

MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL
COLLEGES

for the

JANUARY 20, 2017

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

January 20, 2017

I.	Items Pertaining to the Board of Regents for the Oklahoma A&M Colleges - Of Interest to All the Colleges	<u>Page</u>
	Order of Business	1
	Approval of Minutes	2
	Approval of Future Board Meetings	2
	Academic Affairs, Policy and Personnel Committee Report	101
	Fiscal Affairs and Plant Facilities Committee Report	101
	Connors State College Presidential Steering Committee Report	101
	Approval of Payment for Additional Audit Services	102
	Adjournment	102
II.	Business With the Colleges	
	<u>OKLAHOMA PANHANDLE STATE UNIVERSITY</u>	
	Opening Comments by President Faltyn	3
	Approval of Academic Services Fees	3
	Approval of Position Description and Initiation of Search Process for Vice President of Academic and Student Affairs	3
	Approval of Degree Requests and Program Modifications	4
	Master Lease Program	4
	Balance of Agenda	5
	Agenda	6-32
	<u>NORTHEASTERN OKLAHOMA A&M COLLEGE</u>	
	Opening Comments by President Hale	33
	Approval of Academic Services Fees	33
	Authorization of 2017 Master Lease Program and Approval of Reimbursement Resolution	34
	Balance of Agenda	34
	Report on First Lady Donna Hale	35
	Agenda	36-45
	<u>CONNORS STATE COLLEGE</u>	
	Opening Comments by President Ramming	46
	Approval of Academic Services Fee	46
	Balance of Agenda	47
	Agenda	48-57

II. Business With the Colleges	<u>Page</u>
<u>LANGSTON UNIVERSITY</u>	
Opening Comments by President Smith	58
Ratification of Interim Approval Regarding Emergency Disaster Recovery	58
Balance of Agenda	59
Agenda	60-89
<u>OKLAHOMA STATE UNIVERSITY</u>	
Presentation of Military “Challenge Coins”	90
Adoption of Memorial Resolution for Daniel W. Chaney	90
<u>Academic Affairs</u>	
Approval of Academic Services Fees for 2017-2018 Academic Year	91
Award of Posthumous Degrees	91
Personnel Actions	92
Approval of Proposed New Degrees and Program Modifications	92
<u>Administration and Finance</u>	
Cancellation of Peace Officer’s Commission (OSU-Tulsa)	93
Approval of Actions Required to Finance a Potential Equipment Project through the Oklahoma State Regents for Higher Education Master Lease Program and to Purchase Items	93
Approval of Actions Required to Finance Potential Real Property Projects through the Oklahoma State Regents for Higher Education Master Lease Program and to Purchase Items	94
Approval of Financing Team and Refunding Plan for Potential General Revenue Bonds Refunding	94
Approval to Refund Master Lease Program Bonds for Savings (OSU-Stillwater/OSU-CHS)	95
Approval to Enter into a Purchase Agreement for Real Property (OSU-CHS)	95
Approval to Grant Right-of-Way Easement to Central Electric Cooperative	96
Approval to Grant Utility and Temporary Construction Easements to the City of Stillwater	96
Approval to Select On-Call Consultants to Provide Construction Management As-Needed Services to the University System and Institutions Governed by the A&M Board of Regents	97
Approval of Purchase Request Items	97
III. Public Comments	100

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, JANUARY 20, 2017

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 13, 2016.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in Conference North, 3rd Floor-Student Center, on the campus of Oklahoma State University-Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma, on January 20, 2017.

Those present: Ms. Lou Watkins, Chair; Mr. Douglas E. Burns, Vice Chair; Mr. Calvin J. Anthony; Mr. Jarold Callahan; Mr. Rick Davis; Mr. Tucker Link; Dr. Trudy J. Milner; and Mr. Jim Reese.

Absent: Mr. Joe Hall.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Steve Stephens, General Counsel; Ms. Michelle Finley, Chief Audit Executive; Ms. Jessica Russell, Director, State Government Relations; Ms. Shari Brecht, Executive Assistant to the CEO; and Ms. Cherilyn Williams, Executive Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:10 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF JANUARY 20, 2017

Order of Business

Regent Link moved and Regent Reese seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

January 20, 2017

Approval of Minutes

Regent Burns moved and Regent Anthony seconded to approve the minutes of the December 2, 2016, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

Approval of Future Board Meetings

Chair Watkins announced that the next regular meeting of the Board of Regents is scheduled to convene on March 3, 2017, in the Council Room, 412 Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma. For consideration of approval is the meeting scheduled for April 21, 2017, in the Ballroom, Student Union, on the campus of Oklahoma Panhandle State University, Goodwell, Oklahoma.

Regent Milner moved and Regent Anthony seconded to approve the meeting scheduled for April 21, 2017, in the Ballroom, Student Union, on the campus of Oklahoma Panhandle State University, Goodwell, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

January 20, 2017

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. Tim Faltyn, President, and Ms. Diane Murphey, Vice President of Academic Affairs and Outreach, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board. Dr. Faltyn expressed appreciation to President Shirley for the hospitality and the event last evening.

Dr. Faltyn presented the January 3, 2017, edition of the *Guymon Daily Herald* which highlights a front-page story regarding the renovation of the President's home. He said many are paying attention to that project, and everyone has been very kind going through that process.

Dr. Faltyn referenced the *Panhandle* publication. Items of information presented by Dr. Faltyn included leaders of the Student Government Association presenting ideas for student housing after visiting six different college campuses; the efforts of the student athletes as well as all of the academic programs giving back to the community; the receipt of gifts of equipment from various donors; and the success of the Department of Communications' drama production, which for the first time was presented in both Spanish and English.

Approval of Academic Services Fees

Dr. Faltyn requested Board approval of the Academic Services Fees as presented. He said the proposed fees were discussed with the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Burns said the Committee met with the OPSU administration regarding approval of the Academic Services Fees effective fall 2017. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Burns moved and Regent Callahan seconded to approve the Academic Services Fees effective fall 2017 as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

Approval of Position Description and Initiation of Search Process for Vice President of
Academic and Student Affairs

Dr. Faltyn requested Board approval to post, accept applications for, and fill the position of Vice President of Academic and Student Affairs as presented. He said this item was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Burns reported that the Committee met with the OPSU administration regarding approval of the position description and authorization to initiate the search process for the position of Vice President of Academic and Student Affairs. The Committee acted to recommend Board approval.

Regent Burns moved and Regent Milner seconded to approve the proposed position description for the position of Vice President of Academic and Student Affairs and to authorize the OPSU administration to initiate the search process.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

Approval of Degree Requests and Program Modifications

Dr. Faltyn presented degree requests and program modifications and recommended their approval as presented in the OPSU Agenda. He said this request was presented to the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Burns said the Committee met with the OPSU administration regarding approval of degree requests and program modifications. He said the Committee acted to recommend Board approval of the degree requests and program modifications as presented.

Regent Burns moved and Regent Davis seconded to approve the degree requests and program modifications as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

Master Lease Program

Dr. Faltyn presented the request to submit appropriate documents to the Oklahoma State Regents for Higher Education and to take all necessary actions to include in the Master Lease Program one equipment project for an amount not to exceed \$1.1 million. The proceeds will be used to fund Phase I of a joint football stadium project between two local school districts and a private donor. Dr. Faltyn said this project is not yet fully developed but because of the timeline with the State and the way the Master Lease Program works, it was important that this request be approved at this meeting. Once the program is completely developed, he will come back to the Board for approval. He said this project involves a private donor, two school districts, and a regional university that will all come together to make one excellent facility unlike any other facility in the region.

Balance of Agenda

Regent Anthony moved and Regent Milner seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

Chair Watkins asked Dr. Faltyn about his wife, Kelly, and the impending birth, and Dr. Faltyn said Kelly is doing well and ready for the delivery.

The business of Oklahoma Panhandle State University being concluded, Dr. Faltyn and Ms. Murphey were then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

January 20, 2017

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

1. Personal remarks – Dr. Tim Faltyn
2. Panhandle Magazine

Part B---Resolutions

1. Board approval is requested for the attached memorial resolution for Ms. Rachel Wright, who passed away on November 22, 2016. Ms. Wright was an 18 year old OPSU freshman majoring in General Studies, and employed at the Firestone Meat Lab.
2. Board approval is requested for the attached memorial resolution for Mr. Kelby Eddleman, who passed away on December 30, 2016. Mr. Eddleman was a 22 year old OPSU junior majoring in Agriculture and member of the Aggie football team.

Part C---Policy and Operational Procedures

1. Board approval is requested for the attached academic services fees. The proposed fees would be effective Fall 2017.

Part D---Personnel Actions

1. Board approval is requested to post, accept applications for, and fill the position of Vice President of Academic and Student Affairs. Please see attached position description.

Part E---Instructional Programs

1. Board approval is requested to delete the B.S. in Animal Science – Business Option. Please see attached.

2. Board approval is requested for program requirement changes for the B.B.A. Computer Information Systems degree. Please see attached.
3. Board approval is requested for program requirement changes for the B.A. History degree. Please see attached.
4. Board approval is requested for program requirement changes for the Wind Energy/Maintenance Technology Certificate. Please see attached.
5. Board approval is requested for a new degree program, A.S. Elementary Education. Please see attached.
6. Board approval is requested for a new degree program, A.S. Health and Physical Education. Please see attached.
7. Board approval is requested for a new Certificate Program, Welding Technology. Please see attached.

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

1. Board approval is requested to submit the appropriate documents to the Oklahoma State Regents for Higher Education (OSRHE) and to take all necessary action to include in the Master Lease Program one equipment project, for an amount not to exceed \$1,100,000.00. The proceeds will be used to fund Phase 1 of a joint football stadium project between local school systems, private donors and OPSU.

Board approval is also requested to purchase the Master Lease Program equipment in Accordance with Purchasing Policy and Procedures.

To the extent the University utilizes its own funds or borrowed funds for said purposes, it is the intent of the Board that proceeds of the Master Lease bonds will reimburse the University and/or repay said borrowed funds. Any such expenses incurred prior to the receipt of bond proceeds will be made from legally available funds. Approval of this agenda item constitutes the Board's declaration of official intent as is required under Section 1.150-2 of the Internal Revenue Code, which will be further documented by a resolution to be executed by the Board's Chief Executive Officer.

Required capital payments will be made from legally available funds.

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The November & December 2016 Summary of Out-of-State Travel reports are attached.

Respectfully submitted,



Dr. Tim Faltyn
President



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Ms. Rachel Wright, a freshman at Oklahoma Panhandle State University, was claimed by unexpected death on November 22, 2016 at the age of 18.

WHEREAS, Ms. Wright, by her loyalty, attention to duty, and faithful performance rendered service as an active freshman at Oklahoma Panhandle State University, majoring in General Studies, and working at the Firestone Meat Lab, from entering OPSU to the date of her death November 22, 2016, and as a citizen worthy of commemoration and respect; and

WHEREAS, her friends and Oklahoma Panhandle State University have suffered irreparable loss in her passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the semester of exemplary service rendered by Ms. Wright to Oklahoma Panhandle State University, the local community, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's finest students.

BE IT RESOLVED, that a copy of this resolution be included in the minutes of the Board and a copy sent to the family of Ms. Wright.

Adopted by the Board the 20th day of January, 2017.

Dr. Tim Faltyn, President

Lou Watkins, Chair



MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of Oklahoma Panhandle State University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Mr. Kelby Eddleman, a junior at Oklahoma Panhandle State University, was claimed by unexpected death on December 30, 2016 at the age of 22.

WHEREAS, Mr. Eddleman, by his loyalty, attention to duty, and faithful performance rendered service as an active student at Oklahoma Panhandle State University, majoring in Agriculture, and a member of the Aggie football team, from entering OPSU to the date of his death December 30, 2016, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma Panhandle State University have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES;

THAT it takes this method to express its appreciation for the 3 years of exemplary service rendered by Mr. Eddleman to Oklahoma Panhandle State University, the local community, the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma Panhandle State University's finest students.

BE IT RESOLVED, that a copy of this resolution be included in the minutes of the Board and a copy sent to the family of Mr. Eddleman.

Adopted by the Board the 20th day of January, 2017.

Dr. Tim Faltyn, President

Lou Watkins, Chair

Part C: 1



OKLAHOMA
PANHANDLE STATE
UNIVERSITY

OPSU New or Increased Academic Service Fees											
Name of Fee	Course Numbers	Assessed	New Fee?	Current Fee	Proposed Fee	Fee Change \$	Fee change %	New Revenue FY10	Total Revenue FY10	Date Fee Last Changed	Describe basis for the use of revenue collected
University College											
Developmental Fee	UCEN 0113	per course	Existing	30 00 Pch	100 00	10 00	11%	1606 00	14600 00	FY 11	to cover increased expendable costs associated with course
Developmental Fee	UCEN 0123	per course	Existing	30 00 Pch	100 00	10 00	11%	1276 00	11600 00	FY 11	to cover increased expendable costs associated with course
Developmental Fee	UCMA 0023	per course	Existing	30 00 Pch	100 00	10 00	11%	1331 00	12100 00	FY 11	to cover increased expendable costs associated with course
Developmental Fee	UCMA 0123	per course	Existing	30 00 Pch	100 00	10 00	11%	1650 00	15000 00	FY 11	to cover increased expendable costs associated with course
Student Success Fee	UCSS 1111	per course	New	0 00	25 00	25 00	100%	7675 00	7675 00	N/A	to cover expendable costs associated with course and cost for preceptors and speakers
School of Agriculture											
Ag Fee	AG 1124	per credit hour	Existing	5 00	10 00	5 00	100%	140 00	280 00	FY 12	to cover increased expendable costs associated with course
Ag Fee	AG 2183	per credit hour	Existing	5 00	20 00	15 00	300%	450 00	600 00	FY 12	to cover increased expendable costs associated with course
Ag Fee	AG/ECON 2343	per credit hour	Existing	5 00	10 00	5 00	100%	1200 00	2400 00	FY 12	to cover expendable costs associated with course and software used
Ag Fee	AG 2394	per credit hour	Existing	5 00	20 00	15 00	300%	120 00	160 00	FY 12	to cover increased expendable costs associated with course
Ag Fee	AG 2832	per credit hour	Existing	5 00	20 00	15 00	300%	300 00	400 00	FY 12	to cover increased expendable costs associated with course
Ag Fee	AG 2982	per credit hour	Existing	5 00	10 00	5 00	100%	100 00	200 00	FY 12	to cover expendable costs associated with course and software used
Ag Fee	AG 3113	per credit hour	Existing	5 00	10 00	5 00	100%	30 00	60 00	FY 12	to cover expendable costs associated with course and software used
Ag Fee	AG 3144	per credit hour	Existing	5 00	10 00	5 00	100%	500 00	1000 00	FY 12	to cover expendable costs associated with course and software used
Ag Fee	AG 3213	per credit hour	Existing	5 00	10 00	5 00	100%	390 00	780 00	FY 12	to cover expendable costs associated with course and software used
Ag Fee	AG 3313	per credit hour	Existing	5 00	10 00	5 00	100%	30 00	60 00	FY 12	to cover expendable costs associated with course and software used
Ag Fee	AG 4000	per credit hour	Existing	5 00	10 00	5 00	100%	130 00	260 00	FY 12	to cover expendable costs associated with course and software used
Ag Fee	AG 4983	per credit hour	Existing	5 00	10 00	5 00	100%	360 00	720 00	FY 12	to cover expendable costs associated with course and software used
Ag Ed Fee	AGED 4362	per credit hour	Existing	5 00	10 00	5 00	100%	40 00	80 00	FY 12	to cover expendable costs associated with course and software used
Agronomy Fee	AGRN 1213	per credit hour	Existing	5 00	15 00	10 00	200%	1440 00	2160 00	FY 12	to cover increased expendable costs associated with course

Agronomy Fee	AGRN 2111	per credit hour	Existing	5.00	20.00	15.00	300%	225.00	300.00	FY 12	to cover increased expendable costs associated with course
Agronomy Fee	AGRN 2124	per credit hour	Existing	5.00	20.00	15.00	300%	1980.00	2640.00	FY 12	to cover expendable cost of maintaining soil pits and transportation needed for this course
Agronomy Fee	AGRN/BIOL 3133	per credit hour	Existing	5.00	15.00	10.00	200%	300.00	450.00	FY 12	to cover increased expendable costs associated with course
Agronomy Fee	AGRN 3213	per credit hour	Existing	5.00	15.00	10.00	200%	390.00	585.00	FY 12	to cover increased expendable costs associated with course
Agronomy Fee	AGRN 3223	per credit hour	Existing	5.00	15.00	10.00	200%	600.00	900.00	FY 12	to cover increased expendable costs associated with course
Agronomy Fee	AGRN/BIOL 3343	per credit hour	Existing	5.00	20.00	15.00	300%	630.00	840.00	FY 12	to cover increased expendable costs associated with course
Agronomy Fee	AGRN 3433	per credit hour	Existing	5.00	15.00	10.00	200%	360.00	540.00	FY 12	to cover increased expendable costs associated with course
Agronomy Fee	AGRN 3464	per credit hour	Existing	5.00	15.00	10.00	200%	600.00	900.00	FY 12	to cover increased expendable costs associated with course
Agronomy Fee	AGRN/BIOL 3924	per credit hour	Existing	5.00	25.00	20.00	400%	560.00	700.00	FY 12	to cover expendable costs of transportation used for this course
Agronomy Fee	AGRN 4113	per credit hour	Existing	5.00	15.00	10.00	200%	690.00	1035.00	FY 12	to cover increased expendable costs associated with course
Agronomy Fee	AGRN 4213	per credit hour	Existing	5.00	15.00	10.00	200%	360.00	540.00	FY 12	to cover increased expendable costs associated with course
Agronomy Fee	AGRN 4234	per credit hour	Existing	5.00	15.00	10.00	200%	640.00	960.00	FY 12	to cover increased expendable costs associated with course
Agronomy Fee	AGRN 4413	per credit hour	Existing	5.00	15.00	10.00	200%	210.00	315.00	FY 12	to cover increased expendable costs associated with course
Animal Science Fee	ANSI 1123	per credit hour	Existing	5.00	15.00	10.00	200%	660.00	990.00	FY 12	to cover increased expendable costs associated with course
Animal Science Fee	ANSI 1124	per credit hour	Existing	5.00	20.00	15.00	300%	2040.00	2720.00	FY 12	to cover increased expendable costs associated with course
Animal Science Fee	ANSI 2112	per credit hour	Existing	5.00	20.00	15.00	300%	690.00	920.00	FY 12	to cover expendable costs associated with livestock used for the course
Animal Science Fee	ANSI 2124	per credit hour	Existing	5.00	10.00	5.00	100%	240.00	480.00	FY 12	to cover increased expendable costs associated with course
Animal Science Fee	ANSI 2182	per credit hour	Existing	5.00	25.00	20.00	400%	320.00	400.00	FY 12	to cover increased expendable cost of products needed for this course
Animal Science Fee	ANSI 2213	per credit hour	Existing	5.00	25.00	20.00	400%	480.00	600.00	FY 12	to cover increased expendable cost of knives and products used for this course
Animal Science Fee	ANSI 2332	per credit hour	Existing	5.00	25.00	20.00	400%	240.00	300.00	FY 12	to cover increased expendable costs associated with livestock used for the course
Animal Science Fee	ANSI 2442	per credit hour	Existing	5.00	25.00	20.00	400%	640.00	800.00	FY 12	to cover increased expendable costs associated with livestock used for the course
Animal Science Fee	ANSI 3113	per credit hour	Existing	5.00	25.00	20.00	400%	1140.00	1425.00	FY 12	to cover increased expendable costs associated with livestock used for the course
Animal Science Fee	ANSI 3242	per credit hour	Existing	5.00	25.00	20.00	400%	400.00	500.00	FY 12	to cover increased expendable costs associated with livestock used for the course

