

# **MINUTES**

of the

BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

for the

September 7, 2018

Regular Board Meeting

# MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

September 7, 2018

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES, SEPTEMBER 7, 2018

*Notice of this meeting was filed with the Oklahoma Secretary of State on September 12, 2017.*

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma, on September 7, 2018.

Board members present: Mr. Calvin J. Anthony, Chairman; Mr. Tucker Link, Vice Chairman; Mr. Douglas Burns; Mr. Jarold Callahan; Mr. Rick Davis; Mr. Joe Hall; Dr. Trudy Milner; Mr. Jim Reese; and Ms. Lou Watkins.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Ms. Jessica Russell, Director of State Government Relations; Mr. Carter Kimble, Director of Health Policy; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Shari Brecht, Executive Assistant to the CEO; and Ms. Kyla Eldridge, Executive Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:10 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES OF INTEREST TO ALL THE  
UNIVERSITIES/COLLEGES MEETING OF SEPTEMBER 7, 2018

Order of Business

Regent Burns moved and Regent Link seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.  
The motion carried.

Approval of Regular Minutes

Regent Milner moved and Regent Watkins seconded to approve the minutes of the June 22, 2018, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

Announcement of Upcoming Board Meeting

Chairman Anthony announced that the next regular meeting of the Board of Regents is scheduled to convene on October 26, 2018, in the Multipurpose Room, 142 School of Physical Therapy, Langston University, Langston, Oklahoma.

Approval of Future Board Meeting

Regent Link moved and Regent Watkins seconded to approve the meeting scheduled for December 7, 2018, in the Executive Board Room, Administration Building, 700 N. Greenwood Avenue, OSU-Tulsa, Tulsa, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Schedule of Regular Board Meetings for Calendar Year 2019

Regent Davis moved and Regent Milner seconded to approve the Schedule of Regular Board Meetings for Calendar Year 2019.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The OSU/A&M Board of Regents Schedule of Regular Meetings, Calendar Year 2019 is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.

***OSU/A&M BOARD OF REGENTS  
SCHEDULE OF REGULAR MEETINGS  
CALENDAR YEAR 2019***

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF MEETING</u>
January 25, 2019	10:00 a.m.	Stillwater, Oklahoma Council Room, 412 Student Union Oklahoma State University
March 1, 2019	10:00 a.m.	Miami, Oklahoma Calcagno Family Ballroom, Student Union Northeastern Oklahoma A&M College
April 26, 2019	10:00 a.m.	Goodwell, Oklahoma Ballroom, Student Union Oklahoma Panhandle State University
June 14, 2019	10:00 a.m.	Oklahoma City, Oklahoma Conference North, 3 <sup>rd</sup> Floor Student Union 900 North Portland Oklahoma State University-Oklahoma City
September 13, 2019	10:00 a.m.	Stillwater, Oklahoma Council Room, 412 Student Union Oklahoma State University
October 25, 2019	10:00 a.m.	Tulsa, Oklahoma A.R. and Marylouise Tandy Building 1111 W. 17 <sup>th</sup> Street OSU Center for Health Sciences
December 6, 2019	10:00 a.m.	Langston, Oklahoma Multipurpose Room, 142 School of Physical Therapy Langston University

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

President Tim Faltyn and members of the Oklahoma Panhandle State University (OPSU) administration appeared before the Board of Regents to present the business of OPSU and review the Agenda for members of the Board. (The OPSU Agenda is attached to this portion of the minutes.)

President Faltyn said he was unable to attend the dinner last evening, but OPSU staff who did attend reported to him that President Hargis and the First Lady did a great job on dinner. He congratulated Dean Tikalsky on the new Endeavor Lab. He referenced the *Panhandle* magazine and highlighted stories contained within regarding various OPSU events, activities, and student achievements.

President Faltyn said OPSU was recognized in all media outlets in the panhandle region because of its enrollment increase. He said OPSU is the only institution in the region to have an enrollment increase. He said he believes the increase is due to the recapturing of market share rather than gaining new markets. There was a lot of heavy lifting that went into this kind of enrollment increase. The entire OPSU campus is invested in enrollment, which is something in which OPSU has done better than any other campus he has worked at during his career. He said Dr. Julie Dinger, Vice President of Academic and Student Affairs, has been the leader of that effort. He asked her to speak about the enrollment increase. (A handout regarding OPSU's enrollment was distributed and is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Dr. Dinger said the administration is so proud of the work its team has done. She said the handout highlights where OPSU has been versus where it is today on enrollment. The difference between this year and last is pretty steep. The University was declining in both its number of students and the number of credit hours. Over the past year, they really buckled down and everyone on the campus participated in the strategic enrollment plan. OPSU was able to capture the excitement on campus and transform it into greater numbers of both freshman and transfer students. They are also proud of the increased retention rate. There is great growth in the concurrent enrollment program. The administration is so proud of the work that the admissions team and faculty have done for the Early College High School Dual Credit Program (DCP), which has been a big driver. OPSU's high school partners have helped a lot with that as well. This year, OPSU broke its record for the largest freshman class in OPSU history.

Regent Link asked for the ratio of resident and non-resident students. Dr. Dinger said there are a lot of students from out of state, and enrollment is approximately 50/50 resident/non-resident.

Regent Watkins congratulated OPSU. She said it is clear that the increase in enrollment would not have happened without a team effort. She said the Regents are all impressed and she asked President Faltyn to convey a job well done to all involved in the effort.

Regent Burns echoed Regent Watkins' comments and asked if this is a trend that can be continued. President Faltyn said he believes OPSU can reach out into specific communities that are currently untapped and do really well. There are some possible partnerships he can pursue, such as Seward County Community College and Lamar Community College. Those institutions have reached out



to OPSU and said they really like the University's programs. The administration has tried to market OPSU as really good at certain things, and what can be done to continue growth is partner with other schools to feed into OPSU as a destination institution.

Regent Anthony asked about concurrent enrollment for juniors and whether that factored into the enrollment increase. President Faltyn said OPSU's DCP allows students to enter as sophomores and graduate from high school with an associate's degree in addition to their high school diploma. Those students comprise the vast majority of the growth in concurrent enrollment, and people are very excited about the opportunity through that program.

President Faltyn presented a slide which showed the front page of the Guymon Daily Herald newspaper and noted its cover story highlighting OPSU's record-breaking enrollment. (A copy of the article presented is attached to this portion of the minutes as ATTACHMENT B and considered a part of these minutes.)

President Faltyn said when he was hired as president at OPSU he was told that the first person he needed to hire as staff was Mr. Robert Etbauer, who was then serving as the interim head coach of the men's rodeo team. President Faltyn said Mr. Etbauer was on the rodeo team during his four years of college at OPSU and won the regional championship all four years, was a four-time College National Finals Rodeo (CNFR) qualifier, 11-time National Finals Rodeo (NFR) qualifier, and a two-time world champion. Now the team has won the regional championship the two years he has been head rodeo coach. He is now believed to be one of four people in the history of college rodeo to ever win back-to-back CNFR team championships. President Faltyn said what he loves most about Mr. Etbauer is that he is a man of character. The OPSU students make them proud whether they win or lose, and that is partly due to the example set by Mr. Etbauer. When it was learned OPSU would be adding 30 additional rodeo students to its program, Mr. Etbauer and his assistant coach Shelbie Weeder worked every day for weeks building pens in order to accommodate all of the new students. President Faltyn asked Mr. Etbauer to come before the Board and speak about the rodeo program.

Mr. Etbauer expressed appreciation to the Board for the opportunity to speak. He said the major pen building project President Faltyn referenced has been an unimaginable undertaking. They have worked from daylight until dusk for over a month, and the community support is something they cannot go without. He thanked the Board for all it does for the University.

Dr. Faltyn introduced Shelbie Weeder and asked that she share her goals for the women's rodeo team. Ms. Weeder said she has been a rodeo coach for two years and OPSU has won titles both years; she said it does not get much better than that. She said this year has been an outstanding recruiting year, and the women's team is twice the size it was last year with 70 students. The program growth is the reason they have worked so hard the past month to build pens. She said they are building a women's team that she believes will make the Board proud. The students have been working hard. It is hoped OPSU will take a women's team to the college finals and elevate them to the same level as the men's team. She expressed appreciation to the Board for all it does for the University.

President Faltyn showed a clip of the winning ride at the College National Finals Rodeo. He presented the Regents with National Championship belt buckles, expressing appreciation for their support. Regent Anthony congratulated President Faltyn and acknowledged Mr. Etbauer and his team. He said the Regents are very proud of the legacy OPSU has created in rodeo.

D Approval of Personnel Actions

Regent Burns moved and Regent Reese seconded to approve the personnel actions as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

E-1 Approval of Program Modification

President Faltyn said Regent Hall, Regent Burns, and Jason Ramsey have been very encouraging to him in terms of developing a partnership with High Plains Technology Center. The requested program modification is the vehicle by which the administration will be able to accomplish that goal.

Regent Hall moved and Regent Callahan seconded to approve the program modification as presented in the OPSU agenda.

Regent Hall said he would like to commend President Faltyn. It is his opinion that this type of teamwork and cooperation is going to be what is required to elevate education in Oklahoma statewide. He commends OPSU for being pioneers of coming up with a solution when the people that are elected to have a solution have not been able to bring one. That is the Oklahoma spirit.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

G-1 Approval to Submit Documents to OSRHE to Include Equipment Project in Master Lease Program and to Purchase Master Lease Program Equipment

President Faltyn said this is a big move for the University. It is the first move out of the strategic plan shared with the Board. He asked Ms. Liz McMurphy to explain why this is a big deal for OPSU. Ms. McMurphy said when discussing the strategic plan last year, furniture was a top priority for OPSU. One of the goals the administration has set is to get people more involved in the planning processes. The first step taken for this item was to go through the buildings on campus and create a plan for furniture replacement with a furniture committee comprised of faculty and staff that could assist with the best possible fit of furniture for each location. It is planned to fund the project for a seven-year term with revenue that will exceed the annual lease payment amount. The revenue from the classroom resource fee was set up to allow for the modernization of

classroom spaces. The new furniture will greatly enhance the educational experience for students, faculty, staff, future recruits, and visitors to campus.

Regent Link asked when equipment was last purchased. President Faltyn said they have not purchased new furniture since the 1990s. Regent Link asked if this purchase will improve the technology delivery system. Ms. McMurphy said there will be USB ports and capability for laptop setups.

G-2 Approval to Accept Gift-in-Kind from Panhandle State Foundation for Football Scoreboard and Videoboard

President Faltyn said the stadium is beautiful and everyone is very excited about it. The administration is grateful to Dr. Blanton, who managed the project and has done a wonderful job.

Regent Milner moved and Regent Burns seconded to approve Section G, Items 1 and 2 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

H-1 Approval to Grant Utility Easement to Fiberlight

H-2 Approval to Enter into a Memorandum of Agreement with the Oklahoma Department of Wildlife Conservation to Construct, Operate, and Maintain the OPSU Shooting Range Complex

H-3 Approval of Clinical Agreements

President Faltyn said Item H-1 is a contractual agreement with Fiberlight, which is a state contractor that will widen the pipeline by which fiber optic lines are brought to the OPSU campus. The University is the hub for all of the educational entities within the panhandle. This will increase the internet access by approximately 200 percent. (The MOA related to Item H-2 is on file in the Board of Regents' Office as Document No. 1-9-7-18. The Clinical Agreements related to Item H-3 are on file in the Board of Regents' Office as Document No. 2-9-7-18.)

Regent Burns moved and Regent Link seconded to approve Section H, Items 1-3 as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

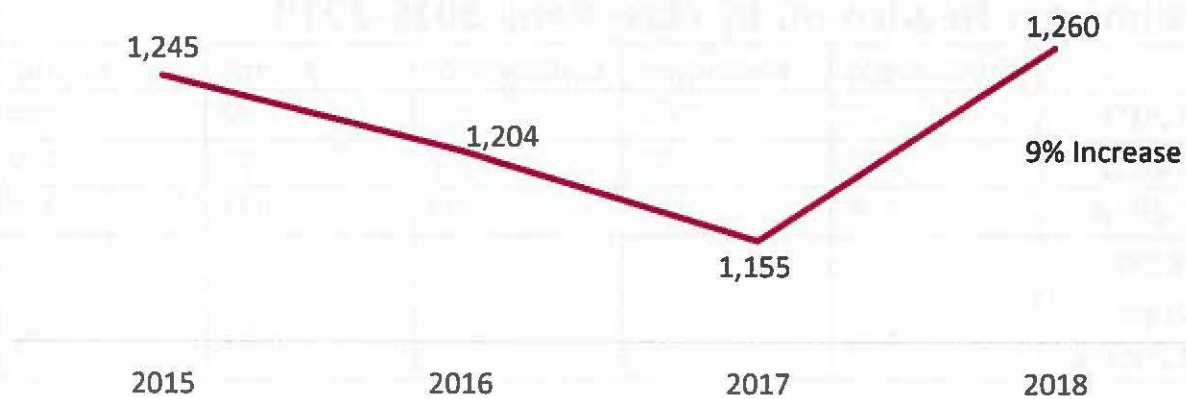
Chairman Anthony complimented President Faltyn for the growth in enrollment and said he appreciates the leadership President Faltyn is providing.

The business of Oklahoma Panhandle State University being concluded, President Faltyn and members of the OPSU administration were excused from the meeting.

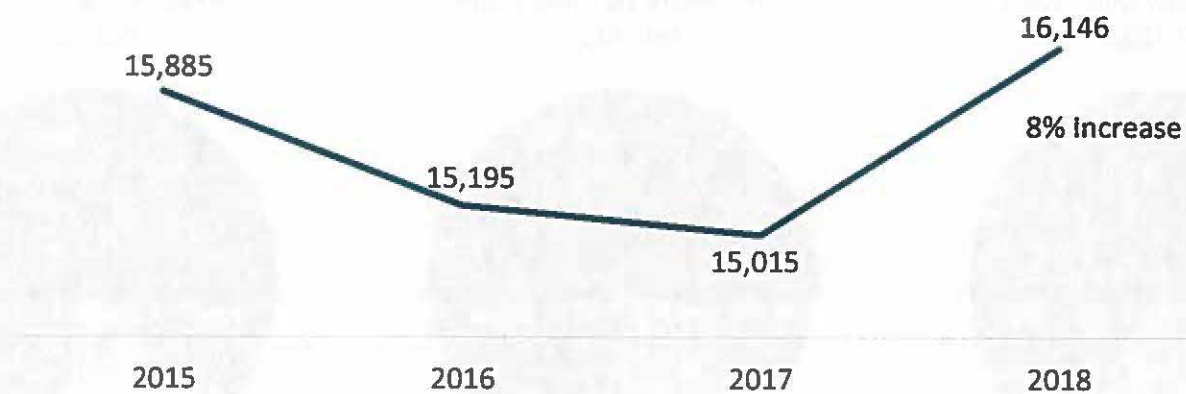


<b>Preliminary Enrollment 2015-2018</b>				
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>Headcount</b>	1,245	1,204	1,155	1,260
<b>FTE</b>	1,059	1,013	1,001	1,076
<b>Credit Hours</b>	15,885	15,195	15,015	16,146

**Preliminary Enrollment Headcount  
2015-2018**



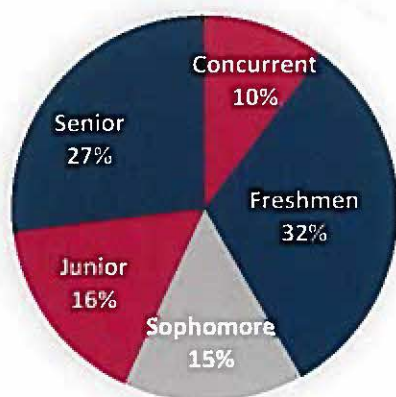
**Preliminary Credit Hour Production  
2015-2018**



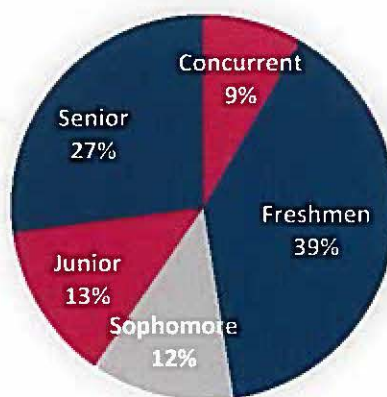
<b>Preliminary Headcount 2016-2018</b>				
	<b>Headcount</b>	<b>Freshmen</b>	<b>First Time Entering</b>	<b>Concurrent</b>
<b>8/2016</b>	1,204	370	248	122
<b>8/25/2017</b>	1,155	440	265	96
<b>8/20/2018</b>	1,260	454	275	134
<b>Percent Change 2017-2018</b>	9%	3%	4%	40%

<b>Preliminary Headcount by Class Rank 2016-2018</b>					
	<b>Concurrent</b>	<b>Freshmen</b>	<b>Sophomore</b>	<b>Junior</b>	<b>Senior</b>
<b>Fall 2016</b>	122	370	178	192	316
<b>Fall 2017</b>	97	440	137	150	305
<b>Fall 2018</b>	134	454	199	128	333
<b>Percent Change 2017-2018</b>	40%	3%	45%	-15%	9%

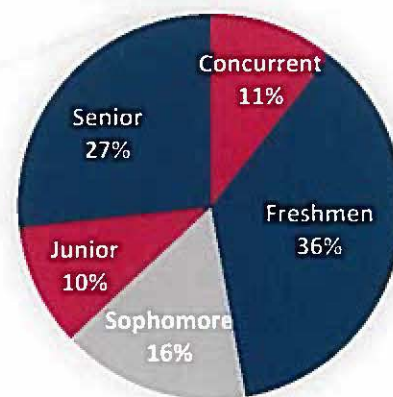
**Preliminary Headcount Enrollment by Class Rank Fall 2016**



**Preliminary Headcount Enrollment by Class Rank Fall 2017**



**Preliminary Headcount Enrollment by Class Rank Fall 2018**



## INTERNAL MEDICINE CLINIC

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## COMPREHENSIVE

MEDICAL  
 MARIJUANA  
 EVALUATIONS

Attachment B

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## SPORTS



Aggies heading to West Texas A&M  
 for first road game

Page 10.

# GUYMON DAILY HERALD

## FRIDAY

September 7, 2018

Guymon, Oklahoma

Vol. 129, No. 61

Panhandle Proud for 129 years

Home of JB & Darlene Ketcherside

Chance of T-storms

77° 59°

See page 2 for  
 full forecast

INSIDE: TXCO Sheriffs Reports • pg 3

[www.guymondailyherald.com](http://www.guymondailyherald.com)

## UPCOMING EVENTS



### Week in preview: Sept. 8 through Sept. 16

By April Coble  
[gdhreporter@gmail.com](mailto:gdhreporter@gmail.com)

Football season is in full gear, temperatures have cooled to signal the approach of fall, and there are so many fantastic events coming up soon! We love seeing everyone out there enjoying the wonderful weather and getting together out in the community. It's a great time to be part of the Texas County community!

If you have an upcoming event you would like to see in the week in preview, stop by the Guymon Daily Herald office at 515 N. Ellison St. in Guymon, call (580) 338-3355 or email [gdhreporter@gmail.com](mailto:gdhreporter@gmail.com) with all the details. Make sure to check out page 2 in every issue to find out about other events around the Texas County community!

#### Here's what's coming up:

##### Saturday, Sept. 8:

The **Guymon Farmer's Market** is back on through September, and it's more than just a stop for some fresh grown veggies from Texas County growers - find out who has the very best salsa in Texas County too! On Sept. 8 starting at 8 a.m., you can find fresh produce and tasty salsa at this week's Salsa Contest at the corner of 4th and Main Streets, just outside the Texas County Courthouse! The farmer's market will have a different Meet Me At The Market event each weekend throughout the season. Upcoming events will include a Beautiful Baby Contest on Sept. 15, a Beard Contest on Sept. 22 and a Pumpkin Rolling Contest on Sept. 29. You won't want to miss the fun! For more information, contact Melyn Johnson at (580) 338-6246 or [director@mainstreetguymon.com](mailto:director@mainstreetguymon.com).

##### Sunday, Sept. 9:

The **Guymon Sox of Love sock drive** is on the way! Sox of Love, Inc. has partnered with Brown & Associates Insurance and Charles White State Farm Insurance in a focused effort to provide socks to local organizations in Guymon. On Sept. 9 from 2 p.m. to 4 p.m. at First Christian Church at 802 N. Quinn St. in Guymon, volunteers will be needed to assist with packaging donated socks for distribution. Before then, sock and cash donations are still being accepted at Brown & Associates at 917 N. Main St. and Charles White State Farm at 1024 N. Main St. during regular office hours. Socks are the number one needed and most requested clothing item, but the least donated. Donations will serve children and teens in foster care or group homes, people without homes, elderly and disabled adults.

#### PREVIEW

CONTINUED ON PAGE 3

## Historic enrollment increases continue for Panhandle State

Released by  
 Panhandle  
 State Campus  
 Communications

The buzz around the five state area has been how busy Oklahoma Panhandle State University's campus was the first weeks of classes. With significant enrollment increases, it was obvious on move-in day that Panhandle State has grown! The fall 2018 semester has already seen a 9 percent increase in total enrollment compared to the fall of 2017.

"This year's enrollment success is attributed to a total university effort," Martin Nevarez, Director of High School and Community Relations stated in regards to the teamwork utilized this year.

Students, faculty, staff, administration, and alumni can all be thanked for their dedication to providing a welcoming environment for future students. Panhandle State prides itself on the family-like community that defines it, a community that truly cares about each individual student and their future. By emphasizing recruiting efforts across campus, prospective students got a taste of what being an Aggie is actually like and how it feels to say "We are Panhandle!"

Dr. Julie Dinger, the Vice President for Academic and Student Affairs said, "our team

buckled down this year and took advantage of the growth and excitement on campus. This growth and was truly a true team effort, from the grounds and facilities in the best shape to the faculty making high school visits, and the staff who met each prospective student with a smile. I couldn't be more proud of everyone at PSU for pulling together to make this happen."

