

MINUTES

of the

**BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

for the

October 26, 2018

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

October 26, 2018

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, OCTOBER 26, 2018

Notice of this meeting was filed with the Oklahoma Secretary of State on September 12, 2017.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Multipurpose Room, 142 School of Physical Therapy, Langston University, Langston, Oklahoma, on October 26, 2018.

Board members present: Mr. Calvin J. Anthony, Chairman; Mr. Tucker Link, Vice Chairman; Mr. Douglas Burns; Mr. Jarold Callahan; Mr. Rick Davis; Mr. Joe Hall; Dr. Trudy Milner; Mr. Jim Reese; and Ms. Lou Watkins.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Carter Kimble, Director of Health Policy; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Shari Brecht, Executive Assistant to the CEO; Ms. Kyla Eldridge, Executive Administrative Associate, and Ms. Nicole Nixon, Administrative Assistant.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:35 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES OF INTEREST TO ALL THE
UNIVERSITIES/COLLEGES MEETING OF OCTOBER 26, 2018

1. Order of Business

Regent Reese moved and Regent Watkins seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

2. Approval of Regular Minutes

3. Approval of Special Minutes

Regent Burns moved and Regent Callahan seconded to approve the minutes of the September 7, 2018, Regular Meeting and the minutes of the August 29 & 30, 2018, Special Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

4. Announcement of Next Board Meeting

Chairman Anthony announced that the next Board meeting will be held on December 7, 2018, in the Executive Board Room, Administration Building, 700 N. Greenwood Avenue, Oklahoma State University-Tulsa, Tulsa, Oklahoma.

5. Approval of Future Board Meeting

Regent Reese moved and Regent Milner seconded to approve the meeting scheduled for January 25, 2019, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the Oklahoma State University (OSU) administration appeared before the Board of Regents to present the business of OSU and review the Agenda for members of the Board. (The OSU Agenda is on file in the Board of Regents' Office as Document No. 1-10-26-18.)

President Hargis introduced Dr. William Paiva, Executive Director of the OSU Center for Health Systems Innovations (CHSI). Dr. Paiva appeared before the Board and reviewed a handout titled "Transforming Rural and Native American Health," which is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes. Dr. Paiva said CHSI was founded in 2014 and is relatively new in its existence as a joint venture between the OSU Spears School of Business (SSB) and the OSU Center for Health Sciences (CHS). Dr. Paiva said rural healthcare has a significant primary care physician shortage. Depending upon the estimate, Oklahoma is short between 600-1,000 primary care doctors in rural areas just to reach the national average. In rural Oklahoma, 25 percent of doctors are over age 65 and 50 percent are over age 55, so the shortage will only worsen with time. There is also a lack of subspecialists in rural Oklahoma, such as cardiologists, nephrologists, and other specialties. Those factors coalesce into significant healthcare challenges for Oklahoma. There are 60 million Americans nationwide and 1.3 million Oklahomans living in rural areas with inadequate healthcare. Dr. Paiva referenced page four of the handout, noting that the average lifespan in Stillwell, Oklahoma, is 22.5 years lower than the national average. The focus of CHSI is building innovation and implementation capabilities. One of the ways OSU is addressing rural primary care is to graduate more rural doctors, which means getting more students into the medical programs and more healthcare providers into the Hospital Corporation of America programs, public health, etc., and incentivizing them to practice rural medicine. The approach taken by CHSI is to make the existing rural healthcare providers as efficient as possible. This will make the existing 800-1,000 rural primary care doctors in Oklahoma as efficient as possible, which unlocks clinical capacity availability to rural citizens. Some of the biggest challenges in rural healthcare are scheduling logistics, transportation, pharmacy issues, and information technology issues; all of those consume clinical delivery in a rural setting. CHSI has ongoing solutions to address every one of those challenge areas. In Muskogee, CHSI is conducting a transportation project and in Hugo it is conducting an IT project, both of which are to make existing providers as efficient as possible. CHSI is also addressing subspecialist problems, and the solution found led to a large partnership. The management of diabetes in a rural setting is a good example. If a person lives with diabetes long enough, they will eventually develop diabetic retinopathy (eye issues), or diabetic nephropathy (kidney issues), or diabetic neuropathy (peripheral limb issues). Unfortunately, rural doctors do not have any tools for managing those complications. There are no ophthalmologists, nephrologists, or neurologists in rural areas. Cerner gave CHSI a database with clinical data for 63 million patients, not including any identifiable information, which allowed CHSI to develop predictive tools to provide to rural primary care doctors that can predict diabetic complications based off of primary care data. This is powerful for patients who are not in urban settings for diabetes management. This tool can help rural doctors identify which diabetic patients might have one of those complications.

Dr. Paiva said he is very excited about the work being done. CHSI began four years ago with only himself on staff and it has grown to 28 full-time employees. The annual operating budget was initially \$250,000 and has since grown to \$2.9 million. CHSI was just awarded a Centers for

Disease Control and Prevention grant in cooperation with the cooperative extension network to provide obesity solutions to Muskogee and Adair counties in Oklahoma. CHSI also received a National Science Foundation grant in conjunction with several other universities to compile big data in healthcare. He said CHSI has become nationally relevant. The work being done has attracted a number of national partnerships, which he said are listed on page 11 of the handout. The CHSI staff is very excited about the work they are doing and feel it is market relevant. He hopes CHSI can grow by year five to 50 people and a \$5 million budget. He said by year ten he hopes to have 100 people and a \$10 million budget. CHSI has very specific goals. There are plans to expand the work which is already being done, as well as make a move into international healthcare in the future. There are strong similarities between international and rural health care. Eventually CHSI can pursue Gates Foundation funding, World Health Organization funding, etc. Dr. Paiva reiterated his three messages shown on page 12 of the handout. He asked the Board and those in attendance at the meeting to be a champion for what CHSI is doing, to continue to support OSU-CHS and the work they are doing, and Dean Eastman at the Spears School of Business. Continued support for interdisciplinary areas as well as functional efforts is needed because they really do work.

Regent Davis said two things stood out to him during the presentation. One is how CHSI helps meet OSU's mission as a land-grant institution. The other is how even as a non-monetary gift, Neal Patterson continues giving to OSU and affecting lives in Oklahoma.

Regent Link asked what got the attention of all the industry partners with CHSI. Dr. Paiva said the first would be the innovation capabilities. Aetna, WellCare, the Oklahoma Health Care Authority, and the Centers for Medicare & Medicaid Services are all interested in the work CHSI is doing in rural healthcare. Google, Verily, and Wolters Kluwer are all interested in the work being done in predictive analytics. The third area is the implementation assets used to implement the innovations. The interest is not only in innovating, but in testing. Regent Link said Larry Ellison was recently interviewed and he talked about how healthcare is going to be significantly improved by artificial intelligence. Regent Link asked if that type of technology is along the same lines as what is being done through CHSI. Dr. Paiva said it is and they are doing a lot of work to determine how to use predictive analytic tools to augment care or use with artificial intelligence. A lot of the work done has been on artificial intelligence machine-learning platforms. He said it is interesting that Regent Link brought up Larry Ellison because Kenneth Sewell, Vice President of Research at OSU, just signed a two-year partnership with the Lawrence J. Ellison Institute for Transformative Medicine of USC to do predictive analytics on cancer. Oracle gave \$200 million to CHSI and the University of Southern California to fund that endeavor.

Regent Link asked how this information is communicated and used to connect with healthcare professionals and patients in rural areas. Dr. Paiva said the biggest asset he brings to this project is that he was a venture capitalist and entrepreneur by training for his prior career of 20 years. CHSI is focused on how to have standalone innovative companies to deploy these services into rural healthcare. Over time, some of these technologies will be spun out of CHSI and universities as standalone companies that will capitalize on the innovations in the marketplace and expand throughout the State of Oklahoma. Regent Link asked how Dr. Paiva works with OSU-CHS and Project ECHO (Extension for Community Healthcare Outcomes). Dr. Paiva said CHSI uses Project ECHO as a way to communicate with some of the rural physicians. They are preparing to

launch a program where they will use the Project ECHO platform to provide practice management support because another challenge for rural doctors is that they graduate and then attempt to run a rural clinic while dealing with business issues. CHSI is going through a process now to identify the major business challenges for those doctors in order to design a program that will deliver solutions to help rural doctors run the business side of their clinics. That will go through Project ECHO. Regent Link said he recently had a meeting at a private university in the United Kingdom (UK) and they want to further develop their medical school because they are 6,000 doctors short in the UK. That shortage cannot be filled physically, so the question is how technology can be leveraged to help fill that gap. Dr. Paiva said that is exactly what CHSI is trying to accomplish in the United States. OSU will continue to incentivize graduating physicians, but his approach is to also give maximum leverage to existing doctors to help fill the gap.

Regent Burns asked if the implementation process is already under way. Dr. Paiva said there are care delivery programs ongoing in Muskogee and Hugo, and CHSI just received an Ontario College Application Service grant to perform a clinical validation of his diabetic retinopathy algorithm, which will benchmark against the existing gold standard. Once that is complete, they already have an Accountable Care Organization (ACO) and an insurance company that are signed up to have the algorithm run against their panel to predict diabetic retinopathy. Regent Burns asked how long that project will have to be under way before they see progression. Dr. Paiva said he believes they will finish the validating trial by the summer of next year, and the hope is to start deploying it in the third quarter across Blue Cross Blue Shield companies and one local ACO in southeastern Oklahoma. From there, it is hoped they can identify those patients who are at risk for catastrophic vision loss through the diabetic retinopathy algorithm or unplanned dialysis with the diabetic necropathy tool. It is hoped a year from now there will be results to show.

Chairman Anthony said Dr. Paiva is on the cutting edge of some very significant and critical healthcare issues for the State of Oklahoma as well as the country. He looks forward to more information and more successes from CHSI and its collaboration with other entities. Dr. Paiva said he feels he just got lucky. This opportunity came together with Mr. Patterson's endowment, the data, the willing support of OSU-CHS and Dr. Shrum, and Dean Eastman. This is truly the intersection of healthcare and business.

B-1 Adoption of Memorial Resolution for Roy D. Achemire

B-2 Adoption of Memorial Resolution for Herbert M. Jelley

B-3 Adoption of Memorial Resolution for Thomas L. Warren

President Hargis presented information to recognize the service of Roy D. Achemire, Dean, Retired, School of Energy Technologies, OSU Institute of Technology; Herbert M. Jelley, Professor Emeritus, Business Education, Spears School of Business; and Thomas L. Warren, Professor Emeritus, English, College of Arts and Sciences. President Hargis presented the Memorial Resolutions and recommended their adoption. (The Memorial Resolutions are listed under Section B, Items 1-3 of the OSU Agenda.)

Regent Hall moved and Regent Burns seconded to adopt the Memorial Resolutions listed under Section B as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

C-1 Approval to Present an Honorary Doctorate of Laws to Robert Henry

President Hargis said it is an honor to present this item for approval. Mr. Henry served as a State Attorney General, Law School Dean, Legislator, University President, and Chief Judge of the 10th Circuit Court of Appeals. Throughout every day of his career Mr. Henry has demonstrated the utmost professionalism, integrity, and ethical judgment. He has always been very supportive of OSU.

Regent Hall moved and Regent Link seconded to approve Item C-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Provost and Senior Vice President Gary Sandefur presented the following items pertaining to Policy and Operational Procedures and Academic Affairs:

C-2 Approval to Award a Posthumous Degree to Andrew “Drew” Firle

Provost Sandefur said this recommendation is from the College of Arts and Sciences. Mr. Firle was only 34 hours away from completing his Bachelor of Arts degree in sports media when he was involved in a serious auto accident in August, 2016. He passed on July 31, 2018, as a result of his injuries. Provost Sandefur said if approved, this request will be sent to the Oklahoma State Regents for Higher Education for their consideration and approval.

Regent Davis moved and Regent Milner seconded to approve Item C-2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

D-1 Approval of Personnel Actions

Provost Sandefur presented the personnel actions and recommended their approval with the exception of those items pertaining to separations and retirements, which are included as information items. These include one new faculty appointment, as well as five changes in title, rate, or appointment. For information, seven retirements and three separations are included. These recommendations are listed under Section D-1 of the OSU Agenda.

Regent Callahan moved and Regent Milner seconded to approve Item D-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

E-1 Approval of Proposed New Degrees and Program Modifications

Provost Sandefur said he is pleased to present program modifications and new degree requests for OSU Stillwater, OSUIT, and OSU-CHS. He noted these requests are summarized in Section E-1 of the OSU Agenda. Provost Sandefur said if approved, these requests will be sent to the Oklahoma State Regents for Higher Education for their consideration and approval.

Regent Milner moved and Regent Reese seconded to approve Item E-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Senior Vice President Joe Weaver presented the following items pertaining to Administration and Finance:

G-1 Approval to Accept Real Estate Transfers (OSU System)

Chairman Anthony asked if Item G-1 is to facilitate campus utilization. Mr. Weaver said Exhibit 2 in the OSU Agenda highlights the property being exchanged. Regent Burns asked if the property transfer is a result of pending litigation. OSU-Tulsa President Howard Barnett responded that this property transfer does resolve pending litigation.

Regent Reese moved and Regent Link seconded to approve Item G-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-2 Approval of Actions Required to Finance Potential Capital Projects

G-3 Approval to Renovate Boone Pickens Stadium Bowl and Enter Into a Gift-in-Kind Agreement for Same

Regent Reese moved and Regent Milner seconded to approve Items G-2 and G-3 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

Regent Hall asked if the \$5 million roadway is near the unmanned aerial facility. Mr. Weaver affirmed that it is and the roads must be improved from gravel to hard surface.

H-1 Approval to Enter Into a Sponsorship Agreement between Air Comfort Solutions and OSU-Oklahoma City to Support Redevelopment of a Heating, Ventilation, and Air Conditioning Technical Education Program (OSU-OKC)

Regent Callahan moved and Regent Milner seconded to approve Item H-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

I-1 Approval to Continue with a Construction Management Firm to Assist the University with the Design and Construction of a Dairy Robotic Milking Parlor and Visitors Center for the Division of Agricultural Sciences and Natural Resources

Regent Davis said the Committee met with the OSU administration regarding approval of this item and the Committee acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Reese seconded to select Lippert Bros., Inc., of Oklahoma City, Oklahoma, as the construction management firm to assist the University with the design and construction of a dairy robotic milking parlor and visitors center for the Division of Agricultural Sciences and Natural Resources as presented in the OSU Agenda.

Regent Davis said he would like to reiterate appreciation to the Ferguson family for their donation, which funded this project.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

I-2 Approval to Adjust the Budget for a New Classroom Building for the Center for Veterinary Health Sciences

Regent Davis said the Fiscal Affairs and Plant Facilities Committee met with the OSU administration regarding approval of this item and the Committee acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Reese seconded to increase the budget for the previously approved new classroom building project for the Center for Veterinary Health Sciences from \$6 million to \$7 million as presented in Item I-2 of the OSU Agenda.

Regent Milner said if this innovative classroom is anything like the ENDEAVOR lab she thinks it is a great idea.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-3 Approval to Continue with an On-Call Architect to Assist the University with the Design and Construction of Improvements to the Willham House

I-4 Approval to Select a Construction Management Firm to Assist the University with the Design and Construction of Improvements to the Willham House

Regent Davis said the Fiscal Affairs and Plant Facilities Committee met with the OSU administration regarding approval of these items and the Committee acted to recommend Board approval of the administration's recommendation.

Regent Davis noted that upon completion of the programming and conceptual design phase, the project will come back before the Board for consideration of approval. Regent Davis moved and Regent Reese seconded to continue with Studio Architecture as the architect and Flintco as the construction management firm to assist the University with the design and construction of improvements to the Willham House as presented in Section I, Items 3 and 4 in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-5 Approval to Continue with an On-Call Architect in Assisting the University with the Design and Construction of Renovations to Engineering North

I-6 Approval to Continue with a Construction Management Firm in Assisting the University with the Design and Construction of Renovations to Engineering North

Mr. Weaver said he would characterize these actions as cleanup actions. The desire is to continue using Studio Architecture as the on-call architect and Flintco as the construction management firm for renovations to Engineering North. He noted this team has done the fourth and fifth floors of that building and the desire is for them to complete the rest of the renovations.

Regent Hall moved and Regent Milner seconded to continue with Studio Architecture as the on-call architect and Flintco as the construction management

firm to assist the University with the design and construction of renovations to Engineering North as presented in Section I, Items 5 and 6 in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-7 Approval to Select an Architect to Assist the University with the Design and Construction of Office, Research, and Clinical Space (OSU-CHS)

Regent Davis said the Fiscal Affairs and Plant Facilities Committee met with the OSU administration regarding approval of this item and the Committee acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Hall seconded to approve GH2 Architects as the architect to assist the University with the design and construction of office, research, and clinical space as presented in Item I-7 in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-8 Approval to Begin the Selection Process for a Construction Management Firm to Assist the University with the Design and Construction of Office, Research, and Clinical Space (OSU-CHS)

Regent Davis said the Fiscal Affairs and Plant Facilities Committee met with the OSU administration regarding approval of this item and the Committee acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Milner seconded to authorize OSU to begin the selection process for a construction management firm to assist the University with the design and construction of office, research, and clinical space as presented in Item I-8 in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

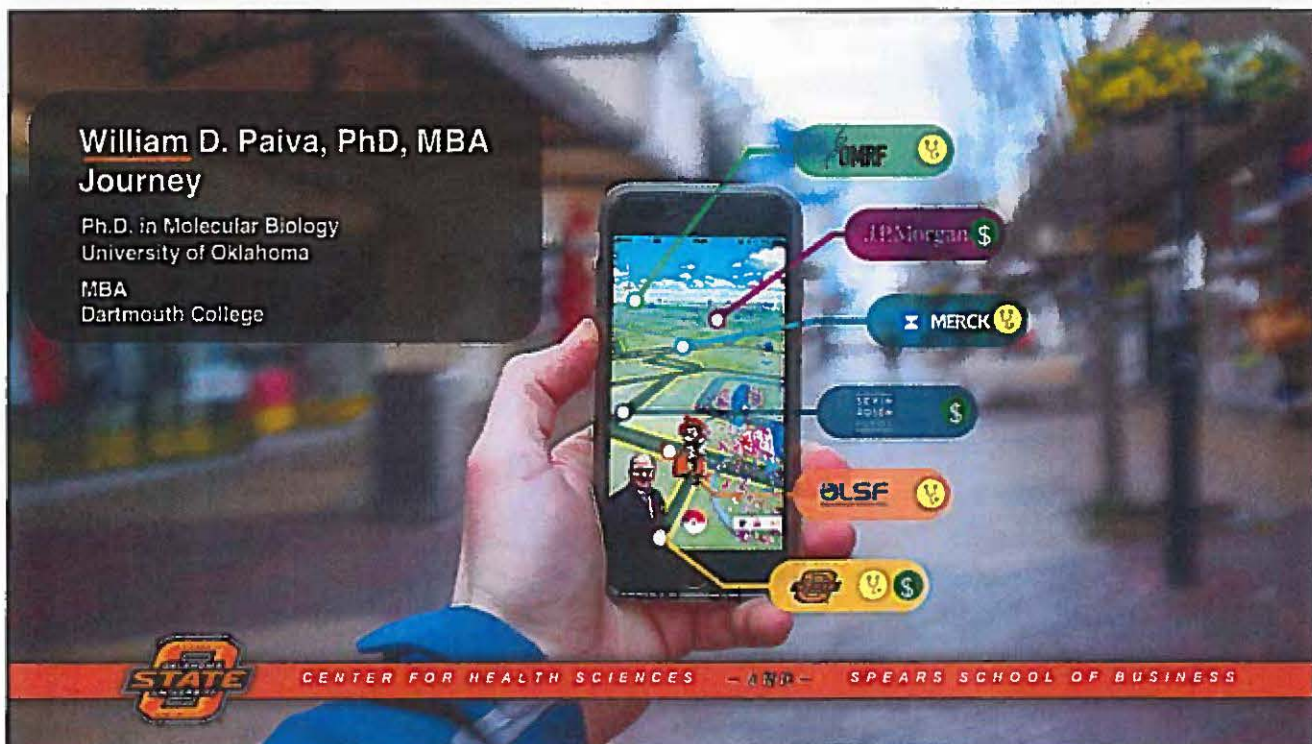
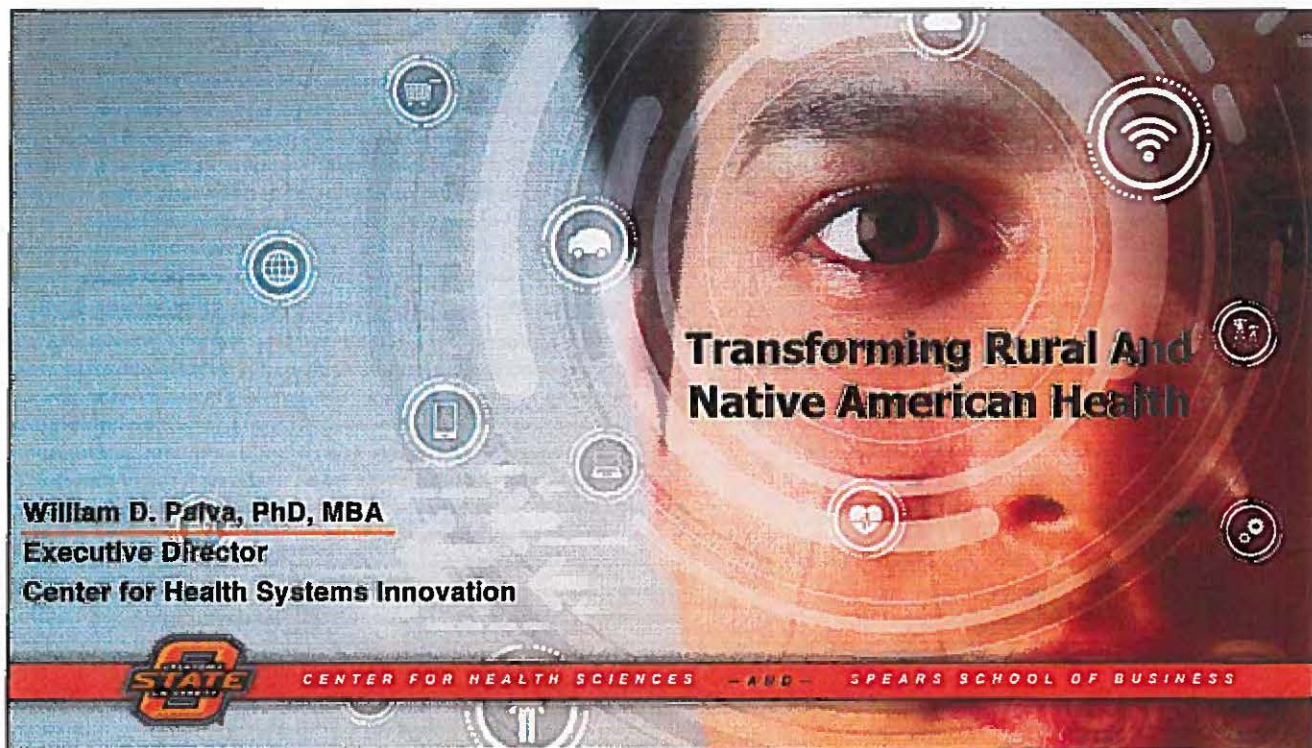
J-1-4 Approval of Purchase Requests

Regent Link asked to which building Item 8 references. Mr. Weaver said that is the building directly across from the new business building. Regent Burns asked if the intent is to leave that lot empty. Mr. Weaver responded affirmatively.

Regent Reese moved and Regent Link seconded to approve the purchase requests listed in Section J-1-4, Items 1-9 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were excused from the meeting.