Animal Science Fee	ANSU/BIOL 3333	per credit hour	Existing	5.00	25.00	20.00	400%	600.00	750.00	FY 12	to cover increased expendable cost of knives used for this course
Animal Science Fee	ANSI 3743	per credit hour	Existing	5.00	10.00	5.00	100%	225.00	450.00	FY 12	to cover increased expendable costs associated with course
Animal Science Fee	ANSI 4113	per credit hour	Existing	5.00	15.00	10.00	200%	570.00	855.00	FY 12	to cover increased expendable costs associated with course
Animal Science Fee	ANSI 4202	per credit hour	Existing	5.00	25.00	20.00	400%	240.00	300.00	FY 12	to cover increased expendable costs associated with livestock used for the course
Animal Science Fee	ANSU/BIOL 4333	per credit hour	Existing	5.00	10.00	5.00	100%	315.00	630.00	FY 12	to cover increased expendable costs associated with course
Animal Science Fee	ANSU/BIOL 4433	per credit hour	Existing	5.00	10.00	5.00	100%	435.00	870.00	FY 12	to cover increased expendable costs associated with course
Animal Science Fee	ANSU/BIOL 4463	per credit hour	Existing	5.00	10.00	5.00	100%	375.00	750.00	FY 12	to cover increased expendable costs associated with course
Animal Science Fee	ANSI 4613	per credit hour	Existing	5.00	25.00	20.00	400%	780.00	975.00	FY 12	to cover increased expendable cost of equipment associated with course
Animal Science Fee	ANSI 4643	per credit hour	Existing	5.00	25.00	20.00	400%	360.00	450.00	FY 12	to cover expendable cost of equipment associated with course
Animal Science Fee	ANSI 4713	per credit hour	Existing	5.00	20.00	15.00	300%	630.00	840.00	FY 12	to cover expendable cost of transportation associated with course
Animal Science Fee	ANSI 4744	per credit hour	Existing	5.00	15.00	10.00	200%	280.00	420.00	FY 12	to cover increased expendable costs associated with course
Animal Science Fee	ANSI 4753	per credit hour	Existing	5.00	25.00	20.00	400%	240.00	300.00	FY 12	to cover increased expendable cost of products needed for this course
Animal Science Fee	ANSI 4763	per credit hour	Existing	5.00	15.00	10.00	200%	150.00	225.00	FY 12	to cover increased expendable costs associated with course
Animal Science Fee	ANSI 4773	per credit hour	Existing	5.00	15.00	10.00	200%	180.00	270.00	FY 12	to cover increased expendable costs associated with course
Animal Science Fee	ANSI 4983	per credit hour	Existing	5.00	15.00	10.00	200%	180.00	270.00	FY 12	to cover increased expendable costs associated with course
School of Liberal Arts											
Humanities Transportation Fee	HUM 3100	per course	Existing	5.00	50.00	45.00	900%	765.00	850.00	FY 11	to cover increased transportation costs for the course
Script Fee	MUPE 2711	per course	New	0.00	20.00	20.00	100%	800.00	800.00	N/A	to cover costs associated with scripts needed for the course
Script Fee	Comm 2111	per course	New	0.00	20.00	20.00	100%	160.00	160.00	N/A	to cover costs associated with scripts needed for the course
School of Business and Technology											
Business /Technology Fee	Acct 4013	per credit hour	Existing	5.00	15.00	10.00	200%	210.00	315.00	FY 11	to cover increased cost of tax research materials associated with this course
Business /Technology Fee	Acct 4023	per credit hour	Existing	5.00	15.00	10.00	200%	240.00	360.00	FY 11	to cover increased cost of tax research materials associated with this course
Business /Technology Fee	Badm/AG 3573	per credit hour	Existing	5.00	10.00	5.00	100%	285.00	570.00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 1001	per credit hour	Existing	5.00	15.00	10.00	200%	370.00	555.00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 2123	per credit hour	Existing	5.00	15.00	10.00	200%	660.00	990.00	FY 11	to cover increased expendable costs associated with course

Business /Technology Fee	CIS 2223	per credit hour	Existing	5 00	15 00	10 00	200%	3210 00	4815 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 2303	per credit hour	Existing	5 00	15 00	10 00	200%	180 00	270 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 2323	per credit hour	Existing	5 00	15 00	10 00	200%	240 00	360 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 2513	per credit hour	Existing	5 00	15 00	10 00	200%	750 00	1125 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 2613	per credit hour	Existing	5 00	15 00	10 00	200%	120 00	180 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 2623	per credit hour	Existing	5 00	15 00	10 00	200%	180 00	270 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 3313	per credit hour	Existing	5 00	15 00	10 00	200%	180 00	270 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 3393	per credit hour	Existing	5 00	15 00	10 00	200%	60 00	90 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 3413	per credit hour	Existing	5 00	15 00	10 00	200%	210 00	315 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 3613	per credit hour	Existing	5 00	15 00	10 00	200%	120 00	180 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 3833	per credit hour	Existing	5 00	15 00	10 00	200%	180 00	270 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 4113	per credit hour	Existing	5 00	15 00	10 00	200%	240 00	360 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 4233	per credit hour	Existing	5 00	15 00	10 00	200%	270 00	405 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	CIS 4243	per credit hour	Existing	5 00	15 00	10 00	200%	210 00	315 00	FY 11	to cover increased expendable costs associated with course
Business /Technology Fee	INDT 1012	per credit hour	Existing	5 00	15 00	10 00	200%	60 00	90 00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT 1013	per credit hour	Existing	5 00	15 00	10 00	200%	240 00	360 00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT/AGME 1222	per credit hour	Existing	5 00	15 00	10 00	200%	100 00	150 00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT/AGME 1433	per credit hour	Existing	5 00	15 00	10 00	200%	270 00	405 00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT 2113	per credit hour	Existing	5 00	15 00	10 00	200%	90 00	135 00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT 2203	per credit hour	Existing	5 00	10 00	5 00	100%	30 00	60 00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT 3022	per credit hour	Existing	5 00	10 00	5 00	100%	40 00	80 00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT 3303	per credit hour	Existing	5 00	10 00	5 00	100%	90 00	180 00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT/AGME 3323	per credit hour	Existing	5 00	15 00	10 00	200%	420 00	630 00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT 3433	per credit hour	Existing	5 00	10 00	5 00	100%	60 00	120 00	FY 12	to cover increased expendable costs associated with course

Business /Technology Fee	INDT 3633	per credit hour	Existing	5.00	10.00	5.00	100%	135.00	270.00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT/AGME 3643	per credit hour	Existing	5.00	15.00	10.00	200%	180.00	270.00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT/AGME 3653	per credit hour	Existing	5.00	15.00	10.00	200%	120.00	180.00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT 3663	per credit hour	Existing	5.00	15.00	10.00	200%	60.00	90.00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT 4021	per credit hour	Existing	5.00	15.00	10.00	200%	50.00	75.00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT 4032	per credit hour	Existing	5.00	15.00	10.00	200%	200.00	300.00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT 4213	per credit hour	Existing	5.00	15.00	10.00	200%	180.00	270.00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT/AGME 4623	per credit hour	Existing	5.00	15.00	10.00	200%	240.00	360.00	FY 12	to cover increased expendable costs associated with course
Business /Technology Fee	INDT 4833	per credit hour	Existing	5.00	15.00	10.00	200%	180.00	270.00	FY 12	to cover increased expendable costs associated with course
School of Math, Science, and Nursing											
Biology Fee	BIOL 1123	per credit hour	Existing	5.00	15.00	10.00	200%	120.00	180.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 1212	per credit hour	Existing	5.00	15.00	10.00	200%	120.00	180.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 1304	per credit hour	Existing	5.00	15.00	10.00	200%	10080.00	15120.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 1404	per credit hour	Existing	5.00	15.00	10.00	200%	200.00	300.00	FY 12	to cover increased expendable cost of green house use associated with course
Biology Fee	BIOL 1504	per credit hour	Existing	5.00	15.00	10.00	200%	1800.00	2700.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 1604	per credit hour	Existing	5.00	15.00	10.00	200%	840.00	1260.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 2065	per credit hour	Existing	5.00	15.00	10.00	200%	100.00	150.00	FY 12	to cover increased expendable costs related to dissections done for this course
Biology Fee	BIOL 2104	per credit hour	Existing	5.00	15.00	10.00	200%	2880.00	4320.00	FY 12	to cover expendable costs related to dissections done for this course
Biology Fee	BIOL 2124	per credit hour	Existing	5.00	15.00	10.00	200%	1120.00	1680.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 2205	per credit hour	Existing	5.00	15.00	10.00	200%	2100.00	3150.00	FY 12	to cover expendable costs related to dissections done for this course
Biology Fee	BIOL 2213	per credit hour	Existing	5.00	15.00	10.00	200%	180.00	270.00	FY 12	to cover increased expendable cost of green house use associated with course
Biology Fee	BIOL/NURS 3013	per credit hour	Existing	5.00	15.00	10.00	200%	1710.00	2565.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 3024	per credit hour	Existing	5.00	15.00	10.00	200%	840.00	1260.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 3054	per credit hour	Existing	5.00	15.00	10.00	200%	1400.00	2100.00	FY 12	to cover increased expendable costs and nets needed for course

Biology Fee	BIOL 3114	per credit hour	Existing	5.00	15.00	10.00	200%	840.00	1260.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 3204	per credit hour	Existing	5.00	15.00	10.00	200%	200.00	300.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 3224	per credit hour	Existing	5.00	15.00	10.00	200%	240.00	360.00	FY 12	to cover increased cost of slides and expendable costs associated with the course
Biology Fee	BIOL 3344	per credit hour	Existing	5.00	15.00	10.00	200%	320.00	480.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 3422	per credit hour	Existing	5.00	15.00	10.00	200%	120.00	180.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 3464	per credit hour	Existing	5.00	15.00	10.00	200%	40.00	60.00	FY 12	to cover increased expendable cost of greenhouse use associated with course
Biology Fee	BIOL 3504	per credit hour	Existing	5.00	15.00	10.00	200%	680.00	1020.00	FY 12	to cover increased cost of lab-test kits used for the course
Biology Fee	BIOL 3704	per credit hour	Existing	5.00	15.00	10.00	200%	240.00	360.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 3813	per credit hour	Existing	5.00	15.00	10.00	200%	1290.00	1935.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 4000	per credit hour	Existing	5.00	15.00	10.00	200%	1590.00	2385.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 4013	per credit hour	Existing	5.00	15.00	10.00	200%	30.00	45.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 4014	per credit hour	Existing	5.00	15.00	10.00	200%	800.00	1200.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 4100	per credit hour	Existing	5.00	15.00	10.00	200%	400.00	600.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 4102	per credit hour	Existing	5.00	15.00	10.00	200%	120.00	180.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 4243	per credit hour	Existing	5.00	15.00	10.00	200%	90.00	135.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 4413	per credit hour	Existing	5.00	15.00	10.00	200%	180.00	270.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 4455	per credit hour	Existing	5.00	15.00	10.00	200%	150.00	225.00	FY 12	to cover increased expendable costs associated with course
Biology Fee	BIOL 4502	per credit hour	Existing	5.00	15.00	10.00	200%	200.00	300.00	FY 12	to cover increased expendable costs associated with course
Chemistry Fee	CHEM 1135	per credit hour	Existing	5.00	15.00	10.00	200%	6500.00	9750.00	FY 12	to cover increased expendable costs associated with course
Chemistry Fee	CHEM 2235	per credit hour	Existing	5.00	15.00	10.00	200%	1750.00	2625.00	FY 12	to cover increased expendable costs associated with course
Chemistry Fee	CHEM 3025	per credit hour	Existing	5.00	15.00	10.00	200%	150.00	225.00	FY 12	to cover increased expendable costs associated with course
Chemistry Fee	CHEM/NURS 3213	per credit hour	Existing	5.00	15.00	10.00	200%	1100.00	1650.00	FY 12	to cover increased expendable costs associated with course
Chemistry Fee	CHEM 3315	per credit hour	Existing	5.00	15.00	10.00	200%	3050.00	4575.00	FY 12	to cover increased expendable costs associated with course
Chemistry Fee	CHEM 3325	per credit hour	Existing	5.00	15.00	10.00	200%	1200.00	1800.00	FY 12	to cover increased expendable costs associated with course

Chemistry Fee	CHEM 3415	per credit hour	Existing	5.00	15.00	10.00	200%	50.00	75.00	FY 12	to cover increased cost of software used for the course
Chemistry Fee	CHEM 3525	per credit hour	Existing	5.00	15.00	10.00	200%	50.00	75.00	FY 12	to cover increased cost of software used for the course
Chemistry Fee	CHEM 4024	per credit hour	Existing	5.00	15.00	10.00	200%	1440.00	2160.00	FY 12	to cover increased cost of expendables and equipment use for the course
Chemistry Fee	CHEM 4034	per credit hour	Existing	5.00	15.00	10.00	200%	720.00	1080.00	FY 12	to cover increased cost of expendables and equipment use for the course
Chemistry Fee	CHEM 4405	per credit hour	Existing	5.00	15.00	10.00	200%	50.00	75.00	FY 12	to cover increased cost of expendables and equipment use for the course
Earth Science Fee	EASC 1014	per credit hour	Existing	5.00	15.00	10.00	200%	3080.00	4620.00	FY 12	to cover increased expendable costs associated with course
Earth Science Fee	EASC 1114	per credit hour	Existing	5.00	15.00	10.00	200%	1840.00	2760.00	FY 12	to cover increased expendable costs associated with course
Earth Science Fee	EASC 1214	per credit hour	Existing	5.00	15.00	10.00	200%	240.00	360.00	FY 12	to cover increased expendable costs associated with course
Earth Science Fee	EASC 2114	per credit hour	Existing	5.00	15.00	10.00	200%	120.00	180.00	FY 12	to cover increased expendable costs associated with course
Earth Science Fee	EASC 2214	per credit hour	Existing	5.00	15.00	10.00	200%	120.00	180.00	FY 12	to cover increased expendable costs associated with course
Earth Science Fee	EASC 3014	per credit hour	Existing	5.00	10.00	5.00	100%	60.00	120.00	FY 12	to cover increased cost of telescope maintenance
Earth Science Fee	EASC 3114	per credit hour	Existing	5.00	10.00	5.00	100%	40.00	80.00	FY 12	to cover increased expendable costs associated with course
Earth Science Fee	EASC 3214	per credit hour	Existing	5.00	10.00	5.00	100%	60.00	120.00	FY 12	to cover increased expendable costs associated with course
Earth Science Fee	EASC 4014	per credit hour	Existing	5.00	10.00	5.00	100%	60.00	120.00	FY 12	to cover increased cost of expendables and software used for the course
EMS Fee	EMS 2111	per credit hour	New	0.00	10.00	10.00	100%	80.00	80.00	N/A	to cover expendable costs associated with course
EMS Fee	EMS 1133	per credit hour	New	0.00	15.00	15.00	100%	405.00	405.00	N/A	to cover expendable costs associated with course
EMS Fee	EMS 1133	per course	New	0.00	120.00	120.00	100%	1080.00	1080.00	N/A	to cover testing fee for the NREMT Exam associated with the course
EMS Fee	EMS 1145	per credit hour	New	0.00	15.00	15.00	100%	900.00	900.00	N/A	to cover expendable costs associated with course
EMS Fee	EMS 1145	per course	New	0.00	120.00	120.00	100%	1440.00	1440.00	N/A	to cover testing fee for the NREMT Exam associated with the course
EMS Fee	EMS 1245	per credit hour	New	0.00	15.00	15.00	100%	300.00	300.00	N/A	to cover expendable costs associated with course
EMS Fee	EMS 1245	per course	New	0.00	120.00	120.00	100%	480.00	480.00	N/A	to cover testing fee for the NREMT Exam associated with the course
EMS Fee	EMS 1345	per credit hour	New	0.00	15.00	15.00	100%	300.00	300.00	N/A	to cover expendable costs associated with course
EMS Fee	EMS 2333	per credit hour	New	0.00	15.00	15.00	100%	0.00	0.00	N/A	to cover expendable costs associated with course
EMS Fee	EMS 2545	per credit hour	New	0.00	15.00	15.00	100%	300.00	300.00	N/A	to cover expendable costs associated with course
EMS Fee	EMS 2555	per credit hour	New	0.00	15.00	15.00	100%	300.00	300.00	N/A	to cover expendable costs associated with course
Fire Training Fee	FPST 1313	per credit hour	Existing	5.00	10.00	5.00	100%	240.00	480.00	FY 12	to cover increased expendable costs associated with course
Fire Training Fee	FPST 1413	per credit hour	Existing	5.00	10.00	5.00	100%	105.00	210.00	FY 12	to cover increased expendable costs associated with course

Fire Training Fee	FPST 1513	per credit hour	Existing	5.00	10.00	5.00	100%	90.00	180.00	FY 12	to cover increased expendable costs associated with course
Fire Training Fee	FPST 1614	per credit hour	Existing	5.00	15.00	10.00	200%	240.00	360.00	FY 12	to cover increased expendable costs associated with course
Fire Training Fee	FPST 2213	per credit hour	Existing	5.00	10.00	5.00	100%	120.00	240.00	FY 12	to cover increased expendable costs associated with course
Fire Training Fee	FPST 2314	per credit hour	Existing	5.00	10.00	5.00	100%	60.00	120.00	FY 12	to cover increased expendable costs associated with course
Fire Training Fee	FPST 2323	per credit hour	Existing	5.00	15.00	10.00	200%	180.00	270.00	FY 12	to cover increased expendable costs associated with course
Fire Training Fee	FPST 2444	per credit hour	Existing	5.00	10.00	5.00	100%	300.00	600.00	FY 12	to cover increased expendable costs associated with course
Fire Training Fee	FPST 2445	per credit hour	Existing	5.00	15.00	10.00	200%	150.00	225.00	FY 12	to cover increased expendable costs associated with course
Math Fee	MATH 4763	per credit hour	Existing	5.00	15.00	10.00	200%	150.00	225.00	FY 12	to cover increased expendable costs associated with course
Nursing Fee	NURS 3343	per credit hour	Existing	5.00	10.00	5.00	100%	600.00	1200.00	FY 12	to cover increased expendable costs associated with course
Nursing Fee	NURS 4226	per credit hour	Existing	5.00	15.00	10.00	200%	2160.00	3240.00	FY 12	to cover increased expendable costs associated with course
Physics Fee	PHYS 2014	per credit hour	Existing	5.00	15.00	10.00	200%	1360.00	2040.00	FY 12	to cover increased expendable costs associated with course
Physics Fee	PHYS 2114	per credit hour	Existing	5.00	15.00	10.00	200%	880.00	1320.00	FY 12	to cover increased expendable costs associated with course
School of Education											
Education Fee	EDUC 1003	per credit hour	New	5.00	15.00	10.00	200%	180.00	270.00	FY 12	to cover costs incurred on placing credit on transcript
Education Fee	EDUC 3333	per credit hour	Existing	5.00	10.00	5.00	100%	90.00	180.00	FY 12	to cover increased cost of instructor expenses associated with this course
Education Fee	EDUC 3563	per credit hour	Existing	5.00	10.00	5.00	100%	195.00	390.00	FY 12	to cover increased expendable costs associated with course
Education Fee	EDUC 4333	per credit hour	Existing	5.00	20.00	15.00	300%	945.00	1260.00	FY 12	to cover increased expendable cost of filament and computers used for this course
Education Fee	EDUC 4450	per credit hour	Existing	5.00	10.00	5.00	100%	420.00	840.00	FY 12	to cover increased student teacher supervisor expenses
Education Fee	EDUC 4720	per credit hour	Existing	5.00	10.00	5.00	100%	60.00	120.00	FY 12	to cover increased student teacher supervisor expenses
Education Fee	EDUC 4750	per credit hour	Existing	5.00	10.00	5.00	100%	30.00	60.00	FY 12	to cover increased student teacher supervisor expenses
HPE Fee	HPE 2001	per credit hour	Existing	5.00	10.00	5.00	100%	435.00	870.00	FY 12	to cover increased cost of weights and other expendables for this course
HPE Fee	HPE 2011	per credit hour	Existing	5.00	30.00	25.00	500%	300.00	360.00	FY 12	to cover increased cost of weights and other expendables for this course
HPE Fee	HPE 2012	per credit hour	Existing	5.00	30.00	25.00	500%	1500.00	1800.00	FY 12	to cover increased instructor expenses
HPE Fee	HPE 2071	per credit hour	Existing	5.00	10.00	5.00	100%	15.00	30.00	FY 12	to cover increased instructor expenses
HPE Fee	HPE 2102	per credit hour	Existing	5.00	20.00	15.00	300%	1260.00	1680.00	FY 12	to cover increased costs of expendables and certification
HPE Fee	HPE 2122	per credit hour	Existing	5.00	20.00	15.00	300%	930.00	1240.00	FY 12	to cover increased expendable costs associated with course
HPE Fee	HPE 2791	per credit hour	Existing	5.00	30.00	25.00	500%	150.00	180.00	FY 12	to cover increased instructor expenses

HPE Fee	HPE 3273	per credit hour	Existing	5.00	20.00	15.00	300%	405.00	540.00	FY 12	to cover increased expendable costs associated with course
HPE Fee	HPE 4000	per credit hour	Existing	5.00	10.00	5.00	100%	15.00	30.00	FY 12	to cover increased expendable costs associated with course
HPE Fee	HPE 4033	per credit hour	Existing	5.00	30.00	25.00	500%	225.00	270.00	FY 12	to cover increased instructor expenses
HPE Fee	HPE 4273	per credit hour	Existing	5.00	20.00	15.00	300%	495.00	660.00	FY 12	to cover increased expendable costs associated with course
HPE Fee	HPE 4823	per credit hour	Existing	5.00	10.00	5.00	100%	60.00	120.00	FY 12	to cover increased expendable costs associated with course
HPE Fee	HPE 4853	per credit hour	Existing	5.00	10.00	5.00	100%	45.00	90.00	FY 12	to cover increased expendable costs associated with course
HPE Fee	HPE 4923	per credit hour	Existing	5.00	10.00	5.00	100%	45.00	90.00	FY 12	to cover increased expendable costs associated with course



OKLAHOMA
PANHANDLE STATE
UNIVERSITY

JOB DESCRIPTION

JOB TITLE: Vice President for Academic and Student Affairs

REPORTS TO: President

CLASSIFICATION: Executive

STATUS: Full-time, exempt

LENGTH OF EMPLOYMENT: 12-month continuing position

JOB OVERVIEW: The Vice President for Academic and Student Affairs will provide academic and student service leadership for the University, faculty, staff and students. This executive is responsible for all academic programs and related academic support services. The executive will establish and maintain quality student learning experiences, and student success. The executive will provide administration and leadership for the areas of Student Life, Residential Life, Faculty Housing, and Student Conduct.