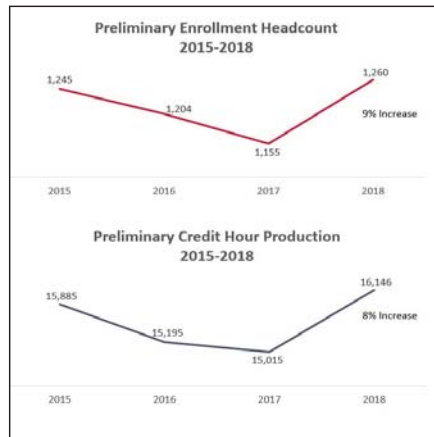
Nels Peterson, the professor for Agricultural Education, coined that, "the success in recruiting is the result of campus-wide culture that has been created and nurtured... we are encouraged to

build relationships with not only the students we are recruiting, but with parents and the faculty and staff at high schools and junior colleges. I truly believe that the change in the way we offer scholarships has been a major factor in our ability to recruit students."

Panhandle State's largest enrolled major, nursing, has seen a summit in numbers as well. The nursing program offers a unique, completely online curriculum and has drawn attention from all over America. Between one on one academic coun-

seling, special scholarships for Oklahomans, and a welcoming online learning environment, nursing students are very excited about attending Panhandle State.

"This excitement is felt by potential students when we visit, talk on the phone, or simply email them about the program and university. One more thing that makes the RN to BSN program at Panhandle State special is the amount of student referrals we receive. This indicates that students are pleased with the advi-



#### ENROLLMENT

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## ENROLLMENT

CONTINUED FROM PAGE 1

ing and enrollment procedures, overall courses, and learning opportunities, and support from staff and faculty," said Dr. Pamela Sandvig, Panhandle State's Director for the RN to BSN program.

Concurrent enrollment is up 39 percent compared to last year, and credit hours are up 8 percent. Panhandle State followed up last year's history-making largest freshman class with a 4 percent increase in freshman headcount. It is clear that in the midst of Oklahoma's education budget crisis, Panhandle State is flourishing. With these preliminary numbers, the promise of another record-breaking year is encouragement across the Panhandle.

Panhandle State President Dr. Tim Faltyn, said, "I am so proud of the collective energy put into this year's enrollment figures. Those numbers represent hours of labor and love of almost every one on campus dedicated to improving lives of our students."

Throughout the summer, the numbers were alluring, but the real joy came from witnessing Move-In Day, where staff and faculty got together and were able to look on the harvest of their hard work.

The recent tradition of staff, faculty, and the executive team helping students move in continued on Panhandle State's Move-In Day

on the Saturday before the first day of classes. Pickups and hatchbacks lined the curbs of our various campus housing as smiling faces of university employees met Aggies and their families. One by one, the boxes were unloaded and the rooms were filled. While those already moved in took advantage of free food provided by the Baptist Student Union or climbed the National Guard's mobile rock wall.

Liznie Van Horn, a transfer student from Nebraska stated, "on Move-In Day, I was running late for check-in. To my surprise, [faculty, staff, and administration] had stayed past the check-in time to help me transition to my new home. I am extremely thankful for the kindness everyone in the community has shown!"

Over the past three years, Panhandle State has seen significant changes. Sequia Smith, a Senior at Panhandle State, remarks, "I have seen the Panhandle branding nationally. The environment around campus feels like a real college atmosphere compared to when I first arrived at Panhandle State 4 years ago. Between dorm renovations, a new field, and overall campus appearance, it's easy to tell that we're always striving to better this university."

## DEATH NOTICE

## Vic Shrock

Vic Shrock, 70 year old Guymon, Oklahoma resident passed away Thursday, September 6, 2018 at his residence. Services are pending at this time. Friends may sign the online guest book or leave a condolence at [www.hensonnovak.com](http://www.hensonnovak.com).

## Marion Radcliff

Marion Radcliff, 76 year old Guymon, Oklahoma resident, passed away Thursday, September 6, 2018 at her residence. Services are pending at this time. Friends may sign the guest book or leave an online condolence at [www.hensonnovak.com](http://www.hensonnovak.com).

## OBITUARY



Thomas Leroy Bodkin

Funeral Services for Leroy Bodkin, 87, a former Hereford resident will be held at 11:00 a.m. Friday, September 7, 2018 at First Presbyterian Church with Reverend Don McDonald, pastor, officiating. Services are under the personal supervision of Parkside Chapel Funeral Home. Mr. Bodkin passed away Wednesday, September 05, 2018 in Amarillo. Family will be receiving friends, September 6, 2018 from 5:00-7:00 at Parkside Chapel.

Thomas Leroy Bodkin was born October 2, 1930 to George Albert and Pearl (Henson) Bodkin in Olton, Texas.

He proudly served in the United States Air Force during the Korean War from 1952 until 1955. In 1960

he moved from Olton, Texas to Hereford and farmed. Mr. Bodkin was active in his Church, he was an Elder and served The Session. He loved to fish, go camping, and water skiing. He loved his grandchildren greatly enjoyed hunting, fishing, and camping with them. Leroy enjoyed playing Bridge and Dominos.

Those left to cherish his memories are two daughters, Jackie Monk and husband John of Guymon, Oklahoma, and Judy Welch and Paul Konrath of Kittredge, Colorado; one son, Jim Bodkin of Canyon, Texas; one daughter in law, Lucy Bodkin of Canyon; a life-long friend, C.W. Leathers of Olton, TX; ten grandchildren; and 14 great grandchildren.

He was preceded in death by his parents; his wife Evelyn Bodkin; one brother, Wilton Bodkin; and one sister, Elsie Petty.

In lieu of flowers, the family requests memorials be made in his name to 7 Star Therapeutic Riding Center, 4753 S. Farm to Market Rd. 1258, Amarillo, TX 79118, Phone Number 806-355-4773.

Cattle Call - Highway 207 And Road Gg - Cattle Owner Contacted 911 Call - Hooker Cell Tower - Hangup Call Would Not Answer On Call Back

Animal Call - Mile 32 And 24th Street, Guymon - Dog Bite - Deputy Responded - Report On File

Welfare Check - Highway 412 And Mile 33 - Deputy Responded Fire Alarm - Main Street, Tyrone - Hooker Fd Responded

Animal Abuse - Highway 54 And Goodwell - Goodwell Pd Responded

911 Call - Ellison Street, Guymon - Transferred Call To Guymon Pd

Possible Reckless Driver - Highway 54 And Mile 50 - Hooker Pd Responded - Made Contact

911 Call - Highway 54 And Mile 15 - Cattle Out - Cattle Owner Contacted

County Detail, County Wide Patrol And Traffic Enforcement

## ENROLLMENT

CONTINUED FROM PAGE 1

women overcoming domestic violence and veterans.

## Monday, Sept. 10:

The **Texas County Board of Commissioners** will meet at 10 a.m. in the commissioners meeting room on the second floor of the Texas County Courthouse, located at 319 N. Main St. in Guymon. These meetings are open to the public.

The next **Guymon Chamber of Commerce general membership meeting** is scheduled to take place on Sept. 10 at 12 p.m. at the Ambassador Restaurant at 1909 U.S. Highway 64 in Guymon. Members are encouraged to send a representative to attend the meeting. Lunch is a Dutch Treat, and updates about happenings will be given.

**Do you love superhero movies and the library?** There's an event for you! The Guymon Public Library and Arts Center at 1718 N. Oklahoma St. is hosting another movie night showing with Avengers Infinity War on Sept. 10 at 6 p.m., and everyone is invited to attend. Grab some friends and snacks, then head over for this free movie night! For more information, call (580)338-7330.

The **Guymon Public Schools Board of Education** regular meeting is scheduled to take place on Sept. 10 at 7 p.m. in the science annex of Guymon Central Junior High School at 712 N. James St. Agendas are posted online at [GuymonTigers.com](http://GuymonTigers.com) and at the front doors of the central administration building at 801 N. Beaver St. ahead of meetings. These meetings are open to the public.

## Tuesday, Sept. 11:

The **Guymon Airport Board** is scheduled for a regular meeting on Sept. 11 at 7 a.m. Meetings are currently listed to take place at Guymon City Hall, but have moved to the Ambassador Restaurant at 1909 U.S. Highway 64 in Guymon. Agendas and meeting location are posted at the front doors of Guymon City Hall at 424 N. Main St. ahead of meetings. For more information, call (580)338-3396. These meetings are open to the public.

## Wednesday, Sept. 12:

A regular meeting of the **Memorial Hospital of Texas County Authority Board of Trustees** is scheduled to take place on Sept. 12 at 5 p.m. in the board meeting room at the hospital at 520 Medical Dr. in Guymon. Agendas are posted online at [mhtc-guymon.org](http://mhtc-guymon.org) ahead of meetings. These meetings are open to the public.

## Thursday, Sept. 13:

A regular meeting of the **Guymon Convention and Tourism Board** is scheduled to take place on Sept. 13 at 12 p.m., and typically meets at the Ambassador Restaurant at 1909 U.S. Highway 64 in Guymon. This board meets on the second Thursday of every other month at noon. Agendas are posted at the front doors of Guymon City Hall at 424 N. Main St. ahead of meetings. For more information, call (580)338-3396. These meetings are open to the public.

A regular meeting of the Guymon City Council is scheduled to take place on Sept. 13 at 6 p.m. in city council chambers inside Guymon City Hall at 424 N. Main St. in Guymon. The Guymon City Council meets on the second and last Thursday of every month at 6 p.m. Agendas are posted online at [guymonok.org](http://guymonok.org) at the front doors of city hall ahead of meetings. For more information, call (580)338-3396. These meetings are open to the public.

Yoga for You continues on Thursday evenings at the Guymon Public Library and Arts Center at 1718 N. Oklahoma St. Join the friendly crew Sept. 13 at 6 p.m. at your public library for free yoga classes, where you can learn to stretch, build strength and focus on relaxation in a pleasant environment. Bring your own mat and blankets as everyone finds what feels good. For more information, contact Blair Henson at (580)338-7330.

## Friday, Sept. 14:

The **Ninth Annual Sip-N-Fit**, a special fundraising event by the Friends of the Texas County Family YMCA, is set to take place on Sept. 14 at 7:30 p.m. This year's event is being held in special memory of Ken Rothschof. Special hosts K.C. and Denise Rothschof invited you to pick up tickets from any YMCA volunteer for this very special, intimate gathering at 14 Seneca in Guymon. A single reservation is \$50, or \$75 for two. At the door, a single will be \$60, or \$80 for two.

## Saturday, Sept. 15:

The **Guymon Farmer's Market** is back on through September, and it's more than just a stop for some fresh grown veggies from Texas County growers - some of the prettiest babies will be out to meet everyone as well! On Sept. 15 starting at 8 a.m., you can find fresh produce and adorable littles at the Beautiful Baby Contest at the corner of 4th and Main Streets, just outside the Texas County Courthouse! The farmer's market will have a different Meet Me At The Market event each weekend throughout the season. Upcoming events will include a Beard Contest on Sept. 22 and a Pumpkin Rolling Contest on Sept. 29. You won't want to miss the fun! For more information, contact Melyn Johnson at (580)338-6246 or [director@mainstreetguymon.com](mailto:director@mainstreetguymon.com).

The **Sixth Annual Friends of Pink Heals Benefit Poker Run** is coming up, and registration is now open! Riders will go wind, rain or shine on Sept. 15 with the first bike out at noon and the last bike in at 4:30 p.m., along with a poker hand, meal, door prize ticket and patch. The start and end of the run is at Pub on the Bricks at 120 NE 5th St. in Guymon. Tune up your bike and prepare for one of the best rides in the region! For more information or to purchase tickets, contact Sandy at (580)651-1825. Proceeds go toward helping Pink Heals in its mission to support and assist cancer patients.

Are you ready to help our local firefighters and engage with others in the community at a wonderful formal evening of dinner, dance, silent auction and presentation? Mark your calendars now for the 7th Annual Firefighters Ball to take place on Sept. 15 starting at 6 p.m. You won't want to miss it! Call the Guymon Fire Department today to get your tickets at (580)338-5536. Hurry! Space is limited to get a seat for a wonderful evening with special speaker Brendan McDonough, a fantastic dinner, silent auction and awards presentation.

## Sunday, Sept. 16:

**Guymon Fiesta** is back! Fiesta is set to talk place at 5th and Main Streets in Guymon on Sept. 16 from 3 p.m. to 8 p.m. and will include the Alma Folklorica dancers, music, piñatas, contests, air jumpers, face painting, the queen crowning, delicious food and much more. Mark your calendars and don't miss this fantastic cultural event!

**TXCO Sheriff**  
Dept.  
Sept. 3-4



Date: 09-03-2018  
Housed 43 Inmates  
Booked: 1  
Released: 0  
Civil Papers: 0  
Attempted: 0  
Warrant Service: 0

Noise Complaint - 2nd And College, Goodwell - Goodwell Pd And Deputies Responded  
Cattle Call - Beaver County - Advised Beaver County  
Accident - Mile 37 And Road A - Advised OHP Of A Vehicle Hitting A Deer  
Cattle Call - Mile 32 And 24th Street, Guymon - Deputy Responded  
911 Call - Missouri Street, Hooker - Hooker Pd Responded  
Accident - Highway 54 And Mile 32 - Deputy

Responded - Advised OHP Of Accident

Possible Reckless Driver - Hooker Area - Hooker Pd Responded - Made Contact

Alarm - Lorenz Street, Hooker - Hooker Pd Responded

County Wide Patrol And Traffic Enforcement

Date: 09-04-2018  
Housed 48 Inmates  
Booked: 5  
Released: 3  
Civil Papers: 1  
Attempted: 3  
Warrant Service: 0

911 Call - E Avenue, Goodwell - Accidental Dial

**Ultra Comfort Lift Chairs**  
\$790 Sale Price  
Several available colors and sizes to fit your needs! We will special order &  
**Extra Long Twin Adjustable Bed**  
39x80 with Luxury Flex Mattress  
Only at: **\$1400**  
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OKLAHOMA PANHANDLE STATE UNIVERSITY  
Goodwell, Oklahoma

September 7, 2018

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

1. Personal remarks – Dr. Tim Faltyn
2. Panhandle Magazine
3. Fall 2018 Enrollment Report
4. Introduction of Robert & Sue Etbauer, Shelbie Weeder and Dr. Nels Peterson

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

1. The following faculty and staff have announced their intention to retire or resign:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>	<u>Explanation</u>
Julie Book	Assistant Professor of English	7/1/2018	Resignation
Angela Franke	Head Volleyball Coach	7/26/2018	Resignation
Jana Peterson	Assistant Professor of Math	7/31/2018	Resignation
Danae Moore	Director of Public Relations	9/1/2018	Resignation



2. Board approval is requested for the following personnel actions:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>Explanation</u>
Brad Duren	Professor, History & Dean, Arts & Education	\$65,000	7/1/2018	12 Month	Replacement
Patrick Maille	Professor, History, Department Chair, Soc.Sci. & Faculty Athletic Representative	\$51,119	7/1/2018	12 Month	Replacement
Jerry Mihelic	Assistant Professor, Education & Director, Education	\$60,000	7/1/2018	12 Month	Title Change
Nels Peterson	Professor, Ag Education Associate Dean, Agriculture Science & Nursing	\$50,706	7/1/2018	12 Month	New Position
Shawna Tucker	Assistant Professor, Math Interim Dean, Agriculture, Science & Nursing	\$65,000	7/1/2018	12 Month	Replacement
Signe Coombs	Head Volleyball Coach & Athletic Compliance Coord.	\$40,000	8/1/2018	12 Month	Replacement
Meghan Gates	Director, Public Relations	\$45,000	8/1/2018	12 Month	Replacement
Michael Ask	Instructor, Math & Interim Dept. Chair, Math	\$37,000	8/13/2018	9 Month	Replacement
Cezanne Shannon	Instructor of Math	\$40,000	8/13/2018	9 Month	Replacement
Brent Shoulders	Associate Professor, Art & Department Chair, Art	\$45,269	8/13/2018	9 Month	Replacement

Part E---Instructional Programs

1. Board approval is requested for a program modification to the Bachelor of Technology degree program. The proposed changes bring the program into compliance with Oklahoma State Regents for Higher Education policy 3.4.3.A.4, which provides a common core of course requirements for all current and future degree option programs of study. Please see attached.

Part F---Budgetary Actions

None

#### Part G---Other Business and Financial Matters

1. Board approval is requested to submit the appropriate documents to Oklahoma State Regents for Higher Education (OSRHE) and to take all necessary action to include in the Master Lease Program, one equipment project: the purchase of academic and co-curricular furniture with the estimated financed amount being \$900,000, plus the cost of issuance.

Board approval is also requested to purchase the Master Lease Program equipment in Accordance with OPSU Purchasing Policy and Procedures.

Required capital payments will be made from legally available funds.

2. Board approval is requested to accept a gift in kind from the Panhandle State Foundation for a football scoreboard and videoboard valued at \$216,000. The gift was provided in August 2018 for the Anchor D Stadium Turf Renovation Project.

#### Part H---Contractual Agreements (other than construction and renovation)

1. Board approval is requested to grant a utility easement to Fiberlight. The easement allows Fiberlight to construct, install and lay and thereafter use, operate, inspect, repair, maintain, replace and remove fiber optic utility line or lines. This fiber optic line is provided by OneNet to increase the capacity and reliability of internet service to the Oklahoma Panhandle State University campus. The easement is located in an area more generally described as:

The East 25 feet of the SE1/4 of Section 34, T2N, R13E in Texas County, Oklahoma.

The easement document will be reviewed and approved by Legal Counsel prior to its execution. The document will contain a detailed legal description of the area the easement covers.

2. Board approval is requested to enter into a Memorandum of Agreement between Oklahoma Panhandle State University and the Oklahoma Department of Wildlife Conservation to construct, operate, and maintain the Panhandle State University Shooting Range Complex on University property for a term in perpetuity through its useful life. Board approval is requested to allow the President or his designee to sign the Memorandum of Agreement and any related documents. The Memorandum of Agreement has been reviewed by Board Legal Counsel. Please see attached.

3. Board approval is requested to enter into the following clinical agreements with Apollo Medflight, Goodwell EMS, Guymon Fire Department, Memorial Hospital of Texas County, Northwest Texas Healthcare System, Panhandle Counseling and Health Center, Seward County EMS, and Southwest Medical Center. The clinical agreements will enable students and faculty to utilize the above facilities for educational purposes as a part of the Intermediate Emergency Medical Technology program. These agreements have been reviewed by legal counsel. Please see attached.

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Informational Matters Not Requiring Action of the Board

1. The June and July 2018 Summary of Out-of-State Travel reports. Please see attached.

Respectfully submitted,



Dr. Tim Faltyn  
President

**Current**

<b>Technology (BTEC)</b>	<b>120 Semester Hours</b>
<b>General Education</b>	<b>40</b>
<b>Residence Major</b>	<b>33</b>
Required hours in major area to complete residence requirements.	
<b>Transferred Major</b>	<b>32</b>
from an approved one-year technical program	
<b>Residence Minor</b>	<b>15</b>
Electives to total 120	

Students may complete the Bachelor of Technology with major emphasis in the following areas: Computer Graphics (see pg. 112), Accounting, Agronomy, Allied Health Science, Animal Science, Biology, Business Administration, Business Education, Chemistry, Computer Information Systems, Health and Physical Education, Industrial Technology, Mathematics, Natural Science, Physics, Psychology, etc.

To be admitted to candidacy for the degree, the student may have completed either a one- or two-year technical program at an institution accredited by a regional accrediting agency. If the credit earned is from a non-accredited institute, the student transferring to OPSU must use the same procedures as regular college students from non-accredited institutions.

**Proposed**

<b>Technology (BTEC)</b>	<b>120 Semester Hours</b>
<b>General Education</b>	<b>40</b>
<b>Major</b>	
<b>Business Core</b>	<b>36</b>
Acct 2103-Financial Accounting	
Acct 2203-Manual Accounting	
Econ 2123-Microeconomics	
Badm 3123-Business Law I	
Badm 3173-Business Communications	
Badm 3613-Statistics	
Badm 4603-Business Ethics	
Cis 2013-Information Systems for Business	
Cis 2223-Micro Applications	
Fin 3773-Business Finance I	
Mgmt 3813-Principles of Management	
Mktg 3913-Principles of Marketing	
<b>Transferred Major</b>	<b>30-32</b>
An approved technical program whose courses are listed on the OSRHE Technical Course Transfer Matrix	
<b>Electives</b>	<b>10-12</b>
Electives to total 120	

Students may complete the Bachelor of Technology with major emphasis in a field for which OPSU has faculty expertise and whose courses have been approved under the Oklahoma State Regents for Higher Education Statewide Articulation Agreement with Oklahoma Career Technology Centers. Additional academic program options will be evaluated according to OPSU's Assessment Plan.

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Jun-18  
MONTH

FUND SOURCE	FY18		FY17		FY18		FY17	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	7	\$ 3,800.29	8	\$1,767.68	63	\$ 21,267.64	104	\$ 33,101.40
FEDERAL							2	\$ 356.30
PRIVATE								
AUXILIARY	3	1,948.30	1	\$473.49	48	16,517.75	31	\$ 14,481.63
OTHER								
TOTAL	10	\$ 5,748.59	9	\$2,241.17	111	\$ 37,785.39	137	\$ 47,939.33

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Jul-18  
MONTH

FUND SOURCE	FY19		FY18		FY19		FY18	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	6	\$ 2,697.78	7	\$2,785.82	6	\$ 2,697.78	7	\$ 2,785.82
FEDERAL								
PRIVATE								
AUXILIARY	9	4,226.56	3	\$1,891.11	9	4,226.56	3	\$ 1,891.11
OTHER								
TOTAL	15	\$ 6,924.34	10	\$4,676.93	15	\$ 6,924.34	10	\$ 4,676.93

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ronald Ramming and members of the Connors State College (CSC) administration appeared before the Board of Regents to present the business of CSC and review the Agenda for members of the Board. (The CSC Agenda is attached to this portion of the minutes.)