Center for Health Systems Innovation Roots

Neal Patterson endows the OSU Center for Health Systems Innovation

Cerner donates the largest clinical database representing data from 63 million patients

Neal Patterson

Founder and CEO of Cerner
OSU graduate
Native Oklahoman

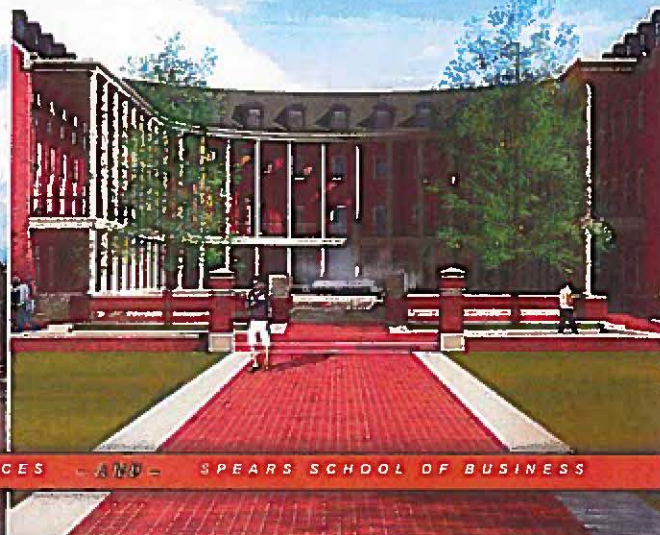


CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS

Intersection of Health Care and Business



Center for Health Systems Innovation



CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS

Three Messages

Problems

Inadequate Health Care for
Rural and Native Americans

Solutions

Implement Innovative
Care Delivery Strategies
and IT Solutions

Future

Position Oklahoma
as the Silicon Valley
of Rural Health
Care Innovation and
Health Data Analytics



CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS

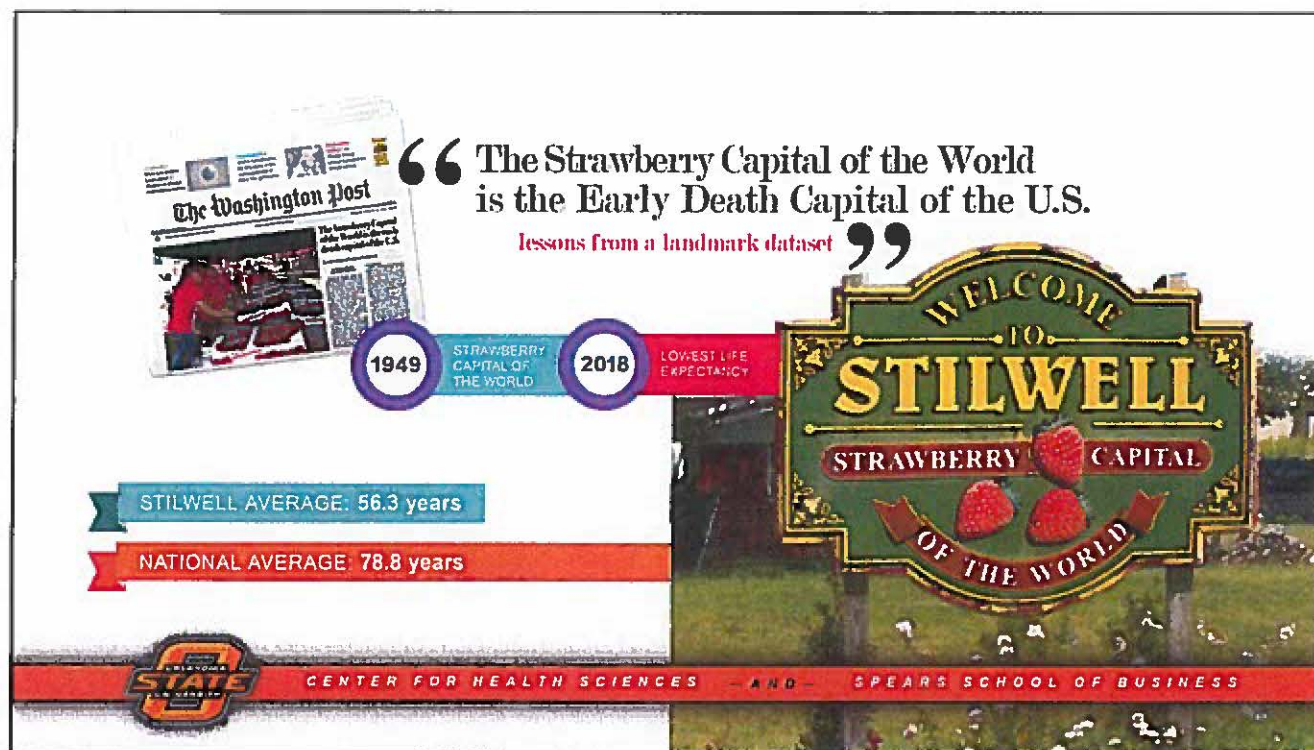
Problem

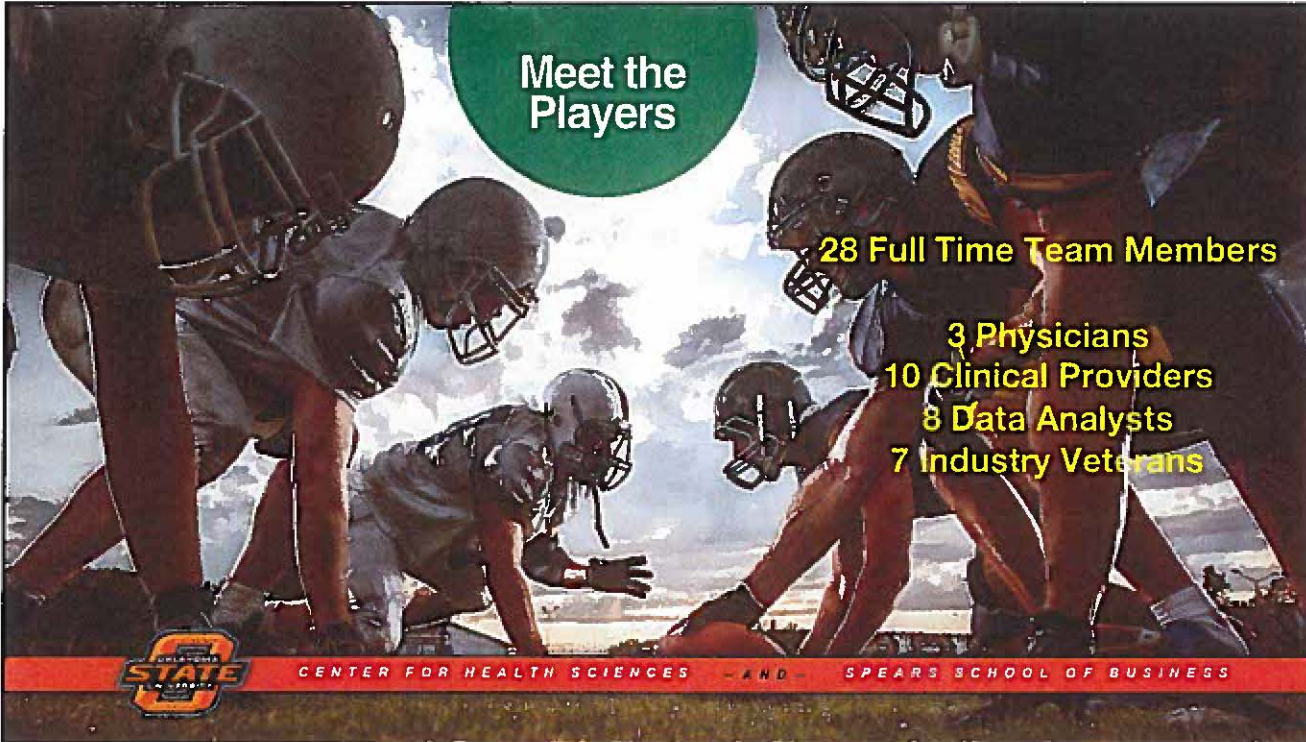
Significant Health Care Needs

In Rural and Native American Populations



CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS





Meet the Players

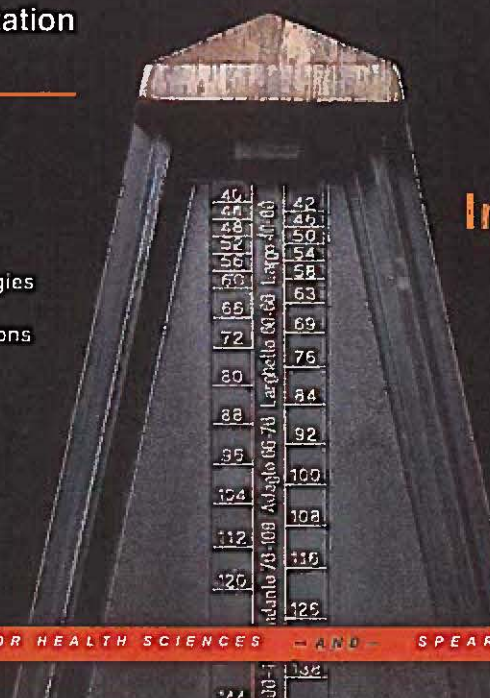
- 28 Full Time Team Members
- 3 Physicians
- 10 Clinical Providers
- 8 Data Analysts
- 7 Industry Veterans

OKLAHOMA STATE UNIVERSITY
CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS

Innovation and Implementation Capabilities in Place

Innovating

- Innovative Care Delivery Strategies
- Information Technology Solutions





Implementing

- Patient Network
- Clinic Network
- Hospital Network

Innovation without Implementation
Produces Powerpoints and PDFs

OKLAHOMA STATE UNIVERSITY
CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS

Institute for Rural Care Delivery Innovation

Proprietary Rural Clinic Efficiency Toolkit

Clinic Efficiency Assessment Tool

Clinic Profile Mapping Survey

Patient Life Cycle Map

Clinic Workflow Map

UNIVERSITY OF OKLAHOMA STATE
CENTER FOR HEALTH SCIENCES - AND - SPEARS SCHOOL OF BUSINESS

Transformative Operational Results⁵

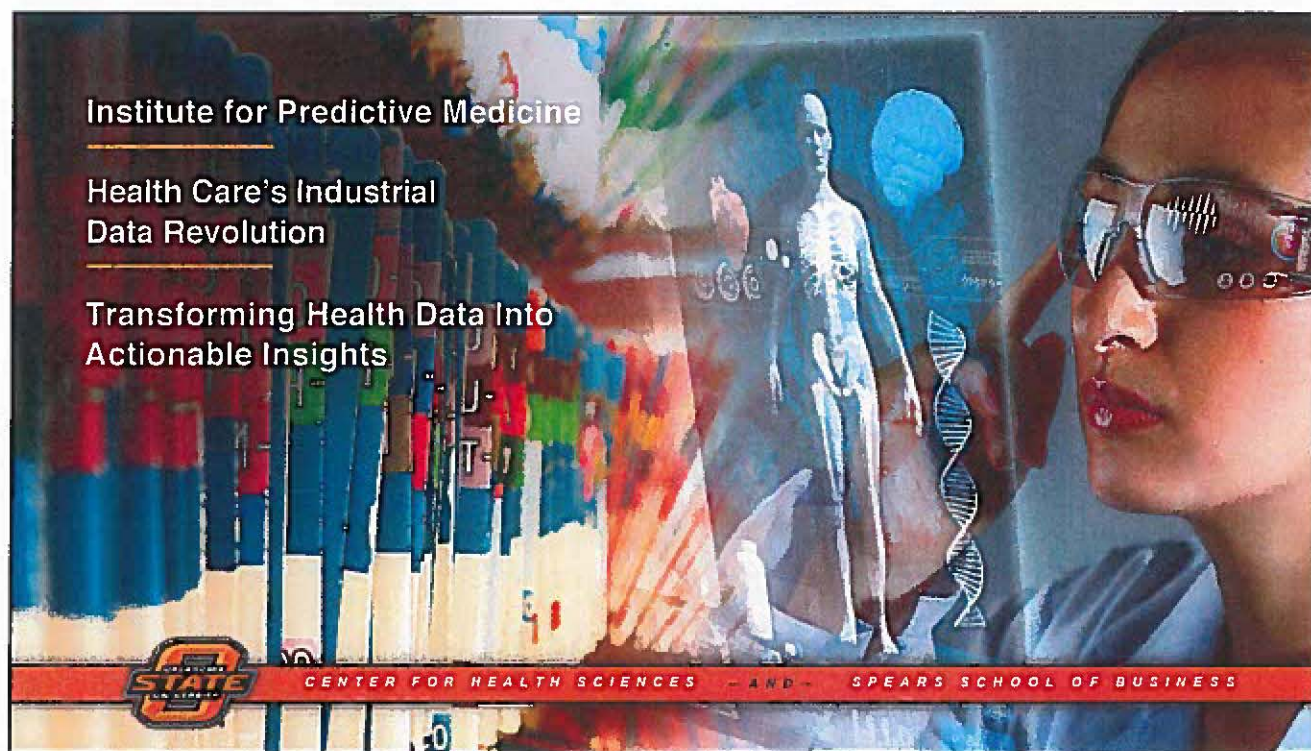
Clinic Efficiency & Assessment Tool (CEAT)

ORIGINAL CEAT EVALUATION		
Subcategories	Page #	Average
Pharmacy/Diagnostics	3	
Technology	12	
Appointment Scheduling	3	3.67
Clinic Subcategory	4	3.50
Visit Preparation	5	3.00
Front Office Service/Work	7	3.00
Coding	10	3.00
Back Office/ Clinical Work	11	3.00
Check-in/Check-out	8	3.33
Leadership/ Managerial	13	3.00
Account Receivable	10	2.00
Phone	5	
Security, Safety & Risk Management	14	

POST IMPLEMENTATION CEAT RE-EVALUATION		
Subcategories	Page #	Average
Pharmacy	3	
Clinic Subcategory	4	
Pharmacy/Workflows	9	
Appointment Scheduling	7	
Front Office Service/Work	7	
Visit Preparation	9	3.67
Technology	12	3.00
Coding	10	3.00
Back Office/ Clinical Work	11	3.00
Check-in/Check-out	8	3.00
Leadership/ Managerial	13	3.00
Account Receivable	10	2.00
Security, Safety & Risk Management	14	

Efficiency Score		
3 - 4.00	Excellent	
2 - 3.00	Good	
1 - 2.00	Needs Improvement	
0 - 1.00	Poor	

UNIVERSITY OF OKLAHOMA STATE
CENTER FOR HEALTH SCIENCES - AND - SPEARS SCHOOL OF BUSINESS

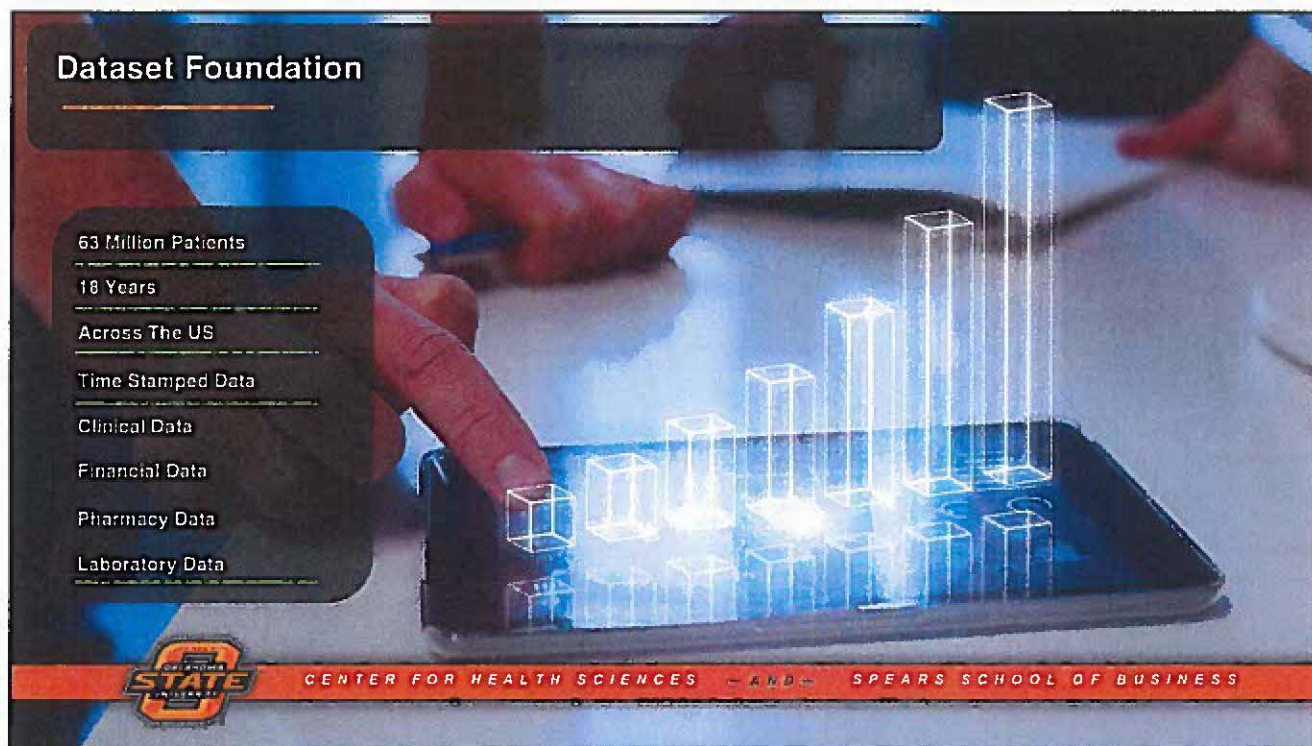


Institute for Predictive Medicine

Health Care's Industrial Data Revolution

Transforming Health Data Into Actionable Insights

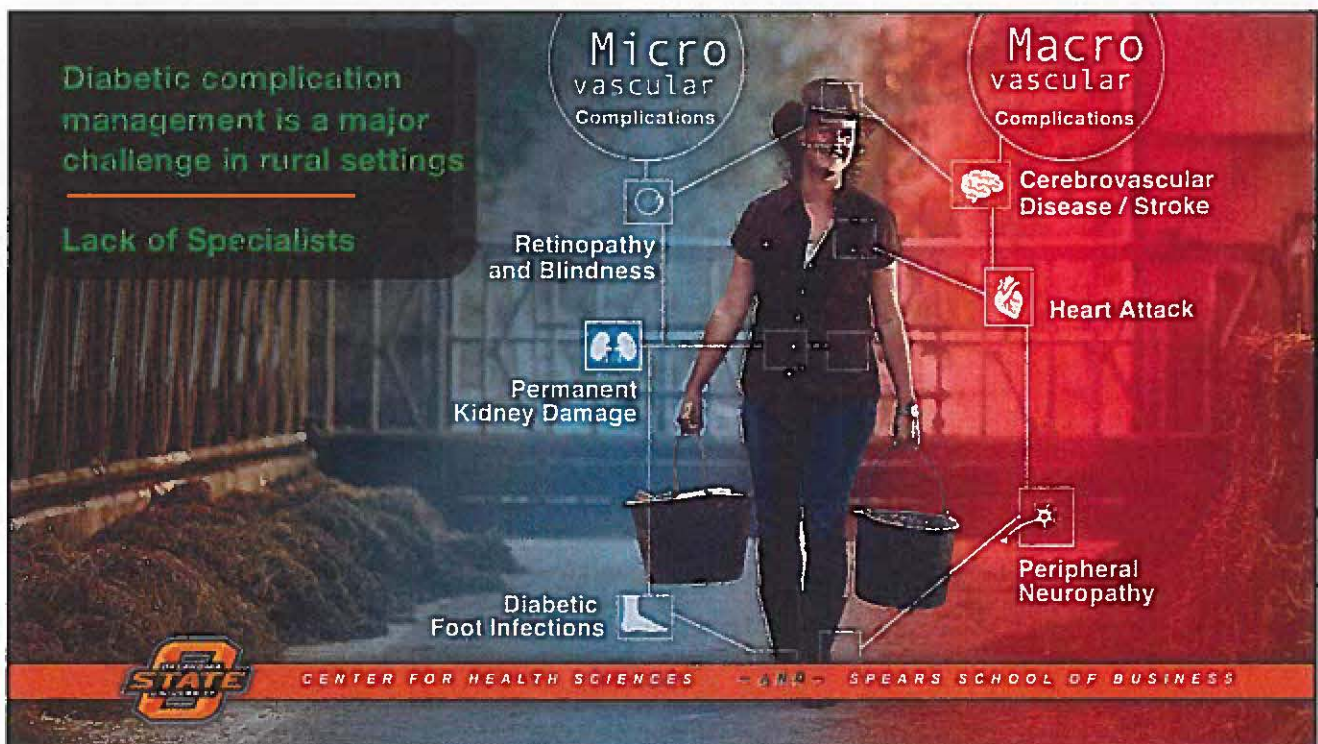
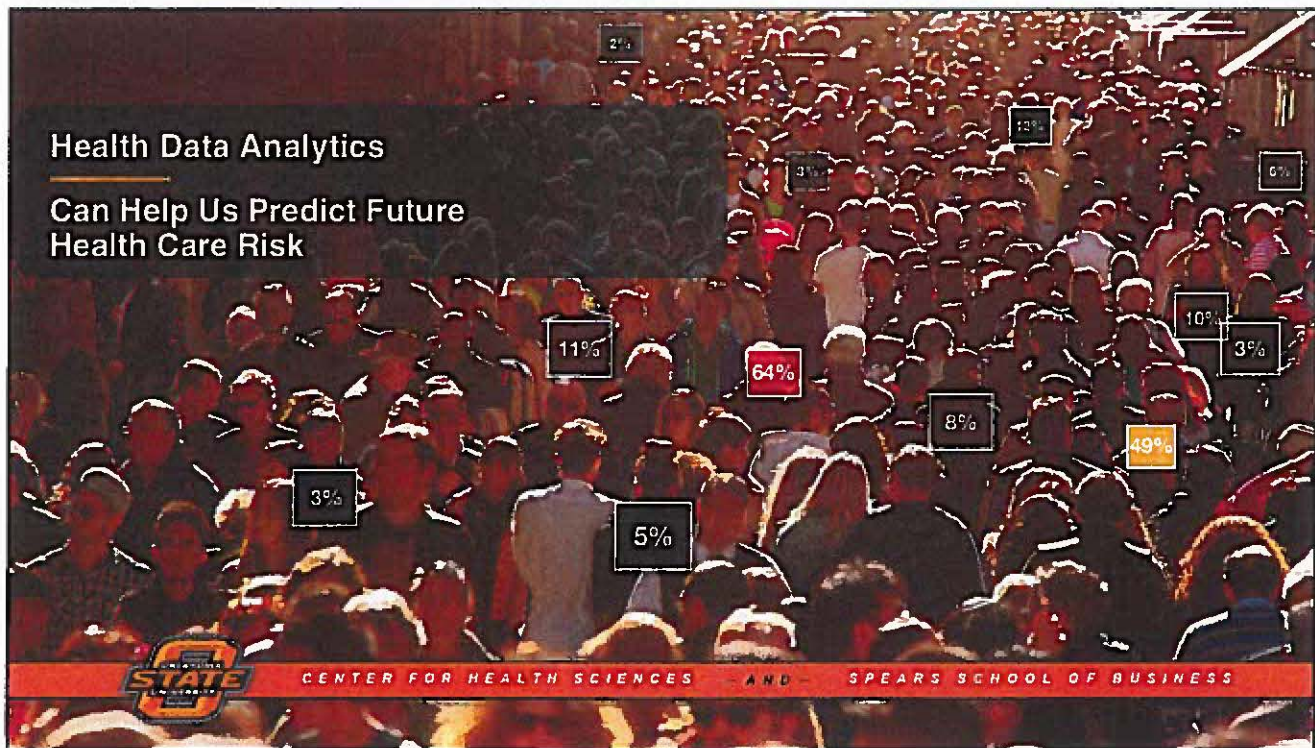
OHIO STATE UNIVERSITY
CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS



Dataset Foundation

- 63 Million Patients
- 18 Years
- Across The US
- Time Stamped Data
- Clinical Data
- Financial Data
- Pharmacy Data
- Laboratory Data

