

# MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL  
COLLEGES

for the

JUNE 21, 2013

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

June 21, 2013

	<u>Page</u>
I. Items Pertaining to the Board of Regents for the Oklahoma A&M Colleges - Of Interest to All the Colleges	
Order of Business	1
Approval of Minutes	2
Approval of Future Board Meetings	2
Recognition of Appointment of Regent Trudy Milner	3
Recognition of Reappointment of Regent Calvin Anthony	3
Planning and Budgets Committee	148
Approval of Board of Regents' FY-14 Budget Documents	148
Fiscal Affairs Committee Report	148
Approval of Internal Audit Plan and Co-source Agreement	149
Academic Affairs, Policy and Personnel Committee	
Approval of Salaries for Institutional Presidents	149
Personnel Actions	150
Position on OSU-Tulsa Board of Trustees	150
Appointment to Langston University-Oklahoma City and Langston University- Tulsa Board of Trustees	150
Election of Board Officers	151
Presidential Evaluation and Assessment Process	151
Approval of Revisions to Board Policy 1.02 <u>Operations of the Office of Legal Counsel</u>	152
Approval to Authorize the Chief Executive Officer and Chairman of the Board to Execute the Search Process Regarding the Position of General Counsel	152
Board Committee Structure	153
Recognition of Jim Slezzer	153
Gift from Chairman	153
Adjournment	154

II. Business With the Colleges

**OKLAHOMA PANHANDLE STATE UNIVERSITY**

Personnel Actions	5
Approval of FY-14 Budget Documents	5
Continuation of Construction Manager At Risk Contract with Wiley Hicks, Jr., Inc.	6
Balance of Agenda	6
Agenda	8-22

II. Business With the Colleges	<u>Page</u>
<b><u>LANGSTON UNIVERSITY</u></b>	
Presentation of Memorial Resolution	23
Risk Management Manual and Safety Manual	23
Personnel Actions	23
Approval of FY-14 Budget Documents	24
Budget Revision for FY 2012-2013	24
Approval to Prioritize Campus Projects	25
Purchase Requests	25
Balance of Agenda	27
Agenda	28-63
<b><u>NORTHEASTERN OKLAHOMA A&amp;M COLLEGE</u></b>	
Ratification of Interim Approval for Personnel Action	64
Approval of FY-14 Budget Documents	64
Ratification of Interim Approval to Utilize E&G Reserves for Real Estate Purchases	65
Campus Master Plan 2014	65
Balance of Agenda	66
Agenda	67-96
<b><u>CONNORS STATE COLLEGE</u></b>	
Approval of FY-14 Budget Documents	97
Operation of Warner and Muskogee Bookstore	98
Demolition of Buildings on Campus	98
Balance of Agenda	99
Agenda	100-131
Special Presentation to Chairman Andy Lester	132-133
<b><u>OKLAHOMA STATE UNIVERSITY</u></b>	
Adoption of Memorial Resolutions for Herbert L. Bruneau and Edward R. Johnson	134
Approval to Award Posthumous Degrees	134
Ratification of Interim Approval to Transfer Funds to the University Multispectral Laboratory	135

II. Business With the Colleges	<u>Page</u>
 <b><u>OKLAHOMA STATE UNIVERSITY (CONTINUED)</u></b>	
<b><u>Academic Affairs</u></b>	
Personnel Actions	135
Approval of Degree Requests and Program Modifications	136
 <b><u>Administration and Finance</u></b>	
Approval of Fiscal Year 2014 Budget	136
Approval of Peace Officers' Actions	137
Approval of Series 2013 General Revenue Bond Actions	138
Approval for a Gift-in-Kind for the Upgrade of the Lighting System in the Athletic Center Arena	138
Approval to Grant a Permanent Utility Easement and Right-of-Way to Oklahoma Natural Gas	139
Approval of Payment to the Oklahoma State University Foundation for Use of a Suite at Boone Pickens Stadium	139
Approval to Enter Into a Purchase Agreement for Real Properties	140
Approval to Increase OSU's Investment in the OSU-University Multispectral Lab	140
Approval to Enter into a Mutual Cooperation Agreement with Oklahoma County	140
Approval to Execute a Contract for Development Services with the Oklahoma State University Foundation	141
Approval to Execute a Contract for Management Services with the Oklahoma State University Alumni Association	141
Approval to Execute a Memorandum of Understanding with the Oklahoma State University Alumni Association	142
Approval to Select an Engineer to Assist the University in the Design and Construction of a Waste Disposal Site Closure	142
Approval to Demolish an Obsolete Apartment Structure	143
Approval of Purchase Request items	143
 Report of Bomb on the OSU-OKC Campus	 144
Introduction of Students	144
 III Public Comments	 147

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES, JUNE 21, 2013

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 19, 2012.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Executive Board Room of the Administration Building on the campus of OSU-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma, on June 21, 2013.

Those present: Mr. Andy Lester, Chairman; Mr. Tucker Link, Vice Chairman; Mr. Calvin J. Anthony; Mr. Douglas E. Burns; Mr. Rick Davis, Mr. Joe D. Hall; Dr. Trudy J. Milner; and Mr. Jim Reese.

Absent: Mrs. Lou Watkins.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Robert White, Health and Higher Education Policy Analyst; Ms. Jessica Russell, Director, State Government Relations; Mr. Scott Fern, Associate General Counsel; Mr. Doug Price, Associate General Counsel; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Shari Brecht, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 11:05 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE COLLEGES  
MEETING OF JUNE 21, 2013

Order of Business

With respect to the Order of Business, Chairman Lester said there is a presentation noted on the Agenda that could be most conveniently considered at another time in the meeting. He asked for a motion to approve the Order of Business, subject to adjusting the time this presentation will be made.

Regent Anthony moved and Regent Link seconded to approve the Order of Business as presented, subject to adjusting the time a presentation will be made.

June 21, 2013

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### Approval of Minutes

Regent Davis moved and Regent Anthony seconded to approve the minutes of the April 26, 2013, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Regent Link moved and Regent Davis seconded to approve the minutes of the June 4, 2013, Special Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### Approval of Future Board Meetings

Chairman Lester announced that the next regular meeting of the Board of Regents is scheduled to convene on September 6, 2013, in the Calcagno Family Ballroom, Student Union, on the campus of Northeastern Oklahoma A&M College, Miami, Oklahoma. In addition, a meeting is scheduled to convene on October 25, 2013, in The Council Room, 412 Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma. Chairman Lester asked for a motion to confirm this meeting.

Regent Hall moved and Regent Anthony seconded to approve the meeting scheduled for October 25, 2013, in The Council Room, 412 Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

June 21, 2013

Recognition of Appointment of Regent Trudy Milner

Chairman Lester said since the last regular meeting of the Board of Regents, Governor Mary Fallin appointed Dr. Trudy J. Milner as a member of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges. Copies of the Oath of Office and Loyalty Oath signed by Dr. Milner will be placed in the official files of the Board of Regents. It is customary, if the Board so chooses, to recognize the appointment of Board members and to acknowledge that these documents will be placed in the official files of the Board of Regents. A motion to recognize the appointment of Trudy Milner to the OSU/A&M Board of Regents would be appropriate at this time.

Regent Anthony moved and Regent Davis seconded to recognize the appointment of Dr. Trudy J. Milner as a member of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and to acknowledge that the Oath of Office and Loyalty Oath will be placed in the official files of the Board of Regents.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Recognition of Reappointment of Regent Calvin Anthony

Chairman Lester said since the last regular meeting of the Board of Regents, Governor Mary Fallin reappointed Calvin Anthony as a member of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges. The appointment is subject to confirmation by the Oklahoma State Senate. Copies of the Oath of Office and Loyalty Oath signed by Regent Anthony will be obtained and placed in the official files of the Board of Regents. It is customary, if the Board so chooses, to recognize the appointment of Board members and to acknowledge that these documents will be placed in the official files of the Board of Regents. A motion to recognize the reappointment of Calvin Anthony to the OSU/A&M Board of Regents would be appropriate at this time.

Regent Milner moved and Regent Reese seconded to recognize the reappointment of Regent Calvin Anthony as a member of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and to acknowledge that the Oath of Office and Loyalty Oath signed by Regent Anthony will be obtained and placed in the official files of the Board of Regents.

Chairman Lester commended Governor Fallin for this reappointment. If there is an indispensable member of this Board, Chairman Lester said he believed Regent Anthony has to be it.

June 21, 2013

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

June 21, 2013

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Bryant expressed appreciation to Dr. Kayse Shrum and her staff and to President Hargis for the outstanding hospitality in Tulsa. The dinner last night was very enjoyable.

Dr. Bryant reported that the OPSU Men's Rodeo Team won the National Men's Team Championship at the College National Finals Rodeo in Casper, Wyoming, last Saturday. In conjunction with that, Joe Frost was the Reserve Champion All-Around Cowboy, Joe Harper was the Reserve Saddle Bronc National Champion, and Jake Watson finished third place in the saddle bronc competition. Dr. Bryant said all six team members contributed points to the national championship.

Dr. Bryant also reported that OPSU Assistant Rodeo Coach Robert Etbauer was named Central Plains Region Coach of the Year; six OPSU student athletes were inducted into Chi Alpha Sigma, the athletic honor society; and OPSU, in conjunction with the OSU Extension Office in Guymon, recently hosted the 5-state Women in Ag Conference on the OPSU campus.

Chairman Lester expressed congratulations on all of these accomplishments, but, in particular to the Men's Rodeo Team for winning the national championship. That is quite an accomplishment.

Personnel Actions

Dr. Bryant reviewed the personnel actions for the Board and requested approval of the actions as listed in the OPSU Agenda.

Regent Anthony moved and Regent Hall seconded to approve the personnel actions as listed in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Approval of FY-14 Budget Documents

Dr. Bryant presented the FY-2014 budget documents for Oklahoma Panhandle State University and recommended their approval. He said the budget was discussed yesterday with members of the Planning and Budgets Committee. (The budget documents for Oklahoma Panhandle State University are collectively on file in the Board of Regents' Office as Document No. 3-6-21-13.)

Regent Link reported that the Planning and Budgets Committee met with the administration of Oklahoma Panhandle State University to review FY-2014 budget recommendations. The Committee acted to recommend Board approval as follows.

Regent Link moved that with regard to Items F1., F2., F3., F4., F5., G1., and G2., that the Board conditionally approve all elements of the budget as presented by the OPSU administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Davis seconded the motion.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Continuation of Construction Manager At Risk Contract with Wiley Hicks, Jr., Inc.

Dr. Bryant requested Board approval to continue the Construction Manager At Risk contract with Wiley Hicks, Jr., Inc., and set the on-call project limit for FY 2014 for new projects at \$1 million annually with a per project limit of \$100,000 without seeking further Board approval. He said a report of all expenditures will continue to be submitted to the Board office on a quarterly basis.

Regent Hall moved and Regent Anthony seconded to approve the continuation of the Construction Manager At Risk contract with Wiley Hicks, Jr., Inc., and to set the on-call project limit for FY 2014 for new projects at \$1 million annually with a per project limit of \$100,000 without seeking further Board approval.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Balance of Agenda

Regent Reese moved and Regent Link seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Regent Davis referenced the purchase orders for FY 2014. Regarding the request to pay \$550,000 to Johnson Controls for a preventive service agreement, he asked if that is a similar

amount to last year. Dr. Bryant said he is pretty certain that is approximately the same amount as last year.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY  
Goodwell, Oklahoma

June 12, 2013

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

Board approval is requested for the following personnel actions:

1. An additional salary increase of \$16,698 for Jessica Lofland, dean of student affairs and emergency management director, bringing her total salary to \$60,000, plus a housing stipend of \$4,800 per year. This is the third and final administrative adjustment for Ms. Lofland to bring her total salary in line with comparable administrative positions at OPSU.
2. With the resignation of Laura Nelson, director of campus communications and sports information director, Board approval is requested for the following promotions resulting from the reorganization of her position:
  - a. Danae Moore, assistant director of High School and Community Relations, to campus communications director, with a \$12,000 increase in salary bringing her total to \$45,000.
  - b. Justine Gaskamp, campus communications/sports information executive assistant, to sports information director, with a \$10,000 increase in salary bringing her total to \$35,000.

#### Part E---Instructional Programs

Board approval is requested to modify the Fire Protection Safety Training program in order to meet the new course requirement of the National Registry of Emergency Medical Technicians (NREM); and to align the program with the International Fire Service Accreditation Congress (IFSAC), and the new requirements of the Oklahoma Fire Training Service (see attachment).

The total credit hours in the program would be reduced from 69 to 65 which is more reasonable for a 2-year AAS degree since students can complete it in 2 years. The content of courses deleted is duplicated in other courses, and the Emergency Medical Technician course was changed from a 3-hour to a 5-hour course.

There would be no anticipated cost created by the program modifications, and implementation is scheduled for Fall 2014.

#### Part F---Budgetary Actions

Board approval is requested for the following budgetary actions:

1. E & G Budget for FY 2014:
  - a. State-appropriated funds: \$7,274,030
  - b. OSRHE grants, contracts, and reimbursements: \$39,329
  - c. Revolving fund of : \$10,445,388
  - d. Total E & G budget figure: \$17,758,747 (revenue).
  - e. Total E & G budget figure: \$17,758,747 (expenditures).

Enrollment projections of 1,300 students for the fall semester and 1,150 students for the spring semester were used in the FY 2014 budget. This equates to a total of 35,785 credit hours for FY 2014 when the interterm and summer sessions are included.

2. Sponsored Program Budget of \$260,112.
3. Auxiliary Enterprise Budget of \$9,624,681.
4. Board approval is requested for a 3.0% increase in total resident tuition and mandatory fees for FY 2014. This would generate \$217,704.
5. Board approval is requested for the attached OPSU personnel salary spreadsheet showing proposed FY 2014 merit increases and promotional increases. The spreadsheet also includes a 3% base salary raise for OPSU employees making \$60,386 and less. The detailed spreadsheet compares FY 2013 salaries to proposed FY 2014 salaries.

Part G---Other Business and Financial Matters

1. Board approval is requested to increase Cafeteria Meal Plan Rates for FY 2014 by 3% to keep pace with the cost increases by Sodexo, the OPSU meal plan provider.

Meal Plan	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
5-meal plan/semester	\$624	\$655	\$675	\$715	\$740
10-meal plan/semester	\$1,139	\$1,196	\$1,232	\$1,306	\$1,350
15-meal plan/semester	\$1,258	\$ 1,321	\$1,321	\$1,400	\$1,440
20-meal plan/semester	\$1,310	\$1,376	\$1,417	\$1,502	\$1,550

2. Board approval is requested to increase the cost of dormitory rooms in Holter and Field Halls by \$100 per semester (from \$1,000/semester to \$1,100/semester); in the Aggie Apartments and Aggie Annex Apartments by \$90 per semester (\$1,710/semester to \$1,800/semester); in Married Student Housing by \$21/month (600 row \$274/month to \$295/month and 700 row \$280/month to \$301/month); and increase the Aggie Apartments and Aggie Annex Apartments summer rent from \$342 for June and July (one month's rent) to \$684 for June and July (two month's rent). This would generate \$73,920 of increased revenue for FY 2014.

Part H---Contractual Agreements (other than construction and renovation)

OPSU requests Board approval to grant Panhandle Telephone Cooperative, Inc. (PTCI) of Guymon, Oklahoma a right-of-way easement to relocate a communication line to the OPSU England Activity Center and the Oklahoma Panhandle Research and Extension Center located in the Southwest Quarter (SW/4) of Section 36, Township 2 North, Range 13 East of Cimarron Meridian. The main purpose of this easement is to provide high speed internet service to these facilities. The length of this line is 1,330 feet as shown in the attached sketch and aerial photograph. A draft right-of-way easement agreement with PTCI is also attached.

Part I---New Construction or Renovation of Facilities

Board approval is requested to continue the Construction Manager at Risk (CMAR) contract with Wiley Hicks, Jr. Inc., and set the on-call project limit for FY 2014 for new projects at \$1 million annually with a per project limit of \$100,000 without seeking further Board approval (these were the project limits approved by the Board for FY 2013). The CMAR agreement was originally approved by the Board at the September 9, 2011, Board meeting. A total of \$370,954 was spent in FY 2013.

A report of all expenditures will continue to be submitted to the Board Office on a quarterly basis.

Part J---Purchase Requests

Board approval is requested for the following purchase orders over \$35,000 for FY 2014:

Contract	Explanation	Amount
Summit America Insurance	Athletic Insurance and Rodeo Catastrophic Insurance	\$ 57,000.00
Town of Goodwell	Campus Police, Fire, EMS, Trash Services, Engineering Services	\$ 210,000.00
Risk Management Division	Employee Tort Liability, Property Insurance, Vehicle Liability	\$ 108,053.00
West Texas Gas	Natural Gas for University	\$ 385,000.00
Tri County Electric	Electricity for University	\$ 770,000.00
OSU Bursar's Office	Prorated Share of Operational Costs of Budget, Board of Regents, Legal Counsel, Purchasing Director, Internal Audits, & SCT, SciQuest, and Bank Reconciliations, OK Corral, Touchnet	\$ 225,000.00
Sodexo Marriott	Food Service	\$ 875,000.00
Bank of Oklahoma	Energy Savings Project Bond Repayment	\$ 250,000.00
OK Regents for Higher Ed.	Repayment of Four Bonds: Chiller Replacement, Steam Line Replacement, Holter Hall Steam Lines replacement, Electrical Upgrade, Sewer Lagoon Repairs	\$ 535,000.00
Charter Bus (8id)	Bus Charter Service for all out of town Athletic Events	\$ 199,000.00
Utilities Staffing Research	Contract Employment Agency	\$ 600,000.00
NCS Pearson, Inc	eCollege Online Course Fees	\$ 120,000.00
Johnson Controls	Preventive Service Agreement	\$ 550,000.00
Cole & Reed	External Audit Service	\$ 53,200.00
Wright Express	Fuel for OPSU vehicles	\$ 55,000.00
Campus Cable TV (Bid)	Bulk Cable for Campus Housing	\$ 45,600.00
US Postal Service	Postage for University	\$ 45,000.00
PTCI	University Telephone and Cellular phone service	\$ 40,000.00
Computer Upgrade (Bid)	CIS Computer lab	\$ 45,000.00
Southern Office Supply	University Copy Machines	\$ 45,000.00
OSU-OKC	Nursing Instructors	\$ 50,000.00
Janitorial Supplier (8id)	Cleaning supplies	\$ 35,000.00
Bank of Oklahoma	Revenue of Aggie Apartments LLC transfer to Trustee	\$ 525,000.00
Bull Test Feed (Bid)	OPSU Bull Test annual feed allotment	\$ 45,000.00
Ebsco Subscription Service	Library subscriptions, periodicals, and online services	\$ 60,000.00
Midwest Sporting Goods	Athletic clothing and supplies for all sports	\$ 90,000.00

TOTAL \$6,017,853.00

Part K---Student Services/Activities

None

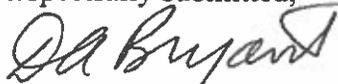
Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The OPSU Men's Rodeo Team finished first at the Doc Gardner Memorial Rodeo in Guymon and will compete at the College National Finals in Casper, Wyoming in June.
2. OPSU Assistant Rodeo Coach Robert Etbauer was named Central Plains Region Coach of the year.
3. Six OPSU student athletes were inducted into Chi Alpha Sigma, the athletic honor society, in recognition of their athletic and scholastic achievements.
4. OPSU, in conjunction with the OSU Extension office in Guymon, recently hosted the 5-state Women in Ag Conference on the OPSU campus.
5. The April/May 2013 Summary of Out-of-State Travel report is attached.

Respectfully submitted,



David A. Bryant  
President

# Fire Protection Safety Training Program

Current Degree Plan - FPST	Credit Hrs	Proposed Degree Plan - FPST	Credit Hrs
<b>General Education</b>	<b>19</b>	<b>General Education</b>	<b>24</b>
UCSS 1111 - Student Success Seminar	1	UCSS 1111 - Student Success Seminar	1
ENGL 1113 - Freshman English I	3	ENGL 1113 - Freshman English I	3
ENGL 1213 - Freshman English II	3	ENGL 1213 - Freshman English II	3
COMM 1113 - Speech	3	COMM 1113 - Speech	3
MATH 1513 - College Algebra	3	MATH 1513 - College Algebra	3
HIST 1313 or HIST 1323- US History	3	HIST 1313 or HIST 1323- US History	3
POLS 1013 - American Government	3	POLS 1013 - American Government	3
<b>Occupational Specialty</b>	<b>41</b>	<b>Occupational Specialty</b>	<b>31</b>
FPST 1123 - Firefighter I	3	FPST 1123 - Firefighter I	3
FPST 1123 - Emergency Medical Technician	3	FPST 1141 - Emergency Vehicle Operations	1
FPST 1212 - Fire Safety Health & Safety	2	FPST 1313 - Building Construction	3
FPST 1213 - Introduction to Fire Protection	3	FPST 1413 - Fire Service Instructor	3
FPST 1313 - Building Construction	3	FPST 1513 - Fire Safety Education Practices	3
FPST 1413 - Fire Service Instructor	3	FPST 2111 - Incident Management Systems	1
FPST 1513 - Fire Safety Education Practices	3	FPST 2213 - Fire Protection Systems	3
FPST 1614 - Fire Protection Chemistry	3	FPST 2223 - Fire Code Enforcement	3
FPST 2111 - Incident Management Systems	1	FPST 2314 - Fire Protection Strategies & Tactics	3
FPST 2213 - Fire Protection Systems	3	FPST 2323 - Hazardous Materials Operations	3
FPST 2223 - Fire Code Enforcement	3	FPST 2331 - Wildland Fire Operations	1
FPST 2314 - Fire Protection Strategies & Tactics	3	FPST 2444 - Leadership & Supervision	4
FPST 2323 - Hazardous Materials Operations	3		
FPST 2331 - Wildland Fire Operations	1		
FPST 2444 - Leadership & Supervision	4		
<b>Support Courses</b>	<b>9</b>	<b>Support Courses</b>	<b>10</b>
CHEM 1135 - General Chemistry I	5	CHEM 1135 - General Chemistry	5
Electives	4	EMS 1145 - Emergency Medical Technician	5
<b>Total Hours in Program</b>	<b>69</b>	<b>Total Hours in Program</b>	<b>65</b>

## Reasons for requested action:

1. Changes in course work meet the new requirement of National Registry of Emergency Medical Technicians (NREMT).
2. Changes align the program with International Fire Service Accreditation Congress (IFSAC).
3. Changes align the program with new requirements of Oklahoma Fire Training Service.
4. Changes to the degree plan place the program more in line with OSU-OKC.
5. The current degree plan takes a student at least 3 years to complete a 2 year AAS degree.
6. The content of courses marked for deletion are duplicated in other courses.

## Cost of Changes:

There would be no anticipated cost created by the changes in the degree program.

## Date of Implementation:

Fall Semester of 2014

**OPSU FY 2014 PERSONNEL SALARY SPREADSHEET**

<b>Last Name</b>	<b>First Name</b>	<b>FTE</b>	<b>FY 2013 Base Salary</b>	<b>Merit Increases</b>	<b>Promotion Increases</b>	<b>FY 2014 3%Raise</b>	<b>FY 2014 Base Salary</b>
Anderson	Jesse Thompson	1.00	26,000.00			780.00	26,780.00
Appel	Steve	1.00	37,408.00			1,122.24	38,530.24
Ask	Deborah	1.00	78,000.00			0.00	78,000.00
Aznar	Jorge R	1.00	36,830.04			1,104.90	37,934.94
Batenhorst	Amanda K	1.00	34,521.30			1,035.64	35,556.94
Begley	Eric	1.00	48,268.51			1,448.06	49,716.57
Bensch	Curtis	1.00	62,400.00		1000	0.00	63,400.00
Bird	Julie	1.00	-				15,479.00
Book	Julie	1.00	34,320.00			1,029.60	35,349.60
Brakhage	Lynna S	1.00	66,493.71			0.00	66,493.71
Brantner	Sharon	1.00	41,393.56			1,241.81	42,635.37
Breeden	Joe	1.00	43,773.53			1,313.21	45,086.74
Bryant	David	1.00	158,340.00			0.00	158,340.00
Burleson	Apryl	1.00	-			0.00	26,000.00
Camfield	Peter	1.00	68,566.61			0.00	68,566.61
Carter	Matthew	1.00	47,378.72			1,421.36	48,800.08
Cayton	Sheldon	1.00	31,621.22			948.64	32,569.86
Cline	Maggie	1.00	24,182.78			725.48	24,908.26
Cole	David	1.00	37,000.00			1,110.00	38,110.00
Collins	Justin K	1.00	70,553.17			0.00	70,553.17
Collins	Dana	1.00	66,000.00			0.00	66,000.00
Curtis	Theresa L	1.00	30,762.83			922.88	31,685.71
Dain	Benny	1.00	68,640.00			0.00	68,640.00
Davis	Mindy	1.00	56,044.14			1,681.32	57,725.47
Duren	Brad L	1.00	49,481.56			1,484.45	50,966.00
Elder	David	1.00	48,202.98			1,446.09	49,649.07
Esparza	Victor	0.50	21,800.89			654.03	22,454.91
Etbauer	Robert	1.00	30,000.00			900.00	30,900.00
Evans	Abigail	1.00	39,967.46			1,199.02	41,166.48
Ferguson	Lori	1.00	55,000.00			1,650.00	56,650.00
Friedrich	Antony	1.00	25,000.00			750.00	25,750.00
Garber	Joel	1.00	35,048.00		1000	1,051.44	37,099.44
Garber	Laura	1.00	26,220.05			786.60	27,006.65
Garcia	George	1.00	32,335.02			970.05	33,305.08
Gaskamp	Justine	1.00	25,000.00		10000	0.00	35,000.00
Gaskamp	Russell	1.00	65,000.00			0.00	65,000.00
Givens	Jaimee	1.00	-			0.00	37,000.00
Glover	Melissa	1.00	18,720.00		5280	0.00	24,000.00
Green	Sarah	1.00	36,036.00		1000	1,081.08	38,117.08
Greeson	Layne	1.00	25,000.00			750.00	25,750.00
Guthrie	Russell	1.00	55,223.06			1,656.69	56,879.76
Hale	Christi Ann	1.00	35,395.55			1,061.87	36,457.41
Hardman	Alton	1.00	57,000.00			1,710.00	58,710.00
Harland	Richard	1.00	41,600.00			1,248.00	42,848.00
Hawks	Channing	1.00	13,000.00			390.00	13,390.00
Hays-Nelson	Laura	1.00	70,469.92			0.00	0.00
Henderson	John Howard	1.00	95,347.25			0.00	95,347.25
Hensley	Florence E	1.00	28,521.07			855.63	29,376.71
Herron	Jammi	1.00	29,120.00			873.60	29,993.60

**OPSU FY 2014 PERSONNEL SALARY SPREADSHEET**

Hicks	Marcus	0.75	20,000.00		0.00	0.00
Hipp	Michael	1.00	30,160.00		904.80	31,064.80
Hitch	Sara Acree	1.00	35,944.00		1,078.32	37,022.32
Hollis	Amber Nicole	1.00	50,676.36		1,520.29	52,196.65
Hough	Gordon Larry	1.00	60,386.73		1,811.60	62,198.33
Ingo	Anthony	1.00	31,200.00		936.00	32,136.00
Jenkins	Bobby	1.00	67,600.00		0.00	67,600.00
Johnson	Jean	1.00	17,647.21		0.00	0.00
Koehn	John	1.00	114,400.00		0.00	114,400.00
Kravig	Janet	0.25	10,000.00		300.00	10,300.00
LaMar	Robert	1.00	22,023.49		660.70	22,684.19
LaMar	Michael	1.00	37,440.00		1,123.20	38,563.20
Lankford	Brian	1.00	49,303.80		1,479.11	50,782.91
Latham	Craig	1.00	100,000.00		0.00	100,000.00
Levings	Carolyn	1.00	32,000.00		960.00	32,960.00
Lewis	Charla	1.00	38,000.00		1,140.00	39,140.00
Livengood	Sean	0.25	4,000.00		120.00	4,120.00
Lloyd	Dawn	1.00	22,808.70		684.26	23,492.96
Lofland	Jessica	1.00	43,301.90	16608	0.00	59,909.90
Lyle	Shawna	1.00	44,792.26		1,343.77	46,136.03
Maille	Bonnie	1.00	25,000.00		750.00	25,750.00
Maille	Patrick Henry	1.00	52,373.62		1,571.21	53,944.83
Manning	Wayne	1.00	123,979.54		0.00	123,979.54
Manning	Virginia	0.50	8,400.00		252.00	8,652.00
Marr	Jena	1.00	67,600.00		0.00	0.00
Marr	Rodney	1.00	40,000.00		0.00	0.00
Martin	Gwen	1.00	20,789.46		623.68	21,413.15
Martin	Jerry	1.00	32,001.00		960.03	32,961.03
Martin	Steve	1.00	46,585.63		1,397.57	47,983.20
Martinez	Amanda	1.00	22,877.34		0.00	0.00
McCargish	Carolyn	1.00	70,708.71		0.00	70,708.71
McCargish	Garrett	1.00	32,760.00		982.80	33,742.80
McCowen	Tiana	0.50	8,500.00		255.00	8,755.00
McDonald	Devin	0.50	10,000.00		300.00	10,300.00
McFadden	Consuelo	1.00	68,796.00		0.00	68,796.00
McKinnon	Roger	0.50	11,897.74		356.93	12,254.67
McMurphy	Elizabeth	1.00	33,000.00	17000	0.00	50,000.00
Meyer	Beverly	1.00	43,688.20		1,310.65	44,998.85
Meyer	Eva-Maria	1.00	34,141.04		1,024.23	35,165.27
Mihelic	Gerald	1.00	45,987.72		1,379.63	47,367.35
Mihelic	Beth	0.50	5,319.56		159.59	5,479.15
Miller	David	1.00	45,856.72		1,375.70	47,232.42
Miner	Jason	0.50	13,650.00		409.50	14,059.50
Moore	Danae	1.00	33,000.00	12000	0.00	45,000.00
Mora	Teresa E	1.00	93,770.55		0.00	93,770.55
Mulcahy	Meghan	1.00	40,000.00		1,200.00	41,200.00
Murphey	Diane	1.00	64,515.04		0.00	64,515.04
Olsen	Jon	1.00	17,139.15		514.17	17,653.32
Olson	Jerry	1.00	72,602.71		0.00	72,602.71
Olson	Jill L	1.00	39,967.90		1,199.04	41,166.94
Ortiz	Ray	1.00	62,400.00		0.00	62,400.00
Palmer	Thomas (Retired)	1.00	32,574.67		977.24	33,551.91

**OPSU FY 2014 PERSONNEL SALARY SPREADSHEET**

Park	JiSook	1.00	21,000.00		0.00	0.00
Pasque	Vickie	1.00	40,131.00		1,203.93	41,334.93
Peters	Larry Richard	1.00	119,600.00		0.00	119,600.00
Peters	Lucas	1.00	26,000.00		780.00	26,780.00
Peterson	Nels	1.00	39,520.00	1000	1,185.60	41,705.60
Peterson	Jana	1.00	44,479.24		1,334.38	45,813.62
Pinon	Irma	1.00	16,619.11		498.57	17,117.68
Preator	Aaron	1.00	41,920.13		0.00	0.00
Ramon	Diana	1.00	-		0.00	22,800.00
Ramon	Serafin Tenoch	1.00	40,721.53		1,221.65	41,943.18
Randle	Anthony	1.00	20,000.00		600.00	20,600.00
Randall	Darren	1.00	38,128.00		1,143.84	39,271.84
Rice	Molly	1.00	23,000.00	4000	0.00	27,000.00
Richter	Sara Jane	1.00	74,121.16		0.00	74,121.16
Roach	Christia	1.00	15,000.00		450.00	15,450.00
Rose	Calandra	1.00	26,000.00		780.00	26,780.00
Sangster	Yvonne	1.00	16,253.06		487.59	16,740.65
Sartin	Martin	0.25	4,000.00		120.00	4,120.00
Scott	Robert	1.00	63,440.00		0.00	63,440.00
Seaman	Deanna	1.00	42,685.76		1,280.57	43,966.33
Shafer	Loyet	1.00	48,770.04		1,463.10	50,233.14
Shilling	Brenda	1.00	19,795.03		593.85	20,388.88
Short	Dara	1.00	34,306.92		1,029.21	35,336.13
Short	Joyce L	1.00	34,583.93		1,037.52	35,621.45
Shoulders	Brent	1.00	41,037.35		1,231.12	42,268.47
Shoulders	Linda	1.00	33,710.04		1,011.30	34,721.34
Sircy	John	1.00	44,262.48		1,327.87	45,590.36
Stephens	Daren Leroy	1.00	45,743.84		1,372.32	47,116.15
Stephens	Mike	1.00	37,860.00		1,135.80	38,995.80
Stewart	Wayne	1.00	103,787.20		0.00	103,787.20
Stewart	Elaina	1.00	36,150.90		1,084.53	37,235.43
Tapp	Linda	1.00	17,139.15		0.00	0.00
Taylor	Stephanie	1.00	28,097.00		0.00	0.00
Terry	Charles	1.00	68,224.00		0.00	68,224.00
Teske	Daniel	1.00	44,720.00		1,341.60	46,061.60
Test	Jack Bryon	1.00	46,363.51		1,390.91	47,754.42
Thatcher	Russell	1.00	50,357.79		1,510.73	51,868.52
Townsend	John	1.00	48,595.24		1,457.86	50,053.10
Traylor	Rantz	1.00	31,200.00		936.00	32,136.00
Turner	Kathleen	1.00	79,066.52	1000	0.00	80,066.52
Tuttle	Nick	1.00	71,800.00		0.00	71,800.00
Underwood	Lori	1.00	38,500.00		1,155.00	39,655.00
Unruh	Judy	1.00	49,001.77		1,470.05	50,471.82
Wiggins	Larry	1.00	16,253.06		487.59	16,740.65
Wilson	Patrick	1.00	24,000.00		720.00	24,720.00
Winger	Davin	1.00	36,944.00	1000	1,108.32	39,052.32
Worm	Shelley	1.00	37,500.00		1,125.00	38,625.00
Wright	Larry	1.00	30,947.56		928.43	31,875.99
Vacant	Asst. Athletic Adn	1.00	25,000.00		750.00	25,750.00
Vacant	Bookstore Clerk	1.00	22,000.00		660.00	22,660.00
Vacant	Golf Course	1.00	40,000.00		0.00	40,000.00
Vacant	Custodian	1.00	17,647.21			17,647.21

**OPSU FY 2014 PERSONNEL SALARY SPREADSHEET**

Vacant	Accounting	1.00	17,139.15				17,139.15
Vacant	Animal Science Ir	1.00	41,920.13				41,920.13
Vacant	Music	1.00	21,000.00				21,000.00
Vacant	Asst. WBB	0.50	13,500.00				13,500.00
<b>Totals</b>		<b>149.50</b>	<b>6362096.48</b>	<b>0.00</b>	<b>70,888.00</b>	<b>104,098.96</b>	<b>6,291,611.69</b>

Stump ADD

Stump St.

East St.  
Mile 24

East St.  
Mile 24

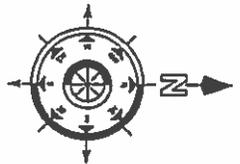
Goodwell City Limits  
SECTION LINE

476.00'

1497'

1040'

NW/4 Sec. 36, T2N-R13E, C1A  
SW/4 Sec. 36, T2N-R13E, C1A



PTCI  
PO Box 1188  
Guymon, OK 73942  
Royce Miller: Field Engineer  
(580) 468-2158

NW/4 Sec. 1, T1N-R13E, C1A

SW/4 Sec. 36, T2N-R13E, C1A

37 1/4 corner

280'

5'

5'

5'

5'

5'

5'

5'

5'

5'

5'

5'

5'

5'

5'

5'

5'

5'

5'

5'

5'

5'

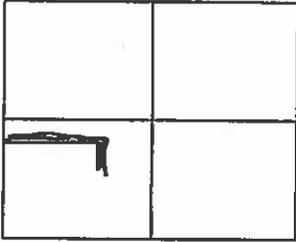
5'

5'



PANHANDLE TELEPHONE COOPERATIVE, INC.  
GUYMON, OKLAHOMA  
COMMUNICATION LINE - RIGHT-OF-WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, THAT WE, THE UNDERSIGNED, (whether one or more) Oklahoma Panhandle State University and for a good and valuable consideration, the receipt whereof is hereby acknowledged, do hereby grant unto PANHANDLE TELEPHONE COOPERATIVE, INC., (hereinafter called "PTCI"), whose post office address is Guymon, Oklahoma, and to its successors or assigns, the right to enter upon the lands of the undersigned, situated in the County of Texas, State of Oklahoma, and more particularly described as follows: One rod wide right-of-way strip in SW/4 Section 36, Township2-Range13ECM.



And to construct, reconstruct, replace, operate and maintain on or under the above described lands and/or in, upon or under all streets, roads or highways abutting said lands, a communication line or system.

The Grantor also agrees to include the right to relocate said communication facility on said property to conform to any future county or highway relocation, widening or improvement.

The undersigned agree that all poles, wires and other facilities, including any main service entrance equipment, installed on the above described lands at PTCI's expense shall remain the property of PTCI, removable at the option of PTCI, upon termination of service to or on said lands.

The undersigned covenant that they are the owners of the above-described lands.

IN WITNESS WHEREOF, the undersigned have this \_\_\_\_ day of \_\_\_\_\_, 2013, signed, sealed and delivered in the presence of:

Board of Regents for Agricultural and Mechanical Colleges acting on behalf of Oklahoma Panhandle State University

Owner  \_\_\_\_\_ Co-Owner \_\_\_\_\_

Co-Owner \_\_\_\_\_ Co-Owner \_\_\_\_\_

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_, SS:

Before me the undersigned, a Notary Public, within and for said County and State, on the \_\_\_\_ day of \_\_\_\_\_, 2013, personally appeared \_\_\_\_\_ to me known to be the identical person who executed the within and foregoing instrument, acknowledged to me that \_\_\_\_\_ executed the same as \_\_\_\_\_ free and voluntary act and deed for the uses and purposes therein set forth.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

A communication line easement located in the Southwest Quarter (SW/4) of Section 36, Township 2 North, Range 13 East of the Cimarron Meridian

Commencing Southwest (SW) corner north 1497 feet of the said Section 36.

Thence east 1040 feet.

Thence south 290 feet.

Placement of the communication line 5 feet north and east of the existing fence line.

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Apr-May13  
MONTH

FUND SOURCE	FY13		FY12		FY13		FY12	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	10	\$ 3,226.86	19	\$ 4,194.12	90	\$ 30,904.52	122	\$ 45,077.69
FEDERAL	1	\$ 720.18			1	\$ 720.18	2	\$ 988.67
PRIVATE								
AUXILIARY	4	\$ 691.01	10	\$ 3,274.54	14	\$ 4,019.24	34	\$ 18,634.62
OTHER		\$ -		\$ -				
TOTAL	15	\$ 4,638.05	29	\$ 7,468.66	105	\$ 35,643.94	158	\$ 64,700.98

June 21, 2013

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Kent Smith, President; Dr. Clyde Montgomery, Vice President for Academic Affairs; Dr. James Mosley, Interim Vice President for Fiscal & Administrative Affairs; and Ms. Debra Masters, Assistant Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Smith said he, too, would like to share his thanks to Presidents Barnett and Hargis for the great hospitality and the great dinner last evening.

