

# **MINUTES**

of the

**BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

for the

**April 20, 2018**

**Regular Board Meeting**

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

April 20, 2018

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES, APRIL 20, 2018

*Notice of this meeting was filed with the Oklahoma Secretary of State on September 12, 2017.*

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Regents Room, A.D. Stone Student Union, Connors State College, Warner, Oklahoma, on April 20, 2018.

Those present: Mr. Douglas E. Burns, Chairman; Mr. Calvin J. Anthony, Vice Chairman; Mr. Jarold Callahan, Mr. Rick Davis; Mr. Joe Hall; Mr. Tucker Link; and Ms. Lou Watkins.

Absent: Dr. Trudy Milner, Mr. Jim Reese.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Ms. Jessica Russell, Director of State Government Relations, Mr. Carter Kimble, Director of Health Policy; Mr. Steve Stephens, General Counsel; Ms. Kyla Eldridge, Executive Administrative Associate; and Donna Hanes, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:23 a.m.

Chairman Burns thanked Connors State College President Ron Ramming and his staff for a wonderful time last evening. He said he enjoyed the baseball game and watching the Connors State College pitcher, who has committed to Oklahoma State University, pitch at over 90 miles per hour. He said he found the Second Chance Pell program during the dinner particularly inspiring.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES OF INTEREST TO ALL THE  
UNIVERSITIES/COLLEGES MEETING OF APRIL 20, 2018

Order of Business

Regent Callahan moved and Regent Link seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese.  
The motion carried.

Approval of Minutes

Regent Davis moved and Regent Link seconded to approve the minutes of the March 2, 2018, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

Announcement of Upcoming Board Meeting

Chairman Burns announced that the next regular meeting of the Board of Regents is scheduled to convene on June 22, 2018, in Conference North, 3<sup>rd</sup> Floor-Student Center, 900 North Portland, Oklahoma State University-Oklahoma City, Oklahoma City, Oklahoma.

Approval of Future Board Meeting

Chairman Burns said for consideration of approval is the meeting scheduled for September 7, 2018, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma.

Regent Callahan moved and Regent Link seconded to approve the meeting scheduled for September 7, 2018, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

Recognition of Regent Callahan

Chairman Burns announced the reappointment of Regent Jarold Callahan to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges. He thanked Regent Callahan for his service and said he looks forward to the future. Chairman Burns presented Regent Callahan with a plaque recognizing the term of service on the Board just completed which reads, "In grateful appreciation for your leadership and dedication to the advancement of higher education in Oklahoma as a member of the Board of Regents for Oklahoma State University and the A&M Colleges, 2016-2018." Chairman Burns said being a Regent is a thankless job and to describe it as service is an understatement.

Regent Davis moved and Regent Link seconded to recognize the reappointment of Regent Jarold Callahan to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

Chairman Burns said the budget crisis in higher education continues, and he would like to recognize the efforts made by President Hargis in the forums at which he has spoken regarding this issue. The budget crisis requires a lot of education of the public, and even through all the teacher strikes in the State of Oklahoma, the higher education budget crisis was not heard. If anything, some of the solutions resulting from the teacher strike may well have worsened higher education's financial crisis. Those solutions for common education will present incredible challenges in terms of faculty salary for the colleges as compared to those available in high schools. The public is unaware of this fact and it very much requires higher education's leadership to educate them; otherwise, further consequences will continue to be suffered.

Chairman Burns said he would also like to recognize Oklahoma Panhandle State University President Tim Faltyn for the editorial he wrote which was widely circulated in newspapers throughout the Oklahoma panhandle and the State. He said he would encourage all of the institutional leadership to follow these examples and talk about this issue publicly. It is desperate that they provide leadership to the public to further the cause of higher education. He said he will continue to ask each president about their efforts on this issue at each meeting.

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the Oklahoma State University (OSU) administration appeared before the Board of Regents to present the business of OSU and review the Agenda for members of the Board. (The OSU Agenda is on file in the Board of Regents' Office as Document No. 1-4-20-18.)

President Hargis thanked President Ramming for the hospitality last evening. He said he was also touched by the Second Chance Pell program. Both young ladies who spoke at the dinner were very articulate and inspiring.

President Hargis said OSU has been very active with helping in response to the devastating fires occurring in western Oklahoma. He asked Dr. Thomas Coon, Vice President and Dean of the Division of Agricultural Sciences and Natural Resources (DASNR), to provide an update to the Board regarding OSU's efforts.

Dean Coon said he is proud of the way OSU has been responding to these fires. Unfortunately, they have a lot of experience in this type of situation, as this is the third year in a row there have been large fires in the State. OSU's Woodward County Extension Center has become ground zero for OSU's response. They have been working full-time since last Thursday when the fires first began. The Dewey County Extension Center was out of operation for a few days due to not having power, but it is now up and running again. OSU has been very instrumental in getting information out to those in need of assistance, such as how to receive help for burned cattle, where to get hay, etc. OSU has also put out a call to people who have hay to contribute to relief efforts. Those contributing call into the OSU office and the staff then tells them where to take the hay and, if needed, aids them in delivering it to those in need. Basically, OSU has developed its own logistics system in response to fires and it is working really well. They have also tried to be more deliberate in disseminating information to people. A lot has been done on social media to spread the word. Since last Friday there have been 1.4 million views of OSU's content regarding the fires. They are trying to be as helpful as they can in many different ways. Dr. Hailin Zhang is the Director of DASNR's Soil, Water, and Forage Analytical Lab and has offered free hay testing to the farmers. If a farmer receives hay from somewhere, they have no idea of the nutritive value. DASNR is also working with Oklahoma Department of Agriculture Secretary Jim Reese and his staff to ensure fire ants are not being brought into western Oklahoma via hay donations from other areas. He commends the OSU staff in Woodward County and the Agriculture Communications Team. Everyone has done a great job. These efforts show the value of the Cooperative Extension Centers and why it is important to have those offices in every county.

Chairman Burns asked Dr. Coon to extend the Board's appreciation to those involved in the efforts. He also asked for a thank you to be extended from him personally. His ranch was threatened in these fires, but as a result of the efforts of over 40 people, eight fire trucks, two bulldozers, three graders, and a helicopter over three days, the majority of his ranch was saved. That is an effort not unique just to him, but to many people in that area.

Dr. Coon said 25 4-H members and their families lost their homes in Dewey County. The 4-H Foundation has begun a funding request that goes out nationwide to 4-H clubs to help those members who were affected.



President Hargis said the efforts being made by OSU during this crisis are a real exclamation point for the mission of Oklahoma Land-Grant Institutions.

President Hargis said he wanted to give a brief update on OSU's energy cost avoidance program, which has been underway for almost eleven years. OSU just surpassed \$50 million in cost avoidance throughout the System, and \$40 million of that amount was at the OSU Stillwater campus. He said he tips his hat to the Energy Management Team, which works closely with Joe Weaver, Senior Vice President for Administration and Finance. He admires what they have accomplished for the University.

#### B-1 Adoption of Memorial Resolution

President Hargis presented information to recognize the service of Robert T. Radford, Assistant Professor, Emeritus, Philosophy, College of Arts and Sciences. President Hargis presented a Memorial Resolution for Dr. Radford and recommended its adoption. (The Memorial Resolution is listed under Section B, Item 1 of the OSU Agenda.)

Regent Anthony moved and Regent Link seconded to adopt the Memorial Resolution for Robert T. Radford as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese.  
The motion carried.

#### President Hargis asked Senior Vice President Joe Weaver to present Item C-1 in the OSU Agenda:

#### C-1 Approval of revisions to OSU Policy 1-0134 *Employee Travel*

Senior Vice President Weaver said this item was presented to the Academic Affairs, Policy and Personnel Committee at its meeting this morning. He has confirmed that the details of this item discussed during the Committee meeting were intended to be approved as written.

Regent Anthony said the Committee met with the OSU administration regarding approval of this item. The Committee acted to recommend Board approval of the administration's recommendation.

Regent Anthony moved and Regent Davis seconded to approve the revisions to OSU Policy 1-0134 *Employee Travel* as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese.  
The motion carried.

Provost and Senior Vice President Gary Sandefur presented information pertaining to Academic Affairs:

D-1 Approval of Personnel Actions

Dr. Sandefur distributed a handout titled, "Highlights of New Faculty Hires, April 20, 2018," which is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes. Dr. Sandefur said at the last Board meeting he spoke to the challenges faced when hiring new faculty. This handout highlights good news regarding some of the faculty that has been hired in the last couple of years and the wonderful things they do for OSU. Dr. Sandefur referenced the third person listed under DASNR, Dr. Seth Byrd, whose appointment is being presented for Board approval today. This is a very critical hire because Dr. Byrd is a cotton specialist. OSU previously lost its famous cotton specialist to industry and there is an increasing number of cotton growers in Oklahoma, many of which are inexperienced and need expertise and guidance. Dr. Sandefur highlighted other new hires listed on the handout. Dr. Sandefur said a challenge will be keeping these new faculty at OSU in the coming years.

Dr. Sandefur presented the personnel actions and recommended their approval with the exception of those items pertaining to separations and retirements, which are included as information items. These include seven new faculty appointments, as well as seven changes in title, rate, or appointment. Also listed is one correction to a previously approved appointment. For information, the retirement of Dr. Lionel Raff is included. Chairman Burns asked Dr. Sandefur to extend the Board's recognition to Dr. Raff for his years of public service. (These recommendations are listed under Section D-1 of the OSU Agenda.)

Regent Davis moved and Regent Link seconded to approve the personnel actions as listed in the OSU Agenda, with the exception of those pertaining to separations and retirements.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

E-1 Approval of Proposed New Degrees and Program Modifications

Dr. Sandefur said he is pleased to present on behalf of President Kayse Shrum a curricular request for the OSU Center for Health Sciences (OSU-CHS) campus. (This request is summarized in Section E-1 of the OSU Agenda.) Dr. Sandefur said if approved, this request will be sent to the Oklahoma State Regents for Higher Education for its consideration and approval.

Regent Anthony moved and Regent Link seconded to approve the proposed curriculum request for OSU-CHS as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

Senior Vice President Joe Weaver presented information pertaining to Administration and Finance:

- G-1 Approval of Financing Team for 2018 General Revenue Bonds
- G-2 Approval of Series 2018A and 2018B General Revenue Bond Actions
- G-3 Approval to Install and Accept Gift-in-Kind for the Video Board at Boone Pickens Stadium
- G-4 Approval to Renovate and Accept Gift-in-Kind for the Cross-Country Course
- G-5 Approval to Change Street Names (OSUIT)
- G-6 Approval to Execute and Deliver a Release of Covenants and Conditions

Chairman Burns asked if any Board members have questions regarding any of the items listed in Section G, Items 1-6 of the OSU Agenda.

Regent Anthony said the change on the 2018 General Revenue Bonds, Item G-1, is going from Wells Fargo Securities to Citigroup. He asked the nature of that change. Mr. Weaver said the administration felt it was in the best interest of the project to make that change.

Regent Davis referenced Item G-3 and said he wants to publicly thank the private donors for giving a \$5 million gift for that project. He expressed appreciation to all donors who continue to make OSU a better place.

Chairman Burns said the renovation of the Cross Country Course listed under Item G-4 is exciting to him, as he believes it will be a big deal for OSU in the future. That is a sport in which OSU dominates. Mr. Weaver noted this renovation will allow OSU to compete in national events. Regent Anthony said he understands this will allow OSU to host the national championship. Mr. Weaver affirmed this.

Regent Link moved and Regent Callahan seconded to approve Section G, Items 1-6, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

I-1 Approval to Select an Architect to Assist the University with the Programming and Conceptual Design of Academic Facilities (OSU-CHS)

Mr. Weaver noted that Items I-1, I-2, I-3, and I-4 were presented to the Fiscal Affairs and Plant Facilities Committee at its meeting this morning.

Regent Link said the Committee met with the OSU administration regarding this item and acted to recommend Board approval of Dewberry, Tulsa, Oklahoma, as architect for this project.

Regent Link moved and Regent Anthony seconded to select Dewberry, Tulsa, Oklahoma, as the architectural firm to assist the University with the programming and conceptual design of academic facilities for OSU-CHS, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

I-2 Approval to Select a Construction Manager at Risk to Assist the University with the Programming and Conceptual Design of Academic Facilities (OSU-CHS)

Regent Link said the Committee met with the OSU administration regarding this item and acted to recommend Board approval of Flintco, Tulsa, Oklahoma as the CMAR for this project.

Regent Link moved and Regent Anthony seconded to select Flintco, Tulsa, Oklahoma, as the construction manager at risk to assist the University with the programming and conceptual design of academic facilities for OSU-CHS, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

I-3 Approval to Select an On-Call Architect to Assist the University with the Design and Construction of a Renovation of the CAME and Founders Hall Buildings (OSU-CHS)

Regent Link said the Committee met with the OSU administration regarding this item and acted to recommend Board approval of McFarland Architects, P.C., as the on-call architect for this project.

Regent Link moved and Regent Davis seconded to select McFarland Architects, P.C., as the on-call architect to assist the University with the design and construction of a renovation of the CAME and Founders Hall Buildings at OSU-CHS, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

I-4 Approval to Select an On-Call Construction Manager at Risk to Assist the University with the Design and Construction of a Renovation of the CAME and Founders Hall Buildings (OSU-CHS)

Regent Link said the Committee met with the OSU administration regarding this item and acted to recommend Board approval of the administration's recommendation.

Regent Link moved and Regent Anthony seconded to approve selection of an on-call CMAR to assist the University with the design and construction of a renovation of the CAME and Founders Hall Buildings at OSU-CHS, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

J Approval of Purchase Requests

Regent Callahan moved and Regent Link seconded to approve the purchase requests listed in Section J, Items 1-14, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

K-1 Approval of Housing and Residential Life Rate Increase Proposal for 2018-2019

Mr. Weaver noted that Section K, Items 1-3, were presented to the Planning and Budgets Committee at its meeting this morning.

Regent Davis said the Committee met with the OSU administration regarding this item and acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Link seconded to approve the Housing and Residential Life rate increase proposal for 2018-2019, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

K-2 Approval of Proposed Rate Changes for University Dining Services Meal Plan

Regent Davis said the Committee met with the OSU administration regarding this item and acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Link seconded to approve the proposed rate changes for University Dining Services meal plan, as presented in the OSU Agenda.

Regent Davis said he would like to reiterate what was said in Committee in regard to Items K-1 and K-2. Even with the proposed rate increases for housing and meal plans, OSU will still rank at or near the bottom of the Big 12 institutions.

Chairman Burns asked Mr. Weaver if the students have been kept in the loop with regard to the rate changes and if they are understanding. Mr. Weaver said there is not unanimous support from the students for these items, but they at least understand.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese.  
The motion carried.

K-3 Approval of Proposed Room and Board Rate Increases for OSU Institute of Technology-Okmulgee for 2018-2019

Regent Davis said the Committee met with the OSU administration regarding this item and acted to recommend Board approval of the administration's recommendation.

Regent Davis moved and Regent Anthony seconded to approve the proposed room and board rate increases for OSU Institute of Technology-Okmulgee, as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese.  
The motion carried.

President Hargis said he would like to congratulate Regent Callahan on his reappointment. He said he was in attendance at the Committee hearing where Regent Callahan was approved unanimously. President Hargis said OSU has been well served by Regent Callahan and he looks forward to his future service.

Chairman Burns thanked President Hargis again for all of his public commentary regarding higher education's financial situation. Chairman Burns said President Hargis' leadership is desperately needed regarding this issue and, in his opinion, the entire State will be looking to President Hargis for comment on the crisis. President Hargis said the future of the State depends upon the education of its population. Too few people in Oklahoma have any post-secondary education. He said he appreciates the Board's support.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were excused from the meeting.

## **Highlights of New Faculty Hires April 20, 2018**

### **Division of Agricultural Sciences & Natural Resources**

Dr. Dayton Lambert, Agricultural Economics, coming from U. Tennessee as Professor, holding the Sparks Chair in Agricultural Sciences and Natural Resources. Dr. Lambert is a well-established expert in agribusiness, and was recruited away from the University of Tennessee by the prestige of the Sparks Chair and the opportunity to advise doctoral students in Agricultural Economics. The Oklahoma Agricultural Experiment Station is the primary funder of this position.

Dr. Paul Beck, Animal Science, was recruited away from the University of Arkansas, where he was a Professor and Extension specialist in ruminant nutrition. He was attracted in part by the reputation of the nutrition reputation in our Animal Science Department and the significance of the Dennis and Marta White Endowed Chair, which he will hold. The Oklahoma Cooperative Extension Service is the primary funder of this position.

Dr. Seth Byrd, Plant and Soil Sciences, was recruited to Oklahoma State as an assistant professor and Extension specialist in cotton from Texas A&M University. We faced a critical need for expertise in cotton after one of our senior specialists was recruited away to private industry. This was especially important given the rapid increase in the acreage of cotton planted in Oklahoma over the past few years, and the need for expertise on cotton production among relatively inexperienced growers. DASNR was able to move quickly to fill this need.

Dr. Amy Hagerman, Agricultural Economics, was recruited away from a research staff position in the U.S. Department of Agriculture Agricultural Research Service, where she worked specifically on farm support policies. She will fill an Extension vacancy open for several years during our budget reductions, specializing in agricultural policy, which will be especially important as the next Farm Bill is approved by Congress and the President.

DASNR has also successfully retained several very productive faculty members over the past year, including Dr. Misha Manuchauri, Plant and Soil Sciences, Dr. Ramanjulu Sunkar, Biochemistry and Molecular Biology, and Dr. Brian Whitacre, Agricultural Economics.

### **College of Arts & Sciences**

Dr. Skye Cooley joined the faculty in the School of Media and Strategic Communications from Mississippi State University. He earned his PhD at the University of Alabama. He is the Russian language social media expert for Homeland Security and the Department of Defense. Dr. Cooley works closely with the government and contractors to monitor social media in real time, using sophisticated technology developed by Raytheon. He is working with more than 20 students to develop proficiency with this new technology. His cutting edge research led to two new grants on social media research and monitoring.

Microbiology hired two excellent Assistant Professors in the Fall of 2017, Matt Cabeen and Karen Wozniak. Both new faculty hires were made to support the \$10M NIH-COBRE funded Oklahoma Center for Respiratory Infectious Diseases. Cabeen is a graduate of Yale University who did his postdoc at Harvard. He tells me that he took the job because Oklahoma State University is a “world-class research institution that focuses on undergraduate education”. Wozniak is a Notre Dame alumna with graduate degrees from LSU. She did her postdoc at Boston University and managed a laboratory as a Research Assistant Professor at UT San Antonio prior to joining OSU as a seasoned scientist. Wozniak accepted the position at Oklahoma State University because her research on respiratory diseases is a good fit in OSU’s traditional Microbiology department.

Brooke Coe will be starting as an Assistant Professor of Political Science in the Fall of 2018. She has a University of Minnesota Ph.D. (2015) and is currently an Assistant Professor of Political Science at Stetson University in Florida. She has held predoctoral and postdoctoral research fellowships at Georgetown University and Free University of Berlin. Her area of research is International law and global governance. She just received a book contract for *Sovereignty in the South: The Uneven Rise of Intrusive Regionalism in Africa, Latin America, & Southeast Asia* at Cambridge University Press.

The Department of Computer Science has hired Wei Zhang, who is currently an intern at HP Labs. She accepted our offer as Assistant Professor. Her area of expertise is Distributed Systems - NFV (Networking Functions Virtualization), SDN (Software Defined Networks), and Cloud Computing. She is working to establish collaborations with Microsoft before joining the Department.

The English Department is pleased to report the hire of Andrew R. Belton (PhD University of North Carolina, Chapel Hill) as Assistant Professor of African Diaspora Literature. Dr. Belton’s research focuses on hip-hop as the contemporary incarnation of expressive cultures that reach back through the twentieth, nineteenth, and eighteenth centuries to the earliest years of Atlantic slavery. Dr. Belton is expected to contribute valuably to the English Department and Africana Studies Program.

The Department of Statistics hired Pratyay Rudra, who will start as an assistant professor in the Fall. He is a biostatistician who graduated from the top program in biostatistics (North Carolina-Chapel Hill), and he also served a post-doc at the University of Colorado-Denver. Rudra will add breadth to the department's expertise.

### **Spears School of Business**

Lidan Xu is a doctoral candidate in marketing at the University of Illinois at Urbana Champaign. Her primary research interest centers on consumer creativity, particularly the social implications of creative cognition. Lidan was the honorable mention awardee for the Best Dissertation Proposal award at the PDMA (Product Development and Management Association) dissertation competition. She was also one of the AMA-Sheth Foundation Doctoral Consortium Fellows in 2017. In addition, her research has been published at the top-tier academic journal - *Journal of Consumer Research*, and has been covered in various media outlets, such as *ScienceDaily*, *Lifehacker*, and *Business News Daily*. Her work has also been presented at major conferences, such as Association for Consumer Research and Society for Consumer Psychology, and has received numerous external and internal grants, such as ACR’s Transformative Consumer Grant. Lidan has taught International Marketing at the University of Illinois, and has been selected as University’s List of Excellent Teachers.



Sarah Whitley will join the Spears School of Business this fall as an Assistant Professor in the Marketing and International Business department. Sarah obtained a B.S. in Economics from the University of North Carolina at Chapel Hill in 2009 and completed her PhD in Marketing at Boston University's Questrom School of Business in 2018. Prior to her PhD, she worked for economic consulting firm The Brattle Group, specializing in energy and the electric power industry. Her research explores the role of social cognition in choice, with specific interests in how goals and choice context shape various levels of the purchase funnel: choices of assortments, products, and the means of their disposal. Sarah has forthcoming work published in the *Journal of Consumer Research* (a top peer-reviewed journal in Marketing) and a growing body of work under review at top journals (*Journal of Marketing Research*, *Journal of Consumer Psychology*).

Kristen ("Kincy") Madison (Ph.D., University of Tennessee) is currently an Assistant Professor of Management at Mississippi State University. Kincy is a family business scholar, with much of her research investigating the influence of family-related characteristics on family firm performance and on the treatment and perceptions of nonfamily employees. She is currently on the Editorial Board for Family Business Review. Her research has been published in top entrepreneurship journals, including *Journal of Business Venturing*, *Entrepreneurship Theory & Practice*, and *Family Business Review*. She won the 2016 National Federation of Independent Business Award for Excellence in Research on the General Topic of Entrepreneurship. She won the 2018 Best Article in Family Business Review.

Lisa Schurer Lambert came to SSB as an associate professor of managerial sciences and Ph.D. program director in the J. Mack Robinson College of Business at Georgia State University in Atlanta. She received her Ph.D. from the University of North Carolina at Chapel Hill, and her MBA and undergraduate degrees from Northwestern University. Dr. Lambert's research focuses on the psychological contract, leadership, person-environment fit theory, and research methods. She has published in the *Journal of Applied Psychology*, *Personnel Psychology*, *Psychological Methods*, *Organizational Behavior and Human Decision Processes*, and *Organizational Research Methods*. She is an associate editor for *Organizational Research Methods* and is on editorial boards for the *Academy of Management Journal*, *Journal of Applied Psychology*, *Organizational Behavior and Human Decision Processes*, and the *Journal of Business and Psychology*. She also has served as the chair of the Research Methods Division of the Academy of Management, is on the board for the Southern Management Association, and has been a CARMA workshop presenter on multiple topics.

Anna Connors Lennard is finishing her PhD from Michigan State University (expected 2018) after her bachelor's degree (with honors) at Indiana University, majoring in psychology and English. Her research examines the role of affect and justice perceptions in the workplace, as well as decision making biases in both managerial and negotiation settings. Her dissertation, for example, examines the role of perspective taking biases in managerial enactment of justice and social interaction outcomes. From a methodological perspective, her research represents a mix of field and lab studies, with a particular interest in physiological measures such as hormone and fMRI studies. Anna has already published in *Academy of Management Annals*.

Yurianna Kimmons has finished her PhD from University of Texas as well as her Masters in Science. She received her bachelor's degree (summa cum laude) at University of Notre Dame in 2008. Her primary research focus has been exploring the process and consequences of voice, i.e., employees speaking up at work. Her dissertation expands on this area by taking a closer look at how managers turn down voiced ideas and the effects of this rejection on employees. She is also interested in

the topics of teamwork and diversity. She has presented much of this research at the annual Academy of Management conference and has already published in the prestigious *Academy of Management Journal*.

### **College of Education, Health & Aviation**

Dr. Mary Malaska is the new director of the Bachelor of Science in Nursing (BSN) online degree program at Oklahoma State University, where she will also serve as an assistant professor on the Stillwater campus. The new RN to BSN program offers registered nurses who have completed an accredited associate's degree or diploma program the opportunity to earn their bachelor's degree in nursing to enrich and expand their careers. Malaska, who holds a doctorate in nursing practice from Duquesne University, received her associate's degree in nursing from OSU-OKC in 1978 and is a certified nurse instructor. She was named Nurse of the Year in 2011 at INTEGRIS Baptist Medical Center, where she provided care to new mothers, infants and female surgical patients as a staff nurse from 1997-2016. She is a member of the American Nurses Association, the Association of Women's Health, Obstetric and Neonatal Nurses, the National League of Nursing, the Oklahoma League of Nursing, the Oklahoma Nurses Association, Phi Kappa Phi and Sigma Theta Tau. Dr. Malaska has been instrumental in bringing this new degree program online at OSU, with extensive curriculum design and development of admissions processes. She has also lead our accreditation efforts for the nursing program.

Dr. Candace Gann is a new assistant professor in special education for the School of Teaching, Learning and Educational Sciences. She obtained her undergraduate and graduate degrees in special education from Missouri State University with her undergraduate studies focusing on mild/moderate cross-categorical special education and graduate studies specializing in severe developmental disabilities and autism. Gann began her career as a special education classroom teacher and has taught at the elementary, intermediate and high school levels. After five years in the classroom, she went on to become a district special education consultant, particularly taking on cases of severe problem behavior and autism program development. After six years in the public schools, Gann left Missouri to obtain her Ph.D. in special education with a focus in applied behavior analysis, positive behavioral interventions and supports and emotional and behavioral disorders from the University of Arizona. While at the University of Arizona, Gann provided early intervention in-home behavior analytic services to children in the community and worked as a behavior consultant for the Arizona School for the Deaf and Blind.

Gann's research centers on the effect of function-based interventions on student behavior to support positive social and academic outcomes for students with, and at-risk for, emotional and behavioral disorders, with particular interest in fidelity of implementation of these intervention approaches. Dr. Gann's extensive experience has allowed her to hit the ground running at OSU, she is involved in grant work in collaboration with School Psychology faculty, and she is revising Special Education curriculum to address this high need area in our state.

### **College of Engineering, Architecture & Technology**

The School of Electrical and Computer Engineering (ECE) recently hired Dr. John O'Hara, an international scholar with expertise in terahertz (THz) and optical devices, systems and phenomenology. Dr. O'Hara was previously employed at Los Alamos National Laboratory (LANL) as member of the technical staff. While at LANL he conducted pioneering research on theoretical and experimental studies of nonlinear metamaterials across the frequency spectrum of RF to optical. Dr. O'Hara has over 50

journal publications and a scientific citation index of 3,020; he has managed over \$10M in research expenditures. Dr. O'Hara joined the School of ECE in August 2017 as a tenure track assistant professor.

The School of Biosystems and Agricultural Engineering hired Dr. Mirchi who holds a Ph.D. in civil/water resources engineering from Michigan Technological University, a Master's in water resources from Lund University, and a B.S. in civil/water engineering from the University of Tabriz. His research focuses on water resources planning and management, hydrologic engineering, and environmental systems modeling to inform resource management frameworks and derive policy insights that promote sustainability. Dr. Mirchi is currently working on two large, interdisciplinary research projects in the Rio Grande region and south Florida, USA, investigating water resources management strategies in the face of continuous socio-economic growth, competing demands, and climate change. He will join the Department of Biosystems and Agricultural Engineering at Oklahoma State University in August 2018 from the University of Texas at El Paso where he currently has a joint appointment with the Department of Civil Engineering and Center for Environmental Resource Management.

The School of Chemical Engineering hired two new assistant professors starting fall 2018. Dr. Shohreh Hemmati received her BS and PhD degrees in chemical engineering from the University of Arak, Iran, and the University of New Hampshire, respectively. She is currently completing a post-doc at Purdue University. Dr. Hemmati's research interests are in the area of nanomaterials for electronic devices, solar cells and photovoltaics. She is committed to advancing sustainability through nanoscience. Additionally, Dr. Ozgur Capraz received his BS in chemical engineering from the Middle East Technical University in Ankara, Turkey. He received a PhD in chemical and biochemical engineering with a minor in mechanical engineering from Iowa State University. He is currently completing a post-doc at the University of Illinois at Urbana-Champaign. Dr. Capraz's research interests are in the area of electrochemistry, energy harvesting and storage, batteries, fuel cells and solar cells.

The School of Industrial Engineering and Management (IEM) hired Dr. Juan Borrero as a tenure-track assistant professor. Dr. Borrero has research interests in decision making under uncertainty, bilevel programming, online optimization, robust optimization, and non-linear 0-1 optimization. He completed his PhD at the University of Pittsburgh in summer 2017 and joined OSU in Fall 2015. He has five papers published or accepted for publication in reputed journals, has submitted three more and is working on three additional papers – all in his first year.

