

# MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL  
COLLEGES

for the

OCTOBER 28, 2011

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

October 28, 2011

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES, OCTOBER 28, 2011

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON NOVEMBER 2, 2010.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Ballroom of the Student Union on the campus of Oklahoma Panhandle State University, Goodwell, Oklahoma, on October 28, 2011.

Those present: Mr. Jay L. Helm, Chairman; Mr. Andrew W. Lester, Vice Chairman; Mr. Calvin J. Anthony; Mr. Douglas E. Burns; Mr. Rick Davis, Mr. Joe D. Hall; Mr. Tucker Link; Mr. Jim Reese; and Mrs. Lou Watkins.

Absent: None.

Others present: Dr. W. Douglas Wilson, Executive Secretary; Mr. Charles E. Drake, General Counsel; Mr. Robert White, Health and Higher Education Policy Analyst; Mr. Jason Ramsey, Director, State Government Relations; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Linda Novak, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Executive Secretary announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:20 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE COLLEGES  
MEETING OF OCTOBER 28, 2011

Order of Business

Regent Link moved and Regent Lester seconded to approve the Order of Business as presented.

Those voting aye: Board Members Link, Reese, Anthony, Burns, Davis, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Watkins. The motion carried.

October 28, 2011

Approval of Minutes

Regent Lester moved and Regent Anthony seconded to approve the minutes of the September 9, 2011, Regular Meeting of the Board of Regents and the September 21, 2011, Special Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Reese, Anthony, Burns, Davis, Hall, Helm, Lester, and Link. No: None. Abstentions: None. Absent: Watkins. The motion passed.

Approval of Future Board Meetings

Chairman Helm announced that the next regular meeting of the Board of Regents is scheduled to convene on December 2, 2011, in the Scholars Inn Clubhouse on the campus of Langston University, Langston, Oklahoma. For consideration of approval is the meeting scheduled to convene on January 20, 2012, in Conference North, Third Floor, on the campus of Oklahoma State University-Oklahoma City, Oklahoma City, Oklahoma. He asked for a motion to confirm this meeting date.

Regent Anthony moved and Regent Lester seconded to approve the Board meeting scheduled for January 20, 2012, in Conference North, Third Floor, on the campus of Oklahoma State University-Oklahoma City, Oklahoma City, Oklahoma.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, and Reese. No: None. Abstentions: None. Absent: Watkins. The motion was approved.

October 28, 2011

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President, and Ms. Jessica Boles, Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board. Dr. Hale expressed appreciation to Dr. Bryant and his staff for the wonderful dinner last evening.

Dr. Hale said it is always a pleasure for him to be able to share good news about Northeastern Oklahoma A&M College through the *NEO Update* that is provided. The publication includes information about NEO receiving its second \$2 million grant to provide better services to the Native American population in far northeast Oklahoma; the distinguished Lieutenant Governor visiting the NEO campus along with his economic development team to address some of the priorities of Oklahoma and the good things going on in northeast Oklahoma; and NEO's participation in the statewide Mind Games competition. Dr. Hale also reported on NEO's Homecoming, which had several activities cancelled due to weather.

Enrollment Report

Dr. Hale provided a Fall Preliminary Enrollment Report that reflects State Regents' data that was recently published. He noted that enrollment for higher education in Oklahoma was essentially flat with a .1 percent enrollment growth over the fall of last year; however, the A&M System as a whole grew by 1,500 students this fall compared to just 100 across the state. Dr. Hale said one thing that is unique about the A&M System is that it has schools at all levels with two-year colleges, regional universities, research universities, and medical schools. To have this kind of growth reflects very positively on the institutions. Also, Dr. Hale reported that NEO increased its head count by 7.3 percent this fall over last year, and the FTE enrollment increased by approximately 7.3 percent, as well. He noted that the freshmen growth is about 6.2 percent.

Approval of Title III Grant

Dr. Hale requested Board approval to allow Northeastern Oklahoma A&M College to accept a grant from the U.S. Department of Education. He said this is the Title III grant for which NEO received notice about a month ago that it would be receiving. The grant essentially allows NEO to take three very high-demand degree areas from the Native American perspective and put those programs on line. The programs would include Hospitality Management, Early Childhood Education, and Criminal Justice. Dr. Hale said NEO is one of very few institutions in Oklahoma that does not currently offer any degree programs entirely on line. NEO currently does not have authorization to do so. Part of the process will be going through the A&M Board of Regents as well as the Oklahoma State Regents for Higher Education to allow NEO to offer online degree program delivery in these three areas. Because of the accreditation requirements, NEO will need to have increased online service from financial aid, academic advising, counseling services, etc. The \$2 million will be directed towards helping the College proceed with online degree

programs in those three areas. Dr. Hale requested Board approval to accept the grant and to expend the allocation of the first year budget of approximately \$400,000.

Dr. Hale also requested approval of a U.S. Department of Education award for the Student Support Services Grant for the period of September 1, 2011 – August 31, 2012, as presented.

Regent Hall moved and Regent Anthony seconded to allow Northeastern Oklahoma A&M College to accept grants from the U.S. Department of Education and to expend the funds according to the grant guidelines as presented in the NEO Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion carried.

#### Approval to Purchase New Lighting

Regent Anthony moved and Regent Link seconded to authorize Northeastern Oklahoma A&M College to solicit bids and award a purchase order to the lowest and best bidder for new lighting on the NEO campus in the estimated amount of \$167,000 to be paid from the Master Equipment Lease 2011A funds.

Those voting aye: Board Members Burns, Davis, Hall, Helm, Lester, Link, Reese, Watkins, and Anthony. No: None. Abstentions: None. Absent: None. The motion passed.

#### Approval of Room and Board Rates

Dr. Hale reported that the new student apartment complex on the NEO campus is scheduled to be completed by December 31, 2011. With respect to the request regarding room rates for the new housing, he said this item was discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Link reported that the Fiscal Affairs Committee met with the administration of Northeastern Oklahoma A&M College regarding approval of proposed rates for student housing. He said President Hale provided an NEO Student Housing Summary (a copy of which is on file in the Board of Regents' Office as Document No. 2-10-28-11) that included financial information, occupancy and capacity information, and room rate recommendations. Regent Link reported that Dr. Hale requested approval of room rates for the new student housing complex effective for the 2012 spring semester, room rates for the new student housing complex effective for the 2012 fall semester, and room rates for the traditional dorms effective July 1, 2012.



Regent Link said President Hale noted that the \$4.4 million facility is scheduled to be completed by December 31, 2011. He said the Committee voted to recommend Board approval of proposed rates for student housing as presented by the administration.

Regent Link moved and Regent Davis seconded to approve the proposed rates for student housing as presented in the NEO Agenda.

Chairman Helm said he and President Hale have worked closely on this matter. With a settlement from flood damage that the College sustained, NEO was able to build the new facility. If it were not for those funds, the room rate would be \$500 per semester higher. This is a huge savings. He noted that NEO will still have the lowest rates of all the colleges in the State of Oklahoma for dormitory space, and especially for new space. Chairman Helm noted that NEO does have some challenges to face in the older dormitories and needs to remodel those areas.

Those voting aye: Board Members Davis, Hall, Helm, Lester, Link, Reese, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: None. The motion carried.

#### Balance of Agenda

Regent Link moved and Regent Lester seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Hall, Helm, Lester, Link, Reese, Watkins, Anthony, Burns, and Davis. No: None. Abstentions: None. Absent: None. The motion passed.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and Ms. Boles were then excused from the meeting.

