

# **MINUTES**

of the

**BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

for the

**June 14, 2019**

**Regular Board Meeting**

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OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

JUNE 14, 2019

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES, JUNE 14, 2019

*Notice of this meeting was filed with the Oklahoma Secretary of State on September 13, 2018.*

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in Conference North, 3<sup>rd</sup> Floor Student Center, OSU-OKC, 900 North Portland Avenue, Oklahoma City, Oklahoma, on June 14, 2019.

Board members present: Mr. Calvin J. Anthony, Chairman; Mr. Tucker Link, Vice Chairman; Mrs. Blayne Arthur; Mr. Douglas Burns; Mr. Jarold Callahan; Mr. Rick Davis; Mr. Joe Hall; Dr. Trudy Milner; and Mrs. Lou Watkins.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Ms. Jessica Russell, Director, State Government Relations; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Shari Brecht, Executive Assistant to the CEO; and Ms. Kyla Eldridge, Executive Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:46 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES OF INTEREST TO ALL THE  
UNIVERSITIES/COLLEGES MEETING OF JUNE 14, 2019

1. Approval of Order of Business

(The Order of Business and Agenda are collectively identified as Attachment A and attached to this portion of the minutes.)

Regent Link moved and Regent Hall seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

2. Approval of Special Minutes

3. Approval of Regular Minutes

Regent Link moved and Regent Callahan seconded to approve the minutes of the May 14, 2019, Special Meeting and the April 26, 2019, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

4. Announcement of Next Board Meeting

Chairman Anthony announced that the next Board meeting will be held on September 13, 2019, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma.

5. Approval of Future Board Meeting

Regent Burns moved and Regent Milner seconded to approve the meeting scheduled for October 25, 2019, in the A.R. and Marylouise Tandy Building, OSU Center for Health Sciences, 1111 W. 17<sup>th</sup> Street, Tulsa, Oklahoma.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

6. Recognition of Chairman Calvin Anthony

Vice Chairman Link presented Chairman Anthony with a gavel plaque to recognize his service during the past year as Chairman which read, "For distinguished service as Chairman of the Board of Regents for Oklahoma State University and the A&M Colleges." Regent Link said it is difficult to say how much he appreciates what Chairman Anthony has done for the Board, the schools, and all of the faculty, staff, and employees in the A&M System. He said Chairman Anthony is an incredible mentor and good friend.

Chairman Anthony said he has always believed the Board is here to serve and help in every way it can. He said he is honored and nothing has ever given him more pleasure than his work with the A&M Board.

**June 14, 2019**

Conference North  
3<sup>rd</sup> Floor Student Center  
OSU-Oklahoma City  
900 North Portland Avenue  
Oklahoma City, Oklahoma

**ORDER OF BUSINESS**

REGULAR MEETING OF THE BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 13, 2018.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of April 26, 2019

Approval of Minutes of Special Board Meeting of May 14, 2019

**DATES OF NEXT REGULAR MEETINGS**

For **Information** Purposes Only:

September 13, 2019 -- Oklahoma State University, Council Room, 412 Student Union,  
Stillwater, Oklahoma

For **Consideration** of Approval:

October 25, 2019 -- OSU Center for Health Sciences, A.R. and Marylouise Tandy Building,  
Tulsa, Oklahoma

**BUSINESS WITH COLLEGES AND UNIVERSITIES**

- |  |                              |
|--|------------------------------|
| 1. Oklahoma Panhandle State University | 4. Langston University       |
| 2. Northeastern Oklahoma A&M College   | 5. Oklahoma State University |
| 3. Connors State College               |                              |

**PUBLIC COMMENTS**

**COMMITTEE REPORTS**

Academic Affairs, Policy and Personnel Committee  
Audit, Risk Management and Compliance Review Committee  
Fiscal Affairs and Plant Facilities Committee  
Planning and Budgets Committee  
Regents' Steering Committee Re: NEO Presidential Search

**OTHER BUSINESS OF THE BOARD OF REGENTS**

**Reports or recommendations by the Chief Executive Officer**

- a. General Business
- b. General Counsel
- c. Chief Audit Executive

## **AGENDA**

### **REGULAR MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

**June 14, 2019 – 10:00 a.m.**

Conference North  
3<sup>rd</sup> Floor Student Center  
OSU-Oklahoma City  
900 North Portland  
Oklahoma City, Oklahoma

*Notice of this meeting was filed with the Secretary of State on September 13, 2018. At the time this agenda is posted, detailed institutional agendas are available in the Office of the Board of Regents for review.*

#### **BOARD OF REGENTS' BUSINESS**

1. Approval of Order of Business
2. Approval of minutes of Special Board Meeting held May 14, 2019
3. Approval of minutes of Regular Board Meeting held April 26, 2019
4. Announcement of meeting on September 13, 2019, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma
5. Approval of meeting on October 25, 2019, in the A.R. and Marylouise Tandy Building, OSU Center for Health Sciences, 1111 W. 17<sup>th</sup> Street, Tulsa, Oklahoma
6. Recognition of Chairman Calvin Anthony

#### **OKLAHOMA PANHANDLE STATE UNIVERSITY**

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Tim Faltyn
2. Panhandle Magazine

B – Resolutions

*None*

C – Policy and Operational Procedures

1. Approval of OPSU Strategic Plan

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. *(Items listed under D-1.through D-3. in the OPSU agenda.)*

E – Instructional Programs

*None*

**OKLAHOMA PANHANDLE STATE UNIVERSITY** (continued)

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

1. Approval of FY 2020 Budgets

G – Other Business and Financial Matters

1. Approval for the Panhandle State Foundation to renovate Holter Hall dorm rooms on the OPSU campus
2. Approval for OPSU to enter into a gift-in-kind agreement with the Panhandle State Foundation for receipt of the Holter Hall project when completed

H – Contractual Agreements (other than construction and renovation)

*None*

I – New Construction or Renovation of Facilities

*None*

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Approval of FY 2020 purchase orders

K – Student Services/Activities

1. Approval of revised Residence Life Handbook

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summary for April 2019
2. Out-of-state travel summary for May 2019

**RECOGNITION OF RETIRING NEO PRESIDENT**

1. Approval to award the title of President Emeritus to retiring NEO President Jeffery Hale

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Hale
  - May 2019 “NEO Update”
  - Social Media Report
  - BKD Update
  - Payroll Outsourcing Update

B – Resolutions

*None*

C – Policy and Operational Procedures

*None*

**NORTHEASTERN OKLAHOMA A&M COLLEGE** *(continued)*

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. *(Item listed under D-1 in the NEO agenda.)*

E – Instructional Programs

*None*

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

1. Approval of FY 2020 Budgets

G – Other Business and Financial Matters

1. Approval to expend TRIO Upward Bound grant funds for FY 2020 according to grant guidelines
2. Approval to expend Supplemental Education Opportunity Grant and Federal Work Study elements of the Student Financial Aid program funds for FY 2020 according to grant guidelines
3. Approval to expend Carl D. Perkins Vocational & Technical Education Act grant funds for FY 2020 according to grant guidelines
4. Revocation of peace officer commission
5. Approval of peace officer commissions
6. Approval to declare a state of emergency on the campus of NEO due to significant damage incurred during the May 2019 flood

H – Contractual Agreements (other than construction and renovation)

1. Approval of clinical facilities for Health Science programs

I – New Construction or Renovation of Facilities

1. Approval to hire Crossland Construction as the construction manager over the restoration work required due to the May 2019 flood

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Approval to pay OSU for SCT/Banner maintenance, Microsoft Campus Agreement License and Desire 2 Learn for FY 2020
2. Approval to purchase Comprehensive Assessment and Review Tests for students in the nursing program
3. Approval to issue purchase order to OSU contracted company Belfor Property Restoration for the clean-up of flood that occurred May 2019
4. Approval to award bid and issue purchase order to Marion Company LLC for baseball outfield fencing renovations

K – Student Services/Activities

*None*

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summaries for April and May 2019
2. Summer Camps 2019
3. Organizational Chart 2019-2020

**CONNORS STATE COLLEGE**

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Ron Ramming
  - Connors Connection

B – Resolutions

*None*

C – Policy and Operational Procedures

1. Approval of CSC Institutional Organizational Chart for FY 2020

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. (*Items listed under D-1 and D-2 in the CSC agenda.*)

E – Instructional Programs

1. Approval for off-campus delivery of courses for summer and fall 2019 semesters

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

1. Approval of FY 2020 Budgets

G – Other Business and Financial Matters

*None*

H – Contractual Agreements (other than construction and renovation)

1. Approval of clinical affiliation agreements for FY 2020

I – New Construction or Renovation of Facilities

*None*

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Approval of FY 2020 purchase orders

K – Student Services/Activities

*None*

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summary for April 2019
2. Out-of-state travel summary for May 2019

**LANGSTON UNIVERSITY**

A – General Information/Reports Requiring No Action by the Board

1. Livestock Inventory reports for May 2018 through April 2019

B – Resolutions

*None*



**LANGSTON UNIVERSITY** *(continued)***C – Policy and Operational Procedures**

1. Approval to adopt a Weapons Policy, pending final approval by the Board's Office of Legal Counsel

**D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. *(Items listed under D-1. through D-19. in the LU agenda.)*****E – Instructional Programs**

1. Approval for the LU School of Nursing and Health Professions to modify its BSN Instructional Program curriculum
2. Approval for the LU School of Nursing and Health Professions to modify its RN/BSN Program curriculum
3. Approval for the LU School of Nursing and Health Professions to modify its Public Health Program curriculum
4. Approval for the LU School of Business to modify its Computer Science Program curriculum
5. Approval for the LU School of Business to add an option in Cybersecurity to its existing Computer Science Program curriculum

**F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.**

1. Approval of FY 2020 Budgets
2. Approval to accept funding for the Federal Supplemental Education Opportunity Grant and Federal Work Study from the U.S. Department of Education for FY 2020 and to expend funds according to grant guidelines

**G – Other Business and Financial Matters**

*None*

**H – Contractual Agreements (other than construction and renovation)**

1. Approval to enter into an agreement with Crawford & Associates, P.C.

**I – New Construction or Renovation of Facilities**

1. Approval to solicit public bids and process a purchase order to the selected vendor to upgrade all campus network infrastructure and upgrade the fiber backbone at the LU campus
2. Approval to solicit public bids and process a purchase order to the selected vendor for a new 100-ton chiller to support the I.W. Young Auditorium on the LU campus

**J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)**

1. Approval of FY 2020 purchase orders
2. Ratification of interim approval to procure additional band uniforms needed for the fall 2019 semester
3. Approval for the LU School of Arts and Sciences to procure new band instruments from B.A.C. Musical Instruments
4. Approval for LU Residential Life and Housing Services to purchase living room furniture, bed frames, and mattresses through competitively bid contracts

**LANGSTON UNIVERSITY** *(continued)*

J – Purchase Requests *(continued)*

5. Approval to utilize A-1 Freeman Moving Services for the relocation and installation of furniture, fixtures, and equipment acquired from Virginia College to offices and classrooms throughout the LU campuses
6. Approval for the LU School of Physical Therapy to purchase one piece of specialized equipment

K – Student Services/Activities

1. Approval to modify special session meal plan to cover the cost of meals for students participating in special programs including Maymester and Fallmester

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board

*None*

**OKLAHOMA STATE UNIVERSITY**

A – General Information/Reports Requiring No Action by the Board

1. Comments by President V. Burns Hargis

B – Resolutions

*None*

C – Policy and Operational Procedures

1. Approval of revisions to *Faculty Policy Statement, Appendix C, General Termination Procedures*

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. *(Items listed under D-1 in the OSU agenda.)*

2. Ratification of interim approval for position description and announcement for the President of OSU-Tulsa

E – Instructional Programs

1. Approval of proposed new degrees and program modifications
2. Approval of Academic Program reviews for 2019

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

1. Approval of FY 2020 Budgets

G – Other Business and Financial Matters

1. Approval of peace officer actions
2. Approval to enter into and execute a lease agreement with the Foundation for the McKnight Center for the Performing Arts
3. Approval to enter into purchase agreements for real property
4. Approval to renovate and enter into a gift-in-kind agreement for the premium food service areas at Boone Pickens Stadium and Gallagher-Iba Arena

**OKLAHOMA STATE UNIVERSITY** *(continued)*

H – Contractual Agreements (other than construction and renovation)

1. Approval to execute a contract for development services with the OSU Foundation
2. Approval to execute a contract for management services with the OSU Alumni Association
3. Approval to execute a Memorandum of Understanding with the OSU Alumni Association
4. Approval to enter into a management agreement with the Foundation for the McKnight Center for the Performing Arts
5. Approval to renew an interim funding agreement with the OSU Foundation

I – New Construction or Renovation of Facilities

1. Approval to begin the selection process for a construction management firm to assist the University with the design and construction of a new teaching and research laboratory for the Division of Agricultural Sciences and Natural Resources
2. Approval to continue with an architectural firm to assist the University with the design and construction of an academic facility (OSU-CHS)
3. Approval to continue with a construction management firm to assist the University with the design and construction of an academic facility (OSU-CHS)

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Approval of purchase request items *(Items listed under J-1 through J-4 of the OSU agenda)*

K – Student Services/Activities

*None*

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board

1. Naming agreements for interior spaces (OSU-STW)
2. Naming agreements for interior space at (OSU-TUL)

**PUBLIC COMMENTS**

Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

**COMMITTEE REPORTS**

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Planning and Budgets Committee

1. Approval of FY 2020 Budget for the offices of the Board of Regents

Audit, Risk Management and Compliance Review Committee

1. Approval of Internal Audit Plan for FY 2020

**COMMITTEE REPORTS** *(continued)***Fiscal Affairs and Plant Facilities Committee**

*(All business discussed by this Committee was presented during the business of Oklahoma State University, Langston University, and Northeastern Oklahoma A&M College.)*

**Academic Affairs, Policy and Personnel Committee**

1. Consider or take action with reference to the evaluation/assessment and other information relevant to the employment of the President of Connors State College; the President of Langston University; the President of Northeastern Oklahoma A&M College; the President of Oklahoma Panhandle State University; the President of Oklahoma State University and OSU System; OSU Provost and Senior Vice President; OSU-OKC President; OSU Institute of Technology-Okmulgee President; OSU-Tulsa President; OSU Center for Health Sciences President and Dean; Oklahoma State University Vice Presidents and Deans; Head Coaches of Oklahoma State University; Chief Executive Officer of the Board; and the staff of or personnel who are responsible directly to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges for the fiscal year beginning July 1, 2019, all of which was discussed in but not voted upon in Executive Session by the members of the Committee and other Regents in attendance.
2. Appointment of Interim President for Northeastern Oklahoma A&M College

**OTHER BOARD OF REGENTS' BUSINESS**

1. General Information/Reports Requiring No Action by the Board  
*None*
2. Resolutions
  - a. Adoption of Memorial Resolution for former Regent Frederick "Fred" L. Boettcher
3. Policy and Operational Procedures  
*None*
4. Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
5. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
  - a. Approval to enter into an agreement with the Office of Management and Enterprise Services (OMES) in order to remodel the Oklahoma City Office of the Board of Regents
6. Other Business Matters Requiring Action of the Board
  - a. Update on the NEO Presidential Search Process and provide authorization for the Board Chair to act on the Board's behalf
  - b. Approval to bring closure to the presidential evaluation/assessment process
  - c. Election of Board Officers for FY 2020

**OTHER BOARD OF REGENTS' BUSINESS** *(continued)*

7. Reports/comments/recommendations by Chief Executive Officer
8. Reports/comments/recommendations by General Counsel
9. Reports/comments/recommendations by Chief Audit Executive
10. New Business Unforeseen at Time Agenda was Posted
11. Other Informational Matters Not Requiring Action of the Board

*None*

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

President Tim Faltyn and members of the Oklahoma Panhandle State University (OPSU) administration appeared before the Board of Regents to present the business of OPSU and review the Agenda for members of the Board. (The OPSU Agenda is attached to this portion of the minutes.)

President Faltyn congratulated Chairman Anthony on completing his third term as Chairman of the Board and NEO President Jeff Hale on his upcoming retirement.

President Faltyn referenced Section A of the Agenda and highlighted the information item listed.

C-1 Approval of OPSU Strategic Plan

President Faltyn said the previous OPSU Strategic Plan expired approximately 18 months ago. He asked Dr. Julie Dinger, Vice President of Academic and Student Affairs, to devise a comprehensive process that included the community, faculty, and staff, for the next five to seven years. An outline of the proposed Strategic Plan is included in the OPSU Board Agenda. (The complete OPSU Strategic Plan is on file in the Board of Regents' Office as Doc. No. 1-6-14-19.) Dr. Dinger said the University is gearing up for a Higher Learning Commission (HLC) site visit in the fall of 2020, and as a part of that visit the administration has done a deep dive into who they are, what they're doing, and what they've got on paper. The Strategic Plan is an opportunity to crystalize and focus their vision and aspirations as an institution. The Strategic Plan was the result of a campus- and community-wide effort which included deans, faculty members, community members, students, staff, and administration. All of those groups provided comments and a direction. This Plan helps ensure sustainability, continue momentum, and replace the outdated Plan. The administration is very proud of the fact that this document is truly a "We Are Panhandle" moment.

Regent Milner moved and Regent Davis seconded to approve Item C-1 in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

D Approval of personnel actions

Regent Milner moved and Regent Link seconded to approve Section D, Items 1 and 3 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

**F-1 Approval of FY 2020 Budgets**

President Faltyn noted this item was discussed by members of the Planning and Budgets Committee at its meeting yesterday. (The FY 2020 budget documents for OPSU are collectively on file in the Board of Regents' Office as Document No. 2-6-14-19. The OPSU Personnel Salary Spreadsheet for FY 2020 is on file in the Board of Regents' Office as Document No. 3-6-14-19.)

Regent Milner reported that the Committee met with the OPSU administration to review the FY 2020 budget recommendations and acted to recommend Board approval as follows:

Regent Milner moved that the Board conditionally approve all elements of the budget as presented by the OPSU administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Davis seconded the motion.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

**G-1 Approval for the Panhandle State Foundation to renovate Holter Hall dorm rooms on the OPSU campus****G-2 Approval for OPSU to enter into a gift-in-kind agreement with the Panhandle State Foundation for receipt of the Holter Hall project when completed**

President Faltyn said this is new territory for OPSU. The Holter Hall renovation will be paid for with private funding. These two items have been thoroughly examined by the Office of Legal Counsel. Regent Burns asked what the expected cost savings will be as a result of this arrangement. President Faltyn said savings are estimated to be 35-45 percent.

Regent Burns moved and Regent Milner seconded to approve Section G, Items 1 and 2 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

**J Approval of FY 2020 purchase orders**

Regent Burns asked if there are any gas wells still on the OPSU campus. Mr. Benny Dain, Vice President for Fiscal Affairs, said there is one well that provides a pretty good portion of OPSU's gas needs. Regent Burns said that was the reason he asked, as there is a purchase order listed for natural gas service to the University. Mr. Dain said the purchased gas is used mainly when they are farming and irrigating, because during high-use times the pressure drops and West Texas Gas

service kicks in to provide gas and maintain pressure. Additional gas is also purchased in the winter months when the boilers are running heavily.

Regent Link moved and Regent Milner seconded to approve Item J-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

#### K-1 Approval of revised Residence Life Handbook

President Faltyn expressed thanks for the work of all the faculty and staff on revising the Residence Life Handbook.

Regent Burns moved and Regent Milner seconded to approve Item K-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

Regent Link said there was discussion during the Academic Affairs, Policy and Personnel Committee meeting regarding OSU's revised termination procedures policy change. He asked if that can be made consistent across the A&M System. Steve Stephens said the OSU policy was far more complicated than any of the others. If the process needs to be reviewed at any of the other campuses, the Office of Legal Counsel would be happy to assist, but his advice would be not to use the OSU policy as a template for the other A&M institutions because the OPSU policy is still a very thorough process. Regent Link said he understands what Mr. Stephens is saying and that it is likely not the way to go, but it may be worth looking at just to see what was done and if there need to be any changes.

The business of Oklahoma Panhandle State University being concluded, President Faltyn and members of the OPSU administration were excused from the meeting.



OKLAHOMA PANHANDLE STATE UNIVERSITY  
Goodwell, Oklahoma

June 14, 2019

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

1. Personal remarks – Dr. Tim Faltyn
2. Panhandle Magazine

Part B---Resolutions

None

Part C---Policy and Operational Procedures

1. Board Approval is requested for the OPSU Strategic Plan. Please see attached.

Part D---Personnel Actions

1. Board approval is requested for the granting of tenure to Dr. Cheng-Hsien Wu, Associate Professor of Education effective July 1, 2019.
2. The following faculty and staff have announced their intention to retire or resign:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>	<u>Explanation</u>
Dr. Sandol Johnson	Professor of Animal Science	May 10, 2019	Retired
Michael Ask	Instructor of Mathematics	May 10, 2019	Resignation
Dr. Pamela Sandvig	Director/Assistant Professor of Nursing	May 31, 2019	Resignation
Lori Ferguson	Director of Financial Aid	May 31, 2019	Resignation
Aaron Coombs	Head Men's Basketball Coach	June 7, 2019	Resignation
Dr. Jerry Mihelic	Director of Education/Assistant Professor	June 30, 2019	Resignation
Dr. Michael Bozeman	Director of Criminal Justice	July 31, 2019	Resignation

3. Board approval is requested for the following personnel actions:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>Explanation</u>
Alyssa Fox	Director of Campus Communications	\$45,000	5/31/2019	12 Month	Interim
Erin Moore	Director of Financial Aid	\$52,500	6/1/2019	12 Month	Replacement
Jamiee McGuire	Director/Assistant Professor, Nursing	\$75,000	6/1/2019	12 Month	Replacement
Howard Henderson	Director of Campus IT	\$70,347	7/1/2019	12 Month	Reclassification
Daren Stephens	Visiting Instructor	\$35,763	7/1/2019	12 Month	Reclassification
Anthony Ingo	Director of Meat Lab	\$37,136	7/1/2019	12 Month	Replacement
Sydney Wilkinson	Instructor of Animal Science	\$41,000	7/1/2019	11 Month	Replacement
Abbas Aboohamidi	Assistant Professor of Agribusiness	\$45,000	8/14/2019	9 Month	Replacement
Kimberly Tuttle	Instructor of Business Administration	\$40,000	8/14/2019	9 Month	Replacement
Shelley Wisener	Instructor of English	\$37,000	8/14/2019	9 Month	Replacement
Caitlin Starlin	Instructor of Nursing	\$45,000	8/14/2019	9 Month	Replacement
Laura Franks	Instructor of Mathematics	\$40,000	8/14/2019	9 Month	Replacement
Firas Ghazouani	Visiting Instructor of Mathematics	\$33,000	8/14/2019	9 Month	Replacement

Part E---Instructional Programs

None

Part F---Budgetary Actions

1. Board approval is requested to approve Oklahoma Panhandle State University's proposed FY 20 Budgets, including E&G Rates Parts I and II, Auxiliary, Tuition and Fees, Room and Board Rates, and Personnel Salaries. Please see attached.

- Personnel Salary Schedule
- FY20 Budget Summary

Part G---Other Business and Financial Matters

1. Board approval is requested for the Panhandle State Foundation to renovate Holter Hall dorm rooms on the Oklahoma Panhandle State University Campus. Completion of this project will provide students with up to date, quality on campus living experience and assist recruiting efforts for Oklahoma Panhandle State University. The project is estimated to cost \$150,000 with a projected completion date of August 13, 2019. Funding for the project will be from private funds.
2. Board approval is requested for Oklahoma Panhandle State University to enter into a Gift-in-Kind agreement with the Panhandle State Foundation for the receipt of the project when completed. This agreement has been reviewed by legal counsel. Please see attached.

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

1. Board approval is requested for the following purchase orders over \$75,000 for FY 2020:

Contract	Explanation	FY 20
Town of Goodwell	Campus Police, Fire, EMS, Trash Services, Engineering Services, Ambulance Services	\$160,000
Risk Management Division	Employee Tort Liability, Property Insurance, Vehicle Liability	\$105,000
West Texas Gas	Natural Gas for University	\$110,000
Tri County Electric	Electricity for University	\$850,000
OSU Bursar's Office	Prorated Share of Operational costs for Board of Regents, Legal Counsel, Purchasing Director, and Internal Audits, Chargebacks for Touchnet, OK Corral, and Purchasing, Bank reconciliation, and Ethics Point	\$150,000
OSU Information Technology	ERP (Banner), EES (Microsoft), campus licenses and training, IT Shared Services	\$225,000
Great Western Dining	Food Service	\$870,000
OK Regents for Higher Ed.	Bond payments	\$1,150,000
Charter Bus (Bid)	Bus Charter Service for NAIA Travel	\$310,000
Utilities Staffing Research	Contract Employment Agency	\$780,000
Ashland Feed (Bid)	OPSU Bull Test annual feed allotment	\$96,000
Johnson Controls	HVAC Service Agreement	\$625,000
Midwest Sporting Goods	Athletic clothing and supplies for all sports	\$180,000
OSU Contract CMAR	Construction Manager at Risk (CMAR)	\$300,000
Panhandle Telephone Coop	Phone service, cable, and wifi	\$100,000
Guymon Glass	New Construction and Renovations of Facilities (Glass)	\$300,000
Flooring (Bid)	New Construction and Renovations of Facilities (Flooring)	\$200,000
McMichael's Plumbing	New Construction and Renovations of Facilities (Plumbing)	\$200,000
Northwest Line	New Construction and Renovations of Facilities (Electrician)	\$200,000
Roofs (Bid)	Roof Replacement and Repairs	\$500,000
Southwest Contract (Bid)	Dorm Furniture	\$110,000
Athletic Insurance (Bid)	Athletic Insurance	\$150,000
Ellucian & TouchNet	OneCard ID System	\$100,000

Part K---Student Services/Activities

1. Board approval is requested for the revised Residence Life Handbook. This handbook has been reviewed by legal counsel. Please see attached.

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Informational Matters Not Requiring Action of the Board

1. The April 2019 Summary of Out-of-State Travel reports. Please see attached.
2. The May 2019 Summary of Out-of-State Travel reports. Please see attached.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'iTF', is written over a horizontal line.

Dr. Tim Faltyn  
President



## *Mission*

Rooted in “Progress through Knowledge,” OPSU is committed to promoting excellence in the preparation of students for success in a global community.

## *Vision*

Oklahoma Panhandle State University, a national leader among regional universities, will empower its learners and community through the cultivation of lifelong opportunities.

## *Values*

### **Integrity:**

We are held accountable to maintain ethical practices.

### **Inclusion:**

We embrace and support our diverse cultures.

### **Excellence:**

We seek continuous improvement opportunities.

### **Service:**

We operate as a center for educational and cultural opportunities.

### **Sustainability:**

We are stewards in the conservation of our resources.

## *Goals*

Provide excellence to all stakeholders.

### **Student Learning**

Through empowerment, innovation, access, and student centered support Panhandle State will shape lifelong learners and improve student outcomes.

### **Resource Optimization**

Engagement, partnerships, and collaboration will empower Panhandle State to cultivate all resources responsibly.

### **Graduate Production**

Provide comprehensive student experience focused on promoting excellence across each student’s academic career to graduation and beyond.

### **Life-Long Learning**

Improve the quality of life and transform the communities we serve through engagement and partnerships.