OHIO STATE UNIVERSITY
CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS



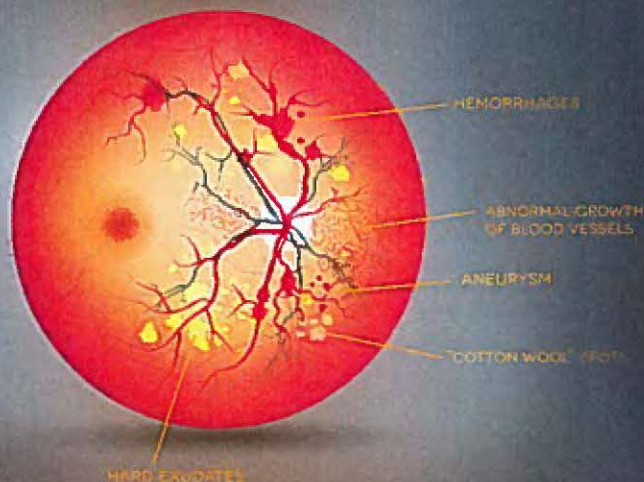
Patient Data Predicts Diabetic Retinopathy Risk Without Eye Exam

Situation

- Diabetic Retinopathy is the leading cause of blindness
- Many rural and international diabetics don't have access to adequate eye care
- Very few diabetics get their annual eye exam
- 100% effective therapy if caught early

Opportunity

- A data analytic tool to predict Diabetic Retinopathy would have huge benefits in rural and international markets



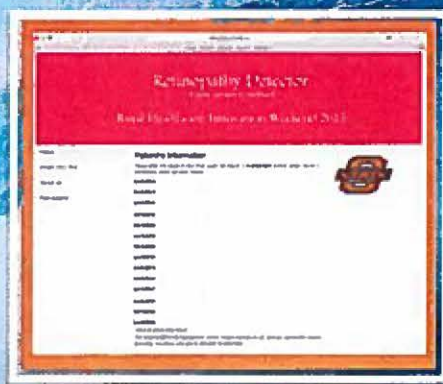
CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS

Advanced Artificial Intelligence and Machine Learning Platforms Used to Build Diabetic Retinopathy Tool

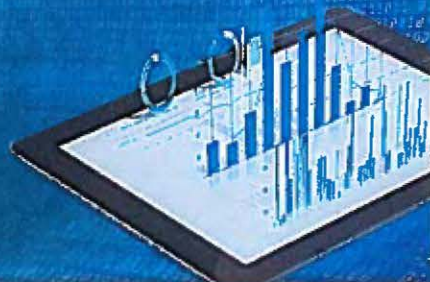
With Lab Data and Artificial Intelligence

Fourteen lab variables discovered to yield

95% Sensitivity and Specificity

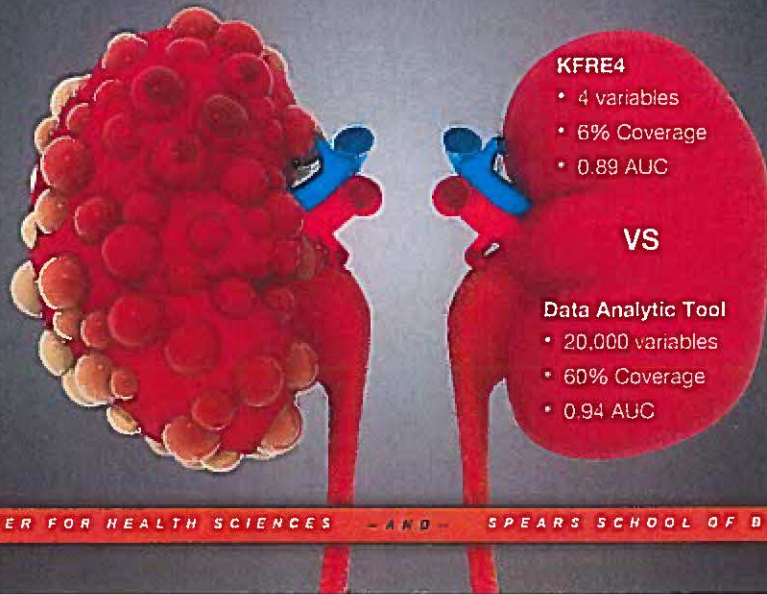


Model Test Case
2MM Patients
1.5B Data Elements



CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS

Data Driven Management of Diabetic Kidney Failure



The image shows the cover of 'Healthcare Analytics News' magazine. The top left features the Oklahoma State University logo and the text 'The Silicon Valley of Health Data Analytics and Artificial Intelligence'. The main title 'Healthcare Analytics News™' is prominently displayed. Below the title is a photograph of a large, historic building. A green quote box is overlaid on the image. At the bottom, there is a red banner with the university's name and a small article snippet.

OKLAHOMA

The Silicon Valley of Health Data Analytics and Artificial Intelligence

Healthcare Analytics News™

“Everyone is talking about health analytics but you are, one of the few actually doing it”

— Ryan Ruppel, Healthcare Analytics News, January 19, 2018

OSU STATE

CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS

William Paiva, PhD, is aiming high.

“I have a goal of making Oklahoma the Silicon Valley of health data analytics,” he said in a speech on the second day of the AI in Healthcare Summit in Boston. And he’s not alone.

OSU announces, Paterson gave the school \$6 million to set it up, and it currently has a \$3 million annual operating budget.



Three Messages

Problems

Inadequate Health Care for Rural and Native Americans

Solutions

Implement Innovative Care Delivery Strategies and IT Solutions

Future

Position Oklahoma as the Silicon Valley of Rural Health Care Innovation and Health Data Analytics



CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS

International Healthcare has many of the same challenges seen in Rural Health Care
Shanghai healthcare has more in common with Pawhuska, Oklahoma than Tulsa, Oklahoma



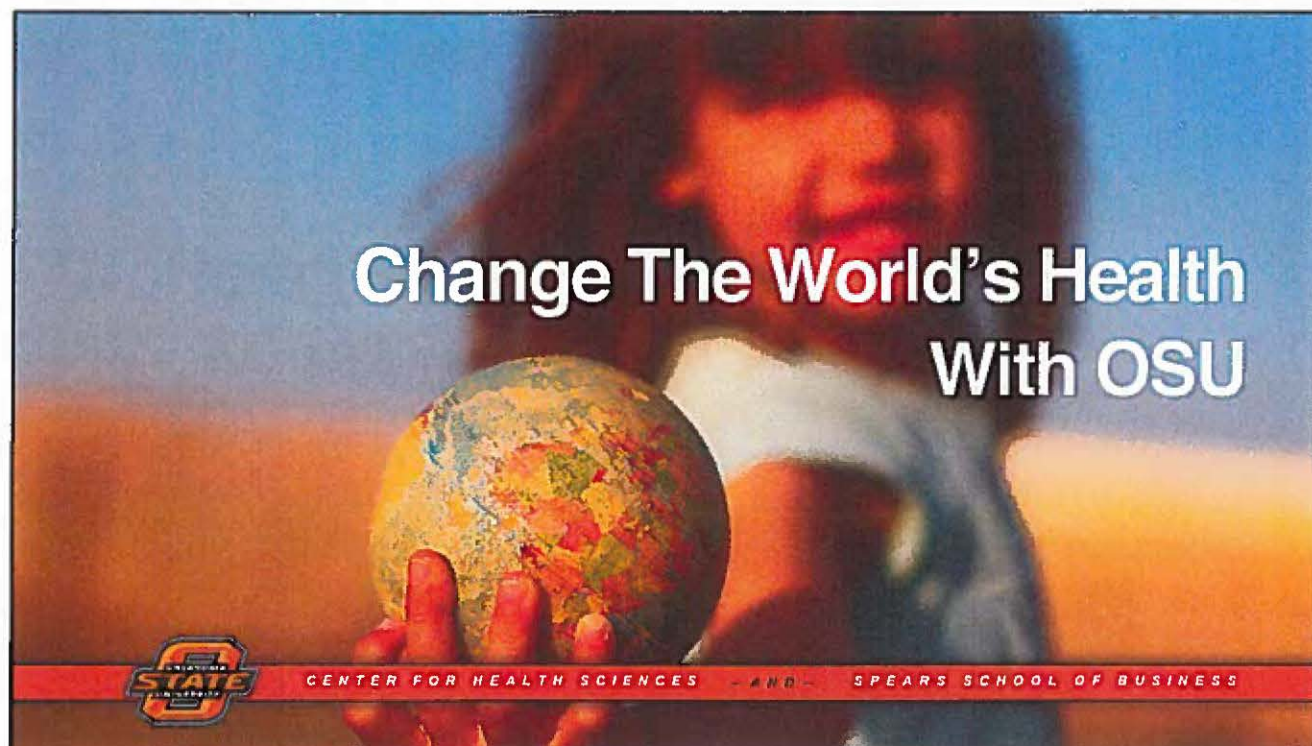
BILL & MELINDA
GATES foundation



World Health
Organization



CENTER FOR HEALTH SCIENCES — AND — SPEARS SCHOOL OF BUSINESS



Acknowledgement

CHSI Team and Board
 President Hargis
 Oklahoma State University
 Center for Health Sciences
 Spears School of Business
 Corporate and Academic Partners
 Patterson Foundation
 State of Oklahoma
 The Anne and Henry Zarrow Foundation
 Google
 Ronin Inc
 Oklahoma Center for Advancement of Science and Technology
 Centers for Disease Control
 National Science Foundation



William Paiva
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OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

President Tim Faltyn and members of the Oklahoma Panhandle State University (OPSU) administration appeared before the Board of Regents to present the business of OPSU and review the Agenda for members of the Board. (The OPSU Agenda is attached to this portion of the minutes.) President Faltyn said the reception hosted by LU President Kent Smith and his staff last evening was truly well done and excellent.

President Faltyn distributed a handout titled “Panhandle’s Promise Scholarship,” which is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes. President Faltyn said thanks to an anonymous donor and the generosity and vision of the OPSU Foundation, there is now a \$1 million endowed scholarship that is designed to produce teachers. It is essentially a gap scholarship that will cover costs that federal financial aid and other scholarships do not cover. This scholarship makes a teaching degree from OPSU free to the student outside of the cost of books. In return for such a generous credential, students sign a two-year work commitment in one of the three Oklahoma Panhandle counties. It is estimated that with this endowment, the University will produce five credentialed teachers annually. He said this is how you change a region: by giving people tools they need to receive the training they want. An official announcement for this scholarship will take place next week at the University’s annual chili cook-off in conjunction with its football game.

Regent Burns congratulated President Faltyn and asked what the present teacher shortage is in the panhandle area. President Faltyn responded that 48 percent of the teachers teaching in the 15 school districts in the panhandle are neither certified nor emergency certified.

Regent Callahan asked why preference for the scholarship is given to those students who live on campus. He asked if this is an attempt to keep these scholarship students local. President Faltyn said part of the reason is that there is data showing students living on campus are more likely to matriculate through their first two years.

President Faltyn referenced the *Panhandle* magazine and highlighted stories contained within regarding various OPSU events, activities, and student achievements.

President Faltyn highlighted information from the preliminary enrollment comparisons for fall 2017 and fall 2018. He said OPSU is very proud of its performance with a 9.1 percent increase.

B-1 Adoption of Resolution of Appreciation for Anchor D Bank

B-2 Adoption of Resolution of Appreciation for Goodwell Schools

B-3 Adoption of Resolution of Appreciation for Texas County Commissioner Jack Strain

Regent Davis moved and Regent Link seconded to adopt the resolutions of appreciation as presented in Section B, Items 1-3 in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

D Approval of Personnel Action

Regent Burns moved and Regent Milner seconded to approve the personnel action as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

G-1 Approval to Enter Into a Memorandum of Understanding between OPSU and Goodwell Public Schools to Provide Concurrent Enrollment and Early College Opportunities

G-2 Approval to Enter Into a Memorandum of Understanding between OPSU and Guymon Public Schools to Provide Concurrent Enrollment and Early College Opportunities

G-3 Approval to Enter Into a Memorandum of Understanding between OPSU and Hooker Public Schools to Provide Concurrent Enrollment and Early College Opportunities

President Faltyn said these MOUs are with the three school districts in the panhandle region in order to provide early college opportunities for high school students in those districts. He said he believes this will be a game-changer for all of Oklahoma. In order to move forward and meet accreditation standards, Board approval of the MOUs is requested.

Regent Callahan moved and Regent Link seconded to approve Section G, Items 1-3 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

H-1 Approval to Enter Into an Agreement with Ellucian & TouchNet to Provide OneCard ID System

Regent Link moved and Regent Milner seconded to approve Item H-1 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

I-1 Approval to Select a Construction Manager at Risk to Assist the University with the Design and Construction of a Shooting Range for OPSU

President Faltyn said this item was heard by the Fiscal Affairs and Plant Facilities Committee at its meeting this morning. He noted that Items I-1 and I-2 are related to the same project.

Regent Davis said the Committee met with the administration of OPSU regarding approval of this item and the Committee acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Milner seconded to select Lippert Bros., Inc., of Oklahoma City, Oklahoma, as the construction manager at risk to assist the University with the design and construction of a shooting range as presented in the OPSU Agenda.

Regent Davis asked if this continues to be a project which is well-received by the community. President Faltyn said very much so.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

I-2 Approval to Accept a Grant from the Oklahoma Department of Wildlife Conservation for the Construction Phase of the OPSU Shooting Sports Facility and to Expend Funds According to Grant Guidelines

Regent Callahan moved and Regent Milner seconded to approve Item I-2 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Oklahoma Panhandle State University being concluded, President Faltyn and members of the OPSU administration were excused from the meeting.



PANHANDLE'S PROMISE SCHOLARSHIP

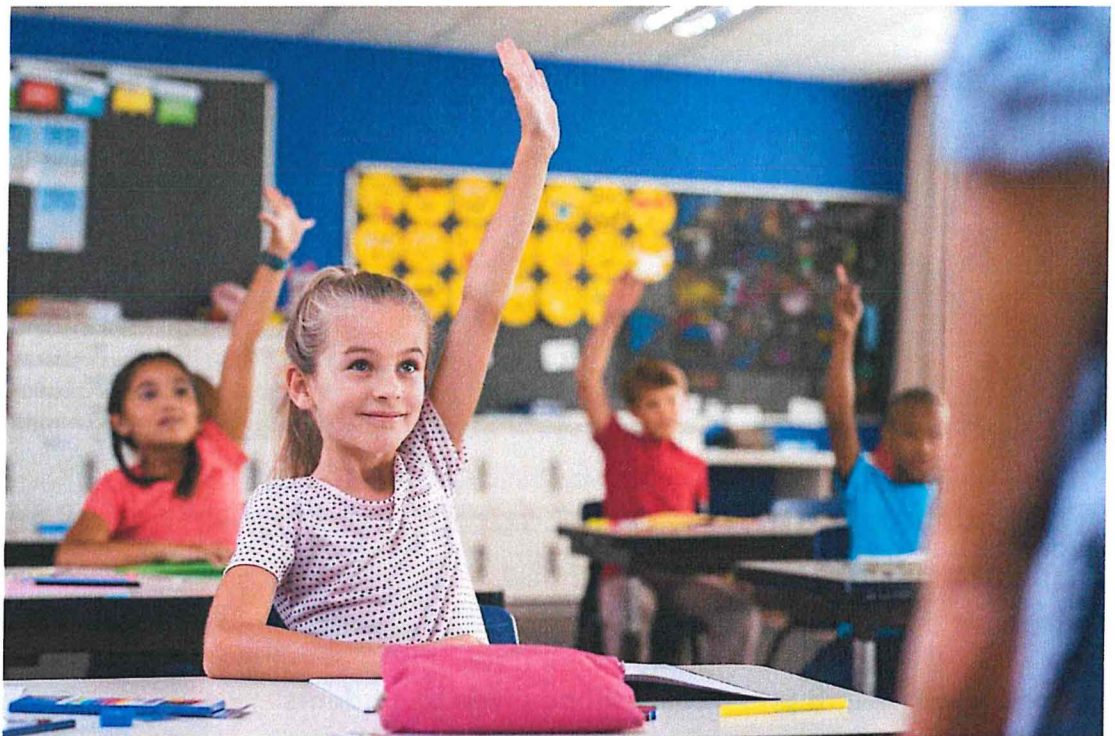
OKLAHOMA PANHANDLE STATE UNIVERSITY

The Panhandle's Promise Scholarship is a community driven partnership between Oklahoma Panhandle State University, Oklahoma panhandle public school districts, and community and private donors.

The Panhandle's Promise Scholarship pursues two complementary objectives designed to meet the dual community needs of connecting residents with meaningful education that translates to sustainable wages and meeting the local education workforce demand.

P PPS addresses the desperate need for highly trained educators in the panhandle public school district's classrooms.

P PPS removes the financial barrier and offers incentive for local residents to pursue classroom teacher degrees. in exchange for a two-year commitment to teach in an Oklahoma panhandle public school.

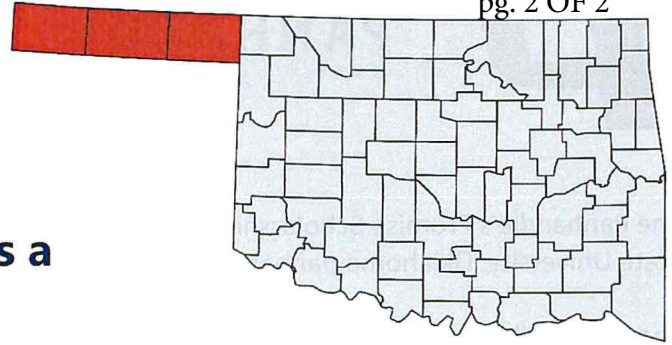


The average federal grant for OPSU students is \$4,285 annually.

	Avg. Resident Commuter Student Annual Cost	Family Income	Avg. Federal Aid
\$8,636		\$0 – 30,000	\$5,780
		\$30,001 – 48,000	\$5,668
\$13,394	Avg. Resident On Campus Student Annual Cost	\$48,001 – 75,000	\$3,380
		\$75,001 – 110,000	\$852



Panhandle's Promise Scholarship is a "gap funding" scholarship.



For qualified students it pays the expected out-of-pocket costs for tuition and fees a student would face after federal and state aid, and all other scholarships the student receives, are applied. OPSU also funds up to \$2,000 per year in tuition waivers for each eligible PPS student.

One requirement of accepting the scholarship is signing a two-year commitment letter to work as an educator in one of 16 Oklahoma panhandle public school districts.

The average unmet "gap" for OPSU students is \$16,800 over four years.

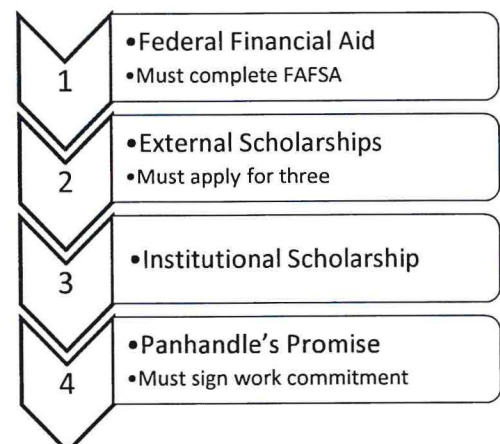
Scholarship award preference will be given to students who:

- Have an ACT score of 19 or above
- Must live on OPSU campus while enrolled
- Plan to teach in a Public School in the Oklahoma Panhandle

The student will be obligated to reimburse the Foundation for all scholarship monies received if any of the following should occur:

- Student fails to maintain continuous enrollment,
- Student is suspended from the University,
- Student changes field of study,
- Graduate fails to complete work commitment, or
- Graduate fails to obtain teaching certificate.

Order of funds applied to tuition



OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

October 26, 2018

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

1. Personal remarks – Dr. Tim Faltyn
2. Panhandle Magazine
3. Oklahoma Colleges and Universities Preliminary Enrollment Comparison of Fall 2017 and Fall 2018. Please see attached.

Part B---Resolutions

1. Board approval is requested for the attached resolution of appreciation for our partnership with Anchor D Bank. Through their partnership with Oklahoma Panhandle State University Anchor D Bank has enabled the Anchor D Stadium Turf Project to be completed, resulting in a world-class video board and football and soccer field.
2. Board approval is requested for the attached resolution of appreciation for our partnership with Goodwell Schools. Through their partnership with Oklahoma Panhandle State University Goodwell Schools have enable the completion of Anchor D Stadium Turf Project into a world-class video board and football and soccer field.
3. Board approval is requested for the attached resolution of appreciation for Texas County Commissioner Jack Strain. Through his partnership with Oklahoma Panhandle State University, Commissioner Strain has enabled the development of Anchor D Stadium Turf Project resulting in a world-class video board football and soccer field.

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

1. Board approval is requested for the following personnel action:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>Explanation</u>
Natasha Eidsen	Alumni Director	\$35,000	10/1/2018	12 Month	New Position

Part E---Instructional Programs

None

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

1. Board approval is requested to enter into a Memorandum of Understanding between Oklahoma Panhandle State University and Goodwell Public Schools to provide concurrent enrollment and early college opportunities for the students of Goodwell. These documents have been reviewed by Legal Counsel. Please see attached.
2. Board approval is requested to enter into a Memorandum of Understanding between Oklahoma Panhandle State University and Guymon Public Schools to provide concurrent enrollment and early college opportunities for the students of Guymon. These documents have reviewed by Legal Counsel. Please see attached.
3. Board approval is requested to enter into a Memorandum of Understanding between Oklahoma Panhandle State University and Hooker Public Schools to provide concurrent enrollment and early college opportunities for the students of Hooker. These documents have been reviewed by Legal Counsel. Please see attached.

Part H---Contractual Agreements (other than construction and renovation)

1. Board approval is requested to enter into an agreement with Ellucian & TouchNet to provide the OneCard ID System in the estimated annual amount of up to \$90,000. The proposed agreement will be renewable annually by mutual agreement. This agreement has been reviewed by Legal Counsel. Funding will be provided by legally available funds.

Part I---New Construction or Renovation of Facilities

1. Board Approval is requested to select a Construction Manager at Risk to assist the University with the Design and Construction of a Shooting Range for Oklahoma Panhandle State University. The firms listed below, in order of receipt of Letters of Interest, are all qualified to work on this project:
Nabholz Construction, Tulsa, OK
Wiley Hicks Jr., Inc., Amarillo, TX
Lippert Bros., Inc., Oklahoma City, OK

FUNDING

The estimated cost of this project is expected to be in the range of \$1,500,000., which will come from legally available funds.

JUSTIFICATION

Oklahoma Panhandle State University is building a 345 acre shooting sports range in the Oklahoma Panhandle. The shooting sports range will include two trap, skeet, and 5 stand fields, a sporting clays courses, a 3-D archery course, an Olympic archery course, a pistol range, and a long-range rifle range. The project is located in rural Texas County, approximately 1-mile south of Goodwell, Oklahoma. The design and construction of the facility will include all necessary fixtures, equipment, site development and utilities. Permission to begin the selection process was given at the June 22, 2018 Board meeting. The selection process began when a letter was sent to the State Construction Administrator at the office of Management and Enterprise Services requesting the list of consultants registered with that office. On July 23, 2018 Project Notifications were sent to the registered firms informing them of the University's intent to select a consultant for this project. Four firms submitted Letters of Interest.

All four firms were invited for interview on September 19, 2018. At the conclusion of the interviews, the selection committee determined to recommend the firms listed above for Board consideration. This project is being coordinated by Ryan Blanton and Liz McMurphy, Oklahoma Panhandle State University and assisted by Mike Buchert and Jana Phillips, Long Range Facilities Planning. Please see attached.

2. Board approval is requested to accept a grant from the Oklahoma Department of Wildlife Conservation in the amount of up to \$1,500,000. for the construction phase of the OPSU Shooting Sports Facility, and to expend the funds according to grant guidelines. Please see attached.

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Informational Matters Not Requiring Action of the Board

1. The August and September 2018 Summary of Out-of-State Travel reports. Please see attached.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. Faltyn', with a long horizontal stroke extending to the right.