**NORTHEASTERN OKLAHOMA A&M COLLEGE**  
Miami, Oklahoma  
October 28, 2011

Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. President's Remarks

- Student Housing Update
- OSRHE Fall Preliminary Enrollment Report
- State Regents Approve NEO Degree Program Requests
- October "NEO Update"

**PART B - RESOLUTIONS**

None

**PART C - POLICY AND OPERATIONAL PROCEDURES**

None

**PART D - PERSONNEL ACTIONS**

None

**PART E - INSTRUCTIONAL PROGRAMS**

None

**PART F - BUDGETARY ACTIONS**

None

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS**

1. Title III Grant, "Merging Tradition and Technology to Create Access to High Demand Careers"

Board approval is requested to allow Northeastern Oklahoma A&M College to accept a grant from the U.S. Department of Education, in the amount of \$1,996,895 and to expend the funds according to the Grant guidelines. The project title, "Merging Tradition and Technology to Create Access to High Demand Careers," is a five-year developmental grant under the Native American Serving Nontribal Institutions (NASNTI) Program authorized under Title III, Part F. The first budget period will begin October 1, 2011 and the allocation for the year one is \$399,628. A narrative description of the project and services follows.

<b>Merging Tradition and Technology to Create Access to High-Demand Careers</b>				
Year 1	Year 2	Year 3	Year 4	Year 5
<b>High-Demand Career Pathways via Distance Delivery</b>				
Re-design five (5) distance <b>Gen Ed</b> courses to incorporate Native Ways of Knowing (NWOK)	Pilot re-designed distance General Education; convert six (6) <b>Hospitality Mgmt.</b> courses for distance delivery and NWOK	Pilot Hospitality Mgmt. Convert five (5) <b>Early Childhood</b> courses for distance delivery & NWOK	Pilot Early Childhood; convert five (5) <b>Criminal Justice</b> courses for distance delivery & NWOK	
<b>Online Services to Support Native American Success</b>				
Develop/Pilot <b>online intake</b>	Develop/Pilot <b>online tutoring</b>	Develop/Pilot <b>online advising</b> for Hospitality Mgmt.	Pilot online advising for Early Childhood	Pilot online advising for Criminal Justice
Develop <b>online Technology Assessment Workshops</b>	Pilot READi and Technology Proficiency Workshops	Develop <b>Orientation to Online Learning</b> DVD	Pilot DVD Develop <b>Mobile Apps</b>	Pilot Mobile Apps
<b>Faculty and Infrastructure Development to Support Success</b>				
Native Ways of Knowing	Best practices in online learning/ advising, incorporating NWOK	Advanced practices in online learning, incorporating NWOK	Mobile instructional technologies, incorporating NWOK	Data-Based Decision Making, incorporating NWOK
<b>Data-Based Decision Making</b>				
Smart Classrooms with lecture capturing systems Mobile applications for iPhone and Blackberry				

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS**

1. Title III Grant, "Merging Tradition and Technology to Create Access to High Demand Careers" (Cont'd)

The following are the courses to be converted.

Program	Re-designed/Converted for Distance Delivery	Convert	Pilot
General Education (15 cr. hrs.)	Composition I; College Algebra; Biology I; History I; Psychology I	Y1	Y2
Hospitality Mgmt. (18 cr. hrs.)	Consumer Math; Professional Development; Intro to Hotels, Restaurants & Tourism in a Global Environment; Hospitality Industry Financial Analysis; Lodging Operations; Hospitality Industry Technology	Y2	Y3
Early Childhood (15 cr. hrs.)	Nutrition for Children; Health & Safety for Preschoolers; Dynamics of Family Relationship; Child Development; Activity Planning	Y3	Y4
Criminal Justice (15 cr. hrs.)	Intro to Criminal Justice; Elementary Criminal Law; Intro to Corrections; Report Writing; Criminal Legal Procedure	Y4	Y5

2. Student Support Services Grant for FY 2011-12

The U.S. Department of Education advised us that our award for the Student Support Services Grant for the period of September 1, 2011 – August 31, 2012 is \$252,836 (allocation for FY11 was \$260,925, a 3.1% reduction). This is the second year of a five-year grant cycle, September 9, 2010 – August 31, 2015. The funds are awarded through the Student Support Services program for projects offering support services to low-income, first generation or disabled college students. Board approval is requested to expend awarded funds, including payment of administration allowances at year-end, according to the provisions of the program.

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

None

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

None

**PART J - PURCHASE REQUESTS**

Board approval is requested for the following purchase:

1. Payment of property and content insurance premiums for FY2012 to Office of Public Affairs, Risk Management Division, for all equipment and buildings on the campus at the estimated total cost of \$110,569.55 with a \$50,000 deductible. The estimated replacement value of the buildings and contents is \$134,709,489. The funding will be from the E&G and Auxiliary Budgets (housing, student union, and bookstore).

**PART J - PURCHASE REQUESTS**

2. Board approval is requested to solicit bids and award the lowest and best bid a purchase order for new lighting on the campus of Northeastern Oklahoma A&M College at an estimated cost of \$167,000 to be paid from the Master Equipment Lease 2011A funds.

**PART K - STUDENT SERVICES/ACTIVITIES**

In December 2010, the A&M Board of Regents gave NEO permission to proceed with a new student apartment complex on the campus of Northeastern Oklahoma A&M College. The \$4,400,000 facility is scheduled to be completed by December 31, 2011. Attached you will find an NEO Student Housing Summary that includes financial information, occupancy and capacity information and room rate recommendations.

1. Proposed Room Rates for New Student Housing Complex – Spring 2012

Authorization is requested for the following room rates, effective spring semester 2012, for the new NEO Student Housing Complex:

<u>Description</u>	<u>Proposed Cost per Semester</u>
Quad Units – 4 bedrooms (1 bed per bedroom)	\$1,700.00
Double Units – 4 beds (2 beds per bedroom)	\$1,500.00
ADA Units – 1 bedroom (1 bed per bedroom)	\$1,500.00

2. Proposed Room Rates for New Student Housing Complex 2012-2013

Authorization is requested for the following room rates, effective fall semester 2012, for the new NEO Student Housing Complex:

<u>Description</u>	<u>Proposed Cost per Semester</u>
Quad Units – 4 bedrooms (1 bed per bedroom)	\$1,900.00
Double Units – 4 beds (2 beds per bedroom)	\$1,700.00
ADA Units – 1 bedroom (1 bed per bedroom)	\$1,700.00

3. Proposed Room Rates for Traditional Dorms 2012-13

Authorization is requested for the following room rates, effective July 1, 2012, for the traditional dorms:

	<u>Current Cost per semester</u>	<u>Proposed Cost per semester</u>
Semi-Private Room	\$ 790.00	\$ 950.00
Private Room	\$1,100.00	\$1,250.00

**PART L - NEW BUSINESS UNFORSESEEN AT TIME AGENDA WAS POSTED**

None

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

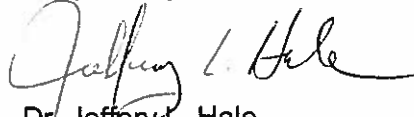
1. Out-of-State Travel Summary

The Summary of Out-of-State Travel for August and September 2011 is attached.

2. OSRHE FTE Employee Report

The OSRHE FTE Employee Report for the fiscal quarter ending September 30, 2011 is attached.

