-American History 1877-Present	
(one HIST course will be fulfilled within General Education)	
<u>Electives</u>	11
Choose 11 hours from the following:	
Hist 2233-African-American History	
Hist 2243-LatinX American History	
Hum 2473-Women's History	
Div 2143-Gender in Film	
Div 2153-Race in Film	
Div 2243-LGBTQ+ Culture	
Pols 2413-Public Policy	
Other courses may be used as electives with advisor approval.	

New courses

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Jun-22
MONTH

FUND SOURCE	FY22		FY21		FY22		FY21	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	2	\$ 1,188.39	1	\$ 246.25	61	\$ 23,701.58	16	\$ 4,055.92
FEDERAL	1	\$ 612.25			1	\$ 612.25	1	\$ 346.50
PRIVATE								
AUXILIARY			2	\$ 1,960.05	39	21,245.17	18	\$ 10,360.03
OTHER								
TOTAL	3	\$ 1,800.64	3	\$ 2,206.30	101	\$ 45,559.00	35	\$ 14,762.45

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Jul-22
MONTH

FUND SOURCE	FY23		FY22		FY23		FY22	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	1	\$ 1,032.95	3	\$ 1,847.88	1	\$ 1,032.95	3	\$ 1,847.88
FEDERAL								
PRIVATE								
AUXILIARY	2	\$ 1,964.28	4	\$ 5,438.06	2	1,964.28	4	\$ 5,438.06
OTHER								
TOTAL	3	\$ 2,997.23	7	\$ 7,285.94	3	\$ 2,997.23	7	\$ 7,285.94

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ⁽¹⁾

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma State Senate, and the Speaker of the Oklahoma House of Representatives

From: Oklahoma Panhandle State University Dr. Ryan Blanton Interim President
Institution

Subject: FTE Employee Report for Fiscal Quarter Ending 6/30/2022
Month Day Year

The following information is provided pursuant to 74 O.S. 12981, Section 3602 (2)

	Educational & General Budget Part I			Educational & General Budget Part II				Agency Accounts			Sub-Total			Total FTE
	Faculty	Regular	Other	Student	Faculty	Regular	Other	Faculty	Regular	Other	Faculty	Regular	Other	
A. FTE Employees for Reported Fiscal Quarter	36	70	14	4	2	4	4	0	4	9	38	78	27	143
B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter ⁽³⁾	45	72	11	3	1	6	0	0	5	11	46	83	25	154
C. Increase or Decrease in FTE Employees (Item A minus Item B)*	-9	-2	3	1	1	-2	1	0	-1	-2	-8	-5	2	-11
D. Comparable Quarter Last Year**	34	71	10	3	3	6	3	0	5	11	37	82	24	143

1. File with the State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
2. The term employee shall mean "a full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing 519 hours (173 hours per month multiplied by three months) the total pay-roll house (excluding seasonal employees) for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es), and all constituent agencies.

*Decrease reflected in Line C is due to adjunct faculty personnel changes by employment agreement for the Spring 2022 semester. Most adjunct faculty employment agreements will not resume until September for Fall 2022. OPSU now has a 1st eight-week, 2nd eight-week, and a 16 week adjunct employment period.

**Decrease reflected in Line C is due to staff employment separations.

III. NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

President Kyle Stafford came before the Board to present the business of Northeastern Oklahoma A&M College (NEO) and review the Agenda for members of the Board. (The NEO Agenda is attached to this portion of the minutes.)

President Stafford said the fall semester is off to a great start and students are very excited to be back in person on campus, living normally post-pandemic. The triple-digit temperatures over the summer stressed NEO's HVAC systems, which is a continuous challenge on campus. Over the summer, two residential halls received interior HVAC renovations, they are just waiting on external equipment that has been delayed due to supply chain challenges.

He said he is excited to share that NEO received a \$100,000 donation from the Wyandotte Nation to help support the College's nursing program, and there is another request out for the same amount. Those donations really help leverage NEO with its requests to the State of Oklahoma regarding American Rescue Plan Act funding. NEO's nursing program was established in 1975 and is an integral part of northeastern Oklahoma. That program serves in a critical role to that area of the State and bleeds over into southwest Missouri and southeast Kansas as an integral part of that region's healthcare system. NEO has recently created two new scholarship endowments: the Randall Howard Scholarship in Nursing and the Dr. Wylie Huff Scholarship in Agriculture.

President Stafford said safety training is very important in today's education environment, and NEO is about to send its leadership team through a workshop on active shooter preparedness. Connors State College will be participating in that training as well, which is a great example of the A&M institutions working together on various projects. President Stafford then highlighted various stories from the *NEO Update*. He said enrollment for the fall semester is down by 3.5 percent, but NEO remains optimistic that enrollment may still increase. The new freshman count increased by about 45 students, or 8.5 percent. He said they are really focusing on improving retention rates.

G-1 Approval to commission Holli McDaniel as a peace officer

<u>Commission:</u>	<u>Commission No.</u>
Holli McDaniel	811

G-2 Approval to expend funds according to grant/program guidelines for the following grants:

- a. Student Support Services program for FY 2023
- b. Title III Grant for FY 2023
- c. Allied Jobs Program for FY 2023

Regent Taylor moved and Regent Harrel seconded to approve Section G, Items 1 & 2 as presented in the NEO Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

H-1 Approval for Interlocal Agreement with the City of Miami

President Stafford said NEO serves as the lead institution for the Oklahoma Small Business Development Center Consortium, which provides funding for free, confidential small business advising to the residents in Oklahoma. The City of Miami serves as one of NEO's partners in this Consortium to help bring this service to its campus for businesses in the region.

Chair Callahan asked how active the program is. President Stafford said they are in the first quarter and will have their first luncheon in the coming weeks. There are about 37 clients right now in the program.

Regent Harrel moved and Regent Davis seconded to approve Item H-1 as presented in the NEO Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

J-1 Approval for purchase orders over \$75,000

Regent Hall moved and Regent Walker seconded to approve Item J-1 as presented in the NEO Agenda.

Chair Callahan noted the insurance premium for the Oklahoma Office of Management & Enterprise Services (OMES) and asked how it compares to previous years. President Stafford said NEO previously paid around \$198,000, and its suggested budget this year was \$336,000. Historically speaking, NEO has received high premiums like this, but the legislature has in the past provided some relief on the funding. He isn't sure there will be any relief provided this year, so they've prepared to cover the increased costs. He said Ms. Jessica Russell has been talking with legislators to try to help them understand that this could be a big deficit for higher education for the current academic year. Chair Callahan asked if President Stafford has checked with sister institutions to compare rates to see if NEO's is higher due to its persistent flooding issues. President Stafford said he has not, but in comparison to other two-year colleges NEO has a lot more facilities.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, President Stafford was excused from the meeting.



NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges
September 9, 2022

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Kyle Stafford Remarks
 - a. Highlights of NEO Update.
 - b. Enrollment Update (Reference Document 1-b).

B – RESOLUTIONS- None

C - POLICY AND OPERATIONAL PROCEDURES- None

D - PERSONNEL ACTIONS-

1. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirement, etc. are provided for informational purposes only (Reference Document D-1).

E - INSTRUCTIONAL PROGRAMS- None

F - BUDGETARY ACTIONS- None

G - OTHER BUSINESS AND FINANCIAL MATTERS-

1. Board authorization is requested for peace officer commission for Holli McDaniel. Ms. McDaniel is CLEET certified.
2. Board authorization is requested to expend funds, including payment of administrative allowance at year-end, according to grant/program guidelines (Reference Document G-2).

H - CONTRACTUAL AGREEMENTS (other than construction and renovation) –

1. Board authorization is requested to approve Interlocal Agreement with City of Miami. Legal has previously reviewed and approved the agreement (Reference Document H-1).

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None**J - PURCHASE REQUESTS –**

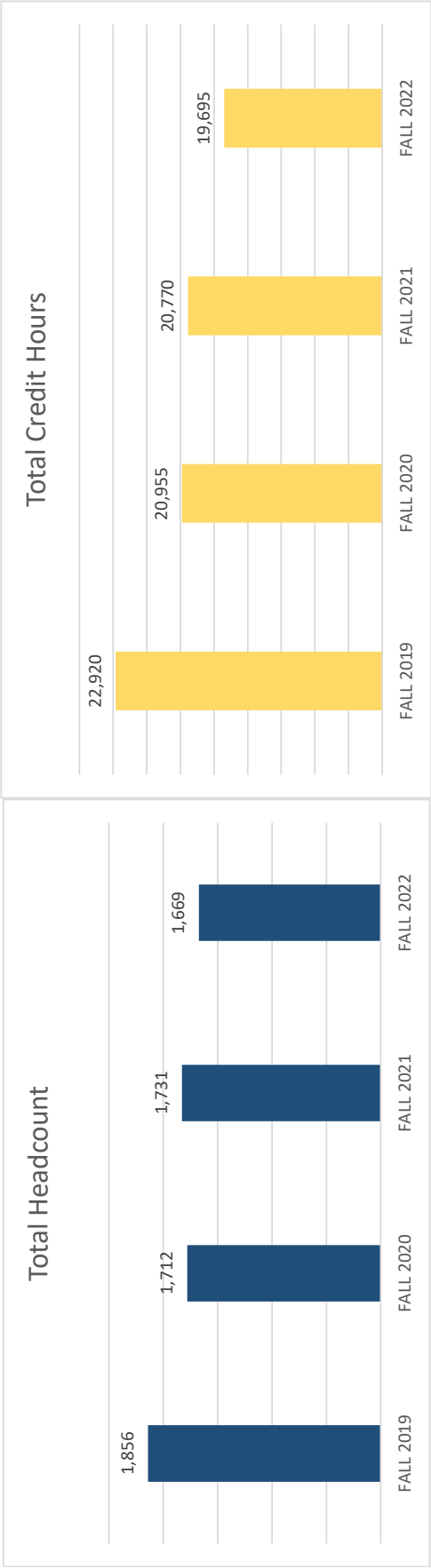
1. Board authorization is requested for purchase orders over \$75,000. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical College Policies and Procedures, as well as applicable state statutes. The funding for these expenditures will come from legally available funds. (Reference Document J-1).

K - STUDENT SERVICES/ACTIVITIES- None**L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None****M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. Out-of-state travel summary for June, July, and August 2022 (Reference Document M-1).
2. OSRHE FTE report for fiscal quarter ending June 2022(Reference Document M-2).



	FALL 2019	FALL 2020	FALL 2021	FALL 2022
Headcount:	1,856	1,712	1,731	1,669
Credit Hours	22,920	20,955	20,770	19,695



Reference Document D-1

D. PERSONNEL ACTIONS-

1. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirement, etc. are provided for informational purposes only (Reference Document D-1).

Name	Action	Effective Date	Salary/Rate Annually
Bert Bland	Terminate Bus Driver	10/11/2021	\$2,815.80
Brian Pinkston	Terminate Assistant Men's Basketball Coach	5/31/2022	\$8,000.00
Donella James	Employ Administrative Assistant	6/20/2022	\$22,360.00
Maegan Bandimere	Employ Administrative Assistant	6/20/2022	\$22,360.00
Matthew Bodle	Terminate Assistant Football Coach	6/20/2022	\$8,000.00
Rowdy Goff	Terminate Assistant Football Coach	6/20/2022	\$8,000.00
Cory Sullivan	Terminate Assistant Football Coach	6/30/2022	\$40,000.00
Houston Glad	Terminate Assistant Baseball Coach	6/30/2022	\$8,000.00
Taylor Fisher	Terminate Recruiter	6/30/2022	\$27,040.00
Jana Hayes	Terminate Temporary Grove Clerk	6/30/2022	\$3,226.60
Aaron Smith	Employ Theatre Coordinator/Marketing Manager	7/1/2022	\$38,000.00
Bobbie Pennington	Transfer Success Center Coordinator	7/1/2022	\$42,900.00
Jason Jennings	Employ Assistant Football Coach	7/5/2022	\$8,000.00
Holli McDaniel	Employ Campus Police Officer	7/13/2022	\$30,680.00
Bryan Cleveland	Employ Administrative Assistant Student Support Services	7/13/2022	\$11,440.00
Brittany Parker	Terminate Administrative Assistant Agriculture/Instructor	7/27/2022	\$28,371.20
Jason Jennings	Terminate Assistant Football Coach	7/28/2022	\$8,000.00
Haley Saul	Terminate COVID Housing/Assistant Women's Soccer Coach	7/31/2022	\$17,100.00
Joy Brigance	Terminate Nursing Instructor	7/31/2022	\$44,667
Bruce Chavka	Terminate R.D. Vann/Assistant Men's Basketball Coach	7/31/2022	\$17,100.00
Trevor Melvin	Terminate Biology Instructor	7/31/2022	\$41,487.00
Keeley Adams	Transfer Psychology Instructor	8/1/2022	\$41,907.00
Chase Johnson	Transfer Assistant Football Coach	8/1/2022	\$32,000.00
Todd Parenteau	Employ Farm Maintenance	8/1/2022	\$24,960.00
Randi Parenteau	Employ Cashier	8/1/2022	\$22,880.00
Blake Mills	Employ R.D. Vann/Assistant Men's Basketball Coach	8/1/2022	\$17,100.00
Brenda Adams	Employ Sociology Instructor	8/1/2022	\$41,487.00
Vicki Garner	Employ Kansas Fast Track Nursing Instructor	8/1/2022	\$59,348.40
William Christian	Employ Assistant Football Coach	8/1/2022	\$8,000.00
Teegin Crosthwait	Terminate Temporary Farm Maintenance	8/1/2022	\$10,400.00
Amber Flummerfelt	Employ Assistant Softball Coach	8/3/2022	\$8,000.00
Gretta Day	Employ Administrative Assistant Agriculture	8/8/2022	\$22,360.00
Terry Wolf	Employ Assistant Baseball Coach	8/9/2022	\$8,000.00
Addee Carder	Terminate Assistant Registrar	8/12/2022	\$30,014.40
Cynthia Bauer	Employ Success Coach/AICE Coordinator	8/15/2022	\$32,801.60

Ashley Mayfield	Transfer Assistant Registrar	8/15/2022	\$32,510.40
Whitney Cantwell	Terminate Student Support Services Academic Specialist	8/17/2022	\$36,000.00
William Christian	Transfer R.D. Dyer/Assistant Football Coach	8/19/2022	\$20,000.00
John Shaw	Terminate Bus Driver	8/20/2022	\$11,700.00
Janice Rice	Employ Temp. Student Support Services Professional Tutor	8/22/2022	\$20,800.00
Dedrick Wilson	Employ Assistant Football Coach	8/22/2022	\$8,000.00
Stacey Clay	Employ Student Support Services Advisor	8/22/2022	\$38,000.00
Thomas Heatherly	Employ Assistant Football Coach	8/22/2022	\$8,000.00
Ashley Duckworth	Employ Student Support Services Academic Specialist	8/23/2022	\$36,000.00
Ethan Drake	Terminate Temp. Farm Maintenance	8/24/2022	\$10,400.00
Corbin Wilkins	Employ Student Recruiter	9/1/2022	\$27,040.00

1. Board authorization is requested to expend funds, including payment of administrative allowance at year-end, according to grant/program guidelines for:
 - a. Student Support Services (SSS) at Northeastern Oklahoma A&M College (NEO) receives \$1.5 million grant renewal from the Department of Education. SSS is a Federal TRIO program serving students who are either first-generation, income restricted, or disabled. To date the program has served over 1,500 participants at NEO and a persistence rate (continuing at NEO or graduating/transferring) of over 70%, over double of national average. This award is 5-year grant for the period of September 1, 2020 through August 31, 2025. We have received notice from the US Department of Education the award for the Student Support Services program for Fiscal Year 2022-2023. The announced allocation for fiscal year 2022-2023, year three is \$300,977.
 - b. Title III Grant - Northeastern Oklahoma A&M College (NEO) was awarded a \$1.5 million federal grant from the Department of Education to fund science, technology, engineering, and mathematics (STEM) course conversions to online and hybrid formats and renovate a Success Center. NEO was selected for Title III grant funding under its designation as a Native American Serving Non-Tribal Institution (NASNTI). Of the five Title III grants NEO received in the past decade, four have been received under NASNTI funding through partnership with the Inter-Tribal Council. This award is a 5-year grant for the period of October 1, 2020 through September 30, 2025. The announced allocation for fiscal year 2022-2023, year three is \$299,856.
 - c. Allied Jobs Program 2022-2023- Northeastern Oklahoma A&M College (NEO) has received notification from Oklahoma State Regents for Higher Education that the two-year college Temporary Assistance to Needy Families (TANF) program approved Allied Jobs program FY23 budget in amount of \$183,780.