President Ramming thanked President Hargis and First Lady Ann Hargis for the hospitality last evening. He said he was very impressed with the Endeavor Lab and what an impressive resource it is for OSU and its students.

President Ramming highlighted the preliminary enrollment report within the Agenda, noting that enrollment is down by approximately 6 percent. Credit hours are also down approximately 10 percent compared to last year. Historically, CSC is very sensitive to the local economy in relation to enrollment. When the unemployment rate in Muskogee County dips below 5 percent, it impacts the College's enrollment. The unemployment rate combined with the tuition increases that they have been forced to implement the past few years really impact enrollment rates. CSC's first time freshman enrollment is up a little, which tells him that they must increase their efforts for better retention. He has had discussion with NEO President Jeff Hale regarding retention, and it seems their institutions are similar in this regard. They plan to work together to see if some strategies and efforts to improve retention can be identified for both institutions. The other factor was the consideration of no-shows. There was a considerable number of students who did not show up for one or two classes. One strategy to employ will be the addition of more second eight-week classes to recapture some of that lost enrollment and rebuild credit hour production. CSC had an increase in the second-chance Pell project as well, which will cause the corrections enrollment to increase throughout the year.

President Ramming referenced the *Connection*, highlighting stories contained within regarding various CSC events, activities, and student achievements. He noted that the cover shows a picture from the Oklahoma Highway Patrol Cadet Lawman Academy that CSC hosted over the summer. Hosting camps such as this provide great opportunities for campus exposure to prospective students and their parents. President Ramming referenced the *Kaleidoscope*, which is a collection of essays and short stories that CSC students compiled this last year.

President Ramming referenced the Accounts Receivable Pilot Project listed under Item M-6. He said accounts receivable has been a challenge for CSC for some time, and a pilot program was instituted last spring by Vice President for Fiscal Services Mike Lewis and his team. President Ramming asked Mr. Lewis to come before the Board and speak about the pilot program.

Mr. Lewis distributed a handout titled, "Connors State College A/R Collections Pilot Project, Fiscal Year 2018," a copy of which is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes. Mr. Lewis highlighted information from the handout for the Board. He noted there was a drop of \$187,000 in accounts receivable (A/R) for just the spring 2018 semester after the pilot program was implemented. The A/R collections project has been continued this fall. They met their goal of getting below 10 percent and it is hoped they can continue to improve that percentage. He said they are proud of what this will do for the College's budget.

Regent Callahan asked how much of those number changes was due to cleaning up the books from students who never attended classes versus how much is real dollars. Mr. Lewis said work was begun last year to clean up no-shows. He said he believes the majority of the dollars reflected in the handout are due to the pilot program, which has added a personal touch to A/R. Fewer students are being turned over to collections and he believes it is due to this new program.

Regent Burns asked what percentage would be regarded as acceptable for accounts receivable. Mr. Lewis said he has spoken to his colleagues at other institutions and they like to stay between 8-10 percent. CSC is in a different market and their number can be a little higher than that of other institutions, so the College is attaining numbers for which regional universities aim. He said he has also spoken to colleagues at community colleges and they are hitting A/R numbers between 12-15 percent. He said the CSC A/R program is unique in its approach, and he believes it is something which might be exported as a model for others.

Regent Burns asked Mr. Ramsey how the other A&M Institutions fare in terms of accounts receivable percentages. Mr. Ramsey said he would look into the matter.

President Ramming said when Mr. Lewis and his team brought the A/R pilot program to him he was concerned about being too strong in collection efforts, but the reminders to students have been an effective approach. He said he appreciates the fiscal team's efforts to improve the A/R numbers.

#### D-1 Approval of Personnel Actions

Regent Link moved and Regent Milner seconded to approve the personnel actions as presented in Section D, Item 1 in the CSC Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

President Ramming noted that Item D-2 reflects six faculty members who resigned from CSC and they are a direct result of not being able to offer competitive salaries. The ability to attract and retain quality, qualified faculty is an ongoing concern for CSC. The common education teacher pay raises were well deserved, but are difficult to compete against for higher education institutions who have taken budget cuts.

Regent Link asked how many of those faculty listed as resigning are a direct result of the common education pay raises. President Ramming said he does not believe every resigning faculty member listed left for higher pay, but he believes all but one of those listed left for higher paying jobs. Regent Burns asked if the higher paying jobs were all in common education. President Ramming said two of those resigning went to work at public schools, three went to other higher education institutions, and one went into private business. Regent Anthony said he understands the problem, and somehow a way must be found to improve salaries at the institutions.



### E-1 Report on Program Reviews

President Ramming said CSC has begun the process for getting its program reviews up to date and asked Dr. Janet Wansick, Vice President for Academic Affairs, to give an overview of that process for the Board. Dr. Wansick said program reviews are supposed to be completed every five years, per directive from the Oklahoma State Regents for Higher Education, and CSC is trying to catch up on some of its reviews. She said the intent of the reviews is to look at programs and see how they fit into the mission of the College. Data within the programs such as number of majors, number of graduates, credit hour production related to faculty, etc., are reviewed as well. Five programs were reviewed and more will be brought to the Board as they are completed. She noted that the nursing program review is slightly different than the others because it has an outside accrediting agency. That program has an annual review for the Oklahoma Board of Nursing, and an eight-year review for the Accreditation Commission for Education in Nursing. (The Program Reviews are collectively on file in the Board of Regents' Office as Document No. 3-9-7-18.)

Regent Callahan moved and Regent Milner seconded to accept the program reviews, as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

### H-1 Approval to Develop a Clinical Affiliation Agreement with the Oklahoma School for the Blind

Regent Davis moved and Regent Hall seconded to approve the development of a Clinical Affiliation Agreement, as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

Regent Link asked for an update regarding efforts that have resulted from the gift CSC received approximately a year ago. President Ramming said part of that gift was used for a salary enhancement program for the nursing faculty, and he was told the pay enhancements saved CSC from losing three of its nursing faculty. Another portion of the funds has been put toward hiring an additional faculty member, and the remainder of the funds has been put towards nursing student scholarships. Regent Link asked if the possibility of another gift has been explored. President Ramming said he met with hospital leaders last week to discuss the program, but he has not asked for another gift. He said the hospital changeover is still a work in progress and in his conversations with Tony Young, Vice President of Saint Francis Hospital Muskogee, he learned the hospital has 60 open nursing positions at that location alone. In the entire Saint Francis Health System there are over 250 open positions for registered nurses. That is just one medical system of many in the state.

The business of Connors State College being concluded, President Ramming and members of the CSC administration were excused from the meeting.



# CONNORS — STATE COLLEGE —

A/R Collections  
Pilot Project

Fiscal Year 2018



# Connors State College A/R Collections Pilot Project

- Situation: Annual student accounts receivable (Tuition/Fees/Room and Board) had steadily risen over the past four years; declining returns from collection agencies
- Goal: Reverse the trend and decrease student A/R to less than 10%
- Approach:
  - Collect higher %/\$\$ during 'current matriculation semester'
  - Utilize new and more frequent methods of contact
    - Converted one Bursar FTE to full-time collections duties; phone calls roll to all Bursar staff
    - Automated text contact lists using student cell phone number followed by next day personal contact
    - Automated call contact lists followed by next day personal contact
    - LMS message board messages directing students to check their balances; contact Bursar
    - A/R balance lists sent to coaches/program directors; personal touch with emphasis to those getting scholarships
    - Envelopes with billing statements/student balances handed out during mandatory Housing Meetings
  - High emphasis on third week 'no show' Administrative Withdrawals (data collected by faculty)
  - Implemented Spring 2018

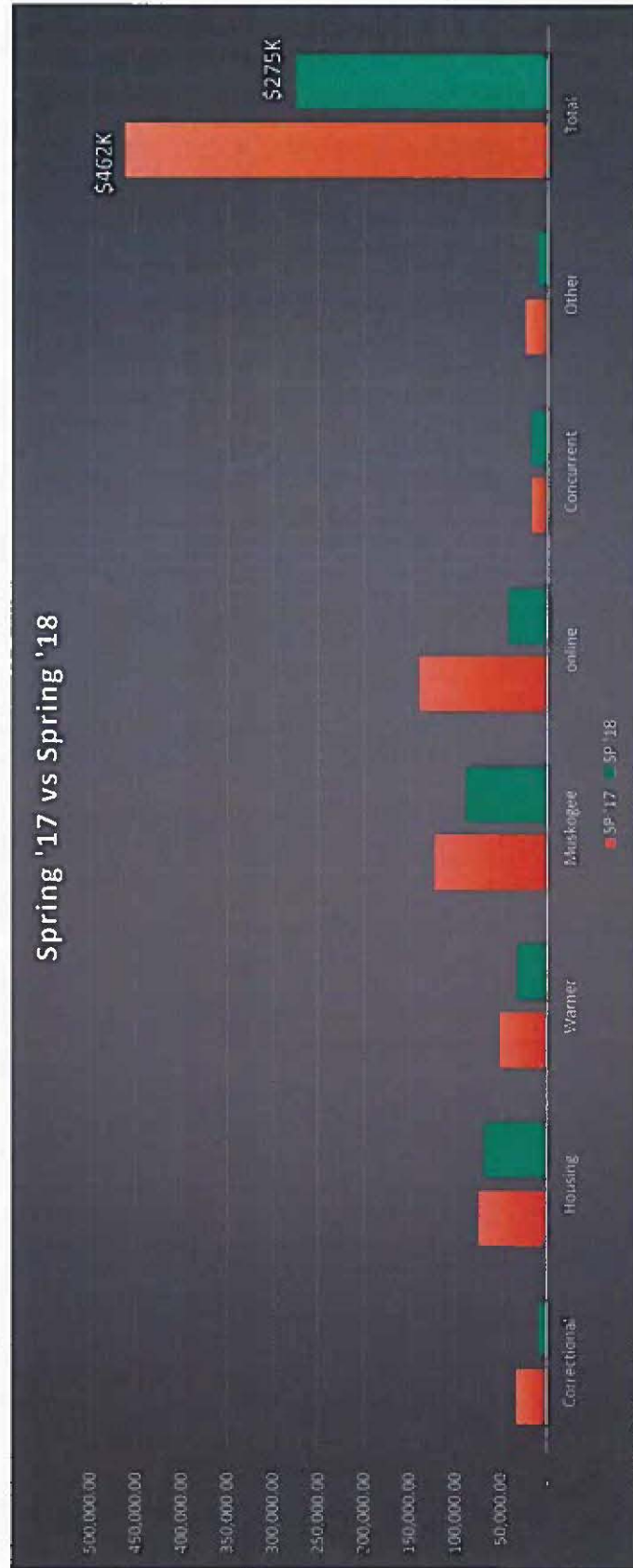


# Connors State College A/R Comparison Prior to Pilot



\* Information can be found on page 6 of the Independent Auditors' Report

# Connors State College A/R Comparison After Pilot



\* Information can be found on page 6 of the Independent Auditors' Report



## Connors State College A/R Collections Pilot Project

	FY2016	FY2017	*FY2018
Total FY Student A/R	\$ 964,223	\$ 1,210,457	\$ 897,704
Student T&F /Room & Board Revenue	\$ 8,141,977	\$ 8,993,750	\$ 9,264,119
Annual %	11.8%	13.5%	9.7%
* Pilot only implemented in Spring '18			

# CONNORS STATE COLLEGE

Warner, Oklahoma

September 7, 2018

## Board of Regents for the Oklahoma A&M Colleges

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:**

**1. Personal Remarks – Dr. Ron Ramming**

- Preliminary Fall Enrollment Update
- Connection
- Kaleidoscope

**B. RESOLUTIONS:**

*None*

**C. POLICY AND OPERATIONAL PROCEDURES:**

*None*

**D. PERSONNEL ACTIONS:**

**1. Request for Change of Position/Salary/Months of Employment**

Board approval is requested for the following employment changes:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>Explanation</u>
Anita Thompson	Assoc. VP for External Affairs	\$ 61,610	07/01/2018	12 month	Replacement
Sandra Watson	Interim Division Chair for Nursing/Allied Health	\$ 15,831	07/01/2018	12 month	Replacement
Misty Hull	Nursing Instructor	\$ 44,000	08/01/2018	10 month	Replacement
Sierra Walker	Ag Instructor/Shooting Sports Coach	\$ 47,000	07/01/2018	12 month	Replacement
Donna Autrey	Psychology Instructor	\$ 36,500	08/01/2018	9 month	Replacement
Jessica Burton	English Instructor	\$ 37,500	08/01/2018	9 month	Replacement
Steven Sly	Math Instructor	\$ 34,250	08/01/2018	9 month	Replacement

**2. Information Requiring No Action by the Board**

Ms. Joyce Johnson, Nursing Instructor/NAH Division Chair, resigned effective June 30, 2018.

Ms. Shiranjini Threadgill, Math Instructor, resigned effective July 31, 2018.

Ms. Shyanne Ledford, Sociology Instructor, resigned effective July 31, 2018.

Ms. Lisa Berry, Political Science Instructor, resigned effective July 31, 2018.

Ms. Susan Kirk, Math Instructor, resigned effective August 10, 2018.

Ms. Kim Phillips, Title III NASNTI Grant Director, resigned effective August 10, 2018.

Ms. Whitney Tucker, Health/PE Instructor, resigned effective August 15, 2018.

**E. INSTRUCTIONAL PROGRAMS:**

**1. Report on Program Reviews (see attached)**

**F. BUDGETARY ACTIONS:**

*None*

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

*None*

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation)**

**1. Clinical Affiliation Agreement**

Authorization is requested to develop a clinical affiliation agreement for fiscal year 2019 with the Oklahoma School for the Blind.

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

*None*

**J. PURCHASE REQUESTS:**

*None*

**K. STUDENT SERVICES/ACTIVITIES:**

*None*

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**

*None*

**M. INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

- 1. June 2018 Out-of-State Travel Report (see attached)**
- 2. July 2018 Out-of-State Travel Report (see attached)**
- 3. FY18 Fourth Quarter FTE Report (see attached)**
- 4. 2018-19 Athletic Schedules (see attached)**
- 5. Strategic Goals and Key Performance Indicators (see attached)**
- 6. Accounts Receivable Pilot Project**

Respectfully submitted,

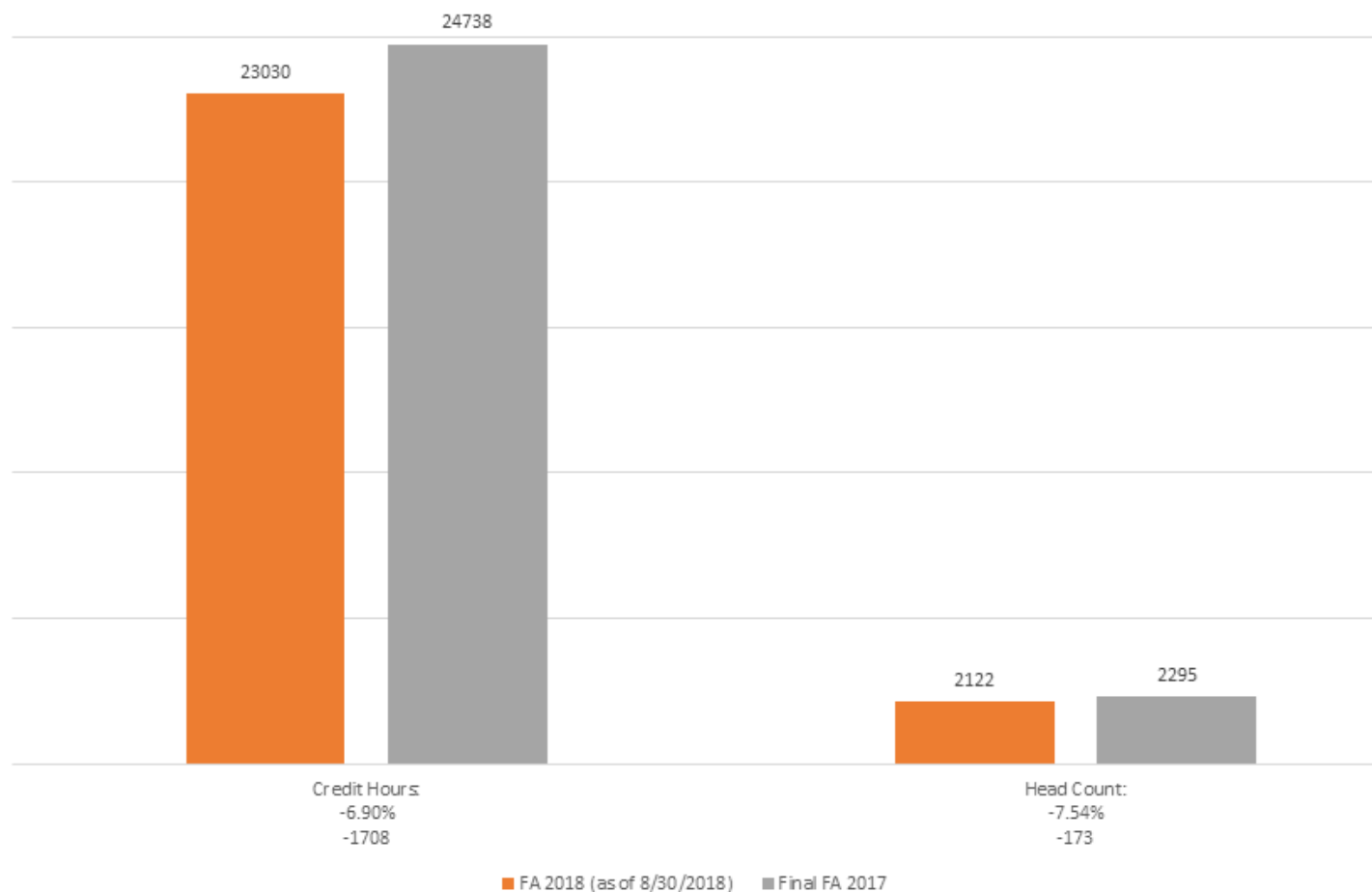


Dr. Ron Ramming  
President



## Fall 2018 Preliminary Enrollment Data August 30, 2018

Fall Enrollment Comparison





**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JUNE 2018**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	3	\$ 3,799.17	0	\$0.00	13	\$ 15,143.11	3	\$ 11,309.01
FEDERAL	3	\$ 12,577.71	3	\$ 28,519.61	9	\$ 27,666.90	6	\$ 32,908.42
PRIVATE	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
AUXILIARY	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
OTHER	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
<b>TOTAL</b>	<b>6</b>	<b>\$ 16,376.88</b>	<b>3</b>	<b>\$ 28,519.61</b>	<b>22</b>	<b>\$ 42,810.01</b>	<b>9</b>	<b>\$ 44,217.43</b>



**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JULY 2018**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	2	\$ 1,935.76	0	0.00	2	\$ 1,935.76
FEDERAL	1	\$ 8,504.04	1	\$ 2,423.06	1	\$ 8,504.04	1	\$ 2,423.06
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>1</b>	<b>\$ 8,504.04</b>	<b>3</b>	<b>\$ 4,358.82</b>	<b>1</b>	<b>\$ 8,504.04</b>	<b>3</b>	<b>\$ 4,358.82</b>



THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION  
FTE Employee Report <sup>1</sup>

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College  
Institution Dr. Ron Ramming  
President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 06-30-2018  
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.<sup>2</sup>

Educ. & Gen Budget Part I (290)				Educ. & Gen Budget Part II (430)				Agency Accounts Other (701)				Sub-Total			Total FTE
Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		Regular	Student		
	Regular	Student		Regular	Student		Regular	Student							
83	51	6		0	25	1		0	10	15	83	86	22	191	
59	51	4		0	25	1		0	11	10	59	87	15	161	
24	0	2		0	0	0		0	-1	5	24	-1	7	30	
83	53	5		0	16	1		0	11	8	83	80	14	177	

A. FTE Employees for Reported Fiscal Quarter <sup>1</sup>

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. <sup>1</sup>

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

<sup>1</sup> File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.

<sup>2</sup> The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.

<sup>3</sup> This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.