DUTIES AND RESPONSIBILITIES:

- Provide educational leadership for the University and faculty, ensuring that the University's mission is served, its goals are pursued, and its values are reflected in all of the University's educational endeavors.
- Establish and maintain a culture of high academic standards, intellectual inquiry, and student success by providing leadership in the development of effective and innovative strategies, methodologies, and practices.
- Develop programs that foster student engagement, leadership opportunities, and success, student development outcomes and program assessment.
- Serve as Chief Academic Officer, responsible for the planning, development, supervision and evaluation of seven major instructional divisions plus other academic departments and centers; ensuring that the educational offerings effectively respond to the current and anticipated needs and interests of the University.
- Administer University policies and procedures and manage human, physical, and fiscal resources as it supports the instructional programs of the University.
- Oversee operating and capital budgets for Academic and Student Affairs in communication with the appropriate staff.

- Oversee the administration of the student conduct process including the training and oversight of the student discipline committees.
- Ensure all student services programs and policies comply with applicable Board and Institutional policies as well as local, state and federal laws.
- Maintain, update and publish the Student Handbook and the Student Code of Conduct.
- Assist in maintaining a complete and accurate Faculty Handbook.
- Prepare reports for internal and external constituencies as required.
- Provide guidance and oversight for all work and programs pertaining to educational partnerships.
- Ensure compliance with state, federal and other reporting regulations.
- Provide information and develop required reports for the Oklahoma State Regents for Higher Education and other external and internal departments/agencies.
- Serve as the liaison between the faculty and the president and his or her administrative officers, particularly in academic matters.
- Implement hiring, training, and the faculty/staff development and evaluation.
- Plan/implement professional development opportunities for faculty and academic staff, including in-services prior to fall and spring semesters.
- Represent OPSU on the Council of Instruction at the Oklahoma State Regents for Higher Education and at other professional groups as necessary.
- Coordinate scheduling for on-campus and off-campus courses.
- Perform other duties as assigned by the President.

The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of curriculum development and planning.
- Knowledge of the integration of technology into instruction.
- Ability to effectively manage staff including planning, organizing, supervising and evaluation of personnel and program objectives.
- Ability to communicate well, both orally and in writing.
- Ability to meet deadlines and perform a variety of tasks under pressure
- Ability to work with a diverse population.
- Demonstrate willingness and ability to act ethically and socially responsible.
- Knowledge of student personnel functions, regulations, student rights and student development concepts.
- Must be self-motivated, self-directed and have the ability to work independently.
- Excellent organization and coordination abilities, including the ability to plan, organize and supervise a variety of activities and events.
- Excellent written/oral communication and critical thinking skills.

- Demonstrate an understanding of, sensitivity to, and respect for the diverse academic socio-economic, ethnic, cultural, and disability backgrounds of university students.
- Adhere to principles of trust, teamwork and collaboration.
- Possess strong management and interpersonal skills.
- Demonstrate history of professionalism and ethical behavior.

EDUCATION/EXPERIENCE REQUIRED:

- Requires a doctorate in relevant academic field, and successful administrative or educational leadership in higher education, including training in curriculum design, instructional delivery and the elements of effective teaching and learning.
- Minimum of 3 years of successful education administration and leadership built on a solid record of teaching or related instructional experience.

SIGNED: _____ **DATE:** _____

Part E: 1

Program Modification – Option Deletion: B.S. Animal Science – Business Option

- The Animal Science-Business Option has the same business course requirements as the Agribusiness B.S. degree. Currently, many students that are interested in business complete the Agribusiness degree and add one of the other Animal Science options (General Animal Science, Livestock Production and Management, Meat Science, Nutrition, or Equine.) as a second major.

With the Animal Science-Business Option and the Agribusiness B.S. being very similar, we propose the Business Option be deleted from the Animal Science degree.

Part E: 2**Program Modification – Program Requirements Change: B.B.A. Computer Information Systems**

The B.B.A Computer Information Systems degree is requesting program requirements changes primarily for clean-up of the degree plan and to ensure students get a basic overview of CIS by adding CIS 1113 "Introduction to CIS" to the major area requirements. Also requested is adding CIS 4700 "CIS Internship" and CIS 4223 "Systems Analysis" to the list of existing "capstone" courses. Students would be required to take at least one "capstone" course, but could choose additional "capstone" type courses as electives. The modifications would maintain the 33 credit hours required in the major area.

(See following page for current and proposed degree plans.)



CURRENT Degree Plan

Computer Information Systems (BBA) 124 Semester Hours

General Education 41 hours
Business Core 30 hours

Acct 2103-Financial Accounting
Acct 2203-Manual Accounting
Badm 3173-Bus Communications OR
Badm 3023-Technical Writing
Badm 3123-Business Law I OR
Badm 3323-Business Law II
Badm 3613-Statistics
Badm 4603-Business Ethics
Econ 2123-Principles of Econ (Micro)
Fin 3773-Business Finance I OR
Badm 2013-Personal Finance

Mktg 3913-Principles of Marketing
Mgmt 3813-Principles of Management

Major Area 33 hours

Cis 1983-Logic and Design
Cis 2113-HTML and Web Page Design
Cis 2123-Programming I
Cis 2323-Networking Fundamentals
Cis 2513-Database Use/Data Analysis
Cis 2803-Managing and Maintaining Computer Hardware
Cis 3723-Operating Systems
Cis 3803-Managing and Maintaining Computer Software
Cis 3893-Network Security
Cis 4223-Systems Analysis and Design
Cis 4933-Capstone Project/Internship OR
Cis 4113-Advanced Programming OR
Cis 4333-Advanced Database OR
Cis 4213-Applied Networking II

Additional Major Hours 12 hours

Students must take 12 hours from the following courses:

Cis 2000-Special Topics in Information Systems
Cis 2103-Information Systems for Business
Cis 3123-Website Design
Cis 3213-Applied Networking I
Cis 3613-Intermediate Programming
Cis 3833-Network Server Administration
Cis 4000-Problems: Computer Information Systems
Cis 4113-Advanced Programming
Cis 4213-Applied Networking II
Cis 4333-Advanced Database

The 12 hours may include only one of the following courses:

Cis 2223-Micro Applications
Cis 2623-2D Graphics
Cis 3113-3D Modeling I
Cis 3393-Video Editing
Cis 4233-Game Level Design
Cis 4413-Web Animation

or CIS Department approved AIS or INDT course.

Electives 8 hours

Sufficient courses to bring upper level hours to 40 credit hours and total to 124 semester hours for graduation.

Minor

Upon completion of the CIS major, the student will have sufficient courses for a minor in business administration.

PROPOSED Degree Plan

Computer Information Systems (BBA) 124 Semester Hours

General Education 41 hours
Business Core 30 hours

Acct 2103-Financial Accounting
Acct 2203-Manual Accounting
Badm 3173-Bus Communications OR
Badm 3023-Technical Writing
Badm 3123-Business Law I OR
Badm 3323-Business Law II
Badm 3613-Statistics
Badm 4603-Business Ethics
Econ 2123-Principles of Econ (Micro)
Fin 3773-Business Finance I OR
Badm 2013-Personal Finance

Mktg 3913-Principles of Marketing
Mgmt 3813-Principles of Management

Major Area 33 hours

Cis 1113-Introduction to CIS (course added to major area)

Cis 1983-Logic and Design
Cis 2113-HTML and Web Page Design
Cis 2123-Programming I
Cis 2323-Networking Fundamentals
Cis 2513-Database Use/Data Analysis

Cis 2723-Introduction to Operating Systems (new course added)

Cis 2803-Managing/Maintaining Computer Hardware

~~Cis 3723-Operating Systems (removed)~~

Cis 3803 2813-Managing/Maintaining Computer Software (course # change)

Cis 3893-Network Security

Cis 4223-Systems Analysis and Design (moved below)

Students must choose 3 hours from:

Cis 4113-Advanced Programming
Cis 4123-Advanced Web Design (new course/added to list)
Cis 4213-Applied Networking II

Cis 4223-System Analysis and Design (moved to list of choices)

Cis 4333-Advanced Database
Cis 4933-Capstone Project/Internship

Additional Major Hours 12 hours

Students must take 12 hours from the following courses:

Cis 2000-Special Topics in Information Systems
Cis 2103-Information Systems for Business
Cis 3123-Website Design
Cis 3213 2823-Applied Networking I (course # change)
Cis 3533-Digital Forensic Investigation (new course/added to list)
Cis 3613-Intermediate Programming
Cis 3723-Operating Systems (added to list/moved from major area)

Cis 3833-Network Server Administration
Cis 4000-Problems: Computer Information Systems
Cis 4113-Advanced Programming

Cis 4123-Advanced Web Design (new course/added to list)

Cis 4213-Applied Networking II
Cis 4223-Systems Analysis and Designs (added to list)

Cis 4333-Advanced Database
Cis 4613-Applied Networking III (added to list)
Cis 4700-CIS Internship (added to list)

Cis 4993-Capstone Project (added to list)

The 12 hours may include only one of the following courses:

Cis 2223-Micro Applications
Cis 2623-2D Graphics
Cis 3113-3D Modeling I
Cis 3393-Video Editing
Cis 4233-Game Level Design
Cis 4413-Web Animation

or CIS Department approved AIS or INDT course.

Electives 8 hours

Sufficient courses to bring upper level hours to 40 credit hours and total to 124 semester hours for graduation.

Minor

Upon completion of the CIS major, the student will have sufficient courses for a minor in business administration.

Part E: 3

Program Modification – Program Requirements Change – B.A. History

The B.A. History degree is adding a new course, HIST 2313 “Historical Methods”, to the major core requirements. This request is to provide a course of instruction on research methodology and skills development applicable to upper-division history courses specifically as well as social sciences in general.

CURRENT Degree Plan

B.A. History – 124 Semester Hours

General Education	41 hours
Major	30 hours
Hist 1313-Early US History	
Hist 1323-Late US History	
Hist 2213-Early World History	
Hist 2223-Late World History	
Upper Level American History Electives (9 hours)	
One course must be prior to 1877 AND	
One course must be since 1877	
Upper Level European History Electives (9 hours)	
One course must be prior to 1648 AND	
One course must be since 1648	
Co-requisite Requirements	6-8 hours
Foreign Language	
Electives	21-29 hours
Sufficient courses to bring upper level hours to 40 credit	
hours and total to 124 semester hours for graduation	
Minor	18-24 hours
A minor may be selected from any field that offers one.	

PROPOSED Degree Plan

B.A. History – 124 Semester Hours

General Education	41 hours
Major	33 hours
Hist 1313-Early US History	
Hist 1323-Late US History	
Hist 2213-Early World History	
Hist 2223-Late World History	
Hist 2313 – Historical Methods	
Upper Level American History Electives (9 hours)	
One course must be prior to 1877 AND	
One course must be since 1877	
Upper Level European History Electives (9 hours)	
One course must be prior to 1648 AND	
One course must be since 1648	
Co-requisite Requirements	6-8 hours
Foreign Language	
Electives	18-26 hours
Sufficient courses to bring upper level hours to 40 credit	
hours and total to 124 semester hours for graduation	
Minor	18-24 hours
A minor may be selected from any field that offers one.	



Part E: 4

Program Modification – Program Requirements Change: Certificate – Wind Energy/Maintenance Technology

We are increasing the hours for this certificate from 24 to 30, which are the OSRHE recommended credit hours for a certificate program.

The increase will add a course to the required courses and increase electives by 3 hours. Choices for electives now include the areas of drafting, power mechanics, general metals, and welding.

Current Degree Plan

**Certificate – Wind Energy/Maintenance Technology
24 credit hours**

Required 18 hours

UCSS 1111-Student Success Seminar

Math 1513-College Algebra or

Math 1473-Math for Critical Thinking

Hpe 2102-First Aid

Indt 1103-Applied Electricity Principles

Indt 2203 AC/DC Circuits

Indt 3303-Programmable Logic Controllers

Cis 2223-Micro Applications

Electives 6 hours

Cis 1001-Computer Literacy

Cis 1983-Logic and Design

Indt 2100 (1-5 hours)-Selected Topics in Technology

Proposed Degree Plan

**Certificate – Wind Energy/Maintenance Technology
30 credit hours**

Required 21 hours

UCSS 1111- Student Success Seminar

Math 1513- College Algebra or

Math 1473-Math for Critical Thinking

HPER 2102- First Aid

INDT 1103- Applied Electrical Principles

INDT 2203- AC/DC Circuits

INDT 3303- Programmable Logic Controllers

INDT 3663- Hydraulics and Pneumatics

CIS 2223- Micro Applications

Electives 9 hours

CIS 1001- Computer Literacy

CIS 1983- Logic and Design

INDT 2100- Selected Topics in Technology

INDT 1012- Drafting Technology

INDT 1032- Engineering Drafting

INDT 1432-Construction Skills and Safety

INDT 2113- Intro to CAD

INDT 3643- Power Mechanics I

INDT 1222- General Metal Processing

INDT 1433- Welding Level I

INDT 2423- Welding Level II

INDT 3323- Welding Level III

INDT 4623- Welding Level IV



Part E: 5

New Degree Program Request – A.S. Education

The A.S. in Elementary Education contains general education courses and 25 additional hours of Elementary Education courses, all leading to the Baccalaureate Degree in Elementary Education. The OPSU student will be able to complete this A.S. degree and move directly into the B.S. degree. There are no new courses created or required nor are any additional faculty positions required.

A.S. Education – 64 semester hours

General Education

Communications 9 hours

ENGL 1113 – Freshman English I

ENGL 1213 – Freshman English II

COMM 1113 – Speech Communications

Mathematics 3 hours

MATH 1513 – College Algebra

History & Government 6 hours

American History

POLS 1013 – American Government

Science 8 hours

BIOL 1304 – Principles of Biology

Physical Science (w/Lab)

Social/Behavioral Sciences 6 hours

Economics

Sociology/Psychology

Humanities 6 hours

Student Success 1 hour

UCSS 1111-Student Success

Education Core 25 hours

MATH 2213 – Structural Concepts Primary Level

MATH 2223 – Structural Concepts Intermediate Level

Math Elective – 3 hours

Geography Elective – 3 hours

Science Elective – 3 hours

EDUC 2001 – Education Seminar

EDUC 2113 – Introduction to Education

EDUC 2222 – Communication Skills

EDUC 2233 – Diversity in Education

Part E: 6

New Degree Program Request – A.S. Health and Physical Education

The A.S. in Health and Physical Education also contains general education courses and 25 additional hours of Health and Physical Education and Biology courses. Again, this will lead students into the Baccalaureate Degree in Health and Physical Education. Again, there are no new courses created or required nor are any additional faculty positions required.

A.S. Health and Physical Education – 64 semester hours

General Education

Communications 9 hours

ENGL 1113 – Freshman English I

ENGL 1213 – Freshman English II

COMM 1113 – Speech Communications

Mathematics 3 hours

MATH 1513 – College Algebra OR

MATH 1473 – Math for Critical Thinking

History & Government 6 hours

HIST 1313 – Early U.S. History, 1492-1877 OR

HIST 1323 – Late U.S. History, 1877-Present

POLS 1013 – American Government and Politics

Science 8 hours

BIOL 1304 – Principles of Biology

Physical Science (w/Lab)

Social/Behavioral Sciences 6 hours

Economics

PSYC 2123 – Psychology of Personal Adjustment

Humanities 6 hours

Student Success 1 hour

UCSS 1111 – Student Success

Liberal Arts & Science Elective 2 hours

Health and Physical Education Core 23 hours

HPE 1001 – Lifetime Wellness

HPE 2003 – Intro. Mgmt/Instr. Physical Activity

HPE 2102 – First Aid

HPE 2122 – School and Community Health

HPE 2222 – Personal Health and Drug Awareness

HPE 2253 – Foundations of Physical Education

BIOL 2014 – Human Anatomy

Electives – must take 4 hours from below

HPE 2012 – Fundamentals/Coaching Football

HPE 2022 – Fundamentals/Coaching Basketball

HPE 2032 – Fundamentals/Coaching Baseball/Softball

HPE 2042 – Officiating

HPE 2052 – Fundamentals/Coaching Track/Field

HPE 2062 – Fundamentals/Coaching Volleyball

BIOL 1123 – Nutrition

Part E: 7

New Certificate Program – Welding Technology

This certificate is geared toward students that are interested in welding as it provides focused instruction in industrial and pipeline welding.

Demand for this program in the area is high with the agriculture, beef, and pork industries utilizing welders in the production of wells and pipelines. Students looking to enter the welding field will be able to utilize this certificate in maintaining an edge over other applicants for jobs in the welding field.

Training encompassed in this certificate will prepare students for the State of Oklahoma Welding Exam.

Certificate - Welding Technology – 30 Semester Hours

Required 20 hours

UCSS 1111 Student Success Seminar

Math 1513 College Algebra or Math 1473

HPER 2102 First Aid

INDT 1432 Construction Skills and Safety (New Course)

INDT 1433 Welding Level I

INDT 2423 Welding Level II (New Course)

INDT 3323 Welding Level III

INDT 4623 Welding Level IV

Electives 10 hours

INDT 1012 Drafting Technology

INDT 1032 Engineering Drafting

INDT 2113 Intro to CAD

INDT 1103 Applied Electrical Principles

INDT 2203 AC/DC Circuits

INDT 3303 Programmable Logic Controllers

INDT 3643 Power Mechanics I

INDT 3663 Hydraulics and Pneumatics

INDT 1222 General Metal Processing

INDT 3413 Foundry and Forge Processing

INDT 2100 Selected Topics in Technology

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Nov-16
MONTH

FUND SOURCE	FY17		FY16		FY17		FY16	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	9	\$ 2,749.29	16	\$ 4,788.62	39	\$ 15,539.77	46	\$ 12,950.09
FEDERAL								
PRIVATE								
AUXILIARY	1	63.75	-	-	16	\$ 6,131.35	26	\$ 8,950.58
OTHER								
TOTAL	10	\$ 2,813.04	16	\$ 4,788.62	55	\$ 21,671.12	72	\$ 21,900.67

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF Dec-16
MONTH

FUND SOURCE	FY17		FY16		FY17		FY16	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	11	\$ 3,572.42	15	\$ 5,000.87	50	\$ 19,112.19	61	\$ 17,950.96
FEDERAL	1	\$ 179.30			1	\$ 179.30		
PRIVATE								
AUXILIARY	1	63.75	-	-	17	\$ 6,195.10	26	\$ 8,950.58
OTHER								
TOTAL	13	\$ 3,815.47	15	\$ 5,000.87	68	\$ 25,486.59	87	\$ 26,901.54

January 20, 2017

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

In the absence of President Jeff Hale, Mr. Mark Rasor, Vice President for Fiscal Affairs, appeared before the Board of Regents and presented the business of Northeastern Oklahoma A&M College and reviewed the Agenda for members of the Board. Mr. Rasor said he would like to add his thanks to President Shirley for hosting the dinner last evening. The dinner was wonderful and the conversation was good, and he enjoyed spending time visiting with one of her Presidential Advisory Committee members.

Mr. Rasor referenced the *NEO Update* and highlighted a few articles regarding the celebration of student leaders during the eighth annual Top Ten Freshmen ceremony; pictures of NEO hosting its annual NEO Family Dinner followed by the Christmas tree lighting; and the success of NEO's Horse Judging and Livestock Judging Teams. Additionally, Mr. Rasor reported on the success of NEO's Wrestling team which finished second at the national dual championship and the women's basketball team which is on a 32-game home win streak. Mr. Rasor further reported on two building projects that are creating a lot of attention with a lot of positive feedback.

Mr. Rasor reported that this fall the Foundation wanted to do something special at its annual fundraiser and wished to honor Jeff and Donna Hale. The Foundation established The Hale Family Scholarship with an initial goal of \$25,000. That evening more than \$35,000 was raised, and at the time of publication that amount had increased to \$55,000 and the number continues to grow.

