M I N U T E S

of the

BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

for the

June 22, 2018

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

June 22, 2018

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES, JUNE 22, 2018

Notice of this meeting was filed with the Oklahoma Secretary of State on September 12, 2017.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in Conference North, 3rd Floor-Student Center, OSU-Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma, on June 22, 2018.

Board members present: Mr. Douglas E. Burns, Chairman; Mr. Calvin J. Anthony, Vice Chairman; Mr. Jarold Callahan; Mr. Rick Davis; Mr. Joe Hall; Mr. Tucker Link; Dr. Trudy Milner; Mr. Jim Reese; and Ms. Lou Watkins.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Ms. Jessica Russell, Director of State Government Relations; Mr. Carter Kimble, Director of Health Policy; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Shari Brecht, Executive Assistant to the CEO; and Ms. Kyla Eldridge, Executive Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:52 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES MEETING OF JUNE 22, 2018

Order of Business

Regent Watkins moved and Regent Reese seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Regular Minutes

Regent Milner moved and Regent Watkins seconded to approve the minutes of the April 20, 2018, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Special Minutes

Regent Milner moved and Regent Watkins seconded to approve the minutes of the May 14, 2018, Special Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Announcement of Upcoming Board Meeting

Chairman Burns announced that the next regular meeting of the Board of Regents is scheduled to convene on September 7, 2018, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma.

Approval of Future Board Meeting

Chairman Burns said for consideration of approval is the meeting scheduled for October 26, 2018, in the Multipurpose Room, 142 School of Physical Therapy, Langston University, Langston, Oklahoma.

Regent Anthony moved and Regent Link seconded to approve the meeting scheduled for October 26, 2018, in the Multipurpose Room, 142 School of Physical Therapy, Langston University, Langston, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Comments by Board Chairman Douglas Burns

Regent Burns said he greatly appreciates the public advocacy by the presidents regarding the present public funding crisis of higher education in Oklahoma. He said it is very important that they all continue to educate the public about the level of the crisis. In the last 40 years the level of public funding for higher education has fallen from 80 percent to 14 percent; likewise, the level of funding provided through tuition and fees has risen from 20 percent to approximately 70 percent. The public has divested itself from higher education and the cost has shifted onto the backs of students and their families. That shift has continued year after year and has grown to a level that is truly a crisis. He believes it is a crisis that the public does not generally understand because they are uninformed. He thanked everyone for their efforts in telling the public about the crisis in the past and for their continued advocacy in the future. He said the crisis represents a threat to the future of Oklahoma as it has reduced public support for higher education more than any other state and is continuing on a downward trend.

Recognition of Outgoing Chairman Douglas Burns

Regent Anthony said Regent Burns has been a wonderful Chairman and has been amazingly effective at leading the System through difficult times. Regent Anthony said Regent Burns has shown a sensitivity and nature to make things go the right way. He thanked Chairman Burns on behalf of the entire Board for all he has done to serve as Chairman. Regent Anthony said it is a major sacrifice of time and energy, but he knows it is a labor of love for Regent Burns because of his love for the universities and for Oklahoma. Vice Chairman Anthony presented Chairman Burns with a gavel plaque to recognize his service during the past year as Chairman which read, "For distinguished service as Chairman of the Board of Regents for Oklahoma State University and the A&M Colleges." Regent Anthony expressed appreciation to Chairman Burns on behalf of the Board members, the citizens of Oklahoma, and university alums.

Regent Burns said he does have a passion for higher education. He said one of the things he has become passionate about is the quality of people who share his passion. He has been inspired to see the quality of people in the System and their passion to serve and it is a System of which he is proud to be a part.

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

President Tim Faltyn and members of the Oklahoma Panhandle State University (OPSU) administration appeared before the Board of Regents to present the business of OPSU and review the Agenda for members of the Board. (The OPSU Agenda is attached to this portion of the minutes.)

President Faltyn thanked OSU-OKC President Brad Williams and his staff for hosting a great event last evening. He referenced the *Panhandle* magazine and highlighted stories contained within regarding various OPSU events, activities, and student achievements.

President Faltyn referenced two issues of the *Guymon Daily Herald* newspaper. One features a story on its front page regarding the OPSU Men's Rodeo Team winning a National College Championship for the second straight year. Regent Burns asked President Faltyn to congratulate the team on the Board's behalf. President Faltyn said the other newspaper edition features an article on its front page regarding a moratorium placed by the Oklahoma State Regents for Higher Education (OSRHE) on any change of function or expansion requests. President Faltyn said the OSRHE decision impacts OPSU's growth and sustainability because a large part of the University's sustainability and enrollment management plan was to add graduate degrees. Through research and studying workforce data, graduate degrees are key to the University's forward movement. The moratorium will halt OPSU's plan and he is concerned this will cause the University to lose momentum going forward.

B-1 Adoption of Memorial Resolution

President Faltyn presented information to recognize the service of Joe Mayer and recommended adoption of the Memorial Resolution as presented. (The Memorial Resolution is listed under Section B, Item 1 of the OPSU Agenda.)

> Regent Hall moved and Regent Anthony seconded to adopt the Memorial Resolution for Joe Mayer as presented in the OPSU Agenda.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

D-1-3 Approval of Personnel Actions

> Regent Reese moved and Regent Milner seconded to approve the personnel actions as presented in the OPSU Agenda.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

D-4 Approval of FY-2019 OPSU Personnel Salary Schedule

F-1 Approval of FY-2019 OPSU Budget

F-2 Approval of One-Time Salary Stipend for OPSU Faculty and Staff for FY-2019

President Faltyn presented the FY-2019 budget documents for Oklahoma Panhandle State University and recommended their approval. He said the budget was discussed yesterday with members of the Planning and Budgets Committee. (The FY-2019 budget documents for OPSU are collectively on file in the Board of Regents' Office as Document No. 1-6-22-18. The OPSU Personnel Salary Spreadsheet for Fiscal Year 2019 is on file in the Board of Regents' Office as Document No. 2-6-22-18.)

Regent Davis reported that the Planning and Budgets Committee met with the administration of Oklahoma Panhandle State University to review the FY-2019 budget recommendations and acted to recommend Board approval as follows:

> Regent Davis moved that the Board conditionally approve all elements of the budget as presented by the OPSU administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Milner seconded the motion.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

I-1 Approval to Begin the Process of Selecting a Construction Manager at Risk to Provide General Construction Management Oversight for the OPSU Shooting Sports Facility Project

President Faltyn said this item was discussed with the Fiscal Affairs and Plant Facilities Committee at its meeting this morning. Regent Link said the Committee met with the OPSU administration regarding approval of this item and recommended Board approval.

> Regent Link moved and Regent Reese seconded to authorize OPSU to begin the process of selecting a construction manager at risk to provide general construction management oversight for the OPSU Shooting Sports Facility project, as presented in the OPSU Agenda.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

J-1 Approval of FY-2019 Purchase Orders

Regent Anthony moved and Regent Watkins seconded to approve the purchase orders for FY-2019, as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

K-1 Approval of OPSU Student Code of Conduct

President Faltyn said this item was discussed with the Academic Affairs, Policy & Personnel Committee at its meeting this morning. Regent Anthony said the Committee met with the OPSU administration regarding approval of this item and recommended Board approval. (The OPSU Student Code of Conduct is on file in the Board of Regents' Office as Document No. 3-6-22-18.)

Regent Anthony moved and Regent Milner seconded to approve the OPSU Student Code of Conduct, as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Regent Link asked President Faltyn if OPSU has a similar security app as Oklahoma State University's app entitled "Orange Shield." President Faltyn said OPSU currently does not and the administration explored that idea last year, but it was decided that during this budget crisis it should be tabled at this time. He said it is his goal to have an app in the future, possibly within the next two years. Regent Link asked if OPSU is comfortable with its current position regarding security. Dr. Julie Dinger responded affirmatively. She said the University has made great strides in terms of security presence on campus through increased campus policing and the installation of new security cameras which allow the Dean of Student Services to monitor the campus remotely.

President Faltyn thanked Chairman Burns for his 21 years of service on the Board and his positive impact on not only himself but all of the A&M presidents. He said Regent Burns' impact is immeasurable and to echo Regent Anthony, Regent Burns is amazingly effective as a Chairman.

The business of Oklahoma Panhandle State University being concluded, President Faltyn and members of the OPSU administration were excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

June 22, 2018

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

1. Personal remarks – Dr. Tim Faltyn

2. Panhandle Magazine

Part B---Resolutions

1. Board approval is requested for the attached memorial resolution for Mr. Joe Mayer, who passed away on May 27, 2018. Mr. Mayer graduated from Oklahoma Panhandle State College of Agriculture and Applied Science in 1972 with a Bachelor of Art in Speech and a minor in Business Administration. Joe served as an Oklahoma State Regent for Higher Education for an eight year term and was recently appointed by Governor Fallin to the State Board of Agriculture. Please see attached.

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

1. Board approval is requested for the following personnel actions effective July 1, 2018. Promotions include a $1,000 increase in base salary.

   The promotion of Dr. Richard Harland from Associate Professor to Professor of Psychology.

   The promotion of Dr. David Cole from Assistant Professor to Associate Professor of Behavioral Sciences.

   The promotion of Dr. Cheng-Hsien Wu from Assistant Professor to Associate Professor of Education.

The granting of tenure to Dr. Sara Hitch, Associate Professor of Business Administration.

2. Board approval is requested for the job description and minimum qualifications and authority to initiate the search for the position of Director of Alumni Relations. Please see attached.

3. Board approval is requested for the following personnel actions:

Employee	Position	Salary	Effective	Assignment	Explanation
Victor Esparza	Women's Basketball Coach	$45,000	5/01/2018	12 Month	Replacement
Alyssa Freeman	Cheer Coach	$36,000	5/14/2018	12 Month	Replacement
Julia Bird	Instructor, Business	$40,000	8/07/2018	9 Month	Promotion
Karen Goosen	Instructor, Business	$40,000	8/07/2018	9 Month	Replacement
Ariana Hooks	Bookstore Manager	$36,000	6/11/2018	12 Month	Replacement
Megan Steele	Instructor, Nursing	$45,000	8/07/2018	9 Month	New Position
Dr. Michael Bozeman	Asst. Prof., Criminal Justice	$50,000	8/07/2018	9 Month	Replacement

4. Board approval is requested for the OPSU personnel salary schedule. Please see attached.

Part E---Instructional Programs

None

Part F---Budgetary Actions

1. Board approval is requested to approve the FY 19 budget including 2019 Tuition and Fees. Please see attached.

2. Board approval is requested for a one-time salary stipend up to $1,200 for OPSU Faculty and staff for FY 2019, payable in November 2018 pending enrollment target achievement and available sources of funding. Request is further made to annualize the stipend in FY 2020 if increased credit hour goals are achieved.

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

1. Board approval is requested to begin the process of selecting a Construction Manager At Risk to provide general construction management oversight for the Oklahoma Panhandle State University Shooting Sports Facility Project. Please see attached.

Part J---Purchase Requests

1. Board approval is requested for the following purchase orders over $75,000 for FY 2019:

Contract	Explanation	FY 18
Town of Goodwell	Campus Police, Fire, EMS, Trash Services, Engineering Services, Ambulance Services	155,000
Risk Management Division	Employee Tort Liability, Property Insurance, Vehicle Liability	105,000
West Texas Gas	Natural Gas for University	100,000
Tri County Electric	Electricity for University	850,000
OSU Bursar's Office	Prorated Share of Operational costs for Board of Regents, Legal Counsel, Purchasing Director, and Internal Audits, Chargebacks for Touchnet, OK Corral, and Purchasing, Bank reconciliation, and Ethics Point	175,000
OSU Information Technology	ERP (Banner), EES (Microsoft), campus licenses and training, IT Shared Services	210,000
Great Western Dining	Food Service	850,000
OK Regents for Higher Ed.	Bond payments	1,015,000
Charter Bus (Bid)	Bus Charter Service for NAIA Travel	265,000
Utilities Staffing Research	Contract Employment Agency	700,000
Ashland Feed (Bid)	OPSU Bull Test annual feed allotment	96,000
Johnson Controls	HVAC Service Agreement	600,000
Midwest Sporting Goods	Athletic clothing and supplies for all sports	180,000
OSU Contract CMAR	Construction Manager at Risk (CMAR)	300,000
Panhandle Telephone Coop	Phone service, cable, and wifi	100,000
Guymon Glass	New Construction and Renovations of Facilities (Glass)	250,000
Clint's Tile	New Construction and Renovations of Facilities (Flooring)	100,000
McMichael's Plumbing	New Construction and Renovations of Facilities (Plumbing)	150,000
Northwest Line	New Construction and Renovations of Facilities (Electrician)	150,000
Roofs (Bid)	Roof Replacement and Repairs	500,000
David Moore	New Construction and Renovations of Facilities (Contractor)	200,000

Part K---Student Services/Activities

1. Board approval is requested for the OPSU Student Conduct Code of Conduct. **This policy has been reviewed by the Office of Legal Counsel.** Please see attached.

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Informational Matters Not Requiring Action of the Board

1. The April and May 2018 Summary of Out-of-State Travel reports. Please see attached.

Respectfully submitted,

Dr. Tim Faltyn
President

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Mr. Joe Mayer, a graduate from Oklahoma Panhandle State College of Agriculture and Applied Science, was claimed by death on May 27, 2018.

WHEREAS, Mr. Mayer, by his loyalty, attention to duty, and faithful performance rendered service as an active and generous alumnus at Oklahoma Panhandle State University from graduation with a Bachelor of Arts in Speech in 1972, to the date of his death May 27, 2018, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma Panhandle State University have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the 46 years of exemplary service rendered by Mr. Mayer to Oklahoma Panhandle State University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's finest alumni.

BE IT RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Mayer.

Adopted by the Board the 22nd day of June, 2018.

_____ _____

Dr. Tim Faltyn, President Doug Burns, Chair

OKLAHOMA PANHANDLE STATE UNIVERSITY

JOB DESCRIPTION

JOB TITLE: Director of Alumni Relations

REPORTS TO: Alumni Board of Directors and Vice President of Outreach

CLASSIFICATION: Exempt

STATUS: Full time

LENGTH OF EMPLOYMENT: 12 month position

JOB SUMMARY: The Director of Alumni Relations is responsible for managing the relationship between Panhandle State University and its alumni. This person will serve as a liaison between the university community and its alumni. The Director of Alumni Relations has to be comfortable with the cultivation of donors and general fundraising activities.

This position directs and manages the alumni engagement within the following areas: creation of a variety of events for alumni, such as homecoming weekends; networking dinners; annual meeting/weekend; class reunions; and general alumni engagement.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Program Management

- Maintain alumni relationships and advise alumni volunteers while assisting with questions and concerns
- Manage college/university relations with alumni and represent alumni to university administrators
- Oversee communication and marketing schedule for events
- Represent the University and Alumni Association at events both on and off campus
- Promote alumni association membership, engagement and participation among alumni and friends including increased current student engagement
- Collaborate with Panhandle State Foundation to execute joint-venture events and activities. Work with Foundation on shared database.
- Assist with corporate partner strategy, relationships, and sales to meet organizational goals
- Plan and run special events for alumni and work to increase alumni involvement at the university.
- Develop and implement membership and support campaigns aimed at alumni.
- Maintain and update alumni database information. Update database configurations as needed.
- Oversee administration and budget of the office of alumni affairs.
- Perform other duties as assigned

2. Organizational Strategy

- Develop and manage engagement budgets
- Establish and maintain goals and objectives for engagement, while leading to successfully accomplish annual benchmarks
- Provide excellent customer service to all constituents inquiring about Alumni Association programs and events
- Collaborate with the university administration to develop and execute marketing plans
- Assist the Alumni President in planning quarterly Alumni Board of Director meetings.

The omission of specific statement of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

QUALIFICATIONS:

Skills

- Prefer outgoing person with great communication skills.
- Need effective computer and written communication skills, strong public speaking skills as well as the ability to effectively plan events.
- Be able to coordinate and work with a variety of people, including student volunteers, university officials, recruiters and potential donors.
- Ability to perform under pressure and execute sound decision-making during events
- Strong organizational skills to plan, implement and evaluate strategic objectives
- Demonstrated ability to work independently and as a team
- Ability to set priorities, develop a work schedule, monitor progress towards goals and track engagement
- Demonstrated willingness and ability to act ethically and socially responsibly

Core Competencies

- Effective Communication: Creates an atmosphere in which timely and high-quality information flows smoothly up and down, inside and outside of the organization; encourages open expression of ideas and opinions
- Execution & Initiative: Makes decisions authoritatively and wisely, after adequately contemplating various available courses of action.
- Teamwork & Interpersonal Skills: Fosters development of a common vision; coaches, motivates, encourages and gains support to accomplish specific goals
- Problem Solving & Judgment: Makes decisions based on sound reasoning, evaluation of facts and consideration of alternatives; negotiates between disagreeing viewpoints with tact and diplomacy
- Adaptability: Changes behavioral style or method of approach when necessary to achieve a goal; adjusts style as appropriate to the needs of the situation

Equipment Used:

- Computer
- Microsoft Outlook
- Copier, fax, scanner
- Microsoft Office Suite
- Raiser's Edge software
- QuickBooks software

EDUCATION, TRAINING AND EXPERIENCE

Education

Bachelor's degree is required from an accredited college or university.

Experience

Two to four years' experience in business management, public relations, sales, marketing or alumni affairs is preferred. At least two years of experience with leadership in volunteer organizations and/or fundraising is preferred. A strong familiarity with the institution is required. Familiarity with alumni as well as past and present university employees is preferred.

Work Environment:

- The position is in an office setting on the Panhandle State campus.
- This job requires varying hours including availability to work nights and weekends as determined by event scheduling.
- In addition to working with alumni, the director of alumni relations must coordinate his/her activities with other departments of the university.
- Events and activities may be held outside, so there will be some outdoor exposure.
- Position requires ability to lift 20 lbs..
- Travel is required in and out-of–state. About 20% of job is conducted outside of the office while traveling.

Special Condition for Employment: Successful completion of a background check

SIGNED: _____ DATE: _____

Panhandle State Association of Alumni & Friends

This Memorandum of Understanding executed as of this _____ day of June, 2018 by and between Oklahoma Panhandle State University, hereinafter referred to as "University" and Panhandle State Association of Alumni & Friends, hereinafter referred to as "Alumni & Friends."

WHEREAS, Alumni & Friends is a non-profit corporation organized, existing, and operating under the laws of the State of Oklahoma for purposes which are exclusively for the benefit of University; and

WHEREAS, the parties hereto desire to comply with said purposes by memorializing herein as specifically as reasonably possible the nature of any services or anything of value which University may, from time to time provide to Alumni & Friends and the payment, reimbursement, or other consideration University shall receive from Alumni & Friends.

NOW THEREFORE, the parties hereto agree as follows:

1. In consideration of Alumni& Friends services, the University may from time to time render the following services or thing(s) of value to Alumni & Friends:

    a. In-kind support which may include office space, utilities, technology, printing services, custodial services and other support.

    b. Funding to hire a Director of Alumni Relations. This person will report to the Alumni & Friends Board of Directors and the Vice President of Outreach for the University(“VPO”).

    c. The Alumni & Friends Board, in consultation with the President of the University, will set the goals and mission for the position and the VPO will supervise day-to-day operations in carrying out these goals.

    d. In recognition of University support, the Director of Alumni Relations should be available to support University activities under VPO supervision.

2. In consideration of the receipt of said services or thing(s) of value, the parties hereby agree that the following shall constitute adequate payment or consideration:

    a. All scholarships, endowments, grants, bequests, and other things of value received by University, its faculty, staff, and students from Alumni & Friends in support of University's educational and other public missions.

    b. Alumni & Friends will create opportunities for University engagement with alumni and friends with events, marketing campaigns, social media impact, implementation of regular communication plan, and maintenance of an alumni and friends database.

3. The parties further agree that from time to time other specific transactions between them may be memorialized by separate instruments in writing.

IN WITNESS WHEREOF, the parties have executed this contract as of the day and year first above written.

OKLAHOMA PANHANDLE STATE UNIVERSITY

By: _____ President

PANHANDLE STATE ASSOCIATION OF ALUMNI & FRIENDS

By: _____ President

OKLAHOMA PANHANDLE STATE UNIVERSITY

FY19 Budget Summary

Tuition and Fees	FY18	FY19	Change	Estimated New Revenue
In-State Tuition Rate				
Tuition Increase	**$ 154.00**	**$ 154.00**	**$ -**	**$ -**
E&G Mandatory Fees				
Assessment Fee	$1.00	$3.00	$2.00	$63,504.00
Technology Fee	$11.00	$13.00	$2.00	$63,504.00
Security Fee	$9.00	$11.00	$2.00	$63,504.00
Facility Fee	$12.50	$15.50	$3.00	$95,256.00
Energy Fee	$7.00	$8.00	$1.00	$31,752.00
Campus Id Fee	$1.00	$3.00	$2.00	$63,504.00
Academic Equipment Fee	$2.50	$3.00	$0.50	$15,876.00
E&G Mandatory Fees Total	$44.00	$56.50	$12.50	$396,900.00
Auxiliary Mandatory Fees				
Activity Fee	$11.50	$14.00	$2.50	$79,380.00
Energy Fee	$5.50	$6.50	$1.00	$31,752.00
Auxiliary Mandatory Fees Total	$17.00	$20.50	$3.50	$111,132.00
Mandatory Fee Increases 6.8%	**$61.00**	**$77.00**	**$16.00**	**$508,032.00**

Mandatory Fee Increases Effect to Student Costs

*$16 per credit hour increase in mandatory fees
*$240 per semester
*$480 average yearly cost

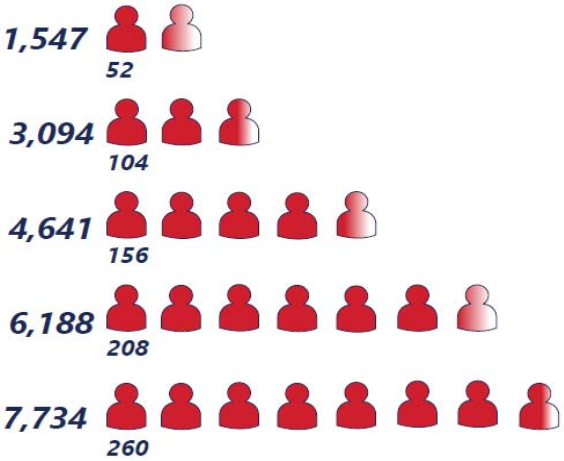
Student Services/Activities	FY18	FY19	Change	Estimated New Revenue
Housing Rates				
Holter 1 Double	$ 855.00	$ 950.00	$95.00	$ 20,400.00
Holter 1 Single	$ 1,500.00	$ 1,550.00	$50.00	$ 13,600.00
Holter 2 Renovated Double	$ 855.00	$ 1,100.00	$245.00	$ 7,800.00
Holter 2 Renovated Single	$ 1,500.00	$ 1,750.00	$250.00	$ 7,800.00
Field Dorm Double	$ 855.00	$ 950.00	$95.00	$ 8,100.00
Field Dorm Single	$ 1,500.00	$ 1,550.00	$50.00	$ 5,400.00
Apartments	$ 2,055.00	$ 2,250.00	$195.00	$ 42,510.00
Housing Rate Increases 10.8%	**$ 9,120.00**	**$ 10,100.00**	**$980.00**	**$ 105,610.00**

OKLAHOMA
PANHANDLE STATE
UNIVERSITY

FY19 Budget Summary

EMPLOYEE RAISE PROGRAM

OKLAHOMA **PANHANDLE STATE** UNIVERSITY



COST PER YEAR

YEAR 1 $198,000

YEAR 2 $396,000

YEAR 3 $594,000

YEAR 4 $792,000

YEAR 5 $990,000

Salary Program

*Total cost of proposed raise program is $198,000

*Annualization of raise program is based on enrollment target

* Up to $1200 stipend

OKLAHOMA PANHANDLE STATE UNIVERSITY

FY19 Budget Summary

Budgetary Actions	FY18	FY19	Change
E&G Budget for FY19			
Operations	$ 5,540,706.00	$ 5,506,908.00	$ (33,798.00)
Grants, Contracts	$ 40,381.00	$ 122,942.00	$ 82,561.00
State Appropriations Total	$ 5,581,087.00	$ 5,629,850.00	$ 48,763.00
Tuition & Fees	$ 10,430,380.00	$ 10,640,938.00	$ 210,558.00
Other	$ 5,750.00	$ 5,100.00	$ (650.00)
Total E&G Budget Revenue	$ 16,017,217.00	$ 16,275,888.00	$ 258,671.00
Total E&G Budget Expense	$ 16,179,628.00	$ 16,581,732.00	$ 402,104.00
Use of Reserves	$ (162,411.00)	$ (305,844.00)	$ (143,433.00)
Ending E&G Reserve 11%	$ 2,079,095.00	$ 1,773,251.00	$ (305,844.00)