Respectfully Submitted,



Dr. Jeffrey L. Hale  
President

**Northeastern Oklahoma A&M College**  
**Summary of Out-of-State Travel as of August 2011**

Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	0	0	3	1,095.03	0	0	4	2,110.05
Federal	0	0	0	0	1	53.48	0	0
Private								
Auxiliary	1	388.09	0	0	2	952.59	1	533.36
Other								
<b>Total</b>	<b>1</b>	<b>388.09</b>	<b>3</b>	<b>1,095.03</b>	<b>3</b>	<b>1,006.07</b>	<b>5</b>	<b>2,643.41</b>

**Summary of Out-of-State Travel as of September 2011**

Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	8	1,813.65	2	939.55	8	1,813.65	6	3,049.60
Federal	0	0	0	0	1	53.48	0	0
Private								
Auxiliary	1	42.18	4	2,430.80	3	994.77	5	2,964.16
Other								
<b>Total</b>	<b>9</b>	<b>1,855.83</b>	<b>6</b>	<b>3,370.35</b>	<b>12</b>	<b>2,861.90</b>	<b>11</b>	<b>6,013.76</b>





October 28, 2011

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Tim Faltyn, President, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board. Dr. Faltyn expressed thanks to Dr. Bryant, his staff, and his family for the hospitality last evening.

Dr. Faltyn said he is a little more than 90 days into the job, and he said he and Kelly are enjoying the opportunity and the community. Items of information presented by Dr. Faltyn include the initiation of the spring 2012 enrollment, which is going very well with fully staffed recruitment and enrollment areas; the transition from the downtown campus into the new campus in Muskogee; addressing deferred maintenance on the Warner campus; and special preference and attention given by Interim Vice President Shirley Twilley to the upcoming audit.

Dr. Faltyn referenced the latest edition of *Connors Connection*, and he noted that the young man on the cover is Riley Duvall, a two-time National High School Rodeo Association champion. Other articles include CSC's participation in the Mind Games competition with the Connors State College Academic Team winning its first competition against Northern Oklahoma College and defeating the Rogers State College team on Wednesday for a total of \$6,000 in scholarship money thus far; the launching of the new website for Connors, which is a great deal more interactive; Connors' Santa Gertrudis bull, "HB Hef" winning Grand Champion at the Tulsa State Fair; the sophomore team of the Livestock Judging Team earning Reserve Champion at the Tulsa State Fair and Champion at the Texas State Fair; the beginning of the basketball season with the women's team currently ranked 11<sup>th</sup> and the men's team ranked 8<sup>th</sup> going into the season; and the President's Leadership Class at a welcome reception at the Muskogee campus.

With respect to the Threat Assessment Plan (a copy of which is on file in the Board of Regents' Office as Document No. 3-10-28-11), Dr. Faltyn said this is in conjunction with Connors' Emergency Management Guidelines that have already been established and for which training has begun. He said Connors is more prepared because of these efforts.

Dr. Faltyn noted that President Nero submitted a request and authorization was granted by the Board for an easement on the south ranch. Upon further review, there are some easements that already exist to get people into that property. Dr. Faltyn said he has had several discussions with General Counsel Charles Drake regarding this matter, and it was determined that it is not in the best interests of the College to grant that easement. He said the landowners have been told that if they could not get it worked out that they could come back to the College for further discussions. Granting an easement like that will leave the ranch exposed.

As a gift from the Connors State College Rodeo Team, Dr. Faltyn presented the Board members with a 2012 calendar. The students designed the calendar and are using it as a fundraiser.

Chairman Helm said the Board believes Dr. Faltyn is doing a wonderful job at Connors and noted that he has many ideas for the College and where it can go. The Regents are excited to see that process as it takes place.

Personnel Actions

Regent Anthony moved and Regent Lester seconded to approve the personnel actions as listed in the Connors Agenda.

Those voting aye: Board Members Helm, Lester, Link, Reese, Watkins, Anthony, Burns, Davis, and Hall. No: None. Abstentions: None. Absent: None. The motion was approved.

Reinstatement of Campus Police Force and Commissioning of Officer

Dr. Faltyn requested Board approval to reinstate the campus police force and to commission Mr. James Mendenhall as a campus police officer. He said currently the security force is contracted out; however, there were some time slots during the day that were not covered by security.

Regent Lester moved and Regent Link seconded to authorize Connors State College to reinstate its campus police force and to commission Mr. James Mendenhall as a campus police officer.

Those voting aye: Board Members Lester, Link, Reese, Watkins, Anthony, Burns, Davis, Hall, and Helm. No: None. Abstentions: None. Absent: None. The motion carried.

Implementation of P-Card Program

Dr. Faltyn requested Board approval to implement a P-Card program at Connors State College. The card will be used for travel related purposes and will be limited to the Executive Council, Athletic Department, recruiting staff, and Rodeo/Livestock competitive teams.

Regent Anthony moved and Regent Davis seconded to authorize Connors State College to implement a P-card program as presented in the Connors Agenda.

Regent Anthony said in the past there have been issues on other campuses related to the use of the P-Card, and he would recommend that the College moves forward with caution making sure that the proper checks and balances are in place.

Those voting aye: Board Members Link, Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: None. The motion passed.

Approval to Purchase Property Insurance for Millers Crossing Residential Housing

Dr. Faltyn requested Board approval to purchase property insurance for the CDF Millers Crossing residential housing. The amount of the annual premium is \$45,000. He noted that Connors recently refinanced this project into the Master Lease program, and the College will save approximately \$1.6 million; however, the deal cannot be finalized until insurance is acquired. He said Connors will purchase the insurance so the deal can be finalized and then receive a pro-rata payment from the insurance company. The buildings will then be insured under the Master Lease program.

Chairman Helm asked how long that will take, and Dr. Faltyn said it is believed it will be done in 30 days. Chairman Helm advised Dr. Faltyn to see if the agent can do a 90-day policy and instead of putting up \$45,000 to put up \$15,000 and then get a rebate on that. Chairman Helm said if there is a problem with this to let him know.

Balance of Agenda

Regent Hall moved and Regent Lester seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Regent Anthony referenced purchase request No. 3 regarding the request to purchase security cameras. He asked how the cameras will be used. Dr. Faltyn said the cameras are on what is called a redundant system and will be placed on an electronic file. Regent Anthony asked if anyone reviews the film. Dr. Faltyn responded affirmatively and said the security office will have monitors. If, for instance, someone tried to break into a dorm, the film for the occurrence can be viewed. A number of the indoor cameras in classroom buildings and the Student Union will go to the security office. It really is about tracking people who come in and out.

Those voting aye: Board Members Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, and Link. No: None. Abstentions: None. Absent: None. The motion was approved.

Fall Enrollment

Regent Burns said the handout presented by Dr. Hale reflected a comparison of all the colleges and universities across the state in terms of enrollment growth. He noted that Connors had its challenge last year, and the Board is excited about what the administration is doing to turn that around. Regent Burns asked if the reason for the enrollment drop has been identified. Dr. Faltyn said it was twofold. There was a personnel change right after he arrived on campus with the Director of Enrollment Management, and he said he believes this caused enrollment to taper off with the traditional students. In addition, for several years Connors had a fair amount of business

in educating both men and women prisoners in the area. The federal government reimbursement cuts resulted in about 100 fewer students who received an education through that program. That actually accounted for the 3 percent drop in enrollment. Dr. Faltyn said he plans to open an office in Muskogee and perhaps add a recruiter in Muskogee. He noted that the demographics are interesting because there are currently 12,000 students who are of college age and are qualified for college who have not been contacted by a college. If Connors could even get 10 percent of those prospective students, the enrollment would be back to where it was. It is believed there is a great opportunity there in Muskogee.

The business of Connors State College being concluded, Dr. Faltyn was then excused from the meeting.