INTERLOCAL AGREEMENT

BETWEEN THE CITY OF MIAMI, OKLAHOMA
AND NORTHEASTERN OKLAHOMA A&M COLLEGE

THIS AGREEMENT is entered into by and between the City of Miami, Oklahoma, hereinafter referred to as "City," and Northeastern Oklahoma A&M College, hereinafter referred to as "NEO".

WHEREAS, 74 O.S. Section 1008 permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on the basis of mutual advantage; and

WHEREAS, economic development is a legitimate public purpose, and one which the Oklahoma Supreme Court explicitly recognized in the case(s) of *Burkhardt v. City of Enid*, 1989 OK 45, and *State ex rel. Brown v. City of Warr Acres*, 1997 OK 117; and

WHEREAS, the State of Oklahoma has created a system of Small Business Development Centers (see, for example, 74 O.S. § 5060.20, 56 O.S. §255 and 74 O.S. §8304) which are to function on a public-private partnership basis to enhance economic development by providing technical expertise and guidance to small businesses in the general region of Northeast Oklahoma; and

WHEREAS, the local State sponsored Small Business Development Center is physically located on NEO campus and NEO is serving as the fiduciary agent for the consortium of entities that are funding the existence of this local Center; and

WHEREAS, the City and the NEO find that it is to the mutual benefit of both the City and the NEO and the citizens they serve to enter into an agreement for mutual cooperation pertaining economic development through helping to fund such Center and other projects of mutual benefit.

NOW, THEREFORE, BE IT RESOLVED NEO shall act as the fiduciary agent on behalf of the local Small Business Development Center and the City of Miami shall promptly contribute the sum of ten thousand dollars (\$10,000.00) each fiscal year, for fiscal years 2021-2022 and 2022-2023, for its support of the Center, regardless of the effective date of this agreement. Such contributions shall continue each fiscal year into the future, as long as the City Council approves same as part of its annual budget process.

BE IT FURTHER RESOLVED that the parties to this agreement and their respective officers and employees shall not be liable for the acts or omissions of the other party or for failure to inspect or supervise the performance of the other party. Each party shall be liable for its own actions and negligence; and

BE IT FURTHER RESOLVED that other parties, public or private, may join into and participate in this agreement with the written consent of all parties that are then parties in this agreement.

BE IT FURTHER RESOLVED that this agreement may only be amended or modified by a subsequent written agreement between the parties and cannot be assigned without the written permission of the other party.

Approved by the City of Miami this 15th day of August 2022.

[seal]



A handwritten signature in blue ink, appearing to read "Bless Parker", written over a horizontal line.

Bless Parker, Mayor
City of Miami, Oklahoma

ATTEST:

A handwritten signature in blue ink, appearing to read "Melina Moore", written over a horizontal line.

City Clerk, City of Miami, Oklahoma

APPROVED:

A handwritten signature in blue ink, written over a horizontal line.

Attorney for City

Approved by NEO this _____ day of August, 2022.

Kyle Stafford, President
Northeastern Oklahoma A&M College

ATTEST:

Clerk for NEO

Attorney for NEO

J - PURCHASE REQUESTS –

1. Board authorization is requested for purchase orders over \$75,000. All purchases will comply with Board of Regents for the Oklahoma Agricultural and Mechanical College Policies and Procedures, as well as applicable state statutes. The funding for these expenditures will come from legally available funds.
- Oklahoma Office of Management & Enterprise Services for insurance premiums at approximately \$356,000 and re-occurring yearly.
 - Supplier/Vendor has not been identified at time of request. Four new fleet vehicles, purchases not to exceed \$130,000.
 - Supplier/Vendor not identified at time of request. HVAC repairs/replacement for Nursing Science building, estimated at \$115,000.

NEO A&M College will work closely with the Office of Central Procurement to ensure all procurement policies are followed.

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-state travel summary for June, July and August 2022 are provided for informational purposes only:

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of

Jun-22

Column (1): Travel This Month

Column (2) Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4) Amount Expended Prior FY

Fund Source	No. Trips (2)	Amount Expended (2)	No. Trips (0)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
State Approp. (290)	0	\$0.00	0	\$0.00	9	\$3,815.33	0	\$0.00
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	2	\$1,012.83	0	\$0.00	16	\$12,788.03	5	\$1,939.78
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total	2	\$1,012.83	0	\$0.00	25	\$16,603.36	5	\$1,939.78

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of

Jul-22

Column (1): Travel This Month

Column (2) Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4) Amount Expended Prior FY

Fund Source	No. Trips (2)	Amount Expended (2)	No. Trips (0)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
State Approp. (290)	0	\$0.00	1	\$1,218.17	9	\$3,815.33	1	\$1,218.17
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	3	\$1,471.29	1	\$6,647.98	19	\$14,259.32	6	\$8,587.76
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total	3	\$1,471.29	0	\$7,866.15	28	\$18,074.65	7	\$9,805.93

Northeastern Oklahoma A&M College
Summary of Out-of-State Travel as of

Aug-22

Column (1): Travel This Month

Column (2) Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4) Amount Expended Prior FY

Fund Source	No. Trips (2)	Amount Expended (2)	No. Trips (0)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
State Approp. (290)	0	\$0.00	0	\$0.00	9	\$3,815.33	1	\$1,218.17
Federal (430)	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Auxiliary (701)	0	\$0.00	1	\$333.93	19	\$14,259.32	7	\$8,921.69
Other	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Total	0	\$0.00	0	\$333.93	28	\$18,074.65	8	\$10,139.86

The Oklahoma State System of Higher Education
FTE Employee Report



President

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate,
and The Speaker of the Oklahoma House of Representatives

From: Northeastern Oklahoma A&M College

Subject: FTE Employee Report for Fiscal Quarter Ending 06/30/2022

The following information is provided pursuant to 74 O.S. 1981, Section 3602

	FTE Employee Categories												
	Educational and General Budget			Educational and General Budget			Agency Accounts			Total FTE			
	Part I			Part II			Other						
	Faculty	Other		Faculty	Other		Faculty	Other					
		Regular	Student		Regular	Student		Regular	Student				
Current QTR	48	66	1	0	8	7	7	30	7	55	104	15	174
Prior QTR	56	67	1	0	8	7	5	29	7	61	104	15	180
INC (DEC)	-8	-1	0	0	0	0	2	1	0	-6	0	0	-6
Prior FY	47	62	1	0	4	7	11	26	7	58	92	15	165

IV. CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ron Ramming came before the Board to present the business of Connors State College (CSC) and review the Agenda for members of the Board. (The CSC Agenda is attached to this portion of the minutes.)

Related to the insurance discussion with NEO, President Ramming told Chair Callahan that CSC's property insurance premium has risen 176 percent over the past five years. He said the fall semester is off to a good start. He highlighted various stories of interest from the *Connors Connection*.

President Ramming said enrollment is down by 6.2 percent on credit hours, which is about 7 percent on head count. This wasn't due to lack of effort; Dr. Makenna Garrison, Vice President of Academic Affairs, and everyone on campus has worked really hard to improve enrollment numbers. They are continuously working to improve in this area. The president's house was originally scheduled to be completed at the end of July, but the final sign-off has been delayed until late September.

B-1 Adoption of a Memorial Resolution for Patrick Clancy

Regent Davis moved and Regent Hall seconded to approve Item B-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

C-1 Approval of revised Connors State College Faculty Handbook

President Ramming said these changes are primarily attempts to clarify language, policies, and procedures. The Office of Legal Counsel has reviewed these changes.

AAPP Committee Chair Harrel said the committee met with the CSC administration to discuss this Item and acted to recommend Board approval. (The revised Connors State College Faculty Handbook is on file in the Board of Regents' Office as Doc. No. 1-9-9-22.)

Regent Harrel moved and Regent Taylor seconded to approve Item C-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

D-1 Approval of personnel actions

Regent Walker moved and Regent Taylor seconded to approve Item D-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

E-1 Approval for a program review of the Associate of Science in Pre-Nursing

E-2 Approval for electronic delivery of degree programs

E-4 Approval for off-campus course offerings

(The Program Review for the Associate of Science in Pre-Nursing is on file in the Board of Regents' Office as Doc. No. 2-9-9-22.)

Regent Davis moved and Regent Harrel seconded to approve Section E, Items 1, 2, and 4, as presented in the CSC Agenda.

Regent Davis asked about the College's enrollment at the correctional facilities and whether the numbers have yet returned to pre-COVID pandemic levels. President Ramming said their enrollment has surpassed pre-pandemic levels this semester. He said their main challenge, particularly at the women's facility, is classroom space. They started with 15 classes at the women's facility and they're all full with 20 students each, and they have been able to add an additional four sessions of classes.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

E-3 Approval of a new program of Multidisciplinary Studies in STEM

President Ramming said this is part of the College's efforts to identify new programs that align with critical workforce needs.

AAPP Committee Chair Harrel said the committee met with the CSC administration to discuss this Item and acted to recommend Board approval.

Regent Harrel moved and Regent Taylor seconded to approve Item E-3 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

G-1 Approval to commission Charles Sheets as a campus police officer

<u>Commission:</u>	<u>Commission No.</u>
Charles Sheets	810

President Ramming said CSC is adding another officer to its force to help ensure coverage of the campus when other officers from the private security firm may not be available to assist.

Chair Callahan asked if CSC has any agreement with the town of Warner to assist with police matters. President Ramming said they do have interlocal agreements in place with the Town of Warner, the City of Muskogee, and the local Sheriff's department.

Regent Hall moved and Regent Walker seconded to approve Item G-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

H-1 Approval to develop clinical affiliation agreements for FY 2023

(The clinical affiliation contracts are on file in the Board of Regents' Office as Doc. No. 3-9-9-22.)

Regent Taylor moved and Regent Harrel seconded to approve Item H-1 as presented in the CSC Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

The business of Connors State College being concluded, President Ramming was excused from the meeting.



Connors State College

Warner, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for OSU and the A&M Colleges

September 9, 2022

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President Dr. Ron Ramming's Remarks
 - a. Connection
 - b. Enrollment

B – RESOLUTIONS

1. Board approval is requested for the attached memorial resolution honoring Mr. Patrick Clancy former Connors State College Faculty and Division Chair who died July 10, 2022.
(Reference Document B-1)

C - POLICY AND OPERATIONAL PROCEDURES

1. Board approval is requested for the revised Connors State College Faculty Handbook. OLC has reviewed and approved the changes.
(Reference Document C-1)

D - PERSONNEL ACTIONS

1. Board approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (Ref. Document D-1)

E - INSTRUCTIONAL PROGRAMS

1. Board approval is requested for a program review for the Associate of Science in Pre-Nursing.
(Reference Document E-1)

2. Board approval is requested for electronic delivery for the Associate of Science in Pre-Nursing, the Associate of Applied Science in Nursing, the Associate of Applied Science in Physical Therapist Assistant, the Associate of Applied Science in Occupational Therapy Assistant, Eligibility for the Embedded Certificate in Certified Nursing Assistant, and Eligibility for the Embedded Certificate in Licensed Practical Nurse. (Reference Document E-2)
3. Board approval is requested for a new program of Multidisciplinary Studies in STEM. (Traditional and electronic delivery) (Reference Document E-3)
4. Board approval is requested for off-campus course offerings. (Reference Document E-4)

F - BUDGETARY ACTIONS- None

G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Approval is requested to commission Mr. Charles Sheets as a campus police officer.

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Board approval is requested to develop clinical affiliation agreements for fiscal year 2023. OLC has reviewed and approved the contracts. (Reference Document H-1)

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES- None

J - PURCHASE REQUESTs- None

K - STUDENT SERVICES/ACTIVITIES- None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED- None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. FTE Employee Report- June 2022
2. Out of State Travel Summaries for June, July, and August 2022

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. Ramming', with a large, sweeping underline.

Dr. Ronald S. Ramming
President

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Connors State College and the Agricultural and Mechanical Colleges that Patrick Clancy former Connors State Faculty and Business Division Chair passed away on July 10, 2022; and

WHEREAS, Mr. Clancy, by his loyalty, attention to duty, and faithful performance rendered service as a Business Faculty and Division Chair, from 2002-2016 and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Connors State College deeply feel the loss in his passing:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF REGENTS FOR CONNORS STATE COLLEGE AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Clancy to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board of Regents and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Connors State College's Faculty.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board of Regents and a copy sent to the family of Mr. Clancy.

Adopted by the Board the ninth of September 2022.

Dr. Ronald Ramming
President
Connors State College

Mr. Jarold Callahan
Chair
Oklahoma A&M Board of Regents



Personnel Actions

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rank, personnel leave, etc.

Name	Action	Effective Date	Salary/Rate
Foreman, Robert	Interim Head Softball Coach	8/15/2022	\$13,000.00
Fenton, Heather	Nursing Instructor	8/8/2022	\$57,750.00

Personnel actions not requiring action by the Board including resignations, terminations, suspensions, retirements, etc.

Name	Title	Effective Date	Service Time
Park, Darla	Nursing Instructor	7/13/2022	7 months
Johnson, Charlie	Nursing Instructor	7/13/2022	6yrs
Pilant, Shannon	Nursing Instructor	7/13/2022	5yrs
Hudson, Sarah	English Instructor	7/31/2022	5yrs
Burton, Jessica	English/Humanities Instructor	7/31/2022	4yrs
Beidges, Heather	Nursing Instructor	7/31/2022	7 months
Howard, Bryan	Head Softball Coach	8/17/2022	3yrs

Oklahoma State Regents for Higher Education
EXISTING PROGRAM ONLINE DELIVERY REQUEST FORM

Connors State College
Institution Submitting Proposal

Associate of Science in Pre-Nursing (034)

To request approval for an existing program to be offered through online delivery or other computer-mediated format, the President must send a Letter of Intent to the Chancellor. (NOTE: new programs must be requested through the *Academic Program Approval* policy)

Date of Letter of Intent: 9/12/2022

(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval: 9/9/2022

Signature of President: _____ **Date:** [Click here to enter a date.](#)

Complete this form ONLY if the requesting institutions HAS gone through the electronic delivery approval process and has been approved to offer electronically delivered programs.

3.17.12 Approval of Subsequent Online Programs

1. Delivery Method

Clearly describe the delivery method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) and the major features that will facilitate learning. (3.17.11.B.2)

Connors State College is requesting approval for this program to be in compliance with the Higher Learning Commission's liaison's indication that any program in which even one section of a course is offered online should receive approval for online delivery. To date, the program has offered General Education courses online, as well as some nursing support and nursing elective courses online. The Associate of Science in Pre-Nursing provides students with General Education courses, meeting prerequisites and requirements while preparing students for BSN programs if students desire to continue their education at a four-year institution. The primary online delivery method for this program will be Connors State College's learning management system, Canvas. In addition to its structure as a learning platform, Canvas offers many integrations to support students and instructors including, but not limited to Zoom, Vid-Grid, Respondus LockDown Browser, Tutor.com, and Microsoft Office 365. Connors State College also utilizes several technological resources to support students. Students enrolled in the program will have access to the IT Helpdesk to assist with any technology issues. Our students will also benefit from many of our library services, such as our rich databases, library instruction, tutoring, and proctoring services. Connors State offers new computer labs in multiple locations across both campuses. Students will also benefit from our writing lab staffed by an excellent group of English faculty members who have agreed to donate time to assist all Connors State students who need writing assistance and are available both in-person and virtually depending on student need. Their initial program orientation will have a section on how to access all of these resources.

2. Demand for the Program

The proposed delivery method of the existing program must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate that the demand for electronic delivery of the existing program extends access to place bound and non-traditional students, facilitates Oklahoma's economic development by strengthening pathways to academic degree and certificate attainment, and enhances institutional resource efficiency.

1. **Student Demand:** Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide evidence of survey responses or other data collected indicating student interest in electronic delivery of this program. The response should also explain how approval for online delivery will better serve current and/or prospective students.

Student demand continues to be evident for online courses. About 50.8% of classes by instructional mode were online for fall 2021 and spring 2022. To address these needs and clear student demand for online courses, Connors State College has requested online delivery for multiple programs and certificates in order to be compliant with the Higher Learning Commission's indication that any program in which even one section of a course is offered online should be approved for online delivery.