Fall '18

# CONNORS STATE BASEBALL

## September

5th	Wed	Arkansas Baptist	3:00	Warner, OK
6th	Thu	Coffeyville	1:00	Warner, OK
11th	Tue	Carl Albert State College	12:00	Poteau, OK
12th	Wed	Arkansas Tech	1:00	Russellville, AR
18th	Tue	Crowder College	1:00	Neosho, MO
20th	Thu	Northern-Enid	1:00	Enid, OK
25th	Tue	TCS Postgrad	12:00	McKinney, TX
27th	Thu	Crowder Festival	12:00	Joplin, OK

## October

1st	Mon	Arkansas Baptist	12:00	Warner, OK
2nd	Tue	Coffeyville	1:00	Coffeyville, KS
4th	Thu	Southwestern OK State U	1:00	Weatherford, OK
8th	Mon	Cowley County	1:00	Coweta, OK
9th	Tue	Crowder College	1:00	Warner, OK
11th	Thu	Oklahoma Wesleyan U	12:00	Bartlesville, OK
15th	Mon	Carl Albert College	3:00	Warner, OK
16th	Tue	Northern-Enid	1:00	Warner, OK
23rd	Tue	Oklahoma Christian U	12:00	Edmond, OK
25th	Thu	U of Arkansas Fort Smith	2:00	Fort Smith, AR
26th	Thu	Scout Day	11:00	Warner, OK

**Perry Keith**  
Head Coach  
(1613 - 456 33 yrs.)

**Bobby Foreman**  
Assistant Coach

**Korey Keith**  
Assistant Coach

### **Livestock Judging Schedule Fall 2018-19**

- 9/10      *National Barrow Show Contest, Austin, MN (Sophomores only)***
- 9/30      *Aksarben Contest, Grand Island, NE (Freshmen and Sophomores)***
- 10/6      *Tulsa State Fair Contest, Tulsa, OK (Freshmen and Sophomores)***
- 10/8      *State Fair of Texas Contest, Dallas, TX (Freshmen and Sophomores)***
- 10/19     *Cimarron Contest, Stillwater, OK (Freshmen and Sophomores)***
- 10/26     *American Royal Contest, Kansas City, MO (Sophomores only)***
- 11/14     *NAILE Contest, Louisville, KY (Sophomores only)***



# CONNORS STATE

## BASKETBALL

### 2018-2019 MEN'S BASKETBALL SCHEDULE

<u>Date</u>	<u>Day</u>	<u>Time</u>	<u>Opponent</u>	<u>Location</u>
Nov. 1 <sup>st</sup>	Thursday	7:00 pm	Central Baptist	Warner, OK
Nov. 2 <sup>nd</sup>	Friday	7:00 pm	Southwestern Christian	Warner, OK
Nov. 6 <sup>th</sup>	Tuesday	7:00 pm	Arkansas Baptist College	Little Rock, AR
Nov. 12 <sup>th</sup>	Monday	7:00 pm	Mid-American	Oklahoma City, OK
Nov. 14 <sup>th</sup>	Wednesday	7:00 pm	Southwestern Christian	Bethany, OK
Nov. 15 <sup>th</sup>	Thursday	7:00 pm	Oklahoma Wesleyan	Bartlesville, OK
Nov. 16 <sup>th</sup>	Friday	7:00 pm	Central Baptist	Warner, OK
Nov. 19 <sup>th</sup>	Monday	7:30 pm	Oklahoma Wesleyan	Warner, OK
Nov. 21 <sup>st</sup>	Wednesday	4:00 pm	Neosho County	Warner, OK
Nov. 24 <sup>th</sup>	Saturday	4:00 pm	Southern Arkansas University Tech	Warner, OK
Nov. 27 <sup>th</sup>	Tuesday	7:30 pm	Northern Oklahoma-Enid	Enid, OK
Nov. 29 <sup>th</sup>	Thursday	7:30 pm	Northern Oklahoma-Tonkawa	Warner, OK
Dec. 1 <sup>st</sup>	Saturday	3:00 pm	Southern Shreveport	Warner, OK
Dec. 4 <sup>th</sup>	Tuesday	7:00 pm	Arkansas Baptist	Warner, OK
Dec. 6 <sup>th</sup>	Thursday	8:30 pm	Mid-America	Oklahoma City, OK
Jan. 7 <sup>th</sup>	Monday	7:30 pm	Eastern Oklahoma	Wilburton, OK
Jan. 10 <sup>th</sup>	Thursday	7:30 pm	Redlands	Warner, OK
Jan. 14 <sup>th</sup>	Monday	7:30 pm	Northeastern Oklahoma	Miami, OK
Jan. 17 <sup>th</sup>	Thursday	7:30 pm	Murray State	Warner, OK
Jan. 24 <sup>th</sup>	Thursday	7:30 pm	Western Oklahoma	Warner, OK
Jan. 28 <sup>th</sup>	Monday	7:30 pm	Seminole State	Seminole, OK
Jan. 31 <sup>st</sup>	Thursday	7:30 pm	Northern Oklahoma-Enid	Warner, OK
Feb. 4 <sup>th</sup>	Monday	7:30 pm	Northern Oklahoma-Tonkawa	Tonkawa, OK
Feb. 7 <sup>th</sup>	Thursday	7:30 pm	Eastern Oklahoma	Warner, OK
Feb. 11 <sup>th</sup>	Monday	7:30 pm	Redlands	El Reno, OK
Feb. 14 <sup>th</sup>	Thursday	7:30 pm	Northeastern Oklahoma	Warner, OK
Feb. 18 <sup>th</sup>	Monday	7:30 pm	Murray State	Tishomingo, OK
Feb. 25 <sup>th</sup>	Monday	7:30 pm	Western Oklahoma	Altus, OK
Feb. 28 <sup>th</sup>	Thursday	7:30 pm	Seminole State	Warner, OK
Mar. 6,8,9 <sup>th</sup>	Wed,Fri,Sat	TBA	Region 2 Tournament	Shawnee, OK
Mar. 18-23 <sup>rd</sup>	Mon-Sat	TBA	NJCAA National Tournament	Hutchinson, KS



## **2018-2019 CENTRAL PLAINS REGION COLLEGE RODEO SCHEDULE**

### **Fall Rodeos (2018)**

CCC (Colby, KS)	Sept. 14, 15, 16
SEOSU (Durant, OK)	Sept. 27, 28, 29
OSU (Stillwater, OK)	Oct. 11, 12, 13
NWOSU (Alva, OK)	Oct. 25, 26, 27

### **Spring Rodeos (2019)**

KSU (Manhattan, KS)	Feb. 15, 16, 17
FSCC (Ft. Scott, KS)	Mar. 8, 9, 10
GCCC (Garden City, KS)	Apr. 5, 6, 7
SWOSU (Weatherford, OK)	Apr. 11, 12, 13
FHSU (Hays, KS)	Apr. 19, 20, 21
PSU (Guymon, OK)	Apr. 25, 26, 27





## **2018-19 CSC Shotgun Shooting Sports Schedule**

- September 15-16, 2018: Fort Hays, KS Intercollegiate Shoot
- September 28 - 30, 2018: North Platte, NE 5 State Circuit (this is tentative)
- October 13-14, 2018: Sparta, IL
- November 3-4, 2018: Grand Island, NE
- November 15-18, 2018: Tillar, AR
- February 9-10, 2018: San Antonio, TX
- March 2-3, 2018: OSU Intercollegiate Shoot/Arcadia, OK
- March 25-30, 2018: San Antonio Nationals



## **Fall 2018 Show Team Schedule**

- Oklahoma State Fair, Oklahoma City, OK      September 21-23
- Tulsa State Fair, Tulsa, OK      September 26-30
- State Fair of Texas, Dallas, TX      October 10-12
- Show Team Cattle Jackpot, Warner, OK      December 1



# Connors State Cowgirl Basketball

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Opponent</u>	<u>Location</u>
Friday	November 2nd	5:30 PM	vs. Southwestern Christian JV	Warner, OK
Saturday	November 3rd	2:00 PM	vs. Coffeyville CC	Warner, OK
Tuesday	November 6th	6:00 PM	@ Oklahoma Wesleyan JV	Bartlesville, OK
Saturday	November 10th	4:00 PM	@ Paris Junior College	Paris, TX
Monday	November 12th	5:30 PM	vs. Oklahoma Wesleyan JV	Warner, OK
Saturday	November 17th	2:00 PM	vs. Allen County	Warner, OK
Monday	November 19th	5:30 PM	vs. Paris Junior College	Warner, OK
Wednesday	November 21st	2:00 PM	vs. Neosho County	Warner, OK
Tuesday	November 27th	5:30 PM	@ NOC Enid	Enid, OK
Thursday	November 29th	5:30 PM	vs. NOC Tonkawa	Warner, OK
Thursday	December 6th	5:30 PM	@ Frank Phillips College	Borger, TX
Friday	December 7th	6:00 PM	@ South Plains College	Levelland, TX
Saturday	December 8th	1:00 PM	vs. Hill College	Levelland, TX
Thursday	January 3rd	2:00 PM	@ Allen County	Iola, KS
Friday	January 4th	5:30 PM	vs. Midland College	Warner, OK
Monday	January 7th	5:30 PM	@ Eastern Oklahoma	Wilburton, OK
Thursday	January 10th	5:30 PM	vs. Redlands CC	Warner, OK
Monday	January 14th	5:30 PM	@ Northeastern OK A&M	Miami, OK
Thursday	January 17th	5:30 PM	vs. Murray State	Warner, OK
Saturday	January 19th	2:00 PM	vs. Frank Phillips	Warner, OK
Thursday	January 24th	5:30 PM	vs. Western Oklahoma	Warner, OK
Monday	January 28th	5:30 PM	@ Seminole State	Seminole, OK
Thursday	January 31st	5:30 PM	vs. NOC Enid	Warner, OK
Monday	February 4th	5:30 PM	@ NOC Tonkawa	Tonkawa, OK
Thursday	February 7th	5:30 PM	vs. Eastern Oklahoma	Warner, OK
Monday	February 11th	5:30 PM	@ Redlands CC	El Reno, OK
Thursday	February 14th	5:30 PM	vs. Northeastern OK A&M	Warner, OK
Monday	February 18th	5:30 PM	@ Murray State	Tishmingo, OK
Monday	February 25th	5:30 PM	@ Western Oklahoma	Altus, OK
Thursday	February 28th	5:30 PM	vs. Seminole State	Warner, OK
Wed-Sat	March 7th-9th	TBA	NJCAA Region 2 Tournament	Shawnee, OK
Mon-Sat.	March 18th-23rd	TBA	NJCAA National Tournament	Lubbock, TX



## 2018 FALL SCHEDULE

### September

20	SW Christian	Warner, OK	2:00PM	DH
27	Rogers State	Claremore, OK	4:00PM	DH

### October

2	Midwestern	Wichita Falls, TX	1:00PM	DH
4	Mid America	OKC, OK	2:00PM	DH
13	Drury	Springfield, MO	2:00PM	DH



# STRATEGIC PLAN

CONNORS STATE COLLEGE | 2018–2023

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## MISSION

Connors State College is committed to building futures one at a time as we promote excellence in our community and the global society.

## VISION

Connors State College builds on tradition and fosters innovation to ensure that we are the college of choice for university transfer education, degree completion, workforce, and community development.

## VALUES

### INTEGRITY

Connors State College cultivates an environment defined by the highest ethical standards characterized by honesty, respect, fairness, adherence to shared values, accountable stewardship, and the free exchange of ideas.

### QUALITY

Connors State College sets high standards of individual excellence to ensure responsive and challenging learning opportunities for the communities we serve.

### SERVICE

At Connors State College we elevate and value the wellbeing of others, providing a safe campus community and opportunities to serve the needs of our students, faculty, staff, alumni, community, state, and nation.

### INCLUSIVITY

Acknowledging that diversity enriches our intellectual and professional community, Connors State College actively promotes diversity and inclusion, so that everyone feels recognized, welcomed, and respected in our college community.

### EXCELLENCE

Connors State College encourages excellence by creating high expectations for achievement through building our legacy and providing rigorous and lifelong learning opportunities.

## GOALS + KEY PERFORMANCE INDICATORS

### GOAL #1 STUDENT ACCESS

CSC is committed to providing high-quality educational programs and services to increase educational opportunities for individuals.

#### INDICATORS

- 1 Increase successful course placement for students
- 2 New programs, courses and program enhancement
- 3 Financial support strategies to responsibly increase enrollment and student financial literacy
- 4 Increase course success of students in developmental courses across all teaching modalities
- 5 Increase awareness of college course offerings and degree programs

### GOAL #2 EFFICIENCY & MODERNIZATION

CSC is committed to establishing and maintaining an innovative, cutting-edge educational experience by creating an environment that is both optimally conducive to learning and efficient to operate.

#### INDICATORS

- 1 Assess technology needs of college campuses to determine adequate resources
- 2 Facilities upgrades and maintenance
- 3 Create efficiencies in centralizing processes

### GOAL #3 COMMUNITY & ECONOMIC DEVELOPMENT

CSC is committed to fostering regional stewardship through effective communication and engagement in mutually beneficial economic and community development efforts.

#### INDICATORS

- 1 Increase alumni involvement
- 2 Increase the number of curricular and co-curricular activities that enhance student acceptance of domestic and international diversity
- 3 Develop regional economic development opportunities and enhanced relationships with community partners

### GOAL #4 STUDENT SUCCESS

CSC is committed to fostering an altruistic environment that is conducive to qualified faculty instruction and comprehensive learning outcomes for traditional and non-traditional students at Connors State College.

#### INDICATORS

- 1 Increase student persistence and retention rates
- 2 Number of graduates
- 3 Graduation rates – meet CCA goal
- 4 General education learning goals
- 5 First-time licensure pass rates for graduates (NCLEX and CLEET)
- 6 Increase student progress with an “early alert” process
- 7 Credit hour and headcount change from prior periods

### GOAL #5 RESOURCE & PROFESSIONAL DEVELOPMENT

CSC is committed to enhancing and efficiently using the College’s human, financial, facility and technological resources.

#### INDICATORS

- 1 Increase financial reserves margin
- 2 Financial stewardship
- 3 Increase non-state funding / develop new profit centers with existing resources
- 4 Human resource development and professional development
- 5 Increase staff and faculty retention
- 6 Implement and strengthen programs and processes to meet new federal regulations
- 7 Data-driven decision making



NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

President Jeff Hale appeared before the Board of Regents to present the business of NEO and review the Agenda for members of the Board. (The NEO Agenda is attached to this portion of the minutes.)

President Hale said he is headed into his 11<sup>th</sup> year at NEO and he has recently been reflecting on his time as president. As a part of the reflection process, he has been having conversations with faculty, staff, and students about the next ten years. He believes he has been able to change the culture of NEO, improve the campus, and create a great place for people to work and attend school; the question is how to do even better during the next decade while facing significant challenges. The administration plans to share its strategic plan with the Board this fall. NEO is turning 100 years old in March 2019 and he is looking forward to hosting the Board meeting in Miami, OK, to celebrate the centennial with the Board.

President Hale referenced the August 2018 edition of the *NEO Update* and highlighted stories contained within regarding various NEO events, activities, and student achievements. President Hale also provided a handout titled, "NEO Higher Education Promotion Log," which is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.

President Hale said NEO brought in approximately \$700,000 in the month of August through fundraising. He reviewed Part A of the NEO Agenda, which highlighted gifts to NEO that helped the College reach the \$7.5 million mark in its Foundation account. Ten years ago the balance was a little under \$500,000. The increase means great things for NEO's students. In 2008, the Foundation was awarding about \$15,000 per year in scholarships. This past year, the Foundation awarded \$150,000 in scholarships. Gifts such as these are game changers when it comes to students and their efforts to obtain higher education.

President Hale referenced Item A-2 in the Agenda, noting that budget cuts have had a devastating effect on the employee turnover rate. In the last two years, 40 percent of NEO's employees have turned over, which means of the 160 employees at the College, 55 have less than two years of experience at NEO. This is a complex problem to have, as new employees require time and resources in order to hire and train them for their jobs. Unfortunately, NEO spends a lot of time training really good people who are then hired away by others.

Regent Burns asked if President Hale has determined what the costs for hiring are in comparison to raising wages to improve retention, because the money is being spent regardless. President Hale said that number would be an estimate, but he would be happy to form a review for the Board. He said the gap is usually so high that matching the counter-offers would be cost prohibitive.

President Hale said Item A-3 in the Agenda shows an enrollment comparison for the last four years. The recruitment department consists of a director and two recruiters, and NEO is on its third set of recruiters in the past two and a half years. NEO is 5 percent down on its credit hour production. In this budget environment, NEO is always in the back stages of planning and preparing for up to a 5 percent cut. Two-year college enrollment in not only Oklahoma, but nationally, has been steadily shrinking over the past five years. He said NEO was slightly down in

concurrent enrollment, mainly because they cannot find quality faculty to teach some of the concurrent courses. Part of NEO's enrollment challenge is the fact that 22 percent more students graduated last year than the year before, which is a good thing, but they are not getting enough enrollment to replace the graduates. He believes reinventing NEO as a workforce center for that region will be the key to its future. NEO has historically been a transfer school; students complete their education at the College expecting to transfer to a university. The trajectory will have to be reinvented to send students into the workforce after college, rather than transferring to a university. This will be done through new degree programs, but ultimately NEO will have to begin offering select four-year degrees.

Regent Link asked how workforce needs will be identified in order to structure degrees appropriately if NEO goes from being transitional to a job training institution. President Hale said he received a report from the Oklahoma State Regents for Higher Education that provided data within a 100-mile radius around Miami, OK. The report reflected people hired, the industries they were hired in, and vacant job numbers. That data will be used to determine the workforce needs and demands for today. What is already offered to fill industry needs will be determined so they can increase enrollment in those programs. He said understanding regional workforce demands is key. The challenge will be to project what new jobs will come along in the next 20 years that do not currently exist. Regent Link said there must be flexibility in the curriculum, but there are current demands to be filled in the workforce; for example, the nursing shortage President Ramming spoke of earlier. He asked how production of those types of graduates can be increased to fill the need. President Hale said increasing graduates requires resources. NEO's nursing program is full. Regent Link asked for the numbers on NEO's nursing program. President Hale said there are 325 pre-nursing majors. NEO admits approximately 55 students every fall semester to its two-year program. There are 110 students in the nursing program at any given time. There is a second nursing program that is a fast-track, one-year program for students who already have EMT credentials, and there are 20 students in that program. NEO graduates approximately 70-75 nursing students per year into a pipeline five times that size.

#### D-1 Approval of Personnel Actions

Regent Burns moved and Regent Callahan seconded approval of the actions listed in Section D, Item 1 of the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

#### F-1 Approval to Expend Carl Perkins Grant Funds According to Grant Guidelines

#### F-2 Approval to Expend Student Support Services Grant Funds According to Grant Guidelines

#### F-3 Approval to Expend Investing in Access and Success Grant Funds According to Grant Guidelines

#### F-4 Approval to Expend Upward Bound Grant Funds According to Grant Guidelines



President Hale said these items represent \$1.5 million coming into NEO for FY 2019.

Regent Davis moved and Regent Link seconded approval of the actions listed in Section F, Items 1-4 of the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-1 Approval to Name the Quad Student Housing “Milligan Hall”

President Hale requested approval to name this building in honor of Anna Milligan because of her generous cash gift, which was the third largest pledge in the history of NEO.

Regent Milner moved and Regent Callahan seconded to approve Item G-1 as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, President Jeff Hale was excused from the meeting.



# NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma

September 7, 2018

Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

## **PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

### **1. President's Remarks –**

- September 2018 “NEO Update” & Social Media Update
- Anna Milligan Endowed Gift-

Mrs. Anna Milligan grew up in Miami, and graduated from NEO in 1959 with a Business Education degree. Following NEO, she went on to earn a Bachelor of Science and a Master of Arts degree from the University of Tulsa and a Library Science Certification from Oklahoma State University. From 1969 to 2005, Anna served as the director of college counseling at Holland Hall School, a private Episcopalian school in Tulsa. During her tenure, she also served as a college consultant. Following her retirement, Anna joined the NEO Development Foundation in 2009, where she has served as the chair since 2014. As a member of the Foundation, Anna has served as the chair of the Charles Banks Wilson Committee and was instrumental in the completion of the Charles Banks Wilson Gallery in Kah-Ne Hall. Thanks to her leadership, Foundation assets have nearly double from just over \$3 million to more than \$6 million, which included the largest gift in the history of the College - a \$1.1 million estate gift from Charles Banks Wilson. Recently, Anna has made a 6 figure endowment gift and pledged an estate gift representing the 3<sup>rd</sup> largest gift in NEO Foundation history.

- Craig Ketchum Endowed Gift-

Mr. Craig Ketchum grew up in Oklahoma and received a Bachelor's in Business Administration from the University of Central Oklahoma in 1979. He soon began work for his father's company: Red Man Pipe and Supply. He served in a variety of roles until Red Man merged with McJunkin in 2008 to form MRC Global Inc. Ketchum currently serves as the Executive Officer and Co-Chairman of the board for PVF Holdings, Inc., an industrial pipe, valve, and fitting distributor. Through the Ketchum Charitable Foundation, Mr. Ketchum has endowed an \$110,000 gift, with \$10,000 directed to the NEO Basketball program. Mr. Ketchum is a member of the Delaware Tribe in which his father, Lew, served for several years as chief. Along with his broad expertise and involvement in the petroleum industry, Mr. Ketchum has volunteered with the United Way, the American Heart Association, and the Tulsa Chapter of the Young President's Association.

2. Employee Turnover Rate -

<b>2017-2018</b>	<b>2016-2017</b>	<b>2015-2016</b>	<b>2014-2015</b>
FTE: 24	FTE: 31	FTE: 16	FTE: 12

3. Profile Comparison for Enrollment and Housing

a. Enrollment Comparison

<b>Fall 2018</b>	<b>Fall 2017</b>	<b>Fall 2016</b>	<b>Fall 2015</b>
Headcount: 1972	Headcount: 2,124	Headcount: 2,060	Headcount: 2,148
FTE: 1664	FTE: 1,784	FTE: 1,729	FTE: 1,795
Credit Hours: 24,971	Credit Hours: 26,766	Credit Hours: 26,102	Credit Hours: 26,934

**PART B - RESOLUTIONS**

None

**PART C - POLICY AND OPERATIONAL PROCEDURES**

None

**PART D - PERSONNEL ACTIONS**

1. Employment

- a. Janina Eads, chemistry Instructor, annual salary of \$49,195, effective August 1, 2018
- b. Drew Hardy, business instructor, annual salary of \$47,200, effective August 1, 2018
- c. Vickie Garner, nursing instructor, annual salary of \$47,647, effective August 1, 2018
- d. Katherine Hiebert Brumley, math Instructor, annual salary of \$ 40,687, effective August 1, 2018
- e. Tatiana Taylor, music instructor, annual salary of \$46,131, effective August 1, 2018
- f. Julie Ramon, English instructor, annual salary \$41,527, effective August 1, 2018

**PART E - INSTRUCTIONAL PROGRAMS**

None

## **PART F - BUDGETARY ACTIONS**

### **1. Carl Perkins Grant Postsecondary Allocation**

The Oklahoma Department of Vocational and Technical Education advised us that our award for the Carl D. Perkins Vocational & Technical Education Act of 1991 for Fiscal Year 2018-19 is \$62,447. The funds are used to develop the academic, vocational and technical skills of secondary students and postsecondary students who elect to enroll in vocational and technical education programs. Board authorization is requested to expend grant funds, including payment of administrative allowance at year-end, according to the grant guidelines.

### **2. Student Support Services Grant Allocation**

The US Department of Education announced the award for the Student Support Services Grant for Fiscal Year 2018-19. This is the 4<sup>th</sup> year of a 5 year grant for the period of September 1, 2018 through August 31, 2019. The announced allocation is \$278,277, a 3% increase over the prior year. The funds are awarded through the Student Support Services program for projects offering support services to low-income, first generation or disabled college students. Board Authorization is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

### **3. Title III – Investing in Access and Success Grant Allocation**

The US Department of Education has advised us that our award for year 4 of the 5 year “Investing in Access and Success Grant” is \$399,973. The award period is October 1, 2018 through September 30, 2019.