# CONNORS STATE COLLEGE

Warner, Oklahoma

October 28, 2011

Board of Regents for OSU & A&M Colleges  
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:**

1. *Personal Remarks – Dr. Tim Faltyn*

**B. RESOLUTIONS:**

None

**C. POLICY AND OPERATIONAL PROCEDURES:**

None

**D. PERSONNEL ACTIONS:**

1. **Personnel Change**

Approval is requested to fill the following replacement positions:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>	<u>Assignment</u>
Lyndsey Sullivan	Director of College and Community Relations	\$38,500.00	10/03/11	12 Month
Ryan Blanton	Director of Connors State College Development Foundation	\$42,000.00	11/01/11	12 Month

**E. INSTRUCTIONAL PROGRAMS:**

None

**F. BUDGETARY ACTIONS:**

None

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

**1. Campus Police Officer Commission**

Approval is requested to reinstate our campus police force and to commission Mr. James Mendenhall as a campus police officer.

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation)**

**1. P-Card Program**

Approval is requested to implement a P-Card Program at Connors State College in an effort to expedite and facilitate the travel process. Among those employees that will have access to the card will be members of the Executive Council, Athletic Department, recruiting staff and Rodeo/Livestock competition teams. Individuals will be selected and approved by the Connors State College Executive Council.

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

**1. Indoor Equine Arena**

Board approval is requested for Connors State College to solicit and accept bids for the installation of replacement lighting and ventilation system components of the indoor equine arena for the estimated amount of \$42,000.00. Funding will be provided by Section 13 offset funds.

**J. PURCHASE REQUESTS:**

1. Board approval is requested for Connors State College to purchase a tractor for farm use in the amount of \$62,800.00. Funding will be provided by Farm Auxiliary Fund Reserves.
2. Board approval is requested for Connors State College to purchase a bus for student travel in the amount of \$215,000.00. Funding will be provided by Section 13 offset funds.
3. Board approval is requested for Connors State College to purchase security cameras for the safety of the students and the campus in the amount of \$261,750.00. Cameras will be located in the following areas: Millers Crossing, McClarren Hall, Three Rivers Port Campus, Classroom Building, Education Building, Student Union, Melvin Self Field House, Gatlin Hall, and File Storage. Funding will be provided by Section 13 offset funds.
4. Board approval is requested for Connors State College to purchase property insurance for CDF Millers Crossing residential housing. The amount of the annual premium is \$45,000.00. The College will receive a portion of the premium back as the housing is now part of the College's Master lease program and covered through the State's insurance program. Funding will be provided by Auxiliary funds generated by Millers Crossing revenue.

**K. STUDENT SERVICES/ACTIVITIES:**

None

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**

None

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. *The Connors State College Threat Assessment Plan (attached was developed to provide for the reporting, assessment and intervention of any non-emergency situation that could pose a threat to the safety and well-being of the College community.*
2. *The previously submitted request for Board approval to grant the west twenty (20) feet of the property owned by the College, along an unopened county section line separating Muskogee and McIntosh Counties, will not proceed at this time.*
3. *Out-of-State Travel Reports for August and September, 2011, attached.*
4. *FTE Employee Report for 1<sup>st</sup> Qtr. of FY 2011-12, attached.*
5. *Livestock Sales Report for 1<sup>st</sup> Qtr. of FY 2011-12, attached.*
6. *Veterinary Payments Report for 1<sup>st</sup> Qtr. of FY 2011-12, attached.*

Respectfully submitted,



Dr. Tim Faltyn  
President

**CONNORS STATE COLLEGE**  
**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF AUGUST, 2011**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	0	0.00	2	3,814.56	3	4,055.16	4	5,538.49
FEDERAL	0	0.00	0	0.00	0	0.00	0	0.00
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	200.00	0	0.00	2	1,195.16
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	0	0.00	2	4,014.56	3	4,055.16	6	6,733.65



**CONNORS STATE COLLEGE**  
**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF SEPTEMBER, 2011**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	2	1,383.60	1	796.60	5	5,438.76	5	6,335.09
FEDERAL	1	528.80	0	0.00	1	528.80	0	0.00
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	3	1,106.38	0	0.00	5	2,301.54
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	3	1,912.40	4	1,902.98	6	5,967.56	10	8,636.63

**THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION  
FTE Employee Report <sup>1</sup>**

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Cannors State College Institution Dr. Tim Faltn President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 09-30-11 Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602.<sup>2</sup>

Faculty	Educ. & Gen Budget Part I		Educ. & Gen Budget Part II		Agency Accounts Other		Sub-Total		Total FTE				
	Other	Student	Other	Student	Other	Student	Other	Student					
	87	82	2	0	12	1	0	15	4	87	109	7	203
	116	89	4	0	34	1	0	14	8	116	137	13	266
	-29	-7	-2	0	-22	0	0	1	-4	-29	-28	-6	-63
	88	89	5	0	14	0	0	18	6	88	121	11	220

A. FTE Employees for Reported Fiscal Quarter <sup>1</sup>

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. <sup>1</sup>

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

<sup>1</sup> File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.  
<sup>2</sup> The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE Employees for the reported quarter can be calculated by dividing by 487.5 hours (192.5) hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.  
<sup>3</sup> This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

**CONNORS STATE COLLEGE  
LIVESTOCK SALES REPORT  
FOR THE 1st QUARTER OF FY 2011/2012**

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
7/27/2011	Warren Livestock Auction	Auction	10 Black Face Lambs	\$573.80
7/27/2011	Warren Livestock Auction	Auction	1 Hamp Gilt 290# 1 White Bar 295# 1 Red Sow 495#	\$661.86
8/30/2011	Warren Livestock Auction	Auction	1 White Sow 460# 1 White Gilt 310#	\$462.10
9/16/2011	Stigler Livestock Auction	Auction	1 Red Heifer 945# 1 Red Heifer 1045#	\$1,356.80
9/23/2011	McAlester Union Livestock	Auction	1 Black Cow 1430# 4 Black Steers 1775# 1 Black Heifer 475# 2 Gray Steers 890# 1 Black Steer 485# 1 Black Steer 365# 1 Red Steer 560# 1 Red White Face Steer 570# 3 Black Steers 1650# 1 Black Steer 320# 1 Black Heifer 410# 1 Black Steer 500# 1 Black Heifer 475# 1 Red Cow 1225# 1 Red Cow 1135# 1 Red Cow 1135#	\$12,395.83
<b>TOTAL</b>				<b>\$15,450.39</b>

**CONNORS STATE COLLEGE**

**VETERINARY PAYMENTS FOR 1st QUARTER OF FY 2012**

<b>DATE</b>	<b><u>VENDOR</u></b>	<b><u>FUND</u></b>	<b><u>AMOUNT</u></b>
8/1/2011	Voss Veterinary	701	\$40.00
8/16/2011	Genex CoOperative Inc	290	\$116.75
8/23/2011	Warner Hardware	701	\$13.98
8/26/2011	Dixon Farm Supply	701	\$473.38
	<b>Total</b>		<b>\$644.11</b>

October 28, 2011

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. Henry Ponder, Interim President; Mrs. Angela Watson, Vice President for Administration and Fiscal Affairs; and Dr. Marvin Burns, Dean, School of Agriculture and Applied Sciences, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Chairman Helm said he hopes everyone in the audience has had the chance to meet Dr. Henry Ponder. He noted that Dr. Ponder has been gracious to accommodate the Board by serving as Interim President. He also introduced his wife, Dr. Eunice Ponder. Dr. Ponder said it is a pleasure to be here. He said this is his eighth week on the job, and every day is interesting and informative. He said he wants to thank the Board for allowing him to serve in this capacity. Dr. Ponder said it has probably been about 50 years since he has been in the Panhandle. He expressed appreciation to Dr. Bryant for the wonderful dinner last evening.

Dr. Ponder said his first Homecoming as Interim President was outstanding. The President's Scholarship Gala, which was held the Friday evening before Homecoming, was very successful. The guests were Dionne Warwick, Pam Grier, and Jennifer Holliday. It was well attended and very successful. A concert and comedy show had standing room only for the students. The football game against Southwestern Assemblies of God was very exciting, and Langston won 41-13. The parade drew thousands of alumni, friends, well-wishers, and potential students of the University and was the largest turnout Langston has had in a long time.