Mr. Rasor further reported on the 72nd High School Invitational Basketball Tournament that is currently taking place on campus. The tournament consists of 48 teams, and NEO will host approximately 800 high school students on its campus during those three days. This is considered a great recruiting opportunity, and the College looks forward to hosting that event every year.

With respect to enrollment, Mr. Rasor reported that NEO's enrollment is about flat, which the College is fairly pleased about considering the current environment.

Mr. Rasor reported that NEO is preparing for the upcoming Higher Learning Commission (HLC) accreditation visit. All of the documents are due by February 6, 2017, and representatives of the HLC will visit the campus on March 6-7, 2017. He said he believes some of the Regents are expected to be available for a conference call with HLC representatives and that Mr. Ramsey will coordinate with Dr. Hale to get this set up.

Approval of Academic Services Fees

Mr. Rasor presented the request for approval of Academic Services Fees effective fall 2017 as outlined in the NEO Agenda. He said this request was presented to the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Burns said the Committee met with the NEO administration regarding approval of the Academic Services Fees effective fall 2017. He said the Committee acted to recommend Board approval.

Regent Burns moved and Regent Callahan seconded to approve the Academic Services Fees for Northeastern Oklahoma A&M College effective fall 2017 as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

Authorization of 2017 Master Lease Program and Approval of Reimbursement Resolution

Mr. Rasor requested Board authorization to enter into an Oklahoma State Regents for Higher Education Master Lease Purchase Program, Series 2017, in the amount of \$1,900,000. The funding will be for the campus-wide fiber-optic upgrade. In addition, he requested Board approval of the reimbursement resolution that is required by the IRS to maintain the tax-free status of the issued bonds if the College intends to expend its own funds and then reimburse itself for project expenditures.

Regent Anthony moved and Regent Davis seconded to authorize NEO to enter into an Oklahoma State Regents for Higher Education Master Lease Purchase Program, Series 2017, in the amount of \$1,900,000 and to approve the reimbursement resolution as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

As an information item, Mr. Rasor presented a proposed 2017 Real Property Master Lease Potential Project Listing as requested by the Oklahoma State Regents for Higher Education. NEO is not requesting approval of these projects at this time, but at the time of a future bond issuance NEO will request Board approval for financing as has been the usual practice in past issuances. This will get the projects on the calendar and on the approval docket for the Senate Subcommittee. NEO would come back to the Board for approval before moving forward on the projects.

Balance of Agenda

Regent Anthony moved and Regent Milner seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

Report on First Lady Donna Hale

Mr. Rasor said the first report he received this morning was that Mrs. Hale had gone through the surgery well. A clot was removed and she would be in ICU for observation. Chair Watkins asked Mr. Rasor to express the Board's very best wishes. Mr. Rasor said absolutely and that he plans to check on her on his way home later today.

The business of Northeastern Oklahoma A&M College being concluded, Mr. Rasor was then excused from the meeting.

NORTHEASTERN OKLAHOMA A&M COLLEGE

Miami, Oklahoma
January 20, 2017

Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. President's Remarks

January 2017 "NEO Update"

2. High School Invitational Basketball Tournament

The annual High School Invitational Basketball Tournament takes place on January 19, 20, and 21, 2017. This is the 72nd year that NEO has hosted this tournament. This year we have 48 teams from three states, Oklahoma, Missouri, and Kansas, participating. The tournament continues to be the largest high school basketball tournament in the nation.

3. Spring 2017 Preliminary Enrollment Outlook

<i>As of 1/12/17</i>	<i>2017</i>	<i>2016</i>	<i>Difference</i>	<i>% Difference</i>
<i>Headcount</i>	1654	1650	+4	.002
<i>FTE</i>	1349.73	1368.67	-18.94	-.013

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD (continued)**4. Higher Learning Commission accreditation visit**

NEO College is preparing for the upcoming Higher Learning Commission accreditation visit. The College is currently completing the Assurance Argument to document how NEO is meeting the criteria.

- Comprehensive 10 year visit
- Deadline for Assurance Arguments is February 6, 2017
- Site Visit dates March 6 – 7, 2017
- Peer Reviewers site team
 - Dr. Harry Faulk – Executive Vice President/Chief Academic Officer
Mountwest Community and Technical College, Huntington, WV
 - Dr. Raynaldo Rivera Jr. – Vice President of Learning
Maricopa Community Colleges-South Mountain, Avondale, AZ
 - Dr. Adam L. Cloutier – Director, Teaching & Learning Services
Henry Ford College, Dearborn, MI
 - Dr. Wendy F. Marley – Director of Institutional Effectiveness and Planning
Lorain County Community College, Arlington, VA

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES**1. Academic Service Fees**

Board authorization is requested for academic service fees, effective fall 2017, depicted as follows. Attached is a summary of the fee request (Reference Document # 1)

ACADEMIC COURSE FEE REQUEST

	<i>Number of Course Sections/Year</i>	<i>Current Fee/Semester Hour</i>	<i>Proposed Fee/Semester Hour</i>	<i>Average yearly enrollment</i>
<i>Academic Readiness Fee</i>	68	\$26	\$40	1,710
<i>Online Course Fee</i>	138	\$20	\$40	2,793

PART D - PERSONNEL ACTIONS

1. Employment
 - a. Meleen Froman, Nursing instructor, annual salary of \$41,421, effective January 11, 2017.
2. Information Requiring No Action By the Board
 - a. Randy Jones, chemistry instructor, retired effective December 31, 2016.

PART E - INSTRUCTIONAL PROGRAMS

None

PART F - BUDGETARY ACTIONS

None

PART G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Authorization of 2017 Master Lease Program

Board authorization is requested to enter into an Oklahoma State Regents for Higher Education Master Lease Purchase Program, Series 2017, in the amount of \$1,900,000. The funding will be for the campus-wide fiber-optic upgrade. Debt service will be 72% funded by existing Title III grants and 28% by IT fees.
2. Resolution declaring an intent to reimburse expenditures from tax-exempt bond proceeds

Board approval is requested for the attached Resolution (Reference Document #2). This resolution is required by the IRS to maintain the tax-free status of the issued bonds if the College intends to expend its own funds and then reimburse itself for project expenditures.

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

PART J - PURCHASE REQUESTS

None

PART K - STUDENT SERVICES/ACTIVITIES

None

PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**1. 2017 Real Property Master Lease Potential Listing**

The Oklahoma State Regents for Higher Education requested academic institutions provide a 2017 Real Property Master Lease Potential Project Listing. We are not requesting Board authorization for each individual project at this time; however, at the time of a future bond issuance, we will request Board approval for financing as has been the usual practice in past issuances. The potential projects include:

<u>Project:</u>	<u>Projected Cost:</u>
a. New Student Housing	\$5,000,000
b. New Men's & Women's Soccer Locker Rooms	\$500,000
c. Fleet Parking , L Street SE, 1 Block off campus	\$1,100,000

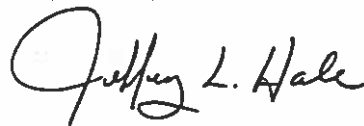
2. Out-of-State Travel Summary

The Summary for Out-of-State Travel for November and December 2016 are attached.

3. OSRHE Academic Calendar 2017-2018

The OSRHE Academic Calendar for 2017-2018 is attached.

Respectfully Submitted,



Dr. Jeffery L. Hale
President

Northeastern Oklahoma A&M College

Summary of Out-of-State Travel as of **Nov-16**

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	1	431.25	1	381.25	3	966.70	7	3195.28
Federal	1	2633.20	1	925.11	1	2633.20	1	925.11
Private								
Auxiliary	0	0.00	1	904.55	0	0.00	6	3626.60
Other								
Total	2	3064.45	3	2210.91	4	3599.9	14	7746.99

Northeastern Oklahoma A&M College

Summary of Out-of-State Travel as of **Dec-16**

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

Fund Source	No. Trips (1)	Amount Expended (1)	No. Trips (2)	Amount Expended (2)	No. Trips (3)	Amt. Exp Current FY (3)	No. Trips (4)	Amt. Exp Prior FY (4)
Revolving								
State Approp.	0	0.00	2	216.75	3	966.70	9	3412.03
Federal	0	0.00	0	0	1	2633.20	1	925.11
Private								
Auxiliary	0	0.00	2	1505.04	0	0.00	8	5131.64
Other								
Total	0	0	4	1721.79	4	3599.9	18	9468.78

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Return by December 1, 2016

Electronic submission with President's signature is preferred (to sbeauchamp@osrhe.edu).

Institution: Northeastern Oklahoma A&M College

ACADEMIC CALENDAR FOR 2017-2018

Summer Session (2017):

Semester begins (first day of 8-week classes)	<u>June 5, 2017</u>
1 st 4-week session (begins and ends)	<u>June 5 – 29, 2017</u>
2 nd 4-week session (begins and ends)	<u>July 3 – 27, 2017</u>
Please list dates of all holidays and breaks (no classes)	<u>July 4</u>
Semester ends (last day of 8-week classes including final exams)	<u>July 27, 2017</u>
Commencement date (graduation ceremony-if applicable)	<u></u>

Fall Semester (Fall 2017):

Semester begins (first day of 16-week classes)	<u>August 21, 2017</u>
1 st 8-week session (begins and ends)	<u>August 21 – October 13</u>
2 nd 8-week session (begins and ends)	<u>October 16 – December 15</u>
1 st 4-week session (begins and ends)	<u>N/A</u>
2 nd 4 week session (begins and ends)	<u>N/A</u>
3 rd 4-week session (begins and ends)	<u>N/A</u>
4 th 4 week session (begins and ends)	<u>N/A</u>
Please list dates of all holidays and breaks (no classes)	<u>October 19-20 (Fall Break)</u> <u>Nov. 22-24 (Thanksgiving)</u>
Semester ends (last day of 16-week classes including final exams)	<u>December 15</u>
Commencement date (graduation ceremony-if applicable)	<u>N/A</u>

Spring Semester (Spring 2018):

Semester begins (first day of 16-week classes)	<u>January 15, 2018</u>
1 st 8-week session (begins and ends)	<u>January 15 – March 9</u>
2 nd 8-week session (begins and ends)	<u>March 12 – May 11</u>
1 st 4-week session (begins and ends)	<u>N/A</u>
2 nd 4 week session (begins and ends)	<u>N/A</u>
3 rd 4-week session (begins and ends)	<u>N/A</u>
4 th 4 week session (begins and ends)	<u>N/A</u>
Please list dates of all holidays and breaks (no classes)	<u>March 19-23 (Spring Break)</u>
Semester ends (last day of 16-week classes including final exams)	<u>May 11</u>
Commencement date (graduation ceremony)	<u>May 10</u>

Intersessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	Fall 2017 Intersession (between summer 2017 and fall 2017)	Spring/Winter 2017- 2018 Intersession (between fall 2017 and spring 2018)	Summer 2018 Intersession (between spring 2018 and summer 2018)
Intersession begins	_____	<u>Dec. 18, 2017</u>	<u>May 14, 2018</u>
Intersession ends (including final exams)	_____	<u>Jan. 5, 2018</u>	<u>June 1, 2018</u>

Summer 2017 (if applicable):

Final add/drop date 8 week/first 4 week classes: June 12, 2017/June 6, 2017
 Final add/drop date 2nd 4 week classes: July 5, 2017

Fall 2017 (if applicable):

Final add/drop date 16 week/first 8 week classes: Sep. 1 / Aug. 25
 Final add/drop date 2nd 8 week classes: Oct. 20

Spring 2018 (if applicable):

Final add/drop date 16 week/first 8 week classes: Jan. 26 / Jan. 19
 Final add/drop date 2nd 8 week classes: March 16

Alternative Schedules (please describe any alternative schedules not already indicated above)

Signature of President _____ **Date** _____

*****Note: Spring Break should be scheduled for the week that encompasses the third Wednesday in March*****



Academic Service Fees Request FY18

Northeastern Oklahoma A&M College requests Board approval for an increase in academic service fees for remedial courses (academic readiness) and online courses.

1. Academic Readiness Fee

NEO offers academic readiness courses in reading, math, and composition (English). These non-credit courses prepare students for college-level courses. Beginning fall of 2017, NEO College will initiate a new co-requisite model for instructing the college-readiness courses in math and composition. This model will include two (2) additional hours of supplemental instruction in a laboratory format and smaller class sizes for more individualized instruction. The model design is based on co-requisite models used at other two-year colleges that have shown significant improvement in students' successful completion of college-level courses in math and composition.

The proposed fee increase will help offset the cost of the supplemental instruction. The last increase in the Academic Readiness Fee was in 2010. The current fee is \$26 per semester hour. NEO proposes an increase in the fee to \$40 per semester hour.

Average number of remedial course sections per year: 68

Average student enrollment in remedial courses per year: 1,710

Average number of semester hours per year in remedial courses: 5,258

Total projected annual increase in revenue: \$73,612

2. Online Course Fee

NEO College offers online courses in the fields of business, child development, computer science, criminal justice, English, government, history, psychology, music, science and college orientation. The proposed increase in the internet course fee is to offset a portion of the cost to replace the campus-wide fiber optic infrastructure, which supports online instruction. The current fee for online courses is \$20 per credit hour. NEO proposes to increase the fee to \$40 per credit hour. The last increase in this fee was in 2010.

Average number of online course sections per year: 138

Average student enrollment in online courses per year: 2,793

Average number of credit hours per year in online courses: 8,426

Total projected annual increase in revenue: \$168,520

01/12/2017

RESOLUTION DECLARING AN INTENT TO REIMBURSE EXPENDITURE FROM TAX-EXEMPT BOND PROCEEDS

WHEREAS, the Board of Regents for the Oklahoma Agricultural & Mechanical Colleges (the "Board of Regents") the governing board of and acting for Northeastern Oklahoma A&M College (the "Institution") desires to finance the costs of an upgrade to the campus-wide fiber-optic network located on the Institution's Miami Campus in Miami, Oklahoma (the "Project"); and

WHEREAS, the Institution intends to request The Oklahoma Development Finance Authority (the "Authority") to finance the costs of the Project or portions thereof under the Authority's Master Real Property or Equipment Lease Program with the proceeds of the sale of bonds or other obligations the interest on which is excluded from gross income for federal income tax purposes (the "Bonds"); and

WHEREAS, prior to the issuance of the Bonds the Institution desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the Institution; and

WHEREAS, the Board of Regents for the Institution has determined that those moneys advanced to pay the Expenditures prior to the issuance of the Bonds are available only for a temporary period and it is necessary to reimburse the Institution for the Expenditures from the proceeds of the Bonds.

NOW, THEREFORE, THE BOARD OF REGENTS FOR THE INSTITUTION DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

SECTION 1. The Institution hereby states its intention and reasonably expects to reimburse Expenditures of the Project paid prior to the issuance of the Bonds with proceeds of the Bonds.

SECTION 2. The reasonably expected maximum principal amount of the Bonds to be issued is [\$amount].

SECTION 3. This resolution is being adopted no later than 60 days after the date on which the Institution paid its first Expenditure on the Project to be reimbursed from proceeds of the Bonds (excluding certain "preliminary expenditures" as defined in Treasury Regulation Section 1.150-2 which may have been paid before that date).

SECTION 4. The Institution or the Authority will make a reimbursement allocation, which is a written allocation that evidences the Institution's use of proceeds of the Bonds to reimburse an Expenditure, on or after the issue date of the Bonds but no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid.

SECTION 5. This resolution is adopted as official action of the Institution in order to comply with Treasury Regulation Section 1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of Expenditures of the Institution incurred prior to the date of issue of the Bonds.

SECTION 6. This resolution is effective immediately upon its passage.

ADOPTED, SIGNED AND APPROVED this ___th day of _____, 20__.

BOARD OF REGENTS FOR THE [INSTITUTION]

By _____

[name]

[title]

Attest:

[name]

[title]

January 20, 2017

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Ron Ramming, Interim President, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Ramming said he, too, would like to express thanks to President Shirley for her hospitality. It was pretty evident that she and her team worked very hard to make everyone feel comfortable and welcome.

Dr. Ramming referenced the *Connection* and noted the cover article highlighting the dedication of the McPeak Agriculture Hall of Fame. He said it was an extremely successful event which was attended by more than 400 guests. He said in his time at the College he cannot remember an event that had near that interest for participation. He said he would like to thank President Faltyn who made the trip from the Panhandle to help with the dedication. He noted that Dr. Faltyn started the ball rolling to make this happen. Once again, Dr. Ramming expressed thanks to the Board for allowing Connors to recognize Representative McPeak in this manner.

Other items of information presented by Dr. Ramming included the celebration of the graduation of 25 new nurses in a pinning and candle lighting ceremony and the success of the Livestock Judging Team.

Approval of Academic Services Fee

Dr. Ramming requested Board approval to implement a new fee for technology and equipment improvements at the two correctional facility classrooms. The fee would be effective fall 2017. He said this request was discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Burns reported that the Committee met with the administration of Connors State College regarding approval of the Academic Services Fee as presented for fall 2017. He said the Committee acted to recommend Board approval of this request.

Regent Burns moved and Regent Milner seconded to approve the Academic Services Fee effective fall 2017 as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

Balance of Agenda

Regent Link moved and Regent Milner seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

The business of Connors State College being concluded, Dr. Ramming was then excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma

January 20, 2017

Board of Regents for the Oklahoma A&M Colleges
Stillwater, Oklahoma 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:

1. Personal Remarks – Dr. Ron Ramming

- Connors Connection
- Enrollment Update

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

1. Academic Service Fees

Board approval is requested to implement or increase the attached academic service fees.

D. PERSONNEL ACTIONS:

None

E. INSTRUCTIONAL PROGRAMS:

None

F. BUDGETARY ACTIONS:

None

G. OTHER BUSINESS AND FINANCIAL MATTERS:

None

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

Clinical Affiliation Agreements

Authorization is requested to develop a clinical affiliation agreement for fiscal year 2017 with The Little Light House.

I. **NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**
None

J. **STUDENT SERVICES/ACTIVITIES:**
None

L. **NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**
None

M. **INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**
1. **November 2016 Out-of-State Travel Report** *(see attached)*
2. **December 2016 Out-of-State Travel Report** *(see attached)*
3. **Second Quarter FY17 Veterinary Report** *(see attached)*
4. **Second Quarter FY17 Livestock Report** *(see attached)*
5. **Second Quarter FY17 F.T.E. Report** *(see attached)*

Respectfully submitted,

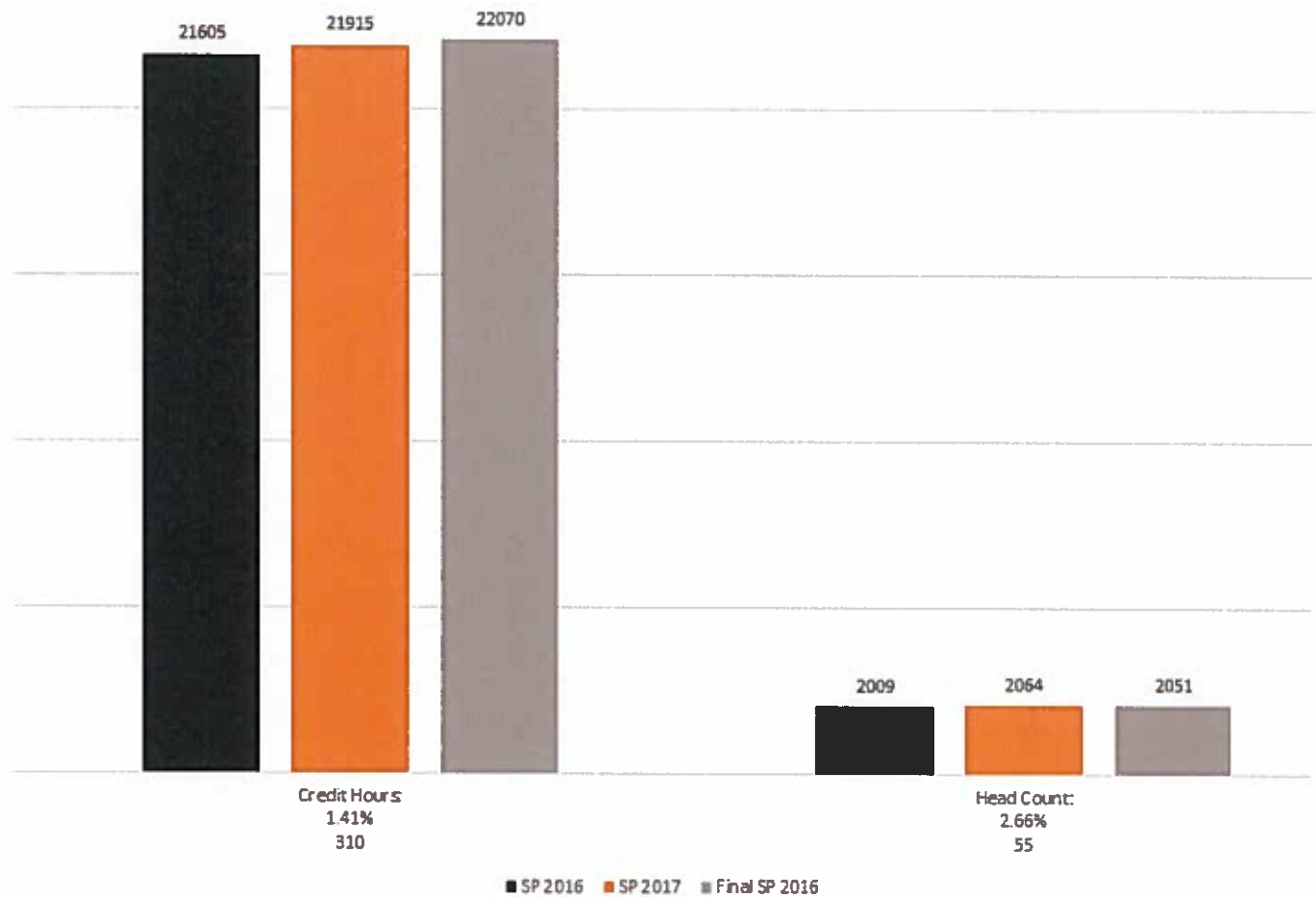


Dr. Ron Ramming
Interim President



Spring 2017 Preliminary Enrollment Data January 12, 2017

Spring Enrollment Comparison



Overview of Connors State College Academic Service Fee Increase:

Connors is freezing all fees at their current levels for the 2018 fiscal year with the exception of one nominal new fee for technology and equipment improvements at the two correctional facility classrooms. Aging networks, computers, and renewed software licenses are by necessity site specific and tightly controlled within each of these facilities. These need to be updated and capacity needs to be expanded to meet the demands of a rapidly growing student base largely being driven by the Second Chance Pell Grant opportunities for incarcerated students.