The Division of Engineering Technology is hiring a new MET Assistant Professor, Dr. Ilchung Park. Dr. Park received BS-MS-PhD degrees from Purdue, and his research for the final degree was on convection heat transfer in an environment where there is no gravitational effect. After graduation, he has been working at Whirlpool Corporation in Michigan for the past three years.

### **College of Human Sciences**

This past year, the College of Human Sciences had two particularly outstanding hires in the Nutritional Sciences Department: Dr. Sam Emerson and Dr. McKale Montgomery. Since joining us in August, both faculty have acquired competitive funding to support their research programs. Additionally, they are outstanding instructors and are advising graduate students and undergraduate research scholars. Both have also submitted manuscripts or book chapters for publication that include student contributors from their "labs". As brand new assistant professors, they have knocked it out of the park for the 8 months they have been here. While interviewing for one vacant faculty position in the department, the

department head recognized the value of these two candidates and requested the opportunity to fill two faculty positions in order to hire both of these outstanding candidates. Their productivity to date demonstrates that this was a very good decision.

Dr. Willie Tao joined the of School of Hospitality and Tourism Management in August 2017 as Assistant Professor after acquiring his PhD in hospitality management from Kansas State University. In his first year at OSU, Dr. Tao partnered with the Center for Sovereign Nations for a grant application in Native American culinary arts to the National Endowment for the Arts. He also advised two PhD students in his first year, and both of them successfully acquired small research grants from the Center of Hospitality and Tourism Research. He was recently nominated for the Outstanding Graduate Faculty Mentor Award in the College of Human Sciences.

Dr. Kimberly Mathe Cuellar joined the faculty of Hospitality and Tourism Management in August 2017 as Assistant Professor and Director of the Wayne Hirst Center for Beverage Education. In her first year she has successfully published articles in the top-tier Journal of Hospitality and Tourism Research and International Journal of Contemporary Hospitality Management. She spearheaded the very successful inaugural Craft Beer Forum of Oklahoma, the sister event to the Wine Forum of Oklahoma, and has worked on enhancing undergraduate curriculum programming in beverage management. Dr. Cuellar assisted in securing a \$250,000 donation from Republic National Distributing Company (RNDC) and Central Liquor toward a professorship in the Hirst Center for Beverage Education.

### **Center for Veterinary Health Sciences**

Dr. Erik Clary, DVM, PhD, is a diplomate of the American College of Veterinary Surgeons and was recently hired as Associate Prof. of small animal surgery. He was Associate Dir. of Endo surgical research at Duke University Medical Center from 1995 to 2004. Dr. Clary received a Dr. of Philosophy in ethics in 2015 from Southeastern Baptist theological seminary. Dr. Clary has published extensively on bioethics in research. One of Dr. Clary's goals is to develop course material in bioethics research to the campus of Oklahoma State University.

Dr. Cara Blake, DVM, is a diplomate of the American College of Veterinary Surgeons. She is an assistant Prof. of small animal surgery in department of Veterinary Clinical Sciences. Dr. Blake completed a residency in small animal surgery at Tufts University and Angell Animal Medical Center Massachusetts. She is currently completing a residency in the American College Sports Medicine and Rehabilitation. Dr. Blake has extensive experience in the treatment of canine orthopedic disorders. She is certified from the Chi Institute in small animal veterinary acupuncture and is a certified canine rehabilitation therapist from the Canine Rehabilitation Institute. Dr. Blake's goal is to develop a canine rehabilitation program at the Boren Veterinary Teaching Hospital, of which will be first of its kind in the state of Oklahoma.

Dr. Nicola Di Girolamo, DVM, PhD, is a diplomate of the European College and Zoological Medicine. He received a PhD in veterinary sciences in 2016 from the University of Bologna, Italy. Dr. Di Girolamo also received a Master's of Science in evidence-based healthcare from Nuffield Department of Primary Care, Health Services University of Oxford, UK. Dr. Di Girolamo received a doctor in veterinary medicine from the University of Bologna, Italy. Dr. Di Girolamo is the founder and director of EBMVet: study group on evidence-based medicine in veterinary science. Dr. Di Girolamo's goal is to develop course work in evidence-based medicine in veterinary science.

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

President Tim Faltyn and members of the Oklahoma Panhandle State University (OPSU) administration appeared before the Board of Regents to present the business of OPSU and review the Agenda for members of the Board. (The OPSU Agenda is attached to this portion of the minutes. Also distributed by the administration was a handout titled, "Social Media Campaign," which is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

President Faltyn said he was at the hearing where Regent Callahan was unanimously confirmed and is excited about his continued service. President Faltyn said he enjoyed the Second Chance Pell program at the dinner last evening. He said he is especially proud of President Ron Ramming. He said that was his first time to return to the Connors State College (CSC) campus since he left for OPSU and it was great to see all of the staff and how hard they work.

President Faltyn thanked Regent Burns and Regent Reese for attending the grand opening of the University House at OPSU. He referenced the front page of the *Guymon Daily Herald*, which featured a story about the ribbon cutting for the University House. He said it was quite an event with approximately 250 people in attendance, including former OPSU president Dr. David Bryant. President Faltyn said a special thanks to Dr. Blanton who organized that event.

President Faltyn referenced the *Panhandle* magazine and highlighted stories contained within regarding various OPSU events, activities, gifts, and student achievements. He noted that this issue has been dedicated to the legends of agriculture at OPSU. President Faltyn referenced page 19 of the publication which features Tito Aznar, an OPSU faculty member who teaches English and is originally from Argentina. Mr. Aznar cooks lunch every day for the custodial staff who are working on their citizenship and teaches them English and civics to help them pass their citizenship exams. Mr. Aznar is an example of the true selflessness that can be seen all across the OPSU faculty and staff.

D-2 Approval of Personnel Actions

Regent Anthony moved and Regent Link seconded to approve the personnel actions as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

E-1 Approval to Add a Wildlife Management Option to the Agriculture (AS) Degree Plan

E-2 Approval of Degree Plan Changes to be Compliant with Complete College America Goals

President Faltyn said Section E contains items which are part of an ongoing effort led by Dr. Julie Dinger to bring OPSU into compliance with all of the Complete College America requirements. These requests are relatively routine in nature. The credit hours are being aligned to aid in transferability as well as transition to OPSU's Bachelor's degrees.

Regent Davis moved and Regent Link seconded to approve Section E, Items 1 and 2, as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

F-1 Approval to Accept a Grant from the Oklahoma Department of Career Technology Education for Adult Education and Literacy

President Faltyn distributed a handout titled, "Fundraising Snapshot, Oklahoma Panhandle State University," which is attached to this portion of the minutes as ATTACHMENT B and considered a part of these minutes. President Faltyn said the donations featured on the handout are donations received just in the last year at OPSU. The donations listed total \$3.2 million in external funding and OPSU worked very hard to make them happen. Donations are helping OPSU operationally, but there are not enough generous donors to continue to operate the University and make up for the lack of State funding. While the intent is to continue to develop these community relationships, the funding gap is getting wider and may not always be filled by private donations. President Faltyn asked Dr. Blanton to present further information regarding the grant.

Dr. Blanton said this grant is a base amount of \$50,000 annually; during the first year there will be an additional amount received of carryover from the previous year. Additional money may also be incurred as the program grows. Guymon Public Schools (GPS) operated this grant for a number of years. The grant is a Workforce Investment Act grant that provides GED education to citizens within Texas County and the panhandle region. GPS felt that OPSU would be better stewards of the grant money both fiscally and because of its community engagement activities. OPSU is the only institution in the northwest region of the Workforce Investment Act area to offer this. The University will also be joining with other community agencies in offering English as a second language. This really is a community partnership and is important to the region because it is of critical importance to two of OPSU's major agricultural producers in the region. They need an educated and skilled workforce, and often their workforce and spouses have some English language issues, so this is really a big partnership between GPS, OPSU, and the greater Guymon and Texas County economic communities.

Chairman Burns asked how many people OPSU expects to serve with this grant. Dr. Blanton said there will be approximately 50 people enrolled in the program per semester, but the retention rate is very low primarily due to the classes being offered only at night. A lot of the students need the program to be available during the day, and it is believed OPSU can increase the enrollment to 150 per semester with added daytime offerings.

Regent Callahan moved and Regent Watkins seconded to authorize OPSU to accept a grant from the Oklahoma Department of Career Technology Education for Adult Education and Literacy, as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

**M-2 OPSU Entered Into a Licensing Agreement with Goodwell Public Schools for the Use of Anchor D Arena**

President Faltyn said he felt it important in consultation with the Office of Legal Counsel to let the Board know that OPSU entered into a licensing agreement for shared use of OPSU's basketball arena with Goodwell Public Schools (GPS). President Faltyn said OPSU has done some pretty neat things in partnership with GPS recently, including the passing of a bond issue to build a new elementary school in Goodwell. He said he was relatively involved in that project. All of the schools, but particularly GPS, are working together with OPSU to share facilities.

Regent Hall said President Faltyn grossly understated his involvement in that partnership with GPS. He said through that process President Faltyn has really provided vision and leadership, as well as coordinated the harmony and direction among not only the Goodwell community but also the Guymon community. Regent Hall said President Faltyn was also instrumental in creating partnerships in Texhoma with the Freedom family and the bank. The Board expected great things from President Faltyn and his wife, Kelly, when they went to the panhandle. The proof of their efforts is highlighted on the fundraising handout. Regent Hall said having witnessed the efforts for the last couple of months, he wanted to recognize President Faltyn for what he is doing for Texas County and the Oklahoma Panhandle area. He expressed appreciation for those efforts.

Chairman Burns said President Faltyn's charge is to transform the Oklahoma Panhandle and he believes that is a charge in which President Faltyn is making great progress.

Chairman Burns said he would also like to personally express appreciation to Regent Hall for his efforts in transforming western Oklahoma. As a result of his efforts with the County Electorate, bond issues have been passed and funding issues have been addressed that have resulted in building new schools and possibly even new courthouses. He said Regent Hall has been quite transformative in ways that frankly no other individual has. Regent Burns said he is from western Oklahoma and has seen the changes there. He cannot begin to express how appreciative he is. Regent Hall said it is a great honor to be involved. He said everyone has to decide what they want to do, but a lot of the decisions are just a matter of empowering people with the knowledge of options available and what their strengths and possibilities are. He said it is a pleasure.

The business of Oklahoma Panhandle State University being concluded, President Faltyn and members of the OPSU administration were excused from the meeting.



## SOCIAL MEDIA CAMPAIGN

Text	Date	Description	Where	Feedback
Oklahoma colleges enroll record numbers of Hispanic students	4/18/2018	NewsOK by Kathy McNutt	Twitter, Facebook	7 Likes, 2 Retweets (Twitter) 1575 Reached, 21 Likes, 4 Shares (FB)
Thanks to our Oklahoma's Promise Day at the Capitol speakers, participants, Governor & Legislature. We appreciate your support! #KeeptheOKPromise	4/16/2018	Text and Graphic	Facebook	572 Reached, 7 Likes (FB)
Oklahoma's Promise is transformational, helping more than 80,000 students from working families in our state attend college since 1992. #KeeptheOKPromise	4/16/2018	Text and Graphic	Twitter, Facebook	1 Like (Twitter) 203 Reached, 6 Likes (FB)
It's Oklahoma's Promise Day @ the Capitol! Thank your state legislators for their support and encourage them to continue to #KeeptheOKPromise #wearapanhandle	4/16/2018	Text and Graphic	Twitter, Facebook	2 Likes (Twitter) 295 Reached, 8 Likes (FB)
We are live here today at the ribbon cutting of the University House at OPSU.	4/13/2018	Facebook Live Video	Facebook	22 Likes, 2 Shares (FB)
#WeArePanhandle #AlumniStrong Agrilife Extension director to head International Extension Outreach at Borlaug Institute <a href="http://www.theeagle.com/landandlivestockpost/agrilifetoday/agrilife-extension-director-to-head-international-extension-outreach-at-borlaug/article_c7d8dd2d-4146-56af-ba9b-c17077509b3b.html?utm_medium=social&amp;utm_source=twitter&amp;utm_campaign=user-share...via@theeagle">http://www.theeagle.com/landandlivestockpost/agrilifetoday/agrilife-extension-director-to-head-international-extension-outreach-at-borlaug/article_c7d8dd2d-4146-56af-ba9b-c17077509b3b.html?utm_medium=social&amp;utm_source=twitter&amp;utm_campaign=user-share ... via @theeagle</a>	4/13/2018	Text	Twitter	1 Like (Twitter)
More than 18,000 students are benefiting from the Oklahoma's Promise scholarship. Today's students, tomorrow's workforce.	4/13/2018	Text and Graphic	Twitter, Facebook	1 Retweet, 11 Likes (Twitter) 1141 Reached, 5 Shared, 36 Likes (FB)
Share your support for Oklahoma's Promise on Monday as supporters head to the State Capitol to ask lawmakers to #KeeptheOKPromise #wearapanhandle	4/13/2018	Text and Picture	Twitter, Facebook	3 Likes (Twitter) 215 Reached, 6 Likes (FB)
Panhandle State faculty welcomed two national championships back to our campus this week. We are so proud of you and the students. People need to realize there would be no national champions without the support of our faculty. Thank you for all that you do. TF	4/11/2018	Text	Twitter, Facebook	2 Retweets, 4 Likes (Twitter) 1339 Reached, 1 Shared, 56 Likes (FB)



The world needs more dreamers who are doers. Welcomed the Panhandle State Art Jubilee today. Art students don't just make the world beautiful, they inspire us all to something better. TF	4/11/2017	Text	Twitter, Facebook	2 Likes (Twitter) 1090 Reached, 3 Shares, 32 Likes (FB)
All education is important! For most, education at all levels is the path to the American dream. It seems clear Oklahoma Higher Ed faculty and staff will not get any funding for a pay raise. Heartbreaking because the people I work with also change the world in positive ways. TF	4/5/2018	Text	Twitter, Facebook	3 Retweets, 11 Likes (Twitter), 2127 Reached, 11 Shares, 47 Likes (FB)
University president: Wind a welcome partner in NW Oklahoma	8/9/2018	NewsOK by Kathryn McNutt	Twitter, Facebook	2 Retweets, 5 Likes (Twitter), 3294 Reached, 48 Likes, 19 Shares (FB)
We are a place that changes lives in a positive way for virtually everyone who walks through the door. We are one of the best regional universities in America and we have the track record to prove it. Tell everyone with confidence. TF	3/30/2018	Text	Twitter	3 Retweets, 10 Likes
There is a purpose and a plan in all we do. Our strategy for success is comprehensive and inspiring. The results of what we are doing affirm we are headed in the right direction. TF	3/30/2018	Text	Twitter	1 Retweet, 5 Likes (Twitter)
Insight: More than 87% of OK resident students who earn a bachelor's degree remain in Oklahoma and are employed in Oklahoma 1 yr after graduation.	3/31/2018	Text	Twitter	23 Retweets, 22 Likes (Twitter)
"Wind developers and PSO are investing in Panhandle State. More than \$350,000 in scholarships announced for education and wind energy majors. <a href="https://www.facebook.com/RevealOklahoma/videos/959049954251726/">https://www.facebook.com/RevealOklahoma/videos/959049954251726/</a>	3/27/2018	Video	Twitter, Facebook	2 Retweets, 4 Likes (Twitter) 27 Likes, 2 Shares (FB)
...				
Budget cut crisis continues at Oklahoma Panhandle State University	9/27/2018	Article and Video by News Channel 10	Twitter, Facebook	2 Likes (Twitter) 5026 Reached, 55 Likes, 22 Shares (FB)
The Path to Greater Success at Panhandle State	8/16/2018	Article by Dr. Faltyn	Twitter, Facebook	2 Likes, 1 Retweet (Twitter) 6760 Reached, 29 Shares, 67 Likes
At the Oklahoma Corporation Commission supporting the Wind Catcher project and its importance to Higher Education and the panhandle's future.	3/14/2018	Text and Photo	Twitter, Instagram, Facebook	1 Retweet, 7 Likes (Twitter) 36 Likes (Instagram), 1240 Reached, 3 Shares, 24 Likes (FB)
Panhandle State is proud to partner with Enel Green Power for the KidWind Workshop for area educators on campus today.	2/28/2018	Text and Photo	Twitter, Facebook	1 Retweet, 3 Likes (Twitter), 1758 Reached, 11 Shares, 11 Likes (FB)
We have several campus leaders attending OSGA Spring Congress this weekend in Langston!	2/23/2018	Photo	Instagram	45 Likes

Proud to announce OPSU is a Title V eligible Hispanic Serving Institution! Pleased to achieve this goal, we want to do all we can to serve this population as Oklahoma's first and only official Hispanic serving university according to the Department of Education	2/21/2018	Text	Twitter	6 Retweets, 23 Likes (Twitter)
5 Takeaways from Higher Edu	2/15/2018	NewsOK by Kathryn McNutt	Twitter, Facebook	887 Reached, 5 Likes, 2 Shares (FB)
Oklahoma higher education proponents regroup for continued fight for funding	2/15/2018	NewsOK by Kathryn McNutt	Twitter, Facebook	773 Reached, 5 Likes, 1 Share (FB)
Great Higher Ed Day Program! #RestoreHigherEd #Investinourfuture #wearepanhandle	2/13/2018	Photo	Twitter, Instagram, Facebook	1 Like (Twitter), 53 Likes (Instagram), 1608 Reached, 20 Likes, 5 Shares (FB)
OPSU students recognized at the Oklahoma Task Force for the Future of Higher Education press conference! #RestoreHigherEd #WeArePanhandle	2/13/2018	Photo	Twitter, Instagram, Facebook	2 Likes (Twitter), 86 Likes (Instagram), 1668 Reached, 38 Likes, 6 Shares (FB)
Here's a peek inside Higher Ed Day at the Capitol. #wearepanhandle	2/13/2018	Photo	Instagram	41 Likes
In the House of Representatives for Higher Ed Day! #RestoreHigherEd #Investinourfuture #wearepanhandle	2/13/2018	Photo	Instagram	54 Likes, 1297 Reached, 15 Likes, 5 Shares
It's Higher Ed Day at the Capitol! Check us out five stories up on the exterior of the state capitol! #RestoreHigherEd #wearePanhandle #investinourfuture	2/13/2018	Photo	Twitter, Instagram, Facebook	2 Likes (Twitter), 40 Likes (Instagram), 1178 Reached, 16 Likes, 4 Shares (FB)
It's Higher Ed Day at the Capitol - let's recognize the value of investing in public colleges & universities. More degrees = stronger workforce, stronger economy. #RestoreHigherEd	2/13/2018	Graphic	Twitter, Facebook	1 Retweet, 5 Likes (Twitter), 483 Reached, 4 Likes, 1 Share (FB)
This awesome group got to catch up with Panhandle State graduate Representative Casey Murdock...	2/13/2018	Photo	Twitter, Instagram, Facebook	8 Likes (Twitter), 89 Likes (Instagram), 1599 Reached, 21 Likes, 4 Shares (FB)
Tweet your support tomorrow as students head to the Capitol to ask lawmakers to begin to restore successive years of budget cuts to #okhigher. #RestoreHigherEd	2/13/2018	Graphic	Twitter	2 Likes
Illinois State U study shows state budget cuts to #okhigher FY12-FY17 rank Oklahoma LAST in the nation. #RestoreHigherEd	2/12/2018	Graphic	Twitter	3 Retweets, 6 Likes
87% of OK resident students who earn a bachelor's degree remain & are employed in our state 1 year after graduation. #RestoreHigherEd	2/9/2018	Text	Twitter	17 Likes
Been representing OPSU at the state capital this week, I am so hopeful that the state is on more stable financial ground and so thankful for those in the legislature that support us in the work we do to positively change lives. -President Dr. Tim Faltny #wearepanhandle	2/8/2018	Text	Twitter	

A 3% increase in credit hour production at Panhandle State proves we are building momentum and achieving even greater levels of success for our students and the region. #wearepanhandle	2/1/2018	Text	Twitter	7 Likes
After 26% budget cuts by the state, the Panhandle State Foundation continues to step up and do great things for our students and the University! We are so blessed to have them by our side. #wearepanhandle	1/24/2018	Text	Twitter	19 Likes, 1 Retweet
Investing in our Future: For every \$1 the State invests in OPSU, \$5 come back to the Panhandle economy. #wearepanhandle	1/17/2018	Text	Twitter	6 Likes, 1 Retweet





# FUNDRAISING SNAPSHOT

OKLAHOMA PANHANDLE STATE UNIVERSITY

FISCAL YEAR 2018



Donated largest gift in aggie athletics history towards football turf project and basketball arena upgrades

Over \$500,000 in in-kind services for the shooting range and football turf projects



Committed \$250,000 over five years to the football turf project, and will play both football and basketball games at OPSU

Added an additional \$53,000 to a \$360,000 development grant for the shooting sports facility and have committed to an additional \$1.4 million construction grant



Committed \$150,000 over three years to Pathways to Success Wind Energy Scholarship and Panhandle's Future Teacher Scholarship

Committed \$200,000 to a joint scholarship program with OPSU and HPTC for wind energy if granted regulatory approval

Invenergy



Donated \$30,000 for a new smokehouse in the Firestone Meat Lab

Awarded OPSU \$50,000 annually to provide adult basic education classes

career**tech**

OKLAHOMA PANHANDLE STATE UNIVERSITY  
Goodwell, Oklahoma

April 20, 2018

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

**Part A---General Information/Reports Requiring No Action By the Board**

1. Personal remarks – Dr. Tim Faltyn
2. Panhandle Magazine

**Part B---Resolutions**

None

**Part C---Policy and Operational Procedures**

None

**Part D---Personnel Actions**

1. The following faculty and staff have announced their intention to retire or resign:

<u>Employee</u>	<u>Position</u>	<u>Effective</u>	<u>Explanation</u>
Jerry Olson	Head Men's Basketball Coach	3/7/2018	Resignation
Carolyn Camfield	Dean of Academic & Student Support Services	3/8/2018	Separation
Tracey Beedy	Assistant Professor of Business/Agribusiness	5/8/2018	Resignation
Mindy Davis	Associate Professor of Business/ Department Head Accounting	5/8/2018	Retirement
Jacob Murphy	Visiting Instructor, Developmental College	5/15/2018	Separation
Bailey Twilliger	Instructor of English	5/15/2018	Separation

2. Board approval is requested for the following personnel actions:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>	<u>Explanation</u>
Angela Franke	Head Volleyball Coach	\$36,000	3/1/2018	12 Month	Replacement
Mike Harris	Dean of Student Affairs	\$65,000	4/1/2018	12 Month	Replacement
Meghan Mulcahy	Athletic Director	\$70,000	5/1/2018	12 Month	Replacement
Aaron Combs	Head Men's Basketball Coach	\$50,000	4/18/2018	12 Month	Replacement

**Part E---Instructional Programs**

1. Board approval is requested to add a Wildlife Management option to the Agriculture (AS) degree plan. Please see attached.
2. Board approval is requested for the following degree plans to be compliant with Complete College America goals. Degree plans with current and proposed hours below:

<u>Degree</u>	<u>Current Hours</u>	<u>Proposed Hours</u>
Agriculture (AS)	64	60
General Studies (AS)	64	60
General Studies (AA)	64	60

Please see attached.

**Part F---Budgetary Actions**

Board approval is requested for Oklahoma Panhandle State University to accept a grant from the Oklahoma Department of Career Technology Education for Adult Education and Literacy in the amount of \$50,000 annually, and to expend the funds according to Grant guidelines. Please see attached.

**Part G---Other Business and Financial Matters**

None

**Part H---Contractual Agreements (other than construction and renovation)**

None

**Part I---New Construction or Renovation of Facilities**

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Informational Matters Not Requiring Action of the Board

1. The February and March 2018 Summary of Out-of-State Travel reports. Please see attached.
2. Oklahoma Panhandle State University entered into a licensing agreement with Goodwell Public Schools for use of Anchor D Arena. Please see attached.

Respectfully submitted,



Dr. Tim Faltyn  
President



# OKLAHOMA PANHANDLE STATE UNIVERSITY

## SCHOOL OF AGRICULTURE

### Associate of Science in Agriculture Wildlife Management Option

Proposed Requirements for Students for Academic Year 2018-2019

#### Current Agriculture (AS) 60 Semester Hours

<b>Student Success Seminar</b>	<b>1</b>
Ucss 1111	
<b>Communication</b>	<b>6</b>
Engl 1113-Freshman English I	
Engl 1213-Freshman English II	
<b>Mathematics</b>	<b>3</b>
Math 1513-College Algebra OR	
Math 1473- Quantitative Reasoning	
<b>American History and Government</b>	<b>6</b>
Hist 1313-US History 1492-1877 OR	
Hist 1323-US History 1877-Present	
Pols 1013-American Government	
<b>Social Science</b>	<b>6</b>
Economics	3
Social Science	3
<b>Natural Sciences</b>	<b>9</b>
Physical Science (lab course)	5
Biol 1304-Principles of Biology I	4
<b>Humanities</b>	<b>6</b>
Choose from humanities, music appreciation, music history, art appreciation, literature, upper level foreign language, introduction to theater, world history, AND/OR world religion. No activity courses will count.	
<b>Liberal Arts and Science Electives</b>	<b>1</b>
<b>Agriculture</b>	<b>19</b>
Ag 1011-Introduction to Agriculture Industry	
Agrn 1213-Fundamentals of Plant Science	
Agrn 2124-Fundamentals of Soil Science	
Ansi 1124-Introduction to Animal Science	
Ansi 2124-Livestock Feeding	
Communications Elective (3 hours)	
<b>Additional Agriculture Electives</b>	<b>3</b>

#### Proposed Agriculture (AS) 60 Semester Hours Wildlife Management Option

<b>Student Success Seminar</b>	<b>1</b>
Ucss 1111	
<b>Communication</b>	<b>6</b>
Engl 1113-Freshman English I	
Engl 1213-Freshman English II	
<b>Mathematics</b>	<b>3</b>
Math 1513-College Algebra OR	
Math 1473- Quantitative Reasoning	
<b>American History and Government</b>	<b>6</b>
Hist 1313-US History 1492-1877 OR	
Hist 1323-US History 1877-Present	
Pols 1013-American Government	
<b>Social Science</b>	<b>6</b>
Economics	3
Social Science	3
<b>Natural Sciences</b>	<b>8</b>
Physical Science (lab course)	4
Biol 1304-Principles of Biology I	4
<b>Humanities</b>	<b>6</b>
Choose from humanities, music appreciation, music history, art appreciation, literature, upper level foreign language, introduction to theater, world history, AND/OR world religion. No activity courses will count.	
<b>Liberal Arts and Science Electives</b>	<b>1</b>
<b>Wildlife Core</b>	<b>20</b>
Wild 1012- Introduction to Natural Ecology and Management	
Wild 1014-Introduction to Natural History	
Agrn 1213-Fundamentals of Plant Science	
Agrn 2124-Fundamentals of Soil Science	
Ansi 1124-Introduction to Animal Science	
Communications Elective (3 hours)	
<b>Additional Wildlife Electives</b>	<b>3</b>





# OKLAHOMA PANHANDLE STATE UNIVERSITY

## SCHOOL OF AGRICULTURE

### Associate of Science in Agriculture

Proposed Requirements for Students for Academic Year 2018-2019

Current		Proposed	
Agriculture (AS)	64 Semester Hours	Agriculture (AS)	64 60 Semester Hours
<b>Student Success Seminar</b>	<b>1</b>	<b>Student Success Seminar</b>	<b>1</b>
Ucss 1111		Ucss 1111	
<b>Communication</b>	<b>9</b>	<b>Communication</b>	<b>9-6</b>
Engl 1113-Freshman English I		Engl 1113-Freshman English I	
Engl 1213-Freshman English II		Engl 1213-Freshman English II	
Comm 1113-Speech Communication		<del>Comm 1113-Speech Communication</del>	
<b>Mathematics</b>	<b>3</b>	<b>Mathematics</b>	<b>3</b>
Math 1513-College Algebra OR		Math 1513-College Algebra OR	
Math 1473- Math for Critical Thinking		Math 1473- Math for Critical Thinking	
<b>American History and Government</b>	<b>6</b>	<b>American History and Government</b>	<b>6</b>
Hist 1313-US History 1492-1877 OR		Hist 1313-US History 1492-1877 OR	
Hist 1323-US History 1877-Present		Hist 1323-US History 1877-Present	
PolS 1013-American Government		PolS 1013-American Government	
<b>Social Science</b>	<b>6</b>	<b>Social Science</b>	<b>6</b>
Economics	3	Economics	3
Social Science	3	Social Science	3
<b>Natural Sciences</b>	<b>8</b>	<b>Natural Sciences</b>	<b>8-9</b>
Physical Science (lab course)		Physical Science (lab course)	5
Biol 1304-Principles of Biology I	4	Biol 1304-Principles of Biology I	4
<b>Humanities</b>	<b>6</b>	<b>Humanities</b>	<b>6</b>
Choose from humanities, music appreciation, music history, art appreciation, literature, upper level foreign language, introduction to theater, world history, AND/OR world religion. No activity courses will count.		Choose from humanities, music appreciation, music history, art appreciation, literature, upper level foreign language, introduction to theater, world history, AND/OR world religion. No activity courses will count.	
<b>Liberal Arts and Science Electives</b>	<b>2</b>	<b>Liberal Arts and Science Electives</b>	<b>2-1</b>
<b>Agriculture</b>	<b>16</b>	<b>Agriculture</b>	<b>16 19</b>
Ag 1011-Introduction to Agriculture Industry		Ag 1011-Introduction to Agriculture Industry	
Agrn 1213-Fundamentals of Plant Science		Agrn 1213-Fundamentals of Plant Science	
Agrn 2124-Fundamentals of Soil Science		Agrn 2124-Fundamentals of Soil Science	
Ansi 1124-Introduction to Animal Science		Ansi 1124-Introduction to Animal Science	
Ansi 2124-Livestock Feeding		Ansi 2124-Livestock Feeding	
<b>Additional Agriculture Electives</b>	<b>7</b>	<b>Communications Elective (3 hours)</b>	
		<b>Additional Agriculture Electives</b>	<b>7 3</b>