2. **Employer Demand:** Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may provide useful information: <https://www.okhighered.org/econ-dev/dashboards/>, <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/>, and https://www.ok.gov/oesc/Labor_Market/Industry_and_Occupational_Employment_Projections/). Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing this program.

According to Oklahoma Works, Nursing is one of 2020-2022's Critical Occupations with high demand and projected to have positive future growth. Below is more information regarding the job growth and potential median hourly earnings for these graduates.

<i>Occupation</i>	<i>2019 Jobs</i>	<i>2025 Jobs</i>	<i>Change (2019-2025)</i>	<i>Median Hourly Earnings</i>
<i>Registered Nurse</i>	30448	32039	1591	\$29.69

3. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed learning mode must be detailed in order to assess the adequacy of the resources to support a quality program. This assessment is to ensure that the program will be efficient in its resource utilization and to assess the impact of this proposed learning mode on the institution's overall need for funds. (3.17.11.B.7)

As this program will leverage resources already utilized by the institution, the request will have little to no impact on the institution's overall need for funds. The institution will continue to utilize Canvas as the Learning Management System, which is used for all other courses at the institution.

Provide productivity goals related to the cost and funding of the proposed program.

The proposed program will leverage resources already utilized by the institution. The institution will continue to utilize Canvas as the Learning Management system, which is used for all other courses at the institution.

Oklahoma State Regents for Higher Education
EXISTING PROGRAM ONLINE DELIVERY REQUEST FORM

Connors State College
Institution Submitting Proposal

Associate of Applied Science in Nursing (068)

To request approval for an existing program to be offered through online delivery or other computer-mediated format, the President must send a Letter of Intent to the Chancellor. (NOTE: new programs must be requested through the *Academic Program Approval* policy)

Date of Letter of Intent: 9/12/2022

(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval: 9/9/2022

Signature of President: _____ **Date:** [Click here to enter a date.](#)

Complete this form ONLY if the requesting institutions HAS gone through the electronic delivery approval process and has been approved to offer electronically delivered programs.

3.17.12 Approval of Subsequent Online Programs

1. Delivery Method

Clearly describe the delivery method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) and the major features that will facilitate learning. (3.17.11.B.2)

Connors State College is requesting approval for this program to be in compliance with the Higher Learning Commission's liaison's indication that any program in which even one section of a course is offered online should receive approval for online delivery. To date, the program has offered General Education courses online, as well as some nursing support and nursing elective courses. In addition to the General Education courses being available through online sections, NURS 2223 Transitions to Professional Nursing, NURS 2252 Trends and Issues in Nursing, NURS 1132 Mathematics for Nursing, NURS 1003 Medical Terminology, NURS 1112 Lab and Diagnostics, and NURS 1113 Study of Diseases and Disorders are being offered through online sections. Connors is also following the proper channels in submitting distance education paperwork for distance, hybrid, and online developments in the nursing program with the Accreditation Commission for Education in Nursing (ACEN), which includes approval from state systems as part of that process. Connors will continue to pilot and test appropriate delivery methods in the nursing courses and utilize best practices learned since greater e-learning developed from the pandemic. The program still continues to focus on in-person learning for simulation labs, skills labs, and clinicals to ensure students receive hands-on practice and experience. The primary online delivery method for this program will be Connors State College's learning management system, Canvas. In addition to its structure as a learning platform, Canvas offers many integrations to support students and instructors including, but not limited to Zoom, Vid-Grid, Respondus LockDown Browser, Tutor.com, and Microsoft Office 365. Connors State College also utilizes several technological resources to support students. Students enrolled in the program will have access to the IT Helpdesk to assist with any technology issues. Our students will also benefit from many of our library services, such as our rich databases, library instruction,

tutoring, and proctoring services. Connors State offers new computer labs in multiple locations across both campuses. Students will also benefit from our writing lab staffed by an excellent group of English faculty members who have agreed to donate time to assist all Connors State students who need writing assistance and are available both in-person and virtually depending on student need. Their initial program orientation will have a section on how to access all of these resources.

2. Demand for the Program

The proposed delivery method of the existing program must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate that the demand for electronic delivery of the existing program extends access to place bound and non-traditional students, facilitates Oklahoma's economic development by strengthening pathways to academic degree and certificate attainment, and enhances institutional resource efficiency.

1. **Student Demand:** Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide evidence of survey responses or other data collected indicating student interest in electronic delivery of this program. The response should also explain how approval for online delivery will better serve current and/or prospective students.

Student demand continues to be evident for online courses. About 50.8% of classes by instructional mode were online for fall 2021 and spring 2022. To address these needs and clear student demand for online courses, Connors State College has requested online delivery for multiple programs and certificates in order to be compliant with the Higher Learning Commission's indication that any program in which even one section of a course is offered online should be approved for online delivery.

2. **Employer Demand:** Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may provide useful information: <https://www.okhighered.org/econ-dev/dashboards/>, <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/>, and https://www.ok.gov/oesc/Labor_Market/Industry_and_Occupational_Employment_Projections/. Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing this program.

According to Oklahoma Works, Nursing is one of 2020-2022's Critical Occupations with high demand and projected to have positive future growth. Below is more information regarding the job growth and potential median hourly earnings for these graduates.

<i>Occupation</i>	<i>2019 Jobs</i>	<i>2025 Jobs</i>	<i>Change (2019-2025)</i>	<i>Median Hourly Earnings</i>
<i>Registered Nurse</i>	30448	32039	1591	\$29.69

3. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed learning mode must be detailed in order to assess the adequacy of the resources to support a quality program. This assessment is to ensure that the program will be efficient in its resource utilization and to assess the impact of this proposed learning mode on the institution's overall need for funds. (3.17.11.B.7)

As this program will leverage resources already utilized by the institution, the request will have little to no impact on the institution's overall need for funds. The institution will continue to utilize Canvas as the Learning Management System, which is used for all other courses at the institution.

Provide productivity goals related to the cost and funding of the proposed program.

The proposed program will leverage resources already utilized by the institution. The institution will continue to utilize Canvas as the Learning Management system, which is used for all other courses at the institution.

Oklahoma State Regents for Higher Education
EXISTING PROGRAM ONLINE DELIVERY REQUEST FORM

Connors State College
Institution Submitting Proposal

Associate of Applied Science in Physical Therapist Assistant (096)

To request approval for an existing program to be offered through online delivery or other computer-mediated format, the President must send a Letter of Intent to the Chancellor. (NOTE: new programs must be requested through the *Academic Program Approval* policy)

Date of Letter of Intent: 9/12/2022

(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval: 9/9/2022

Signature of President: _____ **Date:** [Click here to enter a date.](#)

Complete this form ONLY if the requesting institutions HAS gone through the electronic delivery approval process and has been approved to offer electronically delivered programs.

3.17.12 Approval of Subsequent Online Programs

1. Delivery Method

Clearly describe the delivery method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) and the major features that will facilitate learning. (3.17.11.B.2)

Connors State College is requesting approval for this program to be in compliance with the Higher Learning Commission's indication that any program in which even one section of a course is offered online should receive approval for online delivery. To date, the program has offered General Education courses online. This program is offered in a cooperative agreement with Indian Capital Technology Center. ICTC teaches the PTAT courses, while Connors provides the General Education courses. Connors has discussed the online delivery proposal with ICTC. At this time, the General Education courses would be the primary focus for the online sections of the degree program. For the General Education courses offered by Connors State College, the primary online delivery method for this program will be Connors State College's learning management system, Canvas. In addition to its structure as a learning platform, Canvas offers many integrations to support students and instructors including, but not limited to Zoom, Vid-Grid, Respondus LockDown Browser, Tutor.com, and Microsoft Office 365. Connors State College also utilizes several technological resources to support students. Students enrolled in the program will have access to the IT Helpdesk to assist with any technology issues. Our students will also benefit from many of our library services, such as our rich databases, library instruction, tutoring, and proctoring services. Connors State offers new computer labs in multiple locations across both campuses. Students will also benefit from our writing lab staffed by an excellent group of English faculty members who have agreed to donate time to assist all Connors State students who need writing assistance and are available both in-person and virtually depending on student need. Their initial program orientation will have a section on how to access all of these resources.

2. Demand for the Program

The proposed delivery method of the existing program must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate that the demand for electronic delivery of the existing program extends access to place bound and non-traditional students, facilitates Oklahoma's economic development by strengthening pathways to academic degree and certificate attainment, and enhances institutional resource efficiency.

1. **Student Demand:** Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide evidence of survey responses or other data collected indicating student interest in electronic delivery of this program. The response should also explain how approval for online delivery will better serve current and/or prospective students.

Student demand continues to be evident for online courses. About 50.8% of classes by instructional mode were online for fall 2021 and spring 2022. To address these needs and clear student demand for online courses, Connors State College has requested online delivery for multiple programs and certificates in order to be compliant with the Higher Learning Commission's indication that any program in which even one section of a course is offered online should be approved for online delivery.

2. **Employer Demand:** Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may provide useful information: <https://www.okhighered.org/econ-dev/dashboards/>, <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/>, and https://www.ok.gov/oesc/Labor_Market/Industry_and_Occupational_Employment_Projections/). Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing this program.

According to the Oklahoma Employment Security Commission, Physical Therapist Assistants is one of the fastest growing occupations with high demand and projected future growth. Below is more information regarding the job growth and potential median annual wage for these associate degree graduates.

<i>Occupation</i>	<i>2018 Jobs</i>	<i>2028 Jobs</i>	<i>% Change (2018-2028)</i>	<i>Median Annual Earnings</i>
Physical Therapist Assistant	1560	1860	19.1%	\$60,200

3. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed learning mode must be detailed in order to assess the adequacy of the resources to support a quality program. This assessment is to ensure that

the program will be efficient in its resource utilization and to assess the impact of this proposed learning mode on the institution's overall need for funds. (3.17.11.B.7)

As this program will leverage resources already utilized by the institution, the request will have little to no impact on the institution's overall need for funds. The request is occurring due to the Higher Learning Commission's indication that that any program in which even one section of a course is offered online should be approved for online delivery.

Provide productivity goals related to the cost and funding of the proposed program.

The proposed program will leverage resources already utilized by the institution and thus will make more efficient use of funding already allotted. The request is occurring due to the Higher Learning Commission's indication that that any program in which even one section of a course is offered online should be approved for online delivery.

Oklahoma State Regents for Higher Education
EXISTING PROGRAM ONLINE DELIVERY REQUEST FORM

Connors State College
Institution Submitting Proposal

Associate of Applied Science in Occupational Therapy Assistant (095)

To request approval for an existing program to be offered through online delivery or other computer-mediated format, the President must send a Letter of Intent to the Chancellor. (NOTE: new programs must be requested through the *Academic Program Approval* policy)

Date of Letter of Intent: 9/12/2022

(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval: 9/9/2022

Signature of President: _____ **Date:** [Click here to enter a date.](#)

Complete this form ONLY if the requesting institutions HAS gone through the electronic delivery approval process and has been approved to offer electronically delivered programs.

3.17.12 Approval of Subsequent Online Programs

1. Delivery Method

Clearly describe the delivery method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) and the major features that will facilitate learning. (3.17.11.B.2)

Connors State College is requesting approval for this program to be in compliance with the Higher Learning Commission's liaison's indication that any program in which even one section of a course is offered online should receive approval for online delivery. To date, the program has offered General Education courses online, as well as the support courses. This program is offered in a cooperative agreement with Indian Capital Technology Center. ICTC teaches the OTAT courses, while Connors provides the General Education and support courses. Connors has discussed the online delivery proposal with ICTC. At this time, the General Education courses and support courses would be the primary focus for the online sections of the degree program. For the General Education and support courses offered by Connors State College, the primary online delivery method for this program will be Connors State College's learning management system, Canvas. In addition to its structure as a learning platform, Canvas offers many integrations to support students and instructors including, but not limited to Zoom, Vid-Grid, Respondus LockDown Browser, Tutor.com, and Microsoft Office 365. Connors State College also utilizes several technological resources to support students. Students enrolled in the program will have access to the IT Helpdesk to assist with any technology issues. Our students will also benefit from many of our library services, such as our rich databases, library instruction, tutoring, and proctoring services. Connors State offers new computer labs in multiple locations across both campuses. Students will also benefit from our writing lab staffed by an excellent group of English faculty members who have agreed to donate time to assist all Connors State students who need writing assistance and are available both in-person and virtually depending on student need. Their initial program orientation will have a section on how to access all of these resources.

2. Demand for the Program

The proposed delivery method of the existing program must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate that the demand for electronic delivery of the existing program extends access to place bound and non-traditional students, facilitates Oklahoma's economic development by strengthening pathways to academic degree and certificate attainment, and enhances institutional resource efficiency.

1. **Student Demand:** Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide evidence of survey responses or other data collected indicating student interest in electronic delivery of this program. The response should also explain how approval for online delivery will better serve current and/or prospective students.

Student demand continues to be evident for online courses. About 50.8% of classes by instructional mode were online for fall 2021 and spring 2022. To address these needs and clear student demand for online courses, Connors State College has requested online delivery for multiple programs and certificates in order to be compliant with the Higher Learning Commission's indication that any program in which even one section of a course is offered online should be approved for online delivery.

2. **Employer Demand:** Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may provide useful information: <https://www.okhighered.org/econ-dev/dashboards/>, <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/>, and https://www.ok.gov/oesc/Labor_Market/Industry_and_Occupational_Employment_Projections/). Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing this program.

According to the Oklahoma Employment Security Commission, Occupational Therapy Assistants is one of the fastest growing occupations with high demand and projected future growth. Below is more information regarding the job growth and potential median annual wage for these associate degree graduates.

<i>Occupation</i>	<i>2018 Jobs</i>	<i>2028 Jobs</i>	<i>% Change (2018-2028)</i>	<i>Median Annual Earnings</i>
Occupational Therapy Assistant	700	890	27%	\$60,310

3. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed learning mode must be detailed in order to assess the adequacy of the resources to support a quality program. This assessment is to ensure that the program will be efficient in its resource utilization and to assess the impact of this proposed learning mode on the institution's overall need for funds. (3.17.11.B.7)

As this program will leverage resources already utilized by the institution, the request will have little to no impact on the institution's overall need for funds. The request is occurring due to the Higher Learning Commission's indication that that any program in which even one section of a course is offered online should be approved for online delivery.

Provide productivity goals related to the cost and funding of the proposed program.

The proposed program will leverage resources already utilized by the institution and thus will make more efficient use of funding already allotted. The request is occurring due to the Higher Learning Commission's indication that that any program in which even one section of a course is offered online should be approved for online delivery.

Oklahoma State Regents for Higher Education
EXISTING PROGRAM ONLINE DELIVERY REQUEST FORM

Connors State College
Institution Submitting Proposal

CERTIFIED NURSING ASSISTANT ELIGIBILITY - CERTIFICATE (094)

To request approval for an existing program to be offered through online delivery or other computer-mediated format, the President must send a Letter of Intent to the Chancellor. (NOTE: new programs must be requested through the *Academic Program Approval* policy)

Date of Letter of Intent: 9/12/2022

(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval: 9/9/2022

Signature of President: _____ **Date:** [Click here to enter a date.](#)

Complete this form ONLY if the requesting institutions HAS gone through the electronic delivery approval process and has been approved to offer electronically delivered programs.

3.17.12 Approval of Subsequent Online Programs

1. Delivery Method

Clearly describe the delivery method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) and the major features that will facilitate learning. (3.17.11.B.2)

Connors State College is requesting approval for this program to be in compliance with the Higher Learning Commission's liaison's indication that any program in which even one section of a course is offered online should receive approval for online delivery. To date, the program has offered General Education courses online, as well as some nursing support and nursing elective courses. In addition to the General Education courses being available through online sections, NURS 2223 Transitions to Professional Nursing, NURS 2252 Trends and Issues in Nursing, NURS 1132 Mathematics for Nursing, NURS 1003 Medical Terminology, NURS 1112 Lab and Diagnostics, and NURS 1113 Study of Diseases and Disorders are being offered through online sections. Connors is also following the proper channels in submitting distance education paperwork for distance, hybrid, and online developments in the nursing program with the Accreditation Commission for Education in Nursing (ACEN), which includes approval from state systems as part of that process. Connors will continue to pilot and test appropriate delivery methods in the nursing courses and utilize best practices learned since greater e-learning developed from the pandemic. The program still continues to focus on in-person learning for simulation labs, skills labs, and clinicals to ensure students receive hands-on practice and experience. The primary online delivery method for this program will be Connors State College's learning management system, Canvas. In addition to its structure as a learning platform, Canvas offers many integrations to support students and instructors including, but not limited to Zoom, Vid-Grid, Respondus LockDown Browser, Tutor.com, and Microsoft Office 365. Connors State College also utilizes several technological resources to support students. Students enrolled in the program will have access to the IT Helpdesk to assist with any technology issues. Our students will also benefit from many of our library services, such as our rich databases, library instruction,

tutoring, and proctoring services. Connors State offers new computer labs in multiple locations across both campuses. Students will also benefit from our writing lab staffed by an excellent group of English faculty members who have agreed to donate time to assist all Connors State students who need writing assistance and are available both in-person and virtually depending on student need. Their initial program orientation will have a section on how to access all of these resources.