Presentation of Memorial Resolution

Dr. Smith reported that Mrs. Sharon Wilson, who worked in Langston's Purchasing Department and whose husband worked at OSU, unfortunately was in an automobile accident about three miles from campus in which both she and her husband were killed. He presented a Memorial Resolution in honor of Mrs. Wilson to honor her valued service to Langston University.

Risk Management Manual and Safety Manual

Dr. Smith submitted Langston University's new Risk Management Manual as well as Langston University's new Safety Manual for the Board's consideration. (The Risk Management Manual and the Safety Manual are on file in the Board of Regents' Office as Document Nos. 4-6-21-13 and 5-6-21-13, respectively.) He said these manuals outline Langston's risk procedures that have been in place for the most part but are now made official through these manuals.

Personnel Actions

Dr. Smith requested Board approval to continue the employment of Langston University's personnel for Fiscal Year 2014. (The document reflecting the employment of Langston University's personnel for FY-14 is on file in the Board of Regents' Office as Document No. 6-6-21-13.)

In addition, Dr. Smith reviewed the remaining personnel actions for the Board's consideration. Information items include resignations, retirements, terminations, and a non-renewal of appointment.

Regent Reese moved and Regent Anthony seconded to approve personnel actions Nos. D.1.- D.5. as listed in the Langston Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### Approval of FY-14 Budget Documents

Dr. Smith presented the budget documents for FY-14 and recommended their approval. (The budget documents for Langston University are collectively on file in the Board of Regents' Office as Document No. 7-6-21-13.) He said the budgets were presented yesterday to the Planning and Budgets Committee for consideration.

Regent Link reported that the Planning and Budgets Committee met with the administration of Langston University to review the FY-2014 budget recommendations. The Committee acted to recommend Board approval as follows.

Regent Link moved that with regard to Items F.1., K.2., K.3., K.4., K.5., and K.6., that the Board conditionally approve all elements of the budget as presented by the Langston University administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Reese seconded the motion.

With respect to the proposed increases in tuition and fees, Regent Anthony said it was discussed at the meeting yesterday that the cost of attending Langston University would still be way below that of most other four-year schools in the region. He said the affordability of Langston is among the best in this region. Dr. Smith said he appreciates that comment. He said as a president, raising tuition and fees is the last thing he wants to do. He noted that a recent edition of a national publication ranked Langston University as No. 37 with respect to being the most affordable university in the United States where graduates are going on to get jobs. Langston being ranked nationally in terms of affordability is one of Langston's recruiting tools. Dr. Smith said he appreciates the remarks.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### Budget Revision for FY 2012-2013

Dr. Smith presented a budget revision for fiscal year 2012-2013 for Langston University and requested approval. (The budget revision for Langston University is on file in the Board of Regents' Office as Document No. 8-6-21-13.)

Approval to Prioritize Campus Projects

Dr. Smith presented requests for Langston University to add the newly Board approved physical therapy building to the existing Campus Master Plan at a priority one planning status; to prioritize and move forward with the in-house programming, site location, and design services of the Early Childhood Development Center; and to prioritize the Wellness Center project currently listed on the Campus Master Plan.

Regent Anthony moved and Regent Link seconded to approve the requests involving prioritization of campus projects as presented (Items G.1., G.2., and G.3.).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Purchase Requests

Dr. Smith reviewed the purchase requests for the Board's consideration. Included in the list is a detailed presentation of the contracts anticipated for Fiscal Year 2013-14. It documents a description of the services that will be rendered and the period covered in each contract.

While reviewing the various institutional agendas, Regent Anthony noted that all the institutions have costs associated with the purchase of insurance for team travel. Also, Sodexo is another contract that most institutions have. He asked if it has ever been discussed whether the schools could get better deals if the bids were consolidated or if there is too much variation between the schools. Regent Burns said he believes this is a great idea and asked how this could get accomplished. Regent Anthony noted that Sodexo, for example, is bid every two to three years. Dr. Smith said at his previous institution this was addressed pertaining to student health insurance. The State of Ohio requires students to have health insurance either through family coverage or the state plan. He said this was bid statewide, and it is believed it resulted in a 20-30 percent savings in premium rates for the students. Dr. Smith said a committee was established of representatives from the various campuses. It took a lot of work because every campus is different, but it can be done in certain cases. He said he is aware that several A&M campuses use Sodexo, and the issue there is that the contracts for the various schools will have different end dates. Dr. Smith assured the Board that Langston is amenable to at least have a discussion regarding this topic. If the institutions could save the students money and lower costs, he believes it should be explored.

Chairman Lester asked President Faltyn if he had a comment. With respect to insurance, Dr. Faltyn said he believes Connors could realize some cost savings. He believes that the travel insurance would not be as difficult because it would not involve different contractual start and end dates. He said Connors would be willing to be involved in exploring those opportunities. Chairman Lester asked if this was done for health insurance a few years ago. Regent Anthony

said the health insurance program was extended to the A&M institutions. Regent Anthony said if the A&M institutions have a mechanism to pull the discussion together, he would like to encourage that this be done. He noted that Sharon Toy, Director of Purchasing, would probably be the person to help get this accomplished. Chairman Lester said this is something that certainly should be reviewed.

Regent Burns referenced the request involving the tornado siren system. He asked if tornado procedures have recently been reviewed on Langston's campus to see what is in place and where people are to go. Dr. Smith said there have been a lot of discussions. In fact, one of the biggest discussions now is the training of students and having drills at least once a semester whether it is tornado season or not to include a variety of inclement weather. In addition, the new public safety facility that is being built will have a shelter. The administration is having discussions about the potential of having increased enrollment and where these people would go to keep them safe. Certainly, it is something being reviewed. Dr. Smith said he believes the Board will see in any proposed new facility that there will be some safety component. With Langston's existing facilities, Regent Burns asked if Langston has adequate space for people to take shelter. Dr. Montgomery said Langston has about 20 shelters identified. Dr. Smith asked Dr. Montgomery if he knows their capacity, and Dr. Montgomery said he did not. Dr. Smith indicated he would provide that information. Regent Burns said he does not need to know now, but he believes this is an issue that needs to be examined. Dr. Smith said the new public safety facility will provide approximately 400 square feet of underground space.

Regent Link asked if Langston has considered using technology as a part of the warning system. Dr. Smith responded affirmatively. In fact, the public safety building will be the hub for all of the new technology, not only from a surveillance standpoint but also a safety standpoint. He said a meeting occurred this past week to talk about enhancing what Langston is doing with technology for safety reasons. He said he probably will have to come back to the Board to request an increase to that budget because Langston would like to enhance the technology and increase the amount of technology. Regent Link said what he was thinking about was perhaps a mass e-mail notification. Dr. Smith said Langston currently provides mass e-mail and mass texting capabilities. In addition, Langston also has a phone tree, which is sort of a manual piece if all else breaks down. Dr. Smith said he feels pretty good about the technology Langston has and it has been utilized.

Regent Burns moved and Regent Reese seconded to approve purchase requests Nos. J.1. through J.14. as listed in the Langston Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Balance of Agenda

Regent Davis moved and Regent Link seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

The business of Langston University being concluded, Dr. Smith and members of the Langston administration were then excused from the meeting.

**BOARD OF REGENTS FOR THE OKLAHOMA A&M COLLEGES**

**Stillwater, Oklahoma 74074**

**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

**A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD: NONE**

**B. RESOLUTIONS:**

1. **WHEREAS**, it has been called to the attention of the Board of Regents for Oklahoma and the Agricultural and Mechanical Colleges that Mrs. Sharon Wilson was claimed by death on June 4, 2013; and

**WHEREAS**, Mrs. Wilson rendered valuable and faithful service to Langston University for two years, serving as Purchasing Coordinator. The world, in general, the Langston community, and Langston University, in particular, have lost a noble citizen. Mrs. Wilson's family and friends have suffered an irreparable loss in her passing.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:**

**THAT** it takes this method to express its appreciation for the two years of valuable service rendered by Mrs. Sharon Wilson to Langston University, the State of Oklahoma, and the nation; and to extend to the family its deepest sympathy in the loss sustained; and to state the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges joins the family and friends of the deceased in mourning the passing of one of Langston University's beloved staff members.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mrs. Wilson.

Adopted this 21<sup>th</sup> day of June, 2013.

**C. POLICY AND OPERATIONAL PROCEDURES:**

1. Approval is respectfully requested of Langston University's new Risk Management manual. This request may be viewed in Attachment A.
2. Approval is respectfully requested of Langston University's new Safety manual. This request may be viewed in Attachment B.

**D. PERSONNEL ACTION:**

1. Approval is respectfully requested to continue the employment of Langston University's personnel for the fiscal year 2013-2014. Please see attachment C.
2. Approval is respectfully requested to employ Mr. Brian C. Benton as Campus Police Officer, on a 12-month basis, effective May 28, 2013, at an annual salary of \$27,040.00.
3. Approval is respectfully requested to employ Dr. NaTasha Billie as Dean of Students on a 12-month basis, effective June 17, 2013, at an annual salary of \$70,000.00, plus \$1,500.00 in relocation expenses.
4. Approval is respectfully requested to employ Mr. Robert F. Lutz, III as Head Volleyball Coach on a 12-month basis, effective July 1, 2013, at an annual salary of \$50,000.00.
5. Approval is respectfully requested to adjust the salary and change title of Ms. Natasha Doh from Head Volleyball Coach/Assistant Women's Basketball Coach at an annual salary of \$57,500.00 to Assistant Women's Basketball Coach effective July 1, 2013, at an annual salary of \$32,000.00.
6. **FOR INFORMATIONAL PURPOSES**  
Langston University will accept the following notices of resignation:  
Ms. Jennifer Adams, Instructor, School of Nursing, effective  
May 15, 2013.  
Mr. Rajah Kennedy, Instructor/Assistant Band Director, effective  
May 10, 2013.  
Ms. Beverly Wise, Instructor, School of Nursing LU-Tulsa, effective  
May 15, 2013.  
Ms. Jalehah Abdul-Raheem, Instructor, School of Nursing, effective  
May 17, 2013.

7. **FOR INFORMATIONAL PURPOSES**  
Langston University will accept the following notices of retirement:  
Dr. Carolyn T. Kornegay, Dean/Professor, School of Nursing & Health Professions, effective August 1, 2013.  
Dr. Michael Murphy, Professor, School of Business – LU-Tulsa, effective June 1, 2013.  
Mrs. Beverly H. Smith, Director of Human Resources/Assistant Vice President for Administrative Affairs, effective October 1, 2013.
  8. **FOR INFORMATIONAL PURPOSES**  
Langston University has issued the following notices of termination:  
Mr. Phil B. Gay, Campus Police Officer, effective May 31, 2013.  
Dr. Demetrius Gilbert, Assistant Director, Enrollment Management, effective May 15, 2013.  
Ms. Vickie Jackson, Director of Public Relations, effective May 31, 2013.
  9. **FOR INFORMATIONAL PURPOSES**  
Langston University has issued the following notice of non-renewal:  
Mr. Quinton Morgan, Head Softball Coach, effective June 30, 2013.
- E. INSTRUCTIONAL PROGRAMS: NONE**
- F. BUDGETARY ACTION:**
1. Approval is respectfully requested of Langston University's proposed budget for fiscal year 2013-2014. (See supplemental document).
  2. Approval is respectfully requested of Langston University's budget revision, for fiscal year 2012-2013. This document may be viewed in Attachment D.
  3. Approval is respectfully requested for Langston University to continue paying the employee portion of the Oklahoma Teachers Retirement for the FY 2013-2014. Funds for this expenditure are available in 290 funds, Auxiliary funds, Revolving funds and Federal 430 funds.
  4. Approval is respectfully requested to continue the Agriculture, Research & Extension grant from the United States Department of Agriculture.
  5. Approval is respectfully requested for Langston University to accept funding for the Federal Supplemental Education Opportunity Grant (SEOG) in the amount of \$143,960.00 and Federal Work Study (FWS) in the amount of \$318,542.00 from the United States Department of Education for the period of July 1, 2013 through June 30, 2014.

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

1. Approval is respectfully requested for Langston University to add the newly board approved physical therapy building to the existing master plan at a priority one planning status. The original physical therapy building was a retrofit of a newly constructed athletic facility in 1997. The recent Board approval for design services via OSU-LRFP will provide for a separate and newly constructed building and associated activities of the new physical therapy building.
2. Approval is respectfully requested for Langston University to prioritize and move forward with the in-house programming, site location and design services, of the Early Child Development Center project that is currently listed on the campus master plan. A feasibility study is planned.
3. Approval is respectfully requested to prioritize the Wellness Center project currently listed on the campus master plan. The Wellness Center project is currently listed in priority two (2) status, however, we are requesting permission to move forward with in-house programming, site selection, and design services.

**H. CONTRACTUAL AGREEMENTS (OTHER THAN CONSTRUCTION AND RENOVATIONS):**

1. Approval is respectfully requested for Langston University to extend the sponsorship contract of the Deborah Brown Community School through 2015. The university will continue to assess the school's progress throughout the duration of the contract.
2. Approval is respectfully requested for Langston University to enter into a partnership with Tulsa Public Schools for the training of student teachers and future educators through classroom observations. Legal Counsel has reviewed and approved this partnership pending the deletion of Section 5 regarding indemnification of the school district.
3. Approval is respectfully requested for Langston University to enter into an affiliation agreement with the following facilities for the training of Nursing and Health Professional students: *Saint Francis Health Systems, Tulsa, OK; South Central Veteran Administration Health Care Network, which owns and operates Jack C. Montgomery VA Medical Center, Muskogee, OK; St. John Medical Center, Inc., Tulsa, OK; Judith Karman Hospice, Inc., Stillwater, OK; Valley Hope Associates (Cushing Valley Hope), Cushing, OK; and Woodlawn (Colonial Estates), Guthrie, OK.*

4. Approval is respectfully requested for Langston University to renew affiliation agreements with the following facilities for the training of Physical Therapy students: *St. John Medical Center, Inc., Tulsa, OK; Deaconess Health System, LLC d/b/a Deaconess Hospital, Oklahoma City, OK; St. John Medical Center which owns and operates Jane Phillips Medical Center, Bartlesville, OK; UHS of Oklahoma, Inc., which owns and operates St. Mary's Regional Medical Center, Enid, OK; Mercy Rehabilitation Hospital, Oklahoma City, OK.*
5. Approval is respectfully requested for Langston University to enter into a service agreement with Truescreen, Inc. This company will perform the background investigations only for employment purposes, at an estimated cost of \$5,500.00 annually. The agreement will occur pending Legal Counsel review. Funds are available in account 116201.
6. Approval is respectfully requested for Langston University to continue the contractual agreement with the Prisoner Public Works Project/Oklahoma Department of Corrections for the purpose of utilizing inmate labor to assist in accomplishing predetermined public works projects. There is no cost associated with this agreement.
7. Approval is respectfully requested for Langston University to enter into an agreement with Campus Labs for one year, with the option to renew annually. Campus Labs offers an assessment platform solution for assessing student needs, retention modeling, student satisfaction, learning outcomes, and risk of attrition in order to enhance University services, maximize resources, assist with the accreditation process, and advance institutional goals. Campus Labs is commissioned by the Higher Learning Commission, which is the accrediting body of Langston University. By utilizing the Campus Labs assessment platform, the solution will provide continuity in the data collected and distributed by Langston University for accreditation purposes, in a format consistent with that of our accrediting body. The estimated cost for the first year of service is \$62,000. Funds are available in account 430 working funds.

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

1. Approval is respectfully requested to install lighting at the Wetland Park and bridges, and to install infrastructure for water geysers for Scholars Inn, Wetland, and KAPPA ponds, at an estimated cost of \$55,000.00. Funds for this expenditure are available in Section 13/New College.

2. Approval is respectfully requested to meet code required by ADA and safety enhancements to campus elevators. Campus wide elevator updates and enhancements will be phased per successive fiscal years. This phase I request is estimated at \$35,200.00 and shall include safety switches, pit ladders, stop switches, infrared sensors and pit lights for approximately seven (7) buildings. Funds for this expenditure are available in Section 13/New College.

**J. PURCHASE REQUEST:**

1. Attachment E is a detailed presentation of the contracts anticipated for the 2013-2014 fiscal year. It documents a description of the services by period covered, the month of procurement, suggested vendor and the estimated cost of the contract, subject to the availability of funds in the 2013-2014 fiscal year.
2. Approval is respectfully requested for Langston University's Athletic Department to purchase athletic insurance from Summit American Insurance Services/Mutual of Omaha through the National Association of Intercollegiate Association (NAIA) Group Basic Accident Medical Program. The estimated annual amount is \$60,000.00 and will become effective August 1, 2013. Funds for this expenditure are available in account 323180.
3. Approval is respectfully requested for Langston University to advertise for bids and award the lowest and best bidder a contract for photography services and a contract for the publication of the 2014 yearbook. The estimated cost of \$36,550.00 is available in the auxiliary account.
4. Approval is respectfully requested for Langston University's Police Department to process a purchase requisition in the estimated amount of \$28,829.00, to Cardinal Tracking, Inc., to purchase a parking management software system for use on the Langston, Oklahoma City, and Tulsa campuses. This software will allow the University Police Department to better manage the parking operations, including parking registration and ticketing. Funds for this expenditure are available in Section 13/New College.
5. Approval is respectfully requested for Langston University to pay aged invoices from FY 2012 available funds in the estimated amount of \$12,900.00. These invoices relate to previously unsupported documented charges for services and products rendered from Sodexo - facilities services.

6. Approval is respectfully requested to pay the annual amortization of the Sodexo investment carried over from Aramark in the estimated amount of \$214,000.00. The payment of this amortization will allow the University to minimize the requested meal plan increases to students. Funds for this expenditure are available in account 131991.
7. Approval is respectfully requested for Langston University to advertise for bids and award the lowest and best bidder a contract to provide tornado sirens. Our current tornado sirens are outdated and only fifty percent functional. The estimated cost for a new remote control public audible notification system is \$55,000.00. Funds for this are available in Section 13/New College.
8. Approval is respectfully requested to settle outstanding Perkins Loan claims with the Department of Education/Perkins Loan liquidation in an amount not to exceed \$50,000. While collection activity has continued, the last payment occurred in 1993. As a result, the Department of Education has asked that these loans be liquidated and funds returned. Funds are available in account 1-29993.
9. Approval is respectfully requested for Langston University to process a purchase requisition to complete the disaster recovery activities for Jones Hall, due to flooding caused by combined roofing and plumbing malfunction over the weekend of June 1-2, 2013. The Department of Central Services risk management has approved for Langston University to perform emergency recovery process. The estimated cost ranges from \$150,000.00 to \$200,000.00. This requisition will be processed for actual realized costs and submitted to Department of Central Services (DCS) risk management for reimbursement for funding expended beyond the \$50,000.00 deductible. Funds for this deductible are available in account 430 working funds.
10. Approval is respectfully requested for Langston University to purchase a new generator for the Aline H. Johnson building (Whitehouse) at an estimated cost of \$55,000.00. The design plans and scope of work for bidding are complete and the above estimate is based on the same.
11. Approval is respectfully requested to purchase distance learning equipment for the School of Physical Therapy. The projected estimated cost for the equipment is \$76,000 per the contract. Funds for this expenditure are available in account number 776503.
12. Approval is respectfully requested for Langston University to process a purchase requisition in the amount of \$77,550 for FY13 to Littlefield Brand Development for additional work in developing the University brand and website. Funding for this expenditure is available in account number 121999.

13. Approval is respectfully requested for Langston University to solicit bids and purchase athletic team travel needs in the 2013-2014 season. The sports teams will be traveling to participate in away games against teams in Central States Football League, Red River Athletic Conference, and non-conference opponents around the country. The Department of Athletics would like to utilize bus transportation to these locations. The estimated cost of bus travel for the 2013-2014 season is \$200,000. Funds are available in account 121101 for FY14.
14. Approval is respectfully requested for Langston University to solicit bids and purchase football team equipment. The equipment will include uniform components, pads, helmets, and warm-up uniforms. The Department of Athletics will use the equipment to prepare for and play in their 2013 football season. The projected estimated cost for the equipment is \$40,000. Funds are available in account number 323130 for FY14.

**K. STUDENT SERVICES/ ACTIVITIES:**

1. Approval is respectfully requested for Langston University to pay travel, per diem and lodging for the athletics teams, coaches and other appropriate University officials for the purpose of attending the scheduled games, and for recruiting student athletes for the 2013-2014 fiscal year. Permission is also requested to provide necessary equipment to support these scheduled activities, and to pay game officials and all personnel necessary to conduct these activities.
2. Approval is respectfully requested for Langston University to increase tuition by 5% for all undergraduate and graduate students, and 7% for physical therapy students, effective Fall 2013 semester. This request may be viewed in Attachment F.
3. Approval is respectfully requested to increase the monthly campus housing rental rates by 5%, to meet debt service covenants, and increase the housing application fee to \$75.00, effective Fall 2013 semester. This request may be viewed in Attachment F.
4. Approval is respectfully requested for Langston University to provide a 5% contractual increase in meal plan rates, effective Fall 2013 semester. This request may be viewed in Attachment F.

- 5. Approval is respectfully requested for Langston University to increase the Academic Records Fee and the Student Activity Fee by \$2.00 each for all three campuses. This request may be viewed in Attachment G.
- 6. Approval is respectfully requested to add a Career Services Fee and Counseling Fee of \$2.00 each for the Langston campus and LU-OKC campus. This request may be viewed in Attachment H.

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:  
NONE**

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

- 1. Summary of Out-of-State Travel as of April, 2013:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
Revolving	8	\$7,802.05	8	\$5,721.45	53	\$92,448.55	92	\$154,582.79
St. Approp.								
Federal	26	\$67,029.61	20	\$18,598.90	151	\$302,223.78	141	\$235,434.53
Private								
Auxiliary	2	\$2,494.27	4	\$4,606.02	26	\$60,028.55	24	\$56,687.59
Other								
<b>TOTAL</b>	<b>36</b>	<b>\$77,325.93</b>	<b>32</b>	<b>\$28,926.37</b>	<b>230</b>	<b>\$454,700.88</b>	<b>257</b>	<b>\$446,704.91</b>

2. Summary of Out-of-State Travel as of May, 2013:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	NO. of TRIPS (1)	AMOUNT EXPENDED (1)	NO. of TRIPS (2)	AMOUNT EXPENDED (2)	NO. of TRIPS (3)	AMT. EXP. CURRENT FY (3)	NO. of TRIPS (4)	AMT. EXP. PRIOR FY (4)
Revolving	7	\$14,638.13	14	20,577.35	60	\$107,086.68	106	\$175,160.14
St. Approp.								
Federal	19	\$15,682.46	14	\$28,080.28	170	\$317,906.24	155	\$263,514.81
Private								
Auxiliary	5	\$25,294.82	4	\$60,600.35	31	\$85,323.37	28	\$117,287.94
Other								
<b>TOTAL</b>	<b>31</b>	<b>\$55,615.41</b>	<b>32</b>	<b>\$109,257.98</b>	<b>261</b>	<b>\$510,316.29</b>	<b>289</b>	<b>\$555,962.89</b>

All items listed above are respectfully submitted for your approval.

Sincerely,



KENT J. SMITH, JR., PH.D.

PRESIDENT

LANGSTON UNIVERSITY  
 FY 2014  
 ANNUAL ORDERS

SUPPLIERS	ACCOUNT	TYPE	FY 2014 BOARD REQUEST
Sodexo Food Services		Competitive Bids	\$ 2,600,000
At Langston Facilities			
HWY 33 E	3-22100		
Langston, OK 73050	3-26500		
Payment of catering services and meal plan contracts			
Sodexho		Competitive Bids	\$ 2,900,000
At Langston Facilities	See Schedule		
HWY 33 E			
Langston, OK 73050			
Operations of LU Physical Plant, carpentry, heat and air, freight, janitorial services, groundskeeping, and painting			
7-1-13/6-30-14			
Under small jobs provision, a maximum with no one project exceeding		Competitive Bids	\$ 1,000,000
Summit American Insurance			
7400 College Boulevard, STE 100	PO'S	N/A/A Endorsed	\$ 65,000
Overland Park, KS 66210			
Athletic Insurance			
8-1-2013/6-30-2014			
Red Carpet Charters		Competitive Bids	\$ 300,000
PO Box 94626	1-21101		
Oklahoma City, OK 73143			
Charter Bus Service			

7-1-2013/6-30-2014				
<b>Cole &amp; Reed</b> 531 Couch Drive Ste 200 Oklahoma City, OK 73102-2251 Professional Services (Auditing) 7-1-2013/6-30-2014	1-16001	Competitive Bids	\$	80,000
<b>State Courier Corp</b> 4631 E. 31st Street Tulsa, OK 74135-2149 7-1-2013/6-30-2014	1-87404	Competitive Bids	\$	30,000
<b>OSU Bursar's Office</b> 113 Student Union Stillwater, OK 74078-1014 Payment of Credit Card Usage 7-1-2013/6-30-2014	514120-8800	State Agency	\$	40,000
<b>AT&amp;T</b> 405N. Broadway Oklahoma City, OK 73012 Renewal of LAN Lines 7-1-2013/6-30-2014	1-87301	Renewal of Contract	\$	85,000
<b>AT&amp;T Mobility</b> 405 North Broadway Ste 1025 Oklahoma City, OK 73102 Cell phone services 7-1-2013/6-30-2014	See Support	Continuation Contract	\$	30,000
<b>Comdata Network</b> 5301 Maryland Way Brentwood, TN 37024	1-87403	State Contract	\$	60,000

Payment of fleet gasoline 7-1-2013/6-30-2014				
<b>Board of County Commissioners</b> 320 Robert S. Kerr Rm 307 Oklahoma City, OK 73102 Rental of building space for classrooms and offices (including utilities) 7-1-2013/6-30-2014	1-87920	Continuation of Agreement	\$	350,000
<b>Allegiance Communication</b> PO Box 790400 St. Louis, MO 63179 Television cable service 7-1-2013/6-30-2014	See support	Continuation of Contract	\$	150,000
<b>OneNet</b> 655 Research parkway STE 200 Oklahoma City, OK 73104 Email service for all LU campus 7-1-2013/6-30-2014	1-87995	State Contract	\$	40,000
<b>Elsevier</b> 650 Avenue of the Americas New York, NY 10010 For the Library subscription services 7-1-2013/6-30-2014	1-70001	Continuation of Agreement	\$	50,000
<b>OCLC Online Computer Library Center</b> 6565 Kilgour Place Dubline, OH 43017-3315 For the computerization, telecommunications, interlibrary loan, and first time user information 7-1-2013/6-30-2014	1-70001	Continuation of Agreement	\$	40,000

Office of State Finance 2300 N Lincoln Blvd Oklahoma City, OK 73105 Implementation & operation costs of CORE system 7-1-2013/6-30-2014	1-16208	State Agency	\$	25,000
Bancfirst PO Box 26883 Oklahoma City, OK 73126-0883 Bonds Debt Service 7-1-2013/6-30-2014	3-29800	Continuation of Agreement	\$	300,000
Big Sky Travel 2601 NW Expressway, Ste 105W Oklahoma City, OK 73112 Payment of airline tickets 7-1-2013/6-30-2014		State Contract	\$	300,000
Dell Computers One Dell Way Round Rock, TX 78682 Purchase of microcomputers, network equipment, software and other related products 7-1-2013/6-30-2014		OSU Contract State Contract	\$	800,000
Bank of America (FIA Card Services) 401 North Tryon Street Charlotte, NC 28255 Payment of airline tickets/pcard usage 7-1-2013/6-30-2014		State Contract	\$	500,000

These will come through on individual PO's

<b>Proquest Info &amp; Learning Co</b> 300 N Zeeb Rd Ann Arbor, MI 48106 Renewal of Periodicals and Newspapers 7-1-2013/6-30-2014	1-70001	Renewal of Contract	\$	95,000
<b>Ebsco Subscription Services</b> 5339 Alpha Rd 400 Dallas, TX 75240-7308 Renewal of Subscriptions 7-1-12-6-30-13	1-70001	Renewal of Contract	\$	200,000
<b>Perry Publishing Company</b> P.O. Box 17498 Oklahoma City, OK 73136 Radio & Newspaper Advertising 7-1-2013/6-30-2014	3-27110	Continuation of Contract	\$	40,000
<b>Williams &amp; Fudge</b> P.O. Box 11590 Rock Hill, SC 29731-1590 Collection of Student Bursar Accounts 7-1-2013/6-30-2014	1-16410	Renewal of Contract	\$	75,000
<b>Windham Professional Inc.</b> P.O. Box 1758 Salem, NH 03079 Collection of Student Bursar Accounts 7-1-2013/6-30-2014	1-16102	Renewal of Contract	\$	25,000
<b>Oklahoma State University</b> Bursar's Office 113 Student Union Stillwater, OK 74078	1-16001	State Agency	\$	370,000

For payment of services of governing board,  
 legal services, purchasing, internal audits, safety  
 engineer services, errors and omissions, and  
 miscellaneous charges  
 7-1-2013/6-30-2014

<b>OSU Computer &amp; Information Systems</b>	1-30994	State Agency	\$	260,000
113 Math Sciences				
Stillwater, OK 74074				
SCT Implementation and maintenance				
Microsoft Campus Agreement				
7-1-2013/6-30-2014				

<b>OSU-Tulsa</b>	See support	State Agency	\$	300,000
700 N. Greenwood Ave	1-30911			
Tulsa, OK 74106-0700				
Payment for rent, services, copier charge-backs, postage and telecommunications				
7-1-2013/6-30-2014				

<b>Risk Management</b>	1-87002	State Agency	\$	200,000
Office of Public Affairs	See support			
State Capitol, Room B-4				
Oklahoma City, OK 73105				
Payment of liability and property insurance				
7-1-2013/6-30-2014				

<b>Pitney Bowes Bank Inc</b>	See Support	Federal Agency	\$	70,000
PO Box 856056				
Louisville, KY 40285-6056				
Payment of postage usage				
7-1-2013/6-30-2014				

Pitney Bowes PO Box 5107 Shelton, CT 06484-5107		State Contract	\$	30,000
Rental of Paragon Mailing Machine 7-1-2013/6-30-2014	See Support			
BMI/IMAGENET PO Box 26340 Oklahoma City, OK 73126	1-70002	Competitive Bids	\$	500,000
Maintenance, rental and program support of equipment 7-1-2013/6-30-2014				
Langston Public Works Authority City of Langston Langston, OK 73050	1-87301	Continuation of Agreement	\$	300,000
Payment of LU sewer charges 7-1-2013/6-30-2014	See schedule			
City of Guthrie PO Box 908 Guthrie, OK 73044	1-87301	Continuation of Agreement	\$	375,000
Payment of water user charges 7-1-2013/6-30-2014	See Schedule			
Oklahoma Gas & Electric PO Box 26040 Oklahoma City, OK 73126	1-87301	Continuation of Agreement	\$	1,200,000
Payment of electric usage, installation, repairs and maintenance 7-1-203/6-30-2014	See schedule			
Oklahoma Natural Gas PO Box 1234	1-87301 1-87910	Continuation of Agreement	\$	100,000

Tulsa, OK 74186	See schedule		
Payment of gas usage, maintenance and repair			
7-1-2013/6-30-2014			
<b>Commissioners of Land Office</b>	<b>1-87301</b>	<b>State Agency</b>	<b>\$ 300,000</b>
PO Box 26910	1-87910		
Oklahoma City, OK 73125	See schedule		
Payment for natural gas usage			
7-1-2013/6-30-2014			
<b>Public Service Co</b>	<b>1-87910</b>	<b>Continuation of Agreement</b>	<b>\$ 100,000</b>
PO Box 24421			
Canton, OH 44701			
Electricity usage			
7-1-2013/6-30-2014			
<b>City of Tulsa</b>	<b>1-87910</b>	<b>Continuation of Agreement</b>	<b>\$ 25,000</b>
Utilities Services			
Tulsa, OK 74187			
Water, sewer and trash services			
7-1-2013/6-30-2014			
<b>Verizon</b>	<b>1-87910</b>	<b>Competitive Bids</b>	<b>\$ 100,000</b>
PO Box 660720			
Dallas, TX 75266-0720			
Payment of communication charges, maintenance and repair of complete telecommunications system			
7-1-2013/6-30-2014			
<b>AT&amp;T Long Distance</b>	<b>See Support</b>	<b>Continuation contract</b>	<b>\$ 20,000</b>
PO Box 5017			
Carol Stream, IL 60197-5017			
Long distance services for telephones			

7-1-2013/6-30-2014				
<b>Higher One</b>	<b>1-16102</b>		<b>Continuation Contract</b>	<b>\$ 35,000</b>
115 Munson Street New Haven, CT 06511-3540 Refund Cards and services 7-1-2013/6-30-2014				
<b>Casenex LLC</b>	<b>1-30970</b>		<b>Continuation Contract</b>	<b>\$ 50,000</b>
105 West Main Street Ste 3 Charlottesville, VA 22902-5031 On-line graduate classes 7-1-2013/6-30-2014				
<b>Kaplan Test Prep &amp; Adm</b>	<b>3-26666</b>		<b>Continuation Contract</b>	<b>\$ 50,000</b>
5177 North Shartel Ave Oklahoma City, OK 73118-6024 Testing services for Nursing program 7-1-2013/6-30-2014	<b>3-26645</b>			
<b>Royall &amp; Company</b>	<b>1-21006</b>		<b>Continuation Contract</b>	<b>\$ 215,000</b>
1920 East Parham Rd Richmond, VA 23228-2206 Student marketing programs 7-1-2013/6-30-2014				
<b>Littlefield Inc</b>	<b>1-16888</b>		<b>Continuation Contract</b>	<b>\$ 300,000</b>
1350 So. Boulder Ave, Ste 500 Tulsa, OK 74119-3214 Develop Branding and services 7-1-2013/6-30-2014				
<b>First Capital Trolley</b>	<b>3-27170</b>		<b>Continuation Contract</b>	<b>\$ 35,000</b>
P.O. Box 1512				

Guthrie, OK 73044  
Transportation Services for Students  
7-1-2013/6-30-2014

3-27110

Competitive Bids

\$

200,000

**3CS Entertainment Group**  
P.O. Box 10764  
Wilmington, DE 19850-0764  
Provide celebrity appearances as needed  
7-1-2013/6-30-2014

**LANGSTON UNIVERSITY**  
**STUDENT IMPACT**  
**TUITION, FEE, HOUSING, AND MEAL PLAN INCREASES**  
**ACADEMIC YEAR 2013-2014 COSTS**

	<u>FY 2013</u>	<u>FY 2014</u>	<u>\$ INCREASE</u>	<u>% INCREASE</u>
Tuition	Note 1 \$ 3,055.50	\$ 3,208.50	\$ 153.00	5.0%
Mandatory Fees	Note 1 \$ 1,256.50	\$ 1,496.50	\$ 240.00	19.1%
Apartment Rent	Note 2 \$ 5,410.00	\$ 5,680.00	\$ 270.00	5.0%
Meal Plan	Note 3 \$ 2,680.00	\$ 2,814.00	\$ 134.00	5.0%
<b>Total Costs Per Academic Year</b>	<b>\$ 12,402.00</b>	<b>\$ 13,199.00</b>	<b>\$ 797.00</b>	<b>6.4%</b>
<b>Total Costs Per Semester</b>	<b>\$ 6,201.00</b>	<b>\$ 6,599.50</b>	<b>\$ 398.50</b>	<b>6.4%</b>

Note 1: Assumes a resident undergraduate student on Langston campus taking 30 credit hours

Note 2: Assumes student residing at Centennial Court

Note 3: Assumes student chooses the 19 meal plan + \$100 declining balance

**LANGSTON UNIVERSITY  
PROPOSED FY 2014 TUITION RATES**

	FY 2013		FY 2014 RECOMMENDATION		\$ CHANGE FROM FY 2013		% CHANGE FROM FY 2013	
	RESIDENTS	NONRESIDENTS	RESIDENTS	NONRESIDENTS	RESIDENTS	NONRESIDENTS	RESIDENTS	NONRESIDENTS
<b>UNDERGRADUATE:</b>								
Main Campus	\$ 101.85	\$ 317.20	\$ 106.95	\$ 333.05	\$ 5.10	\$ 15.85	5.0%	5.0%
Tulsa Campus	\$ 101.85	\$ 317.20	\$ 106.95	\$ 333.05	\$ 5.10	\$ 15.85	5.0%	5.0%
OKC Campus	\$ 101.85	\$ 317.20	\$ 106.95	\$ 333.05	\$ 5.10	\$ 15.85	5.0%	5.0%
<b>GUARANTEED RATE:<sup>(1)</sup></b>	\$ 117.10	N/A	\$ 122.99	N/A	\$ 5.89	N/A	5.0%	N/A
<b>GRADUATE:</b>								
Main Campus	\$ 131.35	\$ 379.25	\$ 137.95	\$ 398.20	\$ 6.60	\$ 18.95	5.0%	5.0%
Tulsa Campus	\$ 131.35	\$ 379.25	\$ 137.95	\$ 398.20	\$ 6.60	\$ 18.95	5.0%	5.0%
OKC Campus	\$ 131.35	\$ 379.25	\$ 137.95	\$ 398.20	\$ 6.60	\$ 18.95	5.0%	5.0%
<b>PHYSICAL THERAPY</b>	\$ 162.50	\$ 467.25	\$ 173.90	\$ 500.00	\$ 11.40	\$ 32.75	7.0%	7.0%

NOTE: On-line Courses made available by Langston University will be assessed the resident and non-resident rates above, and be subject to an \$80 per credit hour academic service charge in lieu of mandatory fees

<sup>(1)</sup> The guaranteed rate option has not been chosen by students since its inception. Due to the preponderance of reliance on financial aid, this option is not economically feasible for incoming freshman students.