# OKLAHOMA PANHANDLE STATE UNIVERSITY

## SCHOOL OF MATH, SCIENCE, AND NURSING

### Associate of Science in General Studies

Proposed Requirements for Students for Academic Year 2018-2019

#### Current

#### General Studies (AS) 64 Semester Hours

Student Success Seminar	1
Ucss 1111-Student Success Seminar	
Communication	9
Engl 1113-Freshman English I	
Engl 1213-Freshman English II	
Comm 1113-Speech Communication	
Mathematics	3
Math 1513-College Algebra OR	
Math 1473-Math for Critical Thinking	
American History and Government	6
Hist 1313-US History 1492-1877 OR	
Hist 1323-US History 1877-Present	
PolS 1013-American Government	
Social Science	6
Economics	3
Social Science	3
Natural Sciences	8
Physical Science (lab course)	4-5
Biol 1304-Principles of Biology I	4
Humanities	6
Choose from humanities, music appreciation, music history, art appreciation, literature, upper level foreign language, introduction to theater, world history, AND/OR world religion. No activity courses will count.	
Liberal Arts and Science Electives	2
Concentration	
23 hours in one of the following areas:	
(Any course taken in the concentration must be departmentally approved. Hours taken to satisfy general education may count toward the concentration.)	
Area 1: Education	
Area 2: HPER (Maximum of two hours of activity class)	
Area 3: Mathematics, physics	
Area 4: Biology, chemistry, and earth science	
Area 5: Psychology	

#### Proposed

#### General Studies (AS) 64 60 Semester Hours

Student Success Seminar	1
Ucss 1111-Student Success Seminar	
Communication	9 6
Engl 1113-Freshman English I	
Engl 1213-Freshman English II	
<del>Comm 1113-Speech Communication</del>	
Mathematics	3
Math 1513-College Algebra OR	
Math 1473-Math for Critical Thinking	
American History and Government	6
Hist 1313-US History 1492-1877 OR	
Hist 1323-US History 1877-Present	
PolS 1013-American Government	
Social Science	6
Economics	3
Social Science	3
Natural Sciences	8
Physical Science (lab course)	4-5
Biol 1304-Principles of Biology I	4
Humanities	6
Choose from humanities, music appreciation, music history, art appreciation, literature, upper level foreign language, introduction to theater, world history, AND/OR world religion. No activity courses will count.	
Liberal Arts and Science Electives	2 1
Concentration	
23 hours in one of the following areas:	
(Any course taken in the concentration must be departmentally approved. Hours taken to satisfy general education may count toward the concentration.)	
Area 1: Education	
Area 2: HPER (Maximum of two hours of activity class)	
Area 3: Mathematics, physics	
Area 4: Biology, chemistry, and earth science	
Area 5: Psychology	
Area 6: Computer Information Systems	
Area 7: Athletic Training	



# OKLAHOMA PANHANDLE STATE UNIVERSITY

## SCHOOL OF LIBERAL ARTS

### Associate of Arts in General Studies

Proposed Requirements for Students for Academic Year 2018-2019

#### Current

#### General Studies (AA) 64 Semester Hours

<b>Student Success Seminar</b>	<b>1</b>
Ucss 1111-Student Success Seminar	
<b>Communication</b>	<b>9</b>
Engl 1113-Freshman English I	
Engl 1213-Freshman English II	
Comm 1113-Speech Communication	
<b>Mathematics</b>	<b>3</b>
Math 1513-College Algebra OR	
Math 1473- Math for Critical Thinking	
<b>American History and Government</b>	<b>6</b>
Hist 1313-U.S. Hist 1492-1877 OR	
Hist 1323-U.S. Hist 1877-Present	
Pols 1013-American Government	
<b>Social Science</b>	<b>6</b>
Economics	3
Social Science	3
<b>Natural Sciences</b>	<b>8</b>
Physical Science (lab course)	4
Biol 1304-Principles of Biology I	
<b>Humanities</b>	<b>6</b>
Choose from humanities, music appreciation, music history, art appreciation, literature, upper level foreign language, introduction to theater, world history, AND/OR world religion. No activity courses count.	
<b>Liberal Arts and Science Electives</b>	<b>2</b>
Choose from psychology, social sciences, foreign language, art, English, communications, humanities, science and mathematics.	
<b>Concentration</b>	
23 hours in one of the following areas: (Any course taken in the concentration must be departmentally approved. Hours taken to satisfy general education may count toward the concentration.)	

**Area 1: Humanities:** art, music, drama, humanities

**Area 2: Communications:** English, communications, and foreign language

**Area 3: Social Studies:** sociology, economics, history, political science, law enforcement, religion

#### Proposed

#### General Studies (AA) 64-60 Semester Hours

<b>Student Success Seminar</b>	<b>1</b>
Ucss 1111-Student Success Seminar	
<b>Communication</b>	<b>9 6</b>
Engl 1113-Freshman English I	
Engl 1213-Freshman English II	
<del>Comm 1113-Speech Communication</del>	
<b>Mathematics</b>	<b>3</b>
Math 1513-College Algebra OR	
Math 1473- Math for Critical Thinking	
<b>American History and Government</b>	<b>6</b>
Hist 1313-U.S. Hist 1492-1877 OR	
Hist 1323-U.S. Hist 1877-Present	
Pols 1013-American Government	
<b>Social Science</b>	<b>6</b>
Economics	3
Social Science	3
<b>Natural Sciences</b>	<b>8</b>
Physical Science (lab course)	4
Biol 1304-Principles of Biology I	
<b>Humanities</b>	<b>6</b>
Choose from humanities, music appreciation, music history, art appreciation, literature, upper level foreign language, introduction to theater, world history, AND/OR world religion. No activity courses count.	
<b>Liberal Arts and Science Electives</b>	<b>2 1</b>
Choose from psychology, social sciences, foreign language, art, English, communications, humanities, science and mathematics.	
<b>Concentration</b>	
23 hours in one of the following areas: (Any course taken in the concentration must be departmentally approved. Hours taken to satisfy general education may count toward the concentration.)	

**Area 1: Humanities:** art, music, drama, humanities

**Area 2: Communications:** English, communications, and foreign language

**Area 3: Social Studies:** sociology, economics, history, political science, law enforcement, religion

April 6, 2018

Dr. Tim Faltyn, President  
Oklahoma Panhandle State University  
P.O. Box 450  
Goodwell, OK 73939

Dear Dr. Faltyn:

This letter is in regard to the Request for Proposals issued by the Oklahoma Department of Career and Technology Education for Adult Education and Literacy. The department has evaluated your proposal using the evaluation criteria identified in the RFP, and the department is hereby announcing your FY 2019 projected award. Following is your Adult Learning Center's Federal **FY2019 PROJECTED AWARD NOTICE**. Be advised that this award amount is subject to change. You will be notified of your state allocation and local match at a later date.

**PROJECT 731**

FY2019 PROJECTED FEDERAL AWARD \$ 50,000.00

We look forward to working with Oklahoma Panhandle State University to meet the needs of undereducated adults in your workforce region(s).

Sincerely,



Jared Bates, Ph.D.  
Executive Director, Adult Basic Education  
Oklahoma State Department of Career and Technology Education

cc: Dr. Ryan Blanton

**OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION**

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

**Feb-18  
MONTH**

FUND SOURCE	FY18		FY17		FY18		FY17	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	4	\$ 798.00	7	\$819.68	46	\$ 12,186.37	68	\$ 22,364.84
FEDERAL			1	\$177.00			2	\$ 356.30
PRIVATE								
AUXILIARY	2	802.37	1	\$114.75	32	10,640.92	17	\$ 6,932.29
OTHER								
TOTAL	6	\$ 1,600.37	9	\$1,111.43	78	\$ 22,827.29	87	\$ 29,653.43

**OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION**

**SUMMARY OF OUT-OF-STATE TRAVEL AS OF**

**Mar-18  
MONTH**

FUND SOURCE	FY18		FY17		FY18		FY17	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	1	\$ 277.46	9	\$2,554.53	47	\$ 12,463.83	77	\$ 24,919.37
FEDERAL							2	\$ 356.30
PRIVATE								
AUXILIARY	3	1,005.68	3	\$994.74	35	11,646.60	20	\$ 7,927.03
OTHER								
TOTAL	4	\$ 1,283.14	12	\$3,549.27	82	\$ 24,110.43	99	\$ 33,202.70

**ATHLETIC FACILITY LICENSE AGREEMENT  
OKLAHOMA PANHANDLE STATE UNIVERSITY  
GOODWELL, OKLAHOMA**

THIS LICENSE AGREEMENT, is made and entered into this 12<sup>th</sup> day of March, 2018, by and between Oklahoma Panhandle State University, Goodwell, Oklahoma, Licensors, (hereinafter referred to as "UNIVERSITY"), and Goodwell Public Schools, (hereinafter referred to as "LICENSEE").

**WITNESSETH:**

A. UNIVERSITY owns all rights, title, and interests in certain athletic facilities, and has the authority to grant this License; and

B. LICENSEE desires to use the described FACILITY for the purpose described herein; and

C. UNIVERSITY is willing to permit LICENSEE to use said FACILITY in such a manner as described herein.

For and in consideration of the fees and charges hereinafter provided, and the mutual promises and agreements contained herein, and subject to the terms and the conditions hereinafter stated, the parties agree as follows:

**ARTICLE 1: GRANT OF LICENSE**

1.1 The UNIVERSITY hereby grants a license to the LICENSEE to use and the LICENSEE hereby licenses from the UNIVERSITY the athletic FACILITY known as Anchor D Arena (hereinafter referred to as "FACILITY") located on the campus of Oklahoma Panhandle State University, Goodwell, Oklahoma and owned by the UNIVERSITY. LICENSEE'S use of the FACILITY shall be limited to the dates and times set forth in the Schedule of Events identified in Exhibit A, and which shall be reviewed and renegotiated for written approval each fiscal year. The UNIVERSITY and LICENSEE shall each designate a representative to provide supervision of FACILITY operations and such representative shall be on duty at the FACILITY during each LICENSEE scheduled event. Keys to the FACILITY shall be provided to LICENSEE'S designated representative for the duration of this agreement.

1.2 Ratification of Agreement. The TERM of this Agreement will extend beyond the LICENSEE'S present fiscal year and any subsequent fiscal years for a period of ten (10) years only if mutually ratified by UNIVERSITY and LICENSEE for each subject fiscal year in accordance with Oklahoma law. University agrees that unless LICENSEE'S

Board of Education votes to ratify the agreement for the next fiscal year at a regular or special meeting July, then such non-action of the Board of Education shall be construed as nonrenewal of the Agreement.

1.3 USE – LICENSEE agrees to use the FACILITY exclusively in connection with its extracurricular athletic activities. LICENSEE will have use of the locker rooms in connection with its athletic activities. The parties acknowledge that LICENSEE'S use of the FACILITY shall not be exclusive and that the FACILITY will be utilized by the UNIVERSITY for other events including, but not limited to athletic events, other community events and private bookings. LICENSEE shall not assign this Agreement nor sublet the FACILITY without the prior written consent of the UNIVERSITY.

1.4 AGREEMENT TO ACCEPT USE OF Arena "AS-IS" – LICENSEE accepts the premises "as-is" with all faults for purposes of this Agreement.

1.5 INGRESS/EGRESS - All portions of the sidewalks, entries, doors, passages, vestibules, halls, corridors, stairways, passageways, and all ways of access to public utilities of the premises shall be kept unobstructed by the LICENSEE and shall not be used for any purpose other than ingress or egress to and from the premises by the LICENSEE.

1.6 TICKET SALES, CONCESSIONS AND MERCHANDISE- LICENSEE shall have the rights to sell tickets, concessions and merchandise at scheduled events. LICENSEE shall retain all revenue from each of its events and is responsible for all expenses associated with same. The sale and distribution of alcohol at the FACILITY is strictly prohibited.

1.7 MANAGEMENT RIGHTS - It is understood and agreed that the UNIVERSITY hereby reserves the right to control and manage the FACILITY and to enforce all necessary and proper rules for the management and operation of the same. The UNIVERSITY, its employees, and its agents shall have free access at all times to all space occupied by the LICENSEE.

## ARTICLE 2: LICENSING FEE AND OTHER PAYMENTS

2.1 LICENSING FEE - For use of the FACILITY, the LICENSEE agrees to pay the UNIVERSITY annually the sum of:

\$ 150 per game day, to include both women's and men's game if scheduled on the same day.

This LICENSING FEE due under this Agreement is payable within seven days of the school board meeting held in July of each year in which this Agreement is in place.



### ARTICLE 3: INDEMNIFICATION, HOLD HARMLESS, AND FORCE MAJEURE

3.1 INDEMNIFICATION - The LICENSEE shall indemnify and save harmless the UNIVERSITY, its officers, its agents, and its employees from all loss, cost and expense arising out of any liability, claim of liability, for injury or damages to persons or property sustained or claimed to have been sustained by any one whomsoever, by reason of the use or occupancy of the FACILITY, whether such use is authorized or not, or by any act or omission of LICENSEE or any of its officers, agents, employees, guests, patrons, or invitees and LICENSEE shall pay for any and all damage to the property of the UNIVERSITY, or loss or theft of such property, done or caused by such persons. UNIVERSITY agrees, subject to the limitations contained in the Oklahoma Governmental Tort Claims Act to indemnify, defend and hold the LICENSEE harmless from any liability for any action of commission or omission of UNIVERSITY, and its employees, agents, students, guests and invitees.

3.2 HOLD HARMLESS - The LICENSEE hereby expressly waives any and all claims for compensation for any and all losses or damage sustained by reason of any defect, deficiency, failure or impairment of the water supply system, drainage system or electrical system leading to or on the demise of the FACILITY. In the event the FACILITY or any part thereof is damaged by fire or if for any other reason, including strikes, failures of utilities, or any act of God, which, in the judgement of the UNIVERSITY renders the fulfillment of this Agreement by the UNIVERSITY impossible, the LICENSEE hereby expressly releases, discharges, and will save harmless the UNIVERSITY, its officers, its agents, and its employees from any and all demands, claims, actions and causes of actions arising out of any of the causes aforesaid.

3.3 FORCE MAJEURE - Neither party is liable for failure to perform an obligation under this Agreement if such failure is a result of Acts of God (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity, utility or telephone service. If such event(s) result in substantial damage to the Arena, then either LICENSEE or UNIVERSITY may elect to terminate this Agreement without further or other obligation to the other.

### ARTICLE 4: MISCELLANEOUS

4.1. SECURITY - All watchmen or other protective service desired by the LICENSEE must be arranged for by special agreement with the UNIVERSITY and the LICENSEE is responsible for all such costs. The UNIVERSITY assumes no responsibility whatsoever, for any property placed in said FACILITY by LICENSEE, its employees, its agents, its guests, its patrons, and its invitees, and the UNIVERSITY is hereby expressly released

and discharged from any and all liabilities for any loss, injury or damages to person or property that may be sustained by reason of the use of said FACILITY under this Agreement.

4.2 ABANDONED PROPERTY - Any property left in the FACILITY by the LICENSEE, its agents, its employees, its guests, its patrons, and its invitees shall, after a period of ten days from the last day of use hereunder, be deemed abandoned and shall become property of the UNIVERSITY to be disposed of or utilized at UNIVERSITY's sole discretion.

4.3 REPAIRS - The LICENSEE shall be liable for all damage to buildings, grounds, fields, and equipment incident to the LICENSEE's use of said FACILITY. LICENSEE shall make no temporary or permanent modifications to the FACILITY without the prior written consent of the UNIVERSITY. LICENSEE shall not operate trucks, forklifts and other non-passenger vehicles outside of areas designated by the UNIVERSITY.

4.4 SAFETY COMPLIANCE - The LICENSEE shall use and occupy FACILITY in a safe and careful manner and shall comply with all applicable municipal, state and federal laws, and rules and regulations as prescribed by the fire and police departments and other governmental authorities, as may be in force and effect during the term.

4.5 RESERVATION - All matters not authorized expressly by the terms of this contract shall be reserved to the discretion of the UNIVERSITY. The LICENSEE shall be subject to the terms and conditions of the Rules and Regulations of the FACILITY, a copy of which shall be provided by the UNIVERSITY to LICENSEE.

4.6 SUCCESSORS AND ASSIGNS - This Agreement and all and each of its terms and conditions shall be binding on and inure to the benefit of the parties hereto and their respective successors and permitted assigns.

4.7 EQUAL ACCESS - No one shall be denied the equal privileges and enjoyment of having free and open access to the FACILITY on the basis of race, color, national origin, religion, age, veteran's status, sex, or disability.

4.8 RELATIONSHIP OF THE PARTIES - It is agreed that the LICENSEE, its agents, and its employees are independent contractors and have no employment relationship, no joint venture nor partnership with the UNIVERSITY with respect to the subject matter of this Agreement.

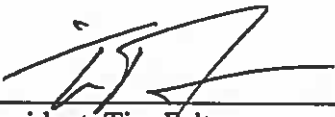
4.9 SEVERABILITY - The terms of this Agreement are severable such that if one or more provisions are declared illegal, void, or unenforceable, the remainder of the provisions shall continue to be valid and enforceable.


4.10 GOVERNING LAW - This Agreement shall be governed by and construed under the laws of the State of Oklahoma, which shall also be the forum for any lawsuit arising from or incident to this Agreement.

IN WITNESS WHEREOF, the parties have duly executed this instrument the day and year first above written.

OKLAHOMA PANHANDLE STATE  
UNIVERSITY

LICENSEE:

  
\_\_\_\_\_  
President Tim Faltyn  
Date: 3-8-18

  
\_\_\_\_\_  
Superintendent Jerry Birdsong  
Date: 3-12-18

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

President Kent Smith appeared before the Board of Regents to present the business of Langston University (LU) and review the Agenda for members of the Board. (The LU Agenda is attached to this portion of the minutes.)

President Smith thanked President Ron Ramming for the hospitality last evening. He said it was a neat experience to sit with President Ramming's daughter during dinner and get to know her and her aspirations to cheer for OSU.

President Smith said LU recently hosted Honors Day, which was a really neat event on campus. As President, he quite often deals with student problems and it becomes easy to forget there are so many students who are doing well in everything that is asked of them. He said he was able to award a lot of medals to students who were presidential scholars, meaning they had 4.0 GPAs for an entire semester; some even for the entire year. President Smith said LU was very fortunate to have as the keynote speaker at that event Harry Williams, the CEO of the Thurgood Marshall College Fund (TMCf). During the event CEO Williams announced that the TMCf had notified a number of graduating LU seniors the TMCf is paying off their student balances for that semester in an amount of over \$40,000. The students were very excited to hear this news, and he has since learned that even more students have been notified of their balances being paid off by the TMCf.

President Smith said he looks forward to hosting Regent Link and Board CEO Jason Ramsey on the LU campus for the upcoming commencement.

C-1 Approval to Adopt an Online Learning Policy for Faculty Credentials & Course Certification

President Smith said LU is offering more and more courses online, and the hope is to turn the Langston University-Oklahoma City campus into an online campus. The first step for that is to go through a faculty process for credentialing so courses have similar traits and are operated in a similar fashion. These offerings are part of the effort to increase retention.

Regent Link asked how many courses are currently offered online at LU. President Smith responded that there are approximately 12, with an addition of 18 to be added over the summer months. Online offerings will total 30 after the summer semester additions. President Smith said LU is behind the times with online offerings, but he gives Dr. Clyde Montgomery, Vice President of Academic Affairs, a lot of credit for his work with the deans and faculty to increase offerings in the right way. Students will not be able to just enroll and take an online course; there is training required of the student before they can actually begin coursework. The last thing the administration wants is for a student to enter an online course designed to help with retention and fail because of the different online format.

Regent Anthony moved and Regent Link seconded to approve the adoption of an Online Learning Policy for Faculty Credentials & Course Certification, as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese.  
The motion carried.

**D Approval of Personnel Actions**

Regent Davis moved and Regent Callahan seconded to approve the personnel actions as presented in Section D, Items 4-9 of the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

**E-1 Approval to Modify the Elementary Education Program**

President Smith said there is widespread discussion of the need for more K-12 teachers in Oklahoma, and the LU School of Education faculty, Dr. Montgomery, and Dean Ruth Jackson have worked hard on this program modification. Approval of this item will make LU's School of Education graduates more marketable because a certification of special education will be added to the Elementary Education Program. Now graduates in elementary education may have greater opportunities for jobs because they will have a specialization. A lot of schools nationally are getting rid of special education programs. It is believed this offering will fill a need both nationally and within the State of Oklahoma, in addition to making LU students more marketable.

**E-2 Approval to Modify the Urban Education Program**

Regent Watkins moved and Regent Davis seconded to approve items E-1 and E-2 as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

**E-3 Approval to Enter Into a Partnership with the University Center of Southern Oklahoma (UCSO) to Offer Instructional Programs at the UCSO Location**

President Smith said this item was presented to the Academic Affairs, Policy and Personnel Committee at its meeting this morning. Approval of this item will allow LU to enter into a Memorandum of Understanding with UCSO to add an LU nursing program at UCSO, with the possibility of adding other programs in the future. President Smith said the Board's Office of Legal Counsel is working with UCSO's legal counsel on the details of this agreement.

Regent Anthony said the Committee met with the LU administration regarding this item and the Committee acted to recommend Board approval.

Regent Anthony moved and Regent Watkins seconded to authorize the administration of LU to enter into a partnership with the UCSO to offer instructional programs at the UCSO location, as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

**G-1 Approval to Commission Curtis Stewart as Assistant Chief of Police**

Item was withdrawn by the administration.

**G-2 Approval to Decommission Peace Officers**

Regent Link moved and Regent Callahan seconded to approve the recommendation of the LU administration regarding peace officer commissions as follows:

<u>Decommission:</u>	<u>Commission No.</u>
Wendell T. Birt	753
Jonathan Eason	737

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

**H-1 Approval to Continue Existing Agreement with Royall & Company for a Term of Three (3) Years**

President Smith said Royall & Company is LU's online and direct mail marketing company that assists the University with recruitment for its freshman class as well as the recruitment of high school juniors by reaching out to schools nationwide. This agreement is pending final approval by the Office of Legal Counsel.

Regent Davis moved and Regent Callahan seconded to approve the continuation of an existing agreement with Royall & Company for a term of three (3) years, pending final approval by the Office of Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

**I-1 Approval to Contract with the Office of Management & Enterprise Services (OMES) Construction and Properties Division and the OMES Contracted Roofing Vendor for the Purchase of Labor, Materials, Equipment and Services for Multiple Roof Replacements**

President Smith said there was a significant hail storm in May, 2017. The damage has exceeded \$10 million, but will only cost the University \$50,000 out-of-pocket after insurance. Approval of this item will allow LU to begin some roof work over the summer on the residence halls, the

Student Success Center, and the multipurpose building. By the time this project is complete, virtually every roof on the LU campus will be replaced.

Regent Link moved and Regent Callahan seconded to authorize the LU administration to contract with the Office of Management & Enterprise Services (OMES) Construction and Properties Division and the OMES contracted roofing vendor for the purchase of labor, materials, equipment and services for multiple roof replacements, as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

J-1 Approval to Purchase New Band Uniforms for the Langston University Marching Pride Band

President Smith said the LU Marching Pride Band has not had new uniforms in over 20 years. This is a really big deal for LU, and he appreciates the assistance of Scott Schlotthauer with this purchase.

Regent Hall moved and Regent Callahan seconded to approve the purchase of new band uniforms for the LU Marching Pride Band, as presented in the LU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

The business of Langston University being concluded, President Smith and members of the LU administration were excused from the meeting.

**BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES**

**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Mr. Scott Schlotthauer, Chief Procurement Officer.

**A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD: NONE**

**B. RESOLUTIONS: NONE**

**C. POLICY AND OPERATIONAL PROCEDURES:**

1. Approval is respectfully requested for Langston University to adopt an Online Learning Policy for Faculty Credentials & Course Certification. The proposed policy is included for your review in Attachment A. The goal of this policy is to ensure the maintenance of rigorous standards and consistency in credentialing for online course instruction. This policy has been properly vetted through the appropriate academic entities including the Online Learning Committee, Academic Policy Committee, and Faculty Senate.

**D. PERSONNEL ACTION:**

**1. FOR INFORMATIONAL PURPOSES**

Langston University accepted the following notices of retirement:

Bettye Black, Assistant Professor/Director of Libraries, effective June 29, 2018.

Kathryn Corbett, Assistant Professor/Coordinator, Technical and Instructional Services, effective June 30, 2018.

Dr. Yvonne Montgomery, Professor, School of Education and Behavioral Sciences, effective June 30, 2018.

Dr. James Showalter, Assistant Professor, School of Arts and Sciences, effective June 30, 2018.

**2. FOR INFORMATIONAL PURPOSES**

Langston University accepted the following notices of resignation:

Terri Link, Acting Director of Student Life, effective June 11, 2018.



3. **FOR INFORMATIONAL PURPOSES**

Langston University issued the following notices of non-renewal:

Dr. Samuel Seybold, Assistant Professor, School of Physical Therapy.

Joseph Myers, Instructor, School of Arts and Sciences.

Lonnie Easter, Instructor, School of Arts and Sciences.

Kalem Graham, Instructor, School of Arts and Sciences.

4. Approval is respectfully requested to change the status of Dr. Charles Mambula **from** Associate Professor/Chair Entrepreneurial Studies (with tenure), School of Business, on a 9-month basis, at an annual salary of \$84,000.00, **to** Associate Professor/Chair Entrepreneurial Studies/Acting Director, Center for Entrepreneurial Studies, School of Business, on a 9-month basis, at an annual salary of \$84,000.00 and a \$5,000.00 stipend, effective January 16, 2018.
5. Approval is respectfully requested to change the status of Dr. Nancy Alexander **from** Assistant Professor (tenure-track), School of Business, on a 9-month basis, at an annual salary of \$65,000.00, **to** Assistant Professor/Chair, Business Administration/Director of Accreditation (tenure-track), School of Business, on a 9-month basis, at an annual salary of \$65,000.00 and a \$7,500.00 stipend, effective January 16, 2018.
6. Approval is respectfully requested to change the status of Dr. Michael Hamilton **from** Assistant Professor/Program Director of the Online BBA Program (non tenure-track), School of Business, on a 9-month basis, at an annual salary of \$61,000.00, **to** Assistant Professor/Online Learning Coordinator/Director of Recruiting and Retention (non tenure-track), School of Business, on a 9-month basis, at an annual salary of \$61,000.00 and \$7,500.00 stipend, effective January 16, 2018.
7. Approval is respectfully requested to change the status of Dr. Jason Johnson **from** Director of University College, on a 12-month basis, at an annual salary of \$60,000.00, **to** Acting Executive Director for Enrollment Management, on a 12-month basis, at an annual salary of \$80,000.00, effective February 9, 2018.
8. Approval is respectfully requested to change the salary of Nicole Been, Assistant Professor of Health, Physical Education and Recreation (non tenure-track), on a 9-month basis **from** an annual salary of \$46,000.00, **to** an annual salary of \$57,000.00, effective February 1, 2018.
9. Approval is respectfully requested to change the salary of Quinton Morgan, Head Football Coach, Department of Athletics, on a 12-month basis **from** an annual salary of \$60,000.00, **to** an annual salary of \$67,000.00, effective February 1, 2018.

**E. INSTRUCTIONAL PROGRAMS:**

1. Langston University School of Education and Behavioral Sciences respectfully requests permission to modify its Elementary Education program. Certification in Special Education will be added to the Elementary Education program by removing 20 credit hours of Elementary Education, and adding 16 credit hours of Special Education courses to the Elementary Education plan of study. This modification will create a dual certification program. The request has been vetted through the appropriate academic units, and will not require any additional faculty or funding. The dual certification request will increase the credit hours for graduation from 124 hours to 126 hours for a dual degree per Oklahoma State Regents for Higher Education policy. Additional information regarding this request is included in Attachment B.
2. Langston University School of Education and Behavioral Sciences respectfully requests permission to modify its Urban Education program. We are requesting to remove five courses from the current plan of study and add five courses to the proposed plan of study. We are also requesting to modify course numbers for ED5883 Introduction to Graduate Studies, and ED5883, Education Seminar Capstone, to reflect independent course numbers and prefixes. The request has been vetted through the appropriate academic units, and will not require any additional faculty or funding. Additionally, this request will not result in any increase in the number of hours required for graduation. Additional information regarding this request is included in Attachment C.
3. Langston University respectfully requests approval to enter into a partnership with University Center of Southern Oklahoma (UCSO) in Ardmore, Oklahoma for the purpose of offering instructional programs at the UCSO location. We are requesting to offer the Bachelor of Science in Nursing Degree Program beginning January 2019. Langston University will review the need for the possible inclusion of additional academic programs with UCSO and surrounding institutions, without duplication, for which a subsequent request will be brought forward. Additional information regarding this request, as well as the proposed Memorandum of Understanding is included for your review in Attachment D.