The five year grant is for approximately \$2,000,000. The funds are being used to help fund the following Projects:

- Major upgrade to the campus fiber optic network
- Convert 9 face-to-face classes to high quality online/hybrid courses and offer online mentoring/tutoring services
- Continued support for the College’s American Indian Center for Excellence (AICE) Program

Board authorization is requested to expend grant funds, including payment of administrative allowances at year-end, according to grant guidelines.

### **4. Upward Bound Grant**

The US Department of Education announced the award for the TRIP Upward Bound program for Fiscal Year 2018-19. This award is the 2nd year of a 5 year grant for the period of September 1, 2017 through August 31, 2022. The announced allocation is \$322,661, a 4.5% increase over the prior year. This grant offers services to participants who reside in an impoverished three-county area in Northeastern Oklahoma and who attend one of 15 target high schools. All grant services and activities are targeted the motivation and skills necessary to succeed in education beyond high school. Board authorization is requested to expend grant funds, including payment of administrative allowances at year-end, according to grant guidelines.

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS**

1. Naming of the Quad Student Housing Dorm

Board authorization requested to name the Quad Student Housing Milligan Hall after Ann and Marshall Milligan.

Mrs. Anna Milligan grew up in Miami, and graduated from NEO in 1959 with a Business Education degree. Following NEO, she went on to earn a Bachelor of Science and a Master of Arts degree from the University of Tulsa and a Library Science Certification from Oklahoma State University. From 1969 to 2005, Anna served as the director of college counseling at Holland Hall School, a private Episcopalian school in Tulsa. During her tenure, she also served as a college consultant. Following her retirement, Anna joined the NEO Development Foundation in 2009, where she has served as the chair since 2014. As a member of the Foundation, Anna has served as the chair of the Charles Banks Wilson Committee and was instrumental in the completion of the Charles Banks Wilson Gallery in Kah-Ne Hall. Thanks to her leadership, Foundation assets have nearly double from just over \$3 million to more than \$6 million, which included the largest gift in the history of the College - a \$1.1 million estate gift from Charles Banks Wilson. Recently, Anna has made a 6 figure endowment gift and pledged an estate gift representing the 3<sup>rd</sup> largest gift in NEO Foundation history.

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

None

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

None

**PART J - PURCHASE REQUESTS**

None

**PART K - STUDENT SERVICES/ACTIVITIES**

None

**PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED**

None

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. Out-of-State Travel Summary

The Summary for Out-of-State Travel for June and July 2018 are attached.

2. OSRHE FTE Employee Report

The OSRHE Employee Report for fiscal quarter ended June 30, 2018 is attached.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jeffery L. Hale". The signature is written in a cursive style with a large, looping initial "J".

Dr. Jeffery L. Hale  
President



Northeastern Oklahoma A&M College								
Summary of Out-of-State Travel as of		Jun-18						
Column (1): Travel This Month				Column (2): Corresponding Month Last FY				
Column (3): Amount Expended Current FY				Column (4): Amount Expended Prior FY				
Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	2	\$768.75	0	\$0.00	28	\$6,425.33	17	\$3,207.89
Federal	0	\$0.00	0	\$0.00	8	\$2,099.63	3	\$2,821.57
Private								
Auxiliary	3	\$379.09	0	\$0.00	29	\$3,499.52	4	\$564.07
Other								
Total	5	\$1,147.84	0	\$0.00	65	\$12,024.48	24	\$6,593.53

Northeastern Oklahoma A&M College								
Summary of Out-of-State Travel as of		Jul-18						
Column (1): Travel This Month				Column (2): Corresponding Month Last FY				
Column (3): Amount Expended Current FY				Column (4): Amount Expended Prior FY				
Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	2	442.75	4	1301.04	2	442.75	4	1301.04
Federal	0	0.00	0	0	0	0.00	0	0.00
Private								
Auxiliary	2	677.00	0	0	2	677.00	0	0.00
Other								
Total	4	1119.75	4	1301.04	4	1119.75	4	1301.04

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

President Kent Smith appeared before the Board of Regents to present the business of Langston University (LU) and review the Agenda for members of the Board. (The LU Agenda is attached to this portion of the minutes.)

President Smith thanked OSU President Burns Hargis and First Lady Ann Hargis for the hospitality at dinner last evening. He congratulated President Faltyn on his selection as the new Chair of the Oklahoma State Regents for Higher Education Council of Presidents. To have one of the A&M Presidents as a representative for all of the presidents in the state is significant.

President Smith said LU is adding an additional nursing program at the University Center of Southern Oklahoma in Ardmore, Oklahoma, in the spring 2019 semester. LU applied for several grants to support this initiative and has been awarded over \$925,000 to support this effort. He congratulated Ms. Mautra Jones, Vice President for Institutional Advancement and External Affairs, and her team for this success.

President Smith said LU's Fallmester was very successful with a 93 percent pass rate. This means a large portion of the freshman class is headed into the regular fall semester having already earned college credits. The faculty members and students are equally excited about the program, and it is believed Fallmester will increase freshman retention.

President Smith said LU's enrollment is down by 5 percent system-wide. The freshman enrollment goal was met for the fifth year in a row, with those years being the only five years in LU history that freshman enrollment has exceeded 600 students. Surprisingly, the challenge has been retaining students from the freshman year to the sophomore year. Retention from freshman to sophomore year decreased from 53 percent to 46 percent. The administration is looking into why that might be happening, but that is the only student group that is down from a retention standpoint.

President Smith said some challenges related to grants were recently identified. He said he has been working daily with the Office of Internal Audit and the Office of Legal Counsel to find a resolution. He thanked Michelle Finley, Scott Schlotthauer, and Rick Brewster for their help in navigating these challenges and for their continued support. President Smith said he also spoke with Joe Weaver, Vice President for Administration and Finance at OSU, who offered his help as well as the help of Gaylene Hargrove, who has become the Acting Associate Vice President for Fiscal Affairs at LU. President Smith said he is proud of how the University has responded collectively, but they could not have navigated this without being a part of the System and the help received from OSU.

D Approval of Personnel Actions

Regent Burns moved and Regent Davis seconded to approve the personnel actions as presented in Section D, Items 2-13 of the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

E-1 Approval of Child Development Program ModificationsE-2 Approval Early Childhood Education Program Modifications

President Smith said these modifications are simply to align degree programs with current industry standards.

Regent Davis moved and Regent Link seconded to approve Section E, Items 1 and 2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

G-1 Approval to Commission Christopher Peugh as Campus Peace OfficerJ-1 Approval to Process a Purchase Order to Dell, Inc., for the Replacement of Classroom and Laboratory Computers for the Langston and Langston-Oklahoma City Campuses

Regent Hall moved and Regent Milner seconded to approve the peace officer commission as follows, and to approve Item J-1, as presented in the LU agenda:

<u>Commission:</u>	<u>Commission No.</u>
Christopher Peugh	757

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

The business of Langston University being concluded, President Smith was excused from the meeting.

## **BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES**

### **Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Mr. Scott Schlotthauer, Chief Procurement Officer.

**A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD: NONE**

**B. RESOLUTIONS: NONE**

**C. POLICY AND OPERATIONAL PROCEDURES: NONE**

**D. PERSONNEL ACTION:**

**1. FOR INFORMATIONAL PURPOSES**

Langston University accepted the following notices of resignation:

Roderick Taylor, Offensive Coordinator/Assistant Football Coach, effective June 3, 2018.

Dana Hope Chism, Director of Development, effective July 6, 2018.

Dr. CaSandra Stanbrough, Assistant Professor, School of Education and Behavioral Sciences, effective July 31, 2018.

Melaine Campbell, Assistant Professor/Research and Instruction Librarian, effective August 14, 2018.

2. Approval is respectfully requested to employ Marla Mayberry as Assistant Vice President for Institutional Advancement and External Affairs, on a twelve-month basis, at an annual salary of \$80,000.00, effective June 11, 2018.

3. Approval is respectfully requested to employ Darryl Mason as Acting Offensive Coordinator/Assistant Football Coach, on a twelve-month basis, at an annual salary of \$40,000.00, effective June 18, 2018.

4. Approval is respectfully requested to employ Mark Gordon as Instructor/Director of Bands (non-tenure track), School of Arts and Sciences, on a twelve-month basis, at an annual salary of \$72,000.00, effective June 25, 2018.

5. Approval is respectfully requested to employ Jonathon Allen as Instructor/Assistant Band Director (non-tenure track), School of Arts and Sciences, on a twelve-month basis, at an annual salary of \$55,000.00, effective August 6, 2018.

6. Approval is respectfully requested to employ Ameika Brown Miller as Instructor (non-tenure track), School of Nursing and Health Professions, on a nine-month basis, at an annual salary of \$50,000.00, effective August 6, 2018.
7. Approval is respectfully requested to employ Dr. Teresa Boykins as Assistant Professor (tenure-track), School of Nursing and Health Professions, on a ten-month basis, at an annual salary of \$67,000.00, effective August 1, 2018.
8. Approval is respectfully requested to employ Dr. Susan Mathew as Assistant Professor of Psychology (tenure-track), School of Education and Behavioral Sciences, on a nine-month basis, at an annual salary of \$50,477.00, effective August 6, 2018.
9. Approval is respectfully requested to employ Dr. Lawrence Murray as Assistant Professor of Psychology (tenure-track), School of Education and Behavioral Sciences, on a nine-month basis, at an annual salary of \$50,477.00, effective August 6, 2018.
10. Approval is respectfully requested to employ Dr. Elizabeth Albright as Assistant Professor of Psychology (tenure-track), School of Education and Behavioral Sciences, on a nine-month basis, at an annual salary of \$50,477.00, effective August 6, 2018.
11. Approval is respectfully requested to employ Dr. Leonard Towns-Newby as Assistant Professor of Special Education (tenure-track), School of Education and Behavioral Sciences, on a nine-month basis, at an annual salary of \$55,000.00, effective August 6, 2018.
12. Approval is respectfully requested to employ Dr. Wonderful Faison as Assistant Professor (tenure-track), School of Arts and Sciences, on a nine-month basis, at an annual salary of \$50,000.00, effective August 6, 2018.
13. Approval is respectfully requested to change the status of Konstance Wamble **from** Assistant Professor/Coordinator of Public Services (tenure-track), on a 9-month basis, at an annual salary of \$47,000.00, **to** Assistant Professor/Interim Director of Libraries (tenure-track), on a twelve-month basis, at an annual salary of \$65,000.00, effective July 2, 2018.

#### **E. INSTRUCTIONAL PROGRAMS:**

1. Approval is respectfully requested for the Langston University School of Agriculture and Applied Sciences to make program modifications to its Child Development Curriculum. The proposed modifications will bring the curriculum into alignment with current trends and best practices in the child development field. We are requesting to replace six courses within the curriculum. The program modifications have the approval of the appropriate academic committees and will reduce the graduation requirement from 124 hours to 120 hours. Our full request is included for your review in Attachment A<sub>6</sub>

2. Approval is respectfully requested for the Langston University School of Agriculture and Applied Sciences to make program modifications to its Early Childhood Education Curriculum. The proposed modifications will strengthen the program and bring the curriculum into alignment with current trends and best practices in the field. We are requesting to replace six courses within the curriculum. The program modifications have the approval of the appropriate academic committees. The requirement for graduation will remain at 124 hours. Our full request is included for your review in Attachment B.

**F. BUDGETARY ACTION: NONE**

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

1. Approval is respectfully requested to commission Christopher Peugh as a Campus Police Officer, effective July 23, 2018.

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation): NONE**

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES: NONE**

**J. PURCHASE REQUESTS:**

1. Approval is respectfully requested for Langston University to process a purchase order to Dell, Inc. in the estimated amount of \$300,000.00 for the replacement of classroom and laboratory computers for the Langston and Oklahoma City campuses. The recommendation for replacement emerged as a result of a needs assessment conducted by our Information Technology Services (ITS) department. Grant funding for this expenditure is available in account numbers 518024-L and 518315-L.

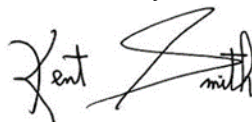
**K. STUDENT SERVICES/ACTIVITIES: NONE**

**L. NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED: NONE**

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD: NONE**

All items listed above are respectfully submitted for your approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Kent J. Smith, Jr.", with a stylized flourish at the end.

KENT J. SMITH, JR.  
PRESIDENT  
LANGSTON UNIVERSITY

**Request for Program Modification**

***Oklahoma State Regents for Higher Education***

Institution submitting request: **Langston University**

Contact person: **Dr. Evia L. Davis**

Title: **Chairperson**

Phone number: **405-466-3338**

Current title of degree program (Level II): **Bachelor of Science**

Current title of degree program (Level III): **Bachelor of Science in Family and Consumer Sciences**

State Regent's three-digit program code: **021**

Degree Granting Academic Unit: **School of Agriculture & Applied Sciences**

With options in: A. **Child Development**

B. \_\_\_\_\_

C. \_\_\_\_\_

D. \_\_\_\_\_

E. \_\_\_\_\_

**TYPE OF REQUEST:** Check those appropriate and complete appropriate pages **ONLY!**

☐ (1) Program Deletion

☐ (2) Program Suspension

☐ (3) Change of Program Name  
and/or Degree Designation

☐ (4) Option Addition

☐ (5) Option Deletion

☐ (6) Option Name Change

☒ (7) **Program Requirement Change**

☐ (8) Other Degree Program Modification

***Complete and return ONLY  
this cover sheet AND the  
appropriate page specifying  
the requested modification!***

**Signature of President:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Date of Governing Board Approval:** \_\_\_\_\_



## (7) Program Requirement Change

### Oklahoma State Regents for Higher Education REQUEST FOR PROGRAM MODIFICATION (Continued)

Institution submitting request: **Langston University**

Program name and State Regents' three-digit program code to be modified:

**021 Child Development**

#### (7) PROGRAM REQUIREMENT CHANGES

- ☐ Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- ☐ Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- ☒ Total credit hours for the degree will **NOT** change.

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

Will total number of credit hours required for the degree change ☐ No ☒ X Yes?

Explain: The total number of credit hours for degree completion will go from 124 hours to 120 hours.

Reason for requested action (attach no more than one page if space provided is inadequate):

The proposed modifications will bring the curriculum to alignment with current trends and best practices in the child development field. We are requesting to remove six courses from the existing curriculum and add six new courses to the proposed curriculum. The program modifications have the approval of the appropriate academic committees and will reduce the graduation requirement from 124 hours to 120 hours.

Change courses on the plan of study to better prepare students for the profession.

Will requested change require additional funds from the State Regents? ☒ No ☐ Yes

*If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).*

*Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). **Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.***

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum	Proposed Curriculum
CS 1103 Introduction to Information Processing (3) EG 1113 English Composition I (3) EG 1213 English Composition II (3) EG 2033 Advanced Composition (3) FCS 1113 Perceptual Motor Development (3) FCS 1143 Beginning Reading Readiness (3) FCS 1412 Survey of Family & Consumer Sciences (2)	CS 1103 Introduction to Information Processing (3) EG 1113 English Composition I (3) EG 1213 English Composition II (3) EG 2033 Advanced Composition (3) FCS 1113 Perceptual Motor Development (3) FCS 1143 Beginning Reading Readiness (3) FCS 1412 Survey of Family & Consumer Sciences (2)
FCS 2113 Food Preparation (3) <b>REMOVE</b>	SN 1113 Elementary Spanish I (3) <b>ADD</b>
FCS 2123 Introduction to Nutrition (3) <b>REMOVE</b>	Elective (3) <b>ADD</b>
FCS 2153 Special Needs Child (3) FCS 2163 Utilizing Family & Community Resources (3) FCS 2173 Management of Early Childhood Centers FCS 2233 Parent and Parenting (3)	FCS 2153 Special Needs Child (3) FCS 2163 Utilizing Family & Community Resources (3) FCS 2173 Management of Early Childhood Centers (3) FCS 2233 Parent and Parenting (3)
<b>REMOVE</b>	Elective (3) <b>ADD</b>
FCS 3123 Creative Activities, Music & Art (3) FCS 3213 Child Development (3) FCS 3322 History & Philosophy of ECE (2) FCS 3163 Health, Safety, & Nutrition (3) FCS 3233 Guidance for Preschool (3) FCS 3243 Infancy and Toddler (3) FCS 3253 Early Childhood Education for SS, Math, and Science (3) FCS4253 Special Problems in Family & Community Living (3) FCS 4173 Display & Demonstrations Techniques (3)	FCS 3123 Creative Activities, Music & Art (3) FCS 3213 Child Development (3) FCS 3322 History & Philosophy of ECE (2) FCS 3163 Health, Safety, & Nutrition (3) FCS 3233 Guidance for Preschool (3) FCS 3243 Infancy and Toddler (3) FCS 3253 Early Childhood Education for SS, Math, and Science (3) FCS4253 Special Problems in Family & Community Living (3) FCS 4173 Display & Demonstrations Techniques (3)
FCS 4543 Family Finance and Consumer Problems (3) <b>REMOVE</b>	Elective (3) upper level <b>ADD</b>
FCS 4620 Selected Field Experiences in Child Development (12)	FCS 4620 Selected Field Experiences in Child Development (12)
HD 2602 First Aid & Safety (2) <b>REMOVE</b>	
HT 1483 U.S. History, 1492 – 1865 (3) or HT1493-present	HT 1483 U.S. History, 1492 – 1865 (3) or HT1493-present (3)
HU 2103 Survey of Western Humanities I (3) LS 3153 Children’s Literature (3)	HU 2103 Survey of Western Humanities I (3) LS 3153 Children’s Literature (3)
MT 1513 College Algebra (3)	MT 1513 College Algebra (3) or MT 1413 Contemporary Math (3) <b>ADD</b>

MT 1613 Trigonometry

NB 1114 Natural Science Biology w/Lab (4)

NP 1113 Natural Sciences Physical w/Lab (3)

PS 1113 U.S. Government (3)

PY 1111 Personal and Social Development (1)

PY 1113 Introduction to Psychology (3)

SO 1113 Introduction to Sociology (3)

SP 2713 Introduction to Speech (3)

SPED 3143 Survey of Exceptional Child (3)

SPED 3312 Introduction to Speech Disorders (2)

**REMOVE**

**Program Hour Total = 124**

MT 1613 Trigonometry **or** MT 2603 Finite Math **or** MT  
2013Elementary Statistics (3) **ADD**

NB 1114 Natural Science Biology w/Lab (4)

NP 1113 Natural Sciences Physical w/Lab (3)

PS 1113 U.S. Government (3)

PY 1111 Personal and Social Development (1)

PY 1113 Introduction to Psychology (3)

SO 1113 Introduction to Sociology (3)

SP 2713 Introduction to Speech (3)

SPED 3143 Survey of Exceptional Child (3)

**Program Hour Total = 120**

## **Proposed new course to the plan**

### **Langston University Undergraduate Program: Child Development**

The changes reflect the requirement of the Oklahoma Board of Regents.

#### **\*These courses need to be removed**

FCS 2113 Food Preparation (3)  
FCS 2123 Introduction to Nutrition (3)  
FCS 4543 Family Finance and Consumer Problems (3)  
SPED 3312 Introduction to Speech Disorders (2)  
FCS 3042 Program Planning for Early Childhood Ed. (2)  
HD 2602 First Aid & Safety (2)

#### **\*New Courses to Plan of Study**

##### **SN 1113 (3CR)**

##### **Elementary Spanish I**

A study of the basic fundamentals of the Spanish language with the objective of developing some degree of proficiency in oral and written usage in the reading of simple texts and in the comprehension of the spoken language. Theory, 3 hours; lab, 2 hours.

##### **HT 1493 (3CR)**

##### **UNITED STATES HISTORY, 1865 TO PRESENT**

A study of the development of the United States during the period with emphasis on the political, social, economic, and religious development

##### **MT1413 (3CR)**

##### **Contemporary Mathematics and Its Applications**

An introduction to problem-solving approaches, set theory, the real number system, basic concepts of algebra including functions, graphs, systems of equations, inequalities, linear and quadratic equations and their applications, measurement, geometry and topics in contemporary mathematics (3 credit hours).

##### **MT 2603 (3CR)**

##### **FINITE MATHEMATICS**

A course for non-science and non-mathematics majors. This course is designed to illustrate applications of mathematics in numerous settings. Topics may include logic, numeration systems, counting techniques, probability, statistics, and mathematics of finance. Prerequisites: M1513 or MT 1413.

##### **MT 2013 (3CR)**

##### **ELEMENTARY STATISTICS**

Organization and analysis of data, elementary probability, permutations, combinations, the binomial distribution, the normal distributions, random sampling, testing hypothesis. Prerequisite: Prerequisites: MT 1513 or MT 1413.