2. Demand for the Program

The proposed delivery method of the existing program must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate that the demand for electronic delivery of the existing program extends access to place bound and non-traditional students, facilitates Oklahoma's economic development by strengthening pathways to academic degree and certificate attainment, and enhances institutional resource efficiency.

1. Student Demand: Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide evidence of survey responses or other data collected indicating student interest in electronic delivery of this program. The response should also explain how approval for online delivery will better serve current and/or prospective students.

Student demand continues to be evident for online courses. About 50.8% of classes by instructional mode were online for fall 2021 and spring 2022. To address these needs and clear student demand for online courses, Connors State College has requested online delivery for multiple programs and certificates in order to be compliant with the Higher Learning Commission's indication that any program in which even one section of a course is offered online should be approved for online delivery.

2. Employer Demand: Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may provide useful information: <https://www.okhighered.org/econ-dev/dashboards/>, <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/>, and https://www.ok.gov/oesc/Labor_Market/Industry_and_Occupational_Employment_Projections/. Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing this program.

According to Oklahoma Works, Nursing is one of 2020-2022's Critical Occupations with high demand and projected to have positive future growth. This embedded certificate is to help our nursing students generate income within their field while continuing their education. Below is more information regarding the job growth and potential median hourly earnings for these graduates.

<i>Occupation</i>	<i>2019 Jobs</i>	<i>2025 Jobs</i>	<i>Change (2019-2025)</i>	<i>Median Hourly Earnings</i>
<i>Registered Nurse</i>	30448	32039	1591	\$29.69

3. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed learning mode must be detailed in order to assess the adequacy of the resources to support a quality program. This assessment is to ensure that the program will be efficient in its resource utilization and to assess the impact of this proposed learning mode on the institution's overall need for funds. (3.17.11.B.7)

As this program will leverage resources already utilized by the institution, the request will have little to no impact on the institution's overall need for funds. The institution will continue to utilize Canvas as the Learning Management System, which is used for all other courses at the institution.

Provide productivity goals related to the cost and funding of the proposed program.

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Oklahoma State Regents for Higher Education
EXISTING PROGRAM ONLINE DELIVERY REQUEST FORM

Connors State College
 Institution Submitting Proposal

CERTIFIED LICENSED PRACTICAL NURSE ELIGIBILITY -CERTIFICATE

(093)

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Date of Letter of Intent: 9/12/2022

(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval: 9/9/2022

Signature of President: _____ **Date:** [Click here to enter a date.](#)

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3.17.12 Approval of Subsequent Online Programs

1. Delivery Method

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<i>Registered Nurse</i>	30448	32039	1591	\$29.69

3. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed learning mode must be detailed in order to assess the adequacy of the resources to support a quality program. This assessment is to ensure that the program will be efficient in its resource utilization and to assess the impact of this proposed learning mode on the institution's overall need for funds. (3.17.11.B.7)

As this program will leverage resources already utilized by the institution, the request will have little to no impact on the institution's overall need for funds. The institution will continue to utilize Canvas as the Learning Management System, which is used for all other courses at the institution.

Provide productivity goals related to the cost and funding of the proposed program.

The proposed program will leverage resources already utilized by the institution. The institution will continue to utilize Canvas as the Learning Management system, which is used for all other courses at the institution.

Use this form if request is for traditional and/or electronic delivery of a new degree or certificate or for delivery of an existing program in a new location.
 If you have any questions, contact Dr. Stephanie Beauchamp (sbeauchamp@osrhe.edu) or Dr. Rochelle Rush (rrush@osrhe.edu).

Oklahoma State Regents for Higher Education
**PROGRAM REQUEST FORM FOR NEW TRADITIONAL PROGRAM, NEW ONLINE
 PROGRAM OR EXISTING PROGRAM OFFERED TRADITIONALLY AT A NEW
 LOCATION**

Connors State College
 Institution Submitting Proposal

Associate in Science
 Formal Degree (Level I)

Associate in Science
 Degree Designation as on Diploma (Level II)
 in

Multidisciplinary Studies in STEM
 Title of Proposed Degree Program (Level III)

With options (Level IV) in: N/A

Both Traditional and Online Delivery
 Method of Delivery (i.e., traditional only/electronic only/both)

Delivery location (s) (e.g. Warner, Tulsa, Ardmore): Warner, Muskogee

CIP Code (6 digits)	270304
Suggested Instructional Program Code (if left blank the next available program code will be assigned)	Click here to enter text.
Academic Unit (e.g. Department, Division, School)	Academic Division
Name of Academic Unit	Division of Mathematics and Science
Name of Program Director	Lynett Rock, Division Chair
Intended Date of Implementation	Fall 2023 Catalog
Anticipated Date for Granting First Degrees or Certificates	Spring 2025
Specialty Accrediting Agency (if applicable)	Higher Learning Commission
Name, Title and Information of Contact Person	Makenna Garrison

Date of Letter of Intent 9/12/2022
 (The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval 9/9/2022

Signature of President: _____ Date: [Click here to enter a date.](#)

Use this form if request is for traditional and/or electronic delivery of a new degree or certificate or for delivery of an existing program in a new location.

If you have any questions, contact Dr. Stephanie Beauchamp (sbeauchamp@osrhe.edu) or Dr. Rochelle Rush (rrush@osrhe.edu).

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Revised September 2021

Evaluation Criteria

All actions in the approval of new programs for public institutions are subject to a stipulation regarding the program's ability to attain specified goals that have been established by the institution and approved by the State Regents. At the conclusion of an appropriate period of time, the program's performance shall be reviewed on the basis of the specified goals in a manner mutually satisfactory to the sponsoring institution and the State Regents. Final endorsement of the program will depend on demonstrated viability.

New or Existing Programs Proposed for Other Than the Main Campus

Courses intended to meet degree requirements for a new or existing program to be offered at sites other than the institution's main campus, including the Ardmore, Ponca City, and Tulsa areas, are subject to approval by the State Regents. Policies involved in the consideration of new site requests include the following: *3.2 Function of Public Institutions*, *3.4 Academic Program Approval Policy*, and *3.17 Electronically Delivered and Traditional Off-Campus Courses and Programs*.

Oversight of unnecessary program duplication is a high priority of the State Regents. Where other similar programs may serve the same potential student population, avenues of institutional collaboration must have been explored, the proposed program must be sufficiently different from existing programs, and access to existing programs must be sufficiently limited to warrant initiation of a new or existing program offering at the additional site.

Review of academic programs delivered in the immediate Tulsa area by Oklahoma public universities and colleges will ensure no unjustifiable program duplication and ensure that the needs of all Tulsa area students are met. This review is consistent with OSRHE Policy 3.4 *Academic Program Approval* and involves consideration of student demand for the program, employer demand for the program, demand for services or intellectual property of the program, and alternative forms of delivery and consortial or joint programs. Where other similar programs may serve the same potential student population, evidence must demonstrate that the proposed program (whether or not it is a new academic program or an extension of an existing program) is sufficiently different from the existing program(s) offered by other institutions or that access to the existing program(s) is sufficiently limited to warrant initiation of a new program offering.

State Regents' *Academic Program Approval* policy specifies that "Normally, proposed programs in undergraduate core areas consisting of basic liberal arts and sciences disciplines would not be considered unnecessary duplicative. Unnecessary duplication is a more specific concern in vocational/technical, occupational, and graduate and professional programs which meet special manpower needs" (3.4.6 H).

A. Centrality of the Proposed Program to the Institution's Mission and Approved Function(s)

A program should adhere to the role and scope of the institution as set forth in its mission statement and as complemented by the institution's academic plan. There are certain circumstances when institutions may request approval to offer programs outside their function as stated in the *Functions of Public Institutions* policy. However, budget constraints, system efficiency, and concerns about institutional capacity and priorities may further limit expansion of programmatic functions. Requests of this nature should be on a limited basis. *Institutions requesting programs outside their approved programmatic function should contact Dr. Stephanie Beauchamp (sbeauchamp@osrhe.edu) or Dr. Rochelle Rush (rrush@osrhe.edu) for additional information and supplemental forms.*

In the space below, list the objectives of the proposed program and explain how the proposed program relates to the institutional approved function(s), mission, and academic plan.

Prepare students for STEM careers.

Provide courses in STEM designed to transfer to a STEM program at a four-year institution.

Focus on STEM readiness in General Education courses.

Create STEM articulation agreements and pathways for students to four-year institutions.

Focus on STEM coursework that is transferrable and listed on the Course Equivalency Project.

In alignment with the institution's mission of "building futures one at a time," the proposed program would prepare students with the skills needed to "build futures" in in-demand STEM career fields and expose students to a wide variety of STEM possibilities at the two-year level. The program would also promote retention and completion in STEM and encourage students to finish a two-year degree and transfer to a four-year institution for STEM education.

B. Curriculum

The curriculum should be structured to meet the stated objectives of the program. Explain how the curriculum achieves the objectives of the program by describing the relationship between the overall curriculum or the major curricular components and the program objectives. Additionally, indicate the total number of new courses and how development of new courses will be funded. *(Do not list specific curricular information/courses here.)*

The curriculum does meet the intended objectives of the program in preparing students for STEM careers, providing courses in STEM designed to transfer to a STEM program at a four-year institution, focus on STEM readiness in General Education courses, Create STEM articulation agreements and pathways for students to four-year institutions, and focus on STEM coursework that is transferrable and listed on the Course Equivalency project. No new courses are being created, but existing courses are being utilized to create degree pathways and a meta-major for students looking to go into several STEM fields, including fields needing mathematics, physics, chemistry, biology, computer science, or other fields. These courses will prepare students for transfer to four-year institutions while completing General Education requirements, as well as 1000-level and 2000-level courses needed in courses related to STEM professions and majors.

For undergraduate degree programs only

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, *College Algebra/Pre-Calculus*, *Introduction to Statistics*, *Functions and Modeling*, and *Quantitative Reasoning*, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

If the proposed program requires a general education mathematics course, please complete the following questions:

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.
In alignment with four-year plans of study at baccalaureate institutions, the program provides MATH 1513 PreCalculus Algebra and MATH 1523 Modeling and Functions so that students can best select the math course that will transfer to their planned institution of transfer.
2. Describe how the mathematics course was selected and how it best meets the needs of the program's students. The courses were selected based on students' transfer needs for most STEM degree programs.
3. How does this mathematics course articulate with your partner institutions? These courses are on the CEP and transfer to other institutions.

(For more information regarding the gateway mathematics courses, please contact Dr. Rachel Bates (405) 225-9168)

The proposed program must meet the State Regents' minimum curricular standards including the total credit hour requirements for program completion, liberal arts and sciences, general education, and area of specialization credit hour requirements (refer to State Regents' policy 3.15 Undergraduate Degree

Use this form if request is for traditional and/or electronic delivery of a new degree or certificate or for delivery of an existing program in a new location.

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Revised September 2021

Requirements). Additionally, the curriculum should be compatible with accreditation or certification standards, where available. Any clinical, practicum, field work, thesis, or dissertation requirements should be included in the proposal.

Provide the following information for the program and for each option (some categories may not apply to all programs):

For Master's and Doctorate Degrees:

Total number of hours required for degree:	<input type="text"/>
Number of hours in program core:	<input type="text"/>
Number of hours in option (if applicable):	<input type="text"/>
Number of hours in thesis/dissertation/project:	<input type="text"/>
Number of hours in electives (if applicable):	<input type="text"/>

For Bachelor's and AA/AS Degrees:

Total number of hours required for degree:	<u>60</u>
Number of hours in general education:	<u>37</u>
Number of hours in major:	<u>23</u>
Number of hours in degree program core (if applicable):	<input type="text"/>
Number of hours in option (if applicable):	<input type="text"/>
Number of hours in guided electives (if applicable):	<u>10</u>
Number of hours in general electives (if applicable):	<u>0-12</u>

For AAS Degrees:

Total number of hours required for degree:	<input type="text"/>
Number of hours in general education:	<input type="text"/>
Number of hours in technical specialty:	<input type="text"/>
Number of hours in technical support courses (if applicable):	<input type="text"/>
Number of hours in technical related coursework (if applicable):	<input type="text"/>

Describe how the proposed program will articulate with related programs in the state. The extent to which student transfer has been explored and coordinated with other institutions should be explained.

The program will allow for transfer agreements with four-year institutions. The program has transfer and meta-major design in mind to allow students to select courses that best transfer to four-year institutions and that give students the foundation needed for success in STEM. The program layout originates from research about other institutions' STEM programs and the needed flexibility in assisting students with course planning and academic success in transferring to a four-year institution.

Specific curricular information. List courses (prefix, course number, and course title) under the appropriate curricular headings (i.e. General Education, Program Core) and **asterisk new courses**.

Degree sheet is attached.

C. Academic Standards

Clearly state the admission, retention, and graduation standards, which must be equal to or higher than the State Regents' policy requirements, and should be designed to encourage high quality.

<http://www.okhighered.org/admin-fac/academic-forms.shtml>

As a community college, Connors State College is an open admissions institution. Connors State College utilizes multiple measures placement and gives students a variety of options to place into college-level courses.

D. Faculty

Faculty resources shall be adequate and appropriate for the proposed program. The number of faculty will meet external standards where appropriate. The qualifications of faculty will support the objectives and curriculum of the proposed program. Faculty qualifications, such as educational background, non-collegiate and collegiate experience, and research and service interests and contributions, which relate to the proposed program, should be summarized. The institution must demonstrate that core programmatic faculty possess the academic and research credentials appropriate to support the program. Attach faculty vita or provide explicit summaries.

The full-time faculty hold appropriate credentials that meet the requirements of the Higher Learning Commission:

Debby Golden: MS

Lynett Rock: PhD

Ryan Carlton: DC

Jes Farquhar: MS

Steven Sly: MS

Caleb Taylor: MS

Frank Corrado: DVM

Heather Lester: MS

E. Support Resources

Access to the qualitative and quantitative library resources must be appropriate for the proposed program and should meet recognized standards for study at a particular level or in a particular field where such standards are available. Books, periodicals, microfilms, microfiche, monographs, and other collections shall be sufficient in number, quality, and currency to serve the program. Adequacy of electronic access, library facilities, and human resources to service the proposed program in terms of students and faculty will be considered.

Physical facilities and instructional equipment must be adequate to support a high-quality program. The proposal must address the availability of classroom, laboratory, and office space as well as any equipment needs. Describe all resources available.

The program will benefit from the many resources available to students. Library services are available to students in Warner and Muskogee. Grant-funded programs, such as Title III, TRiO, and FOCUS, help support the needs of students. Canvas is the learning management system for the institution. There are multiple Zoom-enabled rooms on campus that allow students to receive virtual instruction. Computer labs at both campuses give students the opportunity to use computers and complete assignments.

F. Demand for the Program

Proposed programs must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate demand for the proposed program in all delivery locations.

1. **Student Demand:** Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs and courses at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide documentation of survey responses or other data collected indicating student interest in the proposed program.

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In November 2021, an Open House was held for current Connors State College students to come visit the new computer science lab in Holloway Hall. This allowed students to come in and find out more about the new Computer Science courses. This networking event generated many students coming in, of which 38 chose to complete the optional Computer Science Course Interest survey that was offered to them. From the results, 35% indicated an interest in enrolling at some point in the future in one or more of the new Computer Science courses. In November 2021, there was another survey completed on course about recommendations about what students would like to see in future programs. With 67 responses, students provided feedback on wanting to see more science fields of study, including veterinary science, food science, animal science, hydroponics, aquaponics, computer science, and several other fields. In addition, student major numbers indicate that students have interest in STEM fields. About 36% of all majors declared over the last five years have been related to STEM fields of study with about 56% of graduates having completed degrees over the last five years in fields related to STEM careers and STEM coursework.