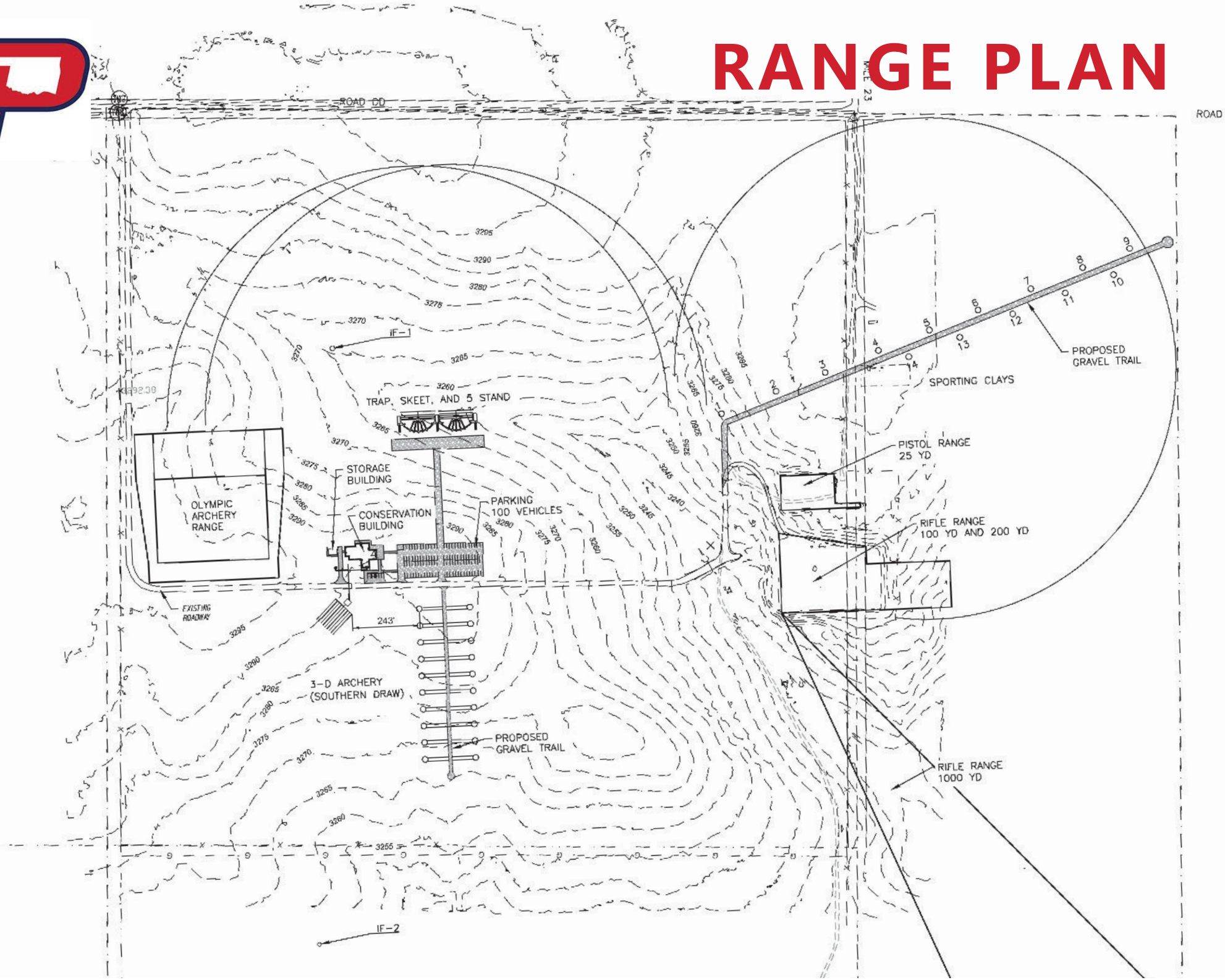
Other Budgets for FY19

Sponsored Programs			
Sponsored Program Budget	$ 1,052,386.00	$ 1,773,251.00	$ 720,865.00
Auxiliary Enterprise			
Auxiliary Enterprise Budget	$ 5,734,652.00	$ 6,196,009.00	$ 461,357.00
Ending Aux Reserve 14%	$ 1,029,042.00	$ 858,600.00	$ (170,442.00)

SHOOTING SPORTS FACILITY

OKLAHOMA **PANHANDLE STATE** UNIVERSITY

RANGE PLAN


ROAD CD
ROAD
IF-1
IF-2
TRAP, SKEET, AND 5 STAND
STORAGE BUILDING
CONSERVATION BUILDING
PARKING 100 VEHICLES
OLYMPIC ARCHERY RANGE
EXISTING ROADWAY
243'
3-D ARCHERY (SOUTHERN DRAW)
PROPOSED GRAVEL TRAIL
SPORTING CLAYS
PROPOSED GRAVEL TRAIL
PISTOL RANGE 25 YD
RIFLE RANGE 100 YD AND 200 YD
RIFLE RANGE 1000 YD

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Apr-18
MONTH

FUND SOURCE	FY18 TRAVEL THIS MONTH NUMBER OF TRIPS	FY18 TRAVEL THIS MONTH AMOUNT EXPENDED	FY17 CORRESPONDING MONTH NUMBER OF TRIPS	FY17 CORRESPONDING MONTH AMOUNT EXPENDED	FY18 TRAVEL THIS YEAR NUMBER OF TRIPS	FY18 TRAVEL THIS YEAR AMOUNT EXPENDED	FY17 CORRESPONDING YEAR NUMBER OF TRIPS	FY17 CORRESPONDING YEAR AMOUNT EXPENDED
REVOLVING								
ST APPRO	6	$ 4,227.10	12	$4,571.01	53	$ 16,690.93	89	$ 29,490.38
FEDERAL							2	$ 356.30
PRIVATE								
AUXILIARY	7	2,058.11	6	$3,864.91	42	13,704.71	26	$ 11,791.94
OTHER								
TOTAL	13	$ 6,285.21	18	$8,435.92	95	$ 30,395.64	117	$ 41,638.62

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF May-18
MONTH

FUND SOURCE	FY18 TRAVEL THIS MONTH NUMBER OF TRIPS	FY18 TRAVEL THIS MONTH AMOUNT EXPENDED	FY17 CORRESPONDING MONTH NUMBER OF TRIPS	FY17 CORRESPONDING MONTH AMOUNT EXPENDED	FY18 TRAVEL THIS YEAR NUMBER OF TRIPS	FY18 TRAVEL THIS YEAR AMOUNT EXPENDED	FY17 CORRESPONDING YEAR NUMBER OF TRIPS	FY17 CORRESPONDING YEAR AMOUNT EXPENDED
REVOLVING								
ST APPRO	3	$ 776.42	7	$1,834.34	56	$ 17,467.35	96	$ 31,333.72
FEDERAL							2	$ 356.30
PRIVATE								
AUXILIARY	3	864.74	4	$2,216.20	45	14,569.45	30	$ 14,008.14
OTHER								
TOTAL	6	$ 1,641.16	11	$4,050.54	101	$ 32,036.80	128	$ 45,698.16

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Mark Rasor appeared before the Board of Regents to present the business of NEO and review the Agenda for members of the Board. (The NEO Agenda is attached to this portion of the minutes.)

Dr. Rasor offered President Hale's regrets, as he had personal business preventing his attendance at today's Board meeting. Dr. Rasor thanked OSU-OKC President Brad Williams for his hospitality last evening. He said the chuck wagon dinner was great, the music was incredible, and the fellowship was very enjoyable. Dr. Rasor thanked Regent Burns for his thoughtful and measured leadership as Chairman of the Board. Dr. Rasor said he has been attending Board meetings for approximately six years and he has always been impressed by Regent Burns' concern for the students in higher education in Oklahoma. He said the concern shown by Regent Burns in that regard has made a huge impression on him that what they do really matters on a student level.

Dr. Rasor referenced the *NEO Update* and highlighted stories contained within regarding various NEO events, activities, and student achievements.

Dr. Rasor provided a handout titled, "NEO Higher Education Promotion Log," which is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.

E Approval of Degree and Program Modifications

Regent Anthony moved and Regent Link seconded approval of the instructional program items as presented in Section E, Items 1-4 in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

F-1 Approval of FY-2019 Budget

Dr. Rasor said this item was discussed with the Planning and Budgets Committee at its meeting yesterday. (The FY-2019 budget documents for NEO are collectively on file in the Board of Regents' Office as Document No. 4-6-22-18. The NEO Personnel Salary Spreadsheet for FY-2019 is on file in the Board of Regents' Office as Document No. 5-6-22-18.) Regent Davis said the Committee met with the NEO administration to review the FY-2019 budget recommendations and acted to recommend Board approval as follows:

Regent Davis moved that the Board conditionally approve all elements of the budget as presented by the NEO administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Milner seconded the motion.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-1 Approval to Expend Allied Jobs Program Grant Funds for FY-2019 According to Grant Guidelines

G-2 Approval to Expend Adult Education & Family Literacy Grant Funds for FY-2019 According to Grant Guidelines

G-3 Approval to Expend Supplemental Education Opportunity Grant Funds and Federal Work Study Funds for FY-2019 According to Financial Aid Program Guidelines

Regent Callahan moved and Regent Watkins seconded approval of the items as presented in Section G, Items 1-3 in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval of Clinical Facilities for Health Science Programs

Regent Anthony moved and Regent Davis seconded approval of the clinical facilities for health science programs as presented in Section H in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

J-1 Approval to Pay Oklahoma State University for SCT/Banner Maintenance, Microsoft Campus Agreement License and Desire 2 Learn (D2L)

J-2 Approval to Purchase Comprehensive Assessment and Review Tests for Students in the Nursing Program

Regent Hall moved and Regent Milner seconded approval of the purchase requests as presented in Section J, Items 1 & 2 in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Northeastern Oklahoma A&M College being concluded, Mark Rasor was excused from the meeting.

Higher Education Promotion Log

Item	Date	Description	Medium	Views	Likes	Shares	Notable Comments
Oklahoma's Promise Day	4/16/2018	Austin Jackson Oklahoma's Promise Testimonial Video	Twitter/Facebook	1291 Views/3800 Impressions	8	36	"So Proud of You Austin!"
	4/25/2018	Retweet of OK Higher Ed John Ford	Twitter		2	2	
	5/9/2018	Retweet of OK Higher Ed OK Promise	Twitter		7	6	
	5/16/2018	Retweet of OK Higher Ed Oklahoma Tomorrow	Twitter		2	4	
	5/21/2018	Retweet of OK Higher Ed 15 to Finish	Twitter		8	5	
	5/22/2018	Retweet of OK Higher Ed Degrees of Progress	Twitter		1	3	
	5/31/2018	Retweet of OK Higher Ed Student Loan Forgiveness	Twitter		4	3	
	6/5/2018	Retweet of OK Higher Ed Degrees of Progress	Twitter		6	2	
	6/6/2018	Retweet of OK Higher Ed College Degree Value	Twitter		9	4	
	6/8/2018	Retweet of OK Higher Ed Value of College Ed	Twitter		5	4	
	6/12/2018	College Degree Value	Facebook		47	3	"Go go neo"

NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma
June 22, 2018

Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks

   June 2018 "NEO Update"
   Social Media Report

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

None

PART D - PERSONNEL ACTIONS

1. Employment –

   None

2. Information Requiring No Action by the Board

   a. Kathleen Chrismon, English Instructor, retired May 31, 2018 after 17 years of employment
   b. Joe Renfro, Interim Athletic Director at annual salary of $70,500 (12 months employment) effective 7/1/18, position filled internally.

PART E - INSTRUCTIONAL PROGRAMS-

Board authorization is requested for the following program suspension and program modifications. The program suspensions and program changes will be submitted to the Oklahoma State Regents for Higher Education, pending approval of the Board. An Executive Summary outlining the requested suspensions and modifications is attached to this agenda (Reference Document #1)

PART E - INSTRUCTIONAL PROGRAMS- (continued)

1. Program Suspension
    a. *Mass Communications*
    Suspend the Mass Communications program. The program has continuously declined in majors and currently there are no majors enrolled in the program. The suspension period will allow time for re-evaluation of the program.

2. Program Option Deletion
    a. *Computer Information Systems: Computer and Network Security Option.*
    Delete option and modify the Computer Information Systems program requirements. The networking courses will be incorporated into the curriculum for Computer Information Systems. The purpose of the modification is to improve enrollment the networking courses and enhance the CIS program.

3. Program Modifications
    a. *Computer Information Systems, associate in applied science degree program*. Modify the program core course requirements:
        i. Delete CS 2243 Elementary C# Programming and ACCT 2203 Managerial Accounting.
        ii. Add BADM 2133 Business Ethics, CS 1243 Introduction to Network Security, CS 2413 Information Assurance Management, and CS 2433 Advanced Networking.
    b. *Computer Information Systems, two-year certificate program*. Modify the Technical/Occupation Support course choses:
        i. Delete CS 1743 Multimedia Computing, CS 2243 Elementary C# Programming, and CS 2423 Telecommunications and Networking.
        ii. Add BADM 2033 Business Ethics

4. Information Items for Curricular Change
    a. Course Modifications
        - *CS 2043 Database Programming II*. Change prerequisite from "any programming language" to CS 2303.
        - *CS 2054 Web Database Systems*. Add prerequisite of CS 2023 Advanced Programming and CS 2303 Database Programming I.
        - *CS 2173 JAVA Programming*. Add prerequisite of CS 2134 Introduction to Programming.
        - *CS 2413 Information Assurance Management*. Change prerequisite from CS 1243 Introduction to Network Security to CS 1373 Network Operating Systems.
        - *CS 2433 Advance Networking*. Delete the prerequisites of CS 2423 Telecommunications and Networking or "permission of the instructor".

PART F - BUDGETARY ACTIONS-

1. Operating Funds Allocations for FY 2019
   Board authorization is requested for Northeastern Oklahoma A&M College's proposed Fiscal Year 2019 Budgets, including E&G Parts I and II, Auxiliary, 2019 Tuition and Fees, Room and Board and salary recommendations.
   Budget documents included:
   - The Fiscal Year 2019 E&G Budget Summary (Reference Document #2)
   - Fiscal Year 2019 AUX Budget Summary (Reference Document #3)
   - Fiscal Year 2019 Tuition and Fees, Room & Board (Reference Document #4)
   - Salary Recommendations (Reference Document #5)

PART G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Allied Jobs Program 2018-19 Allocation
   The Oklahoma State Regents for Higher Education has advised us that our allocation for the Allied JOBS Program Temporary Assistance for Needy Families (TANF) program for fiscal year 2019 will be $181,333. The purpose of the TANF program is to set forth a process designed to provide vocational education skills needed to gain employment for eligible recipients. Board authorization is requested to expend grant funds, including payment of administrative allowance at year-end, according to the grant guidelines.

2. Adult Education & Family Literacy Grant for FY 2019
   We have received notification from the Oklahoma Department of Career and Technology Education of our allocation for the Adult Education & Family Literacy Grant for Craig, Delaware, and Ottawa Counties. The FY2019 allocation is $107,374. These funds are used for the operation of an on-campus Adult Literacy Center that provides GED test preparation and testing for the aforementioned county residents. Board authorization is requested to expend funds, including payment of administrative allowance at year-end, according to grant guidelines.

3. Federal Awards for Campus-Based Student Financial Aid Programs for FY 2019
   The federal government has advised us of our tentative awards for the Supplemental Education Opportunity Grant (SEOG) in the amount of $100,490 and the Federal Work Study (FWS) elements of the Student Financial Aid (SFA) program for $150,989 for FY2018-19. These award amounts are the minimum grant amounts and are unchanged from previous years. Although these awards are tentative and subject to revision, experience has been that revisions are rare and minimal. Board authorization is requested to expend funds, including payment of administrative allowance at year-end, according to the financial aid program guidelines.

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

1. Clinical facilities for Health Science Programs
   a. Associate Degree Nursing
      Access Family Care – Neosho, MO
      Cerebral Palsy Clinic – Webb City, MO
      Head Start Services Northeastern Okla. – Jay, OK
      Saint Francis Hospital – Vinita, OK
      Daviita Dialysis Center – Miami, OK
      Freeman Health Systems – Joplin & Neosho, MO
      Good Shepherd Hospice – Grove, OK
      Grove Christian Medical Clinic – Grove, OK
      Grove Public Schools – Grove, OK
      Miami Hospital – Miami
      Integris Reg. Health Ctr. (Mental Health – Miami)
      Integris Grove General Hospital – Grove
      Legacy Hospital – Joplin, MO
      Mercy Hospital – Joplin, MO
      Miami Health Facilities dba/Windridge Nursing & Rehab Ctr. – Miami, OK
      Miami Public Schools – Miami, OK
      Northeastern Tribal Health Systems – Miami, OK
      Oklahoma Forensic Center – Vinita, OK
      Oklahoma State Health Dept. – Miami, OK
      Ozark Center dba Leffen Center for Autism—Joplin, MO
      Veterans Healthcare Systems of the Ozarks
      Vinita High School – Vinita, OK
      Willow Crest Hospital – Miami, OK

   b. Medical Laboratory Technician
      Cherokee Nation Vinita Health Center
      Cherokee Nation W. W. Hastings Hospital
      Diagnostic Laboratories of Okla. – Oklahoma City, Grove, Miami, Enid, Oklahoma
      Freeman Health Systems – Joplin and Neosho, MO
      Hillcrest Hospital – Pryor, OK
      Indian Health Services – Claremore, OK
      Integris Southwest Medical Center OKC, OK
      Jane Phillips Medical Ctr. – Bartlesville, OK
      Labette Health – Parsons, KS
      Mercy Health – Ft. Scott KS
      Nevada Regional Medical Center – Nevada, MO
      Norman Regional Medical Center – Norman, OK
      Northeastern Health Systems – Tahlequah, OK
      Northwest Medical Center – Bentonville, Springdale and Johnson, AR
      Ozark Community Hospital – Gravette, AR
      RML Laboratories – Tulsa, OK
      Sparks Regional Medical Center – Ft. Smith, AR
      St. Francis Hospital – Muskogee, OK
      St Francis Hospital – Vinita, OK
      St. John Health System – Tulsa OK
      Stillwater Medical – Stillwater, OK
      Via Christi Hospital – Pittsburg, KS

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation, cont.)

c. Physical Therapist Assistant
AdamsPARC Rehabilitation Center - Bartlesville, OK
Bartlesville Physical Rehabilitation - Bartlesville, OK
Cherokee Nation Vinita Health Ctr. – Vinita, OK
Cherokee Nation/Hastins Indian Medical Center - Tahlequah, OK
Coffeyville Regional Medical Center - Coffeyville, KS
Comanche County Hospital – Lawton, OK
Communities of Wildwood – Joplin, MO
Drayer PT - Claremore, OK & Pryor, OK
Excel Physical Therapy - Broken Arrow, OK
Freeman Health Systems – Joplin, MO & Neosho, MO
Get Fit Wellness – Neodesha, KS
Grace Living Center - Tahlequah, OK
Grove Nursing Center – Grove, OK
Hillcrest Hospital – Claremore, OK
Holly Street Physical – Siloam Springs, AR
INTEGRIS - Grove, OK; Miami, OK; Enid OK
Jane Phillips Medical – Bartlesville, OK
Mercy Health – Joplin, MO
Monroe Manor - Jay, OK
NEO Orthopedic Rehab – Miami, OK; Commerce, OK; Vinita, OK
Northeastern Health System/Tahlequah City Hospital - Tahlequah, OK
Oklahoma Physical Therapy – Oklahoma City, OK
Orthopedic Specialists of the Four States – Galena, KS
Saint Francis Hospital - Monkey Island & Langley
Spring River Christian Village – Joplin, MO
Stillwater Medical Center – Stillwater, OK
Texhoma Christian Care Center/Windmill Rehab - Wichita Falls, TX
Tulsa Jewish Center Retirement & Health – Tulsa, OK
Valir Rehab – Oklahoma City, OK
Via Christi Cornerstone – Pittsburg, KS
Wood Manor - Claremore, OK

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

PART J - PURCHASE REQUESTS-

1. Board authorization is requested to pay Oklahoma State University for SCT/Banner maintenance, Microsoft Campus Agreement License and Desire 2 Learn (D2L) for the period of July 1, 2018 through June 20, 2019 at an approximate amount of $350,000. The funding will be from the E&G budget Part I.

2. Board authorization is requested to purchase Comprehensive Assessment and Review Tests for students in the nursing program at an estimated cost of $120,000. The funding will be from the Auxiliary Budget.

PART K - STUDENT SERVICES/ACTIVITIES-

None

PART L - NEW BUSINESS UNFORSESEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-State Travel Summary
   Attached are the Summaries for Out-of-State Travel for April and May 2018.

2. Summer Camps 2018
   Attached are the summer camp and activity schedules for the months of June and July.

3. Organizational Chart 2018-2019
   Attached is updated organizational chart for FY19.

Respectfully Submitted,

Jeffery L. Hale

Dr. Jeffery L. Hale
President

Summary of Out-of-State Travel as of **Apr-18**

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	3	$421.71	7	$1,178.32	24	$5,326.25	15	$2,893.34
Federal	0	$0.00	0	$0.00	8	$2,099.63	3	$2,821.57
Private								
Auxiliary	1	$250.75	0	$0.00	23	$2,979.36	1	$300.44
Other								
Total	4	$672.46	7	$1,178.32	55	$10,405.24	19	$6,015.35

Summary of Out-of-State Travel as of **May-18**

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

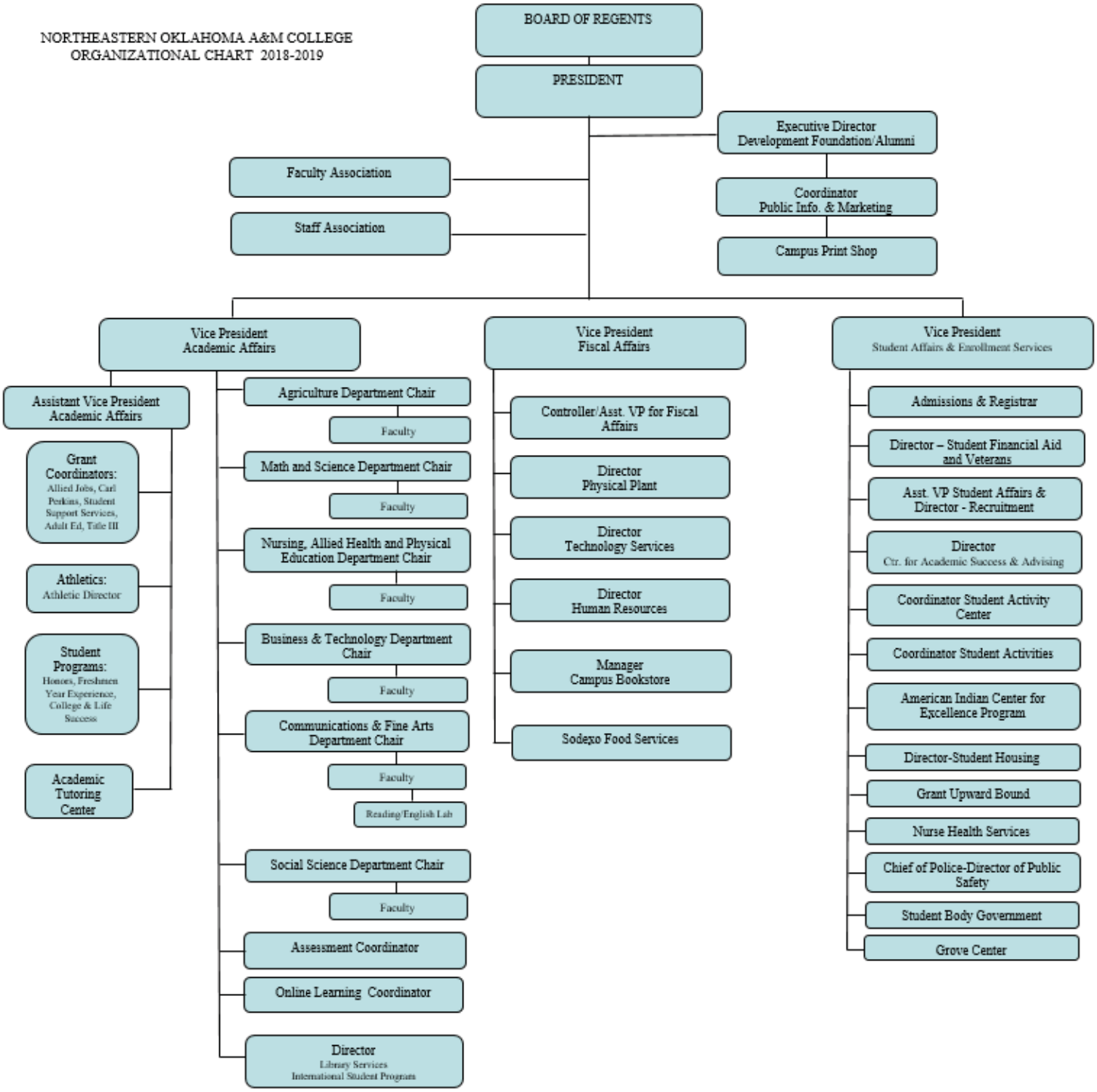
Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	2	$330.33	2	$314.55	26	$5,656.58	17	$3,207.89
Federal	0	$0.00	0	$0.00	8	$2,099.63	3	$2,821.57
Private								
Auxiliary	3	$141.07	3	$261.63	26	$3,120.43	4	$564.07
Other								
Total	5	$471.40	5	$576.18	60	$10,876.64	24	$6,593.53

Summer Camp Calendar - June 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	Jun 1	2
3pm Boys State						
3	4	5	6	7	8	9
Upward Bound						
	8/11 man/Youth Football Camps					
	Lady Norse 9am-12pm					
10	11	12	13	14	15	16
Upward Bound						
OK 8-Man Football Camp						
		Wrestling				
17	18	19	20	21	22	23
Upward Bound						
OK 8-Man Football C						
24	25	26	27	28	29	30
Upward Bound						
	6pm Livestock Judging - AH 1st floor					

Summer Camp Calendar - July 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Jul 1	2	3	4	5	6	7
Upward Bound						
8	9	10	11	12	13	14
		9am Basketball Camp (Youth)				
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	Aug 1	2	3	4


NORTHEASTERN OKLAHOMA A&M COLLEGE
ORGANIZATIONAL CHART 2018-2019
BOARD OF REGENTS
PRESIDENT
Executive Director Development Foundation/Alumni
Coordinator Public Info. & Marketing
Campus Print Shop
Faculty Association
Staff Association
Vice President Academic Affairs
Assistant Vice President Academic Affairs
Grant Coordinators: Allied Jobs, Carl Perkins, Student Support Services, Adult Ed, Title III
Athletics: Athletic Director
Student Programs: Honors, Freshmen Year Experience, College & Life Success
Academic Tutoring Center
Agriculture Department Chair
Faculty
Math and Science Department Chair
Faculty
Nursing, Allied Health and Physical Education Department Chair
Faculty
Business & Technology Department Chair
Faculty
Communications & Fine Arts Department Chair
Faculty
Reading/English Lab
Social Science Department Chair
Faculty
Assessment Coordinator
Online Learning Coordinator
Director Library Services International Student Program
Vice President Fiscal Affairs
Controller/Asst. VP for Fiscal Affairs
Director Physical Plant
Director Technology Services
Director Human Resources
Manager Campus Bookstore
Sodexo Food Services
Vice President Student Affairs & Enrollment Services
Admissions & Registrar
Director – Student Financial Aid and Veterans
Asst. VP Student Affairs & Director - Recruitment
Director Ctr. for Academic Success & Advising
Coordinator Student Activity Center
Coordinator Student Activities
American Indian Center for Excellence Program
Director-Student Housing
Grant Upward Bound
Nurse Health Services
Chief of Police-Director of Public Safety
Student Body Government
Grove Center

NORTHEASTERN OKLAHOMA A&M COLLEGE
EXECUTIVE SUMMARY
PROGRAM AND COURSE CHANGES
June, 2018

Business and Technology Department

Computer Information Systems – AAS Degree

Program Option Deletion: Deletion of Computer and Networking Option

Northeastern Oklahoma A&M College requests deletion of the Computer and Network Security Option in the Computer Information Systems Program. The CIS program requirements will be modified to incorporate the networking and network security courses into the plan of study. The revised plan of study should strengthen enrollment in the networking classes and better prepare graduates for jobs in networking and/or computer support.