Dr. Tim Faltyn
President

TABLE 1
TOTAL ENROLLMENTS
IN OKLAHOMA COLLEGES AND UNIVERSITIES
FALL SEMESTER 2017 COMPARED WITH FALL SEMESTER 2018

Institution	Headcount		
	2017 Enrollment	2018 Enrollment	Percent Change ¹
University of Oklahoma	27,964	27,876	-0.3%
OU Health Sciences Center ²	3,166	3,159	-0.2%
OU College of Law	761	899	18.1%
Oklahoma State University	24,895	24,275	-2.5%
OSU College of Veterinary Medicine	359	374	4.2%
OSU Institute of Technology, Okmulgee	2,502	2,403	-4.0%
OSU-Oklahoma City	5,839	5,760	-1.4%
OSU Center for Health Sciences ²	966	967	0.1%
University of Central Oklahoma	15,974	15,391	-3.6%
East Central University	3,723	3,574	-4.0%
Northeastern State University	7,906	7,899	-0.1%
Northwestern Oklahoma State University	2,095	1,993	-4.9%
Southeastern Oklahoma State University	3,956	4,483	13.3%
Southwestern Oklahoma State University	5,442	5,262	-3.3%
Cameron University	4,518	4,246	-6.0%
Langston University	2,212	2,114	-4.4%
Oklahoma Panhandle State University	1,155	1,260	9.1%
University of Science and Arts of Oklahoma	883	854	-3.3%
Rogers State University	3,729	3,667	-1.7%
Carl Albert State College	2,125	1,954	-8.0%
Connors State College	2,412	2,133	-11.6%
Eastern Oklahoma State College	1,563	1,623	3.8%
Redlands Community College	2,016	1,909	-5.3%
Murray State College	2,295	2,147	-6.4%
Northeastern Oklahoma A&M College	2,101	1,957	-6.9%
Northern Oklahoma College	4,286	4,173	-2.6%
Oklahoma City Community College	12,832	12,437	-3.1%
Rose State College	8,897	9,075	2.0%
Seminole State College	1,633	1,612	-1.3%
Tulsa Community College	16,787	16,391	-2.4%
Western Oklahoma State College	1,307	1,231	-5.8%
Total Research Universities	58,111	57,550	-1.0%
Total Public Liberal Arts Universities	883	854	-3.3%
Total Regional Universities	50,710	49,889	-1.6%
Total Community Colleges	66,595	64,805	-2.7%
TOTAL PUBLIC	176,299	173,098	-1.8%
University of Tulsa	4,448	4,422	-0.6%
Oklahoma Wesleyan University	1,270	1,153	-9.2%
Mid-America Christian University	2,043	2,018	-1.2%
Oklahoma Baptist University	2,093	2,011	-3.9%
Oklahoma Christian University	2,479	2,259	-8.9%
Oklahoma City University	2,835	2,758	-2.7%
Oral Roberts University	3,919	4,053	3.4%
Phillips Theological Seminary	112	138	23.2%
Southern Nazarene University	2,174	2,082	-4.2%
Bacone College	930	272	-70.8%
Randall University	307	313	2.0%
Southwestern Christian University	675	605	-10.4%
TOTAL PRIVATE	23,285	22,084	-5.2%
GRAND TOTAL	199,584	195,182	-2.2%

¹Minus (-) indicates a loss from the previous year. Totals include duplication because some students enroll at more than one institution.

²Excludes interns and residents (OUHSC, 780 and OSU-CHS, 270).

TABLE 2
SEMESTER FULL-TIME EQUIVALENT ENROLLMENTS
IN OKLAHOMA COLLEGES AND UNIVERSITIES
FALL SEMESTER 2017 COMPARED WITH FALL SEMESTER 2018

Institution	Semester Full-Time-Equivalent Enrollment ¹		
	2017 Enrollment	2018 Enrollment	Percent Change ²
University of Oklahoma	23,081	23,047	-0.1%
OU Health Sciences Center ³	3,710	3,622	-2.4%
OU College of Law	767	850	10.8%
Oklahoma State University	21,177	20,695	-2.3%
OSU College of Veterinary Medicine	571	595	4.3%
OSU Institute of Technology, Okmulgee	1,919	1,870	-2.6%
OSU-Oklahoma City	3,316	3,218	-2.9%
OSU Center for Health Sciences ³	1,149	1,164	1.3%
University of Central Oklahoma	12,316	11,980	-2.7%
East Central University	3,052	2,897	-5.1%
Northeastern State University	6,118	6,101	-0.3%
Northwestern Oklahoma State University	1,721	1,686	-2.0%
Southeastern Oklahoma State University	3,036	3,364	10.8%
Southwestern Oklahoma State University	4,639	4,521	-2.6%
Cameron University	3,387	3,215	-5.1%
Langston University	2,019	1,970	-2.4%
Oklahoma Panhandle State University	1,001	1,076	7.6%
University of Science and Arts of Oklahoma	800	784	-2.0%
Rogers State University	2,710	2,699	-0.4%
Carl Albert State College	1,471	1,454	-1.1%
Connors State College	1,702	1,538	-9.6%
Eastern Oklahoma State College	1,088	1,186	9.0%
Redlands Community College	1,069	1,012	-5.4%
Murray State College	1,520	1,383	-9.0%
Northeastern Oklahoma A&M College	1,754	1,642	-6.4%
Northern Oklahoma College	2,425	2,261	-6.8%
Oklahoma City Community College	7,516	7,188	-4.4%
Rose State College	4,700	4,536	-3.5%
Seminole State College	1,182	1,136	-3.9%
Tulsa Community College	9,515	9,222	-3.1%
Western Oklahoma State College	862	800	-7.3%
Total Research Universities	50,455	49,973	-1.0%
Total Public Liberal Arts Universities	800	784	-2.0%
Total Regional Universities	40,000	39,510	-1.2%
Total Community Colleges	40,041	38,447	-4.0%
TOTAL PUBLIC	131,297	128,714	-2.0%
University of Tulsa	4,092	4,051	-1.0%
Oklahoma Wesleyan University	938	842	-10.3%
Mid-America Christian University	1,448	1,437	-0.8%
Oklahoma Baptist University	1,937	1,878	-3.1%
Oklahoma Christian University	2,240	2,038	-9.0%
Oklahoma City University	2,625	2,633	0.3%
Oral Roberts University	3,218	3,279	1.9%
Phillips Theological Seminary	50	64	27.4%
Southern Nazarene University	1,880	1,821	-3.1%
Bacone College	883	253	-71.4%
Randall University	266	287	7.7%
Southwestern Christian University	566	500	-11.7%
TOTAL PRIVATE	20,142	19,081	-5.3%
GRAND TOTAL	151,440	147,795	-2.4%

¹Semester FTE enrollment is calculated as follows: The total semester credit hours taken by undergraduate students is divided by 15; and the total semester credit hours taken by graduate and professional students is divided by 12. The sum of these two calculations is semester FTE enrollment.

²Minus (-) indicates a loss from the previous year. Totals include duplication because some students enroll at more than one institution.

³Excludes interns and residents (OUHSC, 780 and OSU-CHS, 270).

TABLE 3
FIRST-TIME ENTERING ENROLLMENT
FALL SEMESTER 2017 COMPARED WITH FALL SEMESTER 2018

Institution	Headcount		Change	
	2017 Enrollment	2018 Enrollment	Number	Percent ²
University of Oklahoma (Main Campus)	4,473	4,385	-88	-2.0%
Oklahoma State University	4,220	4,165	-55	-1.3%
OSU Institute of Technology, Okmulgee	697	642	-55	-7.9%
OSU-Oklahoma City	955	1,069	114	11.9%
University of Central Oklahoma	2,177	2,113	-64	-2.9%
East Central University	504	471	-33	-6.5%
Northeastern State University	840	854	14	1.7%
Northwestern Oklahoma State University	346	372	26	7.5%
Southeastern Oklahoma State University	531	600	69	13.0%
Southwestern Oklahoma State University	993	944	-49	-4.9%
Cameron University	718	671	-47	-6.5%
Langston University	631	649	18	2.9%
Oklahoma Panhandle State University	265	275	10	3.8%
University of Science and Arts of Oklahoma	205	214	9	4.4%
Rogers State University	524	502	-22	-4.2%
Carl Albert State College	373	350	-23	-6.2%
Connors State College	1,010	765	-245	-24.3%
Eastern Oklahoma State College	357	376	19	5.3%
Redlands Community College	316	326	10	3.2%
Murray State College	580	432	-148	-25.5%
Northeastern Oklahoma A&M College	703	699	-4	-0.6%
Northern Oklahoma College	851	812	-39	-4.6%
Oklahoma City Community College	2,450	2,511	61	2.5%
Rose State College	1,825	2,502	677	37.1%
Seminole State College	399	359	-40	-10.0%
Tulsa Community College	3,842	3,495	-347	-9.0%
Western Oklahoma State College	240	178	-62	-25.8%
Total Research Universities	8,693	8,550	-143	-1.6%
Total Public Liberal Arts Universities	205	214	9	4.4%
Total Regional Universities	7,529	7,451	-78	-1.0%
Total Community Colleges	14,598	14,516	-82	-0.6%
TOTAL PUBLIC	31,025	30,731	-294	-0.9%
University of Tulsa	745	810	65	8.7%
Oklahoma Wesleyan University	203	190	-13	-6.4%
Mid-America Christian University	119	115	-4	-3.4%
Oklahoma Baptist University	555	527	-28	-5.0%
Oklahoma Christian University	515	454	-61	-11.8%
Oklahoma City University	296	373	77	26.0%
Oral Roberts University	754	725	-29	-3.8%
Southern Nazarene University	298	298	0	0.0%
Bacone College	335	40	-295	-88.1%
Randall University	69	79	10	14.5%
Southwestern Christian University	137	140	3	2.2%
TOTAL PRIVATE	4,026	3,751	-275	-6.8%
GRAND TOTAL	35,051	34,482	-569	-1.6%

¹ Excludes concurrent high school students as per the federal definition.

² Minus (-) indicates a loss from previous year.

TABLE 4
CONCURRENT ENROLLMENT OF HIGH SCHOOL STUDENTS IN
OKLAHOMA PUBLIC INSTITUTIONS OF HIGHER EDUCATION
FALL SEMESTER 2017 COMPARED TO FALL SEMESTER 2018

Institution	Number of High School Students Enrolled			Total Semester Credit Hours			No. of H. S. Students from Outside Inst. Immediate Community	
	2017	2018	Percent Change	2017	2018	Percent Change	2017	2018
OU	184	184	0.0%	948	958	1.1%	67	81
OSU	107	90	-15.9%	488	444	-9.0%	16	13
OSU-IT, OKM	267	189	-29.2%	1,407	1,084	-23.0%	0	0
OSU-OKC	359	568	58.2%	2,115	3,253	53.8%	0	0
UCO	570	524	-8.1%	2,581	2,493	-3.4%	47	34
ECU	141	146	3.5%	740	730	-1.4%	51	70
NSU	277	232	-16.2%	1,390	1,169	-15.9%	129	119
NWOSU	138	88	-36.2%	573	384	-33.0%	55	23
SEOSU	182	183	0.5%	974	989	1.5%	109	119
SWOSU	260	203	-21.9%	1,190	969	-18.6%	204	158
Cameron	334	300	-10.2%	1,675	1,564	-6.6%	220	213
Langston	6	8	33.3%	24	32	33.3%	0	0
Panhandle	96	134	39.6%	423	558	31.9%	6	6
USAO	15	7	-53.3%	55	41	-25.5%	0	0
RSU	448	421	-6.0%	2,111	1,976	-6.4%	265	298
CASC	388	320	-17.5%	2,053	1,649	-19.7%	184	145
Connors	390	280	-28.2%	2,145	1,561	-27.2%	0	0
Eastern	350	362	3.4%	1,776	1,759	-1.0%	210	0
Redlands	936	821	-12.3%	4,719	4,141	-12.2%	862	740
Murray	466	506	8.6%	2,298	2,470	7.5%	312	394
NEOAM	254	233	-8.3%	1,584	1,231	-22.3%	225	189
NOC	279	358	28.3%	1,415	1,826	29.0%	0	0
OCCC	1,212	1,406	16.0%	7,077	8,519	20.4%	139	367
Rose	502	582	15.9%	2,571	2,960	15.1%	275	350
Seminole	266	280	5.3%	1,500	1,610	7.3%	226	236
TCC	1,767	1,885	6.7%	8,924	9,467	6.1%	37	27
Western	228	259	13.6%	1,169	1,398	19.6%	176	205
Total Research	291	274	-5.8%	1,436	1,402	-2.4%	83	94
Total Liberal Arts	15	7	-53.3%	55	41	-25.5%	0	0
Total Regional	2,452	2,239	-8.7%	11,681	10,864	-7.0%	1,086	1,040
Total Community	2,575	2,481	-3.7%	40,753	42,928	5.3%	2,646	2,653
Grand Total	10,422	10,569	1.4%	53,925	55,235	2.4%	3,815	3,787

NOTE: Minus (-) indicates a loss from the previous year.



RESOLUTION OF APPRECIATION

WHEREAS, Anchor D Bank has advanced the mission and agenda of Oklahoma Panhandle State University through partnership and community engagement; and

WHEREAS, Anchor D Bank set a high standard of support for public higher education in the State of Oklahoma; and

WHEREAS, through their partnership and as a key contributor, Anchor D Bank helped elevate the stature of Oklahoma Panhandle State University; and

WHEREAS, through their partnership, Anchor D Bank made possible the Anchor D Stadium Turf Project; and

WHEREAS, Anchor D Bank expanded Oklahoma Panhandles State's reach and visibility by making possible a unique, world-class football and soccer field; and

WHEREAS, future generations of Oklahoma Panhandle State University students will benefit as a result;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation to Anchor D Bank for exemplary partnership, support, and leadership with Oklahoma Panhandle State University, the Oklahoma A&M Board of Regents, and to extend to Anchor D Bank's Board and employees its deepest gratitude and respect.

BE IT RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the Anchor D Bank Board.

Adopted by the Board the 26th day of October, 2018.

Dr. Tim Faltyn, President

Calvin Anthony, Chair



RESOLUTION OF APPRECIATION

WHEREAS, Goodwell Public Schools has advanced the mission and agenda of Oklahoma Panhandle State University through partnership and community engagement; and

WHEREAS, Goodwell Public Schools set a high standard of support for public higher education in the State of Oklahoma; and

WHEREAS, through their partnership and as a key contributor, Goodwell Public Schools helped elevate the stature of Oklahoma Panhandle State University; and

WHEREAS, through their partnership, Goodwell Public Schools made possible the Anchor D Stadium Turf Project; and

WHEREAS, Goodwell Public Schools expanded Oklahoma Panhandles State's reach and visibility by making possible a unique, world-class football and soccer field; and

WHEREAS, future generations of Goodwell Public Schools and Oklahoma Panhandle State University students will benefit as a result;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation to Goodwell Public Schools for exemplary partnership, support, and leadership with Oklahoma Panhandle State University, the Oklahoma A&M Board of Regents, and to extend to Goodwell Public Schools' Board, teachers, and employees its deepest gratitude and respect.

BE IT RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the Goodwell Public Schools Board.

Adopted by the Board the 26th day of October, 2018.

Dr. Tim Faltyn, President

Calvin Anthony, Chair



RESOLUTION OF APPRECIATION

WHEREAS, Texas County Commissioner, District 3, Jack Strain has advanced the mission and agenda of Oklahoma Panhandle State University through partnership and community engagement; and

WHEREAS, Texas County Commissioner, District 3, Jack Strain set a high standard of support for public higher education in the State of Oklahoma; and

WHEREAS, through their partnership and as a key contributor, Texas County Commissioner, District 3, Jack Strain helped elevate the stature of Oklahoma Panhandle State University; and

WHEREAS, through their partnership, Texas County Commissioner, District 3, Jack Strain made possible the Anchor D Stadium Turf Project; and

WHEREAS, Texas County Commissioner, District 3, Jack Strain expanded Oklahoma Panhandles State's reach and visibility by making possible a unique, world-class football and soccer field; and

WHEREAS, future generations of Oklahoma Panhandle State University and Goodwell Public School students will benefit as a result;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation to Texas County Commissioner, District 3, Jack Strain for exemplary partnership, support, and leadership with Oklahoma Panhandle State University, the Oklahoma A&M Board of Regents, and to extend to Texas County Commissioner, District 3, Jack Strain its deepest gratitude and respect.

BE IT RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to Texas County Commissioner, District 3, Jack Strain.

Adopted by the Board the 26th day of October, 2018.

Dr. Tim Faltyn, President

Calvin Anthony, Chair

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into by and between Oklahoma Panhandle State University (Panhandle State), a public institution of the State of Oklahoma, and Independent Public School District No. OK-70-I060 of Texas County, also known as the Goodwell Public School System (Goodwell), to memorialize the agreements and understandings of the parties with reference to providing concurrent enrollment opportunities for students of Goodwell.

Whereas, school districts in the State of Oklahoma and institutions of public higher education are authorized under state law to provide concurrent enrollment opportunities for students; and

Whereas, Panhandle State and Goodwell desire to provide such concurrent enrollment opportunities for student enrolled in the Goodwell Public School System, the parties agree as follows:

1. Panhandle State agrees to offer educational courses in facilities of the Goodwell Public School System for the purpose of allowing qualified Goodwell students to enroll and take higher education classes through concurrent enrollment with Panhandle State during the 2018-2019 academic year.
2. Goodwell agrees to provide the use of its facilities appropriate for Panhandle State to provide such concurrent enrollment opportunities.
3. Panhandle State agrees to employ qualified faculty members from the teaching staff of Goodwell to teach such concurrent enrollment classes where appropriate. Such faculty members will be employed as temporary, part-time adjunct faculty of Panhandle State, will be paid directly by Panhandle State, and will be paid the standard rate of compensation that Panhandle State pays to adjunct faculty.
4. Goodwell understands and agrees that its teachers who provide such temporary, part-time faculty services pursuant to this Memorandum of Understanding cannot provide teaching services for Goodwell contemporaneously with the times of the day when they are teaching classes as adjunct faculty for Panhandle State.
5. Goodwell understands and agrees that all such concurrent students must have a signed statement from the Goodwell high school principal, counselor, or superintendent stating that they are eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of their senior year, and must also provide a letter of recommendation from the school counselor and written permission from a parent or legal guardian, and must satisfy all concurrent enrollment requirements set forth under the policies of the Oklahoma State Regents for Higher Education.
6. The parties agree that this Memorandum of Understanding is effective for the 2018/2019 academic year, and will automatically renew each succeeding academic year unless one party notifies the other no later than ninety (90) days prior to the start of an upcoming academic year that it is terminating this Memorandum of Understanding. Any such

nonrenewal notice will be transmitted in writing to the Superintendent of Goodwell or to the Vice President for Academic Affairs for Panhandle State, respectively.

Superintendent, Goodwell Public Schools

Date

President, Oklahoma Panhandle State University

Date

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into by and between Oklahoma Panhandle State University (Panhandle State), a public institution of the State of Oklahoma, and Independent Public School District No. OK-70-I008-70-I008-705 of Texas County, also known as the Guymon Public School System (Guymon), to memorialize the agreements and understandings of the parties with reference to providing concurrent enrollment opportunities for students of Guymon.

Whereas, school districts in the State of Oklahoma and institutions of public higher education are authorized under state law to provide concurrent enrollment opportunities for students; and

Whereas, Panhandle State and Guymon desire to provide such concurrent enrollment opportunities for student enrolled in the Guymon Public School System, the parties agree as follows:

1. Panhandle State agrees to offer educational courses in facilities of the Guymon Public School System for the purpose of allowing qualified Guymon students to enroll and take higher education classes through concurrent enrollment with Panhandle State during the 2018-2019 academic year.
2. Guymon agrees to provide the use of its facilities appropriate for Panhandle State to provide such concurrent enrollment opportunities.
3. Panhandle State agrees to employ qualified faculty members from the teaching staff of Guymon to teach such concurrent enrollment classes where appropriate. Such faculty members will be employed as temporary, part-time adjunct faculty of Panhandle State, will be paid directly by Panhandle State, and will be paid the standard rate of compensation that Panhandle State pays to adjunct faculty.
4. Guymon understands and agrees that its teachers who provide such temporary, part-time faculty services pursuant to this Memorandum of Understanding cannot provide teaching services for Guymon contemporaneously with the times of the day when they are teaching classes as adjunct faculty for Panhandle State.
5. Guymon understands and agrees that all such concurrent students must have a signed statement from the Guymon high school principal, counselor, or superintendent stating that they are eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of their senior year, and must also provide a letter of recommendation from the school counselor and written permission from a parent or legal guardian, and must satisfy all concurrent enrollment requirements set forth under the policies of the Oklahoma State Regents for Higher Education.
6. The parties agree that this Memorandum of Understanding is effective for the 2018/2019 academic year, and will automatically renew each succeeding academic year unless one party notifies the other no later than ninety (90) days prior to the start of an upcoming academic year that it is terminating this Memorandum of Understanding. Any such

nonrenewal notice will be transmitted in writing to the Superintendent of Guymon or to the Vice President for Academic Affairs for Panhandle State, respectively.

Superintendent, Guymon Public Schools

Date

President, Oklahoma Panhandle State University

Date

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into by and between Oklahoma Panhandle State University (Panhandle State), a public institution of the State of Oklahoma, and Independent Public School District No. OK-70-I023 of Texas County, also known as the Hooker Public School System (Hooker), to memorialize the agreements and understandings of the parties with reference to providing concurrent enrollment opportunities for students of Hooker.

Whereas, school districts in the State of Oklahoma and institutions of public higher education are authorized under state law to provide concurrent enrollment opportunities for students; and

Whereas, Panhandle State and Hooker desire to provide such concurrent enrollment opportunities for student enrolled in the Hooker Public School System, the parties agree as follows:

1. Panhandle State agrees to offer educational courses in facilities of the Hooker Public School System for the purpose of allowing qualified Hooker students to enroll and take higher education classes through concurrent enrollment with Panhandle State during the 2018-2019 academic year.
2. Hooker agrees to provide the use of its facilities appropriate for Panhandle State to provide such concurrent enrollment opportunities.
3. Panhandle State agrees to employ qualified faculty members from the teaching staff of Hooker to teach such concurrent enrollment classes where appropriate. Such faculty members will be employed as temporary, part-time adjunct faculty of Panhandle State, will be paid directly by Panhandle State, and will be paid the standard rate of compensation that Panhandle State pays to adjunct faculty.
4. Hooker understands and agrees that its teachers who provide such temporary, part-time faculty services pursuant to this Memorandum of Understanding cannot provide teaching services for Hooker contemporaneously with the times of the day when they are teaching classes as adjunct faculty for Panhandle State.
5. Hooker understands and agrees that all such concurrent students must have a signed statement from the Hooker high school principal, counselor, or superintendent stating that they are eligible to satisfy requirements for graduation from high school (including curricular requirements for college admission) no later than the spring of their senior year, and must also provide a letter of recommendation from the school counselor and written permission from a parent or legal guardian, and must satisfy all concurrent enrollment requirements set forth under the policies of the Oklahoma State Regents for Higher Education.
6. The parties agree that this Memorandum of Understanding is effective for the 2018/2019 academic year, and will automatically renew each succeeding academic year unless one party notifies the other no later than ninety (90) days prior to the start of an upcoming academic year that it is terminating this Memorandum of Understanding. Any such

nonrenewal notice will be transmitted in writing to the Superintendent of Hooker or to the Vice President for Academic Affairs for Panhandle State, respectively.

Superintendent, Hooker Public Schools

Date

President, Oklahoma Panhandle State University

Date

SHOOTING SPORTS FACILITY

OKLAHOMA **PANHANDLE STATE** UNIVERSITY







SHOOTING SPORTS FACILITY

OKLAHOMA PANHANDLE STATE UNIVERSITY

Completed		
Planning Phase Expenses		
✓	CEC Environmental Assessment, Survey, & Engineering	\$131,949
✓	Beck Associates Site Design	\$176,925
Federal Grant ODWC (75%)		\$308,874
✓	CEC Environmental Assessment, Survey, & Engineering	\$43,983
✓	Beck Associates Site Design	\$58,975
OPSU Match (25%)		\$102,958
Planning Phase Total		\$411,832

In Progress		
Construction Phase Budget (Shooting Range)		
	CMAR	\$740,250
	Other (Utility, equipment, etc.)	\$444,500
Federal Grant ODWC (75%)		\$1,184,750
	CMAR	\$246,750
	Other (Utility, equipment, etc.)	\$52,000
OPSU Match (25%)		\$298,750
Construction Phase Total		\$1,483,500

Future Construction Phase (Conservation Building)		
*	Third Party In-Kind/Private Donation	\$630,000
	Remaining Cost to be Provided by Donors	\$999,315
Building Construction Phase Total		\$1,629,315

***\$100,000 endowed gift for annual maintenance and repair**

Planning Phase	\$411,832
Construction Phase (Shooting Range)	\$1,483,500
Future Construction Phase (Conservation Building)	\$1,629,315
Total Project Cost	\$3,524,647

**CONSTRUCTION MANAGER AT RISK TO ASSIST THE UNIVERSITY IN
THE DESIGN AND CONSTRUCTION OF A SHOOTING RANGE
OKLAHOMA PANHANDLE STATE UNIVERSITY—GOODWELL, OKLAHOMA
CONSTRUCTION MANAGER AT RISK SELECTION**

REF: CAP#18SOL023
CMAR to assist the University with the
Design and Construction of a Shooting Range
Oklahoma Panhandle State University,
Goodwell, Oklahoma

CAP# 18SOL023

The Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges has authorized Long Range Facilities Planning to initiate the selection process for this project.