OKLAHOMA  
**PANHANDLE STATE**  
UNIVERSITY

**FY20 Budget Summary**

	FY19	FY20	Change	Estimated New Revenue
<b>Tuition and Fees</b>				
<b>In-State Tuition</b>				
No Change to Tuition				

**E&G Mandatory Fees**

No change to E&G Mandatory Fees

**Auxiliary Mandatory Fees**

Student Facility Fee #1	\$4.00	\$10.50	\$6.50	\$220,903.00
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Auxiliary Mandatory Fees Total	\$4.00	\$10.50	\$6.50	\$220,903.00
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**Mandatory Fee Increase is 2.58%**

**Mandatory Fee Increases Effect to Student Costs**

\*\$6.50 per credit hour increase in mandatory fees

\$97.50 per semester

\*\$195 average yearly cost

	FY19	FY20	Change	Estimated New Revenue
<b>Student Services/Activities</b>				
<b>Housing Rates</b>				
Holter 1 Double	\$ 950.00	\$ 1,200.00	\$250.00	\$ 73,000.00
Holter 1 Single	\$ 1,550.00	\$ 1,800.00	\$250.00	\$ 22,500.00
Holter 2 Renovated Double	\$ 1,100.00	\$ 1,350.00	\$250.00	\$ 19,500.00
Holter 2 Renovated Single	\$ 1,750.00	\$ 2,000.00	\$250.00	\$ 1,000.00
Field Dorm Double	\$ 950.00	\$ 1,200.00	\$250.00	\$ 17,500.00
Field Dorm Single	\$ 1,550.00	\$ 1,800.00	\$250.00	\$ 5,000.00
Apartments	\$ 2,250.00	\$ 2,500.00	\$250.00	\$ 54,000.00
Aggie Annex Single	\$ 2,300.00	\$ 2,550.00	\$250.00	\$ 500.00
Aggie Annex Double	\$ 1,900.00	\$ 2,150.00	\$250.00	\$ 4,000.00
<b>Housing Rate Increases</b>				<b>\$ 197,000.00</b>

	FY19	FY20	Change	Estimated New Revenue
<b>Student Services/Activities</b>				
<b>Meal Plan Rates</b>				
5 Meal Plan	\$ 811.00	\$ 852.00	\$41.00	\$ 7,297.50
10 Meal Plan	\$ 1,481.00	\$ 1,555.00	\$74.00	\$ 12,162.50
15 Meal Plan	\$ 1,579.00	\$ 1,658.00	\$79.00	\$ 17,027.50
20 Meal Plan	\$ 1,701.00	\$ 1,786.00	\$85.00	\$ 12,162.50
<b>Meal Plan Rate Increases 5.0%</b>				<b>\$ 48,650.00</b>



OKLAHOMA  
**PANHANDLE STATE**  
UNIVERSITY

**FY20 Budget Summary**

<b>Budgetary Actions</b>	<b>FY19</b>	<b>FY20</b>	<b>Change</b>
<b>E&amp;G Budget for FY20</b>			
Operations	\$ 5,506,908.00	\$ 5,637,064.00	\$ 130,156.00
Grants, Contracts	\$ 122,942.00	\$ 125,202.00	\$ 2,260.00
State Appropriations Total	\$ 5,629,850.00	\$ 5,762,266.00	\$ 132,416.00
Tuition & Fees	\$ 10,640,938.00	\$ 11,259,623.00	\$ 618,685.00
Other	\$ 5,100.00	\$ 5,100.00	\$ -
Total E&G Budget Revenue	\$ 16,275,888.00	\$ 17,026,989.00	\$ 751,101.00
Total E&G Budget Expense	\$ 16,581,732.00	\$ 17,079,512.00	\$ 402,104.00
Use of Reserves	\$ (305,844.00)	\$ (52,523.00)	\$ 348,997.00
Ending E&G Reserve <u>10%</u>	\$ 1,773,251.00	\$ 1,720,728.00	\$ (52,523.00)






**Other Budgets for FY20**

<b>Sponsored Programs</b>			
Sponsored Program Budget	\$ 1,773,251.00	\$ 1,334,815.00	\$ (438,436.00)
<b>Auxiliary Enterprise</b>			
Auxiliary Enterprise Budget	\$ 6,196,009.00	\$ 6,660,951.00	\$ 464,942.00
Ending Aux Reserve <u>19%</u>	\$ 1,314,082.00	\$ 1,274,000.00	\$ (40,082.00)



# 5 YEAR SALARY INCREASE PROGRAM

OKLAHOMA PANHANDLE STATE UNIVERSITY

ADDITIONAL CREDIT HOURS/ HEAD COUNT		COST PER YEAR
✓	1,547 52  FY2019 all faculty and staff compensated with a stipend.	FY2019 \$215,600
✓	3,094 104  FY2020 raise for faculty annualized at 3.5% and a stipend for staff of 3.5%.	FY2020 \$190,870
	4,641 156 	FY2021 \$381,740
	6,188 208 	FY2022 \$572,610
	7,734 260 	FY2023 \$954,350



## **AGREEMENT FOR GIFT IN PLACE**

THIS AGREEMENT is made by and between the Panhandle State Foundation (hereinafter "Foundation") and Oklahoma Panhandle State University (hereinafter "University") for the donation and acceptance of renovations and improvements to be made to the Holter Hall (dormitory) located on University's campus (hereinafter "the Project") to be furnished by Foundation as a Gift in Place.

WHEREAS, there is a need to continually upgrade University's facilities, and

WHEREAS, Foundation desires to assist University in upgrading certain of those facilities through dedicated donor funds, and

WHEREAS, Foundation has agreed to contract for and pay, with dedicated donor funds, the expense of construction of the Project (as hereinafter described) as a "Gift in Place" to University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges (hereinafter "Board") has authorized University to accept said Gift in Place.

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **PURPOSE.** The purpose for this Agreement is to facilitate a Gift in Place of "the Project" with dedicated donor funds on University property at no cost to University and without expenditure of public funds.

2. **SCOPE OF PROJECT.** Foundation working in cooperation with University has agreed to furnish all labor and materials paid for exclusively with dedicated donor funds necessary to install the following improvements ("the Project"):

Renovations to the rooms in Holter Hall (dormitory), including, but not limited to: framing one wall, installing new electrical wiring and outlets, taping, mudding, texturing and painting, new ceiling, new flooring, new lighting and other necessary and appropriate improvements

3. **APPROPRIATE UNIVERSITY PERSONNEL.** For purposes of this Agreement, "Appropriate University Personnel" shall refer to Dr. Tim Faltyn or his designees.

4. **COMPLETION.** Completion of the project shall be on or before August 8, 2019.

5. **FOUNDATION RESPONSIBILITIES.**

A. Foundation shall be responsible for payment of all project expense with dedicated donor funds.

B. Notice to Subcontractors. Prospective bidders for work on the Project, shall be advised that the Project is not a public works project and retainage and bonding requirements may not apply.

C. Bonds. Foundation may, at its option, require performance, payment and maintenance bonds.

D. Warranties. Foundation shall transfer all warranties applicable to the project to University, if any.

**6. UNIVERSITY RESPONSIBILITIES.**

A. Installation Management. University shall be responsible for managing and supervising construction/installation of the Project and shall insure that the project is constructed using the quality of workmanship and materials that meet university standards.

B. Contractor Parking/Laydown. Onsite parking and laydown accommodations shall be arranged by University.

C. Ownership and Maintenance. Upon acceptance of the Project, University shall own the Project and be responsible for its maintenance. Foundation shall not have any ownership interest in the Project.

7. **INSURANCE.** Foundation may require Contractor(s) to provide proof of insurance covering liability, bodily injury and personal injury as Foundation may determine appropriate.

8. **TERMINATION.** This Agreement may be terminated without cause upon thirty (30) days notice by either party.

9. **FIXTURES.** Materials affixed to or incorporated in the renovations to Holter Hall shall be deemed fixtures owned by University.

10. **AMENDMENT AND ASSIGNMENT.** This Agreement shall not be amended except in writing, executed by both parties. The provisions of this Agreement cannot be assigned or waived except by written agreement of the parties.

11. **COMPLIANCE.** Foundation shall use its best efforts to comply with law, rules and regulations applicable to this Agreement.

12. **GOVERNING LAW.** This Agreement shall be construed and interpreted in accordance with the laws of the State of Oklahoma.

13. **BINDING UPON SUCCESSORS.** This Agreement shall inure to the benefit of, and be binding upon the successors and assigns of both Foundation and University.

14. **NO THIRD PARTY BENEFICIARIES.** This Agreement is entered into solely for the mutual benefit of University and Foundation. This Agreement is not entered into with the intent that it shall benefit any other person and no other such person shall be entitled to be treated as a third-party beneficiary of this Agreement.

15. **EFFECTIVE DATE.** This Agreement shall take effect when both parties hereto have executed this document.

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IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates indicated below.

**For Oklahoma Panhandle State University:**

(University)

By: \_\_\_\_\_

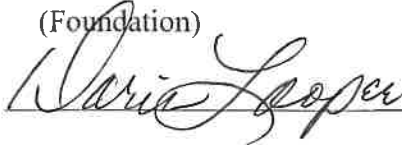


Date: 5-22-19

**For Panhandle State Foundation**

(Foundation)

By: \_\_\_\_\_



Date: 5-22-19



OKLAHOMA  
**PANHANDLE STATE**  
UNIVERSITY

## HOUSING AND RESIDENTIAL LIFE HANDBOOK

## PRESIDENT'S MESSAGE

Welcome to the Panhandle family!

Being the President at Oklahoma Panhandle State University is one of the greatest honors of my life. It is an honor to work with people who come to work every day always thinking of ways to help, support and create ways to make our students better. It's an honor to be a part of building brighter futures for our students, their families and our region. It's an honor to be part of an over 100-year legacy of excellence. For us excellence is more than just a slogan, it is a way of life for our students, our faculty, our staff and our community. That's what We are Panhandle! means.

Keeping with the spirit of our mission, "Progress Through Knowledge" we strive to be a university that is always progressing forward. Our commitment to truth, hard work, respect, and humility makes us family. I believe what makes us so great is that we surround our students with faculty and staff who care just as much about the student's success as they do. With alumni in all 50 states and 26 countries, we can honestly say, from here you can go anywhere. With a future so bright, all you must do is decide on a direction, make the commitment to work hard and we will get you there. Now that you are part of our family, people here will always be on your side and our campus will always be home, no matter where you go or what you do. I speak for all of us when I say that we are excited to come alongside you as your teachers, guides, and lifelong partners in this new chapter in your life.

We are Panhandle!

## MISSION

Rooted in “Progress through Knowledge,” Oklahoma Panhandle State University is committed to promoting excellence in the preparation of students for success in a global community.

## VISION

Oklahoma Panhandle State University, a national leader among regional universities, will empower its learners and community through the cultivation of lifelong opportunities.

## VALUES

**Integrity** We are held accountable to maintain ethical practices.

**Inclusion** We embrace and support our diverse cultures.

**Excellence** We seek continuous improvement opportunities.

**Service** We operate as a center for educational and cultural opportunities.

## GOALS

Provide excellence to all stakeholders.

**Student Learning** Through empowerment, innovation, access, and student-centered support Panhandle State will shape lifelong learners and improve student outcomes.

**Resource Optimization** Engagement, partnerships, and collaboration will empower Panhandle State to cultivate all resources responsibly.

**Graduate Production** Provide comprehensive student experience focused on promoting excellence across each student’s academic career to graduation and beyond.

**Life-Long Learning** Improve the quality of life and transform the communities we serve through engagement and partnerships.

## RIGHTS AND RESPONSIBILITY

### STATEMENT OF RESPONSIBILITY

Information provided in this handbook is for the benefit of the community and residents of Oklahoma Panhandle State University Housing and Residential Life. Community members are responsible for adhering to this information and could be held accountable if individual or group actions are a detriment to the community.

The information contained in this document is the information residents need to know about living in the residence halls. Being well versed in this information will help make the living experience an educational and enriching one as well as provide the resources to be a good community member. Residents are responsible for what happens in their living unit. Students in the presence of any policy violation may be subject to disciplinary action. Any type of damage caused by the residents, incidental or malicious, will result in restitution of damaged property.

### FERPA

FERPA is the Family Educational Rights and Privacy Act of 1974. The essence of FERPA is to give a student the right to inspect his or her education records and to protect the privacy of these records. The statute applies to any educational agency or institution that receives funding under any program administered by the Secretary of Education. For more information on FERPA visit: <https://www.opsu.edu/Offices/Bursar/?page=FERPA>.

### COMMUNITY STATEMENT

The students and staff of Housing and Residential Life are a multicultural community of individuals. We are of diverse national, racial, ethnic, and socioeconomic origins.

Our community encompasses a broad spectrum of religious and political beliefs, and our sexual orientations may differ. We are unique in that we strive to work and live together. In the process, we learn from one another in an atmosphere of positive contact and mutual respect.

We are committed to behaving and expecting others to behave in ways which demonstrate our beliefs about the respectful treatment of each member of our community. We believe that we are individually and collectively responsible for our behavior and are fully accountable for our actions.

The Department of Housing adheres to all Oklahoma Panhandle State University policies pertaining to non-discrimination and harassment.

## HOUSING CONTRACT

### RATES AND PAYMENTS

- The amounts you are to pay under this contract shall be determined by the rate sheet which is incorporated into this contract by reference, available at the housing office. Room rates are subject to change at the direction of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.
- Funds allocated to student housing groups will be spent in accordance with community council bylaws.
- There is a one-time initial \$220 payment, payable in advance, for a housing contract. The payment includes a \$200 deposit and a non-refundable \$20 application fee. The deposit will be refunded by a bursar account credit when the resident moves off campus.
- Rent, damage, and other miscellaneous housing charges are assessed to your Oklahoma Panhandle State University bursar account. Housing rental payments are to be made to or at the Bursar's Office. Failure to make timely payments may result in the termination of your housing contract.
- Any late payment is subject to a late fee, as assessed by the Bursar's Office. A hold may be placed on your official University record if your account remains delinquent.
- Residents are responsible for the condition of the facility until he/she has properly turned in the keys and checked out. Any facility damage repairs caused by the residents will be estimated and charged to the resident's OPSU bursar account. Residents are encouraged to complete a Room Occupancy Checklist upon checking in and again upon checking out to verify existing conditions. Further, residents are encouraged to report damage as it occurs to prevent escalating damages and/or safety issues.

### HOUSING ASSIGNMENTS

The housing application can be found online:

<https://www.opsu.edu/Offices/Housing/Application/>. The student may request where his/her living facility and roommate. The process is a first-come, first-serve basis.

The University reserves the right to manage housing occupancy in order to maximize space utilization. The University may take such action as



necessary to control the use of spaces in the event of an epidemic, disaster, or other circumstances that appear to require such control.

## TERMINATION OF CONTRACT

A termination request will be considered valid if received in writing, in person, or by email to Panhandle Housing or Admissions. The email must be from an email account previously provided to Oklahoma Panhandle State University. This contract may be terminated under the following conditions and deadlines:

- Contract Termination Prior to the Beginning of Occupancy
- Cancellations received by Housing and Residential Life on or before the beginning for the following term (January 5th for a spring-only contract) will receive a full credit of the \$200 deposit.
  - Any contract entered into after May 1 for the following term (January 5th for a spring-only term) will receive a full credit of the \$200 deposit if said contract is canceled within five (5) days of paying the application fee. If not canceled within five (5) days of paying the fee, then no refund will be made.
  - Cancellations received by Housing and Residential Life after July 15 (January 10th for spring-only contracts) will result in a late cancellation charge of \$250 in addition to the forfeiture of the deposit.
  - Housing Renewal - There is no fee for choosing a housing assignment during the spring renewal process. However, all renewal cancellations will be subject to a \$75 cancellation fee. A \$250 late cancellation fee will also be assessed if said contract is canceled after July 15<sup>th</sup> or after January 15<sup>th</sup> for the spring term.
  - Housing and Residential Life reserves the right to cancel a contract if the student fails to select a room prior to August 1st or if reasonable accommodations are offered to but rejected by the student. In such cases, there will be no refund of the initial \$20 application fee.
- Contract Termination on or After Beginning of Occupancy will be subject to the following charges:
  - A prorated charge based on the daily rate and the number of days the resident retained the keys.
  - A charge equal to two month's rent will be assessed based on the rent for the residence resided in by the student for much of the contract term. Residents that vacate due to policy violations will also be assessed this charge. Forfeiture of any deposit paid.
  - Residents who cancel due to withdrawal from the University will forfeit any deposit.

- Contracts terminated in less than three months following the date of occupancy will be assessed an additional 25% of the prorated rent charge.
- Furniture Accommodation Fee - If an apartment has been furnished or unfurnished to specifically accommodate a person's request and he/she chooses not to move in, the person will be assessed a \$100 furniture accommodation fee.
- The University Housing and Residential Life may terminate the housing contract if rent or other charges due are not paid in a timely manner; a resident does not comply with the University or Housing and Residential Life Policies and Procedures; a resident is not enrolled as a student attempting at least 12 hours at OPSU; or in rare cases, the housing area is to be converted to another use. In such cases, Housing and Residential Life will provide a minimum of 72-hour notice.

## CHECK-IN PROCESS AND FEES

### KEYS

For the safety of our community, keys are only issued to a resident for access to the assigned room/unit. Residents are not permitted to lend or give their room or apartment key(s) to anyone nor are they permitted to use the room or apartment key(s) of another student. To control inventory of the keys, duplication of University keys is **PROHIBITED**. University students are assigned an Oklahoma Panhandle State University identification (ID) card. When living in University housing, student ID cards are encoded with the ability to grant access to designated doors with card readers. The student ID card will only function for the assigned community of residence. For the safety of our community, lending and giving ID cards to another person is prohibited. If an ID card is lost, contact the housing office to receive a new card.

**Students propping locked doors or allowing access to non-residents of the building are endangering the community. If doors are found unlocked, doors which are locked at the wrong hours, suspicious behavior, maintenance problems, or other safety hazards, residents should notify the desk student staff and/or Residential Life building staff immediately.**

### CHECK-IN

Students will be instructed what day(s) they can check-in via email or letter from the housing office prior to arrival, students should complete the

emergency contact form in the housing office. When arriving for check-in, go to the building to check-in with the Hall Staff.

After arriving at the room students will finish filling out the Room Condition Report. This form verifies receipt of keys, documents the condition of the room upon check-in, and gathers emergency contact information. If a student arrives before the scheduled check-in day, an improper check-in fee of \$150 will be assessed in addition to the daily room rate up to the date of the appropriate move-in day. Please note that rooms may not be available, clean, or ready to be occupied if students arrive before their regularly scheduled move-in.

### MOVE-IN CHECKLIST

- Plan to arrive at the appointed day and time. Arrival will run smoothly if everyone arrives at appointed times/days
- Coordinate room furnishings with roommates to prevent doubling up.
- Arrange optional services. Discuss this with roommates as well.
- Pack only what is needed. Remember more can always be brought later.
- Review the housing prohibited items list.
- Send mail/packages to the campus address after move-in day to avoid items returned to sender.
- Park to avoid traffic congestion. After unloading, move vehicle to parking lot or location
- Review and complete the Room Occupancy Check for accuracy to avoid damage billing for existing conditions.
- Attend the mandatory first-floor meeting and read the Housing and Residential Life Handbook.

### PROHIBITED ITEMS

Some appliances or furnishings have a higher likelihood of contributing to unsafe environments for community living. Housing and Residential Life regulates the use of these appliances to ensure the safety and security of the community.

**Prohibited Appliances:** Open fire or open-coil cooking appliances, such as electric griddles, and George Foreman Grills. Also prohibited are portable heaters, air conditioners, large amplifiers (public address system, oversize stereo, and musical instrument), and halogen lamps. Students may have one microwave oven in Holter Hall room. Microwaves must be rated 900 watts or less at the highest setting. George Foreman Grills and microwaves are permitted in Aggie Apartments.

**Cooking Appliances:** Cooking appliances may only be operated in kitchen areas.

**Candles & Incense:** Burning candles and incense, as well as kerosene lamps and other flammable liquid fueled devices, are prohibited in all University owned housing. Decorative candles must be non-burning, have clipped wicks, or be wickless. The number one cause of residence hall and apartment fires is open flames. Incense, as well as being a fire hazard, can be an eye and respiratory irritant. To ensure the safety and comfort of our community, Housing and Residential Life prohibits these items.

**Extension Cords:** Any electrical extension cord that is used must be 14 gauge or heavier. Do not nail extension cords to walls, place them under rugs or beds, string them on pipes, etc. Periodically inspect all cords and appliances for cracks or other defects. Be aware that overloading an electric circuit with too many appliances can cause serious problems.

**Fireworks and Explosives:** Under state and federal law, fireworks and explosives are prohibited in Housing and Residential Life buildings and on grounds.

**Flammable Liquids:** Flammable liquids including gasoline, propane, etc. are prohibited in Housing and Residential Life buildings and on grounds.

**Hoverboards and drones:** Hoverboards (also known as self-balancing scooters) possession and use are prohibited in all campus housing. This applies to all residence halls and campus apartments, including Family Housing. Drones may be possessed but not used in any housing facility.

**Motor Vehicles:** Motor vehicles, including recreational vehicles, are prohibited in Housing and Residential Life buildings and on grounds. These items must be kept in the parking lots.

**Refrigerators:** Refrigerators are permitted with a limit of 3 amps and 3 cubic feet per room. The University is not responsible for loss of items due to power outages.

**Waterbeds:** Waterbeds are not allowed due to the number of pounds per square foot exerted on floor structure.

**Weapons:** Possessing, using, or storing firearms, explosives (including firecrackers), weapons or dangerous chemicals on University property or during any University activity, except as specifically authorized under applicable state law. This includes, but is not limited to BB guns, paintball guns, knives longer than 4 inches, swords, crossbows, handguns, shotguns and rifles

## TRANSFERS

Room transfers may be requested starting the first day of classes in the fall semester. Transfers will be allowed from the day the semester starts to two weeks into the semester. Transfers will be accommodated on a first-come, first-serve basis and may not be available immediately. Transfer fees will begin after the two weeks into the semester and are \$150. Students may request a transfer by going to the housing office. Students requesting a transfer will be contacted in 3-5 business days regarding the status of their transfer request. Please note that residents must check in to their new room and check out of their old room within 48 hours of accepting the transfer assignment. If this process is not completed in 48 hours duplicate room charges and improper check-out charges will occur.

**NOTE** – *In the event of students placed in overflow housing, no transfers will be accommodated until all students housed in temporary locations are assigned to a permanent space.*

## CONSOLIDATION

During the semester, if a resident moves out of a double room and the remaining resident is not assigned a roommate; the remaining resident may be asked to select one of the following options:

1. Elect to pay the single room rate and retain the room privately. This option is available only when space is available. Single room rates will be calculated on the remaining pro-rated portion of the contract.
2. Choose to move into another half-filled room in the community.
3. Find another resident in a half-filled room who is willing to move into the current resident's room.
4. Be prepared to accept a new roommate at any time by:
  - Keeping the unoccupied half of the room in such condition that would allow someone to move into the room on short notice.
  - Displaying an attitude of cooperation and acceptance toward any resident who may examine the room while considering occupancy.
  - Agreeing to accept a roommate assigned by the Office of Housing. This consolidation policy does not require an individual to move out of his/her community, but rather could require residents to pay for a single room or consolidate with another individual who is living singly in a double occupancy room. If more than one resident in the same community is without a

roommate, the individual who paid his or her housing contract last may be the one to move.

## ROOM ENTRY AND SEARCH

Oklahoma Panhandle State University recognizes and respects residents' desire for privacy and will make efforts to ensure and protect residents' privacy rights. However, OPSU reserves the right to enter any part of the University premises, with or without notice, at any time for reasonable institutional purposes. Such purposes include, but are not limited to, the following:

- To provide cleaning and/or pest control
- To conduct an inventory of University property
- To silence unattended loud alarms, stereos, radios, phones or other noise-producing devices
- To address emergency situations
- To search for missing University property
- To provide maintenance and/or repair work
- To determine compliance with all relevant health and safety regulations. At least each semester, Housing staff will inspect rooms for health and safety concerns. When possible, notification of the inspections will be posted at least twenty-four (24) hours prior to the inspection.
- In the event there is reason to believe that the premises are being used for an illegal purpose or a purpose that violates health or safety regulations or interferes with normal University operations.

*Law enforcement officials may enter, search and seize evidence in accordance with applicable laws.*

## CONFISCATION

Housing staff may confiscate items that are deemed illegal, in violation of Housing & Residential Life or Oklahoma Panhandle State University policy or deemed unsafe. In instances when Housing & Residential Life has confiscated an item, a notice will be left in the room in question and the residents of that room should expect to receive further notification from their Residential Assistant.

## COMMON AREA DAMAGE

If the Residential Assistants are unable to determine the individual(s) responsible for damages to common areas (lounges, hallways, lobbies, building exterior, etc.), all residents in that area will be billed for common area damages for that Residence Hall. For this reason, we encourage you to

report vandalism. This is one way you can reduce unnecessary costs. Residents are not permitted to remove, destroy, damage, or tamper with or remove materials posted by or property of the University, University contractors, and vendors, other residents, or their guests from their designated locations.

## SPORTS IN THE RESIDENCE HALLS

Dart boards, sport activities, throwing objects, roughhousing, water fights, and practical jokes are not allowed in Housing buildings. Riding bicycles, roller blades, and skateboarding are not allowed in the halls, common areas, or walkways. Housing prohibits these behaviors due to possible damage, injury, and disruption to members of the community.

## RESIDENTIAL LIFE SERVICES

### SERVICE DESK

The Service Desk is a hub of information and resources for customer service in the residence hall environment. Services provided may include access to staff; borrowing games and sports equipment; lockouts; lost and found; lost key; mail distribution and drop-off; maintenance concern reporting; package pick-up; and policy violation reporting.

### INTERNET/COMPUTER SERVICES

Every resident room has a physical internet connection. All community lounges/common areas in Housing have public wireless internet.

### MAIL

Residents can get mail in their residence halls. It will be available for pickup in the Residential Assistant office of each corresponding Residential Hall.

### LAUNDRY

Laundry facilities are provided in all Residence Halls. The University is not responsible for any lost, stolen, or damaged items. Please report any machine issues to the Housing Office.

### LOCKOUTS

If you are locked out of your room, you must go to the Service Desk for assistance. The staff at the desk will issue you a key to your room that you must turn back in. You **MUST** be prepared to verify your identification.

## MAINTENANCE AND REPAIRS

If you have any maintenance issue with your room, bathroom, common area, grounds, lounge, etc. please contact Oklahoma Panhandle State University Housing Facilities 580-349-1360 or email [panhandlehousing@opsu.edu](mailto:panhandlehousing@opsu.edu) from 8 am to 4:30pm, Monday-Friday. Non-emergency issues may also be called into the office after hours, and a voicemail may be left, and a work order will be entered the next business day.

Note: Housing reserves the right to charge for repair service if it is determined that repair was not the result of everyday wear and tear.

## PARKING

Any motor vehicle parked on University property between the hour of 5:00 a.m. and 5:00 p.m., Monday through Friday, must display a valid Oklahoma Panhandle State University paid parking permit. This includes all **RESIDENCE HALL** students who own a vehicle. A parking permit can be purchased in the office of residential life and housing.

## BED BUG TREATMENT

If you suspect you have bed bugs, the first thing to do is notify your Residential Assistant. Be sure to include your room number, name, and cell phone number.

Oklahoma Panhandle State University Housing can provide a temporary living space during the inspection and treatment if your unit is found to be positive for bed bugs. You may also elect to remain in your unit during the inspection and treatment process. Until the unit can be inspected and treated, please limit your movement to other living spaces, lounges, off campus housing, etc. It is important to try and contain the situation as much as possible.

If you are found to have the bugs, Pest Control will schedule a treatment as soon as possible. There are very specific instructions for all residents of the living space to follow EXACTLY for the treatment to be successful.

## RESIDENCE HALL POLICY ALCOHOL, TOBACCO, AND VAPE

Alcohol and tobacco (vaping) are prohibited in **ALL** our communities. Housing supports alcohol-free and tobacco-free environments to help ensure comfortable, safe, and successful communities.

In addition to the Code of Conduct, Housing policy prohibits the possession of empty alcohol containers and hookahs. The possession or consumption of



alcoholic beverages or tobacco by residents and/or invited guests within the interior living spaces, including patios is strictly prohibited even if the resident(s) and/or invited guests is of age. Residents may not display advertisements of alcohol that are visible outside of their room.

## DRUGS

Drugs are prohibited in all our communities. Housing supports drug-free environments to help ensure comfortable, safe, and successful communities.

In addition to the Code of Conduct, Housing policy prohibits the use, consumption, possession or being under the influence of drugs.

## USE OF GROUNDS AND FACILITIES

**Roofs:** Residents are not allowed on any roofs due to potential structural damage and safety concerns.

**Screens:** Screens are not to be removed from the window due to potential pest control issues and resident safety.

**Trash:** It is the responsibility of residents to keep the living space in the community clean and free from waste. Trash, food containers, and unsanitary situations can attract pests as well as create unpleasant living situations for the community. Such items should not be stored in excess within the room/unit but taken to the designated dumpster or recycle location. Residents and their guests are required to keep trash or recyclables inside their apartments, or rooms. Any trash or recyclables in the breezeway or hallway is prohibited. Trash in the balconies, lobbies, lounges, bathrooms, and outside rooms will be assessed a \$25 per bag damage charge. Residents are required to transport personal trash to nearest dumpster.

**Windows/Air Vent Blockage:** Windows need to remain closed and air vents unobstructed. No items should be hung outside the windows, placed on the ledges, or on balcony or patio railings.

**Decorations:** For the safety of the community, no live trees or live cut greenery are permitted, lighting/wiring may not stretch across doorways or across common areas, and decorative lighting must be turned off when unattended. Use of paint or material that will result in permanent changes to the room/suite/apartment or common area(s) are strictly prohibited. Decorations may not: cover more than 1/3 (33%) of door surface area, be three dimensional, or obstruct the peep hole or the room number. Decorations deemed unsafe by Housing and Residential Life may be removed.