**F. BUDGETARY ACTION: NONE**

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

1. Approval is respectfully requested to commission Curtis Stewart as Assistant Chief of Police, Langston University Police Department, effective March 27, 2018.
2. Approval is respectfully requested for Langston University to de-commission the following officers:

Wendell T. Birt, effective February 15, 2018.

Jonathan Eason, effective February 16, 2018.

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation):**

1. Approval is respectfully requested for Langston University to continue the existing agreement with Royall & Company for a term of three years, pending final approval by the Office of Legal Counsel. The annual costs for services provided by Royall & Company to Langston University are as follows: FY19, \$434,530.00; FY20, \$448,610.00; and FY21, \$462,060.00. Royall & Company is a direct marketing firm which assists the University with digital and mail recruitment marketing, online application services, as well as comprehensive recruitment and yield data analysis. Langston University originally entered into an agreement with Royall & Company in 2013, and has formed a strong working partnership. **The full agreement is available for your review in Attachment E.**

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

1. Approval is respectfully requested for Langston University to contract with both the Office of Management & Enterprise Services Construction and Properties (CAP) division and the OMES contracted roofing vendor for the purchase of labor, materials, equipment and services for roof replacement on many buildings that were damaged by the May 2017 hail storm. This is a long-term project encompassing many buildings and is expected to begin in May 2018 and continue for 24 months to complete all required work. We estimate repair costs to be approximately \$10,000,000.00. The final out-of-pocket cost to Langston University for this project is anticipated to be a \$50,000.00 deductible after reimbursement from our insurance carrier.

**J. PURCHASE REQUESTS:**

1. Langston University respectfully requests permission purchase new band uniforms for the Langston University Marching Pride Band from Fruhauf Uniforms, Inc. in the estimated amount of \$100,000.00. We have purchased our entire set of uniforms in the past from Fruhauf and we have also periodically ordered a smaller number of replacement uniforms as needed. In the past, we have found that Fruhauf was clearly the only vendor able to provide a durable and quality uniform necessary to last 8 to 10 years. For this reason, they provide uniforms for most of the Big 12 bands, including Oklahoma State University, as well as other schools within the A&M System. Funding is available in account 327173, Student Activities – Band Uniforms. (Special Request)

**K. STUDENT SERVICES/ACTIVITIES: NONE****L. NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED: NONE****M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. Summary of Out-of-State Travel as of February 28, 2018:

Column (1): Travel This Month

Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
St. Approp.	4	\$3,067.77	0	\$6,673.12	50	\$65,679.09	26	\$79,701.41
Federal	6	\$12,468.29	5	\$20,743.78	139	\$283,894.46	132	\$258,839.75
Private								
Auxiliary	9	\$31,824.43	14	\$57,734.39	74	\$153,149.18	98	\$320,893.40
Other								
<b>TOTAL</b>	<b>19</b>	<b>\$47,360.49</b>	<b>19</b>	<b>\$85,151.29</b>	<b>263</b>	<b>\$502,722.73</b>	<b>256</b>	<b>\$659,434.56</b>

## 2. Summary of Out-of-State Travel as of March 31, 2018:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

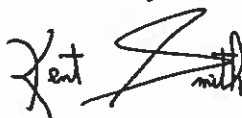
Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
St. Approp.	5	\$10,434.04	5	\$6,453.16	55	\$76,113.13	36	\$86,154.57
Federal	14	\$35,636.46	9	\$48,391.75	153	\$319,530.92	141	\$307,231.50
Private								
Auxiliary	17	\$48,336.22	10	\$4,448.93	91	\$201,485.40	108	\$365,342.33
Other								
TOTAL	36	\$94,406.72	24	\$99,293.84	299	\$597,129.45	285	\$758,728.40

All items listed above are respectfully submitted for your approval.

Sincerely,



KENT J. SMITH, JR.  
PRESIDENT  
LANGSTON UNIVERSITY



**LANGSTON**  
UNIVERSITY

## **Online Learning Policy Faculty Credentials & Course Certification**

Langston University maintains rigorous standards regarding all methods of classroom instruction. This University Policy outlines the standards regarding online learning in two distinct phases: (1) online instructor credentialing and (2) online course certifications. This policy is exclusive to online courses. For guidelines on Hybrid/Blended course certification, see the Hybrid/Blended Learning Policy.

### ***Phase I Online Instructor Credentialing***

Faculty seeking to teach online courses at Langston University (LU) must submit to the Online Learning Committee (OLC) evidence of compliance in each of the following four categories: LU LMS review course, online course design, online pedagogical learning, and continuous improvement to online learning. Successful completion of Category I through III results in initial online instructor credentialing. Instructors must complete at least one activity from Category IV every two years to maintain Online Instructor credential status.

1. **Category I – Current LU Learning Management System (LMS) Review Course**
  - Purpose: Faculty must demonstrate the ability to utilize the communication, assessments, and content components of LU LMS Review Course.
  - Completion of the LU LMS Review Course. (offered as needed)
2. **Category II - Online Course Design**
  - Purpose: Faculty must demonstrate ability and expertise in online course design.
  - Completion of the following courses:
    - Quality Matters (QM) Rubric course, and
    - Quality Matters Improving Your Online course
3. **Category III - Online Pedagogical Learning**
  - Purpose: Faculty must demonstrate the ability and aptitude to teach in the online learning platform.
  - Completion of one of the following courses:
    - Florida State course;
    - Langston University pedagogy course;
    - Oklahoma Distance Learning Association (ODL) course;
    - University of Central Oklahoma course;
    - Softchalk Online Course Strategy; or
    - Evidence of completed pedagogical course from another institution

#### 4. Category IV - Continuous Improvement for Online Teaching

- Purpose: After two consecutive years of Online Instructor credential status, faculty must demonstrate a continuous improvement to online learning by engaging in activities focused on improving the quality and standards of their online teaching. Continuous improvement may be demonstrated through a variety of means including, but not limited to the following recommended evidence or courses:
  - Training in multimedia products pertinent to their proposed course material delivery;
  - Mentoring from an experienced online instructor for at least the first semester and longer if deemed appropriate;
  - Continuing professional development in online teaching;
  - Continuing education courses with a focus in delivering online pedagogy;
  - Participation in conferences, webinars, forums or workshops related to online teaching; or
  - Mentoring new online instructors.
- Instructors must complete at least one activity from Category IV every two years to maintain Online Instructor credential status.

Documentation illustrating satisfactory completion of biannual Continuous Improvement for Online Learning will be submitted to the faculty member's school.

#### ***Emergency Online Instructor Credentialing***

If the department chair determines that Langston University needs or that resources require emergency online credentialing of potential faculty members without evidence of all four categories above, the potential faculty member may be granted temporary credentials upon submitting the following to the OLC:

- Complete Category 1;
- Complete at least 1 course form Category 2 or 3
- Complete remaining required training **within one year**.

After reviewing the submission, the OLC will make a recommendation to the appropriate Department Chair/Dean for the granting of temporary credentialing status.

All emergency online credentialed instructors will be supervised and mentored by a credentialed online instructor.

## ***Phase II Online Course Certification***

The purpose of this process is to provide sufficient evidence to demonstrate the content of the online course has to be designed to meet the rigorous standards and requirements of Langston University for online teaching. Faculty seeking to teach online courses at Langston University must also comply with the following online course certification process in coordination with the Online Learning Committee (OLC) and the relevant Department Chair/Dean:

- Step 1 Faculty member performs an official Modified QM Self-Study Course Review (SSCR).
- Step 2 Faculty member submits the SSCR to the Computer Technology Integration (CTI) review team for a preliminary review.
- Step 3 After CTI approval of the course, the CTI review team will submit the completed SSCR to the OLC, and the OLC Chair assigns peer reviewers who perform a comprehensive course review. Course review teams must contain a team chair, another qualified reviewer, and whenever possible, a subject matter expert to evaluate course content. The initial review process should take no more than three weeks to complete.
- Step 4 The OLC provides recommendations for course certification and submits the SSCR to the relevant Department Chair/Dean for final approval. Possible recommendations might include:
  - Approval (If the course meets the 85% current Quality Matters Expectations as stated on the Quality Matters Scoring Sheet of Quality Matters Higher Education Rubric)
  - Approval, with stipulations
    - Referral to the CTI Instructional Designer for assistance
  - Denial
    - Review of the QM Rubric; and/or
    - Additional training or credentialing.

If revisions are required, course instructors should take no more than one month to resubmit the revisions. Follow up reviews will be conducted by the team chair and instructional designer.

Questions? Please contact the CTI Director, OLC members, or your respective Department Chair/Dean.

### **The Online Learning Committee (OLC) Members**

Please check the box next to your name if you approve of this draft.

- |   |  |
|---|--|
| 1. <input checked="" type="checkbox"/> Ebrahim Soltani, Chair | 6. <input checked="" type="checkbox"/> Marsha Herron   |
| 2. <input checked="" type="checkbox"/> Angie Thomas           | 7. <input checked="" type="checkbox"/> Lonnie Johnson  |
| 3. <input checked="" type="checkbox"/> Elicia Pollard         | 8. <input checked="" type="checkbox"/> Sarah Gray      |
| 4. <input checked="" type="checkbox"/> I-Lin Huang            | 9. <input checked="" type="checkbox"/> Alexandra Sharp |
| 5. <input checked="" type="checkbox"/> Jalelah Braxton        |  |



## Request for Program Modification

*Oklahoma State Regents for Higher Education*

Institution submitting request: Langston University \_\_\_\_\_

Contact person: Dr. Ruth Jackson \_\_\_\_\_

Title: Dean of the School of Education and Behavioral Sciences \_\_\_\_\_

Phone number: 405-466-3265 \_\_\_\_\_

Current title of degree program (Level II): Bachelors of Science in Education \_\_\_\_\_

Current title of degree program (Level III): Elementary Education \_\_\_\_\_

State Regent's three-digit program code: 017 \_\_\_\_\_

Degree Granting Academic Unit: Professional Education Unit \_\_\_\_\_

With approved options in: A. Elementary Education \_\_\_\_\_

B. \_\_\_\_\_

C. \_\_\_\_\_

D. \_\_\_\_\_

E. \_\_\_\_\_

**TYPE OF REQUEST:** Check those appropriate and complete appropriate pages **ONLY!**☐ (1) Program Deletion☐ (2) Program Suspension☐ (3) Change of Program Name  
and/or Degree Designation☐ (4) Option Addition☐ (5) Option Deletion☐ (6) Option Name Change☒ (7) Program Requirement Change☐ (8) Other Degree Program Modification***Complete and return ONLY  
this cover sheet AND the  
appropriate page specifying  
the requested modification!******NOTE: Information not  
included in the requested  
modification may cause a  
delay in processing.***

Signature of President: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Governing Board Approval: \_\_\_\_\_

**(7) Program  
Requirement Change**

Rev June 2012

**ATTACHMENT B**  
Page 2 of 8

**Oklahoma State Regents for Higher Education  
REQUEST FOR PROGRAM MODIFICATION  
(continued)**

Institution submitting request: **Langston University**

Program name and State Regents' three-digit program code to be modified:

**017 ELEMENTARY EDUCATION**

**(7) PROGRAM REQUIREMENT CHANGES**

- ☒ Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- ☐ Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- ☐ Total credit hours for the degree will **NOT** change.
- ☒ Total credit hours for the degree will change from **124** to **126**.

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

We would like to remove the names of specific courses from our plan of study to provide a better range of courses to students to help them fulfill the four by twelve.

We would like to remove 20 credit hours of elementary content courses and add 16 hours of special education courses to the Elementary Education plan of study to make a dual certification program.

Will total number of credit hours required for the degree change ☐ No ☒ Yes

Reason for requested action (attach no more than one page if space provided is inadequate):

We recognized the need to diversify our instruction to incorporate more special education courses for our Elementary Education majors and more elementary content for our Special Education majors. The goal is ultimately to prepare teachers who can deal with a wide range of learners with diverse needs, whether they are considered eligible for an IEP or not. We believe that by producing teachers who are not only trained, but certified in two protected fields would allow our students a wider range of choices for employment and provide schools with options to better meet their needs.

Will requested change require additional funds from the State Regents? ☒ No ☐ Yes

*If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).*

Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum	Proposed Curriculum
BI 3113 Concepts of Biology (3) (Remove) BI 3114 Environmental Biology (4) (Remove)  CS 1103 Introduction to Information Processing (3)  ED 2001 Education Seminar – Test Taking Skills (OGET) (1) ED 2213 Introduction to Education (3) ED 2303 Foundations of Reading in the Elementary School (3) ED 3043 Trends in Reading (3) (Remove) ED 3153 Educational Sociology (3) (Remove) ED 3232 Measurement, Assessment and Evaluation (2) ED 3404 Integrated Language Arts and Social Studies (4) (Remove) ED 3414 Integrated Mathematics and Science for Elementary Teachers (4) (Remove) ED 3433 Fine Arts & Creative Activities for Elementary Teachers (3) ED 4001 Education Seminar ED 4002 Education Seminar (2) ED 4212 Educational Technology (2) ED 4222 Educational Psychology (2) ED 4232 Instructional Strategies (2) (Remove) ED 4242 Classroom Management (2) ED 4243 Diagnostic and Remedial Reading (3) ED 4270 Clinical Practice Elementary (10)  EG 1113 English Composition I (3) EG 1213 English Composition II (3) EG 2033 Advanced Composition (3)  HT 1483 U.S. History, 1492 – 1865 (3) or HT 1493 U.S. History, 1865 – Present HT 2323 Oklahoma History (3) (Remove)  HU 2103 Survey of Western Humanities I (3)  LS 3153 Children's Literature (3) (Remove)	<b>Required Courses – 10 hours</b> CS 1103 Introduction to Information Processing (3) HU 2103 Survey of Western Humanities I (3) PY 1111 Personal and Social Development (1) SN 1113 Elementary Spanish I (3)  <b>General Education Courses – 12 hours</b> <b>English</b> EG 1113 English Composition I (3) EG 1213 English Composition II (3) EG 2033 Advanced Composition (3) SP 2713 Introduction to Speech (3)  <b>Mathematics – 12 hours</b> MT 1413 Contemporary Mathematics (3) or MT 1513 College Algebra MT 2413 Mathematical Structures I (3) MT 2513 Mathematical Structures II (3) MT 2603 Finite Math (3) or MT 2013 Elementary Statistics  <b>Science – 13 hours</b> NB 1114 Natural Science Biology w/Lab (4) NP 1113 Natural Sciences Physical w/Lab (3) Science Course Option I (3) Science Course Option II (3)  <b>Social Science – 12 hours</b> HT 1483 U.S. History, 1492 – 1865 (3) or HT 1493 U.S. History, 1865 – Present PS 1113 U.S. Government (3) Introduction to Psychology (3) Introduction to Sociology (3)  <b>Major Courses – Elementary - 22</b> ED 2001 Education Seminar – Test Taking Skills (OGET) (1) ED 2303 Foundations of Reading in the Elementary School (3)

<p>MT 1513 College Algebra (3)  MT 2413 Mathematical Structures I (3)  MT 2513 Mathematical Structures II (3)  MT 2603 Finite Math (3) or  MT 2013 Elementary Statistics</p> <p>NB 1114 Natural Science Biology w/Lab (4)</p> <p>NP 1113 Natural Sciences Physical w/Lab (3)</p> <p>PS 1113 U.S. Government (3)</p> <p>PY 1111 Personal and Social Development (1)  PY 1113 Introduction to Psychology (3)  PY 3313 Developmental Psychology (3)</p> <p>SN 1113 Elementary Spanish I (3)</p> <p>SO 1113 Introduction to Sociology (3)</p> <p>SP 2713 Introduction to Speech (3)</p> <p>SPED 3143 Survey of Exceptional Children (3)  *SPED 4262 School Law and Legal Issues in Special Education (2)</p> <p><b>Program Total Hours: 124</b></p>	<p>*ED 3163 Teaching and Learning Language Arts in Elementary School (3)</p> <p>*ED 3173 Teaching and Learning Mathematics in Elementary School (3)</p> <p>*ED 3183 Teaching and Learning Social Studies in Elementary School (3)</p> <p>*ED 3193 Teaching and Learning Science in Elementary School (3)</p> <p>ED 3433 Fine Arts &amp; Creative Activities for Elementary Teachers (3)  ED 4243 Diagnostic and Remedial Reading (3)</p> <p><b>Major Courses – Special Education - 16</b>  * SPED 2102 Practicum in Special Education I (2)</p> <p>*SPED 3313 Nature and Characteristics of the Mild and Moderate Learner (3)</p> <p>*SPED 3343 Remediation of Content for Learners with Exceptionalities (3)</p> <p>SPED 4262 School Law and Legal Issues in Special Education (2)</p> <p>* SPED 4313 Methods of Teaching for All Learners (3) (Name Change)</p> <p>*SPED 4333 Curriculum for the Mild/Moderate Learner (3)</p> <p><b>Professional Education Courses - 29</b>  ED 2213 Introduction to Education (3)  ED 3232 Measurement, Assessment and Evaluation (2)  ED 4002 Education Seminar (2)  ED 4212 Educational Technology (2)  ED 4222 Educational Psychology (2)  ED 4242 Classroom Management (2)  ED 4270 Clinical Practice Elementary (10)  PY 3313 Developmental Psychology (3)  SPED 3143 Survey of Exceptional Children (3)</p> <p><b>Program Hour Total 126</b></p>
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## Summary of Changes

### New Courses to the Inventory and Plan of Study

#### **\*ED 3163 Teaching and Learning Language Arts in Elementary School (3)**

**Rationale:** This course is purposed to provide an intensive and systematic study of requisite skills for communicating in today's global community. Course objectives emphasize linguistics, creative language, dramatics, usage, handwriting, spelling, listening, and writing while equipping candidates with current evidenced-based practices for teaching Language Arts to elementary school students with and without exceptionalities. This course includes culturally responsive teaching principles designed to enable candidates to include students from diverse backgrounds.

#### **\*ED 3173 Teaching and Learning Mathematics in Elementary School (3)**

**Rationale:** This course is designed to provide candidates with a comprehensive, mathematical foundation for content, methods, and instructional materials. Pedagogical skills covered in this course will include: learning theories, developing assessment/evaluations, and modifying instruction to accommodate individual differences. Some topics emphasized are problem-solving, manipulatives, number systems, rounding, decimals, fractions, and percentages. Candidates will learn how to prepare and present Mathematical content for elementary students and encourage interaction between students in a cooperative learning atmosphere. Thus, the course will focus on supporting candidates in revisiting, refining, and extending their mathematical knowledge and making connections to teaching.

#### **\*ED 3183 Teaching and Learning Social Studies in Elementary School (3)**

**Rationale:** This course is designed to equip candidates with the tools to teach social studies effectively to diverse populations of students at the elementary level. This course content includes methods necessary for candidates to develop critical thinking, reading, and writing skills that are central to teaching social studies in a democratic and culturally diverse society. The teaching of social studies provides the opportunity to develop students' critical thinking and literacy practices as well as preparing them for citizenship in the United States. Candidates will be given opportunities to focus on teaching, learning, and the critical role of social studies education in the school curriculum for an understanding of the world around them. Studying social studies involves asking questions, conducting investigations, analyzing evidence, and communicating conclusions.

#### **\* ED 4262 School Law Legal Issues (2)**

**Proposed Change: SPED 4262 School Law and Legal Issues in Special Education (2)**

**Rationale:** A study of federal, state, and local laws and issues affecting teacher education. Specific emphasis will be placed on exceptionalities within the context of the teacher's rights and responsibilities, the student's rights and responsibilities, and parents' rights and responsibilities. Universal educational issues, such as religion in schools, educational equity, multicultural education, illiteracy, discrimination, special education issues, and censorship will be examined. The course material and cases are designed to help students develop a foundation of legal knowledge, which is necessary to successfully perform in the profession of teaching.

#### **\*ED 3193 Teaching and Learning Science in Elementary School (3)**

**Rationale:** This course is designed to acquaint candidates with current teaching methodologies for teaching Science for understanding and ultimate learning. This course is also designed to present the role and functions of science in school and in modern society. This course will provides a theoretical background, practical experience and pedagogical skills needed to teach Science education through modeling, designing

inquiry based lesson plans, and current teaching strategies. The course is also designed to assist you in developing a foundation of sound teaching strategies that engage students in the exploration and discovery of the world of science.

#### **New Courses to the Inventory and Plan of Study**

##### **\* SPED 2102 Practicum I (2)**

**Rationale:** This course provides special education teacher candidates contact with children with mild and moderate exceptionalities as well as the opportunity to develop observation skills, as a basis for identification of exceptional learning needs. There is a 45-hour in school practicum required for this course.

##### **\*SPED 3313 Nature and Characteristics of the Mild and Moderate Learner (3)**

**Rationale:** This is an in-depth study of basic and specific characteristics of students with mild and moderate disabilities. The course will focus on the strategies and techniques required to provide successful learning environments. Children and youth with exceptionalities. *Prerequisites: Survey of Exceptional Children (3 Credit Hours)*

##### **\*SPED 3343 Remediation of Content for Learners with Exceptionalities (3)**

**Rationale:** Methods of using remedial techniques for Mild/Moderate Learners. This course also focuses on problems of instruction, classroom organization, and curriculum development for students with mild and moderate disabilities. Teacher education candidates will examine methods and techniques for teaching P-12 students with mild and moderate disabilities that have deficiencies in content areas, written, and oral expressions, as well as social skills.

##### **\*SPED 4333 Methods of Teaching for Learners with Mild/Moderate Disabilities (3)**

**Proposed Name Change:** \* SPED 4313 Methods of Teaching for All Learners (3) (Name Change)

**Rationale:** The purpose of this course is to teacher candidates to create positive and supportive learning environments for all students in any education setting. Students will learn to develop instructional strategies based on evidence-based practices and sound methodological practice in the fields of Elementary and Special Education.

##### **\*SPED 4333 Curriculum for the Mild/Moderate Learner (3)**

**Rationale:** This course is designed to equip teacher candidates with knowledge of organization patterns of curriculum designs and modifications in the areas of language arts, social sciences, health and safety education, and instructional techniques and materials used in teaching children with mild and moderate disabilities and the development of Individualized Education Programs (IEP's).

#### **Courses Marked for Removal**

BI 3113 Concepts of Biology (3) (Remove)

BI 3114 Environmental Biology (4) (Remove)

ED 3043 Trends in Reading (3) (Remove)

ED 3153 Educational Sociology (3) (Remove)

ED 3404 Integrated Language Arts and Social Studies (4) (Remove)

ED 3414 Integrated Mathematics and Science for Elementary Teachers (4) (Remove)

ED 4232 Instructional Strategies (2) (Remove)

HT 2323 Oklahoma History (3) (Remove)

LS 3153 Children's Literature (3) (Remove)



LANGSTON  
UNIVERSITY

**LANGSTON UNIVERSITY**  
**SCHOOL OF EDUCATION AND BEHAVIORAL SCIENCES**  
**BACHELOR OF SCIENCE DEGREE IN ELEMENTARY EDUCATION (Current)**

Approved 2015  
**ATTACHMENT B**  
Page 7 of 8

Last Name                      First                      Middle                      ID#

Dept. #	Credit	Course Title	Grade	Date	Dept.#	Credit	Course Title	Grade	Date
<b>Freshman Year 1<sup>st</sup> Semester</b>					<b>Freshman Year 2<sup>nd</sup> Semester</b>				
CS 1103	3	Introduction to Information Processing			EG 1213	3	English Composition II		
EG 1113	3	English Composition I			MT 2413 MT 2013	3	Finite Math or Elementary Statistics		
HT 1483 HT 1493	3	U.S. History, 1492 – 1865 or U.S. History, 1865 - Present			NP 1113	3	Natural Science Physical w/Lab		
MT 1513	3	College Algebra			PS 1113	3	U.S. Government		
NB 1114	4	Natural Science Biology w/Lab			PY 1113	3	Introduction to Psychology		
PY 1111	1	Personal & Social Development			SP 2713	3	Introduction to Speech		
<b>TOTAL</b>	<b>17</b>				<b>TOTAL</b>	<b>18</b>			
<b>Sophomore Year 1<sup>st</sup> Semester</b>					<b>Sophomore Year 2<sup>nd</sup> Semester</b>				
BI 3113	3	Concepts of Biology			BI 3114	4	Environmental Biology		
ED 2213	3	Introduction to Education (FE)			ED 2001	1	Education Seminar - Test Taking Skills (OGET)		
EG 2033	3	Advanced Composition			HU 2103	3	Survey of Western Humanities I		
HT 2323	3	Oklahoma History			MT 2513	3	Mathematical Structures II		
MT 2413	3	Mathematical Structures I			SPED 3143	3	Survey of Exceptional Children (FE)		
SO 1113	3	Introduction to Sociology			ED 2303	3	Foundations of Reading in the Elementary School		
<b>TOTAL</b>	<b>18</b>				<b>TOTAL</b>	<b>17</b>			
<b>Junior Year 1<sup>st</sup> Semester</b>					<b>Junior Year 2<sup>nd</sup> Semester</b>				
ED 3043	3	Trends in Reading (Prerequisite ED 2303)			ED 3232	2	Measurement, Assessment & Evaluation		
ED 3404	4	Integrated Language Art & Social Studies			ED 3414	4	Integrated Mathematics & Science for Elementary Teachers		
ED 4001	1	Education Seminar - Test Taking Skills (OSAT/OPTE)			SPED 4262	2	School Law & Legal Issues in Special Education		
PY 3313	3	Developmental Psychology			ED 4243	3	Diagnostic & Remedial Reading (Prerequisite ED 2303 & ED 3043)		
SN 1113	3	Elementary Spanish I			LS 3153	3	Children's Literature		
<b>TOTAL</b>	<b>14</b>				<b>TOTAL</b>	<b>14</b>			
<b>Senior Year 1<sup>st</sup> Semester</b>					<b>Senior Year 2<sup>nd</sup> Semester</b>				
ED 3153	3	Educational Sociology			ED 4002	2	Education Seminar		
ED 4212	2	Educational Technology			ED 4270	10	Clinical Practice Elementary		
ED 4222	2	Educational Psychology (FE)							
ED 4232	2	Instructional Strategies							
ED 4242	2	Classroom Management (FE)							
ED 3433	3	Fine Arts & Creative Activities for Elementary Teachers			<b>TOTAL</b>	<b>12</b>			
<b>TOTAL</b>	<b>14</b>						<b>Degree Total</b>	<b>124</b>	





**LANGSTON UNIVERSITY**  
**SCHOOL OF EDUCATION AND BEHAVIORAL SCIENCES**  
**BACHELOR OF SCIENCE DEGREE IN ELEMENTARY EDUCATION (Proposed)**

Last Name

First

Middle

ID#

Dept. #	Credit	Course Title	Grade	Date	Dept.#	Credit	Course Title	Grade	Date
<b>Freshman Year 1<sup>st</sup> Semester</b>					<b>Freshman Year 2<sup>nd</sup> Semester</b>				
CS 1103	3	Introduction to Information Processing			EG 1213	3	English Composition II		
EG 1113	3	English Composition I			MT 2413 MT 2013	3	Finite Math or Elementary Statistics		
HT 1483 HT 1493	3	U.S. History, 1492 – 1865 or U.S. History, 1865 - Present			NP 1113	3	Natural Science Physical w/Lab		
MT1413 MT 1513	3	Contemporary Mathematics or College Algebra			PS 1113	3	U.S. Government		
NB 1114	4	Natural Science Biology w/Lab			SN 1113	3	Elementary Spanish I		
PY 1111	1	Personal & Social Development			SP 2713	3	Introduction to Speech		
<b>TOTAL</b>	<b>17</b>				<b>TOTAL</b>	<b>18</b>			
<b>Sophomore Year 1<sup>st</sup> Semester</b>					<b>Sophomore Year 2<sup>nd</sup> Semester</b>				
	3	Science Course Option				3	Science Course Option		
ED 2213	3	Introduction to Education (FE)			ED 2001	1	Education Seminar - Test Taking Skills (OGET)		
EG 2033	3	Advanced Composition			HU 2103	3	Survey of Western Humanities I		
	3	Social Science Option			MT 2513	3	Mathematical Structures II		
MT 2413	3	Mathematical Structures I			SPED 3143	3	Survey of Exceptional Children (FE)		
	3	Social Science Option			ED 2303	3	Foundations of Reading in the Elementary School		
<b>TOTAL</b>	<b>18</b>				<b>TOTAL</b>	<b>16</b>			
<b>Junior Year 1<sup>st</sup> Semester</b>					<b>Junior Year 2<sup>nd</sup> Semester</b>				
ED 3183	3	Teaching and Learning Social Studies in Elementary School			ED 3232	2	Measurement, Assessment & Evaluation		
ED 3162	3	Teaching and Learning Language Arts in Elementary School			ED 3173	3	Teaching and Learning Mathematics in Elementary School		
SPED 3313	3	Nature and Characteristics of the Mild/Moderate Learner			SPED 4333	3	Curriculum for the Mild/Moderate Learner		
ED 4222	2	Educational Psychology (FE)			ED 4243	3	Diagnostic & Remedial Reading (Prerequisite ED 2303 & ED 3043)		
ED 4242	2	Classroom Management (FE)			SPED 3002	2	Practicum in Special Education		
PY 3313	3	Developmental Psychology			ED 3193	3	Teaching and Learning Science in Elementary School		
<b>TOTAL</b>	<b>16</b>				<b>TOTAL</b>	<b>16</b>			
<b>Senior Year 1<sup>st</sup> Semester</b>					<b>Senior Year 2<sup>nd</sup> Semester</b>				
ED 4212	2	Educational Technology			ED 4002	2	Education Seminar		
SPED 3343	3	Remediation of Content for Learners with Exceptionalities			ED 4270	10	Clinical Practice Elementary		
SPED	3	Methods of Teaching for All Learners							
ED 3433	3	Fine Arts & Creative Activities for Elementary Teachers							
SPED 4262	2	School Law & Legal Issues in Special Education			<b>TOTAL</b>	<b>12</b>			
<b>TOTAL</b>	<b>13</b>						<b>Degree Total</b>	<b>126</b>	



**Request for Program Modification**

***Oklahoma State Regents for Higher Education***

Institution submitting request: Langston University \_\_\_\_\_  
Contact person: Dr. Ruth Jackson \_\_\_\_\_  
Title: Dean of the School of Education and Behavioral Sciences \_\_\_\_\_  
Phone number: 405-466-3265 \_\_\_\_\_

Current title of degree program (Level II): Master of Education \_\_\_\_\_  
Current title of degree program (Level III): Urban Education \_\_\_\_\_  
State Regent's three-digit program code: \_\_\_\_\_  
Degree Granting Academic Unit: Teacher Education Unit \_\_\_\_\_  
With approved options in: A. Elementary Education \_\_\_\_\_  
B. Urban Education \_\_\_\_\_  
C. English as A Second Language \_\_\_\_\_  
D. Educational Leadership \_\_\_\_\_

**TYPE OF REQUEST:** Check those appropriate and complete appropriate pages **ONLY!**

- ☐ (1) Program Deletion  
☐ (2) Program Suspension  
☐ (3) Change of Program Name  
and/or Degree Designation  
☐ (4) Option Addition  
☐ (5) Option Deletion  
☐ (6) Option Name Change  
☒ (7) Program Requirement Change  
☐ (8) Other Degree Program Modification

***Complete and return ONLY  
this cover sheet AND the  
appropriate page specifying  
the requested modification!***

***NOTE: Information not  
included in the requested  
modification may cause a  
delay in processing.***

**Signature of President:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Date of Governing Board Approval:** \_\_\_\_\_ **Date** \_\_\_\_\_

## ATTACHMENT C

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**(7) Program  
Requirement Change*****Oklahoma State Regents for Higher Education*  
REQUEST FOR PROGRAM MODIFICATION  
(continued)**Institution submitting request: **Langston University**

Program name and State Regents' three-digit program code to be modified:

**Master of Education 052****(7) PROGRAM REQUIREMENT CHANGES**

- ☒ Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- ☐ Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- ☒ Total credit hours for the degree will **NOT** change.
- ☐ Total credit hours for the degree will change.