#### **Elective (3) upper level**

#### **Electives (6)**



# LANGSTON UNIVERSITY

School of Agriculture and Applied Sciences **Current**  
Department of Family and Consumer Sciences  
Child Development  
Plan of Study

<i>Last Name</i>	<i>First</i>	<i>Middle</i>	<i>Student ID Number (optional)</i>
<i>Address</i>			<i>Advisor/Date of Advisement</i>
<i>City</i>			<i>State/Zip Code</i>

Dept. #	Credit	Course Title	Grade	Date	Dept. #	Credit	Course Title	Grade	Date
<b>Freshman Year 1<sup>st</sup> Semester</b>					<b>Freshman Year 2<sup>nd</sup> Semester</b>				
PY 1111	1	Personal & Social Development			EG 1213	3	English Composition II		
EG 1113	3	English Composition I			MT 1613	3	Trigonometry		
MT 1323	3	College Algebra			HT 1483	3	U.S. History		
PS 1113	3	American Government			NP 1113	3	Physical Science		
NB 1114	4	Natural Science (Bio.)			FCS 1143	3	Beginning Reading Readiness and Literacy Development		
*FCS 1412	3	Survey of FCS			*FCS 2113	3	Food Preparation		
<b>TOTAL</b>	<b>16</b>				<b>TOTAL</b>	<b>18</b>			
<b>Sophomore Year 1<sup>st</sup> Semester</b>					<b>Sophomore Year 2<sup>nd</sup> Semester</b>				
PY 1113	3	Introduction to Psychology			FCS 1113	3	Perceptual Motor Development		
*FCS2233	3	Parent and Parenting			SP 2713	3	Introduction to Speech		
CS 1103	3	Intro to Info Process			HD 2602	2	First Aid & Safety		
EG 2033	3	Advance Composition			FCS 2153	3	The Special Needs Child		
HU 2103	3	Humanities I			SO 1113	3	Introduction to Sociology		
*FCS 2123	3	Introduction to Nutrition			FCS 2173	3	Management of Early Childhood Centers		
<b>TOTAL</b>	<b>18</b>				<b>TOTAL</b>	<b>17</b>			
<b>Junior Year 1<sup>st</sup> Semester</b>					<b>Junior Year 2<sup>nd</sup> Semester</b>				
FCS 3042	2	Program Planning for Early Ch. Ed			FCS 3123	3	Creative Activities: Art, Music, & Literature		
SPED 3143	3	Survey of Expect Child			LS 3153	3	Children's Literature		
FCS 3243	3	Infancy & Toddlers			*FCS 3213	3	Child Development		
FCS 4173	3	Display & Demo Tech			FCS 3233	3	Guidance for Young Children		
FCS 3163	3	Health, Safety, & Nutrition			FCS 2163	3	Utilizing Family & Community Resources		
FCS 3222	2	History & Philosophy of ECE							
<b>TOTAL</b>	<b>16</b>				<b>TOTAL</b>	<b>15</b>			
<b>Senior Year 1<sup>st</sup> Semester</b>					<b>Senior Year 2<sup>nd</sup> Semester</b>				
FCS 3253	3	Early Childhood Education for SS, Math and Science			FCS	12	Selected Field Experiences in Child Development		
*FCS 4253	3	Special Problems in Family & Community Living							
FCS 4543	3	Family Finance & Consumer Problems							
SPED 3312	2	Introduction to Speech Disorders							
	1	Elective			<b>Total</b>	<b>12</b>			
<b>TOTAL</b>	<b>12</b>						<b>Degree Total</b>	<b>124</b>	



# LANGSTON UNIVERSITY

School of Agriculture and Applied Sciences  
Department of Family and Consumer Sciences  
Child Development  
Plan of Study

Proposed

Last Name First Middle

Student ID Number (optional)

Address City State/Zip Code

Advisor/Date of Advisement

Dept. #	Credit	Course Title	Grade	Date	Dept. #	Credit	Course Title	Grade	Date
<b>Freshman Year 1<sup>st</sup> Semester</b>					<b>Freshman Year 2<sup>nd</sup> Semester</b>				
PY 1111	1	Personal & Social Development			EG 1213	3	English Composition II		
EG 1113	3	English Composition I			MT 1613 or MT 2603 or MT 2013	3	Trigonometry/Finite/Elementary Statistics		
MT1513 or MT 1413	3	College Algebra or Contemporary Math			HT 1483	3	U.S. History		
PS 1113	3	American Government			NP 1113	3	Physical Science		
NB 1114	4	Natural Science (Bio.)			FCS 1143	3	Beginning Reading Readiness and Literacy Development		
*FCS 1412	2	Survey of FCS			SN 1113	3	Elementary Spanish 1		
<b>TOTAL</b>	<b>16</b>				<b>TOTAL</b>	<b>18</b>			
<b>Sophomore Year 1<sup>st</sup> Semester</b>					<b>Sophomore Year 2<sup>nd</sup> Semester</b>				
PY 1113	3	Introduction to Psychology			FCS 1113	3	Perceptual Motor Development		
*FCS2233	3	Parent and Parenting			SP 2713	3	Introduction to Speech		
CS 1103	3	Intro to Info Process			FCS 2153	3	The Special Needs Child		
EG 2033	3	Advance Composition			SO 1113	3	Introduction to Sociology		
HU 2103	3	Humanities I			FCS 2173	3	Management of Early Childhood Centers		
	3	Elective							
<b>TOTAL</b>	<b>18</b>				<b>TOTAL</b>	<b>15</b>			
<b>Junior Year 1<sup>st</sup> Semester</b>					<b>Junior Year 2<sup>nd</sup> Semester</b>				
SPED 3143	3	Survey of Expect Child			FCS 3123	3	Creative Activities: Art, Music, & Literature		
FCS 3243	3	Infancy & Toddlers			LS 3153	3	Children's Literature		
	3	Elective			*FCS 3213	3	Child Development		
FCS 3163	3	Health, Safety, & Nutrition			FCS 3233	3	Guidance for Young Children		
FCS 3222	2	History & Philosophy of ECE			FCS 2163	3	Utilizing Family & Community Resources		
<b>TOTAL</b>	<b>14</b>				<b>TOTAL</b>	<b>15</b>			
<b>Senior Year 1<sup>st</sup> Semester</b>					<b>Senior Year 2<sup>nd</sup> Semester</b>				
FCS 3253	3	Early Childhood Education for SS, Math and Science			FCS	12	Selected Field Experiences in Child Development		
*FCS 4253	3	Special Problems in Family & Community Living							
FCS 4173	3	Display & Demo Tech							
	3	Elective (upper level)							
					<b>Total</b>	<b>12</b>			
<b>TOTAL</b>	<b>12</b>						<b>Degree Total</b>	<b>120</b>	

**Request for Program Modification**

***Oklahoma State Regents for Higher Education***

Institution submitting request: **Langston University**

Contact person: **Dr. Evia L. Davis**

Title: **Chairperson**

Phone number: **405-466-3338**

Current title of degree program (Level II): **Bachelor of Science**

Current title of degree program (Level III): **Bachelor of Science in Early Childhood Education**

State Regent's three-digit program code: **021**

Degree Granting Academic Unit: **School of Agriculture & Applied Sciences**

With options in: A. **Early Childhood Education**

B. \_\_\_\_\_

C. \_\_\_\_\_

D. \_\_\_\_\_

E. \_\_\_\_\_

**TYPE OF REQUEST:** Check those appropriate and complete appropriate pages **ONLY!**

☐ (1) Program Deletion

☐ (2) Program Suspension

☐ (3) Change of Program Name  
and/or Degree Designation

☐ (4) Option Addition

☐ (5) Option Deletion

☐ (6) Option Name Change

☒ (7) **Program Requirement Change**

☐ (8) Other Degree Program Modification

***Complete and return ONLY  
this cover sheet AND the  
appropriate page specifying  
the requested modification!***

**Signature of President:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Date of Governing Board Approval:** \_\_\_\_\_



## (7) Program Requirement Change

### Oklahoma State Regents for Higher Education REQUEST FOR PROGRAM MODIFICATION (Continued)

Institution submitting request: **Langston University**

Program name and State Regents' three-digit program code to be modified:

**021 Early Childhood Education**

#### (7) PROGRAM REQUIREMENT CHANGES

- ☒ Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- ☐ Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- ☒ Total credit hours for the degree will **NOT** change.

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

Will total number of credit hours required for the degree change ☒ No ☐ Yes?

Explain: The total number of credit hours for degree completion will go from 124 hours to 124 hours.

Reason for requested action (attach no more than one page if space provided is inadequate):

The proposed modifications will bring the curriculum to alignment with current trends and best practices in the child development field. We are requesting to remove six courses from the existing curriculum and add six new courses to the proposed curriculum. The program modifications have the approval of the appropriate academic committees and will reduce the graduation requirement from 124 hours to 120 hours.

Will requested change require additional funds from the State Regents? ☒ No ☐ Yes

*If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).*

*Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). **Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.***

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum	Proposed Curriculum
BI 1201 Biology I Colloquium (1) <b>REMOVE</b>	Science Course option (3) <b>ADD</b>
BI 3114 Environmental Biology (4) <b>REMOVE</b>	Science Course option (3) <b>ADD</b>
CS 1103 Introduction to Information Processing (3)	CS 1103 Introduction to Information Processing (3)
EG 1113 English Composition I (3)	EG 1113 English Composition I (3)
EG 1213 English Composition II (3)	EG 1213 English Composition II (3)
EG 2033 Advanced Composition (3)	EG 2033 Advanced Composition (3)
FCS 1143 Beginning Reading Readiness (3)	FCS 1143 Beginning Reading Readiness (3)
FCS 1412 Survey of Family & Consumer Sciences (2)	FCS 1412 Survey of Family & Consumer Sciences (2)
FCS 2123 Creative Activities, Music & Art (3)	FCS 2123 Creative Activities, Music & Art (3)
FCS 2233 Parent and Parenting (3)	FCS 2233 Parent and Parenting (3)
FCS 3042 Program Planning for Early Childhood Ed. (2)	FCS 3042 Program Planning for Early Childhood Ed. (2)
FCS 3213 Child Development (3)	FCS 3213 Child Development (3)
FCS 3322 History & Philosophy of ECE (2)	FCS 3322 History & Philosophy of ECE (2)
FCS 3163 Health, Safety, & Nutrition (3)	FCS 3163 Health, Safety, & Nutrition (3)
FCS 3233 Guidance for Preschool (3)	FCS 3233 Guidance for Preschool (3)
FCS 3253 Early Childhood Education for SS, Math, and Science (3)	FCS 3253 Early Childhood Education for SS, Math, and Science (3)
FCS4253 Special Problems in Family & Community Living (3)	FCS4253 Special Problems in Family & Community Living (3)
FCS 4173 Display & Demonstrations Techniques (3) <b>REMOVE</b>	
FCS 4624 Field Experiences Early Childhood Development (4) <b>REMOVE</b>	FCS 4623 Field Experiences Early Childhood Development (3) <b>ADD</b>
ED 2213 Introduction to Education (3)	ED 2213 Introduction to Education (3)
ED 3232 Measurement, Evaluation and Assessment (2)	ED 3232 Measurement, Evaluation and Assessment (2)
ED 4002 Clinical Practice Seminar (2)	ED 4002 Clinical Practice Seminar (2)
ED 4212 Educational Technology (2)	ED 4212 Educational Technology (2)
ED 4222 Educational Psychology (2)	ED 4222 Educational Psychology (2)
ED 4242 Classroom Management (2)	ED 4242 Classroom Management (2)
ED 4290 Clinical Practice in Early Childhood Education (10)	ED 4290 Clinical Practice in Early Childhood Education (10)
HT 1483 U.S. History, 1492 – 1865 (3)	HT 1483 U.S. History, 1492 – 1865 (3) <b>or</b> HT1493 U.S. History 1865-Present <b>ADD</b>
	Social Science Option (3) <b>ADD</b>
HU 2103 Survey of Western Humanities I (3)	HU 2103 Survey of Western Humanities I (3)

<p>MT 1513 College Algebra (3)</p> <p>MT 2603 Finite Math (3) <i>or</i>  MT 2013 Elementary Statistics  MT 2413 Mathematical Structures I (3)  MT 2513 Mathematical Structures II (3)</p> <p>NB 1114 Natural Science Biology w/Lab (4)  NP 1113 Natural Sciences Physical w/Lab (3)  PS 1113 U.S. Government (3)  PY 1111 Personal and Social Development (1)  PY 1113 Introduction to Psychology (3)  PY 3313 Developmental Psychology (3)  SN 1113 Elementary Spanish I (3)</p> <p>SO 1113 Introduction to Sociology (3) <b>REMOVE</b></p> <p>SP 2713 Introduction to Speech (3)</p> <p>SPED 3143 Survey of Exceptional Child (3)</p> <p><b>Program Hour Total = 124</b></p>	<p>MT1513 College Algebra <b>or</b> MT 1413 Contemporary Math (3) <b>ADD</b></p> <p>MT 2603 Finite Math (3) <i>or</i> MT 2013 Elementary Statistics (3)  MT 2413 Mathematical Structures I (3)  MT 2513 Mathematical Structures II (3)</p> <p>NB 1114 Natural Science Biology w/Lab (4)  NP 1113 Natural Sciences Physical w/Lab (3)  PS 1113 U.S. Government (3)  PY 1111 Personal and Social Development (1)  PY 1113 Introduction to Psychology (3)  PY 3313 Developmental Psychology (3)  SN 1113 Elementary Spanish I (3)</p> <p>Social Science Option (3) <b>ADD</b></p> <p>SP 2713 Introduction to Speech (3)</p> <p>SPED 3143 Survey of Exceptional Child (3)</p> <p><b>Program Hour Total = 124</b></p>
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School of Agriculture and Applied Sciences CURRENT  
 Department of Family and Consumer Sciences  
 Plan of Study  
 Bachelor of Science, Early Childhood Education

*Last Name*                      *First*                      *Middle*                      *Student ID Number (optional)*  


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*Address*                      *City*                      *State/Zip Code*                      *Advisor/Date of Advisement*

Dept. #	Credit	Course Title	Grade	Date	Dept. #	Credit	Course Title	Grade	Date
<b>Freshman Year 1<sup>st</sup> Semester</b>					<b>Freshman Year 2<sup>nd</sup> Semester</b>				
PY 1111	1	Personal & Social Development			EG 1213	3	English Composition II		
EG 1113	3	English Composition I			NP 1113	3	Natural Science Physical w/Lab		
MT 1323	3	College Algebra			CS 1103	3	Intro to Information Processing		
NB 1114	4	Natural Science Biology w/Lab			PS 1113	3	U.S. American Government		
HT 1483	3	U.S. History, 1492 – 1865 Or 1865 - present			*FCS 1412	2	Survey of Family & Consumer Sciences		
PY 1113	3	Introduction to Psychology			MT 2013 <i>or</i> MT 2603	3	Elementary Statistics <i>or</i> Finite Mathematics		
<b>TOTAL</b>	<b>17</b>				<b>TOTAL</b>	<b>17</b>			
<b>Sophomore Year 1<sup>st</sup> Semester</b>					<b>Sophomore Year 2<sup>nd</sup> Semester</b>				
EG 2033	3	Advanced Composition			*FCS 2123	3	Creative Activities, Music & Art		
*FCS 1143	3	Beginning Reading Readiness & Literacy Development			MT 2513	3	Mathematical Structures II		
*FCS2233	3	Parent and Parenting			SP 2713	3	Introduction to Speech		
MT 2413	3	Mathematical Structures I			HU 2103	3	Survey of Western Humanities I		
SO 1113	3	Introduction to Sociology			*FCS 3222	2	History & Philosophy of ECE		
ED2213	3	◦ Introduction to Education (FE)			SPED 3143	3	◦ Survey of Exceptional Children (FE)		
<b>TOTAL</b>	<b>18</b>				<b>TOTAL</b>	<b>17</b>			
<b>Junior Year 1<sup>st</sup> Semester</b>					<b>Junior Year 2<sup>nd</sup> Semester</b>				
*FCS 3042	2	Program Planning for Early Ch. Ed			*FCS 3233	3	Guidance for Pre-School		
**PY3313	3	◦ Developmental Psychology			*FCS 4253	3	Special Problems in Family & Community Living		
*FCS 3253	3	Early Childhood Education for SS, Math and Science			BI 3114	4	Environmental Biology		
*FCS 3213	3	Child Development			ED 3232	2	◦ Measurement, Assessment & Evaluation		
SN 1113	3	Elementary Spanish I			FCS 4173	3	Display and Demonstration Techniques		
BI 1201	1	Biology I Colloquium							
<b>TOTAL</b>	<b>15</b>				<b>TOTAL</b>	<b>15</b>			
<b>Senior Year 1<sup>st</sup> Semester</b>					<b>Senior Year 2<sup>nd</sup> Semester</b>				
ED 4242	2	◦ Classroom Management (FE)			ED 4002	2	Education Seminar		
*FCS 4624	4	Field Experiences Early Childhood Development			ED 4290	10	Clinical Practice in Early Childhood Education		
ED 4222	2	◦ Educational Psychology (FE)							
ED 4212	2	◦ Educational Technology							
*FCS 3163	3	Health, Safety, & Nutrition							
<b>TOTAL</b>	<b>13</b>				<b>TOTAL</b>	<b>12</b>	<b>Degree Total</b>	<b>124</b>	

Courses with Special Instructions indicated by (\*) (◦) (~)



# LANGSTON UNIVERSITY

School of Agriculture and Applied Sciences  
Department of Family and Consumer Sciences  
Plan of Study  
Bachelor of Science, Early Childhood Education

proposed

Last Name

First

Middle

Student ID Number (optional)

Address

City

State / Zip Code

Advisor / Date of Advisement

Dept. #	Credit	Course Title	Grade	Date	Dept. #	Credit	Course Title	Grade	Date
<b>Freshman Year 1<sup>st</sup> Semester</b>					<b>Freshman Year 2<sup>nd</sup> Semester</b>				
PY 1111	1	Personal & Social Development			EG 1213	3	English Composition II		
EG 1113	3	English Composition I			NP 1113	3	Natural Science Physical w/Lab		
MT1513 or MT1413	3	College Algebra or Contemporary Math			CS 1103	3	Intro to Information Processing		
NB 1114	4	Natural Science Biology w/Lab			PS 1113	3	U.S. American Government		
HT 1483	3	U.S. History, 1492 – 1865 Or 1865 - present			*FCS 1412	2	Survey of Family & Consumer Sciences		
PY 1113	3	Introduction to Psychology			MT 2013 or MT 2603	3	Elementary Statistics or Finite Mathematics		
<b>TOTAL</b>	<b>17</b>				<b>TOTAL</b>	<b>17</b>			
<b>Sophomore Year 1<sup>st</sup> Semester</b>					<b>Sophomore Year 2<sup>nd</sup> Semester</b>				
EG 2033	3	Advanced Composition			*FCS 2123	3	Creative Activities, Music & Art		
*FCS 1143	3	Beginning Reading Readiness & Literacy Development			MT 2513	3	Mathematical Structures II		
*FCS2233	3	Parent and Parenting			SP 2713	3	Introduction to Speech		
MT 2413	3	Mathematical Structures I			HU 2103	3	Survey of Western Humanities I		
ED2213	3	◦ Introduction to Education (FE)				3	Social Science Course Option		
					SPED 3143	3	◦ Survey of Exceptional Children (FE)		
<b>TOTAL</b>	<b>15</b>				<b>TOTAL</b>	<b>18</b>			
<b>Junior Year 1<sup>st</sup> Semester</b>					<b>Junior Year 2<sup>nd</sup> Semester</b>				
					*FCS 3233	3	Guidance for Pre-School		
**PY3313	3	◦ Developmental Psychology			*FCS 4253	3	Special Problems in Family & Community Living		
*FCS 3253	3	Early Childhood Education for SS, Math and Science				3	Science Course option		
*FCS 3213	3	Child Development			ED 3232	2	◦ Measurement, Assessment & Evaluation		
SN 1113	3	Elementary Spanish I				3	Social Science Course Option		
	3	Science Course option			*FCS 3042	2	Program Planning for Early Ch. Ed		
*FCS 3222	2	History & Philosophy of ECE							
<b>TOTAL</b>	<b>17</b>				<b>TOTAL</b>	<b>16</b>			
<b>Senior Year 1<sup>st</sup> Semester</b>					<b>Senior Year 2<sup>nd</sup> Semester</b>				
ED 4242	2	◦ Classroom Management (FE)			ED 4002	2	Education Seminar		
*FCS 4623	3	Field Experiences Early Childhood Development			ED 4290	10	Clinical Practice in Early Childhood Education		
ED 4222	2	◦ Educational Psychology (FE)							
ED 4212	2	◦ Educational Technology							
*FCS 3163	3	Health, Safety, & Nutrition							
<b>TOTAL</b>	<b>12</b>				<b>TOTAL</b>	<b>12</b>	<b>Degree Total</b>	<b>124</b>	

Courses with Special Instructions indicated by (\*) (◦) (~)

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the Oklahoma State University (OSU) administration appeared before the Board of Regents to present the business of OSU and review the Agenda for members of the Board. (The OSU Agenda is on file in the Board of Regents' Office as Document No. 4-9-7-18.)

President Hargis said OSU recently won its 11<sup>th</sup> national championship in golf at Karsten Creek Golf Course in Stillwater, Oklahoma. He introduced Alan Bratton, Head Coach of the OSU Men's Golf Team, and two of the golf team members, Zach Bauchou and Matthew Wolff. Coach Bratton and the players thanked the Board for the recognition and shared some comments about their championship win. Chairman Anthony said the Board is very proud of the OSU golf program and expressed congratulations on behalf of the Board.

B-1 Adoption of Memorial Resolution

President Hargis presented information to recognize the service of Kenneth E. Wiggins, Professor, Emeritus, and former Head, Aviation and Space Education, College of Education, Health, and Aviation. President Hargis presented the Memorial Resolution and recommended its adoption. (The Memorial Resolution is listed under Section B, Item 1 of the OSU Agenda.)

Regent Burns moved and Regent Hall seconded to adopt the Memorial Resolution as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

C-1 Approval of Revisions to OSU Policy 3-0501 *Law Enforcement Services*

Senior Vice President Joe Weaver said this policy had not been revised since 1983. He said OSU Police Chief Leon Jones and Assistant Chief Joe Milek are in attendance at the meeting should there be any questions. (A handout reflecting the changes to the policy was distributed and is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Davis moved and Regent Link seconded to approve Item C-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

Provost and Senior Vice President Gary Sandefur presented the following items pertaining to Policy and Operational Procedures and Academic Affairs:

D-1 Approval of Personnel Actions

Provost Sandefur presented the personnel actions and recommended their approval with the exception of those items pertaining to separations and retirements, which are included as information items. These include 51 new faculty appointments, as well as 26 changes in title, rate, or appointment. For information, 4 retirements and 8 separations are included. These recommendations are listed under Section D-1 of the OSU Agenda.

D-2 Ratification of Interim Approval of Revisions to the Position Description and Announcement for Vice President, Student Affairs

The position description and announcement are included in Section D, Item 2 of the OSU Agenda.