**Postings:** All posted materials require authorization from The Communications Office or The Office of Outreach. Unauthorized postings will be removed.

**Furniture:** All University owned furniture is designated for use in the space to which it is assigned. The removal of furniture from its designated location is prohibited. At no time may furniture be removed from the room/apartment or left outside the unit on a balcony or porch. Closet doors must always remain attached to the closet.

The Department of Housing and Residential Life strongly discourages residents from purchasing used furniture and placing it in a Residence Hall, or apartment. Residents who bring furniture that contains pests will bear remediation costs to rid residential space of the pests.

**Shared Living Space:** Residents are not permitted to occupy or use any space in their unit to which they are not assigned. This includes vacant beds, bedrooms and/or a bathroom on an unoccupied side of room, suite, or apartment. Residents found in violation of this policy will be responsible for all charges necessary to return the room(s) to a move-in ready state by Residential Life standards or may be charged for occupying both.

**Guest Policy:** The hosting of guests is a privilege and all residents of a room or apartment must approve of any guests. Guests must be registered with Housing and always be escorted by their host. Residents are responsible for their guests and all policies must be observed. Residents are welcome to have overnight guests of the same gender. Guests are limited to three overnight visits in a semester and no more than two consecutive nights. Visits of greater than three nights, even with breaks in between or in three different residents' rooms, are prohibited except with permission of the Residential Housing Coordinator. Guests may not sleep in lounges or lobbies. Infringement on the rights of roommates or of other residents is prohibited.

For the safety and security of our residents, Housing regulates access to residential buildings on campus. In support of privacy and the academic environment, it is important that members of the community feel comfortable with guests in their living space.

## COMPLIANCE

To ensure safety always, residents and guests need to follow the directions of University staff member and provide accurate information and identification. Interfering with staff while they are performing their duties will not be tolerated. Such interference includes conduct that causes a material and substantial disruption, unlawful harassment, "true threats",

intimidation, and other conduct in violation of state or federal law or of other applicable university policies.

## NOISE

**Courtesy Hours:** 24 hours a day, 7 days a week. During courtesy hours, a resident may ask another resident to reduce the noise. Noise should not be disruptively audible more than three doors down the hallway, inside and/or outside of the building.

**Quiet and Visitation Hours:** Sunday through Thursday, 11pm - 11am and Friday and Saturday, 12am - 11am. The Sunday before finals week, Housing adheres to 24-hour quiet hours for the benefit of those studying for final exams. During Quiet Hours, audible sound should not be heard beyond the boundaries of the resident's room/apartment. The 24-hour quiet hour period ends on Friday of finals week at 5pm. Residents are always expected to be courteous to others in their community. Compliance is necessary to ensure an environment for academic success. Visitation hours are from 12pm-12am Sunday-Thursday and 11am-1am Friday and Saturday. If visitation hours are broken a fee will be assessed and there will be a probation period where no visitation is allowed.

## PETS AND SERVICE ANIMALS

Unapproved pets are not allowed in any Housing facility due to concerns for health, safety, sanitation, noise, and humane treatment.

Unapproved pets must be removed immediately, and the resident will face an immediate minimum fine of \$300, with additional charges as needed to restore the unit to an occupiable state (as determined by Housing).

Oklahoma Panhandle State University is not responsible for what happens to any pet when it is removed or while it is living on OPSU property. OPSU is also not responsible for any injuries or damages caused by any animal on campus.

**Service, Emotional Support, or Assistance Animals are ONLY welcomed in HOLTER HALL and FIELD HALL grounds. All necessary paperwork, evaluation, and authorization form will be required by the Housing office and must be completed prior to the animal's arrival in the residence halls. Residents who need accommodations for an emotional support/assistance animal will need to complete the agreement in the Housing office.**

## SEVERE WEATHER

In the event of severe weather residents should stay tuned to a local radio station or any TV station for the latest report on conditions. Please follow these instructions

- When the sirens sound you are to take cover. Immediately proceed to a room without windows - a community lounge, community bathroom, or personal bathroom on the lowest floor possible.
- When assembled in an area of refuge area, sit on the floor with your back to the wall or in a central portion of the room. Stay away from windows and doors. If a storm strikes, you should duck your head between your knees and cover the back of your head with your hands for protection.
- Weather sirens are tested quarterly every year weather permitting.
- Residents should be aware of their surroundings, including weather conditions.
- If you need assistance or accommodation, please contact the Goodwell Police at 580-349-2566

#### SEVERE WEATHER REFUGE PROCEDURES

- Residents are responsible for finding an area of refuge in the event of a tornado.
- Stay away from glass. Avoid being in areas with windows or exterior walls.
- Get as low as possible in the lowest level inside the building you are in ("area of refuge"). A basement generally offers the best protection. Otherwise, go into an interior room or hallway at the lowest possible floor.
- Put as many walls between you and the outside as possible.
- Get under a piece of sturdy furniture, such as a table or desk and hold onto it.
- **If possible, avoid large open rooms.**
- Crouch as low as possible to the floor, facing down, and cover your head with your hands.
- Even in an interior room, you should cover yourself with some sort of thick padding (mattress, blankets, pillows) to protect against falling debris and flying objects in case the roof and ceiling fail.
- Stay in refuge, location until advised that it is safe to return to work, study, or residence hall room area. Listen for "all clear" (tornado/severe weather has passed) message via local media.

#### COMMUNITY STYLE HALLS -HOLTER HALL AND FIELD HALL

- Do not stay in your room. Instead, move to the lowest level possible in the building. Holter Hall—1<sup>st</sup> floor bathrooms and lounge. Field Hall—basement hallways.
- Then find a windowless floor lounge or bathroom and close the doors.
- If there is not enough room in the lounge, close the room doors and begin to line the interior hallways.
- Stay close to the walls furthest from the buildings' exteriors.
- Crouch as low as possible to the floor, facing down, and cover your head with your hands.

#### SUITES – AGGIE APARTMENT, MARRIED STUDENT HOUSING, AND AGGIE ANNEX

- If there is time to move safely, Aggie Apartment residents will go to the shelter underneath the gazebo. Married Student Housing and Aggie Annex residents will go to the locker room in the Noble Center.
- If there is not time to move to safer shelter do the following:
- Move to an interior hallway (i.e. one as far as possible from windows). Make sure that all room doors are closed. If leaving your room is not possible, move into your unit's bathroom. Note: Take something to cover yourself with to serve as protection from shattered glass.
- Crouch as low as possible to the floor, facing down, and cover your head with your hands. A blanket, jacket, etc. is preferable for head-covering, but your hands will suffice. Halls
- Do not leave your apartment. This is risky, however, as you expose yourself both to the dangerous weather and the possibility of not being able to get into a lower apartment.
- Once in an apartment, move into the bathroom, or space permitting, the laundry room.
- Crouch as low as possible to the floor, facing down, and cover your head with your hands. A blanket, jacket, etc. is preferable for head-covering, but your hands will suffice.

#### FIRE SAFETY

##### FIRE DRILLS

For the protection and safety of our community, announced and unannounced fire drills will be held at the direction of the Goodwell Fire Marshall during the academic year. To become familiar with evacuation routes, cooperation is mandatory. Anytime the alarm sounds residents are to leave the building. Participation in fire evacuations is required by state law.

##### FIRE ALARM INSTRUCTIONS

In inclement weather, wear a coat and shoes and carry a towel.

- Close windows and leave lights on in room. Take room key.
- Leave door closed and walk to exit. If smoke is encountered, stay low for air.
- Physical assistance for evacuation: - Call 911.
- If unable to leave room, place a towel under the door if smoke is either seen or smelled.
- Await assistance in the room or area of refuge.

## SMOKE DETECTOR AND SPRINKLER SYSTEM

Each residence hall room is equipped with a smoke detector. Smoke detectors in rooms are inspected regularly by Environmental Health and Safety.

Sprinkler systems have been installed for added safety in all residence facilities. To make the sprinkler system as effective as possible:

- Sprinklers must never be painted
- Nothing may be hung from the sprinkler piping or sprinkler heads.
- Sprinkler heads may never be obstructed or altered.
- Nothing may be stored within 18 inches from the sprinkler head.
- Frisbees, footballs, baseballs, etc., are not to be thrown in rooms, hallways, or other public areas.
- Report any damages to the sprinkler system to the service desk immediately.

By a mandate of the State Fire Marshal, an action plan has been adopted by Oklahoma Panhandle State University Housing. Regulations are in effect regarding tampering with any fire safety equipment. This includes but is not limited to propping of fire-resistant doors; and tampering with (includes covering) smoke detectors, sprinkler heads, fire alarms, and fire extinguishers. Activation of fire alarms in non-emergency situations is prohibited (e.g. cooking, vapes, pull stations, etc....). The first offense of tampering or activation will result in the student(s) being assessed a fine of \$500. The student(s) will also be placed on Housing probation and receive a conduct sanction. On the second offense, another \$500 fine will be assessed the student(s) will be removed from housing, and the contract(s) must be paid in full; an incident report will be forwarded to Goodwell Police Department for a code violation ticket (potential fine of \$5,000- and one-year imprisonment.)

If at any time the smoke detector starts beeping periodically, it may mean that the battery is low. If this happens, please call the Housing Office at

580-349-1360 and they will send someone to replace the battery. Please do not replace the battery yourself.

## NOTICE OF NONDISCRIMINATION

Oklahoma Panhandle State University, in compliance with Title VI and VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, and Title IX of the Education Amendments of 1972 (Higher Education Act), the Americans with Disabilities Act of 1990, and other federal and state laws and regulations, does not discriminate on the basis of race, color, national origin, genetic information, sex, age, sexual orientation, gender identity, religion, disability, or status as a veteran, in any of its policies, practices or procedures. This provision includes, but is not limited to admissions, employment, financial aid, and educational services. Any person (student, faculty, or staff) who believes that discriminatory practices have been engaged in based on gender may discuss his or her concerns and file informal or formal complaints of possible violations of Title IX with OPSU's Title IX Coordinator 580-349-1362.

In accordance with the Department of Education and Department of Justice, OPSU Housing and Overnight Accommodations are as follows: Title IX allows a school to provide separate housing based on sex. But a school must allow transgender students to access housing consistent with their gender identity and may not require transgender students to stay in single-occupancy accommodations or to disclose personal information when not required of other students. Nothing in Title IX prohibits a school from honoring a student's voluntary request for single- occupancy accommodations if it so chooses. If you need special accommodation, please contact the Housing Office at 580-349-1360. Residents who are required to register their name and home address with any local or state law enforcement agency as a result of a criminal offense are required to disclose this information in writing to the Director of Housing prior to checking-in to their assignments for review.

## ANNUAL SECURITY REPORT

Oklahoma Panhandle State University complies with federal law in compiling an annual security report, which contains policy statements and crime statistics. The policy statements address the institution's policies, procedures and programs concerning safety and security, such as policies for responding to emergency situations and sexual offenses. Three years' worth of statistics are included for certain types of crimes that were reported to have occurred on-campus, in or on off campus buildings or property owned or controlled by the institution and on public property within or immediately adjacent to the campus. This report is available online at

## COMMUNITY STANDARDS

Oklahoma Panhandle State University students aspire to follow and promote:

**Integrity:** Oklahoma Panhandle State University students are expected to exemplify honesty, honor, and respect for the truth in all their actions.

**Community:** Oklahoma Panhandle State University students build and enhance their community.

**Social Justice:** Oklahoma Panhandle State University students recognize that respecting the dignity of every person is essential for creating and sustaining a flourishing community. They understand and appreciate how their decisions and actions impact others and are just and equitable in their treatment of all members of the community. They act to discourage and challenge those whose actions may be harmful to and/or diminish the worth of others.

**Respect:** Oklahoma Panhandle State University students must show positive regard for each other and for the community.

**Responsibility:** Oklahoma Panhandle State University students are expected to accept responsibility for their learning, personal behavior and future success, and students should appropriately challenge others to do the same. Students should use judgment, be trustworthy, and take personal responsibility for their actions.



OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF                      Apr-19  
MONTH

FUND SOURCE	FY19		FY18		FY19		FY18	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	22	\$ 7,045.22	6	\$4,227.10	81	\$ 28,466.70	54	\$ 16,455.43
FEDERAL					2	\$ 993.61		
PRIVATE								
AUXILIARY	12	4,413.41	7	\$2,058.11	58	20,459.53	42	\$ 13,704.71
OTHER								
TOTAL	34	\$ 11,458.63	13	\$6,285.21	141	\$ 49,919.84	96	\$ 30,160.14

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF May-19  
MONTH

FUND SOURCE	FY19		FY18		FY19		FY18	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	6	\$ 2,077.50	3	\$776.42	87	\$ 30,544.20	57	\$ 17,231.85
FEDERAL					2	\$ 993.61		
PRIVATE								
AUXILIARY	16	9,211.26	3	\$864.74	74	29,670.79	45	\$ 14,569.45
OTHER								
TOTAL	22	\$ 11,288.76	6	\$1,641.16	163	\$ 61,208.60	102	\$ 31,801.30

### RECOGNITION OF RETIRING NEO PRESIDENT

Chairman Anthony asked NEO President Jeff and First Lady Donna Hale to come forward. He presented President Hale with a memento which read, "In grateful appreciation for your leadership and dedication to Northeastern Oklahoma A&M College and the advancement of higher education in Oklahoma, 2009-2019." He also presented NEO First Lady Donna Hale with a dozen yellow roses. He said the Board of Regents has been blessed in many ways by the schools they govern, and he cannot think of a greater blessing than that of the tenure of President Hale and his wife for the past 11 years. Chairman Anthony said he feels very fortunate to recognize President Hale for his leadership. Chairman Anthony asked for a motion to grant President Hale Emeritus status.

Regent Link moved and Regent Callahan seconded to grant Jeffery Hale with President Emeritus status, effective September 1, 2019.

Those voting aye: Board Members Anthony, Arthur, Burns, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Callahan and Milner.  
The motion carried.

President Hale thanked the Board for the kind words and presentation. He said it is his opinion that two of the most important tasks in life are raising children and educating the masses. He has been blessed to raise children--both his own and others'--and to educate the masses in Oklahoma for the past four decades. He said he is grateful for his 11 years at NEO and he is looking forward to his retirement. With the Board's support and inspiration, he believes good work has been done for the people of Northeast Oklahoma.

### NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

President Jeff Hale and members of the Northeastern Oklahoma A&M College (NEO) administration appeared before the Board of Regents to present the business of NEO and review the Agenda for members of the Board. (The NEO Agenda is attached to this portion of the minutes.)

#### F-1 Approval of FY 2020 Budget

President Hale noted this item was discussed by members of the Planning and Budgets Committee at its meeting yesterday. (The FY 2020 budget documents for NEO are collectively on file in the Board of Regents' Office as Document No. 4-6-14-19. The NEO Personnel Salary Spreadsheet for FY 2020 is on file in the Board of Regents' Office as Document No. 5-6-14-19.)

Regent Milner reported that the Committee met with the NEO administration to review the FY 2020 budget recommendations and acted to recommend Board approval as follows:

Regent Milner moved that the Board conditionally approve all elements of the budget as presented by the NEO administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Burns seconded the motion.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-1 Approval to expend TRIO Upward Bound grant funds for FY 2020 according to grant guidelines

G-2 Approval to expend Supplemental Education Opportunity Grant and Federal Work Study elements of the Student Financial Aid program funds for FY 2020 according to grant guidelines

G-3 Approval to expend Carl D. Perkins Vocational & Technical Education Act grant funds for FY 2020 according to grant guidelines

President Hale said these grants are annual items for NEO, but they are not small items as they total over \$750,000 dollars for the campus.

Regent Milner moved and Regent Watkins seconded to approve Section G, Items 1-3 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-4 Revocation of peace officer commission

G-5 Approval of peace officer commissions

Revocation:

<u>Name</u>	<u>Commission No.</u>
Ron Journagan	540

Commission:

<u>Name</u>	<u>Commission No.</u>
Ron Cravens	777
Nash Smith	778

Regent Burns moved and Regent Callahan seconded to approve Section G, Items 4 and 5 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

G-6 Approval to declare a state of emergency on the campus of NEO due to significant damage incurred during the May 2019 flood

President Hale said that in order for NEO to comply with regulations to take emergency actions, there must be Board approval of the College's request to declare an emergency. This will allow the College to address items related to the state of emergency.

Regent Hall moved and Regent Watkins seconded to approve Item G-6 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

H-1 Approval of clinical facilities for Health Science programs

Regent Milner moved and Regent Link seconded to approve Item H-1 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

President Hale asked Dr. Mark Rasor, Vice President for Fiscal Affairs, to present the remaining items for NEO. Dr. Rasor said he has been involved in higher education for 12 years and the two men who have had the greatest impact on his career have been his father and President Hale. He expressed appreciation to President Hale for challenging him to step outside of his comfort zone and for equipping and training him to do so.

I-1 Approval to hire Crossland Construction as the construction manager over the restoration work required due to the May 2019 flood

Dr. Rasor noted this item was discussed by members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Davis said the Committee met with the NEO administration regarding approval of this item and the Committee acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Hall seconded to select Crossland Construction as the construction manager to assist the College with the restoration work required due to the May 2019 flood, as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

- J-1 Approval to pay OSU for SCT/Banner maintenance, Microsoft Campus Agreement License and Desire 2 Learn for FY 2020
- J-2 Approval to purchase Comprehensive Assessment and Review Tests for students in the nursing program
- J-3 Approval to issue purchase order to OSU contracted company Belfor Property Restoration for the clean-up of flood that occurred May 2019
- J-4 Approval to award bid and issue purchase order to Marion Company LLC for baseball outfield fencing renovations

Dr. Rasor said the flood damage was thought to be around \$90,000, but he found out very recently the damage totals closer to \$250,000. Because of this unforeseen increase, there will be an interim request submitted before the September Board meeting to increase the amount of the initial purchase order listed under Item J-3.

Regent Hall moved and Regent Link seconded to approve Section J, Items 1-4 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

President Hale thanked Chairman Anthony for his service as Chairman of the Board three times during his years of service on the Board and for all he has done for higher education in Oklahoma.

The business of Northeastern Oklahoma A&M College being concluded, President Hale and members of the NEO administration were excused from the meeting.

# NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma  
June 14, 2019

Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

## **PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

### 1. President's Remarks

May 2019 "NEO Update"

Social Media Report

BKD Update

**Payroll Outsourcing Update**

## **PART B - RESOLUTIONS**

None

## **PART C - POLICY AND OPERATIONAL PROCEDURES**

None

## **PART D - PERSONNEL ACTIONS**

### 1. Information Requiring No Action by the Board

President Jeffery L. Hale Ph.D. has announced his retirement from the college after 11 years of service. Dr.Hale will officially retire July 31 2019.

## **PART E - INSTRUCTIONAL PROGRAMS-**

None

**PART F - BUDGETARY ACTIONS-****1. Operating Funds Allocations for FY 2020**

Board authorization is requested for Northeastern Oklahoma A&M College's proposed Fiscal Year 2020 Budgets, including E&G Parts I and II, Auxiliary, 2020 Tuition and Fees, Room and Board and salary recommendations.

Budget documents included:

- The Fiscal Year 2020 E&G Budget Summary (Reference Document #1)
- Fiscal Year 2020 AUX Budget Summary (Reference Document #2)
- Fiscal Year 2020 Tuition and Fees, Room & Board (Reference Document #3)
- Salary Recommendations (Reference Document #4)- **Revisions**

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS****1. Upward Bound Grant for FY 2020**

We have received notification from the US Department of Education the award for the TRIO Upward Bound program for Fiscal Year 2019-20. This award is the 3rd year of a 5 year grant for the period of September 1, 2017 through August 31, 2022. The announced allocation is \$337,181. This grant offers services to participants who reside in an impoverished three-county area in Northeastern Oklahoma and who attend one of 15 target high schools. All grant services and activities are targeted the motivation and skills necessary to succeed in education beyond high school. Board authorization is requested to expend grant funds, including payment of administrative allowances at year-end, according to grant guidelines.

**2. Federal Awards for Campus-Based Student Financial Aid Programs for FY 2020**

The federal government has advised us of our tentative awards for the Supplemental Education Opportunity Grant (SEOG) in the amount of \$100,490 and the Federal Work Study (FWS) elements of the Student Financial Aid (SFA) program for \$150,989 for FY2019-20. These award amounts are the minimum grant amounts and are unchanged from previous years. Although these awards are tentative and subject to revision, experience has been that revisions are rare and minimal. Board authorization is requested to expend funds, including payment of administrative allowance at year-end, according to the financial aid program guidelines.

**3. Carl Perkins Grant Postsecondary Allocation**

The Oklahoma Department of Vocational and Technical Education advised us that our award for the Carl D. Perkins Vocational & Technical Education Act of 1991 for Fiscal Year 2019-2020 is \$66,348. The funds are used to develop the academic, vocational and technical skills of secondary students and postsecondary students who elect to enroll in vocational and technical education programs. Board authorization is requested to expend grand funds, including payment of administrative allowance at year-end, according to grant guidelines.



**PART G - OTHER BUSINESS AND FINANCIAL MATTERS (continued)**

4. Revocation of Peace Officer Commission  
We request revocation of peace officer commission for former Campus Safety Officer, Ron Journagan effective May 31<sup>st</sup> 2019.
5. Request Peace Officer Commission  
Board approval requested for peace officer commission for Campus Safety Officer Ron Cravens and Nash Smith. Ron Cravens is CLEET – certified and Nash Smith is Reserve Officer that we will be sending to Bridge Academy.
6. State of Emergency Request  
**The Board is asked to declare a state of emergency on the campus of Northeastern Oklahoma A&M College due to the significant damage incurred during the May 2019 flood. Water began inundating the east side of campus May 22<sup>nd</sup>. At the crest May 25<sup>th</sup>, baseball locker-room and offices, east side concession stands, restrooms, and storage buildings at Red Robertson Field, bus barn, and indoor hitting/pitching facility all had significant water in them. The football and soccer practice fields and the baseball and softball fields, dugouts, and press boxes were also inundated.**

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

1. Clinical facilities for Health Science Programs
  - a. Associate Degree Nursing
    - Access Family Care – Neosho, MO
    - Cerebral Palsy Clinic – Webb City, MO
    - Saint Francis Hospital – Vinita, OK
    - Davita Dialysis Center – Miami, OK
    - Freeman Health Systems – Joplin & Neosho, MO
    - Good Shepherd Hospice – Grove, OK
    - Grove Christian Medical Clinic – Grove, OK
    - Grove Public Schools – Grove, OK
    - Miami Hospital – Miami
    - Integris Reg. Health Ctr. (Mental Health – Miami)
    - Integris Grove General Hospital – Grove
    - Legacy Hospital – Joplin, MO
    - Mercy Hospital – Joplin, MO
    - Miami Health Facilities dba/Windridge Nursing & Rehab Ctr. – Miami, OK
    - Northeastern Tribal Health Systems – Miami, OK
    - Oklahoma Forensic Center – Vinita, OK
    - Oklahoma State Health Dept. – Miami, OK
    - Ozark Center dba Leffen Center for Autism—Joplin, MO
    - Veterans Healthcare Systems of the Ozarks
    - Vinita High School – Vinita, OK
    - Willow Crest Hospital – Miami, OK

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation, cont.****b. Medical Laboratory Technician**

Baptist Health Hospital - Fort Smith, AR  
Baptist Health Hospital - Van Buren, AR  
Cherokee Nation Hasting Hospital - Tahlequah, OK  
Cherokee Nation Sam Hider Indian Hospital - Jay OK  
Cherokee Nation Three Rivers Hospital – Muskogee, OK  
Diagnostic Laboratory of Oklahoma Core Lab – Okla. City, OK  
Diagnostic Laboratory of Oklahoma Integris Baptist Health Center – Enid, OK  
Diagnostic Laboratory of Oklahoma Integris Grove – Grove, OK  
Diagnostic Laboratory of Oklahoma Ingegris Miami – Miami, OK  
Freeman Health Systems, Freeman West – Joplin, MO  
Freeman Health Systems, Freeman Neosho- Neosho, MO  
Hillcrest Hospital- Pryor, OK  
Labette Health- Parsons, OK  
Mercy Hospital- Carthage, MO  
Mercy Hospital – Columbus, KS  
Norman Regional Health Systems – Norman, OK  
Northeastern Health System- Tahlequah, OK  
Northwestern Medical Center – Bentonville, AR  
Northwestern Medical Center – Springdale, AR  
Northwestern Medical Center, Willow Creek Women’s Center – Johnson, AR  
Regional Medical Laboratory, Core Labs – Tulsa, OK  
Regional Medical Laboratory, Jane Phillips – Bartlesville, OK  
Regional Medical Laboratory, Saint Johns – Tulsa, OK  
Saint Francis Hospital – Muskogee, OK  
Saint Francis Hospital – Vinita, OK  
Via Christi Hospital – Pittsburg, KS

**c. Physical Therapist Assistant**

AdamsPARC Rehabilitation Center - Bartlesville, OK  
Bartlesville Physical Rehabilitation - Bartlesville, OK  
Cherokee Nation Vinita Health Ctr. – Vinita, OK  
Cherokee Nation/Hastins Indian Medical Center - Tahlequah, OK  
Coffeyville Regional Medical Center - Coffeyville, KS  
Comanche County Hospital – Lawton, OK  
Communities of Wildwood – Joplin, MO  
Drayer PT - Claremore, OK & Pryor, OK  
Excel Physical Therapy - Broken Arrow, OK  
Freeman Health Systems – Joplin, MO & Neosho, MO  
Greenbrier Village – Enid, OK  
Hillcrest Hospital – Claremore, OK  
Holly Street Physical – Siloam Springs, AR  
INTEGRIS - Grove, OK; Miami, OK; Enid OK  
Jane Phillips Medical – Bartlesville, OK  
Landmark Hospital – Joplin, MO  
Mercy Health – Joplin, MO  
Monroe Manor - Jay, OK

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation, cont.**

Montereau, Inc. – Tulsa, OK  
NEO Orthopedic Rehab – Miami, OK; Commerce, OK; Vinita, OK  
Northeastern Health System/Tahlequah City Hospital - Tahlequah, OK  
Oklahoma Physical Therapy – Oklahoma City, OK  
Orthopedic Specialists of the Four States – Galena, KS  
Saint Francis Hospital - Monkey Island, Langley, Vinita, Muskogee  
Spring River Christian Village – Joplin, MO  
Stillwater Medical Center – Stillwater, OK  
St Mary’s Regional Medical Center – Enid, OK  
Texhoma Christian Care Center/Windmill Rehab - Wichita Falls, TX  
The Gardens – Sapulpa, OK  
Valir Rehab – Oklahoma City, OK  
Village of Southern Hills – Tulsa, OK

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

1. Board authorization is requested for the College to hire Crossland Construction as the Construction Manager over the restoration work required due to the May 2019 flood.

The anticipated cost of this project is between \$750,000 and \$1,500,000. Funding will be from Auxiliary Reserves with anticipated reimbursement from Oklahoma Risk Management Insurance proceeds.

**PART J - PURCHASE REQUESTS-**

1. Board authorization is requested to pay Oklahoma State University for SCT/Banner maintenance, Microsoft Campus Agreement License and Desire 2 Learn (D2L) for the period of July 1, 2019 through June 30, 2020 at an approximate amount of \$350,000. The funding will be from the E&G budget Part I.
2. Board authorization is requested to purchase Comprehensive Assessment and Review Tests for students in the nursing program at an estimated cost of \$150,000. The funding will be from the Auxiliary Budget.
3. Board authorization is requested to issue purchase order to OSU contracted company Belfor Property Restoration in amount of \$125,000 for the clean-up of flood that occurred May 2019.
4. Board authorization is requested to award bid and issue purchase order to Marion Company Llc in amount of \$75,585 for baseball outfield fencing renovations.

**PART K - STUDENT SERVICES/ACTIVITIES-**

None

**PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED**

None

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. Out-of-State Travel Summary

Attached are the Summaries for Out-of-State Travel for April and May 2019.

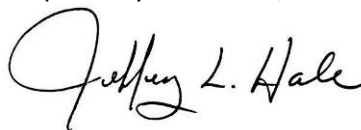
2. Summer Camps 2019

Attached are the summer camp and activity schedules for the months of June and July.

3. Organizational Chart 2019-2020

Attached is organizational chart for FY 2019-2020.

Respectfully Submitted,

A handwritten signature in black ink, reading "Jeffery L. Hale". The signature is written in a cursive style with a large, looped initial "J".