Program Modifications

Northeastern Oklahoma A&M College requests modification to the plan of study for the Computer Information Systems program. The requested change is to add four courses to the core program requirements: BADM 2133 Business Ethics, CS 1243 Introduction to Network Security, CS 2413 Information Assurance Management, and CS 2433 Advanced Networking; and to delete two courses from the core program requirements: CS 2243 Elementary C# Programming and ACCT 2203 Managerial Accounting. These curricular modifications are made in response to input from the Program's advisory council and an assessment of the student learning needs.

Computer Information Systems – Two-year Certificate

Northeastern Oklahoma A&M College requests modification to the plan of study for the Computer Information Systems, two-year certificate program. The requested changes are to add BADM 2133 Business Ethics and to delete three courses from the core program requirements: CS 2243 Elementary C# Programming, CS 1743 Multiple Computing, and CS 2423 Telecommunications and Networking. The curricular modifications are in response to input from the Program's advisory council and an assessment of the student learning needs.

Communications and Fine Arts Department

Program Suspension: Suspend Mass Communications Program

Northeastern Oklahoma A&M College requests the suspension of the Mass Communications, Associate in Arts degree program. The program has not had a full-time instructor since 2009. The position was not refilled due to budgetary constraints. Adjunct faculty members have taught the mass communication courses. Over the past nine years, the number of majors steadily declined. Currently, there are no majors in the Mass Communication program and the core program courses are no longer being taught.

The College request that the program be suspended for a maximum of three years. During this period of suspension, the College administration will assess the viability of a mass communication program and determine if resources should be directed toward re-vitalization of the program.

Additional Changes

The following are additional changes that will be presented to the Oklahoma State Regents for Higher Education for information purposes.

a. Course Modifications

- *CS 2043 Database Programming II*. Change prerequisite from "any programming language" to CS 2303.
- *CS 2054 Web Database Systems*. Add prerequisite of CS 2023 Advanced Programming and CS 2303 Database Programming I.
- *CS 2173 JAVA Programming*. Add prerequisite of CS 2134 Introduction to Programming.
- *CS 2413 Information Assurance Management*. Change prerequisite from CS 1243 Introduction to Network Security to CS 1373 Network Operating Systems.
- *CS 2433 Advance Networking*. Delete the prerequisites of CS 2423 Telecommunications and Networking or "permission of the instructor".

Fiscal Year 2019 E&G Budget Summary

Reference Document #2

	FY2019 E&G Part I	%	FY2018 E&G Part I	%	Change	%
Budgeted Revenue						
Education & General						
State Appropriations - Operations	6,791,681	41.5%	6,833,395	43.0%	(41,714)	-0.61%
State Appropriations - Grants, Contracts	158,937	1.0%	45,451	0.3%	113,486	249.69%
Federal Appropriations	-		-		-	
Tuition & Fees	9,345,800	57.1%	8,925,800	56.2%	420,000	4.71%
Gifts, Grants	60,000	0.4%	41,000	0.3%	19,000	46.34%
Sales & Services	-		-		-	
Other	15,750	0.1%	37,500	0.2%	(21,750)	-58.00%
Total Budgeted Revenue	16,372,168	100.0%	15,883,146	100.0%	489,022	3.08%
Prior Year E&G Reserve (Line 3 Sch C)	3,000,000		2,875,000		125,000	4.35%
Total Education & General Funds Available	19,372,168		18,758,146		614,022	3.27%
Budgeted Expenditures						
Education & General						
Instruction	6,111,804	37.3%	6,200,901	38.4%	(89,097.00)	-1.44%
Research	-		-		-	
Public Service	-		-		-	
Academic Support	1,202,768	7.3%	1,108,979	6.9%	93,789.00	8.46%
Student Services	1,205,453	7.4%	1,206,091	7.5%	(638.00)	-0.05%
Institutional Support	2,213,052	13.5%	2,114,770	13.1%	98,282.00	4.65%
Physical Plant	2,838,400	17.3%	2,789,836	17.3%	48,564.00	1.74%
Scholarships & Fellowships	2,817,000	17.2%	2,744,680	17.0%	72,320	2.63%
Total Education & General Expenditures	16,388,477	100.0%	16,165,257	100.0%	223,220	1.38%
Budgeted Surplus/(Deficit)	(16,309.00)		(282,111.00)		265,802.00	
Projected Ending Reserve (Line 8, Sch. C)	**2,983,691**		**2,592,889**		**390,802**	

Fiscal Year 2019 AUX Budget Summary **Reference Document #3**

	FY2017-18		FY2018-19	
	Revenues	Expenses	Revenues	Expenses
Housing	2,376,138	1,887,700	2,293,454	1,522,635
Food Service	2,505,000	2,343,500	2,699,629	2,519,629
Athletics/Aggie Teams	1,101,000	2,296,253	1,217,700	2,500,032
Wellness Center	434,200	240,764	486,200	244,671
Bookstore	1,595,000	1,381,500	1,380,000	1,171,215
Student Union	598,000	692,580	598,000	597,762
Fine Arts	14,000	120,700	10,000	109,500
Student Activities	129,000	125,300	104,000	115,900
Parking & Student ID's	125,000	37,000	82,500	52,500
Other Activities	1,312,346	1,344,696	1,347,222	1,354,322
Total	10,189,684	10,469,993	10,218,705	10,188,165
NET INCOME/(LOSS)		(280,309)		30,540

TUITION AND FEES

	FY18-19	FY17-18	Change
Tuition	97.50	90.50	7.00
Library Resources	1.65	1.40	0.25
Student Technology	10.50	10.50	
Infrastructure	2.25	2.00	0.25
E&G Fees	**14.40**	**13.90**	0.50
Student Activity	22.00	20.00	2.00
Student Government	2.00	2.00	
Intramural	1.00	1.00	
Facility	8.35	7.35	1.00
Student Union	11.50	11.50	
Assessment	2.00	2.00	
AUX FEES	**46.85**	**43.85**	3.00
TOTAL TUITION AND MANDATORY FEES	**158.75**	**148.25**	10.50

ROOM AND BOARD

	FY18-19	FY17-18	Change	
Traditional Dormitory - Double	$1,150.00	$1,150.00	0.00	0.00%
Traditional Dormitory - Single	$1,675.00	$1,575.00	100.00	6.35%
Quad Housing	$1,750.00	$1,750.00	0.00	0.00%
Suites - 4 Bedroon	$2,175.00	$2,150.00	25.00	1.16%
Suites - 2 Bedroom	$2,395.00	$2,370.00	25.00	1.05%
10 Meal/week plus $175 flex cash*	$1,279.00	$1,271.00	8.00	0.63%
14 Meal/week plus $125 flex cash	$1,559.00	$1,529.00	30.00	1.96%
19 Meal/week plus $75 felx cash	$1,699.00	$1,694.00	5.00	0.30%

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ronald Ramming and members of the Connors State College (CSC) administration appeared before the Board of Regents to present the business of CSC and review the Agenda for members of the Board. (The CSC Agenda is attached to this portion of the minutes.)

President Ramming thanked OSU-OKC President Brad Williams for his hospitality last evening. He extended his congratulations to Regent Burns for his leadership the past year as Chairman of the Board. He said he appreciates the kind comments and mentoring he has received from Regent Burns. President Ramming referenced the *Connection* publication and highlighted stories contained within regarding various CSC activities, events, and student achievements.

C-1 Approval of Organizational Chart for FY-2019

Regent Milner moved and Regent Callahan seconded to approve the Organizational Chart for FY-2019 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

D-1 Approval of Personnel Actions

Regent Milner moved and Regent Watkins seconded to approve the personnel actions as presented in Section D, Item 1 in the CSC Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

E-1 Approval of Off-Campus Course Offerings

Regent Milner moved and Regent Anthony seconded to approve the off-campus course offerings as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

D-3 Approval of FY-2019 CSC Personnel and Salary Recommendations

F-1 Approval of FY-2019 CSC Budget

K-1 Approval of Proposed Tuition and Mandatory Fees Increase

President Ramming said this item was discussed with the Planning and Budgets Committee at its meeting yesterday. (The FY-2019 budget documents for CSC are collectively on file in the Board of Regents' Office as Document No. 6-6-22-18. The CSC Salary Recommendations for FY-2019 are on file in the Board of Regents' Office as Document No. 7-6-22-18.)

Regent Davis said the Committee met with the CSC administration to review the FY-2019 budget recommendations and acted to recommend Board approval as follows:

> Regent Davis moved that the Board conditionally approve all elements of the budget as presented by the CSC administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Milner seconded the motion.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-1 Revocation of Peace Officer Commission

President Ramming requested Board approval to decommission Jameson Keith, commission number 747.

> Regent Davis moved and Regent Reese seconded to approve the decommissioning of Peace Officer Jameson Keith as presented in the CSC Agenda.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

J-1 Approval of FY-2019 Purchase Orders

> Regent Anthony moved and Regent Milner seconded to approve the FY-2019 purchase orders as presented in the CSC Agenda.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

The business of Connors State College being concluded, President Ramming and members of the CSC administration were excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma
June 22, 2018

Board of Regents for the Oklahoma A&M Colleges

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:

1. Personal Remarks – Dr. Ron Ramming

- Connors Connection

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

1. Organizational Chart

Board approval is requested for the attached Connors State College Institutional Organizational Chart for fiscal year 2019.

D. PERSONNEL ACTIONS:

1. Request for Change of Position/Salary/Months of Employment

Board approval is requested for the following employment changes:

Employee	Position	Salary	Effective	Assignment	Explanation
Lori Palmer	Division Chair for Communications & Fine Arts	$50,250	04/01/2018	12 month	Replacement
Blaine French	Agriculture Instructor	$47,000	07/01/2018	12 month	Replacement
Owen Macfarlane	Agriculture Instructor/ Beef Show Team Coach	$45,000	07/16/2018	12 month	Replacement
Lauren Brown	Nursing Instructor	$45,522	08/01/2018	10 month	Replacement

2. Information Requiring No Action by the Board

Julie Scott, Nursing Instructor, resigned effective June 18, 2018.

3. Personnel and Salary Recommendations

Board approval is requested for the attached personnel recommmendations and respective salaries for fiscal year 2019.

E. INSTRUCTIONAL PROGRAMS:

1. Off-Campus Course Offerings

Board approval is requested for off-campus delivery of the attached courses for the summer and fall 2018 semesters.

F. BUDGETARY ACTIONS:

1. Proposed Fiscal Year 2019 Budget

Board approval is requested for the following budgets for fiscal year 2019: E&G I and II, and Auxiliary Enterprises (provided under separate cover).

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Revocation of Peace Officer Commission

Board approval is requested for revocation of the peace officer commission for part-time Reserve Campus Police Officer Jameson Keith, commission number 747. Officer Keith resigned effective April 26, 2018 to accept another position.

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

None

J. PURCHASE REQUESTS:

1. Purchase Orders Over $75,000

Board approval is requested for the following purchase orders over $75,000 for fiscal year 2019:

1. Food Services Sodexo	est.	$750,000
2. Maintenance Services C&W Services	est.	$850,000
3. Risk Management Division, OMES Property/Contents Insurance	est.	$ 76,572
4. Imagenet Consulting LLC	est.	$120,750
5. OSU Pro Rata Share of Cost	est.	$126,193
6. OSU CIS (SCT and new ERP cost)	est.	$144,018
7. Ramona Munsell Associates Consulting, Inc.	est.	$150,000
8. Bull Test Feed (bid)	est.	$150,000
9. Security Services Owl Nite	est.	$225,000

K. STUDENT SERVICES/ACTIVITIES:

1. Proposed Tuition and Mandatory Fees Increase Request

Authorization is requested for an increase in resident and non-resident tuition and mandatory fees as depicted below, effective fall semester 2018. CSC administration and student government leaders have worked very closely to bring about many changes that have been identified as priorities by the Student Body Government. While students, faculty, staff and administration understand the importance of access and affordability, everyone involved also expressed understanding that campus safety, campus life, quality education and co-curricular programming comes with related costs.

Name of Fee	Current Per Cr. Hour	Proposed Per Cr. Hour	Increase Per Cr. Hour
Resident Tuition	$ 96.00	$ 98.00	$ 2.00
Technology Fee	12.00	14.00	2.00
Activity Fee	14.50	16.25	1.75
Other Mandatory Fees	21.75	21.75	-
Total Resident Tuition & Fees	**$ 144.25**	**$ 150.00**	**$ 5.75**
Non-Resident Tuition	156.76	158.76	2.00
Total Non-Resident Tuition & Fees	**$ 301.01**	**$ 308.76**	**$ 7.75**

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. **April 2018 Out-of-State Travel Report** *(see attached)*
2. **May 2018 Out-of-State Travel Report** *(see attached)*
3. **Purchase of Real Property**

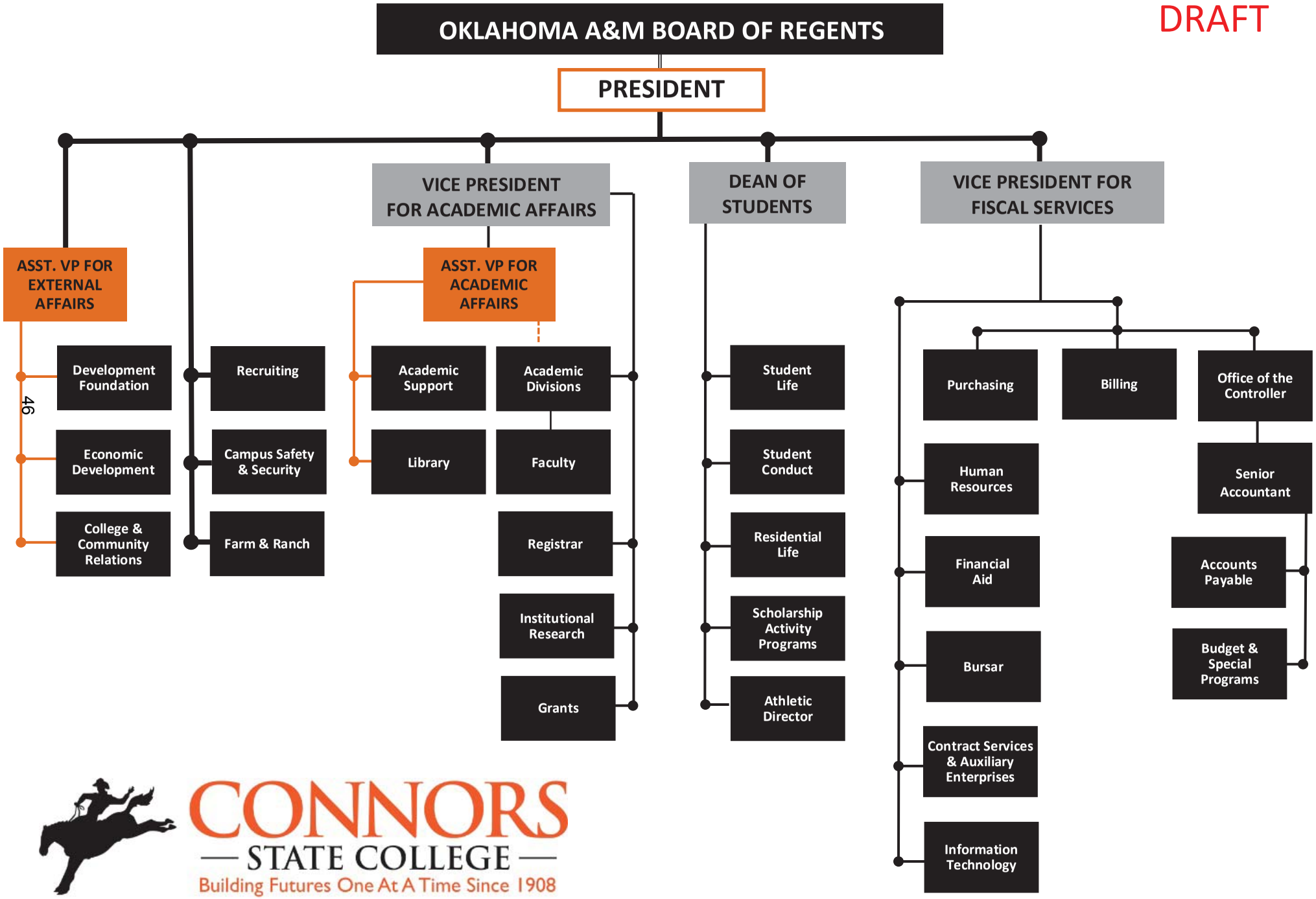
Respectfully submitted,

Dr. Ron Ramming
President

ORGANIZATIONAL CHART

June 2018

DRAFT



CONNORS STATE COLLEGE

Building Futures One At A Time Since 1908

CONNORS STATE COLLEGE
Building Futures One At A Time Since 1908

Summer 2018 Off-Campus Courses

Jess Dunn Correctional Center
Desktop Publishing
Principles of Marketing
Applied Mathematics
Introduction to Oral Communication

Eddie Warrior Correctional Center
Applied Mathematics
Introduction to Oral Communication
General Humanities II
Principles of Marketing

CONNORS STATE COLLEGE
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Fall 2018 Off-Campus Courses

Jess Dunn Correctional Center
Introduction to Environmental Science
Principles of Management
Financial Accounting
Strategies for Success
English Composition II
Personal Health
History of the U.S. Since 1865
General Humanities II
Mathematics Readiness
Pre-Calculus Algebra
General Psychology
Introduction to Social Psychology
Old Testament Survey
Introduction to Counseling
Introduction to Oral Communication

Eddie Warrior Correctional Center
General Biology
Principles of Management
Desktop Publishing
Financial Accounting
Creative Experiences
Strategies for Success
Personal Health
History of the U.S. Since 1865
General Humanities I
Mathematics Readiness
Pre-Calculus Algebra
General Psychology
Developmental Psychology
Old Testament Survey
Principles of Sociology
Introduction to Social Services
Introduction to Oral Communication

Hilldale High School
Strategies for Success
General Psychology

Muskogee High School
English Composition I
Strategies for Success
Pre-Calculus Algebra
Introduction to Oral Communication

Wagoner High School
Pre-calculus Algebra-ITV
General Humanities II-ITV

Stigler High School
General Psychology
History of the U.S. Since 1865-ITV
General Humanities I-ITV

CONNORS STATE COLLEGE
Building Futures One At A Time Since 1908

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF APRIL 2018

	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
FUND SOURCE	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	5	$ 7,399.53	0	0.00	10	$ 11,343.94	0	0.00
FEDERAL	0	0.00	0	0.00	5	$ 13,851.33	1	$ 1,469.25
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	**5**	**$ 7,399.53**	**0**	**0.00**	**15**	**$ 25,195.27**	**1**	**$ 1,469.25**

CONNORS STATE COLLEGE
Building Futures One At A Time Since 1908

SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF MAY 2018

	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
FUND SOURCE	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	10	$ 11,343.94	0	0.00
FEDERAL	1	$ 1,237.86	1	$ 1,696.06	6	$ 15,089.19	2	$ 3,165.31
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	**1**	**$ 1,237.86**	**1**	**$ 1,696.06**	**16**	**$ 26,433.13**	**2**	**$ 3,165.31**

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

President Kent Smith and members of the Langston University (LU) administration appeared before the Board of Regents to present the business of LU and review the Agenda for members of the Board. (The LU Agenda is attached to this portion of the minutes.)

President Smith said there is an upcoming football game on November 10 between LU and OPSU and he invited the Regents to attend that game. He said LU's head football coach Quinton Morgan has been named one of three national finalists for HBCU Coach of the Year. To have LU mentioned in the national public eye is a big deal. President Smith thanked OSU-OKC President Brad Williams for the hospitality at dinner last evening.

President Smith said he has been asked by several members of the Board to provide an update on the new semester entitled "Maymester" at LU. He said Dr. Ruth Jackson, Associate Vice President for Academic Affairs oversees the Maymester activity and requested she provide an update for the Board. He said there are also two professors in attendance at the meeting who would like to share their teaching experiences during the Maymester.

Dr. Jackson said there have been numerous conversations on campus about ensuring all possible opportunities are provided to support students and move them through their programs in a timely manner. She said one of the ideas to address that issue was the use of intersession time. The administration believed a summer intersession might be a good place to start, which is where the concept of a Maymester began. The first step was identifying the target population for this intersession, and it was decided to target freshman students who may have experienced challenges moving through their general education courses. At the end of the fall semester, 191 students were identified as having unsuccessfully completed select general education courses. Of that targeted group of students, 163 enrolled in Maymester following a great deal of conversations with advisors, instructors, social media promotion, and various other techniques to spread the word about the new semester. The administration selected eight general education courses to offer during the intersession, making this an opportunity for students to catch up and stay on track.