**LANGSTON UNIVERSITY  
MANDATORY FEES  
FY 2014**

	Rate	FY 2013	FY 2014	\$ INCREASE	% INCREASE	
<b>ER&amp;I Fees</b>						
Student Technology Services	Per credit hour	\$ 7.00	\$ 7.00	\$ -	0.0%	All campuses
Library Automation/Materials	Per credit hour	\$ 2.25	\$ 2.25	\$ -	0.0%	All campuses
Library Resources Fee	Per credit hour	\$ 3.00	\$ 3.00	\$ -	0.0%	All campuses
Academic Records Fee	(1) Per credit hour	\$ 1.00	\$ 3.00	\$ 2.00	200.0%	All campuses
Assessment Fee	Per credit hour	\$ 1.00	\$ 1.00	\$ -	0.0%	All campuses
Communication Fee	Per credit hour	\$ 0.50	\$ 0.50	\$ -	0.0%	All campuses
Security Services Fee	Per credit hour	\$ 2.50	\$ 2.50	\$ -	0.0%	All campuses
Career Services Fee	(2) Per credit hour	\$ -	\$ 2.00	\$ 2.00	NEW	Langston & OKC campuses
Counseling Fee	(3) Per credit hour	\$ -	\$ 2.00	\$ 2.00	NEW	All campuses
<b>AUXILIARY FEES</b>						
Student Activity Fee	(4) Per credit hour	\$ 7.50	\$ 9.50	\$ 2.00	26.7%	All campuses
Student Facility Fee	Per credit hour	\$ 8.30	\$ 8.30	\$ -	0.0%	All campuses
Student Health Fee	Per semester	\$ 54.00	\$ 54.00	\$ -	0.0%	Does not apply to urban campuses
Cultural & Recreational Fee	Per semester	\$ 13.50	\$ 13.50	\$ -	0.0%	Does not apply to urban campuses
SGA Activities Fee	Per semester	\$ 50.00	\$ 50.00	\$ -	0.0%	Does not apply to urban campuses
Publications Fee	Per semester	\$ 15.00	\$ 15.00	\$ -	0.0%	All campuses
<b>Annual Costs of Mandatory Fees</b>		<b>\$ 1,256.50</b>	<b>\$ 1,496.50</b>	<b>\$ 240.00</b>	<b>19.1%</b>	

(1) The increase in academic service fees will replace the income lost from the elimination of application and transcript fees, and partially offset the cost of automated solutions to meeting these requirements efficiently.

(2) The creation of the career services fee will allow the university to expand its programs to assist students in identifying Internship possibilities, to provide training to graduating students for effective resumes, applications, interviewing, etc., as well as assist with placement opportunities to graduating seniors and alumni.

(3) The creation of the counseling fee is to partially fund a counseling program available to all university students. The University cannot replace the counseling resources who left the University during 2013 at those salaries. Additionally, the University wishes to partner with a counseling service which would have qualified counselor available to students 24/7 by telephone. This service would respond immediately to the University in the event of an emergency mental health issue. Former resources were not available to the students after regular business hours.

(4) The student activity fee has not been increased since 2006, and is one of the lowest of 4-year colleges and universities in the State of Oklahoma. The preponderance of our students reside in a rural setting, that does not have significant external activity options. All funds from this increase are being allocated to programs and activities for the general student body.

Oklahoma State Regents for Higher Education  
FY14 Tuition and Mandatory Fee Request

Regional University  
Undergraduate

Institution: LANGSTON UNIVERSITY - UNDERGRADUATE - LANGSTON CAMPUS

Date Approved by Local Governing Board: Anticip. 6-21-13

Tuition and Mandatory Fees	Credit Hours or Semesters	FY13 Tuition & Fees		FY14 Tuition & Mandatory Fees				FY14 Guaranteed Tuition & Mandatory Fees			
		FY13 Rates	Cost for 30 Credit Hours	Proposed FY14 Rates	Cost for 30 Credit Hours	\$ Chg from FY13	% Chg from FY13	Proposed FY14 Gtd Rate	Cost for 30 Credit Hours	\$ Chg from FY13	% Chg from FY13
<b>I. Tuition:</b>											
Resident Tuition											
<i>Total Resident Tuition</i>	30	181.25	3,045.00	186.87	3,208.50	252.00	5.0%	182.00	3,087.00	177.00	5.79%
Nonresident Tuition	0	-	-	-	-	0.00	#DIV/0!	Diff from FY14 NG Rate	287.20		15.00%
<i>Total Nonresident Tuition</i>	30	377.20	9,576.00	383.45	9,991.50	175.50	3.0%				
<b>II. Mandatory Fees</b>											
<b>A. E&amp;G Part I (290 Fund)</b>										<i>Same as Mandatory Fees for FY14 Non-Guaranteed Tuition Rate</i>	
Student Technology Services Fee	30	7.00	210.00	7.00	210.00	0.00	0.0%	7.00	210.00	0.00	0.0%
Library Automation and Materials Fee	30	2.25	67.50	2.25	67.50	0.00	0.0%	2.25	67.50	0.00	0.0%
Library Resources Fee	30	3.00	90.00	3.00	90.00	0.00	0.0%	3.00	90.00	0.00	0.0%
Educational Network Connectivity Fee											
Academic Records Fee	30	1.00	30.00	1.00	90.00	60.00	200.0%	3.00	90.00	60.00	200.0%
Assessment Fee	30	1.00	30.00	1.00	30.00	0.00	0.0%	1.00	30.00	0.00	0.0%
Student ID Fee											
Publications Fee											
Safety Fee											
Security Services Fee	30	2.50	75.00	2.50	75.00	0.00	0.0%	2.50	75.00	0.00	0.0%
Academic Excellence Fee											
<b>Other Mandatory Fees (List Below)</b>											
Communications Fee	30	0.50	15.00	0.50	15.00	0.00	0.0%	0.50	15.00	0.00	0.0%
Career Services Fee	30	-	-	2.00	60.00	60.00	#DIV/0!	2.00	60.00	60.00	#DIV/0!
Counseling Fee	30	-	-	2.00	60.00	60.00	#DIV/0!	2.00	60.00	60.00	#DIV/0!
<b>Subtotal E&amp;G Part I(290 Fund) Mandatory Fees</b>	<b>30</b>	<b>17.25</b>	<b>517.50</b>	<b>23.25</b>	<b>697.50</b>	<b>180.00</b>	<b>34.8%</b>	<b>23.25</b>	<b>697.50</b>	<b>180.00</b>	<b>34.8%</b>
<b>B. Auxiliary (700 Fund)</b>											
Student Activity Fee	30	7.50	225.00	9.50	285.00	60.00	26.7%	9.50	285.00	60.00	26.7%
Student Facility Fee #1	30	8.30	249.00	8.30	249.00	0.00	0.0%	8.30	249.00	0.00	0.0%
Student Facility Fee #2											
Student Health Fee	2	54.00	108.00	54.00	108.00	0.00	0.0%	54.00	108.00	0.00	0.0%
Cultural and Recreational Services Fee	2	13.50	27.00	13.50	27.00	0.00	0.0%	13.50	27.00	0.00	0.0%
Speaker Series Fee											
Parking and/or Transit Fee											
School Newspaper Fee											
Student Government Fee	2	50.00	100.00	50.00	100.00	0.00	0.0%	50.00	100.00	0.00	0.0%
<b>Other Mandatory Fees (List Below)</b>											
Publications Fee	2	15.00	30.00	15.00	30.00	0.00	0.0%	15.00	30.00	0.00	0.0%
<b>Subtotal Auxiliary(700 Fund) Mandatory Fees</b>	<b>30</b>	<b>24.63</b>	<b>739.00</b>	<b>26.63</b>	<b>799.00</b>	<b>60.00</b>	<b>8.1%</b>	<b>26.63</b>	<b>799.00</b>	<b>60.00</b>	<b>8.1%</b>
<b>Total Mandatory Fees</b>	<b>30</b>	<b>41.88</b>	<b>1,256.50</b>	<b>49.88</b>	<b>1,496.50</b>	<b>340.00</b>	<b>19.1%</b>	<b>49.88</b>	<b>1,496.50</b>	<b>340.00</b>	<b>19.1%</b>
<b>III. Total Resident Tuition &amp; Mandatory Fees</b>	<b>30</b>	<b>223.13</b>	<b>4,312.00</b>	<b>236.74</b>	<b>4,705.00</b>	<b>392.00</b>	<b>9.1%</b>	<b>232.87</b>	<b>4,588.20</b>	<b>374.20</b>	<b>16.3%</b>
<b>IV. Total Nonresident Tuition &amp; Mandatory Fees</b>	<b>30</b>	<b>377.20</b>	<b>10,772.50</b>	<b>383.45</b>	<b>11,488.00</b>	<b>715.50</b>	<b>6.6%</b>	<b>Diff from FY14 NG Rate</b>	<b>481.20</b>		<b>10.23%</b>
<b>V. Legislative Peer Comparison</b>											
FY14 Peer Limit – Regional Universities		<u>Resident</u>	<u>Nonresident</u>								
Institutional Request for FY14		\$6,320.00	\$14,009.00								
Difference from Peer Limit		\$4,705.00	\$11,488.00								
Percentage of Peer Limit		\$1,615.00	\$2,521.00								
Percentage of Peer Limit		74.4%	82.0%								
Percentage Change from FY13**		9.1%	6.6%								
											<i>Guaranteed Tuition Rate shall not exceed 115% of the non-guaranteed tuition rate.</i>

\*\*Provide detailed justification on narrative form for all tuition and mandatory fee increases.\*\*

\*\*\* Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase.\*\*\*

Oklahoma State Regents for Higher Education  
FY14 Tuition and Mandatory Fee Request

Regional University  
Graduate

Institution: LANGSTON UNIVERSITY - GRADUATE - LANGSTON CAMPUS

Date Approved by Local Governing Board: Anticip. 6-21-13

I.	Tuition and Mandatory Fees	Credit Hours or Semesters	FY13 Tuition & Fees		FY14 Tuition & Mandatory Fees			
			FY13 Rates	Cost for 24 Credit Hours	Proposed FY14 Rates	Cost for 24 Credit Hours	\$ Chg from FY13	% Chg from FY13
<b>Tuition:</b>								
	<i>Total Resident Tuition</i>	24	751.46	8,162.40	797.09	8,510.80	158.40	5.0%
	Nonresident Tuition							
	<i>Total Nonresident Tuition</i>	24	879.75	8,162.00	894.20	8,556.80	452.80	5.0%
<b>b Mandatory Fees</b>								
<b>A. E&amp;G Part I (290 Fund)</b>								
	Student Technology Services Fee	24	7.00	168.00	7.00	168.00	0.00	0.0%
	Library Automation and Materials Fee	24	2.25	54.00	2.25	54.00	0.00	0.0%
	Library Resources Fee	24	3.00	72.00	3.00	72.00	0.00	0.0%
	Educational Network Connectivity Fee							
	Academic Records Fee	24	1.00	24.00	3.00	72.00	48.00	200.0%
	Assessment Fee	24	1.00	24.00	1.00	24.00	0.00	0.0%
	Student ID Fee							
	Publications Fee							
	Safety Fee							
	Security Services Fee	24	2.50	60.00	2.50	60.00	0.00	0.0%
	Processing Fee							
	Academic Excellence Fee							
	Other Mandatory Fees (List Below)							
	Communications fee	24	0.50	12.00	0.50	12.00	0.00	0.0%
	Career Services Fee	24	-	-	2.00	48.00	48.00	#DIV/0!
	Counseling Fee	24	-	-	2.00	48.00	48.00	#DIV/0!
	<i>Subtotal E&amp;G Part I (290 Fund) Mandatory Fees</i>	24	17.25	414.00	23.25	558.00	144.00	34.8%
<b>B. Auxiliary (700 Fund)</b>								
	Student Activity Fee	24	7.50	180.00	9.50	228.00	48.00	26.7%
	Student Facility Fee #1	24	8.30	199.20	8.30	199.20	0.00	0.0%
	Student Facility Fee #2							
	Student Health Fee	2	54.00	108.00	54.00	108.00	0.00	0.0%
	Cultural and Recreational Services Fee	2	13.50	27.00	13.50	27.00	0.00	0.0%
	Speaker Series Fee							
	Parking and/or Transit Fee							
	School Newspaper Fee							
	Student Government Fee	2	50.00	100.00	50.00	100.00	0.00	0.0%
	Other Mandatory Fees (List Below)							
	Publications Fee	2	15.00	30.00	15.00	30.00	0.00	0.0%
	<i>Subtotal Auxiliary (700 Fund) Mandatory Fees</i>	24	26.84	644.20	28.84	692.20	48.00	7.5%
	<i>C. Total Mandatory Fees</i>	24	44.09	1,058.20	52.09	1,250.20	192.00	18.1%
III.	<i>Total Resident Tuition and Mandatory Fees</i>	24	775.44	8,218.60	1,004.04	9,561.00	350.40	8.3%
IV.	<i>Total Nonresident Tuition and Mandatory Fees</i>	24	879.75	8,162.00	894.20	8,556.80	452.80	6.0%
<b>V. Legislative Peer Comparison</b>			<i>Resident</i>	<i>Nonresident</i>				
FY14 Peer Limit – Regional Universities			\$6,306.00	\$13,026.00				
Institutional Request for FY14			\$4,561.00	\$10,807.00				
Difference from Peer Limit			\$1,745.00	\$2,219.00				
Percentage of Peer Limit			72.3%	83.0%				
Percentage Change from FY13**			8.3%	6.4%				

\*\*Provide detailed justification on narrative form for all tuition and mandatory fee increases.\*\*

\*\*\* Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase.\*\*\*

Oklahoma State Regents for Higher Education  
FY14 Tuition and Mandatory Fee Request

Professional Program

Institution: LANGSTON UNIVERSITY - PROFESSIONAL - PHYSICAL THERAPY

Date Approved by Local Governing Board: Antic. 6-21-13

Tuition and Mandatory Fees	Credit Hours or Semesters	FY13 Tuition & Fees		FY14 Tuition & Mandatory Fees			
		FY13 Rates	Cost for Full-Time Student	Proposed FY13 Rates	Cost for Full-Time Student	\$ Chg from FY13	% Chg from FY13
<b>I. Tuition:</b>							
<i>Doctoral - Physical Therapy</i>							
Total Resident Tuition	44	162.50	7,154.00	173.00	7,651.00	507.00	7.0%
Nonresident Tuition							
Total Nonresident Tuition	44	167.25	7,359.00	508.00	22,005.00	1,646.00	7.9%
<b>II. Mandatory Fees</b>							
<b>A. E&amp;G Part I (290 Fund)</b>							
Student Technology Services Fee	44	7.00	308.00	7.00	308.00	0.00	0.0%
Library Automation and Materials Fee	44	2.25	99.00	2.25	99.00	0.00	0.0%
Library Resources Fee	44	3.00	132.00	3.00	132.00	0.00	0.0%
Educational Network Connectivity Fee							
Academic Records Fee	44	1.00	44.00	3.00	132.00	88.00	200.0%
Assessment Fee	44	1.00	44.00	1.00	44.00	0.00	0.0%
Student ID Fee							
Publications Fee							
Safety Fee							
Security Services Fee	44	2.50	110.00	2.50	110.00	0.00	0.0%
Processing Fee							
Academic Excellence Fee							
Other Mandatory Fees (List Below)							
Communications fee	44	0.50	22.00	0.50	22.00	0.00	0.0%
Cancer Services Fee	44	-	-	2.00	88.00	88.00	#DIV/0!
Counseling Fee	44	-	-	2.00	88.00	88.00	#DIV/0!
<b>Subtotal E&amp;G Part I (290 Fund) Mandatory Fees</b>	<b>44</b>	<b>17.25</b>	<b>739.00</b>	<b>1.35</b>	<b>1,023.00</b>	<b>264.00</b>	<b>34.8%</b>
<b>B. Auxiliary (700 Fund)</b>							
Student Activity Fee	44	7.50	330.00	9.50	418.00	88.00	26.7%
Student Facility Fee #1	44	8.30	365.20	8.30	365.20	0.00	0.0%
Student Facility Fee #2							
Student Health Fee	2.5	54.00	135.00	54.00	135.00	0.00	0.0%
Cultural and Recreational Services Fee	2.5	13.50	33.75	13.50	33.75	0.00	0.0%
Speaker Series Fee							
Parking and/or Transit Fee							
School Newspaper Fee							
Student Government Fee	2.5	50.00	125.00	50.00	125.00	0.00	0.0%
Other Mandatory Fees (List Below)							
Publications Fee	2.5	15.00	37.50	15.00	37.50	0.00	0.0%
<b>Subtotal Auxiliary (700 Fund) Mandatory Fees</b>	<b>44</b>	<b>23.33</b>	<b>1,026.45</b>	<b>1.09</b>	<b>1,114.45</b>	<b>88.00</b>	<b>8.6%</b>
<b>C. Total Mandatory Fees</b>	<b>44</b>	<b>40.58</b>	<b>1,765.45</b>	<b>48.58</b>	<b>2,137.45</b>	<b>362.00</b>	<b>19.7%</b>
<b>III. Total Resident Tuition and Mandatory Fees</b>	<b>44</b>	<b>203.08</b>	<b>8,919.45</b>	<b>221.00</b>	<b>9,788.45</b>	<b>869.00</b>	<b>9.6%</b>
<b>IV. Total Nonresident Tuition and Mandatory Fees</b>	<b>44</b>	<b>507.83</b>	<b>22,944.45</b>	<b>508.00</b>	<b>24,027.45</b>	<b>1,083.00</b>	<b>8.0%</b>
<b>V. Legislative Peer Comparison</b>		<i>Resident</i>		<i>Nonresident</i>			
FY14 Peer Limit – Professional Program*		\$13,103.00		\$26,555.00			
Institutional Request for FY14		\$9,789.05		\$24,137.45			
Difference from Peer Limit		\$3,313.95		\$2,417.55			
Percentage of Peer Limit		74.7%		90.9%			
Percentage Change from FY13**		9.6%		8.0%			

\*Enter corresponding peer limit for each professional program—see Professional Program Peer Limit list

\*\*Provide detailed justification on narrative form for all tuition and mandatory fee increases.\*\*

\*\*\* Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase. \*\*\*

Institution: LANGSTON UNIVERSITY - OKC CAMPUS - UNDERGRADUATE

Date Approved by Local Governing Board:

Tuition and Mandatory Fees	Credit Hours or Semesters	FY13 Tuition & Fees		FY14 Tuition & Mandatory Fees				FY14 Guaranteed Tuition & Mandatory Fees			
		FY13 Rates	Cost for 30 Credit Hours	Proposed FY14 Rates	Cost for 30 Credit Hours	\$ Chg from FY13	% Chg from FY13	Proposed FY14 Gtd Rate	Cost for 30 Credit Hours	\$ Chg from FY13	% Chg from FY13
<b>I. Tuition:</b>											
<i>Tuition Resident Tuition</i>	30	101.45	9,895.50	106.45	9,267.50	153.00	5.0%	127.09	9,689.70	177.00	5.79%
								<i>Diff from FY14 NG Rate</i>		481.20	15.00%
<i>Tuition Non-Resident Tuition</i>	30	317.20	9,516.00	333.65	9,991.49	475.49	8.0%				
<b>II. Mandatory Fees</b>											
<b>A. E&amp;G Part I (290 Fund)</b>										<i>Same as Mandatory Fees for FY14 Non-Guaranteed Tuition Rate</i>	
Student Technology Services Fee	30	7.00	210.00	7.00	210.00	0.00	0.0%	7.00	210.00	0.00	0.0%
Library Automation and Materials Fee	30	2.25	67.50	2.25	67.50	0.00	0.0%	2.25	67.50	0.00	0.0%
Library Resources Fee	30	3.00	90.00	3.00	90.00	0.00	0.0%	3.00	90.00	0.00	0.0%
Educational Network Connectivity Fee											
Academic Records Fee	30	1.00	30.00	3.00	90.00	60.00	200.0%	3.00	90.00	60.00	200.0%
Assessment Fee	30	1.00	30.00	1.00	30.00	0.00	0.0%	1.00	30.00	0.00	0.0%
Student ID Fee											
Publications Fee											
Safety Fee											
Security Services Fee	30	2.50	75.00	2.50	75.00	0.00	0.0%	2.50	75.00	0.00	0.0%
Academic Excellence Fee											
<b>Other Mandatory Fees (List Below)</b>											
Communications fee	30	-	-	-	-	0.00	#DIV/0!	-	0.00	0.00	#DIV/0!
Career services fee	30	-	-	2.00	60.00	60.00	#DIV/0!	2.00	60.00	60.00	#DIV/0!
Counseling fee	30	-	-	2.00	60.00	60.00	#DIV/0!	2.00	60.00	60.00	#DIV/0!
<b>Subtotal E&amp;G Part I(290 Fund) Mandatory Fees</b>	<b>30</b>	<b>16.75</b>	<b>502.50</b>	<b>1.36</b>	<b>682.50</b>	<b>180.00</b>	<b>35.8%</b>	<b>1.36</b>	<b>682.50</b>	<b>180.00</b>	<b>35.8%</b>
<b>B. Auxiliary (700 Fund)</b>											
Student Activity Fee	30	7.50	225.00	9.50	285.00	60.00	26.7%	9.50	285.00	60.00	26.7%
Student Facility Fee #1	30	8.30	249.00	8.30	249.00	0.00	0.0%	8.30	249.00	0.00	0.0%
Student Health Fee	2	-	-	-	-	0.00	#DIV/0!	-	0.00	0.00	#DIV/0!
Cultural and Recreational Services Fee	2	-	-	-	-	0.00	#DIV/0!	-	0.00	0.00	#DIV/0!
Student Government Fee	2	-	-	-	-	0.00	#DIV/0!	-	0.00	0.00	#DIV/0!
<b>Other Mandatory Fees (List Below)</b>											
Publications Fee	2	15.00	30.00	15.00	30.00	0.00	0.0%	15.00	30.00	0.00	0.0%
<b>Subtotal Auxiliary(700 Fund) Mandatory Fees</b>	<b>30</b>	<b>16.80</b>	<b>504.00</b>	<b>18.80</b>	<b>564.00</b>	<b>60.00</b>	<b>11.9%</b>	<b>18.80</b>	<b>564.00</b>	<b>60.00</b>	<b>11.9%</b>
<b>C. Total Mandatory Fees</b>	<b>30</b>	<b>33.55</b>	<b>1,006.50</b>	<b>17.55</b>	<b>1,246.50</b>	<b>240.00</b>	<b>23.8%</b>	<b>41.55</b>	<b>1,246.50</b>	<b>240.00</b>	<b>23.8%</b>
<b>III. Total Resident Tuition &amp; Mandatory Fees</b>	<b>30</b>	<b>715.40</b>	<b>4,762.00</b>	<b>749.55</b>	<b>4,355.00</b>	<b>393.00</b>	<b>9.7%</b>	<b>753.64</b>	<b>4,936.20</b>	<b>874.20</b>	<b>21.5%</b>
<b>IV. Total Nonresident Tuition &amp; Mandatory Fees</b>	<b>30</b>	<b>500.75</b>	<b>10,522.50</b>	<b>574.60</b>	<b>11,238.00</b>	<b>715.50</b>	<b>6.8%</b>	<i>Diff from FY14 NG Rate</i>		<b>481.20</b>	<b>10.80%</b>
<b>V. Legislative Peer Comparison</b>											
FY14 Peer Limit – Regional Universities		\$6,320.00		\$14,009.00				<i>Guaranteed Tuition Rate shall not exceed 115% of the nonguaranteed tuition rate.</i>			
Institutional Request for FY14		\$4,455.00		\$11,238.00							
Difference from Peer Limit		\$1,865.00		\$2,771.00							
Percentage of Peer Limit		70.5%		80.2%							
Percentage Change from FY13**		9.7%		6.8%							

\*\*Provide detailed justification on narrative form for all tuition and mandatory fee increases.\*\*

to meet specific costs and not requested in obscure, in essence, a tuition increase \*\*\*

Institution: LANGSTON UNIVERSITY - OKC CAMPUS - GRADUATE

Date Approved by Local Governing Board:

I.	Tuition and Mandatory Fees	Credit Hours or Semesters	FY13 Tuition & Fees		FY14 Tuition & Mandatory Fees			
			FY13 Rates	Cost for 24 Credit Hours	Proposed FY14 Rates	Cost for 24 Credit Hours	\$ Chg from FY13	% Chg from FY13
<b>Tuition:</b>								
	<i>Total Resident Tuition</i>	24	131.85	3,182.40	137.95	3,318.80	158.40	5.0%
	<i>Total Nonresident Tuition</i>	24	879.26	9,182.00	898.20	9,456.80	456.80	6.0%
<b>b Mandatory Fees</b>								
<b>A. E&amp;G Part I (290 Fund)</b>								
	Student Technology Services Fee	24	7.00	168.00	7.00	168.00	0.00	0.0%
	Library Automation and Materials Fee	24	2.25	54.00	2.25	54.00	0.00	0.0%
	Library Resources Fee	24	3.00	72.00	3.00	72.00	0.00	0.0%
	Educational Network Connectivity Fee							
	Academic Records Fee	24	1.00	24.00	3.00	72.00	48.00	200.0%
	Assessment Fee	24	1.00	24.00	1.00	24.00	0.00	0.0%
	Student ID Fee							
	Publications Fee							
	Safety Fee							
	Security Services Fee	24	2.50	60.00	2.50	60.00	0.00	0.0%
	Processing Fee							
	Academic Excellence Fee							
	Other Mandatory Fees (List Below)							
	Communication fee	24	-	-	-	-	0.00	#DIV/0!
	Career services fee	24	-	-	2.00	48.00	48.00	#DIV/0!
	Counseling fee	24	-	-	2.00	48.00	48.00	#DIV/0!
	<b>Subtotal E&amp;G Part I (290 Fund) Mandatory Fees</b>	<b>24</b>	<b>16.75</b>	<b>402.00</b>	<b>1.36</b>	<b>546.00</b>	<b>144.00</b>	<b>35.8%</b>
<b>B. Auxiliary (700 Fund)</b>								
	Student Activity Fee	24	7.50	180.00	9.50	228.00	48.00	26.7%
	Student Facility Fee #1	24	8.30	199.20	8.30	199.20	0.00	0.0%
	Student Facility Fee #2							
	Student Health Fee	2	-	-	-	-	0.00	#DIV/0!
	Cultural and Recreational Services Fee	2	-	-	-	-	0.00	#DIV/0!
	Speaker Series Fee							
	Parking and/or Transit Fee							
	School Newspaper Fee							
	Student Government Fee	2	-	-	-	-	0.00	#DIV/0!
	Other Mandatory Fees (List Below)							
	Publications fee	2	15.00	30.00	15.00	30.00	0.00	0.0%
	<b>Subtotal Auxiliary (700 Fund) Mandatory Fees</b>	<b>24</b>	<b>17.05</b>	<b>409.20</b>	<b>19.05</b>	<b>457.20</b>	<b>48.00</b>	<b>11.7%</b>
	<b>C. Total Mandatory Fees</b>	<b>24</b>	<b>33.80</b>	<b>811.20</b>	<b>41.80</b>	<b>1,003.20</b>	<b>192.00</b>	<b>33.7%</b>
<b>III. Total Resident Tuition and Mandatory Fees</b>								
		24	165.15	3,963.60	179.75	4,314.00	858.40	8.8%
<b>IV. Total Nonresident Tuition and Mandatory Fees</b>								
		24	1,238.05	9,913.20	1,410.80	10,560.00	646.80	6.6%
<b>V. Legislative Peer Comparison</b>								
	<b>FY14 Peer Limit – Regional Universities</b>			<i>Resident</i>	<i>Nonresident</i>			
				\$6,306.00	\$13,026.00			
	<b>Institutional Request for FY14</b>			\$4,314.00	\$10,560.00			
	<b>Difference from Peer Limit</b>			\$1,992.00	\$2,466.00			
	<b>Percentage of Peer Limit</b>			68.4%	81.1%			
	<b>Percentage Change from FY13**</b>			8.8%	6.5%			

\*\*Provide detailed justification on narrative form for all tuition and mandatory fee increases.\*\*

\*\*\* Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase.\*\*\*

Oklahoma State Regents for Higher Education  
FY 14 Tuition and Mandatory Fee Request

Regional University  
Undergraduate

Institution: LANGSTON UNIVERSITY - TULSA CAMPUS - UNDERGRADUATE

Date Approved by Local Governing Board: Antic. 6-21-13

Tuition and Mandatory Fees	Credit Hours or Semesters	FY13 Tuition & Fees		FY14 Tuition & Mandatory Fees				FY14 Guaranteed Tuition & Mandatory Fees			
		FY13 Rates	Cost for 30 Credit Hours	Proposed FY14 Rates	Cost for 30 Credit Hours	\$ Chg from FY13	% Chg from FY13	Proposed FY14 Gtd Rate	Cost for 30 Credit Hours	\$ Chg from FY13	% Chg from FY13
<b>I. Tuition:</b>											
Total Resident Tuition	30	180.25	3,855.50	204.25	3,204.50	-253.00	-5.0%	222.99	3,689.20	177.00	5.79%
Nonresident Tuition								Diff from FY14 NG Rate		482.20	15.00%
Total Nonresident Tuition	30	912.20	9,516.00	838.25	9,091.50	-475.50	-5.0%				
<b>II. Mandatory Fees</b>											
								<i>Same as Mandatory Fees for FY14 Non-Guaranteed Tuition Rate</i>			
<b>A. E&amp;G Part I (290 Fund)</b>											
Student Technology Services Fee	30	7.00	210.00	7.00	210.00	0.00	0.0%	7.00	210.00	0.00	0.0%
Library Automation and Materials Fee	30	2.25	67.50	2.25	67.50	0.00	0.0%	2.25	67.50	0.00	0.0%
Library Resources Fee	30	3.00	90.00	3.00	90.00	0.00	0.0%	3.00	90.00	0.00	0.0%
Educational Network Connectivity Fee											
Academic Records Fee	30	1.00	30.00	3.00	90.00	60.00	200.0%	3.00	90.00	60.00	200.0%
Assessment Fee	30	1.00	30.00	1.00	30.00	0.00	0.0%	1.00	30.00	0.00	0.0%
Student ID Fee											
Publications Fee											
Safety Fee											
Security Services Fee	30	2.50	75.00	2.50	75.00	0.00	0.0%	2.50	75.00	0.00	0.0%
Academic Excellence Fee											
<b>Other Mandatory Fees (List Below)</b>											
Communications Fee	30	-	-	-	-	0.00	#DIV/0!	-	0.00	0.00	#DIV/0!
Career Services Fee	30	2.00	60.00	2.00	60.00	0.00	0.0%	2.00	60.00	0.00	0.0%
Counseling Fee	30	-	-	2.00	60.00	60.00	#DIV/0!	2.00	60.00	60.00	#DIV/0!
<b>Subtotal E&amp;G Part I(290 Fund) Mandatory Fees</b>	<b>30</b>	<b>18.75</b>	<b>562.50</b>	<b>22.75</b>	<b>682.50</b>	<b>120.00</b>	<b>21.3%</b>	<b>22.75</b>	<b>682.50</b>	<b>120.00</b>	<b>21.3%</b>
<b>B. Auxiliary (700 Fund)</b>											
Student Activity Fee	30	7.50	225.00	9.50	285.00	60.00	26.7%	9.50	285.00	60.00	26.7%
Student Facility Fee #1	30	8.30	249.00	8.30	249.00	0.00	0.0%	8.30	249.00	0.00	0.0%
Student Facility Fee #2											
Student Health Fee	2	-	-	-	-	0.00	#DIV/0!	-	0.00	0.00	#DIV/0!
Cultural and Recreational Services Fee	2	-	-	-	-	0.00	#DIV/0!	-	0.00	0.00	#DIV/0!
Speaker Series Fee											
Parking and/or Transit Fee											
School Newspaper Fee											
Student Government Fee	2	-	-	-	-	0.00	#DIV/0!	-	0.00	0.00	#DIV/0!
<b>Other Mandatory Fees (List Below)</b>											
Publications Fee	2	15.00	30.00	15.00	30.00	0.00	0.0%	15.00	30.00	0.00	0.0%
<b>Subtotal Auxiliary(700 Fund) Mandatory Fees</b>	<b>30</b>	<b>16.80</b>	<b>504.00</b>	<b>18.80</b>	<b>564.00</b>	<b>60.00</b>	<b>11.9%</b>	<b>18.80</b>	<b>564.00</b>	<b>60.00</b>	<b>11.9%</b>
<b>C. Local Mandatory Fees</b>	<b>30</b>	<b>35.55</b>	<b>1,046.50</b>	<b>41.55</b>	<b>1,246.50</b>	<b>180.00</b>	<b>18.9%</b>	<b>41.55</b>	<b>1,246.50</b>	<b>180.00</b>	<b>16.9%</b>
<b>III. Total Resident Tuition &amp; Mandatory Fees</b>	<b>30</b>	<b>137.48</b>	<b>4,122.00</b>	<b>148.59</b>	<b>4,455.00</b>	<b>333.00</b>	<b>8.1%</b>	<b>164.94</b>	<b>4,936.20</b>	<b>814.20</b>	<b>19.8%</b>
<b>IV. Total Nonresident Tuition &amp; Mandatory Fees</b>	<b>30</b>	<b>952.75</b>	<b>10,592.50</b>	<b>876.60</b>	<b>11,236.00</b>	<b>653.50</b>	<b>6.2%</b>	<b>Diff from FY14 NG Rate</b>	<b>482.20</b>	<b>18.80%</b>	
<b>V. Legislative Peer Comparison</b>											
FY14 Peer Limit – Regional Universities		<i>Resident</i>	<i>Nonresident</i>					<i>Guaranteed Tuition Rate shall not exceed 115% of the nonguaranteed tuition rate.</i>			
Institutional Request for FY14		\$6,320.00	\$14,009.00								
Difference from Peer Limit		\$4,455.00	\$11,238.00								
Percentage of Peer Limit		\$1,865.00	\$2,771.00								
Percentage of Peer Limit		70.5%	80.2%								
Percentage Change from FY13**		8.1%	6.2%								

\*\*Provide detailed justification on narrative form for all tuition and mandatory fee increases.\*\*

to meet specific costs and not requested to obscure, in essence, a tuition increase.\*\*\*

Institution: LANGSTON UNIVERSITY - TULSA CAMPUS - GRADUATE

Date Approved by Local Governing Board:

I. Tuition and Mandatory Fees	Credit Hours or Semesters	FY13 Tuition & Fees		FY14 Tuition & Mandatory Fees			
		FY13 Rates	Cost for 24 Credit Hours	Proposed FY14 Rates	Cost for 24 Credit Hours	\$ Chg from FY13	% Chg from FY13
<b>Tuition:</b>							
<i>Total Resident Tuition</i>		137.35	3,152.40	137.65	3,272.00	158.40	5.0%
<i>Total Nonresident Tuition</i>	24	279.25	9,102.00	396.70	9,566.00	454.00	6.0%
<b>b Mandatory Fees</b>							
<b>A. E&amp;G Part I (290 Fund)</b>							
Student Technology Services Fee	24	7.00	168.00	7.00	168.00	0.00	0.0%
Library Automation and Materials Fee	24	2.25	54.00	2.25	54.00	0.00	0.0%
Library Resources Fee	24	3.00	72.00	3.00	72.00	0.00	0.0%
Educational Network Connectivity Fee							
Academic Records Fee	24	1.00	24.00	3.00	72.00	48.00	200.0%
Assessment Fee	24	1.00	24.00	1.00	24.00	0.00	0.0%
Student ID Fee							
Publications Fee							
Safety Fee							
Security Services Fee	24	2.50	60.00	2.50	60.00	0.00	0.0%
Processing Fee							
Academic Excellence Fee							
Other Mandatory Fees (List Below)							
Communication fee	24	-	-	-	-	0.00	#DIV/0!
Career services fee	24	2.00	48.00	2.00	48.00	0.00	0.0%
Counseling fee	24	-	-	2.00	48.00	48.00	#DIV/0!
<b>Subtotal E&amp;G Part I (290 Fund) Mandatory Fees</b>	<b>24</b>	<b>18.75</b>	<b>450.00</b>	<b>1.21</b>	<b>546.00</b>	<b>96.00</b>	<b>21.3%</b>
<b>B. Auxiliary (700 Fund)</b>							
Student Activity Fee	24	7.50	180.00	9.50	228.00	48.00	26.7%
Student Facility Fee #1	24	8.30	199.20	8.30	199.20	0.00	0.0%
Student Facility Fee #2							
Student Health Fee	2	-	-	-	-	0.00	#DIV/0!
Cultural and Recreational Services Fee	2	-	-	-	-	0.00	#DIV/0!
Speaker Series Fee							
Parking and/or Transit Fee							
School Newspaper Fee							
Student Government Fee	2	-	-	-	-	0.00	#DIV/0!
Other Mandatory Fees (List Below)							
Publications fee	2	15.00	30.00	15.00	30.00	0.00	0.0%
<b>Subtotal Auxiliary (700 Fund) Mandatory Fees</b>	<b>24</b>	<b>17.05</b>	<b>409.20</b>	<b>19.05</b>	<b>457.20</b>	<b>48.00</b>	<b>11.7%</b>
<b>Total Mandatory Fees</b>	<b>24</b>	<b>35.80</b>	<b>859.20</b>	<b>41.80</b>	<b>1,003.20</b>	<b>144.00</b>	<b>16.4%</b>
<b>III. Total Resident Tuition and Mandatory Fees</b>	<b>24</b>	<b>167.15</b>	<b>4,011.60</b>	<b>179.75</b>	<b>4,315.00</b>	<b>302.40</b>	<b>7.5%</b>
<b>IV. Total Nonresident Tuition and Mandatory Fees</b>	<b>24</b>	<b>415.05</b>	<b>9,961.20</b>	<b>460.00</b>	<b>10,566.00</b>	<b>604.00</b>	<b>6.0%</b>
<b>V. Legislative Peer Comparison</b>							
<b>FY14 Peer Limit – Regional Universities</b>			<i>Resident</i>	<i>Nonresident</i>			
<b>Institutional Request for FY14</b>			\$6,306.00	\$13,026.00			
<b>Difference from Peer Limit</b>			\$4,314.00	\$10,560.00			
<b>Percentage of Peer Limit</b>			\$1,992.00	\$2,466.00			
<b>Percentage of Peer Limit</b>			68.4%	81.1%			
<b>Percentage Change from FY13**</b>			7.5%	6.0%			

\*\*Provide detailed justification on narrative form for all tuition and mandatory fee increases.\*\*

\*\*\* Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase.\*\*\*

**Oklahoma State Regents for Higher Education  
FY14 Request for Changes to Mandatory Fees**

**Other Mandatory Fees**

*To be effective Fall 2013*

**Mandatory Fees:** Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected. **Changes, Additions, and Deletions of Mandatory Fees Require State Regents' Approval.** OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.C and D. Legislation: Title 70 Sections 3218.8 and 3218.9

**Other Mandatory Fees include charges such as the student assessment fee, academic records fee, student identification card fee, publication fee, parking or transit fees, student senate fees, or for any other mandatory fee request.**

<b>Institution Name</b>	LANGSTON UNIVERSITY (ALL CAMPUSES)
<b>Name of Fee</b>	ACADEMIC RECORDS FEE

Change in Mandatory Fee Rate		Fee to be assessed as indicated below (Check all that apply)			
Current Fee	\$ 1.00	Per Credit Hour	X	Lower Division	X
Proposed Fee	\$ 3.00	Per Course		Upper Division	X
Change	\$ 2.00	Per Semester		Graduate Level	X
Is this a new Fee? Yes/No-->	NO	Annually		Professional	X
Date Fee was last Changed	Prior to FY 99	Date Approved by Local Governing Board: -->		Anticip. 6-21-13	

Comments: In February 2013, Langston University requested the elimination of two academic service fees (undergraduate application fees and transcript fees), and indicated it would offset the associated revenue with an increase in the records fee. The elimination of the existing fees were to simplify the current processes for the students. Additionally records costs have risen substantially since this fee was initiated, without increasing the costs to the students. The limitations on state funding have now made the additional increase a necessity.