Dr. Jeffery L. Hale  
President

Northeastern Oklahoma A&M College  
Summary of Out-of-State Travel as of

**Apr-19**

Column (1): Travel This Month  
Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
Column (4): Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp. (290)	4	\$4,254.31	3	\$421.71	19	\$8,573.12	24	\$5,326.25
Federal (430)	1	\$190.00	0	\$0.00	1	\$190.00	8	\$2,099.63
Private								
Auxiliary (701)	3	\$2,786.89	1	\$250.75	13	\$5,715.96	23	\$2,979.36
Other								
<b>Total</b>	<b>8</b>	<b>\$7,231.20</b>	<b>4</b>	<b>\$672.46</b>	<b>33</b>	<b>\$14,479.08</b>	<b>55</b>	<b>\$10,405.24</b>

Northeastern Oklahoma A&M College  
Summary of Out-of-State Travel as of

**May-19**

Column (1): Travel This Month  
Column (3): Amount Expended Current FY

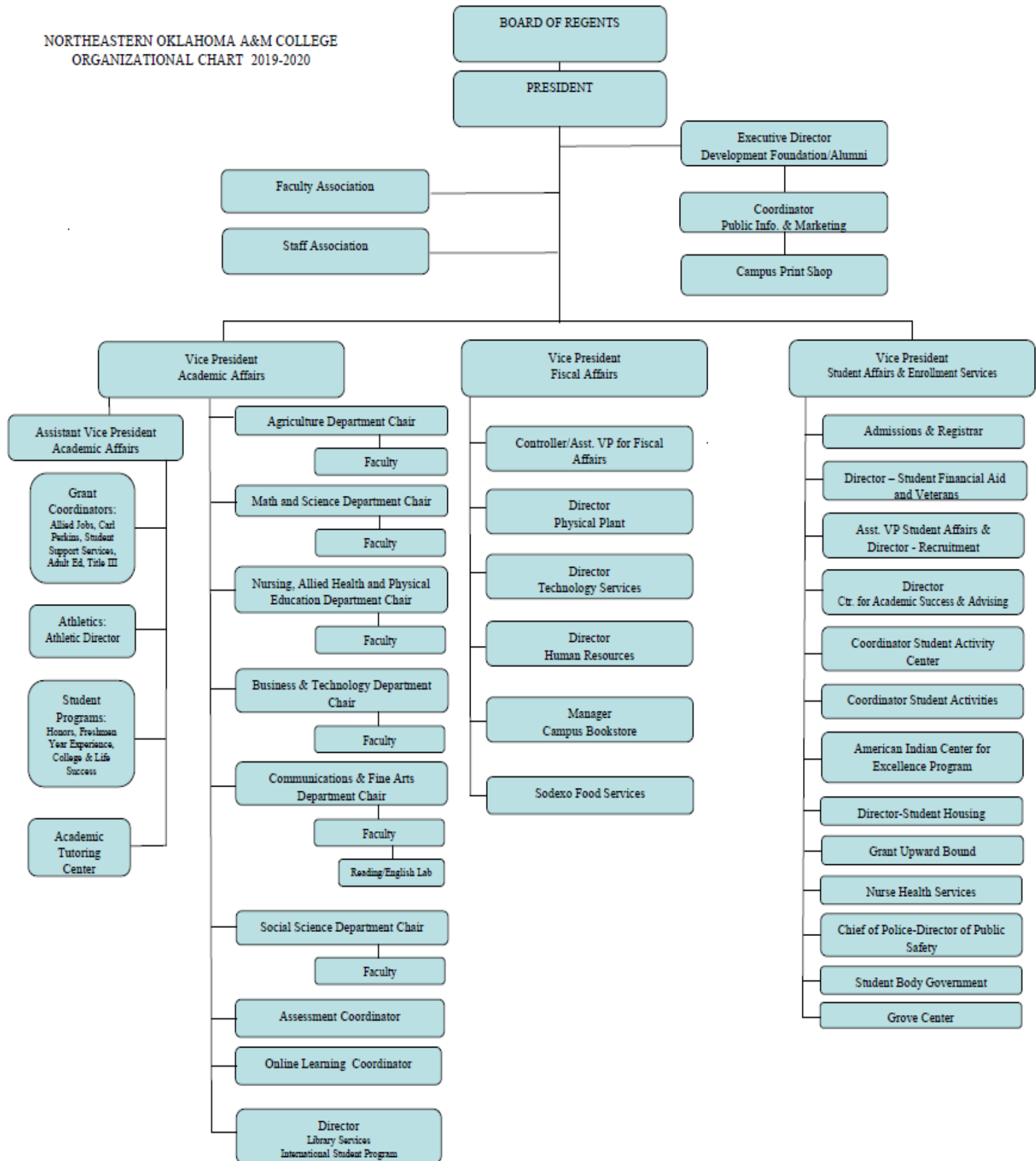
Column (2): Corresponding Month Last FY  
Column (4): Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp. (290)	2	\$878.62	2	\$314.55	21	\$9,451.74	0	
Federal (430)	0		0		1	\$190.00	26	\$2,821.57
Private	0		0		0		8	\$2,099.63
Auxiliary (701)	1	\$185.78	3	\$261.63	14	\$5,901.74	0	
Other	0		0		0		26	\$3,120.43
<b>Total</b>	<b>3</b>	<b>\$1,064.40</b>	<b>5</b>	<b>\$576.18</b>	<b>36</b>	<b>\$15,543.48</b>	<b>60</b>	<b>\$8,041.63</b>

# Summer Camp Schedule 2019

<i><b>Camp:</b></i>	<i><b>Contact Person:</b></i>	<i><b>Dates:</b></i>	<i><b>Number of Campers:</b></i>
Wrestling	Joe Renfro	T-W-Th, June 11 <sup>th</sup> – 12 <sup>th</sup> – 13 <sup>th</sup>	225 - 250
Live Stock Judging	Taylor Graham	June 10 <sup>th</sup> – 12 / 13 -15	45 each camp
Youth Football 8 & 11 man	Zach Allen	June 3 <sup>rd</sup> – 7 <sup>th</sup>	
Oklahoma 8 Man Football	Amanda Davis (Chamber)	June 9 <sup>th</sup> – June 15 <sup>th</sup>	
UPWARD BOUND	Dawn Compton	June 2 – July 3	63
Equestrian	Amanda Jones	June 5 - 6	20 - 30
Equestrian Judging		June 6 - 7	
Boys State	Steve Grimes / Palmer	May 25 <sup>th</sup> – June 1	70-100

NORTHEASTERN OKLAHOMA A&M COLLEGE  
ORGANIZATIONAL CHART 2019-2020



**NORTHEASTERN OKLAHOMA A&M COLLEGE**  
**E&G BUDGET SUMMARY**  
**Fiscal Year 2019-2020**

	2020 <u>E&amp;G Part I</u>	%	2019 <u>E&amp;G Part I</u>	%	<u>Change</u>	%
<b>Budgeted Revenue</b>						
Education & General						
State Appropriations - Operations	6,944,614	43.2%	6,791,681	41.5%	152,933	2.25%
State Appropriations - Grants, Contracts	249,607	1.6%	158,937	1.0%	90,670	57.05%
Federal Appropriations	-	0.0%	-	0.0%	-	
Tuition & Fees	8,788,700	54.7%	9,345,800	57.1%	(557,100)	-5.96%
Gifts, Grants	60,000	0.4%	60,000	0.4%	-	0.00%
Sales & Services	-	0.0%	-	0.0%	-	
Other	<u>15,750</u>	0.1%	<u>15,750</u>	0.1%	<u>-</u>	0.00%
Total Budgeted Revenue	16,058,671	100.0%	16,372,168	100.0%	(313,497)	-1.91%
Prior Year E&G Reserve (Line 3 Sch C)	<u>2,850,000</u>		<u>3,000,000</u>		<u>(150,000)</u>	-5.00%
Total Education & General Funds Available	18,908,671		19,372,168		(463,497)	-2.39%
<b>Budgeted Expenditures</b>						
Education & General						
Instruction	6,121,410	37.2%	6,111,804	37.3%	9,606.00	0.16%
Research	-	0.0%	-	0.0%	-	
Public Service	-	0.0%	-	0.0%	-	
Academic Support	1,298,632	7.9%	1,202,768	7.3%	95,864.00	7.97%
Student Services	1,153,769	7.0%	1,205,453	7.4%	(51,684.00)	-4.29%
Institutional Support	2,285,578	13.9%	2,213,052	13.5%	72,526.00	3.28%
Physical Plant	2,903,584	17.7%	2,838,400	17.3%	65,184.00	2.30%
Scholarships & Fellowships	<u>2,674,900</u>	16.3%	<u>2,817,000</u>	17.2%	<u>(142,100)</u>	-5.04%
Total Education & General Expenditures	16,437,873	100.0%	16,388,477	100.0%	49,396	0.30%
<b>Budgeted Increase/(Decrease)</b>	<u>(379,202)</u>		<u>(16,309)</u>		<u>(362,893)</u>	<u>0.00%</u>
<b>Projected Ending Reserve (Line 8, Sch. C)</b>	<u>2,470,798</u>	<u>0.0%</u>	<u>2,983,691</u>	<u>0.0%</u>	<u>(512,893)</u>	<u>-17.2%</u>



**NORTHEASTERN OKLAHOMA A&M COLLEGE**  
**AUXILIARY BUDGET SUMMARY**  
**Fiscal Year 2019-2020**

	FY2019-20		FY2018-19	
	Revenues	Expenses	Revenues	Expenses
Housing	2,085,000	1,368,750	2,293,454	1,522,635
Food Service	2,454,000	2,227,500	2,699,629	2,519,629
Athletics/Aggie Teams	1,286,500	2,756,554	1,217,700	2,500,032
Wellness Center	496,800	238,660	486,200	244,671
Bookstore	1,245,000	1,083,519	1,380,000	1,171,215
Student Union	552,000	612,182	598,000	597,762
Fine Arts	2,500	123,500	10,000	109,500
Student Activities	96,000	134,600	104,000	115,900
Parking & Student ID's	90,000	37,500	82,500	52,500
Other Activities	1,247,894	1,238,794	1,347,222	1,354,322
Total	9,555,694	9,821,559	10,218,705	10,188,165
NET INCOME/(LOSS)		(265,865)		30,540

**NORTHEASTERN OKLAHOMA A&M COLLEGE**  
**TUITION, FEES, ROOM & BOARD**  
**Fiscal Year 2019-2020**

	<u>FY19-20</u>	<u>FY18-19</u>	<u>Change</u>	<u>% Change</u>
Tuition	99.00	97.50	1.50	1.52%
Library Resources	1.65	1.65	0.00	
Student Technology	10.50	10.50	0.00	
Infrastructure	2.25	2.25	0.00	
<b>E&amp;G Fees</b>	<b>14.40</b>	<b>14.40</b>	<b>0.00</b>	
Student Activity	25.00	22.00	3.00	12.00%
Student Government	2.00	2.00	0.00	
Intramural	1.00	1.00	0.00	
Facility	8.35	8.35	0.00	
Student Union	11.50	11.50	0.00	
Assessment	2.00	2.00	0.00	
Student Health Fee	0.50	0.00	0.50	
<b>AUX FEES</b>	<b>50.35</b>	<b>46.85</b>	<b>3.50</b>	<b>6.95%</b>
<b>TOTAL TUITION AND MANDATORY FEES</b>	<b>163.75</b>	<b>158.75</b>	<b>5.00</b>	<b>3.05%</b>

**Room & Board Rate Increases**

Traditional Dormitory - Double	\$1,150.00	\$1,150.00	0.00	0.00%
Traditional Dormitory - Single	\$1,675.00	\$1,675.00	0.00	0.00%
Quad Housing	\$1,750.00	\$1,750.00	0.00	0.00%
Suites - 4 Bedroom	\$2,175.00	\$2,175.00	0.00	0.00%
Suites - 2 Bedroom	\$2,395.00	\$2,395.00	0.00	0.00%
Each semester residents are charged \$50 laundry				
10 Meal/week plus \$175 flex cash*	\$1,314.00	\$1,279.00	35.00	2.66%
14 Meal/week plus \$125 flex cash	\$1,604.00	\$1,559.00	45.00	2.81%
19 Meal/week plus \$75 flex cash	\$1,749.00	\$1,699.00	50.00	2.86%

\*This plan is available to suite residents only.

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ronald Ramming appeared before the Board of Regents to present the business of Connors State College (CSC) and review the Agenda for members of the Board. (The CSC Agenda is attached to this portion of the minutes.)

President Ramming thanked Regent Anthony for his service as Chairman of the Board for the past year. He appreciates Chairman Anthony's guidance and friendship. President Ramming also thanked President Hale for the guidance given to him during his time as president of CSC, and he wished President Hale well on his upcoming retirement.

President Ramming referenced the *Connection*, highlighting stories contained within regarding various CSC events, activities, and student achievements.

C-1 Approval of CSC Institutional Organizational Chart for FY 2020

Regent Burns moved and Regent Callahan seconded to approve Item C-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

D-1 Approval of personnel actions

Regent Link moved and Regent Callahan seconded to approve Item D-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

E-1 Approval for off-campus delivery of courses for summer and fall 2019 semesters

Regent Callahan moved and Regent Millner seconded to approve Item E-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

**F-1     Approval of FY 2020 Budgets**

President Ramming noted this item was discussed by members of the Planning and Budgets Committee at its meeting yesterday. (The FY 2020 budget documents for CSC are collectively on file in the Board of Regents' Office as Document No. 6-6-14-19. The CSC Personnel Salary Spreadsheet for FY 2020 is on file in the Board of Regents' Office as Document No. 7-6-14-19.)

Regent Milner reported that the Committee met with the CSC administration to review the FY 2020 budget recommendations and acted to recommend Board approval as follows:

Regent Milner moved that the Board conditionally approve all elements of the budget as presented by the CSC administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Watkins seconded the motion.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

**H-1     Approval of clinical affiliation agreements for FY 2020**

Regent Milner moved and Regent Link seconded to approve Item H-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

**J-1     Approval of FY 2020 purchase orders**

Regent Link moved and Regent Milner seconded to approve Item J-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Connors State College being concluded, President Ramming and members of the CSC administration were excused from the meeting.

# CONNORS STATE COLLEGE

Warner, Oklahoma

June 14, 2019

## Board of Regents for the Oklahoma A&M Colleges

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:**

**1. Personal Remarks – Dr. Ron Ramming**

- Connors Connection

**B. RESOLUTIONS:**

*None*

**C. POLICY AND OPERATIONAL PROCEDURES:**

**1. Organizational Chart**

Board approval is requested for the attached Connors State College Institutional Organizational Chart for fiscal year 2020.

**D. PERSONNEL ACTIONS:**

**1. Request for Change of Position/Salary/Months of Employment**

Board approval is requested for the following employment changes:

Employee	Position	Salary	Effective	Assignment	Explanation
Larry McFarland	Beef Show Team Coach/ Farm Hand/Equipment & Facility Repair-Fabrication	\$34,000	04/08/2019	12 months	Replacement
Joshua Gregory	Mathematics Instructor	\$36,613	08/01/2019	9 months	Replacement
Toni Finch	Nursing Instructor	\$50,011	08/01/2019	10 months	Replacement
Brittany Seay	English & Humanities Instructor	\$35,603	08/01/2019	9 months	Replacement

**2. Information Requiring No Action by the Board**

Nicole Quesada, English & Humanities Instructor, resigned effective May 15, 2019.

Kwanna King, Registrar, resigned effective May 23, 2019.

Blaine French, Agriculture Instructor, resigned effective June 1, 2019.

Jennifer Blackford, Mathematics Instructor, resigned effective July 31, 2019.

Donna Autrey, Psychology Instructor, resigned effective July 31, 2019.

**E. INSTRUCTIONAL PROGRAMS:**

**1. Off-Campus Course Offerings**

Board approval is requested for off-campus delivery of the attached courses for the summer and fall 2019 semesters.

**F. BUDGETARY ACTIONS:**

**1. Proposed Fiscal Year 2020 Budget**

Board approval is requested for Connors State College's proposed fiscal year 2020 budgetary items, including E&G Budget Parts I and II, Auxiliary Enterprises Budget, Proposed Tuition and Fees, Proposed Room and Board, and Salary Recommendations. The following budget documents are included:

- Fiscal Year 2020 Executive Summary and Proposed Budget (provided under separate cover)
- Fiscal Year 2020 Tuition and Fees, and Room and Board
- Fiscal Year 2020 Salary Recommendations

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

*None*

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation)**

**1. Clinical Affiliation Agreements**

Board approval is requested to develop clinical affiliation agreements for fiscal year 2020 with the following:

Baptist Free Health Clinic  
Broadway Manor  
Central Baptist Church  
Cherokee County Health Department  
Cherokee County Nursing Center  
Cherokee Elder Care  
Cherokee Hills Family Medicine  
Cherokee Nation (Hastings)  
Cherokee Nation Health Services  
Children's Clinic  
Cornerstone Hospital of Muskogee  
Countryside Estates Nursing Center  
Coweta Manor  
Department of Veteran Affairs Medical Center  
Fort Gibson Medical Clinic  
Fort Gibson Nursing Home  
Fresenius Kidney Care  
Go Ye Village

Good Shepherd Health Clinic  
Green Country Behavioral Health Services  
Maternal Family Practice  
Muskogee Women's Clinic, Inc.  
Muskogee County Health Department  
Northeastern Health System (Sallisaw)  
Northeastern Health System (Tahlequah)  
Northeastern State University  
Oklahoma School for the Blind  
Oklahoma State Department of Health  
Pittsburg County Health Department  
Platte Dialysis, LLC  
Reddy Care  
Saint Francis Muskogee  
The Little Light House  
Wade Pediatrics  
Xpress Wellness  
Wagoner Community Hospital

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

*None*

**J. PURCHASE REQUESTS:**

**1. Purchase Orders Over \$75,000**

Board approval is requested for the following purchase orders over \$75,000 for fiscal year 2020:

- |                  |                |
|------------------|----------------|
| 1. Food Services | est. \$750,000 |
| Sodexo           |                |

2. Maintenance Services C&W Services	est. \$850,000
3. Risk Management Division, OMES Property/Contents Insurance	est. \$ 76,572
4. Imagenet Consulting LLC	est. \$120,750
5. OSU Pro Rata Share of Board Cost	est. \$ 85,263
6. OSU Pro Rata ERP Cost	est. \$144,018
7. OSU Pro Rata IT Costs (CIS/Licenses/CIO)	est. \$ 87,633
8. Ramona Munsell Associates Consulting, Inc.	est. \$ 50,000
9. Bull Test Feed (bid)	est. \$ 90,000
10. Security Services Owl Nite	est. \$230,000

K. **STUDENT SERVICES/ACTIVITIES:**  
*None*

L. **NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**  
*None*

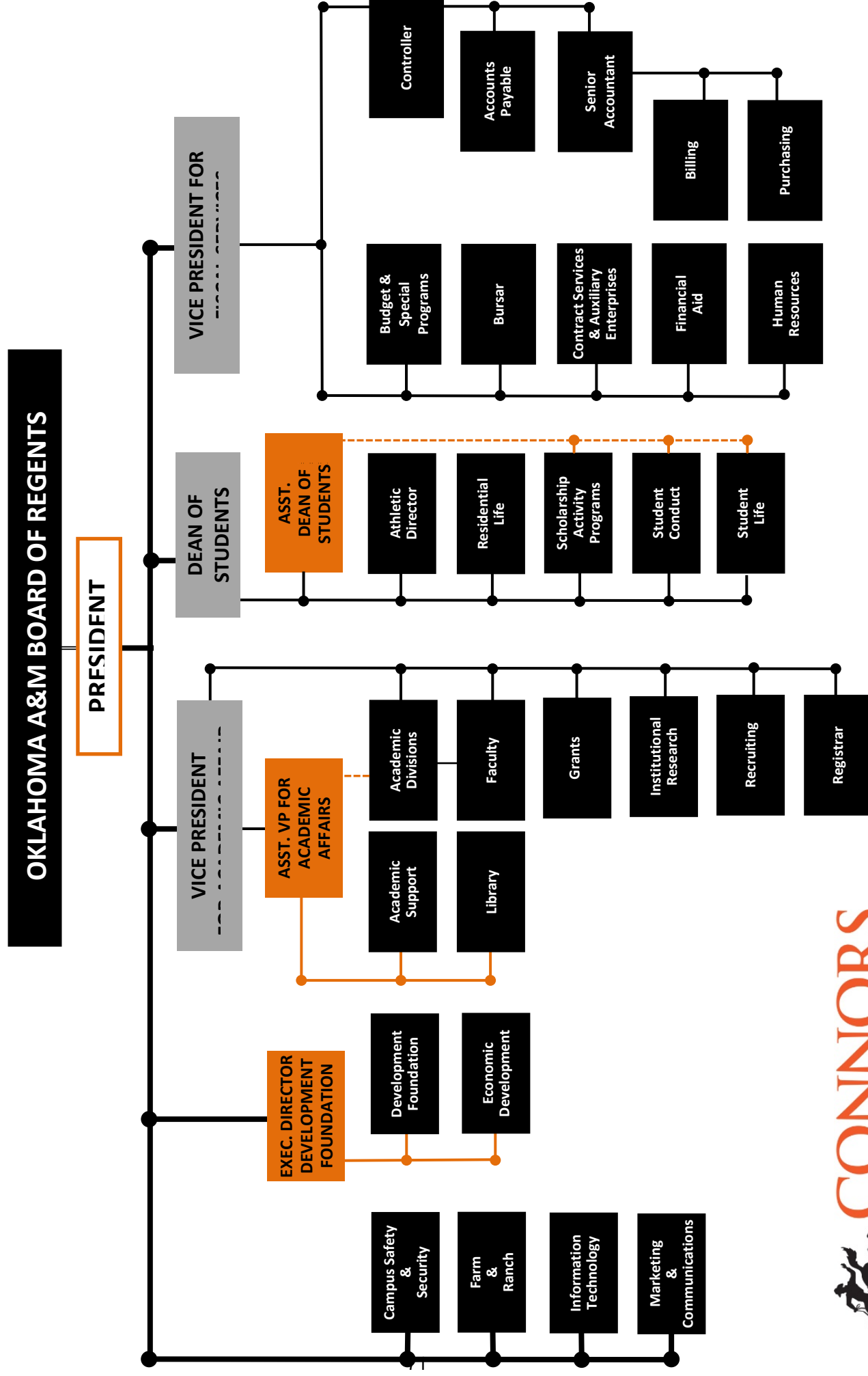
M. **INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**  
 1. **April 2019 Out-of-State Travel Report** *(see attached)*  
 2. **May 2019 Out-of-State Travel Report** *(see attached)*

Respectfully submitted,



Dr. Ron Ramming  
President

# ORGANIZATIONAL CHART







## **Summer 2019 Off-Campus Courses**

### **Jess Dunn Correctional Center**

Spreadsheet Analysis  
General Physical Science  
History of the U.S. to 1865  
Introduction to Oral Communication  
General Humanities II  
Mathematics Readiness  
American Federal Government  
Introduction to Psychology  
Principles of Sociology

### **Eddie Warrior Correctional Center**

Academic Literacy (2 sections)  
General Physical Science  
Early Civilization  
History of the U.S. to 1865  
General Humanities I  
Mathematics Readiness  
Introduction to Psychology  
Principles of Sociology  
Introduction to Oral Communication



## **Fall 2019 Off-Campus Courses**

### **Jess Dunn Correctional Center**

Strategies for Success  
English Composition I  
History of U.S. to 1865  
General Humanities I  
Applied Mathematics  
Developmental Psychology  
Introduction to Sociology  
Introduction to Oral Communication  
Early Modern Civilization  
Medical Terminology  
General Biology

### **Eddie Warrior Correctional Center**

Intro to Social Sciences  
Developmental Psychology  
Study Diseases & Disorders  
Strategies for Success  
History to 1865  
Introduction to Oral Communication  
American Federal Government  
Intro Environmental Science  
English Comp II  
General Humanities II  
Early Modern Civilization  
Applied Mathematics

### **Muskogee High School**

English Composition I  
Humanities I  
Introduction to Oral Communication

### **Wagoner High School-ITV**

Precalculus Algebra  
General Humanities II

### **Stigler High School**

History of the U.S. Snc 1865



### **Proposed Tuition and Mandatory Fees Increase Request**

Board approval is requested for an increase in resident tuition and mandatory fees as depicted below, effective fall semester 2019. CSC administration and student government leaders have worked closely to bring about many changes that have been identified as priorities by the student body government. The requested increase of \$1.00/credit hour is extremely minimal this year.

<b><u>Name of Fee</u></b>	<b><u>Current Per Cr. Hour</u></b>	<b><u>Proposed Per Cr. Hour</u></b>	<b><u>Increase Per Cr. Hour</u></b>
Resident Tuition	\$ 98.00	\$ 98.00	\$ -
Technology Fee	14.00	14.00	-
Activity Fee	16.25	17.25	1.00
Other Mandatory Fees	<u>21.75</u>	<u>21.75</u>	<u>-</u>
<b>Total Resident Tuition &amp; Fees</b>	<b>\$ 150.00</b>	<b>\$ 151.00</b>	<b>\$ 1.00</b>
Non-Resident Tuition	\$ <u>158.76</u>	\$ <u>158.76</u>	\$ <u>-</u>
<b>Total Non-Resident Tuition &amp; Fees</b>	<b>\$ 308.76</b>	<b>\$ 309.76</b>	<b>\$ 1.00</b>

### **Proposed Increase of Room and Board**

While there is not a proposed increase in the Room and Board rates, CSC is converting 18 single rooms at Millers Crossing Building A residence hall to 'Honors Housing' which will carry an additional \$400 per semester charge. Students must request these rooms and be in good academic standing with a 2.5 GPA and no disciplinary issues.



**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF APRIL 2019**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	1	833.02	0	0	4	4,388.04	5	3,944.41
FEDERAL	10	21,912.77	0	0	12	42,205.84	7	18,316.88
PRIVATE	0	0.00	0	0	0	0.00	0	0.00
AUXILIARY	1	786.09	0	0	1	786.09	0	0.00
OTHER	0	0.00	0	0	0	0.00	0	0.00
<b>TOTAL</b>	<b>12</b>	<b>23,531.88</b>	<b>0</b>	<b>0</b>	<b>17</b>	<b>47,379.97</b>	<b>12</b>	<b>22,261.29</b>



**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF MAY 2019**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	4	1,698.27	0	0.00	8	6,086.31	5	3,944.41
FEDERAL	6	2,416.62	0	0.00	18	44,622.46	7	18,316.88
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	1	510.37	0	0.00	2	1,296.46	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>11</b>	<b>4,625.26</b>	<b>0</b>	<b>0.00</b>	<b>28</b>	<b>52,005.23</b>	<b>12</b>	<b>22,261.29</b>

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

President Kent Smith appeared before the Board of Regents to present the business of Langston University (LU) and review the Agenda for members of the Board. (The LU Agenda is attached to this portion of the minutes.)

President Smith thanked Regent Anthony for his service as Chairman of the Board this past year. He also thanked President Hale for the camaraderie over the years and wished him well during his retirement.

President Smith said he wanted to make the Board aware of an upcoming announcement that he learned of while he was recently in Washington D.C. President Donald Trump donates his presidential salary to various government entities, and he chose to donate his first quarter salary of 2019 to land-grant Historically Black Colleges and Universities.

President Smith said that after 47 years of service to LU, Dr. Clyde Montgomery, Vice President of Academic Affairs, is retiring. He said consistency has been a mark of excellence for Dr. Montgomery over the course of his career and he will be missed. He asked Dr. Montgomery to come before the Board and say a few words. Dr. Montgomery said it has been a pleasure to serve LU for the last 47 years in various capacities. He said LU has been very good to him and his family, and he expressed appreciation to the Board for allowing him the ability to serve.

C-1 Approval to adopt a Weapons Policy, pending final approval by the Board's Office of Legal Counsel

Regent Davis moved and Regent Milner seconded to approve Item C-1, pending final approval by the Board's Office of Legal Counsel, as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

D Approval of personnel actions

Regent Hall moved and Regent Milner seconded to approve Section D, Items 1-17 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

- E-1 Approval for the LU School of Nursing and Health Professions to modify its BSN Instructional Program curriculum
- E-2 Approval for the LU School of Nursing and Health Professions to modify its RN/BSN Program curriculum
- E-3 Approval for the LU School of Nursing and Health Professions to modify its Public Health Program curriculum
- E-4 Approval for the LU School of Business to modify its Computer Science Program curriculum
- E-5 Approval for the LU School of Business to add an option in Cybersecurity to its existing Computer Science Program curriculum

(The program modifications are on file in the Board of Regents' Office and collectively identified as Doc. No. 8-6-14-19.)