Dr. Jackson said of the 163 students enrolled in the Maymester program, 67 percent were freshmen, 18 percent were sophomores, 7 percent were juniors, and a very small percentage were seniors. Of those students, 30 percent were on probation or continued probation and 56 percent were in good standing. She said the results of Maymester surpassed all expectations. Overall, the final grade distribution had a 97 percent pass rate with only 3 percent failing or withdrawing. The targeted demographic of freshmen had a 94 percent pass rate. The administration spent a lot of time with faculty and the students in that program to get a sense of their experiences with Maymester and to ensure the integrity of the courses was not compromised and to ensure the students felt they received the information they needed. Traditional course evaluations were compared with the Maymester evaluations and it was discovered that there was a 5 percent higher response rate for Maymester than for traditional general education courses. The average course rating was 4.78 out of a possible rating of 5.00. The evaluations noted the following responses from students: 93 percent felt the course was appropriately paced; 94 percent said instructors used technology to supplement the course; 100 percent said the instructors used a variety of teaching practices and strategies; and 100 percent said the instructors were accessible during and outside of class time. The students' course evaluation comments were extremely positive. Dr. Jackson said

there were focus groups aimed at receiving feedback from the students and there were frequent check-ins with the faculty by the administration.

Dr. Jackson invited Ms. Kelly Henderson to speak about her experience as an instructor of one of the Maymester courses. Ms. Henderson said when she was first approached with the idea of a Maymester, she felt it was a crazy idea to downsize a standard 16-week course into a 10-day course without losing content. The condensed course averaged out to about two weeks of course content per day. She felt it was doable and approached the idea with an open mind. She said she had a rare opportunity to help students register for her course and she took that opportunity to tell those students that she understood the condensed course was scary, but they could do it together and be successful. She said she had to use a lot of unique strategies to ensure the students received the full curriculum. One of those strategies was the use of technology. Ms. Henderson said she used LU's learning management system to its fullest potential. She said she uploaded everything from PowerPoint presentations to audio lectures into the online system. She said she also utilized daily assignments which caused students to engage outside of the classroom. She said the classes were 4.5 hours per day, but time had to be spent beyond that in order for students to be successful. She said she used a GroupMe (text group) for the course in order to facilitate communication between herself and the students in her class. Of her 25 students, 18 earned As, 6 earned Bs, and 1 student earned a C. She said that for an introduction class that is a really good success rate. One thing that has been great to see is that even though the instruction time is over, her students are an academic family that is still alive today. She never cancelled the GroupMe and the students still utilize it to collaborate and communicate.

Dr. Jackson introduced Mr. Lonnie Johnson, an instructor for a speech course during the Maymester. Mr. Johnson said his overall experience with the new Maymester was extremely positive. He said he holds similar sentiments as Ms. Henderson, and on several occasions he would speak with her about what they were each doing in their respective classes. He said a consensus was quickly reached that in order to maintain the integrity of the classes it was vital to teach the same objective and to use the same course descriptions and assessments as would be done in a standard semester; the challenge was condensing the material. He believes collaborating with his colleagues is part of the reason the Maymester was such a positive experience. As a faculty member, he gained a sense of collegiality between himself and the other faculty for rising to the challenge together. He felt they grew professionally as a result of their collaboration. He said some of the strategies he used as an instructor were to ensure student-to-student interaction in the classroom, ensuring resources were available after the class, and interactive activities inside the classroom. He believes keeping students engaged was a very vital part of the success. Mr. Johnson said he believes this is what educators should be doing on a week-to-week basis, even in their 16-week classes. He thinks often educators share their knowledge rather than focusing on providing experiences for the students to be a part of and learn experientially. He said he had 21 students in his class and it was quickly realized they would have to develop a sense of community in that classroom due to the large amount of time that they would spend together. He believes that was vital to their success. He said he has seen research that suggests first-generation college students do not respond well to being successful because they do not have an internal urge for getting good grades. This means their education is often more about the relationships they develop and whether or not they feel that the people around them care and want to see them succeed.

What he observed in the classroom is that the students sensed the investment in their success by their peers and the teachers. When they saw everyone around them investing in their success, it drove them to be successful. Overall, with that sense of community and intense focus, students did not have a lot of down time.

Regent Burns said there is a big lesson to be learned through those comments by the public; it is his hope the public will learn to invest in student success as well.

Regent Link asked what technology tools Mr. Johnson and Ms. Henderson used in their classes, whether they were meaningful and useful in the shortened course, and if they use those same technology tools in their regular classes. Ms. Henderson said LU has a learning management system called D2L (Desire 2 Learn) and she uses that interface whether a student is in an online class or in a traditional class. All of her students receive the same amount of technology utilization. One thing she found useful was to record all of her lectures and add the audio to her PowerPoints. If a student is out of class one day, they can still hear that lecture online with its coordinating PowerPoint. She said she frequently searches for resources that are more modern and up-to-date.

Regent Link said both Mr. Johnson and Ms. Henderson seemed to experience the compression of the coursework as a big benefit not only for them but for their students. Ms. Henderson said the compression meant the student had to buy into doing the work, and they did. They knew what it was up front and because they were so scared due to the short amount of time, the focus was there. Mr. Johnson said the compression caused the information presented in class to be very relevant. In his 16-week class he would lecture on something and the students would not have to apply it to an assignment for another week or two. In the shortened class, he would expect students to demonstrate skills by the next day.

Regent Link asked if this leads to having a conversation about moving away from semesters and towards trimesters. President Smith said the LU administration has already had a preliminary discussion regarding trimesters. Most undergraduate students say they are bored in their traditional 16-week classes. President Smith said this will be explored for the 2019-2020 school year and whether or not a new model can be implemented, particularly for at-risk students which comprise a large part of LU's student population. He said the plan is to look at school differently and recreate it in order to change the way things have always been done. This transition will be a challenge and it will take a year of working with faculty to see if it can be achieved. Regent Link said OSUIT has trimesters and with that compression the learning process is accelerated. With the added integration of technology it may make that even more possible. Regent Burns said there are some institutions that have blocks rather than trimesters. President Smith said Mr. Johnson and Ms. Henderson were very skeptical of the condensed semester and it is fair to say they are two faculty members who were very skeptical of Maymester from the beginning and now have positive feedback about the shortened intersession.

President Smith said the administration and faculty are continuing to learn and grow from feedback received during and after the Maymester, but from a preliminary standpoint with data, they believe they are onto something. He is encouraged because he has a team of people who are willing to try something different. He appreciates the LU faculty for digging in and working hard to make this a success.

B-1 Adoption of Memorial Resolution

President Smith presented information to recognize the service of Diomede Buzingo and recommended adoption of the Memorial Resolution as presented. (The Memorial Resolution is listed under Section B, Item 1 of the LU Agenda.)

> Regent Anthony moved and Regent Link seconded to adopt the Memorial Resolution for Diomede Buzingo as presented in the LU Agenda.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

D-4-7 Approval of Personnel Actions

> Regent Link moved and Regent Watkins seconded to approve the personnel actions as presented in Section D, Items 4-7 of the LU Agenda.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

D-1 Approval of FY-2019 Personnel Salaries

F-1 Approval of FY-2019 Budget Documents

K-2-5 Approval of Tuition, Fees, Housing, and Meal Plan Increases for FY-2019

President Smith presented the FY-2019 budget documents for Langston University and recommended their approval. He said the budget was discussed yesterday with members of the Planning and Budgets Committee. (The FY-2019 budget documents for LU are collectively on file in the Board of Regents' Office as Document No. 8-6-22-18. The LU Personnel Salary Spreadsheet for Fiscal Year 2019 is on file in the Board of Regents' Office as Document No. 9-6-22-18.)

Regent Davis reported that the Planning and Budgets Committee met with the administration of LU to review the FY-2019 budget recommendations and acted to recommend Board approval as follows:

> Regent Davis moved that the Board conditionally approve all elements of the budget as presented by the LU administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Milner seconded the motion.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

E-1 Approval to Offer a Fall Interim Session of Coursework Entitled "Fallmester"

President Smith said LU has historically moved freshman into housing four to five days before upperclassmen. That experience taught them that there needs to be more of an academic focus towards freshmen from the very beginning, and what students do in the first two to three weeks matters for the remainder of their college career. Because of the success of the Maymester, Board approval is requested to offer an intersession entitled "Fallmester." During this interim session, freshmen would move in two weeks earlier and on the following Monday begin a Fallmester class. For those first two weeks, those students will be in class four hours per day just as the Maymester students were, and if they pass the class, they will start the fall semester with college credits. Students who are non-college ready will be placed in a personal and social development class for these two weeks which will teach them study skills and skills for transitioning from high school to college, which is believed will help those students transition in a smoother manner. Another important factor is that when a student does not exhibit the necessary qualities of a student who is serious about academics, LU can intervene with the student and his/her parent/guardian. It is believed this will have a tremendous effect on LU's retention and ability to help students overall. Students who take an average of 15 credit hours per semester are more likely to graduate in four years, which also equates to graduating with less debt.

Regent Watkins moved and Regent Link seconded to approve Item E-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

F-2 Approval to Accept Funding for the Federal Supplemental Education Opportunity Grant and Federal Work Study for FY-2019

F-3 Approval to Accept a Grant from the National Institute of Food and Agriculture/USDA

Regent Milner moved and Regent Anthony seconded to approve Items F-2 and F-3 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

G-1 Approval to Commission Curtis Stewart as Campus Peace Officer

Regent Anthony moved and Regent Link seconded to approve the recommendation of the LU administration regarding the peace officer commission as follows:

Commission:	Commission No.
Curtis Stewart	506

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

H-1 Approval to Enter Into an Agreement with Crawford and Associates, P.C.

President Smith said Crawford and Associates, P.C., has been performing LU's pre-audit work so LU can remain successful during audits.

Regent Davis moved and Regent Callahan seconded to authorize LU to enter into an agreement with Crawford and Associates, P.C., as presented in the LU agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

J-1 Approval of FY-2019 Purchase Orders

J-2 Approval to Solicit Public Bids to Purchase Computer Assisted Sperm Analysis System for Langston University's School of Agriculture

Regent Anthony moved and Regent Link seconded approval of Items J-1 and J-2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

K-1 Approval to Modify the LU Student Code of Conduct

President Smith said this item requests approval of a change which would clarify the appeals process within the Student Code of Conduct. LU has a new Assistant Dean of Students, and the change would mean the hearing committee would make a recommendation to the Assistant Dean of Students, who would then make a decision. If the student wishes to appeal that decision, it would then be heard by the Dean of Students. President Smith said this change has been reviewed by the Office of Legal Counsel. Regent Burns asked General Counsel Steve Stephens for his thoughts regarding this change. Mr. Stephens said Attorney Scott Fern reviewed this modification. Mr. Fern affirmed he has reviewed the change and is in agreement.

Regent Anthony moved and Regent Link seconded to approve Item K-1 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Smith said he would be remiss if he did not recognize Regent Burns for his service as Chairman of the Board. President Smith said Regent Burns always asks great questions regarding items and their approval. He said he can always depend on Regent Burns for very direct questions and answers, and over time he has come to appreciate that quality. He thanked Regent Burns for his service and for all he has done for the institutions.

The business of Langston University being concluded, President Smith and members of the LU administration were excused from the meeting.

BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES

Dear Board Members:
Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Mr. Scott Schlotthauer, Chief Procurement Officer.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:

1. For your information, Attachment A reflects the Livestock in Inventory at the E. (Kika) de la Garza American Institute for Goat Research, for the months of January through May of 2018.

B. RESOLUTIONS:

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Dr. Diomede Buzingo was claimed by death on Wednesday, May 23, 2018; and

WHEREAS, Dr. Buzingo, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Langston University for 10 years, serving as Assistant Professor of Biology, School of Arts and Sciences; and

WHEREAS, his friends and Langston University have suffered an irreparable loss in his passing; **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT,** it takes this method to express its appreciation for the 10 years of exemplary service rendered by Dr. Diomede Buzingo to Langston University, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Diomede Buzingo.

Adopted by the Board the 22nd day of June 2018.

C. POLICY AND OPERATIONAL PROCEDURES: NONE

D. PERSONNEL ACTION:

1. Approval is respectfully requested to continue the employment of Langston University's personnel for fiscal year 2018 – 2019 as listed in Attachment B.

2. **FOR INFORMATIONAL PURPOSES**
Langston University accepted the following notices of retirement:

Dr. Solomon Smith, Professor, School of Business, effective June 30, 2018.

Dr. Albert Appiah, Associate Professor, School of Education and Behavioral Sciences, effective June 30, 2018.

3. **FOR INFORMATIONAL PURPOSES**
Langston University accepted the following notices of resignation:

Dr. Jalelah Abdul-Raheem Braxton, Director/Assistant Professor, School of Nursing and Health Professions, effective April 19, 2018.

Dr. Sarah Gray, Assistant Professor, School of Arts and Sciences, effective May 18, 2018.

Dr. Jason White, Acting Director for Counseling and Health Services, effective July 5, 2018.

Mary Newman, Instructor, School of Nursing and Health Professions, effective August 5, 2018.

4. Approval is respectfully requested to employ Carlos Robinson as Director, Office of Admissions, Recruitment, and Outreach Programs, at an annual salary of $50,000.00, effective February 26, 2018.

5. Approval is respectfully requested to employ Dr. Joshua Ringer as Associate Extension Administrator/Assistant Professor of Agronomy, at an annual salary of $78,000.00, effective June 1, 2018.

6. Approval is respectfully requested to employ Dr. Tracy Miller as Assistant Professor/Horticulture Specialist (non-tenure track), School of Agriculture and Applied Sciences, at an annual salary of $65,000.00, effective June 1, 2018.

7. Approval is respectfully requested to employ Dr. Jinata Dahal as a Visiting Scholar (non-tenure track), School of Agriculture and Applied Sciences, at an annual salary of $30,000.00, effective June 1, 2018.

E. INSTRUCTIONAL PROGRAMS:

1. Langston University respectfully requests approval to offer a fall interim session of coursework to all incoming freshmen during the two weeks prior to the beginning of the Fall term entitled “Fallmester”. The Fallmester term will be an intensive learning experience aimed at enhancing academic success for our incoming freshmen students by allowing them to earn college credit as soon as they arrive on campus and get ahead in their curriculum. During Fallmester, freshmen will take one course which will be delivered within a two-week period with courses meeting every day. Fallmester has been designed to offer the general education courses most needed by our students, as well as offering a personal development course for pass/fail credit to be completed by students who are not yet college-ready. Courses will be taught by faculty members selected for their talent in working with freshmen students. This initiative aligns with our Complete College America “15 to Finish” and “Think 30” campaigns. If approved, Fallmester would be held July 30 through August 10, 2018.

F. BUDGETARY ACTION:

1. Approval is respectfully requested of Langston University’s proposed budget for the 2018 – 2019 fiscal year. A supplemental budget document separate from this agenda has been provided for your review.

2. Approval is respectfully requested for Langston University to accept funding for the Federal Supplemental Education Opportunity Grant (SEOG) in the amount of $143,960.00 and Federal Work Study (FWS) in the amount of $318,542.00, from the United States Department of Education for the period of July 1, 2018 through June 30, 2019.

3. Approval is respectfully requested for Langston University’s School of Agriculture and Applied Sciences to accept a grant from the National Institute of Food and Agriculture/USDA. The grant is entitled “A Respiration Calorimetry System for Student of Energy Use and Methane Emission by Small Ruminants in Production Settings”, for $100,000.00 for the period of January 1, 2018 through December 31, 2018. Additional details regarding this request are included in Attachment C.

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Approval is respectfully requested to commission Curtis Stewart as a Campus Police Officer, effective March 27, 2018.

H. CONTRACTUAL AGREEMENTS (other than construction and renovation):

1. Approval is respectfully requested for Langston University to enter into an agreement with Crawford & Associates, P.C. The engagement letter is included in Attachment D for your review. Crawford & Associates will only bill for time and material incurred. The fees are not to exceed $85,000.00. Funding for the expenditure is available in account 116101.

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES: NONE

J. PURCHASE REQUESTS:

1. Approval is respectfully requested for Langston University's yearly purchase orders. Attachment E reflects a detailed presentation of the contracts anticipated for the 2018 – 2019 fiscal year. It documents a description of the services by period covered, the month of procurement, suggested vendor, and the estimated cost of the contract, subject to the availability of funds in the 2018 – 2019 fiscal year.

2. Approval is respectfully requested for Langston University's School of Agriculture and Applied Sciences to solicit public bids to purchase high throughput Computer Assisted Sperm Analysis (CASA) system which allows for the analysis of semen quality, sperm structure, and resilience to freezing of goat semen collected by different procedures. The estimated cost of this expenditure is $110,000.00 and funding is available in account 4-19017.

K. STUDENT SERVICES/ACTIVITIES:

1. Approval is respectfully requested for Langston University to modify the Student Code of Conduct in an effort to clarify the sanctioning and appeal process for student conduct matters. The Conduct Hearing Board will recommend an outcome and sanctions to the Assistant Dean of Students. The Assistant Dean of Students will review the recommendations and determine the appropriate outcome and sanctions. Appeals will be heard by the Dean of Students, as currently stated in our Student Code of Conduct. In the absence of Assistant Dean of Students, the Dean of Students will receive the recommendation from the Conduct Hearing Board to determine the appropriate sanctions, and the appeal will be heard by the President. Only language referring to this process will be modified within the Student Code of Conduct.

2. Approval is respectfully requested for Langston University to increase tuition by 4.8% for all resident undergraduate, graduate, and physical therapy students, effective fall 2018. Approval is respectfully requested to increase tuition for non-resident undergraduate students by approximately 1.77%, and to increase tuition for non-resident graduate and physical therapy students by approximately 1.88% effective fall 2018. The dollar increase for non-resident students is calculated at approximately the same amount as the dollar increase for resident students **with an additional $10.00.** This request is included in Attachment F and in the supplemental budget document for your review.

3. Approval is respectfully requested for Langston University to increase mandatory fees by approximately 4.8%, effective fall 2018. This increase would apply to all mandatory fees with the exception of the Wellness Center Facility fee, which would remain unchanged. This request is included in Attachment F and in the supplemental budget document for your review.

4. Approval is respectfully requested to increase the campus housing rental rates by approximately 1.5% for Centennial Court, Scholars' Inn, and other family residences to meet debt service covenants, effective fall 2018. Approval is requested to increase the traditional residence hall (Young Hall) rate by 5%. This request is included in Attachment F and in the supplemental budget book for your review.

5. Approval is respectfully requested to increase the campus meal plan rates by 1.5%, effective fall 2018. Approval is respectfully requested to establish a special session meal plan at $175.00 per session to cover special programs including Maymester and Fallmester programs. This request is included in Attachment F and in the supplemental budget document for your review.

L. NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED: NONE

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel as of April 30, 2018:

Column (1): Travel This Month
Column (2): Corresponding Month Last FY
Column (3): Amount Expended Current FY
Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
St. Approp.	3	$2,025.38	2	$13,617.71	58	$78,138.51	43	$99,772.28
Federal	26	$69,173.48	16	$22,958.10	179	$388,704.40	157	$330,189.60
Private								
Auxiliary	14	$39,152.05	7	$34,145.25	105	$240,637.45	115	$399,487.58
Other								
TOTAL	43	$110,350.91	25	$70,721.06	342	$707,480.36	315	$829,449.46

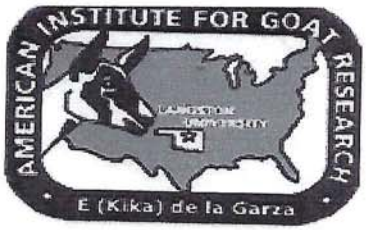
All items listed above are respectfully submitted for your approval.

Sincerely,

KENT J. SMITH, JR.
PRESIDENT
LANGSTON UNIVERSITY

Livestock Inventory 2018

ATTACHMENT A
PG. 1



A: Aborted **B:** Born **C:** Correction **D:** Died **DN:** Donated **E:** Extension **EU:** Euthanized **ES:** Expt. Slaughter **EX:** Experiment **P:** Purchase **SL:** Slaughter **S:** Sold **TR:** Transfer

December 2017 balance = 828 **Additions / Reductions =** -4 **January balance =** 824

Livestock Breed & Category	Female						Male								Change	TOTAL
	Doe		Doeling		Kid		Buck		Buckling		Kid		Wether			
Alpine	80		130		0		1		18	EU -1	0		1			
	80	0	**130**	0	**0**	0	**1**	0	**17**	-1	**0**	0	**1**	0	-1	**229**
Angora *Commercial*	14		0		0		2		4		0		0			
	14	0	**0**	0	**0**	0	**2**	0	**4**	0	**0**	0	**0**	0	0	**20**
Registered	4		0		0		0		0		0		0			
	4	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**4**
Boer	64	TR 1	42	D -1 TR -1	0		3		4		0		33			
	65	1	**40**	-2	**0**	0	**3**	0	**4**	0	**0**	0	**33**	0	-1	**145**
Boer X Spanish 7/8	6		0		0		0		0		0		0			
	6	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**6**
3/4	0		0		0		0		0		0		0			
	0	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**0**
1/2	0		0		0		0		0		0		0			
	0	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**0**

(continues)

Livestock Breed & Category	Female						Male								▼ Change	TOTAL
	Doe		Doeling		Kid		Bucks		Buckling		Kid		Wether			
Spanish	137	D -1	32		0		9		6		0		30			
	136	-1	32	0	0	0	9	0	6	0	0	0	30	0	-1	213
Stiff leg	11		5		0		1		3				0			
	11	0	5	0	0	0	1	0	3	0	0	0	0	0	0	20
Stiff leg x Spanish 1/2	18		0		0		0		0		0		0			
	18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18
Stiff leg x Spanish 3/4	6		15		0		0		0		0		2			
	6	0	15	0	0	0	0	0	0	0	0	0	2	0	0	23
Total Goats:	340		222		0		16		34		0		66		-3	678
Dorper	41		0		0		4		0		0		0			
	41	0	0	0	0	0	4	0	0	0	0	0	0	0	0	45
St Croix	41		0		0		3	C -1	1	D -1	0		0			
	41	0	0	0	0	0	2	-1	0	-1	0	0	0	0	-2	43
Katahdin	39		0		0		3	C 1	0		0		0			
	39	0	0	0	0	0	4	1	0	0	0	0	0	0	1	43
Total sheep:	121		0		0		10		0		0		0		-1	131

Dogs	Female		Male	
	7		8	
Total dogs:	7	0	8	0

0 | 15

Research Farm Manager

Director

Dean

Livestock Inventory 2018

ATTACHMENT A
PG. 3

A: Aborted **B:** Born **C:** Correction **D:** Died **DN:** Donated **E:** Extension **EU:** Euthanized
ES: Expt. Slaughter **EX:** Experiment **P:** Purchase **SL:** Slaughter **S:** Sold **TR:** Transfer

January balance= 824 **Additions / Reductions =** -18 **February balance =** 806

Livestock Breed & Category	Female						Male								▼ Change	TOTAL
	Doe		Doeling		Kid		Buck		Buckling		Kid		Wether			
Alpine	80	TR 26	130	TR -26	0		1	TR 3	17	TR -3	0		1			
	106	26	**104**	-26	**0**	0	**4**	3	**14**	-3	**0**	0	**1**	0	0	**229**
Angora *Commercial*	14		0		0		2		4		0		0			
	14	0	**0**	0	**0**	0	**2**	0	**4**	0	**0**	0	**0**	0	0	**20**
Registered	4		0		0		0		0		0		0			
	4	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**4**
Boer	65	DN -3 TR 2	40	TR -2	0		3		4		0		33			
	64	-1	**38**	-2	**0**	0	**3**	0	**4**	0	**0**	0	**33**	0	-3	**142**
Boer x Spanish 7/8	6		0		0		0		0		0		0			
	6	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**6**
3/4	0		0		0		0		0		0		0			
	0	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**0**
1/2	0		0		0		0		0		0		0			
	0	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**0**

(continues)

GIGR Livestock Inventoy 2018 // February balance

Livestock Breed & Category	Female						Male								▼ Change	TOTAL
	Doe		Doeling		Kid		Bucks		Buckling		Kid		Wether			
Spanish	136	EU -2 DN -10	32		0		9		6		0		30			
	124	-12	32	0	0	0	9	0	6	0	0	0	30	0	-12	201
Stiff leg	11	DN -1 TR 1	5	TR -1	0		1	TR 1	3	TR -1	0		0			
	11	0	4	-1	0	0	2	1	2	-1	0	0	0	0	-1	19
Stiff leg x Spanish 1/2	18	DN -2	0		0		0		0		0		0			
	16	-2	0	0	0	0	0	0	0	0	0	0	0	0	-2	16
Stiff leg x Spanish 3/4	6		15		0		0		0		0		2			
	6	0	15	0	0	0	0	0	0	0	0	0	2	0	0	23
Total Goats:	351		193		0		20		30		0		66		-18	660
Dorper	41		0		0		4		0		0		0			
	41	0	0	0	0	0	4	0	0	0	0	0	0	0	0	45
St Croix	41		0		0		2		0		0		0			
	41	0	0	0	0	0	2	0	0	0	0	0	0	0	0	43
katahdin	39		0		0		4		0		0		0			
	39	0	0	0	0	0	4	0	0	0	0	0	0	0	0	43
Total sheep:	121		0		0		10		0		0		0		0	131