Institution: Connors State College											
Name of Fee	Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY18	Total Revenue FY18	Date Fee Last Chgd	Describe basis for the use of revenue collected
<i>Facility/Equipment Utilization Fees</i>											
Prison Campus Equipment/Technology Fee	All Correctional Facility Courses	Per Credit Hour	Yes	0	\$5.00	\$5.00	n/a	\$11,970	\$11,970	n/a	To update technology and equipment and increase delivery capacity with the goal of increasing class size.



SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF NOVEMBER 2016

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	2	\$ 5,396.81	0	0.00	4	\$ 10,853.30
FEDERAL	0	0.00	2	\$ 3,966.31	1	\$ 1,469.25	5	\$ 17,778.10
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	0	0.00	4	\$ 9,363.12	1	\$ 1,469.25	9	\$ 28,631.40



SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF DECEMBER 2016

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	0	0.00	0	0.00	4	\$ 10,853.30
FEDERAL	0	0.00	0	0.00	1	\$ 1,469.25	5	\$ 17,778.10
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	0	0.00	0	0.00
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	0	0.00	0	0.00	1	\$ 1,469.25	9	\$ 28,631.40

LIVESTOCK SALES REPORT FOR THE SECOND QUARTER FY17

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
12/07/2016	STIGLER LIVESTOCK AUCTION	AUCTION	1 BLACK COW	\$ 432.45
12/07/2016	STIGLER LIVESTOCK AUCTION	AUCTION	8 HEIFERS/28 STEERS	<u>\$ 29,920.40</u>
			TOTAL	<u>\$30,352.85</u>

VETERINARY PAYMENTS FOR THE SECOND QUARTER FY17

<u>DATE</u>	<u>VENDOR</u>	<u>FUND</u>	<u>AMOUNT</u>
10/04/2016	RSM FARM SUPPLY	290	\$ 136.50
10/21/2016	WARNER HARDWARE	290	\$ 73.15
10/26/2016	COBA SELECT SIRES	701	\$ 160.00
11/17/2016	COBA SELECT SIRES	701	\$ 140.00
11/17/2016	FENTON ANIMAL CLINIC	701	\$ 205.00
12/14/2016	CHAMPION GENETICS	290	\$ 130.79
12/14/2016	ULTRASOUND TECHNOLOGIES	701	\$ 1,610.00
TOTAL			<u>\$2,455.44</u>



THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College Dr. Ron Ramming
Institution Interim-President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 12-31-2016
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602. ²

Educ. & Gen Budget Part I (290)				Educ. & Gen Budget Part II (430)				Agency Accounts Other (701)				Sub-Total			Total FTE
Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		Other			
	Regular	Student		Regular	Student		Regular	Student		Regular	Student				
85	53	7	0	15	1	0	14	17	85	82	25			192	
65	53	2	0	15	1	0	14	8	65	82	11			158	
20	0	5	0	0	0	0	0	9	20	0	14			20	
90	79	5	0	4	1	0	11	15	90	94	21			205	

A. FTE Employees for Reported Fiscal Quarter ¹

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term employees shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Kent Smith, President, and members of the Langston administration appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Smith reported that the students moved in last week and said everything went very well. As the Board is aware, Langston has had some challenges with housing in the past, and he even received a message on the second day of classes from the Vice President of the Student Government Association praising the Housing & Residential Life operations for its efforts on the move-in process. With respect to enrollment, Dr. Smith said Langston is 182 students away from its goal between all three campuses; however, the most exciting news is that 87 percent of the freshman class, which is the second largest freshman class in Langston's history, has returned for the spring semester. According to Dr. Clyde Montgomery, Vice President of Academic Affairs, this is the largest retention rate of which he is aware in his history at Langston University, which is in excess of 40 years. That is very significant, and he is hopeful that trend will continue.

Dr. Smith further reported that Langston held a holiday appeal in which Langston simply sent out requests to alumni and supporters to consider a gift to the University during the holidays. This was the second such appeal that Langston has held. Last year Langston generated approximately \$11,000-\$12,000, and this year Langston generated in excess of \$65,000. He said it is believed that the message of giving back to the University from alumni is growing as well as the people are pleased with what is happening at the University. For Langston University those are large numbers in terms of giving. Hopefully, Langston continues to see its giving rate from alumni increasing.

Ratification of Interim Approval Regarding Emergency Disaster Recovery

Dr. Smith reported that on December 19, 2016, the campus experienced three flooding situations in the School of Physical Therapy Building, Anderson Stadium offices, and Langston University-Tulsa campus building. Dr. Smith expressed appreciation to Scott Schlotthauer, Chief Procurement Officer, and his team and the Office of Legal Counsel for working with Sodexo to help get this accomplished. He said he is happy to report that as of the first day of the semester every leak had been repaired and the damaged replaced. The entire damage was approximately \$650,000, and the final out-of-pocket cost to the University is anticipated to be a \$50,000 deductible after reimbursement from the insurance carrier.

Dr. Smith requested ratification of interim approval to process a purchase order in the amount of \$650,000 to Blackmon Mooring, Inc., for emergency disaster recovery as presented.

Regent Anthony moved and Regent Milner seconded to ratify interim approval granted by the Chief Executive Officer to process a purchase order in the amount of \$650,000 to Blackmon Mooring, Inc., for emergency disaster

recovery within the School of Physical Therapy Building, Anderson Stadium offices, and the Langston University-Tulsa campus building as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

Balance of Agenda

Regent Milner moved and Regent Link seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

The business of Langston University being concluded, Dr. Smith and members of the Langston administration were then excused from the meeting.

BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Mr. Scott Schlotthauer, Chief Procurement Officer.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD: NONE

B. RESOLUTIONS: NONE

C. POLICY AND OPERATIONAL PROCEDURES: NONE

D. PERSONNEL ACTION:

1. FOR INFORMATIONAL PURPOSES

Langston University will accept the following notices of retirement:

James Wallace, Assistant Professor/Director, Office of Assessment and Career Services, effective January 1, 2017.

2. FOR INFORMATIONAL PURPOSES

Langston University accepted the following notices of resignation:

Cassandra Barrow, Instructor, School of Nursing and Health Professions, effective December 12, 2016.

Dr. Rabbi Karpov, Assistant Professor of English, School of Arts and Sciences, effective January 16, 2017.

3. Approval is respectfully requested to employ Stephanie Mekusky as Instructor, School of Nursing and Health Professions, on a 9-month basis, at an annual salary of \$50,000.00, effective November 8, 2016.

4. Approval is respectfully requested to employ Sonya Moore-Davis as Director, Early Childhood Center, on a 12-month basis, at an annual salary of \$47,500.00, effective November 14, 2016.

5. Approval is respectfully requested to employ Dr. Sonia Mae Brown as Assistant Professor of English (non-tenure track), School of Arts and Sciences, on a 9-month basis, at an annual salary of \$50,000.00, effective January 3, 2017.

6. Approval is respectfully requested to employ Dr. Chauncey Goff as Assistant Professor of Special Education (tenure track), School of Education and Behavioral Sciences, on a 12-month basis, at an annual salary of \$55,000.00, effective January 3, 2017

7. Approval is respectfully requested to employ Cherie Ognibene as Instructor of Biology/Chemistry (non-tenure track), School of Arts and Sciences, on a 9-month basis, at an annual salary of \$40,000.00, effective January 9, 2017.
8. Approval is respectfully requested to change the status of Dr. Edward Manyibe from Associate Professor of Rehabilitation Counseling (tenure track) on a 12-month basis, at an annual salary of \$80,000.00, to Associate Professor/Research Analyst of Rehabilitation Counseling (tenure track) on a 12-month basis, with no change in salary, effective October 1, 2016.
9. Approval is respectfully requested to change the status of Dr. Jaleah Abdul Raheem from Assistant Professor (tenure track), School of Nursing and Health Professions, on a 10-month basis, at an annual salary of \$65,000.00, to Director of Nursing, School of Nursing and Health Professions, on a 10-month basis, at an annual salary of \$77,777.00, effective November 1, 2016.
10. Approval is respectfully requested to change the status of Deleanor Kirkpatrick from Assistant Director of Enrollment Management, on a 12-month basis, at an annual salary of \$45,000.00, to University Registrar, on a 12-month basis, at an annual salary of \$60,000.00, effective November 1, 2016.

E. INSTRUCTIONAL PROGRAMS:

1. The Langston University School of Education and Behavioral Sciences respectfully requests permission to make the following academic modifications. These requests will not exceed Langston University's 124 credit hour requirement for graduation and will not require additional faculty or funding. Supporting documentation for these modifications can be found in Attachment A:
 - a. Approval is requested to change the name and update the course description of an existing course from ED 2303 Foundations of Reading in Elementary School, to ED Foundations of Reading 1.
 - b. Approval is requested to change the name of ED 3053 Foundations of Reading in Elementary School II to ED 3053 Foundations of Reading II.
 - c. Approval is requested to remove ED 3043 Trends in Reading from the plan of study and replace it with an existing course, ED 3053 Foundations of Reading in the Elementary School II.
 - d. Approval is requested to remove SPED 4343 Behavioral Management from the Special Education plan of study and add ED 2303 Foundations of Reading I.
 - e. Approval is requested to remove SPED 3133 Survey of Exceptional Children from the Physical Education-Wellness plan of study, and replace it with PE 4033 Urban Recreation.

F. BUDGETARY ACTION:

1. Approval is respectfully requested to accept the revised E&G I budget included for review in Attachment B. The revised budget reflects an adjustment in state appropriations with an increase of \$389,304.00.

G. OTHER BUSINESS AND FINANCIAL MATTERS: NONE**H. CONTRACTUAL AGREEMENTS (other than construction and renovation): NONE****I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

1. Langston University respectfully requests the ratification of a ~~(pending)~~ request for interim approval to process a purchase order in the amount of \$650,000.00 to Blackmon Mooring, Inc. for emergency disaster recovery within the School of Physical Therapy Building, Anderson Stadium offices, and Langston University – Tulsa Campus building. The recovery efforts are an urgent need in order to ensure a safe learning environment for returning students. The final out-of-pocket cost to Langston University for this project is anticipated to be a \$50,000.00 deductible after reimbursement from our insurance carrier. Funding for this expenditure is available from multiple accounts. The interim approval request is included in Attachment C for your review.

J. PURCHASE REQUESTS: NONE**K. STUDENT SERVICES/ACTIVITIES: NONE****L. NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED: NONE**

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel as of October 31, 2016:

Column (1): Travel This Month

Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
St. Approp.	6	\$15,575.70	2	\$8,941.38	12	\$54,539.64	13	\$37,965.65
Federal	12	\$36,862.47	12	\$7,888.70	73	\$142,043.78	78	\$74,535.93
Private								
Auxiliary	15	\$99,326.12	2	\$21,550.20	34	\$153,142.69	19	\$36,596.10
Other								
TOTAL	33	\$151,764.29	16	\$38,380.28	119	\$349,726.11	110	\$149,097.68

2. Summary of Out-of-State Travel as of November 30, 2016:

Column (1): Travel This Month

Column (3): Amount Expended Current FY

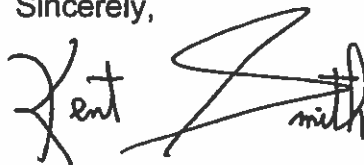
Column (2): Corresponding Month Last FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
St. Approp.	0	\$2,864.21	2	\$7,432.70	12	\$57,403.85	15	\$45,398.35
Federal	21	\$31,600.37	13	\$26,724.27	94	\$173,644.15	91	\$101,260.20
Private								
Auxiliary	20	\$80,526.56	9	\$28,594.30	54	\$233,669.25	28	\$65,190.40
Other								
TOTAL	41	\$114,991.14	24	\$62,751.27	160	\$464,717.25	134	\$211,848.95

All items listed above are respectfully submitted for your approval.

Sincerely,



KENT J. SMITH, JR.
PRESIDENT
LANGSTON UNIVERSITY

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: Langston University _____
Contact person: Dr. Ruth Jackson _____
Title: Dean of the School of Education and Behavioral Sciences _____
Phone number: 405-466-3265 _____

Current title of degree program (Level II): Bachelors of Science in Education _____
Current title of degree program (Level III): _____
State Regent's three-digit program code: 017 _____
Degree Granting Academic Unit: Teacher Education Unit _____
With approved options in: A. Elementary Education _____
B. _____
C. _____
D. _____
E. _____

TYPE OF REQUEST: Check those appropriate and complete appropriate pages **ONLY!**

- ☐ (1) Program Deletion
- ☐ (2) Program Suspension
- ☐ (3) Change of Program Name
and/or Degree Designation
- ☐ (4) Option Addition
- ☐ (5) Option Deletion
- ☐ (6) Option Name Change
- ☒ (7) Program Requirement Change
- ☐ (8) Other Degree Program Modification

***Complete and return ONLY
this cover sheet AND the
appropriate page specifying
the requested modification!***

***NOTE: Information not
included in the requested
modification may cause a
delay in processing.***

Signature of President: _____ **Date:** _____

Date of Governing Board Approval: _____

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: **Langston University**

Program name and State Regents' three-digit program code to be modified:

017 ELEMENTARY EDUCATION

(7) PROGRAM REQUIREMENT CHANGES

- ☐ Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- ☐ Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- ☒ Total credit hours for the degree will **NOT** change.
- ☐ Total credit hours for the degree will change.

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

The proposed changes impact foundational reading courses in the elementary education program. Specifically, we request the following changes:

Change the name of ED 2303 Foundations of Reading in the Elementary School to ED 2303 Foundations of Reading I.

Remove ED 3043 Trends in Reading from the curriculum and replace it with an existing course, ED 3053 Foundations of Reading in the Elementary School II.

Change the name of ED 3053 Foundations of Reading in the Elementary School II to ED 3053 Foundations of Reading II.

Will total number of credit hours required for the degree change? ☒ No ☐ Yes

Reason for requested action (attach no more than one page if space provided is inadequate):

We offer two foundational reading courses that should help to position our candidates to become stronger in reading instruction. One of the courses provides the foundations that candidates will need to understand basic reading principles and skills, and the second course will help candidates to transition from the foundations into more upper elementary instruction.

Will requested change require additional funds from the State Regents? ☒ No ☐ Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum	Proposed Curriculum
BI 3113 Concepts of Biology (3) BI 3114 Environmental Biology (4)	BI 3113 Concepts of Biology (3) BI 3114 Environmental Biology (4)
CS 1103 Introduction to Information Processing (3)	CS 1103 Introduction to Information Processing (3)
ED 2001 Education Seminar – Test Taking Skills (OGET) (1) ED 2213 Introduction to Education (3)	ED 2001 Education Seminar – Test Taking Skills (OGET) (1) ED 2213 Introduction to Education (3)
*ED 2303 Foundations of Reading in the Elementary School (3) (Name Change)	*ED 2303 Foundations of Reading I (3)
ED 3043 Trends in Reading (3) (Removed)	*ED 3053 Foundations of Reading II (3)
ED 3153 Educational Sociology (3) ED 3232 Measurement, Assessment and Evaluation (2) ED 3404 Integrated Language Arts and Social Studies (4) ED 3414 Integrated Mathematics and Science for Elementary Teachers (4) ED 3433 Fine Arts & Creative Activities for Elementary Teachers (3) ED 4001 Education Seminar ED 4002 Education Seminar (2) ED 4212 Educational Technology (2) ED 4222 Educational Psychology (2) ED 4232 Instructional Strategies (2)	ED 3153 Educational Sociology (3) ED 3232 Measurement, Assessment and Evaluation (2) ED 3404 Integrated Language Arts and Social Studies (4) ED 3414 Integrated Mathematics and Science for Elementary Teachers (4) ED 3433 Fine Arts & Creative Activities for Elementary Teachers (3) ED 4001 Education Seminar ED 4002 Education Seminar (2) ED 4212 Educational Technology (2) ED 4222 Educational Psychology (2) ED 4232 Instructional Strategies (2)
ED 4242 Classroom Management (2) ED 4243 Diagnostic and Remedial Reading (3)	ED 4242 Classroom Management (2) ED 4243 Diagnostic and Remedial Reading (3)
ED 4270 Clinical Practice Elementary (10)	ED 4270 Clinical Practice Elementary (10)
EG 1113 English Composition I (3) EG 1213 English Composition II (3) EG 2033 Advanced Composition (3)	EG 1113 English Composition I (3) EG 1213 English Composition II (3) EG 2033 Advanced Composition (3)

HT 1483 U.S. History, 1492 – 1865 (3) or HT 1493 U.S. History, 1865 – Present HT 2323 Oklahoma History (3)	HT 1483 U.S. History, 1492 – 1865 (3) or HT 1493 U.S. History, 1865 – Present HT 2323 Oklahoma History (3)
HU 2103 Survey of Western Humanities I (3)	HU 2103 Survey of Western Humanities I (3)
LS 3153 Children's Literature (3)	LS 3153 Children's Literature (3)
MT 1513 College Algebra (3) MT 2413 Mathematical Structures I (3) MT 2513 Mathematical Structures II (3) MT 2603 Finite Math (3) or MT 2013 Elementary Statistics	MT 1513 College Algebra (3) MT 2413 Mathematical Structures I (3) MT 2513 Mathematical Structures II (3) MT 2603 Finite Math (3) or MT 2013 Elementary Statistics
NB 1114 Natural Science Biology w/Lab (4)	NB 1114 Natural Science Biology w/Lab (4)
NP 1113 Natural Sciences Physical w/Lab (3)	NP 1113 Natural Sciences Physical w/Lab (3)
PS 1113 U.S. Government (3)	PS 1113 U.S. Government (3)
PY 1111 Personal and Social Development (1) PY 1113 Introduction to Psychology (3) PY 3313 Developmental Psychology (3)	PY 1111 Personal and Social Development (1) PY 1113 Introduction to Psychology (3) PY 3313 Developmental Psychology (3)
SN 1113 Elementary Spanish I (3)	SN 1113 Elementary Spanish I (3)
SO 1113 Introduction to Sociology (3)	SO 1113 Introduction to Sociology (3)
SP 2713 Introduction to Speech (3)	SP 2713 Introduction to Speech (3)
SPED 3143 Survey of Exceptional Children (3) SPED 4262 School Law and Legal Issues in Special Education (2)	SPED 3143 Survey of Exceptional Children (3) SPED 4262 School Law and Legal Issues in Special Education (2)
Program Total Hours: 124	Program Total Hours: 124

2016 Proposed Changes in Courses

Langston University Undergraduate Program: Elementary Education

The following proposed changes in the course descriptions, titles, and numbering are presented for approval. The changes reflect the reconstruction of programs to remain consistent with requirements for NCATE/CAEP approved Specialty Area Programs.

~ Action – Course Name Change (Non-substantive Information Only)

ED 2303 Foundations of Reading in the Elementary School (3)

Proposed Change: **ED 2303 Foundations of Reading I (3)**

Description: This course is an introduction to basic principles of reading instruction and advanced reading skills, with an emphasis on Scientifically Based Reading Research (SBRR) to include phonemic awareness, phonics, vocabulary, comprehension, and fluency. There will be an emphasis on application of theory and various grouping techniques. Basal readers, reading stages, and vocabulary development are some of the topics discussed. Theories are also discussed in the context of special and culturally diverse populations. Service Learning Project required.