Description (from Project Notification):

From the Board of Regents Agenda June 22, 2018:

Oklahoma Panhandle State University is building a 345 acre shooting sports range in the Oklahoma Panhandle. The shooting sports range will include two trap, skeet, and five stand fields, a sporting clays courses, a 3-D archery course, an Olympic archery course, a pistol range, and a long-range rifle range. The project is located in rural Texas County, approximately 1-mile south of Goodwell, Oklahoma.

The solicitation and screening procedures will follow Board guidelines for consultant selection and the Board will be notified of committee meetings and interviews. A recommendation for the selection of a firm will be presented to the Board at a subsequent meeting.

Project Budget: The estimated cost of this project is expected to be \$1.5 million, which will come from legally available funds.

Time Schedule: Selection Complete: **October 26, 2018** (Date of Board of Regents' meeting). Other dates to be determined.

Construction Manager At Risk Selection Committee:

Ryan Blanton, Vice President of Outreach, OPSU

Benny Dain, Vice President of Fiscal Affairs, OPSU

Justin Collins, Biology Department Chair, OPSU*

Liz McMurphy, Comptroller, OPSU

Brent Shoulders, Associate Professor of Art, Shooting Sports Advisor, OPSU

Bryon Test, Art Department Chair, Associate Professor of Art, Shooting Sports Advisor, OPSU

Larry Wiggins, Visiting Art Instructor, Shooting Sports Advisor, OPSU

Davin Winger, Dean of the College of Business and Technology, Shooting Sports Advisor, OPSU*

Steve Casteel, Assistant Director of Construction Services, Long Range Facilities Planning

Brett Enmeier, Project Manager, Long Range Facilities Planning

Jana Phillips, Interim University Architect, Long Range Facilities Planning (Chair)

Phil Thomas, Associate Director, Long Range Facilities Planning*

did not attend all interviews*

Initial Screening:

Approval to begin the selection process for the construction manager at risk firm to assist the University with the project was given at the Board of Regents' meeting held on June 22, 2018.

The selection process began on June 25, 2018, when a letter was sent to the State Construction Administrator at the Oklahoma Office of Management and Enterprise Services Division of Capital Assets Management requesting the list of consultants registered with that office. A list of sixty-eight (68) firms was provided. On July 23, 2018 a Project Notification was sent to the sixty-eight (68) firms informing them of the intent of the University to engage a construction manager at risk for the project and inviting them to advise of their interest. Four (4) firms submitted Letters of Interest.

**The Committee interviewed all four (4) firms:
(In order of receipt of letter of interest)**

Nabholz Construction, Tulsa, Oklahoma
Harrison, Walker & Harper, Oklahoma City, Oklahoma
Wiley Hicks Jr. Inc., Amarillo, Texas
Lippert Bros., Inc., Oklahoma City, Oklahoma

Interviews and Evaluation Criteria:

The interviews were held in the Ballroom of the Student Union at Oklahoma Panhandle State University in Goodwell, Oklahoma on September 19, 2018. The following criteria were used by the committee to evaluate the firms:

- Specialized experience and technical competence for the type of services required: 30%
- Capacity and capability, including any consultants, to perform the work, including any specialized services, within the stated time limitations of the project: 30%
- Past record of performance on contracts with government agencies or private industry with respect to estimating, control of costs, quality of work, and ability to meet schedules regarding approach to this project: 30%
- Proximity to or familiarity with the area in which the project is located: 5%
- Safety record for past five (5) years: 5%

Committee summary:

In the opinion of the Committee, two of the four firms interviewed were capable of completing the work and each of the three firms should be considered for this project. In order of receipt of their Letters of Interest, these firms are:

Nabholz Construction, Tulsa, Oklahoma
Wiley Hicks, Jr., Inc., Amarillo, Texas
Lippert Bros., Inc., Oklahoma City, Oklahoma

Individual reports for each of these firms follow.

Nabholz Construction Services, Tulsa, Oklahoma

Introduction:

“Nabholz has been synonymous with integrity, quality, and value in construction since its inception in 1949. What was a small family-owned construction company is now a large multi-discipline, employee-owned firm with over 1,000 employees, locations in five states, and a steady place on ENR’s “Top 400 Contractors” list.”

From Nabholz’s Letter of Interest

Proposed Key Staff:

EVP of Preconstruction, Doyle Phillips, CPE, CPC, CCCA; **Preconstruction Manager**, Anna Howard; **Project Manager**, Jeff Claxton; **Superintendent**, Chris Brodie

OSU and A&M Projects During Past Five Years:

Allied Health Science Center (OSUIT-Okmulgee), ATRC (OSU-Stillwater), Oklahoma Foundation Seed Stocks (OSU-Stillwater), Stalling Barn At Synar Farms Addition (A&M-Miami), Chesapeake Energy Training Center (OSUIT-Okmulgee), Edmon Low Library & Annex Renovation (OSU-Stillwater), Career Services Center (OSU-Stillwater), Landscape & Parking (OSUIT-Tulsa), Remember the Four Memorial (OSU-Stillwater).

OK/OSU A&M System Presence:

“The Nabholz Oklahoma operation employs approximately 20% proud Oklahoma State University alumni. Your Project Manager, Jeff Claxton, and Superintendent, Chris Bodie are two of these proud graduates!”

From Nabholz’s Letter of Interest

Minority Inclusion:

“Nabholz has always placed a high value on diversity in the workplace and on the jobsite. An employee base that mimics the population gives our company the ability to better communicate and deliver excellent service to our clients and partners. “

From Nabholz’s Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- Nabholz has experience with shooting range construction.
- Committee members noted Nabholz’s thorough research and well prepared presentation.
- Nabholz has experience with Title 61 as well as federally mandated reporting for grants.
- Nabholz has a good working relationship with LRFP in the A&M System.

Conclusion:

It is the opinion of the committee that *Nabholz of Tulsa, Oklahoma* has sufficient experience and ability to be a good candidate for this project. The firm **Nabholz** is recommended to the Board for consideration for this project.

Wiley Hicks, Jr. Inc., Amarillo, TX

Introduction:

“Wiley Hicks, Jr., Inc. would like to, first, thank the OSU Systems for the opportunity to be considered for your upcoming project. We are very proud of our track record and our ability to perform all types of construction methods under the various contract guidelines. Wiley Hicks, Jr., Inc has been in the construction business for 57 years. During this time we have completed countless projects for a large number of satisfied owners. We pride ourselves in our communication skills and our comfortable knowledge of construction.”

From WHJI's Letter of Interest

Proposed Key Staff:

Project Manager, Wiley Kicks III; **Assistant Project Manager**, James P. Hicks; **Project Superintendent**, TBD; **Accounting and Clerical**, LaDonna Elders

OPSU and A&M Projects During Past Five Years:

Presidents Home (OPSU, Goodwell), On Call Services (OPSU, Goodwell)

A&M System Presence:

None listed.

From WHJI's Letter of Interest

Minority Inclusion:

“Wiley Hicks, Jr., Inc is our equal opportunity employer and in addition reach out to HUB contractors at bid time. We have on file the Panhandle Regional Planning Commissions current listing of sub-contractors and will contact all those qualified to bid your project. Also, our advertisement will state we are an equal opportunity contractor. “

From WHJI's Letter of Interest

Committee Comments:

The Selection Committee noted the following during the presentation:

- WHJ, Inc. is familiar with the OPSU campus.
- Proposed staff has constructed a shooting range in the region.
- WHJ, Inc. has experience with in-kind donations.
- Presentation outlined a thorough process for cost control.

Conclusion:

It is the opinion of the committee that *Wiley Hicks, Jr., Inc. of Amarillo, Texas* has sufficient experience and ability to be a good candidate for this project. The firm **Wiley Hicks, Jr., Inc.** is recommended to the Board for consideration for this project.

Lippert Bros., Inc., Oklahoma City, Oklahoma

Introduction:

“Since 1920, Lippert Bros. has been a driving force in the construction industry. With customer satisfaction and investment in people as points of significant focus, the company has been able to successfully complete nearly 100 years of a variety of projects.”

From Lippert Bros., Inc.’s Letter of Interest

Proposed Key Staff:

Project Manager, Tom Lippert; **Superintendent**, Brian Peace; **Estimator**, Marcus Cox

OSU and A&M Projects During Past Five Years:

Fire Protection Publications Building Expansion (*OSU-Stillwater*), Bert Cooper Engineering Laboratory (*OSU-Stillwater*), Michael & Anne Greenwood Tennis Facility (*OSU-Stillwater*), OSU-OKC Parking Garage (*OSU-OKC*), Boone Pickens Stadium Food Service Renovation (*OSU-Stillwater*), New Unmanned Systems Innovation Laboratory (*OSU-Stillwater*), OSU New Dairy Barn and Helms Hall (*OSU-Stillwater*), M&A Greenwood Tennis Facility Remodel/Improvements (*OSU-Stillwater*), Oklahoma County Cooperative Extension Classroom Building (*Oklahoma City*), OSU On-Call Services (*Connors State College-Warner-Muskogee, OPSU-Goodwell, OSU-Stillwater*).

OK/OSU A&M System Presence:

“Our presence in Oklahoma has resulted in an incredible relationship with Oklahoma State University. Currently, six of our twenty-eight (21.43%) salaried employees are graduates of Oklahoma State University. For the proposed project, two of the three (66.67%) of the primary project team members will be OSU alumni.”

From Lippert Bros., Inc.’s Letter of Interest

Minority Inclusion:

“Lippert Bros., Inc. is committed to expending our best efforts to solicit and award work activities to Small Business (SB), Small Disadvantaged Business (SDB), Women Owned Small Business (WOSB), Veteran (VOB), Service Disabled-Veteran Owned (SDVOSB), and HUB-Zone. We have established a Small and Small Disadvantaged Business plan to ensure continued and optimized use of Diverse Companies towards satisfying the goal requirements established for this project.”

From Lippert Bros., Inc.’s Letter of Interest

An outline of the firm’s Minority Inclusion Plan was included with the Letter of Interest.

Committee Comments:

The Selection Committee noted the following during the presentation:

- Lippert Bros., Inc. has a good working relationship with OPSU and LRFP, and has performed well as an on-call for the Goodwell campus.
- Proposed staff has constructed military shooting ranges for multiple types of arms.
- Lippert Bros., Inc has good CMAR experience with projects funded through federal grants as well as in-kind work.
- Committee members noted a very thorough and professional presentation.

Conclusion:

It is the opinion of the committee that *Lippert Bros., Inc. of Oklahoma City, Oklahoma* has sufficient experience and ability to be a good candidate for this project. The firm ***Lippert Bros., Inc.*** is recommended to the Board for consideration for this project.

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Aug-18
MONTH

FUND SOURCE	FY19		FY18		FY19		FY18	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	2	\$ 1,319.79	9	\$2,474.21	8	\$ 4,017.57	16	\$ 5,260.03
FEDERAL	1	\$ 475.00			1	\$ 475.00		
PRIVATE								
AUXILIARY			2	\$308.60	9	4,226.56	5	\$ 2,199.71
OTHER								
TOTAL	3	\$ 1,794.79	11	\$2,782.81	18	\$ 8,719.13	21	\$ 7,459.74

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Sep-18
MONTH

FUND SOURCE	FY19		FY18		FY19		FY18	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	4	\$ 532.26	8	\$1,089.01	12	\$ 4,549.83	24	\$ 6,349.04
FEDERAL					1	\$ 475.00		
PRIVATE								
AUXILIARY	1	120.32	1	\$208.00	10	4,346.88	6	\$ 2,407.71
OTHER								
TOTAL	5	\$ 652.58	9	\$1,297.01	23	\$ 9,371.71	30	\$ 8,756.75

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

President Jeff Hale and members of the Northeastern Oklahoma A&M College (NEO) administration appeared before the Board of Regents to present the business of NEO and review the Agenda for members of the Board. (The NEO Agenda is attached to this portion of the minutes.)

President Hale recognized President Smith for his hospitality last evening and said he has learned over the years that Langston University is one truly engaged campus and the students, faculty, and staff seem proud to be at LU and of the opportunities provided.

President Hale referenced the October 2018 edition of the *NEO Update* and highlighted stories contained within regarding various NEO events, activities, and student achievements. President Hale also provided a handout titled, “NEO Higher Education Promotion Log,” which is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.

President Hale highlighted the enrollment reports listed in the NEO agenda under Section A, Item 2, noting that five years ago he made some troubling projections regarding enrollment with regard to demographics. What he did not know at that time was that the region surrounding NEO would have a 0 percent unemployment rate today. The combination of demographics and the unemployment rate play out differently for two-year colleges versus larger institutions. He said higher education in Oklahoma is at a critical moment with regard to the six institutions looking to merge under other governing boards. It is his opinion that enrollment projections for the next 2-7 years are not positive. Ten years ago tuition revenue was a small portion of the operational budget at NEO, but today it comprises approximately 60 percent of the operations budget. Before the budget cuts, the college could withstand a small downturn in enrollment because it had a minor effect on the budget; now, declining enrollment puts them into instant crisis mode because tuition equals more than half of the school’s budget. There is a lot of uncertainty moving forward with the merging schools. He speaks with several of the presidents for the two-year institutions who are looking to merge, and their attitude has shifted over time. When the merger idea first began they were very opposed, but they are becoming more receptive to the idea. Regent Burns asked President Hale if he thinks those institutions are cognizant of this change and projections for the future. President Hale said he does not believe those institutions are embracing the idea as much as he is, but the focus has been more on the repeated budget cuts in recent years, so their mentality has had to shift toward the challenges ahead. The past five years have been difficult, but the next five will be even more difficult.

Regent Link asked if the community population and/or high school enrollment demographics surrounding NEO are trending downward. President Hale said they are both declining and no growth is, unfortunately, the best news in rural northeast Oklahoma. The area has a very small pipeline that is getting even smaller. Regent Link asked if the downward trend in those numbers is also impacting common education. President Hale affirmed this, and noted that it is especially impacting common education in those communities that are more heavily reliant on the state funding formula. Those schools have lost approximately 14 percent of their state aid in the past three years because of declining enrollment. Regent Burns asked if the principal reason for NEO’s declining enrollment is the economy and students choosing to work rather than pursue higher

education. President Hale said that is definitely a contributing factor. NEO's recruitment is relatively effective, but he believes going forward they will have to focus even more on retention. The surrounding economy, cost, and demographics are all impacting enrollment, all of which are largely out of the College's control. Regent Burns asked why Southeastern Oklahoma State University (SOSU) is experiencing such a large increase in its enrollment. President Hale said SOSU founded two niche efforts online. It has the largest safety degree program in the United States, and for decades it was only offered at the undergraduate level. Five years ago SOSU began offering degrees at the graduate level online in safety and aviation, and its enrollment increased by about 250 students in three years through that graduate program. The way to grow as a rural-based institution is to have a niche market and to use that market with technology to drive enrollment. The third factor for SOSU's enrollment growth is that it is 20 miles from the fastest growing area in the United States. Regent Burns asked if President Hale is looking for NEO's niche. President Hale said he is, but it is much easier to find a niche at the four-year level than the two-year level. He said it is not likely to happen often at the two-year level, because those institutions are general education based campuses. Two-year schools can find a niche but they must have resources in order to do so because that niche is largely going to be centered around technology. Regent Link said the community demographics are playing against NEO because there is competition across state lines at other schools. He asked what CareerTech school is in NEO's market and its enrollment statistics. President Hale said Northeast Technology Center is located in Afton, Oklahoma, and is near NEO. It is a relatively small CareerTech and is complementary to NEO because of the existing relationship. The common education model in the bordering states of Arkansas, Kansas, and Missouri, is that two-year higher education institutions and the CareerTech systems are one and the same. That puts NEO at a disadvantage because students in neighboring states can attend community colleges while they are co-enrolled in a CareerTech program. Regent Link asked if that is a similar setup as OSUIT. President Hale affirmed that it is. He said that setup helps drive a business model that is more sustainable. If NEO also had the CareerTech campus as a part of its operations with the added revenue from public schools, adult education, and ad valorem tax, it would be a much different business model. Oklahoma is one of only three or four states that does not fund higher education with ad valorem tax revenue. Sixty miles north of NEO in Kansas is Fort Scott Community College. Its students pay \$45 per credit hour. NEO students are paying \$160 per credit hour this year. That is the difference ad valorem tax makes. Cost, demographics, and state funding are all areas in which Oklahoma Higher Education cannot compete with other states. Regent Burns asked if President Hale's opinion is that the only remaining option for the two-year institutions in Oklahoma is to change their model. President Hale said that is absolutely correct.

President Hale said NEO has entered phase one of the \$12 million deferred maintenance program that was approved by the Board six months ago. He asked Dr. Mark Rasor, Vice President for Fiscal Affairs, to give the Board a brief update on that project. Dr. Rasor said the first phase of the program will cost a little over \$3 million. Currently, a new roof is being put on the Fine Arts building, which is being used to temporarily house other activities that have to be relocated due to the remodeling of Copen Hall. To stress the critical nature of this program, NEO has had three catastrophic failures just this year. One of the dorms had a failure of a 1968 model chiller, the administration building's 1969 model chiller failed, and Ables Hall had an automation failure which resulted in the boiler failing. These are all critical issues that have to be addressed promptly.

President Hale said the three failures mentioned by Dr. Rasor all took place within a span of 60 days and amounted to \$500,000 in unexpected expenses.

President Hale said a common narrative about higher education in Oklahoma is that there is a lot of waste, fraud, and abuse, and many of those concerns are travel related. To reflect that is not the case at NEO, he highlighted the five-year travel expense comparative table listed in the NEO agenda under Section A, Item 4. He said operating efficiently is important to the administration.

C-1 Approval of Revisions to NEO Faculty Handbook

President Hale said this item was heard by the Academic Affairs, Policy and Personnel Committee at its meeting this morning. A summary of proposed revisions to the Faculty Handbook was included with the NEO agenda and is attached to this portion of the minutes. (The proposed Faculty Handbook with changes incorporated is on file in the Board of Regents' office as Document No. 2-10-26-18.)

Regent Link said the Committee met with the administration of NEO regarding approval of this item and the Committee acted to recommend Board approval of the administration's recommendation.

Regent Link moved and Regent Reese seconded to approve Item C-1 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

G-1 Approval of Peace Officer Commissions

Commission:

David Sargent
Richard Cummings

Commission No.

759
760

G-2 Approval to Revoke Peace Officer Commission

Decommission:

Chuck North

Commission No.

742

Regent Hall moved and Regent Link seconded to approve Items G-1 and G-2 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

President Hale said this week NEO secured its fourth six-figure gift in the past two months. That announcement will be made next week at the NEO Foundation's 15th annual gala. The latest gifts have allowed the NEO Foundation to go from \$700,000 ten years ago to \$7.2 million today.

The business of Northeastern Oklahoma A&M College being concluded, President Hale and members of the NEO administration were excused from the meeting.

Higher Education Promotion Log							
Item	Date	Description	Medium	Views	Likes	Shares	Notable Comments
	9/6/2018	High School Student Leadership Day	Facebook	795	15	1	
	9/11/2018	OK Higher Ed Retweet: Concurrent Enrollment	Twitter		4	8	
	9/13/2018	OK Higher Ed Retweet: ICYMI Concurrent Enrollment	Twitter		3	2	
	9/25/2018	College Fair	Facebook	1355	14	2	"KEEP UP THE GOOD WORK."
	10/2/2018	Coca Cola Leaders of Promise	Twitter/Facebook	1991	48	3	"Congratulations!"

NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma

October 26, 2018

Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

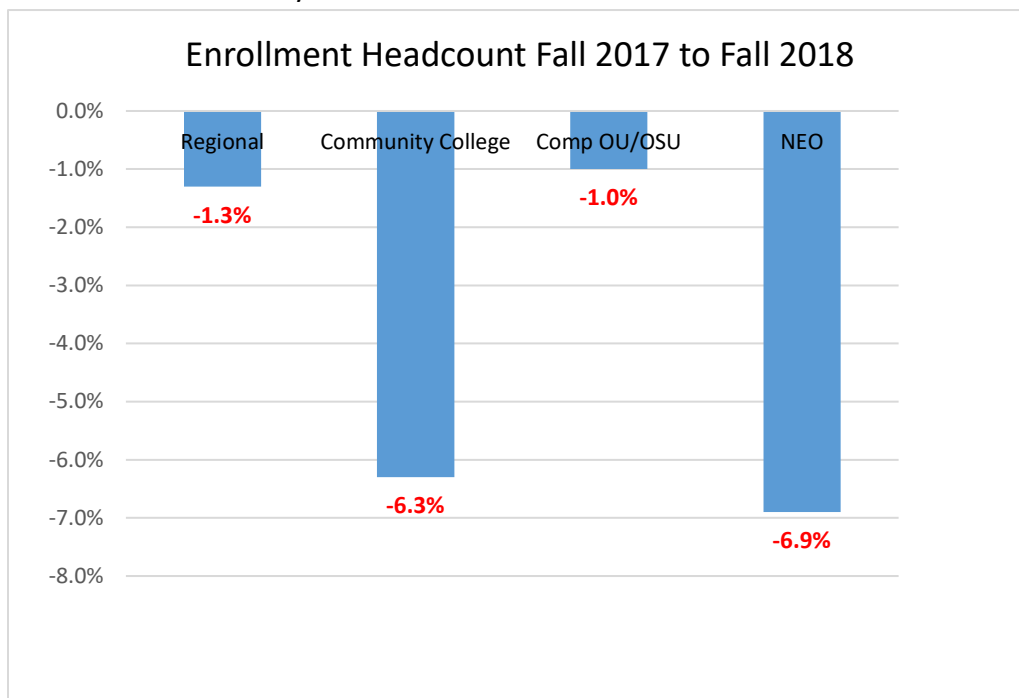
PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks

October 2018 "NEO Update"

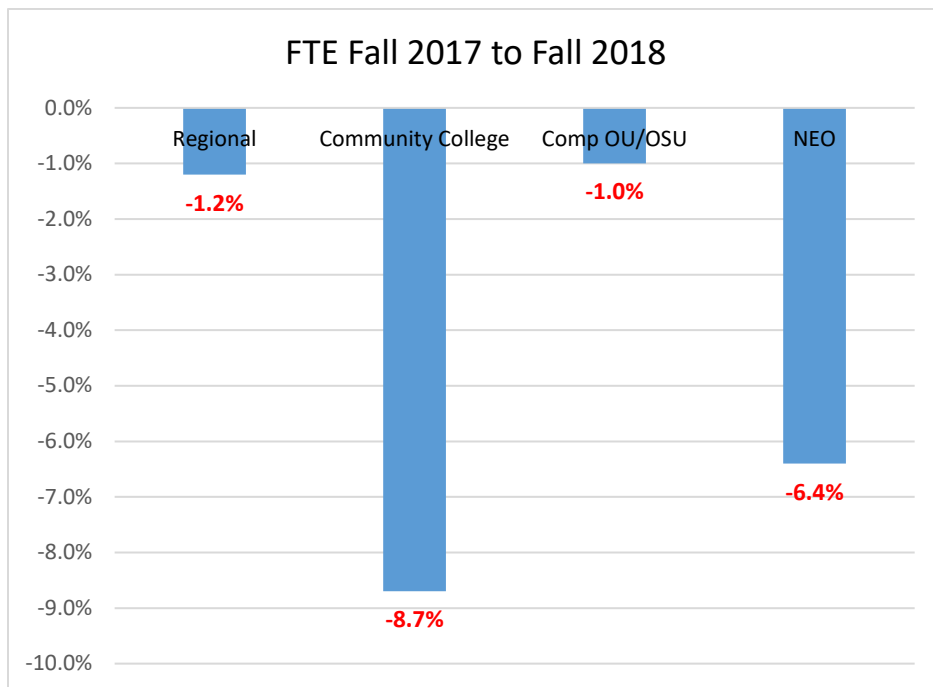
2. Fall 2017 to Fall 2018 Enrollment Comparison

- a. The total enrollment headcount for the Fall 2018 semester has decreased from Fall 2017 by 6.9%.