2. Employer Demand: Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may provide useful information: <https://www.okhighered.org/econ-dev/dashboards/>, <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/>, and https://www.ok.gov/oesc/Labor_Market/Industry_and_Occupational_Employment_Projections/. Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing the proposed program.
 - a) Provide a list of specific occupations that graduates will be prepared for after completing the proposed program and the projected employment growth (local, regional, statewide) over the next five years for the workforce associated with the program/listed occupations.

The 100 Critical Occupations List for Oklahoma for 2018-2028 shows projected growth in multiple STEM fields that will require STEM education, including the following occupations and in-demand career paths listed for the state of Oklahoma. The proposed program will provide courses foundational for these career paths as listed on the 100 Critical Occupations List:

29-1021 Dentists, General
 29-1041 Optometrists
 29-1131 Veterinarians
 29-2213 Physical Therapists
 29-1071 Physician Assistants
 29-1171 Nurse Practitioners
 29-1127 Speech-Language Pathologists
 11-9041 Architectural and Engineering Managers
 17-2171 Petroleum Engineers
 19-2042 Geoscientists, Except Hydrologists and Geographers
 11-3021 Computer and Information Systems Managers
 17-2071 Electrical Engineers
 15-1132 Software Developers, Applications
 17-2112 Industrial Engineers
 17-2051 Civil Engineers
 17-2141 Mechanical Engineers
 17-1011 Architects, Except Landscape and Naval

<http://www.okhighered.org/admin-fac/academic-forms.shtml>

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15-1121 Computer Systems Analysts
 15-1133 Software Developers, Systems Software
 15-1122 Information Security Analysts
 15-1141 Database Administrators
 17-2081 Environmental Engineers
 29-9011 Occupational Health and Safety Specialists
 15-1142 Network and Computer Systems Administrators
 19-2041 Environmental Scientists and Specialists, Including Health
 29-2011 Medical and Clinical Laboratory Technologists
 29-1031 Dietitians and Nutritionists
 29-2021 Dental Hygienists
 29-2032 Diagnostic Medical Sonographers
 17-3023 Electrical and Electronics Engineering Technicians
 29-2035 Magnetic Resonance Imaging Technologists
 17-3026 Industrial Engineering Technicians
 29-1141 Registered Nurses
 19-4041 Geological and Petroleum Technicians
 29-1126 Respiratory Therapists
 17-3022 Civil Engineering Technicians
 15-1134 Web Developers
 29-2034 Radiologic Technologists
 19-4031 Chemical Technicians
 17-3025 Environmental Engineering Technicians
 29-2031 Cardiovascular Technologists and Technicians
 29-2012 Medical and Clinical Laboratory Technicians
 29-2056 Veterinary Technologists and Technicians
 19-4091 Environmental Science and Protection Technicians, Including Health

- b) What requirements/credentials (if any) would be required beyond completion of the proposed program for graduates to enter the workforce/listed occupations?

Most fields from the list above would require a four-year bachelor's degree, and some fields from the list above also require graduate education.

- c) Does the proposed program prepare students to sit for any examination needed for licensure and/or certification? Not applicable

Yes ☐

If yes, please specify the names of the exams and related licenses and/or certifications.

[Click here to enter text.](#)

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If you have any questions, contact Dr. Stephanie Beauchamp (sbeauchamp@osrhe.edu) or Dr. Rochelle Rush (rrush@osrhe.edu).

No ☒

If no, describe any and all additional requirements needed for students to be eligible to sit for licensure and/or certification exams or indicate N/A.

N/A

Estimated Student Enrollment Demand for the Program

Project estimated student enrollment demand for the **first five years** of the program.

With the multidisciplinary nature of this degree, the institution anticipates that the program can achieve the minimum major and degree requirements outlined in 3.7 Academic Program Review. The institution is anticipating exceeding the minimum standards outlined of 5 degrees conferred for an Associate in Arts/Associate in Science and 25 head count averaged over five years and anticipates meeting those standards each year.

Academic Year (e.g. 2021-2022)	Degrees Conferred	Majors (Headcount) Fall Semester (e.g. # in Fall 2021)
2023-2024	0	10
2024-2025	5	15
2025-2026	7	25
2026-2027	9	35
2027-2028	13	40

Programs are provisionally approved and given enough time for a planning year plus the number of years necessary to produce one graduating class (i.e. a two-year program is allowed three years to meet its graduate and majors goals, a four-year program is allowed five years, etc.) unless the institution makes a specific timeframe request with a strong rationale.

Using the above estimated student demand, please indicate the specific productivity criteria and timeframe for final review of the program:

This program will enroll a minimum of 40 students in fall 2027 (year) and graduate a minimum of 13 students in 2027-2028 (academic year).

(NOTE: Productivity data must come from the same academic year. Example: enroll a minimum of 50 students in fall 2025 and graduate a minimum of 35 students in 2025-2026)

Electronic Delivery

State Regents' policy (3.17) requires approval for a program that either (1) is offered in such a manner that a student can take 100 percent of the courses **for the major** (excludes general education) through online delivery **OR** (2) the program is advertised as available through online delivery (regardless of percentage available online).

Is this program intended to be offered through online delivery or other computer-mediated format or will it be advertised as available through online delivery or another computer-mediated format?

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Yes ☒ No ☐

If yes, describe the delivery method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) and the major features that will facilitate learning.

The primary online delivery method for this program will be Connors State College's learning management system, Canvas. In addition to its structure as a learning platform, Canvas offers many integrations to support students and instructors including, but not limited to Zoom, Vid-Grid, Respondus LockDown Browser, Tutor.com, and Microsoft Office 365. Connors State College also utilizes several technological resources to support students. Students enrolled in the program will have access to the IT Helpdesk to assist with any technology issues. Our students will also benefit from many of our library services, such as our rich databases, library instruction, tutoring, and proctoring services. Connors State offers new computer labs in multiple locations across both campuses. Students will also benefit from our writing lab staffed by an excellent group of English faculty members who have agreed to donate time to assist all Connors State students who need writing assistance and are available both in-person and virtually depending on student need. Their initial program orientation will have a section on how to access all of these resources.

Does your institution have prior Electronic Delivery Program approval?

Yes ☒ No ☐

Note: If requesting institution has not gone through the electronic delivery approval process, you must also complete the Institutional Request for Electronic Delivery Approval section beginning on page 9 of this form.

IPEDS has expanded the required reporting information regarding distance education in regards to degree programs and now requires information on three aspects of degree programs based on CIP code and degree level groupings. For more information regarding IPEDS reporting, go to the following website: <https://nces.ed.gov/ipeds/use-the-data/distance-education-in-ipeds>.

Note: The following responses addressing distance education are **separate from** the program's **electronic delivery approval**.

For the proposed program, **including** general education courses, please select the statement that describes the program's distance education availability:

- ☒ ALL of the courses in the proposed program can be completed entirely online.
- ☐ SOME of the courses in the proposed program can be completed entirely online.
- ☐ NONE of the courses in the proposed program can be completed entirely online.

For the proposed program, **including** general education courses, please select the appropriate response to each of the following statements:

- The program has a mandatory* onsite** component: Yes ☐ No ☒
- The program has a non-mandatory* onsite component: Yes ☐ No ☒

* For the purposes of these questions, a mandatory onsite component refers to a course requirement or activity

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in which a student **MUST** be physically on campus, such as orientation, laboratory requirements, meeting with faculty and is a part of the student's overall class performance and grade. A non-mandatory onsite component refers to an activity in which the student is **NOT REQUIRED** to participate, such as tutoring, attending events, meeting with advisor and will not impact the student's overall class performance and grade.

** For the purposes of these questions, onsite refers to the physical campus and **NOT** off-campus locations for internships, practica, clinicals, etc.

G. Unnecessary Duplication

The elimination of unnecessary program duplication is a high priority of the State Regents. Where other similar programs may serve the same potential student population, the proposed program must be sufficiently different from existing programs or access to existing programs must be sufficiently limited to warrant initiation of a new program.

Provide specific evidence that the proposed program is not unnecessarily duplicative of similar offerings at other state system institutions. The current degree program inventory is available online at:

<https://www.okhighered.org/oeis/ProductivityReport/InvParams.aspx>

This program would function as a STEM meta major that would allow students to complete STEM prerequisite classes in math and science. This program would function as the institution's other transfer programs in preparing students for studies at four-year institutions and for careers in STEM fields.

If similar programs exist at other State System institutions, have you explored opportunities to collaborate in dual, joint, or consortial programs? Not applicable

Yes ☐

If yes, explain and, if applicable, attach Memorandum of Understanding and all appropriate documents regarding the dual, joint, or consortial degree plan. If collaboration is not feasible for the proposed degree program, or expansion of the degree program, explain.

This is a transfer program that students can complete at CSC and then use at baccalaureate-granting institutions.

No ☒

If no, explain why efforts to collaborate were not pursued.

This program would function as a STEM meta major that would allow students to complete STEM prerequisite classes in math and science. This program would function as the institution's other transfer programs in preparing students for studies at four-year institutions and for careers in STEM fields.

H. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed program must be detailed in order to assess the adequacy of the resources to support a quality program. This assessment is to ensure that the program will be efficient in its resource utilization and to assess the impact of this proposed program on the institution's overall need for funds.

Provide evidence of adequate funding, which will include, but not be limited to:

<http://www.okhighered.org/admin-fac/academic-forms.shtml>

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1. Reallocation of Existing Resources: The institution must provide evidence of campus funds to be reallocated to the proposed program. The source and process of reallocation must be specifically detailed. An analysis of the impact of the reduction of funds on existing programs and/or organization units must be presented.

No new funds will be required for this program.

2. Tuition and Fees: The institution must provide evidence of a projected increase in total student enrollments to the campus as a result of the proposed program and not just a redistribution of currently enrolled students.
3. Discontinuance or Downsizing of an Existing Program or Organizational Unit: The institution must provide adequate documentation to demonstrate sufficient savings to the state to offset new costs and justify approval for the proposed program.

The program will utilize existing coursework and will not create new coursework that would require downsizing of a current unit.

Cost/Funding Explanation

Complete the following table for the first five years of the proposed program and provide an explanation of how the institution will sustain funding needs for the life of the proposed program in the absence of additional funds from the State Regents. *The total funding and expenses in the table should be the same, or explain source(s) of additional funding for the proposed program. **(NOTE: Please round each amount to the nearest whole dollar. Each funding and/or expense amount provided must include an explanation regarding the source of the funds or how the funds will be utilized.)**

Cost/Funding Summary:

Program Resource Requirements

A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Total Resources Available from Federal Sources	0	0	0	0	0
<i>Explanation: N/A</i>					
Total Resources Available from Other Non-State Sources	0	0	0	0	0
<i>Explanation: N/A</i>					
Existing State Resources	0	0	0	0	0
<i>Explanation: N/A</i>					
State Resources Available through Internal Allocation and Reallocation	0	0	0	0	0
<i>Explanation: N/A</i>					
Student Tuition	\$22,950	\$34,425	\$57,375	\$80,325	\$91,800
<i>Explanation and Calculations (Note: Tuition calculation should be based on the estimated student demand indicated in section F "Demand for the Program" of this form): Student tuition is calculated</i>					

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A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
<i>based on the planned figures of the following: 10 enrolled students in fall of 24 with the plan that these 10 students would take 15 credit hours at \$153 per credit hour; 15 enrolled students in fall of 25 with the plan that these 15 students would take 15 credit hours at \$153 per credit hour; 25 enrolled students in fall of 26 with the plan that these 25 students would take 15 credit hours at \$153 per credit hour; 35 enrolled students in fall of 27 with the plan that these 35 students would take 15 credit hours at \$153 per credit hour; and 40 enrolled students in fall of 28 with the plan that these 40 students would take 15 credit hours at \$153 per credit hour.</i>					
TOTAL	\$22,950	\$34,425	\$57,375	\$80,325	\$91,800

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Administrative/Other Professional Staff	0	0	0	\$34,550	\$42,650
<i>Explanation: Year 4: If the program is doing well, look at hiring a STEM advisor to assist with new majors and program outreach. Year 5: Retain STEM advisor if program is doing well and provide funds for part-time hourly staff to assist with program outreach as needed.</i>					
Faculty	\$6,750	\$9,450	\$12,150	\$14,850	\$17,550
<i>Explanation: Current faculty could teach the classes in the program since the program would consist of courses already offered by the institution and taught by the current faculty. The program does not have new courses and is utilizing existing coursework needed to prepare students for STEM degree fields. If enrollment were to increase as projected, there could be the cost of adjunct instructors in support of the program calculated from needing additional adjunct faculty to teach credit hours as needed: \$450 per credit hour for a projected 5 additional 3-hour classes per year; \$450 per credit hour for a projected 7 additional 3-hour classes per year; \$450 per credit hour for a projected 9 additional 3-hour classes per year; \$450 per credit hour for a projected 11 additional 3-hour classes per year; and \$450 per credit hour for a projected 13 additional 3-hour classes per year.</i>					
Graduate Assistants	0	0	0	0	0
<i>Explanation: N/A</i>					
Student Employees	0	0	0	0	0
<i>Explanation: N/A</i>					
Equipment and Instructional Materials	\$15,000	\$15,000	\$34,700	\$15,000	\$15,000
<i>Explanation: Cost is covered within divisions with existing funding. However, increasing STEM offerings in the area would also be supported with certifications and courses available in Coursera to support program offerings and increase student marketability in STEM. Through OSRHE, Coursera costs \$15,000 a year currently for \$150 per seat for 100 seats. Starting in Year 3, if growth occurs, would work on updating STEM lab equipment and lab stations, including converting a current lab at the Muskogee campus to a chemistry lab.</i>					
Library	\$0	\$9,975	\$10,000	\$10,000	\$10,000
<i>Explanation: Additional STEM online databases to support the program.</i>					
Contractual Services	0	0	0	0	0
<i>Explanation: N/A</i>					

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Other Support Services	\$1,200	\$500	\$525	\$525	\$525
<i>Explanation: Connors utilizes OSRHE's agreement with Quality Matters to provide training for instructors. Year 1: 16 training workshops with Quality Matters at \$75 for \$1200 total. Year 2: 6-7 training workshops with Quality Matters at \$75 for \$525 total. Year 3: 7 training workshops with Quality Matters at \$75 for \$525 total. Year 4: 7 training workshops with Quality Matters at \$75 for \$525 total. Year 5: 7 training workshops with Quality Matters at \$75 for \$525 total.</i>					
Commodities	0	0	0	0	0
<i>Explanation: N/A</i>					
Printing	0	0	0	0	0
<i>Explanation: Materials are available through Canvas, the learning management system.</i>					
Telecommunications	0	0	0	0	0
<i>Explanation: Telecommunications are covered in institutional costs for the learning management system.</i>					
Travel	0	0	0	\$5400	\$6,075
<i>Explanation: Travel for professional development conferences in STEM pedagogy and meta-majors would be tentatively planned for Years 4 and 5 for 3-4 STEM faculty as funds allowed.</i>					
Awards and Grants	0	0	0	0	0
<i>Explanation: N/A</i>					
TOTAL	\$22,590	\$34,425	\$57,375	\$80,325	\$91,800

I. Program Review and Assessment

Describe program evaluation procedures for the proposed program. These procedures may include evaluation of courses and faculty by students, administrators, and departmental personnel as appropriate. Plans to implement program review and program outcomes-level student assessment requirements as established by State Regents' policies should be detailed. Program review procedures shall include standards and guidelines for the assessment of student outcomes implied by the program objectives and consistent with the institutional mission.

The program would maintain the required five-year program review cycle for evaluation of the program. Also, students would evaluate coursework offered in the program through student evaluations at the end of each semester. The program would participate in General Education assessment for courses and for General Education outcomes. The program would also be evaluated in terms of the graduates and majors produced for degree completion and enrollment. Also, the program would be evaluated for in-demand job preparation and skills needed for the workforce.

Other documents required for dual or joint degree requests

If requesting a dual or joint degree, attach the New Joint or Dual Program Request cover page.

DIVISION OF MATHEMATICS AND SCIENCE

Major: Multidisciplinary Studies in S.T.E.M.