Courses Marked for Removal

ED 3043 Trends in Reading (3)

~ New Courses from Inventory to Plan of Study

ED 3053 Reading in the Elementary School (Name and Description Change)

This is a course we currently have in our inventory, but are not offering as part of the plan of study. We would like to remove ED 3043 Trends in Reading and add ED 3053 Reading in the Elementary School, but with a name change.

Description: Introduction to advanced reading skills, with an emphasis on application of theory and various grouping techniques. Teaching reading to children with a variety of needs on a multi-ethnic society.

Proposed Name Change: ED 3053 Foundations of Reading II

Description: ED 3053 Foundations of Reading II is a follow-up to ED 2303 Foundations of Reading I. This course focuses on an extension of the basic principles of reading instruction and advanced reading skills while stressing the integration of central literacy components (reading, writing, speaking, listening to, and viewing a wide range of texts in a variety of forms) and across the curriculum, teaching diverse learners and perspectives, inquiry, and critical literacy.

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: Langston University _____

Contact person: Dr. Ruth Jackson _____

Title: Dean of the School of Education and Behavioral Sciences _____

Phone number: 405-466-3265 _____

Current title of degree program (Level II): Bachelors of Science in Education _____

Current title of degree program (Level III): _____

State Regent's three-digit program code: 034 _____

Degree Granting Academic Unit: Teacher Education Unit _____

With approved options in: A. Special Education Mild/Moderate Disabilities _____

B. _____

C. _____

D. _____

E. _____

TYPE OF REQUEST: Check those appropriate and complete appropriate pages **ONLY!**

☐ (1) Program Deletion

☐ (2) Program Suspension

☐ (3) Change of Program Name
and/or Degree Designation

☐ (4) Option Addition

☐ (5) Option Deletion

☐ (6) Option Name Change

☒ (7) Program Requirement Change

☐ (8) Other Degree Program Modification

***Complete and return ONLY
this cover sheet AND the
appropriate page specifying
the requested modification!***

***NOTE: Information not
included in the requested
modification may cause a
delay in processing.***

Signature of President: _____ Date: _____

Date of Governing Board Approval: _____

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: **Langston University**

Program name and State Regents' three-digit program code to be modified:

034 Special Education Mild/Moderate Disabilities

(7) PROGRAM REQUIREMENT CHANGES

- ☒ Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- ☐ Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- ☒ Total credit hours for the degree will **NOT** change.
- ☐ Total credit hours for the degree will change.

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

The proposed changes impact foundational reading courses in the special education program. Specifically, we request the following changes:

1. Remove SPED 4343 Behavioral Management from the special education plan of study.
2. Add ED 2303 Foundations of Reading I to the special education plan of study.

Will total number of credit hours required for the degree change ☒ No ☐ Yes

Explain:

Reason for requested action (attach no more than one page if space provided is inadequate):

We believe that an additional reading course will help our majors to better understand how to teach the fundamentals of reading to K-12 students.

Will requested change require additional funds from the State Regents? ☒ No ☐ Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum	Proposed Curriculum
BI 3113 Concepts of Biology (3) BI 3114 Environmental Biology (4) CS 1103 Introduction to Information Processing (3) ED 2001 Education Seminar – Test Taking Skills (OGET) (1) ED 2213 Introduction to Education (3) ED 3232 Measurement, Assessment and Evaluation (2) ED 4001 Education Seminar ED 4002 Education Seminar (2) ED 4212 Educational Technology (2) ED 4222 Educational Psychology (2) ED 4242 Classroom Management (2) ED 4243 Diagnostic and Remedial Reading (3) ED 4270 Clinical Practice Elementary (10) or ED 4280 Clinical Practice Secondary (10) EG 1113 English Composition I (3) EG 1213 English Composition II (3) EG 2033 Advanced Composition (3) HT 1483 U.S. History, 1492 – 1865 (3) or HT 1493 U.S. History, 1865 – Present HT 2323 Oklahoma History (3) HU 2103 Survey of Western Humanities (3) MT 1513 College Algebra (3) MT 2413 Mathematical Structures I (3) MT 2513 Mathematical Structures II (3) MT 2603 Finite Math (3) or MT 2013 Elementary Statistics NB 1114 Natural Science Biology w/Lab (4) NP 1113 Natural Sciences Physical w/Lab (3) PS 1113 U.S. Government (3) PY 1111 Personal and Social Development (1) PY 1113 Introduction to Psychology (3) PY 3313 Developmental Psychology (3) SN 1113 Elementary Spanish I (3) SO 1113 Introduction to Sociology (3) SP 2713 Introduction to Speech (3)	BI 3113 Concepts of Biology (3) BI 3114 Environmental Biology (4) CS 1103 Introduction to Information Processing (3) ED 2001 Education Seminar – Test Taking Skills (OGET) (1) ED 2213 Introduction to Education (3) *ED 2303 Foundations of Reading I (3) ED 3232 Measurement, Assessment and Evaluation (2) ED 4001 Education Seminar ED 4002 Education Seminar (2) ED 4212 Educational Technology (2) ED 4222 Educational Psychology (2) ED 4242 Classroom Management (2) ED 4243 Diagnostic and Remedial Reading (3) ED 4270 Clinical Practice Elementary (10) or ED 4280 Clinical Practice Secondary (10) EG 1113 English Composition I (3) EG 1213 English Composition II (3) EG 2033 Advanced Composition (3) HT 1483 U.S. History, 1492 – 1865 (3) or HT 1493 U.S. History, 1865 – Present HT 2323 Oklahoma History (3) HU 2103 Survey of Western Humanities (3) MT 1513 College Algebra (3) MT 2413 Mathematical Structures I (3) MT 2513 Mathematical Structures II (3) MT 2603 Finite Math (3) or MT 2013 Elementary Statistics NB 1114 Natural Science Biology w/Lab (4) NP 1113 Natural Sciences Physical w/Lab (3) PS 1113 U.S. Government (3) PY 1111 Personal and Social Development (1) PY 1113 Introduction to Psychology (3) PY 3313 Developmental Psychology (3) SN 1113 Elementary Spanish I (3) SO 1113 Introduction to Sociology (3) SP 2713 Introduction to Speech (3)

<p>SPED 2102 Practicum I (2) SPED 3002 Practicum II (2)</p> <p>SPED 3143 Survey of Exceptional Children (3) SPED 3313 Nature and Characteristics of the Mild and Moderate Learner (3) SPED 3343 Remediation of Content for Mild & Moderate Learners (3) SPED 4313 Methods of Teaching Learners with Mild/Moderate Disabilities (3) SPED 4233 Transition and Self-Determination (3) SPED 4262 School Law and Legal Issues in Special Education (2) SPED 4333 Curriculum for the Mild/Moderate Learner (3)</p> <p>SPED 4343 Behavioral Management (3) (Removed)</p> <p>SPED 4433 Individual Behavioral Supports (3)</p> <p>Total Hours = 124</p>	<p>SPED 2102 Practicum I (2) SPED 3002 Practicum II (2)</p> <p>SPED 3143 Survey of Exceptional Children (3) SPED 3313 Nature and Characteristics of the Mild and Moderate Learner (3) SPED 3343 Remediation of Content for Mild & Moderate Learners (3) SPED 4313 Methods of Teaching Learners with Mild/Moderate Disabilities (3) SPED 4233 Transition and Self-Determination (3) SPED 4262 School Law and Legal Issues in Special Education (2) SPED 4333 Curriculum for the Mild/Moderate Learner (3)</p> <p>SPED 4433 Individual Behavioral Supports (3)</p> <p>Program Hour Total = 124</p>
--	--

2016 Proposed Changes in Courses

Langston University Undergraduate Program: Special Education – Mild/Moderate Disabilities

The following proposed changes in the courses are presented for approval. The changes reflect the reconstruction of programs to remain consistent with requirements for NCATE/CAEP approved Specialty Area Programs.

Courses Marked for Removal from Proposed Plan of Study

SPED 4343 Behavioral Management (3)

* New Courses from Inventory to Plan of Study (Course is currently offered in Elementary Education)

* ED 2303 Foundations of Reading I (3)

Rationale: Special Education majors must be able to diagnose reading issues with their K-12 students, but we found a gap in knowledge in our majors in the foundation of reading instruction and did not see a place in the current plan that would offer this content.

Catalog Description: This course is an introduction to basic principles of reading instruction and advanced reading skills, with an emphasis on Scientifically Based Reading Research (SBRR) to include phonemic awareness, phonics, vocabulary, comprehension, and fluency. There will be an emphasis on application of theory and various grouping techniques. Basal readers, reading stages, and vocabulary development are some of the topics discussed. Theories are also discussed in the context of special and culturally diverse populations.

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: Langston University _____
Contact person: Dr. Ruth Jackson _____
Title: Dean of the School of Education and Behavioral Sciences _____
Phone number: 405-466-3265 _____

Current title of degree program (Level II): Bachelors of Science in Education _____
Current title of degree program (Level III): _____
State Regent's three-digit program code: 019 _____
Degree Granting Academic Unit: Teacher Education Unit _____
With approved options in: A. Health, Physical Education, and Recreation (Wellness) _____
B. _____
C. _____
D. _____
E. _____

TYPE OF REQUEST: Check those appropriate and complete appropriate pages **ONLY!**

- ☐ (1) Program Deletion
- ☐ (2) Program Suspension
- ☐ (3) Change of Program Name
and/or Degree Designation
- ☐ (4) Option Addition
- ☐ (5) Option Deletion
- ☐ (6) Option Name Change
- ☒ (7) Program Requirement Change
- ☐ (8) Other Degree Program Modification

***Complete and return ONLY
this cover sheet AND the
appropriate page specifying
the requested modification!***

***NOTE: Information not
included in the requested
modification may cause a
delay in processing.***

Signature of President: _____ Date: _____

Date of Governing Board Approval: _____

**(7) Program
Requirement Change**

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: **Langston University**

Program name and State Regents' three-digit program code to be modified:

**019 BACHELOR OF SCIENCE DEGREE IN HEALTH, PHYSICAL EDUCATION, AND
RECREATION (Wellness)**

(7) PROGRAM REQUIREMENT CHANGES

- ☒ Course requirement change (change in number of core courses, electives, general education, etc.
Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- ☐ Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other
admission criteria changes, graduation criteria change, etc.)
- ☒ Total credit hours for the degree will **NOT** change.
- ☐ Total credit hours for the degree will change from _____ to _____.

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form
showing the current and proposed curriculum):

Will total number of credit hours required for the degree change ☒ No ☐ Yes

Explain: The addition of one new course will equip our candidates with the knowledge and skills to meet
state and national standards.

Reason for requested action (attach no more than one page if space provided is inadequate):

The class SPED 3143 Survey Exceptional Children will be removed from the wellness plan of study and
replaced with the class PE 4033 Urban Recreation. The course PE 4033 Urban Recreation will focus on
organizational and administrative changes and/or adjustments needed in urban environments to provide
recreational and leisure activities. Many of our students graduate from Langston University and work in
urban areas and this class will be a better fit for our wellness majors. This class will be offered in the
spring/summer every other calendar year. The faculty has evaluated our course offerings in comparison to
other universities and believes that sufficient content has been covered in other courses for the course
recommended for deletion.

Will requested change require additional funds from the State Regents? ☒ No ☐ Yes

*If yes, please specify the number of the additional costs, the source of the funds, and how they will be
expended (attach no more than one page if space provided is inadequate).*

Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum	Proposed Curriculum
HD 2602 First Aid and Safety (2) HD 2603 Personal Health (3) HD 2223 Community and School Health (3)	HD 2602 First Aid and Safety (2) HD 2603 Personal Health (3) HD 2223 Community and School Health (3)
PE 2112 Introduction to Physical Education (2) PE 3113 Care of Athletic Injuries (3)	PE 2112 Introduction to Physical Education (2) PE 3113 Care of Athletic Injuries (3)
PE 3142 Coaching Theory and Practices (2) PE 3152 Sports Fundamentals I (2) PE 3153 Leisure and Lifetime Recreation (3) PE 3162 Sports Fundamentals II (2) PE 3172 Folk Dancing (2)	PE 3142 Coaching Theory and Practices (2) PE 3152 Sports Fundamentals I (2) PE 3153 Leisure and Lifetime Recreation (3) PE 3162 Sports Fundamentals II (2) PE 3172 Folk Dancing (2)
	*PE 4033 Urban Recreation (3) Added
PE 4122 Recreation Management (2) PE 4133 Applied Anatomy (3) PE 4152 Sports Officiating (2) PE 4163 Test and Measurement in Physical Education (3) PE 4182 Camp Leadership (2) PE 4223 Recreation for Special Populations (3) PE 4993 Recreation Internship (3)	PE 4122 Recreation Management (2) PE 4133 Applied Anatomy (3) PE 4152 Sports Officiating (2) PE 4163 Test and Measurement in Physical Education (3) PE 4182 Camp Leadership (2) PE 4223 Recreation for Special Populations (3) PE 4993 Recreation Internship (3)
CS 1103 Introduction to Information Process (3)	CS 1103 Introduction to Information Process (3)
EG 1113 English Comp I (3) EG 1213 English Composition II (3) EG 2033 Advanced Composition (3)	EG 1113 English Comp I (3) EG 1213 English Composition II (3) EG 2033 Advanced Composition (3)
FCS 2123 Introduction to Nutrition (3)	FCS 2123 Introduction to Nutrition (3)
HT 1483 U.S. History, 1492 – 1865 (3) or HT 1493 U.S. History, 1865 – Present	HT 1483 U.S. History, 1492 – 1865 (3) or HT 1493 U.S. History, 1865 – Present
HU 2213 Survey of Western Humanities (3)	HU 2213 Survey of Western Humanities (3)
MT 1513 College Algebra (3)	MT 1513 College Algebra (3)

Summary of Changes

2016 Proposed Changes in Courses

Langston University Undergraduate Program: Health, Physical Education, Recreation (Wellness)

The following proposed changes in the course descriptions, titles, and numbering are presented for approval. The changes reflect the reconstruction of programs to remain consistent with requirements for approved Specialty Area Programs.

Courses Marked for Removal

SP 3143 Survey Exceptional Children (3) (Removed)

*** Replacement Course from Inventory to Plan of Study (See Example)**

***PE 4033 Urban Recreation (3)**

Rationale: This course will focus on organizational and administrative changes and/or adjustments needed in urban environments to provide recreational and leisure activities and replaces the course listed above.

The course above is not a new course to the inventory, it is a re-addition to the plan of study because it already exist.



LANGSTON UNIVERSITY
SCHOOL OF EDUCATION AND BEHAVIORAL SCIENCES
BACHELOR OF SCIENCE IN HEALTH, PHYSICAL EDUCATION AND
RECREATION (Proposed)

Last Name					First		Middle		Social Security Number (optional)				
Dept. #	Credit	Course Title	Grade	Date	Dept.#	Credit	Course Title	Grade	Date				
Freshman Year 1 st Semester					Freshman Year 2 nd Semester								
PY 1111	1	Personal & Social Development			EG 1213	3	English Composition II						
CS1103	3	Introduction to Inform. Process			PS 1113	3	U.S. Government						
EG 1113	3	English Composition I			NP 1113	3	Natural Science Physical w/Lab						
SP 2713	3	Introduction to Speech			PY 1113	3	Introduction to Psychology						
NB 1114	4	Natural Science Biology w/Lab			MT 1323	3	College Algebra						
HT 1483	3	U.S. History, 1492 - 1865			PE 4001	1	Seminar in Recreation						
TOTAL	17				TOTAL	16							
Sophomore Year 1 st Semester					Sophomore Year 2 nd Semester								
EG 2033	3	Advanced Composition			HU 2103	3	Survey of Western Humanities						
MT 2013/ MT 2603	3	Elementary Statistics or Finite Math			PE 3153	3	Leisure and Lifetime Recreation						
PE 2112	2	Introduction to Physical Education			PE 4133	3	Applied Anatomy						
HD 2602	2	First Aid and Safety			HD 2223	3	Community and School Health						
HD 2603	3	Personal Health			PE 3162	2	Sports Fundamentals II						
PE 3152	2	Sports Fundamentals I			PE 3172	2	Folk Dancing						
TOTAL	15				TOTAL	16							
Junior Year 1 st Semester					Junior Year 2 nd Semester								
FC 2123	3	Introduction to Nutrition			SO 1113	3	Introduction to Sociology						
PY 3313	3	Developmental Psychology			PE 4033	3	Urban Recreation						
PE 3142	2	Coaching Theory and Practice			PE 3113	3	Care & Pre of Ath Inj (Preq: PE 4133)						
PE 4122	2	Recreation Management			PE 4152	2	Sports Officiating						
	5	Electives				4	Electives						
TOTAL	15				TOTAL	15							
Senior Year 1 st Semester					Senior Year 2 nd Semester								
PE 4182	2	Camp Leadership			PE 4223	3	Recreation for Special Populations						
*PE 4993	3	Recreation Internship			PE 4163	3	Test & Mea in Phy Edu (Preq: MT 2013/2603)						
					*PE 4993	3	Recreation Internship						
	11	Electives				8	Electives						
TOTAL	16				TOTAL	14							
					Degree Total					124			

* Multiple opportunities are provided for the Internship (6 hour Internship only available during the summer term).

Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY 2016-2017
PART I - PRIMARY BUDGET

Schedule A
Summary of Educational and General Expenditures by Function

Agency #	420	Date Submitted:	January 11, 2017
Institution Name:	Langston University		
President:	Dr. Kent J. Smith, Jr.		

EXPENDITURES BY ACTIVITY/FUNCTION						
Activity Number	Activity/Function	2016-17	%	Revised Amount	%	Increase or Decrease
Educational & General Budget - Part I:						
11	Instruction	\$ 11,844,511	35.49%	\$ 11,886,990	35.21%	\$ 42,479
12	Research	\$ 1,177,677	3.53%	\$ 1,237,778	3.67%	\$ 60,101
13	Public Service	\$ 137,355	0.41%	\$ 138,300	0.41%	\$ 945
14	Academic Support	\$ 2,777,241	8.32%	\$ 2,868,171	8.49%	\$ 90,930
15	Student Services	\$ 3,471,054	10.40%	\$ 3,554,539	10.53%	\$ 83,486
16	Institutional Support	\$ 4,759,586	14.26%	\$ 4,792,414	14.19%	\$ 32,829
17	Operation and Maintenance of Plant	\$ 4,384,450	13.14%	\$ 4,455,858	13.20%	\$ 71,408
18	Scholarships and Fellowships	\$ 4,822,991	14.45%	\$ 4,830,118	14.31%	\$ 7,127
Total Expenditures by Activity/Function:		\$ 33,374,865	100.00%	\$ 33,764,169	100.00%	\$ 389,304

FUNDING						
Fund Number	Fund Name	2016-17	%	Revised Amount	%	Increase or Decrease
290	E&G Operating Revolving Fund:					
290	Revolving Funds	\$ 18,155,644	54.40%	\$ 18,155,644	53.77%	\$ -
290	State Appropriated Funds - Operations Budget	\$ 15,218,408	45.60%	\$ 15,607,712	46.23%	\$ 389,304
290	State Appropriated Funds - Grants, Contracts and Reimbursements	\$ 813	0.00%	\$ 813	0.00%	\$ -
	Total Expenditures by Fund:	\$ 33,374,865	100.00%	\$ 33,764,169	100.00%	\$ 389,304

Oklahoma State Regents for Higher Education
EDUCATIONAL AND GENERAL BUDGET - FY 2016-2017
PART I - PRIMARY BUDGET

Schedule A-1
Summary of Educational and General Expenditures by Function

Institution Name: Langston University		EXPENDITURES BY ACTIVITY/FUNCTION					
Activity Number	Activity/Function	2016-17	%	Revised Amount	%	Increase or Decrease	
11	Educational & General Budget - Part I:						
	Instruction						
	General Academic Instruction	\$ 11,233,059	33.66%	\$ 11,275,537	33.39%	\$ 42,479	
	Vocational/Technical Instruction	\$ -		\$ -		\$ -	
	Community Education	\$ -		\$ -		\$ -	
	Preparatory/Remedial Instruction	\$ -		\$ -		\$ -	
12	Instructional Information Technology	\$ 611,453	1.83%	\$ 611,453	1.81%	\$ -	
	Total Instruction:	\$ 11,844,511	35.49%	\$ 11,886,990	35.21%	\$ 42,479	
	Research						
	Institutes and Research Centers	\$ 1,177,677	3.53%	\$ 1,237,778	3.67%	\$ 60,101	
	Individual and Project Research	\$ -		\$ -		\$ -	
	Research Information Technology	\$ -		\$ -		\$ -	
13	Total Research:	\$ 1,177,677	3.53%	\$ 1,237,778	3.67%	\$ 60,101	
	Public Service						
	Community Service	\$ 300	0.00%	\$ 300	0.00%	\$ -	
	Cooperative Extension Service	\$ 137,055	0.41%	\$ 138,000	0.41%	\$ 945	
	Public Broadcasting Services	\$ -		\$ -		\$ -	
	Public Service Information Technology	\$ -	0.00%	\$ -	0.00%	\$ -	
14	Total Public Service:	\$ 137,355	0.41%	\$ 138,300	0.41%	\$ 945	
	Academic Support						
	Libraries	\$ 722,139	2.16%	\$ 732,120	2.17%	\$ 9,981	
	Museums and Galleries	\$ -		\$ -		\$ -	
	Educational Media Services	\$ -		\$ -		\$ -	
	Ancillary Support	\$ 646,487	1.94%	\$ 660,946	1.96%	\$ 14,459	
	Academic Administration	\$ 1,408,615	4.22%	\$ 1,475,105	4.37%	\$ 66,490	
	Personnel Development	\$ -		\$ -		\$ -	
	Course and Curriculum Development	\$ -		\$ -		\$ -	
	Academic Support Information Technology	\$ -	0.00%	\$ -		\$ -	
	Total Academic Support:	\$ 2,777,241	8.32%	\$ 2,868,171	8.49%	\$ 90,930	