Regent Link moved and Regent Hall seconded to approve Section D, Items 1 and 2 of the OSU Agenda, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

E-1 Approval of Proposed New Degrees and Program Modifications

Provost Sandefur said he is pleased to present program modifications and new degree requests for OSU Stillwater. He noted these requests are summarized in Section E-1 of the OSU Agenda. Provost Sandefur said if approved, this request will be sent to the Oklahoma State Regents for Higher Education for their consideration and approval.

Regent Milner moved and Regent Callahan seconded to approve Item E-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

E-2 Approval of Academic Program Review Reports

Provost Sandefur said this item contains highlights from the academic program reviews, which are summarized in Item E-2 of the OSU Agenda. He said if approved, the Academic Program Reviews will also be sent to the Oklahoma State Regents for Higher Education for their consideration and approval.

Regent Milner moved and Regent Link seconded to approve Item E-2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

Senior Vice President Joe Weaver presented the following items pertaining to Administration and Finance:

G-1 Approval of Peace Officer Actions

Commission:

<u>OSU-Tulsa</u>	<u>Commission No.</u>
Jeremy D. Benware	758
Matthew P.C. Dunham	751
Brent N. Bynum	720

Decommission:

<u>OSU</u>	<u>Commission No.</u>
Evan D. Walton	727

<u>OSU-Tulsa</u>	<u>Commission No.</u>
Nicholas B. Mahoney	639
Gary S. Slaughter	645

G-2 Approval of Actions Required to Refund Master Lease Bonds for Savings and to Finance a Potential Equipment Project through the Oklahoma State Regents for Higher Education Master Lease Program, and to Purchase Items (OSU-Tulsa & OSU-CHS)

G-3 Approval of Financial Advisor for Refunding of Master Lease Program Bonds with General Revenue Bonds

G-4 Approval of Reimbursement Resolution for a Future Project Expected to be Financed

G-5 Ratification of Interim Approval to Install Lockers in Gallagher-Iba Arena and to Enter into a Gift-in-Kind Agreement

G-6 Ratification of Interim Approval to Accept Gifts of Real Property from the OSU Foundation

G-7 Ratification of Interim Approval to Grant the President of Oklahoma State University Center for Health Sciences the Authority to Enter and Execute a Lease Agreement (OSU-CHS)

Regent Burns moved and Regent Milner seconded to approve Section G, Items 1-7 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.



H-1 Approval of Changes to the Oklahoma State University and OSU/A&M Retirement PlansH-2 Approval to Reimburse OSU Cowboy Golf, L.L.C., Funds Incurred for the NCAA Golf Tournament

Regent Anthony asked in regard to Item H-2 if he is correct that the NCAA does not provide any payment to OSU for hosting these types of events and that they are at the University's expense. Mr. Weaver affirmed this, but said this event was unusual in that the golf tournament was paid for up front by OSU Cowboy Golf on behalf of the OSU Athletic Department and this item is a request to reimburse those costs to OSU Cowboy Golf.

Regent Link moved and Regent Davis seconded to approve Section H, Items 1 and 2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

I-1 Approval to Begin Selection Process for On-Call Consultants to Provide As-Needed Architecture, Landscape Architecture, and Structural Engineering Services to the University System and Institutions Governed by the Board

Regent Milner moved and Regent Watkins seconded to approve Item I-1 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

I-2 Approval to Adjust the Budget for the Previously Approved Utility Infrastructure Project

Regent Davis said the Committee met with the OSU administration regarding approval of this item. The Committee acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Hall seconded to adjust the budget for the previously approved utility infrastructure project from \$22 million to \$30 million as presented in Item I-2 of the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

I-3 Approval to Continue with an Architect in the Programming and Conceptual Design of a New Art Museum

Regent Davis said the Committee met with the OSU administration regarding approval of this item. The Committee acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Milner seconded to continue with Beck Design as the architect selected for the programming and conceptual design of a new art museum.

Regent Davis said he would like to ensure clarity that this item is granting approval for the continuation of the architect for design of the facility, not construction.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

I-4 Approval to Continue with a Construction Manager at Risk in the Programming and Design of a New Art Museum

Regent Davis said the Committee met with the OSU administration regarding approval of this item. The Committee acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Milner seconded to continue with Manhattan as the construction manager at risk selected for the programming and conceptual design of a new art museum.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

J-1 Approval of Purchase Requests

Regent Burns asked what the urgency was in regard to Item J-2. Mr. Weaver said that request was for repairs to roof damage caused by a storm after the June Board meeting.

Regent Milner moved and Regent Link seconded to approve the purchase requests listed in Section J-1, Items 1-7 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese.  
The motion carried.

J-2     Approval of Purchase Requests

Regent Burns moved and Regent Hall seconded to approve the purchase request listed in Section J-2, Item 8 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese.  
The motion carried.

J-3 and J-4     Approval of Purchase Requests

Regent Link moved and Regent Milner seconded to approve the purchase requests listed in Sections J-3 and J-4, Items 9-12 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese.  
The motion carried.

President Hargis said he would like to recognize Paul Tikalsky, Dean of the College of Engineering, Architecture and Technology, for his success in personally raising approximately \$18 million for the Endeavor Lab. Regent Anthony said the Endeavor Lab is very impressive.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were excused from the meeting.

## Oklahoma State University Policy and Procedures

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<p><b>SECURITY LAW ENFORCEMENT SERVICES</b></p>	<p><b>3-0501</b>  <b>BUSINESSADMINI</b>  <b>STRATION</b>  <b>&amp; FINANCE</b>  <b>Police</b>  <b>Security</b>  <b>MARCH-JUNE</b>  <b>2018NOVEMBER-</b>  <b>1983</b></p>
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### INTRODUCTION AND GENERAL STATEMENT

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1.01 ~~As the law enforcement division of Oklahoma State University. The campus police as the law enforcement division of Oklahoma State University was authorized by State Statute, Title 74, SS § 36006.151, in 1963 which givesave the Board of Regents authority to appoint peace officers. The OSU Police Department was the first agency in the State of Oklahoma to achieve accreditation by the Oklahoma Association of Chiefs of Police Accreditation Program and has maintained that accreditation since 1998.~~

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1.02 The campus police ~~(Security Department) department~~ provides the same services one would expect from any city, county, or state law enforcement agency, and is responsible for enforcement of all state laws as well as rules and regulations of Oklahoma State University. Campus police have the legal authority to make arrests, issue traffic citations, conduct criminal investigations, serve warrants, and issue summons for parking violations.

1.03 ~~The professional police officer s-men-and-women, full-time staff members, and part-time employees are all selected to meet the high standards and multi-dimensional mission of the Department of Public Safety.~~

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~~The OSU campus police provide a sensitive, meaningful, measured approach to situations which require police assistance, while at the same time maintaining the autonomy of the University.~~

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1.04 ~~The Oklahoma State University Police Department patrols hundreds of buildings and numerous areas on more than 1,400 acres of property defined as the main campus and thousands of adjoining acres dedicated to a variety of recreational activities and educational and agricultural research projects across multiple academic disciplines. This includes approximately 20,000 acres at Lake Carl Blackwell. The main campus at Oklahoma State University consists of 415 1,489 acres, 188 permanent buildings, 2,352 acres adjoining the main campus for research, etc., along with 49,362 acres at Lake Carl Blackwell, all of which are policed by the campus Security Police Departmentdepartment. The department consists of 29 33 more than 30 commissioned police officers, 12 21 student officers, along with a number of police dispatchers, and clerical assistants and various student workers. The OSU Security Police Department has the primary responsibility for the protection of persons and property of more than 2326,000 students, 519,000-0200 faculty and staff membersemployees, and approximately 59600,000 visitors that frequent the campus each year. Lake Carl Blackwell is a very popular entertainment area for boaters, fishermen, campers, and picnickers. The campus police provide police protection for the many visitors to the lake area.~~

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Commented [SL2]: Take this out since the number of student workers vary every semester.

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### PURPOSE AND SCOPE

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2.01 The Oklahoma State University Police Department is dedicated to enhancing the opportunity for students, faculty, and staff to participate in the educational experience by providing a safe, protected, and orderly environment. The department's goal is to provide a safe and protected environment in which persons may participate in the pursuits of education.

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2.02 The department offers a full range of police resources including area patrols, criminal investigations, crime prevention, facilities security analysis, event planning, and parking management. In addition, members of the department serve on university and community committees, provide training and specialized presentations to campus organizations and living groups, participate in the design and installation of safety and traffic control devices, and act as special advisors to all campus departments and administration.

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Duties of campus police officers include traffic law enforcement on University property including parking control. Crime prevention through patrol and maintaining protection of University property and buildings are major responsibilities. Officers maintain close cooperation with municipal, county, state and federal law enforcement agencies in criminal investigations, disaster and emergency preparedness and routine interaction.

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2.03 The department provides crowd and traffic control for athletic and special events. Courtesy motorist assistance, the OrangeShield application, and the SafeWalk program and first aid (CPR qualified in emergencies) are among special services provided by the department. Presentations relating to crime prevention, and law enforcement, rape sexual assault prevention and self-defense are offered free of charge to campus groups and organizations.

#### UNIVERSITY POLICY AND STATE LAW

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3.01 The department is charged with the responsibility of enforcing state laws and municipal ordinances as specified in state statutes.

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3.02 The department is charged with the regulation of parking and traffic enforcement on campus and assists the according to each revised edition of the OSU Parking and Transportation Services in regulating parking violations, and Traffic Regulations.

3.03 The department must complete the administrative duties and record keeping necessary to carry out the above functions to maintain compliance with the Oklahoma eOpen Records Act, Title IX, and Clery guidelines.

3.04 The department develops and maintains keeps updated an internal policy manual detailing the day today policies for which officers are to be held accountable.

#### PROCEDURES

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4.01 ~~Officers shall maintain a rigid patrol of campus~~ in an effort to prevent and deter crime and disorder. When officers observe an infraction of the law, immediate intervention should be implemented. When arrests are made, the arrested person(s) should be introduced into the Payne County Criminal Justice System as prescribed by the Payne County District Attorney's office.

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#### Arrest Involving Classrooms and the Academic Endeavor

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4.02 ~~Make Officers make every reasonable attempt to contact the individuals at their place of residence. On occasionally, it is from time to time however it is necessary to locate and/or detain a student attending classes on campus. Under such conditions, care must be exercised to avoid undue interruption of scheduled classes. The basic guidelines for contacting or removal of removing students from classrooms shall be:~~

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- A. Contact the class instructor immediately prior to convening of class ~~to and~~ inform the instructor ~~him~~ of the purpose and request ~~his~~ ~~their~~ assistance in ~~pointing out~~ identifying the individual. Should the person already be in the classroom, request the instructor to tell the individual someone needs to see him/her in the hallway.
- B. Occasionally exigent conditions ~~or the felonious nature of a warrant~~ will ~~give cause to make require~~ an immediate apprehension, even though the person is in class. In such instances, ~~a secretary an administrative assistant~~ from the appropriate dean's office or someone from ~~the Student Services Division Affairs~~ should ~~will~~ contact the instructor of the class with a message that the student should report to a certain office.
- C. In the event of an arrest during classroom hours, the arresting officer will be responsible for seeing that the Office of Vice President for Student ~~Services Affairs~~ is notified as soon as practical.
- D. The instructor and/or dean should be given an explanation of the purpose of the action.

#### Campus Parking

4.03 In an effort to provide convenient parking spaces for faculty and staff, OSU requires vehicles parking on campus to display a parking permit. In order to reduce traffic congestion and in an attempt to develop parking convenience, the parking lots on campus are divided into parking classifications and zones. The color and type of permit indicates ~~the area~~ where vehicles may park. ~~Parking permits are sold online at [www.parking.okstate.edu](http://www.parking.okstate.edu).~~

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~~4.03 In an effort to provide convenient parking space for faculty and staff, OSU has chosen to require that vehicles parking on campus bear display a permit showing that authorization. In order to reduce traffic congestion and in an attempt to develop parking convenience, the parking lots on campus are divided into classifications. The type permit obtained will determine which parking lots may be used.~~

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~~4.04 OSU Parking and OSU Police Department are authorized to tow away abandoned vehicles, disabled vehicles, vehicles parking in restricted areas, the vehicles of habitual parking offenders, and vehicles not displaying current year license plates. Please refer to the OSU Parking Rules and Regulations for a complete list of additional information.~~

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~~A fee is charged for the parking permit. The funds from the permit fees are used to develop new parking structures, parking lots, and perform parking lot maintenance.~~

~~4.04 A slight fee is charged for the parking permit. The funds from the permit fees are deposited into a parking service charge account. From this account, new parking lot construction, maintenance of other parking lots, and sign maintenance are funded.~~

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#### ~~4.05 Parking Permit Procedures:~~

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~~A. All employees parking on campus are required to purchase a parking permit.~~

~~B. Parking permits are required during enforcement hours, 5am to 5pm, Monday through Friday.~~

~~C. Each employee is allowed one paid parking permit, either permanently affixed or transferable. Transferable permits are transferable only between vehicles and not individuals.~~

~~D. Parking permits are sold online at [www.parking.okstate.edu](http://www.parking.okstate.edu).~~

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~~E. Employees may pay for permits by credit card, web check or payroll deduction.~~

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#### ~~4.05 Parking Permit Procedure:~~

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~~A. All employees are required to obtain and display a current (yearly) registration decal or paid parking permit.~~

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~~B. Paid parking permits are required if an employee wishes to park a vehicle on campus during enforcement hours, 5:00 a.m. to 5:00 p.m., Monday through Friday.~~

~~C. Each employee is allowed one paid parking permit. The permit may be transferable or permanently affixed.~~

D. ~~Parking permits and vehicle registration decals are obtained at the Parking and Department of Security Transportation Services.~~

E. ~~Parking permits are also available on line through a mail-in service available between July 1 and must be renewed annually in August August 1 of each year.~~

F. ~~Parking permit fees are charged to an employee's OSU account through the Office of the Bursar, or payments for the parking permit may be made to the Bursar either before or after receipt of the permit.~~



## Parking Violations

4.06 Employees who fail to comply with the parking regulations on campus are subject to a parking citation. Once a parking citation has been issued, the employee is notified by a citation being placed on the windshield of the vehicle and by an email notification.

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4.06 Some persons fail to comply with the parking regulations on campus. When a parking violation occurs, it is the Security Department's responsibility to advise the violator via a parking ticket of is issued for the violation. Once a parking ticket is written, the vehicle owner is identified. The owner's name and the amount of the violation are forwarded to the Office of the Bursar where the person's account is charged with the prescribed amount.

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4.07 The Parking and Traffic Rules Committee and the Traffic Appeals Board ensure parking convenience and fairness. These committees may be contacted through the Office of the Vice President for Administration and Finance, the Department of Public Safety, or Parking

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and Transportation Services.

4.07—There are three committees on campus that handle matters related to vehicle parking: the Long Range Parking and Traffic Committee, the Rules and Regulations Parking Committee and the Traffic Appeals Board. Each committee has an integral part in providing a strategy of parking convenience and fairness. Constructive information is always solicited. Any of the committees may be contacted through the Office of the Vice President for Business Administration and Finance or the Department of Security.

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## Traffic Fines, Assessment, Collection and Payment

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4.08 In connection with the assessment and collection of parking citation fines against university employees, the following procedure shall apply:

A. A copy of the citation will be placed on the employee's vehicle windshield and an email sent to the employee indicating a violation has occurred.

B. Citations can be paid online at [www.parking.okstate.edu](http://www.parking.okstate.edu) within 14 days of the citation issue date. Citations older than 15 days will be transferred to the bursar. Payment for citations transferred to the bursar may then be made in person or mailed to Office of Bursar, 113 Student Union, Stillwater, OK 74078. To ensure proper credit to your parking account, please include your name, phone number, and address. Payment may also be made in person at Parking Services, 1006 West Hall of Fame, Stillwater, OK 74078.

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D. OSU Parking and OSU Police Department are authorized to tow away abandoned vehicles, disabled vehicles, vehicles parking in restricted areas, the vehicles of habitual parking

~~offenders, and vehicles not displaying current year license plates. Please refer to the OSU Parking Rules and Regulations for a complete list.~~

~~4.08~~ In connection with the assessment and collection of traffic fines against University faculty and staff, the following procedure shall apply:

- ~~A. A copy of the traffic violation summons will be placed on the employee's automobile indicating that a violation has occurred.~~
- ~~B. A copy of the traffic violation summons will be forwarded to the Office of the Bursar. The amount of the fine will be added to the employee's OSU account and an official monthly billing notice will be sent to the employee.~~
- ~~C. Citations can be paid online at [www.parking.okstate.edu](http://www.parking.okstate.edu) within 14 days of citation issue date. Citations older than 45 days will be transferred to the bursar. Citations transferred to the bursar may then be made in person or mailed to: OFFICE OF BURSAR, 113 Student Union, Stillwater, OK 74078. To ensure proper credit to your Parking account, please include your name, phone number and address. Payment may also be made in person at Parking Services, 1006 W Hall of Fame, Stillwater, OK.~~
- ~~If the employee fails to clear his/her account and allows six unpaid tickets or \$60 in unpaid fines to accumulate, the employee's vehicle will be towed at the owner's expense each time the vehicle is found on campus.~~
- ~~D. Should the employee fail to clear his/her account by the end of the current permit year (August 31), the employee will not be allowed to purchase a parking permit for the following year unless the amount is cleared.~~
- ~~E. Unregistered vehicles that have four unpaid tickets or \$40 in unpaid fines, are placed on a tow list and are towed at the owner's expense each time the vehicle is found on campus.~~

#### Building Security

~~4.0905~~ The responsibility for locking and unlocking buildings on campus rests with the Facilities Management/Physical Plant/Custodial staff. The ~~Security Police~~ Department ~~must~~ will be provided with an itemized list of campus buildings designating the opening and closing time of each building. The ~~Security Police~~ Department will have the responsibility of ~~spot-checking~~ the buildings to ensure that they are properly locked during designated hours.

~~4.4006~~ Frequently, employees or students attempt to gain entrance to buildings or interior rooms after lock-up hours. Such requests for access must have department head approval. Requests for access can be made by contacting the OSU Police Department at (405) 744-6523.

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Commented [CW3]: Parking does fall under the generalized umbrella of law enforcement services. However, this information is specific to OSU Parking Services policies and procedures. We assist and enforce them on a regular basis at their request or after normal operation hours when we get complaints. We should discuss if this information should be listed under our policy or if parking should generate their own.

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Commented [HB4]: I think custodial staff is outsourced now.

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4.4407 When buildings or interior rooms are found not to be secured after hours, the building(s)/room(s) will be locked and an electronic record will be stored on the Police Department's record management system.  
a follow-up notice will be sent to the appropriate department head.

4.4208 When possible, installation of electronic security alarms are encouraged and such alarms must comply with the Security Alarm Systems Policy and Procedures letter 3-05040521.

Commented [MJ5]: Policy 3-0521 was also last revised in 1983 and will need to be revised as well.

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#### Bomb Threats

4.43 Bomb threats continue to be a problem on campuses across the nation and on the OSU campus.

In past years, OSU has experienced an increase in the number of bomb threats.

4.44 Bomb threats are made for various reasons, with most designed to simply be disruptive of some function. Some of the reasons are listed below:

- A. Unable to attend an important class
- B. Hostility toward an instructor or employer
- C. Hostility by former employees
- D. Unprepared for a major exam
- E. As a diversion
- F. To create vulnerability for the commission of other crimes

4.45 Regardless of the reason for a bomb threat, there must be two primary objectives once it occurs: (1) make the area safe for continued use, and (2) determine who made the threat.

4.46 The following details the steps to be followed in the event of a bomb threat:

- A. Upon receipt of a bomb threat, it should be reported immediately to the OSU police by calling extension 6911 dialing 911 or using one of the blue emergency telephones.
  - 1. If the threat is made via telephone, the caller should be quizzed for as much information as possible.
  - 2. If the threat is by written note, handle the note as little as possible and keep it secure for subsequent police use.
- B. When a member of this department receives notification of a bomb threat at a location in the Jurisdiction of Oklahoma State University, the member receiving the notification should obtain as much information as reasonably possible from the notifying individual, including:

~~—The location of the facility.~~

~~—The nature of the threat.~~

~~—Whether the type and detonation time of the device is known.~~

~~—Whether the facility is occupied and if so, the number of occupants currently on scene.~~

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~~—Whether the individual is requesting police assistance at the facility.~~

~~—Whether there are any internal facility procedures regarding bomb threats in place, such as:~~

~~—No evacuation of personnel and no search for a device.~~

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~~—Search for a device without evacuation of personnel.~~

~~—Evacuation of personnel without a search for a device.~~

~~—Evacuation of personnel and a search for a device.~~

~~Once notified of the bomb threat, the OSU police and Public Safety Department will proceed with the following:~~

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- ~~1. Establish a command post (in or close to threatened area)~~
- ~~2. Request that the University official(s) in charge of the threatened building report to the command post~~
- ~~3. Interview the call recipient~~
- ~~4. In buildings where a building-wide intercom exists, an announcement will be made concerning the bomb threat. This announcement will be made in such a manner as to allow persons the opportunity to make their own decision regarding evacuation.~~

~~C. Building evacuation is not an automatic decision, but will depend upon the specific facts involved:~~

~~1. If time and conditions permit, the decision for mandatory evacuation will generally be in the form of a mutual agreement between the person in charge of the building at the time, an OSU safety police official, and an OSU police official. This decision will be based upon information given in the threat and the feasibility of evacuation:~~

~~a. Evacuation will be accomplished by word of mouth or other means.~~

~~b. All evacuated persons must move at least 300 feet away from the evacuated building.~~

~~c. In inclement weather and late night hours, evacuated persons will be asked to wait in a nearby building.~~

2.—If possible, Safety QSU Police Department officials will search the building for any evidence of a bomb before an evacuation decision is made.—If the building is evacuated, a thorough search will be conducted before persons are allowed to return to the building.

3.—Should any device resembling a bomb be found, the building will be evacuated and steps to dispose of the suspected device will be taken.