Dogs	Female		Male			
	7		8			
Total dogs:	7	0	8	0	0	15

Research Farm Manager

Director

Dean

Livestock Inventory 2018

AMERICAN INSTITUTE FOR GOAT RESEARCH
E (Kika) de la Garza

A: Aborted **B:** Born **C:** Correction **D:** Died **DN:** Donated **E:** Extension **EU:** Euthanized
ES: Expt. Slaughter **EX:** Experiment **P:** Purchase **SL:** Slaughter **S:** Sold **TR:** Transfer

February balance= 806 **Additions / Reductions =** 109 **March balance =** 915

Livestock Breed & Category	Female						Male								Change	TOTAL
	Doe		Doeling		Kid		Buck		Buckling		Kid		Wether			
Alpine	106	EU -1 D -1 TR 18	104	D -1 TR -18	0	B 64	4	TR 1	14	TR -1	0	B 70 EU -1 D -2	1			
	122	16	**85**	-19	**64**	64	**5**	1	**13**	-1	**67**	67	**1**	0	128	**357**
Angora *Commercial*	14		0		0		2		4		0		0			
	14	0	**0**	0	**0**	0	**2**	0	**4**	0	**0**	0	**0**	0	0	**20**
Registered	4		0		0		0		0		0		0			
	4	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**4**
Boer	64	EU -1 TR 3	38	TR -3	0		3	EU -1	4		0		33			
	66	2	**35**	-3	**0**	0	**2**	-1	**4**	0	**0**	0	**33**	0	-2	**140**
Boer x Spanish 7/8	6		0		0		0		0		0		0			
	6	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**6**
3/4	0		0		0		0		0		0		0			
	0	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**0**
1/2	0		0		0		0		0		0		0			
	0	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**0**

(continues)

Livestock Breed & Category	Female: Doe		Female: Doeling		Female: Kid		Male: Bucks		Male: Buckling		Male: Kid		Male: Wether		▼ Change	TOTAL
Spanish	124	EU -8	32		0		9	EU -6	6		0		30			
	116	-8	**32**	0	**0**	0	**3**	-6	**6**	0	**0**	0	**30**	0	-14	**187**
Stiff leg	11	EU -1	4		0		2	EU -1	2		0		0			
	10	-1	**4**	0	**0**	0	**1**	-1	**2**	0	**0**	0	**0**	0	-2	**17**
Stiff leg x Spanish 1/2	16		0		0		0		0		0		0			
	16	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**16**
Stiff leg x Spanish 3/4	6		15		0		0		0		0		2			
	6	0	**15**	0	**0**	0	**0**	0	**0**	0	**0**	0	**2**	0	0	**23**
Total Goats:	360		171		64		13		29		67		66		**110**	**770**
Dorper	41	D -1	0		0		4		0		0		0			
	40	-1	**0**	0	**0**	0	**4**	0	**0**	0	**0**	0	**0**	0	-1	**44**
St Croix	41		0		0		2		0		0		0			
	41	0	**0**	0	**0**	0	**2**	0	**0**	0	**0**	0	**0**	0	0	**43**
Katahdin	39		0		0		4		0		0		0			
	39	0	**0**	0	**0**	0	**4**	0	**0**	0	**0**	0	**0**	0	0	**43**
Total sheep:	120		0		0		10		0		0		0		**-1**	**130**

	Female		Male			
Dogs	7		8			
Total dogs:	**7**	0	**8**	0	**0**	**15**

Erick R. Loetz
Research Farm Manager

Director

Dean

Livestock Inventory 2018

ATTACHMENT A
PG. 7

A: Aborted **B:** Born **C:** Correction **D:** Died **DN:** Donated **E:** Extension **EU:** Euthanized **ES:** Expt. Slaughter **EX:** Experiment **P:** Purchase **SL:** Slaughter **S:** Sold **TR:** Transfer

March balance= 915 **Additions / Reductions =** 275 **April balance =** 1190

Livestock Breed & Category	Female						Male								▼ Change	TOTAL
	Doe		Doeling		Kid		Buck		Buckling		Kid		Wether			
Alpine	122	TR 17 S -19	85	TR -17 S -1	64	B 22 D -1	5		13		67	B 13 D -1	1			
	120	-2	**67**	-18	**85**	21	**5**	0	**13**	0	**79**	12	**1**	0	13	**370**
Angora *Commercial*	14		0		0	B 11 D -2	2		4		0	B 11	0			
	14	0	**0**	0	**9**	9	**2**	0	**4**	0	**11**	11	**0**	0	20	**40**
Registered	4		0		0		0		0		0		0			
	4	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**4**
Boer	66	TR 1	35	D -1 TR -1	0	B 4 D -1	2		4		0	B 5	33	D -1		
	67	1	**33**	-2	**3**	3	**2**	0	**4**	0	**5**	5	**32**	-1	6	**146**
Boer x Spanish 7/8	6		0		0		0		0		0		0			
	6	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**6**
3/4	0		0		0		0		0		0		0			
	0	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**0**
1/2	0		0		0		0		0		0		0			
	0	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**0**

(continues)

GIGR Livestock Inventoy 2018 // April balance

Livestock Breed & Category	Female: Doe		Female: Doeling		Female: Kid		Male: Bucks		Male: Buckling		Male: Kid		Male: Wether		▼ Change	TOTAL
Spanish	116	TR 2 S -3	32	TR -2	0	B 56 D -3	3	TR 1	6	TR -1	0	B 46 D -2	30			
	115	-1	**30**	-2	**53**	53	**4**	1	**5**	-1	**44**	44	**30**	0	94	**281**
Stiff leg	10		4		0	B 7	1		2		0	B 8	0			
	10	0	**4**	0	**7**	7	**1**	0	**2**	0	**8**	8	**0**	0	15	**32**
Stiff leg x Spanish 1/2	16		0		0		0		0		0		0			
	16	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**16**
Stiff leg x Spanish 3/4	6		15		0	B 12	0		0		0	B 7 D -1	2			
	6	0	**15**	0	**12**	12	**0**	0	**0**	0	**6**	6	**2**	0	18	**41**
Total Goats:	358		149		169		14		28		153		65		**166**	**936**
Dorper	40	S -12	0		0	B 20	4		0		0	B 21 D -4	0			
	28	-12	**0**	0	**20**	20	**4**	0	**0**	0	**17**	17	**0**	0	25	**69**
St Croix	41	S -8	0		0	B 19	2		0		0	B 28 EU -1	0			
	33	-8	**0**	0	**19**	19	**2**	0	**0**	0	**27**	27	**0**	0	38	**81**
Katahdin	39	D -1 S -5 EU -1	0		0	B 33 D -2	4		0		0	B 23	0			
	32	-7	**0**	0	**31**	31	**4**	0	**0**	0	**23**	23	**0**	0	47	**90**
Total sheep:	93		0		70		10		0		67		0		**110**	**240**

	Female		Male	
Dogs	7		8	DN -1
Total dogs:	**7**	0	**7**	-1

-1 | **14**

Erick R. Toots
Research Farm Manager

Hlab Sahl
Director

Dean

Livestock Inventory 2018

ATTACHMENT A
PG. 9

A: Aborted **B:** Born **C:** Correction **D:** Died **DN:** Donated **E:** Extension **EU:** Euthanized
ES: Expt. Slaughter **EX:** Experiment **P:** Purchase **SL:** Slaughter **S:** Sold **TR:** Transfer

April balance= 1190 **Additions / Reductions =** 121 **May balance =** 1311

Livestock Breed & Category	Female: Doe		Female: Doeling		Female: Kid		Male: Buck		Male: Buckling		Male: Kid		Male: Wether		▼ Change	TOTAL
Alpine	120	EU -1 TR 4	67	TR -4	85	B 3 D -1	5		13		79	B 4 EU -1 TR -71 D -1	1	TR 71 D -8		
	123	3	**63**	-4	**87**	2	**5**	0	**13**	0	**10**	-69	**64**	63	-5	**365**
Angora *Commercial*	14		0		9	D -2	2		4		11	D -1	0			
	14	0	**0**	0	**7**	-2	**2**	0	**4**	0	**10**	-1	**0**	0	-3	**37**
Registered	4		0		0		0		0		0		0			
	4	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**4**
Boer	67	TR 5	33	TR -5	3	B 23	2		4		5	D -1 B 21	32			
	72	5	**28**	-5	**26**	23	**2**	0	**4**	0	**25**	20	**32**	0	43	**189**
Boer x Spanish 7/8	6		0		0		0		0		0		0			
	6	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**6**
3/4	0		0		0		0		0		0		0			
	0	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**0**
1/2	0		0		0		0		0		0		0			
	0	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**0**

(continues)

ATTACHMENT A
PG. 10

Livestock Breed & Category	Female						Male								▼ Change	TOTAL
	Doe		Doeling		Kid		Bucks		Buckling		Kid		Wether			
Spanish	115	TR 12	30	TR -12	53	B 30 D -1 EU -1	4		5		44	B 24 D -1	30			
	127	12	**18**	-12	**81**	28	**4**	0	**5**	0	**67**	23	**30**	0	51	**332**
Stiff leg	10	TR 1	4	TR -1	7	B 3	1		2		8	B 5 D -1	0			
	11	1	**3**	-1	**10**	3	**1**	0	**2**	0	**12**	4	**0**	0	7	**39**
Stiff leg x Spanish 1/2	16		0		0		0		0		0		0			
	16	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	**0**	0	0	**16**
Stiff leg x Spanish 3/4	6	TR 4	15	TR -4	12	B 8 C -1	0		0	TR 1	6	B 5 C 1 TR -1	2			
	10	4	**11**	-4	**19**	7	**0**	0	**1**	1	**11**	5	**2**	0	13	**54**
Total Goats:	383		123		230		14		29		135		128		**106**	**1042**
Dorper	28		0		20	B 1	4		0		17	B 3 D -2	0			
	28	0	**0**	0	**21**	1	**4**	0	**0**	0	**18**	1	**0**	0	2	**71**
St Croix	33		0		19	B 4	2		0		27	B 5 D -1	0			
	33	0	**0**	0	**23**	4	**2**	0	**0**	0	**31**	4	**0**	0	8	**89**
Katahdin	32		0		31	B 3	4		0		23	B 2	0			
	32	0	**0**	0	**34**	3	**4**	0	**0**	0	**25**	2	**0**	0	5	**95**
Total sheep:	93		0		78		10		0		74		0		**15**	**255**

	Female		Male			
Dogs	7		7			
Total dogs:	**7**	0	**7**	0	**0**	**14**

Research Farm Manager ***Director*** ***Dean***

United States Department of Agriculture
National Institute of Food and Agriculture
AWARD FACE SHEET

ATTACHMENT C

1. Award No.	2.Amendment No.	3. Proposal Number	4. Period of Performance	5. Type of Instrument
2018-67016-27473		2017-05604	01/01/2018 through 12/31/2018	Grant

6. Type of Action	7. CFDA Number	8.FAIN	9. Method of Payment	10. CRIS Number
New	10.310	20186701627473	ASAP 67016274736701617000	1014848

11.Authority:
7 U.S.C. 450i(b), Section 7406 of FCEA of 2008, P.L. 110-246, AFRI

12. Agency (Name and Address)
Awards Management Division
National Institute of Food and Agriculture/USDA
Washington, DC 20250-2271

13. Awardee Organization
Langston University
Langston, OK 73050-0730

14. Program Point of Contact:
Steven I Smith
Telephone: (202) 401-6134
sismith@nifa.usda.gov

Administrative Point of Contact:
Erica Lincoln
Telephone: 202-401-5228
elincoln@nifa.usda.gov

15. Project Director/Performing Organization
Arthur Louis Goetsch
Langston University
Langston, OK 73050-0730

16. Funding:

	Federal	Non-Federal
Previous Total	$0.00	$0.00
+ or -	$50,000.00	$50,000.00
Total	$50,000.00	$50,000.00
Grand Total	$100,000.00	

17. Funds Chargeable

FY - FDC	Amount	FY - FDC	Amount
16- 662-67016	$48,000.00		
17- 762-67016	$2,000.00		

18. Title of Proposal
A Respiration Calorimetry System For Study Of Energy Use And Methane Emission By Small Ruminants In Production Settings

PROVISIONS

This Award incorporates the following:

1. One hundred percent matching is required for this award. All matching must directly benefit and be specifically identifiable with approved project objectives. The awardee is required to maintain complete, accurate, up-to-date records to support all matching activities under the award. Matching requirements may not be satisfied with Federal funds or with property or services provided under another Federal assistance award. Grantee must report cost-sharing annually on Form SF-425.
2. Financial Form SF-425 (http://www.whitehouse.gov/omb/grants_forms)
3. The referenced proposal and any revision thereto - incorporated by reference
4. Research Terms and Conditions and NIFA Agency Specific Terms and Conditions (6/17) at http://nifa.usda.gov/terms-and-conditions
5. General Provisions found in Title 2: 2 CFR Part 400; 2 CFR Part 415; 2 CFR Part 416; 2 CFR Part 418; 2 CFR Part 422; and, Title 7: 7 CFR Part 3430 - all incorporated by reference and found at http://www.gpo.gov/searchwebapp/browse/collectionCfr.action?collectionCode=CFR
6. The Approved Award Budget
7. NIFA Project Initiation Documents - incorporated by reference
8. The obligation of funds may be terminated without further cause unless the recipient commences the timely drawdown of funds; initial drawdown of funds signifies acceptance of award terms and conditions and should commence in a timely manner within the award period.
9. Prohibition against using funds under Grants and Cooperative Agreements with Entities that require certain internal confidentiality agreements are referenced at https://nifa.usda.gov/prohibition-confidentiality-agreements

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE

This award, subject to the provisions above, shall constitute an obligation of funds on behalf of the Government. Such obligation may be terminated without further cause unless the recipient commences the timely drawdown of funds; such drawdowns may not exceed one year from issuance date of the award.

Typed Name	Signature	Date
Sondra Watkins Authorized Departmental Officer	SWATKINS	12/29/2017

CRAWFORD & ASSOCIATES P.C.

ATTACHMENT D
PG. 1

V.P.F.A.
RECEIVED
MAY 03 2018
LANGSTON UNIVERSITY

April 27, 2018

Ms. Helen Rambo
Vice President for Fiscal and Administrative Affairs
Langston University
P.O. Box 608
Langston, OK 73050

Dear Ms. Rambo:

Crawford & Associates, P.C. is pleased that Langston University (the University) has expressed its confidence in our firm and our state and local government expertise by requesting this engagement letter. We look forward to a long and successful relationship as an integral financial management resource to the University and the Board.

We are prepared to provide a full range of accounting and consulting services to the University contingent upon approval of this contract. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the University are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

Preparation of Annual Financial Statements
General Accounting and Advisory Assistance
Budget Preparation and Amendment Assistance
Capital Asset Records and Accounting Assistance
Information Technology System Assistance
Internal Audit or Monitoring Activities
Internal Control Policies and Procedures Assistance
Data Analysis and Data Mining Assistance
Labor Relations Consulting
Laws and Regulations Compliance Assistance
Investigation of Allegations or Concerns
Performeter© Financial Statement Analysis
Tax and Other Regulatory Report Assistance

T: 405-691-5550
F: 405-691-5646 | W: www.crawfordcpas.com
E: info@crawfordcpas.com | 10308 Greenbriar Place, Oklahoma City, OK 73159

Initial Services Requested

Preparation of Annual Financial Statements:

- Assisting with the preparation of the University's annual financial statements from supporting schedules developed and prepared by the University's staff
- Assisting with the coordination of the annual financial statement audit and communications with the external financial statement auditors

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the University as of and for the year ended June 30, 2018. Such financial statements will include:

a. Basic Financial Statements, including notes to the financial statements
b. Required Supplementary Information (excluding MD&A)
c. Supplementary Information (to the extent management elects to include)
d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs:

a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements

b. The prevention and detection of fraud

c. To ensure that the entity complies with the laws and regulations applicable to its activities

d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,

ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and

iii. Unrestricted access to persons within University, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the Board will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. University management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm Chairman $250
- Firm President $250
- Shareholders $165
- Consulting Managers $150
- Consulting Staff $110
- Clerical Staff $45

Because Crawford & Associates has no direct control over the type and amount of services requested by the University during the term of this engagement, nor does Crawford & Associates have direct control over the quality of the University's accounting system or records, potential turnover of the University's staff, or the University's staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on the University to provide us with a copy of approved purchase orders or other form of authorization documentation, and to monitor the cumulative fees and expenses charged. You also agree to provide sufficient appropriation for all services requested prior to the services being performed.

The term of this engagement is a period from the date of acceptance of this engagement letter through the date of issuance of the University's financial statements for the period ended June 30, 2018. Crawford & Associates may perform additional services upon receipt of a formal request and an authorized purchase order or other form of authorization documentation with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement. This agreement may be renewed for a one-year period on an annual basis through receipt of written notice or authorization from the University and agreement to the terms by Crawford & Associates.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to a long and successful professional relationship with Langston University.

Respectfully submitted and agreed to by,

Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for Langston University:

By: _____

Title: _____

Date: _____

LANGSTON UNIVERSITY
FY 2019
ANNUAL ORDERS

SUPPLIERS	FUND	FY 2017 Board Request
Sodexo Food Services	3-22100	$2,990,000.00
At Langston Facilities	1-30105	
HWY 33 E		
Langston, OK 73050		
Payment of catering services, meal plan		
contracts, amortization, daycare meals		
7-1-18/6-30-19		
Sodexho	Multiple Accounts	$4,200,000.00
At Langston Facilities		
HWY 33 E		
Langston, OK 73050		
Operations of LU Physical Plant, carpentry, heat		
and air, freight, janitorial services, groundskeeping, and painting		
7-1-18/6-30-19		
Under small jobs provision, a maximum with no "construction		$700,000.00
projects" included and with no one project exceeding $75,000		$250,000.00
(See Board Rule 30:10-01-02)		
Crawford & Associates	1-16001	$85,000.00
10308 Greenbriar Place		
Oklahoma City, OK 73159		
Professional Services (Consulting / Financial		
Statement Prep)		
7-1-18/6-30-19		
Arledge & Associates PC	1-16001	$90,000.00
309 N. Bryant Ave.		
Edmond, OK 73034		
Professional Services (Auditing)		
7-1-18/6-30-19		
Team Travel by Charter and Motor Coach	3-23450	$270,000.00
Village Tours		
8620 W. 21st Street N		
Wichita, KS 67205-1756		
Charter Bus Service for athletics		
7-1-18/6-30-19		
Kincaid Coach		
2150 Sw 27th St		
El Reno, OK 73036-6146		
Charter Bus Service for athletics		
7-1-18/6-30-19		
AT&T	1-87301	$90,000.00
PO Box 5001		
Carol Stream, IL 60197-5001		
Renewal of LAN Lines		
7-1-18/6-30-19		
PO Box 5017	1-30994	$35,000.00
Carol Stream, IL 60197-5017		
Long Distance Charges		
7-1-18/6-30-19		

ATTACHMENT E

SUPPLIERS	FUND	FY 2017 Board Request
Millwood Public Schools 6724 MLK Avenue Oklahoma City, OK 73111 Rental of building space for classrooms and offices (including utilities) 7-1-18/6-30-19	1-87920	$225,000.00
Vyve Broadband PO Box 26588 Oklahoma City, OK 73126-0588 Television cable service 7-1-18/6-30-19	Multiple Accts	$200,000.00
Dell Financial Services Fulfillment Center 1: One Dell Way MS RR-1-35 Round Rock, TX 78682 Year 2 of computer leasing agreement 7-1-18/6-30-19	1-87995	$350,000.00
Bank of America/FIA 401 North Tryon Street Charlotte, NC 28255 Payment of airline tickets/pcard usage 7-1-18/6-30-19 These will come through on individual PO's	Multiple Accts	$850,000.00
Ebsco Subscription Services 5339 Alpha Rd 400 Dallas, TX 75240-7308 Renewal of Subscriptions 7-1-18/6-30-19	Section 13 New College 151201	$250,000.00
OSU Bursar's Office Bursar's Office 113 Student Union Stillwater, OK 74078 For payment of services of governing board, legal services, purchasing, internal audits, safety engineer services, errors and omissions, and miscellaneous charges 7-1-18/6-30-19	1-16001 1-16102 1-16103	$410,000.00 $23,000.00 $17,000.00 $450,000.00
OSU Information Technology 113 Math Sciences Stillwater, OK 74074 Banner Implementation and maintenance Microsoft Campus Agreement 7-1-18/6-30-19	1-30994	$350,000.00

ATTACHMENT E

SUPPLIERS	FUND	FY 2017 Board Request
OSU-Tulsa 700 N. Greenwood Ave Tulsa, OK 74106-0700 Payment for rent, services, copier charge-backs, postage and telecommunications 7-1-18/6-30-19	130917 187911	$175,000.00
Risk Management Office of Public Affairs State Capitol, Room B-4 Oklahoma City, OK 73105 Payment of liability and property insurance 7-1-18/6-30-19	Multiple Accounts	$325,000.00
BMI/IMAGENET PO Box 26340 Oklahoma City, OK 73126 Maintenance, rental and program support of equipment 7-1-18/6-30-19	1-70002	$500,000.00
Langston Public Works Authority City of Langston Langston, OK 73050 Payment of LU sewer charges 7-1-18/6-30-19	Multiple Accounts	$375,000.00
City of Guthrie PO Box 908 Guthrie, OK 73044 Payment of water user charges 7-1-18/6-30-19	Multiple Accounts	$600,000.00
Oklahoma Gas & Electric PO Box 26040 Oklahoma City, OK 73126 Payment of electric usage, installation, repairs and maintenance 7-1-18/6-30-19	Multiple Accounts	$1,700,000.00
Oklahoma Natural Gas PO Box 1234 Tulsa, OK 74186 Payment of gas usage, maintenance and repair 7-1-18/6-30-19	Multiple Accounts	$60,000.00
Commissioners of Land Office PO Box 26910 Oklahoma City, OK 73125 Payment for natural gas usage 7-1-18/6-30-19	Multiple Accounts	$250,000.00

ATTACHMENT E

SUPPLIERS	FUND	FY 2017 Board Request
Public Service Co PO Box 24421 Canton, OH 44701 Electricity usage 7-1-18/6-30-19	1-87910	$75,000.00
Higher One/Campus Labs 210 Ellicott Street, Suite 200 Buffalo, New York 14203 Program to compile & analyze student trends 7-1-18/6-30-19	1-16940	$75,000.00
Royall & Company 1920 East Parham Rd Richmond, VA 23228-2206 Enrollment Management Services 7-1-18/6-30-19	1-21006	$420,000.00
Oklahoma State Regents for Higher Education 655 Research Parkway, Ste 200 Oklahoma City, OK 73104 Existing Real Estate and Equipment Master Lease Services 7-1-18/6-30-19	Section 13/NCF 3-26100	$3,800,000.00
Perry Publishing & Broadcasting Inc. PO Box 17498 Oklahoma City, Ok 73136-1498 Artist and speakers for student-centered events 7-1-18/6-30-19	Multiple Accounts	$250,000.00

ATTACHMENT E

LANGSTON UNIVERSITY
STUDENT IMPACT
TUITION, FEE, HOUSING & MEAL PLAN INCREASES
ACADEMIC YEAR 2018 - 2019

**4.8% Tuition, 4.8% Fees, 1.5% Meal Plan, 1.5% Housing*		FY 2018	FY 2019*	$ INCREASE	% INCREASE
TUITION	Note 1	3,943.72	4,133.01	189.30	4.80%
MANDATORY FEES	Notes 1 & 3	2,005.91	2,093.08	87.16	4.35%
APARTMENT RENT	Note 2	6,334.50	6,429.52	95.02	1.50%
MEAL PLAN		3,141.50	3,188.62	- 47.12	1.50%
TOTAL COST PER ACADEMIC YEAR		$15,425.63	$15,844.23	418.60	2.71%
TOTAL COST PER SEMESTER		*$7,712.81*	*$7,922.12*	*$209.30*	*2.71%*
NON-RESIDENT STUDENT					
TOTAL COST PER ACADEMIC YEAR		$22,775.34	$23,203.94	428.60	*1.88%*
TOTAL COST PER SEMESTER		*$11,387.67*	*$11,601.96*	*$214.30*	*1.88%*

Note 1: Assumes a resident undergraduate student on Langston campus taking up to 30 credit hours.

Note 2: Assumes a student residing at Centennial Court. Costs for students living in other student housing apartments would increase based upon the residence chosen. Costs for students living in the overflow traditional residence hall would decrease accordingly.

Note 3: Wellness Center Fee was not increased this year. The University increase is 4.8% on all other Mandatory Fees.

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the Oklahoma State University (OSU) administration appeared before the Board of Regents to present the business of OSU and review the Agenda for members of the Board. (The OSU Agenda is on file in the Board of Regents' Office as Document No. 10-6-22-18.)