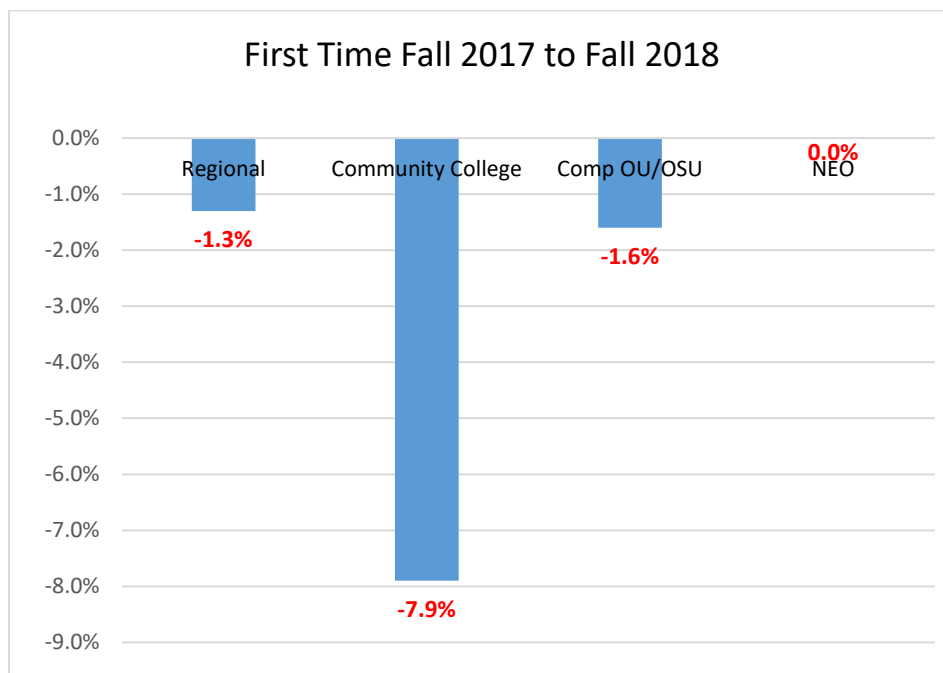


**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD
(Continued)**

- b. The total full-time equivalent students for the Fall 2018 semester has decreased from Fall 2017 by 6.4%.



- c. Total first-time students for Fall 2018 semester to Fall 2018 remained the same.

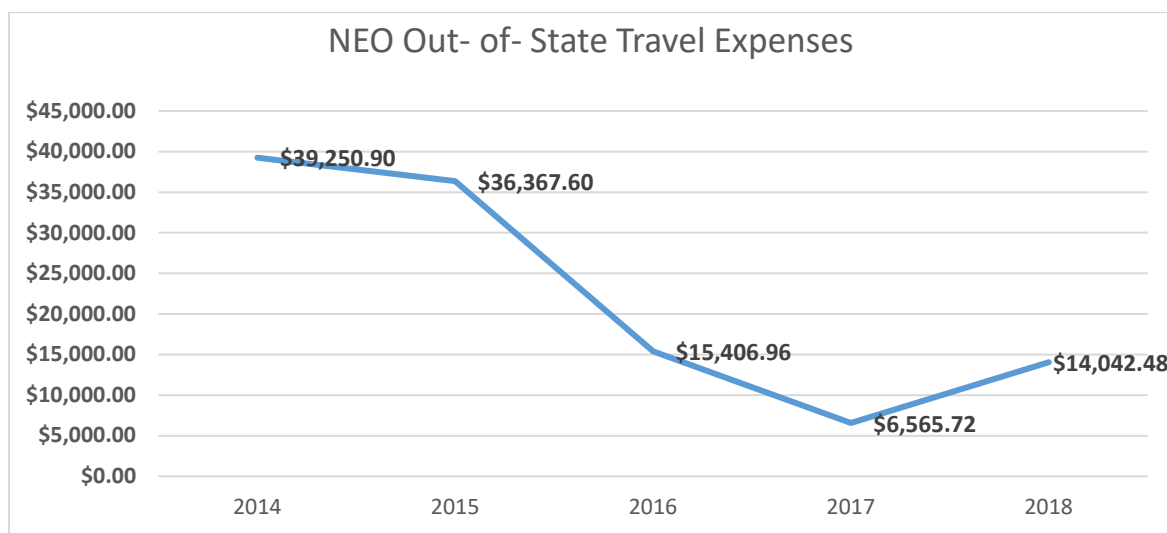


**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD
(Continued)**3. High Risk Areas Driving Campus Planning

- a. Deferred Maintenance
- b. Enrollment
- c. Student Success
- d. Talent Recruitment and Retention

4. Out-of-State travel expense 5 year comparison

	2014	2015	2016	2017	2018	Total
290 State Approp.	\$24,583.64	\$17,601.56	\$6,039.18	\$3,561.37	\$6,425.33	\$58,211.08
430 Federal	\$9,455.50	\$12,993.77	\$925.11	\$2,442.28	\$2,099.63	\$27,916.29
Private						\$0.00
701 Auxiliary	\$5,211.76	\$5,772.27	\$8,442.67	\$562.07	\$3,499.52	\$23,488.29
Other						
Total	\$39,250.90	\$36,367.60	\$15,406.96	\$6,565.72	\$14,042.48	\$111,633.66



Note: 25% of total was Federal Grant Travel

5. Oklahoma Industrial Hemp Agricultural Pilot Program

- a. Fall 2018 Update reference document #1

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

Board approval is requested for revision of the NEO A&M College Faculty Handbook, effective following approval by the Board. Reference Document #2 indicates the proposed changes by strike-through (deletion) and red (new wording); Reference Document #3 reflects the requested changes. The changes have been reviewed and approved by Board legal counsel.

PART D - PERSONNEL ACTIONS

None

PART E - INSTRUCTIONAL PROGRAMS

None

PART F - BUDGETARY ACTIONS

None

PART G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Peace Officer Commission

We request peace officer commission for Campus Police Officer David Sargent and Richard Cummings, both Officers are CLEET-certified.

2. Revocation of Police Officer Commission

We request revocation of police officer commission for former officer, Chuck North, effective 10/10/18.

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

PART J - PURCHASE REQUESTS

None

PART K - STUDENT SERVICES/ACTIVITIES

None

PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-State Travel Summary

The Summary for Out-of-State Travel for August and September 2018 are attached.

Respectfully Submitted,

A handwritten signature in black ink, reading "Jeffery L. Hale". The signature is written in a cursive style with a large initial "J".

Dr. Jeffery L. Hale
President

Northeastern Oklahoma A&M College								
Summary of Out-of-State Travel as of				Aug. 2018				
Column (1):	Travel This Month				Column (2):	Corresponding Month Last FY		
Column (3):	Amount Expended Current FY				Column (4):	Amount Expended Prior FY		
Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	6	\$1,291.74	2	\$186.92	8	\$1,734.49	6	\$1,487.96
Federal	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private								
Auxiliary	1	\$335.66	0	\$0.00	3	\$1,012.66	0	\$0.00
Other								
Total	7	\$1,627.40	2	\$186.92	11	\$2,747.15	6	\$1,487.96

Northeastern Oklahoma A&M College								
Summary of Out-of-State Travel as of			Sept. 2018					
Column (1):	Travel This Month				Column (2):	Corresponding Month Last FY		
Column (3):	Amount Expended Current FY				Column (4):	Amount Expended Prior FY		
Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	1	\$356.40	3	\$408.33	9	\$2,090.89	9	\$1,896.29
Federal	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
Private								
Auxiliary	1	\$187.14	4	\$595.83	4	\$1,199.80	4	\$595.83
Other								
Total	2	\$543.54	7	\$1,004.16	13	\$3,290.69	13	\$2,492.12



**Oklahoma Industrial Hemp Agricultural Pilot Program
Fall 2018 Update**

Over the last few months NEO have reached out to a number of individuals to learn more. Below are findings to date.

Collaboration with Existing Partners

GRDA - Contact was made with both Dr. Darrell Townsend and Aaron Roper with GRDA. Both were receptive of the idea to collaborate in some fashion if NEO were to participate. Their focus and priority would center on educational opportunities for students and a continued relationship with local producers. Specific details and a tentative timeline would need to be presented to GRDA board once established.

Quapaw Tribe – Chris Roper expressed interest in collaborating with NEO Agriculture on this endeavor dependent upon each parties participation in the project. The tribe has been researching the crop extensively as of late. Chris has made contact with a major hemp processor in Kentucky and hopes to secure a tour of the operation early next year. He also has a contact in El Reno, OK who has a small-scale extracting operation. He plans to include me in hemp related meetings, conversations, etc. going forward.

Oklahoma State University – At this time, OSU does not have a concrete plan to participate or not to participate. Dr. Ray Huhnke, director of Biobased Products and Energy Center, is leading the effort in Stillwater. He stated several challenges with regards to the feasibility of the project, the overall benefit to the state's agricultural economy, as well as impact on student learning. I plan to meet with Dr. Huhnke in November to continue the conversation.

Participating Institutions

Langston University – Attempted to make contact with Dean Whittaker – no call-back

Redlands University – Attempted to make contact with Annie Pearson – no call-back

Northwestern Oklahoma State University – Just learned of their involvement, will reach out

Potential Sub-Contractors

Matt Burn – NEO Alumni, Nowata Co. Matt appears to be very involved at the state level. His loyalty lies with the small-scale farmer, returning hemp profits to local economies and schools. I talked at length with him on various issues. He would like the opportunity to present to NEO Ag and admin in the near future.



Ryan Early, Hempyre Genetics– Suggested contact from Matt Burn. Ryan is the listed subcontractor involved with Langston and NWOSU. Ryan’s company also is an end-user of both CBD and industrial hemp products.

Proposed Benefit

Participation COULD support NEO’s mission of being a leader in academics/education among two-year colleges.

Participation COULD establish NEO as a front-runner in undergraduate agricultural research.

Participation COULD provide even more hands-on opportunities for students.

Participation COULD result in additional revenue to further departmental vision.

Participation COULD allow NEO opportunity to enhance profitability of agriculture in Ottawa County and serve as a resource for industrial hemp production.

Concerns

Resource and personnel availability – to satisfy the objectives of the pilot project, much time and dedication is required to the research component of this project. Ideally, sub-contractor would satisfy the research role with regards to data collection, reporting, etc. Other roles on the part of NEO faculty TBD.

Corporate dominated industry – high profit-seeking international companies are hitting the Oklahoma market hard. Multiple comments were made on this concern by individuals mentioned above. Specifically regarding red-tape, complicated contractual language, and limited focus on research.

Commodity status – the outcome of the currently proposed Farm Bill will dictate how hemp is traded and insured. If listed as a conventionally traded commodity, growers will be able to insure and also trade hemp more easily.

Take-Away

At this point, NEO will use 2019 as a planning year for a 2020 hemp crop – select subcontractor(s), identify research priorities, define roles of NEO faculty and students, secure inputs for 2020 crop, identify and secure a market for post-harvest hemp seed and/or fiber.

Northeastern Oklahoma A&M College
Summary of Proposed Revisions to the Faculty Handbook
October 26, 2018

SUBSTANTIVE CHANGES

3.14 Academic Credentials (p. 15-16) – Substantive revisions to the policy for academic credentials in order to comply with the current Higher Learning Commission faculty qualifications policy. To summarize:

- Faculty teaching courses in transfer programs will be required to have a master's degree in the field of study or subfield, or have a master's degree in another field with at least 18 graduates in the field of study or subfield. Exceptions may be granted based on attributes that demonstrate the faculty member's preparedness to determine what a student should learn and competencies related to teaching and learning in the discipline.
- Faculty teaching in applied science programs will be required to have a bachelor's degree in the field or subfield. Exceptions may be granted based attributes that demonstrate the faculty member's preparedness to determine what a student should learn and competencies related to teaching and learning in the discipline.
- Faculty who teach in programs with specialized accreditation must meet the faculty credentials required by the accrediting body.

Appendix E – Weapons, Firearms, Ammunition, Fireworks, Explosives and Dangerous Chemicals Policy for Institutions under the Governance of the Oklahoma A&M Board of Regents (pp. 16-17 in Appendices) – Substantive change to the Weapons policy. The changes are consistent with the revised Board of Regents policy.

OTHER CHANGES

The proposed changes include corrections in spelling, grammar and formatting; changes in the names of positions and offices; changes to relevant to Banner; and other revisions for clarification. In addition, the following changes are proposed:

1.22 Purpose Statement (pp. 3-4) – Revisions include additional description of the College's purpose in support of the College's mission and function

1.4 Accreditation (p. 5) – Revisions to the contact information for the institutional and specialized accreditation bodies, in compliance with accreditation requirements

2.11 Institutional Committees (p. 9) – Add a description of the institutional Distance Education Committee, which supports the expansion of online and interactive video delivery

3.10 (3.101, 3.102, 3.103, 3.104) Faculty Selection Procedures – Revision to the policies for faculty selection, consistent with current NEO hiring practices, such as forms and offices/positions involved in the hiring process

3.11 (3.111, 3.112) – Department Chair Selection Procedure (pp. 14-15) – Revisions to current forms and the name of Human Resources Office

3.12 Selection Process for Faculty (p. 15) Revisions to description to the faculty selection process; add the procedure for hiring adjunct faculty

3.53 Complaints Against a Faculty Member (p. 23) – Add information about where the record of complaints will be maintained (Vice President for Academic Affairs Office)

4.1 Responsibilities of the Instructor (p. 33) – Add statement that faculty are to use the approved course syllabus template for their classes

4.13 Additional Duties (p. 35) – Add a statement clarifying faculty responsibilities outside of the classroom, to include, but not limited to, participation in committees, department meetings, professional development, and functions related to maintaining quality educational programs

4.15 Record of Final Grades (p. 35) – Add a policy stating where and how to save grades as recorded in the gradebook, including the length of time for grades to be maintained (five years)

9.2 Dobson Faculty Salary Supplement Plan (pp. 58-59) – Add language that distribution of Dobson Faculty Funds are contingent upon the availability of funds.

10.26 Guest Speakers (p. 64) – Add a policy that faculty are to secure approval from the Department Chair before inviting guest speakers to the campus.

11.512 Petty Cash Purchase Orders – Remove the policy regarding Petty Cash Purchase Orders; this policy is obsolete in the purchasing process.

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ronald Ramming and members of the Connors State College (CSC) administration appeared before the Board of Regents to present the business of CSC and review the Agenda for members of the Board. (The CSC Agenda is attached to this portion of the minutes.)

President Ramming referenced the *Connection*, highlighting stories contained within regarding various CSC events, activities, and student achievements.

President Ramming referenced information item M-5 on the Agenda, noting that a struggle CSC faces is that more and more of its students arrive on campus with emotional issues. CSC struggles with being able to provide counseling to help those students. He introduced Mike Jackson, Dean of Students, and asked him to speak regarding a partnership CSC has formed to offer telecounseling services.

Mr. Jackson said his family has been involved with CSC in various capacities since 1959. CSC is not unique from any other school when it comes to the counseling needs of its students. There is not a counselor on campus to provide counseling to those students who may be struggling with mental health challenges such as anxiety, depression, suicidal ideation, etc. He said Memorandums of Understanding (MOUs) have been executed with four different groups to provide services such as domestic violence counseling, crisis stabilization with same-day counseling, substance abuse services, and telecounseling. The newest service offered through Stigler Health and Wellness (SHW) is telecounseling. Students can contact a member of the CSC staff and express a desire for counseling, and that staff member will then contact SHW on behalf of the student. SHW then gives that student an assessment over the phone while reaching out to counselors in the area. At the end of the assessment, the SHW representative sets up an appointment time for the student to have a counseling session over the phone. Mr. Jackson said the convenience of telecounseling is that the students can have their session wherever they are. What has been found so far is some students like the ability to talk on the phone, but some still prefer face-to-face, so he is looking into options to meet all of those needs. The SHW telecounseling is still a fairly new service for students, but the hope is that it will be very successful in helping students who are facing emotional concerns. President Ramming said the services CSC provides are benefitting students more and more, and it is hoped these services will help students graduate and reach their fullest potential.

C-1 Approval of Drug-Free Workplace Policy

President Ramming said this item was heard by the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Link said the Committee met with the administration of CSC regarding approval of this item and the Committee acted to recommend Board approval of the administration's recommendation.

Regent Link moved and Regent Hall seconded to approve Item C-1 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Connors State College being concluded, President Ramming and members of the CSC administration were excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma

October 26, 2018

Board of Regents for the Oklahoma A&M Colleges

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:

1. Personal Remarks – Dr. Ron Ramming

- Connection

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

1. Drug Free Workplace Policy

Board approval is requested to revise the Connors State College Drug Free Workplace Policy. The attached policy with the proposed changes has been reviewed by legal counsel and will be placed in the CSC Faculty and Staff Handbook upon approval.

D. PERSONNEL ACTIONS:

1. Information Requiring No Action by the Board

Mr. Owen Macfarlane, Agriculture Instructor/Show Team Coach, resigned effective September 13, 2018.

E. INSTRUCTIONAL PROGRAMS:

None

F. BUDGETARY ACTIONS:

None

G. OTHER BUSINESS AND FINANCIAL MATTERS:

None

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

None

J. PURCHASE REQUESTS:

None

K. STUDENT SERVICES/ACTIVITIES:

None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. August 2018 Out-of-State Travel Report *(see attached)*
2. September 2018 Out-of-State Travel Report *(see attached)*
3. FY19 First Quarter FTE Report *(see attached)*
4. Threat Assessment Team Update *(see attached)*
5. Telecounseling

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'RR' followed by a large, sweeping horizontal stroke.

Dr. Ron Ramming
President

Drug-Free Workplace Policy

General Statements

The 1988 Federal Drug-Free Workplace Act requires that entities seeking consideration for a grant from any federal agency or any entity seeking a contract for the procurement of any property or services valued at \$25,000 or more from any federal agency, certify to the federal granting or contracting agency that it will provide a drug-free workplace. Supporting this anti-drug abuse legislation and recognizing that drug abuse in the workplace is a concern regardless of any connection to federal funds, Connors State College established a Drug-Free Workplace Policy.

Specific Statements

The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace.

Each department shall post the Drug-Free Workplace Policy Statement (available from the Human Resources Office) in a conspicuous location.

Each employee of Connors State College should have access to a copy of the policy statement. A copy of the policy statement must be signed by the employee to verify such delivery. The signed statements are maintained in the permanent personnel files. New employees are to acknowledge the receipt of the policy statement when processing employment forms.

Each department chair or area supervisor should ensure that each employee has received the drug-free workplace policy. This policy will be explained in a departmental meeting at least once each fiscal year.

The Director of Human Resources will be responsible for an on-going educational program regarding the dangers of drug abuse. The program will be an expanded effort to ensure that all employees and students are aware of the dangers of substance abuse. The program will include activities such as the distributing of education pamphlets and other printed material, displaying posters in highly visible locations, publishing articles in the student paper, providing guest lectures, observing an annual "Substance Abuse Awareness Week," and/or other related activities.

An employee convicted under a state or federal criminal drug statute for misconduct in the workplace shall notify the Human Resources Office within five (5) days of such conviction (as a condition of continued employment).

The Human Resources Office shall provide timely notification (within ten (10) days of knowledge) to appropriate federal granting or contracting agencies when a university employee engaged in the performance of federal grants or contracts is convicted under any state or federal criminal drug statute for misconduct in the workplace.

Penalties assessed for convictions of drug abuse in the workplace shall range from reprimand to termination, depending upon the circumstances of the individual situation. An individual may also be required to participate in an approved substance abuse rehabilitation program as a condition of continued employment.

Notification of Criminal Plea or Conviction Information

As a condition of employment, all Connors State College employees are expected to report to work fit for duty and free of impairment due to the consumption of drugs (whether illegal or prescribed) or alcohol.

This does not prohibit employees from the lawful use and possession of prescribed medications. Employees must, however, consult with their physician(s) about the medication's effect on their fitness for duty and the

ability to work safely and promptly disclose restrictions to their supervisor. Employees need not disclose underlying medical conditions to supervisors but should do so to the Health Insurance Portability and Accountability Act (HIPAA) official in Human Resources.

- All employees must notify the Human Resources Office, in writing, of entering any plea of guilty or nolo contendere (no contest) to any criminal violation of any state or federal law, or of any conviction of state or federal criminal statutes, other than minor traffic violations, no later than five calendar days after the entry of such a plea of guilty, nolo contendere or conviction.

- Lack of compliance with these requirements may subject the employee to disciplinary action, including immediate separation from employment.

Definitions

- A. “*Controlled Substance*” means any controlled substance set forth in Schedules I through IV of Section 202 of the federal Controlled Substances Act (21 U.S.C. Sec. 812, as amended). Such controlled substances include, but are not limited to cocaine, marijuana, opiates, amphetamines and barbiturates.
- B. “*Conviction*” means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of federal or state criminal drug statutes.
- C. “*Criminal Drug Statute*” means any criminal drug statute involving manufacture, distribution, dispensation, use or possession of any controlled substance.
- D. “*Employee*” means any person receiving pay through the College payroll system.

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- C. “*Criminal Drug Statute*” means any criminal drug statute involving manufacture, distribution, dispensation, use or possession of any controlled substance.
- D. “*Employee*” means any person receiving pay through the College payroll system.



SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF AUGUST 2018

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	\$0.00	0	\$0.00	0	\$0.00	2	\$ 1,935.76
FEDERAL	0	\$0.00	1	\$ 2,042.49	1	\$ 8,504.04	2	\$ 4,465.55
PRIVATE	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
AUXILIARY	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
OTHER	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
TOTAL	0	\$0.00	1	\$ 2,042.49	1	\$ 8,504.04	4	\$ 6,401.31



SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF SEPTEMBER 2018

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	1	\$ 1,432.08	1	\$ 273.91	1	\$ 1,432.08	3	\$ 2,209.67
FEDERAL	0	\$0.00	0	\$0.00	1	\$ 8,504.04	0	\$4,465.55
PRIVATE	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
AUXILIARY	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
OTHER	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
TOTAL	1	\$ 1,432.08	1	\$ 273.91	2	\$ 9,936.12	3	\$ 6,675.22



THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College
Institution Dr. Ron Ramming
President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 09-30-2018
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.²

Educ. & Gen Budget Part I (290)				Educ. & Gen Budget Part II (430)				Agency Accounts Other (701)				Sub-Total			Total FTE
Faculty	Other		Student	Faculty	Other		Student	Faculty	Other		Student	Faculty	Other		Total FTE
	Regular				Regular				Regular				Regular	Student	
67	51	4		0	22	1		0	10	8		67	83	13	163
83	51	6		0	25	1		0	10	15		83	86	22	191
-16	0	-2		0	-3	0		0	0	-7		-16	-3	-9	-28
64	48	4		0	16	1		0	11	6		64	75	11	150

A. FTE Employees for Reported Fiscal Quarter ¹

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.

² The term "employee" shall mean "a full time employee or any number of parttime employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.

³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.



CONNORS
— STATE COLLEGE —
Building Futures One At A Time Since 1908

Threat Assessment Team Guidelines

October 1, 2018

I. Purpose

The overall purpose of the development and implementation of a Threat Assessment Team (TAT) is to promote a safe College learning environment for all students and to create a safe and secure work environment for employees.