Requirements for Students for Academic Year 2022-2023

ASSOCIATES of SCIENCE

GENERAL EDUCATION REQUIREMENTS 37 HOURS (Minimum) (Check Catalog listings for prerequisites)*		
Area	Hours	To be selected from:
Computers	3	COMS 1133 Fund of Comp Usage
English Composition	6	ENGL 1113 Comp I ENGL 1213 Comp II
Communication	3	SPCH 1113 Intro to Oral Communication
American History	3	HIST 1483 US History to 1865 <i>or</i> HIST 1493 US History since 1865
US Government	3	POLS 1113 Amer. Federal Government
Analytical & Quantitative Thought	3	MATH 1513 PreCalculus Algebra <i>or</i> MATH 1523 Modeling and Functions
Science	3-4	Any course with (N) in the course description in the Course Catalog.
Science with Lab	4-5	Any course with (N, L) in the course description in the Course Catalog.
Humanities	6	Any course with (H) in the course description in the Course Catalog.
Behavioral Science	3	Any Psychology, Sociology, Foreign Language, or Fine Arts course.
PROGRAM REQUIREMENTS 23 HOURS (Minimum) Check Catalog course listings for prerequisites Courses counted towards General Education Requirements cannot be counted for Program Requirements.		
College Orientation	1-3	EDUC 1111 College Orientation <i>or</i> EDUC 1113 Strategies for Success
CORE COURSES 20-22 hours		
Guided Electives (See advisor for best choices of electives)	10-22	Any course with the following designations in the course description in the Course Catalog: (L): Scientific Investigation (A): Analytical & Quantitative Analysis (N): Natural Science (N, L): Natural Science with Scientific Investigation
Electives	0-12	Any college-level course as determined by your academic advisor.
Total Hours: 60		



Fall 2022 Off-Campus Courses

Jess Dunn Correctional Center

American Federal Government
Introduction to Psychology
General Biology w/lab
Financial Literacy
Fundamental of Computer Usage
Strategies for Success
Composition I and coreq lab
History of US to 1865
Mathematics Readiness
PreCalculus Algebra and coreq lab
Developmental Psychology
Old Testament Survey
Principles of Sociology
Intro to Oral Communication

Eddie Warrior Correctional Center

American Federal Government
Introduction to Psychology
General Biology w/lab
Financial Accounting
Fundamentals of Computer Usage
Strategies for Success – 3 sections
Composition I with coreq lab
Intro to Geography
Modern Civilization
Mathematics Readiness
PreCalculus Algebra with coreq lab
Developmental Psychology
Old Testament Survey
Principles of Sociology
Intro to Oral Communication

Wagoner High School

PreCalculus Algebra

Muskogee High School

Introduction to Psychology
English Composition I

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College Dr. Ron Ramming
Institution President

Subject: FTE Employee Report for the Fiscal Quarter Ending 6/30/2022
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.²

Educ. & Gen Budget Part I (290)			Educ. & Gen Budget Part II (430)			Agency Accounts Other (701)				Sub-Total			Total FTE
Faculty	Other		Faculty	Other		Faculty	Other		Student	Faculty	Other		Total FTE
	Regular	Student		Regular	Student		Regular	Student			Regular	Student	
82	73	3	3	6	0	4	11	10		89	90	13	192
77	71	3	3	6	0	4	11	15		84	88	18	190
5	2	0	0	0	0	0	0	-5		5	2	-5	2
79	63	3	1	8	1	0	10	10		80	81	14	175

709A. FTE Employees for
Reported Fiscal Quarter ¹

B. FTE Employees for Fiscal
Quarter Immediately
Preceding Reported
Quarter. ¹

C. Increase or Decrease in
FTE Employees
(Item A minus Item B)

D. Comparable
Quarter
Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.

² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.

³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JUNE 30, 2022

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	\$ -	0	\$ -	2	\$ 2,767.84	2	\$ 2,473.18
FEDERAL	0	\$ -	0	\$ -	2	\$ 2,442.04	0	\$ -
PRIVATE	0	\$ -	0	\$ -	0	\$ -	0	\$ -
AUXILIARY	0	\$ -	0	\$ -	0	\$ -	0	\$ -
OTHER	0	\$ -	0	\$ -	0	\$ -	0	\$ -
TOTAL	-	\$ -	-	\$ -	4	\$ 5,209.88	2	\$ 2,473.18

[illegible]

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF AUGUST 31, 2022

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	\$ -	0	\$ -	0	\$ -	0	\$ -
FEDERAL	0	\$ -	0	\$ -	0	\$ -	1	\$ 838.85
PRIVATE	0	\$ -	0	\$ -	0	\$ -	0	\$ -
AUXILIARY	0	\$ -	0	\$ -	0	\$ -	0	\$ -
OTHER	0	\$ -	0	\$ -	0	\$ -	0	\$ -
TOTAL	0	\$ -	0	\$ -	0	\$ -	1	\$ 838.85

IV. LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

President Kent Smith came before the Board to present the business of Langston University (LU) and review the Agenda for members of the Board. (The LU Agenda is attached to this portion of the minutes.)

President Smith said LU is in its sixth week of classes for the fall semester. LU does something different, which is starting the fall semester earlier than is customary. The goal was to start the semester early so students will be taking their final exams for the semester by Thanksgiving break. LU is getting more and more out-of-state students, and many of them were finding it financially difficult to leave for the week of Thanksgiving, return to campus, and then return home again in two weeks for winter break. This change will be helpful to students by getting them home for a long break all at once so they do not have travel expenses for two trips, but it will also help the University because not having students on campus for such a long stretch gives them more time to complete major projects that would normally be delayed until summer. He said feedback from students so far has been wonderful, and the faculty are happy with this change as well.

President Smith said enrollment is down by 1.4 percent overall; the freshman class was down by about 100 students, which triggered some changes at the University. Graduate program enrollment is down because it seems more adults are returning to work instead of continuing their education. He said there is good news: while the University's freshman count is down, they have 100 percent occupancy in housing because retention is up. From a recruiting standpoint, he believes the increase in entrance requirements is driving the increased retention rates. There is no longer a wait list for housing. He doesn't foresee new housing being built any time soon because there are other more pressing priorities such as science labs and academic facilities that should come first.

He provided an update on the Student Success Center renovation, noting that it is only weeks away from completion. He also noted that the demolitions of Breaux Hall, Brown Hall, and the water tower are only two weeks away. These demolitions were delayed due to extended asbestos abatement, but they are doing their best to complete them before homecoming.

He said the Langston University Campus Master Plan has been in progress for over two years and they almost have a final draft. They recently met with the last 25 years of National Alumni presidents to get their feedback, and it was presented to the University campus at convocation. The final presentation is to the LU Alumni Association on October 21st. Once all feedback has been received, they plan to bring the Plan forward and request Board approval.

B-1 Adoption of Memorial Resolution for Dr. Philip George

Regent Hall moved and Regent Baetz seconded to approve Item B-1 as presented in the LU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

C-1 Approval to bestow an Honorary Doctor of Humane Letters Degree to Charles Kent Wilson

President Smith said he is very proud of this Item. He said Charles “Charlie” Wilson is a famous musician and member of the Gap Band from Tulsa, Oklahoma. Mr. Wilson attended Langston University from 1971 to 1973 and was in the LU Marching Pride band. He got into an argument with a faculty member at the time and during that disagreement the faculty member told Mr. Wilson he would never make it in the music business. Mr. Wilson left LU and hasn’t been back in over 50 years. President Smith said they have been working for the past five years to renew a relationship with Mr. Wilson, and they were finally able to get through to him. This honorary degree is requested because Mr. Wilson is not just returning to the University, but he will be performing at the LU Gala in October. This is huge to the LU community and the Gala sold out within minutes of this announcement being made. Granting this honorary degree will finally soothe the soul for a lot of Langstonites because “Uncle Charlie” is finally coming “home.”

Regent Walker moved and Regent Davis seconded to approve Item C-1 as presented in the LU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

D-1 Approval of personnel actions

Regent Harrel moved and Regent Taylor seconded to approve Item D-1 as presented in the LU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

D-2 Approval of the proposed job description for Assistant Vice President for Strategic Enrollment and Advising Services

President Smith said LU did not reach the goal of 650 freshman students for the second year in a row. This triggered a change in personnel as well as the reconstruction of their enrollment management department. One large difference is that academic advising will again be included with enrollment management. It is believed this will have a greater impact on students they are

recruiting by generating students' class schedules much quicker during the matriculation process. This is creating a new position, but the person they plan to hire for this position is already an employee at Langston University with many years of experience in these areas.

Regent Davis moved and Regent Baetz seconded to approve Item D-2 as presented in the LU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

E-1 Approval to submit Letter of Intent for online Bachelor of Science in Nursing

President Smith said this is an RN to BSN program that will not require them to hire any additional faculty members. Chair Callahan asked at which locations the program is currently offered through LU. President Smith said it is currently offered on the Langston, Tulsa, and Ardmore campuses; it is not currently an option at their Oklahoma City campus.

Committee Chair Harrel said this Item was discussed with members of the AAPP Committee, which acted to recommend Board approval of the administration's request.

Regent Harrel moved and Regent Taylor seconded to approve Item E-1 as presented in the LU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

G-1 Approval of peace officer actions

Revocation of peace officer commission for:

<u>Decommission:</u>	<u>Commission No.</u>
Jay Molock	717

Regent Davis moved and Regent Walker seconded to approve Item G-1 as presented in the LU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

- J-1 Approval to increase payment to DHR Global Search Firm for services rendered
- J-2 Approval to purchase parcel locker system through state contracted vendor
- J-3 Approval to solicit public bids and award a purchase order to the selected vendor for restoration of offline units in Scholars' Inn Apartments
- J-4 Approval to solicit public bids and award a purchase order to the selected vendor for audio-visual and technology components for inclusion in the Student Success Center

Regent Hall moved and Regent Baetz seconded to approve Section J, Items 1-4 as presented in the LU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

President Smith said at the next meeting LU will present an item regarding the donation of a building and equipment, which will amount to the largest gift in LU's history. He is mentioning it today because the entity that is gifting the facility and equipment just released a public announcement this morning about their new space and the fact that they are gifting their old space to LU. He was unaware a message was going out from them and he did not want the Board to think he wasn't keeping them informed. The facility being donated is almost 60,000 square feet and includes furnishings. The donor's desire is for LU to create the No. 1 School of Journalism in the United States. LU is agreeing to pursue that goal and has already received a \$200,000 grant from the Inasmuch Foundation as initial funding to begin the project. The LU-Oklahoma City campus will also be relocated to this new site effective January 2023, if the Board approves this request once it is brought forward.

The business of Langston University being concluded, President Smith was excused from the meeting.



LANGSTON UNIVERSITY

Langston, Oklahoma

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma A&M
Colleges

September 9, 2022

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Chief Procurement Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Remarks by President Smith

B – RESOLUTIONS

Memorial Resolutions

1. Dr. Philip George (*Reference Document B-1*)

C - POLICY AND OPERATIONAL PROCEDURES

1. Approval is requested to bestow the Honorary Doctor of Humane Letters (L.H.D.) degree to Charles Kent Wilson. (*Reference Document C-1*)

D - PERSONNEL ACTIONS

1. Approval is requested for personnel actions including appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc. Personnel items not requiring action by the Board including resignations, terminations, suspensions, retirements, etc. are provided for informational purposes only. (*Reference Document D-1*)
2. Approval is requested for the Assistant Vice President for Strategic Enrollment and Advising Services proposed position description. (*Reference Document D-2*)

E - INSTRUCTIONAL PROGRAMS

1. Approval is requested to submit Letter of Intent for online Bachelor of Science in Nursing. *(Reference Document E-1)*

F - BUDGETARY ACTIONS

None

G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Peace officer actions. *(Reference Document G-1)*

H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

J - PURCHASE REQUESTS

1. Approval to increase payment to DHR Global Search Firm for services rendered. *(Reference Document J-1)*
2. Approval to purchase parcel locker system through state contracted vendor. *(Reference Document J-2).*
3. Approval is requested to solicit public bids and award a purchase order to the selected vendor for restoration of offline units in Scholars' Inn Apartments. *(Reference Document J-3)*
4. Approval is requested to solicit public bids and award a purchase order to the selected vendor for audio-visual and technology components for inclusion in the Student Success Center (SSC). *(Reference Document J-4).*

K - STUDENT SERVICES/ACTIVITIES

None

L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. FTE Report – March 29, 2022
2. FTE Report – June 30, 2022

All items listed above are respectfully submitted for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Kent J. Smith, Jr.", with a stylized flourish at the end.

KENT J. SMITH, JR.
PRESIDENT

**BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

RESOLUTION

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Dr. Philip George was claimed by death on Tuesday, August 30, 2022; and

WHEREAS, Dr. George, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Langston University for 17 years, serving as Associate Professor for the School of Physical Therapy; and

WHEREAS, his friends and Langston University have suffered an irreparable loss in his passing; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT**, it takes this method to express its appreciation for the exemplary service rendered by Dr. Philip George to Langston University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Philip George.

Adopted by the Board the 9th day of September 2022.

Regent Jarold Callahan, Chair

Jason Ramsey, Chief Executive Officer

C – POLICY AND OPERATIONAL PROCEDURES

1. Approval is respectfully requested bestow the Honorary Doctorate of Humane Letters (L.H.D.) to Charles Kent Wilson. Better known as Charlie Wilson or Uncle Charlie, Wilson is a Grammy-nominated national recording artist and founding member of The Gap Band. The Gap Band referred to the hometown roots of its members who hailed from Greenwood Archer and Pine streets of Tulsa, Oklahoma. Wilson attended Langston University from 1971 to 1973 and participated in the Langston University Marching Band where he played trumpet.

Charlie Wilson will perform at the 17th Annual President's Scholarship Gala on October 21, 2022, in Oklahoma City, Oklahoma. Wilson has reached incredible fame in the R&B genre and his music is especially important to Langston University alumni. We wish to bestow this honorary degree in recognition of his excellence and meritorious service to Langston University. Upon approval, the request will be submitted to the Oklahoma State Regents for Higher Education for consideration.

D – PERSONNEL ACTIONS

Personnel actions pertaining to appointments, reappointments, changes in salary, changes in title or rate, personnel leaves, etc.

D - PERSONNEL ACTIONS

1. Board approval is requested for the following personnel actions:

Name	Action	Effective Date	Salary/Rate
Alexandrea Wright	Employ as Director, Career and Professional Development	06/01/2022	\$65,000 annually (12-month basis)
Christopher Vincent	Employ as Assistant Men's Basketball Coach	06/15/2022	\$42,000 annually (12-month basis)
Dr. Atashia Muhammad	Change in Title and Salary from Research Associate to Research Assistant Professor and Director of Operations	07/01/2022	\$60,000 annually (12-month basis)
Mary Whitney Price	Employ as Assistant Professor of Nursing, School of Nursing and Health Professions (non-tenure track)	07/20/2022	\$55,000 annually (9-month basis)
Dr. Shah Saeed Hassan Chowdhury	Employ as Associate Professor of Finance, School of Business (tenure track)	07/25/2022	\$75,200 annually (9-month basis)
Brittany Mays	Employ as Assistant Professor, Health, Physical Education and Recreation (tenure track)	07/25/2022	\$52,000 annually (9-month basis)
Corey Scott	Employ as Visiting Instructor of English, English, School of Arts and Sciences (non-tenure track)	07/25/2022	\$45,000 (9-month basis)
Alonzo Talton	Employ as Visiting Instructor, Social Sciences, School of Arts and Sciences (non-tenure track)	07/25/2022	\$47,000 (9-month basis)
Jacquellyn White	Employ as Assistant Professor of Public Health, School of Nursing and Health Professions	07/25/2022	\$60,000 annually (9-month basis)

	(non-tenure track)		
Jenna Chandler	Employ as Instructor of Nursing, School of Nursing and Health Professions (non-tenure track)	07/27/2022	\$55,000 annually (9-month basis)
Dr. Harbhajan Singh Hira	Employ as Visiting Assistant Professor of English, School of Arts and Sciences (non-tenure track)	07/29/2022	\$50,000 (9-month basis)
Richard Embry	Employ as Defensive Line/Assistant Football Coach	08/01/2022	\$40,000 annually (12-month basis)
Michelle Gaviola	Employ as Instructor of Nursing, School of Nursing and Health Professions (non-tenure track)	08/01/2022	\$55,000 annually (9-month basis)
Shy Rhonda Roy	Employ as Assistant Professor of Nursing, School of Nursing and Health Professions (non tenure track)	08/01/2022	\$55,000 annually (9-month basis)
Amy Nix Smith	Employ as Assistant Professor of Nursing, School of Nursing and Health Professions (tenure track)	08/01/2022	\$55,000 annually (9-month basis)
William Young	Employ as Instructor of Music, School of Arts and Sciences (non-tenure track)	08/02/2022	\$55,000 annually (12-month basis)
Anastasia Polk-Bethea	Employ as Comptroller for Fiscal and Administrative Affairs	08/15/2022	\$90,000 annually (12-month basis)
Dr. Tiwana Hopper-Gould	Employ as Assistant Vice President for Administrative and Fiscal Affairs	08/15/2022	\$91,000 annually (12-month basis)
Heath Burge	Change in Title and Salary from Director of University College to Assistant Vice President for Strategic Enrollment and Advising Services	08/25/2022	\$90,000 annually (12-month basis)