Dr. Ponder said enrollment is up over last year, and the number of incidents involving unacceptable behavior is down. Langston's Community of Scholars is working collaboratively to make this a very productive and successful year. Dr. Ponder said he is also pleased to share the latest edition of *The Gazette*, Langston's student newspaper. It chronicles many of the activities that have taken place on the campus this past week. Also, Dr. Ponder said the faculty and staff of Langston are excited that the Board of Regents will hold its December meeting on the Langston campus, and the University looks forward to hosting the Regents at that time.

Chairman Helm noted the successful Homecoming coronation of the University. He also noted that the football team has a chance for finishing out the season very strong.

Personnel Actions

Regent Burns moved and Regent Lester seconded to approve the personnel actions as listed in the Langston Agenda.

Those voting aye: Board Members Watkins, Anthony, Burns, Davis, Helm, Lester, Link, and Reese. No: None. Abstentions: None. Absent: Hall. The motion was approved.

Approval to Delete Academic Programs

With respect to the request to delete two instructional programs, Chairman Helm said the Board deeply respects the intent to discontinue programs that have low enrollment. Institutions do not need to be expending funds on such programs.

Regent Lester moved and Regent Anthony seconded to authorize Langston University to delete the Bachelor of Science in International Studies degree program in the School of Business and the Associate Degree in Pre-Veterinary Science program in the School of Agriculture & Applied Sciences.

Those voting aye: Board Members Anthony, Burns, Davis, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: Hall. The motion carried.

Approval to Purchase a Parcel of Land

Dr. Ponder requested Board approval to purchase a parcel of land abutting the University's property which has been offered to the University by its owner in the amount of \$2,500. He said the University has attempted to purchase this land in the past, but the owner had been unwilling to sell until recently.

Regent Anthony asked the location of this property. Dr. Ponder said the property is adjacent to the campus in the area of the foot bridge. It is on the campus side of the highway. Regent Anthony noted that this is an important piece of property for the University to acquire.

Regent Link moved and Regent Lester seconded to authorize Langston University to purchase a parcel of land abutting the University's property (lot N2 of 5, Block 88), which has been offered to the University by its owner in the amount of \$2,500, pending review by Legal Counsel that all matters surrounding this purchase are legal and in order.

Those voting aye: Board Members Burns, Davis, Helm, Lester, Link, Reese, Watkins, and Anthony. No: None. Abstentions: None. Absent: Hall. The motion passed.

Ratification of Interim Approval to Secure Entertainment

Dr. Ponder requested ratification of interim approval to enter into an agreement with Perry Publishing and Broadcasting Inc. to secure entertainers for three 2011 Homecoming concerts at a cost of \$43,000.

Regent Anthony moved and Regent Lester seconded to ratify interim approval granted by the Executive Secretary to enter into an agreement with Perry Publishing and Broadcasting Inc. for the purchase of securing entertainers for the 2011 Homecoming concerts for October 12, 13, and 14, 2011, in the estimated amount of \$43,000.

Regent Lester said he is aware that this represents a substantial savings from the way this had been done in the past.

Those voting aye: Board Members Davis, Helm, Lester, Link, Reese, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Hall. The motion was approved.

Regent Davis referenced H.3. regarding the request to enter into affiliation agreements. He said the Agenda states Logan Hospital/Medical Center in Guthrie, and he asked the administration to make sure that is the way the name is still being carried. He noted that the hospital was sold to the Mercy health network a few months ago, and he is not sure that is the way the name is still carried.

#### Ratification of Interim Approval to Purchase Construction Services and Materials

Dr. Ponder requested ratification of interim approval to purchase construction services and materials from the lowest and best bidder, Builders Unlimited Inc., for the historical restoration of the Cottage Row housing units on the Langston University campus in the estimated amount of \$450,000. This includes five separate units. Funds are provided by the Recovery Act Stimulus Historical Grant.

Chairman Helm said this is a project that is coming back to the Board after further clarification by Mrs. Watson. Langston received a good bid, and he believes Langston is in good shape.

Regent Anthony moved and Regent Reese seconded to ratify interim approval granted by the Executive Secretary to purchase construction services and materials from the lowest and best bidder, Builders Unlimited Inc., for the historical restoration of the Cottage Row housing units on the Langston University campus in the estimated amount of \$450,000.

Those voting aye: Board Members Helm, Lester, Link, Reese, Watkins, Anthony, Burns, and Davis. No: None. Abstentions: None. Absent: Hall. The motion was approved.

Balance of Agenda

Regent Watkins moved and Regent Davis seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Helm, Lester, Link, Reese, Watkins, Anthony, Burns, and Davis. No: None. Abstentions: None. Absent: Hall. The motion carried.

Chairman Helm noted that there will be further discussions about Langston University in the Committee reports.

Regent Anthony noted that a very famous alumnus of Langston University, Marques Haynes, will be inducted into the Oklahoma Hall of Fame next month. He said that Mr. Haynes is a distinguished graduate of Langston and is probably known as the greatest dribbler to ever play the game of basketball.

The business of Langston University being concluded, Dr. Ponder and members of the Langston administration were then excused from the meeting.



**BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND A&M COLLEGES**

**Stillwater, Oklahoma 74074**

**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

**A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:**

1. For your information and review, Attachment A displays Langston University's Quarterly FTE Employee Report for the fiscal quarter ending September 30, 2011.
2. For your information and review, Attachment B displays the Boley Farm progress report.
3. For your information and review, Attachment C displays the Livestock Inventory at the E. (Kika) de la Garza Institute for Goat Research for the months of January, February, March, April, May, June, July, and August 2011.

**B. RESOLUTIONS: NONE**

**C. POLICY AND OPERATIONAL PROCEDURES: NONE**

**D. PERSONNEL ACTION:**

1. **A. FOR INFORMATIONAL PURPOSES**  
Langston University will accept the following notices of resignation:  
Emma Walker, Assistant Professor/Reference & Instruction Librarian, effective October 31, 2011.  
Liping Wu, Visiting Scholar, effective August 31, 2011.
- B. FOR INFORMATIONAL PURPOSES**  
Langston University accepted the following notice of retirement:  
Calvin Whittaker, Assistant to the Vice President for Fiscal Affairs/Bursar LU-Tulsa

**C. FOR INFORMATIONAL PURPOSES**

Langston University issued the following notices of separation:  
 Kusum Singh, Assistant Professor, School of Business LU-Tulsa,  
 effective September 26, 2011.

Marion Kay Wachtstetter, Director, National Summer  
 Transportation Program, effective September 1, 2011.

2. Approval is respectfully requested to employ Mr. Charles King, as Vice President for Institutional Advancement & Development, effective September 15, 2011, at an annual salary of \$100,000.00.
3. Approval is respectfully requested to employ Yoko Tsukahara, as Visiting Scholar, effective September 12, 2011, at an annual salary of \$32,000.00.
4. Approval is respectfully requested to employ Ahondju Umadjela, as Instructor, Nutrition & Dietetics on a 9-month basis, effective October 1, 2011, at an annual salary of \$45,000.00.
5. Approval is respectfully requested to transfer Margarite Barclay **from** Director of Sponsored Programs **to** Office Manager/Administrative Specialist (Office of Vice President for Student Affairs) effective September 15, 2011, at an annual salary of \$45,000.00.
6. Approval is respectfully requested to re-assign Sgt. Alvin Burris, Campus Police Officer from the main campus **to** LU-OKC campus as Police Officer, effective September 23, 2011, at no change in salary.
7. Approval is respectfully requested to promote Ardenna Harris **from** Grants & Contracts Analyst **to** Director of Sponsored Programs, effective September 15, 2011, at an annual salary of \$58,000.00.