II. Threat Assessment Team Members Roles and Responsibilities

Core Members

Chief Student Affairs Officer

Chief Academic Officer

Chief Fiscal Officer

Chief External Affairs Officer

Coordinator of Campus Safety & Security

Coordinator of Marketing & Communication

Ad Hoc Members

Administrator of Muskogee Campus

Director of Human Resources

Director of Residential Life

Director of Maintenance

Director of Farm Operations

Chief Information Technology Officer

Employee Supervisor

Instructional Faculty

Health Services

Legal Counsel

III. Meetings

The TAT Core Members will meet monthly, or as needed, to address all cases that have occurred during the previous 30 days. All Ad Hoc members could be called upon at any time to meet with the TAT to offer specific information about students or employees. These discussions include information such as trends in student/employee behavior, best practices in intervention and available resources. Additional meetings may be held to assess, intervene and monitor student/employee concerns brought to the attention of the TAT.

IV. Reporting Process

It is the responsibility of Connors State College faculty, staff and students to report any situation that could pose, or reasonably pose, a threat to the safety and wellbeing of other members of the College community.

- A. Any member of the college community that becomes aware of such a situation should report the matter to the Threat Assessment Team (TAT). The TAT will determine what type of assessment is appropriate and the alternative interventions that are appropriate to the situation.

B. Threat Assessment Referral Form

1. The Threat Assessment Team Referral Form is designed to enable faculty, staff and students to voluntarily report “Red Flag Behaviors” that may raise concerns and incidents of student/employee misconduct at Connors State College. An incident, in this context, is an event that does not warrant immediate intervention. **In the event of an emergency that requires immediate intervention, call 911 or Campus Security.**
2. The Threat Assessment Referral form will provide a mechanism for responding to the individual incidents and will reveal patterns of disruptive behavior of specific students/employees. It will also provide aggregate data on the nature and frequency of disruptions at Connors State College. This report provides a standardized method for recording observations of troublesome behaviors and for alerting staff of potential concerns.
3. The Threat Assessment Referral Form is included on page 10 of this document or can be found and submitted online at <http://connorsstate.edu/security/threat-assessment/> .

V. Red Flag Behavior – Students/Employees

A “Red Flag” behavior is a questionable, suspicious or inappropriate behavior that may be presented through an appearance, spoken or written words or specific actions. Example of “Red Flag” behaviors include:

- Behaviors which regularly interfere with classroom/work environment or management
- Notable change in academic/work performance – poor or inconsistent preparation
- Notable change in behavior or appearance
- Impairment of thoughts – verbally or in writing
- Overly aggressive behaviors toward others
- Inability to set limits or re-direct focus
- Poor decision making and coping skills
- Inappropriate or strange behavior
- Low frustration tolerance
- Overreaction to circumstances
- Lack of resiliency
- Writings and comments endorsing violence; unusual interest in violence
- Indirect or direct threats in writings or verbalizations
- Lack of empathy and concern for others; inability to care
- Anger management problems
- Threats to others
- Appearance of being overly nervous, tense or tearful
- Expression of suicidal thoughts or feelings of hopelessness

VI. Assessment Process – Students

A. Information Gathering

1. Once a Threat Assessment Team Referral Form has been received by the TAT, the team will meet to implement the assessment process. The most appropriate time to include the student in the process will be considered on a case-by-case basis.

2. In general, the TAT will gather preliminary information regarding the concern and then a team member will interview the student as part of the initial assessment process. The interview will provide the opportunity for the student to share his/her concerns about the situation and ask for the needed assistance in solving it. Information gleaned in this initial interview will be helpful in determining appropriate intervention strategies.
 3. That process may include any of the following data gathering processes:
 - a. Interviews with all available parties with information about the situation
 - b. Interviews with the person alleged to have displayed inappropriate/concerning behavior
 - c. Assessment by counselor/mental health professional
 - d. Interview with any identified potential targets of inappropriate /concerning behavior
 - e. Contacting a student's parents or family members
 - f. Review of student's academic and disciplinary history
 - g. Legal/criminal background check
 - h. Implementation of the Threat Assessment Checklist (Appendix 2) and other threat assessment models appropriate to the situation
- B. Levels of Risk: Based on all data gathered, the TAT will utilize the following scale to determine the level of risk that the behavior/situation poses to the student and to others.
1. Low Risk – There is no serious threat to the student of concern or others. At this level, any concerns between individuals can generally be resolved by addressing the conflict or dispute between the parties involved. Counseling and follow-up support may be recommended. Generally, in this situation, the student can acknowledge the inappropriateness of the behavior and engage in behavior to make amends with the other party. These students may be experiencing mental health problems, but their conduct is not generally in violation with the College's student code of conduct. Also, these are problems that should indicate that a problem is developing and will likely continue without intervention.

Behavior Examples:

- Abusive language
- Excessive use of profanity
- Argumentative
- Lack of cooperation when requests are made
- Sexual comments, gestures, or innuendoes
- Negative attitude toward the rules
- Displays of anger
- Emotionally erratic
- Drugs/Alcohol (possession/consumption)
- Veiled threats

Recommendations:

- Document incident
- Review behavioral expectations with student
- Utilize disciplinary system

2. Moderate Risk – At this level, there may be a threat to self or others that could be carried out although there is no evidence that the student has taken preparatory steps. These students are generally experiencing mental health problems and displaying disruptive behaviors. Without intervention and with escalation of the behaviors, the incident could occur.

Behavior Examples:

- Overt, covert, or indirect threats
- Significant lack of social norms
- Expressed desire to do harm to others
- Attempts to instigate fights
- Open defiance of the rules
- Belief that others are conspiring against them or persecuting them
- Violent notes sent to others
- Expressed suicidal thoughts or threats
- Physically acting out of anger
- Comments about weapons or stories of harming others
- Severe emotional distress

Recommendations:

- Document incident
- Contact Campus Security or a member of the TAT if mental health behaviors have been observed within the last 72 hours
- Take to TAT for a response plan

3. High Risk – At this level, there appears to be an imminent and serious danger to the safety of the student of concern or others, and immediate intervention is required. It appears that specific steps have been made to carry out a plan to harm.

Behavior Examples:

- Clear intent to harm
- Physical assault
- Intense anger
- Overt threats to kill
- Showing/Possessing a weapon
- Suicide attempt

Recommendations:

- Call Public Safety or 911
- Contact Campus Security or a member of the TAT if mental health behaviors have been observed within the last 72 hours
- Notify TAT

C. Intervention Strategies

1. In most cases, a student displaying concerning behaviors is willing to work with the College and to obtain the assistance necessary to complete their educational program. When a student is in distress, feeling that they have support for resolving the concern may serve as prevention and provide the opportunity for student learning.

2. Based on the behavior displayed and the assessment by the TAT, the TAT may make any of the following recommendations for intervention. Recommendations are made in consultation with the appropriate College department or administrator who will take any final action.
- a. Referral to College and/or Community Resources – The TAT may refer the student to counseling services for intervention and connection with appropriate College and community resources.
 - b. Voluntary Withdrawal from Classes – Based on discussion with a counselor or member of the TAT, the student may choose to temporarily take time away from the College to deal with other concerns. The student may re-enter the college during any future semester.
 - c. Referral to Disciplinary Process – The TAT will make this referral to the Chief Student Affairs Officer when it is determined that the student's behavior may be in violation of the Student Code of Conduct.
 - d. Mandatory Direct Threat/Safety Assessment – The TAT may recommend that students determined to be at high risk for danger to self or others by required to participate in a mandatory assessment by a mental health consultant. The mental health consultant will conduct an assessment of direct threat, provide assistance in gaining access to emergency care for the student as needed, assist the student in establishing ongoing treatment as needed, and provide feedback and recommendations to the TAT.
 - e. Suspension – The TAT may recommend those students determined to be at high risk for danger to self or others is temporarily removed from the college based on imminent safety concerns. Generally, the suspension will require a mandatory direct threat/safety assessment evaluation prior to return. Suspensions will be initiated as specified in the Student Handbook.
 - f. Expulsion – In extremely high-risk situations, the TAT may find it necessary to recommend expulsion for a dangerous student who will not comply with the requests of the TAT or agree to a voluntary withdrawal.
 - g. Criminal Charges – Students who have engaged in behavior that may be in violation of local, state or federal law may be referred for criminal prosecution. The TAT will make this referral to the Chief Student Affairs Officer when it is determined that the student's behavior may be in violation of the Student Code of Conduct. The Coordinator of Campus Safety and Security, or designee, will ensure a comprehensive investigation is conducted and determine whether probable cause exists for the filing of criminal charges.
 - h. Follow-Up and Monitoring – In addition to any of the specific intervention strategies described previously, the TAT will determine a plan for the follow-up monitoring of each student. This may include checking with faculty and staff regarding student behavior and periodic meetings between the student and an assigned mental health professional.
 - i. Parental Notification – The notification of parents will be the responsibility of the Chief Student Affairs Officer or his designee. The College may notify the parents of dependent students that are placed on a behavioral contract or a behavioral response plan or any student determined to be a threat to the safety/health of the College by the TAT unless, in the College's judgment, informing the parents will be detrimental to the student's success.

VII. Assessment Process – Employees

A. Levels of Risk: Based on all data gathered, the TAT will utilize the following scale to determine the level of risk that the behavior/situation poses to the employee and to others.

1. Low Risk – There is no serious threat to the employee of concern or others. At this level, any concerns between individuals can generally be resolved by addressing the conflict or dispute between the parties involved. Counseling and follow-up support may be recommended. Generally, in this situation, the employee can acknowledge the inappropriateness of the behavior and engage in behavior to make amends with the other party. These employees may be experiencing mental health problems, but their conduct is not generally in violation with the College's employment policies. Also, these are problems that should indicate that a problem is developing and will likely continue without intervention.

Behavior Examples:

- Abusive language
- Excessive use of profanity
- Argumentative
- Lack of cooperation when requests are made
- Sexual comments, gestures, or innuendoes
- Negative attitude toward the rules
- Displays of anger
- Emotionally erratic
- Veiled threats

Recommendations:

- Document incident
- Review behavioral expectations with employee
- Utilize progressive discipline

2. Moderate Risk – At this level, there may be a threat to self or others that could be carried out although there is no evidence that the employee has taken preparatory steps. These employees are generally experiencing mental health problems and displaying disruptive behaviors. Without intervention and with escalation of the behaviors, an incident could occur.

Behavior Examples:

- Overt, covert, or indirect threats
- Expressed desire to do harm to others
- Attempts to instigate fights
- Open defiance of the rules
- Belief that others are conspiring against them or persecuting them
- Violent notes sent to others
- Expressed suicidal thoughts or threats
- Physically acting out of anger
- Comments about weapons or stories of harming others
- Severe emotional distress

Recommendations:

- Document incident
- Contact Campus Security or a member of the TAT if mental health behaviors have been observed within the last 72 hours
- Take to TAT for a response plan

3. High Risk – At this level, there appears to be an imminent and serious danger to the safety of the employee of concern or others, and immediate intervention is required. It appears that specific steps have been made to carry out a plan to harm.

Behavior Examples:

- Clear intent to harm
- Physical assault
- Intense anger
- Overt threats to kill
- Showing/Possessing a weapon
- Suicide attempt

Recommendations:

- Call Public Safety or 911
- Contact Campus Security or a member of the TAT if mental health behaviors have been observed within the last 72 hours
- Notify TAT

B. Intervention Strategies

1. In most cases, an employee displaying concerning behaviors is willing to work with the College and to obtain assistance. When an employee is in distress, feeling that they have support for resolving the concern may serve as prevention and provide the opportunity for improved employee performance.
2. Based on the behavior displayed and the assessment by the TAT, recommendations are made in consultation with the appropriate college department or administrator who will take any final action. The TAT may make any of the following recommendations for intervention.
 - a. Referral to College and/or Community Resources – The TAT may refer the employee to counseling services for intervention and/or connection with appropriate college and community resources.
 - b. Referral to Disciplinary Process – The TAT will make this referral when it is determined that the employee behavior may be in violation of the Board policies and/or other employment agreements.
 - c. Mandatory Direct Threat/Safety Assessment – The TAT may recommend that employees determined to be at high risk for danger to self or others be required to participate in a mandatory assessment by a mental health professional (at no cost to the employee). The mental health professional will conduct an assessment of the direct threat, provide assistance in gaining access to emergency care for the employee as

needed, assist the employee in establishing ongoing treatment as needed, and provide feedback and recommendations to the TAT.

- d. Temporary Campus Restriction – The TAT may recommend those employees determined to be at high risk for danger to self or others be temporarily removed from the College based on imminent safety concerns. Generally, the restriction will require a mandatory direct threat/safety assessment evaluation prior to return.
- e. Criminal Charges – Employees who have engaged in behavior that may be in violation of local, state or federal law may be referred for criminal prosecution. The Coordinator of Campus Safety and Security, or designee, will ensure a comprehensive investigation is conducted and determine whether probable cause exists for the filing of criminal charges.
- f. Follow-Up and Monitoring – In addition to any of the specific intervention strategies described previously, the TAT will determine a plan for follow-up monitoring of each employee. This may include checking with supervisors regarding employee behavior and periodic meetings between the employee, supervisor and a TAT member.



Threat Assessment Team Referral Form

This referral form is designed to enable faculty, staff and students to voluntarily report “red flag behaviors” that may raise concerns and incidents of student/employee misconduct at Connors State College. An incident, in this context, is an event that does not warrant immediate intervention. **In the event of an emergency that requires immediate intervention, call 911 or Campus Security.** The referral form will provide a mechanism for responding to individual incidents and will reveal patterns of disruptive behavior of specific students/employees. It will also provide aggregate data on the nature and frequency of disruptions at Connors State College. This report provides a standardized method for recording observations of troublesome behaviors and for alerting staff of potential concerns. In accordance with Connors State College policy, information provided in the Threat Assessment Team Referral Form may also be considered in determining appropriate disciplinary action with students/employees.

Student/Employee Information: (please enter as much information as possible)

Name _____ Student/Employee ID # _____

Address _____ Phone _____

Incident Information:

Date of Incident _____ Date Form Completed _____

Class/Location of Incident _____ Time of Incident (approximate) _____

Name of Person Reporting Incident _____ Phone _____

Email Address _____

Are you a _____ Student _____ Employee _____ Other (explain) _____

Name(s) of Others Involved _____

Please provide a detailed description of the incident, paying particular attention to the behaviors of the student/employee. Concrete, specific observations are most useful. Avoid providing judgments, assessments and opinions: (use back of form if more space is required)

Please describe conversations you have had with the student/employee and any action you have taken regarding this incident: (use back of form if more space is required)

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

President Kent Smith appeared before the Board of Regents to present the business of Langston University (LU) and review the Agenda for members of the Board. (The LU Agenda is attached to this portion of the minutes.)

President Smith introduced the LU Student Government Association (SGA) President, Ms. Jennifer Ho, and asked her to speak about her platform and a resolution she is writing for the Oklahoma Student Government Association (OSGA). President Smith noted that she is the first female SGA president at LU in 14 years.

Ms. Ho greeted the Board and welcomed them to the LU campus. She said she is honored and privileged to be a member of the National Consortium of Historically Black Colleges and Universities SGA President, and the OSGA Presidents. She chose to name her administration “Umoja”, because it means “unity” in the Swahili language. She believes her administration can unify the lion pride and help students successfully graduate. Some of the events the SGA has been involved with at LU are voter registration to raise awareness about the importance of voting, scholarship giveaways to help students focus less on their bills and more on their education, and writing a resolution. In conjunction with the OSGA, she has been working on a resolution related to the decline in state support for higher education. These facts will be used to support the resolution being written in order to show that the Council of Student Body Presidents is staying active and advocating for students. She thanked the Board for the opportunity to speak, and said she hopes they can make a change in higher education for the State of Oklahoma.

President Smith asked Ms. Ho to tell the Board in her own words what has shocked her the most about the lack of funding for higher education in Oklahoma. Ms. Ho said she feels that the 27 percent State funding allocation is ridiculous. Students matter, and they are the future. The low funding amount makes her sad. All of the SGA presidents want to make a difference, and in speaking with members of the OSGA’s executive board, their desire is to move beyond a higher education day at the Capitol and have an entire week to advocate for higher education. She said that even though they are young students, they are not incompetent. They are very smart in what they want to do and where they are going. The student bodies elected them and they are going to advocate for those students. She wants the students to have better funding in order to show that they matter.

Regent Burns thanked Ms. Ho for her comments and for being an advocate. He said he wants her to know that the Board has also been an advocate for students and the need for greater funding in higher education. That is a mission the Board has been on for decades. He believes the funding level for higher education is at a crisis level and worsening. It is the biggest challenge that the Board faces and he believes it is also the biggest challenge that the State faces. The students and the future of the State are at stake.

B-1 Adoption of Memorial Resolution for Sherrie Brown

Regent Callahan moved and Regent Reese seconded to adopt the Memorial Resolution for Sherrie Brown as presented in Item B-1 in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

D-1 Approval of Position Description for Vice President for Fiscal and Administrative Affairs

Regent Link said the Academic Affairs, Policy and Personnel Committee met with the LU administration regarding approval of this item. The Committee recommended Board approval with a revision to the description.

Regent Link made a motion to approve Item D-1, with a revision to the position description changing the qualifications from “requiring” a master’s degree to “preferring” a master’s degree. Regent Callahan seconded the motion.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

D-2-15 Approval of Personnel Actions

Item D-2 is not included in the following motion and was listed for informational purposes only.

Regent Reese moved and Regent Milner seconded to approve the personnel actions as presented under Section D, Items 3-15 in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-1 Approval to Revise the LU Purchasing Matrix

G-2 Approval to Decommission Campus Police Officer

Decommission:

Christopher Peugh

Commission No.

757

President Smith said in regard to Item G-1, the administration worked closely with Scott Schlotthauer, Chief Procurement Officer, in order to ensure alignment with the Board policy and with institutional needs.

Regent Reese moved and Regent Callahan seconded to approve Items G-1 and G-2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval to Utilize Executive Search Firm Contract to Assist the University in Identifying Candidates for Vice President for Fiscal and Administrative Affairs

Regent Reese moved and Regent Link seconded to approve Item H-1 as presented in the LU agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

J-1 Ratification of an Interim Approval to Spend Available Title III Funding to Purchase Equipment

J-2 Ratification of Interim Approval to Spend Available Grant and Matching Funds for Annual USDA-NIFA Awards

Regent Reese moved and Regent Milner seconded to approve Items J-1 and J-2 as presented in the LU agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

The business of Langston University being concluded, President Smith was excused from the meeting.

BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Mr. Scott Schlotthauer, Chief Procurement Officer.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD: NONE

B. RESOLUTIONS:

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Ms. Sherrie Brown was claimed by death on Wednesday, September 5, 2018; and

WHEREAS, Ms. Brown, by her loyalty, attention to duty, and faithful performance rendered service as a staff member of Langston University for 19 years, serving as Clerk III; Clerk II; Administrative Assistant II; Accountant II; and

WHEREAS, her friends and Langston University have suffered an irreparable loss in her passing; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT**, it takes this method to express its appreciation for the 19 years of exemplary service rendered by Ms. Sherrie Brown to Langston University, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Ms. Sherrie Brown.

Adopted by the Board the 26th day of October 2018.

C. POLICY AND OPERATIONAL PROCEDURES: NONE

D. PERSONNEL ACTION:

1. Langston University respectfully requests approval of the proposed position description for our Vice President for Fiscal and Administrative Affairs. **The proposed position description is included for your review in Attachment A.**

2. **FOR INFORMATIONAL PURPOSES**

Langston University accepted the following notices of resignation:

Pamela VanVleck, Instructor, School of Nursing and Health Professions, effective August 15, 2018.

Konstance Wamble, Assistant Professor/Interim Director of Libraries, effective September 7, 2018.

Dr. Natalie Williams, Post-Doctoral Fellow, Rehabilitation Services, School of Education and Behavioral Sciences, effective September 7, 2018.

Helen Rambo, Acting Vice President for Fiscal and Administrative Affairs, effective October 8, 2018.

3. Approval is respectfully requested to employ Dr. Donna Sylvester as Assistant Professor (non-tenure track), School of Physical Therapy, on a twelve-month basis, at an annual salary of \$80,000.00, effective August 10, 2018.
4. Approval is respectfully requested to employ Katie Gabel as Instructor (non-tenure track), School of Nursing and Health Professions, on a nine-month basis, at an annual salary of \$50,000.00, effective August 10, 2018.
5. Approval is respectfully requested to employ Anna Duran as Ardmore Nursing Program Site Director (non-tenure track), School of Nursing and Health Professions, on a twelve-month basis, at an annual salary of \$65,000.00, effective August 17, 2018.
6. Approval is respectfully requested to employ Anna Holloway as Visiting Assistant Professor of English (non-tenure track), School of Arts and Sciences, on a temporary basis for the Fall 2018 semester, at an annual salary of \$23,500.00, effective August 17, 2018.
7. Approval is respectfully requested to employ Dr. Nicholas Timmerman as Assistant Professor of History (tenure-track), School of Arts and Sciences, on a nine-month basis, at an annual salary of \$50,000.00, effective August 20, 2018.
8. Approval is respectfully requested to employ Dr. Christie Phillips as Instructor (non-tenure track), School of Nursing and Health Professions, on a ten-month basis, at an annual salary of \$65,000.00, effective August 27, 2018.
9. Approval is respectfully requested to employ Caitlin Corbett as Research Librarian/Technical Services (non-tenure track), G/ Lamar Harrison Library, on a twelve-month basis, at an annual salary of \$49,000.00, effective August 27, 2018.
10. Approval is respectfully requested to employ Julius Koger as Acting Assistant Track and Field Coach, Department of Athletics, on a twelve-month basis, at an annual salary of \$35,000.00, effective September 17, 2018.

11. Approval is respectfully requested to employ Dantren Anderson as Acting Head Strength and Conditioning Coach, Department of Athletics, on a ten-month basis, 75% FTE, at an annual salary of \$25,500.00, effective August 1, 2018.
12. Approval is respectfully requested to employ Alexander Rogers as Head Cheer Coach, Department of Athletics, on a twelve-month basis, at 30% FTE, at a salary of \$6,500.00 for the term, effective August 15, 2018.
13. Approval is respectfully requested to change the status of Bianca Bryant **from** Director of Career Services and Professional Development, Institutional Advancement and External Affairs, on a twelve-month basis, at an annual salary of \$57,500.00, **to** Director of University Initiatives, Institutional Advancement and External Affairs, on a twelve-month basis, at an annual salary of \$65,000.00, effective September 1, 2018.
14. Approval is respectfully requested to change the status of Kathleen Montella **from** Instructor (non-tenure track), School of Nursing and Health Professions, on a nine-month basis, at an annual salary of \$45,000.00, **to** Instructor/Acting Director of Public Health (non-tenure track), School of Nursing and Health Professions, on a ten-month basis, at an annual salary of \$52,000.00, effective October 1, 2018.
15. Approval is respectfully requested to change the status of Andre Love **from** Math Lab Coordinator, School of Arts and Sciences, on a twelve-month basis, at an annual salary of \$35,500.00, **to** English Instructor (non-tenure track), School of Arts and Sciences, on a nine-month basis, at an annual salary of \$45,000.00, effective August 1, 2018.

E. INSTRUCTIONAL PROGRAMS: NONE

F. BUDGETARY ACTION: NONE

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Langston University respectfully requests approval to revise our Purchasing Matrix to clarify the institutional authority and responsibility in purchase approval levels. **The revised Purchasing Matrix is included for your review in Attachment B.**
2. Approval is respectfully requested to de-commission Christopher Peugh as a Campus Police Officer, effective September 5, 2018.

H. CONTRACTUAL AGREEMENTS (other than construction and renovation):

1. Langston University respectfully requests approval to utilize one of the executive search firm contracts approved as an A&M purchasing contract by Central Purchasing to assist the University in identifying candidates for our Vice President for Fiscal and Administrative Affairs position. Langston University will work closely with Mr. Scott Schlotthauer and his team to follow all appropriate protocols in order to select one of the three firms that best suit our needs to facilitate a search.