President Hargis congratulated President Williams for hosting a wonderful evening. He said he wanted to begin his comments with a very special commendation for Gary Shutt. He said Mr. Shutt is retiring after 13 years of service to OSU. President Hargis said Mr. Shutt made enormous advances with the University's website design and he launched OStateTV and produced over 7,025 videos and over 5,000 published stories. He said Mr. Shutt has done a great job and will be very missed.

B-1-4 Adoption of Memorial Resolutions

President Hargis presented information to recognize the service of John T. Bale, Professor, Emeritus, and former Associate Dean, Spears School of Business; Richard A. Bivins, Professor, Emeritus, Art, College of Arts and Sciences; Donald R. Herrmann, Professor, Oscar S. Gellein and Deloitte & Touche Professorship, Accounting, Spears School of Business; and Arthur L. Stoecker, Associate Professor, Agricultural Economics, College of Agricultural Sciences and Natural Resources. President Hargis presented the Memorial Resolutions and recommended their adoption. (The Memorial Resolutions are listed under Section B, Items 1-4 of the OSU Agenda.)

> Regent Anthony moved and Regent Hall seconded to adopt the Memorial Resolutions as presented in the OSU Agenda.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

President Hargis asked Provost and Senior Vice President Gary Sandefur to present items pertaining to Policy and Operational Procedures and Academic Affairs:

C-1 Reaffirmation of College of Osteopathic Medicine Mission and Vision Statements

Provost Sandefur said he is pleased to present on behalf of Dr. Kayse Shrum and members of her leadership team the mission and vision statements for the OSU College of Osteopathic Medicine, which are presented for reaffirmation by the Board. The Commission on Osteopathic College Accreditation of the American Osteopathic Association is contesting the accreditation of the Cherokee Nation campus, so this action is necessary for proper accreditation. No changes have been made to the mission or vision statements since their initial Board approval. (A handout titled "Towards Excellence, Strategic Plan 2016-2026, OSU Center for Health Sciences" was distributed and is on file in the Board of Regents' Office as Document No. 11-6-22-18.)

C-2 Approval of Proposed Changes to Charter and Bylaws of the General Faculty

Provost Sandefur said he is pleased to present modifications to the Charter and Bylaws of the General Faculty on behalf of the leadership of the OSU Faculty Council. The proposed revised document is reflected in the OSU Agenda. The requested changes primarily deal with the level of positions held by a faculty member that qualify him or her to serve as an officer of the Faculty Council, as well as how a vacancy in the office of the Chair is handled.

> Regent Hall moved and Regent Anthony seconded to approve Items C-1 and C-2 as presented in the OSU Agenda.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

D-1 Approval of Personnel Actions

Provost Sandefur distributed a handout titled, "Highlights of Outstanding Faculty Promoted and/or Tenured During Spring 2018, June 22, 2018," which is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes. Provost Sandefur said this handout lists some of the faculty changes listed for approval in Item D-1 and he reviewed for the Board the highlighted faculty listed within the handout.

Provost Sandefur presented the personnel actions and recommended their approval with the exception of those items pertaining to separations and retirements, which are included as information items. These include 48 new faculty appointments, as well as 196 changes in title, rate, or appointment. For information, 3 retirements and 8 separations are included. These recommendations are listed under Section D-1 of the OSU Agenda.

Regent Burns asked that Provost Sandefur express the Board's appreciation to the faculty. He said the Regents are proud of the faculty members and recognize the fact that the average faculty salary is $15,000 below the Big 12 average, primarily as a result of the budget crisis faced in Oklahoma for the past four years. It is hoped they will have the ability to change that trend in the future.

> Regent Milner moved and Regent Callahan seconded to approve the personnel actions as listed in Item D-1 of the OSU Agenda as presented, with the exception of those pertaining to separations and retirements.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

D-2 Approval of Revisions to the Position Description and Announcement for Dean, College of Arts and Sciences

Provost Sandefur said one of the personnel items listed in the Agenda was the separation of Dr. Bret Danilowicz, Dean of the College of Arts and Sciences. With this announced resignation effective June 30, 2018, Provost Sandefur began working with the faculty and leadership team of the College on necessary updates to the position announcement and description. The proposed revised position description and the announcement for the position of Dean, College of Arts and Sciences are listed under Item D-2 of the OSU Agenda. Provost Sandefur noted that this item was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Anthony said the Committee met with the OSU administration this morning regarding approval of this item and recommended Board approval.

> Regent Anthony moved and Regent Milner seconded to approve Item D-2 as presented in the OSU Agenda.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

E-1 Approval of Proposed New Degrees and Program Modifications

Provost Sandefur said he is pleased to present program modifications and new degree requests for OSU campuses. He noted these requests are summarized in Section E-1 of the OSU Agenda. Provost Sandefur said if approved, this request will be sent to the Oklahoma State Regents for Higher Education for their consideration and approval. He noted this item was discussed with the Academic Affairs, Policy and Personnel Committee at its meeting earlier today.

Regent Anthony said the Committee met with the OSU administration this morning regarding this item and recommended Board approval.

> Regent Anthony moved and Regent Milner seconded to approve Item E-1 as presented in the OSU Agenda.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

E-2 Approval of OSU-OKC's Request to Consolidate the Divisions of Business Administration and Agriculture Technologies into a Single Division Named Division of Business and Agriculture Technologies

Provost Sandefur said the proposed consolidation will lead to efficiencies and cost savings in personnel, maintenance, and facilities management budgets. Faculty and staff from both divisions

were included in this process and the consolidation will not result in the loss of any faculty, nor will any degree programs be impacted.

> Regent Anthony moved and Regent Link seconded to approve Item E-2 as presented in the OSU Agenda.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

Senior Vice President Joe Weaver presented information pertaining to Administration and Finance:

Vice President Weaver said Associate Vice President Kathy Elliott is retiring and expressed to the Board what a valued member of his team she has been, as well as his trusted advisor. He said Ms. Elliott has shepherded the department through many successful audits and he does not know what he would have done without her for his eight years. She served a total of 25 years in higher education, and 15 of those were at Oklahoma State University. The Board members and those present at the meeting recognized Ms. Elliott with applause.

F-1 Approval of FY 2019 Budget (OSU System)

Vice President Weaver noted this item was discussed with the Planning and Budgets Committee at its meeting yesterday. (The FY-2019 budget documents for OSU are collectively on file in the Board of Regents' Office as Document No. 12-6-22-18.)

Regent Burns asked if it is correct that the current level of State funding for OSU is 14 percent. Mr. Weaver affirmed this. Regent Burns asked if OSU's financial house is in order. Mr. Weaver affirmed this. Regent Burns asked if it is a fact that for the past decade or longer, OSU has been focused on finding all efficiencies possible. Mr. Weaver said President Hargis has made that a significant part of his administration and it is just a part of doing normal business at OSU. Regent Burns asked if the System has been successful in that regard. Mr. Weaver affirmed this. Regent Burns said it was noted during the budget presentation yesterday that the System has found over $100 million in efficiencies. Mr. Weaver said that over the term of President Hargis' presidency the System has, in fact, saved over $100 million.

Regent Davis said the Committee met with the OSU administration to review the FY 2019 budget recommendations and acted to recommend Board approval as follows:

> Regent Davis moved that the Board conditionally approve all elements of the budget as presented by the OSU administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Milner seconded the motion.

Regent Anthony said it is never pleasant to increase tuition. The Board tries to be sensitive to the parents as well as the students that attend OSU. This is a very modest increase and is certainly justified from the standpoint of competitive wages to retain quality faculty. He said he supports this motion.

Regent Link said during the presentation yesterday there was a schedule that showed an average tuition increase of approximately 3 percent for the last ten years. Mr. Weaver affirmed this.

Regent Davis said many in attendance at the meeting did not have the opportunity to hear the presentation at the Committee meeting yesterday and asked Mr. Weaver to share a little about OSU relative to its peer groups in the Big 12.

Mr. Weaver said it can be demonstrated through research that when compared to the Big 12 or other institutions, OSU is approximately 27 percent below the average funding per student. That percentage is the same for faculty salaries. They have managed well and feel they are on a good track. It is hoped the State is at an inflection point with the legislature since the OSU budget did not see a cut this budget cycle. Another hope is that the State will see the need to reinvest in higher education and give some of the funding back that has been lost over the past few years.

Regent Link asked what the State funding percentage is per student. Mr. Weaver said it is approximately $4,500 per student, which is a decrease of $1,700. Funding was previously around $6,500 per student, but because of OSU's success with enrollment growth and the cuts in funding, the math has worked out to where the funding has dropped on a per-student basis.

Regent Burns said his recollection and notes regarding the presentation yesterday is that OSU is $3,267 less than the Big 12 average for tuition and mandatory fees, and that after the increase OSU will still be the most affordable in Oklahoma among its peer group. Mr. Weaver responded that is correct.

Regent Milner said when looking at the faculty salaries and knowing all of the work they do, she would say God bless them all for hanging in there and teaching the students at the salaries they are paid. Most of them have multiple degrees and have gone to school for a long time to obtain them. She said it is sad sometimes to see the salaries they earn and she appreciates all of the faculty and the administration.

Regent Burns thanked everyone at OSU and everyone in the entire A&M System for the focus over the last decade on finding every efficiency that can possibly be found to try to keep colleges as affordable for the students as possible, as well as the efforts made to try to demonstrate to the public at large that higher education is a very good steward of its money. It is his judgment that the System's financial house is in order.

> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

G-1 Approval of Peace Officer Actions (OSU-STW and OSUIT)

Commission:

OSU	Commission No.
Aaron N. Spears	754
Lynn Reed	755
Vincent Benincasa	756

OSUIT	Commission No.
Dean Reed	595

Decommission:

OSU	Commission No.
Vernon R. Charlot, Jr.	734
David F. Altman	252

OSUIT	Commission No.
Kenneth Wigington	740

G-2 Approval of Actions Required to Refund Financed Debt on Capital Projects

G-3 Approval to Construct a Cover Over the Outdoor Arena at the Equestrian Center and Enter into a Gift-in-Kind Agreement for Same

G-4 Approval to Name the New Soccer Stadium

Regent Hall moved and Regent Callahan seconded to approve Section G, Items 1-4, as presented in the OSU Agenda.

Regent Anthony referenced Item G-2 and said he is supportive of that action, but wanted to ask if this action elongates any of the debt. Mr. Weaver said the intent is never to lengthen the debt but to improve interest rates on the funding. With this particular action a savings of $560,000 per year is anticipated over the term of the bonds. Regent Anthony said that is a good benefit.

Regent Davis referenced Item G-4 and asked Vice President and Director of Athletics Mike Holder to share what Neal Patterson has done for the soccer program and why the stadium is being named in honor of him. Mr. Holder said he knew Neal Patterson quite well as they attended graduate school together. Mr. Patterson grew up on a small farm in Oklahoma and earned his MBA at OSU. Mr. Patterson went to work after school and through his experience at a hospital began a business which later became one of the largest healthcare organizations in the world. Mr. Patterson built a real testimony to the hard work and discipline it takes to succeed in corporate America. He never forgot his roots, the friends that he made, and the memories he had at OSU. Soccer was a passion of his and he owned a soccer team in Kansas City and built a state-of-the-art soccer stadium there.

Mr. Patterson wanted to give back and do the same for OSU, so he donated half of the money for the $20 million soccer stadium that is currently under construction to be opened in August. OSU is going from what was probably the worst facility in all of Division I soccer to arguably the best. The stadium started with Neal Patterson and it seemed fitting to put his name on it to recognize his love for the institution, his devotion to the sport of soccer, and his generosity which paid for half of the project.

Regent Davis expressed appreciation to Mr. Patterson and thanked Mr. Holder for leaving his mark on OSU as a result of his great vision. It has always been a vision that OSU provide the absolute best of facilities to its student athletes so they might achieve their dreams. He said he has never met anyone who sells that idea better than Mr. Holder. Mr. Holder said it is because he truly believes in the vision.

Regent Anthony said he knew Mr. Patterson long before he knew he was an OSU alum. He said he believes one of the greatest moments in OSU sports history happened about two weeks ago when the OSU team was crowned with their 11th national championship on the Karsten Creek golf course, which is a course for which Coach Holder raised the money to build. He said in his opinion, that event was the culmination of someone who has a dream and has the ability to make it happen. He said he believes Mr. Holder has a legendary history with the University. He said he hopes Coach Bratton and the golf team can be in attendance at the next Board meeting in Stillwater. Mr. Holder said that event was a testimony to the quality of people that the University has attracted for decades. He said if you get the right people headed in the same direction, anything is possible and all dreams can come true. He said he did want to note that Mr. Patterson passed away from cancer last year and it is unfortunate that Mr. Patterson will not be able to see the unveiling of this stadium, but he will be there in spirit. He also wanted to note that Mr. Patterson had one orange seat in the entire sea of blue seats at his Kansas City stadium, and fittingly the new OSU stadium will have one blue seat among all of the orange seating.

> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

H-1 Approval of Changes to the Oklahoma State University and OSU/A&M Retirement Plans

H-2 Approval to Execute a Contract for Development Services with the Oklahoma State University Foundation

H-3 Approval to Execute a Contract for Management Services with the Oklahoma State University Alumni Association

H-4 Approval to Execute a Memorandum of Understanding with the Oklahoma State University Alumni Association

H-5 Approval to Execute a Contract for Support Services with the Oklahoma State University Research Foundation

H-6 Approval to Renew an Agreement with the City of Stillwater

H-7 Approval to Renew an Interim Funding Agreement with the Oklahoma State University Foundation

Regent Link asked if Item H-6 is the renewal of the American Airlines contract and if that partnership is going okay. Mr. Weaver affirmed that it is and the renewal is for another two years. President Hargis noted that American Airlines is adding a flight. Regent Burns asked if that partnership has required any funding to make it work, or if it has been self-sustaining. Mr. Weaver said OSU has had to support the program with approximately $1.2 million over the previous two years. A similar agreement will be in place for the next two years, although the amount is dropping each month as ridership rises. He said President Hargis has directed the administration to step up marketing efforts to make this more widely known to the traveling public so OSU does not have to pay money towards the program.

Regent Callahan asked if adding flights will help reduce the potential investment. Mr. Weaver said he believes it will. President Hargis noted that the City of Stillwater has its own guarantee in the program as well. Regent Burns said he has heard nothing but positive comments regarding the Stillwater flights.

Regent Anthony said with regard to Items H-3 and H-4 relating to the management agreement with the OSU Alumni Association, the CEO of that organization, Chris Batchelder, recently stepped down. Regent Anthony said he would like to acknowledge the good job Mr. Batchelder has done for the Alumni Association and he will be missed.

Regent Link moved and Regent Davis seconded to approve Section H, Items 1-7, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

I-1 Approval to Increase the Previously Approved Project Amount for the Nutrition Physiology Research Center for the Division of Agricultural Sciences and Natural Resources

I-2 Ratification of Interim Approval Request to Select Construction Manager At Risk for Center for Advanced Medical Education/Founders Hall Renovations (OSU-CHS)

Regent Hall moved and Regent Callahan seconded to approve Items I-1 and I-2 as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

J Approval of Purchase Requests

Mr. Weaver said Section J of the Agenda contains a number of annual purchasing contracts and of the 27 items listed, 12 are new.

Regent Callahan moved and Regent Milner seconded to approve the purchase requests listed in Section J, Items 1-27, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

M Demolition of Structures on OSU-Stillwater Campus

Mr. Weaver noted that Section M contains information items regarding three demolitions on the OSU-Stillwater campus. Those demolition projects are scheduled for this summer.

President Hargis said success has a lot of fathers, and the entire OSU team has come together on this budget and in finding all possible efficiencies. Everyone has been very open to doing so and it would not have happened without everyone's commitment. He thanked Mr. Weaver and the entire OSU staff for all of their work on this budget. He loves nothing more than to have his staff come to him with ideas on how to save money. He commended Mike Holder for his hard work, noting that the golf championship was an incredible event and it would not have happened without him. President Hargis also thanked Regent Burns for his service as Chairman this year and said he has enjoyed working with him.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were excused from the meeting.

Highlights of Outstanding Faculty Promoted and/or Tenured During Spring 2018 June 22, 2018

Division of Agricultural Sciences and Natural Resources

Dr. Sergio Abit, promoted to Associate Professor with tenure, Plant and Soil Sciences - Dr. Abit is the established authority for onsite wastewater treatment. Under his guidance, the Oklahoma Onsite Wastewater Training and Demonstration Facility was constructed and is considered a valuable resource for an issue that directly affects 40% of Oklahoma households. Additionally, he is an innovative instructor in who regularly incorporates technology tools and experiential projects to engage students and enhance learning. Dr. Abit is committed to learning beyond the classroom and has devoted his time as advisor to many student organizations including the Agronomy Club and the Minorities in Agriculture, Natural Resources and Related Sciences student organization.

Dr. Abit brings recognition to OSU because of his incredible record with students and through his work with the citizens of Oklahoma and the impacts on the body of knowledge for wastewater treatment. He was named the OSU Outstanding Faculty Member of the Year in 2017 by the Department of Leadership and Campus Life in recognition of his exemplary service. In 2016, he received the CASNR Early Career Award for Excellence in Teaching and the Outstanding Advisor Award.

Dr. Ranjith Ramanathan, promoted to Associate Professor with tenure, Animal and Food Sciences - Dr. Ram is a meat scientist, teaching introductory food science courses and specialized upper division and graduate-level food chemistry courses. Dr. Ram is equally effective in large and small enrollment courses, largely due to his ability to make and leverage connections with students into engaged learning experiences. Dr. Ramanathan's research focuses on both fundamental and applied aspects of beef quality changes to better understand beef color issues. Dr. Ramanathan was the first meat scientist in the U.S. to use metabolomics techniques to study meat color changes. Dr. Ramanathan has developed a novel post-harvest packaging technique to improve the appearance of dark-cutting beef. He has been awarded funding from competitive grants by USDA/NIFA/AFRI and others totaling more than $400,000 in the past 5 years and he has been Co-PI on eleven grants funded for over $1 million.

He brings recognition to OSU for his teaching scholarship, research, and publication record. Dr. Ramanathan received the CASNR Early Career Award for Excellence in Teaching in 2015 and in 2016 he received the Southern Section Teaching Award from the American Society of Animal Science. The Southern Section Research Award from the American Society of Animal Science was awarded to him in 2017, and the administration was just notified that Dr. Ram will be recognized at the national APLU meeting in November as one of two recipients of the USDA Excellence in Teaching Award.

College of Arts and Sciences

Mr. Lee Brasuell, promoted to Associate Professor with tenure, Theatre – Mr. Brasuell is the Theatre Department's production manager and technical director, and teaches courses in theatre technology, stage management, and sound design. He maintains an impressive professional profile in

Chicago as well as Oklahoma City, particularly in the demanding area of aerial rigging—the art of flying performers over stages. In the words of one of Lee's anonymous outside reviewers, "The [theatre] companies that have engaged him on challenging rigging projects bespeaks a true national presence in the field."

Dr. Joe Cecil, promoted to Professor, Computer Science – Dr. Cecil is an internationally known researcher who pioneered a new interdisciplinary field referred to as Information Centric Engineering (ICE). He has received more than 10 NSF grants as a PI. He has developed an advanced physics based Virtual Reality Environment which is being sought by companies for various trainings, which also includes tools to teach autistic children.

Dr. Tamara Mix, promoted to Professor, Sociology – Dr. Mix is a nationally distinguished scholar whose research, teaching and work with local communities has been recognized via national association awards and by her recent selection as the Laurence L. and Georgia Ina Dresser Professorship in Rural Sociology at OSU. Her research and teaching focus on the environment, food security, and social movements. Among the characteristics that set Dr. Mix apart from most mid-career faculty are her success in conveying interdisciplinary research findings in ways that engage the public while also advancing scientific knowledge, her extensive leadership nationally and on campus, and her exemplary record of teaching and mentorship.

Dr. Henry Segerman, promoted to Associate Professor with tenure, Mathematics – Dr. Segerman is an exceptional mathematician, an excellent teacher and one of the leading figures in the new world of mathematics, art, and 3-D printing. He is the author of the highly acclaimed book, Visualizing Mathematics with 3D Printing, published by the Johns Hopkins University Press and reviewed as "achieving the seemingly impossible; Segerman has written something refreshingly original and different that goes from the simplicity of symmetry to the seemingly unimaginable fourth dimension." He has given numerous invited plenary addresses around the world on his research, his mathematical art, and visualization of mathematical concepts.

Dr. Noha Youssef, promoted to Associate Professor with tenure, Microbiology and Molecular Genetics – Dr. Youssef is the most prolific researcher in the department and she helps improve how other faculty teach. She leads workshops on how to structure large classrooms to enable student success. Her NSF funded research characterized hundreds of anaerobic intestinal fungi and uncultured microorganisms, generating results that are changing the shape of the tree of life. Dr. Youssef published 35 papers in just her first four years, which is unheard of for an Assistant Professor in microbiology.

Spears School of Business

Dr. Mehtabul Azam, promoted to Associate Professor with tenure, Economics and Legal Studies – Dr. Azam has published thirteen papers in high quality scholarly outlets. He has also made more than thirty conference presentations and invited seminars around the world. He currently has 639 Google Scholar citations, an h-index of 12, and i10-index of 15. He has publications in the leading journals of development economics, including World Development, Review of Development Economics, Economic Development and Cultural Change, Journal of International Development, the Journal of Development Studies, and others. He co-advised one dissertation and served on four others. He has served on dissertation committees of several others and has published articles with at least one of his students. He

has served on the department's Graduate Studies Committee and on the Economic Development preliminary examination committee and has served as reviewer for more than 25 scholarly journals in Economics.

Dr. Harounan Kazianga, promoted to Professor, Economics and Legal Studies – Dr. Kazianga is an expert on the impact of social programs internationally and has a particular focus on programs in Africa. His studies cover topics from the impact of school-feeding programs, crop choice, child labor, disease control, and "girl-friendly" schools in less-developed countries. He teaches three doctoral-level classes and three upper-division undergraduate classes and has received over $500,000 in grants from the International Initiative for Impact Evaluation.

Dr. Brad Lawson, promoted to Associate Professor with tenure, Accounting – Dr. Lawson has published in top-tier journals on topics related to auditing and internal controls. In addition to his academic research, he has contributed several articles to practitioner journals in order to impact actual accounting practice. He annually organizes the School of Accounting research conference and has helped to improve the networking and engagement between OSU research faculty and faculty from other universities in the region. Additionally, he coordinates the doctoral program for the School of Accounting and is currently working tirelessly to help his accounting students develop current data visualization and data analytics skills in addition to their other knowledge and skills in accounting information systems.

Dr. Owen Parker, reappointed as Assistant Professor, Management – Dr. Parker has already had a publication in an aspirational journal and another A-quality journal and has several revise-and-resubmits at other aspirational journals. He is a stand-out in the classroom and often takes students to visit companies to expand their real-world experiences. He has exceedingly high teaching evaluations and great rapport with students. In addition, he is a good academic "citizen," who participates eagerly in graduations and other student-centered events.

College of Education, Health and Aviation

Dr. Hugh Crethar, promoted to Professor, Community Health Sciences, Counseling and Counseling Psychology – Dr. Crethar earned his Ph.D. in Counseling Psychology from the University of Oklahoma (1997), and came to OSU in 2008 after serving as assistant professor in school counseling at the University of Arizona. He currently holds the Jennifer Jacques Flanery Community Counseling Professorship. Research interests include: multicultural competence, excellence in counselor training, integration of contextual factors in wellness, community and client empowerment advocacy in the field of counseling and LGBTQQI issues in counseling, body image and eating disorders. Additionally, Dr. Crethar works with a number of graduate students on special projects. His professorship has resulted in recent research leading to professional presentations in sexual orientation and gender nonconformity, variations in relational orientation, the effects of informed parental consent for research on substance abuse, alcohol use among sexual minority patrons and refining definitions of social justice in helping professions.