Describe the basis for the amount of the fee: To offset the costs of the eliminated academic service fees, and offset a portion of the estimated costs of maintaining student records, including federal regulations, in areas enrollment management, Bursar, and academic and student affairs.

Describe the use of revenue collected: To offset the loss of the eliminated academic service fees, and offset a portion of the estimated costs of maintaining student records, including federal regulations.

Consequence if fee is not approved: The University will continue to provide services, but utilizing funds that could otherwise be allocated to academic areas, enrollment and retention of students.

Was student comment solicited on this fee change and use of this fee?	YES or NO ---->	YES	
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Explain: The President consulted student leadership regarding the need for the fee.

Projected New Revenue for FY14	\$	118,600
Estimated Revenue for FY13	\$	59,300
Total Projected Revenue for FY14	\$	177,900

**LANGSTON UNIVERSITY**  
**RECOMMENDED FOOD SERVICE OPTIONS**  
 FY 2014

Meal Plan Costs FY 2013 <sup>(2)</sup>		Meal Plan Costs Recommended FY 2014		Change	
Plan Description	Student Price Per Semester	Plan Description	Student Price Per Semester	Dollars	Percentage
Plan A 19 meals	\$ 1,230.00	Plan A 19 meals	\$ 1,295.00	\$ 65.00	5%
Plan B 19 meals, \$100 Declining Balance	\$ 1,340.00	Plan B 19 meals, \$100 Declining Balance	\$ 1,407.00	\$ 67.00	5%
Plan C 14 meals, \$150 Declining Balance	\$ 1,340.00	Plan C 14 meals, \$150 Declining Balance	\$ 1,407.00	\$ 67.00	5%
Plan D 10 meals, \$200 Declining Balance	\$ 1,380.00	Deleted	-	\$ -	0%
Plan E 5 meals (commuter plan)	\$ 750.00	Plan E - Commuter plan - \$750 Langston Bucks	\$ 750.00	\$ -	0%
Add-on Langston Bucks	\$ 100.00		\$ 100.00	\$ 100.00	0%

(1) Plan A is third in terms of participation by students. Students whose scholarships pay for meal plans account for a significant portion of the participants.  
 (2) The University has the least participation in the 10 meal plan, and has opted to eliminate it from the options in order to keep the additional plans as affordable as possible.

**NOTE:** In order to limit the increases to the students, the University will pay the FY 14 annual amortization of the Sodexo carryover investment of approximately \$214,000. The pricing to the University will be based on a sliding scale based upon the number of meal plan participants. The University requires students living in University housing to have a meal plan as dining options in the rural community are limited. All freshmen and sophomores are required to live in University housing.

A comparison of student meal plan rates at the various 4 year colleges and universities in Oklahoma was made to determine the reasonableness of existing and proposed student costs. These included institutions which utilized services other than Sodexo. Our University students were paying significantly below students at the other institutions, and the increases in the prices for FY 2014 continue to reflect below market pricing.

**Oklahoma State Regents for Higher Education  
FY14 Request for Changes to Mandatory Fees**

**Other Mandatory Fees**

*To be effective Fall 2013*

**Mandatory Fees**: Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected. **Changes, Additions, and Deletions of Mandatory Fees Require State Regents' Approval.** OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.C and D. Legislation: Title 70 Sections 3218.8 and 3218.9

**Other Mandatory Fees** include charges such as the student assessment fee, academic records fee, student identification card fee, publication fee, parking or transit fees, student senate fees, or for any other mandatory fee request.

**Institution Name**      LANGSTON UNIVERSITY (ALL CAMPUSES)

**Name of Fee**              ACADEMIC RECORDS FEE

Change in Mandatory Fee Rate		Fee to be assessed as indicated below (Check all that apply)			
Current Fee	\$ 1.00	Per Credit Hour	<input checked="" type="checkbox"/>	Lower Division	<input checked="" type="checkbox"/>
Proposed Fee	\$ 3.00	Per Course	<input type="checkbox"/>	Upper Division	<input checked="" type="checkbox"/>
Change	\$ 2.00	Per Semester	<input type="checkbox"/>	Graduate Level	<input checked="" type="checkbox"/>
Is this a new Fee? Yes/No-->	NO	Annually	<input type="checkbox"/>	Professional	<input checked="" type="checkbox"/>
Date Fee was last Changed	Prior to FY 99	Date Approved by Local Governing Board: -->		Anticip. 6-21-13	

Comments: In February 2013, Langston University requested the elimination of two academic service fees (undergraduate application fees and transcript fees), and indicated it would offset the associated revenue with an increase in the records fee. The elimination of the existing fees were to simplify the current processes for the students. Additionally records costs have risen substantially since this fee was initiated, without increasing the costs to the students. The limitations on state funding have now made the additional increase a necessity.

Describe the basis for the amount of the fee: To offset the costs of the eliminated academic service fees, and offset a portion of the estimated costs of maintaining student records, including federal regulations, in areas enrollment management, Bursar, and academic and student affairs.

Describe the use of revenue collected: To offset the loss of the eliminated academic service fees, and offset a portion of the estimated costs of maintaing student records, including federal regulations.

Consequence if fee is not approved: The University will continue to provide services, but utilizing funds that could otherwise be allocated to academic areas, enrollment and retention of students.

Was student comment solicited on this fee change and use of this fee?

YES or NO -->      YES

Explain: The President consulted student leadership regarding the need for the fee.

Projected New Revenue for FY14  
Estimated Revenue for FY13  
Total Projected Revenue for FY14

\$	118,600
\$	59,300
\$	177,900

**Oklahoma State Regents for Higher Education  
FY14 Request for Changes to Mandatory Fees**

**Student Activity Fees**

*To be effective Fall 2013*

**Mandatory Fees:** Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected. Changes, Additions, and Deletions of Mandatory Fees Require State Regents' Approval. OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.C and D. Legislation: Title 70 Sections 3218.8 and 3218.9

**Student Activity Fees** are assessed to students in order to support the mission of the institution in planned activities designed to provide the student with extracurricular educational, cultural and recreational opportunities. The fees may be used to support service facilities such as student unions, health care infirmaries, recreational facilities and for any lawful purpose to enhance quality of student life including, but not limited to, student scholarships, athletics, intramural sports, travel, entertainment, guest speakers and student organizations.

**Institution Name**            **LANGSTON UNIVERSITY**  
**Name of Fee**                **Student Activity Fee**

Change in Mandatory Fee Rate		Fee to be assessed as indicated below (Check all that apply)			
Current Fee	\$ 7.50	Per Credit Hour	<input checked="" type="checkbox"/>	Lower Division	<input checked="" type="checkbox"/>
Proposed Fee	\$ 9.50	Per Course	<input type="checkbox"/>	Upper Division	<input checked="" type="checkbox"/>
Change	\$ -	Per Semester	<input type="checkbox"/>	Graduate Level	<input checked="" type="checkbox"/>
Is this a new Fee? Yes/No-->	NO	Annually	<input type="checkbox"/>	Professional	<input checked="" type="checkbox"/>
Date Fee was last Changed	FY 2006	Date Approved by Local Governing Board: -->	Anticip. 6-21-13		

Comments: This fee will be used to provide the general student body with planned activities to enhance their university experience, through educational and recreational opportunities.

Describe the basis for the amount of the fee: The fee will only partially cover the budgeted increases in student activities, including programming and recreational activities, to enhance student life and tools to improve their opportunities for success.

Describe the use of revenue collected: All revenue will be allocated to offset new programs and experiences for the general student body.

Consequence if fee is not approved: The University will be unable to offer the budgeted programming and activities for the general student body.

Was student comment solicited on this fee change and use of this fee?      YES or NO -->      YES     

Explain: The University President consulted with student leadership regarding this fee.

Projected New Revenue for FY14	\$ 120,716.00
Estimated Revenue for FY13	\$ 426,000.00
Total Projected Revenue for FY14	\$ 546,716.00

**Oklahoma State Regents for Higher Education  
FY14 Request for Changes to Mandatory Fees**

**Other Mandatory Fees**

*To be effective Fall 2013*

**Mandatory Fees:** Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected. **Changes, Additions, and Deletions of Mandatory Fees Require State Regents' Approval.** OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.C and D. Legislation: Title 70 Sections 3218.8 and 3218.9

**Other Mandatory Fees** include charges such as the student assessment fee, academic records fee, student identification card fee, publication fee, parking or transit fees, student senate fees, or for any other mandatory fee request.

**Institution Name**

LANGSTON UNIVERSITY (LANGSTON & OKC CAMPUSES)

**Name of Fee**

CAREER SERVICES FEE

Change in Mandatory Fee Rate		Fee to be assessed as indicated below (Check all that apply)			
Current Fee	\$ -	Per Credit Hour	X	Lower Division	X
Proposed Fee	\$ 2.00	Per Course		Upper Division	X
Change	\$ 2.00	Per Semester		Graduate Level	X
Is this a new Fee? Yes/No-->		Annually		Professional	X
Date Fee was last Changed	NEW	Date Approved by Local Governing Board: --> Anticip. 6-21-13			

Comments: This fee is being initiated to provide programming to students to enhance a student's ability to obtain undergraduate internships and employment following graduation. Programming will include job search, employment interviewing, professional conduct, resume writing, job applications, etc. It will include corporate and other speakers.

Describe the basis for the amount of the fee: The fee is the same being charged for the Tulsa campus. However, the initiation of the fee will allow for enhanced programming for all three campuses, and allow for a more disciplined and targeted program for the students of each campus. The additional resources will better allow the University to assist students in identification and placement of internships and

Describe the use of revenue collected: The revenue will be used to provide enhanced career opportunity training for students, including providing speakers, resumes, interviewing skills, placement services, etc.

Consequence if fee is not approved: The University will not be able to expand necessary career services to its students. The University believes that it's not enough to graduate students; we must make sure we have them prepared to obtain and retain employment in their chosen fields.

Was student comment solicited on this fee change and use of this fee?

YES or NO ---->

YES

Explain: The President spoke with student leadership regarding the fee.

Projected New Revenue for FY14

\$ 101,762

Estimated Revenue for FY13

\$ -

Total Projected Revenue for FY14

\$ 101,762

**Oklahoma State Regents for Higher Education  
FY14 Request for Changes to Mandatory Fees**

**Other Mandatory Fees**

*To be effective Fall 2013*

**Mandatory Fees:** Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected. **Changes, Additions, and Deletions of Mandatory Fees Require State Regents' Approval.** OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.C and D. Legislation: Title 70 Sections 3218.8 and 3218.9

**Other Mandatory Fees** include charges such as the student assessment fee, academic records fee, student identification card fee, publication fee, parking or transit fees, student senate fees, or for any other mandatory fee request.

**Institution Name** LANGSTON UNIVERSITY

**Name of Fee** COUNSELING FEE

Change in Mandatory Fee Rate		Fee to be assessed as indicated below (Check all that apply)			
Current Fee	\$ -	Per Credit Hour	<input checked="" type="checkbox"/>	Lower Division	<input checked="" type="checkbox"/>
Proposed Fee	\$ 2.00	Per Course	<input type="checkbox"/>	Upper Division	<input checked="" type="checkbox"/>
Change	\$ 2.00	Per Semester	<input type="checkbox"/>	Graduate Level	<input checked="" type="checkbox"/>
Is this a new Fee? Yes/No-->	YES	Annually	<input type="checkbox"/>	Professional	<input checked="" type="checkbox"/>
Date Fee was last Changed	NEW	Date Approved by Local Governing Board: -->		Anticip. 6-21-13	

Comments: Qualified counseling services are a necessity. The University's counseling services at the Langston campus were previously funded by Title III, which eliminated the program from its funded activities 6-30-13. Subsequent to that loss of funding, the personnel in that function exited the University. The University simply must have qualified counselors to assist its students at all campuses with issues that occur within their lives.

Describe the basis for the amount of the fee: The revenue produced by this fee will cover only a portion of the costs of providing qualified counseling services to the students. We cannot re-fill the currently vacant positions with qualified individuals at the previous salaries. Additionally, the University plans to contract with a counseling service that would be available to students 24/7 by telephone.

Describe the use of revenue collected: For student counseling services.

Consequence if fee is not approved: The University will continue to provide a minimum level of counseling services. However, it will not meet the needs of three campuses and provide continuous availability to all students in need.

Was student comment solicited on this fee change and use of this fee? YES or NO ----> YES

Explain: The President spoke with student leadership regarding the fee.

Projected New Revenue for FY14	\$ 120,716
Estimated Revenue for FY13	\$ -
Total Projected Revenue for FY14	\$ 120,716

June 21, 2013

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President; Mr. Mark Rasor, Vice President for Fiscal Affairs; and Ms. Shannon Cunningham, Assistant Vice President for Academic Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board. Dr. Hale said, as always, he and his staff received the orange carpet treatment at Tulsa. Last night and today were no exceptions to that.

Dr. Hale referenced the *NEO Update*. The faces of commencement of 2013 are on the cover. This is the second largest number of graduates in the history of the College. He also noted that Robynn Rulo, a NEO sophomore, was crowned 2013 Miss Indian Oklahoma. She is the second NEO student to win this title since the pageant was founded in 1972. Dr. Hale also reported that NEO recently concluded Boys State, which NEO has hosted for 27 consecutive years. He encouraged the Regents to review the information shared in the *Update* regarding the accomplishments of NEO's faculty, staff, and students. He noted that the cover also includes pictures of Regents who participated in commencement.

Ratification of Interim Approval for Personnel Action

Dr. Hale requested ratification of the interim approval request regarding the promotion of Scott Donaldson, Business Instructor, to the position of Assistant Vice President for Student Affairs and Director of Recruitment.

Regent Anthony moved and Regent Link seconded to ratify interim approval granted by the Chief Executive Officer regarding the promotion of Scott Donaldson, Business Instructor, to the position of Assistant Vice President for Student Affairs and Director of Recruitment at an annual salary of \$53,000, effective May 22, 2013.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Approval of FY-14 Budget Documents

Dr. Hale presented the FY-14 budget documents for Northeastern Oklahoma A&M College and recommended their approval. He said NEO received an increase in state appropriated dollars of \$87,300, which brings its total state allocated funds to approximately \$8.9 million. He said the budgets were presented to the Planning and Budgets Committee at its meeting yesterday. (The 2013-2014 Faculty and Professional Salaries and Classified and Support Personnel Salaries are collectively on file in the Board of Regents' Office as Document No. 9-6-21-13; and the FY-14 budget documents for NEO are collectively on file in the Board of Regents' Office as Document No. 10-6-21-13.)

With regard to the 2013-14 salary recommendations, Dr. Hale said NEO does not have an across-the-board salary program.

Regent Link reported that the Planning and Budgets Committee met with the administration of Northeastern Oklahoma A&M College to review FY-2014 budget recommendations. The Committee acted to recommend Board approval as follows.

Regent Link moved that with regard to Items F1., F2., K1., K2., K3., and K4., that the Board conditionally approve all elements of the budget as presented by the NEO administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Anthony seconded the motion.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### Ratification of Interim Approval to Utilize E&G Reserves for Real Estate Purchases

Dr. Hale said in November, 2012, NEO requested Board authorization to purchase a few pieces of properties adjacent to NEO. The first purchase was completed in late May, which is the property directly east of the Carter House; however, NEO failed to provide the Board with the information that E&G Reserves would be used to conduct that purchase.

Regent Hall moved and Regent Reese seconded to ratify interim approval granted by the Chief Executive Officer to utilize E&G Reserves to complete two real estate purchases.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### Campus Master Plan 2014

Dr. Hale said this morning the NEO administration presented NEO's Campus Master Plan 2014 to the Fiscal Affairs Committee. He said he appreciates the opportunity to update the Board on that item. He said the Campus Master Plan 2014 will be submitted to the Oklahoma State Regents for Higher Education.

Regent Davis reported that the Committee met with the administration of NEO regarding approval of the Campus Master Plan 2014. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Davis moved and Regent Hall seconded to approve the Campus Master Plan 2014 as presented and that the document be submitted to the Oklahoma State Regents for Higher Education.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### Balance of Agenda

Regent Link moved and Regent Reese seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

In closing, Dr. Hale expressed thanks to Chairman Lester for his leadership during his tenure as Chairman of the Board. He said two things stand out in his mind during his tenure. One was the interest Chairman Lester had regarding policies. When administrations get to the day-to-day management on campus regarding enrollment numbers, class schedules, etc., sometimes those key policy issues are overlooked. Dr. Hale said he believes part of the legacy that Regent Lester will leave as Chairman will be his push to update and create some new policies to help administer programs on campus. The second was Chairman Lester's access and willingness to travel across the state. He is aware that Chairman Lester was on the NEO campus on three different occasions during his tenure as Chairman as well as his visits to the other campuses. On behalf of the faculty, staff, and students of NEO, he expressed thanks to Chairman Lester for his service.

Dr. Hale also noted that NEO looks forward to hosting the Regents on campus in September for the Board meeting.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and members of the NEO administration were then excused from the meeting.

**NORTHEASTERN OKLAHOMA A&M COLLEGE**  
Miami, Oklahoma  
June 21, 2013

Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. President's Remarks
  - June 2013 "NEO Update"

**PART B - RESOLUTIONS**

None

**PART C - POLICY AND OPERATIONAL PROCEDURES**

1. Minors on Campus Policy

We request approval of the Minors on Campus Policy (Reference Document #1). This policy has been reviewed and approved by Legal Counsel.

**PART D - PERSONNEL ACTIONS**

We request approval of the following personnel actions:

1. Employment
  - a. Thomas Callan, social science instructor, to be paid an annual salary of \$39,527.00, effective August 1, 2013. This is a replacement for an employee who retired.
  - b. Kathleen Norman, nursing instructor, to be paid an annual salary of \$40,267.00, effective August 1, 2013. This is a replacement for an employee who retired.
  - c. Marsha Cleaver, nursing instructor, to be paid an annual salary of \$41,067, effective August 1, 2013. This is a replacement for an employee who resigned.

**PART D - PERSONNEL ACTIONS**2. Interim Approval - Change of Position and Salary

Ratification of previously granted Board approval is requested for the promotion of Scott Donaldson, business instructor, to the position of Assistant Vice President for Student Affairs and Director of Recruitment. He will be paid an annual salary of \$53,000, effective May 22, 2013.

3. Information Requiring No Action by the Board

- a. Roger Fent, Agriculture instructor, retiring effective June 30, 2013.
- b. Darin McDugle, Director of Recruitment, resigned effective May 10, 2013.
- c. Tammy McNiel, nursing instructor, resigned effective July 15, 2013.
- d. Peggy Wood, nursing instructor, retiring effective June 30, 2013.

**PART E - INSTRUCTIONAL PROGRAMS**

None

**PART F - BUDGETARY ACTIONS**1. Operating Funds Allocations for 2013-14

Board approval is requested for Northeastern Oklahoma A&M College's proposed 2014 E&G Budget, Parts I and II, and the Auxiliary Budget (budgets included on a compact disc). The Oklahoma State Regents for Higher Education recently made allocations for fiscal year 2013-14 as appropriated by the Oklahoma Legislature. For your information, the following is a comparison of the 2013-14, 2012-13 and 2011-12 budget allocations.

Budget Year	State Allocated Funds	Annualization of FY 11 Supp-Allocation	Total State Allocated Funds	\$ Amount Increase/Decrease	% Inc./Dec.
2013-14	\$8,883,776.00	\$87,300.00	\$8,971,076.00	\$87,300.00	1.0%
2012-13	\$8,772,815.00	\$92,808.00	\$8,883,776.00	\$110,961.00	1.3%
2011-12	\$8,772,815.00			<\$550,562.00>	<5.91%>

2. 2013-14 Salary Recommendations

Board approval is requested for the 2013-14 Faculty and Professional, Classified and Support Personnel Salary Recommendations (E&G and Auxiliary) (Reference Document #2).

The budget reflects the payment of 100% of the Teacher Retirement for all eligible employees. This contribution rate on all salaries and benefits is 9.5%. The contribution rate for administrative cost is 7.5%. Also included is 100% of the premiums for health, vision and dental insurance, long-term disability insurance and term life insurance for all full-time employees.

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS****1. Interim Approval – Utilize E&G Reserves to Complete Two Real Estate Purchases**

We request ratification of previously granted interim approval to utilize E&G Reserves to complete two real estate purchases. The Board approved the purchases in the November 30, 2012 board meeting. The first purchase is scheduled to close May 29, 2013. The total estimated cost for the purchases is \$130,000.

**2. Master Lease Revenue Bonds**

We request authorization to pay debt service payments for FY13-14 (July 1, 2013 – June 30, 2014) for the master lease revenue bonds as follows:

Master Lease Series	Purpose	Funding Source	Total	Final Pmt. Date
2007A	Football Field Renovation	Section 13 & Aux.	\$104,935.68	May 15, 2017
2009A	Recruitment Plus Software	Section 13	\$21,656.28	May 15, 2014
2010A	Student Union Renovation	Auxiliary	\$248,387.82	May 16, 2030
2010B (5 year)	Student Union Equipment	Auxiliary	\$15,741.86	Nov. 15, 2015
2010B (7 year)	Student Union Equipment	Auxiliary	\$149,269.40	Nov. 15, 2017
2010B (20 year)	Student Union Equipment	Auxiliary	\$49,563.89	Nov. 15, 2030
2011A (7 year)	Campus Lighting	Section 13	\$26,808.02	May 15, 2018
2011A (20 year)	Campus Lighting	Section 13	\$230,935.50	May 15, 2031
2011C (5 year)	Student Housing Complex	Section 13 & Aux.	\$16,400.53	May 15, 2026
2011C (7 year)	Student Housing Complex	Section 13 & Aux.	\$70,657.80	May 15, 2018
2011C (15 year)	Student Housing Complex	Section 13 & Aux.	\$3,159.51	May 15, 2026
2011C (20 year)	Student Housing Complex	Section 13 & Aux.	\$13,720.55	May 15, 2031
<b>Total FY14</b>			<b>\$951,236.84</b>	

**3. Campus Master Plan 2014**

Board approval is requested for the Campus Master Plan 2014 (Reference Document #3) that will be submitted to the Oklahoma State Regents for Higher Education.

**4. Authorization for Naming the Gallery in Kah-Ne Hall to honor Charles Banks Wilson**

Authorization is requested for naming the Gallery in Kah-Ne Hall the Charles Banks Wilson Art and Cultural Education Center. Charles Banks Wilson, renowned American artist, died at the age of 94 on May 2, 2013. Wilson was born in Springdale, Arkansas in 1918, but spent his childhood in Miami, OK. He attended the Art Institute of Chicago and moved to New York City where he produced his first lithograph and began drawings for the first of many books he would illustrate, including Robert L. Stevenson's *Treasure Island*. Two years later, he returned to Miami and established a permanent studio on Route 66 above his parent's paint store. In 1945, Wilson established the Art Department at Northeastern Oklahoma A&M College, which he chaired for 15 years and later established the Charles Banks Wilson Scholarships which has helped many young artists study at NEO.

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS****4. Authorization for Naming the Gallery in Kah-Ne Hall to honor Charles Banks Wilson (Cont'd)**

Influenced by the American regionalist tradition, Wilson used his own surroundings as his subject matter. Often characterized by Oklahoma landscapes, his art commonly portrayed farmers, cowboys, miners and Indians. His work has been shown in over 20 exhibitions in the United States and across the globe in some of the most renowned museums and art galleries in the world. Works by Wilson are a prominent feature of the Oklahoma State Capitol. Best known for his pictures of contemporary Indian life, the "Ten Little Indians" portfolio has been reproduced in every country. Honored by the U.S. State Department as well as the International Institute of Arts and Letters in Geneva, Charles Banks Wilson received the first Governor's Art Award. Wilson is also honored in the Oklahoma Hall of Fame, received the Western Heritage award from the Cowboy Hall of Fame, just to name a few. The NEO Foundation recently renovated gallery space in Kah-Ne Hall as a way to honor Wilson's contributions to the college. A formal dedication is planned for the fall of 2013.

**5. Title III Grant – Part A 2013-14 Allocation**

We have received notification from the U.S. Department of Education, that our allocation for the Title III Grant, Part A for year four (4) FY13-14 is \$526,778.00, an increase of \$127,325 over year three (3). This grant is designated for Native American serving non-tribal institutions. Funding from this grant has been used for renovating space for the Native American Success and Cultural Center and to hire personnel who provide services such as advising, mentoring, tutoring, career aptitude assessment and electronic portfolio development. These services are available to all students. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

**6. Upward Bound Grant 2013-14 Allocation**

The U.S. Department of Education announced the award for the TRIO Upward Bound program for the upcoming fiscal year. This is the 2<sup>nd</sup> year of the five-year grant for the period of September 1, 2012 – August 31, 2017. The allocation for 2013-14 is \$277,163.00. Board approval is requested to expend awarded funds, including payment of administration allowances at year-end, according to the provisions of the program.

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS****7. Scholars for Excellence Program 2014 Allocation**

The allocation for the Scholars for Excellence Program for FY2014 will be \$69,336 (same allocation as FY12-13). This program provides enhanced educational opportunities for child care staff working in licensed child care facilities in Oklahoma to earn Child Development associate credentials, certificate of mastery, or an associate degree in early childhood development. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

**8. Federal Awards for Campus-Based Student Financial Aid Programs (FY 2014)**

The Federal government has advised us of our tentative awards for the Supplemental Education Opportunity Grant (SEOG) in the amount of \$100,490 and the Federal Work Study (FWS) elements of the Student Financial Aid (SFA) program in the amount of \$150,989 for FY2013-14 (award amounts are the same as FY2013). Although tentative SFA awards are subject to revision, experience has consistently shown only minimal, if any, changes occur. Board approval is requested to expend grant funds, including payment of administrative allowances at year-end, according to the grant guidelines.

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)****1. Contract with the Northeastern Oklahoma A&M College Development Foundation**

Board approval is requested to continue the contract between Northeastern Oklahoma A&M College and Northeastern Oklahoma A&M College Development Foundation for services rendered by the College to the Foundation in return for financial support from the Foundation. The Foundation provides scholarships, endowments, etc. in support of the College's educational and other public missions and the College provides a Director, secretarial assistance and office space. This agreement has been previously approved by Legal Counsel.

**2. Sodexo Operations, LLC - Food Services Contract**

Board approval is requested to exercise the one-year contract renewal option with Sodexo Operations, LLC to manage and operate food services for NEO. The original contract (approved in June 2010) was for three years with five one-year renewal options

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)****3. Clinical Facilities for Health Science Programs**

We request permission be granted to continue the agreements between the hospitals and health care agencies for the health science programs of Northeastern Oklahoma A&M College for the academic year 2013-14. These agreements have been previously approved by Legal Counsel.

**a. Associate Degree Nursing**

Cerebral Palsy Clinic – Webb City, MO  
 Community Development Inst. (CDI) Head  
 Start Serving Northeast Okla. – Jay  
 Craig General Hospital – Vinita, OK  
 Freeman Health System – Joplin & Neosho, MO  
 Grove Christian Medical Clinic – Grove, OK  
 Grove Public Schools – Grove, OK  
 Integris Reg. Health Ctr. (Mental Health) – Miami  
 Integris Grove General Hospital – Grove, OK  
 Integris Regional Health Center – Miami, OK  
 Integris Reg. Health Ctr. (Mental Health) – Miami

Integris Grove General Hospital – Grove, OK  
 Integris Regional Health Center – Miami, OK  
 Legacy Hospice – Miami, OK  
 Miami Health Facilities dba/Windridge Nursing &  
 Rehabilitation Center – Miami, OK  
 Miami Public Schools – Miami, OK  
 Northeastern Tribal Health System – Miami, OK  
 Oklahoma Forensic Center – Vinita, OK  
 Oklahoma State Health Dept. – Miami, OK  
 Willow Crest Hospital – Miami, OK

**b. Medical Laboratory Technician**

Claremore Indian Hospital – Claremore, OK  
 Coffeyville Regional Med. Center – Coffeyville, KS  
 Craig General Hospital – Vinita, OK  
 Freeman Health System – Joplin, MO  
 Indian Health Service – Claremore  
 Integris Baptist Medical Center – Miami  
 Integris Grove General Hospital – Grove, OK  
 Integris Mayes County Med. Ctr. – Pryor, OK  
 Jane Phillips Medical Ctr. – Bartlesville, OK

Jackson County Memorial Hospital – Altus, OK  
 Labette Health – Parsons, KS  
 Labette Health Laboratory – Parsons, KS  
 Mercy Health Center – Fort Scott, KS  
 Mercy Hospital – Independence, KS  
 NW Health System – Johnson, AR  
 Stillwater Medical – Stillwater, OK  
 Tahlequah City Hospital – Tahlequah, OK  
 Via Christi Hospital – Pittsburg, KS

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)****3. Clinical Facilities for Health Science Programs (Cont'd)****c. Physical Therapist Assistant**

Cherokee Nation Vinita Health Ctr. – Vinita, OK  
 Coffeyville Regional Med. Ctr. – Coffeyville, KS  
 Craig General Hospital – Vinita, OK  
 Freeman Health Systems – Joplin, MO  
 Freeman Health Systems – Neosho, MO  
 George Nigh Rehabilitations – Okmulgee  
 Get Fit Wellness – Neodesha, KS  
 Girard Medical Center – Girard, KS  
 Golden Living Center – Pittsburg, KS  
 Grand Lake Villa – Grove  
 Holly Street Physical – Siloam Springs, AR  
 Integris Baptist – Miami, OK  
 Integris Grove General Hospital – Grove, OK  
 Jane Phillips Medical – Bartlesville, OK  
 Labette Health – Parsons, KS  
 Landmark Hospital – Joplin, MO  
 Mercy Health – Joplin, MO  
 Mercy Health – Fort Scott, KS

Missouri Rehabilitation – Mt. Vernon, MO  
 National Health Care of Joplin – Joplin, MO  
 NEO Orthopedic Rehab – Miami, OK  
 Neosho Memorial Regional Medical – Chanute, KS  
 Nevada Regional Medical Center – Nevada, MO  
 Oklahoma Physical Therapy – Oklahoma City  
 Orthopedic Specialists of the Four States – Galena, KS  
 Physical Therapy of Joplin – Joplin, MO  
 Quaker Hill Skills Nursing – Baxter Springs, KS  
 Red Bud Physical Therapy – Wagoner, OK  
 Red Bud Physical Therapy – Pryor, OK  
 Stillwater Medical Center – Stillwater, OK  
 Summit PT and Rehab – Claremore, OK  
 Summit PT & Rehab – Pryor, OK  
 Tulsa Jewish Center Retirement & Health Ctr. – Tulsa  
 Via Christi Cornerstone – Pittsburg, KS  
 Via Christi Hospital – Pittsburg, KS  
 Wesley Rehab – Wichita, KS

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

None

**PART J - PURCHASE REQUESTS**

Board authorization is requested for the following purchases:

1. Pay Oklahoma State University for SCT maintenance, Microsoft Campus Agreement License and D2L (Desire 2 Learn) for the period of July 1, 2013 through June 30, 2014 an approximate amount of \$266,951.20. The funding will be from the E&G Budget, Part I.
2. Pay Business Imaging Systems for the 2014 maintenance contract for NEO's document imaging system maintenance and software for July 1, 2013 through June 30, 2014 at a cost of \$35,068.10. The funding will be from the E&G Budget, Part I.
3. Purchase hardware and software necessary to upgrade our existing firewall. The project will provide additional security as well as allow NEO to utilize higher bandwidth from ONENET. The higher bandwidth will allow for faster response in the online learning system (D2L) and faster remote backup speeds. The estimated cost of the upgrade is \$36,000 and will be funded equally from E&G reserves and Auxiliary reserves.

**PART J - PURCHASE REQUESTS**

4. Purchase the hardware and software necessary to implement a virtual server environment. The benefits of the virtual server environment include greater infrastructure security, higher performance, reduced downtime, server redundancy, and reduced operating costs. The estimated cost of this project is \$120,000 and will be funded equally from E&G reserves and auxiliary reserves.
5. Authorization is requested to solicit bids and award the lowest and best bid a purchase order for a used trash truck and appropriate dumpsters at an estimated cost of \$100,000. The funding will be from Section 13 Offset funds.
6. **Authorization is requested to solicit bids and award the lowest and best bid a purchase order for bleachers for the gymnasium. The bid will include removal of the old bleachers and installation of the new bleachers. The estimated cost is \$100,000 with funding from Auxiliary Reserves.**

**PART K - STUDENT SERVICES/ACTIVITIES**

1. Proposed Tuition & Mandatory Fees Increase Request

Board authorization is requested for an increase in resident and non-resident tuition and mandatory fees as depicted on the following chart, effective fall semester 2013 (OSRHE forms are attached, Reference Document #4). NEO administration and student government leaders have worked very closely over the past five years to bring about many changes that have been identified as priorities by the Student Body Government. While students, faculty and staff understand the importance of access and affordability, student government also understands that campus safety, campus life, quality education, and co-curricular programming comes with related costs. The NEO Student Body Government supports the administration's request for a 5.5% tuition and fee increase and the new \$1.45 \$1.55 per credit hour fee for campus improvements for 2013-14 (Student Body Government Resolution, Reference Document #5 is attached).

Name of Fee	Current Fee per credit hour	Proposed Fee per credit hour	Increase per credit hour
Resident Tuition	\$71.85	\$ 75.85	\$ 4.00
Student Tec. Services Fee	\$ 6.00	\$ 6.00	\$ 0.00
Library Automation & Materials	\$ 1.40	\$ 1.40	\$ 0.00
Assessment Fee	\$ 2.00	\$ 2.00	\$ 0.00
Student Activity Fee	\$ 9.15	\$ 9.15	\$ 0.00
Intramural Center Fee	\$ 3.00	\$ 3.00	\$ 0.00
Student Facility Fee	\$11.50	\$ 13.35	\$ 1.85
Cultural & Recreational Fee	\$ 1.60	\$ 1.60	\$ 0.00
Infrastructure Fee	<b>New Fee</b>	\$ 1.55	\$ 1.55
<b>Total</b>	<b>\$106.50</b>	<b>\$113.90</b>	<b>\$ 7.40</b>
Non-Resident Tuition	\$153.00	\$163.00	

**PART K - STUDENT SERVICES/ACTIVITIES**

2. Proposed Increase of Board (Meal Plans)

Authorization is requested for the following increase in our board (meal plans) to be effective July 1, 2013.

Meal Plan	Per Semester Present Cost	Projected Inc. Amount	Projected Cost	Projected % Increase
10-meal +\$150 flex	\$1,095.00	\$ 33.00	\$1,128.00	3.01%
14-meal + \$100 flex	\$1,345.00	\$ 40.00	\$1,385.00	3.00%
19-meal + \$50 flex	\$1,460.00	\$ 43.00	\$1,503.00	2.90%

3. Proposed Increase of Student Housing (Dorm rooms)

Authorization is requested for the following increase in our student housing (dorm room plans) to be effective July 1, 2013. The NEO Student Body Government supports the administration's request for a 5.0% increase in the student housing (dorm rooms) for 2013-14 (referenced in the Student Body Government Resolution, Reference Document #5)

Type of Room	Per Semester Present Cost	Projected Inc. Amount	Projected Per Semester Cost	Projected % Increase
Traditional Dorm - Double	\$ 1,000.00	\$ 50.00	\$ 1,050.00	5.0%
Traditional Dorm - Single	\$ 1,300.00	\$ 65.00	\$ 1,365.00	5.0%
Quad Suites - 4 bedrooms	\$ 1,900.00	\$ 100.00	\$ 2,000.00	5.26%
Double Suites - 2 bedrooms	\$ 2,100.00	\$ 105.00	\$ 2,205.00	5.0%

4. Proposed Increase of Student Fees

We request approval to increase the annual Parking Fee from \$25.00 to \$50.00 per academic year. Proceeds of this fee will be used to maintain existing parking lots and pave new lots.

**PART L - NEW BUSINESS UNFORSESEEN AT TIME AGENDA WAS POSTED**

None

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**1. Out-of-State Travel Summary

The Summary of Out-of-Sate Travel for April and May 2013 is attached.

2. Fall 2013 Golden Norse Football Schedule

<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
Aug. 22	Metro State Univ.	Home	7:00 p.m.
Aug. 31	Highland Community College	Highland, KS	
Sept. 7	Open		
Sept. 14	Blinn College	Home	7:00 p.m.
Sept. 21	Southeast Prep	Home	3:00 p.m.
Sept. 26	Tyler Junior College	Home	7:00 p.m.
Oct. 5	Trinity Valley Comm. College	Home (Homecoming)	2:00 p.m.
Oct. 12	Kilgore College	Kilgore, TX	3:00 p.m.
Oct. 19	Cisco College	Cisco, TX	2:00 p.m.
Oct. 26	Navarro College	Corsicana, TX	1:00 p.m.

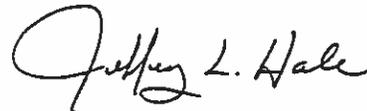
3. Golden Norse Wrestling Schedule 2013-14

<u>Date</u>	<u>Opponent/Contest</u>	<u>Location</u>	<u>Time</u>
Oct. 26	Blue Gold Scrimmage	Home	11:00 a.m.
Nov. 3	Oklahoma City CC	Oklahoma City	9:00 a.m.
Nov. 9	Open		
Nov. 13	Neosho Dual	Home	7:00 p.m.
Nov. 17	Univ. of Central Missouri	Warrensburg, MO	9:00 a.m.
Nov. 23	Joe Parisi Open/LSU	St. Charles, MO	9:00 a.m.
Dec. 7	Bob Smith Open	Hays, KS	9:00 a.m.
Dec. 15	Jet Invite	Wichita, KS	9:00 a.m.
Jan. 6	Ellsworth Dual	Home	7:00 p.m.
Jan. 8	Neosho Dual	Chanute, KS	7:00 p.m.
Jan. 12	CMSU Open	Warrensburg, MO	9:00 a.m.
Jan. 18	UNK Duals	Kearney, KS	9:00 a.m.
Jan. 23	Labette Dual	Parsons, KS	7:00 p.m.
Jan. 31 – Feb. 1	Apodaca Duals	Powell, WY	TBD
Feb. 15	West Central Qualifier	Parsons, KS	10:00 a.m.
Feb. 28 – Mar. 1	National Tournament	Spokane, WA	9:00 a.m.