Regent Link moved and Regent Milner seconded to approve Section E, Items 1-5 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

#### F-1 Approval of FY 2020 Budgets

President Smith noted this item was discussed by members of the Planning and Budgets Committee at its meeting yesterday. (The FY 2020 budget documents for LU are collectively on file in the Board of Regents' Office as Document No. 9-6-14-19. The LU Personnel Salary Spreadsheet for FY 2020 is on file in the Board of Regents' Office as Document No. 10-6-14-19.)

Regent Milner reported that the Committee met with the LU administration to review the FY 2020 budget recommendations and acted to recommend Board approval as follows:

Regent Milner moved that the Board conditionally approve all elements of the budget as presented by the LU administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Link seconded the motion.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

F-2 Approval to accept funding for the Federal Supplemental Education Opportunity Grant and Federal Work Study from the U.S. Department of Education for FY 2020 and to expend funds according to grant guidelines

Regent Burns moved and Regent Milner seconded to approve Item F-2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

H-1 Approval to enter into an agreement with Crawford & Associates, P.C.

Regent Callahan moved and Regent Link seconded to approve Item H-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

I-1 Approval to solicit public bids and process a purchase order to the selected vendor to upgrade all campus network infrastructure and upgrade the fiber backbone at the LU campus

President Smith said the administration has tried to be conservative on the dollar amount of this project. There is an opportunity to add onto this project at a later date with a second phase of work, which would be brought for Board approval at that time.

Regent Davis said the Fiscal Affairs and Plant Facilities (FAPF) Committee met with the LU administration for discussion of this item, and the Committee acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Watkins seconded to approve Item I-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.



I-2 Approval to solicit public bids and process a purchase order to the selected vendor for a new 100-ton chiller to support the I.W. Young Auditorium on the LU campus

Regent Hall moved and Regent Milner seconded to approve Item I-2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

J-1 Approval of FY 2020 purchase orders

J-2 Ratification of interim approval to procure additional band uniforms needed for the fall 2019 season

J-3 Approval for the LU School of Arts and Sciences to procure new band instruments from B.A.C. Musical Instruments

J-4 Approval for LU Residential Life and Housing Services to purchase living room furniture, bed frames, and mattresses through competitively bid contracts

J-5 Approval to utilize A-1 Freeman Moving Services for the relocation and installation of furniture, fixtures, and equipment acquired from Virginia College to offices and classrooms throughout the LU campuses

J-6 Approval for the LU School of Physical Therapy to purchase one piece of specialized equipment

President Smith said the administration worked very closely with OSU Chief Procurement Officer Scott Schlotthauer and his team on these items and he appreciates their support.

Regent Link moved and Regent Watkins seconded to approve Section J, Items 1-6 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

K-1 Approval to modify special session meal plan to cover the cost of meals for students participating in special programs including Maymester and Fallmester

President Smith said this change is to reflect the cost of the average meal plan. When the special session meal plan was initially approved, it was estimated for a ten-day period and the weekends and move-in times were not considered in that initial request, so this modification accounts for those additional days for a maximum charge of \$300 per special session. President Smith said in response to a previous inquiry by Regent Link regarding Maymester, there were 148 students enrolled and 97 percent of those students passed the classes. He certainly considers Maymester a success and LU will continue offering it. Regent Link asked how planning for the Fallmester is going.

President Smith said that due to the start date of Fallmester, the move-in date has been moved up to July 26 for freshman students and the first day of class is the following Monday.

Regent Milner moved and Regent Link seconded to approve Item K-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

Chairman Anthony expressed appreciation on behalf of the Board to Dr. Montgomery for his service for so many years.

The business of Langston University being concluded, President Smith was excused from the meeting.

**BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES****Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Mr. Scott Schlotthauer, Chief Procurement Officer.

**A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:**

1. For your information, Attachment A reflects the Livestock in Inventory at the E. (Kika) de la Garza American Institute for Goat Research, for the months of May 2018 through April 2019.

**B. RESOLUTIONS: NONE****C. POLICY AND OPERATIONAL PROCEDURES:**

1. Approval is respectfully requested for Langston University to adopt a Weapons Policy, pending final approval by the Office of Legal Counsel. The Weapons Policy has been fully vetted by our university constituents including the student body, Residential Life student and professional staff, Student Government Association, full faculty, Faculty Senate, and staff. The Weapons Policy was modeled after Oklahoma A&M Board Policy 3.09: Weapons, Firearms, Ammunition, Fireworks, and Explosives and Dangerous Chemicals. The proposed policy is included for your review in Attachment B.

**D. PERSONNEL ACTION:**

1. Approval is respectfully requested to employ Christian Lowe as Head Women's Volleyball Coach, on a 12-month basis, at an annual salary of \$45,000.00, effective March 25, 2019.
2. Approval is respectfully requested to employ Jonathan Carr as Football Offensive Line Coach/Assistant Football Coach, on a 12-month basis, at an annual salary of \$36,200.00, effective April 1, 2019.
3. Approval is respectfully requested to change the status of Chaste Coppage from Accountant I, on a 12-month basis, at an annual salary of \$32,206.38, to Acting Purchasing/Travel Director, on a 12-month basis, at an annual salary of \$37,000.00, effective May 1, 2019.

4. Approval is respectfully requested to change the status of Dr. Ruth Jackson **from** Acting Associate Vice President for Academic Affairs (Student Success) and Professor with tenure, on a 12-month basis, at an annual salary of \$128,700.00 **to** Acting Vice President for Academic Affairs and Professor with tenure, on a 12-month basis, at an annual salary of \$135,000.00, effective July 1, 2019.
5. Approval is respectfully requested to change the status of Dr. Jason Johnson **from** Acting Executive Director for Enrollment Management, on a 12-month basis, at an annual salary of \$81,200.00, **to** Acting Assistant Vice President for Student Success, on a 12-month basis, at an annual salary of \$90,000.00, effective July 1, 2019.
6. Approval is respectfully requested to change the status of Sheila McGill **from** Director, Financial Aid, on a 12-month basis, at an annual salary of \$66,200.00, **to** Acting Executive Director for Enrollment Management, on a 12-month basis, at an annual salary of \$75,000.00, effective July 1, 2019.
7. Approval is respectfully requested to change the status of Joshua Busby **from** Acting Dean of Students, on a 12-month basis, at an annual salary of \$71,200.00, **to** Dean of Students, on a 12-month basis, at an annual salary of \$80,000.00, with added responsibility for oversight of Residential Life and Housing Services, effective July 1, 2019.
8. Approval is respectfully requested to change the title of Dr. Carolyn Eastlin **from** Associate Director, Residential Life and Housing Services, on a 12-month basis, at an annual salary of \$75,000.00, **to** Acting Assistant Dean of Students for Residential Life, on a 12-month basis, with no change in salary, effective July 1, 2019.
9. Approval is respectfully requested to change the title of Kavaris Sims **from** Acting Assistant Dean of Students, on a 12-month basis, at an annual salary of \$60,000.00, **to** Assistant Dean of Students for Student Engagement and Conduct, on a 12-month basis, with no change in salary, effective July 1, 2019.
10. Approval is respectfully requested to change the title of Dr. Lynne Simpson **from** Director of Libraries, on a 12-month basis, at an annual salary of \$76,500.00 **to** Dean of Libraries, on a 12-month basis, with no change in salary, effective July 1, 2019.

11. Approval is respectfully requested to change the salary of Mautra Jones, Vice President for Institutional Advancement and External Affairs, on a 12-month basis, **from** an annual salary of \$116,199.96, **to** an annual salary of \$125,000.00, with added responsibility for oversight of the Langston University – Oklahoma City Campus, effective July 1, 2019.
12. Approval is respectfully requested to change the salary of Marla Mayberry, Assistant Vice President for Institutional Advancement and External Affairs, on a 12-month basis, **from** an annual salary of \$81,200.00, **to** an annual salary of \$90,000.00, with added responsibility for oversight of the Langston University – Tulsa Campus, effective July 1, 2019.
13. Approval is respectfully requested to change the salary of Theresa Graves Powell, Chief of Staff, on a 12-month basis, **from** an annual salary of \$75,200.00, **to** an annual salary of \$84,000.00, with added responsibility for oversight of Enrollment Management and Public Relations, effective July 1, 2019.
14. Approval is respectfully requested to change the salary of Quinton Morgan, Head Football Coach, on a 12-month basis, **from** an annual salary of \$68,200.00, **to** an annual salary of \$85,000.00, effective July 1, 2019.
15. Approval is respectfully requested to change the salary of Calvin Miller, Assistant Football Coach/Defensive Coordinator, on a 12-month basis, **from** an annual salary of \$41,200.00, **to** an annual salary of \$50,000.00, effective July 1, 2019.
16. Approval is respectfully requested to change the salary of Darryl Mason, Assistant Football Coach/Acting Offensive Coordinator, on a 12-month basis, **from** an annual salary of \$41,200.00, **to** an annual salary of \$50,000.00, effective July 1, 2019.
17. **Approval is respectfully requested to change the salary of Mark Gordon, Instructor/Director of Bands, on a 12-month basis, from an annual salary of \$72,000.00, to an annual salary of \$77,000.00, effective July 1, 2019.**
18. **FOR INFORMATIONAL PURPOSES**  
Langston University has accepted the following notice of retirement:  
  
Dr. Benjamin Bates, Associate Professor/Acting Chair of English Department, School of Arts and Sciences, effective May 31, 2019.  
  
Gail Anderson, Assistant Professor, School of Education and Behavioral Sciences, effective May 31, 2019.

Donna Foster, Instructor, School of Agriculture and Applied Sciences, effective May 31, 2019.

Dr. Clyde Montgomery, Vice President for Academic Affairs, effective June 28, 2019, with Emeritus status and privileges to include retention of his University email, permanent parking pass, and athletic tickets.

19. **FOR INFORMATIONAL PURPOSES**

Langston University has accepted the following notices of resignation:

Jenna Chandler, Instructor, School of Nursing and Health Professions, effective May 21, 2019.

Dr. David Potter, Assistant Professor, School of Arts and Sciences, effective March 15, 2019.

Marcia Boyd, Instructor, School of Nursing and Health Professions, effective May 31, 2019.

Leslie Gadderson, Instructor, School of Nursing and Health Professions, effective May 31, 2019.

Bianca Bryant, Director of University Initiatives, effective May 31, 2019.

Stan Holt, Head Coach, Men's Basketball, effective June 4, 2019.

**E. INSTRUCTIONAL PROGRAMS:**

1. Approval is respectfully requested for the Langston University School of Nursing and Health Professions to modify its BSN Instructional Program curriculum by adding seven new courses to the course inventory and changing the name and course prefix for two courses. The request has been vetted through the appropriate academic units and will have no impact on the 124-hour requirement for graduation, nor will the modifications require additional funding or personnel. The full request is included for your review in Attachment C.
2. Approval is respectfully requested for the Langston University School of Nursing and Health Professions to modify its RN/BSN Program curriculum by adding six new courses to the course inventory. The request has been vetted through the appropriate academic units and will have no impact on the 124-hour requirement for graduation, nor will the modifications require additional funding or personnel. The full request is included for your review in Attachment C.

3. Approval is respectfully requested for the Langston University School of Nursing and Health Professions to modify its Public Health Program curriculum by reconfiguring the requirements for graduation. The School is requesting to reduce the core public health coursework from 53 hours to 41 hours, increase elective hours from 6 hours to 21 hours, and decrease hours in the concentration area from 15 hours to 12 hours. Additionally, prerequisites would increase to four courses from the previous requirement of three courses. One new course will be added and one existing course will be deleted. The request has been vetted through the appropriate academic units and will have no impact on the 124-hour requirement for graduation, nor will the modifications require additional funding or personnel. The full request is included for your review in Attachment D.
4. Approval is respectfully requested for the Langston University School of Business to modify its Computer Science Program curriculum by adding four new courses to the course inventory. The request has been vetted through the appropriate academic units. The credit-hour requirement for graduation will decrease from 125 hours to 120 hours. The modifications will not require additional funding or personnel. The full request is included for your review in Attachment E.
5. Approval is respectfully requested for the Langston University School of Business to add an option in Cybersecurity, with 36 hours of coursework, to its existing Computer Science Program curriculum. The request has been vetted through the appropriate academic units. The credit-hour requirement for graduation will not exceed 120 hours. The modifications will not require additional funding or personnel. The full request is included for your review in Attachment E.

**F. BUDGETARY ACTION:**

1. Approval is respectfully requested for Langston University's proposed Fiscal Year 2020 Budget, including E&G Parts I and II, Auxiliary, FY20 Tuition and Fees, Room and Board, and salary recommendations. These requests are reflected in the following budget documents:
  - a. Fiscal Year 2020 Proposed E&G Budgets (Supplemental Budget Book)
  - b. Fiscal Year 2020 Proposed Auxiliary Budget (Supplemental Budget Book)
  - c. Fiscal Year 2020 Tuition and Fees, Room & Board (Attachment F)
  - d. Salary Recommendations (Attachment G)

2. Approval is respectfully requested for Langston University to accept funding for the Federal Supplemental Education Opportunity Grant (SEOG) in the amount of \$154,066 and Federal Work Study (FWS) in the amount of \$318,542 from the United States Department of Education for the period July 1, 2019 through June 30, 2020. **Board authorization is requested to expend grant funds, including payment of administrative allowances at year-end, according to grant guidelines.**

**G. OTHER BUSINESS AND FINANCIAL MATTERS: NONE**

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation):**

1. Approval is respectfully requested for Langston University to enter into an agreement with Crawford & Associates, P.C. Crawford & Associates will only bill for time and material incurred. The fees are not to exceed \$85,000.00. Funding for this expenditure is available in account 116101. The engagement letter is included for your review in Attachment H.

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

1. Approval is respectfully requested for Langston University to solicit public bids and process a purchase order to the selected vendor to upgrade all campus network infrastructure and upgrade the fiber backbone at the Langston Campus. This project will help improve the wired and wireless connectivity throughout the campus by replacing older Juniper networking equipment that can no longer be serviced, with new Cisco networking equipment which can be better supported and maintained using resources within the OSU/A&M System. This project will also shore up critical fiber pathways on campus and help to prepare the campus for additional, future fiber upgrades to further improve network connectivity to outlying buildings. The estimated cost of this expenditure is \$1,352,000.00 and funding will come from legally available funds. A portion of the project, \$437,000.00, will be funded from fund 775110, a second portion of the project, \$473,000.00, from fund 326100, and a third portion, \$442,000.00, from fund 326006.
2. Approval is respectfully requested for Langston University to solicit public bids and process a purchase order to the selected vendor for a new 100-ton chiller to support the I.W. Young Auditorium on the Langston Campus. The existing chiller has reached the end of its operational life and cannot be maintained further. The estimated cost of this expenditure is \$110,000.00 and funding will come from legally available funds. Funding for the expenditure is available in account 765000.



# Livestock Inventory 2018



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

April balance= **1190**

Additions / Reductions = **121**

May balance = **1311**

Livestock Breed & Category	Female						Male						▼ Change	TOTAL		
	Doe		Doeling		Kid		Buck		Buckling		Kid				Wether	
Alpine	120	EU -1 TR 4	67	TR -4	85	B 3 D -1	5		13		79	B 4 EU -1 TR -71 D -1	1	TR 71 D -8		
	123	3	63	-4	87	2	5	0	13	0	10	-69	64	63	-5	365
Angora Commercial	14		0		9	D -2	2		4		11	D -1	0			
	14	0	0	0	7	-2	2	0	4	0	10	-1	0	0	-3	37
	4		0		0		0		0		0		0			
	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
Boer	67	TR 5	33	TR -5	3	B 23	2		4		5	D -1 B 21	32			
	72	5	28	-5	26	23	2	0	4	0	25	20	32	0	43	189
Boer x Spanish	7/8	6		0		0		0		0		0		0		
		6	0	0	0	0	0	0	0	0	0	0	0	0	0	6
	3/4	0		0		0		0		0		0		0		
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	1/2	0		0		0		0		0		0		0		
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Livestock Breed & Category	Female						Male						▼ Change	TOTAL		
	Doe		Doeling		Kid		Bucks		Buckling		Kid				Wether	
Spanish	115	TR 12	30	TR -12	53	B 30 D -1 EU -1	4		5		44	B 24 D -1	30		51	332
	127	12	18	-12	81	28	4	0	5	0	67	23	30	0		
Stiff leg	10	TR 1	4	TR -1	7	B 3	1		2		8	B 5 D -1	0		7	39
	11	1	3	-1	10	3	1	0	2	0	12	4	0	0		
Stiff leg X Spanish 1/2	16		0		0		0		0		0		0		0	16
	16	0	0	0	0	0	0	0	0	0	0	0	0	0		
Stiff leg X Spanish 3/4	6	TR 4	15	TR -4	12	B 8 C -1	0		0	TR 1	6	B 5 C 1 TR -1	2		13	54
	10	4	11	-4	19	7	0	0	1	1	11	5	2	0		
Total Goats:	383		123		##		14		29		##		128		106	1042
Dorper	28		0		20	B 1	4		0		17	B 3 D -2	0		2	71
	28	0	0	0	21	1	4	0	0	0	18	1	0	0		
St Croix	33		0		19	B 4	2		0		27	B 5 D -1	0		8	89
	33	0	0	0	23	4	2	0	0	0	31	4	0	0		
Katahdin	32		0		31	B 3	4		0		23	B 2	0		5	95
	32	0	0	0	34	3	4	0	0	0	25	2	0	0		
Total sheep:	93		0		78		10		0		74		0		15	255
Dogs	Female		Male													
	7		7													
Total dogs:	7	0	7	0												
													0	14		

*Erick R. Loeb*  
Research Farm Manager

*Zohar Sahl*  
Director  
89

*[Signature]*  
Dean



# Livestock Inventory 2018



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

May balance= **1311**

Additions / Reductions = **-11**

June balance = **1300**

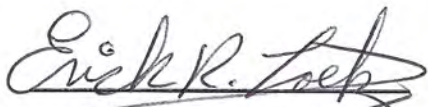
Livestock Breed & Category	Female			Male				Change ▼	TOTAL
	Doe	Doeling	Kid	Buck	Buckling	Kid	Wether		
<b>Alpine</b>	123 EU -3	63	87	5	13 EU -1	10	64		
	120 -3	63 0	87 0	5 0	12 -1	10 0	64 0	-4	361
<b>Angora</b>									
Commercial	14	0	7	2	4	10 D -1	0		
	14 0	0 0	7 0	2 0	4 0	9 -1	0 0	-1	36
Registered	4	0	0	0	0	0	0		
	4 0	0 0	0 0	0 0	0 0	0 0	0 0	0	4
<b>Boer</b>	72	28	26 D -4	2	4	25 B 5 D -3	32		
	TR 2	TR -2							
	74 2	26 -2	22 -4	2 0	4 0	27 2	32 0	-2	187
<b>Boer x Spanish</b>									
7/8	6	0	0	0	0	0	0		
	6 0	0 0	0 0	0 0	0 0	0 0	0 0	0	6
3/4	0	0	0	0	0	0	0		
	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0	0
1/2	0	0	0	0	0	0	0		
	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0	0

(continues)

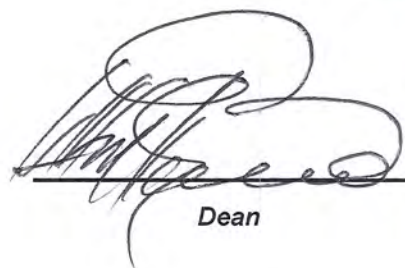
Livestock Breed & Category	Female						Male						Change ▼	TOTAL		
	Doe		Doeling		Kid		Bucks		Buckling		Kid				Wether	
Spanish	127	TR 8 EU -1	18	TR -8	81		4		5		67	D -2	30		-3	329
	134	7	10	-8	81	0	4	0	5	0	65	-2	30	0		
Stiff leg	11		3		10		1		2		12		0		0	39
	11	0	3	0	10	0	1	0	2	0	12	0	0	0		
Stiff leg X Spanish 1/2	16		0		0		0		0		0		0		0	16
	16	0	0	0	0	0	0	0	0	0	0	0	0	0		
Stiff leg X Spanish 3/4	10	TR 2	11	TR -2	19		0		1		11		2		0	54
	12	2	9	-2	19	0	0	0	1	0	11	0	2	0		
Total Goats:	391		111		226		14		28		134		128		-10	1032

Dorper	28		0		21		4		0		18		0		0	71
	28	0	0	0	21	0	4	0	0	0	18	0	0	0		
St Croix	33		0		23		2		0		31		0		0	89
	33	0	0	0	23	0	2	0	0	0	31	0	0	0		
Katahdin	32	D -1	0		34		4		0		25	B 2 D -1	0		0	95
	31	-1	0	0	34	0	4	0	0	0	26	1	0	0		
Total sheep:	92		0		78		10		0		75		0		0	255

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Research Farm Manager

  
Director

  
Dean



# Livestock Inventory 2018



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

June balance= **1300**

Additions / Reductions = **-37**

July balance = **1263**

Livestock Breed & Category		Female						Male						▼ Change	TOTAL		
		Doe		Doeling		Kid		Buck		Buckling		Kid				Wether	
Alpine		120		63		87	D -3	5		12		10		64	ES -20		
		120	0	63	0	84	-3	5	0	12	0	10	0	44	-20	-23 338	
Angora <i>Commercial</i>  <i>Registered</i>		14		0		7	D -1	2		4		9		0			
		14	0	0	0	6	-1	2	0	4	0	9	0	0	0	-1 35	
		4		0		0		0		0		0		0			
		4	0	0	0	0	0	0	0	0	0	0	0	0	0	0 4	
Boer		74	D -3	26	D -1	22		2		4		27		32			
		71	-3	25	-1	22	0	2	0	4	0	27	0	32	0	-4 183	
Boer x Spanish		7/8	6		0		0		0		0		0		0		
			6	0	0	0	0	0	0	0	0	0	0	0	0 6		
		3/4	0		0		0		0		0		0		0		
			0	0	0	0	0	0	0	0	0	0	0	0	0	0 0	
		1/2	0		0		0		0		0		0		0		
			0	0	0	0	0	0	0	0	0	0	0	0	0	0 0	

		Female						Male						▼ Change	TOTAL
Livestock Breed & Category		Doe		Doeling		Kid		Bucks		Buckling		Kid			
Spanish		134	TR 3	10	TR 14	81	TR -17	4		5		65	D -1	30	
		137	3	24	14	64	-17	4	0	5	0	64	-1	30	0
Stiff leg		11	D -1	3	D -1	10		1		2		12		0	
		10	-1	2	-1	10	0	1	0	2	0	12	0	0	0
Stiff leg X Spanish 1/2		16		0		0		0		0		0		0	
		16	0	0	0	0	0	0	0	0	0	0	0	0	0
Stiff leg X Spanish 3/4		12		9		19	D -1	0		1		11		2	
		12	0	9	0	18	-1	0	0	1	0	11	0	2	0
Total Goats:		390		123		##		14		28		133		##	
Dorper		28	D -2	0		21	D -1	4		0		18		0	
		26	-2	0	0	20	-1	4	0	0	0	18	0	0	0
St Croix		33		0		23		2		0		31		0	
		33	0	0	0	23	0	2	0	0	0	31	0	0	0
Katahdin		31	EU -1	0		34	EU -1	4		0		26		0	
		30	-1	0	0	33	-1	4	0	0	0	26	0	0	0
Total sheep:		89		0		76		10		0		75		0	
Dogs		7						6							
Total dogs:		7	0					6	0						

*Erick R. Loeb*  
Research Farm Manager

*Julia Sahl*  
Director

*Michael*  
Dean



# Livestock Inventory 2018



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

July balance= **1263**

Additions / Reductions = **-45**

August balance = **1218**

Livestock Breed & Category	Female						Male						▼ Change	TOTAL		
	Doe		Doeling		Kid		Buck		Buckling		Kid				Wether	
Alpine	120		63		84		5		12	TR 9	10	TR -9	44	ES	-20	
			D -1		D -2											
	120	0	62	-1	82	-2	5	0	21	9	1	-9	24		-20	-23 315
Angora Commercial	14		0		6		2		4		9	D -2 TR -5	0	TR	5	
					EU -1											
	14	0	0	0	5	-1	2	0	4	0	2	-7	5		5	-3 32
Registered	4		0		0		0		0		0		0			
	4	0	0	0	0	0	0	0	0	0	0	0	0		0	0 4
Boer	71	D -2	25		22		2		4		27	D -3 TR -20	32	TR	20	
					EU -1											
	69	-2	25	0	21	-1	2	0	4	0	4	-23	52		20	-6 177
Boer x Spanish 7/8	6		0		0		0		0		0		0			
	6	0	0	0	0	0	0	0	0	0	0	0	0		0	0 6
	3/4	0		0		0		0		0		0				
		0	0	0	0	0	0	0	0	0	0	0	0		0	0 0
	1/2	0		0		0		0		0		0				
		0	0	0	0	0	0	0	0	0	0	0	0		0	0 0

(continues)

Livestock Breed & Category	Female						Male						▼ Change	TOTAL			
	Doe		Doeling		Kid		Bucks		Buckling		Kid				Wether		
Spanish	137		24	TR 39	64	TR -39	4		5	TR 4	64	D -8 TR -54	30	TR	54	-6	322
		EU -2															
	135	-2	63	39	25	-39	4	0	9	4	2	-62	84		54		
Stiff leg	10		2		10	D -1	1		2		12	D -1 TR -9	0	TR	9	-2	35
	10	0	2	0	9	-1	1	0	2	0	2	-10	9		9		
Stiff leg x Spanish 1/2	16		0		0		0		0		0		0			0	16
	16	0	0	0	0	0	0	0	0	0	0	0	0		0		
Stiff leg x Spanish 3/4	12		9		18	D -2	0		1		11	TR -11	2	TR	11	-2	51
	12	0	9	0	16	-2	0	0	1	0	0	-11	13		11		
Total Goats:	386		161		158		14		41		11		187			-42	958

<b>Dorper</b>	26	EU -1	0		20		4		0		18	TR -2	0	TR 2	
	25	-1	0	0	20	0	4	0	0	0	16	-2	2	2	-1 67
<b>St Croix</b>	33		0		23		2		0		31	TR -7	0	TR 7	
	33	0	0	0	23	0	2	0	0	0	24	-7	7	7	0 89
<b>Katahdin</b>	30	D -2	0		33		4		0		26	TR -11	0	TR 11	
	28	-2	0	0	33	0	4	0	0	0	15	-11	11	11	-2 91
<b>Total sheep:</b>	86		0		76		10		0		55		20		-3 247

<b>Dogs</b>	7						6								
<b>Total dogs:</b>	7	0					6	0							0 13

*Erik R. Loeb*  
Research Farm Manager

*Ilah Sahl*  
Director

*[Signature]*  
Dean



# Livestock Inventory 2018



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

August balance= **1218**

Additions / Reductions = **11**

September balance = **1229**

Livestock Breed & Category		Female						Male						▼ Change	TOTAL		
		Doe		Doeling		Kid		Buck		Buckling		Kid				Wether	
Alpine		120		62	TR 55 D -1	82	TR -55	5		21	TR -3	1		24	TR 3	-1	314
		120	0	116	54	27	-55	5	0	18	-3	1	0	27	3		
Angora <i>Commercial</i>		14		0		5		2		4		2		5	D -1	-1	31
		14	0	0	0	5	0	2	0	4	0	2	0	4	-1		
		Registered		4		0		0		0		0		0			
				4	0	0	0	0	0	0	0	0	0	0	0		
Boer		69	D -3	25		21	D -1	2		4		4		52	D -3	-7	170
		66	-3	25	0	20	-1	2	0	4	0	4	0	49	-3		
Boer X Spanish		7/8		6		0		0		0		0		0		0	6
				6	0	0	0	0	0	0	0	0	0	0	0		
		3/4		0		0		0		0		0		0		0	0
				0	0	0	0	0	0	0	0	0	0	0	0		
		1/2		0		0		0	B 10	0		0		0	B 14	0	
				0	0	0	0	10	10	0	0	0	0	14	14	0	0

Livestock Breed & Category	Female						Male						▼ Change	TOTAL		
	Doe		Doeling		Kid		Bucks		Buckling		Kid				Wether	
Spanish	135	TR 4	63	TR -4	25		4		9		2		84		0	322
	139	4	59	-4	25	0	4	0	9	0	2	0	84	0		
Stiff leg	10		2		9		1		2		2		9		0	35
	10	0	2	0	9	0	1	0	2	0	2	0	9	0		
Stiff leg X Spanish 1/2	16		0		0		0		0		0		0		0	16
	16	0	0	0	0	0	0	0	0	0	0	0	0	0		
Stiff leg X Spanish 3/4	12		9		16		0		1		0		13	EU -1	-1	50
	12	0	9	0	16	0	0	0	1	0	0	0	12	-1		
Total Goats:	387		211		##		14		38		25		185		14	972
Dorper	25		0		20	D -1	4		0		16		2	EU -1	-2	65
	25	0	0	0	19	-1	4	0	0	0	16	0	1	-1		
St Croix	33		0		23	D -1	2		0		24		7		-1	88
	33	0	0	0	22	-1	2	0	0	0	24	0	7	0		
Katahdin	28		0		33		4		0		15		11		0	91
	28	0	0	0	33	0	4	0	0	0	15	0	11	0		
Total sheep:	86		0		74		10		0		55		19		-3	244
Dogs	7						6								0	13
Total dogs:	7	0					6	0								