**E. INSTRUCTIONAL PROGRAMS:**

1. Approval is respectfully requested for Langston University to modify the Bachelor of Science in International Studies degree program in the School of Business by deleting the program due to low enrollment and low graduation rate. The request can be viewed in Attachment D.
2. Approval is respectfully requested for Langston University to modify the Associate Degree in Pre-Veterinary Science program in the School of Agriculture & Applied Sciences by deleting the program due to low graduation rate. The request can be viewed in Attachment E.

**F. BUDGETARY ACTION:**

1. Approval is respectfully requested for Langston University to accept a continuation grant entitled Migrant and Seasonal Farmworkers Program from the United States Department of Education, in the amount of \$195,000.00 for the period October 1, 2011 to September 30, 2012.
2. Approval is respectfully requested for Langston University to accept a grant entitled Extension Education Delivery Tools for Dairy Goat Producers: A web-based certification program and E-book from the United States Department of Agriculture in the amount of \$350,000.00 for the period of September 1, 2011 through August 31, 2014.
3. Approval is respectfully requested for Langston University to accept a grant entitled A Multifaceted University/School/Food Industry Collaborative for Reducing Urban Childhood Obesity from the United States Department of Agriculture in the amount of \$600,000.00 for the period of September 14, 2011 through September 15, 2014.
4. Approval is respectfully requested for Langston University to accept a continuation grant entitled Historically Black Colleges and Universities Program from the United States Department of Education in the amount of \$2,750,446.00 for the period of October 1, 2011 through September 30, 2012.
5. Approval is respectfully requested for Langston University to accept a continuation grant entitled Strengthening Historically Black Colleges and Universities Program from the United States Department of Education in the amount of \$988,223.00 for the period of October 1, 2011 through September 30, 2012.

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

1. **Approval is respectfully requested to purchase a parcel of land abutting the University's property (lot N2 of 5, block 88) which has been offered to the University by its owner on October 25, 2011 for \$2,500.00. The University has previously inquired about acquiring this property which has just become available to purchase. This requested approval is pending the satisfaction of Legal Counsel that all matters surrounding this purchase are legal and in order.**

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation):**

1. RATIFICATION OF INTERIM APPROVAL  
Interim Approval was requested and granted by Dr. W. Doug Wilson, on

September 20, 2011, to enter into agreement with Perry Publishing and Broadcasting Inc., for the purpose of securing entertainers for the 2011 Homecoming concerts for October 12<sup>th</sup> 13<sup>th</sup> and 14<sup>th</sup>, 2011 for the Langston University student body in the estimated amount of \$43,000.00. Funds for this expenditure are available in account 327110.

2. Approval is respectfully requested for Langston University to enter into affiliation agreement(s) with the following facility for the training of Physical Therapy students:

***Summit Physical Therapy Outpatient Clinic, Claremore, OK***

3. Approval is respectfully requested for Langston University to enter into affiliation agreement(s) with the following facility for the training of Nursing & Health Administration students:

***Logan Hospital/Medical Center, Guthrie, OK,***

***Integris Health, Inc., Oklahoma City, OK,***

***The Board of Regents of the University of Oklahoma, Health Sciences Center on Behalf of OU Physicians, Oklahoma City, OK***

***Oklahoma City Public School System, Oklahoma City, OK***

***Millwood Public School District, Oklahoma City, OK***

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES: NONE**

**J. PURCHASE REQUESTS:**

**1. RATIFICATION OF INTERIM APPROVAL**

Interim Approval was requested and granted by Dr. W. Doug Wilson, on October 18, 2011, to purchase construction services and materials from the lowest and best bidder, Builders Unlimited Inc., (BUI), for the historical restoration of the Cottage Row housing units on the Langston University Campus at the estimated cost of \$450,000.00. Funds for this project are being provided by the Recovery Act Stimulus Historical Grant.

2. Approval is respectfully requested for Langston University's to process a purchase requisition to Perry Publishing for the purpose of marketing Langston University's events, visibility and brand recognition via the radio and newspaper, in the estimated amount of \$35,000.00. Funds for this expenditure are available in account 1-16204.
3. Approval is respectfully requested for Langston University's ITS Department to solicit bids and award to the lowest and best bidder a purchase requisition for needed equipment that will support and stabilize/monitor usage secondary internet connectivity implementation in

the estimated amount of \$60,857.36 and deployment of new devices; design specs for existing product on the network topology in the estimated amount of \$22,000.00, for a total of \$82,857.36 Funds for these expenditures are available in account 1-87995.

4. Approval is respectfully requested for Langston University to process a purchase requisition to Alva Roofing Co., for the purpose of purchasing labor and materials to replace roofing at the Sanford Hall – Annex building via the OSU roofing contract in the estimated amount of \$48,340.00. Funds for this expenditure are available in New College Section 13 account.
5. Approval is respectfully requested for Langston University to process a purchase requisition to Alva Roofing Co., for the purpose of purchasing labor and materials to replace roofing at the (White-house) which is currently used as the President's Residence via the OSU roofing contract in the estimated amount of \$47,525.83. Funds for this expenditure are available in New College Section 13 account.

**K. STUDENT SERVICES/ACTIVITIES: NONE**

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED: NONE**

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. Summary of Out-of-State Travel as of August 2011:

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	9	\$17,757.32	2	\$6,660.41	29	\$51,105.51	14	\$20,783.59
St. Approp.								
Federal	21	\$33,874.48	35	\$27,859.11	47	\$76,446.90	67	\$75,391.65
Private								
Auxiliary	2	\$3,575.81	3	\$1,682.76	8	\$9,612.44	9	\$11,461.36
Other								
<b>TOTAL</b>	32	\$55,207.61	40	\$36,202.31	84	\$137,164.85	90	\$107,636.60

## 2. Summary of Out-of-State Travel as of September 2011:

Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	12	\$38,022.24	3	\$5,119.30	41	\$89,127.75	17	\$25,902.89
St. Approp.								
Federal	6	\$10,950.39	16	\$61,163.95	53	\$87,397.29	83	\$136,555.60
Private								
Auxiliary	1	\$1,839.61	6	\$10,503.88	9	\$11,452.05	15	\$21,965.24
Other								
<b>TOTAL</b>	<b>19</b>	<b>\$50,812.24</b>	<b>25</b>	<b>\$76,787.13</b>	<b>103</b>	<b>\$187,977.09</b>	<b>115</b>	<b>\$184,423.73</b>

All items listed above are respectfully submitted for your approval.

Sincerely yours,  
 LANGSTON UNIVERSITY



HENRY PONDER  
 INTERIM PRESIDENT

FTE Employee Report<sub>1</sub>

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives  
 From: Langston University, Henry Ponder  
 Subject: FTE Employee Report for Fiscal Quarter Ending 09/30/11

The following information is provided pursuant to 74 O.S. 1981 Section 3602<sub>2</sub>

FTE EMPLOYEE CATEGORIES

	EDUC & GEN. BUDGET PART I			EDUC & GEN. BUDGET PART II			AGENCY ACCOUNTS: OTHER			SUB TOTAL			TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT	
A. FTE Employees for Report Fiscal Quarter	101.67	171.59	11.33	20.18	98.27	22.68	0	1.72	6.58	121.85	271.58	40.59	434.02
B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr	101.63	167.75	18.35	23.01	101.15	18.13	0	3.33	26.54	124.64	272.23	63.02	459.89
C. Increase or Decrease in FTE Employees (Item A minus Item B)	0.04	3.84	-7.02	-2.83	-2.88	4.55	0	-1.61	-19.96	-2.79	-0.65	-22.43	-25.87
D. Comparable Quarter Last Year	96.71	163.59	12.03	26.61	99.12	25.61	0.00	4.19	5.29	125.32	266.90	42.93	435.15

A. FTE Employees for Report Fiscal Quarter  
 B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr  
 C. Increase or Decrease in FTE Employees (Item A minus Item B)  
 D. Comparable Quarter Last Year

1. File with State Regents' Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees) for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.