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD****4. Lady Norse Volleyball Schedule 2013-14**

<u>Date</u>	<u>Opponent/Contest</u>	<u>Location</u>	<u>Time</u>
Aug. 28	Oklahoma Wesleyan JV	Bartlesville	6:00 p.m.
Aug. 31	NEO Invitational	Home	10:00 a.m.
Sept. 4	Cottey College	Home	6:00 p.m.
Sept. 6	Independence CC	Home	6:00 p.m.
Sept. 9	Coffeyville CC	Coffeyville, KS	6:30 p.m.
Sept. 11	Labette County CC	Home	6:00 p.m.
Sept. 16	Allen County CC	Iola, KS	6:30 p.m.
Sept. 18	Neosho County CC	Home	6:00 p.m.
Sept. 20-21	Allen County Tourney	Iola, KS	8:00 a.m.
Sept. 23	Independence CC	Independence, KS	6:00 p.m.
Sept. 25	Longview CC	Lees Summit, MO	6:00 p.m.
Sept. 28	Pre-Regional Tourney	Union, MO	11:00 a.m.
Oct. 2	Allen County	Home	6:00 p.m.
Oct. 4-5	Coffeyville Tourney	Coffeyville, KS	12:00 p.m.
Oct. 7	Labette CC	Parsons, KS	6:30 p.m.
Oct. 16	Longview CC	Home	6:00 p.m.
Oct. 18	Neosho CC	Chanute, KS	6:30 p.m.
Oct. 21	Coffeyville CC	Home	6:00 p.m.
Oct. 23	Cottey College	Nevada, MO	6:30 p.m.
Nov. 1-2	Regional/District Tourney	Nevada, MO	1:00 p.m.

Respectfully Submitted,



Dr. Jeffery L. Hale  
President

**Northeastern Oklahoma A&M College  
Summary of Out-of-State Travel as of April 2013**

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	11	\$5,893.86	6	\$4,788.51	58	\$26,573.22	35	\$16,637.27
Federal	2	\$2,960.57	0	0	12	\$12,735.16	5	\$2,511.61
Private								
Auxiliary	7	\$6,255.03	3	\$3,087.58	17	\$13,656.67	10	\$6,537.25
Other								
<b>Total</b>	<b>20</b>	<b>\$15,109.46</b>	<b>9</b>	<b>\$7,876.09</b>	<b>87</b>	<b>\$52,965.05</b>	<b>50</b>	<b>\$25,686.13</b>

**Summary of Out-of-State Travel as of May 2013**

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	1	\$310.16	0	\$0.00	59	\$26,883.38	35	\$16,637.27
Federal	0	\$0.00	0	0	12	\$12,735.16	5	\$2,511.61
Private								
Auxiliary	2	\$2,220.00	3	\$1,654.00	19	\$15,876.67	13	\$8,191.25
Other								
<b>Total</b>	<b>3</b>	<b>\$2,530.16</b>	<b>3</b>	<b>\$1,654.00</b>	<b>90</b>	<b>\$55,495.21</b>	<b>53</b>	<b>\$27,340.13</b>

Northeastern Oklahoma A&M College ~~Oklahoma State University~~ Policy and Procedures

<p><b>MINORS PARTICIPATING IN <u>NEO</u> OSU-RELATED ACTIVITIES AND PROGRAMS</b></p>	<p><b>1-0135 GENERAL UNIVERSITY XXXXXX 2013</b></p>
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Purpose

1.01 This statement sets forth Northeastern Oklahoma A&M College's ~~Oklahoma State University's~~ policy regarding children under the age of 18 (Minors) who participate in activities and programs, taking place on college university property and in facilities or under the authority and direction of the college university at other locations, including branch campuses. The college university expects all members of the college university community to adhere to and act in accordance with this policy. Failure to comply with the requirements set forth in this policy may lead to disciplinary action and or revocation of the opportunity to use college university property and facilities.

Applicability

2.01 This policy applies to all units of the college university. Athletic camps, academic camps, other programs, and similar activities intended for Minors (Programs) are within the scope of this policy, whether they are limited to daily activities or involve the housing of Minors in residence halls.

This policy does not apply to enrolled NEO OSU students who are Minors. ~~Supervision of Minors who are involved in University research is addressed by OSU's Institutional Review Board processes as outlined in OSU policy 4-0115, and is not addressed by this policy.~~ This policy also does not apply to general public events where parents or guardians are expected to provide supervision of Minors. ~~Likewise, different policies apply to Minors who are employed or serve as interns in laboratories under the direction of a dean or director or Minors employed at OSU in any capacity. Patient care related activities pertaining to Minors in OSU patient related settings are addressed in relevant health care policies.~~

Program Information

3.01 A sponsoring unit offering or approving a program which involves Minors or provides College University housing for Minors participating in a program, units responsible for college university facilities that are used by programs including Minors, or a non-college non-university group using NEO OSU facilities or housing shall maintain a current list of those programs. Such list should include each program's dates, times, locations, attendance (age range and number of participants), and a program contact, so that in the event of an emergency, consideration may be

given to the possible presence of Minors, and the appropriate course of action to address their health and safety.

Programs that include Minors shall have in place, enforce, and make available policies that address the following areas, if they are applicable to the program:

- A. Transportation--including the transportation of Minors at the beginning and end of the program, to and from the program, and within the program, whether by parents, guardians, staff or others. ~~College University~~ programs must also comply with NEO OSU policies regarding drivers and vehicles.
- B. Appropriate levels of access to and supervision of Minors.
- C. Appropriate forms including permission forms, medical contact information and liability waivers. Forms should be safeguarded and readily available.
- D. First aid and medical treatment as well as dispensing of medication. Program personnel must have appropriate training.
- E. Plans for severe weather.

Programs including overnight stays or use of ~~college university~~ residences by Minors shall have the following additional policies in place:

- F. Curfews.
- G. Suitable code of conduct for participants.
- H. Prohibition of alcohol, tobacco, and illegal drugs.
- I. Adequate residential supervision by responsible adults.

Contractual agreements concerning personnel or facilities related to programs including Minors must include compliance with this policy as a term of the contract. When appropriate, such contracts shall also include an indemnification provision in which NEO OSU is held harmless for the acts or omissions of other program participants or third party employees or agents. Academic and administrative supervisors are responsible for ensuring that programs are in compliance with this policy.

### Required Training

4.01 In recognition of the absolute necessity of protecting Minors, NEO OSU requires that all adults working with Minors participate in university-approved training annually regarding policies and issues relating to interactions with Minors including the practices and conduct requirements of this policy, on protecting Minors from abusive emotional and physical treatment, and on required reporting of incidents of improper conduct. The appropriate Vice President,

Dean, or Unit Head may enhance or modify the required training Program to meet specific needs of the particular program involved, in consultation with the Director of Chief Human Resources Officer. Any such enhanced or modified program must include all the elements described in this policy. In addition, the appropriate Vice President, Dean, or Unit Head shall arrange for sufficiently frequent training opportunities to permit programs to continue to function on a regularly scheduled basis. Training resources can be obtained from the ~~Director of Training Development~~ within the Office of Human Resources at ~~405-744-7420~~. Academic and administrative supervisors are responsible for ensuring that programs are in compliance with the training requirements outlined in this policy.

### **Appropriate Behavioral Expectations**

5.01 Adults should be positive role models for Minors, and act in a caring, honest, respectful, and responsible manner that is consistent with the mission of NEO OSU. Adults working in programs covered by this policy must follow these expectations to avoid behaviors that could cause harm or be misinterpreted:

- A. Do not have one-on-one contact with Minors outside the presence of others. It is expected that activities where Minors are present will involve two or more Adults. If one-on-one interaction is required, meet in open, well-illuminated spaces or rooms with windows observable by other adults from the Program, unless the one-on-one interaction is expressly authorized by the Program Director, dean, department chairperson, or is being undertaken by a health care provider.
- B. Do not meet with Minors outside of established times for program activities. Do not invite individual Minors to your home. Any exceptions require written parental authorization and must include more than one adult from the program.
- C. Do not touch Minors in a manner that a reasonable person could interpret as inappropriate. Touching should generally only be in the open and in response to the Minor's needs, for a purpose that is consistent with the Program's mission and culture, and/or for a clear educational, developmental, or health related (i.e., treatment of an injury) purpose. Any resistance from the Minor should be respected.
- D. Do not engage in any abusive conduct of any kind toward, or in the presence of, a Minor, including but not limited to verbal abuse, striking, hitting, punching, poking, spanking, or restraining. If restraint is necessary to protect a Minor or other Minors from harm, all incidents must be documented and disclosed to the Program Director and the Minor's parent/guardian.
- E. Do not shower, bathe, or undress with or in the presence of Minors.
- F. Do not use, possess, or be under the influence of alcohol or illegal drugs while on duty or when responsible for a Minor's welfare.

- G. When transporting Minors in a Program, more than one adult from the Program must be present in the vehicle, except when multiple Minors will be in the vehicle at all times through the transportation. Avoid using personal vehicles if possible.

**Statutory Reporting Requirements of Suspicion of Child Abuse or Neglect**

6.01 Under Oklahoma law, if you believe a child is being abused or neglected, you are required to report it to the proper authorities. Reports can be made at any time to the Oklahoma Department of Human Services (OKDHS) Abuse and Neglect Hotline at 1-800-522-3511. The hotline is available 24 hours a day, 7 days a week. In an emergency, or if you see a crime in progress, always call 911 immediately. It is the policy of the college ~~university~~ that no NEO OSU faculty, staff, or student making a good faith report of suspected abuse or neglect will be retaliated against in the terms and conditions of employment or educational program at NEO OSU.

**Internal Procedures Following Report of Suspected Abuse**

7.01 The College University will fully cooperate with any external investigation conducted by OKDHS or local law enforcement. Following reporting as provided in Section 6.01, Adults shall also report the matter to the NEO OSU Police Department (NEOPD OSUPD) Chief of Police, or his/her designee, who in consultation with the Office of the Vice President and General Counsel, NEO OSU Human Resources (if staff or hourly employee), Office of Student Affairs (if student), and the Office of Academic Affairs (if faculty), and will conduct its own internal evaluation to determine if sanctions are warranted, up to and including termination, dismissal or expulsion. Legal prohibitions regarding physical presence on campus may also be pursued. College University administrators shall follow the appropriate procedures in determining and issuing any sanction (NEO OSU Faculty Handbook, campus-based Academic Handbooks, NEO OSU employee policies and procedures, and the Student Code of Conduct). If the alleged abuser is one of the university officials identified herein, the NEOPD OSUPD Chief of Police, or his/her designee, shall report and consult with his/her superior, or in any instance, the Provost, the President, or the Board of Regents, if appropriate.

The Office of the ~~Vice President and General Counsel~~ shall maintain a report of each allegation, together with a summary of the internal evaluation, the findings and sanctions, if any, that are imposed.

If the alleged abuser is not a member of the NEO OSU community, but is present at NEO OSU through a third party vendor or other external entity authorized to be on campus, that external entity will also be notified that the alleged abuser will no longer be permitted on campus/facilities owned by NEO OSU.

**Violations of this Policy**

8.01 Any employee who becomes aware of a failure to comply with this policy shall, in addition to any other reports that may be required, report such failure immediately to the Director

of Human Resources or through EthicsPoint by completing the internet form or by calling the toll-free hotline number, 866-204-8692.

~~Approved by E-Team Policy Committee: Xxxxxx, 2013~~

~~Approved by OSU Board of Regents: Xxxxxx, 2013~~

**Northeastern Oklahoma A&M College Policy and Procedures  
PROPOSED**

<b>MINORS PARTICIPATING IN NEO-RELATED ACTIVITIES AND PROGRAMS</b>
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**Purpose**

1.01 This statement sets forth Northeastern Oklahoma A&M College's policy regarding children under the age of 18 (Minors) who participate in activities and programs, taking place on college property and in facilities or under the authority and direction of the college at other locations, including branch campuses. The college expects all members of the college community to adhere to and act in accordance with this policy. Failure to comply with the requirements set forth in this policy may lead to disciplinary action and or revocation of the opportunity to use college property and facilities.

**Applicability**

2.01 This policy applies to all units of the college. Athletic camps, academic camps, other programs, and similar activities intended for Minors (Programs) are within the scope of this policy, whether they are limited to daily activities or involve the housing of Minors in residence halls.

This policy does not apply to enrolled NEO students who are Minors. This policy also does not apply to general public events where parents or guardians are expected to provide supervision of Minors.

**Program Information**

3.01 A sponsoring unit offering or approving a program which involves Minors or provides College housing for Minors participating in a program, units responsible for college facilities that are used by programs including Minors, or a non-college group using NEO facilities or housing shall maintain a current list of those programs. Such list should include each program's dates, times, locations, attendance (age range and number of participants), and a program contact, so that in the event of an emergency, consideration may be given to the possible presence of Minors, and the appropriate course of action to address their health and safety.

Programs that include Minors shall have in place, enforce, and make available policies that address the following areas, if they are applicable to the program:

- A. Transportation--including the transportation of Minors at the beginning and end of the program, to and from the program, and within the program, whether by parents,

guardians, staff or others. College programs must also comply with NEO policies regarding drivers and vehicles.

- B. Appropriate levels of access to and supervision of Minors.
- C. Appropriate forms including permission forms, medical contact information and liability waivers. Forms should be safeguarded and readily available.
- D. First aid and medical treatment as well as dispensing of medication. Program personnel must have appropriate training.
- E. Plans for severe weather.

Programs including overnight stays or use of college residences by Minors shall have the following additional policies in place:

- F. Curfews.
- G. Suitable code of conduct for participants.
- H. Prohibition of alcohol, tobacco, and illegal drugs.
- I. Adequate residential supervision by responsible adults.

Contractual agreements concerning personnel or facilities related to programs including Minors must include compliance with this policy as a term of the contract. When appropriate, such contracts shall also include an indemnification provision in which NEO is held harmless for the acts or omissions of other program participants or third party employees or agents. Academic and administrative supervisors are responsible for ensuring that programs are in compliance with this policy.

### **Required Training**

4.01 In recognition of the absolute necessity of protecting Minors, NEO requires that all adults working with Minors participate in university-approved training annually regarding policies and issues relating to interactions with Minors including the practices and conduct requirements of this policy, on protecting Minors from abusive emotional and physical treatment, and on required reporting of incidents of improper conduct. The appropriate Vice President, Dean, or Unit Head may enhance or modify the required training Program to meet specific needs of the particular program involved, in consultation with the Director of Human Resources. Any such enhanced or modified program must include all the elements described in this policy. In addition, the appropriate Vice President, Dean, or Unit Head shall arrange for sufficiently frequent training opportunities to permit programs to continue to function on a regularly scheduled basis. Training resources can be obtained from the Office of Human Resources. Academic and administrative supervisors are responsible for ensuring that programs are in compliance with the training requirements outlined in this policy.

### **Appropriate Behavioral Expectations**

5.01 Adults should be positive role models for Minors, and act in a caring, honest, respectful, and responsible manner that is consistent with the mission of NEO. Adults working in programs covered by this policy must follow these expectations to avoid behaviors that could cause harm or be misinterpreted:

- A. Do not have one-on-one contact with Minors outside the presence of others. It is expected that activities where Minors are present will involve two or more Adults. If one-on-one interaction is required, meet in open, well-illuminated spaces or rooms with windows observable by other adults from the Program, unless the one-on-one interaction is expressly authorized by the Program Director, dean, department chairperson, or is being undertaken by a health care provider.
- B. Do not meet with Minors outside of established times for program activities. Do not invite individual Minors to your home. Any exceptions require written parental authorization and must include more than one adult from the program.
- C. Do not touch Minors in a manner that a reasonable person could interpret as inappropriate. Touching should generally only be in the open and in response to the Minor's needs, for a purpose that is consistent with the Program's mission and culture, and/or for a clear educational, developmental, or health related (i.e., treatment of an injury) purpose. Any resistance from the Minor should be respected.
- D. Do not engage in any abusive conduct of any kind toward, or in the presence of, a Minor, including but not limited to verbal abuse, striking, hitting, punching, poking, spanking, or restraining. If restraint is necessary to protect a Minor or other Minors from harm, all incidents must be documented and disclosed to the Program Director and the Minor's parent/guardian.
- E. Do not shower, bathe, or undress with or in the presence of Minors.
- F. Do not use, possess, or be under the influence of alcohol or illegal drugs while on duty or when responsible for a Minor's welfare.
- G. When transporting Minors in a Program, more than one adult from the Program must be present in the vehicle, except when multiple Minors will be in the vehicle at all times through the transportation. Avoid using personal vehicles if possible.

### **Statutory Reporting Requirements of Suspicion of Child Abuse or Neglect**

6.01 Under Oklahoma law, if you believe a child is being abused or neglected, you are required to report it to the proper authorities. Reports can be made at any time to the Oklahoma Department of Human Services (OKDHS) Abuse and Neglect Hotline at 1-800-522-3511. The hotline is available 24 hours a day, 7 days a week. In an emergency, or if you see a crime in

progress, always call 911 immediately. It is the policy of the college that no NEO faculty, staff, or student making a good faith report of suspected abuse or neglect will be retaliated against in the terms and conditions of employment or educational program at NEO.

### **Internal Procedures Following Report of Suspected Abuse**

7.01 The College will fully cooperate with any external investigation conducted by OKDHS or local law enforcement. Following reporting as provided in Section 6.01, Adults shall also report the matter to the NEO Police Department (NEOPD) Chief of Police, or his/her designee, who in consultation with the Office of the Vice President and General Counsel, NEO Human Resources (if staff or hourly employee), Office of Student Affairs (if student), and the Office of Academic Affairs (if faculty), and will conduct its own internal evaluation to determine if sanctions are warranted, up to and including termination, dismissal or expulsion. Legal prohibitions regarding physical presence on campus may also be pursued. College administrators shall follow the appropriate procedures in determining and issuing any sanction (NEO Faculty Handbook, campus-based Academic Handbooks, NEO employee policies and procedures, and the Student Code of Conduct). If the alleged abuser is one of the university officials identified herein, the NEOPD Chief of Police, or his/her designee, shall report and consult with his/her superior, or in any instance, the Provost, the President, or the Board of Regents, if appropriate.

The Office of the President shall maintain a report of each allegation, together with a summary of the internal evaluation, the findings and sanctions, if any, that are imposed.

If the alleged abuser is not a member of the NEO community, but is present at NEO through a third party vendor or other external entity authorized to be on campus, that external entity will also be notified that the alleged abuser will no longer be permitted on campus/facilities owned by NEO.

### **Violations of this Policy**

8.01 Any employee who becomes aware of a failure to comply with this policy shall, in addition to any other reports that may be required, report such failure immediately to the Director of Human Resources or through EthicsPoint by completing the internet form or by calling the toll-free hotline number, 866-204-8692.

**Northeastern Oklahoma A&M College**  
**2014 Campus Master Plan**

Priority #	Name of Project	Proj. #	Description	FY13-14
1	Athletic Field Renovation	480-0071	New lights and other stadium improvements.	\$ 14,000,000
2	Maintenance Shops Renovation	480-0055	Replace roof on welding shop, machine shop, paint interior & replace ceiling tile of machine shop. Tuck point and seal the exterior.	\$ 300,000
3	Synar Farm Phase I	480-0079	Add new horse stalls, demolish and replace hog barn, construct new equine breeding facility, re-lin equipment barn, renovate cattle working barn, new fencing.	\$ 1,260,000
4	Relocate Campus Police	480-0082	Relocation of Campus Police headquarters from basement of Administration Building to newly purchased property.	\$ 75,000
5	ShIPLEY Renovations	480-0031	Replace exterior windows, general renovation of the interior. Replace all interior electrical wiring and master panels. Replace HVAC system. Replace roof. Replace flooring.	\$ 3,928,320
6	Fleet Parking	480-0081	Paved fleet parking (48 spaces), security fencing, lighting and fuel station, covered parking for buses, CNG station.	\$ 750,000
7	Copen Renovation	480-0030	Tuck-point and seal exterior masonry. Replace all interior electrical wiring and master panel. Replace exterior windows and general renovations in classrooms. Replace HVAC system. Replace roof. Replace flooring.	\$ 3,233,440

**Priority # Name of Project****Proj. #****Description**

FY13-14

8	Ables Renovation	480-0033	Tuck-point and seal exterior brick. Replace exterior windows. Renovate and remodel interior. Replace HVAC system in technology/agriculture building. Renovate classrooms to house technology and art classes. Replace outdated electrical system.	\$	5,240,000
9	Fine Arts Renovation	480-0073	Replace the roof. Clean, seal and repair exterior masonry. Upgrade HVAC. Renovate restrooms. Renovate interior of building.	\$	2,200,000
10	Renovation of Library/Admin. Building	480-0036	Seal exterior masonry and brick. Replace exterior porch floors. Replace HVAC system with energy efficient compressors. General	\$	7,760,720
11	Synar Farm Phase II	480-0080	Construct new dorms and classrooms on the farm campus.	\$	13,500,000
12	Institutional Equipment	480-0052	Purchase of equipment for student services, institutional support, academic support and maintenance department.	\$	713,000
13	Academic Equipment	480-0046	Equipment for the three (3) Academic Schools.	\$	1,583,320
14	Renovation of Dormitories	480-0077	Complete renovation of the dorms, including HVAC, wiring, plumbing, etc. Renovation of lounge spaces, rooms, bathrooms and new furnishings. Replace rooves. Replace windows.	\$	16,244,480
15	Campus Improvements	480-0051	Improvements to campus infrastructure which includes storm drains, water lines and electrical distribution system, as well as an irrigation system, a grand entrance sign and general campus beautification.	\$	1,150,000

Priority #	Name of Project	Proj. #	Description	FY13-14
16	LRC Equipment	480-0048	Increase access to information sources and add computer equipment.	\$ 400,000
17	Health & Safety	480-0050	Removal & improvement of barriers on campus to meet ADA guidelines	\$ 100,000
18	Sidewalks	480-0025	Replace and repair sidewalks.	\$ 110,000
19	Campus Streets	480-0043	Resurfacing, repair and additional parking.	\$ 1,000,000
20	Central Receiving	480-0027	Construction of a central warehouse. All inventory located in a central warehouse will allow for improved distribution and internal control. The new warehouse would eliminate off-campus storage space.	\$ 440,000
<b>Total Projects</b>				<b>\$ 73,988,280</b>

Oklahoma State Regents for Higher Education REFERENCE DOCUMENT No. 4  
FY14 Impact of Tuition and Fee Increases on Students' Ability to Pay--Institutional Responses

Institution: Northeastern Oklahoma A&M College

Name & E-mail Address: R. Mark Rasor mrasor@neo.edu

Title 70 O.S. 2004 Supp., Section 3218.2B provides as follows:

*By January 1 of each year, the Oklahoma State Regents for Higher Education shall submit a report to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education committee chairs of both houses of the Oklahoma Legislature, of the actions taken in regard to and the schedule of tuition and fees approved for The Oklahoma State System of Higher Education for the current academic year. The annual report shall include data on the impact of any tuition or fee increases on the ability of students to meet the costs of attendance, enrollment patterns, availability of financial aid, and any other data considered relevant by the State Regents.*

*To assist this office in compiling this annual report, please provide information on the impact of any tuition or fee increases on your students by responding to the questions below with detailed information.*

**1 Describe the projected impact of tuition and fee increases on the ability of your students to meet the costs of attendance.**

The tuition and fee increase for a full time student amounts to \$222.00. The financial aid office at NEO continues to work closely with students to maximize their state and federal grant dollars.

**2 Describe the projected impact of tuition and fee increases on your institution's enrollment pattern for FY14.**

NEO continues to offer one of the lowest cost of attendance in the state. The student body government supports the increase. The college does not anticipate any adverse effect on enrollment.

**3 Describe the projected impact of tuition and fee increases on the availability of financial aid to offset costs. What efforts will your institution undertake to increase need-based financial aid proportionately to tuition and fee increases? (Need-based financial aid shall include, but shall not be limited to, awards for the Oklahoma Higher Learning Access Program, Oklahoma Tuition Aid Grants, federal need-based financial aid, tuition waivers and private donations.)**

The financial aid department of the college will continue to work closely with students, the Department of Education, the State Regents for Higher Education, various Native American Tribes, the NEO Development Foundation, and others to maximize available financial aid.

**4 Describe cost effective measures which your institution will implement in FY14.**

The college has eliminated several administrative positions over the last six years. Several other positions remain unfilled. Adjunct faculty are used whenever reasonable.

**5 Describe your institution's communication of tuition and fee requests to student government organizations, other student groups, and students at large.**

On May 1, 2013 the Student Body Government passed a resolution supporting "Northeastern Oklahoma A&M College's efforts to utilize the tuition and fee increase to improve parking, renovations to student housing including bathroom improvements, common area upgrades and new lobby furniture, support of a new campus ID system, new classroom furniture, and improved computer labs."

**6 Provide detailed justification for all tuition and mandatory fee increases, regardless of the amount of increase.**

The cost of attendance at NEO A&M College remains below the state average for two-year colleges. Without significant increase in state appropriations, modest increases in tuition and fees are required to ensure the college is able to continue to offer a quality education and collegiate experience.

**\*\*\*Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase.\*\*\***

Oklahoma State Regents for Higher Education  
FY14 Tuition and Mandatory Fee Request

REFERENCE DOCUMENT No. 4  
Undergraduate

Institution: Northeastern Oklahoma A&M College Date Approved by Local Governing Board: Pending Board Approval 6/21/2013

Tuition and Mandatory Fees	Credit Hours or Semesters	FY13 Tuition & Fees		FY14 Tuition & Mandatory Fees			
		FY13 Rates	Cost for 30 Credit Hours	Proposed FY14 Rates	Cost for 30 Credit Hours	\$ Chg from FY13	% Chg from FY13
<b>I. Tuition:</b>							
<i>Total Resident Tuition</i>	30	71.85	2,155.50	75.85	2,275.50	120.00	5.6%
<i>Nonresident Tuition</i>	30	153.00	4,590.00	163.00	4,890.00	300.00	6.5%
<i>Total Nonresident Tuition</i>	30	224.85	6,745.50	238.85	7,165.50	420.00	6.2%
<b>II. Mandatory Fees</b>							
<b>A. E&amp;G Part I (290 Fund)</b>							
Student Technology Services Fee	30	6.00	180.00	6.00	180.00	0.00	0.0%
Library Automation and Materials Fee	30	1.40	42.00	1.40	42.00	0.00	0.0%
Library Resources Fee		-	-	-	-	-	-
Educational Network Connectivity Fee		-	-	-	-	-	-
Academic Records Fee		-	-	-	-	-	-
Assessment Fee	30	2.00	60.00	2.00	60.00	0.00	0.0%
Student ID Fee		-	-	-	-	-	-
Publications Fee		-	-	-	-	-	-
Safety Fee		-	-	-	-	-	-
Security Services Fee		-	-	-	-	-	-
Academic Excellence Fee		-	-	-	-	-	-
Other Mandatory Fees (List Below)							
Infrastructure Fee	30	-	-	1.55	46.50	46.50	#DIV/0!
		-	-	-	-	-	-
		-	-	-	-	-	-
<i>Subtotal E&amp;G Part I(290 Fund) Mandatory Fees</i>	30	9.40	282.00	10.95	328.50	46.50	16.5%
<b>B. Auxiliary (700 Fund)</b>							
Student Activity Fee	30	9.15	274.50	9.15	274.50	0.00	0.0%
Student Facility Fee #1	30	11.50	345.00	11.50	345.00	0.00	0.0%
Student Facility Fee #2	30	3.00	90.00	4.85	145.50	55.50	61.7%
Student Health Fee		-	-	-	-	-	-
Cultural and Recreational Services Fee	30	1.60	48.00	1.60	48.00	0.00	0.0%
Speaker Series Fee		-	-	-	-	-	-
Parking and/or Transit Fee		-	-	-	-	-	-
School Newspaper Fee		-	-	-	-	-	-
Student Government Fee		-	-	-	-	-	-
Other Mandatory Fees (List Below)							
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
<i>Subtotal Auxiliary(700 Fund) Mandatory Fees</i>	30	25.25	757.50	27.10	813.00	55.50	7.3%
<b>C. Total Mandatory Fees</b>	30	34.65	1,039.50	38.05	1,141.50	102.00	9.8%
<b>III. Total Resident Tuition &amp; Mandatory Fees</b>	30	106.50	3,195.00	113.90	3,417.00	222.00	6.9%
<b>IV. Total Nonresident Tuition &amp; Mandatory Fees</b>	30	259.50	7,785.00	276.90	8,307.00	522.00	6.7%
<b>V. Legislative Peer Comparison</b>							
FY14 Peer Limit -- Community Colleges		<i>Resident</i>	<i>Nonresident</i>				
Institutional Request for FY14		\$8,609.00	\$24,149.00				
Difference from Peer Limit		\$3,417.00	\$8,307.00				
Percentage of Peer Limit		\$5,192.00	\$15,842.00				
Percentage of Peer Limit		39.7%	34.4%				
Percentage Change from FY13**		6.9%	6.7%				

\*\*Provide detailed justification on narrative form for all tuition and mandatory fee increases.\*\*

\*\*\* Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase. \*\*\*

**Oklahoma State Regents for Higher Education  
FY14 Request for Changes to Mandatory Fees**

**Student Facility Fee**

*To be effective Fall 2012*

**Mandatory Fees:** Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected. **Changes, Additions, and Deletions of Mandatory Fees Require State Regents' Approval.** OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.C and D. Legislation: Title 70 Sections 3218.8 and 3218.9

**Student Facility Fees** are generally approved to pay the debt service requirements of facilities renovated and/or constructed for auxiliary enterprise operations and may include the cost of operating such facilities.

**Institution Name** Northeastern Oklahoma A&M College

**Name of Fee** Student Facility Fee #2

Change in Mandatory Fee Rate		Fee to be assessed as indicated below (Check all that apply)			
Current Fee	\$ 3.00	Per Credit Hour	X	Lower Division	X
Proposed Fee	\$ 4.85	Per Course		Upper Division	
Change	\$ 1.85	Per Semester		Graduate Level	
Is this a new Fee? Yes/No-->	No	Annually		Professional	
Date Fee was last Changed	6/18/2010	Date Approved by Local Governing Board: --> Pending Approval 6/21/13			

**Comments:**

**Describe the basis for the amount of the fee:** Fee was determined based on the revenue required to continue to maintain and operate campus facilities.

**Describe the use of revenue collected:** Revenue will be used to maintain and operate campus facilities.

**Consequence if fee is not approved:** Continued deterioration of campus facilities.

Was student comment solicited on this fee change and use of this fee? YES or NO ----> Yes

**Explain:** The student body government voted unanimously to support this increase in order to improve campus maintenance.

Projected New Revenue for FY14	\$	104,585
Estimated Revenue for FY13	\$	183,000
Total Projected Revenue for FY14	\$	287,585

**Oklahoma State Regents for Higher Education  
FY14 Request for Changes to Mandatory Fees**

**Other Mandatory Fees**

*To be effective Fall 2013*

**Mandatory Fees:** Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected. **Changes, Additions, and Deletions of Mandatory Fees Require State Regents' Approval.** OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.C and D. Legislation: Title 70 Sections 3218.8 and 3218.9

*Other Mandatory Fees include charges such as the student assessment fee, academic records fee, student identification card fee, publication fee, parking or transit fees, student senate fees, or for any other mandatory fee request.*

**Institution Name** Northeastern Oklahoma A&M College

**Name of Fee** Infrastructure Fee

Change in Mandatory Fee Rate		Fee to be assessed as indicated below (Check all that apply)			
Current Fee	\$ -	Per Credit Hour	<input checked="" type="checkbox"/>	Lower Division	<input checked="" type="checkbox"/>
Proposed Fee	\$ 1.55	Per Course	<input type="checkbox"/>	Upper Division	<input type="checkbox"/>
Change	\$ 1.55	Per Semester	<input type="checkbox"/>	Graduate Level	<input type="checkbox"/>
Is this a new Fee? Yes/No-->	Yes	Annually	<input type="checkbox"/>	Professional	<input type="checkbox"/>
Date Fee was last Changed	N/A	Date Approved by Local Governing Board: --> Pending Approval 6/21/13			

Comments: The College has identified approximately \$9,000,000.00 in deferred maintenance items. The revenue generated by this fee will be allocated to address those needs.

Describe the basis for the amount of the fee: The fee is based on the Colleges determination of the minimum revenue needed to initiate specific deferred maintenance projects in FY 2014.

Describe the use of revenue collected: The revenue collected will be used to directly fund deferred maintenance projects or to service debt incurred for said projects.

Consequence if fee is not approved: Continued deterioration of campus infrastructure.

Was student comment solicited on this fee change and use of this fee?

YES or NO ---->

Yes

Explain: The student body government voted unanimously to support a infrastructure fee to be used for renovation to student housing, parking improvements, and other needs identified by the administration.

Projected New Revenue for FY14

\$	87,575
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Estimated Revenue for FY13

\$	
----	--

Total Projected Revenue for FY14

\$	87,575
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**STUDENT BODY GOVERNMENT  
NORTHEASTERN OKLAHOMA A&M COLLEGE  
RESOLUTION FOR TUITION INCREASE  
MAY 1, 2013**

**TITLE: A RESOLUTION TO SUPPORT A MODEST INCREASE IN  
TUITION AND FEES TO ALLOW CONTINUED INVESTMENT  
AND SUPPORT OF THE STUDENTS**

**WHEREAS: The Student Body Government (SBG) of Northeastern Oklahoma  
A&M College supports the successful operation and maintenance of the  
college; and**

**WHEREAS: The SBG has observed continuous improvement in student services  
and unprecedented enrollment growth while the state appropriations  
have continued to be reduced; and**

**WHEREAS: Northeastern Oklahoma A&M College has the fifth lowest tuition and  
fee rate in Oklahoma, while Oklahoma has the seventh lowest tuition  
and fee rate in the nation; and**

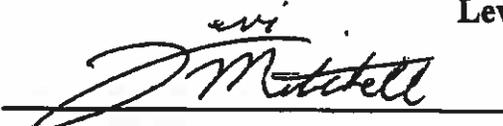
**WHEREAS: The SBG continues to see a need for increased student services,  
facilities maintenance and upgrades, improved classroom environment  
and activities;**

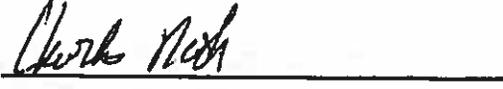
**WHEREAS: The Student Body Government has strong interest in and supports  
Northeastern Oklahoma A&M College's efforts to utilize the tuition and  
fee increase to improve parking, renovations to student housing  
including bathroom improvements, common area upgrades and new  
lobby furniture, support of a new campus ID system, new classroom  
furniture, and improved computer labs.**

**THEREFORE LET IT BE RESOLVED: The Student Body Government supports  
the proposal to increase tuition and fees for the 2013-14 academic year.**

Copies shall be sent to:

**Dr. Jeffery L. Hale, NEO President**  
**Mark Rasor, Vice President for Fiscal Affairs**  
**Amy Ishmael, Vice President for Student Affairs**  
**and Enrollment Management**  
**Levi Mitchell, SBG President**

  
\_\_\_\_\_  
SBG President

  
\_\_\_\_\_  
SBG Vice President

  
\_\_\_\_\_  
SBG Secretary

  
\_\_\_\_\_  
SBG Treasurer

  
\_\_\_\_\_  
SBG Senator-at-Large

  
\_\_\_\_\_  
SBG Senator-at-Large

June 21, 2013

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Tim Faltyn, President; Ms. Shirley Twilley, Vice President for Fiscal Services; and Ms. Kimberly Ryals, Controller, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Faltyn expressed appreciation to President Hargis and Dr. Shrum for the event last evening. He noted that Dr. Shrum is one of Connors' distinguished graduates and played softball for the College. He said he really appreciates her hospitality last evening.

Dr. Faltyn presented two publications for information. The first is the *Oklahoma* magazine in which Connors State College and the Muskogee Difference Healthcare Scholarship were featured on page 16. He said he is very proud of that program, and it is an honor to be recognized statewide as a Center of Excellence. The second publication is the Connors State College *Connection*. This is the commencement issue, and the cover includes pictures of all the students who walked in the ceremony. He noted that Regent Link and CEO Ramsey were in attendance, and that Lieutenant Governor Todd Lamb was the commencement speaker. In addition, Dr. Faltyn said the publication includes a Regent Profile, and the Regent who was featured was Regent Link. Dr. Faltyn also reported that Connors received a gift of \$100,000 from Ken Ogden to establish an institutional museum on the Warner campus, and a \$50,000 "School and Student Services Capacity Grant" from USA Funds. Dr. Faltyn encouraged the Regents to review the *Connection* because it contains a lot of good information regarding activities on campus, and he is very proud of the work that is being done by the faculty, staff, and students.

Regarding an update on the Supplemental Retirement Program, Dr. Faltyn said 11 of the 22 eligible employees have participated in the Supplemental Retirement Program. This will produce \$131,054 in annual savings after year one. Also, Dr. Faltyn reported that summer enrollment is up 1 percent.

Approval of FY-14 Budget Documents

Dr. Faltyn presented the FY-14 budget documents for Connors State College and recommended their approval. (The FY-14 budget documents for Connors State College are collectively on file in the Board of Regents' Office as Document No. 11-6-21-13.) He also presented the salary recommendations for FY-14. (A copy of the document outlining proposed FY 2013-2014 Salary Recommendations for Connors State College is on file in the Board of Regents' Office as Document No. 12-6-21-13.) He said the budget was presented yesterday to the Planning and Budgets Committee of the Board of Regents.

Regent Link reported that the Planning and Budgets Committee met with the administration of Connors State College to review FY-2014 budget recommendations. He said the Committee acted to recommend Board approval as follows.

Regent Link moved that with regard to Items C.2., F.1., F.3., K.1., and K.2., that the Board conditionally approval all elements of the budget as presented by the Connors State College administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Anthony seconded the motion.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### Operation of Warner and Muskogee Bookstore

Dr. Faltyn requested authorization to enter into an agreement with a selected supplier to manage and operate the Connors State College Warner and Muskogee campus bookstores. He said the proposed term of the agreement is three years with the option to renew for five additional one-year periods, commencing on or about August 1, 2013.

Dr. Faltyn said this was discussed at length yesterday in the Committee meeting. Based on comments by Regents Anthony and Davis, he said either quarterly or semester reports will be developed so that it can be reported how that is working.

Regent Anthony moved and Regent Link seconded to authorize Connors State College to enter into an agreement with a selected supplier to manage and operate the Connors State College Warner and Muskogee campus bookstores as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### Demolition of Buildings on Campus

Dr. Faltyn requested Board approval to demolish the Jacob Johnson building in the estimated cost of \$57,500. The building needs significant repair that is beyond the useful life of the structure. Also, he requested approval to demolish Faculty House 411 on the Warner campus. The estimated cost for demolition is \$23,900. He said he really wanted to keep that house because it was a source of auxiliary revenue, so he requested a second opinion. Because of the structural damage, he said he concurred that it was time to demolish that facility. Regent Anthony asked if the possibility has been explored of letting someone move the building. He said he does not know the structure that well to know whether or not it can be moved; however,

he is aware that oftentimes individuals will move a building and clear the site at no cost because of salvage value. Dr. Faltyn said he would like the opportunity to solicit that also. He said some other campus buildings were removed about a year ago, and Regent Anthony made that suggestion at that time. He said this gives Connors the capacity to do that. Dr. Faltyn said he believes there is a real chance for that, particularly, for the Jacob Johnson building because of some of the salvage value in it.