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

- ~~1. Langston University School of Agriculture and Applied Sciences respectfully requests approval to select an on-call construction manager-at-risk to assist the University with the design, construction, and renovation of a Horticulture Facility for the Langston Campus. The horticulture facility will be an all-inclusive, state-of-the-art facility, located directly south of the Langston campus. Designs will incorporate a functioning classroom building, greenhouses, head house, hoop houses, and gardens on currently undeveloped land. This facility will enhance Langston University's extension, research, and teaching goals as an 1890 Land-Grant Institution. The facility will serve multiple functions for students, faculty, and staff. The use of an on-call construction manager at-risk will facilitate a timely start to the project, thus providing the opportunity to incorporate federal grant funds with a limited timeframe into this project. The estimated cost of this project is up to \$3 million. Funds are available in account number 473514. Dr. Wesley Whittaker of Langston University and Mr. Mike Buchert of OSU Long Range Facilities Planning will coordinate the project.~~
- ~~2. The Langston University School of Agriculture and Applied Sciences respectfully requests approval to select an on-call construction manager-at-risk to assist the University with the design and construction of a childcare facility on the Langston campus. The facility will provide childcare services for students, faculty, and staff. The use of an on-call architect will facilitate a timely start on the project, thus providing the opportunity to incorporate federal grant funds within a limited timeframe for this project. The estimated cost of this project is up to \$3 million. Funding is available in account number 479510. Dr. Wesley Whittaker of Langston University and Mr. Mike Buchert of OSU Long Range Facilities Planning will coordinate the project.~~

J. PURCHASE REQUESTS:

1. Langston University respectfully requests ratification of an interim approval to spend available Title III funding to purchase equipment for use within our academic enterprise. The equipment has been purchased on separate purchase orders according to departmental needs; however, the funding source for all items is the Title III grant account. The School of Nursing simulation equipment has been purchased as a Sole Source transaction, as the items purchased are from our original supplier to ensure compatibility and uniformity of teaching within the laboratory/instruction environment. Langston University has worked closely with Mr. Scott Schlotthauer and his team to follow all appropriate protocols in the procurement of the items listed in Attachment C. The estimated cost for expenditures is \$466,000.00. Accounts 518024, 518014, and 518084 were used to fund these expenditures.
2. Langston University respectfully requests ratification of an interim approval to spend available grant and matching funds for our annual USDA-NIFA awards NI171445XXXXG019 and NI17445XXXXG022 in the estimated amount of \$1.9 million to procure needed equipment including, but not limited to:
 - Hoop house, one in each location: Langston, Oklahoma City, and Tulsa
 - Six vehicles (pickups and SUVs) to support extension and research activities
 - Two utility vehicles to support extension activities
 - Fencing and installation, enriched soil
 - Various multimedia, software, computers, printers, routers, surveillance, and security equipment
 - 20 ft. storage units
 - Signage
 - Supplies, tools, and equipment

Dr. Wesley Whittaker with Langston University prepared a Fiscal Year 2017 Spending Plan and the Office of Internal Audit forwarded this plan to the USDA for their feedback and pre-approval. Langston University has worked closely with Mr. Scott Schlotthauer and his team to follow all appropriate protocols in the procurement of the items listed above. The University has worked with Central Procurement to process the requisitions. Accounts 163102 and 429407 were used to fund these expenditures.

K. STUDENT SERVICES/ACTIVITIES: NONE**L. NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED: NONE**

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD: NONE

All items listed above are respectfully submitted for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Kent J. Smith, Jr.", with a stylized flourish.

KENT J. SMITH, JR.
PRESIDENT
LANGSTON UNIVERSITY

Vice President of Fiscal and Administrative Affairs

Langston University, a comprehensive land-grant historically black institution of higher learning, invites nominations and applications for the position of Vice President of Fiscal and Administrative Affairs. The University is seeking an accomplished, knowledgeable, and visionary leader with significant relevant experience, familiarity with applicable guidelines, and sound judgment. This individual will provide exceptional management and oversight of fiscal and administrative affairs, establishing and advancing efficient and effective systems which are aligned with University and regulatory requirements.

Langston University (<http://langston.edu>), a fully accredited higher education institution and the only historically black college or university in the state of Oklahoma, was founded in 1897. Nearly 465 faculty and staff serve over 2,700 students at the Langston campus and two urban centers in Oklahoma City and Tulsa. Each campus has nationally recognized programs and serves distinct missions. The University is committed to sustaining and advancing a rich tradition of teaching, research, and service that offers undergraduate degrees in various disciplines and selected graduate degrees, as well as a doctoral degree in Physical Therapy.

Duties and Responsibilities: The Vice President of Fiscal and Administrative Affairs is the Chief Financial Officer of the University and reports directly to the President. This person will serve on the President's Administrative Council as a member of the executive management team. The new Vice President will be responsible for leadership, strategic planning, management, and financial planning for all aspects of the University's educational and administrative activities with a strong focus on compliance with applicable laws, University policies and procedures, and accreditation requirements; providing institutional leadership for development and assessment of the University's financial plan; working with the President's Administrative Council, administrators, faculty, staff, and audit committees as necessary; establishing a first class system related to fiscal affairs; and supervision of financial operations, budgeting, contracts and grants administration, capital improvements, infrastructure and environment, business operations, purchases and stores, auxiliary enterprises, human resources management, and plant operations.

Qualifications. The position requires a master's degree in Accounting, Business Administration, Management or a related discipline and ~~5-7 years~~ **a minimum of 5 years** of progressively responsible fiscal, supervisory, and/or administrative management experience in an education setting. ~~Certification, such as CPA with significant related experience may be considered. A doctorate or equivalent terminal degree in a related field is preferred.~~ Other essential qualifications include: demonstrated experience in accounting, budgeting, fiscal affairs, and management of physical plant and construction projects; working knowledge of relevant statutes and practices of government agencies, including those governing research university funds and administrative functions; knowledge of **federal grant processing and accounting**, investment, cash management, and capital financing principles and practices in a public higher education setting; demonstrated skills in fostering and nurturing the growth of technology within a modern campus infrastructure; a commitment to integrative management and systems

thinking; proven ability to apply analytical skills to problem solving; the ability to lead/manage change; and a record of successful interactions with internal and external constituents. Excellent interpersonal, organizational, and communication skills are necessary. Successful candidates will have a demonstrated willingness and ability to act ethically and in a socially responsible manner.

The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Langston University is an Equal Opportunity/Affirmative Action Employer

Langston University Purchasing Authorization Matrix - \$75,000 Board Limit

Authorizer	\$0 ≤ \$5,000	>\$5,000 ≤ \$25,000	>\$25,000 < \$50,000	>\$50,000 ≤ \$75,000	>\$75,000
Department	X	X	X	X	X
VP for Fiscal and Administrative Affairs*	\$0 ≤ \$5,000 per departmental policy	X	X	X	X
VP for Fiscal and Administrative Affairs*		>\$5,000 ≤ \$25,000 Quotes required by the institution- uploaded into OK Corral	X	X	X
President*			>\$25K Quotations by Central Purchasing*	X	X
Board Approval				>\$50K Sealed bid by Central Purchasing*	X

*Or designee

Proposed Requested Equipment-On State Contracts for Fisher Scientific, Dell, and Apple

Final Copy 8/26/2018 @ 4:05p.m.

Item	Description	Item #	Cost Per Unit	Quantity	Total cost
Laser Projector			\$2,500.00	10	\$25,000.00
Smart Board	7000 Series Premiere		\$6,500.00	3	\$19,500.00
Dell PC's	Reference Quote 1025680117823 OptiPlex 5050 SFF		\$1,164.76	70	\$81,533.20
iMac 21.5"/Imac w/ 16 MB RAM and Apple Care	21.5-inch iMac with Retina 4K display, 3.0GHz quad-core Intel Core i5, Turbo Boost up to 3.5GHz, 16GB 2400MHz DDR4, (1)TB Serial ATA Drive @5400rpm, Radeon Pro 555 with 2GB Video memory, wired apple mouse(must be ordered with wired keyboard), Wired Keyboard with numeric keypad(English)/User Guide(English) (Must be ordered with wired mouse. Reference Proposal #2013430623	ZOTK/S6126LL/A	\$1,429.00	24	\$34,296.00
iMac 27"			\$2,378.00	2	\$4,756.00
iPad			\$828.00	3	\$2,484.00
MacBook			\$2,368.00	2	\$4,736.00
					\$0.00
			\$17,167.76		\$172,305.20
Service Lab					
Dissecting Microscope	To replace broken instrument in Lab	S71007B	\$448.88	10	\$4,488.80
Microscope Storage Cabinet	To replace broken instrument in Lab	S94901MF	\$2,096.01	1	\$2,096.01
ZPIX 300 USB Zoom Digital Microscope	To Better Aid Students in what they should be seeing the microscope. This will capture the image in the field of view of the microscope and display the enlarged image on the T.V. and Computer Screen.	S38800	\$128.75	1	\$128.75

Marker Bot Mini 3D Printer	MP07925	2472448	\$1,299.99	1	\$1,299.99
Epson BrightLink replacement bulb - 4 pieces				1	\$400.00
Instructor Computer Podium			\$400.00	1	\$400.00
Fisher Science Education Analytical Balance	AMF64	S94790A	\$1,921.00	5	\$9,605.00
Fisher Science Portable Balance		S94972C	\$455.00	10	\$4,550.00
Fisher Science Education Stainless-steel scoop		S04582	\$6.25	30	\$187.50
Fisher Spoonula Lab Spoon			\$900.00	1	\$900.00
Fisherbrand General Purpose Board-Tipped Forceps		10-300	\$92.15	2	\$184.30
EISCO Premium Two Prong Clamps		S13909	\$14.74	35	\$515.90
Boekel Scientific Lab Jacks		S23514	\$43.00	35	\$1,505.00
Fisher Brand Castaloy Adjustable angle Clamps		S4776530	\$83.00	35	\$2,905.00
Kimble-Chase Kontes Sand Bath Heating Mantle	140W	K720500-0101	\$270.00	5	\$1,350.00
Fisher Controlled Heating Mantels	EMO100/CEX1	11-74-118	\$637.00	7	\$4,459.00
Fisher Controlled Heating Mantels	FEMO250/CEX1	11-74-550	\$626.00	7	\$4,382.00
Fisher Controlled Heating Mantels	FEMO500/CEX1	11-74-551	\$681.00	7	\$4,767.00
Fisher Isotemp RT Hotplate Stirrer			\$620.00	7	\$4,340.00
Thermo Scientific Orion Starr A221 Ph Portable Meter	Stara2210	13-303-210	\$956.00	2	\$1,912.00
Thermo Scientific STARA116/EMD	Meter/Electrode	S04963	\$861.00	5	\$4,305.00
ACCUMENT AB150PH KIT (W/Probe) ph meter kit			\$663.80	1	\$663.80
BAL ENTRIS822-1S, 820X0.1G,EA			\$531.00	2	\$1,062.00
Digital Balance Scale					\$0.00
4FT BIOSAFETY CABINET, STAND+UV HOOD			\$7,765.08	1	\$7,765.08
HERATHERM 18L Compact Inc. Incubator		S04313	\$492.20	2	\$984.40
ISOTEMP 10L GP Bath waterbath		FSGPD10	\$579.00	2	\$1,158.00

Nursing Simulators-Tulsa	Reference Quote# 1-6AAKP0 exp. Date 11/25/18		\$118,079.45	1	\$118,079.45
Nursing Simulators-Langston	Reference Quote# 1-6AAKP0 exp. Date 11/25/18		\$106,853.00	1	\$106,853.00
Mini Centrifuge		75004061	\$349.00	7	\$2,443.00
			\$248,252.30		\$293,689.98

Grand Total

\$465,995.18

PUBLIC COMMENTS

Chairman Anthony said 15 minutes are provided for members of the public who would like to address the Board. He asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee

All business discussed by the Committee was presented during the business of Connors State College, Northeastern Oklahoma A&M College, and Langston University.

Audit, Risk Management and Compliance Review Committee

None

Fiscal Affairs and Plant Facilities Committee

All business discussed by the Committee was presented during the business of Oklahoma State University and Oklahoma Panhandle State University.

Planning and Budgets Committee

None

1. General Information/Reports Requiring No Action by the Board

None

2. Resolutions

None

3. Policy and Operational Procedures

None

4. Personnel Actions

Mr. Ramsey recognized Nicole Nixon as the new Administrative Assistant in the Board's Executive Office in Oklahoma City. He said he is excited to have her as a part of the team. Mr. Ramsey asked General Counsel Steve Stephens to recognize the new hires for the Office of Legal Counsel. Mr. Stephens introduced Erika Artinger, Gaylan Towle II, and Amy Newton, who were recently hired as staff attorneys. He expressed appreciation to the Board for allowing him to hire such outstanding people. He said it is his belief that the Office of Legal Counsel is one of the best law firms in Oklahoma. The people who work there are service-minded, all-around good people. (The Personnel Actions are attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Davis welcomed the new staff attorneys. He said during his seven years on the Board, he has become more and more aware of the fact that he is reliant upon the Office of Legal Counsel as well as the other Board offices. He asked the attorneys not to take lightly the decisions and the

product that they put out of that office because he personally relies on them, and so do the other Board members and the institutions. He said they are counting on them a great deal.

Regent Burns moved and Regent Callahan seconded to approve the Personnel Actions as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

5. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)
None
6. Other Business Matters Requiring Action of the Board
None
7. Reports/Comments/Recommendations by Chief Executive Officer
None
8. Reports/Comments/Recommendations by General Counsel
None
9. Reports/Comments/Recommendations by Chief Audit Executive
None
10. New Business Unforeseen at the Time Agenda was Posted
11. Other Informational Matters Not Requiring Action of the Board
None

Adjournment

At approximately 12:25 p.m., the meeting was adjourned by Chairman Anthony.

October 26, 2018, Board Meeting

PERSONNEL ACTIONS

BOARD OF REGENTS (EXECUTIVE/ADMINISTRATIVE OFFICE)

EMPLOYMENT

- **NIXON, Nicole**, Administrative Assistant (effective October 22, 2018) at an annual salary of \$35,000.

BOARD OF REGENTS (OFFICE OF LEGAL COUNSEL)

EMPLOYMENT

- **ARTINGER, Erika**, Senior Staff Attorney [Stillwater office] (effective October 31, 2018) at an annual salary of \$95,000.
- **TOWLE II, Gaylan**, Staff Attorney [Stillwater office] (effective October 15, 2018) at an annual salary of \$85,000.
- **NEWTON, Amy**, Staff Attorney [OSU-CHS office] (effective November 5, 2018) at an annual salary of \$85,000.

ADJUSTMENTS IN COMPENSATION

- **FERN, Scott**, Deputy General Counsel, at an annual salary of \$148,526 (effective November 1, 2018).
- **HANCOCK, Brandee**, Associate General Counsel, at an annual salary of \$125,000 (effective November 1, 2018).
- **PRATT, Clint**, Assistant General Counsel, at an annual salary of \$107,500 (effective November 1, 2018).

MEETING OF THE A & M BOARD OF REGENTS

October 26, 2018

Multipurpose Room
142 School of Physical Therapy
Langston University
Langston, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 12, 2017.

Approval of Order of Business

Approval of Minutes of Special Board Meeting (Retreat/Study Session) of August 29-30, 2018

Approval of Minutes of Regular Board Meeting of September 7, 2018

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

December 7, 2018 -- Tulsa, Oklahoma – Executive Board Room, Administration Building,
700 N. Greenwood Avenue, OSU-Tulsa

For **Consideration** of Approval:

January 25, 2019 -- Stillwater, Oklahoma – Council Room, 412 Student Union,
Oklahoma State University

BUSINESS WITH COLLEGES AND UNIVERSITIES

- | | |
|--|--------------------------|
| 1. Oklahoma State University | 4. Connors State College |
| 2. Oklahoma Panhandle State University | 5. Langston University |
| 3. Northeastern Oklahoma A&M College | |

PUBLIC COMMENTS

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Audit, Risk Management and Compliance Review Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Chief Executive Officer

- a. General Business
- b. General Counsel
- c. Chief Audit Executive

AGENDA

REGULAR MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

October 26, 2018 – 10:00 a.m.

Multipurpose Room
142 School of Physical Therapy
Langston University
Langston, Oklahoma

Notice of this meeting was filed with the Secretary of State on September 12, 2017. At the time this agenda is posted, detailed institutional agendas are available in the Office of the Board of Regents for review.

BOARD OF REGENTS' BUSINESS

1. Approval of Order of Business
2. Approval of minutes of Regular Board Meeting held September 7, 2018
3. Approval of minutes of Special Board Meeting held August 29-30, 2018
4. Announcement of meeting on December 7, 2018, in the Executive Board Room, Administration Building, 700 N. Greenwood Avenue, Oklahoma State University-Tulsa, Tulsa, Oklahoma
5. Approval of meeting on January 25, 2019, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma

OKLAHOMA STATE UNIVERSITY

A – General Information/Reports Requiring No Action by the Board

1. Comments by President V. Burns Hargis
2. Introduction of Dr. William Paiva, Executive Director, OSU Center for Health Systems Innovations

B – Resolutions

1. Adoption of Memorial Resolution for Roy D. Achemire
2. Adoption of Memorial Resolution for Herbert M. Jelley
3. Adoption of Memorial Resolution for Thomas L. Warren

C – Policy and Operational Procedures

1. Approval to present an Honorary Doctorate of Laws to Robert Henry
2. Approval to award a posthumous degree to Andrew “Drew” Firle

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. (Items listed under D-1 in the OSU agenda.)

OKLAHOMA STATE UNIVERSITY *(continued)*

E – Instructional Programs

1. Approval of proposed new degrees and program modifications

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

None

G – Other Business and Financial Matters

1. Approval to accept real estate transfers (OSU System)
2. Approval of actions required to finance potential capital projects
3. Approval to renovate Boone Pickens Stadium Bowl and enter into a gift-in-kind agreement for same

H – Contractual Agreements (other than construction and renovation)

1. Approval to enter into a sponsorship agreement between Air Comfort Solutions and OSU-OKC to support redevelopment of a heating, ventilation, and air conditioning technical education program (OSU-OKC)

I – New Construction or Renovation of Facilities

1. Approval to continue with a construction management firm to assist the University with the design and construction of a Dairy Robotic Milking Parlor and Visitors Center for the Division of Agricultural Sciences and Natural Resources
2. Approval to increase the budget for a new classroom building for the Center for Veterinary Health Sciences
3. Approval to continue with an on-call architect to assist the University with the design and construction of improvements to the Willham House
4. Approval to select a construction management firm to assist the University with the design and construction of improvements to the Willham House
5. Approval to continue with an on-call architect in assisting the University with the design and construction of renovations to Engineering North
6. Approval to continue with a construction management firm in assisting the University with the design and construction of renovations to Engineering North
7. Approval to select an architect to assist the University with the design and construction of office, research, and clinical space (OSU-CHS)
8. Approval to begin the selection process for a construction management firm to assist the University with the design and construction of office, research, and clinical space (OSU-CHS)

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Approval of purchase request items *(Items listed under J-1 through J-4 of the OSU agenda)*

K – Student Services/Activities

None

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board

None

OKLAHOMA PANHANDLE STATE UNIVERSITY

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Tim Faltyn
2. Panhandle Magazine
3. Oklahoma Colleges and Universities Preliminary Enrollment Comparison of Fall 2017 and Fall 2018

B – Resolutions

1. Adoption of Resolution of Appreciation for Anchor D Bank
2. Adoption of Resolution of Appreciation for Goodwell Schools
3. Adoption of Resolution of Appreciation for Texas County Commissioner Jack Strain

C – Policy and Operational Procedures

None

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. *(Item listed under D-1 in the OPSU agenda.)*

E – Instructional Programs

None

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

None

G – Other Business and Financial Matters

1. Approval to enter into a Memorandum of Understanding between OPSU and Goodwell Public Schools to provide concurrent enrollment and early college opportunities
2. Approval to enter into a Memorandum of Understanding between OPSU and Guymon Public Schools to provide concurrent enrollment and early college opportunities
3. Approval to enter into a Memorandum of Understanding between OPSU and Hooker Public Schools to provide concurrent enrollment and early college opportunities

H – Contractual Agreements (other than construction and renovation)

1. Approval to enter into an agreement with Ellucian & TouchNet to provide OneCard ID System

I – New Construction or Renovation of Facilities

1. Approval to select a construction manager at risk to assist the University with the design and construction of a shooting range for OPSU
2. Approval to accept a grant from the Oklahoma Department of Wildlife Conservation for the construction phase of the OPSU Shooting Sports Facility and to expend funds according to grant guidelines

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K – Student Services/Activities

None

OKLAHOMA PANHANDLE STATE UNIVERSITY (continued)

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summaries

NORTHEASTERN OKLAHOMA A&M COLLEGE

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Hale and NEO Update
2. Fall 2017 to Fall 2018 Enrollment Comparison
3. High risk areas driving campus planning
4. Out-of-state travel expenses five-year comparison
5. Oklahoma Industrial Hemp Agricultural Pilot Program

B – Resolutions

None

C – Policy and Operational Procedures

1. Approval of revisions to NEO Faculty Handbook

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

None

E – Instructional Programs

None

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

None

G – Other Business and Financial Matters

1. Approval of peace officer commissions
2. Approval to revoke peace officer commission

H – Contractual Agreements (other than construction and renovation)

None

I – New Construction or Renovation of Facilities

None

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K – Student Services/Activities

None

L – New Business Unforeseen at Time Agenda was Posted

NORTHEASTERN OKLAHOMA A&M COLLEGE *(continued)*

M – Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summaries

CONNORS STATE COLLEGE

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Ron Ramming
 - a. Connection Magazine

B – Resolutions

None

C – Policy and Operational Procedures

1. Approval of revisions to the CSC Drug-Free Workplace Policy

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. *(Item D-1 of the CSC agenda is for information only.)*

E – Instructional Programs

None

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

None

G – Other Business and Financial Matters

None

H – Contractual Agreements (other than construction and renovation)

None

I – New Construction or Renovation of Facilities

None

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

K – Student Services/Activities

None

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board

1. Out-of-state travel summary for August 2018
2. Out-of-State travel summary for September 2018
3. FY 2019 First Quarter FTE Report
4. Threat Assessment Team update
5. Telecounseling

LANGSTON UNIVERSITY

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Kent Smith

B – Resolutions

1. Adoption of Memorial Resolution for Sherrie Brown

C – Policy and Operational Procedures

None

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. *(Items listed under D-2 through D-15 in the LU agenda.)*

1. Approval of position description for Vice President for Fiscal and Administrative Affairs

E – Instructional Programs

None

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

None

G – Other Business and Financial Matters

1. Approval to revise the LU Purchasing Matrix
2. Approval to decommission campus police officer

H – Contractual Agreements (other than construction and renovation)

1. Approval to utilize executive search firm contract to assist the University in identifying candidates for Vice President for Fiscal and Administrative Affairs

I – New Construction or Renovation of Facilities

None

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Ratification of an interim approval to spend available Title III funding to purchase equipment
2. Ratification of an interim approval to spend available grant and matching funds for annual USDA-NIFA awards

K – Student Services/Activities

None

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board

None

PUBLIC COMMENTS

Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Academic Affairs, Policy and Personnel Committee

(All business discussed by this Committee was presented during the business of Connors State College, Northeastern Oklahoma A&M College, and Langston University.)

Audit, Risk Management, and Compliance Review Committee

None

Fiscal Affairs and Plant Facilities Committee

(All business discussed by this Committee was presented during the business of Oklahoma State University and Oklahoma Panhandle State University.)

Planning and Budgets Committee

None

OTHER BOARD OF REGENTS' BUSINESS

1. General Information/Reports Requiring No Action by the Board

None

2. Resolutions

None

3. Policy and Operational Procedures

None

4. Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

5. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

None

6. Other Business Matters Requiring Action of the Board

None

7. Reports/comments/recommendations by Chief Executive Officer

8. Reports/comments/recommendations by General Counsel

9. Reports/comments/recommendations by Chief Audit Executive

OTHER BOARD OF REGENTS' BUSINESS *(continued)*

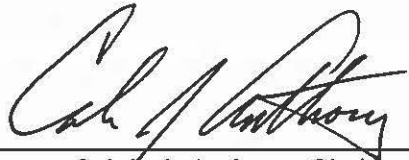
10. New Business Unforeseen at Time Agenda was Posted

11. Other Informational Matters Not Requiring Action of the Board

None

October 26, 2018

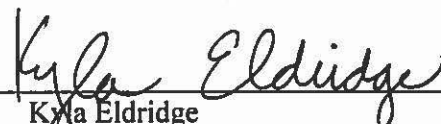
BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 
Calvin J. Anthony, Chairman

ATTEST:


Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma
Agricultural and Mechanical Colleges on December 7, 2018.


Kyla Eldridge
Executive Administrative Associate