10/13/2011

# Progress Report on Boley Farm

Marvin Burns  
Langston University

### Langston University Quarterly Report

- Lane fence line and pens on west pasture constructed to catch cattle.
- Used bull dozer to dig out and fix some farm ponds.
- Used bull dozer to make roads through woodlands and across creeks to make areas more accessible by vehicles.
- Due to extreme drought, the hay meadow did not produce enough forage to cut and bale, so the meadow will be left fallow this season.

### Photo of Remediated Pond



### Photo of Pond before Remediation



### Remediated Pond



### Photo of Pond before Remediation



### Photo of grazing cattle on West Pasture



**Grazing Cattle**



**Dozer work on making road**



**Fence work on west pasture**



**Road clearing in woodland**



**Photo of dozer clearing road through woodland on west pasture**



**Photo of finished road through woodland**



# Livestock Inventory 2011



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized  
 ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

December 2010 balance = **732**Additions / Reductions = **-40**January balance = **692**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Alpine</b>	70		72		3		3		4			
	70	0	72	0	3	0	3	0	4	0	0	152
<b>Angora Commercial</b>	23		3		3		0		0			
	23	0	3	0	3	0	0	0	0	0	0	29
<b>Angora Registered</b>	17		1		0		0		0			
	17	0	1	0	0	0	0	0	0	0	0	18
<b>Boer Pure bred</b>	53		77		2	TR 1	72	TR -4 D -1 ES -15	14	TR 3		
	53	0	65	-12	3	1	52	-20	17	3	-28	190
<b>Boer X Angora 1/2</b>	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
<b>Boer X Spanish 7/8</b>	50		37		0		13	TR -1 ES -5	4	TR 1		
	50	0	31	-6	0	0	7	-6	5	1	-11	93
<b>Boer X Spanish 3/4</b>	25		0		0		0		0			
	25	0	0	0	0	0	0	0	0	0	0	25
<b>Boer X Spanish 1/2</b>	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0

(continues)

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	54		63		4		0		36			
	54	0	63	0	4	0	0	0	36	0	0	157
Tennessee stiff legs	7	D -1	2		1		1		0			
	6	-1	2	0	1	0	1	0	0	0	-1	10
Boer X Fainting 1/2	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
	298		237		14		63		62		-40	674

<b>Rambouillet</b>	0		0		0		0		0			
<b>Total sheep:</b>	0	0	0	0	0	0	0	0	0	0	0	0

Dogs	Females		Males		Change	TOTAL
<b>Total dogs:</b>	10		8			
<b>Total dogs:</b>	10	0	8	0	0	18

*Erick A. Loeb*  
 Research Farm Manager

*Zuleh Sahh*  
 Director

*Mami Bunn*  
 Dean



# Livestock Inventory 2011



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized  
 ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

January balance= **692**

Additions / Reductions = **-30**

February balance= **662**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Alpine</b>	70	TR 9	72	D -1 TR -9	3	TR 1	3	TR -1	4			
	79	9	62	-10	4	1	2	-1	4	0	-1	151
<b>Angora Commercial</b>	23		3		3		0		0			
	23	0	3	0	3	0	0	0	0	0	0	29
<b>Angora Registered</b>	17		1		0		0		0			
	17	0	1	0	0	0	0	0	0	0	0	18
<b>Boer Pure bred</b>	53	TR 3 D -1	65	TR -3 ES -12 B 2	3	TR 5	52	TR -5 ES -11 B 3	17			
	55	2	52	-13	8	5	39	-13	17	0	-19	171
<b>Boer X Angora 1/2</b>	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
<b>Boer X Spanish 7/8</b>	50	TR 4	31	ES -4 TR -4	0		7	ES -5	5			
	54	4	23	-8	0	0	2	-5	5	0	-9	84
<b>Boer X Spanish 3/4</b>	25	D -1	0		0		0		0			
	24	-1	0	0	0	0	0	0	0	0	-1	24
<b>Boer X Spanish 1/2</b>	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0

(continues)

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Spanish</b>	54		63		4		0		36			
	54	0	63	0	4	0	0	0	36	0	0	157
<b>Tennessee stiff legs</b>	6		2		1		1		0			
	6	0	2	0	1	0	1	0	0	0	0	10
<b>Boer X Fainting 1/2</b>	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
	312		206		20		44		62		-30	644
<b>Rambouillet</b>	0		0		0		0		0			
<i>Total sheep:</i>	0	0	10	0	0	0	0	0	0	0	0	0
<b>Dogs</b>	<b>Females</b>		<b>Males</b>									
<i>Total dogs:</i>	10		8									
<i>Total dogs:</i>	10	0	8	0								
											0	18

*Erick R. Leeb*  
 Research Farm Manager

*Ilah Sahl*  
 Director

*Mami Burns*  
 Dean

# Livestock Inventory 2011



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized  
 ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

February balance = **662**

Additions / Reductions = **156**

March balance = **818**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Alpine</b>	79	DN -8 D -1 EU -1 TR 6	62	DN -1 D -6 TR -6 B 14	4		2	D -6 B 13	4		4	155
	<b>75</b>	<b>-4</b>	<b>63</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>9</b>	<b>7</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>155</b>
<b>Angora Commercial</b>	23		3		3		0		0		0	29
	<b>23</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29</b>
<b>Angora Registered</b>	17		1		0		0	B 1	0		0	19
	<b>17</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>19</b>
<b>Boer Pure bred</b>	55		52	B 98 D -10 DN -3 TR -3	8		39	B 83 D -11 DN -1 TR -6	17	DN -7	149	320
		TR 3			TR 6						<b>58</b>	<b>320</b>
	<b>58</b>	<b>3</b>	<b>134</b>	<b>82</b>	<b>14</b>	<b>6</b>	<b>104</b>	<b>65</b>	<b>10</b>	<b>-7</b>	<b>149</b>	<b>320</b>
<b>Boer X Angora 1/2</b>	0		0	B 1	0		0		0		1	1
	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>Boer X Spanish 7/8</b>	54	D -1 TR 7	23	B 3 DN -2 EU -1 TR -7	0		2	B 1	5	D -1 DN -3	-4	80
	<b>60</b>	<b>6</b>	<b>16</b>	<b>-7</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>-4</b>	<b>-4</b>	<b>80</b>
<b>Boer X Spanish 3/4</b>	24		0		0		0		0		0	24
	<b>24</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>
<b>Boer X Spanish 1/2</b>	0		0		0		0	B 1	0		1	1
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>

(continues)



Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Spanish</b>	54		63	B 4	4		0	B 5	36			
		DN -2		DN -1				D -2				
	<b>52</b>	<b>-2</b>	<b>66</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>36</b>	<b>0</b>	<b>4</b>	<b>161</b>
<b>Tennessee stiff legs</b>	6		2		1		1		0			
	<b>6</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>
<b>Boer X Fainting 1/2</b>	0		0		0		0		0			
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	315		286		26		122		51		156	<b>800</b>

<b>Rambouillet</b>	0		0		0		0		0			
<b>Total sheep:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Dogs	Females		Males		Change	TOTAL
<b>Total dogs:</b>	10		8			
<b>Total dogs:</b>	<b>10</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>18</b>