#### Balance of Agenda

Regent Davis moved and Regent Reese seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Dr. Faltyn welcomed Regent Milner to the Board. He said he looks forward to getting her to Warner and Muskogee and showing her around. He also expressed congratulations to Regent Anthony for his reappointment. Dr. Faltyn noted that Chairman Lester has a note and a token of appreciation from Connors State College. He said he very much appreciated Regent Lester's service as Chairman.

The business of Connors State College being concluded, Dr. Faltyn and members of the Connors administration were then excused from the meeting.

# CONNORS STATE COLLEGE

Warner, Oklahoma

June 21, 2013

Board of Regents for OSU & A&M Colleges  
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:**

**1. Personal Remarks – Dr. Tim Faltyn**

- *Connors Connection*

**2. Supplemental Retirement Update**

Eleven of the 22 eligible employees participated in the Supplemental Retirement Program producing \$131,054 in annual savings after year one.

**3. Summer Enrollment Update**

**B. RESOLUTIONS:**

None

**C. POLICY AND OPERATIONAL PROCEDURES:**

**1. Organizational Chart**

We request approval of the Connors State College Institutional Organizational Chart for fiscal year 2014 (see attached).

**2. Personnel and Salary Recommendations**

We request approval of personnel recommendations and respective salaries for fiscal year 2014 (see attached).

**D. PERSONNEL ACTIONS:**

**1. Request for Change of Position/Salary/Months of Employment**

Board approval is requested for the following employment changes:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>	<b><u>Assignment</u></b>	<b><u>Explanation</u></b>
Karen Harmon	Muskogee Campus Librarian	\$36,229	07/01/2013	12 month	Replacement
Dr. Tabatha Hibbs	English Instructor	\$39,250	08/01/2013	9 month	Replacement
Lori Palmer	Humanities Instructor	\$36,750	08/01/2013	9 month	Replacement
James Mendenhall	Coordinator of Campus Safety and Security/ Chief of Police	\$30,600	07/01/2013	12 month	Replacement
Nathan Walker	Interim Director of Human Resources	\$51,000	04/15/2013	12 month	Replacement
Joyce Johnson	Interim Division Chair Nursing/Allied Health	\$56,202	07/01/2013	12 month	Replacement
Julie Dinger-Blanton	Interim Division Chair Social Science	\$52,162	07/01/2013	12 month	Replacement
Kennard Booker	Director of Student Support Services	\$44,190	07/01/2013	12 month	Replacement

**E. INSTRUCTIONAL PROGRAMS:**

None

**F. BUDGETARY ACTIONS:**

**1. Proposed Fiscal Year 2014 Budget**

Board approval is requested for the following budgets for fiscal year 2014: E&G 1 and 11, and Auxiliary Enterprises (see attached).

**2. Funds Transfer**

Board approval is requested to transfer \$1,000,000 of E&G funds to Fund 295 for the construction of the Nursing and Allied Health Building on the Three Rivers Port Campus. The funds will be for pre-construction costs associated with the construction project. (see attached)

Board approval is requested to transfer \$500,000 of Auxiliary funds to Fund 295 for the renovation of the A. D. Stone Student Union on the Warner Campus. The funds will be for pre-construction costs associated with the renovation project. (see attached)

Board approval is requested to transfer \$350,000 of Auxiliary funds to Fund 295 for renovation of Russell Hall. The funds will be used to construct temporary dining services while the A.D. Stone Student Union is under renovation. (see attached)

3. **Salary Schedule**

Board approval is requested to implement the attached salary schedule to provide employees of the college with recommended increases based on equity and merit of according to position classifications. It is the College's desire to proceed with the salary schedule after fall enrollment numbers are confirmed. This will be year one of a five year phased-in plan of implementation. Annual pay progressions will be rendered at the discretion of the President and maybe subject to the availability of funds. This plan has been reviewed by OSU A&M legal counsel.

G. **OTHER BUSINESS AND FINANCIAL MATTERS:**

1. **Request to utilize Oklahoma State Office of Management and Enterprise Services, Real Estate and Leasing Services to sell Haskell Building.**

Connors State College requests authorization to declare the Haskell Building in Muskogee, Oklahoma as surplus property and to work directly with the Oklahoma State Office of Management and Enterprise Services' Office of Real Estate & Leasing Services to sell the building in an appropriate fashion. Proceeds of the sale shall be endowed through the Connors Development Foundation as a scholarship available to students attending Connors State College. This has been reviewed by OSU A&M legal counsel.

2. **Purchase Orders Over \$35,000**

We request approval of the following purchase orders over \$35,000 for fiscal year 2014:

1. Indian Capital Technology Salary reimbursement – Carl Perkins funds	est.	\$36,777.00
2. Cannon Financial Services, (bid) Lease of copiers	est.	\$52,000.00
3. Kaplan Education Center NCLEX testing	est.	\$45,000.00
4. OSU CIS – SCT Cost	est.	\$130,000.00
5. Athletic Insurance (bid)	est.	\$35,000.00
6. Food Services Sodexo	est.	\$676,000.00
7. Security Services (bid)	est.	\$245,000.00
8. UGL-DTZ Maintenance & Custodial Services	est.	\$990,000.00
9. OSU Bursar – Shared Expenses	est.	\$93,600.00
10. Risk Management Division, OMES Property/Contents Insurance	est.	\$65,000.00
11. CALM (College Assn. of Liability Mgmt.) Worker's Compensation Insurance	est.	\$94,500.00
12. External Audits Cole & Reed	est.	\$60,000.00

13. External Audit Preparation Crawford & Associates	est.	\$60,000.00
14. Lawn Service (all campuses) (bid)	est.	\$78,000.00
16. OSU Bursar Student AD/Exchange/MCA Eligibility	est.	\$60,000.00
17. Northeastern State University Building Space on Muskogee West Campus	est.	\$76,000.00
18. Bull Test Feed (bid)	est.	\$130,000.00
19. Computer Lab Upgrades to Hardware & Software	est.	\$50,000.00
20. Smart Net (Warranty for Network Equipment)	est.	\$42,000.00

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation)**

**1. Clinical Affiliation Agreements**

We request authorization to develop clinical affiliation agreements with the following:

Fort Gibson Nursing Home	Broadway Manor
Solara Hospital Muskogee	Parkview School for the Blind
Children's Clinic	Wade Pediatrics
Tahlequah City Hospital	Saint John Medical Center
Taft Unit JDCC/EWCC	Eastgate Village Healthcare Center
Cherokee County Nursing Center	Go Ye Village
Good Shepherd Health Clinic	Baptist Free Health Clinic
Green Country Behavioral Health Services	
Eastar Health System, d/b/a Muskogee Regional Medical Center	
Wagoner Hospital Authority, an Oklahoma Public Trust, d/b/a Wagoner Community Hospital	

**2. Operation of Warner and Muskogee Bookstore**

Authorization is requested to enter into an agreement with a selected supplier to manage and operate the Connors State College Warner and Muskogee campus bookstores. The proposed term of the agreement is three (3) years with the option to renew for five additional one-year periods, commencing on or about August 1, 2013. (bid)

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

**1. Demolition**

Approval is requested to demolish the Jacob Johnson building on the Warner Campus. The estimated cost for demolition is \$57,500. The building has significant repair that is beyond the useful life of the structure. Funding will be provided by Plant funds. (see attached)

Approval is requested to demolish Faculty House 411 on the Warner Campus. The estimated cost for demolition is \$23,900. The house and building require significant repair that is beyond the useful life of the structure. Funding will be provided by Plant funds. (see attached)

**J. PURCHASE REQUESTS:**

**1. Student Union Fees**

Authorization is requested to pay all fees associated with the renovation of the A.D. Stone Student Union in the estimated amount of \$750,000.

**K. STUDENT SERVICES/ACTIVITIES:**

**1. Proposed Tuition and Mandatory Fees Increase Request**

Authorization is requested for an increase in resident and non-resident tuition and mandatory fees as depicted below, effective fall semester 2013 (OSRHE forms are attached). CSC administration and student government leaders have worked very closely over the past three years to bring about many changes that have been identified as priorities by the Student Body Government. While students, faculty and staff understand the importance of access and affordability, student government also understands that campus safety, campus life, quality education and co-curricular programming comes with related costs.

<u>Name of Fee</u>	<u>Per Cr. Hour Current Fee</u>	<u>Per Cr. Hour Proposed Fee</u>	<u>Per Cr. Hour Increase</u>
Resident Tuition	\$ 70.14	\$ 74.00	\$ 3.86
Nonresident Tuition	211.03	214.89	3.86
Student Union Fee	10.00	12.00	2.00
Technology Svc Fee	5.00	6.00	1.00
Other Mandatory Fees	<u>19.75</u>	<u>19.75</u>	<u>0.00</u>
Total Resident Tuition & Fees	\$ 104.89	\$ 111.75	\$ 6.86
Total Nonresident Tuition & Fees	\$ 245.78	\$ 252.64	\$ 6.86

**2. Proposed Increase of Board (Meal Plans)**

Authorization is requested for the following change in our dorm board (meal plans) and McClarren Hall dorm rooms to be effective July 1, 2013:

<u>Meal Plan Type</u>	<u>Per Semester Current Cost</u>	<u>Projected Increased Amount</u>	<u>Projected Cost</u>
15-meal plan	\$ 1,331.00	\$ 40.00	\$ 1,371.00
19-meal plan	\$ 1,521.00	\$ 46.00	\$ 1,567.00
200 block meal plan	\$ 1,185.00	\$ 36.00	\$ 1,221.00
175 block meal plan	\$ 1,095.00	\$ 33.00	\$ 1,128.00

<u>McClarren Hall</u>	<u>Per Semester Current Cost</u>	<u>Projected Increased Amount</u>	<u>Projected Cost</u>
Semi-Private Room	\$ 1,004.00	\$ 96.00	\$ 1,100.00

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**

None

**M. INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

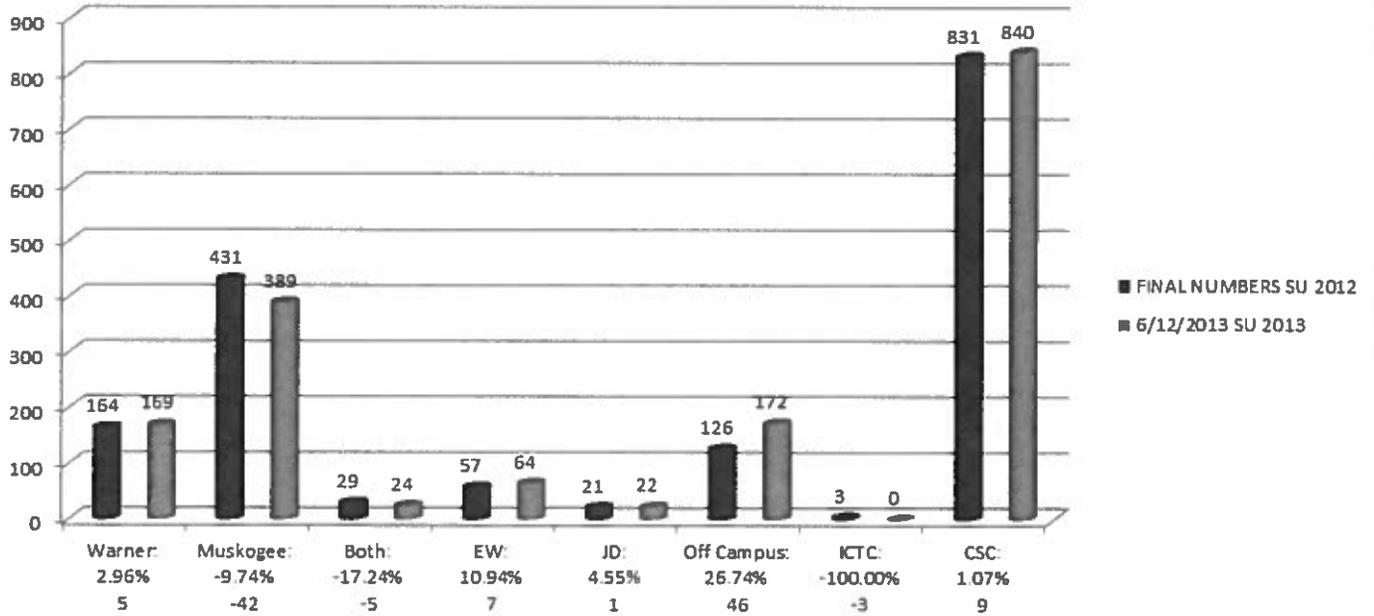
1. *Out-of-State Travel Reports for April and May 2013, attached.*
2. *Title III Grant Submission*

Respectfully submitted,

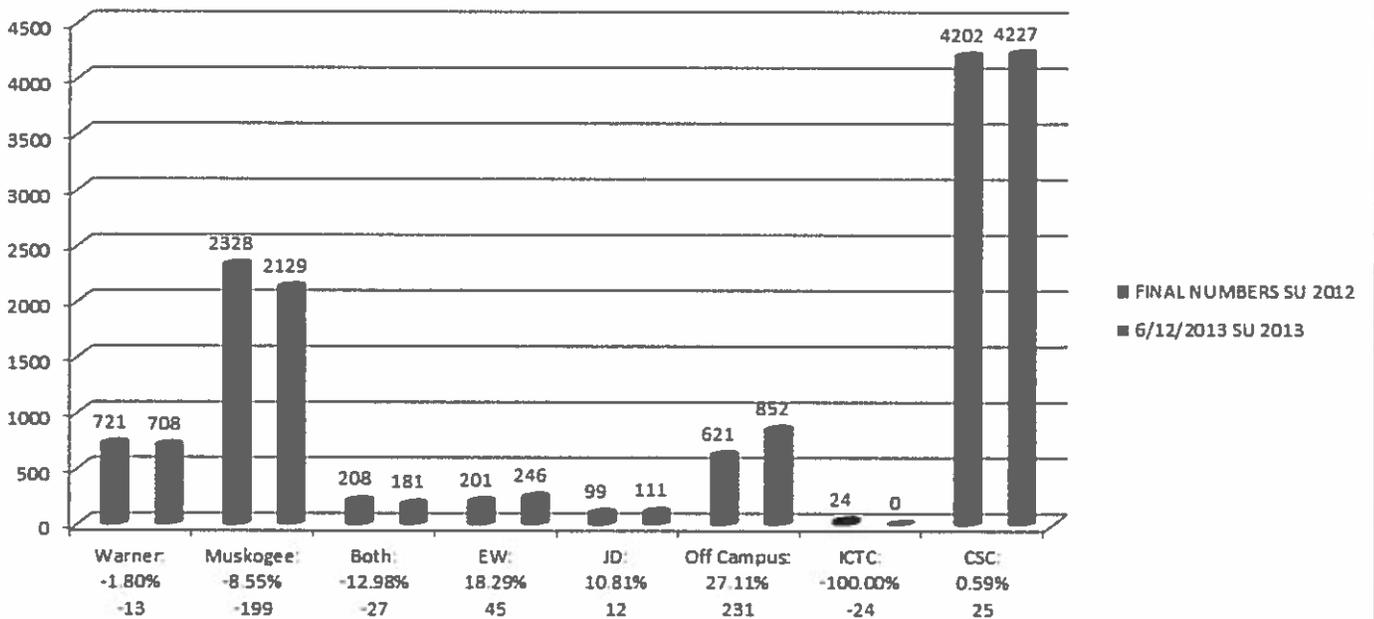
A handwritten signature in black ink, appearing to read 'T. Faltyn', with a long horizontal stroke extending to the right.

Dr. Tim Faltyn  
President

## HEAD COUNT

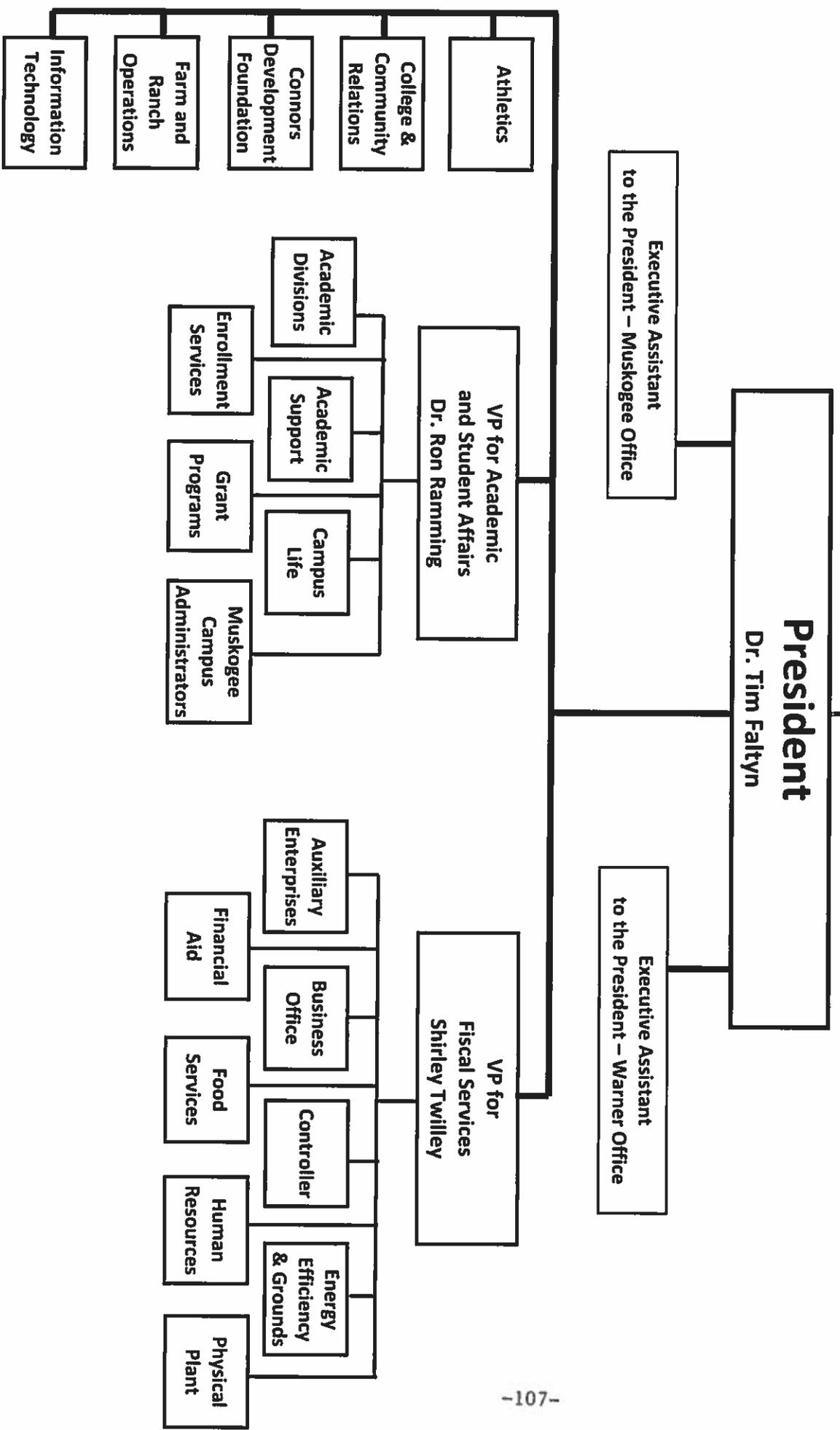


## CREDIT HOURS



**Organizational Chart**  
June 2013

**OSU A&M BOARD OF REGENTS**





### **E & G RESERVE CALCULATION**

Estimated E&G Fund Balance end of June 30, 2013	\$	4,661,000
Budgeted Use of Reserves for FY2014		(785,180)
Transfer of Reserves for Nursing/Allied Health Building		(1,000,000)
Estimated E&G Fund Balance end of June 30, 2014		2,875,820
Budgeted FY2014 Expenses		13,522,145
Percentage of Fund Balance to E&G Expenses		21.27%

### **AUXILIARY RESERVE CALCULATION**

Estimated Auxiliary Fund Balance end of June 30, 2013	\$	4,530,081
Transfer of Reserves for Student Union Renovation		(500,000)
Transfer of Reserves for Russell Hall Renovation		(350,000)
Estimated Auxiliary Fund Balance end of June 30, 2014		4,400,738
Budgeted FY2014 Expenses		5,486,565
Percentage of Fund Balance to Auxiliary Expenses		80.21%



## Connors State College Faculty Salary Schedule

1. Base Pay shall be:
  - a) Bachelor's Degree \$33,000.00
  - b) Master's Degree \$35,000.00
  - c) Master's Degree + 30 hours\* \$36,500.00
  - d) Doctor's Degree \$38,000.00

*\*Coursework above the Master's Degree must be applicable toward a Doctor's Degree.*

2. All increments for salaries with respect to experience shall be computed at the rate of \$250.00.
3. Overloads, day or night (classes in excess of 30 semester hours, per two (2) semesters) will be paid at the rate of \$400.00 per credit hour.
4. Summer salaries, Mini-Mesters, etc., for teaching shall be paid at a flat rate of \$400.00 per credit hour.
5. Adjunct salaries for fall, spring and summer semesters shall be paid at the rate of \$400.00 per credit hour.
6. Assignments, which are interpreted to be clearly over and above normal responsibilities or which merits special consideration, may be considered for additional increments.
7. Division Chair salaries shall be paid as a nine month teaching salary plus an additional \$12,000 annually as a stipend for Division Chair service. This is a 12 month work commitment.
8. Ten (10), Eleven (11) and Twelve (12) Month Faculty Stipends
  - a. Any 10 month faculty salary shall be paid as a nine month teaching salary plus an additional \$4,000 as a stipend for additional service.
  - b. Any 11 month faculty salary shall be paid as a nine month teaching salary plus an additional \$6,000 as a stipend for additional service.
  - c. Any 12 month faculty salary shall be paid as a nine month teaching salary plus an additional \$8,000 as a stipend for additional service.
9. Major administrators shall be: Vice President for Fiscal Services, Vice President for Academic Affairs, Vice President for Enrollment Management and Student Services, Vice President for Muskogee Campuses and Athletic Director and they shall have salaries as defined by the Chief Executive Officer commensurate with their responsibilities.

## Faculty Salary Schedule

Relevant Experience (For Hiring)	Bachelor's	Master's	Master's + 30 Hours	Earned Doctorate
	I	II	III	IV
0	33,000.00	35,000.00	36,500.00	38,000.00
1	33,250.00	35,250.00	36,750.00	38,250.00
2	33,500.00	35,500.00	37,000.00	38,500.00
3	33,750.00	35,750.00	37,250.00	38,750.00
4	34,000.00	36,000.00	37,500.00	39,000.00
5	34,250.00	36,250.00	37,750.00	39,250.00
6	34,500.00	36,500.00	38,000.00	39,500.00
7	34,750.00	36,750.00	38,250.00	39,750.00
8	35,000.00	37,000.00	38,500.00	40,000.00
9	35,250.00	37,250.00	38,750.00	40,250.00
10	35,500.00	37,500.00	39,000.00	40,500.00
11	35,750.00	37,750.00	39,250.00	40,750.00
12	36,000.00	38,000.00	39,500.00	41,000.00
13	36,250.00	38,250.00	39,750.00	41,250.00
14	36,500.00	38,500.00	40,000.00	41,500.00
15	36,750.00	38,750.00	40,250.00	41,750.00
16	37,000.00	39,000.00	40,500.00	42,000.00
17	37,250.00	39,250.00	40,750.00	42,250.00
18	37,500.00	39,500.00	41,000.00	42,500.00
19	37,750.00	39,750.00	41,250.00	42,750.00
20	38,000.00	40,000.00	41,500.00	43,000.00

\*All faculty salaries are calculated as a 9 month salary. Any 10, 11 or 12 month faculty assignment will be calculated according to the faculty stipend policy outlined in the Faculty Handbook.

1. Salary schedule is based on OSRHE Selected Administrative Position Manual and OPM Classification.
  
2. According to OSU A&M Policy, the President as Chief Executive Officer of the College, is the designated Appointing Authority. The Appointing Authority shall establish hiring rates for jobs included in a salary schedule based on the work performed, the duties, and responsibilities assigned, and other relevant factors. This may include consideration of recruitment and retention issues, internal pay equity, market rates, previous hiring rates, and the training and qualifications of the employee being appointed.
  
3. Pending OSU A&M Board approval, degree achievement incentives will be applied to employee's pay status at the beginning of the next fiscal year upon verification that the degree has been completed. Additionally, as determined by the college, the degree must be from an accredited institution and in the appropriate discipline.
  
4. Annual pay progressions will be rendered at the discretion of the President and may be subject to the availability of fiscal budget allotments and other factors.



# **Connors State College**

## **Staff Salary Schedule**

### **by Job Classification**

1. Salary schedule is based on OSRHE Selected Administrative Position Manual and OPM Classification.
2. According to OSU A&M Policy, the President as Chief Executive Officer of the College, is the designated Appointing Authority. The Appointing Authority shall establish hiring rates for jobs included in a salary schedule based on the work performed, the duties, and responsibilities assigned, and other relevant factors. This may include consideration of recruitment and retention issues, internal pay equity, market rates, previous hiring rates, and the training and qualifications of the employee being appointed.
3. Pending OSU A&M Board approval, degree achievement incentives will be applied to employee's pay status at the beginning of the next fiscal year upon verification that the degree has been completed. Additionally, as determined by the college, the degree must be from an accredited institution and in the appropriate discipline.
4. Annual pay progressions will be rendered at the discretion of the President and may be subject to the availability of fiscal budget allotments and other factors.

## Administrative I

Assignment requires management of the institution, or a customarily recognized department or subdivision. Assignments require the performance of work directly related to management policies or general business operations of the institution, department or subdivision. Assignments in this category customarily and regularly require the incumbent to exercise discretion and independent judgment. Require a baccalaureate degree or higher.

**Category- (Directors, Registrar, Bursar, Controller, Accounts Payable/Payroll Manager, Campus Administrators)**

Relevant Experience (For Hiring)	Bachelor's	Master's	Earned Doctorate
	I	II	III
0	40,000.00	42,000.00	45,000.00
1	40,250.00	42,250.00	45,250.00
2	40,500.00	42,500.00	45,500.00
3	40,750.00	42,750.00	45,750.00
4	41,000.00	43,000.00	46,000.00
5	41,250.00	43,250.00	46,250.00
6	41,500.00	43,500.00	46,500.00
7	41,750.00	43,750.00	46,750.00
8	42,000.00	44,000.00	47,000.00
9	42,250.00	44,250.00	47,250.00
10	42,500.00	44,500.00	47,500.00
11	42,750.00	44,750.00	47,750.00
12	43,000.00	45,000.00	48,000.00
13	43,250.00	45,250.00	48,250.00
14	43,500.00	45,500.00	48,500.00
15	43,750.00	45,750.00	48,750.00
16	44,000.00	46,000.00	49,000.00
17	44,250.00	46,250.00	49,250.00
18	44,500.00	46,500.00	49,500.00
19	44,750.00	46,750.00	49,750.00
20	45,000.00	47,000.00	50,000.00

## Professional I

Employed for the primary purpose of performing academic support, student service and institutional support, and whose assignments would require a baccalaureate degree or higher or experience of such kind and amount to provide a comparable background.

**Category-( Coordinators, Coaches, Librarian, Assistant Directors, Assistant Registrar, Human Resources Representative, Recruiters, Academic Advisors, Web Administrator, Distance Education Administrator, Retention Specialist, Health Services, Executive Assistant to the President.)**

Relevant Experience (For Hiring)	Base	Associate Degree	Bachelor's	Master's	Earned Doctorate
	I	II	III	IV	V
0	30,979.00	31,979.00	33,479.00	35,479.00	38,479.00
1	31,229.00	32,229.00	33,729.00	35,729.00	38,729.00
2	31,479.00	32,479.00	33,979.00	35,979.00	38,979.00
3	31,729.00	32,729.00	34,229.00	36,229.00	39,229.00
4	31,979.00	32,979.00	34,479.00	36,479.00	39,479.00
5	32,229.00	33,229.00	34,729.00	36,729.00	39,729.00
6	32,479.00	33,479.00	34,979.00	36,979.00	39,979.00
7	32,729.00	33,729.00	35,229.00	37,229.00	40,229.00
8	32,979.00	33,979.00	35,479.00	37,479.00	40,479.00
9	33,229.00	34,229.00	35,729.00	37,729.00	40,729.00
10	33,479.00	34,479.00	35,979.00	37,979.00	40,979.00
11	33,729.00	34,729.00	36,229.00	38,229.00	41,229.00
12	33,979.00	34,979.00	36,479.00	38,479.00	41,479.00
13	34,229.00	35,229.00	36,729.00	38,729.00	41,729.00
14	34,479.00	35,479.00	36,979.00	38,979.00	41,979.00
15	34,729.00	35,729.00	37,229.00	39,229.00	42,229.00
16	34,979.00	35,979.00	37,479.00	39,479.00	42,479.00
17	35,229.00	36,229.00	37,729.00	39,729.00	42,729.00
18	35,479.00	36,479.00	37,979.00	39,979.00	42,979.00
19	35,729.00	36,729.00	38,229.00	40,229.00	43,229.00
20	35,979.00	36,979.00	38,479.00	40,479.00	43,479.00

## Professional II

This is the career level of the job family where employees are assigned duties and perform a wide range of tasks involving the maintenance, analysis, interpretation and reporting of financial accounting data and the application of generally accepted accounting principles and theories of financial accounts and operations and other related activities. This includes maintenance of highly diverse accounts, financial analysis and reporting, participating in the preparation in the preparation of reconciliation of accounting data, reviewing and processing financial documents for payments, maintaining payroll data and processing monthly payrolls, and similar responsibilities.

**Category- (Payroll Clerk, Accountants, Purchasing Agent, Financial Aid Counselor, Admissions Specialist)**

Relevant Experience (For Hiring)	Base	Associate Degree	Bachelor's Degree
	I	II	III
0	26,500.00	27,500.00	29,000.00
1	26,750.00	27,750.00	29,250.00
2	27,000.00	28,000.00	29,500.00
3	27,250.00	28,250.00	29,750.00
4	27,500.00	28,500.00	30,000.00
5	27,750.00	28,750.00	30,250.00
6	28,000.00	29,000.00	30,500.00
7	28,250.00	29,250.00	30,750.00
8	28,500.00	29,500.00	31,000.00
9	28,750.00	29,750.00	31,250.00
10	29,000.00	30,000.00	31,500.00
11	29,250.00	30,250.00	31,750.00
12	29,500.00	30,500.00	32,000.00
13	29,750.00	30,750.00	32,250.00
14	30,000.00	31,000.00	32,500.00
15	30,250.00	31,250.00	32,750.00
16	30,500.00	31,500.00	33,000.00
17	30,750.00	31,750.00	33,250.00
18	31,000.00	32,000.00	33,500.00
19	31,250.00	32,250.00	33,750.00
20	31,500.00	32,500.00	34,000.00

## Specialized Skilled Crafts

Manual workers of relatively high skill level having a thorough and comprehensive knowledge of the processes involved in their work. Positions within this job family are assigned responsibilities involving directing the operations of farm and livestock programs at a higher education institution.

**Category-(Farm Manager, Livestock Manager, Assistant Livestock Manager)**

Relevant Experience (For Hiring)	Base	Associate Degree	Bachelor's Degree
	I	II	III
0	28,500.00	29,500.00	31,000.00
1	28,750.00	29,750.00	31,250.00
2	29,000.00	30,000.00	31,500.00
3	29,250.00	30,250.00	31,750.00
4	29,500.00	30,500.00	32,000.00
5	29,750.00	30,750.00	32,250.00
6	30,000.00	31,000.00	32,500.00
7	30,250.00	31,250.00	32,750.00
8	30,500.00	31,500.00	33,000.00
9	30,750.00	31,750.00	33,250.00
10	31,000.00	32,000.00	33,500.00
11	31,250.00	32,250.00	33,750.00
12	31,500.00	32,500.00	34,000.00
13	31,750.00	32,750.00	34,250.00
14	32,000.00	33,000.00	34,500.00
15	32,250.00	33,250.00	34,750.00
16	32,500.00	33,500.00	35,000.00
17	32,750.00	33,750.00	35,250.00
18	33,000.00	34,000.00	35,500.00
19	33,250.00	34,250.00	35,750.00
20	33,500.00	34,500.00	36,000.00

## Technician I

Assignment requires specialized knowledge or skills which may be acquired through experience, apprenticeship, on-the-job training or academic work in occupationally specific programs that result in a 2-year degree or other certificate or diploma.

Includes persons who perform some of the duties of a professional in a supportive role, which usually requires less formal training and/or experience than normally required for professional status.

Category- ( Systems Administrator, Network Administrator, Desktop Administrator)

Relevant Experience (For Hiring)	Base	Associate Degree	Bachelor's Degree
	I	II	III
0	26,500.00	27,500.00	29,000.00
1	26,750.00	27,750.00	29,250.00
2	27,000.00	28,000.00	29,500.00
3	27,250.00	28,250.00	29,750.00
4	27,500.00	28,500.00	30,000.00
5	27,750.00	28,750.00	30,250.00
6	28,000.00	29,000.00	30,500.00
7	28,250.00	29,250.00	30,750.00
8	28,500.00	29,500.00	31,000.00
9	28,750.00	29,750.00	31,250.00
10	29,000.00	30,000.00	31,500.00
11	29,250.00	30,250.00	31,750.00
12	29,500.00	30,500.00	32,000.00
13	29,750.00	30,750.00	32,250.00
14	30,000.00	31,000.00	32,500.00
15	30,250.00	31,250.00	32,750.00
16	30,500.00	31,500.00	33,000.00
17	30,750.00	31,750.00	33,250.00
18	31,000.00	32,000.00	33,500.00
19	31,250.00	32,250.00	33,750.00
20	31,500.00	32,500.00	34,000.00

## Service/Maintenance

Assignment requires limited degrees of previously acquired skills and knowledge and in which workers perform duties that result in or continue to the comfort, convenience and hygiene of personnel and the student body or that contribute to the upkeep of the institutional property.

**Category- (Maintenance/Custodian, Bus Driver, Agriculture Maintenance/Heavy Equipment, Residence Manager, Certified Maintenance Technician)**

<b>Relevant Experience (For Hiring)</b>	<b>Base</b>	<b>Associate Degree</b>	<b>Bachelor's Degree</b>
	<b>I</b>	<b>II</b>	<b>III</b>
0	19,090.00	20,090.00	21,590.00
1	19,340.00	20,340.00	21,840.00
2	19,590.00	20,590.00	22,090.00
3	19,840.00	20,840.00	22,340.00
4	20,090.00	21,090.00	22,590.00
5	20,340.00	21,340.00	22,840.00
6	20,590.00	21,590.00	23,090.00
7	20,840.00	21,840.00	23,340.00
8	21,090.00	22,090.00	23,590.00
9	21,340.00	22,340.00	23,840.00
10	21,590.00	22,590.00	24,090.00
11	21,840.00	22,840.00	24,340.00
12	22,090.00	23,090.00	24,590.00
13	22,340.00	23,340.00	24,840.00
14	22,590.00	23,590.00	25,090.00
15	22,840.00	23,840.00	25,340.00
16	23,090.00	24,090.00	25,590.00
17	23,340.00	24,340.00	25,840.00
18	23,590.00	24,590.00	26,090.00
19	23,840.00	24,840.00	26,340.00
20	24,090.00	25,090.00	26,590.00

## Clerical I

The positions in this job family is assigned responsibilities which involve planning, organizing, coordinating, and directing professional service activities, operations of the department or division. In this role, the incumbent will advise the department/division on current issues involving its operations and perform other administrative tasks as assigned.

**Category- (Executive Assistant Vice President, Division Administrative Assistant)**

<b>Relevant Experience (For Hiring)</b>	<b>Base</b>	<b>Associate Degree</b>	<b>Bachelor's Degree</b>
	<b>I</b>	<b>II</b>	<b>III</b>
0	25,590.00	26,590.00	28,090.00
1	25,840.00	26,840.00	28,340.00
2	26,090.00	27,090.00	28,590.00
3	26,340.00	27,340.00	28,840.00
4	26,590.00	27,590.00	29,090.00
5	26,840.00	27,840.00	29,340.00
6	27,090.00	28,090.00	29,590.00
7	27,340.00	28,340.00	29,840.00
8	27,590.00	28,590.00	30,090.00
9	27,840.00	28,840.00	30,340.00
10	28,090.00	29,090.00	30,590.00
11	28,340.00	29,340.00	30,840.00
12	28,590.00	29,590.00	31,090.00
13	28,840.00	29,840.00	31,340.00
14	29,090.00	30,090.00	31,590.00
15	29,340.00	30,340.00	31,840.00
16	29,590.00	30,590.00	32,090.00
17	29,840.00	30,840.00	32,340.00
18	30,090.00	31,090.00	32,590.00
19	30,340.00	31,340.00	32,840.00
20	30,590.00	31,590.00	33,090.00

## Clerical II

Assignments typically are associated with clerical activities or are specifically of a secretarial nature. Includes personnel who are responsible for internal & external communications, recording, and retrieval of data (other than computer programmers) and/or information and other paperwork required in an office.

**Category- (Admissions Clerk, Financial Aid Clerk, Library Technician, Assistant Bookstore Manager)**

<b>Relevant Experience (For Hiring)</b>	<b>Base</b>	<b>Associate Degree</b>	<b>Bachelor's Degree</b>
	<b>I</b>	<b>II</b>	<b>III</b>
0	21,590.00	22,590.00	24,090.00
1	21,840.00	22,840.00	24,340.00
2	22,090.00	23,090.00	24,590.00
3	22,340.00	23,340.00	24,840.00
4	22,590.00	23,590.00	25,090.00
5	22,840.00	23,840.00	25,340.00
6	23,090.00	24,090.00	25,590.00
7	23,340.00	24,340.00	25,840.00
8	23,590.00	24,590.00	26,090.00
9	23,840.00	24,840.00	26,340.00
10	24,090.00	25,090.00	26,590.00
11	24,340.00	25,340.00	26,840.00
12	24,590.00	25,590.00	27,090.00
13	24,840.00	25,840.00	27,340.00
14	25,090.00	26,090.00	27,590.00
15	25,340.00	26,340.00	27,840.00
16	25,590.00	26,590.00	28,090.00
17	25,840.00	26,840.00	28,340.00
18	26,090.00	27,090.00	28,590.00
19	26,340.00	27,340.00	28,840.00
20	26,590.00	27,590.00	29,090.00

### Clerical III

Includes all clerical type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. Includes bill and account collectors, file clerk, clerical library assistance, billing and posting, answering phones-telephone operation-serving switchboard, mail clerk, and mail machine operation.