Schedule A-1 (continued)
Summary of Educational and General Expenditures by Function

Institution Name: Langston University		EXPENDITURES BY ACTIVITY/FUNCTION						
Activity Number	Activity/Function	2016-17	%	Revised Amount	%	Increase or Decrease		
15	Student Services							
	Student Services Administration	\$ 153,914	0.46%	\$ 154,975	0.46%	\$ 1,062		
	Social and Cultural Development	\$ 1,128,712	3.38%	\$ 1,136,497	3.37%	\$ 7,785		
	Counseling and Career Guidance	\$ 291,173	0.87%	\$ 293,181	0.87%	\$ 2,008		
	Financial Aid Administration	\$ 566,496	1.70%	\$ 570,403	1.69%	\$ 3,907		
	Student Admissions	\$ 1,033,684	3.10%	\$ 1,100,814	3.26%	\$ 67,130		
	Student Records	\$ 231,035	0.69%	\$ 232,629	0.69%	\$ 1,594		
	Student Health Services	\$ -				\$ -		
	Student Services Information Technology	\$ 66,040	0.20%	\$ 66,040	0.20%	\$ -		
	Total Student Services:	\$ 3,471,054	10.40%	\$ 3,554,539	10.53%	\$ 83,486		
16	Institutional Support							
	Executive Management	\$ 1,674,680	5.02%	\$ 1,686,231	4.99%	\$ 11,551		
	Fiscal Operations	\$ 1,291,611	3.87%	\$ 1,300,520	3.85%	\$ 8,909		
	General Administration and Logistical Services	\$ 601,332	1.80%	\$ 605,479	1.79%	\$ 4,148		
	Public Relations/Development	\$ 814,574	2.44%	\$ 820,192	2.43%	\$ 5,618		
	Administrative Information Technology	\$ 377,389	1.13%	\$ 379,992	1.13%	\$ 2,603		
	Total Institutional Support:	\$ 4,759,586	14.26%	\$ 4,792,414	14.19%	\$ 32,829		
17	Operation and Maintenance of Plant							
	Physical Plant Administration	\$ 581,571	1.74%	\$ 581,571	1.72%	\$ -		
	Building Maintenance	\$ -	0.00%	\$ -	0.00%	\$ -		
	Custodial Services	\$ 50,000	0.15%	\$ 50,000	0.15%	\$ -		
	Utilities	\$ 822,880	2.47%	\$ 822,880	2.44%	\$ -		
	Landscape and Grounds Maintenance	\$ 1,595,580	4.78%	\$ 1,595,580	4.73%	\$ -		
	Major Repairs and Renovations	\$ 55,000	0.16%	\$ 120,000	0.36%	\$ 65,000		
	Safety & Security	\$ 928,983	2.78%	\$ 935,390	2.77%	\$ 6,408		
	Logistical Services	\$ -		\$ -		\$ -		
	Operation & Maintenance Information Technology	\$ 350,437	1.05%	\$ 350,437	1.04%	\$ -		
18	Total Operation and Maintenance of Plant:	\$ 4,384,450	13.14%	\$ 4,455,858	13.20%	\$ 71,408		
	Scholarships and Fellowships							
	Scholarships	\$ 2,101,218	6.30%	\$ 2,108,345	6.24%	\$ 7,127		
	Fellowships	\$ -	0.00%		0.00%	\$ -		
	Resident Tuition Waivers	\$ 1,133,775	3.40%	\$ 1,133,775	3.36%	\$ -		
	Nonresident Tuition Waivers	\$ 1,587,998	4.76%	\$ 1,587,998	4.70%	\$ -		
	Total Scholarships and Fellowships:	\$ 4,822,991	14.45%	\$ 4,830,118	14.31%	\$ 7,127		
	Total Expenditures by Activity/Function:	\$ 33,374,865	100.00%	\$ 33,764,169	100.00%	\$ 389,304		

Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY 2016-2017
PART I - PRIMARY BUDGET

Schedule B
Summary of Educational and General Expenditures by Object

Institution: Langston University		Date Submitted: January 11, 2017				
EXPENDITURES BY OBJECT						
Object Number	Object of Expenditure	2016-17	Percent of Total	Revised Amount	%	Increase or Decrease
1	Personnel Services					
1a	Teaching Salaries	\$ 7,882,269	23.62%	\$ 7,882,269.13	23.35%	\$ 0
1b	Professional Salaries	\$ 5,432,946	16.28%	\$ 5,507,946.44	16.31%	\$ 75,000
1c	Other Salaries and Wages	\$ 1,498,705	4.49%	\$ 1,498,705.36	4.44%	\$ -
1d	Fringe Benefits	\$ 5,693,991	17.06%	\$ 5,933,688.98	17.57%	\$ 239,698
1e	Professional Services	\$ 186,166	0.56%	\$ 186,165.60	0.55%	\$ -
	Total Personnel Expenses	\$ 20,694,077	62.00%	\$ 21,008,776	62.22%	\$ 314,699
2	Travel	\$ 192,000	0.58%	\$ 192,000.00	0.57%	\$ -
3	Utilities	\$ 1,176,028	3.52%	\$ 1,176,028.00	3.48%	\$ -
4	Supplies and Other Operating Expenses	\$ 6,010,322	18.01%	\$ 6,010,321.50	17.80%	\$ -
5	Property, Furniture and Equipment	\$ 429,448	1.29%	\$ 496,927.00	1.47%	\$ 67,479
6	Library Books and Periodicals	\$ 50,000	0.15%	\$ 50,000.00	0.15%	\$ -
7	Scholarships and Other Assistance	\$ 4,822,990	14.45%	\$ 4,830,118.00	14.31%	\$ 7,126.80
8	Transfer and Other Disbursements	\$ -	0.00%			
	Total Expenditures by Object	\$ 33,374,865	100.00%	\$ 33,764,170	100.00%	\$ 389,304

Oklahoma State Regents for Higher Education

EDUCATIONAL AND GENERAL BUDGET - FY 2016-2017

PART I - PRIMARY BUDGET

Schedule C

REPORT OF EDUCATIONAL AND GENERAL INCOME, EXPENDITURES, AND UNOBLIGATED RESERVE

Institution Name: Langston University		Date Submitted: January 11, 2017			
Revenue Description	FY 2016-17 Amount	%	Revised Amount	%	Increase or Decrease
1. Beginning Fund Balance, July 1, 2016 (cash basis)	\$ 2,700,000		\$ 2,700,000		
2. Expenditures for Prior Year Obligations	\$ -		\$ -		
3. Unobligated Reserve Balance July 1, 2016 (line 1 - line 2)	\$ 2,700,000		\$ 2,700,000		
4. Projected FY 2017 Receipts:					
State Appropriated Funds - For Operations	\$ 15,218,408	45.60%	\$ 15,407,712	46.23%	\$ 389,304
State Appropriate Funds - For Grants, Contracts and Reimbursements	\$ 813	0.00%	\$ 813	0.00%	\$ -
Federal Appropriations	\$ -	0.00%	\$ -	0.00%	\$ -
Local Appropriations	\$ -	0.00%	\$ -	0.00%	\$ -
Resident Tuition (includes tuition waivers)	\$ 5,407,851	16.20%	\$ 5,407,851	16.02%	\$ -
Nonresident Tuition (includes tuition waivers)	\$ 8,579,911	25.71%	\$ 8,579,911	25.41%	\$ -
Student Fees	\$ 2,002,487	6.00%	\$ 2,002,487	5.93%	\$ -
Gifts, Endowments and Bequests	\$ 1,923,000	5.76%	\$ 1,923,000	5.70%	\$ -
Other Grants, Contracts and Reimbursements	\$ -	0.00%	\$ -	0.00%	\$ -
Sales and Services of Educational Departments	\$ -	0.00%	\$ -	0.00%	\$ -
Organized Activities Related to Educational Departments	\$ -	0.00%	\$ -	0.00%	\$ -
Technical Education Funds	\$ -	0.00%	\$ -	0.00%	\$ -
Other Sources	\$ 242,395	0.73%	\$ 242,395	0.72%	\$ -
5. Total Projected FY 2017 Receipts	\$ 33,374,865	100.00%	\$ 33,764,169	100.00%	\$ 389,304
6. Total Available (line 3 + line 5) (Projected)	\$ 36,074,865		\$ 36,464,169		\$ 389,304
7. Less Budgeted Expenditures for FY 2017 Operations	\$ 33,374,865		\$ 33,764,169		\$ 389,304
8. Projected Unobligated (Cash) Reserve Balance June 30, 2017 (line 6 - line 7)	\$ 2,800,000		\$ 2,800,000		\$ -

Schedule C-1		Fund 290		Fund 700		Totals
Student Fees						
Mandatory Fees		\$ 1,620,957	\$	1,945,744	\$	3,566,701
Academic Service Fees		\$ 381,530	\$	105,085	\$	486,615
Total Student Fees		\$ 2,002,487	\$	2,050,829	\$	4,053,316
Difference Between Student Fees on Row 23 and on Row 40		\$ -		N/A		N/A

Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY 2016-2017
PART II - SPONSORED BUDGET

Summary of Educational and General Sponsored Expenditures by Function

Institution Name:	Langston University	Date Submitted:	January 11, 2017
--------------------------	---------------------	------------------------	------------------

EXPENDITURES BY ACTIVITY/FUNCTION						
Activity Number	Activity/Function	2016-17	%	Revised Amount	%	Increase or Decrease
21	Educational & General Budget - Part II:					
	Instruction	\$ -	0.00%	\$ -	0.00%	\$ -
	Research	\$ 10,000,000	44.05%	\$ 10,000,000	44.05%	\$ -
	Public Service	\$ 8,800,000	38.77%	\$ 8,800,000	38.77%	\$ -
	Academic Support	\$ -	0.00%	\$ -	0.00%	\$ -
	Student Services	\$ 3,500,000	15.42%	\$ 3,500,000	15.42%	\$ -
	Institutional Support	\$ -	0.00%	\$ -	0.00%	\$ -
	Operation and Maintenance of Plant	\$ -	0.00%	\$ -	0.00%	\$ -
	Scholarships and Fellowships	\$ 400,000	1.76%	\$ 400,000	1.76%	\$ -
	Total E&G Part II:	\$ 22,700,000	100.00%	\$ 22,700,000	100.00%	\$ -

FUNDING					
Fund Number	Fund Name	2016-17	Percent of Total	Revised Amount	Increase or Decrease
430	Agency Relationship Fund	\$ 22,700,000	100.00%	\$ 22,700,000	\$ -
Total Expenditures by Fund:		\$ 22,700,000	100.00%	\$ 22,700,000	\$ -

NOTE: The above detailed data is for Regents' informational purposes only, and will not be used for allotment purposes.

Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY 2016-2017
PART II - SPONSORED BUDGET

Schedule B
Summary of Educational and General Sponsored Expenditures by Object

Institution Name: Langston University		Date Submitted: January 11, 2017				
EXPENDITURES BY OBJECT						
Object Number	Object of Expenditure	2016-17	%	Revised Amount	%	Increase or Decrease
1	Personnel Services	\$ -	0.00%	\$ -	0.00%	\$ -
1a	Teaching Salaries	\$ 5,100,000	22.47%	\$ 5,100,000	22.47%	\$ -
1b	Professional Salaries	\$ 600,000	2.64%	\$ 600,000	2.64%	\$ -
1c	Other Salaries and Wages	\$ 2,200,000	9.69%	\$ 2,200,000	9.69%	\$ -
1d	Fringe Benefits	\$ 200,000	0.88%	\$ 200,000	0.88%	\$ -
1e	Professional Services	\$ 8,100,000	35.68%	\$ 8,100,000	35.68%	\$ -
Total Personnel Services						
2	Travel	\$ 400,000	1.76%	\$ 400,000	1.76%	\$ -
3	Utilities	\$ 200,000	0.88%	\$ 200,000	0.88%	\$ -
4	Supplies and Other Operating Expenses	\$ 800,000	3.52%	\$ 800,000	3.52%	\$ -
5	Property, Furniture and Equipment	\$ 12,700,000	55.95%	\$ 12,700,000	55.95%	\$ -
6	Library Books and Periodicals	\$ 100,000	0.44%	\$ 100,000	0.44%	\$ -
7	Scholarships and Other Assistance	\$ 400,000	1.76%	\$ 400,000	1.76%	\$ -
8	Transfer and Other Disbursements	\$ -	0.00%	\$ -	0.00%	\$ -
Total Expenditures by Object						
		\$ 22,700,000	100.00%	\$ 22,700,000	100.00%	\$ -

Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY 2016-2017
PART II - PRIMARY BUDGET

Schedule C
REPORT OF EDUCATIONAL AND GENERAL INCOME, EXPENDITURES, AND UNOBLIGATED RESERVE

Institution: LANGSTON UNIVERSITY		Date Submitted: January 11, 2017				
Receipt Description		2016-17	%	Revised Amount	%	Increase or Decrease
1. Beginning Fund Balance July 1, 2016 (Cash Basis)		\$ 1,900,000		\$ 1,900,000		
2. Expenditures for Prior Year Obligations		\$ -		\$ -		\$ -
3. Unobligated Reserve Balance July 1, 2016 (line 1 - line 2)		\$ 1,900,000		\$ 1,900,000		
4. Projected Receipts FY 2016:						
Department of Agriculture		\$ 8,490,000	37.41%	\$ 8,490,000	37.41%	\$ -
Department of Commerce		\$ -	0.00%	\$ -	0.00%	\$ -
Department of Defense		\$ -	0.00%	\$ -	0.00%	\$ -
Department of Education		\$ 4,750,000	20.93%	\$ 4,750,000	20.93%	\$ -
Department of Energy		\$ -	0.00%	\$ -	0.00%	\$ -
Department of Health and Human Services		\$ 130,000	0.58%	\$ 130,000	0.58%	\$ -
Department of Homeland Security		\$ -	0.00%	\$ -	0.00%	\$ -
Department of Justice		\$ -	0.00%	\$ -	0.00%	\$ -
Department of Transportation		\$ 50,000	0.23%	\$ 50,000	0.23%	\$ -
National Aeronautics and Space Administration		\$ 930,000	4.10%	\$ 930,000	4.10%	\$ -
National Institutes of Health		\$ -	0.00%	\$ -	0.00%	\$ -
National Science Foundation		\$ 250,000	1.11%	\$ 250,000	1.11%	\$ -
Other Federal Agencies		\$ -	0.00%	\$ -	0.00%	\$ -
City and County Government		\$ -	0.00%	\$ -	0.00%	\$ -
Commercial and Commercial Related		\$ -	0.00%	\$ -	0.00%	\$ -
Foundations		\$ -	0.00%	\$ -	0.00%	\$ -
Other Non-Federal Sources		\$ -	0.00%	\$ -	0.00%	\$ -
Other Universities and Colleges		\$ -	0.00%	\$ -	0.00%	\$ -
State of Oklahoma		\$ 8,100,000	35.69%	\$ 8,100,000	35.69%	\$ -
5. Total Projected FY 2017 Receipts		\$ 22,700,000	100%	\$ 22,700,000	100%	\$ -
6. Total Available (line 3 + line 5)		\$ 22,700,000		\$ 22,700,000		\$ -
7. Less Budgeted Expenditures for FY 2017 Operations		\$ 22,700,000		\$ 22,700,000		\$ -
8. Projected Unobligated Reserve Balance June 30, 2017 (line 6 - line 7)		\$ 1,900,000		\$ 1,900,000		\$ -

NOTE: The above detailed data is for Regent's informational purposes only, and will not be used for allotment purposes

**OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE
OF THE CHIEF EXECUTIVE OFFICER OF THE OSU/A&M BOARD OF REGENTS**

NOTE: Both pages of this form must be completed before interim approval is considered official.

Langston University

I. The basis upon which interim approval is requested is indicated below (check one or more and explain).

 X (a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement).

A number of University facilities were affected by water line ruptures due to freezing temperatures on December 19, 2016 which required emergency remediation. The events are described below.

The Langston University School of Physical Therapy Building experienced a major flooding event on the evening of December 19, 2016 caused by a failure in the building's plumbing system due to freezing temperatures. A mixing valve in the cadaver laboratory of the building had burst, dispersing water throughout the building. It is estimated that the water flowed through the building for approximately 12 hours. The failure and subsequent flooding were found when the building was opened for custodial servicing at 7:00 a.m. on December 20, 2016. Based on the inspection, the building contained approximately 4 inches of water throughout. The entire building required substantial remediation in order to be prepared for students returning to class on January 17, 2017.

In addition, on December 19, 2016 there was a minor water line break within the Anderson Stadium offices on the Langston Campus due to frozen sprinkler heads. Assistance was needed to expedite drying efforts for these offices; however, no major damage was incurred.

Also on December 19, 2016 an exterior water line broke in the west side of the Langston University – Tulsa Campus Building. Assistance was needed to expedite drying efforts for the building; however, no major damage was incurred.

 X (b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement).

The completion of these projects is paramount to the readiness of the University to provide a safe and appropriate learning environment for returning students without disruption.

 (c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement).

 X (d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances).

Flooding events within the School of Physical Therapy Building, Anderson Stadium offices, and Tulsa Campus building occurred while the University was closed for Winter Break. At that time, our facilities partner, Sodexo, immediately began efforts to manage the situations by hiring Blackmon Mooring to assist in drying out areas within the stadium and Tulsa Campus, and further remediate the damage caused by the flood within the School of Physical Therapy Building.

2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

Approval (Special Request) is respectfully requested for Langston University to process a purchase order in the amount of \$650,000.00 to Blackmon Mooring, Inc. for emergency disaster recovery within the School of Physical Therapy Building, Anderson Stadium offices, and Langston University - Tulsa Campus building. The recovery efforts are an urgent need in order to ensure a safe learning environment for returning students. The final out-of-pocket cost to Langston University for this project is anticipated to be a \$50,000.00 deductible after reimbursement from our insurance carrier.

3. State the actual cost or best-estimated cost required to complete the action for which interim approval is requested. \$650,000.00.
4. Identify the fund or funds to be used in covering the cost stated above. Funding is available from multiple accounts
5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person.

6. _____
(optional) Signature of requesting
Administrator


(required) Signature of President

Date

1/12/2017
Date

(FOR USE BY THE OFFICE OF THE CHIEF EXECUTIVE OFFICER)

✓ -Interim approval is granted by the office of the Chief Executive Officer for the business matter described above.

REMARKS:

-Interim approval is not granted for the business matter described above.

REMARKS:


Signature of the Chief Executive Officer
or his designated representative

1/17/17
Date

762 e-mail authorization given on 1/12/17

January 20, 2017

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board. President Hargis expressed thanks to President Shirley for the hospitality last evening and throughout today.

Presentation of Military "Challenge Coins"

President Hargis said it is his pleasure to introduce retired U.S. Marine Capt. Richard Hansen, who serves as Coordinator of Veteran Student Academic Services. He is joined by Amy Cole-Smith, Director, Transfer and Veterans Student Academic Services, and Mary Jo Self, Associate Professor, Career and Technical Education.

Capt. Hansen said he would like to take this opportunity to thank the Board for its support. He presented the Regents with an OSU Challenge Coin, which designates veterans and other individuals who have supported student veterans in their educational goals. Additionally, he presented President Hargis with the very first Challenge Coin in recognition of his support of the veterans throughout the OSU family marked by the creation of the Office of Veteran Student Academic Services, his signing a commitment to implement the "Eight Keys to Veterans' Success" with the U. S. Department of Education, and most recently OSU being named the first Purple Heart University in Oklahoma and the 25th nationwide.

President Hargis expressed appreciation to Capt. Hansen. On behalf of the Board of Regents, Chair Watkins also expressed appreciation.