4.17 — In summary, bomb threats can be expected periodically. Buildings are not automatically evacuated on the basis of a threat alone.—There will be some form of corroboration to the threat before evacuation is implemented.—Officials will need as much information about the caller as possible.—Every effort to identify persons perpetrating bomb threats will be made.—Cooperation, patience and understanding in the event of evacuation and investigations will be appreciated.

Revised:

Legal Counsel, May 2018

Revised: November 1983 March, 2018

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### PUBLIC COMMENTS

Chairman Anthony said 15 minutes are provided for members of the public who would like to address the Board. He asked those who wish to comment to come before the Board and identify themselves.

Ms. Kate Kearby introduced herself as a retired Department of Defense civilian and volunteer Trail Master at Lake Carl Blackwell (LCB) for the last 17 years. She said she is also the Oklahoma Equestrian Trail Riders Association Ambassador for LCB. She is a veteran, a shooter, a 4-H leader, and an equestrian. She said they worked with the LCB management to develop the camping area and trails. She said every section of land where public trails were built was cleared through lake management at the time. The students and professors have thanked them for the trails allowing access for their experiments. She invited the Regents to come to a volunteer event on September 15<sup>th</sup> to get to know the workers and the trails better. She said a variety of trails have been established to ensure riders of all levels could find a trail to use. A lot of people have their heart and memories on the trails of LCB. There are memorials at the Red Cave Canyon, which is in the center of the proposed shooting range location. The equestrian community wants the secrecy to stop. The rumors of the shooting sports venue have been circulating for a couple of years and are becoming tiresome. The range was thought to be a small facility which would not affect the trails. She asked when there will be a public hearing, as one was promised in September and they have not heard a date or time. She said this is a nationally recognized facility which deserves recognition and it is her hope there will be less secrecy in the future.

Mr. James McDonald came before the Board and read a letter voicing concerns regarding the LCB shooting range project. (A copy of the letter is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Chairman Anthony thanked Ms. Kearby and Mr. McDonald for their comments. He said he is very familiar with the trail system at LCB. He said there are two studies that are yet to be completed; a sound study and an environmental study. Until those study conclusions come back, there will not be a decision regarding the shooting range. He also said OSU is not responsible for the public hearing, and that the Oklahoma Department of Wildlife Conservation is the entity which will conduct that hearing. Mr. McDonald said in contrast to OSU, Connors State College sought input from its surrounding community regarding their gun range; the equestrian community has never been approached by OSU. There was only one advertisement in the paper soliciting input.

There being no others who wished to come forward, the Board continued with its business.



Sept 7, 2018

Attachment A

Chairman Anthony, Members of the Board of Regents, President Hargis,

My name is James McDonald and I live at 5413 S. Sangre Rd., Stillwater, Oklahoma. Thank you again for the 2<sup>nd</sup> time to allow me to voice my concerns with your consideration of locating a New Shoot Range Complex in the middle of the Long Established Existing Equestrian trail system and camping grounds at Lake Carl Blackwell. I am an alumnus of Oklahoma State University, and honored that my entire family are OSU Alumni and Life Members of the Alumni Association.

At the previous Regents meeting in Oklahoma City I presented to your Regent Staff members a current map showing all of the adjacent land to Lake Carl Blackwell owned and controlled by you the Board of Regents for OSU. I hope each of you were given a copy of that map. If not, I have another duplicate with me now to share with you.

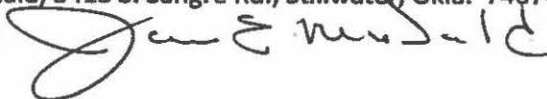
Since that Oklahoma City meeting I have met personally with Mr. Mike Buchert and his staff at Long Range Facilities Planning to discuss this proposal. In that meeting Mr. Buchert indicated the reason for the current location being chosen was because of the desire to have a high visibility to the public. I believe that reasoning and choice of the Equestrian trails location to be ridiculous and not very well thought out or investigated. The Map I have provided clearly shows other locations adjacent to Highway 51 and Highway 86 with Highway frontage which would be seen by thousands more public observations traveling to and from Stillwater than the selection which would require someone to detour off of highly traveled State Highway 51 for a mile to find or even know the shooting range existed.

You have heard many concerns and complaints about this location for a Shooting Range. To go ahead and approve the equestrian location will not stop those concerns and complaints. To disrupt this equestrian venue in favor of building a privately owned or operated business is not only detrimental to OSU's image of being SENSITIVE to NOT BEING SENSITIVE to many Equestrian discipline's but also charitable events that provide a positive financial impact for those charities and OSU. Build this Shooting Complex at this location and the horses WILL NOT come in the numbers that use the Equestrian Trails now.

I question anyone's statement, and challenge them to prove it OPENLY with researched data that the Shooting Range at this location will exceed or even equal the usage of the Equestrian Trails and positive financial impact the horses provide. With the current state of financial woes to Higher Education in Oklahoma the loss of any revenues does not seem acceptable to me.

As I stated previously in Oklahoma City In all due respect, it appears that the decision makers for locating this project where it is proposed currently have not been diligent in understanding what equestrian needs are or what the trail users concerns might be. Their decisions show their lack of knowledge for equestrian activities, events, or animal behavior and possibly a lack of concern to find out. The Lake Carl Blackwell Equestrian Trails and Camp Grounds are an OKLAHOMA PREMIER POINT OF DESTINATION FOR EQUESTRIAN COMPETITION, PLEASURE RIDING AND OVERNIGHT LAYOVER! PLEASE relocate the Shooting Complex somewhere else.

Respectfully, James E. McDonald, 5413 S. Sangre Rd., Stillwater, Okla. 74074, tele: 405-747-9101, [james.e.mcdonald@okstate.edu](mailto:james.e.mcdonald@okstate.edu)



MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES

Academic Affairs, Policy and Personnel Committee

*None*

Audit, Risk Management and Compliance Review Committee

*None*

Fiscal Affairs and Plant Facilities Committee

All business discussed by the Committee was presented during the business of Oklahoma State University.

Planning and Budgets Committee

*None*

Adoption of Memorial Resolution for Carter Rouse

Mr. Jason Ramsey, Chief Executive Officer, said the Board's Office of Internal Audit recently suffered the tragic loss of Carter Rouse. He was a dedicated servant of the Board who passed away on August 13, 2018. Mr. Ramsey presented a Memorial Resolution for Carter Rouse and recommended its adoption. (A copy of the Memorial Resolution is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Hall moved and Regent Davis seconded to adopt the Memorial Resolution as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.

Personnel Actions

Mr. Ramsey said he would like to recognize Rick Brewster, who is a long serving member of the Office of Internal Audit team. He is being promoted to Assistant Chief Audit Executive. (The Personnel Actions are attached to this portion of the minutes as ATTACHMENT B and considered a part of these minutes.)

Regent Callahan moved and Regent Reese seconded to approve the Personnel Actions as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None.  
The motion carried.



Approval to Provide Settlement Authority to Legal Counsel with Regard to an  
Upcoming Mediation

Mr. Steve Stephens, General Counsel, said this item is routine in nature. He is required to attend a mediation for a case pending in Tulsa County. He needs authority from the Board to spend up to the deductible amount on the medical malpractice insurance coverage in order to be in compliance with court orders. He said it is important to note that he often attends these mediations and offers nothing, but he needs authority to spend the maximum amount allowed should the need arise. He said OSU-CHS has saved approximately \$1 million per year with the high deductible insurance plan and has an excellent record with its claims administration.

Regent Burns moved and Regent Callahan seconded to grant General Counsel Steve Stephens unlimited settlement authority, not to exceed the insurance deductible amount of \$500,000, in an upcoming mediation as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Adjournment

At approximately 12:28 p.m., the meeting was adjourned by Chairman Anthony.

## Memorial Resolution

Attachment A

### CARTER W. ROUSE, CPA, CFE

WHEREAS, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges has learned that Mr. Carter W. Rouse, Audit and Integrity Services Senior Manager, passed away on August 13, 2018, at the age of 57; and

WHEREAS, Mr. Rouse grew up in Tulsa, Oklahoma and graduated from Edison High School; and

WHEREAS, he attended University of Texas at Austin and graduated in 1987 with a Bachelor of Business Administration degree in accounting; and

WHEREAS, he became a Certified Public Accountant (CPA) from the State of Texas in 1991 and was a member of the Texas Society of CPAs – Ft. Worth Chapter and the American Institute of CPAs; and

WHEREAS, he became a Certified Fraud Examiner (CFE) in 2017 and was a member of the Association of Certified Fraud Examiners; and

WHEREAS, he was a member of the Leadership Fort Worth Class of 2000 and served on the Texas Higher Education Coordinating Board; and

WHEREAS, he worked effectively and diligently for 28 years as an auditor in public accounting, including 11 years as an audit partner; and

WHEREAS, he faithfully served the Office of Internal Audit for the Oklahoma Agricultural and Mechanical Colleges Board of Regents for four years, as both Assistant Director and Audit and Integrity Services Senior Manager; and

WHEREAS, in his passing, the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and the Oklahoma institutions of higher education it governs have suffered the loss of a valued and respected member of the Office of Internal Audit.

NOW, THEREFORE, BE IT RESOLVED that the Board takes this opportunity to express respect to the memory of Mr. Rouse and to extend to his family its sincerest sympathy in the loss sustained.

BE IT FURTHER RESOLVED that this resolution be sent to the family of Mr. Rouse and a copy made a part of the official minutes of the Board as a lasting tribute to his service and commitment to higher education in Oklahoma.

Adopted by the Board of Regents this 7<sup>th</sup> day of September, 2018.

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Calvin Anthony, Chairman  
Board of Regents for the Oklahoma  
Agricultural and Mechanical Colleges

ATTEST:

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Jason Ramsey, Chief Executive Officer

September 7, 2018, Board Meeting

## **PERSONNEL ACTIONS**

### **BOARD OF REGENTS (OFFICE OF INTERNAL AUDIT)**

#### **POSITION AND COMPENSATION CHANGE**

- **BREWSTER, Rick**, Assistant Chief Audit Executive (effective September 1, 2018) at an annual salary of \$133,900.
- 

### **BOARD OF REGENTS (OFFICE OF LEGAL COUNSEL)**

#### **POSITION AND COMPENSATION CHANGE**

- **McCOOL, Katie Jo**, Administrative Associate (effective August 1, 2018) at an annual salary of \$38,500.

#### **EMPLOYMENT**

- **WILLS, Samantha**, Administrative Assistant (effective September 24, 2018) at an annual salary of \$32,760.

#### **RETIREMENT (for information only)**

- **HUFNAGEL, Mary**, Executive Administrative Assistant (effective 5:00pm on September 4, 2018)
  - **PRICE, Doug**, Deputy General Counsel (effective 5:00pm on September 4, 2018)
- 

### **BOARD OF REGENTS (EXECUTIVE/ADMINISTRATIVE OFFICE)**

#### **RESIGNATION (for information only)**

- **ST CYR, Donna**, Administrative Associate (effective 5:00pm on August 31, 2018)

MEETING OF THE A & M BOARD OF REGENTS

**September 7, 2018**

Council Room  
412 Student Union  
Oklahoma State University  
Stillwater, Oklahoma

**ORDER OF BUSINESS**

REGULAR MEETING OF THE BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 12, 2017.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of June 22, 2018

**DATES OF NEXT REGULAR MEETINGS**

For **Information** Purposes Only:

October 26, 2018 -- Langston, Oklahoma – Multipurpose Room, 142 School of Physical  
Therapy, Langston University

For **Consideration** of Approval:

December 7, 2018 -- Tulsa, Oklahoma – Executive Board Room, Administration Building,  
700 N. Greenwood Avenue, OSU-Tulsa

Calendar Year 2019 Regular Board Meetings Schedule

**BUSINESS WITH COLLEGES AND UNIVERSITIES**

- |  |                              |
|--|------------------------------|
| 1. Oklahoma Panhandle State University | 4. Langston University       |
| 2. Connors State College               | 5. Oklahoma State University |
| 3. Northeastern Oklahoma A&M College   |                              |

**PUBLIC COMMENTS**

**COMMITTEE REPORTS**

Academic Affairs, Policy and Personnel Committee  
Audit, Risk Management and Compliance Review Committee  
Fiscal Affairs and Plant Facilities Committee  
Planning and Budgets Committee

**OTHER BUSINESS OF THE BOARD OF REGENTS**

**Reports or recommendations by the Chief Executive Officer**

- a. General Business
- b. General Counsel
- c. Chief Audit Executive

## **AGENDA**

### **REGULAR MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

**September 7, 2018 -- 10:00 a.m.\***

Council Room  
412 Student Union  
Oklahoma State University  
Stillwater, Oklahoma

*Notice of this meeting was filed with the Secretary of State on September 12, 2017. At the time this agenda is posted, detailed institutional agendas are available in the Office of the Board of Regents for review.*

#### **BOARD OF REGENTS' BUSINESS**

1. Approval of Order of Business
2. Approval of Minutes of Regular Board Meeting of June 22, 2018
3. Announcement of meeting on October 26, 2018, in the Multipurpose Room, 142 School of Physical Therapy, Langston University, Langston, Oklahoma
4. Approval of meeting on December 7, 2018, in the Executive Board Room, Administration Building, 700 N. Greenwood Avenue, Oklahoma State University-Tulsa, Tulsa, Oklahoma
5. Approval of Schedule of Regular Board Meetings for Calendar Year 2019

#### **OKLAHOMA PANHANDLE STATE UNIVERSITY**

##### **A – General Information/Reports Requiring No Action by the Board**

1. Remarks by President Tim Faltyn
2. Panhandle Magazine
3. Fall 2018 Enrollment Report
4. Introduction of Robert & Sue Etbauer, Shelbie Weeder, and Dr. Nels Peterson

##### **B – Resolutions**

*None*

##### **C – Policy and Operational Procedures**

*None*

**OKLAHOMA PANHANDLE STATE UNIVERSITY (continued)**

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

E – Instructional Programs

1. Approval of Program Modifications

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

*None*

G – Other Business and Financial Matters

1. Approval to Submit Documents to OSRHE to Include Equipment Project in Master Lease Program and to Purchase Master Lease Program Equipment
2. Approval to Accept Gift-in-Kind from Panhandle State Foundation for Football Scoreboard and Videoboard

H – Contractual Agreements (other than construction and renovation)

1. Approval to Grant Utility Easement to Fiberlight
2. Approval to Enter into a Memorandum of Agreement with the Oklahoma Department of Wildlife Conservation to Construct, Operate, and Maintain the OPSU Shooting Range Complex
3. Approval of Clinical Agreements

I – New Construction or Renovation of Facilities

*None*

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

*None*

K – Student Services/Activities

*None*

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board at this Meeting

1. Out-of-State Travel Summaries

**CONNORS STATE COLLEGE**

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Ron Ramming
  - a. Preliminary Fall Enrollment Update
  - b. Connection Magazine
  - c. Kaleidoscope

**CONNORS STATE COLLEGE (continued)**

B – Resolutions

*None*

C – Policy and Operational Procedures

*None*

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

E – Instructional Programs

1. Report on Program Reviews

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

*None*

G – Other Business and Financial Matters

*None*

H – Contractual Agreements (other than construction and renovation)

1. Approval to Develop a Clinical Affiliation Agreement with the Oklahoma School for the Blind

I – New Construction or Renovation of Facilities

*None*

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

*None*

K – Student Services/Activities

*None*

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board at this Meeting

1. Out-of-state travel summary for June 2018
2. Out-of-state travel summary for July 2018
3. FY-2018 Fourth Quarter FTE Report
4. 2018-19 Athletic Schedules
5. Strategic Goals and Key Performance Indicators
6. Accounts Receivable Pilot Project

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Jeff Hale
2. Employee Turnover Rate
3. Profile Comparison for Enrollment and Housing

B – Resolutions

*None*

C – Policy and Operational Procedures

*None*

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

E – Instructional Programs

*None*

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

1. Approval to Expend Carl Perkins Grant Funds According to Grant Guidelines
2. Approval to Expend Student Support Services Grant Funds According to Grant Guidelines
3. Approval to Expend Investing in Access and Success Grant Funds According to Grant Guidelines
4. Approval to Expend Upward Bound Grant Funds According to Grant Guidelines

G – Other Business and Financial Matters

1. Approval to Name the Quad Student Housing “Milligan Hall”

H – Contractual Agreements (other than construction and renovation)

*None*

I – New Construction or Renovation of Facilities

*None*

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

*None*

K – Student Services/Activities

*None*

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board at this Meeting

1. Out-of-state travel summaries
2. OSRHE Employee Report



**LANGSTON UNIVERSITY**

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Kent Smith

B – Resolutions

*None*

C – Policy and Operational Procedures

*None*

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

E – Instructional Programs

1. Approval of Child Development Program Modifications
2. Approval of Early Childhood Education Program Modifications

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

*None*

G – Other Business and Financial Matters

1. Approval to commission Christopher Peugh as a campus peace officer

H – Contractual Agreements (other than construction and renovation)

*None*

I – New Construction or Renovation of Facilities

*None*

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Approval to Process a Purchase Order to Dell, Inc. for the Replacement of Classroom and Laboratory Computers for the Langston and Langston-Oklahoma City Campuses

K – Student Services/Activities

*None*

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board at this Meeting

**OKLAHOMA STATE UNIVERSITY**

A – General Information/Reports Requiring No Action by the Board

1. Comments by President V. Burns Hargis
2. Recognition of OSU Men's Golf Team

**OKLAHOMA STATE UNIVERSITY (continued)**

**B – Resolutions**

1. Adoption of Memorial Resolution for Kenneth E. Wiggins

**C – Policy and Operational Procedures**

1. Approval of Revisions to OSU Policy 3-0501 *Law Enforcement Services*

**D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. (Items listed under D-1. in the OSU agenda.)**

1. Ratification of Interim Approval of Revisions to the Position Description and Announcement for Vice President, Student Affairs

**E – Instructional Programs**

1. Approval of proposed new degrees and program modifications
2. Approval of Academic Program Review Reports

**F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.**

*None*

**G – Other Business and Financial Matters**

1. Approval of Peace Officer Actions
2. Approval of Actions Required to Refund Master Lease Bonds for Savings and to Finance a Potential Equipment Project through the Oklahoma State Regents for Higher Education Master Lease Program, and to Purchase Items (OSU-Tulsa & OSU-CHS)
3. Approval of Financial Advisor for Refunding of Master Lease Program Bonds with General Revenue Bonds
4. Approval of Reimbursement Resolution for a Future Project Expected to be Financed
5. Ratification of Interim Approval to Install Lockers in Gallagher-Iba Arena and to Enter into a Gift-in-Kind Agreement
6. Ratification of Interim Approval to Accept Gifts of Real Property from the OSU Foundation
7. Ratification of Interim Approval to Grant the President of Oklahoma State University Center for Health Sciences the Authority to Enter and Execute a Lease Agreement (OSU-CHS)

**H – Contractual Agreements (other than construction and renovation)**

1. Approval of Changes to Oklahoma State University and OSU/A&M Retirement Plans
2. Approval to Reimburse OSU Cowboy Golf, L.L.C., Funds Incurred for the NCAA Golf Tournament

**OKLAHOMA STATE UNIVERSITY (continued)**

**I – New Construction or Renovation of Facilities**

1. Approval to Begin Selection Process for On-Call Consultants to Provide As-Needed Architecture, Landscape Architecture, and Structural Engineering Services to the University System and Institutions Governed by the Board
2. Approval to Adjust the Budget for the Previously Approved Utility Infrastructure Project
3. Approval to Continue with an Architect in the Programming and Conceptual Design of a New Art Museum
4. Approval to Continue with a Construction Manager at Risk in the Programming and Conceptual Design of a New Art Museum

**J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)**

1. Approval of purchase request items

**K – Student Services/Activities**

*None*

**L – New Business Unforeseen at Time Agenda was Posted**

**M – Other Informational Matters Not Requiring Action of the Board at this Meeting**

1. Purchase of Real Property at OSUIT-Okmulgee Campus

**PUBLIC COMMENTS**

**COMMITTEE REPORTS**

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

**Academic Affairs, Policy and Personnel Committee**

*None*

**Audit, Risk Management, and Compliance Review Committee**

*None*

**Fiscal Affairs and Plant Facilities Committee**

(All business discussed by the Committee was presented during the business of Oklahoma State University.)

**Planning and Budgets Committee**

*None*

**OTHER BOARD OF REGENTS' BUSINESS**

1. General Information/Reports Requiring No Action by the Board

*None*

**OTHER BOARD OF REGENTS' BUSINESS (continued)**

2. Resolutions
  1. Adoption of Memorial Resolution for Carter Rouse
3. Policy and Operational Procedures

*None*
4. Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
5. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

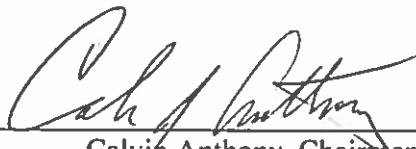
*None*
6. Other Business Matters Requiring Action of the Board

*None*
7. Reports/comments/recommendations by Chief Executive Officer
8. Reports/comments/recommendations by General Counsel
  - a. Provide Settlement Authority to Legal Counsel with Regard to an Upcoming Mediation
  - b. Executive Session, if so approved by the required number of members present, for the purpose of confidential communications with the Board's attorneys concerning a pending investigation, claim, or action if the Board, with the advice of its attorney, determines that disclosure will seriously impair the ability of the Board to process the claim or conduct pending litigation or proceedings in the public interest (Oklahoma Open Meeting Act, § 307.B.4.)
  - c. Consider or take action(s), if any, with reference to the matters contained in the immediately preceding item
9. Reports/comments/recommendations by Chief Audit Executive
10. New Business Unforeseen at Time Agenda was Posted
11. Other Informational Matters Not Requiring Action of the Board at this Meeting


*None*

September 7, 2018

BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES

By:   
Calvin Anthony, Chairman

ATTEST:

  
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on October 26, 2018.

  
Kyla Eldridge  
Executive Administrative Associate