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

The proposed changes impact core and major area courses in the Master of Education program. Specifically, we request the following changes:

1. Remove the following courses from the plan of study.  
EDU 5043 Educational Sociology, EDU 5113 Teaching the Culturally Different Student, UE 5213 Maintaining Classroom Discipline, UE 5233 Developmental Reading in the Urban School, UED 5253 Current Issues and Trends in Urban Education.
2. Add the following courses to the plan of study.  
School, Family and Community Collaboration, Grant Writing and Urban Community Development, Culturally Responsive Classroom Practices, Educating the Whole Child, and Urban Schools and Their Communities.
3. Modify course numbers for ED 5883 Introduction to Graduate Studies and ED 5883 Education Seminar Capstone to independent course numbers and prefixes.

Will total number of credit hours required for the degree change      ☒ No      ☐ Yes

Explain:

Reason for requested action (attach no more than one page if space provided is inadequate):

We believe the new content courses would better represent the new mission for the program. The program will focus more on the communities around urban schools, rather than the urban schools settings.

**Mission:** We are a community of scholars in an institution that has played a historical role for enhancing equal educational opportunities. Due to our years of professional experiences, Langston University faculty brings a special knowledge of how the broader social, political, and economic issues inevitably affect the educational outcomes of urban school children. We direct our teaching, research, and public service to all learners, but we

are committed to promoting quality education for traditionally underserved children and communities and in so doing play a pivotal part in the larger effort to combat issues of poverty and inequity in the U.S.

Will requested change require additional funds from the State Regents? ☒ No ☐ Yes

*If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).*

**ATTACHMENT C**  
**Page 3 of 12**

*Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.*

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum	Proposed Curriculum
ED 5003 Education Research/Evaluation (3) ED 5023 Theory/Application of Tests and Measurement (3)	ED 5003 Education Research/Evaluation (3) ED 5023 Theory/Application of Tests and Measurement (3)
ED 5043 Educational Sociology (3) <b>(Remove)</b>	ED 5013 School, Family and Community Collaboration (3)
ED 5113 Teaching the Culturally Different Student (3) <b>(Remove)</b>	ED 5123 Grant Writing and Urban Community Development (3)
ED 5263 Educational Technology (3) ED 5883 Seminar – Introduction to Graduate Studies (3) ED 5883 Seminar – Capstone Seminar (3)	ED 5263 Educational Technology (3) ED 5883 Seminar – Introduction to Graduate Studies (3) ED 5883 Seminar – Capstone Seminar (3)
UE 5203 Philosophy and Principles of Urban Education (3)	UE 5203 Philosophy and Principles of Urban Education (3)
UE 5213 Maintaining Classroom Discipline (3) <b>(Remove)</b>	
UE 5233 Developmental Reading in the Urban School (3) <b>(Remove)</b>	UE 5223 Culturally Responsive Classroom Practices (3)
UE 5253 Current Issues and Trends in Urban Education (3) <b>(Remove)</b>	UE 5313 Educating the Whole Child (3) UE 5323 Urban Schools and Their Communities (3)
UE 5283 Practicum in the Urban Environment (3)	UE 5283 Practicum in the Urban Environment (3)
<b>Total Hours = 36</b>	<b>Program Hour Total = 36</b>

**ATTACHMENT C**  
**Page 4 of 12**

**2016 Proposed Changes in Courses**

**Langston University Undergraduate Program: Master of Education – Urban Education**

The following proposed changes in the courses are presented for approval. The changes reflect the reconstruction of programs to remain consistent with requirements for NCATE/CAEP approved Specialty Area Programs.

**Courses Marked for Removal from Proposed Plan of Study**

- ED 5043 Educational Sociology (3) **(Remove)**
- ED 5113 Teaching the Culturally Different Student (3) **(Remove)**
- UE 5213 Maintaining Classroom Discipline (3) **(Remove)**
- UE 5233 Developmental Reading in the Urban School (3) **(Remove)**
- UE 5253 Current Issues and Trends in Urban Education (3) **(Remove)**

**\* New Courses from Inventory to Plan of Study**

**ED 5013 School, Family and Community Collaboration (3)**

**Rationale:** The purpose of this course is to provide students with a theoretical overview of the interconnection of Families, Schools and Communities and its unique interwoven partnership for student academic success and overall school improvement.

**Catalog Description:** Participants examine the theory, research, and best practices on school, family, and community partnerships. Individuals explore different types of partnerships, challenges to developing school-based partnership programs, and the components of effective partnership programs that enhance student performance and success. Participants design an action plan for partnerships to address school improvement goals.

**ED 5123 Grant Writing and Urban Community Development (3)**

**Rationale:** This course introduces graduate students to the world of grant proposal writing and the processes involved in generating funding for nonprofit programs and community development projects. The goal of the course is to allow students to complete an actual grant proposal that will serve as a development effort for an agency and as a graded class project. This experience offers students the opportunity to explore multiple elements of the proposal process: needs assessment, program development, outcomes planning, program budgeting, and writing to express the needs of both the community and funder. Students will develop and draft internal and external documents and materials to build or retain relationships with donors, volunteers, community members, and other supporters of the non-profit organization. It also covers the core essentials of submitting, tracking, and following-up on the grant application.

**Catalog Description:** This course explores the basics of research design and grant and proposal writing for urban education schools and communities, from needs assessment to finding funding sources from federal, state, and private organizations.

**UE 5223 Culturally Responsive Classroom Practices (3)**

**Rationale:** Graduate students will explore the social, organizational, and structural factors influencing educational opportunities, experiences, and outcomes of culturally diverse students. The course includes a strong emphasis on developing knowledge about the culture and backgrounds of children and families in order to establish positive interactions within the classroom community. Within this context they will understand the broader social, economic, and political contexts of student behavior and will learn the

strategies, connected to academic success, maintaining cultural integrity, and sociopolitical consciousness, that are most productive in helping children solve social problems and develop self-discipline.

**Catalog Description:** This course examines strategies to create an inclusive classroom environment that is responsive and relevant to students and their families and the ways in which all students learn. The course focuses on the linguistic, social, emotional, and academic systems in school communities for creating a community of learners.

### **UE 5313 Educating the Whole Child (3)**

**Rationale:** Teaching to the Developmental Needs of the Urban Child

This course will focus participants' learning on child and adolescent development consistent with developmental pathways: cognitive, linguistic, emotional, social, and physical. Topics include the needs of urban school children relative to health care, nutrition, differentiation, inclusion, special education, gifted education, arts education, higher order thinking and creative problem-solving.

**Catalog Description:**

### **UE 5323 Urban Schools and Their Communities (3)**

**Rationale:** This course examines the relationship between schools and society. What is community? What makes neighborhoods strong, safe, healthy, vibrant and inclusive? How can education address inequalities in our society and be a tool for greater social justice? The course provides analysis and insight into the following areas: historical, socioeconomic, and political factors influencing urban education; the distribution of opportunity in cities and their schools; and effective instructional and organizational practices that close the achievement gap, including multicultural education, the development of positive school cultures, and the use of community services and resources. This survey course is designed to enhance students' knowledge of urban schooling, especially as related to dynamics of race, class, and culture.

**Catalog Description:** The demands of the 21st century require a new approach to education to fully prepare students for college, career, and citizenship. Research, practice, and common sense confirm that a whole child approach to education will develop and prepare students for the challenges and opportunities of today and tomorrow by addressing students' comprehensive needs through the shared responsibility of students, families, schools, and communities.

### **Non-Substantive Changes to Course Descriptions for Existing Courses**

### **ED 5003 Education Research/Evaluation (3)**

**Rationale:** Based on the formal principles of experimental and survey design, this course prepares students to design sound quantitative research studies that take into account the practical constraints of the real world. Topics include formulating research questions, identifying relevant target populations, selecting and sampling study participants, choosing which predictors to study, defining comparison groups, identifying appropriate measures, determining sample size, and evaluating the outcomes.

**Course Description:** Introduction to research in education. Included in this course content are (1) a survey of current educational research, (2) the nature of research methodology, (3) the preparation of research reports, and (4) reactions to current research.

### **ED 5023 Theory/Application of Tests and Measurement (3)**

**Rationale:** The purpose of this course is to give students skills in statistical reasoning so that they will be able to: a) define basic testing, measurement, and statistical terms; b) identify situations where educational and/or psychological tests can be helpful in making decisions about individuals and/or programs; c) describe and use reliability and validity concepts and methods; d) interpret and use scores reported on common

## ATTACHMENT C

### Page 6 of 12

educational and psychological scales; e) describe various cultural and environmental factors which influence test performance; f) distinguish norm-referenced testing from criterion-referenced testing and describe the ways in which each type of test is developed, evaluated, and used; g) identify popular achievement, aptitude, and personality tests; h) locate commercially available instruments to meet particular assessment needs and to evaluate the usefulness of the instruments; i) identify current testing issues and developments (e.g., computers and testing, performance testing, code of fair testing, testing competencies for educators); and j) carry out basic statistical methods on test scores and use basic measurement theory.

**Course Description:** General concepts of reliability and validity of both standardized and teacher-made tests and their implications in educational measurements. Interpretations and misinterpretations are presented with regard to standardized testing. In addition, case measurements will be examined.

### **ED 5263 Educational Technology (3)**

**Rationale:** The aim of this course to help students refine, redefine, and reshape their perspectives and views of technology as they relate to future careers, society, teaching, learning, and training. It is designed to increase basic to moderate awareness of technology concepts and to provide experiences that facilitate individual thinking.

#### **Course Description:**

Students learn how technology can be used to more effectively to engage learners; improve performance and improve the quality of learning experiences. Areas of particular focus include learning how to use various technological tools to access and manage information, online teaching, technology integration, innovative teaching in K-12, educational games and basic techniques for the production of slide/tape and videotape materials.

### **ED 5213 Introduction to Graduate Studies (3)**

**Rationale:** This is an entry-level graduate seminar that focuses on the development of knowledge and skills related to master-level study and a leadership career in the field of urban education. Candidates will examine and discuss past and current research themes in urban education. Candidates will learn to critically analyze empirical and theoretical works. Candidates will identify a topic of personal interest and begin to anchor their academic and professional scholarship/career by developing products that reflect this area of interest and expertise we choose to identify with.

**Course Description:** The purpose of the seminar course is to provide an atmosphere in which candidates and faculty may examine, review, discuss, and/or research topics focused on the urban community settings.

### **UE 5203 Philosophy and Principles of Urban Education (3)**

**Rationale:** This course will examine the philosophy, principles, policies, and practices of leadership and instruction that promote effective schools. Students will be exposed to the numerous efforts on the local and state and federal level designed to improve the quality of education particularly as those practices and policies affect urban student achievement. Students will weigh the traditional patterns of teaching, learning, and governance with current federal, state, and local standards and new evidence-based, collaborative practices. Emphasis will be placed on examining models and methodologies currently in use in various states and school districts. Students will use this research and knowledge as a basis for selecting effective methods that could be adapted to particular settings.

**Course Description:** A study of the social and psychological consequences of urban life and its effect on the educational process. Students will examine the diversity of urban life styles and its impact on schools in the inner city. The focus is on the sensitivity of racial and cultural differences and their influences on an effective multicultural educational program.

### **UE 5283 Practicum in the Urban Environment (3)**

**Rationale:** Practicum experiences are designed to give candidates guided experiences working with youth

in urban school settings or urban community spaces. Practicum experiences are collaboratively developed with graduate faculty, the Director of Accreditation and Clinical Partnerships, partner schools and organizations. Within practicum experiences candidates receive opportunities to (1) engage with youth, (2) observe and interact with teachers who model high quality instruction and respectful interactions with youth, (3) understand how schools or organizations are organized to assist the communities they serve, and (4) practice learned skills, and receive feedback as they develop and refine their repertoire.

**Course Description:** On-site experiences required for students who have not taught or worked in the urban school and/or urban community. The course will focus on specific needs and problems within each individual setting. *Prerequisites include a minimum of thirty (30) hours in the graduate program.*

#### **ED 5993 Action Research for School and Community Improvement: Capstone**

**Rationale:** This course is designed to guide the student through the process of developing and writing the final Capstone Action Research project. Candidates will review the methods of educational research and examine/synthesize research that informs and improves individual schools, organizations and universities. Using the action research model, particular emphasis will be placed upon research related to organizational or school improvement. Candidates will submit the complete write-up of an Action Research project by course completion.

**Course Description:** The capstone course is an essential component of the M.Ed. in Education. It is the culmination of graduate work in the program and the final product of the degree. The capstone process is an opportunity for students to present the findings of in depth exploration into Urban Education issues, using Action Research, with the ultimate end of positing a real solution to a problem.

**Langston University**  
**Master of Education Degree Plan**  
**Urban Education Option (Current)**

Each applicant for a Langston University Master's Degree **MUST COMPLETE** the minimum credit hours prescribed in the General Education Core and the Major Discipline Area.

Student Name (Print or Type)

Student ID Number/Banner Pin

**All students must complete 9 hours of Required Courses listed below:**

Required Courses	Hours	Letter	Semester/Year Completed
ED 5263 Educational Technology	3		
ED 5883 Introduction to Graduate Studies	3		
EDU 5883 Seminar: Capstone Seminar (30 Hours Required)	3		

**All students must complete 12 hours of Core Courses listed below:**

Core Courses	Hours	Grade	Semester/Year Completed
EDU 5003 Education Research/Evaluation	3		
EDU 5023 Theory/Application of Test/Measurement	3		
EDU 5043 Educational Sociology	3		
EDU 5113 Teaching the Culturally Different Student	3		

**All students must complete 15 hours in URBAN EDUCATION courses listed below.**

Major Area	Hours	Grade	Semester/Year Completed
UED 5203 Philosophy and Principles of Urban Education	3		
UED 5213 Maintaining Classroom Discipline	3		
UED 5233 Developmental Reading in the Urban School	3		
UED 5253 Current Issues and Trends in Urban Education	3		
UED 5283 Practicum in the Urban Environment	3		

Student's Signature

Date

Advisor's Signature

Date

Graduate Program Coordinator

Date

EPP Chair Verification of Completed Program

Date



## GRADUATE REQUIREMENTS

### Graduate Record Examination GRE

All students must submit scores from the GRE no later than the end of the first semester of matriculation. Students will not be permitted to enroll in the second semester until GRE scores are submitted to the Graduate Program Coordinator.

### \*PASS-PORT

#### PASS-PORT (2-year Electronic Portfolio)

All candidates are required to have an active electronic portfolio system via PASS-PORT, purchased through the bookstore. One account is used for all courses. Candidates are required to upload signature assessments and field experiences to PASS-PORT as directed by their instructors. In the event a candidate is passing a course, but fails to submit the required PASS-PORT assignment(s), the candidate will receive a failing grade for the course.

\*ED 5883 Introduction to Graduate Studies

\*EDU 5113 Teaching the Culturally Different Student

\*UED 5203 Philosophy and Principles of Urban Education

\*UED 5283 Practicum in the Urban Environment

\*EDU 5883 Seminar: Written Comprehensive Exam

### "I" Grades and Administrative Withdrawals

A grade of "I" is given only when extenuating circumstances (hospitalization, personal injury, etc.) prevent a student from completing course requirements. The grade of "I" must be replaced by a passing grade within one year. (Langston University Catalog, 2013-2015, page 183)

### Satisfactory Academic Progress

All courses taken for graduate credit will be counted in computing the student's grade point average to determine academic standing. Final examinations are required of all graduate students for all coursework (Langston University Catalog 2013-2015, page 183).

A student working toward a master's degree must maintain a "B" average in all work offered toward degree requirements. If a student's grade point average falls below "B," the student is placed on probation.

The length of the probationary period is set by the chair in consultation with the graduate program coordinator. Students who do not raise their grade point averages to "B" by the end of the probationary period are dismissed from the program and suspended from further work toward a master's degree at the university.

A student who is suspended may petition the Chair of Education and Professional Programs for reinstatement, but the petition must be accompanied by a positive recommendation from a graduate faculty member (Langston University Catalog, 2013-2015, page 183).

### UED 5283 Practicum

*Prerequisites: Nine (9) hours of Urban Education*

Practicum experiences are designed to give candidates guided experiences working with youth in urban school or community settings. Practicum experiences are collaboratively developed with course instructors, the Director of Accreditation and Clinical Partnerships, partner schools and organizations. Within practicum experiences candidates receive opportunities to (1) engage with youth, (2) observe and interact with teachers who model high quality instruction and respectful interactions with youth, (3) understand how schools or organizations are organized to assist the communities they serve, and (4) practice learned skills, and receive feedback as they develop and refine their repertoire.

### Background Check (\$20)

In April 2001, the Oklahoma legislature passed a law stating that any person seeking a teaching license shall have "on file with the Board [Oklahoma State Department of Education: OSDE] a current Oklahoma criminal history record from the Oklahoma State Bureau of Investigation (OSBI) as well as a national fingerprint based criminal history record provided by the Federal Bureau of Investigation."

Therefore, all individuals visiting schools or community settings on behalf of Langston University are required to submit to a background check. The cost of the background check is approximately \$20 per year through the OSBI.

**NOTE:** Individuals convicted of a felony or of a crime involving moral turpitude are NOT eligible to complete Practicum hours.

### Membership in a Professional Organization (\$15-\$30)

The PEU requires all candidates to maintain a yearly membership in an Oklahoma professional education organization. Evidence of membership is required PRIOR to participation in field experiences, service learning, and clinical practice.

**\*Note – Proof of a COMPLETED Background Check, Background Check Authorization, Passport Request Form, Proof of Passport Purchase, and Membership in a professional organization must be posted in the appropriate D2L dropbox by 12:00 pm on the first Friday of class. Failure to meet these course requirements will result in course dismissal, as you will be unable to fulfill the requirements of the course. THERE ARE NO EXCEPTIONS TO THIS POLICY.**

### Comprehensive Exam

In order to sit for the Comprehensive Examination candidates must have successfully completed 30 hours of coursework (minimum) with a GPA of 3.0 or higher.

Langston University  
Master of Education Degree Plan  
**Urban Education Option (Proposed)**

ATTACHMENT C  
Page 10 of 12

Each applicant for a Langston University Master's Degree **MUST COMPLETE** the minimum credit hours prescribed in the General Education Core and the Major Discipline Area.

Student Name (Print or Type)

Student ID Number/Banner Pin

All students must complete **9 hours** of Required Courses listed below:

Required Courses	Hours	Letter	Semester/Year Completed
ED 5263 Educational Technology	3		
ED 5213 Introduction to Graduate Studies	3		
ED 5993 Seminar: Action Research for School and Community Improvement (Capstone)	3		

All students must complete **12 hours** of Core Courses listed below:

Core Courses	Hours	Grade	Semester/Year Completed
ED 5003 Education Research/Evaluation	3		
ED 5023 Theory/Application of Test/Measurement	3		
ED 5013 School Family and Community Collaboration	3		
ED Grant Writing and Urban Community Development	3		

All students must complete **15 hours** in URBAN EDUCATION courses listed below.

Major Area	Hours	Grade	Semester/Year Completed
UE 5203 Philosophy and Principles of Urban Education	3		
UE 5223 Culturally Responsive Classroom Practices	3		
UE 5313 Educating the Whole Child	3		
UE 5323 Urban Schools and Their Communities	3		
UED 5283 Practicum in the Urban Environment	3		

Student's Signature

Date

Advisor's Signature

Date

Graduate Program Coordinator

Date

EPP Chair Verification of Completed Program

Date

## GRADUATE REQUIREMENTS

### Graduate Record Examination GRE

All students must submit scores from the GRE no later than the end of the first semester of matriculation. Students will not be permitted to enroll in the second semester until GRE scores are submitted to the Graduate Program Coordinator.

### \*PASS-PORT

PASS-PORT (2-year Electronic Portfolio)

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\*ED 5883 Introduction to Graduate Studies

\*EDU 5113 Teaching the Culturally Different Student

\*UED 5203 Philosophy and Principles of Urban Education

\*UED 5283 Practicum in the Urban Environment

\*EDU 5883 Seminar: Written Comprehensive Exam

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**\*Note – Proof of a COMPLETED Background Check, Background Check Authorization, Passport Request Form, Proof of Passport Purchase, and Membership in a professional organization must be posted in the appropriate D2L dropbox by 12:00 pm on the first Friday of class. Failure to meet these course requirements will result in course dismissal, as you will be unable to fulfill the requirements of the course. THERE ARE NO EXCEPTIONS TO THIS POLICY.**

### Comprehensive Exam

In order to sit for the Comprehensive Examination candidates must have successfully completed 30 hours of coursework (minimum) with a GPA of 3.0 or higher.



## **Proposed Partnership between Langston University and University Center of Southern Oklahoma**

### **Existing Need**

East Central University has provided the Bachelor of Nursing degree at UCSO for many years; however, it was announced that the program would end after their teach-out of the current student cohort. Langston University was approached by UCSO in November 2017 about the possibility of expanding our Nursing program to their campus in Ardmore.

### **Academic Quality and Student Support Services**

The Langston University Nursing program is among the most popular programs at the institution and is recognized as a top-performing program within the state of Oklahoma with a current first-time NCLEX passage rate of nearly 93%. Langston University prepares and graduates scholarly, professional nurses who provide exemplary, culturally appropriate, and forward-thinking healthcare services to patients across their lifespan, with a particular focus on minority health and health disparities. The Langston University School of Nursing offers a Bachelor of Science in Nursing (BSN) degree, RN-to-BSN, and LPN-to-BSN options. The Langston University School of Nursing is approved by the Oklahoma Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN).

We anticipate that the initial nursing class cohorts will average at 25 students each semester and will increase slightly over time as the program grows. Langston University is prepared to provide the needed personnel on-site at UCSO in Ardmore to ensure student success.

### **Cost-Effectiveness and Funding**

Langston University leads the state of Oklahoma and the region as the most cost-effective four-year institution. We will continue our commitment to providing affordable quality education through our partnership with UCSO.

Tuition and fees for UCSO students taking Langston University courses will be established in accordance with guidelines set forth by the Board of Regents for the Oklahoma A&M Colleges and Universities as well as the Oklahoma State Regents for Higher Education. Students taking a course through Langston University at UCSO will pay the same per credit hour fee that is currently established for other institutions of higher education providing programs at the center, \$41.00 per credit hour.

Langston University is working with a number of organizations in an effort to secure grant funding to subsidize our initial 3 to 4 years of operating costs for the development and implementation of the Bachelor of Nursing Degree at UCSO. Langston University has met with six major foundations within the Ardmore community who have significant interest in our providing upper division courses through bachelor and master level degree programs at UCSO. Those organizations include the McCrory Foundation, the Westheimer Foundation, Southern Oklahoma Memorial Foundation, the Noble Foundation, Ardmore Health Authority, and Mercy Health Foundation.

## MEMORANDUM OF UNDERSTANDING

This memorandum of understanding entered into this \_\_\_ day of \_\_\_\_, 2018, by and between the University Center of Southern Oklahoma, 2901 Mt. Washington Rd, Ardmore, Oklahoma 73401, hereinafter referred to as the UCSO and Langston University, PO Box 967, Langston, Oklahoma 73050, hereinafter referred to as LU does state, set forth, and itemize requirements to be completed by PROVIDER and AGENCY as stated:

1. This agreement is contingent upon Langston University obtaining transitional and supplemental grant funding over a three year period from several Ardmore foundations that we are collaborating with and to who grant applications have been or are being submitted by June 30, 2018. The transitional and supplemental grant funding is needed to provide supplemental financial support and stability for Langston University to establish a Bachelor of Science in Nursing (BSN) Degree Program at the UCSO beginning January 2019. Additional programs at the Bachelors and Master's Degree levels will be vetted in collaboration with Murray State College, Southeastern Oklahoma University and the University Center of Southern Oklahoma to explore and determine where program gaps exist for Bachelors and Master's degree programs in Carter County and surrounding counties in southern Oklahoma. Additional programs initially being considered include the Master's degrees in Educational Leadership and Urban Education.
2. Langston University will provide administrative staff and faculty to effectively operate the BSN program at UCSO. UCSO and Mercy Hospital will provide nursing equipment and supplies required to support the academic requirements of the program. Mercy Hospital will provide clinical experiences in the areas of Fundamentals in Nursing Practice, Psychosocial Nursing, Childbearing Family Nursing, limited Childrearing Family Nursing, Adult Health Nursing, Advanced Adult Health Nursing, and Nursing Leadership and Management for Langston University nursing students each semester beginning in January 2019. The clinical rotations will be continuous throughout the duration of this and future Memorandums of Understanding established between UCSO and Langston University.
3. UCSO will assist Langston University in determining programs (degree and certificate) to be offered, equipment and supplies required for operation of the BSN degree program as well as other needs identified for additional programs to be offered by Langston University at the UCSO.
4. Langston University will provide compensation for a nursing coordinator, nursing professors and instructors and administrative and other support staff (full-time and part-time) as required.
5. Langston University will establish the tuition and fees to be charged students enrolling in LU courses offered at UCSO. These tuition and fee rates will be developed in accordance with policy and procedures outlined and approved by the Board of Regents for the Oklahoma A&M Colleges and the Oklahoma State Regents for Higher Education. LU will collect tuition and fees from students at the time of enrollment. LU will compensate UCSO at the per semester credit hour fee rate for each student enrolled in courses offered by Langston University (the current fee rate per credit hour is \$41.00 as of the spring 2018).

6. This initial agreement is developed to formalize the commitment between UCSO and Langston University to establish a BSN degree program, to be followed by other BS and Master's level degree programs as appropriate. Upon official notification of approval of transitional and supplemental funding, a permanent agreement will be prepared and approved by the UCSO and Langston University.

The UCSO and Langston University agree to the above requirements and have executed this document on the date stated above.