Dr. Donita Shaw, reappointed as Associate Professor with tenure, Teaching, Learning and Educational Sciences – Dr. Shaw received her Ph.D. in Curriculum and Instruction with a specialization in reading from the University of Kansas in 2002, and she came to OSU in 2016 after serving as associate

professor at the University of Kansas. Areas of specialization include adult literacy, literacy interventions and teacher education and research interests include discovering teachers' literacy beliefs solicited through metaphors, engaging with classroom teachers employing interventions specifically in alphabetic and word study and collaborating with adult literacy educators in a variety of settings connecting metaphorical and interventional research through a sociocognitive lens. Additionally, Dr. Shaw serves in a variety of positions for Literacy Research Association, International Literacy Association and Kansas Reading Association

Dr. Shelbie Witte, promoted to Professor, Teaching, Learning and Educational Sciences – Dr. Witte received her Ph.D. in Curriculum and Instruction with an emphasis on English education and technology from Kansas State University and was hired at OSU in 2015 after serving as program coordinator of English education at Florida State University for seven years. Dr. Witte currently holds the Kim and Chuck Watson Endowed Chair in Education and serves as director of the OSU Writing Project, which dedicates itself to improving the teaching and learning of writing in Oklahoma's classrooms and she is the director of the Initiative for 21st Century Literacies Research, an online think-tank of 21st century literacies researchers. She was recognized as a 2018 EHA Distinguished Researcher and as a 2017 Alumni Fellow by KSU. Research interests include 21st century literacies and multimodal approaches to adolescent literacy learning, particularly the intersection of these literacies and literacy pedagogy. Additionally, Dr. Witte coordinates a number of special projects, including the 21st Century Literacies Lecture Series annual event as well as the Divergent Award for Excellence in 21st Century Literacies Research, sponsored by the Initiative for 21st Century Literacies. She also provides support for the Curriculum Studies Lecture and was a contributor for the Janet Wong visit to OSU. She is also a member of the English Education CAEP Accreditation Realignment Team. As part of OSU Writing Project, she coordinated the Teen Songwriting Camp and, most recently, the Teen Writers' Graphic Novels Camp. Dr. Witte provides classroom library support for Stillwater Middle School and Stillwater Junior High and makerspace tools for high school students in high-needs Oklahoma City schools.

College of Engineering, Architecture & Technology

Dr. Clint Aichele, promoted to Associate Professor with tenure, Chemical Engineering – Dr. Aichele is developing new techniques to improve hydrocarbon recovery by altering the conditions of conventional reservoirs. His team has conducted more than $1.2 million in research at OSU that combines pressure and advanced measurements techniques to find conditions that improve reservoir production. Dr. Aichele is also expanding OSU's collaborations with the Fractionation Research Institute on the north side of OSU's Stillwater campus. FRI has extended and expanded its lease of its facilities on our campus and they are funding a new Professorship based on the results of Dr. Aichele's team.

Dr. Omer San, reappointed as Assistant Professor, Mechanical and Aerospace Engineering – Dr. San has been awarded the US Department of Energy's Early Career Award. This $750,000 research grant will allow Dr. San to use the mathematics of Artificial Intelligence to discover vulnerable energy systems. Dr. San was also awarded an OCAST research grant this week to extend his work in new areas.

Dr. Hitesh Vora, reappointed as Assistant Professor, Mechanical Engineering Technology – Dr. Vora is leading the US Dept. of Energy Industrial Assessment Center at OSU. This $300,000/yr center supports assessments and student interns that help moderate size manufacturing companies in OK reduce

their energy costs while increasing the their manufacturing output. Dr. Vora has also collaborated with members of the manufacturing faculty in MAE to acquire a 3D Metal printer for aerospace components related to the needs at Tinker AFB and the oil and gas industry.

College of Human Sciences

Dr. Greg Clare, promoted to Associate Professor with tenure, Design, Housing and Merchandising - As a merchandiser with considerable industry experience Dr. Clare has redesigned courses to meet industry needs and position today's graduates for meaningful careers and he has forged new relationships with retailers who sponsor real world cases for the students to address and learn from. Dr. Clare has a well-articulated research stream focused on consumer behavior, specifically on the psychological effects of message design using eye tracking. Dr. Clare partnered with a rural Oklahoma grocery store chain to further explore the effects of light on consumer perception of label messages and to better understand how customers interpret novel nutrition label designs using eye tracking, and has also explored the effects of natural and electric light on human health. In fall 2017 Dr. Clare was inducted into Phi Beta Delta, an organization dedicated to achievements in the areas of international education and exchange.

Dr. Li Miao, promoted to Professor, Hospitality and Tourism Management - In recognition of her international reputation as a scholar, Dr. Miao has participated as an honorary/visiting professor at five universities overseas and her visibility internationally has established her as a distinguished scholar in her field of specialization. She holds leadership positions within the International Council on Hotel, Restaurant, and Institutional Education (ICHRIE) as well as the position of Director of Research for the ICHRIE Central Federation. She currently serves as the Vice President of ICHRIE Central Federation and will serve as President next year. She has served as Associate Editor for the Journal of Hospitality and Tourism Research (JHTR) a prestigious top tier hospitality Journal and the official journal of ICHRIE. She also serves on the editorial boards of the Cornell Hospitality Quarterly and the Journal of Quality Assurance in Hospitality and Tourism.

Center for Veterinary Health Sciences

Dr. Theresa Rizzi, promoted to Clinical Professor, Veterinary Pathobiology – Dr. Rizzi has teaching responsibilities in all four years of the veterinary curriculum and teaches a spring semester class to veterinary technician students on the OSU-OKC campus. She has co-authored two textbooks: *Atlas of Canine and Feline Peripheral Blood Smears* and *Atlas of Canine and Feline Urinalysis*. These two textbooks are directed toward veterinarians in practice, veterinary students, and veterinary technicians. In addition, she has contributed chapters to textbooks in hematology and cytology that are used primarily by veterinary specialists. Dr. Rizzi has served on national committees to the American College of Veterinary Pathologists and the American Veterinary Medical Association and consults as needed with the Oklahoma City Zoo veterinary team. Her research interests are mostly collaborative efforts with clinical OSU faculty, but she has been involved in multi-institutional projects.

Dr. Michael Schoonover, promoted to Associate Professor with tenure, Veterinary Clinical Sciences – Dr. Schoonover is a board-certified equine surgeon and a board-certified veterinary specialist in sports medicine and rehabilitation. In addition to his clinical duties as an equine surgeon, he is very active in research, instruction and extension. He has received 18 research and equipment grants totaling more than $225,000, led or participated in 15 hypothesis driven research projects and authored or co-

authored eight peer-reviewed publications. He is the instructor of record of four courses in the veterinary curriculum and lectures in eight others. He has mentored six equine surgery residents who went on to earn Diplomate status in the American College of Veterinary Surgeons, six interns and one graduate student. He has represented Oklahoma State University as a speaker at many national, regional and local veterinary meetings providing more than 25 hours of CE to the veterinary community. Dr. Schoonover bleeds "America's Brightest Orange" and works tirelessly to promote the Center for Veterinary Health Sciences and Oklahoma State University.

Edmon Low Library

Ms. Sarah Milligan, promoted to Professor with tenure – Ms. Milligan serves as head of the Library's Oklahoma Oral History Research Program, was recently granted tenure and promoted to full professor. When Ms. Milligan returned to her home state in 2014 from the Kentucky Historical Society, she already possessed a wealth of experience in oral history methodology and digital preservation. Since her arrival at OSU, she has built on those experiences and has provided leadership for a number of important initiatives. On a national level, she has held key roles with the Oral History Association, the American Association of State and Local History, the Society of American Archivists, and the Library of Congress's Digital Preservation Outreach Education initiative. Within Oklahoma, she has helped to spearhead the development of a statewide hub for the Digital Public Library of America, the creation of a statewide, professional organization (Oklahoma Archivists Association), and the cultivation of an important multi-year project with the Chilocco National Alumni Association. Through her professional service and scholarship she has elevated the reputation of the OSU Library within national oral history and preservation circles and drawn attention to the excellent work that is happening at OSU.

PUBLIC COMMENTS

Chairman Burns said 15 minutes are provided for members of the public who would like to address the Board, and before the comment portion began he wanted to note that he is aware there are many in attendance at the meeting who have concerns about the proposed shooting range plans at Lake Carl Blackwell (LCB). He thanked everyone for their attendance and said public comments at Board meetings are solicited and it is good to know people are listening. The Board has been provided a lot of information and concerns from the public regarding the LCB shooting range project in the form of letters and emails to the Board. Those communications have been circulated to himself and the other Board members, and he wants those with concerns to take comfort in knowing the communications have been circulated to the full Board and they are familiar with the issue. He asked those who wish to comment to identify and present themselves before the Board.

Mr. James McDonald came before the Board and read a letter voicing concerns regarding the Lake Carl Blackwell shooting range project. Mr. McDonald also distributed a map of the Lake Carl Blackwell area with notes for the Board's reference. (The letter and map distributed are attached to this portion of the minutes and are collectively identified as ATTACHMENT A and considered a part of these minutes.) Mr. McDonald said the map reflects in orange the properties owned by the Board of Regents, the blue indicates paved highways adjacent to those properties, the green highlighting and red lines indicate the LCB trail system, and the proposed shooting range is highlighted in pink, which is dead center of the riding trails.

Chairman Burns said he thinks perhaps there is a misperception that the planning process for the LCB project is not under way when it is, in fact, under way. Part of that process was the notice in the newspaper with the opportunity for the public to offer comments. Chairman Burns thanked Mr. McDonald for his comments and attendance at the meeting.

Regent Anthony said he has known Mr. McDonald for a long time and he believes Mr. McDonald has the best interests at heart. He thinks there is room for both the trails and the proposed range if everyone works together. Chairman Burns said to those who may not know, he is very passionate about LCB and always has been. It is considered a crown jewel of Stillwater as far as public recreation is concerned. There are many people who use the lake, and the equestrian community is one that the Board values and whose use of the lake is recognized. There are others who wish to use the LCB area who the Board wishes to accommodate, and all of the groups have similar passions.

Mr. Randy Murray came before the Board and voiced his concerns about the proposed shooting range project at LCB, including firing noise and stray rounds from the range being a danger to horse riders. Chairman Burns addressed that concern noting that if there is to be a pistol and/or rifle range those would be in an indoor, baffled facility designed to prevent bullet escape. Mr. Murray said he has a background in managerial accounting and he is alarmed that OSU would undertake such a project without knowing the potential financial impact. He said he contacted the University and asked what the financial impact might be from removing the horse trails and the monies from camping sites. He was told by two different people that they were unable to give him that information because the University's accounting system does not collect that data. He said he would be alarmed if this project went forward without a financial impact study. He asked the Board to consider relocating the range.

Mr. Don Rubley and Ms. Kate Kearby were in attendance at the meeting as representatives of the Oklahoma Equestrian Trail Riding Association. Mr. Rubley provided a handout to the Board that highlights public comments from the LCB Equestrian Facebook Page, which he noted has approximately 1,500 users. (The handout distributed is attached to this portion of the minutes as ATTACHMENT B and considered a part of these minutes.) He said he was heavily involved in developing the trails and campgrounds at LCB and the trails have become a regional and national draw for horse events. He is proud of those accomplishments and is concerned about the shooting range and its impact on the equestrian community. He encouraged the Board members to review the comments he provided on the handout. Chairman Burns thanked Mr. Rubley for his attendance at the meeting and his comments, and assured that nobody wishes to displace the equestrian community. The range is still in the planning phase.

Chairman Burns thanked everyone in attendance at the meeting for their time and comments.

There being no others who came forward, the Board continued with its business.

June 22, 2018

Mr. Chairman, Members of the Board of Regents, President Hargis,

My name is James McDonald and I live at 5413 S. Sangre Rd., Stillwater, Oklahoma. I am an alumnus of Oklahoma State University, 1969 Architectural/Structural Design, and 1971 Construction Management. I'm honored to also say that my entire family are OSU Alumni and Life Members of the Alumni Association.

OSU is recognized as being a World Class location for academic excellence, But it is also known for being an experienced Equestrian University that I am extremely proud of. We have a Nationally recognized OSU Equestrian Team, We have a New State of the Art Charles Cline Equestrian teaching facility, We are Nationally known for a Horse named Bullitt that adds spirit and pride to Boone Pickens Stadium, We have an OSU Rodeo Team and most recently an OSU Rodeo Event in the fall that draws Contestants from many colleges across the Nation AND

We have a Premier Point of Destination Equestrian Trail system and Camp grounds at Lake Carl Blackwell for Equestrian Competition, Pleasure Riding and Overnight Layover Equestrian camping used by riders from all four corners of the United States, including but not limited to California, Pennsylvania, Texas, and Wisconsin.

Thank you for this opportunity to allow me to express our opinion, concerns and objection to the LOCATION selected for a proposed Shooting Range Complex that you the Regents have previously approved to be constructed at Lake Carl Blackwell, Payne County Oklahoma.

I am here today representing myself and speaking for members of the American Quarter Horse Association, Arabian Horse Association, North American Trail Riders Conference, American Endurance Ride Conference who could not be here today but ask me to relay their opinion's and objections to the PROPOSED LOCATION of the LCB Shooting Range. These are all NATIONALLY known organizations that have hundreds of their members who ride their horses at LCB frequently.

Please note our objections are to the proposed location NOT a shooting range itself.

After a lot of research and conversations it is my belief that there are certain details and IN-complete facts that were NOT presented to you the Regents when recommendations and reports were given prior to your approval of the proposed LCB Shooting Range Complex. I further believe that if those certain details and facts had been given to you, your decision may have changed to NOT approve the Shooting Range at your March 8, 2017 monthly meeting.

Long Range Facilities Planning reported to the Board in 2017 that this project hand been talked about by people for a year and would bring new opportunities to the Stillwater Area.

However, the published LRFP report, did not acknowledge the Complex Location would interfere with and be located adjacent to the Long Established Equestrian trails and Equestrian Camp grounds and did not acknowledge that there were NO discussions with Equestrian users or nearby residents and their report DID NOT acknowledge there are at least two other existing SHOOTING facilities with-in 4 miles of LCB that offer the same type of public facilities that will be in competition with a new Shooting Range Complex, plus the Stillwater Expo Center has an existing archery range currently used by 4H clubs

In my conversation with LRFP they have been unable or unwilling to share who was in attendance from the Equestrian community during their meetings for this project. I have not been able to locate or identify any Equestrian enthusiast or nearby resident to LCB who was ever informed by anyone in the OSU System of the proposal prior to making a recommendation to the Board of Regents.

Others who have also talked with Mr. Buchert of LRFP have been told there were NO equestrian folks included in their meetings.

Unlike the Panhandle State University report that extensive research was performed to see if the community would support their Shooting Range. There were NO questions or discussion about a Shooting Range with users of the LCB equestrian trails and camp grounds until a recent notice in the Stillwater News Press was published on April 8, 2018 on behalf of the Oklahoma Department of Wildlife Conservation (ODWC). Only then was information given that an Environmental Assessment (EA) for the construction of a shooting range was being prepared and a Grant was being applied for. This occurred AFTER the Board of Regents had approved the project.

I have talked with Representatives of Panhandle State University about their Shooting Range and it does NOT interfere with any other existing usage and is located away from established residences and their Equestrian Rodeo grounds. They will also travel on NON Paved roads to their Shooting Range location.

Also lacking is a financial accounting system or procedure in place that allows OSU to fully understand specifically what the financial impact to OSU is from the Equestrian usage of the LCB Trail system and Equestrian camp grounds. I believe the financial impact is substantial.

Again please let me stress, I have not seen or heard of any objection to a Shooting Range, ONLY objections to the location.

Vice President Weaver has informed me in recent weeks that until results of the Oklahoma Department of Wildlife Conversation environmental study and Public Notice comments have been completed NO further action will be taken. Mr. Lance Meek, representative for ODWC, has advised that his department has received a lot of comment from the public but could not reveal specific details as to what their official decisions are, however, he said a NOISE study was recommended and possibly a RELOCATION but the decisions to continue were now back in the hands of OSU Long Range Facilities Planning.

Mike Buchert, LRFP Director, has stated there is a noise study to be performed but did not elaborate as to what that would establish or how it could better help anyone to understand the likely hood of a horse to be frightened or nearby residents or campers to be annoyed with the sound of gun fire during early morning hours and throughout any given day.

Mr. Buchert also stated he felt that alternative locations had been considered but would not identify where the alternate locations were. He stated, In his opinion the current location would allow for relocation of trails without losing any mileage and the equestrian usage would not decrease. In all due respect, it appears that the decision makers for locating this project where it is proposed currently have not been diligent in understanding what equestrian needs are or what the trail users concerns might be. Their decisions show their lack of knowledge for equestrian activities, events, or animal behavior and possibly a lack of concern to find out.

I find it very hard to believe that much consideration was given to very many alternate locations when I have reviewed the most recent Payne County Conservation District Plat Book and can easily see that Lake Carl Blackwell is surrounded by several plats of land owned by the Board of Regents and adjacent to Paved Roads or Oklahoma State Highways, with Rural Water and Electrical services located either on the properties or road right of ways. This includes plats of land NOT being fully utilized, in not so populated rural areas and in some areas located with LCB shore line or in some cases no further away from the proposed location than 2 miles. There are also plats of Regent owned land that are adjacent to well kept county maintained gravel roads and includes existing utilities. I have a color coded copy of those plats of land for each of you, if you want to see them.

Our concerns include the safety for both horses and their riders, safety for adjacent home owners, annual cabin lease holders and campers, fisherman and boat enthusiast adjacent to or near by the proposed Shooting Range Complex.

We are also concerned that a Shooting Range Complex at this proposed location will cause the disturbance and depletion of an abundance of wildlife including deer, turkey, and quail and destruction of natural habitat that makes LCB a unique venue and asset for Oklahoma State University.

I agree with a recent Stillwater News Press letter to the editor. Quote: "The disturbance or destruction of any native species, some which are federally protected, threatened, or endangered for any purpose is not conservation". "Destroying natural habitat in the name of conservation or to benefit a YOUTH activity is at best, misleading, and does not reflect what I know in my heart to be what Oklahomans stand for".

I believe the same can be said for elimination of many miles of Long Established Equestrian Trails that have proven over the years to be a Premier Point of Destination for Equestrian Competition, Pleasure Riding and Overnight Layover Equestrian camping. If the Shooting Range is built at the current location, Equestrian Trail Users will most surely go somewhere else.

To place a new venue in a location that will disrupt and discourage many from using a proven beneficial and active venue that is primarily maintained, cleaned and monitored by its own users for a new venue that is UNPROVEN, potentially dangerous for its neighbors and needing a requirement for constant certified supervision during any usage does not make any sense and is NOT a responsible decision.

The LCB Equestrian trails and campgrounds are a profitable Asset for Oklahoma State University not only financially but a Positive Image builder for the University, City of Stillwater, and State of Oklahoma. The Equestrian Trails are maintained all year with 1000's of man hours from Equestrian volunteers AND OTHER THAN THE CAMP GROUNDS, OSU employed labor is minimal.

The current Shooting Range Complex location cuts thru the very heart of the East side trail system and will eliminate and prohibit the cross over trails that connect many of the trails.

The hazards created for equestrian usage by a shooting range AT THIS LOCATION will drastically effect and possibly eliminate this positive feature of Lake Carl Blackwell for Many equestrian daily users and organized equestrian events will elect to go elsewhere for a safer venue.

OSU has already experienced the closure of their once OSU PD shooting range due to a trained police officer (from another city) discharging a rifle at their range near the campus and a bullet traveled over 1

½ miles going thru a construction trailer at Meridian Technology and hitting a chair that had been occupied seconds before. Accidents do happen even with trained firearm professionals but to entertain untrained youth or adults with live firearms at this location has to increase the odds for accidents.

I grew up in the little town of Allen, Oklahoma down in Pontotoc County riding horses to check on my FFA cattle in High School. I have since trained and competed on horses that have earned 4 National Championships, Qualified and finished in the Top 15 of American Quarter Horse World Shows 15 years in a row. I think I am qualified to understand horses and their riders. The horse is a flight animal and when startled can exhibit actions that will cause them to do whatever it takes to get further away including the death of a rider and 10 min. later be eating grass in the next pasture oblivious to what just happened. There are all levels of equestrian riders and experienced horses on the LCB trails daily and the discharge of a gun is not a matter of if it will startle a horse but when will it happen. It will happen and the University will surely be named as accountable to some degree because it happened on a Board of Regents owned property.

The Equestrian Trail system has been established by, mapped by, and maintained by equestrian volunteers. Hikers are already allowed to use these trails for observing nature and wildlife. The care and beauty of trail conditions will deteriorate if horseback riding attendance drops. This is not just my opinion but has been expressed to me by many of my personal friends, and members of riding organizations I belong to. My comments are also verified openly and often by many other individuals on social media and overwhelming local newspaper letters to the editor.

I am in favor of Youth Gun and Archery education, but not at the expense of losing an existing youth friendly equestrian trail system.

There is NO WAY TO GURANTEE that a Shooting Range Complex at this LCB location will be a success or not. But for this project location unfortunately not+ until after it has caused un-necessary changes to the Trail System and potential decrease in Trail usage. PLEASE do not allow a Shooting Range Complex to be built adjacent to the LCB equestrian trail system.

Thank you again for this opportunity to speak.

Respectfully,

James E. McDonald, 5413 S. Sangre Rd., Stillwater, Okla. 74074, tele: 405-747-9101,
james.e.mcdonald@okstate.edu