President Hargis said OSU is always recognized as one of the most military friendly campuses in America. Its ROTC programs are fantastic. As most of the Board members are aware, OSU always introduces the commissioning of lieutenants who are graduating at the graduation ceremonies, and those introductions probably receive the loudest applause.

Adoption of Memorial Resolution

President Hargis presented information to recognize the service of Daniel W. Chaney, Associate Professor, Library. President Hargis presented a Memorial Resolution for Mr. Chaney and recommended its adoption. (The Memorial Resolution for Mr. Chaney is attached to OSU's portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Davis moved and Regent Anthony seconded to adopt the Memorial Resolution for Daniel W. Chaney as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

President Hargis requested Provost and Senior Vice President Gary Sandefur to present information pertaining to Academic Affairs:

Approval of Academic Services Fees for 2017-2018 Academic Year

Dr. Sandefur presented the request for approval of the Academic Services Fees for the 2017-2018 academic year. (These recommendations are listed under Section C-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-1-20-17.) He said these requests were discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning.

Regent Burns reported that the Committee met with the OSU administration regarding approval of the Academic Services Fees effective fall 2017. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Burns moved and Regent Anthony seconded to approve the Academic Services Fees for the 2017-2018 academic year as presented.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

Award of Posthumous Degrees

On behalf of the faculty and staff of the College of Human Sciences and the College of Engineering, Architecture and Technology, Dr. Sandefur requested approval to award posthumous degrees at an upcoming graduate commencement ceremony to two promising students who passed away unexpectedly during the summer of 2016. It is recommended that a PhD in Human Sciences be presented to the family of Julie Staton and an MS in Electrical Engineering be presented to the family of Narges Nourian. He said these requests meet the requirements set forth by the Oklahoma State Regents for Higher Education, and he requested Board approval be granted.

Regent Milner moved and Regent Callahan seconded to present posthumous degrees to the families of Julie Staton and Narges Nourian as outlined.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

Personnel Actions

Dr. Sandefur presented the personnel actions and recommended their approval with the exception of those items pertaining to separations and retirements, which are included as information items. These include 7 new appointments and 16 changes in title. Dr. Sandefur requested Board approval of the personnel actions included in the OSU Agenda. For information, two separations and three retirements are included. (These recommendations are listed under Section D-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-1-20-17.)

Regent Milner moved and Regent Reese seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

Approval of Proposed New Degrees and Program Modifications

Dr. Sandefur presented the proposed new degree program requests and multiple program modifications for the OSU-Stillwater and OSU-Oklahoma City campuses. (These curricular items are summarized in Section E-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-1-20-17). Additionally, the foreign language faculty and administrative team in the College of Arts and Sciences determined its course content is better aligned to three credit hours rather than five credit hours of foreign language courses. The modification would also reduce barriers for students because the five day per week class is difficult for students to fit around other courses within their schedules. The proposed changes pertain to all bachelor's degrees within the College.

Dr. Sandefur said the proposed degree requests and program modifications were discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning. If approved, these requests will be sent to the Oklahoma State Regents for Higher Education for their consideration and approval. Board approval is requested at this time.

Regent Burns said the Committee met with the OSU administration regarding approval of the degree requests and program modifications. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Burns moved and Regent Milner seconded to approve the proposed new degree program requests and program modifications as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

President Hargis requested Senior Vice President Joe Weaver to present information pertaining to Administration and Finance:

G-1 Cancellation of Peace Officer's Commission (OSU-Tulsa)

Vice President Weaver requested Board approval of the peace officer action as listed in the OSU Agenda.

Regent Burns moved and Regent Reese seconded to authorize the OSU administration to revoke the indicated police appointment and commission.

OSU-Tulsa

Commission No.

Michael C. Shaver

719

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

G-2 Approval of Actions Required to Finance a Potential Equipment Project through the Oklahoma State Regents for Higher Education Master Lease Program and to Purchase Items

Mr. Weaver requested Board approval to submit the appropriate documents to the Oklahoma State Regents for Higher Education and to take all necessary action to include in the Master Lease Program one equipment project regarding the purchase of two aircraft for the College of Education for the aviation program. This request involves the purchase of two Piper Seminole aircraft. OSU currently has two Seminole aircraft in its program, but in addition to being leased the aircraft are old and require a lot of maintenance. The estimated financed amount will be \$1,000,000 plus the cost of issuance, and the College of Education will contribute \$340,000 of departmental funds. Mr. Weaver further requested Board approval to purchase the Master Lease Program equipment items in accordance with OSU Purchasing Policy and Procedures.

Regent Milner moved and Regent Davis seconded to authorize Oklahoma State University to submit the appropriate documents to the Oklahoma State Regents for Higher Education and to take all necessary action to include in the Master Lease Program one equipment project involving the purchase of two aircraft for the College of Education and to purchase the Master Lease Program equipment in accordance with OSU Purchasing Policy and Procedures.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

G-3 Approval of Actions Required to Finance Potential Real Property Projects through the Oklahoma State Regents for Higher Education Master Lease Program and to Purchase Items

Mr. Weaver requested Board approval to submit to the Oklahoma State Regents for Higher Education the appropriate documents to finance the potential real property projects listed in the OSU Agenda plus the cost of issuance and to take necessary action to include these properties in the Master Lease Program. He said this item was discussed with members of the Fiscal Affairs and Plant Facilities Committee.

Regent Anthony said the Committee met with the OSU administration regarding approval of actions required to finance potential real property projects through the Oklahoma State Regents for Higher Education Master Lease Program and authority to purchase those items. The Committee acted to recommend Board approval of this request.

Regent Anthony moved and Regent Milner seconded to authorize Oklahoma State University to submit to the Oklahoma State Regents for Higher Education the appropriate documents to finance the potential real property projects listed in the OSU Agenda plus the cost of issuance and to take necessary action to include these projects in the Master Lease Program; to purchase the items in accordance with OSU Purchasing Policy and Procedures; and to purchase the items for the elevator upgrades from the elevator maintenance contractor, Otis Elevator and Simplex Grinnell, in accordance with OSU Purchasing Policy and Procedures.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

G-4 Approval of Financing Team and Refunding Plan for Potential General Revenue Bonds Refunding

Mr. Weaver requested Board approval to award contracts for Bond Counsel, Printing Services, Trustee/Paying Agent, and Underwriters to serve the Board of Regents for Oklahoma State University and Agricultural and Mechanical Colleges for the potential General Revenue Bond refunding of Series 2009A, 2010A, and 2010C.

Regent Anthony said the Committee met with the OSU administration regarding approval of a financing team and refunding plan for potential General Revenue Bonds refunding. He said the Committee acted to recommend Board approval.

Regent Anthony moved and Regent Milner seconded to award contracts for Bond Counsel, Printing Services, Trustee/Paying Agent, and Underwriters to serve the Board of Regents for Oklahoma State University and Agricultural and Mechanical Colleges for the potential General Revenue Bond refunding of Series 2009A, 2010A, and 2010C and to approve the refunding plan as presented in the OSU Agenda.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

G-5 Approval to Refund Master Lease Program Bonds for Savings (OSU-Stillwater/OSU-CHS)

Mr. Weaver requested Board approval to submit the appropriate documents to the Oklahoma State Regents for Higher Education and to take all necessary action to refund the potential projects listed in the OSU Agenda through the Master Lease Program. He said this request was also discussed with members of the Fiscal Affairs and Plant Facilities Committee.

Regent Anthony said the Committee met with the OSU administration regarding approval to refund the Master Lease Program bonds for savings for OSU-Stillwater and OSU-CHS. The Committee acted to recommend Board approval.

Regent Anthony moved and Regent Milner seconded to authorize Oklahoma State University to submit the appropriate documents to the Oklahoma State Regents for Higher Education and to take all necessary action to refund the potential projects listed in the OSU Agenda through the Master Lease Program.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

G-6 Approval to Enter into a Purchase Agreement for Real Property (OSU-CHS)

Mr. Weaver requested Board approval to enter into a purchase agreement for real property located west of Pawnee, Oklahoma. He further requested approval to allow the President of the OSU Center for Health Sciences, or her designee, to execute the purchase agreement and to allow Legal Counsel to take all steps necessary to effectuate the purchase. Permission is also requested for the disposal at a later date of structures that may exist on the property and need to be removed.

Regent Anthony said he has looked at the property when he was in the area. It is a relatively remote property, but it will serve the needs of the project well.

Regent Anthony moved and Regent Burns seconded to authorize Oklahoma State University to enter into a purchase agreement for real property located west of Pawnee, Oklahoma, as outlined; to allow the President of OSU Center for Health Sciences, or her designee, to execute the purchase agreement; to allow Board Legal Counsel to take all steps necessary to effectuate the purchase; and to authorize the disposal of any structures that need to be removed on the property.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

H-1 Approval to Grant Right-of-Way Easement to Central Electric Cooperative

Mr. Weaver requested Board approval to grant a utility right-of-way easement to Central Electric Cooperative for the OSURF Energy Park in Stillwater. This will replace an existing easement.

Regent Burns moved and Regent Davis seconded to authorize Oklahoma State University to grant a utility right-of-way easement to Central Electric Cooperative for the OSURF Energy Park, subject to review and approval by Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

H-2 Approval to Grant Utility and Temporary Construction Easements to the City of Stillwater

Mr. Weaver requested Board approval to grant utility and temporary construction easements to the City of Stillwater as reflected in the OSU Agenda. This will allow the City, as a part of its Water 2040 project, to provide upgrades to the water distribution system in the southwest areas of Stillwater.

Regent Burns moved and Regent Reese seconded to grant utility and temporary construction easements to the City of Stillwater to provide upgrades to the water distribution system in the southwest areas of Stillwater, subject to review and approval by Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

I-1 Approval to Select On-Call Consultants to Provide Construction Management As-Needed Services to the University System and Institutions Governed by the A&M Board of Regents

Mr. Weaver requested Board approval to select on-call consultants to provide construction management as-needed services to the University System and institutions governed by the Board. He said this matter was discussed with members of the Fiscal Affairs and Plant Facilities Committee at its meeting this morning. The recommended firms are listed in the OSU Agenda.

Regent Anthony said the Committee met with the OSU administration regarding approval to select on-call consultants to provide construction management as-needed services to the University System and institutions governed by the Board. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Anthony moved and Regent Milner seconded to approve the on-call consultants listed in the OSU Agenda to provide construction management as-needed services to the University System and institutions governed by the Board.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

J Approval of Purchase Request Items

Mr. Weaver presented the purchase requests and recommended their approval. (The purchase requests are listed in Exhibit I of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-1-20-17.) He requested approval to purchase the items as listed, subject to the availability of funds and/or the limitations of the budget.

Regent Milner moved and Regent Callahan seconded to approve the purchase request items as listed in the OSU Agenda (purchase request Nos. 1-3, Exhibit I, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall.
The motion carried.

President Hargis said this completes the business of Oklahoma State University. He said our thoughts and prayers are with Donna Hale for her recovery.

Chair Watkins said the Board appreciates OSU's hospitality last evening. She said she believes this is the third time the Board has met on the OSU-OKC campus in the last 13 months. The dinner was wonderful and was greatly appreciated.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Daniel W. Chaney, Associate Professor, Reference Librarian, was claimed by death on December 30, 2016; and

WHEREAS, Professor Chaney, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 17, 1992, to the date of his death, December 30, 2016, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Professor Chaney to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Professor Chaney.

Adopted by the Board the 20th day of January 2017

A handwritten signature in black ink, appearing to read "Lou Watkins", is written over a horizontal line.

Lou Watkins, Chair

January 20, 2017

Public Comments

Chair Watkins said 15 minutes are provided for members of the public who would like to address the Board, and she asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

January 20, 2017

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF JANUARY 20, 2017

Chair Watkins called upon the Committee Chairs of the following Committees to give reports.

Academic Affairs, Policy and Personnel Committee

(All business discussed by the Committee was presented during the business of Oklahoma Panhandle State University, Northeastern Oklahoma A&M College, Connors State College, and Oklahoma State University.)

Fiscal Affairs and Plant Facilities Committee

(All business discussed by the Committee was presented during the business of Oklahoma State University.)

Connors State College Presidential Steering Committee

Regent Anthony reported that the Connors State College Presidential Search Committee has been formed. It is a very good committee and is representative of the many different stakeholders of the institution including faculty, staff, students, business people both from Muskogee as well as Warner, alumni, etc. The first organizational meeting of the Search Committee was held last week on the Warner campus. One outcome of that meeting was the Search Committee's recommendation for approval of the Position Description and Selection Criteria for the position of President, Connors State College. Through the authority given to the Board Chair by previous action of the Board, the Position Description and Selection Criteria document has been approved.

Regent Anthony further reported that advertising is being placed for the position, which directs readers to information on a CSC website regarding the CSC Presidential Search Process. The advertising states a deadline of February 20, 2017, for candidates to be assured of consideration. Consequently, Regent Anthony said if Regents know of qualified persons for this position to please encourage them to apply.

Chair Watkins expressed appreciation to Regent Anthony for chairing that Committee. She said she attended the meeting and visited with a few members of the Committee afterwards and reported that they all had positive attitudes towards the process. She expressed congratulations to the Committee and said the Board looks forward to hearing its next report.

January 20, 2017

Approval of Payment for Additional Audit Services

Mr. Ramsey asked Ms. Finley to present a request regarding the payment for additional audit services. Ms. Finley requested Board approval for the payment for additional audit service fees related to the 2016 audit of OSU's financial statements. It involves an invoice from Grant Thornton for additional work the auditing firm needed to complete pertaining to a new system implementation. The outcome was a good audit without any significant findings or material weaknesses. The total amount of the invoice is \$48,852.

Regent Davis moved and Regent Callahan seconded to authorize the payment for additional audit service fees from Grant Thornton related to the audit of the FY 2016 financial statements for Oklahoma State University.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

Adjournment

At approximately 11:00 a.m., Regent Milner moved and Regent Reese seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Burns, Callahan, Davis, Link, Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

MEETING OF THE A & M BOARD OF REGENTS

January 20, 2017

Conference North
3rd Floor Student Center
Oklahoma State University-Oklahoma City
900 North Portland
Oklahoma City, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 13, 2016.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of December 2, 2016

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

March 3, 2017 -- Stillwater, Oklahoma – Council Room, 412 Student Union,
Oklahoma State University

For **Consideration** of Approval:

April 21, 2017 -- Goodwell, Oklahoma – Ballroom, Student Union,
Oklahoma Panhandle State University

BUSINESS WITH COLLEGES AND UNIVERSITIES

- | | |
|--|------------------------------|
| 1. Oklahoma Panhandle State University | 4. Langston University |
| 2. Northeastern Oklahoma A&M College | 5. Oklahoma State University |
| 3. Connors State College | |

PUBLIC COMMENTS

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Audit, Risk Management and Compliance Review Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee
Regents' Steering Committee Re: CSC Presidential Search

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Chief Executive Officer

- a. General Business
- b. General Counsel
- c. Chief Audit Executive

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

(At the time this agenda is posted, detailed institutional agendas are available in the Office of the Board of Regents for review.)

DATE: January 20, 2017

TIME: Board will officially convene at 10:00 a.m.*

PLACE: Conference North, 3rd Floor-Student Center, Oklahoma State University-Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 13, 2016.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of December 2, 2016
- Announcement of meeting on March 3, 2017, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma
- Approval of meeting on April 21, 2017, in the Ballroom of the Student Union, Oklahoma Panhandle State University, Goodwell, Oklahoma

OKLAHOMA PANHANDLE STATE UNIVERSITY

- General Information/Reports Requiring No Action by the Board
 - Personal remarks by President Faltyn
 - Panhandle Magazine
- Resolutions
 - Adoption of Memorial Resolutions for Ms. Rachel Wright and Mr. Kelby Eddleman
- Policy and Operational Procedures
 - Approval of proposed Academic Services Fees, effective Fall 2017

* The Board will have breakfast on Friday, January 20, 2017, at 7:30 a.m. in Room 304, 3rd Floor-Student Center on the OSU-Oklahoma City campus, 900 North Portland, Oklahoma City, Oklahoma, with Oklahoma State University President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion including recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. The Board will have lunch at approximately 11:00 a.m. in the Student Center lounge area, 3rd Floor-Student Center on the OSU-OKC campus.

--Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

Approval of position description and authorization to initiate the search process for the position of Vice President for Academic and Student Affairs

--Instructional Programs

Approval of degree requests and program modifications

--Other Business and Financial Matters

Approval to submit documents to the Oklahoma State Regents for Higher Education for inclusion in the Master Lease Program and to purchase the equipment

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

Out-of-state travel summaries

NORTHEASTERN OKLAHOMA A&M COLLEGE

--General Information/Reports Requiring No Action by the Board

Remarks by President Hale

High School Invitational Basketball Tournament

Spring 2017 preliminary enrollment outlook

Higher Learning Commission accreditation visit

--Policy and Operational Procedures

Approval of proposed Academic Services Fees, effective Fall 2017

--Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Other Business and Financial Matters

Approval to enter into an Oklahoma State Regents for Higher Education Master Lease Purchase Program, Series 2017, for the purchase of campus-wide fiber-optic upgrade

Approval of Resolution declaring Board's intent to reimburse expenditures from tax-exempt bond proceeds

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

2017 Real Property Master Lease Potential Project Listing

Out-of-state travel summaries

OSRHE Academic Calendar for 2017-2018

CONNORS STATE COLLEGE

- General Information/Reports Requiring No Action by the Board
 - Remarks by Interim President Ramming
 - Connors Connection
 - Enrollment update
- Policy and Operational Procedures
 - Approval of proposed Academic Services Fee
- Contractual Agreements (other than construction and renovation)
 - Authorization to develop a clinical affiliation agreement for FY 2017
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summaries
 - Quarterly veterinary, livestock, and FTE employment reports

LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action by the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval of program modifications
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
 - Approval to accept revised E&G, Part I, budget
- New Construction or Renovation of Facilities
 - Ratification of interim approval to process a purchase order for emergency disaster recovery within the School of Physical Therapy Building, Anderson Stadium offices, and Langston University-Tulsa Campus building
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summaries

OKLAHOMA STATE UNIVERSITY

--General Information/Reports Requiring No Action by the Board

Opening comments

Presentation of military "Challenge Coins"

--Resolutions

Adoption of Memorial Resolution for Daniel W. Chaney

--Policy and Operational Procedures

Approval of Academic Services Fees for 2017-2018 academic year

Approval of posthumous degrees

--Personnel Actions RE: appointments, reappointments, changes in salary, change in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Instructional Programs

Approval of proposed new degrees and program modifications

--Other Business and Financial Matters

Cancellation of peace officer's commission (OSU-Tulsa)

Approval of actions required to finance a potential equipment project through the Oklahoma State Regents for Higher Education Master Lease Program and to purchase items

Approval of actions required to finance potential real property projects through the Oklahoma State Regents for Higher Education Master Lease Program and to purchase items

Approval of financing team and refunding plan for potential General Revenue Bonds refunding

Approval to refund Master Lease Program bonds for savings (OSU-Stillwater and OSU-CHS)

Approval to enter into a purchase agreement for real property (OSU-CHS)

--Contractual Agreements (other than construction and renovation)

Approval to grant right-of-way easement to Central Electric Cooperative

Approval to grant utility and temporary construction easements to the City of Stillwater

--New Construction or Renovation of Facilities

Approval to select on-call consultants to provide construction management as-needed services to the University System and institutions governed by the A&M Board of Regents

--Purchase Requests (purchase of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

PUBLIC COMMENTS

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Academic Affairs, Policy and Personnel Committee

Fiscal Affairs and Plant Facilities Committee

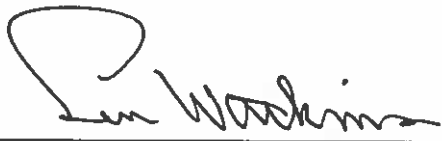
Regents' Steering Committee Re: Connors State College Presidential Selection Process

OTHER BOARD OF REGENTS' BUSINESS

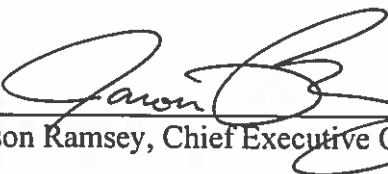
- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
 - Approval of payment of additional audit services fees from Grant Thornton related to the audit of the FY2016 financial statements for Oklahoma State University.
- Reports/comments/recommendations by Chief Executive Officer
- Reports/comments/recommendations by General Counsel
- Reports/comments/recommendations by Chief Audit Executive
- New Business Unforeseen At Time Agenda Was Posted

January 20, 2017

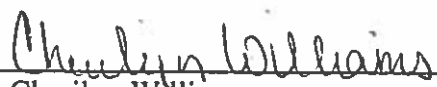
BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 
Lou Watkins, Chair

ATTEST:


Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on March 3, 2017.


Cheryl Williams
Executive Administrative Associate