*Erick R. Loeb*  
Research Farm Manager

*Zelah Sahl*  
Director  
97

*[Signature]*  
Dean



# Livestock Inventory 2018



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

September balance= **1229**

Additions / Reductions = **-15**

October balance = **1214**

Livestock Breed & Category	Female						Male						▼ Change	TOTAL			
	Doe		Doeling		Kid		Buck		Buckling		Kid				Wether		
Alpine	120		116	TR 20	27	TR -20	5		18	TR 1	1	TR -1	27		0	314	
	120	0	136	20	7	-20	5	0	19	1	0	-1	27	0			
Angora <i>Commercial</i>	14		0	TR 5	5	TR -5	2		4		2		4		0	31	
	14	0	5	5	0	-5	2	0	4	0	2	0	4	0			
	<i>Registered</i>	4		0		0		0		0		0		0		0	4
		4	0	0	0	0	0	0	0	0	0	0	0	0	0		
Boer	66	D -3	25	D -1	20	D -3	2		4		4	D -2	49	D -1	-10	160	
	63	-3	24	-1	17	-3	2	0	4	0	2	-2	48	-1			
Boer x Spanish 7/8	6		0		0		0		0		0		0		0	6	
	6	0	0	0	0	0	0	0	0	0	0	0	0	0			
	3/4	0		0		0		0		0		0		0		0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	1/2	0		0		10		0		0		14	D -1 DN -2 B 2	0		-1	23
		0	0	0	0	10	0	0	0	0	0	13	-1	0	0		

Livestock Breed & Category	Female						Male						Change ▼	TOTAL		
	Doe		Doeling		Kid		Bucks		Buckling		Kid				Wether	
Spanish	139	EU -2	59	TR 24	25	TR -24	4		9		2		84	D -1	-3	319
	137	-2	83	24	1	-24	4	0	9	0	2	0	83	-1		
Stiff leg	10		2	TR 6	9	TR -6	1		2		2		9		0	35
	10	0	8	6	3	-6	1	0	2	0	2	0	9	0		
Stiff leg x Spanish 1/2	16		0		0		0		0		0		0		0	16
	16	0	0	0	0	0	0	0	0	0	0	0	0	0		
Stiff leg x Spanish 3/4	12		9	TR 11	16	TR -11	0		1		0		12		0	50
	12	0	20	11	5	-11	0	0	1	0	0	0	12	0		
Total Goats:	382		276		43		14		39		21		183		-14	958

<b>Dorper</b>	25		0	TR 18	19	TR -18	4		0	TR 3	16	TR -16	1	TR 13	0	65
	25	0	18	18	1	-18	4	0	3	3	0	-16	14	13		
<b>St Croix</b>	33		0	TR 18	22	TR -18	2		0	TR 3	24	TR -24	7	TR 21	0	88
	33	0	18	18	4	-18	2	0	3	3	0	-24	28	21		
<b>Katahdin</b>	28		0	TR 31	33	TR -31	4		0	TR 3	15	TR -15	11	D -1 TR 12	-1	90
	28	0	31	31	2	-31	4	0	3	3	0	-15	22	11		
<b>Total sheep:</b>	86		67		7		10		9		0		64		-1	<b>243</b>

<b>Dogs</b>	7	
<b>Total dogs:</b>	7	0

6	
6	0

0 **13**

*Erick R. Lech*  
Research Farm Manager

*Ibrahim Sahl*  
Director  
99

*Mikee*  
Dean



# Livestock Inventory 2018



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

October balance= **1214**

Additions / Reductions = **-107**

November balance = **1107**

Livestock Breed & Category	Female						Male						▼ Change	TOTAL			
	Doe		Doeling		Kid		Buck		Buckling		Kid				Wether		
Alpine	120		136	TR 7	7	TR -7	5	S -3	19	S -3	0		27	S -21 D -2	-29	285	
	120	0	143	7	0	-7	2	-3	16	-3	0	0	4	-23			
Angora <i>Commercial</i>	14		5		0		2		4		2		4	S -3 D -1	-4	27	
	14	0	5	0	0	0	2	0	6	2	0	-2	0	-4			
	<i>Registered</i>	4		0		0		0		0		0		0		0	4
		4	0	0	0	0	0	0	0	0	0	0	0	0	0		
		4	0	0	0	0	0	0	0	0	0	0	0	0	0		
		4	0	0	0	0	0	0	0	0	0	0	0	0	0		
Boer	63		24	D -2 TR 14	17	D -3 TR -14	2		4	TR 2	2	TR -2	48	D -1	-6	154	
	63	0	36	12	0	-17	2	0	6	2	0	-2	47	-1			
Boer x Spanish 7/8	6		0		0		0		0		0		0		0	6	
	6	0	0	0	0	0	0	0	0	0	0	0	0	0			
	3/4	0		0		0		0		0		0		0		0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	1/2	0		0		10	S -7 DN -3	0		0		13	S -11 DN -1 D -1	0		-23	0
		0	0	0	0	0	-10	0	0	0	0	0	-13	0	0		

Livestock Breed & Category	Female						Male						Change ▼	TOTAL		
	Doe		Doeling		Kid		Bucks		Buckling		Kid				Wether	
Spanish	137	S -15 EU -3	83	TR 1 EU -1	1	TR -1	4	EU -1	9	TR 2	2	TR -2	83	EU -1	-21	298
	119	-18	83	0	0	-1	3	-1	11	2	0	-2	82	-1		
Stiff leg	10		8	TR 3	3	TR -3	1		2	TR 2	2	TR -2	9	S -8 D -1	-9	26
	10	0	11	3	0	-3	1	0	4	2	0	-2	0	-9		
Stiff leg x Spanish 1/2	16		0		0		0		0		0		0		0	16
	16	0	0	0	0	0	0	0	0	0	0	0	0	0		
Stiff leg x Spanish 3/4	12		20	TR 5 D -2	5	TR -5	0		1		0		12	S -11	-13	37
	12	0	23	3	0	-5	0	0	1	0	0	0	1	-11	-105	853
Total Goats:	364		301		0		10		44		0		134			
Dorper	25		18	TR 1	1	TR -1	4		3		0		14	EU -1	-1	64
	25	0	19	1	0	-1	4	0	3	0	0	0	13	-1		
St Croix	33		18	TR 4	4	TR -4	2		3		0		28	D -1	-1	87
	33	0	22	4	0	-4	2	0	3	0	0	0	27	-1		
Katahdin	28		31	TR 2	2	TR -2	4		3		0		22		0	90
	28	0	33	2	0	-2	4	0	3	0	0	0	22	0	-2	241
Total sheep:	86		74		0		10		9		0		62			
Dogs	7						6								0	13
Total dogs:	7	0					6	0								

*Erick R. Leitz*  
Research Farm Manager

*Zulrah Sall*  
Director

*[Signature]*  
Dean



# Livestock Inventory 2018



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

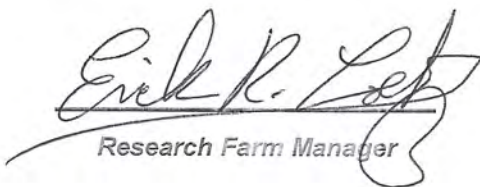
November balance= **1107**

Additions / Reductions = **-55**

December balance = **1052**

Livestock Breed & Category	Female						Male						▼ Change	TOTAL			
	Doe		Doeling		Kid		Buck		Buckling		Kid				Wether		
Alpine	120	S -23	143	S -5	0		2		16		0		4		-28	257	
	97	-23	138	-5	0	0	2	0	16	0	0	0	4	0			
Angora Commercial	14	S -4 EU -1	5		0		2		6		0		0		-5	22	
	9	-5	5	0	0	0	2	0	6	0	0	0	0	0			
	Registered	4		0		0		0		0		0		0		0	4
		4	0	0	0	0	0	0	0	0	0	0	0	0	0		
Boer	63	S -2	36		0		2		6		0		47		-2	152	
	61	-2	36	0	0	0	2	0	6	0	0	0	47	0			
Boer x Spanish 7/8	6	C -6	0		0		0		0		0		0		-6	0	
	0	-6	0	0	0	0	0	0	0	0	0	0	0	0			
	3/4	0		0		0		0		0		0		0		0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0	0		
	1/2	0		0		0		0		0		0		0		0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0	0		

Livestock Breed & Category	Female						Male						Change ▼	TOTAL		
	Doe		Doeling		Kid		Bucks		Buckling		Kid				Wether	
Spanish	119	C 6	83		0		3		11		0		82	S -18		
	125	6	83	0	0	0	3	0	11	0	0	0	64	-18	-12	286
Stiff leg	10		11		0		1		4		0		0			
	10	0	11	0	0	0	1	0	4	0	0	0	0	0	0	26
Stiff leg X Spanish 1/2	16		0		0		0		0		0		0			
	16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16
Stiff leg X Spanish 3/4	12		23	D -1	0		0		1		0		1			
	12	0	22	-1	0	0	0	0	1	0	0	0	1	0	-1	36
Total Goats:	334		295		0		10		44		0		116		-54	799
Dorper	25		19		0		4		3		0		13			
	25	0	19	0	0	0	4	0	3	0	0	0	13	0	0	64
St Croix	33		22		0		2		3		0		27	D -1		
	33	0	22	0	0	0	2	0	3	0	0	0	26	-1	-1	86
Katahdin	28		33		0		4		3		0		22			
	28	0	33	0	0	0	4	0	3	0	0	0	22	0	0	90
Total sheep:	86		74		0		10		9		0		61		-1	240
Dogs	7						6									
Total dogs:	7	0					6	0							0	13

  
Research Farm Manager

  
Director

  
Dean



# Livestock Inventory 2019



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

December 2018 balance =

1052

Additions / Reductions =

-6

January balance =

1046

Livestock Breed & Category	Female						Male						▼ Change	TOTAL	
	Doe		Doeling		Kid		Buck		Buckling		Kid				Wether
Alpine	97	D -1	138	D -1	0		2		16		0		4		
	96	-1	137	-1	0	0	2	0	16	0	0	0	4	0	-2 255
Angora <i>Commercial</i>	9		5		0		2		6		0		0		
	9	0	5	0	0	0	2	0	6	0	0	0	0	0	0 22
	4		0		0		0		0		0		0		
	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0 4
Boer	61	EU -2	36		0		2		6		0		47	EU -1 D -1	
	59	-2	36	0	0	0	2	0	6	0	0	0	45	-2	-4 148
Boer X Spanish	7/8	0		0		0		0		0		0		0	
		0	0	0	0	0	0	0	0	0	0	0	0	0	0 0
	3/4	0		0		0		0		0		0		0	
		0	0	0	0	0	0	0	0	0	0	0	0	0	0 0
	1/2	0		0		0		0		0		0		0	
		0	0	0	0	0	0	0	0	0	0	0	0	0	0 0

Livestock Breed & Category	Female						Male						Change ▼	TOTAL	
	Doe		Doeling		Kid		Bucks		Buckling		Kid				Wether
Spanish	125		83		0		3		11		0		64		
	125	0	83	0	0	0	3	0	11	0	0	0	64	0	286
Stiff leg	10	EU -1	11		0	B 2	1		4			B 1	0		
	9	-1	11	0	2	2	1	0	4	0	1	1	0	0	28
Stiff leg x Spanish 1/2	16	EU -1	0		0		0		0		0		0		
	15	-1	0	0	0	0	0	0	0	0	0	0	0	0	15
Stiff leg x Spanish 3/4	12		22		0	B 2	0		1		0		1		
	12	0	22	0	2	2	0	0	1	0	0	0	1	0	38
Total Goats:	329		294		4		10		44		1		114		-3 796
Dorper	25		19		0		4		3		0		13		
	25	0	19	0	0	0	4	0	3	0	0	0	13	0	64
St Croix	33	EU -1	22		0		2		3		0		26		
	32	-1	22	0	0	0	2	0	3	0	0	0	26	0	85
Katahdin	28		33	EU -1	0		4		3		0		22	D -1	
	28	0	32	-1	0	0	4	0	3	0	0	0	21	-1	88
Total sheep:	85		73		0		10		9		0		60		-2 237
Dogs	Female						Male								
	7						6								
Total dogs:	7	0					6	0							13

*Erick R. Loh*  
Research Farm Manager

*Zuloh Sahl*  
Director

*W. H. [Signature]*  
Dean



# Livestock Inventory 2019



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

January balance= **1046**

Additions / Reductions = **81**

February balance = **1127**

Livestock Breed & Category	Female						Male						▼ Change	TOTAL			
	Doe		Doeling		Kid		Buck		Buckling		Kid				Wether		
Alpine	97	TR 41	137	TR -41	0		2	TR 6	15	TR -6	0		4		0	255	
	138	41	96	-41	0	0	8	6	9	-6	0	0	4	0			
Angora <i>Commercial</i>	9		5		0		2		6		0		0		0	22	
	9	0	5	0	0	0	2	0	6	0	0	0	0	0			
	<i>Registered</i>	4		0		0		0		0		0		0		0	4
		4	0	0	0	0	0	0	0	0	0	0	0	0	0		
Boer	59		36		0		2		6		0		45		0	148	
	59	0	36	0	0	0	2	0	6	0	0	0	45	0			
Boer x Spanish	7/8	0		0		0		0		0		0		0	0	0	
		0	0	0	0	0	0	0	0	0	0	0	0				
	3/4	0		0		0		0		0		0		0	0	0	
		0	0	0	0	0	0	0	0	0	0	0	0	0			
	1/2	0		0		0		0		0		0		0	0	0	
		0	0	0	0	0	0	0	0	0	0	0	0	0			0

Livestock Breed & Category	Female						Male						Change ▼	TOTAL		
	Doe		Doeling		Kid		Bucks		Buckling		Kid				Wether	
Spanish	125	D -1	83		0	B 46 D -8	3		11		0	B 55 D -8	64	D -2	82	368
	124	-1	83	0	38	38	3	0	11	0	47	47	62	-2		
Stiff leg	9		11		2		1		4		1		0		0	28
	9	0	11	0	2	0	1	0	4	0	1	0	0	0	0	28
Stiff leg x Spanish 1/2	15		0		0		0		0		0		0		0	15
	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15
Stiff leg x Spanish 3/4	12	TR 1	22	TR -1	2		0		1		0		1		0	38
	13	1	21	-1	2	0	0	0	1	0	0	0	1	0	0	38
Total Goats:	371		252		42		16		37		48		112		82	878
Dorper	25		19		0		4		3		0		13		0	64
	25	0	19	0	0	0	4	0	3	0	0	0	13	0	0	64
St Croix	32		22		0		2		3		0		26		0	85
	32	0	22	0	0	0	2	0	3	0	0	0	26	0	0	85
katahdin	28	EU -1	32		0		4		3		0		21		-1	87
	27	-1	32	0	0	0	4	0	3	0	0	0	21	0	-1	236
Total sheep:	84		73		0		10		9		0		60		-1	236
Dogs	Female						Male									
	7						6									
Total dogs:	7	0					6	0							0	13

*Enck R. Loeb*  
Research Farm Manager

*Zahab Sahel*  
Director  
107

*W. J. [Signature]*  
Dean



# Livestock Inventory 2019



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

February balance= **1127**

Additions / Reductions = **123**

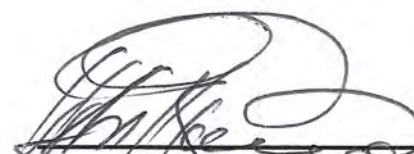
March balance= **1250**

Livestock Breed & Category	Female						Male						▼ Change	TOTAL			
	Doe		Doeling		Kid		Buck		Buckling		Kid				Wether		
Alpine	138		96		0	B 52 D -2	8		9		0	B 71 D -3	4		118	373	
		TR 12		TR -12													
	150	12	84	-12	50	50	8	0	9	0	68	68	4	0			
Angora																	
	Commercial	9		5		0		2		6		0		0		0	22
		9	0	5	0	0	0	2	0	6	0	0	0	0	0		
	Registered	4		0		0		0		0		0		0		0	4
4		0	0	0	0	0	0	0	0	0	0	0	0	0			
Boer	59		36		0		2		6		0		45	DN -16	-16	132	
	59	0	36	0	0	0	2	0	6	0	0	0	29	-16			
Boer x Spanish	7/8	0		0		0		0		0		0		0	0	0	
		0	0	0	0	0	0	0	0	0	0	0	0				
	3/4	0		0		0		0		0		0		0	0	0	
		0	0	0	0	0	0	0	0	0	0	0	0				
	1/2	0		0		0		0		0		0		0	0	0	
		0	0	0	0	0	0	0	0	0	0	0	0				

Livestock Breed & Category	Female						Male						Change ▼	TOTAL		
	Doe		Doeling		Kid		Bucks		Buckling		Kid				Wether	
Spanish	124		83		38	B 22 D -11 EU -1	3		11		47	B 17 D -5 EU -1	62		21	389
	124	0	83	0	48	10	3	0	11	0	58	11	62	0		
Stiff leg	9		11		2		1		4		1		0		0	28
	9	0	11	0	2	0	1	0	4	0	1	0	0	0		
Stiff leg X Spanish 1/2	15		0		0		0		0		0		0		0	15
	15	0	0	0	0	0	0	0	0	0	0	0	0	0		
Stiff leg X Spanish 3/4	13		21		2		0		1		0		1		0	38
	13	0	21	0	2	0	0	0	1	0	0	0	1	0		
Total Goats:	383		240		102		16		37		127		96		123	1001
Dorper	25		19		0		4		3		0		13		0	64
	25	0	19	0	0	0	4	0	3	0	0	0	13	0		
St Croix	32		22		0		2		3		0		26		0	85
	32	0	22	0	0	0	2	0	3	0	0	0	26	0		
Katahdin	27		32		0		4		3		0		21		0	87
	27	0	32	0	0	0	4	0	3	0	0	0	21	0		
Total sheep:	84		73		0		10		9		0		60		0	236
Dogs	Female						Male								0	13
	7						6									
Total dogs:	7	0					6	0								

  
Research Farm Manager

  
Director

  
Dean



# Livestock Inventory 2019



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

March balance= **1250**

Additions / Reductions = **156**

April balance = **1406**

Livestock Breed & Category		Female						Male						▼ Change	TOTAL		
		Doe		Doeling		Kid		Buck		Buckling		Kid				Wether	
Alpine		150	D -1 TR 2	84		50	B 32 D -5	8		9		68	B 20 D -7	4		39	412
		151	1	82	-2	77	27	8	0	9	0	81	13	4	0		
Angora	Commercial	9		5	D -1	0		2	D -1	6		0		0		-2	20
		9	0	4	-1	0	0	1	-1	6	0	0	0	0	0		
	Registered	4		0		0		0		0		0		0		0	4
		4	0	0	0	0	0	0	0	0	0	0	0	0	0		
Boer		59		36		0	B 14	2		6		0	B 9	29	EU -1	22	154
			TR 14		TR -14				TR 3		TR -3						
		73	14	22	-14	14	14	5	3	3	-3	9	9	28	-1		
Boer x Spanish	7/8	0		0		0		0		0		0		0		0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0			
	3/4	0		0		0		0		0		0		0		0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0			
	1/2	0		0		0		0		0		0		0		0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0	0		



Livestock Breed & Category	Female						Male						Change ▼	TOTAL		
	Doe		Doeling		Kid		Bucks		Buckling		Kid				Wether	
Spanish	124	TR 13 D -1	83	TR -13 D -1 EU -1	48	B 15 D -2	3	TR 5	11	TR -5	58	B 30 TR -3 D -2	62	TR 3	38	427
	136	12	68	-15	61	13	8	5	6	-5	83	25	65	3		
Stiff leg	9		11		2	B 1	1		4		1	D -1 B 3 TR -1	0		3	31
		TR 1		TR -1								TR -1		TR 1		
	10	1	10	-1	3	1	1	0	4	0	2	1	1	1		
Stiff leg X Spanish 1/2	15		0		0		0		0		0		0		0	15
	15	0	0	0	0	0	0	0	0	0	0	0	0	0		
Stiff leg X Spanish 3/4	13	EU -1 TR 3	21		2	B 1	0		1		0	B 1	1	EU -1	0	38
				TR -3												
	15	2	18	-3	3	1	0	0	1	0	1	1	0	-1		
Total Goats:	413		204		158		23		29		176		98		100	1101

<b>Dorper</b>	25		19		0	B 9	4		3	TR -1	0	B 3	13	TR 1	
	25	0	19	0	9	9	4	0	2	-1	3	3	14	1	12 76
<b>St Croix</b>	32		22		0	B 9	2		3	TR -1	0	B 15	26	TR 1	
	32	0	22	0	9	9	2	0	2	-1	15	15	27	1	24 109
<b>Katahdin</b>	27		32		0	B 12 D -1	4		3	TR -1	0	B 10	21	TR 1	
	26	-1	32	0	11	11	4	0	2	-1	10	10	22	1	20 107
<b>Total sheep:</b>	83		73		29		10		6		28		63		56 292

<b>Dogs</b>	Female	
	7	
<b>Total dogs:</b>	7	0

Male	
6	
6	0

0 13

*Erick R. Loeb*  
Research Farm Manager

*Zula Sobel*  
Director

*[Signature]*  
Dean



## AIGR yearly weighted average livestock summary value *(by species and breed)*



	April 30, 2019		April 30, 2018		
Livestock		Average		Average	
Goats	Nº	Value \$	Nº	Value \$	
Alpine	412	247.82	365	240.82	
Angora	24	291.67	41	260.98	
Boer	154	320.45	189	307.14	
Spanish	427	251.41	332	248.64	
Tennessee Stiff Leg	31	416.13	39	320.51	
Boer X Spanish	0		6	350.00	
St. Leg x Spanish 1/2	15	248.68	16	---	
St. Leg x Spanish 3/4	38		54	---	
Subtotal ►	1101	256.52	1042	243.57	
Sheep					
Dorper	76	259.87	71	270.42	
St. Croix	109	247.71	89	260.11	
Katahdin	107	288.89	95	166.67	
Subtotal ►	292	265.96	255	228.17	
Dogs					
Anatolian Shepherd	9	288.89	12	166.67	
Great Pyrenees	4	162.50	2	80.00	
Subtotal ►	13	250.00	14	154.29	
	Nº	Wt. Avg.	Nº	Wt. Avg.	
TOTAL =	1,406	\$258.42	TOTAL =	1,311	\$239.62
	\$	363,341.37		\$	314,143.33

## **Proposed Langston University Weapons, Firearms, Ammunition, Fireworks, and Explosives and Dangerous Chemicals Policy**

As a weapons free campus, the safety of the students, faculty, staff, and visitors of Langston University is of the highest priority. In compliance with 21 Oklahoma Statute number 1991, 1272, no person other than an authorized peace officer may have in his or her possession a weapon, firearm, ammunition, fireworks, and explosives and dangerous chemicals of any kind while on the campus grounds or while participating in any activity on behalf of Langston University. University property includes all vehicles, buildings, offices, grounds, or other premises owned, leased, or controlled by Langston University or its affiliates. Activities of the University include but are not limited to normal daily business and attendance at any authorized university function.

### Policy

Except as expressly provided in this Policy, no person is allowed to possess, display or use Firearms, Weapons, Ammunition, Fireworks or Explosives and Dangerous Chemicals on Campus at any time.

### Definitions

“Firearm” shall mean any device capable of discharging a projectile by gunpowder, gas or other means of propulsion. By way of example and without limitation, firearms shall include shotguns, rifles, handguns, or any gun which is capable of discharging a projectile composed of any material which may reasonably be expected to be able to cause serious injury or death and other similar devices.

“Weapon” shall mean any object designed to inflict injury or harm if used in a threatening, aggressive or careless manner. By way of example and without limitation, weapons shall include pellet guns, BB guns, flare guns, airsoft-type guns, archery equipment, slingshots, martial arts devices, clubs, blackjacks, loaded canes, batons, hand chains, metal knuckles, swords, bayonets, daggers, bowie knives, switchblade knives, spring-type knives and knives having a blade which opens automatically by hand pressure applied to a spring, button or other device in the handle of the knife. Weapons do not include devices used solely for defensive purposes, such as tasers, pepper spray, mace and electronic control devices, and do not include common pocket or kitchen knives and other similar devices, unless they are used in a threatening, aggressive or careless manner.

“Fireworks” shall mean any combustible or explosive composition, or any substance or combination of substances, or article, prepared for the purpose of producing a visible or an audible effect by combustion, explosion or detonation. By way of example and without limitation, fireworks shall include firecrackers, torpedoes, skyrockets, roman candles and other similar devices whether commercially produced or homemade.

“Ammunition” shall mean any device that contains gunpowder, and/or any other substance designed to propel a projectile and intended for use in a firearm.

“Explosives and Dangerous Chemicals” shall mean any substance whose chemical properties make them inherently dangerous. By way of example and without limitation, explosives and dangerous chemicals shall include dynamite blasting caps, plastic explosives, detonating cords, flammable liquids and solvents such as gasoline, kerosene and propane, and any other combination of compounds/chemicals when packaged or kept in a manner designed to or likely to produce an explosive or flammable effect. Nothing contained in this Policy shall be deemed to prohibit the use of chemicals in the normal conduct of classes or facilities maintenance functions or in the operation of equipment or motor vehicles.

“Certified Police” or “Peace Officer” shall include those persons employed by municipal, county, state, national or state authorized agencies who comply with the statutory requirements for certification as a police or peace officer.

#### Procedures and Exceptions

- A. Certified Police and Peace Officers on campus may possess Firearms as allowed by state law. In such instances, the Certified Police or Peace Officers are encouraged to coordinate their efforts with the Langston University Police Department.
- B. State licensed armed security personnel and private investigators, in their official performance of official duties, may carry Firearms and Weapons as authorized by state law.
- C. Certain classes and activities both on campus and off involve the use of Weapons, Firearms, Ammunition, Explosives and Dangerous Chemicals or Fireworks. Authorization and conditions for these classes and activities and other appropriate exceptions will be given in writing by the President of Langston University or designee. When exceptions are granted, persons will be allowed to possess appropriate items for the activity.
- D. When hunting is allowed on the institution’s land, persons with express written permission will be allowed to possess appropriate weapons for the hunt.
- E. Individuals in possession of a valid handgun license issued pursuant to the provisions of the Oklahoma Self-Defense Act may be in possession of a handgun on any Campus property set aside for the use or parking of a vehicle, whether attended or unattended, provided the handgun is carried or stored as required by law and the handgun is not removed from the vehicle without the prior consent of the Langston University President while the vehicle is on any Campus property.
  - I. Individuals in possession of a valid handgun license issued pursuant to the provisions of the Oklahoma Self-Defense Act may be in possession of a handgun on any Campus property authorized for possession or use of handguns by institutional policy.
  - II. Individuals in possession of a valid handgun license issued pursuant to the provisions of the Oklahoma Self-Defense Act may be in possession of a handgun on Campus property authorized by the prior written consent of the Langston University President, provided the written consent is carried with the handgun and the valid handgun license while on Campus property.

**LANGSTON UNIVERSITY**  
**STUDENT IMPACT**  
**TUITION, FEE, HOUSING & MEAL PLAN INCREASES**  
**ACADEMIC YEAR 2019 - 2020**

<b>*2.5% Tuition, 1.0% Fees, 3.0% Meal Plan, 1.5% Housing</b>		<b>FY 2019</b>	<b>FY 2020*</b>	<b>\$ INCREASE</b>	<b>% INCREASE</b>
<b>TUITION</b>	<b>Note 1</b>	<b>4,133.01</b>	<b>4,236.43</b>	<b>103.42</b>	<b>2.50%</b>
<b>MANDATORY FEES</b>	<b>Notes 1</b>	<b>2,093.09</b>	<b>2,114.09</b>	<b>21.01</b>	<b>1.00%</b>
<b>APARTMENT RENT</b>	<b>Note 2</b>	<b>6,429.52</b>	<b>6,525.96</b>	<b>96.44</b>	<b>1.50%</b>
<b>MEAL PLAN</b>		<b>3,188.62</b>	<b>3,284.28</b>	<b>95.66</b>	<b>3.00%</b>
<b>TOTAL COST PER ACADEMIC YEAR</b>		<b>\$15,844.23</b>	<b>\$16,160.76</b>	<b>316.53</b>	<b>2.00%</b>
<b>TOTAL COST PER SEMESTER</b>		<b>\$7,922.12</b>	<b>\$8,080.38</b>	<b>\$158.26</b>	<b>2.00%</b>
<b>NON-RESIDENT STUDENT</b>					
<b>TOTAL COST PER ACADEMIC YEAR</b>		<b>\$23,203.94</b>	<b>\$23,530.36</b>	<b>\$326.53</b>	<b>1.41%</b>
<b>TOTAL COST PER SEMESTER</b>		<b>\$11,601.97</b>	<b>\$11,765.17</b>	<b>\$163.26</b>	<b>1.41%</b>

Note 1: Assumes a resident undergraduate student on Langston campus taking up to 30 credit hours.