University Center of Southern Oklahoma

Langston University

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Ms. Peggy Maher  
President/Chief Executive Officer

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Dr. Kent J. Smith, Jr.  
President

# UNIVERSITY CENTER SOUTHERN OKLAHOMA

ATTACHMENT D  
Page 4 of 4

April 17, 2018

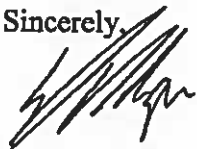
Dr. Kent Smith, Jr., President  
Langston University  
701 Sammy Davis Jr. Drive  
Langston, OK 73050

Dear President Smith:

The Board of Trustees of the University Center of Southern Oklahoma would like to officially invite Langston University to offer the BS Nursing program at UCSO starting in the spring semester 2019, subject to approval of the final Memorandum of Understanding, as well as approval by the Oklahoma State Regents for Higher Education.

The UCSO staff and our southern Oklahoma community are excited and enthusiastic about the possibility of this start up! We look forward to working with you.

Sincerely,



Eric J. Holquin, Chairman  
Board of Trustees

EJH/be

Cc: Theresa D. Graves





**Service Agreement for  
Langston University  
Student Marketing Programs  
Fiscal Years 2019 through 2021**

This Service Agreement dated April 16, 2018 ("Effective Date") by and between Royall & Company ("Royall") and Langston University ("Client" or "you") (each of Royall and Client, a "Party" and collectively, the "Parties") describes the services to be performed by Royall pursuant to this Service Agreement and the Terms & Conditions attached to this Service Agreement (collectively, the "Agreement") for the Fiscal Years 2019, 2020, and 2021. In the event of any conflict between a term or condition set forth in this Service Agreement and a term or condition set forth in the Terms & Conditions, the term or condition set forth in the Service Agreement will control. All capitalized terms used and not expressly defined in this Service Agreement will have the meanings given to them in the Terms & Conditions.

## **I. Services Descriptions**

- A. Coordination of Services.** Royall will perform the services described below on behalf of Client. On execution of this Agreement, we will assign a team led by a strategic leader to work with you to manage the services and establish program development and management across Client's programs, including messaging, sequencing, and interplay between paper and electronic media. The strategic leader will serve as Client's primary point of contact. The strategic leader will work collaboratively with Client to assist Client in meeting their program goals as set forth in this Agreement.

Client will not incur any additional fees for travel by Royall in its performance of services under this Agreement; all travel costs are included in the total Program Cost. Therefore, Royall is pleased to travel to Client's site as well as host Client at Royall's premises to discuss the services to be provided under the terms of this Agreement for no additional fees. Royall will, to the extent permissible by client's policies and procedures, sponsor Client's travel to Royall.

Client will receive research and educational support through the Marketing and Recruiting Effectiveness Center, beginning on the Effective Date and ending on June 30, 2021.

The strategic leader will monitor and coordinate the following services for Client, as set forth in more detail in the program descriptions herein:

- Targeting recommendations for optimal results (including, as applicable, list recommendations and list order placement)
- Creative development: copy and design, including multiple versions, electronic and paper
- Production of printed materials
- Development and hosting of program response sites
- Automated, regular exchange of Client data via secure FTP to Royall
- Return of required responder data to the Client's student information system ("SIS"), enterprise resource planning ("ERP") system or customer relationship management ("CRM") system
- Mailing and mail tracking
- Email deployment and delivery tracking
- Interim and final analyses
- Use of Royall's proprietary methods and systems

In order to provide the Client with the services described herein, in a timely and accurate manner, the Client agrees to provide Royall with the necessary, regular automated data, by the dates required. Royall will assist Client with the technical set-up of such automated data feeds as described herein.

## **Client Responsibilities**

Client agrees to complete the following requirements related to data exchange by the specified dates or milestones:

- Transmit a valid set of data files, including historical (up to 10 years) and current data, from Client's SIS, ERP or CRM to the Royall secure FTP;
- Identify a Data Lead and participate in a Data Planning Call within one (1) week of Royall's request;
- Provide comprehensive and valid data files to Royall within one (1) week of the Data Planning Call; and
- Automate nightly data feeds to Royall by the end of the data implementation prior to campaign deployment.

## **Data Automation Services**

Royall's Data Automation Services are a set of highly recommended delivery services provided at no additional cost to generate necessary Client data from Client's SIS, ERP or CRM to implement Royall programs and provide corresponding reporting and analytics. This service is available for following source systems: Ellucian Banner, Campus-Vue, Peoplesoft, PowerCampus, Ellucian Recruit/Recruiter, Slate, Target X (includes Jenzabar JX/JRM/JEM), Jenzabar CX, Jenzabar EX, CAMS, Hobsons Connect, and Ellucian Colleague on SQL Server (not Unidata). If you have a source system that is not in the foregoing sentence, Royall will conduct a feasibility assessment to determine if Royall can provide Data Automation Services for your source system.

## **Implementation Support**

If applicable, in providing the Data Automation services, Royall will, where possible:

- Outline source data fields required for implementation of Royall programs in consultation with Royall staff and Client subject matter experts;
- Create SQL queries to extract data or code in the Query Environment specified above to output data files for implementation of Royall programs;
- Develop query logic and/or code to generate regular updates of the output data files on a frequency needed by Royall programs; and
- Work with Client's staff to integrate the Data Automation Services queries or code into the production environment.

## **B. Access to My Royall™**

In addition, during the term of this Agreement, Client may access My Royall™, Royall's client-only website, for real-time program reporting and analysis.

## **C. Year-Round Search Program**

### Program Description, Quantity & Time Frame:

- The Year-Round Search Program will include the development, deployment, management and analysis of a comprehensive communications program that will contact students each fiscal year whose profiles and characteristics make them a strong potential match for Client. Unique students whose data is newly available from list providers ("New Names") will be included in the program for each fiscal year.
- The Year-Round Search Program includes the production of one PDF offer brochure in each fiscal year to be used in conjunction with the communications program.
- With the ultimate goal of initiating the most conversations with students whose achievements and interests mirror your enrollment goals and objectives, we will communicate with students when they first are available, launching the program up to four times in each fiscal year with each student receiving multiple emails.
- Year-Round Search will be initiated in spring of each fiscal year (Search Jumpstart) with an email only communications program to students who did not respond to prior search initiatives.
- The deployment of Client's Year-Round Search Program will begin with the first launch following execution of this Agreement and continue through May 2021.

#### **D. Thirty-Day Fulfillment Campaign**

##### Description, Quantity & Time Frame:

- Thirty-Day Fulfillment Campaign Program will include the development, deployment, management and analysis of a communications program for students who have expressed interest in hearing more from Client by responding to your Year-Round Search Program.
- With the ultimate goal of confirming and strengthening student interest in Client, we will respond by email upon receipt of each student's response. We will continue the communications program for thirty days following response via email with these student responders.
- Parents will also receive multiple communications during this thirty day period in those instances where students have provided parent email addresses. These parent messages will invite them to participate in their student's conversations with Client.
- Client's Thirty-Day Fulfillment Campaign will deploy with Year-Round Search in each fiscal year and will continue through June 2021.

#### **E. Senior Marketing Program (including a Custom Application)**

##### Description, Quantity & Time Frame:

- Senior Marketing Program will include the development, deployment, management and analysis of a comprehensive communications program that will contact high school seniors each fiscal year whose achievements, characteristics and prior actions make them desirable candidates for admissions and enrollment as freshmen by Client.
- The following audiences will be included in the Senior Marketing Program:
  - Students who have previously expressed an interest in learning more about Client (your "Inquiry Pool"); and
  - Students whose data is newly available from list providers (your "New Names").
- The Senior Marketing Program will encourage these students to submit an application for admission to Client, and includes the provision of an online admissions application, designed for ease of completion, personalized with each student's name and other pertinent information, and branded uniquely for Client.
- The Senior Marketing Program includes the following elements in each fiscal year:
  - An Early Application Marketing ("EAM") email communication to Client's Inquiry Pool and New Names in each fiscal year expressing your interest in the student and laying the foundation for your invitation to apply at the end of each summer.
  - Up to three launches in each fiscal year to Client's Inquiry Pool and New Names containing your invitation to apply.
  - Email messages to prospective students, as well as email messages to each student's parents if parent email addresses are provided by the student. Communications flows to each student will continue until the earlier of application submission by the student or completion of the Senior Marketing Program.
  - An Application Deadline Mailing ("ADM") timed to arrive just prior to your first application deadline in each fiscal year with messaging to encourage completion and submission of the application. This letter mailing will be sent to all students within your Inquiry Pool and those students among your New Names who have responded with interest, in both cases only to those students who have not yet submitted your admissions application.
- The Custom Application features an application for smartphones and tablets, allowing students to browse and submit their application using a mobile method.
- Site-based and list-based display advertising will be included in Client's Senior Marketing Program as part of an integrated, multi-channel campaign to cultivate and engage potential applicants.
- Submitted applications data will be available to you on a daily basis for direct download in a pre-established and tested format.
- SENDedu will be available to each student's high school guidance counselor to enable electronic submission by the counselor of additional documents required for consideration for admissions, including a student's high school transcript.
- Client's Senior Marketing Program will deploy in each fiscal year beginning with the EAM communication and conclude in May 2021.

## **F. Web Application Program**

### Description, Quantity & Time Frame:

- Web Application Program will include the development, hosting, management and analysis of Client's online application, made available to students at your .edu web site. All students who select the "apply" link will be directed seamlessly to the Royall-hosted Client custom application.
- The following versions of the online application will be included with your program:
  - One Freshman Web Application
  - One Transfer Web Application
- Data will be available to you on a daily basis for direct download in a pre-established and tested format.
- Outbound email messages will be sent as your application deadlines approach, urging those students who have begun the application to finish and submit it.
- Client's Web Applications will be programmed, tested and live following execution of this Agreement and will remain active through June 2021.

## **G. Yield IQ Program**

### Description, Quantity & Time Frame:

Yield IQ Program will include the development, deployment, management and analysis of a comprehensive analytics and communications campaign to admitted students on behalf of Client.

- Royall will aggregate 150+ demographic, financial aid, and Royall campaign data points to provide intelligence on Client's admitted student pool starting in winter of 2019. Prescriptive analytics resulting from the model will be provided before and after the admitted student survey deploys.
- Students in Client's admitted student pool will be surveyed regarding their enrollment intentions and guided through the next step of the enrollment process. This multi-channel program will consist of email messages, display advertising, and SMS communications to students, as well as targeted parent messages. Responses from the admitted student survey will be included in the data model.
- Client will have access to a live counselor dashboard that provides enhanced student-level visibility, allowing counselors to triage follow-up communications with admitted students.
- A "Quick Pay" payment site hosted by PayPal is also included in the program to encourage more deposits online with a direct link from Client's .edu website to make a deposit.
- Students and their parents may make a deposit to Client through a PayPal hosted online collections site. Student deposits collected on your behalf will be remitted to you on a weekly basis, net of associated credit card processing fees. The amount of these fees varies based on the volume of transactions processed through this program.
- Students who have been admitted to Client will be invited to indicate to you their current intentions and needs relative to their college decision. The program will consist of a series of email messages with a goal of learning the current status of the maximum number of students within your admitted student pool, supporting student follow-up, and facilitating deposit collection, including automatic confirmation messages and parent communications. A text message will deploy to students around the deposit deadline.
- At the end of each fiscal year, Royall will provide a Benchmarked Year-End Survey of students who indicated that they did not plan to deposit at your institution. The report will provide comparisons of Client to other institutions participating in the Yield IQ Program.
- Client's Yield IQ will begin in Winter 2019 and continue through June 2021.

## II. Summary of Costs

FY 2019

Program	Quantities	Program Costs	Royall Investments	Net Program Costs	Estimated Postage Costs	Estimated Media Costs	Add'l Program Cost/M	Add'l Postage Cost/M	Estimated List Costs
Year-Round Search									
New Names (e-only)	50,000								
Total Year-Round Search	50,000	\$86,810		\$86,810			\$1,476		\$25,231
Thirty-Day Fulfillment (e-only)	9,000	\$43,460		\$43,460			\$4,829		
Application Marketing									
Inquiry Pool	9,000						\$9,784	\$393	
New Names	30,500						\$2,793	\$184	\$16,353
Total Application Marketing	39,500	\$205,740		\$205,740	\$13,942	\$3,250			
Web Application	2	\$37,520		\$37,520					
Yield IQ		\$62,000		\$62,000		\$1,250			
Multi-Year Royall Investment			(\$22,780)	(\$22,780)					
Long-term Client Discount			(\$12,380)	(\$12,380)					
Total Costs		\$435,530	(\$35,160)	\$400,370	\$13,942	\$4,500	-	-	\$41,584

FY 2020

Program	Quantities	Program Costs	Royall Investments	Net Program Costs	Estimated Postage Costs	Estimated Media Costs	Add'l Program Cost/M	Add'l Postage Cost/M	Estimated List Costs
Year-Round Search									
New Names (e-only)	50,000								
Total Year-Round Search	50,000	\$89,420		\$89,420			\$1,520		\$25,988
Thirty-Day Fulfillment (e-only)	9,000	\$44,770		\$44,770			\$4,974		
Application Marketing									
Inquiry Pool	9,000						\$10,078	\$405	
New Names	30,500						\$2,877	\$189	\$16,844
Total Application Marketing	39,500	\$211,920		\$211,920	\$14,221	\$3,347			
Web Application	2	\$38,640		\$38,640					
Yield IQ		\$63,860		\$63,860		\$1,288			
Multi-Year Royall Investment			(\$23,490)	(\$23,490)					
Long-term Client Discount			(\$12,730)	(\$12,730)					
Total Costs		\$448,610	(\$36,220)	\$412,390	\$14,221	\$4,635	-	-	\$42,832

FY 2021

Program	Quantities	Program Costs	Royall Investments	Net Program Costs	Estimated Postage Costs	Estimated Media Costs	Add'l Program Cost/M	Add'l Postage Cost/M	Estimated List Costs
Year-Round Search									
New Names (e-only)	50,000								
Total Year-Round Search	50,000	\$92,090		\$92,090			\$1,566		\$26,768
Thirty-Day Fulfillment (e-only)	9,000	\$46,110		\$46,110			\$5,123		
Application Marketing									
Inquiry Pool	9,000						\$10,380	\$417	
New Names	30,500						\$2,963	\$195	\$17,349
Total Application Marketing	39,500	\$218,280		\$218,280	\$14,505	\$3,452			
Web Application	2	\$39,800		\$39,800					
Yield IQ		\$65,780		\$65,780		\$1,326			
Multi-Year Royall Investment			(\$24,190)	(\$24,190)					
Long-term Client Discount			(\$13,100)	(\$13,100)					
Total Costs		\$462,060	(\$37,290)	\$424,770	\$14,505	\$4,778	-	-	\$44,117

Add'l Program Cost/M and Add'l Postage Cost/M will be applied if the actual quantity volumes are higher than those included in the tables above.

The estimated postage and media costs are based on then-current available postage or media rates. In the event that actual postage and/or media costs are greater than the estimated postage and/or media costs, Royall will invoice Client for the difference. Estimated postage and/or media costs in excess of the actual postage and/or media costs will be applied as a credit to Client's next due invoice, or if there are no further invoices due, Royall will issue Client a refund of the excess postage and/or media costs.

Client will incur the estimated list costs in the above tables, which will be invoiced directly by, and should be paid directly to, the list providers.

### iii. Payment Terms

All invoices are payable within thirty days.

#### FY 2019

First Installment in July 2018	75% Program Costs	100% Postage	100% Media	Total Invoice
	\$300,278	\$13,942	\$4,500	\$318,720
Second Installment in January 2019	25% Program Costs			Total Invoice
	\$100,092	-	-	\$100,092

#### FY 2020

First Installment in July 2019	75% Program Costs	100% Postage	100% Media	Total Invoice
	\$309,293	\$14,221	\$4,635	\$328,149
Second Installment in January 2020	25% Program Costs			Total Invoice
	\$103,097	-	-	\$103,097

#### FY 2021

First Installment in July 2020	75% Program Costs	100% Postage	100% Media	Total Invoice
	\$318,578	\$14,505	\$4,778	\$337,861
Second Installment in January 2021	25% Program Costs			Total Invoice
	\$106,192	-	-	\$106,192

### ACKNOWLEDGED AND AGREED

#### ROYALL & COMPANY

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

#### LANGSTON UNIVERSITY

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Address for Notices:  
 Royall & Company  
 1920 E. Parham Road  
 Richmond, VA 23228

Address for Notices:  
 Langston University  
 2013 Langston University  
 Langston, OK 73050

## TERMS & CONDITIONS

These Terms & Conditions, together with the Service Agreement to which these Terms & Conditions are attached (including any attachments or subsequent amendments thereto, the "Service Agreement"), constitute a binding agreement (the "Agreement") between the entity named in the Service Agreement (the "Client" or "you") and Royall & Company ("Royall" or "we"), effective as of the date set forth on the Service Agreement ("Effective Date") regarding the services set forth on such Service Agreement (the "Services"). In the event of a conflict between any term set forth in the Service Agreement and any term or condition set forth in these Terms & Conditions, the term set forth in the Service Agreement shall control.

### 1. GENERAL TERMS AND CONDITIONS

1.1. **Fees.** Fees for Services ("Fees") are set forth in the Service Agreement. Unless specifically indicated, Fees are exclusive of all applicable (if any) taxes, including federal, state, local use, sales, property, withholding, excise, value added, ad valorem, and similar taxes (excluding taxes on Royall's income). Client agrees to pay to Royall any and all applicable taxes (if invoiced as such), along with your payment of Fees, or to the proper taxing authority (if not invoiced by Royall). If you are a tax exempt organization and you provide a tax exempt certificate to Royall, we will not charge Client any taxes that you are not obligated to pay.

1.2. **Payment.** Fees are due in full within thirty (30) days of invoice date. Royall's obligation to furnish Services (or to continue to furnish Services) is conditioned on Client's timely payment of invoiced amounts. Any past due balance will be subject to interest at the lower of the monthly rate of one percent (1%) per month or the highest rate permitted by law. Client will be responsible for all costs and expenses incurred by Royall in collecting any Fees or other sums owed by Client. In the event any invoice remains unpaid for thirty (30) days or more, Royall reserves the right to terminate this Agreement or suspend the provision of any Services until the account is brought current.

### 2. RESPONSIBILITIES

2.1. **Royall Responsibilities.** Royall agrees to furnish the Services described in the Service Agreement. Any additional Services shall be set forth in additional Service Agreement(s) signed by both Parties.

2.2. **Client Responsibilities.** Client shall provide Royall with all information and data by the specified dates or milestones reasonably required by Royall to perform services and furnish Services to Client. Specifically, Client will be solely responsible for: (a) the accuracy and completeness of the Client Materials (as defined below); (b) the design of any marketing program created as part of the Services and its compliance with applicable laws, rules and regulations; and (c) the content of any mailings to a prospective student or his/her families for completeness, accuracy and compliance with applicable laws, rules and regulations.

2.3. **Review of Marketing Materials.** Royall shall send to Client for its approval a proof of the final communication template for each mailing (e.g., emails and/or direct mail). If Client discovers any problems after review, Client will immediately notify Royall. If there are any subsequent changes in the marketing communications or campaign details, Client will review again according to the above procedure. Client shall review all marketing materials created by Royall for Client to ensure that all such marketing materials are accurate, complete and in compliance with all applicable laws, rules and regulations, including, but not limited to, adherence with the U.S. Department of Education's misrepresentation regulations provided at 34 C.F.R. 668, Subpart F, any applicable FTC guidelines and other consumer marketing laws and regulations. Client acknowledges that delays in notification of approval in or changes to Royall may result in Service delays.

2.4. **Financial Aid Processing.** Client agrees to carry out, or cause to be carried out, the processing and awarding of all aspects of the financial aid process in compliance with federal regulations. Client will retain complete control of all aspects of awarding financial aid, including setting of budgets and disbursement schedules. It is understood and agreed that this Agreement does not render Royall as a "Third Party Servicer" as that term is defined at 34 C.F.R. § 668.2 and Royall is not subject to the requirements of 34 C.F.R. § 668.23 or 34 C.F.R. § 668.25. Client shall not report or characterize Royall to the U.S. Department of Education or any regulatory agency as such, and Royall shall not undertake any work pursuant to this Agreement inconsistent with this section.

### 3. TERM

3.1. **Term.** This Agreement shall be in effect as of the Effective Date and, unless terminated as set forth herein, will continue until all Services have been

furnished pursuant to the Service Agreement (the "Term").

3.2. **Termination for Breach.** Either Party may terminate this Agreement immediately upon written notice in the event that the other Party materially breaches the Agreement and thereafter has failed to cure such breach (or to commence diligent efforts to cure such breach that are reasonably acceptable to the terminating Party) within thirty (30) days after receiving written notice thereof.

3.3. **Termination for Lack of Fiscal Funding.** Client represents and warrants that funds sufficient to meet all financial obligations hereunder for Fiscal Year 2019 have been allocated and are available. Further, Royall acknowledges and agrees that, thereafter, Client's financial obligations to continue hereunder are conditioned upon the appropriation of funds on an annual basis, which appropriation is not controlled by Client. In the event that the entities controlling such funding fail to appropriate funds and, in the judgment of the Chief Fiscal Officer of Langston University, that there are insufficient funds available to cover Client's obligation for the Year(s) following June 30, 2019, Client shall have the right to terminate this Agreement, provided Client has notified Royall in writing of its intention to exercise such option on or before April 30<sup>th</sup> of the applicable Fiscal Year. For avoidance of doubt, a termination under this section allows for termination on June 30, 2019 and June 30, 2020, (each an "Early Termination Date") provided written notification of insufficient funds is received by Royall on or before April 30<sup>th</sup> of the applicable Fiscal Year, after which no Fees will be owed for the period after the applicable Early Termination Date.

3.4. **Upon Termination.** Upon expiration or termination of this Agreement, (a) Client will pay all outstanding invoices or amounts owing to Royall and (b) the following Sections will survive: 3.4, 4, 5, 6, 7 and 8.

### 4. PROPRIETARY RIGHTS

4.1. **Client Materials.** As between the Parties, Client will own all data provided to Royall under a Service Agreement, including any admissions and financial aid data Client provides to Royall ("Client Data"). Client will also own all right, title and interest in and to all other content and materials, including any copyrights, trademarks, service marks, data, and other intellectual property Client may provide to Royall in order to allow Royall to provide the Services to Client under the terms of this Agreement and the applicable Service Agreement ("Client Materials"). Client grants to Royall a worldwide, non-exclusive, right and license to store, reproduce, modify, perform, display, distribute and utilize the Client Data and Client Materials: (a) to provide the Services; (b) for internal tracking, reliability testing and research purposes; and (c) on an aggregate basis (i.e., aggregated in a manner that does not identify Client or any individual) for any purpose in Royall's sole discretion. The rights granted in the foregoing clauses (b) and (c) shall be perpetual and shall survive any termination or expiration of this Agreement.

4.2. **Ownership of Services.** As between the Parties, Royall owns all right, title and interest in and to all Services (excluding any Client Data and Client Materials therein), as well as all products and services, including all hardware, systems, software, artwork, copy, concepts, techniques, and other intellectual property Royall uses to provide services and furnish Services hereunder, and any derivatives thereto. Client is authorized to use the Services only to the extent expressly authorized in these Terms & Conditions during the Term of this Agreement. Upon termination of this Agreement, Client's rights to and its use of the applicable Services shall promptly cease. To the extent Royall's division Hardwick Day provides you Deliverables (as defined in the Services Agreement) through its provision of the Financial Aid Optimization, Modeling or Monitoring Services pursuant to the Service Agreement, Royall hereby grants Client the right to store, reproduce, modify, perform, display and utilize the Deliverables for Client's internal business purposes; however, you may not provide the Deliverables to any third party.

4.3. **Additional Programs.** To the extent Client presently participates in more than one membership program or service offering or enrolls in or purchases additional membership programs or service offerings of Royall or its affiliates in the future ("Programs"), the data that Client provides to Royall in connection with a particular Program may be combined with data provided



by Client in connection with other Programs or otherwise used by Royall and its affiliates in connection with other Programs to provide services to Client pursuant to the Agreement and other membership or services agreements between Client and Royall or its affiliates.

4.4. No Other Licenses. Except for the license and other rights granted to Royall under this Agreement, Royall claims no ownership or control over, and shall have no liability with respect to, any Client Materials or Client Data.

## 5. WARRANTIES AND DISCLAIMERS

5.1. Limited Warranty. Royall warrants that the services to be provided under this Agreement shall be performed in a professional manner conforming to generally accepted industry standards and practices.

5.2. Client Data Warranty. Client warrants that Client has or will have all necessary rights, and has obtained any necessary third party consents, authorizations or permissions required, to provide the Client Data to Royall for such Client Data to be used in the manner contemplated by this Agreement.

5.3. Compliance with Laws. The Fees set forth in the Service Agreement are not intended to be incentive compensation payments. However, Royall represents, warrants and covenants that the compensation of its employees, subcontractors or other persons who perform any student recruitment activities for Client (if any) under this Agreement is and will be in material compliance with Section 487(a)(20) of the HEA (20 U.S.C. § 1094(a)(20)), or any successor provision, and the regulations promulgated thereunder by the U.S. Department of Education (currently located at 34 C.F.R. § 668.14(b)(22)), (the "Incentive Compensation Rules"), to the extent applicable. It is the intention of the Parties that if there are any payments that would be deemed incentive compensation payments, then this performance of the Services would fall under Example 2-B, page 12 of the letter titled "Implementation of Program Integrity Regulations" from the U.S. Department of Education issued on March 17, 2011. In the event the Incentive Compensation Rules change during the Term of this Agreement or the Department of Education revises or issues official guidance concerning such regulations such that, in either case, the calculation and payment of Fees is no longer feasible, the Parties will promptly negotiate in good faith an amendment to this Agreement to comply with such change and to preserve, as nearly as practicable, the payment provisions and other economic benefits and terms of this Agreement.

5.4. Client shall be responsible for obtaining and maintaining eligibility for student financial aid under Title IV of the HEA and the rules and regulations thereunder, for obtaining and maintaining all necessary state authorizations and approvals, and for maintaining its accreditation in full force and effect. Client shall promptly notify Royall in the event it is notified that any of the foregoing approvals and authorizations is, or is threatened to be, materially modified, suspended or terminated.

5.5. Disclaimer. EXCEPT AS EXPRESSLY PROVIDED IN THIS SECTION AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE SERVICES AND DELIVERABLES ARE PROVIDED "AS IS," AND ROYALL MAKES NO (AND HEREBY DISCLAIMS ALL) WARRANTIES, REPRESENTATIONS, OR CONDITIONS, WHETHER WRITTEN, ORAL, EXPRESS, IMPLIED OR STATUTORY, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NONINFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE.

## 6. LIMITATION OF LIABILITY

UNDER NO CIRCUMSTANCES SHALL EITHER PARTY BE LIABLE OR RESPONSIBLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, WHETHER FORESEEABLE OR UNFORESEEABLE, WHICH THE OTHER PARTY MAY INCUR, EXPERIENCE OR CLAIM (INCLUDING, BUT NOT LIMITED TO, CLAIMS FOR LOSS OF DATA, GOODWILL, PROFITS, USE OF MONEY OR USE OF SERVICES, INTERRUPTION IN USE OR AVAILABILITY OF DATA, LOST BUSINESS, LOST OPPORTUNITY, WORK STOPPAGE OR OTHER IMPAIRMENT OF ASSETS) ARISING OUT OF ANY ALLEGED BREACH OF CONTRACT, MISREPRESENTATION, NEGLIGENCE, STRICT LIABILITY IN TORT OR OTHERWISE, ON ACCOUNT OF ENTERING INTO OR RELYING ON THIS AGREEMENT, EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. ROYALL'S TOTAL LIABILITY FOR ANY CLAIM UNDER THIS AGREEMENT FROM ANY AND ALL CAUSES SHALL BE LIMITED TO AND SHALL NOT EXCEED THE AMOUNT OF FEES ACTUALLY PAID BY YOU TO ROYALL FOR THE DELIVERABLES AND/OR SERVICES RELATED TO SUCH CLAIM DURING THE ONE-YEAR PERIOD PRIOR TO THE CAUSE FOR SUCH CLAIM, REGARDLESS OF THE FORM IN WHICH ANY LEGAL OR EQUITABLE ACTIONS MAY BE

BROUGHT, AND ANY SUCH DAMAGES SHALL CONSTITUTE YOUR SOLE AND EXCLUSIVE REMEDY.

## 7. CONFIDENTIALITY AND NONDISCLOSURE

7.1 Confidentiality. Except as required by law or as reasonably necessary in the performance of the Services or as otherwise agreed to by Client, Royall will keep confidential any and all Client Data and Client Materials. Notwithstanding the foregoing, Client agrees that Royall shall not be obligated to maintain the confidentiality of Client Data or Client Materials that are known to Royall prior to receiving the Client Data or Client Materials from Client or that becomes known (independently of disclosure by Client) directly or indirectly from a source other than one having an obligation of confidentiality to Client. The Services are confidential to Royall and its suppliers, if any. Thus, Client shall not disseminate to, or permit the use of, and shall take reasonable precautions to prevent such dissemination or use of, Services by any of its personnel to any third party. In addition, except as required by law, Client shall not disclose the fees charged by Royall to Client to any third party, other than its personnel or professional services providers (e.g., accountants or legal counsel) who need to know such information in order to provide their respective professional services to Client and, in each case, are bound by confidentiality obligations to Client. Client shall not remove from the Services any confidential markings, copyright notices and other similar indicia therein.