2. The following personnel items are listed for informational purposes only:

Name	Title	Type	Effective Date	Service Time
Josetta Smith	Instructor, School of Nursing and Health Professions	Resignation	05/17/2022	08/02/2022-05/17/2022
Pritchard Moncriste	Chief Information Officer, Information Technology	Termination	06/13/2022	11/01/2007-06/13/2022
Dr. Eartha Collier	Director, Counseling and Health Services	Resignation	07/22/2022	05/01/2019-07/22/2022
Elender Shirley	Assistant Professor/University College Librarian	Resignation	07/22/2022	02/12/2019-07/22/2022
Angela Thomas	Instructor, School of Business	Resignation	07/22/2022	08/08/2011-07/22/2022
Todd Wilkerson	Instructor, Health, Physical Education and Recreation	Resignation	07/22/2022	01/15/2020-07/22/2022
Dr. Gemarco Peterson	Post Doctorial Research Fellow, Rehabilitation Counseling	Resignation	08/02/2022	01/07/2022-08/02/2022
Kenyotta Eugene Cross	Associate Professor, Rehabilitation Counseling	Resignation	08/12/2022	08/03/2009-08/12/2022
Dr. Carlos Robinson	Director, Admissions	Termination	08/17/2022	02/26/2018-08/17/2022
Dewitte Mandley	Head Strength and Conditioning Coach, Athletics	Resignation	08/18/2022	09/14/2021-08/18/2022
Dr. David Carrell	Assistant Football Coach/Defensive Coordinator	Retirement	08/31/2022	08/14/2000-08/31/2022
Dr. Sarjeh Payma	Associate Professor for Rehabilitation Counseling	Retirement	08/31/2022	08/16/1984-08/31/2022
Karlon James	Comptroller	Resignation	08/22/2022	02/04/2019 – 08/22/2022
Lenard Smith	System Analyst II	Termination	06/09/2022	08/08/2001 – 06/09/2022
Tyron Cherry	Database Analyst	Resignation	06/09/2022	11/17/2011 – 06/09/2022

D – PERSONNEL ACTIONS

2. Approval is requested for the Assistant Vice President for Strategic Enrollment and Advising Services proposed position description.

Position Title:

Assistant Vice President for Strategic Enrollment & Advising Services

Nature of the position:

The Assistant Vice President for Strategic Enrollment and Advising Services develops, executes, and provides leadership for the short-term and long-term strategic enrollment plans found within the Langston University Strategic Plan for enrollment growth, academic quality, student services and work environment.

Duties and responsibilities:

The Assistant Vice President for Strategic Enrollment and Advising Services (AVP-SEAS) is responsible for developing, articulating and implementing a strategic recruitment, financial aid, and enrollment plan that optimizes growth opportunities in alignment with the University's Strategic Plan for enrollment growth, academic quality, student services, work environment. This includes partnering closely with Senior University Leadership in developing brand strategy and supporting environmental and digital marketing investments to drive awareness and build the recruitment funnel. The AVP-SEAS develops and manages forecasts, predictive models, reports, and budgets for all enrollment funnels, and will deploy expertise in leveraging existing and emerging technologies while continuously improving business processes.

In close partnership with academic and administrative units and with broad awareness of current and impending market trends affecting recruitment and enrollment, the AVP-SEAS plays an integral role in shaping each incoming undergraduate and to a lesser extent, graduate class. The AVP-SEAS (1) Manages the resources and operation of the offices of Recruitment Admissions and Outreach Services, Financial Aid, and Honors Program (all components of the Enrollment Services Department). (2) Coordinates all aspects of Banner implementation in the enrollment process. (3) Coordinates the enrollment process for all students inclusive of transfer students, including on campuses in Langston, Oklahoma, Oklahoma City campus, , Tulsa campus, and Ardmore sites, seeking ways to better serve LU students and provide a seamless one-stop enrollment process. (4) Manages and coordinates New Student Registration (NSR) experience in coordination with various departments. (5) Manage budget for the Office of Enrollment and Academic/Advising Services. (6) Serve as Chair of the Enrollment Management Advisory Committee. (7) Formulate and administer policies and procedures for the Office of Enrollment and Academic/Advising Services that maintain the educational rights and privacy of students as required by the University, as well as state and federal law. (8) In

coordination with Student Affairs, manages and coordinates key components of the Lion Camp and Student Move-in experiences.

The AVP-SEAS partners with others across campus to intentionally attract a diverse and inclusive student community. In collaboration with the Administrative Council, the AVP-SEAS may contribute to the development of strategies regarding tuition, room and board, and fees. The AVP-SEAS tracks and measures progress and outcomes, ensuring all enrollment management initiatives are assessed and adapted for efficiency and effectiveness, and understands the University's broader competitive market position. The AVP-SEAS reports to the Vice President for Academic Affairs and the Vice President for Operations, with a dotted line to the President. Direct reports to the AVP-SEAS include the Director of Admissions, Director of Financial Aid, and Honors Program Coordinator.

Qualifications:

A Master's degree is required, a doctoral degree is preferred. At least ten years of experience in a progressive management role in admissions, enrollment management, student affairs, and/or financial aid in higher education is required. The AVP-SEAS must be an organized, creative, collaborative, engaged, and energetic hands-on leader who will be expected to analyze complex financial information and statistical data and have a strong understanding of all aspects of strategic enrollment management. The ability to collaborate with numerous internal and external partners will be expected. The successful candidate will demonstrate the desire to further develop, mentor, and motivate a dedicated, talented staff.

The AVP-SEAS must be a collaborative professional who can articulate a complex vision with clarity and be eager to engage the Langston University community, prospective students, and others in positive recruitment and enrollment experiences. The ideal candidate will have experience with delivering and improving enrollment processes. Excellent written and verbal communications skills combined with strong data analysis and technology skills, and the ability to foster collaboration with deans and other key constituents is expected. The successful candidate will demonstrate a commitment to a culture of equity and respect and possess the ability to build positive, inclusive-focused communication and relationships. An entrepreneurial mind-set and a commitment to the mission of Langston University and its bold strategic plan will be essential.

E – INSTRUCTIONAL PROGRAMS

1. Approval is requested to offer the Bachelor of Science in Nursing in an online delivery format. The request has been vetted through the appropriate academic units and approved by the Academic Policies and Curriculum Committee. The letter of intent is included for your review.

September 10, 2022

Allison D. Garrett, Chancellor
Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, OK 73104

Re: Letter of Intent - RN to BSN online program

Dear Chancellor Garrett:

Langston University proposes a Bachelor of Science in Nursing RN to BSN program offered in a hybrid online format.

The School of Nursing and Health Professions recognizes there is a clear student and employer demand for an online RN to BSN program. According to the Journal of Nursing Regulation, The National Nursing Workforce Survey (2017). There are approximately 3,800,000 Registered Nurses in the US and 55,000 in Oklahoma, of which approximately 60 percent have associate degrees rather than bachelor's degrees in nursing in the United States. Nurses who have an Associate Degree are often not available to spend time doing face-to-face learning and need flexibility. Although we have not done a formal survey, we have received multiple inquiries about our RN-BSN program, which is only currently approved for face-to-face delivery.

The program delivery method will employ technology and Canvas or the learning management system (LMS) used at the time of enrollment. The online education will offer a hybrid format in which nursing students will engage in essential face-to-face (synchronous) instruction in real-time using video conferencing once a month, in-person interactions, and asynchronous teaching and learning, thus providing a more personalized and supportive learning environment for a connected learning experience. A personal connection within a supportive environment has been shown to decrease attrition, lead to higher student satisfaction, and enhance learning. Grounded in its rich traditions as a historically Black university, Langston University is committed to quality post-secondary education to diverse populations. The School of Nursing and Health Professions reflects the university's mission statement by supporting a diverse body of students as they achieve their higher education goals.

According to the Nurse Journal.org article, "US Nursing Shortage, a State-by-State Breakdown" (March 2021), nursing has been an in-demand profession for many years, with nearly every major hospital hiring. Additionally, as baby boomers continue to age and population numbers increase, the demand for nurses continues to grow, especially in times of crisis like 2020's COVID 19 outbreaks. According to the same article, the gap between available jobs and people graduating with degrees in nursing continues to expand.

On March 18, 2018, the Governor's Council on Workforce and Economic Development published Oklahoma's Nursing Workforce report. The report included the following:

The nursing workforce constitutes a large percentage of the health workforce in Oklahoma. According to the National Council of State Boards of Nursing, Oklahoma has 56,000 Registered Nurses (RNs), 18,000 Licensed Practical Nurses (LPNs) and 3,572 Advanced Practice Registered Nurses (APRNs). However, with a ratio of 700 RNS per 100,000 populations, Oklahoma ranks well below the national average of 1,150 per 100,000.

In an increasingly complex healthcare environment, many of these nurses will need to pursue advanced education and are potential students for cutting-edge programs.

The Institute of Medicine's (IOM) goal of having "80% of nurses prepared with at least a BSN degree by 2020" has not been met. Langston University's School of Nursing's online RN-BSN program will facilitate the continued pursuit of this goal.

The online version of the approved Langston RN-BSN option is unique from other existing programs in the courses that are offered. The Plan of Study includes courses that align well with the National League for Nursing (NLN) Hallmarks of Excellence in Nursing Education, including but not limited to "Disparities Among Minority Populations," "Informatics and Evidence-based Practice." This includes a high emphasis on professionalism and nursing care that considers equitable care for vulnerable populations. Additionally, based on Langston University's tuition and fee structure, this RN-BSN option will be cost-effective.

Questions regarding this request may be directed to the Dean of the School of Nursing and Health Professions, Teressa Hunter at 405.466.3425 or teressa.hunter@langston.edu

Sincerely,

Kent J. Smith, Jr., Ph.D.

G – OTHER BUSINESS AND FINANCIAL MATTERS

1. Peace officer commissions:

None

2. Revocation of peace officer commissions:

NAME	CAMPUS	COMM. NO.
Jay Molock	LU	

J – PURCHASE REQUESTS

1. Approval is requested to increase payment to DHR Global by an additional \$12,000, increasing the total payment to approximately \$120,000 for services rendered. DHR, a search firm, was approved through Special Request in March 2022 to hire basketball coaching staff at Langston University. During the interview process, Langston University requested additional on-campus interviews, resulting in total expenses exceeding the 15% threshold allowable for increase to the original approval cost. This expenditure will be paid through legally available funds.

J – PURCHASE REQUESTS

2. Approval is requested to purchase a modular configuration locker system from Summit Business Systems, a state contracted vendor. The parcel lockers will be used to centralize the package delivery process for the Langston Campus. This equipment assists with improving efficiency, reducing labor requirements and ensures that students can retrieve their packages safely and easily. The estimated cost for this expenditure is \$81,000.00 and will be made through legally available funds.



Proposed Process

With regards to the proprietary information to these parcel lockers, the tracking solution (WTS), only integrates with the Parcel Pending Lockers. There is no integration of this solution to any other locker system on the market.

Summit is on the Oklahoma State Contract and NASPO pricing is being used for this proposal. Our State Contract Number is: ADSP016-169901 & the Oklahoma Addendum is: SW1008N.

These lockers are fully modular. They do not have to be fixated onto a building and they can be resized and/or moved, depending on the wants/needs of the University.

Financial Considerations

////// PARCEL
PENDING
by Quadient

One (1) Indoor Parcel Locker Systems – Purchase Option

- One 5-Tower system with 85 boxes each.
- WTS Inbound Tracking System: Embedded locker software and cloud-based tracking
- Professional services included with Installation, on site training, project management, software installation, site survey & shipping

	Purchase Cost Summary	NASPO Pricing
01	Hardware & Software (includes decaling)	\$72,008
02	Professional Services (Installation & training)	\$Included
03	Freight & delivery	\$Included
	TOTAL COST	\$72,008
01	Annual Hardware Maintenance (\$1,434) & Phone Support (\$750)	\$2,184
02	Annual Software Subscription	\$6,137
	TOTAL ANNUAL COST (Yr. 1)	\$8,321

- ✓ Safer Environment
- ✓ Better Student Experience
- ✓ Improved Operational Efficiency
- ✓ Easy to use Technology
- ✓ Enhance LU’s brand & reputation

SPECIAL. DELIVERY.

J – PURCHASE REQUESTS

3. Approval is respectfully requested to solicit public bids and process a purchase order to the selected vendor for the restoration of offline units in Scholars' Inn Apartments including but not limited to buildings 13 and 14. The apartments have been offline for some time.

The Division of Operations explored the Job Order Costing (JOC) option through OMES for the restoration of these units with interim approval granted June 29 2022; however, the JOC option was far more costly than expected and was not pursued. We are requesting approval to follow the Title 61 bid process to find the best value. The Division of Operations and Office of Residential Life and Housing Services will work closely with Central Procurement to ensure all policies are followed. The estimated cost for remediation is approximately \$600,000 and will come from legally available funds. (Auxiliary Enterprise Funds)

J – PURCHASE REQUESTS

4. Approval is respectfully requested to solicit public bids and process a purchase order to the selected vendor for the audio visual and technology components to be installed in our renovated Student Success Center (SSC), contingent upon final cost. The current project budget includes an allotment of up to \$200,000.00 for Phase 2 audio visual and technology components, including delivery and installation. Due to the current costs of products and services, this request is made as a contingency should costs rise above the currently approved allotment. The Division of Operations will work closely with Central Procurement to ensure all policies are followed. Funding will come from legally available funds.

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION

FTE Employee Report¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: _____ Institution _____ President

Subject: FTE Employee Report for Fiscal Quarter Ending ____/____/____
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.²

FTE EMPLOYEE CATEGORIES

Educational & General Budget Part I			Educational & General Budget Part II			Agency Accounts: Other			Faculty	Sub-Total			Total FTE
Faculty	Other		Faculty	Other		Faculty	Other		Student	Faculty	Regular	Other	Student
	Regular	Student		Regular	Student		Regular	Student					

A. FTE Employees for Reported Fiscal Quarter

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter³

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.

²The term employee shall mean "a full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.

³This figure reflects the total number of FTE employees for the main campus, branch campus(es), and all constituent agencies.

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: _____ Institution _____ President

Subject: FTE Employee Report for Fiscal Quarter Ending ____/____/____
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.²
FTE EMPLOYEE CATEGORIES

Educational & General Budget Part I				Educational & General Budget Part II				Agency Accounts: Other				Sub-Total				Total FTE
Faculty		Other		Faculty	Other		Faculty	Other		Faculty	Other					
		Regular	Student		Regular	Student		Regular	Student		Regular	Student				

A. FTE Employees for Reported Fiscal Quarter
107

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter¹

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.

²The term employee shall mean "a full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.

³This figure reflects the total number of FTE employees for the main campus, branch campus(es), and all constituent agencies.

VI. OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Kayse Shrum and other members of the Oklahoma State University (OSU) administration came before the Board to present the business of OSU and review the Agenda for members of the Board. (The OSU Agenda is on file in the Board of Regents' Office as Doc. No. 4-9-9-22.)

President Shrum said OSU hit a historic enrollment milestone with 4,668 first-time freshmen. This class of 2026 eclipses previous records and represents an increase of more than 9 percent over last year. The OSU Honors College also set a new enrollment record for the second consecutive year with 3,096 total enrollees. Online enrollment also increased 26 percent over last year. OSU-Center for Health Sciences (CHS) welcomed its largest graduate program enrollment in its history.