Attachment A
PG. 5

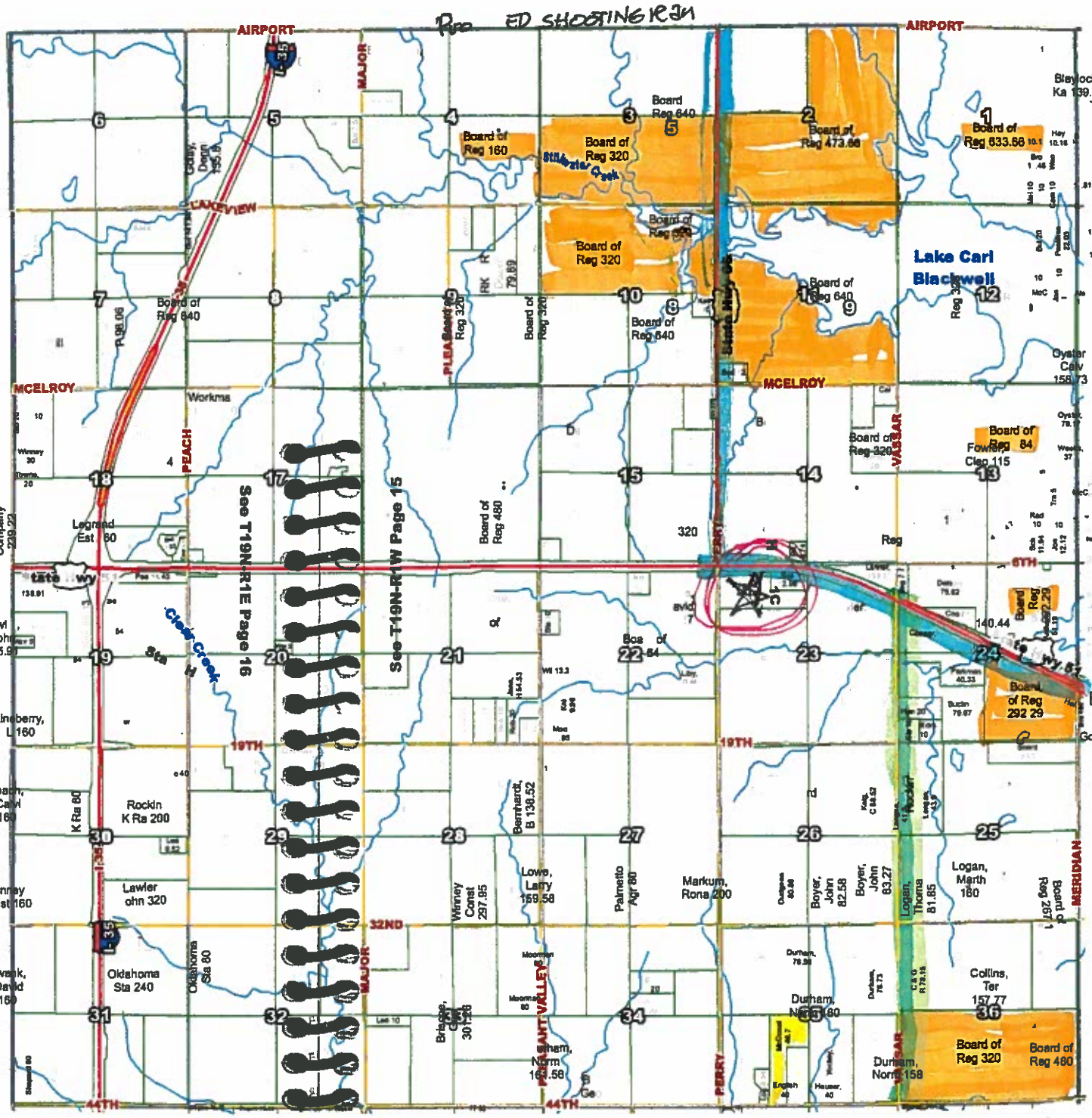
Payne County

T19N-R1W

T19N-R1E

EQUESTRI TRAILS

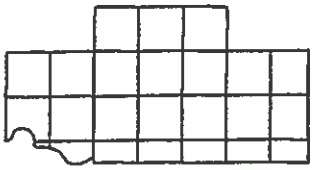
PRO ED SHOOTING RANGE

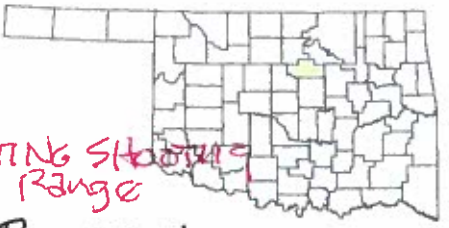


www.countyassessor.info
1.877.700.4233
sales@countyassessor.info

Attachment A
PG. 6

Payne County
T19N-R1E





N
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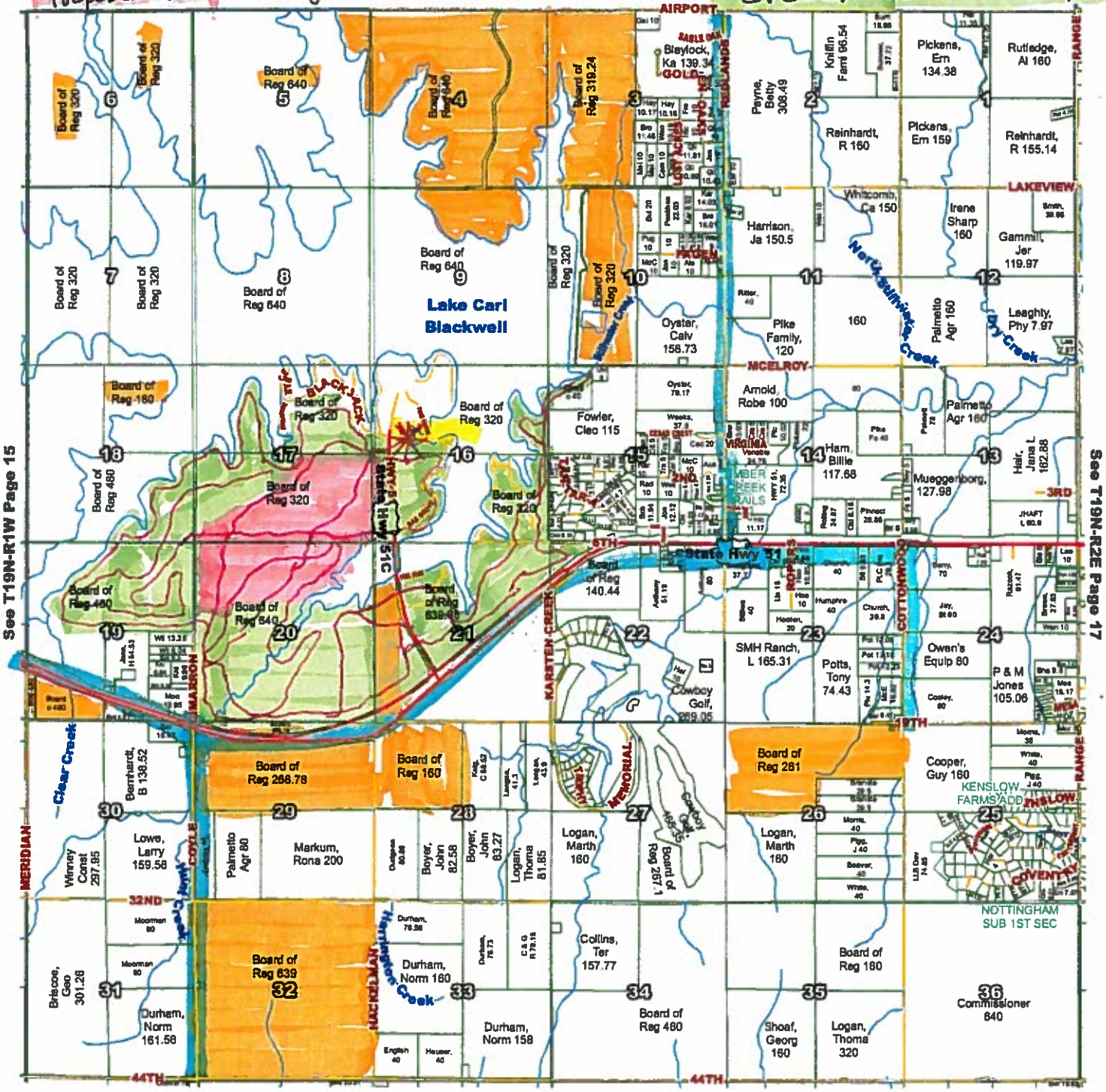
EXISTING Shooting Range

Resent land
EQUESTRIAN TRAILS
PROPOSED SHOOTING RANGE
EQUESTRIAN Campins
Trails
Paved Roads
Gravel Rd. Maintained by Coun



See T18N-R1E Page 13

Board of Regents June 22, 2018

Oklahoma Agricultural and Mechanical Colleges

Public comments reference Proposed Shooting Sports Complex

Lake Carl Blackwell Family Recreation area

1. The trails are Multi use, Pleasure, competitive, education area
   a. Used for Youth education. And everyone from 4-H and scouting to FEI (International Federation for Equestrian Sports.) OSU student studies will be adversely effected.

2. Regionally and Nationally recognized, Riders from all over the country come for various events and just to relax and enjoy. These tourists have an economic impact on the area. 7000 times a year the 'cash register' of Lake Carl Blackwell rings with an Equestrian purchase, an annual pass, day pass, camp site purchase, an event contract or even the entry to the Lake's own annual benefit Poker ride (just having done the 12th year). 7000 equestrian uses per year!

3. The miles of loop trails make it unique and useful to anyone from the first time Jr trail rider to the 100-mile endurance rider. (competitive distance events use your OSU Veterinarians as judges and some bring students to teach)

4. Charity benefit events (St Jude, Breast Cancer Awareness, March of dimes, etc)

5. 40+ years of Equestrian Use

6. Wildlife and Eagle nests and use by Audubon society that find many unique species at the facility.

7. Overall beautiful lake with hundreds of annual lease and daily campers.

8. Shooting sports is a secondary activity of many equestrians and other lake users. It would benefit the shooting range to be located at an alternate location so that all available users of the range could participate.

9. Trails systems maintained by volunteers at almost no cost to OSU vs the income from annual pass to one-time overnight layovers.

10. 2 Large grants were awarded by the OK Dept of Tourism to the facility for Bath house and camping for equestrians. The location of proposed fencing cuts all the loops, regardless of the sound of gunfire or the risk of the stray bullet what would be left of the system would eliminate nearly all the current use that earned those grants.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES

Academic Affairs, Policy and Personnel Committee

In addition to the business discussed by the Committee during the business of Oklahoma Panhandle State University and Oklahoma State University, the Committee also discussed the following:

Approval to Combine the Current Board Policies and Rules into a Single Set of Board Policies, and that those Policies be Renumbered, Indexed, and Amended

Regent Anthony said the Committee received a recommendation from the Office of Legal Counsel regarding approval to combine the current Board Policies and Rules into a single set of Board Policies, and that those Policies be renumbered, indexed, and amended. The Committee acted to recommend Board approval.

General Counsel Steve Stephens noted that this motion should include approval of an amendment to one of the Board Policies distributed at yesterday's Committee meeting. Regent Anthony clarified that his motion includes the amendment discussed during the Committee meeting. The noted revision was to re-insert sub-paragraph (4) (D), authorizing firearms to be used for hunting on an institution's land with written permission. (The renumbered, indexed, and amended Board Policy Manual, including the noted revision to Policy 3.09, is on file in the Board of Regents' Office as Document No. 13-6-22-18.)

> Regent Anthony moved and Regent Callahan seconded to approve the renumbered, indexed, and amended Board Policy Manual, including the noted revision to Policy 3.09, as presented.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

Regent Anthony said he would like to acknowledge the work that was done by the Office of Legal Counsel staff and many others to get this project done. It took a lot of time.

Approval of Salaries for Institutional Presidents

Regent Anthony said the Committee met in Executive Session to consider the evaluation/assessment and other information relevant to the employment of the OSU/A&M institutional presidents, various OSU administrative employees, and Board staff.

> Regent Anthony moved for the continued employment of the Presidents of Connors State College, Langston University, Northeastern Oklahoma A&M College, Oklahoma Panhandle State University, and Oklahoma State University at the terms represented in Schedule A (which is on file in the Board of Regents' Office as

Document No. 14-6-22-18) and of the Board staff at the compensation levels represented in the Board Budget Attachment. Regent Milner seconded the motion.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

Audit, Risk Management and Compliance Review Committee

Selection of External Auditors for FY-2018 for Oklahoma State University and its Constituent Budget Agencies

Mr. Ramsey noted that there was a typo on the Board Agenda, and this item and the next are to engage auditors for FY-2018, not FY-2019.

Regent Callahan said the Committee met and considered the engagement of external auditors for FY-2018 for Oklahoma State University and its constituent agencies. The Committee recommended that the Board engage BKD as OSU's external auditors for FY-2018.

Regent Callahan moved and Regent Link seconded to approve the engagement of BKD as the external auditors for OSU for FY-2018 at an annual base rate of $266,750, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

Selection of External Auditors for FY-2018 for Northeastern Oklahoma A&M College, Connors State College, Langston University, and Oklahoma Panhandle State University

Regent Callahan said the Committee met and considered the engagement of external auditors for FY-2018 for Northeastern Oklahoma A&M College, Connors State College, Langston University, and Oklahoma Panhandle State University. The Committee recommended that the Board engage Arledge & Associates as the A&M institutions' external auditors for FY-2018.

Regent Callahan moved and Regent Davis seconded to approve the engagement of Arledge & Associates as the external auditors for the A&M institutions for FY-2018 at an annual base rate of $208,000, as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

Approval of Internal Audit Plan for FY-2019

Regent Callahan said the Committee received from the Office of Internal Audit a recommendation regarding the Internal Audit Plan for FY-2019 and a status update of the audit and post audit review

reports. (The Audit Plan for FY-2019 is on file in the Board of Regents' Office as Document No. 15-6-22-18.)

> Regent Callahan moved and Regent Link seconded to approve the Internal Audit Plan for FY-2019, as presented.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

Fiscal Affairs and Plant Facilities Committee

All business discussed by the Committee was presented during the business of Oklahoma Panhandle State University.

Planning and Budgets Committee

In addition to the business discussed by the Committee during the business of Oklahoma Panhandle State University, Northeastern Oklahoma A&M College, Langston University, Connors State College, and Oklahoma State University, the Committee also discussed the following:

Approval of FY-2019 Budget for the Offices of the Board of Regents

Regent Davis said the Committee received an update on the FY-2018 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2019 for the operations of the Board of Regents (Executive/Administrative Operations, Office of Legal Counsel, and Office of Internal Audit). (The FY-2019 budget documents for the Board of Regents are collectively on file in the Board of Regents' Office as Document No. 16-6-22-18.) The Committee acted to recommend Board approval as follows:

> Regent Davis moved and Regent Anthony seconded that the Board conditionally approve all elements of the budget as presented by the staff of the OSU/A&M Board of Regents, including the salary and wage recommendations contained therein, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions or personnel actions.
>
> Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

Election of Board Officers

Chairman Burns said with the change in the Board officer terms coinciding with the fiscal year, at this meeting the Board considers the reorganization of Board officers. According to the Rules of the Board of Regents, there are three officers of the Board consisting of the Chairman, Vice Chairman, and Secretary, which position is that of a non-voting executive officer of the Board. Therefore, nominations are open for the positions of Chairman, Vice Chairman, and Secretary of the Board, effective July 1, 2018, through June 30, 2019.

Regent Hall said he would like to echo the praises heard today with regard to Regent Burns' Chairmanship and service on the Board. He expressed appreciation from himself and on behalf of the Board for Regent Burns' quality leadership, vision, and passion the past year. He said he would like it to be known to those in attendance and for the official record to reflect that no one has more sensitivity, passion, or investment of time in Lake Carl Blackwell and its recreational qualities than Regent Burns.

Regent Hall said it is his privilege to nominate the Board officers for 2018-2019 and moved to nominate Calvin Anthony as Chairman, Tucker Link as Vice Chairman, and Jason Ramsey as Secretary, effective July 1, 2018, through June 30, 2019. Regent Davis seconded the motion.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

Regent Watkins moved and Regent Milner seconded to cease Board officer nominations.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

Closure to the Presidential Evaluation Process

In order to bring closure to the annual presidential evaluation/assessment process, Mr. Ramsey recommended that the Board establish as a part of a confidential personnel file the compilation of the Board's comments which were solicited by a questionnaire and a summary of the Board session in which the presidents presented a self-assessment. Each president has been offered an opportunity to review the compilation and will be provided an opportunity to review the self-assessment when these documents are completed. Mr. Ramsey recommended that the Board authorize the establishment of a confidential personnel file following the completion and review of the written summary of the evaluation session, pending any additional contact from the presidents.

Regent Anthony moved and Regent Davis seconded that the Board authorize the establishment of a confidential personnel file following the completion and review of the written summary of the evaluation session, pending any additional contact from the presidents.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, Milner, and Watkins. No: None. Abstentions: None. Absent: Reese. The motion carried.

Adjournment

At approximately 1:22 p.m. the meeting was adjourned by Chairman Burns.

MEETING OF THE A & M BOARD OF REGENTS

June 22, 2018

Conference North
3rd Floor Student Center
Oklahoma State University-Oklahoma City
900 North Portland Avenue
Oklahoma City, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 12, 2017.

Approval of Order of Business
Approval of Minutes of Regular Board Meeting of April 20, 2018
Approval of Minutes of Special Board Meeting of May 14, 2018

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:
September 7, 2018 -- Stillwater, Oklahoma – Council Room, 412 Student Union, Oklahoma State University

For **Consideration** of Approval:
October 26, 2018 -- Langston, Oklahoma – Multipurpose Room, 142 School of Physical Therapy, Langston University

BUSINESS WITH COLLEGES AND UNIVERSITIES

1. Oklahoma Panhandle State University
2. Northeastern Oklahoma A&M College
3. Connors State College
4. Langston University
5. Oklahoma State University

PUBLIC COMMENTS

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Audit, Risk Management and Compliance Review Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Chief Executive Officer

a. General Business
b. General Counsel
c. Chief Audit Executive

AGENDA

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

June 22, 2018 -- 10:00 a.m.*

Conference North
3rd Floor Student Center
OSU-Oklahoma City
900 North Portland Avenue
Oklahoma City, Oklahoma

Notice of this meeting was filed with the Secretary of State on September 12, 2017. At the time this agenda is posted, detailed institutional agendas are available in the Office of the Board of Regents for review.

BOARD OF REGENTS' BUSINESS

1. Approval of Order of Business
2. Approval of Minutes of Regular Board Meeting of April 20, 2018
3. Approval of Minutes of Special Board Meeting of May 14, 2018
4. Announcement of meeting on September 7, 2018, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma
5. Approval of meeting on October 26, 2018, in the Multipurpose Room, 142 School of Physical Therapy, Langston University, Langston, Oklahoma
6. Recognition of Chairman Douglas Burns

OKLAHOMA PANHANDLE STATE UNIVERSITY

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Tim Faltyn
2. Panhandle Magazine

B – Resolutions

1. Adoption of Memorial Resolution for Joe Mayer

C – Policy and Operational Procedures

None

**The Board will have breakfast on Friday, June 22, 2018, at 7:30 a.m. in Room 304 of the Student Center, OSU-Oklahoma City, 900 North Portland Avenue, Oklahoma City, Oklahoma, with OSU-OKC President Brad Williams and Oklahoma State University President Burns Hargis, and possibly other administrators and representatives of affiliated entities for informal discussion. Various subjects may arise for discussion including recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. The Board will have lunch at approximately 11:00 a.m. in the Student Center lounge area, 3rd Floor Student Center, OSU-Oklahoma City.*

OKLAHOMA PANHANDLE STATE UNIVERSITY (continued)

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. *(Items listed under D-1. and D-3. in the OPSU agenda.)*

2. Approval of job description and minimum qualifications and authority to initiate search for the position of Director of Alumni Relations
4. Approval of FY-2019 Salary Schedule

E – Instructional Programs

None

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

1. Approval of FY-2019 budget including 2019 tuition and fees
2. Approval of one-time salary stipend up to $1,200 for OPSU faculty and staff for FY-2019

G – Other Business and Financial Matters

None

H – Contractual Agreements (other than construction and renovation)

None

I – New Construction or Renovation of Facilities

1. Approval to begin the process of selecting a construction manager at risk to provide general construction management oversight for the OPSU Shooting Sports Facility Project

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Approval of FY-2019 purchase orders

K – Student Services/Activities

1. Approval of OPSU Student Code of Conduct

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board at this Meeting

1. Out-of-state travel summaries

NORTHEASTERN OKLAHOMA A&M COLLEGE

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Jeff Hale
2. NEO Update
3. Social Media Report

B – Resolutions

None

NORTHEASTERN OKLAHOMA A&M COLLEGE (continued)

C – Policy and Operational Procedures

None

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

E – Instructional Programs

1. Approval of degree and program modifications

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

1. Approval of FY-2019 Budget

G – Other Business and Financial Matters

1. Approval to expend Allied Jobs Program Grant funds for FY-2019 according to grant guidelines
2. Approval to expend Adult Education & Family Literacy Grant funds for FY-2019 according to grant guidelines
3. Approval to expend Supplemental Education Opportunity Grant funds and Federal Work Study funds for FY-2019 according to financial aid program guidelines

H – Contractual Agreements (other than construction and renovation)

1. Approval of clinical facilities for Health Science Programs

I – New Construction or Renovation of Facilities

None

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Approval to pay Oklahoma State University for SCT/Banner maintenance, Microsoft Campus Agreement License and Desire 2 Learn (D2L)
2. Approval to purchase Comprehensive Assessment and Review Tests for students in the nursing program

K – Student Services/Activities

None

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board at this Meeting

1. Out-of-state travel summaries
2. Summer Camps 2018
3. Organizational Chart for FY 2019

CONNORS STATE COLLEGE

A – General Information/Reports Requiring No Action by the Board

1. Remarks by President Ron Ramming
   a. Connection

B – Resolutions

None

C – Policy and Operational Procedures

1. Approval of Organizational Chart for FY-2019

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. *(Items listed under D-1. in the CSC agenda.)*

3. Approval of FY-2019 personnel recommendations and salaries

E – Instructional Programs

1. Approval of off-campus delivery of courses during the summer and fall 2018 semesters

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

1. Approval of FY-2019 Budget

G – Other Business and Financial Matters

1. Revocation of peace officer commission

H – Contractual Agreements (other than construction and renovation)

None

I – New Construction or Renovation of Facilities

None

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Approval of FY-2019 purchase orders

K – Student Services/Activities

1. Approval of tuition and mandatory fee increases

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board at this Meeting

1. Out-of-state travel summary for April 2018
2. Out-of-state travel summary for May 2018
3. Purchase of real property

LANGSTON UNIVERSITY

A – General Information/Reports Requiring No Action by the Board

1. Livestock Inventory report
2. Remarks by President Kent Smith

LANGSTON UNIVERSITY (continued)

B – Resolutions

1. Adoption of Memorial Resolution for Diomede Buzingo

C – Policy and Operational Procedures

None

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

1. Approval of FY-2019 personnel actions

E – Instructional Programs

1. Approval to offer a fall interim session of coursework titled "Fallmester"

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

1. Approval of FY-2019 Budget
2. Approval to accept funding for the Federal Supplemental Education Opportunity Grant and Federal Work Study for FY-2019
3. Approval to accept a grant from the National Institute of Food and Agriculture/USDA

G – Other Business and Financial Matters

1. Approval to commission Curtis Stewart as a campus peace officer

H – Contractual Agreements (other than construction and renovation)

1. Approval to enter into an agreement with Crawford and Associates, P.C.

I – New Construction or Renovation of Facilities

None

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Approval of FY-2019 purchase orders
2. Approval to solicit public bids to purchase Computer Assisted Sperm Analysis system for Langston University's School of Agriculture

K – Student Services/Activities

1. Approval to modify the LU Student Code of Conduct
2. Approval of tuition increase effective fall 2018
3. Approval of mandatory fees increase effective fall 2018
4. Approval of campus housing rental rates effective fall 2018
5. Approval to increase campus meal plan rates effective fall 2018

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board at this Meeting

1. Out-of-state travel summary

OKLAHOMA STATE UNIVERSITY

A – General Information/Reports Requiring No Action by the Board

1. Comments by President V. Burns Hargis

B – Resolutions

1. Adoption of Memorial Resolutions for John Bale, Richard Bivins, Donald Herrmann, and Arthur Stoecker

C – Policy and Operational Procedures

1. Reaffirmation of College of Osteopathic Medicine Mission and Vision statements
2. Approval of proposed changes to Charter and Bylaws of the General Faculty of OSU

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents. *(Items listed under D-1. in the OSU agenda.)*

2. Approval of revisions to the position description and announcement for the Dean, College of Arts and Sciences

E – Instructional Programs

1. Approval of proposed new degrees and program modifications
2. Approval of OSU-Oklahoma City's request to consolidate the Divisions of Business Administration and Agriculture Technologies

F – Budgetary Actions: <u>adoption</u> of a new budget or <u>revision</u> of a budget, etc.

1. Approval of FY-2019 Budget for the OSU System

G – Other Business and Financial Matters

1. Approval of Peace Officers' Commissions
2. Approval of actions required to refund financed debt on capital projects
3. Approval to construct a cover over the outdoor arena at the Equestrian Center and enter into a gift-in-kind agreement for same
4. Approval to name the new soccer stadium

H – Contractual Agreements (other than construction and renovation)

1. Approval of changes to the OSU and OSU/A&M Retirement Plans (OSU System)
2. Approval to execute a contract for development services with the OSU Foundation (OSU System)
3. Approval to execute a contract for management services with the OSU Alumni Association (OSU System)
4. Approval to execute a Memorandum of Understanding with the OSU Alumni Association (OSU System)
5. Approval to execute a contract for support services with the OSU Research Foundation
6. Approval to renew an agreement with the City of Stillwater
7. Approval to renew an interim funding agreement with the OSU Foundation

OKLAHOMA STATE UNIVERSITY (continued)

I – New Construction or Renovation of Facilities

1. Approval to increase the previously approved project amount for the Nutrition Physiology Research Center for the Division of Agricultural Sciences and Natural Resources
2. Ratification of an interim approval request to select a construction manager at risk for the Center for Advanced Medical Education/Founders Hall Renovations (OSU-CHS)

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Approval of purchase request items

K – Student Services/Activities

None

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board at this Meeting

1. Demolition of structures on OSU Stillwater campus
    a. Nutritional-Physiology Research Center
    b. Shop Storage-Poultry Farm
    c. Control Tower-Driver's Training

PUBLIC COMMENTS

COMMITTEE REPORTS

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Academic Affairs, Policy and Personnel Committee

1. Approval to combine the current Board Policies and Rules into a single set of Board Policies, and that those Policies be renumbered, indexed, and amended.
2. Consider or take action with reference to the evaluation/assessment and other information relevant to the employment of the President of Connors State College; the President of Langston University; the President of Northeastern Oklahoma A&M College; the President of Oklahoma Panhandle State University; the President of Oklahoma State University and OSU System; OSU Provost and Senior Vice President; OSU-OKC President; OSU Institute of Technology-Okmulgee President; OSU-Tulsa President; OSU Center for Health Sciences President and Dean; Oklahoma State University Vice Presidents and Deans; Head Coaches of Oklahoma State University; Chief Executive Officer of the Board; and the staff of or personnel who are responsible directly to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges for the fiscal year beginning July 1, 2018, all of which was discussed in but not voted upon in Executive Session by the members of the Committee and other Regents in attendance.

COMMITTEE REPORTS (continued)

Audit, Risk Management, and Compliance Review Committee

1. Selection of external auditors for FY-2019 for Oklahoma State University and its constituent budget agencies.
2. Selection of external auditors for FY-2019 for Northeastern Oklahoma A&M College, Connors State College, Langston University, and Oklahoma Panhandle State University.
3. Approval of Internal Audit Plan for FY 2018-2019.
4. Committee report regarding a status update from the Office of Internal Audit regarding audit and post audit review reports.

Fiscal Affairs and Plant Facilities Committee

1. (All business discussed by the Committee was presented during the business of Oklahoma Panhandle State University.)

Planning and Budgets Committee

1. Approval of FY-2019 Budget for the offices of the Board of Regents

OTHER BOARD OF REGENTS' BUSINESS

1. General Information/Reports Requiring No Action by the Board

   None

2. Resolutions

   None

3. Policy and Operational Procedures

   None

4. Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

5. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

   None

6. Other Business Matters Requiring Action of the Board
   a. Election of Board Officers
   b. Approval to bring closure to the presidential evaluation/assessment process
7. Reports/comments/recommendations by Chief Executive Officer
8. Reports/comments/recommendations by General Counsel
9. Reports/comments/recommendations by Chief Audit Executive
10. New Business Unforeseen at Time Agenda was Posted
11. Other Informational Matters Not Requiring Action of the Board at this Meeting

    None

June 22, 2018

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: _____
Calvin Anthony, Chairman

ATTEST:

_____
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on September 7, 2018.

_____
Kyla Eldridge
Executive Administrative Associate