7.2 FERPA. To the extent applicable, Royall agrees to abide by the applicable requirements of the Family Education Rights and Privacy Act ("FERPA") in using Client Data.

## 8. MISCELLANEOUS

8.1 Governing Law and Venue. This Agreement and any action related thereto will be governed and interpreted by and under the laws of the State of Oklahoma, without giving effect to any conflicts of laws principles that require the application of the law of a different jurisdiction. The Parties hereby expressly consent to the personal jurisdiction and venue in the state and federal courts for Logan County, Oklahoma. The United Nations Convention on Contracts for the International Sale of Goods does not apply to this Agreement.

8.2 Publicity. Royall and its affiliates may publicly refer to Client, including on its or their website and in sales presentations, as a Royall client and may use Client's logo for such purposes.

8.3 Severability. If any provision of this Agreement is, for any reason, held to be invalid or unenforceable, the other provisions of this Agreement will remain enforceable and the invalid or unenforceable provision will be deemed modified so that it is valid and enforceable to the maximum extent permitted by law. Without limiting the generality of the foregoing, Client agrees that Section 6 will remain in effect notwithstanding the unenforceability of any provision in Section 5.5.

8.4 Waiver. Any waiver or failure to enforce any provision of this Agreement on one occasion will not be deemed a waiver of any other provision or of such provision on any other occasion.

8.5 No Assignment. This Agreement is not assignable by either Party without the other Party's prior written consent, which shall not be unreasonably withheld or delayed, except an assignment by operation of law shall not require the consent of the other Party. This Agreement shall be binding upon the Parties and their respective successors and permitted assigns.

8.6 Force Majeure. Royall shall not be responsible for any delay or failure in performance of any part of this Agreement to the extent that such delay or failure is caused by fire, flood, explosion, war, embargo, government requirement, civil or military authority, act of God, act or omission of carriers or other similar causes beyond its control. If any such an event of force majeure occurs, Royall shall provide Client with written notice.

8.7 Independent Contractors. Royall's relationship to Client is that of an independent contractor, and neither Party is an agent or partner of the other. Nothing herein shall be deemed to establish a partnership, joint venture or agency relationship between the Parties. Royall shall have the right to use third parties, including, without limitation, its affiliates, in performance of its obligations and in providing the Services under this Agreement.

8.8 Notices. All notices required or permitted to be given pursuant to this Agreement shall be in writing and delivered by a commercially recognized national courier (such as Federal Express or UPS) to the addresses set forth



on the Service Agreement. In the event that the last address Client have provided to Royall is not valid, or for any reason is not capable of delivering to Client any notices required by this Agreement, Royall's dispatch of such notice will nonetheless constitute effective notice of the changes described on the notice.

8.9 Entire Agreement. This Agreement is the final, complete and exclusive agreement of the Parties with respect to the subject matter hereof and supersedes and merges all prior discussions between the Parties with respect to such subject matter.

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

President Jeff Hale and members of the Northeastern Oklahoma A&M College (NEO) administration appeared before the Board of Regents to present the business of NEO and review the Agenda for members of the Board. (The NEO Agenda is attached to this portion of the minutes.)

President Hale said he believes Heaven has a special place for people who take interest in second chance programs such as the one presented at dinner last evening and it is clear that President Ramming and his faculty and staff have embraced that opportunity. It was a touching evening. President Hale said he is looking forward to having Regent Davis at the upcoming NEO commencement. He encouraged the Regents to read the *NEO Update*, which contains a lot of information regarding activities that have taken place at NEO since the last Board meeting. President Hale said he would like to publicly praise Jordan Adams, NEO's Public Information Officer, who puts the publication together each month. He does a wonderful job.

President Hale said the decade-long State funding cuts higher education has endured continue to have major impact on the institutions. The consequences are currently being felt, but many will have lasting impact. Item A-2 on the Agenda shows the reduction of faculty by nearly 30 percent over the past ten years. Faculty can be challenging to work with, but at the end of the day the teaching/learning environment is the heart and soul of any good institution of higher learning. When faculty are turned into part-time, it really changes the dynamics of how teaching and learning take place on campus, which worries him. Some of the best teachers he has seen over 30 years have been adjunct teachers, but the full-time instructors sponsor student organizations, advise students, attend campus events, etc. It is a different dynamic. The faculty cuts have saved the College \$1.1 million in payroll, which was the driving factor for a lot of these decisions over the last decade. Those decisions were about finding ways to continue to operate under the budgetary constraints being dealt. He does not feel good about this, but he believes the Board needs to see this type of information because the impact of a part-time instructional model on NEO and all of the A&M institutions is lasting.

President Hale said two of the three listed disciplines--English and math--are arguably the most critical general education areas and both are leaning on part-time teaching to a great extent. NEO is working on correcting that. The College is fully on the path for co-requisite education, which means NEO hopes to get out of the zero-level education business sooner rather than later and remove remedial education barriers for first-time freshmen. In order to do that, the instructional model must be changed. For example, a math teacher would currently teach five three-hour math sections per semester, some of which may be zero level and some of which may be college ready classes. Moving forward, that teacher would teach three five-hour credit classes. NEO will need more math teachers who have a unique skill to teach students who are math-ready and those who are not. Math is a very difficult subject matter to teach, and unfortunately not as many high school students pick up on it as needed.

President Hale said the conversation of budget planning for FY 2019 has begun and he fully expects there will be a tuition and fee increase request brought to the Board for approval in June. Part of those increased costs are due to the fact that NEO must increase personnel, as well as the fact that there was a mid-year State budget cut of approximately \$55,000. Between the increased

personnel costs and the State cuts, NEO will have fixed cost increases of approximately \$250,000-\$300,000 in FY 2019.

President Hale referenced Item A-4 on the Agenda, noting the Board approved NEO's Deferred Maintenance Program at its last meeting. Beginning in December 2018, one building on campus will be shut down each year for the next three to four years in order to install new HVAC systems, roofs, and windows. The administration has already met with the partners for this project and completed preliminary walk-throughs. On May 1, 2018, the project team will have a final recommendation which will be brought for Board approval at the June meeting. He said Dr. Rasor attended a Bond Oversight Council meeting recently and NEO received permission to move forward with \$3 million in bond issuances for debt service on these projects, pending final approval of the Board. The administration appreciates the support of the Board in moving forward with this deferred maintenance program.

#### D-1 Approval of Personnel Actions

President Hale said the position listed is one that Dr. Shannon Cunningham filled prior to her departure from NEO and has not been filled for the past two years largely due to budgetary constraints. He said this hire is more about succession planning. Mr. Dustin Grover has worked on the NEO campus for the past 14 years and is a rising superstar. The students, faculty, and staff respond to Mr. Grover in a great way. The current Vice President for Academic Affairs has informed President Hale she plans to work for two or three more years, and he wants to have someone in-house ready to replace her upon her departure.

Regent Anthony moved and Regent Callahan seconded to approve the personnel action as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese.  
The motion carried.

#### G-1 Approval to Enter into an Oklahoma State Regents for Higher Education Master Lease Purchase Program

#### G-2 Approval of Resolution Declaring an Intent to Reimburse Expenditures from Tax-Exempt Bond Proceeds

Regent Link moved and Regent Anthony seconded approval of Section G, Items 1 and 2, as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese.  
The motion carried.

**J-1     Ratification of Interim Approval to Purchase New Touchnet Onecard ID System**

Regent Watkins moved and Regent Davis seconded to ratify the interim approval to purchase a new Touchnet Onecard ID System, as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese. The motion carried.

President Hale asked Dr. Mark Rasor, Vice President for Fiscal Affairs, to provide an update regarding the Nellie Dobson Trust.

Dr. Rasor said in the early 1960's, Ms. Nellie Dobson left a significant endowed trust (Trust) in place to benefit the Ottawa County Historical Society and NEO A&M College students and faculty, which has done very well. He said the balance of the Trust when he came to NEO ten years ago was just over \$7 million. In December, 2017, the Trust balance was over \$12 million. For many years the Trust paid \$500,000-\$600,000 to the College to make scholarships available; however, a considerable portion of that Trust is in oil and gas. Oil and gas is not paying very well, and the way Ms. Dobson wrote the Trust originally was that only income could be dispersed. No appreciation in the value of the stocks or the equities could be used for disbursements. Because of that stipulation, the Trust had dropped down to paying the College only \$60,000-\$80,000 per year, and last year it paid the College nothing. NEO has spent the last three or four years trying to get that stipulation changed. There was quite a lot of resistance with Bank of Oklahoma (BOK) and NEO made no progress. In January, John Price went to Tulsa to meet with Dr. Rasor and BOK. That meeting was with a new Trust administrator, a new investment counselor, and lawyers. Dr. Rasor expressed that the lack of Trust disbursements was not just an inconvenience to the College, but very needed money which Ms. Dobson intended for the College to receive. Several weeks later Dr. Rasor was notified BOK changed the way the Trust funds will be administered. Going forward, the total balance of the Trust fund on December 31 of each year will be assessed, and 4 percent of that balance will be distributed during the following year; 1 percent each quarter. NEO received its first check for \$120,000 in March, which was deposited into its scholarship fund. The fund is expected to continue growing and providing scholarships to students at NEO.

Regent Davis asked Dr. Rasor to extend the Board's thanks to the Trust fund administrator. President Hale expressed appreciation to Steve Stephens for his help on the BOK matter. A \$500,000 per year gift really does make a difference for NEO's scholarship programs. Mr. Stephens said Dr. Rasor and John Price deserve a ton of credit for this effort. They really did a good job.

Regent Burns asked President Hale to extend the Board's congratulations to his son, Eli Hale, for his NCAA National Championship win. President Hale said that was a great couple of months to travel and watch his son wrestle.

The business of Northeastern Oklahoma A&M College being concluded, President Hale and members of the NEO administration were excused from the meeting.

# NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma

April 20, 2018

Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

## PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

### 1. President's Remarks

April 2018 "NEO Update"

### 2. Faculty Profile

Adjunct vs Full-time Faculty

Year (Fall)	Full-time Faculty	Total Adjunct/Staff Teaching Classes	Adjunct Only	Total
2007	77	34	30	111
2012	68	63	49	131
2017	56	54	41	110

Disciplines that have the greatest number of course sections taught by adjunct and staff (non-faculty) in Fall of 2017 only:

- **English** – 17 sections taught by adjunct and staff
- **Speech** – 11 sections taught by adjunct and staff; all sections of speech are taught by adjunct and staff (no full-time speech faculty)
- **Math** – 10 sections taught by adjunct and staff; before one of the full-time math faculty reduces his load to serve as the department chair

Source: NEO Institutional Research. Prepared by Bethene Fahnestock, PhD, VPAA, April 4, 2018

### 3. Budget Update

### 4. Deferred Maintenance Program Updates

**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD (Continued)****5. Commencement Exercises 2018**

Northeastern Oklahoma A&M College's 97th Commencement is scheduled for Thursday, May 10 at 7:00 p.m. at Robertson Field. This year's speaker is Bill Osborn. You are cordially invited to attend all Commencement events.

**PART B - RESOLUTIONS**

None

**PART C - POLICY AND OPERATIONAL PROCEDURES**

None

**PART D - PERSONNEL ACTIONS****1. Employment -**

- a. Dustin Grover, Assistant Vice President Academic Affairs at annual salary of \$70,280 (12 months' employment) effective 7/1/18, position filled internally.

**2. Information Requiring No Action by the Board – Retirements**

- a. Cindy Bigby, Executive Administrative Assistant to President, retired March 31, 2018. (17 years employment)
- b. Dr. Mark Grigsby, Dept. Chair, Math & Science instructor, retiring June 1, 2018. (31 years employment)
- c. Janie Clay, Allied JOBS Program Coordinator, retiring July 1, 2018 (15 years employment)
- d. Dale Paterson, Athletic Director, retiring June 30, 2018 (30 years employment)

**PART E - INSTRUCTIONAL PROGRAMS**

None

**PART F - BUDGETARY ACTIONS**

None

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS****1. Authorization of the 2018 Master Lease Program**

Board authorization is requested to enter into an Oklahoma State Regents for Higher Education Master Lease Purchase Program for \$3,000,000. The proceeds will be used to fund the deferred maintenance projects previously approved.

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS (continued)**

2. Resolution declaring an intent to reimburse expenditures from tax-exempt bond proceeds  
Board approval is request for the attached Resolution (Reference Document # 1). The resolution is required by the IRS to maintain the tax-free status of the issued bonds if the College intends to expend its own funds and then reimburse itself for project expenditures.

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

None

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

None

**PART J - PURCHASE REQUESTS**

1. Interim Approval – Purchase new Touchnet Onecard ID System

We request ratification of the previously granted interim approval to purchase the new one card ID system from Touchnet OneCard for \$83,610.29 and Elucian for \$27,200. Interim approval was needed by Friday, March 30, 2018 to lock in negotiated pricing. Funding for purchase will be from existing E&G fee.

**PART K - STUDENT SERVICES/ACTIVITIES**

None

**PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED**

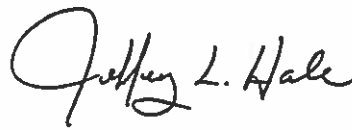
None

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

**1. Out-of-State Travel Summary**

The Summary for Out-of-State Travel for February and March 2018 are attached.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jeffery L. Hale". The signature is written in a cursive, flowing style.

Dr. Jeffery L. Hale  
President



Northeastern Oklahoma A&M College								
Summary of Out-of-State Travel as of			Feb-18					
Column (1):	Travel This Month				Column (2):	Corresponding Month Last FY		
Column (3):	Amount Expended Current FY				Column (4):	Amount Expended Prior FY		
Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	4	\$595.04	0	\$0.00	17	\$3,478.58	3	\$966.70
Federal	2	\$1,323.20	0	\$0.00	8	\$2,099.63	1	\$2,633.20
Private								
Auxiliary	6	\$483.99	1	\$300.44	19	\$2,359.61	1	\$300.44
Other								
Total	12	\$2,402.23	1	\$300.44	44	\$7,937.82	5	\$3,900.34

Northeastern Oklahoma A&M College								
Summary of Out-of-State Travel as of				Mar-18				
Column (1):	Travel This Month				Column (2): Corresponding Month Last FY			
Column (3):	Amount Expended Current FY				Column (4): Amount Expended Prior FY			
Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	4	\$1,425.96	5	\$748.32	21	\$4,904.54	8	\$1,715.02
Federal	0	\$0.00	2	\$188.37	8	\$2,099.63	3	\$2,821.57
Private								
Auxiliary	3	\$369.00	0	\$0.00	22	\$2,728.61	1	\$300.44
Other								
Total	7	\$1,794.96	7	\$936.69	51	\$9,732.78	12	\$4,837.03

## RESOLUTION DECLARING AN INTENT TO REIMBURSE EXPENDITURE FROM TAX-EXEMPT BOND PROCEEDS

WHEREAS, the Board of Regents for the Oklahoma Agricultural & Mechanical Colleges (the "Board of Regents") the governing board of and acting for Northeastern Oklahoma A&M College (the "Institution") desires to finance the costs of a deferred maintenance project on the Institution's Miami Campus in Miami, Oklahoma (the "Project"); and

WHEREAS, the Institution intends to request The Oklahoma Development Finance Authority (the "Authority") to finance the costs of the Project or portions thereof under the Authority's Master Real Property or Equipment Lease Program with the proceeds of the sale of bonds or other obligations the interest on which is excluded from gross income for federal income tax purposes (the "Bonds"); and

WHEREAS, prior to the issuance of the Bonds the Institution desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the Institution; and

WHEREAS, the Board of Regents for the Institution has determined that those moneys advanced to pay the Expenditures prior to the issuance of the Bonds are available only for a temporary period and it is necessary to reimburse the Institution for the Expenditures from the proceeds of the Bonds.

NOW, THEREFORE, THE BOARD OF REGENTS FOR THE INSTITUTION DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

SECTION 1. The Institution hereby states its intention and reasonably expects to reimburse Expenditures of the Project paid prior to the issuance of the Bonds with proceeds of the Bonds.

SECTION 2. The reasonably expected maximum principal amount of the Bonds to be issued is \$3,000,000.

SECTION 3. This resolution is being adopted no later than 60 days after the date on which the Institution paid its first Expenditure on the Project to be reimbursed from proceeds of the Bonds (excluding certain "preliminary expenditures" as defined in Treasury Regulation Section 1.150-2 which may have been paid before that date).

SECTION 4. The Institution or the Authority will make a reimbursement allocation, which is a written allocation that evidences the Institution's use of proceeds of the Bonds to reimburse an Expenditure, on or after the issue date of the Bonds but no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid.

SECTION 5. This resolution is adopted as official action of the Institution in order to comply with Treasury Regulation Section 1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of Expenditures of the Institution incurred prior to the date of issue of the Bonds.

**SECTION 6.** This resolution is effective immediately upon its passage.

ADOPTED, SIGNED AND APPROVED this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 20\_\_.

BOARD OF REGENTS FOR THE [INSTITUTION]

By \_\_\_\_\_

[name]

[title]

Attest:

\_\_\_\_\_

[name]

[title]

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

President Ronald Ramming and members of the Connors State College (CSC) administration appeared before the Board of Regents to present the business of CSC and review the Agenda for members of the Board. (The CSC Agenda is attached to this portion of the minutes.)

Chairman Burns noted that today is the one-year anniversary of Dr. Ramming's appointment as President of Connors State College. President Ramming said the year has gone by quickly. Chairman Burns congratulated President Ramming for being recognized earlier this month as a 2018 Graduate of Distinction by the OSU Department of Animal Science. President Ramming said that was a great honor and he had a great experience at OSU in the Animal Science Department. He said he was truly humbled by that recognition and thanked Chairman Burns for the kind words. President Ramming said he loves having the Regents on campus and hosting the Board meeting and activities at CSC. There are many people who put in a lot of work to make the meeting happen. He said he would like to recognize his executive team, with a special thank you to his Executive Assistant, Cindy Anderson.

President Ramming said there are special guests from CSC in attendance at the meeting. He said the CSC men's basketball team is the highest ranked college basketball team in the State of Oklahoma. President Ramming said the men's basketball coach, Mr. Bill Muse, has been with CSC for 26 years and has had 623 wins and 206 losses, which is approximately a 75 percent win rate. During his time at the College, Mr. Muse has earned 13 Conference titles, 9 Region 2 titles, and has taken 10 teams to the Nationals. Coach Muse was also inducted into the NJCAA Hall of Fame in 2014. The men's basketball team went to the Elite Eight in the NJCAA National Tournament this year, and President Ramming said he believes this has been one of Coach Muse's best years of coaching. CSC is really proud of all the young men on the team. President Ramming asked Mr. Bill Muse, Athletic Director and Men's Basketball Coach, to speak regarding the team's recent accomplishments.

Coach Muse thanked the Board for the opportunity to speak. He said it has been an amazing year for the men's basketball program. Mr. Muse said the team got better every single game and ended the season with a record of 31-4. For two consecutive years the team has won the Conference championship, the Region championship, and this year they went to the National tournament and finished in the Elite Eight. Last year they went to the Sweet Sixteen, so they are making progress towards a national championship. He said he is extremely proud of the team. Three of the team members have already signed Division I scholarships--one has signed at the University of Arkansas; one has signed at Louisiana Tech University; one signed with the University of Wisconsin in Milwaukee--and there are still a few players in the group who will sign scholarships. He asked the team members to stand and introduced the following men's basketball team members to the Board: Mason Jones, Rashawn Langston, George Price, Darius Roy, Burke Putnam, Marvin Lowe, Zaph Bobb, A.J. Cockrell, Bishop Coulter, Terrance Jones, and C.J. Evans. He also introduced Zac Rogers, Assistant Men's Basketball Coach. Coach Rogers said this has been a great group to work with and he is proud to be associated with them. Chairman Burns congratulated the team on behalf of the Board for their accomplishments. Coach Muse said President Ramming is doing a great job leading the College and he commended the Board for making that hiring decision.

President Ramming said Coach Muse's athlete graduation rate is above 90 percent and he does a great job.

President Ramming introduced Austyn Fuss and Logan Corbac, noting that they are featured on the cover of the *Connection* publication. They were named All American Livestock Judges this year. There were 15 named in the Country and CSC has two of them. These students do a good job not only with judging, but also in the classroom. The administration is very proud of these two students. He said Ms. Fuss and Mr. Corbac are both planning to go to OSU after graduating from CSC. Chairman Burns congratulated the students on their achievements.

President Ramming referenced the *Connection* publication and highlighted stories contained within regarding various CSC activities and student achievements.

President Ramming referenced the Agenda, noting there is a chart included which compares the CSC faculty salaries against the newly approved secondary education teacher salaries. Unfortunately, with the new teacher pay raises, secondary education teachers with a Bachelor's degree will start with a salary higher than CSC's starting salary for faculty with Master's degrees. That is something that he and his colleagues in the other two-year colleges have discussed and are concerned about. It is difficult enough to retain faculty and this will only add to that retention challenge. This is a concrete example of the consequences of the lack of funding for higher education. He said the CSC administration has shared this information with their local legislators and he will ensure it will be an ongoing conversation. CSC has a tremendous faculty which he would like to keep.

Chairman Burns said there is a summary of President Ramming's advocacy for higher education attached to the Agenda and he appreciates the inclusion of that report. It is a very important topic and he sees it is being addressed by President Ramming. President Ramming said he tells the staff and faculty on campus to communicate in the right way with local elected officials and that their communications matter. He said as supportive as many of the legislators are, when they see him coming they know what he is going to say and it helps so much when others are telling the same story to bring awareness to the legislators.

#### **B-1 Adoption of Memorial Resolution**

President Ramming presented information to recognize the service of Dr. Carl O. Westbrook, former CSC president. He said Dr. Westbrook valued hard work, effort, and competition. Dr. Westbrook always said lack of resources was never an excuse to not try hard. The CSC administration feels those values are important and tries to carry them on to this day. President Ramming presented a Memorial Resolution for Dr. Westbrook and recommended its adoption. (The Memorial Resolution is included in the CSC Agenda, which is attached to this portion of the minutes.)

Regent Callahan moved and Regent Anthony seconded to adopt the Memorial Resolution for Carl O. Westbrook as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese.  
The motion carried.

#### C-1 Approval for Nursing Faculty Salary Adjustments

Regent Davis moved and Regent Anthony seconded to approve the nursing faculty salary schedule as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese.  
The motion carried.

Chairman Burns asked President Ramming to extend the Board's appreciation to Saint Francis Health System (SFHS) for its donations that made this salary adjustment possible. He said he would encourage President Ramming to pursue that relationship further, as he sees plenty of opportunity to get others to follow SFHS's example.

#### H-1 Approval of Clinical Affiliation Agreements

Regent Anthony moved and Regent Link seconded to approve the clinical affiliation agreements for FY 2019 as presented in the CSC Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Hall, Link, and Watkins. No: None. Abstentions: None. Absent: Milner and Reese.  
The motion carried.

Regent Link said President Ramming may have heard LU President Kent Smith speak about the agreement LU made with Mercy Hospital in Ardmore. Regent Link suggested President Ramming discuss that agreement with President Smith to see if a similar agreement could be reached between CSC and SFHS.

Regent Anthony said Coach Muse was too modest in his comments. He said he was in attendance at Coach Muse's 500<sup>th</sup> win and Coach Muse has also served CSC previously during presidential searches conducted at CSC and has been very helpful.

The business of Connors State College being concluded, President Ramming and members of the CSC administration were excused from the meeting.

# CONNORS STATE COLLEGE

Warner, Oklahoma

April 20, 2018

## Board of Regents for the Oklahoma A&M Colleges

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

### A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:

#### 1. Personal Remarks – Dr. Ron Ramming

- Connection
- Introduction of Special Guests
- Impact of Public School Teacher Pay Raises at Connors State College
- Commencement Exercises

Connors State College's Commencement is scheduled for Friday, May 11, at the Muskogee Civic Center. Senator Roger Thompson will be this year's Commencement speaker. You are cordially invited to attend a Faculty and Staff Reception at the Civic Center, Room C at 5:00 p.m., with Commencement beginning at 7:00 p.m. in the auditorium.

### B. RESOLUTIONS:

#### 1. Request for Memorial Resolution

Board approval is requested for the attached memorial resolution honoring Dr. Carl O. Westbrook, former Connors State College president who passed away on March 30, 2018 (see attached).

### C. POLICY AND OPERATIONAL PROCEDURES:

#### 1. Request for Nursing Faculty Salary Adjustment

Board approval is requested for the attached salary increase for the Connors State College full-time Nursing faculty. This increase is the result of donations from Saint Francis Health System which were designated to Nursing faculty as a means of recruiting and retaining qualified instructors for the CSC Nursing program.

### D. PERSONNEL ACTIONS:

#### 1. Information Requiring No Action by the Board

Dr. Gary Grady, Psychology Instructor and Interim Social Science Division Chair, retires effective June 30, 2018. Mr. Todd Trennepohl, Show Team Coach, resigned effective April 12, 2018.

### E. INSTRUCTIONAL PROGRAMS:

*None*

### F. BUDGETARY ACTIONS:

*None*

### G. OTHER BUSINESS AND FINANCIAL MATTERS:

*None*

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation)**

**1. Clinical Affiliation Agreements**

Authorization is requested to develop clinical affiliation agreements for fiscal year 2019 with the following:

Baptist Free Health Clinic	Maternal Family Practice
Broadway Manor	Muskogee Women's Clinic, Inc.
Children's Clinic	Northeastern Health System (Sallisaw)
Central Baptist Church	Northeastern State University
Cherokee County Nursing Center	Oklahoma State Department of Health
Cherokee Hills Family Medicine	Parkview School for the Blind
Cherokee Nation Health Services	Platte Dialysis, LLC
Countryside Estates Nursing Center	Reddy Care
Cornerstone Hospital of Muskogee	Saint Francis Muskogee
Coweta Manor	Taft Unit JDCC/EWCC
Fort Gibson Medical Clinic	The Little Light House
Fort Gibson Nursing Home	Three Rivers Surgical Care
Go Ye Village	Wade Pediatrics
Good Shepherd Health Clinic	Xpress Wellness
Northeastern Health System, d/b/a Tahlequah Hospital Authority	
Wagoner Hospital Authority, an Oklahoma Public Trust, d/b/a Wagoner Community Hospital	

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

*None*

**J. PURCHASE REQUESTS:**

*None*

**K. STUDENT SERVICES/ACTIVITIES:**

*None*


**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**

*None*

**M. INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. February 2018 Out-of-State Travel Report (see attached)
2. March 2018 Out-of-State Travel Report (see attached)
3. Third Quarter FY18 F.T.E. Report (see attached)
4. Advocacy for Higher Education Actitivity (see attached)
5. Purchase of One-Card I.D. System from Touchnet

Respectfully submitted,



Dr. Ron Ramming  
President



# **HB 1023 Public School Teacher Minimum Salary Schedule Comparison** **April 2018**

Years of Experience	Bachelor's Degree	Bachelor's Degree + Board Certification	Connors State Master's Degree	Master's Degree	Master's Degree + Board Certification	Doctor's Degree
0	\$36,601.00	\$37,759.00	\$35,000.00	\$37,991.00	\$39,149.00	\$39,381.00
1	\$37,035.00	\$38,193.00	\$35,250.00	\$38,425.00	\$39,583.00	\$39,815.00
2	\$37,469.00	\$38,628.00	\$35,500.00	\$38,859.00	\$40,018.00	\$40,249.00
3	\$37,904.00	\$39,062.00	\$35,750.00	\$39,294.00	\$40,452.00	\$40,684.00
4	\$38,338.00	\$39,496.00	\$36,000.00	\$39,728.00	\$40,886.00	\$41,118.00
5	\$38,810.00	\$39,968.00	\$36,250.00	\$40,200.00	\$41,358.00	\$41,590.00
6	\$39,273.00	\$40,432.00	\$36,500.00	\$40,663.00	\$41,822.00	\$42,054.00
7	\$39,737.00	\$40,895.00	\$36,750.00	\$41,127.00	\$42,285.00	\$42,517.00
8	\$40,200.00	\$41,358.00	\$37,000.00	\$41,590.00	\$42,749.00	\$42,980.00
9	\$40,663.00	\$41,822.00	\$37,250.00	\$42,054.00	\$43,212.00	\$43,444.00
10	\$41,684.00	\$42,844.00	\$37,500.00	\$43,568.00	\$44,728.00	\$45,945.00
11	\$42,177.00	\$43,336.00	\$37,750.00	\$44,061.00	\$45,221.00	\$46,438.00
12	\$42,670.00	\$43,829.00	\$38,000.00	\$44,554.00	\$45,713.00	\$46,931.00
13	\$43,162.00	\$44,322.00	\$38,250.00	\$45,047.00	\$46,206.00	\$47,424.00
14	\$43,655.00	\$44,815.00	\$38,500.00	\$45,539.00	\$46,699.00	\$47,916.00
15	\$44,167.00	\$45,327.00	\$38,750.00	\$46,052.00	\$47,212.00	\$48,430.00
16	\$44,660.00	\$45,820.00	\$39,000.00	\$46,545.00	\$47,705.00	\$48,923.00
17	\$45,153.00	\$46,313.00	\$39,250.00	\$47,038.00	\$48,198.00	\$49,416.00
18	\$45,646.00	\$46,806.00	\$39,500.00	\$47,531.00	\$48,691.00	\$49,909.00
19	\$46,139.00	\$47,299.00	\$39,750.00	\$48,024.00	\$49,184.00	\$50,402.00
20	\$46,652.00	\$47,813.00	\$40,000.00	\$48,538.00	\$49,698.00	\$50,917.00
21	\$47,145.00	\$48,306.00		\$49,031.00	\$50,192.00	\$51,410.00
22	\$47,639.00	\$48,799.00		\$49,524.00	\$50,685.00	\$51,903.00
23	\$48,132.00	\$49,292.00		\$50,018.00	\$51,178.00	\$52,397.00
24	\$48,625.00	\$49,785.00		\$50,511.00	\$51,671.00	\$52,890.00
25	\$50,049.00	\$51,232.00		\$51,971.00	\$53,153.00	\$54,395.00

## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Connors State College and the Agricultural and Mechanical Colleges that Dr. Carl O. Westbrook, the former president of Connors State College passed away on March 30, 2018; and

WHEREAS, Dr. Westbrook, by his loyalty, attention to duty, and faithful performance rendered service as the thirteenth president at Connors from 1978 until 1994, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Connors State College deeply feel the loss in his passing:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF REGENTS FOR CONNORS STATE COLLEGE AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of dedicated service rendered by Dr. Westbrook to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board of Regents and every member thereof respectfully join the friends of the deceased in mourning the passing of a great leader of Connor's State College's.