Note 2: Assumes a student residing at Centennial Court. Costs for students living in other student housing apartments would increase based upon the residence chosen. Costs for students living in the overflow traditional residence hall would decrease accordingly.

April 10, 2019

President Kent J. Smith, Jr., PhD  
Langston University  
P.O. Box 907  
Langston, OK 73050

Dear President Smith:

Crawford & Associates, P.C. is pleased that Langston University (the University) has expressed its confidence in our firm and our state and local government expertise by requesting this engagement letter. We look forward to a long and successful relationship as an integral financial management resource to the University and the Board.

We are prepared to provide a full range of accounting and consulting services to the University contingent upon approval of this contract. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

### **Scope of Services**

The scope of professional services that are available and can be provided to the University are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

#### **Scope of Available Services**

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Audit or Monitoring Activities
- Internal Control Policies and Procedures Assistance
- Data Analysis and Data Mining Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Performer© Financial Statement Analysis
- Tax and Other Regulatory Report Assistance



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Accounting and Consulting Services Engagement Letter  
April 10, 2019  
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### Initial Services Requested

#### Preparation of Annual Financial Statements:

- Assisting with the preparation of the University's annual financial statements from supporting schedules developed and prepared by the University's staff
- Assisting with the coordination of the annual financial statement audit and communications with the external financial statement auditors

### Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the University as of and for the year ended June 30, 2019. Such financial statements will include:

- a. Basic Financial Statements, including notes to the financial statements
- b. Required Supplementary Information (excluding MD&A)
- c. Supplementary Information (to the extent management elects to include)
- d. Other Information (to the extent management elects to include)

### Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

### Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARs:

Langston University  
Accounting and Consulting Services Engagement Letter  
April 10, 2019  
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- a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements
- b. The prevention and detection of fraud
- c. To ensure that the entity complies with the laws and regulations applicable to its activities
- d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements
- e. To provide us with:
  - i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
  - ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and
  - iii. Unrestricted access to persons within University, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

#### **Other Requested and Available Services**

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the Board will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.



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Accounting and Consulting Services Engagement Letter  
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### **Access to Working Papers and Reports**

Any working papers prepared by Crawford & Associates in connection with performing the preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. University management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

### **Fees and Costs**

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

#### **Standard Hourly Rates:**

- Firm President \$250
- Shareholders \$165
- Consulting Senior Managers \$150
- Consulting Managers \$125
- Consulting Staff \$110
- Clerical Staff \$45

Because Crawford & Associates has no direct control over the type and amount of services requested by the University during the term of this engagement, nor does Crawford & Associates have direct control over the quality of the University's accounting system or records, potential turnover of the University's staff, or the University's staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on the University to provide us with a copy of approved purchase orders or other form of authorization documentation, and to monitor the cumulative fees and expenses charged. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For your purchase order preparation purposes, we estimate that the fees for the Initial Services Requested, as outlined in the Scope of Service section of this letter, will approximate \$85,000. Should it appear during the course of our engagement that our fees and costs for the services requested may exceed this estimate, we will notify University management as soon as reasonably possible and obtain authorization to proceed.



Langston University  
Accounting and Consulting Services Engagement Letter  
April 10, 2019  
Page 5 of 5

The term of this engagement is a period from the date of acceptance of this engagement letter through the date of issuance of the University's financial statements for the period ended June 30, 2019. Crawford & Associates may perform additional services upon receipt of a formal request and an authorized purchase order or other form of authorization documentation with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement. This agreement may be renewed for a one-year period on an annual basis through receipt of written notice or authorization from the University and agreement to the terms by Crawford & Associates.

**Acceptance**

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to a long and successful professional relationship with Langston University.

Respectfully submitted and agreed to by,



Frank Crawford  
Crawford and Associates, P.C.

**Accepted and agreed to for Langston University:**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**LANGSTON UNIVERSITY  
FY 2020  
ANNUAL ORDERS**

<u><b>SUPPLIERS</b></u>	<u><b>FUND</b></u>	<u><b>FY 2020 Board Request</b></u>
<b>Sodexo Food Services</b>	3-22100	\$3,100,000.00
At Langston Facilities	1-30105	
HWY 33 E		
Langston, OK 73050		
Payment of catering services, meal plan contracts, amortization, daycare meals		
7-1-19/6-30-20		
<b>Sodexho</b>	Multiple Accounts	\$6,200,000.00
At Langston Facilities		
HWY 33 E		
Langston, OK 73050		
Operations of LU Physical Plant, carpentry, heat and air, freight, janitorial services, groundskeeping, and painting		
7-1-19/6-30-20		
Under small jobs provision, a maximum with no "construction projects" included and with no one project exceeding \$75,000		\$700,000.00
(See Board Rule 30:10-01-02)		\$250,000.00
<b>Crawford &amp; Associates</b>	1-16101	\$85,000.00
10308 Greenbriar Place		
Oklahoma City, OK 73159		
Professional Services (Consulting / Financial Statement Prep)		
7-1-19/6-30-20		
<b>BKD CPAs &amp; Advisors</b>	1-16001	\$100,000.00
Two Warren Place		
6120 S. Yale Avenue, Suite 1400		
Tulsa, OK 74136-4223		
Professional Services (Auditing)		
7-1-19/6-30-20		
<b>Team Travel by Charter and Motor Coach Village Tours</b>	3-23450	\$300,000.00
8620 W. 21st Street N		
Wichita, KS 67205-1756		
Charter Bus Service for athletics		
7-1-19/6-30-20		
<b>Kincaid Coach</b>		
2150 Sw 27th St		
El Reno, OK 73036-6146		
Charter Bus Service for athletics		
7-1-19/6-30-20		
<b>AT&amp;T</b>	1-87301	\$90,000.00
PO Box 5001		
Carol Stream, IL 60197-5001		
Renewal of LAN Lines		
7-1-19/6-30-20		
PO Box 5017	1-30994	\$35,000.00
Carol Stream, IL 60197-5017		
Long Distance Charges		
7-1-19/6-30-20		

<u>SUPPLIERS</u>	<u>FUND</u>	<u>FY 2020 Board Request</u>
<b>Millwood Public Schools</b> 6724 MLK Avenue Oklahoma City, OK 73111 Rental of building space for classrooms and offices (including utilities) 7-1-19/6-30-20	1-87920	\$225,000.00
<b>Vyve Broadband</b> PO Box 26588 Oklahoma City, OK 73126-0588 Television cable service 7-1-19/6-30-20	Multiple Accts	\$200,000.00
<b>Dell Financial Services</b> Fulfillment Center 1: One Dell Way MS RR-1-35 Round Rock, TX 78682 Year 2 of computer leasing agreement 7-1-19/6-30-20	1-87995	\$350,000.00
<b>Bank of America/FIA</b> 401 North Tryon Street Charlotte, NC 28255 Payment of airline tickets/pcard usage 7-1-19/6-30-20 These will come through on individual PO's	Multiple Accts	\$850,000.00
<b>Ebsco Subscription Services</b> 5339 Alpha Rd 400 Dallas, TX 75240-7308 Renewal of Subscriptions 7-1-19/6-30-20	Section 13 New College 151201	\$250,000.00
<b>OSU Bursar's Office</b> Bursar's Office 113 Student Union Stillwater, OK 74078 For payment of services of governing board, legal services, purchasing, internal audits, safety engineer services, errors and omissions, grants MOU and miscellaneous charges 7-1-19/6-30-20	1-16001 1-16102 1-16103 1-16101	\$410,000.00 \$23,000.00 \$17,000.00 <u>\$200,000.00</u> \$650,000.00
<b>OSU Information Technology</b> 113 Math Sciences Stillwater, OK 74074 Banner Implementation and maintenance Microsoft Campus Agreement 7-1-19/6-30-20	1-30994	\$350,000.00

<u>SUPPLIERS</u>	<u>FUND</u>	<u>FY 2020 Board Request</u>
<b>OSU-Tulsa</b> 700 N. Greenwood Ave Tulsa, OK 74106-0700 Payment for rent, services, copier charge-backs, postage and telecommunications 7-1-19/6-30-20	130917 187911	\$175,000.00
<b>Risk Management</b> Office of Public Affairs State Capitol, Room B-4 Oklahoma City, OK 73105 Payment of liability and property insurance 7-1-19/6-30-20	Multiple Accounts	\$325,000.00
<b>BMI/IMAGENET</b> PO Box 26340 Oklahoma City, OK 73126 Maintenance, rental and program support of equipment 7-1-19/6-30-20	1-70002	\$500,000.00
<b>Langston Public Works Authority</b> City of Langston Langston, OK 73050 Payment of LU sewer charges 7-1-19/6-30-20	Multiple Accounts	\$375,000.00
<b>City of Guthrie</b> PO Box 908 Guthrie, OK 73044 Payment of water user charges 7-1-19/6-30-20	Multiple Accounts	\$600,000.00
<b>Oklahoma Gas &amp; Electric</b> PO Box 26040 Oklahoma City, OK 73126 Payment of electric usage, installation, repairs and maintenance 7-1-19/6-30-20	Multiple Accounts	\$1,700,000.00
<b>Oklahoma Natural Gas</b> PO Box 1234 Tulsa, OK 74186 Payment of gas usage, maintenance and repair 7-1-19/6-30-20	Multiple Accounts	\$60,000.00
<b>Commissioners of Land Office</b> PO Box 26910 Oklahoma City, OK 73125 Payment for natural gas usage 7-1-19/6-30-20	Multiple Accounts	\$250,000.00

<u>SUPPLIERS</u>	<u>FUND</u>	<u>FY 2020 Board Request</u>
<b>Public Service Co</b> PO Box 24421 Canton, OH 44701 Electricity usage 7-1-19/6-30-20	1-87910	\$75,000.00
<b>Higher One/Campus Labs</b> 210 Ellicott Street, Suite 200 Buffalo, New York 14203 Program to compile & analyze student trends 7-1-19/6-30-20	1-16940	\$75,000.00
<b>Royall &amp; Company</b> 1920 East Parham Rd Richmond, VA 23228-2206 Enrollment Management Services 7-1-19/6-30-20	1-21006	\$420,000.00
<b>Oklahoma State Regents for Higher Education</b> 655 Research Parkway, Ste 200 Oklahoma City, OK 73104 Existing Real Estate and Equipment Master Lease Services 7-1-19/6-30-20	Section 13/NCF 3-26100	\$3,500,000.00
<b>Perry Publishing &amp; Broadcasting Inc.</b> PO Box 17498 Oklahoma City, Ok 73136-1498 Artist and speakers for student-centered events 7-1-19/6-30-20	Multiple Accounts 3-27110 1-16888	\$200,000.00

Dr. Clyde Montgomery  
Vice-President for Academic Affairs  
Langston University

June 3, 2019

The Langston University Marching Band proposes to purchase its musical instruments from B.A.C. Musical Instruments Kansas City, KS.

Director Mark Gordon would like to order the System Blue brass instruments including the System Blue Bb (B flat) trumpets, mellophones, euphoniums and sousaphones.

Director Gordon has chosen the System Blue percussion line as well. These are the only drums in the world that are constructed with B.A.C Musical Instruments patented carbon fiber technology.

This carbon fiber technology drastically **reduces the weight** of these drums. The weight reduction is a feature we desire for the **health and wellness of our student musicians**.

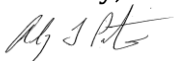
Snare drums are reduced from approximately 16lbs down to 8lbs. Tenor drums are reduced by 10lbs. Bass drums are reduced from approximately 30lbs to 22lbs. We believe the **weight reduction will lessen back and shoulder injuries to our student musicians**.

These instruments are recognized as some of the highest quality collegiate grade instruments and are designed by the Blue Devil Drum Corps. B.A.C Musical Instruments is the **sole distributor** Blue System Musical Instruments in the world.

Finally, in addition to the Blue System Instruments, the **B.A.C. Instruments** that are included in this bid, will be **custom produced** specifically for Langston University and will be crafted to the specifications of the Director Mark Gordon, and made in the United States in Kansas City. Again, these instruments are exclusively available thru B.A.C. Musical Instruments.

The production time for the instruments is 16 weeks. We are on a tight window. We are working directly with President of B.A.C. Music. He has agreed produce and ship as many instruments as possible prior to the 16 week ship date and our first performance in September.

Sincerely,



Dr. Alonzo Peterson, Dean  
School of Arts & Science

***FIND THE LION IN YOU***

Woodway USA  
W229 N591 Foster Court  
Waukesha WI 53186  
USA

Phone: 1-800-966-3929

**Contact:** Jonathan VanOpdorp  
**Email:** JonathanV@Woodway.com  
**Phone:** 414-350-6280  
**Fax:** 262-522-6235

Sales Manager: Jonathan VanOpdorp

**Date:** 4/30/2019

**Submitted To:**

Stephanie Burns  
Langston University  
School of Physical Therapy  
701 Sammy Davis Jr Dr  
Langston OK 73050

Phone: 405-466-3699  
sdburns@langston.edu

**Ship To:**

Langston University  
School of Physical Therapy  
701 Sammy Davis Jr Dr  
Langston OK 73050

Qty.	Description	Unit Cost	Net Cost
1	<b>KineAssist-MX with patient lift chair</b> <b>Novel therapy system for gait and balance recovery by utilizing a wide range of existing practice settings and easily adapting to the environment to safely challenge patients in real-life environments such as walking, step climbing, standing balance, and dynamic balance therapy.</b>  HDT-R002547-110V <i>Physical Specifications:</i> Space Requirements: 96" W x 128" L x 96" H Walking surface dimension: 27" W x 68" L User Weight Capacity (for robotic arm): 350 lbs. Unit Weight: 1289 lbs. Patented Slat-belt walking surface with 60 individual vulcanized rubber slats Energy efficient driven system with 114 Precision Bearings and 12 Roller guides Drive motor 2 hp continuous (5 hp peak) brushless servo  <i>Standard Performance Features:</i> Speed Range: 0-6.7 MPH Touchscreen LCD display Unique harness system protects patients from loss of balance Provides objective, standardized data outcomes Scientifically-tested challenge-based training protocols Rapid fall recovery for resumption of training Combined intervention protocols incorporated in a single session	\$100,000.00	\$100,000.00
	<b>Unit Price</b>	\$100,000.00	\$100,000.00
Qty.	Description	Unit Cost	Net Cost
3 yrs	<b>Extended Warranty</b> Includes: All components, Yearly Preventative Maintenance and Travel Expenses	\$3,500.00	\$10,500.00
	<b>Unit Price</b>		
		Subtotal:	\$100,000.00
		Freight:	\$2,650.00
		Installation:	\$2,100.00
		Tax:	TBD
		<b>Total:</b>	<b>\$115,250.00</b>

Woodway USA  
W229 N591 Foster Court  
Waukesha WI 53186  
USA

Phone: 1-800-966-3929

## Quote

**Quote Number: 57289**

**Contact:** Jonathan VanOpdorp  
**Email:** JonathanV@Woodway.com  
**Phone:** 414-350-6280  
**Fax:** 262-522-6235

Sales Manager: Jonathan VanOpdorp

**Date:** 4/30/2019

**Terms and Special Instructions**

This quote is good for 30 days and applies to payment received via check or wire transfer. Credit cards are also accepted but are subject to an additional Convenience Fee (3% - VISA, MasterCard; 4% - American Express)

**Terms:** Net 30

I accept this quotation: Stephanie Burns

Signed: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



Woodway USA  
W229 N591 Foster Court  
Waukesha WI 53186  
USA  
Phone: 1-800-966-3929

**Contact:** Jonathan VanOpdorp  
**Email:** JonathanV@Woodway.com  
**Phone:** 414-350-6280  
**Fax:** 262-522-6235

Sales Manager: Jonathan VanOpdorp

**Date:** 4/30/2019

**Submitted To:**

Stephanie Burns  
Langston University  
School of Physical Therapy  
701 Sammy Davis Jr Dr  
Langston OK 73050

Phone: 405-466-3699  
sdburns@langston.edu

**Ship To:**

Langston University  
School of Physical Therapy  
701 Sammy Davis Jr Dr  
Langston OK 73050

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Is the ship to address correct? Yes ☐ No ☐

Is your delivery location COMMERCIAL or RESIDENTIAL? (Please circle one)

Is there Street or parking to accommodate a 75' tractor/trailer? Yes ☐ No ☐

How close can a tractor/trailer get to the delivery entrance? \_\_\_\_\_

Is there a loading dock? Yes ☐ No ☐

Is there a commercial ramp? Yes ☐ No ☐

If yes: Length: \_\_\_\_\_ Width: \_\_\_\_\_ Number of Turns: \_\_\_\_\_

How many stairs are at the entrance? \_\_\_\_\_ How many landings? \_\_\_\_\_

Is this for ground level? Yes ☐ No ☐

If no: How many stairs to the room? \_\_\_\_\_

Is there a freight elevator? Yes ☐ No ☐

If yes: Length: \_\_\_\_\_ Width: \_\_\_\_\_ Height: \_\_\_\_\_

What is the width of the hallway? \_\_\_\_\_ Are there any tight turns in the hallway? Yes ☐ No ☐

What is the width and height of entry doors into the equipment room? Width: \_\_\_\_\_ Height: \_\_\_\_\_

If double doors, can the center post be removed? Yes ☐ No ☐

What is the width and height of entryways into the equipment room? Width: \_\_\_\_\_ Height: \_\_\_\_\_

Ceilings standard height (8') or higher? Yes ☐ No ☐

Type of flooring in equipment room: \_\_\_\_\_

Please describe anything unusual about your facility that could affect delivery: \_\_\_\_\_

Directions from nearest interstate: \_\_\_\_\_

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the Oklahoma State University (OSU) administration appeared before the Board of Regents to present the business of OSU and review the Agenda for members of the Board. (The OSU Agenda is on file in the Board of Regents' Office as Document No. 11-6-14-19.)

President Hargis expressed congratulations to NEO President Jeff Hale on his retirement and said President Hale has done a wonderful service to higher education in Oklahoma.

President Hargis said he was recently in Washington D.C. with other members of the OSU administration to meet with NASA Chief Jim Bridenstine regarding a project. The administration also met with the entire Oklahoma delegation of the U.S. Congress.

President Hargis said there was a recent announcement of a \$6 million gift to 4-H from Google for computer coding training for students, which is a tremendous opportunity for OSU's 4-H programs.

Provost and Senior Vice President Gary Sandefur presented the following items pertaining to Policy and Operational Procedures and Academic Affairs:

C-1 Approval of revisions to *Faculty Policy Statement, Appendix C, General Termination Procedures*

Provost Sandefur said he is pleased to present this item on behalf of the Faculty Council and the Council of Deans. The current procedure requires three separate investigations to be conducted: one by an investigative official appointed by upper administration; one by the unit reappointment, promotion and tenure committee; and a third by a committee of three past Faculty Council chairs. The current process is unwieldy and time-consuming while also appearing quite redundant. Additionally, the current procedure is not common among peer institutions. The proposed modifications were shared in advance and were discussed earlier today by the Academic Affairs, Policy and Personnel (AAPP) Committee.

Regent Link said the Committee met with the OSU administration regarding this item and acted to recommend Board approval.

Regent Link moved and Regent Callahan seconded to approve Item C-1 as presented in the OSU Agenda.

Regent Link said he would like to note that this was a faculty-driven revision in procedure, and it is outstanding that they brought these changes forward. Regent Anthony commended the faculty for their initiative and asked if there was any particular event that provoked these changes. Provost Sandefur said he believes this is due to general frustration over the years towards the unwieldiness of the process.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

D-1 Approval of personnel actions

Provost Sandefur presented the personnel actions and recommended their approval with the exception of those items pertaining to separations and retirements, which are included as information items. He distributed a handout titled, “Highlights of Outstanding Faculty”, which is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes. He said this handout lists some of OSU’s outstanding faculty who were reappointed, promoted, or tenured this year. It is an extraordinary group that includes musicians, scientists, and social scientists. The administration is very proud of the faculty. The personnel actions listed in Section D of the agenda include 30 new appointments, 253 changes in title, rate, or appointment, and 8 sabbaticals. For information, 6 retirements and 15 separations are included.

D-2 Ratification of interim approval for position description and announcement for the President of OSU-Tulsa

Regent Milner moved and Regent Arthur seconded to approve Section D, Items 1 and 2, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

E-1 Approval of proposed new degrees and program modifications

Provost Sandefur said he is pleased to present program modifications and new degree requests for OSU Stillwater and OSU-Oklahoma City. If approved, these requests will be sent to the Oklahoma State Regents for Higher Education (OSRHE) for consideration of approval.

Regent Link moved and Regent Milner seconded to approve Item E-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

E-2 Approval of Academic Program reviews for 2019

Provost Sandefur said 22 academic program reviews were completed in the College of Arts and Sciences and the College of Human Sciences during the 2018-2019 academic year. These reviews were discussed with members of the AAPP Committee during its meeting earlier today. Reports generated during this intensive five-year review process are also sent to the OSRHE for review.

Regent Link said the Committee met with the OSU administration regarding this item and acted to recommend Board approval.

Regent Link moved and Regent Milner seconded to approve Item E-2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

In regard to the personnel actions just approved, President Hargis said he would like to take the opportunity to thank OSU-Tulsa President Howard Barnett for over a decade of service to OSU-Tulsa and congratulated him on his new title of President Emeritus. He also congratulated Dr. Pamela Fry on being named the new President of OSU-Tulsa.

Senior Vice President Joe Weaver presented the following items pertaining to Administration and Finance:

F-1 Approval of FY 2020 Budgets

Mr. Weaver noted this item was discussed by members of the Planning and Budgets Committee at its meeting yesterday. (The FY 2020 budget documents for OSU are collectively on file in the Board of Regents' Office as Document No. 12-6-14-19.)

Regent Milner reported that the Committee met with the OSU administration to review the FY 2020 budget recommendations and acted to recommend Board approval as follows:

Regent Milner moved that the Board conditionally approve all elements of the budget as presented by the OSU administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Davis seconded the motion.

Regent Davis asked for clarification from Mr. Weaver regarding General University tuition and fees, asking if he is correct that they will remain the same. Mr. Weaver responded affirmatively, noting zero increase for the General University tuition and fees.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

G-1 Approval of peace officer actionsCommission:

OSU-Tulsa  
Deanna Rae Ragle

Commission No.  
775

OSUIT  
Paul Lloyd

Commission No.  
776

Decommission:

OSU-Tulsa  
Kenneth J. Wiginton

Commission No.  
752

OSUIT  
Dean Reed

Commission No.  
595\*

\*Commission No. listed as 905 in OSU agenda. This was a typographical error and is corrected for the purpose of these minutes.

G-2 Approval to enter into and execute a lease agreement with the Foundation for the McKnight Center for the Performing ArtsG-3 Approval to enter into purchase agreements for real propertyG-4 Approval to renovate and enter into a gift-in-kind agreement for the premium food service areas at Boone Pickens Stadium and Gallagher-Iba Arena

Regent Link moved and Regent Watkins seconded to approve Section G, Items 1-4 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

H-1 Approval to execute a contract for development services with the OSU FoundationH-2 Approval to execute a contract for management services with the OSU Alumni AssociationH-3 Approval to execute a Memorandum of Understanding with the OSU Alumni AssociationH-4 Approval to enter into a management agreement with the Foundation for the McKnight Center for the Performing ArtsH-5 Approval to renew an interim funding agreement with the OSU Foundation

Mr. Weaver said this section contains a number of items, the majority of which are renewals of existing agreements.

Regent Milner moved and Regent Watkins seconded to approve Section H, Items 1-5 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

Mr. Weaver said the items listed in Section I were discussed with members of the Fiscal Affairs and Plant Facilities (FAPF) Committee during its meeting this morning.

I-1 Approval to begin the selection process for a construction management firm to assist the University with the design and construction of a new teaching and research laboratory for the Division of Agricultural Sciences and Natural Resources

Regent Davis said the FAPF Committee met with the OSU administration regarding this item and acted to recommend Board approval.

Regent Davis moved and Regent Milner seconded to authorize OSU to begin the selection process for a construction management firm to assist the University with the design and construction of a new teaching and research laboratory for DASNR as presented in Item I-1 in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

I-2 Approval to continue with an architectural firm to assist the University with the design and construction of an academic facility (OSU-CHS)

Regent Davis said the FAPF Committee met with the OSU administration regarding this item and acted to recommend Board approval.

Regent Davis moved and Regent Milner seconded to authorize OSU to continue with Dewberry as the architectural firm for assistance with the design and construction of academic facilities for OSU-CHS, as presented in Item I-2 in the OSU Agenda.

Regent Davis asked Mr. Weaver to explain the funding source for this project. Mr. Weaver said OSU is partnering with the Oklahoma Office of the Chief Medical Examiner (ME) to build out space for the ME in addition to teaching space for OSU-CHS. The facility will be funded approximately one-third by the ME, one-third by debt or fundraising, and one-third by OSU-CHS.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

I-3 Approval to continue with a construction management firm to assist the University with the design and construction of an academic facility (OSU-CHS)

Regent Davis said the FAPF Committee met with the OSU administration regarding this item and acted to recommend Board approval.

Regent Davis moved and Regent Milner seconded to authorize OSU to continue with Flintco as the construction management firm for assistance with the design and construction of academic facilities for OSU-CHS, as presented in Item I-3 in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

J Approval of purchase request items

Mr. Weaver said in regard to the purchase requests, he would like to elaborate on Item 7 under Section J-1. This item is a result from collaboration between the leadership of Sheila Grant Johnson, Dean of Libraries, and Dr. Kenneth Sewell, Vice President for Research. This software will find publications of OSU faculty on the internet and compile a database. It will also allow individual faculty to amend, add, or supplement the information. When this database is completed it will integrate into all of OSU's other institutional data systems, and for the first time there will be a central database of faculty productivity. This is quite a step for OSU. It is envisioned that at some point the database can be used by the State of Oklahoma to find faculty experts in specific fields. Mr. Weaver said it will help promote OSU's faculty and evaluate their productivity.

Regent Link moved and Regent Milner seconded to approve the purchase requests listed in Section J-1, Items 1-7, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Regent Davis moved and Regent Watkins seconded to approve the purchase requests listed in Sections J-2, J-3, and J-4, Items 8-22, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis thanked Regent Anthony for his service as Chairman of the Board this past year and said he has enjoyed working with him.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.



## Highlights of Outstanding Faculty Promoted and/or Tenured During Spring 2019 June 14, 2019

### Division of Agricultural Sciences and Natural Resources

**Brian Arnall, promoted to Professor, Plant and Soil Sciences** - Dr. Arnall's extension program in nutrient management has evolved into a nationally and internationally recognized program. He is prolific in outreach efforts, with hundreds of extension presentations, numerous newsletter and fact sheet contributions, active social media accounts, blogs, frequent SUNUP appearances and the development of phone apps. He has co-edited the Oklahoma Forage and Pasture Fertility and Oklahoma Soil Fertility handbooks, which are widely distributed. He presents regularly a variety of subjects, including variable rate phosphorus and nitrogen applications, implementation of mobile applications, and the impacts of unmanned aerial systems and imagery.

**Hasan Atiyeh, promoted to Professor, Biosystems and Agricultural Engineering** - Dr. Atiyeh has an active research program in conversion processes in biofuels, especially in the area of gasification-syngas fermentation technology. His research publications are widely cited and are published in leading journals in his field. His program is well supported through external funding, especially the Sun Grant Program, which reflects national needs in bio-based product and energy development. His research has produced a number of patents and Dr. Atiyeh aggressively pursues these opportunities.

**Rita Miller, promoted to Professor, Biochemistry and Molecular Biology** - Dr. Miller has an active research program in signal transduction within cells. Her program is well supported with competitive extramural funding, and her expertise has been recognized as she was recruited to serve as a rotating national program leader for the National Science Foundation. Dr. Miller is an effective mentor with honors students and undergraduate researchers and those students, under Dr. Miller's mentorship, have earned recognition for their scholarly work.