**Category-(Administrative Assistant , Human Resources Assistant, Accounting Assistant, Accounts Payable Assistant, Business Office Clerk, Cashier, Bookstore Clerk, Fitness Center/Athletic Clerk)**

Relevant Experience (For Hiring)	Base	Associate Degree	Bachelor's Degree
	I	II	III
0	19,090.00	20,090.00	21,590.00
1	19,340.00	20,340.00	21,840.00
2	19,590.00	20,590.00	22,090.00
3	19,840.00	20,840.00	22,340.00
4	20,090.00	21,090.00	22,590.00
5	20,340.00	21,340.00	22,840.00
6	20,590.00	21,590.00	23,090.00
7	20,840.00	21,840.00	23,340.00
8	21,090.00	22,090.00	23,590.00
9	21,340.00	22,340.00	23,840.00
10	21,590.00	22,590.00	24,090.00
11	21,840.00	22,840.00	24,340.00
12	22,090.00	23,090.00	24,590.00
13	22,340.00	23,340.00	24,840.00
14	22,590.00	23,590.00	25,090.00
15	22,840.00	23,840.00	25,340.00
16	23,090.00	24,090.00	25,590.00
17	23,340.00	24,340.00	25,840.00
18	23,590.00	24,590.00	26,090.00
19	23,840.00	24,840.00	26,340.00
20	24,090.00	25,090.00	26,590.00

# L R F P

Oklahoma State University  
Long Range Facilities Planning  
Scott Hall Room 506  
Stillwater OK 74078-1062

June 13, 2013

Re: Jacob Johnson Building- Demolition (Constructed 1951)

Dear Dr. Faltyn:

Wallace Engineering and LRFP conducted a survey of Jacob Johnson Building on April 17, 2012 and find the following deficiencies:

## STRUCTURAL:

- The front entry porch columns have settled  $\frac{3}{4}$  inch. These columns support a 2<sup>nd</sup> floor area which is a cantilevered long span slab.
- The corner of the building is cracked along the west wall of "T" shape. The cracks begin at the bottom corner of the window and stair step in the CMU joints toward the floor.
- The steel lintels supporting the extensive glass block windows are deteriorating due to moisture. They appear to be attached to the concrete beams around the perimeter of the building. It appears that the lintels are losing their structural integrity to support the brick causing cracking in the exterior brick veneer.
- The concrete roof beam on south side of building above glass block windows is very shallow depth and developing vertical cracks at 24 to 30 inches on center. The bottom of the same beam is cracking and spalling along the outside edge of the glass block. The damage to the concrete beam appears to be caused by the moisture intrusion of the deteriorating steel brick lintel attached along that edge of the beam.
- These lintels above the large glass block windows have sagged over time. In time, the roof loads will transfer to glass block and break the glass block.
- The exterior stair on the west side of the building appears to have creep over time causing cracks in the brick veneer around the cantilevered concrete beam at the upper landing.
- The building was constructed without air-conditioning. In years past, the building was adapted / modified to condition the building. Large openings were cut in the roof structural slab to fit rooftop units on the roof. The reinforcing was left intact as much as possible and ductwork cut around the steel reinforcing.
- The floor to ceiling height(concrete roof deck) at 2<sup>nd</sup> floor is very low and would not allow room for adding ductwork. This structural concrete roof deck is a cantilevered slab and already deflecting.



#### ARCHITECTURAL

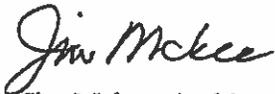
- The building has extensive glass block windows which are very energy in-efficient and needs extensive tuck pointing to retain. Replacement of glass block windows with aluminum framed windows would require extensive structural repairs before installing any windows.
- The building has extensive amount of asbestos in ceiling tile glue, floor tile and glue, and pipe insulation.
- Based on all masonry and concrete construction, modifications to building is very limited.
- All exterior walls are un-insulated and not energy efficient.
- Toilets are not ADA compliant and very costly to modify due to load bearing masonry walls.
- A elevator would be required to occupy second floor which is approximately 6,000 square feet.
- There are numerous problems in bring the building up to code in the areas of electrical, mechanical, structural and architectural.

#### CONCLUSION

Based on the building age, state of deterioration, structural issues, architectural issues, mechanical and electrical issues, it is our recommendation that the building be demolished.

If you need any other information please contact me at 405-744-1062.

Sincerely,



Jim McKee, Architect

CC:  
Attachment (s):

Long Range Facilities Planning

**CROSSLAND**  
**CONSTRUCTION COMPANY, INC.**

Mr. Jim McKee  
Long Range Facilities Planning  
Oklahoma State University  
Stillwater OK, 74078

14149 East Admiral Place  
Tulsa, Oklahoma 74116  
tel 918.712.1441  
fax 918.712.2044

Re: Connors State College  
Former Presidents House Evaluation

Jim,

On December 18, 2012, Gary Bell (CSC), Jim McKee (OSU), Steve Casteel (OSU), and I walked the "Former Presidents House" (House) to evaluate its current condition and the anticipated cost for necessary repairs. The following are my thoughts and opinion of the House.

Upon initial review, the House seemed to be in good condition with a newer roof, paint, and flooring upgrades. Unfortunately, as Mr. Bell showed me some the finding from the termite inspection, I quickly realized the House had major concerns. The extent of the termite damage cannot be fully understood until the walls are actual opened up for repair. The amount of termite damage appears to be extensive at both the sill plate and base plate of the exterior wall. This appeared to be confined to the south wall of the living room, but after reviewing a damage report, received from CSC via Mr. McKee, it appears the termite damage extends into the attic space and has damage the structural joist.

In addition to the extensive termite damage, it appears that the west side of the House has considerable structural damage. The cause of this structural failure could not be determined, but I do not believe it is a result of termite damage. Most of the rock wainscot veneer on the west side of the house had severe joint damage, and the majority of the top course was either loose or missing. This may have allowed water infiltration into the Houses foundation, which may have resulted in wood rot of the structural members.

In conclusion, the House has extensive structural issues and should be reviewed by a licensed structural engineer. It is my opinion that the cost associated with the structural repairs, coupled with the interior renovation (currently planned upgrades), the needed mechanical/electrical upgrades, and replacement of doors and windows would likely exceed the cost for construction of a new economically built house.

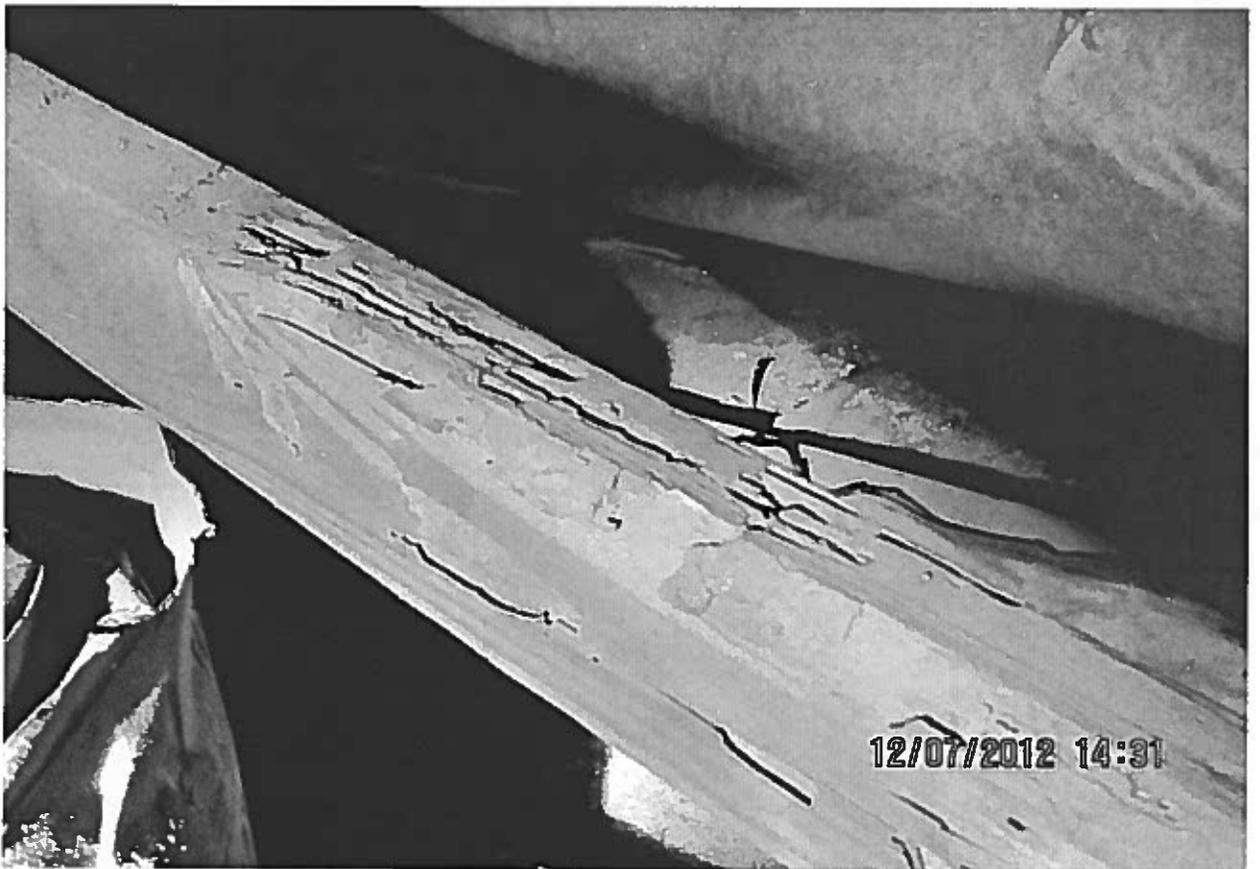
Respectfully,



John Priest  
President Southwest Region

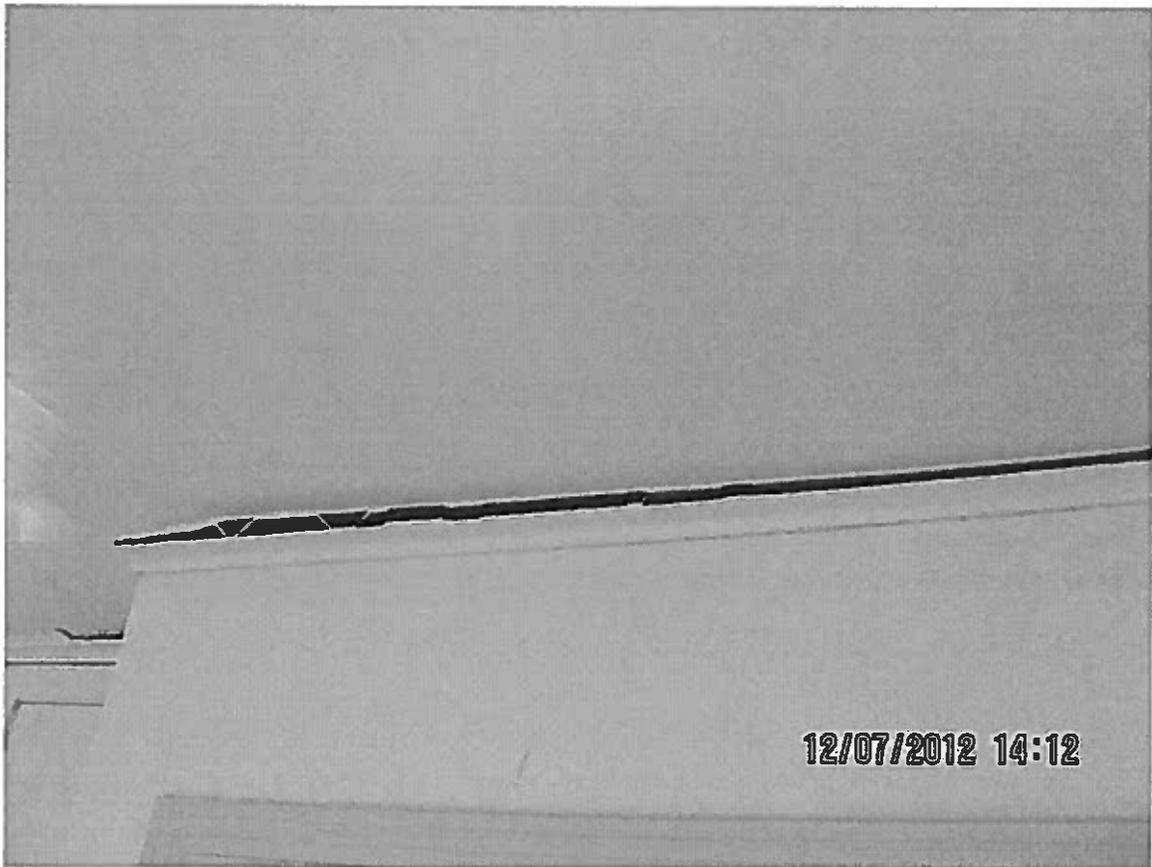


**House 411 Structural Damage**





**House 411 Structural Damage**



Oklahoma State Regents for Higher Education  
 FY14 Tuition and Mandatory Fee Request

Community College  
 Undergraduate

Institution: CONNORS STATE COLLEGE

Date Approved by Local Governing Board: JUNE 21, 2013

Tuition and Mandatory Fees	Credit Hours or Semesters	FY13 Tuition & Fees		FY14 Tuition & Mandatory Fees			
		FY13 Rates	Cost for 30 Credit Hours	Proposed FY14 Rates	Cost for 30 Credit Hours	\$ Chg from FY13	% Chg from FY13
<b>I. Tuition:</b>							
<i>Total Resident Tuition</i>	30	70.14	2,104.20	74.00	2,220.00	115.80	5.5%
<b>Nonresident Tuition</b>	30	140.89	4,226.70	140.89	4,226.70	0.00	0.0%
<i>Total Nonresident Tuition</i>	30	211.03	6,330.90	214.89	6,446.70	115.80	1.8%
<b>II. Mandatory Fees</b>							
<b>A. E&amp;G Part I (290 Fund)</b>							
Student Technology Services Fee	30	5.00	150.00	6.00	180.00	30.00	20.0%
Library Automation and Materials Fee	30	-	-	-	-	0.00	#DIV/0!
Library Resources Fee	30	-	-	-	-	0.00	#DIV/0!
Educational Network Connectivity Fee	30	-	-	-	-	0.00	#DIV/0!
Academic Records Fee	30	1.00	30.00	1.00	30.00	0.00	0.0%
Assessment Fee	30	2.00	60.00	2.00	60.00	0.00	0.0%
Student ID Fee	2	10.00	20.00	10.00	20.00	0.00	0.0%
Publications Fee	2	-	-	-	-	0.00	#DIV/0!
Safety Fee	30	-	-	-	-	0.00	#DIV/0!
Security Services Fee	30	-	-	-	-	0.00	#DIV/0!
Academic Excellence Fee	30	-	-	-	-	0.00	#DIV/0!
Other Mandatory Fees (List Below)							
	30	-	-	-	-	0.00	#DIV/0!
	30	-	-	-	-	0.00	#DIV/0!
	30	-	-	-	-	0.00	#DIV/0!
<i>Subtotal E&amp;G Part I(290 Fund) Mandatory Fees</i>	30	8.67	260.00	9.67	290.00	30.00	11.5%
<b>B. Auxiliary (700 Fund)</b>							
Student Activity Fee	30	10.00	300.00	10.00	300.00	0.00	0.0%
Student Facility Fee #1	30	10.00	300.00	12.00	360.00	60.00	20.0%
Student Facility Fee #2	30	-	-	-	-	0.00	#DIV/0!
Student Health Fee	2	-	-	-	-	0.00	#DIV/0!
Cultural and Recreational Services Fee	30	2.75	82.50	2.75	82.50	0.00	0.0%
Speaker Series Fee	30	-	-	-	-	0.00	#DIV/0!
Parking and/or Transit Fee	2	10.00	20.00	10.00	20.00	0.00	0.0%
School Newspaper Fee	30	-	-	-	-	0.00	#DIV/0!
Student Government Fee	30	2.00	60.00	2.00	60.00	0.00	0.0%
Other Mandatory Fees (List Below)							
Wellness Fee	2	10.00	20.00	10.00	20.00	0.00	0.0%
	30	-	-	-	-	0.00	#DIV/0!
	30	-	-	-	-	0.00	#DIV/0!
<i>Subtotal Auxiliary(700 Fund) Mandatory Fees</i>	30	26.08	782.50	28.08	842.50	60.00	7.7%
<b>C. Total Mandatory Fees</b>	30	34.75	1,042.50	37.75	1,132.50	90.00	8.6%
<b>III. Total Resident Tuition &amp; Mandatory Fees</b>	30	104.89	3,146.70	111.75	3,352.50	205.80	6.5%
<b>IV. Total Nonresident Tuition &amp; Mandatory Fees</b>	30	245.78	7,373.40	252.64	7,579.20	205.80	2.8%
<b>V. Legislative Peer Comparison</b>		<u>Resident</u>	<u>Nonresident</u>				
FY14 Peer Limit -- Community Colleges		\$5,258.00	\$9,521.00				
Institutional Request for FY14		\$3,352.50	\$7,579.20				
Difference from Peer Limit		\$1,905.50	\$1,941.80				
Percentage of Peer Limit		63.8%	79.6%				
Percentage Change from FY13**		6.5%	2.8%				

\*\*Provide detailed justification on narrative form for all tuition and mandatory fee increases.\*\*

and not requested to obscure, in essence, a tuition increase\*\*\*

**Oklahoma State Regents for Higher Education  
FY14 Request for Changes to Mandatory Fees**

**Student Facility Fee  
To be effective Fall 2013**

**Mandatory Fees:** Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected. **Changes, Additions, and Deletions of Mandatory Fees Require State Regents' Approval.** OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.C and D. Legislation: Title 70 Sections 3218.8 and 3218.9

**Student Facility Fees** are generally approved to pay the debt service requirements of facilities renovated and/or constructed for auxiliary enterprise operations and may include the cost of operating such facilities.

Institution Name: **CONNORS STATE COLLEGE**  
Name of Fee: **STUDENT UNION FEE**

Change in Mandatory Fee Rate		Fee to be assessed as indicated below (Check all that apply)			
Current Fee	\$ 10.00	Per Credit Hour	XX	Lower Division	xx
Proposed Fee	\$ 12.00	Per Course		Upper Division	
Change	\$ 2.00	Per Semester		Graduate Level	
Is this a new Fee? Yes/No-->	NO	Annually		Professional	
Date Fee was last Changed	1-Jul-11	Date Approved by Local Governing Board: -->			21-Jun-13

Comments: With this increase Connors will still be below the average total fees with peer institutions.

Describe the basis for the amount of the fee: We have estimated the cost for upgrades to the Student Union and based the fee upon ongoing repairs and maintenance.

Describe the use of revenue collected: The funds will be used to pay for the cost of renovation to the Student Union. The Union is outdated and the current space needs to be redesigned and updated.

Consequence if fee is not approved: The needed renovations will not be possible.

Was student comment solicited on this fee change and use of this fee? YES or NO ---->    yes  
Explain: The number one complaint the President has received from the students is the condition of the Student Union. A resolution was passed by Student Government in favor a renovation of the Union.

Projected New Revenue for FY14	\$ 108000
Estimated Revenue for FY13	\$ 497770
Total Projected Revenue for FY14	\$ 605770

**Oklahoma State Regents for Higher Education  
FY14 Request for Changes to Mandatory Fees**

**Student Technology Services Fee**

*To be effective Fall 2013*

**Mandatory Fees:** Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected. Changes, Additions, and Deletions of Mandatory Fees Require State Regents' Approval. OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.C and D. Legislation: Title 70 Sections 3218.8 and 3218.9

**Student Technology Services Fees** are assessed to support the Educational and General, Part I budget. The purpose of this fee is to ensure a source of dedicated revenue to provide all students access to computer, information processing, and telecommunications technology to enhance their potential for academic success... and professional success... Revenue from this fee is to be expended to establish and maintain facilities for student use to include student computer laboratory hardware and software, supplies, internal and external networks, replacement and updating of technology capability.

**Institution Name**

CONNORS STATE COLLEGE

**Name of Fee**

TECHNOLOGY SERVICES FEE

Change in Mandatory Fee Rate		Fee to be assessed as indicated below (Check all that apply)			
Current Fee	\$ 5.00	Per Credit Hour	XX	Lower Division	xx
Proposed Fee	\$ 6.00	Per Course		Upper Division	
Change	\$ 1.00	Per Semester		Graduate Level	
Is this a new Fee? Yes/No-->	NO	Annually		Professional	
Date Fee was last Changed	6/15/2012	Date Approved by Local Governing Board: --->			21-Jun-13

Comments: We have one the lowest technology rates in the state, in order to keep up with the increasing demands of our students for wireless capabilities, online classes, email demands we need to increase the fee.

Describe the basis for the amount of the fee: We estimate the cost to be over \$40 a student to purchase the software needed for campus based emails this will help with the cost.

Describe the use of revenue collected: This fee will cover the cost of continuing upgrades to wireless connections, additional online classes, electronic messaging system etc

Consequence if fee is not approved: Communication with our students will be diminished as well as our ability to make the necessary technological upgrades to keep up with outdated equipment.

Was student comment solicited on this fee change and use of this fee?

YES or NO ---->

yes

Explain: The President has regular meetings with students for feedback on what they feel is most important.

Projected New Revenue for FY14

\$ 54000

Estimated Revenue for FY13

\$ 247000

Total Projected Revenue for FY14

\$ 301000



**CONNORS STATE COLLEGE**

**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF APRIL 30, 2013**

		TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
FUND SOURCE	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR	
ST. APPROP.	4	19,206.88	2	7,686.36	21	43,125.12	15	23,603.10	
FEDERAL	0	0.00	1	500.00	0	0.00	8	8,344.28	
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00	
AUXILIARY	0	0.00	0	0.00	4	783.97	4	571.46	
OTHER	0	0.00	0	0.00	0	0.00	0	0.00	
<b>TOTAL</b>	<b>4</b>	<b>19,206.88</b>	<b>3</b>	<b>8,186.36</b>	<b>25</b>	<b>43,909.09</b>	<b>27</b>	<b>32,518.84</b>	

**CONNORS STATE COLLEGE**

**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF APRIL 30, 2013**

		TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
FUND SOURCE	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR	
ST. APPROP.	4	19,206.88	2	7,686.36	21	43,125.12	15	23,603.10	
FEDERAL	0	0.00	1	500.00	0	0.00	8	8,344.28	
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00	
AUXILIARY	0	0.00	0	0.00	4	783.97	4	571.46	
OTHER	0	0.00	0	0.00	0	0.00	0	0.00	
<b>TOTAL</b>	<b>4</b>	<b>19,206.88</b>	<b>3</b>	<b>8,186.36</b>	<b>25</b>	<b>43,909.09</b>	<b>27</b>	<b>32,518.84</b>	

June 21, 2013

Special Presentation to Chairman Andy Lester

Vice Chairman Link said he knows that during Chairman Lester's term as Chairman that he devoted an extraordinary amount of time because he has talked with him, been with him, or heard from him over this period of time. He said Chairman Lester represented the Board and its interests extremely well. He said he is aware it has been quite challenging, but it has been productive. He said he hopes Chairman Lester knows that all of the Regents appreciate his leadership and the devotion of time and effort he has put in. With that, of course, Regent Link said he is aware that Chairman Lester has also enjoyed the opportunity to serve. While he has pounded on the table a time or two, he has also smiled a lot and is happy to have done this. Vice Chairman Link said he is aware there are sacrifices involved because Chairman Lester and his family have gone different directions on many occasions, and there was a bit of a panic when his daughter was in the hospital while he was on the podium during commencement at Stillwater. On behalf of the Regents, he presented Chairman Lester with a small token of recognition and thanked him for serving this past year as Chairman.

Vice Chairman Link presented Chairman Lester with a gavel plaque that reads, "To Andy Lester for distinguished service as Chairman of the Board of Regents for Oklahoma State University and the A&M Colleges, July 1, 2012, to June 30, 2013."

Chairman Lester expressed thanks for the recognition. He said it has been an honor for him to serve as Chairman. It has been an extraordinarily busy year starting with the work of the Policies and Procedures Review Task Force and continuing with the ongoing work regarding the OSU Medical Center and other matters. He said he should mention that Regent Link chaired the Policies and Procedures Review Task Force. Even as the Regents meet today, interestingly enough the National Association of College and University Attorneys is holding its annual meeting and will host at least a dozen sessions dealing with issues directly or indirectly related to the child abuse scandal at Penn State. Chairman Lester said he is proud to say that the A&M Board has been a leader in this regard. The work that it did through its Policies and Procedures Review Task Force has made the campuses safer for minors and all others who visit. The Board has made it clear, and he is very proud of this, that it will not tolerate illegal, immoral, or unethical conduct. The work, of course, is ongoing, but Chairman Lester said he is proud of what has been accomplished thus far.

Chairman Lester said a lot of progress has also been made in connection with assuring that the teaching hospital continues to provide the kind of experience the medical students, residents, and state deserve. It has been a pleasure to work with friends at the Oklahoma Osteopathic Association to ensure rural and underserved Oklahoma continues to gain even better access to primary care physicians. The Board must, of course, thank Governor Fallin and the numerous members of the State Legislature, who, when the chips were down, stepped forward to appropriate necessary funds to make this a reality.

Chairman Lester said one of the great joys he has had while serving as Chairman was visiting the several institutions and campuses and meeting with many of the people that the Board directly

June 21, 2013

serves. He said one of his goals was to let people know about this Board of Regents and where it fits within the higher education system. He said he does not believe many people have any idea about the long hours that are spent by the Regents without any compensation working for the colleges and universities and the people they serve. In the process of going out and visiting and listening, Chairman Lester said he learned how strongly faculty, staff, students, alumnae, and communities feel about the OSU/A&M institutions. They feel very strongly and do a lot for these institutions.

He noted that there was one thing that did not happen during this past year—there were no presidential vacancies and no presidential searches. He noted that this is the first time since he has been on the Board that this has been the case. He said there are a lot of reasons for it, but to him the most obvious one is that the Board has excellent presidents. Hiring a president is probably the single most important thing the Board does, and with the presidents the Board now has, it has done its job well.

To be as busy as has been the case has required a lot of the staff. Chairman Lester said the Board's staff has without fail given the extra effort. He said the Regents are fortunate to have each one of the staff members. They do a great job, and he knows everybody on the Board is aware of the wonderful job Mr. Ramsey and his staff do for the Board. Chairman Lester said he really got an appreciation for it this year more than before.

Chairman Lester said for him the best part of being a Regent is serving with the other Regents. There is a lot of wisdom on this Board, and everyone is willing to do extra work. At some point or another this year he came to each Regent asking for something more, and no one ever declined to do so whether it was Lou Watkins' calming demeanor; Doug Burns' lawyerly leadership; Joe Hall's understated and often humorous work saving the institutions and citizens of Oklahoma a lot of money; Calvin Anthony being perhaps the nicest man ever all the while getting impossible tasks done; Jim Reese's common sense; Rick Davis' willingness to take on any task; or Tucker Link's ability to get to the bottom line. Chairman Lester noted that Regent Milner joined a wonderful group of people, and the Board members are looking forward to serving with her. He noted that Tucker Link has been the best Vice Chairman, and he knows he will be a great Chairman. He said he has spent a lot of time with Regent Link over this past year and has learned a lot from him. Chairman Lester said for him, Regent Link's voice will always be associated with the phrase, "You just can't make this stuff up."

Chairman Lester said the A&M schools are fortunate to have each of the Regents on the Board. Every one of the Regents loves the schools, volunteers countless hours to the betterment of the institutions, and goes way beyond the call of duty. Chairman Lester expressed thanks for entrusting him with the honor of being Chairman.

June 21, 2013

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

President Hargis said he would add his thanks for Chairman Lester's service. Having had his job previously, he said he is well aware of the time and effort it takes as well as that of all the Regents. He said he looks forward to working with the new Chairman, and he expressed welcome to Regent Milner.

President Hargis expressed appreciation to Kayse Shrum and all who were responsible for the event last evening.

Adoption of Memorial Resolutions

President Hargis presented information on behalf of Herbert L. Bruneau, Professor, Retired, Zoology, College of Arts and Sciences; and Edward R. Johnson, Dean and Professor, Retired, Libraries. President Hargis presented Memorial Resolutions for Dr. Bruneau and Dr. Johnson and requested their adoption. (The Memorial Resolutions for Dr. Bruneau and Dr. Johnson are attached to OSU's portion of the minutes as ATTACHMENTS A and B and considered a part of these minutes.)

Regent Anthony moved and Regent Reese seconded to adopt the Memorial Resolutions for Herbert L. Bruneau and Edward R. Johnson as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Approval to Award Posthumous Degrees

President Hargis said earlier this year the lives of two promising OSU students ended suddenly. The administration and faculty of the respective colleges requested and received approval to award posthumous degrees to these individuals. On behalf of the College of Agricultural Sciences and Natural Resources and the Graduate College, approval is requested to award a posthumous Doctor of Philosophy in Plant and Soil Sciences to Bayar Majeed Saeed. Additionally, the Spears School of Business has requested permission to award a posthumous Bachelor of Science degree in Business Administration to Lionel Joseph "Trey" Kertz III. With the Board's approval, the posthumous degrees will be presented to their respective families during the December, 2013, commencement programs.

Regent Burns moved and Regent Reese seconded to award a posthumous Doctor of Philosophy in Plant and Soil Sciences to Bayar Majeed Saeed and a posthumous Bachelor of Science degree in Business Administration to Lionel Joseph "Trey" Kertz III during the December, 2013, commencement programs.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### Ratification of Interim Approval

President Hargis said interim approval was received from the Chief Executive Officer to transfer funds to the University Multispectral Laboratory in Ponca City. He requested ratification of the interim approval request.

Regent Link moved and Regent Reese seconded to ratify interim approval granted by the Chief Executive Officer regarding the transfer of funds to the University Multispectral Laboratory in Ponca City.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

President Hargis requested Interim Provost Pam Fry to present information pertaining to Academic Affairs:

#### Personnel Actions

Dr. Fry presented 30 pages of personnel actions and recommended their approval with the exception of those items pertaining to retirements and separations, which are included as information items only. She said the actions include new appointments, including the appointments of Dr. Joshua Ward as Director of Scholar Development and Recognition, and Dr. John Fuller as Director of Affirmative Action. The list also includes changes in title and/or rate including the appointment, promotion, and tenure actions forwarded this past spring from the academic colleges and branch campuses, leave of absence requests without pay, and sabbatical leave requests.

For information, Dr. Fry noted the list includes 20 separations and 7 retirements listed on pages D-3.27 through D-3.30, which includes the retirement of Robert Graalman, Director of Scholar Development and Recognition, and separation actions for Robert Sternberg, Provost and Senior Vice President, and Lawrence Crosby, Dean of Business Administration. (These

recommendations are listed on pages D-3.1 through D-3.30 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-6-21-13.)

Regent Anthony moved and Regent Reese seconded to approve the personnel actions as listed in the OSU Agenda.

Regent Hall asked what a Centennial Professor is. Dr. Fry said she does not know the specifics about the title and would provide that information.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### Approval of Degree Requests and Program Modifications

Dr. Fry presented new degree requests and program modifications for the OSU-Stillwater and the OSUIT campuses. (These items are summarized on page E-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-6-21-13.) She said these requests were discussed earlier today with members of the Academic Affairs, Policy and Personnel Committee. If approved, the requests will be submitted to the Oklahoma State Regents for Higher Education for consideration.

Regent Link reported that the Academic Affairs, Policy and Personnel Committee met with the OSU administration regarding approval of degree requests and program modifications. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Link moved and Regent Davis seconded to approve the new degree requests and program modifications as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### President Hargis requested Vice President Weaver to present information pertaining to Business and Finance:

##### F-1 Approval of Fiscal Year 2014 Budget

Mr. Weaver requested approval of the Fiscal Year 2014 budget, including 2014 Tuition and Fees for the OSU System as well as Room and Board Rates for OSUIT. (The 2013-2014 Budget Materials and Executive Summary are included in Exhibit II, the Executive Summaries for the General University and OSU's constituent budget agencies are included in Exhibit III, the FY14

Tuition and Mandatory Fee Requests are included in Exhibit IV, and the 2013-2014 Proposed Room and Board Rates are included in Exhibit V of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-6-21-13.)

Mr. Weaver said these matters were discussed with the Planning and Budgets Committee at its meeting yesterday. (Documents presented by the OSU administration regarding the budget presentation for Oklahoma State University for Fiscal Year 2013-2014, including the Salary and Wage Budget and the Forms SR-A3 for Oklahoma State University and its constituent budget agencies, are collectively on a compact disc – Document No. 2-6-21-13.)

Regent Link reported that the Planning and Budgets Committee met with the administration of Oklahoma State University to review FY-2014 budget recommendations. He said the Committee acted to recommend Board approval as follows.

Regent Link moved that the Board conditionally approve all elements of the budget as presented by the OSU administration, including any recommendations on salary and wages, changes in room and board rates, and proposed tuition and/or fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions or personnel actions. Regent Anthony seconded the motion.

Regent Link asked OSU's percentage increase in tuition and fees, and Mr. Weaver said zero percent for undergraduate resident students.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

G-1 Approval of Peace Officers' Actions

Mr. Weaver recommended approval of the cancellation of a peace officer commission as indicated.

OSUIT

Commission No.

Eric W. Lovell

683

Regent Davis moved and Regent Reese seconded to approve the cancellation of the peace officer commission as indicated.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

G-2 Approval of Series 2013 General Revenue Bond Actions

Mr. Weaver requested Board approval of the revenue bond actions as follows:

1. Approve and execute a Resolution authorizing the form of two Supplemental Bond Resolutions and the sale of the Board's Oklahoma State University General Revenue Refunding Bonds, Series 2013B, and General Revenue Bond Series 2013C.
2. Authorize the Board Chair, or his designee, to execute any required documents and agreements, distribute any offering documents or other documents, and to do all things necessary to cause the execution and delivery of the Bonds, subject to review and approval by Board Legal Counsel.

Mr. Weaver said the Board previously authorized OSU to seek legislative authorization to issue Bonds for these projects at the March 1, 2013, meeting and approved the members of the financing team for the Bonds at the April 26, 2013, meeting.

Regent Reese moved and Regent Link seconded to approve the execution of a Resolution authorizing the form of two Supplemental Bond Resolutions and the sale of the Board's Oklahoma State University General Revenue Refunding Bonds, Series 2013B, and General Revenue Bonds Series 2013C; and to authorize the Board Chair, or his designee, to execute any required documents and agreements, distribute any offering documents or other documents, and to do all things necessary to cause the execution and delivery of the bonds, subject to review and approval by Board Legal Counsel.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

G-3 Approval for a Gift-in-Kind for the Upgrade of the Lighting System in the Athletics Center Arena

Mr. Weaver requested Board approval for Cowboy Athletic Facilities, LLC, to engage the services of a commercial lighting designer and contractor(s) to improve the lighting system within the arena portion of the Athletics Center and for the OSU President to enter into a gift-in-kind agreement with Cowboy's parent company, Cowboy Athletics, Incorporated, for the receipt of the project when it is completed, subject to Board Legal Counsel approval.

Regent Hall moved and Regent Anthony seconded to authorize Cowboy Athletic Facilities, LLC, to engage the services of a commercial lighting designer and contractor(s) to improve the lighting system within the arena portion of the Athletics Center and to authorize the OSU President to enter

into a gift-in-kind agreement with Cowboy's parent company, Cowboy Athletics, Incorporated, for the receipt of the project when it is completed, subject to Board Legal Counsel approval.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

G-4 Approval to Grant a Permanent Utility Easement and Right-of-Way to Oklahoma Natural Gas

Mr. Weaver requested Board approval to grant a 15-foot wide permanent utility easement and right-of-way to Oklahoma Natural Gas to relocate a gas line allowing for completion of retention pond work.

Regent Hall moved and Regent Reese seconded to approve a 15-foot wide permanent utility easement and right-of-way to Oklahoma Natural Gas to relocate a gas line allowing for completion of retention pond work as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

G-5 Approval of Payment to the Oklahoma State University Foundation for Use of a Suite at Boone Pickens Stadium

Mr. Weaver requested Board approval for payment of \$100,000 to the OSU Foundation pursuant to a contract for the utilization of a suite at Boone Pickens Stadium for public relations, fundraising, and recruiting purposes. Payment will be made from non-appropriated funds generated through the OSU Physicians Practice Plan for marketing and recruiting purposes.

Regent Anthony moved and Regent Hall seconded to approve the payment of \$100,000 to the OSU Foundation pursuant to a contract for the utilization of a suite at Boone Pickens Stadium for public relations, fundraising, and recruiting purposes.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

G-6 Approval to Enter Into a Purchase Agreement for Real Properties

Mr. Weaver requested Board approval to enter into a purchase agreement with the Northwest Oklahoma District Church of the Nazarene for properties located at University and Ramsey Streets in Stillwater and to allow the President or his designee to execute the purchase agreement.

Regent Anthony moved and Regent Reese seconded to authorize Oklahoma State University to enter into a purchase agreement with the Northwest Oklahoma District Church of the Nazarene for properties located at University and Ramsey Streets in Stillwater and to allow the President or his designee to execute the purchase agreement.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

G-7 Approval to Increase OSU's Investment in the OSU-University Multispectral Lab

Mr. Weaver requested Board approval to increase OSU's investment in the OSU-University Multispectral Lab (UML). He said an additional investment not to exceed \$1,500,000 is needed to fund operations and obligations of the UML. He noted that the Board previously ratified an interim approval request to transfer \$50,000 to the UML, and that this request is for the remaining \$1,450,000.

Regent Hall moved and Regent Link seconded to increase OSU's investment in the OSU-University Multispectral Lab as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

H-1 Approval to Enter into a Mutual Cooperation Agreement with Oklahoma County

Mr. Weaver requested Board approval to enter into a Mutual Cooperation Agreement with Oklahoma County and its Board of County Commissioners for equipment, labor, and supplies for small projects on an as-needed basis. This is a continuation of a previous agreement.

Regent Davis moved and Regent Hall seconded to authorize OSU-OKC to enter into a Mutual Cooperation Agreement with Oklahoma County and its Board of County Commissioners for equipment, labor, and supplies for small projects, subject to Board Legal Counsel review.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

H-2 Approval to Execute a Contract for Development Services with the Oklahoma State University Foundation

Mr. Weaver requested Board approval for the President to execute an annual contract with the OSU Foundation for development and fund-raising services, subject to Board Legal Counsel review. He said the agreement includes a base charge of \$3,015,000 plus a 1 percent performance fee for FY14.

Regent Burns moved and Regent Hall seconded to authorize the President to execute an annual contract with the OSU Foundation for development and fund-raising services, subject to Board Legal Counsel review.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

H-3 Approval to Execute a Contract for Management Services with the Oklahoma State University Alumni Association

Mr. Weaver requested Board approval for the President to execute an annual contract with the OSU Alumni Association for management services, subject to Board Legal Counsel review. The estimated amount is \$530,000 for FY14.

Regent Anthony moved and Regent Reese seconded to authorize the President to execute an annual contract with the OSU Alumni Association for management services, subject to Board Legal Counsel review.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

H-4 Approval to Execute a Memorandum of Understanding with the Oklahoma State University Alumni Association.

Mr. Weaver requested Board approval for the President to execute a memorandum of understanding with the Oklahoma State University Alumni Association for rental of space and services for use by the Office of Enrollment Management and Marketing for recruiting presentations and events, subject to Board Legal Counsel review. The estimated annual amount is \$55,000 for FY14.