BE IT FURTHER RESOLVED, that a copy of this resolution be reflected in the minutes of the Board of Regents and a copy sent to the family of Dr. Westbrook.

Adopted by the Board on this twentieth day of April 2018.

---

Dr. Ronald Ramming  
President  
Connors State College

---

Douglas Burns  
Chair  
Oklahoma A&M Board of Regents



**C. POLICY AND OPERATIONAL PROCEDURES:**

**1. Request for Nursing Faculty Salary Adjustment**

Board approval is requested for the attached salary increase for the Connors State College full-time Nursing faculty. This increase is the result of donations from Saint Francis Health System which were designated to Nursing faculty as a means of recruiting and retaining qualified instructors for the CSC Nursing program.

**CSC Proposed Nursing Salary Schedule**

<u>Employee</u>	<u>Position</u>	<u>Current Salary</u>	<u>Proposed Salary</u>	<u>Assignment</u>	<u>Years Employed</u>
Shannon Pilant	Nursing Faculty	\$38,611	\$42,611	10 month	Less than 1 year
Lloyann Ferrell-Bishop	Nursing Faculty	\$40,055	\$44,055	10 month	1+ years
Julie Scott	Nursing Faculty	\$40,888	\$44,888	10 month	3+ years
Nancy Johnsey	Nursing Faculty	\$42,500	\$46,500	10 month	4+ years
Charlie Johnson	Nursing Faculty	\$43,600	\$47,600	10 month	1+ years
Brenda Lasiter	Nursing Faculty	\$44,166	\$48,166	10 month	Less than 1 year
Brenda Smith	Nursing Faculty	\$44,444	\$48,444	10 month	9+ years
Joyce Johnson	Nursing Faculty	\$44,445	\$48,445	10 month	14+ years
Sandra Scott Watson	Nursing Faculty	\$44,722	\$48,722	10 month	1+ years



**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF FEBRUARY 2018**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	4	\$ 3,199.56	0	0.00
FEDERAL	0	0.00	1	\$ 1,696.06	5	\$ 13,851.33	2	\$ 3,165.31
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>\$ 1,696.06</b>	<b>9</b>	<b>\$ 17,050.89</b>	<b>2</b>	<b>\$ 3,165.31</b>



**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF MARCH 2018**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	1	\$ 744.85	0	0.00	5	\$ 3,944.41	0	0.00
FEDERAL	0	0.00	0	0.00	5	\$ 13,851.33	2	\$ 3,165.31
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>1</b>	<b>\$ 744.85</b>	<b>0</b>	<b>0.00</b>	<b>10</b>	<b>\$ 17,795.74</b>	<b>2</b>	<b>\$ 3,165.31</b>



THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION  
FTE Employee Report <sup>1</sup>

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College  
Institution Dr. Ron Ramming  
President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 03-31-2018  
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602. <sup>2</sup>

Educ. & Gen Budget Part I (290)				Educ. & Gen Budget Part II (430)				Agency Accounts Other (701)				Sub-Total			Total FTE
Faculty	Other		Student	Faculty	Other		Student	Faculty	Other		Student	Other		Student	
	Regular				Regular				Regular			Regular			
59	51		4	0	25		1	0	11		10	87		15	161
84	51		6	0	23		1	0	11		14	84		21	190
-25	0		-2	0	2		0	0	0		-4	-25		-6	-29
59	52		6	0	15		1	0	14		14	59		21	161

A. FTE Employees for Reported Fiscal Quarter <sup>1</sup>

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. <sup>1</sup>

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

<sup>1</sup> File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.  
<sup>2</sup> The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.  
<sup>3</sup> This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.



## **SUMMARY OF PRESIDENT'S ADVOCACY FOR HIGHER ED ACTIVITY MARCH – APRIL 2018**

- 02/26/2018 Briefed CSC Executive Council on legislative climate and how it impacts CSC.
- 02/27/2018 Attended Board of Trustees Meeting for Saint Francis Health System in Muskogee representing higher education for the Muskogee area.
- 02/27/2018 Attended Muskogee Exchange Club Meeting representing higher education for the Muskogee area.
- 02/27/2018 Attended Muskogee Chamber Board of Directors Meeting representing higher education for the Muskogee area.
- 02/27/2018 Retweeted CSC Baseball Team's ranking as #10 on NJCAA polls.
- 03/02/2018 Forwarded Chancellor Johnson's legislative update email to CSC faculty and staff.
- 03/03/2018 Attended Muskogee Regional Livestock Show representing higher education for the Muskogee area and presented scholarship awards to premium winners.
- 03/05/2018 Briefed CSC Executive Council on legislative climate and how it impacts CSC.
- 03/06/2018 Spoke on local Muskogee radio spot about CSC and some of its programs and opportunities.
- 03/06/2018 Attended Oklahoma Council of Two-Year College Presidents at the Capitol as they met with Rep. Jadine Nollan, Sen. Jason Smalley, and Sen. Roger Thompson.
- 03/06/2018 Attended Higher Education's Budget Hearing Before the Senate Appropriations Committee with other leaders of higher education as a show of solidarity.
- 03/07/2018 Attended OSRHE Council of Presidents Meeting along with other leaders of higher education.
- 03/08/2018 Briefed CSC President's Cabinet on legislative climate and how it impacts CSC.
- 03/08/2018 Had a lunch meeting with CSC Student Government officers and briefed them on current legislation and how it impacts CSC.
- 03/08/2018 Retweeted congrats to NJCAA Region II baseball player of the week Connors Cowboy Jake Northern and pitcher of the week Connors Cowboy Ryan Czanstkowski.
- 03/09/2018 Facebook post sharing info about CSC Library's spring break movie night.
- 03/09/2018 Facebook post sharing info about CSC Men's Basketball winning at NJCAA Region II semi-finals.
- 03/09/2018 Forwarded Chancellor Johnson's legislative update email to CSC faculty and staff.
- 03/11/2018 Facebook post sharing info about CSC Men's Basketball Selection Watch Party for NJCAA National Tourney.
- 03/11/2018 Facebook post sharing Muskogee newspaper article about CSC Men's Basketball going to NJCAA National Tourney.
- 03/12/2018 Briefed CSC Executive Council on legislative climate and how it impacts CSC.
- 03/12/2018 Attended Financial Literacy Education Meeting in Muskogee representing higher education for the Muskogee area.
- 03/12/2018 Facebook post sharing about CSC Men's Basketball's drawing for first round of NJCAA National Tourney.
- 03/13/2018 Attended OSRHE Business Partnership Awards recognizing Saint Francis Health Systems for their past and continued support of CSC.
- 03/13/2018 Facebook post sharing about CSC Baseball ranking as #7 in the NJCAA national poll.
- 03/15/2018 Attended Oklahoma Youth Expo Scholarship Ceremony representing higher education and presented scholarship awards to the premium winners.
- 03/16/2018 Had a lunch meeting with Muskogee County Commissioner to foster goodwill for CSC and briefed the commissioner on the current legislative climate and how it impacts CSC.
- 03/19/2018 Facebook post congratulating CSC Men's Basketball Coach for receiving Region II Coach of the Year.
- 03/19/2018 Facebook post sharing CSC Men's Basketball score and win in first round of NJCAA National Tournament.
- 03/19/2018 Retweeted about NJCAA Division I Men's & Women's National Basketball Tournaments.

(Cont'd)



- 03/20/2018 Facebook post sharing Muskogee newspaper article about CSC Men's Basketball winning first round at National Tourney.
- 03/20/2018 Retweeted about Connors Men's Basketball Team winning at the NJCAA DI National Basketball Tourney.
- 03/21/2018 Facebook post sharing Muskogee newspaper article about CSC Men's Basketball appearing in National Tourney.
- 03/21/2018 Facebook post sharing NJCAA National Tournament bracket and scores, including CSC's scores.
- 03/22/2018 Facebook post sharing CSC Men's Basketball score at NJCAA National Tournament.
- 03/23/2018 Facebook post sharing picture of CSC cheerleaders at NJCAA National Basketball Tournament.
- 03/23/2018 Forwarded Chancellor Johnson's legislative update email to CSC faculty and staff.
- 03/26/2018 Had a lunch meeting with Muskogee Mayor to foster goodwill for CSC and briefed the mayor on the current legislative climate and how it impacts CSC.
- 03/26/2018 Briefed CSC Executive Council on legislative climate and how it impacts CSC.
- 03/27/2018 Attended All Oklahoma Team/ USA Academic Team and OACC President's Tuition Waiver Student Recognition Ceremony at the Capitol recognizing seven CSC students. Also, interacted with these student's legislators as we visited their offices to take pictures and receive citations.
- 03/27/2018 Retweeted OSRHE's "15 to Finish" promo.
- 03/29/2018 Attended Muskogee's Chamber of Commerce Banquet representing CSC/higher education at this annual event that recognizes the accomplishments of this organization, its staff, volunteers, and members.
- 03/29/2018 Retweeted OSRHE's insight about more than 87% of OK resident students who earn a bachelor's degree remain in Oklahoma and are employed in Oklahoma 1 year after graduation.
- 03/30/2018 Had a lunch meeting with Muskogee School Superintendent to foster goodwill for CSC and briefed the superintendent on the current legislative climate and how it impacts CSC.
- 03/31/2018 Facebook post sharing CSC Livestock Judging Team results at competition in Houston.
- 03/31/2018 Retweeted about CSC Baseball Teams' win against Rose State.
- 04/01/2018 Facebook post sharing picture of CSC Shooting Sports Team at National ACUI contest in San Antonio.
- 04/02/2018 Met with Executive Director of Main Street Muskogee to discuss higher education opportunities and impact in Muskogee.
- 04/02/2018 Retweeted OSRHE's insight about Oklahoma higher ed continuing to implement cost-cutting measures like developing innovative, low-cost academic degree programs.
- 04/02/2018 Retweeted OSRHE's "15 to Finish" promo.
- 04/02/2018 Retweeted OSRHE's "Oklahoma's Promise" promo.
- 04/02/2018 Attended CSC's Honors Night and presented hundreds of awards to our outstanding students.
- 04/02/2018 Briefed CSC Executive Council on legislative climate and how it impacts CSC.
- 04/03/2018 Facebook post sharing CSC Shooting Sports Team article with results at National ACUI contest.
- 04/03/2018 Attended Oklahoma Council of Two-Year College Presidents at the Capitol as they met with Sen. Jack Fry, Sen. Frank Simpson, and Sen. Eddie Fields.
- 04/03/2018 Attended OSRHE Senate Leadership dinner with other leaders of higher education.
- 04/03/2018 Retweeted NJCAA Baseball poll ranking Connors State Cowboys as #3.
- 04/04/2018 Attended OSRHE House Leadership breakfast with other leaders of higher education.
- 04/04/2018 Attended OSRHE Council of Presidents Meeting along with other leaders of higher education.
- 04/04/2018 Retweeted OSRHE's "15 to Finish" promo.
- 04/04/2018 Retweeted OSRHE's link to their 2018 Legislative Agenda.
- 04/04/2018 Facebook post about the passing of former CSC President Dr. Carl Westbrook.
- 04/05/2018 Gave welcome to 1500+ high school students from three states as they visited CSC's Warner Campus for our annual Aggie Day competition.

(Cont'd)



- 04/05/2018 Facebook post sharing NJCAA Baseball poll ranking Connors State Cowboys as #3.
- 04/05/2018 Facebook post sharing recognition of CSC's Coach Bill Muse as the winningest coach in Oklahoma.
- 04/05/2018 Facebook post sharing article from the Muskogee newspaper about CSC's International Day.
- 04/05/2018 Facebook post sharing article from the Tulsa World about the State's failure to fund higher education.
- 04/07/2018 Retweeted OK Higher Ed editorial from the Tulsa World about how the state must not ignore David Boren's dire warning about its future.
- 04/07/2018 Forwarded Chancellor Johnson's legislative update email to CSC faculty and staff.
- 04/08/2018 Forwarded Bruce Benbrook's article to CSC faculty and staff about State's failure to fund higher education draining the Oklahoma economy of its future.
- 04/10/2018 Facebook post sharing CSC Livestock Judging Team's inaugural Collegiate Livestock Judging Contest "The Masters".
- 04/10/2018 Facebook post sharing information about CSC Resume Workshop.
- 04/10/2018 Facebook post sharing information about CSC Baseball Summer Camps.
- 04/10/2018 Facebook post sharing congratulations to CSC Baseball player for receiving NJCAA Region II Player of the Week and Region II Pitcher of the Week.
- 04/10/2018 Sent campus wide email with information about the latest state legislation and its impact on CSC.

### PUBLIC COMMENTS

Chairman Burns said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time.

Ms. Lauren Gipson introduced herself as a member of the Oklahoma State University Student Government Association (SGA).

Ms. Gipson thanked Langston University for hosting a Providence Day for Sigma Alpha Iota (SAI), which is an International Music Fraternity. She said the LU band will be very appreciative of the new band uniforms approved at today's meeting and as a member of SAI and on behalf of Kappa Kappa Psi (KKP), the National Honorary Band Fraternity, she appreciates those two achievements at LU.

Ms. Gipson said the SGA hosted a successful mayoral candidate debate for Stillwater a week before the mayoral election. Both candidates were great and adjusted well to the format, and SGA looks forward to hosting more of those debates in the future.

Ms. Gipson said the SGA is conducting an "It's On Us" campaign, which is a full week dedicated to promoting sexual assault awareness and offering support to victims of sexual assault. She invited the Regents to the many events planned next week during the campaign. She noted event information can be found on the "It's On Us" Facebook page.

Ms. Gipson said OSU students have been to the Oklahoma State Capitol twice since the last Board meeting. The first of those two visits was during spring break, during which students advocated for K-12 education. That was an individual effort led by herself and she spoke with Senator Dugger and several other legislative representatives. The second visit was this past week to advocate for higher education and for students in high school preparing to enter college. Topics discussed were high school required writing curriculum and policy options to incentivize the hiring of more mental health professionals at state universities. Common education administration consolidation and raising the bar for history educators were also discussed at that visit. Students met with Senator Dugger and Representative Hilbert at that visit. She said the SGA is encouraging others at OSU to go to the Capitol and talk with their representatives about the funding of higher education.

Ms. Gipson said the OSU and OU PSA production processes were concluded and they are currently in the editing process. She said they should be seen on both campuses within the next two weeks.

Ms. Gipson invited the Regents to attend OSU's action forum for Cowboys Coming Together. At that event students will be presenting plans of action to combat racism on campus and in the Stillwater community. The forum will be held on Monday, April 23<sup>rd</sup> from 6:30 to 8:30 p.m. in the new wing of the Human Sciences building.

Ms. Gipson said she will be graduating on May 12<sup>th</sup> from OSU. She extended a personal invitation to all of the Regents to attend her commencement. She thanked the Board for allowing her to speak with them at each meeting over the past year. It has been a great experience.

Chairman Burns thanked Ms. Gipson for coming to the meeting and for her comments. He congratulated her on her upcoming graduation. He said she will be pleased to know several Board members will be in attendance at the upcoming OSU Commencements.

There being no others who wished to come forward, the Board continued with its business.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES

Academic Affairs, Policy and Personnel Committee

All business discussed by the Committee was presented during the business of Langston University and Oklahoma State University.

Fiscal Affairs and Plant Facilities Committee

All business discussed by the Committee was presented during the business of Oklahoma State University.

Planning and Budgets Committee

All business discussed by the Committee was presented during the business of Oklahoma State University.

Personnel Action (information item)

General Counsel Steve Stephens said he is sad to report that John Price is resigning from the Office of Legal Counsel effective June 1, 2018. (A copy of the summary of personnel actions is attached to this portion of the minutes as ATTACHMENT A.) He said Mr. Price took a position with the National Chapter of the Sigma Chi Fraternity, of which he, his brother, and both sons are members. Mr. Stephens said he is very sad to lose Mr. Price from his staff and wanted to acknowledge him publicly and express appreciation for his service to their office and the OSU/A&M institutions for the past four years. He said Mr. Price previously served OSU through Gary Clark's office and the OSU Foundation, all the way back to when he served as Pistol Pete during his years as a student. Mr. Stephens said Mr. Price is a big time member of the OSU family and he will be missed and difficult to replace. They wish him well during the next chapter of his life. Chairman Burns asked Mr. Stephens to extend appreciation to Mr. Price on behalf of the Board for his service. He said Mr. Price is an incredible attorney and will be deeply missed.

Adjournment

At approximately 12:08 p.m. the meeting was adjourned by Chairman Burns.

April 20, 2018, Board Meeting

## PERSONNEL ACTIONS

### BOARD OF REGENTS (OFFICE OF LEGAL COUNSEL)

#### RESIGNATION (for information only)

- PRICE, John, Associate General Counsel (effective June 1, 2018)

# MEETING OF THE A & M BOARD OF REGENTS

**April 20, 2018**

Regents Room  
A.D. Stone Student Union  
Connors State College  
Warner, Oklahoma

## **ORDER OF BUSINESS**

### REGULAR MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 12, 2017.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of March 2, 2018

#### **DATES OF NEXT REGULAR MEETINGS**

For **Information** Purposes Only:

June 22, 2018 -- Oklahoma City, Oklahoma – Conference North, 3<sup>rd</sup> Floor Student Center,  
OSU-Oklahoma City

For **Consideration** of Approval:

September 7, 2018 -- Stillwater, Oklahoma – Council Room, 412 Student Union,  
Oklahoma State University

#### **BUSINESS WITH COLLEGES AND UNIVERSITIES**

- |  |                                      |
|--|--------------------------------------|
| 1. Oklahoma State University           | 4. Northeastern Oklahoma A&M College |
| 2. Oklahoma Panhandle State University | 5. Connors State College             |
| 3. Langston University                 |                                      |

#### **PUBLIC COMMENTS**

#### **COMMITTEE REPORTS**

Academic Affairs, Policy and Personnel Committee  
Audit, Risk Management and Compliance Review Committee  
Fiscal Affairs and Plant Facilities Committee  
Planning and Budgets Committee

#### **OTHER BUSINESS OF THE BOARD OF REGENTS**

**Reports or recommendations by the Chief Executive Officer**

- a. General Business
- b. General Counsel
- c. Chief Audit Executive

## **AGENDA**

### **REGULAR MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

**April 20, 2018 -- 10:00 a.m.\***

Regents Room  
A.D. Stone Student Union  
Connors State College  
Warner, Oklahoma

*Notice of this meeting was filed with the Secretary of State on September 12, 2017. At the time this agenda is posted, detailed institutional agendas are available in the Office of the Board of Regents for review.*

#### **BOARD OF REGENTS' BUSINESS**

1. Approval of Order of Business
2. Approval of Minutes of Regular Board Meeting of March 2, 2018
3. Announcement of meeting on June 22, 2018, in Conference North, 3<sup>rd</sup> Floor Student Center, 900 North Portland, OSU-Oklahoma City, Oklahoma City, Oklahoma
4. Approval of meeting on September 7, 2018, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma.
5. Recognition of Regent Jarold Callahan

#### **OKLAHOMA STATE UNIVERSITY**

##### **A – General Information/Reports Requiring No Action by the Board**

1. Comments by President V. Burns Hargis

##### **B – Resolutions**

1. Adoption of Memorial Resolution for Robert T. Radford

##### **C – Policy and Operational Procedures**

1. Approval of revisions to OSU Policy 1-0134 *Employee Travel*

*\*The Board will have breakfast on Friday, April 20, 2018, at 7:30 a.m. in Room 123, Russell Hall, Connors State College, Warner, Oklahoma, with Connors State College President Ronald Ramming and Oklahoma State University President Burns Hargis, and possibly other administrators and representatives of affiliated entities for informal discussion. Various subjects may arise for discussion including recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. The Board will have lunch at approximately 11:00 a.m. in the Ballroom, A.D. Stone Student Union on the campus of Connors State College.*

**OKLAHOMA STATE UNIVERSITY (continued)**

D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

E – Instructional Programs

1. Approval of proposed new degrees and program modifications

F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.

*None*

G – Other Business and Financial Matters

1. Approval of financing team for 2018 general revenue bonds
2. Approval of Series 2018A and 2018B general revenue bond actions
3. Approval to install and accept gift-in-kind for the video board at Boone Pickens Stadium
4. Approval to renovate and accept gift-in-kind for the cross-country course
5. Approval to change street names (OSUIT)
6. Approval to execute and deliver a release of covenants and conditions (OSU System)

H – Contractual Agreements (other than construction and renovation)

*None*

I – New Construction or Renovation of Facilities

1. Approval to select an architect to assist the University with the programming and conceptual design of Academic Facilities (OSU-CHS)
2. Approval to select a construction manager at risk to assist the University with the programming and conceptual design of Academic Facilities (OSU-CHS)
3. Approval to select an on-call architect to assist the University with the design and construction of a renovation of the CAME and Founders Hall buildings (OSU-CHS)
4. Approval to select an on-call construction manager at risk to assist the University with the design and construction of a renovation of the CAME and Founders Hall buildings (OSU-CHS)

J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

1. Approval of purchase request items

K – Student Services/Activities

1. Approval of Housing and Residential Life rate increase proposal for 2018-2019
2. Approval of proposed rate changes for University Dining Services meal plans for 2018-2019
3. Approval of proposed room and board rate increases for OSU Institute of Technology-Okmulgee for 2018-2019

L – New Business Unforeseen at Time Agenda was Posted

M – Other Informational Matters Not Requiring Action of the Board at this Meeting

*None*



**OKLAHOMA PANHANDLE STATE UNIVERSITY**

**A – General Information/Reports Requiring No Action by the Board**

1. Remarks by President Tim Faltyn
2. Panhandle Magazine

**B – Resolutions**

*None*

**C – Policy and Operational Procedures**

*None*

**D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.**

**E – Instructional Programs**

1. Approval to add a Wildlife Management option to the Agriculture (AS) degree plan.
2. Approval of degree plan changes to be compliant with Complete College America Goals

**F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.**

1. Approval to accept a grant from the Oklahoma Department of Career Technology Education for Adult Education and Literacy

**G – Other Business and Financial Matters**

*None*

**H – Contractual Agreements (other than construction and renovation)**

*None*

**I – New Construction or Renovation of Facilities**

*None*

**J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)**

*None*

**K – Student Services/Activities**

*None*

**L – New Business Unforeseen at Time Agenda was Posted**

**M – Other Informational Matters Not Requiring Action of the Board at this Meeting**

1. Out-of-state travel summaries
2. Licensing agreement with Goodwell Public Schools for use of Anchor D Arena

**LANGSTON UNIVERSITY**

**A – General Information/Reports Requiring No Action by the Board**

1. Remarks by President Kent Smith

**B – Resolutions**

*None*

**C – Policy and Operational Procedures**

1. Approval to adopt an Online Learning Policy for Faculty Credentials and Course Certification

**D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.**

**E – Instructional Programs**

1. Approval to modify the Elementary Education program
2. Approval to modify the Urban Education program
3. Approval to enter into a partnership with the University Center of Southern Oklahoma (UCSO) to offer instructional programs at the UCSO location

**F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.**

*None*

**G – Other Business and Financial Matters**

1. Approval to commission Curtis Stewart as Assistant Chief of Police
2. Approval to decommission peace officers

**H – Contractual Agreements (other than construction and renovation)**

1. Approval to continue existing agreement with Royall & Company for a term of three years, pending final approval by the Office of Legal Counsel

**I – New Construction or Renovation of Facilities**

1. Approval to contract with the Office of Management & Enterprise Services (OMES) Construction and Properties division and the OMES contracted roofing vendor for the purchase of labor, materials, equipment and services for multiple roof replacements

**J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)**

1. Approval to purchase new band uniforms for the Langston University Marching Pride Band

**K – Student Services/Activities**

*None*

**L – New Business Unforeseen at Time Agenda was Posted**

**M – Other Informational Matters Not Requiring Action of the Board at this Meeting**

1. Out-of-state travel summaries

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

**A – General Information/Reports Requiring No Action by the Board**

1. Remarks by President Jeff Hale
2. Faculty profile
3. Budget update
4. Deferred Maintenance Program updates
5. Commencement Exercises 2018

**B – Resolutions**

*None*

**C – Policy and Operational Procedures**

*None*

**D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.**

**E – Instructional Programs**

*None*

**F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.**

*None*

**G – Other Business and Financial Matters**

1. Approval to enter into an Oklahoma State Regents for Higher Education Master Lease Purchase Program
2. Approval of resolution declaring an intent to reimburse expenditures from tax-exempt bond proceeds

**H – Contractual Agreements (other than construction and renovation)**

*None*

**I – New Construction or Renovation of Facilities**

*None*

**J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)**

1. Ratification of interim approval to purchase new Touchnet Onecard ID system

**K – Student Services/Activities**

*None*

**L – New Business Unforeseen at Time Agenda was Posted**

**M – Other Informational Matters Not Requiring Action of the Board at this Meeting**

1. Out-of-state travel summaries

**CONNORS STATE COLLEGE**

**A – General Information/Reports Requiring No Action by the Board**

1. Remarks by President Ron Ramming
  - a. *Connection*
  - b. Introduction of special guests
  - c. Impact of public school teacher pay raises at Connors State College
  - d. Commencement exercises

**B – Resolutions**

1. Adoption of Memorial Resolution for Carl O. Westbrook

**C – Policy and Operational Procedures**

1. Approval for Nursing faculty salary adjustments

**D – Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.**

**E – Instructional Programs**

*None*

**F – Budgetary Actions: adoption of a new budget or revision of a budget, etc.**

*None*

**G – Other Business and Financial Matters**

*None*

**H – Contractual Agreements (other than construction and renovation)**

1. Approval of clinical affiliation agreements

**I – New Construction or Renovation of Facilities**

*None*

**J – Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)**

*None*

**K – Student Services/Activities**

*None*

**L – New Business Unforeseen at Time Agenda was Posted**

**M – Other Informational Matters Not Requiring Action of the Board at this Meeting**

1. Out-of-state travel summary for February 2018
2. Out-of-state travel summary for March 2018
3. Third quarter FY18 F.T.E. Report
4. Advocacy for higher education activity
5. Purchase of One-Card I.D. System from Touchnet

**PUBLIC COMMENTS**

### **COMMITTEE REPORTS**

Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

#### **Academic Affairs, Policy And Personnel Committee**

1. (All business discussed by the Committee was presented during the business of Oklahoma State University and Langston University.)

#### **Audit, Risk Management, And Compliance Review Committee**

*None*

#### **Fiscal Affairs And Plant Facilities Committee**

1. (All business discussed by the Committee was presented during the business of Oklahoma State University.)

#### **Planning And Budgets Committee**

1. (All business discussed by the Committee was presented during the business of Oklahoma State University.)

### **OTHER BOARD OF REGENTS' BUSINESS**

1. General Information/Reports Requiring No Action by the Board

*None*

2. Resolutions

*None*

3. Policy and Operational Procedures

*None*

4. Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

5. Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

*None*

6. Other Business Matters Requiring Action of the Board

*None*

7. Reports/comments/recommendations by Chief Executive Officer

8. Reports/comments/recommendations by General Counsel

9. Reports/comments/recommendations by Chief Audit Executive

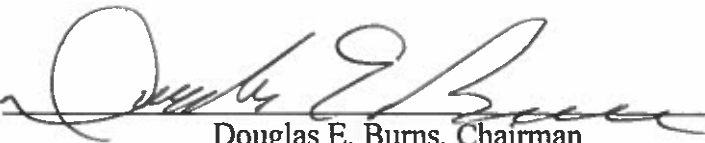
10. New Business Unforeseen at Time Agenda was Posted

11. Other Information Matters Not Requiring Action of the Board at this Meeting


*None*

April 20, 2018

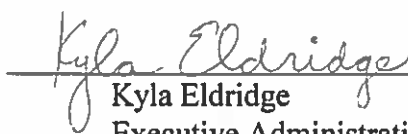
BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES

By:   
Douglas E. Burns, Chairman

ATTEST:

  
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges on June 22, 2018.

  
Kyla Eldridge  
Executive Administrative Associate