**Million Tadege, promoted to Professor, Plant and Soil Sciences** - Dr. Tadege has a majority research appointment and is stationed at the Institute of Agricultural Biosciences in Ardmore with an academic home in Plant and Soil Sciences. He has a well-recognized program in plant functional genomics, especially with identifying the genes regulating leaf blade development of important crops. His program has been supported with a number of NSF, USDA-AFRI, and OCAST grants. He maintains a steady publication rate in top tier journals in addition to book chapters, and his work is frequently cited. A total of over 2200 citations and h-index of 28 on a total of 46 publications is outstanding.

### College of Arts and Sciences

**Alexander Khanov, promoted to Professor, Physics** - Dr. Khanov is an experimental physicist involved in large collaborative projects. He has co-authored over 1000 publications, and he has been the primary contributor to eight publications that made key advances in the field. He is a

member of the ATLAS experimental group at the LHC in Geneva, Switzerland, the premier facility in the world for experimental work in high energy physics. He held an important position as a coordinator of a group, an indication of his standing in the physics community. Dr. Khanov has also been very successful in funding his research group with two Department of Energy grants totaling more than \$1.5 million, a National Science Foundation-Research Experience for Undergraduates grant of \$281,000 and several smaller grants. He brings recognition to OSU for his teaching scholarship, research, and publication record.

**Jeffrey Loeffert, promoted to Professor, Greenwood School of Music** - Dr. Loeffert is an internationally known saxophonist. Since promotion to Associate Professor in 2015, Dr. Loeffert's creative activities include forty-four university and concert performances, five full-length CDs, a CD in press, additional contributions to three other compilation discs, fourteen international performances, eighteen conference performances, twenty-two premiere performances, six scholarly presentations, and a number of summer residencies. His chamber quartet is one of the premier chamber groups in the country. Loeffert's students have been sought after by multiple graduate programs and his saxophone studio is the largest in the School. He brings recognition to OSU for his teaching scholarship, service and creative activities and performances.

**Erica Lutter, promoted to Associate Professor with tenure, Microbiology and Molecular Genetics** - Dr. Lutter has two main research areas: host-pathogen interactions involving *Chlamydia trachomatis* and polymicrobial interactions of cystic fibrosis infections. She has established herself as a leader in a complex scientific area which has resulted in her collaboration with a leading national lab that provides her access to the latest technology. This and other collaborations are an asset to the department, college and University. She has published nineteen peer-reviewed articles, with eight since arriving at OSU. Dr. Lutter has led the department with an astounding 72 abstract presentations and her students have won numerous awards for work conducted in her laboratory. She has aggressively sought external funding and her group has received over \$1 million in the last six years- including two R15 NIH awards (one as PI and one as co-PI). She also received an NIH diversity supplement to support a minority-undergraduate researcher. In addition, Dr. Lutter was awarded the College of Arts and Sciences Outstanding Faculty Mentor and the Provost's Award for Advising Excellence in 2017. She brings recognition to OSU for her teaching scholarship, research, and publication record.

**Edward Richmond, promoted to Associate Professor with tenure, Mathematics** - Dr. Richmond has published twelve research articles with nine during his time at OSU. Each is published in leading journals in his field. Dr. Richmond was awarded a \$40,000 Young Investigator Grant from the National Security Agency and has earned external funding from Institute for Computational and Experimental Research in Mathematics. He is a leading teacher in the Department and has been praised for his ability to connect with students and make his courses and content accessible. He brings recognition to OSU for his teaching scholarship, service and creative activities and performances.

**Shannon Spaulding, promoted to Associate Professor with tenure, Philosophy** - Dr. Spaulding is a philosopher working in the area of cognitive science. She has published 13 peer-reviewed scholarly articles, five book chapters, one book review and a book entitled *How We Understand Others: Philosophy and Social Cognition* published by Routledge. She has presented no less than

32 presentations, 17 of which were invited. She has served as a referee for 20 journals and has “commented” on seven papers presented at professional meetings. In addition, she has served as M.A. committee member for six students and is currently serving on the committees of two more. Her academic output is unparalleled in her field both in terms of the quantity and the quality of her work. She has established herself as a leader already in her field. She brings recognition to OSU for her teaching scholarship, research, and publication record.

### **Spears School of Business**

**Zachary Arens, promoted to Associate Professor with tenure, Marketing and International Business** - Dr. Arens is an excellent teacher. One indication that he takes his teaching very seriously is that he uses storytelling, interactive exercises, and case studies in addition to lectures to teach his consumer behavior course. This approach forces students to combine information from various sources, often with contradictory implications, to support coherent arguments. Dr. Arens has published seven papers in peer-reviewed, scholarly journals. He has published three papers in the top consumer research journals (*Journal of Consumer Research*, *Journal of Consumer Psychology*) as well as three papers in top marketing journals (*Journal of the Academy of Marketing Science*, *International Journal of Research in Marketing*). This is an impressive set of articles by any measure. He also provides community service in the form of *pro bono* consulting work for a local organization.

**Andy Luse, promoted to Associate Professor with tenure, Management Science and Information Systems** - Andy Luse has excellent teaching evaluations, does very difficult technical networking and cybersecurity classes and spends a lot of his time supporting other faculty by keeping the Deloitte DATA Lab up to date and operational. Even given his instructional and service commitment, Andy has 16 total journal articles since 2013, when he joined OSU. He has collaborated with many graduate students and faculty here at OSU. Prof. Luse has also received external grant funding, including some from National Science Foundation.

**Matthew Rutherford, promoted to Professor, Entrepreneurship** - Dr. Rutherford excels in the areas of research, teaching and service. In regard to research, Dr. Rutherford is a busy and productive researcher. He is a thought leader in family business research, and has published in *Family Business Review*, *Entrepreneurship Theory & Practice*, the *Journal of Business Venturing*, and other top journals. He is also an accomplished and conscientious teacher. His teaching evaluations are consistently strong, and in 2016 he was awarded the Entrepreneur Educator Award, which is a recognition that the School of Entrepreneurship presents annually for teaching excellence. In regard to service, Dr. Rutherford serves as his department’s PhD coordinator, and has excelled in that role. He has also served on a variety of committees, both in the department and college and in national and international entrepreneurship-related organizations.

**Alexia Smith Washington, promoted to Associate Professor with tenure, Management** - Dr. Washington’s research interests are in the domain of gender, diversity and inclusion at work. She has a 2011 and 2016 publication in the highly rated *Journal of Applied Psychology*, as well as a 2012 publication in *Journal of Applied Social Psychology*. Other publications include a 2014 publication in *Research in Organizational Behavior*. This particular publication has had over 3000 reads, in part because the content area “workplace flirtation” is interesting to a wide

audience. She also had a first-authored publication in the *Journal of Management* (2013), which explored social influence at work. On top of her strong research record, Dr. Washington has distinguished herself in teaching and outreach as well. She consistently has course evaluations that hover in the excellent range. Finally, Dr. Washington has had great impact conducting highly visible outreach in the State of Oklahoma. In the last three and a half years, she has conducted no less than 40 presentations to organizations with nearly 2800 participants in over 5000 hours.

### **College of Education, Health and Aviation**

**Jason DeFreitas, promoted to Associate Professor with tenure, Kinesiology, Applied Health and Recreation** – Dr. DeFreitas is the co-director of the Applied Neuromuscular Physiology Laboratory, as well as the Brain Plasticity Lab. He studies how the brain controls movement, and how that control system changes with aging and training. DeFreitas' research has led to 78 peer-reviewed scientific publications that have been cited over 1250 times to date. He has been awarded over \$350,000 in funding for his research. Additionally, he has received three university-wide awards: the OSU Regents Distinguished Researcher Award (2018), as well as the Faculty Phoenix Award and the Academic Advising Excellence Award, both for excellence in graduate student mentorship (2015).

**Jam Khojasteh, promoted to Associate Professor with tenure, Educational Foundations, Leadership and Aviation** - In his brief time at OSU, Dr. Khojasteh has been the instructor of record for seven different courses in the area of Research, Evaluation, Measurement and Statistics and has over 50 professional publications. His grant activity includes an award from the Oklahoma State Department of Education to evaluate and create a new state accountability model. He serves on the Editorial Board of the *Journal of Research on Organization in Education* and as Associate Editor of *Structural Equation Modeling: A Multidisciplinary Journal*, one of the top journals in his field. In addition to serving on several School and College committees, he has served on University committees such as the Faculty Council, the Assessment and Academic Improvement Council, and the Tulsa Program Representatives.

### **College of Engineering, Architecture and Technology**

**Brian Elbing, promoted to Associate Professor with tenure, Mechanical and Aerospace Engineering** – Dr. Elbing is one of the world's leading researchers on the physics and engineering innovations of air and water flow. His work is advancing tornado detection, as well as helicopter performance. His team of graduate students are using "Infrasound" (sounds below the human hearing spectrum) to detect the formation and exact location of tornados. Dr. Elbing earned his PhD from the University of Michigan. He has developed OSU into a leader in flow, building one of the nation's leading experimental flow labs. He has become one of the top five researchers in CEAT and his classroom teaching is outstanding. Students rarely miss his lectures or labs. He is a role model for other young faculty.

**Mark Krzmarzick, promoted to Associate Professor with tenure, Civil and Environmental Engineering** – Dr. "K" is leading an important research area of environmental engineering that removes long-lasting and persistent polluting chemicals from our environment. These chlorinated molecular compounds come from your everyday use of medicines, and personal care products, as



well as industrial processes. His work cleans up large brown field sites, lakes, streams and aquifers. Dr. Krzmarzick earned his PhD from University of Minnesota, joining OSU to rebuild an environmental program in the legacy of OSU's Dr. Tony Gaudy. He has built a world class laboratory for OSU students to tackle some of the world's most endemic problems.

**Arvind Santhanakrishnan, promoted to Associate Professor with tenure, Mechanical and Aerospace Engineering** – Dr. Santhanakrishnan is one of the world's leading researchers on the engineering innovations in fluid transport and flow. His work is advancing technologies for improved blood flow in heart patients and hydraulic systems in the aerospace industry. His team uses biomimicry of jellyfish and shrimp and other organisms to improve human systems. He also studies tiny insect flight dynamics to understand swarm flight interactions. These systems are rapidly advancing in commercial applications. Dr. Santhanakrishnan earned his PhD from the University of Kentucky with a post-doc position at Georgia Tech before coming to OSU. He teaches at both the undergraduate and graduate level, and he is dynamic and inspirational in the classroom. Over the past few years, he has also developed investigative experiments for high school and grade school students using the flow lab in ENDEAVOR.

**Pankaj Sarin, promoted to Associate Professor with tenure, Materials Science and Engineering**, OSU Tulsa's Helmerich Research Center – Dr. Sarin is one of OSU's leading researchers in Materials Science and Engineering. His team works on problems related to the atomic behavior of alloys and manufacturing metals like titanium. His team is using rare-earth metals to alter the properties of materials to produce sensors and nanofilters. These are used to clean brackish water, and absorbents for poultry and livestock wastewater. Dr. Sarin earned his PhD from the University of Illinois. He teaches undergraduates in material science, but spends most of his time on graduate education and research with graduate students.

### **College of Human Sciences**

**Ron Cox, promoted to Professor, Human Development and Family Science** – Dr. Cox holds the George Kaiser Family Foundation Chair in Child and Family Resilience. His research focuses on how environment, family, and individual characteristics interact to create risk and resilience factors among Latino immigrant adolescents. Over the course of his career at Oklahoma State, Dr. Cox has received approximately \$4.7 million in federal funding for his research. Cox received the 2018 National Extension Diversity Award from the Association of Public and Land-Grant Universities (APLU), recognizing visionary leadership and diversity in educational programming. Cox's work led to the development and evaluation of the ¡Unidos Se Puede! (United We Can!) program, which has impacted approximately 500 families and has shown an increase in areas such as parental involvement in school, youth academic achievement and self-efficacy, and reducing negative behaviors, including drug use. To further serve Latino families in Oklahoma, Cox has gathered or translated over 1,000 Spanish-language fact sheets and distributed them to social service agencies serving Latinos. He has launched a weekly Spanish-speaking radio program that reaches 20,000 listeners and worked with a team of colleagues in the OSU Center for Family Resilience to start a health fair for Spanish speakers that provides health screenings and advice to approximately 600 families each year.

**Deana Hildebrand, promoted to Professor, Nutritional Sciences** – During her tenure at Oklahoma State University, Dr. Hildebrand has served as committee chair for 24 masters' students and as a member for another 23 masters' students. She has also served on numerous committees for doctoral students. Dr. Hildebrand has had five graduate students receive 1<sup>st</sup> or 2<sup>nd</sup> place at the OSU Research Symposium. She has received the College Advising Excellence Award, Outstanding Graduate Faculty Mentor Award and Outstanding Engagement Award. As a scholar, she has submitted 33 grant/contract proposals, of which 22 have been funded for a total of over \$11,675,000. Additionally, Dr. Hildebrand has demonstrated outstanding outreach/extension capabilities, which were recognized when awarded the Dr. Rodney Huey Memorial Champions of Oklahoma Health and Champion of Children's Health Award, the Oklahoma State University Land Grant Excellence Award, the Jeanne M. Priester State/Multi-State award, and many other awards through Oklahoma Cooperative Extension.

### **Center for Veterinary Health Sciences**

**Jill Akkerman, reappointed to Associate Professor with tenure, Physiological Sciences** – Dr. Akkerman teaches Gross and Developmental Anatomy and Applied Anatomy to students in the Veterinary professional program. She has received numerous awards for teaching including the 2019 Zoetis Distinguished Teaching Award. Dr. Akkerman has published two books and several book chapters related to Veterinary anatomy and embryology. Dr. Akkerman's research interests include the role of stress proteins during development of cancer, as well as collaborative studies on educational pedagogy. She has many publications and has presented her work at international and national professional conferences. Dr. Akkerman is engaged in service through her work on many college and university committees and has a particular interest in veterinary curricular design, improving student success through tutoring programs and recruiting the next generation of veterinarians through K-12 outreach. She is the past-president and vice-president of the Nu chapter of Phi Zeta, the Veterinary Honor Society and faculty advisor for the Alpha Psi Veterinary Fraternity.

**Danielle Dugat, promoted to Associate Professor with tenure, Clinical Sciences** – Dr. Dugat is a board-certified small animal surgeon, a Diplomate of the American College of Veterinary Surgeons and holder of the Cohn Family Chair for Small Animals. She treats clinical cases at the Veterinary Medical Hospital and over the last three fiscal years, has personally generated \$700,000 to \$1.3 million in hospital revenue. Dr. Dugat instructs fourth year veterinary students as they hone their clinical skills and teaches third year veterinary students in several courses. Dr. Dugat was featured in the "40 Under 40: Professors Who Inspire." Her collaborative research projects focus on the management of canine intervertebral disk disease, identifying the strength of orthopedic repairs used for fracture management, and evaluation of clinical techniques to diagnose disease conditions. Dr. Dugat is co-investigator on three research grants awarded from PETCO and the Focused Ultrasound Foundation to determine the efficacy of using High Intensity Focused Ultrasound to treat cancer patients. She authored 11 publications in peer reviewed journals and has been invited to speak to veterinarians as an expert in her field at multiple continuing education seminars both nationally and locally. Dr. Dugat has served on the Strategic Planning Committee for the American College of Veterinary Surgeons (ACVS) and served as an Abstract Reviewer for the ACVS continuing education summit. She is a service chief for small animal surgery and small animal section chief for the small animal faculty and staff in the Veterinary Medical Hospital. She



serves as chair of two college committees and is a member of multiple other committees within the Veterinary College. Dr. Dugat has been heavily involved in the Future Farmers of America, promoting Veterinary Medicine, and hosts the annual Curriculum Development Event for the state competition.

**Shane Lyon, promoted to Associate Professor with tenure, Clinical Sciences** – Dr. Lyon is a Diplomate of the American College of Veterinary Internal Medicine (Small Animal) and has a Master's degree in Educational Psychology. He has teaching responsibilities in all four years of the veterinary curriculum, including small animal internal medicine subjects such as the urinary and alimentary systems, as well as communication skills. Dr. Lyon is also a nationally certified instructor for adult mental health first aid. In addition to teaching, Dr. Lyon treats clinical cases and participates in collaborative research projects. His research interests include kidney, bladder, and gastrointestinal diseases, as well as the relationship between self-regulated learning, approaches to learning, and academic performance in first year veterinary students. Dr. Lyon has many peer reviewed publications and is the contributing editor to *Plumb's Veterinary Formulary*. Dr. Lyon has presented at international, national, regional, state and local professional conferences. He has assisted with training of residents and interns and serves as an academic advisor for veterinary students. He is the faculty advisor for the Internal Medicine and Emergency and Critical Care Student Organization and Alpha Psi Veterinary Fraternity.

**Akhilesh Ramachandran, promoted to Associate Professor with tenure, Pathobiology** – Dr. Ramachandran is a Diplomate of the American College of Microbiologists. In addition to his appointment in Veterinary Pathobiology, he also serves as section head of microbiology and molecular diagnostics at the Oklahoma Animal Disease Diagnostic Laboratory. Dr. Ramachandran participates in teaching the Veterinary Diagnostics Rotation course for fourth year veterinary students. Since joining OSU, he has secured several grants and collaborates on many research projects including the development of metagenome based in-silico approach for the diagnosis of bovine respiratory disease, cold plasma devices for skin/wound care and hospital premise decontamination, and whole genome sequencing for multi-drug resistant veterinary and zoonotic bacteria to name a few. As a result, he has contributed to several research publications. Dr. Ramachandran serves as a core member of the National Animal Health Laboratory Network Methods Technical Working Group and is a continuing education committee member for the American College of Veterinary Microbiologists.

PUBLIC COMMENTS

Chairman Anthony said 15 minutes are provided for members of the public who would like to address the Board. He asked if there were any members of the public who wished to address the Board at this time. There being none who wished to come forward, the Board continued with its business.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES

COMMITTEE REPORTS

Planning and Budgets Committee

1. Approval of FY 2020 Budget for the offices of the Board of Regents

Committee Chair Milner said the Committee reviewed the proposed budgets for FY 2020 for the operations of the Board of Regents (Executive/Administrative Office, Office of Legal Counsel, and Office of Internal Audit). The Committee recommended Board approval as follows:

Regent Milner moved and Regent Link seconded that the Board conditionally approve all elements of the budget as presented by the staff of the OSU/A&M Board of Regents, subject to the correction of any errors in the preparation of the budget documents.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

(The FY 2020 budget documents for the Board of Regents are collectively on file in the Board of Regents' Office as Document No. 13-6-14-19.)

Audit, Risk Management and Compliance Review Committee

1. Approval of Internal Audit Plan for FY 2020

Committee Chair Callahan said the Committee received from Michelle Finley a recommendation regarding the Internal Audit Plan for FY 2020 and a status update of audit and post audit review reports. (The Audit Plan for FY 2020 is on file in the Board of Regents' Office as Document No. 14-6-14-19.)

Regent Callahan moved and Regent Burns seconded that the Board approve the Internal Audit Plan for 2020 as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

Academic Affairs, Policy and Personnel Committee

1. Consider or take action with reference to the evaluation/assessment and other information relevant to the employment of the President of Connors State College; the President of Langston University; the President of Northeastern Oklahoma A&M College; the President

of Oklahoma Panhandle State University; the President of Oklahoma State University and OSU System; OSU Provost and Senior Vice President; OSU-OKC President; OSU Institute of Technology-Okmulgee President; OSU-Tulsa President; OSU Center for Health Sciences President and Dean; Oklahoma State University Vice Presidents and Deans; Head Coaches of Oklahoma State University; Chief Executive Officer of the Board; and the staff of or personnel who are responsible directly to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges for the fiscal year beginning July 1, 2019, all of which was discussed in but not voted upon in Executive Session by the members of the Committee and other Regents in attendance.

Committee Chair Link said the Committee met in Executive Session to consider the evaluation/assessment and other information relevant to the employment of OSU/A&M institutional presidents, various OSU administrative employees, and Board staff. The Committee recommended Board approval as follows:

Regent Link moved and Regent Burns seconded to continue the employment of the Presidents of Connors State College, Langston University, Northeastern Oklahoma A&M College, Oklahoma Panhandle State University, and Oklahoma State University at the salary and expense allowance figures represented in Schedule A and of the Board Staff at the compensation levels represented in the Board Budget Attachment.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

(Schedule A is on file in the Board of Regents' Office as Document No. 15-6-14-19. The Board Budget Attachment is on file with the FY 2020 Board Budget, which is on file as Doc. No. 13-6-14-19.)

## 2. Appointment of Interim President for Northeastern Oklahoma A&M College

Regent Link moved and Regent Davis seconded to approve the appointment of Dr. Mark Rasor as Interim President of Northeastern Oklahoma A&M College effective August 1, 2019, at an annual rate of \$140,000.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

## Fiscal Affairs and Plant Facilities Committee

All business discussed by the Committee was presented during the business of Northeastern Oklahoma A&M College, Langston University, and Oklahoma State University.

1. General Information/Reports Requiring No Action by the Board

*None*

2. Resolutions

a. Adoption of Memorial Resolution for former Regent Frederick “Fred” L. Boettcher

Regent Anthony said Mr. Boettcher served well during his time on the Board. Regent Burns said Mr. Boettcher will certainly be missed. He said he had such admiration for Mr. Boettcher, one of the reasons being that he would sponsor two students with full-ride scholarships every year. Regent Watkins said she sees Mr. Boettcher’s picture on a billboard every time she leaves Stillwater headed to Oklahoma City, and it brings back good memories as he was a great person to work with. (A copy of the Memorial Resolution is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Davis moved and Regent Milner seconded to adopt the Memorial Resolution for Frederick “Fred” L. Boettcher as presented.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

3. Policy and Operational Procedures

*None*

4. Personnel Actions

(The personnel actions are attached to this portion of the minutes as ATTACHMENT B and considered a part of these minutes.)

5. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

a. Approval to enter into an agreement with the Office of Management and Enterprise Services (OMES) in order to remodel the Oklahoma City Office of the Board of Regents

Mr. Ramsey said approval of this Memorandum of Understanding (MOU) will allow for the remodel process to begin for the Oklahoma City Office of the Board of Regents (OKC BOR), located in the Oklahoma Department of Agriculture Building. He said this item was discussed at last year’s June Board meeting, but it has been a long process working with Oklahoma Management and Enterprise Services (OMES) and they have just recently reached a point to come to terms with an MOU. Regent Arthur said she would like to go on record that while this project is in her building, she has no control over the speed at which OMES has worked.

Regent Burns moved and Regent Watkins seconded to authorize Board CEO Jason Ramsey to enter into an MOU with OMES for a remodel of the Oklahoma City Office of the Board of Regents.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

6. Other Business Matters Requiring Action of the Board

- a. Update on the NEO Presidential Search Process and provide authorization for the Board Chair to act on the Board's behalf

Mr. Ramsey said that as a result of President Jeff Hale's pending retirement as President of Northeastern Oklahoma A&M College, Board Chairman Calvin Anthony appointed a Regents' Steering Committee to guide the search process for his successor. Chairman Anthony appointed Regent Callahan to serve as Chair, and Regents Arthur and Milner to serve as members of the Committee. The Board Chair and Board Secretary will serve as ex officio members of the Committee. He recommends that the Board Chairman be authorized to act on the Board's behalf in regard to approval of the Outline of Procedures and other matters related to the initiation of the search process. A motion providing this authority would be in order at this time.

Regent Link moved and Regent Hall seconded to authorize the Board Chair to act on the Board's behalf in regard to approval of the Outline of Procedures and other matters related to the initiation of the search process.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

- b. Approval to bring closure to the presidential evaluation/assessment process

Mr. Ramsey said in order to bring closure to the annual presidential evaluation/assessment process, he recommends that the Board establish as a part of a confidential personnel file, pending any additional contact from the presidents, the compilation of the Board's comments which were solicited by a questionnaire and the summary of the Board session at which the President presented a self-assessment. The presidents are offered an opportunity to review the compilation and a summary of the self-assessment.

Regent Burns moved and Regent Milner seconded that the Board authorize the establishment of a confidential personnel file following the completion and review of the written summary of the evaluation session, pending any additional contact from the presidents.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

- c. Election of Board Officers for FY 2020

Regent Watkins said members of this Board and institutional presidents are struggling to find words to adequately express appreciation to Chairman Anthony for his leadership this past year. She said Regent Anthony has done a truly outstanding job as Chairman, and it is well known that



it takes extra time, effort, and heart to perform those duties and all are grateful to him for his service.

Regent Watkins said it is her pleasure to nominate the Board officers for FY 2020 and moved to nominate Tucker Link as Chairman, Rick Davis as Vice Chairman, and Jason Ramsey as Secretary, effective July 1, 2019, through June 30, 2020. Regent Milner seconded the motion.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

7. Reports/Comments/Recommendations by Chief Executive Officer

*None*

8. Reports/Comments/Recommendations by General Counsel

Steve Stephens said the Oklahoma State Legislature recently passed a bill regarding free speech on college campuses this past session and set some dates for compliance. The dates fall between now and the next regular Board meeting, so there will be an interim approval request coming to the Board regarding revisions to the Board's policies and procedures to comply with these new regulations.

9. Reports/Comments/Recommendations by Chief Audit Executive

*None*

10. New Business Unforeseen at the Time Agenda was Posted

11. Other Informational Matters Not Requiring Action of the Board

*None*

Adjournment

At approximately 12:43 p.m., Regent Callahan moved and Regent Link seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Arthur, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.



Resolution  
**FREDERICK "FRED" L. BOETTCHER**

ATTACHMENT A

WHEREAS, it has been called to the attention of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that former Regent, Mr. Frederick "Fred" L. Boettcher, was claimed by death on June 9, 2019, at the age of 80; and,

WHEREAS, Mr. Boettcher was born in Phoenix, Arizona, and moved at the age of one with his family to Ponca City, Oklahoma, where he chose to call home the remainder of his life; and,

WHEREAS, he attended St. Louis University and graduated in 1957 with a Bachelor of Science degree after which he served in the United States Air Force as a second Lieutenant for three years and was honorably discharged before serving the remainder of his military career as Captain, U.S. Air Force Reserve; and,

WHEREAS, he was an attorney at law and public servant for the community of Ponca City, Oklahoma, for many years and was personally involved in the purchase and refurbishment of 21 Ponca City downtown buildings;

WHEREAS, he will be remembered by generations of Oklahomans for his outstanding achievements and exemplary services to local and state organizations including three terms from 1969-1974 as District 37 Representative in the Oklahoma House of Representatives; Assistant District Attorney; and Oklahoma Turnpike Authority Board Member; and,

WHEREAS, he financially and intellectually supported many service organizations including Friendship Feast, The Mission, Child Development Center, Survivor's Resource Network, Northern Oklahoma Youth Shelter, and the Ponca Theatre; and,

WHEREAS, he was recognized for his many contributions by receiving numerous awards including the Ponca City Main Street's "Hero Award", North Central Board of Realtors "Eagle Award", and the Daughters of American Revolution's national Community Service Award and,

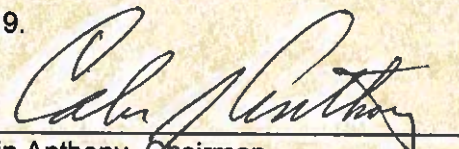
WHEREAS, by his loyalty, attention to duty, and faithful performance rendered service as a Regent from 2008-11, and as a citizen worthy of commemoration and respect; and,

WHEREAS, in his passing, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and the Oklahoma institutions of higher education it governs have suffered the loss of a true friend and devoted citizen.


NOW, THEREFORE, BE IT RESOLVED that the Board takes this method to express respect to his memory and to extend to the family its deep sympathy in the loss sustained.

BE IT FURTHER RESOLVED that this resolution be sent to the family of Mr. Boettcher and a copy made a part of the official minutes of the Board as a lasting tribute to his extraordinary service and commitment to higher education in Oklahoma.

Adopted by the Board of Regents this 14<sup>th</sup> day of June, 2019.

  
Calvin Anthony, Chairman  
Board of Regents for the Oklahoma  
Agricultural and Mechanical Colleges

ATTEST:

  
Jason Ramsey, Chief Executive Officer



June 14, 2019, Board Meeting

## **PERSONNEL ACTIONS**

### **BOARD OF REGENTS (EXECUTIVE/ADMINISTRATIVE OFFICE)**

#### **RESIGNATION (for information only)**

- **KIMBLE, Carter**, Director of Health Policy (effective 5:00pm June 7, 2019)

BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES



Tucker Link 09/17/2019 15:29 Central Daylight

By: \_\_\_\_\_  
L. Tucker Link, Chairman

ATTEST:



Jason Ramsey 09/19/2019 11:11 Central Daylight

\_\_\_\_\_  
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on September 13, 2019.



Kyla Eldridge 09/12/2019 11:05 Central Daylight

\_\_\_\_\_  
Kyla Eldridge  
Executive Administrative Associate