President Shrum said the Oklahoma Aerospace Institute for Research and Education (OAIRE) has been awarded a major grant. A new partnership in grants will cement OSU as the State's aerospace leader. The OAIRE received two federal grants to expand its reach and impact in the development of advanced aerial mobility. The grants are awarded by the United States' Economic Development Administration and are a part of a \$38.2 million award to the Tulsa Regional Advanced Mobility Corridor to create a hub for research, development, and production in the field of advanced aerial mobility. The funding will be used to create the launch pad center of advanced aerial mobility at the Helmerich Research Center on the OSU-Tulsa campus and to support ongoing research activities at OSU, such as the NASA University Leadership Initiative led by OSU and the recent agreement between the governments of Oklahoma and Arkansas to develop advanced mobility pilot programs across the border. The new center will focus on research and development of drone technology in urban air mobility, which is the equivalent of air urban taxis. President Shrum said the funding will also be used in the related development of flight test capabilities and OSU's research will work with the Osage Nation and its Skyway36 Droneport & Technology Innovation Center northwest of downtown Tulsa. The implications of this grant are significant, and OSU is uniquely positioned to take part in this partnership. OSU is known nationwide in the field of research and development of unmanned aerial systems. President Shrum said this project fits perfectly with her goal for OSU to become the pre-eminent land-grant university in the nation.

President Shrum said the New York Philharmonic is returning to Stillwater in September for a series of three concerts at The McKnight Center for the Performing Arts. Each concert features a different repertoire of classical music and guest soloists. The weekend performances open September 23rd with a special Bright Night Gala concert that celebrates Beethoven's Symphony No. 9. For the choral section of the grand finale, 100 OSU music students and Stillwater community voices will join the New York Philharmonic on stage.

President Shrum said in July OSU passed its \$50 million fundraising goal for the New Frontiers Agricultural Hall, thanks to the generosity of more than 600 donors.

President Shrum said OSU has introduced a Bachelor of Science in Mechatronics and Robotics as an interdisciplinary four-year degree program. The School of Electrical and Computer Engineering has received two grants from NASA that will make OSU a leader in the next generation of communications and very large-scale integrated circuit research. These two projects fit well within OSU's land-grant mission with the ultimate goal to have an impact on access to high-speed communication in rural areas and increase the availability of large-scale integrated circuit technology to many of OSU's students. President Shrum said these initiatives are just a few examples of why OSU is Oklahoma's advanced technology leader.

President Shrum said she is pleased to announce another partnership that will promote Science, Technology, Engineering, and Mathematics (STEM) education in Oklahoma's youth. Devon Energy is partnering with OSU and its neighbors to the south on a five-year project called Sports Lab. The program will couple STEM with sports to engage more students.

President Shrum said CHS celebrated a ribbon cutting ceremony for its new North Hall academic building on July 28th. The 120,000 square foot building is a partnership with the State Medical Examiner's Office and is now bustling with graduate students and the second class of physician assistants (PA) students. Conference and seminar rooms along with anatomy and neuroanatomy labs are truly transformative to the learning experience of students at CHS. CHS was also successful in developing two new professional doctorates this past year that started this fall: the doctorate in Healthcare Administration and the doctorate in Forensic Sciences. The professional doctorate in Forensics Sciences is the first of its kind in the United States.

President Shrum said OSU's newest academic college at OSU-Tulsa, the College of Professional Studies, welcomed its inaugural class of students this fall. The College based at OSU-Tulsa offers workforce-response degrees and non-credit programs in partnership with local businesses and industries. The College's initial degree offerings include: Public Safety, created in partnership with the Tulsa Police Department; and Organizational Leadership, created in partnership with TTCU Federal Credit Union.

President Shrum said OSU-Institute of Technology (OSUIT) was one of the first of five universities to receive funding from the Department of Commerce's National Telecommunications and Information administration as a part of connecting minority communities' pilot program. The grant totaling over \$750,000 is part of a nationwide effort by the Biden-Harris administration to provide affordable, reliable, high-speed internet access to everyone regardless of their rural location or socio-economic status. OSUIT was selected as a trailblazer for the initiative.

President Shrum said OSU-Oklahoma City (OSU-OKC) has a new, exciting partnership thanks to Senate Bill 338, which Governor Kevin J. Stitt signed into law. Oklahoma Highway Patrol troopers can now receive a majority of their required 64 college credit hours during academy through a partnership with OSU-OKC. OSU-OKC created a dedicated cohort in 2020 for LPNs and paramedics to become registered nurses as a separate pathway in addition to the traditional two-

year program. This was done to make it easier for working nurses to advance their careers with more online instruction and weekend clinical rotations. All nine graduates from the program passed their National Council Licensure Examinations (NCLEX) on the first try.

President Shrum said she is pleased to introduce Dr. Ann Caine, who was recently selected as the 16th President of OSU's Alumni Association. Dr. Caine has a long history in education, including degrees in elementary education and a master's in special education. After earning her doctorate from OSU, she became an adjunct professor at the University and served as the Stillwater Public Schools' superintendent for seven years. Upon retiring from the Stillwater Public Schools she became the Director of Education Leadership for the Oklahoma State School Boards Association. President Shrum invited Dr. Caine to share her plans for the Alumni Association.

Remarks by OSU Alumni Association President Dr. Ann Caine

Dr. Caine thanked President Shrum for her remarks. She also said it was wonderful to hear President Shrum's vision for OSU during her interview process. Dr. Caine said the Alumni Association is very excited about the new strategic plan being put together and feels like they can play a big role in helping the University carry it out. She believes the central theme of "Cowboy Lifecycle" shows who the Association is. They begin with student tours of campus, supporting them while at OSU, and even after graduation to keep them connected the rest of their lives with the University they love. Dr. Caine said the Association looks forward to working more closely with the President's Office, Athletics, and the Foundation. At the end of the day, it is not about the Association but rather what they are doing to promote OSU. Once the strategic plan is approved the Association will put together its own plan that will fit in step with what the University has.

Dr. Caine said the Association was happy to plan and help the President's Office carry out eight strategic meetings across Texas and Oklahoma. She said it was great to hear from stakeholders. She said as an Alumni Association the main focus is engagement. The Board will hear more in the future about how to engage alumni, such as working with the Deans of Colleges to figure out how to get young alumni engaged with their individual College to help it succeed.

B-1 Adoption of Memorial Resolutions for Dr. James Breazile, Dr. Norma "Sue" Knight, and Dr. Linda Yu

(The Memorial Resolutions are collectively attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Hall moved and Regent Baetz seconded to approve Item B-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

Provost Jeanette Mendez presented the following items pertaining to Personnel, Policy and Operational Procedures, and Academic Affairs:

C-1 Approval of proposed changes to the OSU Center for Health Sciences Reappointment, Promotion, and Tenure Policy

Provost Mendez noted Items C-1 and C-2 were discussed with the AAPP Committee.

AAPP Committee Chair Harrel said the Committee acted to recommend Board approval of these proposed changes.

Regent Harrel moved and Regent Taylor seconded to approve Item C-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

C-2 Approval of proposed changes to the OSU Oklahoma City Student Code of Conduct

AAPP Committee Chair Harrel said the Committee acted to recommend Board approval of this Item.

Regent Harrel moved and Regent Taylor seconded to approve Item C-2 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

D-1 Approval of personnel actions

D-2 Ratification of interim approval to appoint Dr. Chris Francisco as the Vice Provost, Division of Academic Affairs

Provost Mendez said the personnel actions include 30 new appointments, including the appointment of Anhna Vuong as Vice President of System Initiatives; 30 changes in appointment including the permanent appointments of Dr. Dennis Blankenship and Natasha Bray as Deans after serving in interim capacities at CHS; and 12 sabbatical requests. There are also two retirements and 21 separations listed as information. Additionally included in the change of appointments section of the above-mentioned personnel actions is the permanent appointment of Dr. Chris

Francisco as Vice Provost in the Division of Academic Affairs. This appointment received interim approval on August 16th.

Regent Walker moved and Regent Baetz seconded to approve Section D, Items 1 & 2 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

D-3 Approval of proposed modifications to the position announcement and description for Dean of the Spears School of Business

Provost Mendez said earlier this semester Dr. Kenneth Eastman announced his intention to retire from OSU following a successful career as Professor and Dean of the Spears School of Business (Spears), a position he has held since June 2014. Modifications to the position announcement and description reflect input and updates recommended by various faculty and leadership members with Spears as well as the Office of Academic Affairs. She noted this Item was discussed with the AAPP Committee.

AAPP Committee Chair Harrel said the Committee acted to recommend Board approval of this Item.

Regent Harrel moved and Regent Taylor seconded to approve Item D-3 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

D-4 Approval of job description for Vice President, System Initiatives

Provost Mendez said this Item was discussed with the AAPP Committee.

AAPP Committee Chair Harrel said the Committee recommends Board approval of the job description for the Vice President for OSU System Initiatives.

Regent Harrel moved and Regent Taylor seconded to approve Item D-4 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

E-1 Approval to award a posthumous degree

Regent Hall moved and Regent Arthur seconded to approve Item E-1 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

Senior Vice President Joe Weaver presented the following items pertaining to Administration and Finance:

G-1 Approval of peace officer actions

<u>Commission:</u>	<u>Commission No.</u>	<u>Campus</u>
Haley N. Ceron	812	Stillwater
Jimmy Baker Jr.	813	OSUIT-Okmulgee

G-2 Approval to transfer funds for capital improvements (OSU-CHS)G-5 Approval to accept donation of real propertyG-6 Ratification of interim approval to dispose of equipment through transfer

Mr. Weaver asked for this Item to be modified slightly. OSU has decided not to transfer the spectrometer because they have found a use for it on the Stillwater campus. Mr. Weaver said when a faculty member with an active federal grant program leaves OSU to work for another university, the federal government usually requires OSU to allow the faculty member to transfer the equipment purchased with their grant funds to the receiving institution. However, if OSU purchased equipment, meaning state funds were involved, OSU will consider selling it to the receiving institution if no one else in the department has interest or need. Mr. Weaver said OSU will solicit through the Vice President of Research to find out if anyone else at the university has a need. That is what happened in this case.

Regent Harrel moved and Regent Davis seconded to approve Section G, Items 1, 2, 5, & 6 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

G-3 Approval of actions required to finance potential new capital projects

Mr. Weaver said this Item was discussed with the Fiscal Affairs and Plant Facilities (FAPF) Committee.

FAPF Committee Chair Hall said the Committee met with the OSU administration regarding a request for approval of actions required to finance potential new capital projects. These actions include seeking legislative authorization, soliciting a finance team, and issuance of general revenue bonds for the renovations to Boone Pickens Stadium and construction of the New Market Center. The Committee acted to recommend Board approval.

Regent Hall moved and Regent Baetz seconded to approve Item G-3 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner. The motion carried.

G-4 Approval to accept bids on oil and gas lease sales

(After discussion, it was determined there was not enough information to approve this Item. Hence, it was pulled from the Agenda and scheduled to be approved at a later Board Meeting.)

I-1 Approval to increase the budget for the bowl seating repairs to Boone Pickens Stadium

Mr. Weaver noted this Item was also discussed with the FAPF Committee.

Committee Chair Hall said the FAPF Committee met with the OSU administration to discuss this Item. The original budget for this project was approved in June 2022; however, clarification to the required scope of work as well as changes in market conditions have contributed to the increase in cost. Costs for this project are not expected to exceed \$55,000,000. The Committee acted to recommend Board approval.

Regent Hall moved and Regent Baetz seconded to approve Item I-1 as presented in the OSU agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner. The motion carried.

J-1 Approval of sole source & special request purchasing items

J-2 Ratification of interim approval of revolving and appropriated funds purchase

J-3 Approval of plant fund purchasing items

Regent Taylor moved and Regent Walker seconded to approve Section J, Items 1-3 as presented in the OSU Agenda.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner. The motion carried.

The business of Oklahoma State University being concluded, President Shrum and members of the OSU administration were excused from the meeting.

MEMORIAL RESOLUTION

ATTACHMENT A

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the College of Veterinary Medicine that Dr. James Edward Breazile, Emeritus, Professor, Physiological Sciences, was claimed by death on May 4, 2022; and

WHEREAS, Dr. Breazile, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from January 1, 1978, to the date of his retirement, September 1, 2011, and as a citizen worthy of commemoration and respect; and

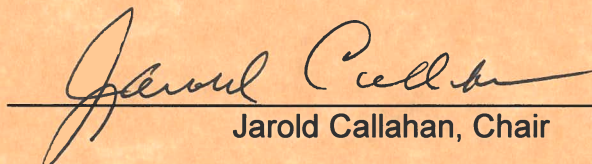
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Breazile to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Breazile.

Adopted by the Board the 9th day of September 2022.


Jarold Callahan, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the College of Human Environmental Sciences that Dr. Norma "Sue" Knight, Emeritus, Associate Professor, Nutritional Sciences, was claimed by death on April 19, 2022; and

WHEREAS, Dr. Knight, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1980, to the date of her retirement, February 1, 1999, and as a citizen worthy of commemoration and respect; and

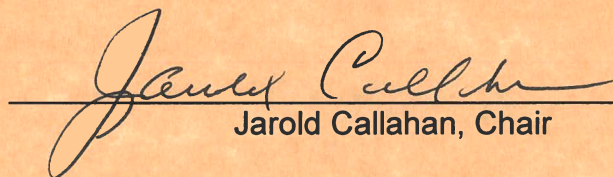
WHEREAS, her friends and Oklahoma State University have suffered irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Knight to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Knight.

Adopted by the Board the 9th day of September 2022.


Jarold Callahan, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Department of Biochemistry and Molecular Biology that Dr. Linda Shu-Wan Yu, Associate Professor, Biochemistry, was claimed by death on April 22, 2022; and

WHEREAS, Dr. Yu, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1981, to the date of her retirement, May 31, 2013, and as a citizen worthy of commemoration and respect; and

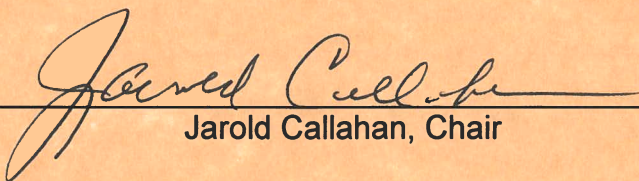
WHEREAS, her friends and Oklahoma State University have suffered irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Yu to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board and a copy sent to the family of Dr. Yu.

Adopted by the Board the 9th day of September 2022.


Jarold Callahan, Chair

VII. PUBLIC COMMENTS

Chair Callahan said in accordance with Board Policy 1.17, time is provided for individuals to appear before the Board in order to provide comments. There were none registered to comment, and the Board continued with its business.

Recognition of OSU SGA representatives

Chair Callahan recognized and thanked SGA Student Body President Riley Pritzlaff and SGA Board of Regents liaison Micah McAtee for joining the meeting.

VIII. COMMITTEE REPORTS

A. Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Oklahoma Panhandle State University, Connors State College, Langston University, and Oklahoma State University.)

B. Audit, Risk Management and Compliance Review Committee

1. Approval to engage with CliftonLarsonAllen to perform forensic accounting services at Langston University

Regent Davis moved and Regent Hall seconded to approve engagement with CliftonLarsonAllen to perform forensic accounting services at Langston University.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

C. Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Oklahoma State University.)

D. Planning and Budgets Committee

None

IX. OTHER BOARD OF REGENTS' BUSINESS

F. Other Business Matters Requiring Action of the Board

1. Executive Session, if approved by the required number of Regents present, for the purpose of confidential communications between a public body and its attorney concerning a pending investigation, claim, or action pursuant to 25 O.S. § 307(B)(1)

At approximately 11:32 a.m., Regent Davis moved and Regent Hall seconded that the Board convene in Executive Session for the stated purpose.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

Chair Callahan asked that Mr. Steve Stephens and Ms. Michelle Finley join the Board during Executive Session.

Open Session

At approximately 1:16 p.m., Regent Hall moved and Regent Taylor seconded that the Board reconvene in Open Session.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

2. Consider or take any action with reference to the matters contained in the immediately preceding item.

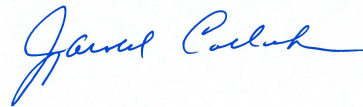
No action was taken.

Meeting adjournment

At approximately 1:17 p.m., Regent Arthur moved and Regent Hall seconded that the meeting be adjourned.

Those voting Aye: Board Members Arthur, Baetz, Callahan, Davis, Hall, Harrel, Taylor, and Walker. No: None. Abstentions: None. Absent: Milner.
The motion carried.

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES



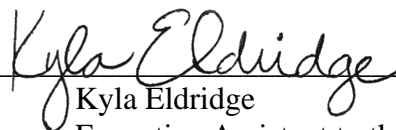
By: _____
Jarold Callahan, Chair

ATTEST:



Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on October 21, 2022.



Kyla Eldridge
Executive Assistant to the CEO