Regent Burns moved and Regent Anthony seconded to authorize the President to execute a memorandum of understanding with the Oklahoma State University Alumni Association for rental of space and services for use by the Office of Enrollment Management and Marketing for recruiting presentations and events, subject to Board Legal Counsel review.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

I-1 Approval to Select an Engineer to Assist the University in the Design and Construction of a Waste Disposal Site Closure

Mr. Weaver requested Board approval to select an Engineer to assist the University in the design and construction of a waste disposal site closure. He said this item was discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Davis reported that the Committee met with the OSU administration regarding approval to select an Engineer to assist the University in the design and construction of a waste disposal site closure. He said the Committee voted to recommend to the Board approval to select Terracon/CP&Y, Oklahoma City, Oklahoma.

Regent Davis moved and Regent Hall seconded to select Terracon/CP&Y, Oklahoma City, Oklahoma, as the Engineer to assist the University in the design and construction of a waste disposal site closure.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

I-2 Approval to Demolish an Obsolete Apartment Structure

Mr. Weaver requested Board approval to demolish an obsolete apartment structure to accommodate a planned temporary gravel parking lot. This property is approximately one acre located on the southwest corner of the intersection of McElroy and Monroe Streets.

Regent Burns moved and Regent Hall seconded to approve the demolition of an obsolete apartment structure to accommodate a planned temporary gravel parking lot as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

J Approval of Purchase Request Items

Mr. Weaver presented the purchase requests and recommended their approval. (The purchase requests are listed on pages 7-11 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-6-21-13.) He requested approval to purchase the items as listed, subject to the availability of funds and/or the limitations of the budget. Of the 33 items listed, Mr. Weaver noted that 9 are new and 24 are annualized and were previously considered by the Board in prior years and are part of the process to begin a new fiscal year. Of those 24 annual items, 20 are at the same level of funding or less than the year before.

Regent Anthony moved and Regent Hall seconded to approve the sole source and special request purchase items as listed in the OSU Agenda (purchase requests Nos. 1-8, pages 7-8, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Regent Reese moved and Regent Milner seconded to approve the revolving and appropriated funds purchase items as listed in the OSU Agenda (purchase request Nos. 9-18, pages 8-9, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Regent Reese moved and Regent Milner seconded to approve the auxiliary enterprises purchase items as listed in the OSU Agenda (purchase requests nos. 19-29, pages 10-11, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Regent Link moved and Regent Reese seconded to approve the plant funds purchase items as listed in the OSU Agenda (purchase requests Nos. 30-33, page 11, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

#### Report of Bomb on the OSU-OKC Campus

President Hargis said earlier this morning notification was received of a bomb scare on the OSU-OKC campus that was to go off before noon. Thankfully, nothing has happened. He reported that the campus was evacuated and a complete sweep of the campus has been completed. The campus will be open at 5:00 p.m. this evening.

#### Introduction of Students

Chairman Lester recognized two students from the OSUIT campus. The first is Justin Blöse from Yukon, Oklahoma. He is seeking an Associate in Applied Science degree in Electrical/Electronic Technology and plans to pursue a Bachelor of Technology degree in Instrumentation Engineering Technology. He noted that Mr. Blöse plans to enter the Air Force upon graduation. He said 70 percent of his extended family is OSU alumni, and his parents met in Stillwater. He also introduced Chrissy Howard from Depew, Oklahoma, who is seeking an Associate in Applied Science degree in Orthotics & Prosthetics. She plans to work in a VA hospital and progress in her professional certifications after obtaining her degree. Chairman Lester noted that her father has an MS degree in Agricultural Education from OSU, and her aunt earned an AAS degree in Civil Engineering from OSUIT. On behalf of the Board of Regents, Chairman Lester welcomed the students to the meeting.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Herbert L. Bruneau, Professor, Retired, Zoology, College of Arts and Sciences, was claimed by death on April 12, 2013; and

WHEREAS, Dr. Bruneau, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from June 1, 1955, to the date of his retirement, May 31, 1995, and as a citizen worthy of commemoration and respect; and

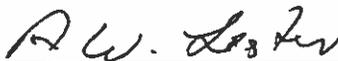
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Bruneau to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Bruneau.

Adopted by the Board the 21st day of June 2013.



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Andy Lester, Chair

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Edward R. Johnson, Dean and Professor, Retired, Libraries, was claimed by death on April 25, 2013; and

WHEREAS, Dr. Johnson, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from July 13, 1987, to the date of his retirement, February 27, 2004, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Johnson to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Johnson.

Adopted by the Board the 21st day of June 2013.



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Andy Lester, Chair

June 21, 2013

Public Comments

Chairman Lester said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

June 21, 2013

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES  
MEETING OF JUNE 21, 2013

Chairman Lester called upon the Committee Chairs of the following Committees to give reports.

Planning and Budgets Committee

(In addition to items discussed during the business of Oklahoma Panhandle State University, Langston University, Northeastern Oklahoma A&M College, Connors State College, and Oklahoma State University, the Committee also considered the following.)

Approval of Board of Regents' FY-14 Budget Documents

Regent Link said the Committee received an update on FY-2013 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2014 for the operations of the Board of Regents (Executive/Administrative Operations, Office of Legal Counsel, and Department of Internal Audits), including any proposed salary program. He said the Committee acted to recommend Board approval as follows. (The FY-14 budget documents for the Board of Regents, including the Board Budget Attachment, are collectively on file in the Board of Regents' Office as Document No. 13-6-21-13.)

Regent Link moved that the Board conditionally approve all elements of the budget as presented by the staff of the OSU/A&M Board of Regents, including the salary and wage recommendations contained therein and including the Board Budget Attachment, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions. Regent Anthony seconded the motion.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Fiscal Affairs Committee

(In addition to items discussed during the business of Northeastern Oklahoma A&M College and Oklahoma State University, the Committee also discussed the following.)

Approval of Internal Audit Plan and Co-source Agreement

Regent Davis reported that the Fiscal Affairs Committee received information regarding the Internal Audit Plan for FY 2013-2014 and a Co-source Agreement. He said Mr. Strande led the discussion on this item. The Audit Plan is the result of suggestions from a variety of institutional administrators. Information Technology and Medical Audit Services will be provided under a co-source agreement with Protiviti. The Committee acted to recommend Board approval of the Internal Audit Plan and the Co-source Agreement. (The Internal Audit Plan for the Department of Internal Audits for FY-14 and Co-source Agreement are on file in the Board of Regents' Office as Document No. 14-6-21-13.)

Regent Link moved and Regent Hall seconded to approve the Internal Audit Plan for the Department of Internal Audits for FY-14 and the Co-source Agreement as presented.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Academic Affairs, Policy and Personnel Committee

(In addition to an item discussed during the business of Oklahoma State University, the Committee also considered the following.)

Approval of Salaries for Institutional Presidents

Regent Link reported that the Committee met in Executive Session for the purpose of considering evaluation/assessment and other information relevant to the employment of the OSU/A&M institutional presidents, various OSU administrative employees, and Board staff.

Regent Link moved for the continued employment of the presidents of Connors State College, Langston University, Northeastern Oklahoma A&M College, Oklahoma Panhandle State University, and Oklahoma State University at the salary and expense allowance figures represented in Schedule A (on file in the Board of Regents' Office as Document No. 15-6-21-13) and of Board Staff at the salary and expense allowance figures represented in the Board Budget Attachment. Regent Burns seconded the motion.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Personnel Actions

Mr. Ramsey said he has two personnel actions to recommend to the Board which involve changes in title of individuals in the Department of Internal Audits. One is for Kristie Newby from Audit Senior to Audit Senior/Consultant effective July 1, 2013, and the other is for Jackie Boes from Audit Senior to Audit Senior/Consultant, effective July 1, 2013.

Regent Anthony moved and Regent Link seconded to approve the change in titles for Kristie Newby and Jackie Boes from Audit Senior to Audit Senior/Consultant, effective July 1, 2013.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Position on OSU-Tulsa Board of Trustees

Chairman Lester said Position No. 8 on the Board of Trustees of Oklahoma State University-Tulsa is to be filled by the A&M Board member who resides in the First Congressional District. By virtue of her position on the Board of Regents, Chairman Lester said Dr. Trudy J. Milner is appointed to fill Position No. 8 on the OSU-Tulsa Board of Trustees. A motion to recognize the appointment of Trudy Milner to the OSU-Tulsa Board of Trustees by virtue of her position on the OSU/A&M Board of Regents would be appropriate.

Regent Reese moved and Regent Anthony seconded to recognize the appointment of Trudy Milner to Position No. 8 on the OSU-Tulsa Board of Trustees by virtue of her position on the OSU/A&M Board of Regents.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Appointment to Langston University-Oklahoma City and Langston University-Tulsa Board of Trustees

Chairman Lester said there are two Regent positions on the Langston University-Oklahoma City and Langston University-Tulsa Board of Trustees, and they have the power to designate someone to serve on the Board of Trustees. He announced that he and Regent Burns have appointed former Regent Claud Evans to Position No. 8 on the Board of Trustees for Langston University-Oklahoma City and Langston University-Tulsa. He said he knows that Dr. Evans will be a welcomed addition to that Board.

### Election of Board Officers

Chairman Lester said with the change in Board officer terms coinciding with the fiscal year, at this meeting the Board should consider the reorganization of Board officers. According to the Rules of the Board of Regents, there are three officers of the Board consisting of the Chairman, Vice Chairman, and Secretary, which position is that of a non-voting executive officer of the Board. Therefore, nominations are open for the positions of Chairman, Vice Chairman, and Secretary of the Board, effective July 1, 2013, through June 30, 2014.

Regent Anthony said it has been said very well by others regarding the exemplary service during Regent Lester's tenure as Chairman. He said the Regents are all honored to have served with him and congratulate him on his successful term. He said Chairman Lester really set the bar high as has already been discussed.

Regent Anthony presented the nominations for Chairman, Vice Chairman, and Secretary as follows.

Regent Anthony nominated Tucker Link as Chairman, Rick Davis as Vice Chairman, and Jason Ramsey as Secretary to serve July 1, 2013, through June 30, 2014. Regent Burns seconded the motion.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

### Presidential Evaluation and Assessment Process

Mr. Ramsey said in order to bring closure to the annual presidential evaluation/assessment process, he recommended that the Board establish as a part of a confidential personnel file the compilation of the Board's comments which were solicited by a questionnaire and a summary of the Board's session in which the presidents presented a self assessment. Each president has been offered an opportunity to review the compilation and will be provided an opportunity to review the self assessment when the documents are completed and reviewed. Mr. Ramsey said he recommends that the Board authorize the establishment of a confidential personnel file following the completion and review of the written summary of the evaluation session, pending any additional contact with the presidents.

Regent Reese moved and Regent Anthony seconded to authorize the establishment of a confidential personnel file, following the completion and review of the written summary of the evaluation session, pending any additional contact with the presidents.

June 21, 2013

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Approval of Revisions to Board Policy 1.02 Operations of the Office of Legal Counsel

Chairman Lester noted the next item to be considered by the Board is the adoption of revisions to Board Policy 1.02 Operations of the Office of Legal Counsel.

Regent Burns said in the Board folders is a proposed policy revision to Board Policy 1.02 Operations of the Office of Legal Counsel. He said a task force was appointed by Chairman Lester, which included Regents Davis, Link, Lester, and himself. It has met many times and has considered a great deal of information regarding this policy and the policy change that is being recommended. As a result of all of that work, it is the recommendation of the task force that this revision be approved and that the changes be implemented upon the hiring of a new Board General Counsel. (The proposed policy revision to Board Policy 1.02 Operations of the Office of Legal Counsel is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Burns moved and Regent Link seconded to approve the revisions to Board Policy 1.02 Operations of the Office of Legal Counsel as presented and that the changes be implemented upon the hiring of a new Board General Counsel.

Regent Anthony said he very much appreciates the work of the task force regarding this matter. He said he is aware that it has been a hard job and believes the work of the task force is very important. Regent Anthony said he believes the component that requires an annual performance review to include input of the presidents is very important. He believes this will help provide the checks and balances that are needed in the system.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Approval to Authorize the Chief Executive Officer and Chairman of the Board to Execute the Search Process Regarding the Position of General Counsel

Regent Burns said it is also a recommendation of the task force that the Board grant authority to the Chief Executive Officer in coordination with this task force, as well as the Chairman of the Board of Regents, to proceed with the search process for a new Board General Counsel, including the development of a position description, advertising for the position, receiving applications, and ultimately bringing a recommendation to the Board.

June 21, 2013

Regent Burns moved and Regent Davis seconded to grant authority to the Chief Executive Officer in coordination with the task force and the Chairman of the Board of Regents to proceed with the search process for a new Board General Counsel, including the development of a position description, advertising for the position, receiving applications, and bringing a recommendation to the Board.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

Regent Link asked if there is a timeline regarding the position. Regent Burns said it is the hope of the task force to have someone in early 2014. The revised policy, as stated in the motion, is to become effective, at least in terms of its implementation, upon the new General Counsel taking office.

#### Board Committee Structure

Mr. Ramsey said in the Board folders is a copy of the Board Committee Structure as appointed by Chairman Lester, effective May 17, 2013, and a description of the functions and responsibilities of the various Board committees. He asked that this information be placed in the official minutes. (The Board Committee Structure is attached to this portion of the minutes as ATTACHMENT B and considered a part of these minutes.)

#### Recognition of Jim Sleezer

Mr. Strande said Jim Sleezer has been a valuable employee of the Department of Internal Audits for almost 17 years, and he has served him well and has served the Board well during that time. Mr. Strande announced Mr. Sleezer is retiring August 1, 2013, and will be missed. On behalf of the Board of Regents, Chairman Lester expressed thanks to Mr. Sleezer for his service.

#### Gift from Chairman

Chairman Lester said when he was appointed to the Board somehow he got the moniker of being the "Langston Regent." It is undeserved because every member of this Board works hard for Langston University, but it was somewhat deserved because the Governor appointing him asked him to keep a special eye out for Langston University and the promise was made that he would do so. Chairman Lester presented the Board members with a gift, compliments of Langston University. This is sort of his parting gift as Chairman with a huge thanks to President Kent Smith.

June 21, 2013

Adjournment

At approximately 1:15 p.m., Regent Burns moved and Regent Anthony seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link, Milner, and Reese. No: None. Abstentions: None. Absent: Watkins. The motion carried.

**1.02 Operations of the Office of Legal Counsel.**

The Office of Legal Counsel has as its primary function the responsibility of providing professional advice and legal services to the Board of Regents. As lawyers for the Board of Regents, the attorneys in the Office serve as legal advisors to the organization acting through its duly authorized constituents including the Board of Regents, its Chief Executive Officer (CEO) and the presidents and administrators of the five institutions in the OSU/A&M System. In the performance of these services, the lawyers in the Office of Legal Counsel should exercise independent professional judgment and render candid advice and, in doing so, may refer not only to the law, but to other considerations such as moral, economic, social, and political factors that may be relevant.

The General Counsel reports directly to the CEO and to the Board of Regents and is the chief legal officer for the Board of Regents, the institutions and their constituent agencies. This responsibility includes the management of the Office of Legal Counsel, supervision of its legal and support staff and the selection, coordination and supervision of all outside legal counsel in delivering the services required of that Office.

The Office of Legal Counsel shall investigate complaints and any other matters that are brought to its attention and/or as are deemed appropriate on its own initiative. Counsel shall keep the Board of Regents and CEO informed of matters which may pose significant risk to the Board of Regents or its institutions.

Counsel shall be free at any time to consult directly with the Chair of the Board of Regents, the Chair of any Board of Regents Committee, the CEO of the Board of Regents, and the presidents and administrators of the institutions; and to require from any office or officer of the institutions such information and records as shall be necessary for the performance of his/her duties. All institutional administrators shall fully cooperate with the CEO and the Board of Regents legal staff, and all records, documents and other information relevant to the management of all institutions and other entities under the jurisdiction of the Board of Regents shall be available to the agents of the Board of Regents.

The CEO, in consultation with all institutional presidents, shall conduct an annual performance review of the General Counsel, which shall be provided to all members of the Board of Regents. As part of this review, the CEO shall conduct a survey of clients regarding the performance of the General Counsel and the Office of Legal Counsel.

The annual budget for the Office of Legal Counsel shall be administered by the CEO as is the current practice for other budgetary operations of the Board of Regents.

Approved June 20, 1997  
Revised April 22, 2011  
Revised January 20, 2012  
Revised March 1, 2013

**1.02 Operations of the Office of Legal Counsel.**

The Office of Legal Counsel has as its primary function the responsibility of providing professional advice and legal services to the Board of Regents. As lawyers for the Board of Regents, the attorneys in the Office serve as legal advisors to the organization acting through its duly authorized constituents including the Board of Regents, ~~its~~ Chief Executive Officer (CEO) and the presidents and administrators of the five institutions in the OSU/A&M System ~~except for the staffing change and the delegation referenced in the Document Regarding Legal Services approved by the Board of Regents on April 22, 2011 (Attachment A).~~ In the performance of these services, the lawyers in the Office of Legal Counsel should exercise independent professional judgment and render candid advice and, in doing so, may refer not only to the law, but to other considerations such as moral, economic, social, and political factors that may be relevant.

The General Counsel ~~reports directly to the CEO on behalf of and to the Board of Regents and reports directly to the Board of Regents and is responsible (except as referenced above), under the general administrative supervision of the CEO, for directing all legal work the chief legal officer for -on behalf of~~ the Board of Regents, ~~and~~ the institutions and their constituent agencies. This responsibility includes the management of the Office of Legal Counsel, ~~and~~ supervision of its legal and support staff and the selection, ~~and~~ coordination ~~and supervision~~ of all outside legal counsel in delivering the services required of that Office.

The Office of Legal Counsel shall investigate complaints and any other matters that are brought to its attention and/or as are deemed appropriate on its own initiative. Counsel shall keep the Board of Regents and CEO informed of matters which may pose significant risk to the Board of Regents or its institutions.

Counsel shall be free at any time to consult directly with the Chair of the Board of Regents, the Chair of ~~any~~ Board of Regents Committees, ~~and~~ the CEO of the Board of Regents, and the presidents and administrators of the institutions; and to require from any office or officer of the institutions such information and records as shall be necessary for the performance of his/her duties. All institutional administrators shall fully cooperate with the CEO and the Board of Regents legal staff, and all records, documents and other information relevant to the management of all institutions and other entities under the jurisdiction of the ~~the~~ Board of Regents shall be available to the agents of the ~~the~~ Board of Regents.

~~It is the expectation of the Board of Regents that~~ The CEO, in consultation with all institutional presidents, shall conduct an annual performance review of the its Office of Legal ~~General~~ Counsel, which shall be provided to all members of the Board of Regents.- As part of t ~~this~~ review, the CEO may ~~shall~~ conduct -will include consultation with institutional presidents and a survey of clients regarding the performance of the General Counsel and the Office of Legal ~~Counsel. will undergo an annual evaluation of its services and personnel to incorporate a survey of clients including institutional presidents.~~

The annual budget for the Office of Legal Counsel shall be administered by the CEO as is the current practice for other budgetary operations of the Board of Regents.

Approved June 20, 1997  
Revised April 22, 2011  
Revised January 20, 2012  
Revised March 1, 2013

Attachment A:

Document Regarding Legal Services

~~The Board of Regents wishes to transfer certain defined responsibilities of the Office of Legal Counsel, which are uniquely related to OSU, to a new office within the OSU administration. The following is an attempt to define with some specificity the respective areas for which the Board of Regents' General Counsel and OSU's General Counsel shall be responsible for providing legal advice and services related to OSU. This Board action, while continuing to recognize the role and responsibility of the Board's Office of Legal Counsel and its General Counsel, will assign or delegate to OSU's General Counsel the responsibility for delivering legal services in the following exclusively OSU areas:~~

- ~~• Intellectual property matters to include transactions and matters for which the Vice President for Research & Technology Transfer is responsible. This would include, but not be limited to, review of research grants and contracts, oversight and review of patent and intellectual property licenses, technology transfer and serving on or advising the various committees and entities related thereto.~~
- ~~• Handling Fire Protection Publications (FPP), International Ground Source Heat Pump Association (IGSHPA), and other OSU copyright related matters and questions (other than OSU Athletic Trademark matters).~~
- ~~• Review of grants and contracts administered by the Department of Grants & Contracts Financial Administration.~~
- ~~• Assistance in responding to garnishments.~~
- ~~• Advice regarding pending or proposed legislation of interest to OSU in cooperation with Board General Counsel.~~
- ~~• Student services, including fraternity, sorority and SGA matters and Student Union and residence halls activities.~~
- ~~• Student conduct and academic matters and proceedings.~~
- ~~• International student exchange program issues and advising the International Travel Risk Assessment Committee.~~
- ~~• Daily O' Collegian and KOSU matters.~~
- ~~• Faculty and staff immigration issues.~~

- ~~Financial aid compliance.~~
- ~~Advising Registrar's Office on residency and other matters.~~
- ~~Athletic compliance issues.~~
- ~~Review, approval and interpretation of University policies, not requiring Board approval.~~
- ~~Selection of outside counsel and supervision of litigation involving matters arising out of any of the above in cooperation with the Board General Counsel.~~

~~The Office of Legal Counsel under the direction of General Counsel to the Board of Regents shall, pursuant to Policy 1.02, continue to be responsible for providing all other legal services within the A&M System except as assigned to OSU's General Counsel as described above. These services shall include, but are not limited to, the following areas or matters arising within the A&M System, including Oklahoma State University:~~

- ~~Review of purchasing contracts and other matters related to the Purchasing Department.~~
- ~~Review of contracts and matters involving the Department of Long Range Facilities Planning.~~
- ~~Review of all other contracts requiring Board approval.~~
- ~~Labor, employment, and other human resources matters.~~
- ~~Athletics, except for compliance issues.~~
- ~~Health, safety and environmental matters.~~
- ~~All matters involving or affecting real estate and lands of the Board.~~
- ~~Leases requiring Board approval.~~
- ~~Financial issues involving the issuance of bonds and State Master Lease financing.~~
- ~~Issues relating to the Open Records Act and requests pursuant thereto.~~
- ~~Assistance in responding to subpoenas.~~
- ~~Advice pertaining to the Family Educational Rights and Privacy Act (FERPA) and the Clergy Act.~~
- ~~Advice concerning HIPAA, ADA compliance, and illegal discrimination issues.~~
- ~~Advice to and/or service on Behavioral Consultation Teams.~~
- ~~Advice regarding pending or proposed legislation of interest to the Board or its institutions.~~
- ~~Interpretation of Board policies and institutional policies requiring Board approval.~~
- ~~Assist the State Office of Risk Management and the Attorney General in responding to claims and suits filed under the Oklahoma Governmental Tort Claims Act.~~
- ~~Coordination of and responding to investigations from external state or federal agencies such as Department of Justice, EEOC, OHRC, and Department of Education OCR and OFCCP.~~
- ~~Selection of outside counsel and supervision of litigation arising from any of the above areas in cooperation with OSU's General Counsel (when OSU is an interested party).<sup>6</sup>~~

~~The General Counsel for the Board of Regents shall continue to be responsible for all legal services not clearly delegated above.~~

~~It is anticipated that occasionally the Office of Legal Counsel and the OSU General Counsel will be working together on a particular matter. In such instances, they shall determine at the outset the areas of responsibility of each office to avoid any omissions. Annually, both Legal Councils will meet to review this document and recommend to the Board any needed changes.~~

~~The General Counsel for the University and the General Counsel for the Board of Regents will be expected to consult regularly, and specially when appropriate, to resolve any questions concerning the responsibility for any request delivered to either of them for legal advice or services not clearly covered by any of the above. In the event of any unresolved dispute in this regard, the final decision shall be made by the Board Chair.~~

~~Approved April 22, 2011~~

~~\*Where the Office of Legal Counsel is providing legal services to or for the benefit of Oklahoma State University ("OSU") or is supervising outside lawyers providing such services for which OSU is paying, OSU is the client and as such the President of OSU (or other appropriate administrator) shall make decisions, with the advice of the Office of Legal Counsel, as any client would ordinarily make. These include, without limitation, approval of overall strategy, approval of any outside counsel and review and approval of bills of such counsel, and determination of settlement authority. In any matter in which the Office of Legal Counsel believes the proposed course of action is or could be detrimental to the Board of Regents, it shall inform OSU's General Counsel. If the OSU General Counsel does not respond satisfactorily, the Office of Legal Counsel shall inform the Board Chair who shall take such action, if any, as the Chair deems appropriate.~~

COMMITTEE STRUCTURE\* OF THE A&M BOARD OF REGENTS  
AS APPOINTED BY CHAIRMAN ANDY LESTER

May 17, 2013

NOTE: All committee meetings must be scheduled through the Chief Executive Officer of the Board to ensure continuity of information through the Regents' executive office, compliance with the open meeting law, etc.

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

Tucker Link, Chairman	Andy Lester (non-voting, ex officio)
Calvin Anthony, Member	Jason Ramsey (non-voting, ex officio)
Doug Burns, Member	

2. **FISCAL AFFAIRS AND PLANT FACILITIES**

Rick Davis, Chairman	Andy Lester (non-voting, ex officio)
Joe Hall, Member	Jason Ramsey (non-voting, ex officio)
Trudy Milner, Member	

3. **PLANNING AND BUDGETS**

Joe Hall, Chairman	Andy Lester (non-voting, ex officio)
Jim Reese, Member	Jason Ramsey (non-voting, ex officio)
Lou Watkins, Member	

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\* For description of committee functions and responsibilities, see attached page.

**BRIEF DESCRIPTION OF COMMITTEE FUNCTIONS AND RESPONSIBILITIES  
TO THE BOARD OF REGENTS AND TO THE INSTITUTIONS GOVERNED BY THE BOARD**

**1. ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

This committee considers appropriate matters relating to development or review of academic policies and programs and governmental policies of the Board of Regents and/or the institutions under the Board's jurisdiction. It also considers matters relating to personnel under the jurisdiction of the Board and universities and colleges governed by the Board.

**2. FISCAL AFFAIRS AND PLANT FACILITIES**

This committee assumes responsibility when appropriate or necessary on behalf of the Board for matters relating to fiscal management including internal and external audit functions of the Board and/or the institutions governed by the Board and to the construction, maintenance and operation of physical facilities including consideration related to all real estate.

**3. PLANNING AND BUDGETS**

This committee considers appropriate matters relating to short- and long-range planning, assessment of institutional resources, and development and administration of budgets.

MEETING OF THE A & M BOARD OF REGENTS

**June 21, 2013**

Executive Board Room  
Administration Building  
Oklahoma State University – Tulsa  
700 N. Greenwood Ave.  
Tulsa, Oklahoma

**ORDER OF BUSINESS**

REGULAR MEETING OF THE BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 19, 2012.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of April 26, 2013

Approval of Minutes of Special Board Meeting of June 4, 2013

**DATES OF NEXT REGULAR MEETINGS**

For **Information** Purposes Only:

September 6, 2013 -- Miami, Oklahoma – Calcagno Family Ballroom, Student Union,  
Northeastern Oklahoma A&M College

For **Consideration** of Approval:

October 25, 2013 -- Stillwater, Oklahoma – The Council Room, 412 Student Union,  
Oklahoma State University

**BUSINESS WITH COLLEGES AND UNIVERSITIES**

1. Oklahoma Panhandle State University
2. Langston University
3. Northeastern Oklahoma A&M College
4. Connors State College
5. Oklahoma State University

**PUBLIC COMMENTS**

**COMMITTEE REPORTS**

Academic Affairs, Policy and Personnel Committee  
Fiscal Affairs and Plant Facilities Committee  
Planning and Budgets Committee

**OTHER BUSINESS OF THE BOARD OF REGENTS**

Reports or recommendations by the Chief Executive Officer

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: June 21, 2013

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: Executive Board Room, Administration Building, Oklahoma State University-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 19, 2012.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of April 26, 2013
- Approval of Minutes of Special Board Meeting of June 4, 2013
- Announcement of meeting on September 6, 2013, in the Calcagno Family Ballroom, Student Union, Northeastern Oklahoma A&M College, Miami, Oklahoma
- Approval of meeting on October 25, 2013, in The Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma
- Reports/comments/recommendations by Board Chairman
- Recognition of appointment of Regent Trudy Milner
- Recognition of reappointment of Regent Calvin Anthony
- Recognition of Chairman Andy Lester

**OKLAHOMA PANHANDLE STATE UNIVERSITY**

--General Information/Reports Requiring No Action By the Board

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

\* The Board will have breakfast on Friday, June 21, 2013, at 7:30 a.m. in the Tulsa Room of the Bookstore Building on the campus of OSU-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma, with OSU President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the B. S. Roberts Room (Room 151) of North Hall on the OSU-Tulsa campus.

--Instructional Programs

Approval to modify the Fire Protection Safety Training program

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

Approval of FY-14 budget documents

Approval of resident tuition and mandatory fees

Approval of proposed FY-14 salary recommendations

--Other Business and Financial Matters

Approval to increase Cafeteria Meal Plan Rates for FY-14

Approval to increase housing rates

--Contractual Agreements (other than construction and renovation)

Approval to grant Panhandle Telephone Cooperative, Inc., a right-of-way easement to relocate a communication line

--New Construction or Renovation of Facilities

Approval to continue the Construction Manager at Risk contract with Wiley Hicks, Jr., Inc.

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

Approval of FY-14 purchase orders

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

Success of the OPSU Men's Rodeo Team

OPSU Assistant Rodeo Coach named Central Plains Region Coach of the Year

Six OPSU student athletes inducted into Chi Alpha Sigma, the athletic honor society

OPSU hosted the 5-state Women in Ag Conference in conjunction with the OSU Extension Office in Guymon

Out-of-state travel summaries

**LANGSTON UNIVERSITY**

--General Information/Reports Requiring No Action By the Board

--Resolutions

Adoption of Memorial Resolution for Mrs. Sharon Wilson

--Policy and Operational Procedures

Approval of Risk Management manual

Approval of Safety manual

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

Approval to continue the employment of personnel for FY-14

- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-14 budget documents
  - Approval of budget revision for FY-13
  - Approval to continue paying employee portion of the Oklahoma Teachers Retirement for FY-14
  - Approval to continue the Agriculture, Research & Extension grant from the United States Department of Agriculture
  - Approval to accept funding for the Federal Supplemental Education Opportunity Grant and Federal Work Study from the United States Department of Education
  
- Other Business and Financial Matters
  - Approval to add physical therapy building to the existing master plan at a priority one planning status
  - Approval to prioritize and move forward with the in-house programming, site location, and design services of the Early Child Development Center project
  - Approval to prioritize the Wellness Center project and move forward with the in-house programming, site selection, and design services.
  
- Contractual Agreements (other than construction and renovation)
  - Approval to extend the sponsorship contract of the Deborah Brown Community School through 2015
  - Approval to enter into a partnership with Tulsa Public Schools for the training of student teachers and future educators through classroom observations
  - Approval to enter into affiliation agreements with facilities for the training of Nursing and Health Professional students
  - Approval to renew affiliation agreements with facilities for the training of Physical Therapy students
  - Approval to enter into a service agreement with Truescreen, Inc., to perform background investigations for employment purposes
  - Approval to continue agreement with the Prisoners Public Works Project/Oklahoma Department of Corrections
  - Approval to enter into an agreement with Campus Labs
  
- New Construction or Renovation of Facilities
  - Approval to install lighting at the Wetland Park and bridges and infrastructure for water geysers for Scholars Inn, Wetland, and KAPPA ponds
  - Approval to meet code required by ADA and safety enhancements to campus elevators
  
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
  
- Student Services/Activities
  - Approval to pay travel, per diem, and lodging for the athletic teams, coaches, and other appropriate University officials for FY-14
  - Approval to increase tuition rates
  - Approval to increase the monthly campus housing rental rates and application fee
  - Approval to provide a contractual increase in meal plan rates
  - Approval to increase the Academic Records Fee and the Student Activity Fee
  - Approval to add a Career Services Fee and Counseling Fee

- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

- General Information/Reports Requiring No Action By the Board
  - Remarks by President Hale
- Policy and Operational Procedures
  - Approval of Minors Participating in NEO-Related Activities and Programs policy
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
  - Ratification of interim approval
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-14 budget documents
  - Approval of FY-14 salary recommendations
- Other Business and Financial Matters
  - Ratification of interim approval to utilize E&G Reserves to complete two real estate purchases
  - Approval to pay debt service payments for FY 13-14
  - Approval of Campus Master Plan 2014
  - Authorization to name the Gallery in Kah-Ne Hall the Charles Banks Wilson Art and Cultural Education Center
  - Approval to expend grant funds, including payment of administrative allowances, in accordance with grant guidelines for the Title III Grant, Part A; TRIO Upward Bound program; Scholars for Excellence Program; and the Supplemental Education Opportunity Grant and the Federal Work Study elements of the Student Financial Aid program
- Contractual Agreements (other than construction and renovation)
  - Approval to continue contract between Northeastern Oklahoma A&M College and Northeastern Oklahoma A&M College Development Foundation
  - Approval to exercise the one-year contract renewal option with Sodexo Operations, LLC
  - Approval to continue agreements between hospitals and health care agencies for the health science programs for the 2013-14 academic year
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Student Services/Activities
  - Approval to increase resident and non-resident tuition and mandatory fees
  - Approval of increases in meal plan rates
  - Approval of increases in student housing rates
  - Approval to increase annual Parking Fee

- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries
  - Athletic team schedules

### **CONNORS STATE COLLEGE**

- General Information/Reports Requiring No Action By the Board
  - Personal remarks by President Faltyn
- Policy and Operational Procedures
  - Approval of the Connors State College Institutional Organizational Chart for FY-14
  - Approval of personnel recommendations and respective salaries for FY-14
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-14 budget documents
  - Approval to transfer funds
  - Approval to implement salary schedule
- Other Business and Financial Matters
  - Approval to utilize Oklahoma State Office of Management and Enterprise Services, Real Estate and Leasing Services to sell Haskell Building
  - Approval of purchase orders for FY-14
- Contractual Agreements (other than construction and renovation)
  - Approval to develop clinical affiliation agreements
  - Approval to enter into an agreement with supplier to manage and operate the Connors State College Warner and Muskogee campus bookstores
- New Construction or Renovation of Facilities
  - Approval to demolish the Jacob Johnson building and Faculty House 411 on the Warner Campus
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
  - Approval to pay all fees associated with the renovation of the A. D. Stone Student Union
- Student Services/Activities
  - Approval to increase resident and non-resident tuition and mandatory fees
  - Approval of increases in meal plans and McClarren Hall dorm room rate
- New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries
  - Title III grant submission

**OKLAHOMA STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
  - Opening comments by President Hargis
- Resolutions
  - Adoption of Memorial Resolutions for Herbert L. Bruneau and Edward R. Johnson
- Policy and Operational Procedures
  - Approval of posthumous degrees to be presented at the December, 2013, graduate and undergraduate commencement programs
  - Ratification of interim approval of funding for the University Multispectral Laboratory
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
  - Approval of proposed new degrees and program modifications
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-14 budget documents
- Other Business and Financial Matters
  - Approval of peace officers' actions
  - Approval of Series 2013 general revenue bond actions
  - Approval for a gift-in-kind for the upgrade of the lighting system in the Athletics Center Arena
  - Approval to grant a permanent utility easement and right-of-way to Oklahoma Natural Gas
  - Approval of payment to the Oklahoma State University Foundation for use of a suite at Boone Pickens Stadium
  - Approval to enter into a purchase agreement for real properties
  - Approval to increase OSU's investment in the OSU-University Multispectral Lab
- Contractual Agreements (other than construction and renovation)
  - Approval to enter into a mutual cooperation agreement with Oklahoma County
  - Approval to execute a contract for development services with the Oklahoma State University Foundation
  - Approval to execute a contract for management services with the Oklahoma State University Alumni Association
  - Approval to execute a memorandum of understanding with the Oklahoma State University Alumni Association

- New Construction or Renovation of Facilities
  - Approval to select an Engineer to assist the University in the design and construction of a waste disposal site closure
  - Approval to demolish an obsolete apartment structure
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting

### **PUBLIC COMMENTS**

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

### **COMMITTEE REPORTS**

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

#### **Planning and Budgets Committee**

Receive information and a possible recommendation from the administration of Oklahoma State University regarding an update on FY-2013 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2014 for Oklahoma State University and its constituent budget agencies, including proposed salary programs, changes in room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the administration of Oklahoma Panhandle State University, Langston University, Northeastern Oklahoma A&M College, and Connors State College regarding an update on FY-2013 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2014 for their respective institutions, including any proposed salary programs, changes in room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the staff of the Board of Regents regarding an update on FY-2013 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2014 for the operations and/or budgetary functions coordinated by the Board of Regents, including any proposed salary program and including authorization for the Chairman to sign a new contract for public relations services.

#### **Fiscal Affairs Committee**

Receive information and a possible recommendation regarding the Internal Audit Plan for FY 2013-2014 and a Co-source Agreement for Information Technology and Medical Audit Services.

Academic Affairs, Policy and Personnel Committee

Executive Session, if so approved by the required vote of members present, for the purpose of considering evaluation/assessment and other information relevant to the employment of the President of Connors State College; the President of Langston University; the President of Northeastern Oklahoma A&M College; the President of Oklahoma Panhandle State University; the President of Oklahoma State University and OSU System; OSU Provost and Senior Vice President; OSU-OKC President; OSU Institute of Technology-Okmulgee President; OSU-Tulsa and OSU Center for Health Sciences President; OSU Center for Health Sciences Provost and OSU College of Osteopathic Medicine Dean; Oklahoma State University Vice Presidents and Deans; Head Coaches of Oklahoma State University; Health and Higher Education Policy Analyst; Chief Executive Officer of the Board; and the staff of or personnel who are responsible directly to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges for the fiscal year beginning July 1, 2013. (Oklahoma Open Meeting Act §307B.1.)

Consider or take any action with reference to the matters contained in the immediately preceding item.

OTHER BOARD OF REGENTS' BUSINESS

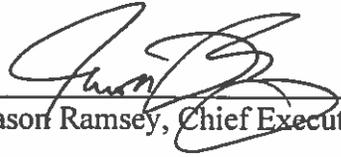
- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
  - Recognize appointment of Regent to serve on OSU-Tulsa Board of Trustees
  - Election of Board officers
  - Approval to bring closure to the presidential evaluation/assessment process
  - Approval of revisions to Board Policy 1.02 Operations of the Office of Legal Counsel
  - Approval to authorize the Chief Executive Officer and Chairman of the Board to execute the search process regarding the position of General Counsel
- Reports/comments/recommendations by Chief Executive Officer
  - Board Committee Structure
- Reports/comments/recommendations by General Counsel
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted

June 21, 2013

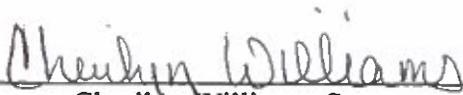
BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES

By:   
Tucker Link, Chairman

ATTEST:

  
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on September 6, 2013.

  
Cherilyn Williams, Secretary