  
 Erick R. Leeb  
 Research Farm Manager

  
 Ilah Sahl  
 Director

  
 Mami Burns  
 Dean

# Livestock Inventory 2011



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized  
 ES: Expt Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

March balance= **818**

Additions / Reductions = **255**

April balance= **1073**

Livestock Breed & Category	Does		Doellings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Alpine</b>	75		63	B 32 D -1 TR -1	4		9	B 23 D -1	4			
	TR 1											
	76	1	93	30	4	0	31	22	4	0	53	208
<b>Angora Commercial</b>	23		3	B 7 D -1	3		0	B 11 D -4	0			
	D -1											
	22	-1	9	6	3	0	7	7	0	0	12	41
<b>Angora Registered</b>	17		1	B 10 D -1	0		1	B 5	0			
	17	0	10	9	0	0	6	5	0	0	14	33
<b>Boer Pure bred</b>	58	TR 12	134	TR -12 B 4 C -1 D -4	14	TR 3	104	TR -4 B 5 C 1 D -1	10	TR 1		
	70	12	121	-13	17	3	105	1	11	1	4	324
<b>Boer X Angora 1/2</b>	0		1		0		0		0			
	0	0	1	0	0	0	0	0	0	0	0	1
<b>Boer X Spanish 7/8</b>	60		16	B 12 TR -9	0		3	B 19	1			
	TR 9											
	69	9	19	3	0	0	22	19	1	0	31	111
<b>Boer X Spanish 3/4</b>	24		0		0		0		0			
	24	0	0	0	0	0	0	0	0	0	0	24
<b>Boer X Spanish 1/2</b>	0		0		0		1		0			
	0	0	0	0	0	0	1	0	0	0	0	1

(continues)

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Spanish</b>	52		66	B 78	4		3	B 73	36			
		TR 6		D -4 TR -6				D -4 EU -1				
	58	6	134	68	4	0	71	68	36	0	142	303
<b>Tennessee stiff legs</b>	6		2		1		1		0			
	6	0	2	0	1	0	1	0	0	0	0	10
<b>Boer X Fainting 1/2</b>	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
	342		389		29		244		52		256	1056

<b>Rambouillet</b>	0		0		0		0		0			
<b>Total sheep:</b>	0	0	0	0	0	0	0	0	0	0	0	0

Dogs	Females		Males		Change	TOTAL
<b>Total dogs:</b>	10	D -1	8			
<b>Total dogs:</b>	9	-1	8	0	-1	17

*Erick R. Leeb*  
 Research Farm Manager

*Zelahn Sahl*  
 Director

*Mami Burman*  
 Dean

# Livestock Inventory 2011



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized  
 ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

April balance = **1073**

Additions / Reductions = **23**

May balance = **1096**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Alpine</b>	76	S -22 EU -1 TR 24 D -1	93	B 37 EU -1 TR -24 D -1	4		31	B 39 EU -1 D -1	4	S -3		
	76	0	104	11	4	0	68	37	1	-3	45	253
<b>Angora Commercial</b>	22	S -3	9	D -1	3		7		0			
	19	-3	8	-1	3	0	7	0	0	0	-4	37
<b>Angora Registered</b>	17	TR 1	10	TR -1 D -1	0		6		0			
	18	1	8	-2	0	0	6	0	0	0	-1	32
<b>Boer Pure bred</b>	70	TR 10	121	TR -10 S -3 D -2	17	S -16	105	B 2 D -1 EU -1	11	S -1		
	80	10	106	-15	1	-16	105	0	10	-1	-22	302
<b>Boer X Angora 1/2</b>	0		1		0		0		0			
	0	0	1	0	0	0	0	0	0	0	0	1
<b>Boer X Spanish 7/8</b>	69		19	B 3 S -1	0		22	B 4 S -1	1	S -1		
	69	0	21	2	0	0	25	3	0	-1	4	115
<b>Boer X Spanish 3/4</b>	24		0		0		0		0			
	24	0	0	0	0	0	0	0	0	0	0	24
<b>Boer X Spanish 1/2</b>	0		0		0		1		0			
	0	0	0	0	0	0	1	0	0	0	0	1

(continues)

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Spanish</b>	58		134	B 1	4		71	B 3	36			
		S -1		S -1		S -1		D -1				
		TR 11		TR -11								
	68	10	123	-11	3	-1	73	2	36	0	0	303

<b>Tennessee stiff legs</b>	6		2		1		1	B 1	0			
		TR 2		TR -2		TR 1		TR -1				
	8	2	0	-2	2	1	1	0	0	0	1	11

<b>Boer X Fainting 1/2</b>	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
	362		371		13		286		47		23	1079

<b>Rambouillet</b>	0		0		0		0		0			
<b>Total sheep:</b>	0	0	0	0	0	0	0	0	0	0	0	0

<b>Dogs</b>	Females		Males		Change	TOTAL
	<b>Total dogs:</b>	9		8		
<b>Total dogs:</b>	9	0	8	0	0	17

*Erick P. Lopez*  
Research Farm Manager

*Ulrich Sahe*  
Director

*Mami Burns*  
Dean

# Livestock Inventory 2011



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized  
 ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

May balance = **1096**

Additions / Reductions = **-79**

June balance = **1017**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Alpine</b>	76		104	B 1 S -4 EU -2	4		68	B 4 S -47 D -1	1			
	76	0	99	-5	4	0	24	-44	0	-1	-50	203
<b>Angora Commercial</b>	19		8	D -2 TR -3	3		7	D -2	0			
	22	3	3	-5	3	0	5	-2	0	0	-4	33
<b>Angora Registered</b>	18		8	D -2	0		6	D -2	0			
	18	0	6	-2	0	0	4	-2	0	0	-4	28
<b>Boer Pure bred</b>	80		106	B 5 S -8 D -3	1		105	B 6 S -1 D -1	10			
	80	0	100	-6	1	0	109	-4	10	0	-2	300
<b>Boer X Angora 1/2</b>	0		1	S -1	0		0		0			
	0	0	0	-1	0	0	0	0	0	0	-1	0
<b>Boer X Spanish 7/8</b>	69		21		0		25	B 4 D -2 TR -1	0			
	69	0	17	S -4 -4	0	0	26	-1	1	1	-2	113
<b>Boer X Spanish 3/4</b>	24	EU -1	0		0		0		0			
	23	-1	0	0	0	0	0	0	0	0	-1	23
<b>Boer X Spanish 1/2</b>	0		0		0		1		0			
	0	0	0	0	0	0	1	0	0	0	0	1

(continues)

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	68		123	S -7	3		73	S -2	36			
		D -2		D -2								
		EU -2		TR -15								
	79	11	99	-24	3	0	71	-2	36	0	-15	288
Tennessee stiff legs	8		0		2		1		0			
	8	0	0	0	2	0	1	0	0	0	0	11
Boer X Fainting 1/2	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
	375		324		13		241		47		-79	1000

Rambouillet	0		0		0		0		0			
<i>Total sheep:</i>	0	0	0	0	0	0	0	0	0	0	0	0

Dogs	Total dogs:	Females		Males		Change	TOTAL
		9		8			
	<i>Total dogs:</i>	9	0	8	0	0	17

*Erik R. Letz*  
Research Farm Manager

*Jalal Sehl*  
Director

*Manni Burns*  
Dean



# Livestock Inventory 2011



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized  
 ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

June balance= **1017**

Additions / Reductions = **-13**

July balance = **1004**

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Alpine</b>	76		99	D -3	4		24	D -1 EU -1	0			
	76	0	96	-3	4	0	22	-2	0	0	-5	198
<b>Angora Commercial</b>	22		3		3		5		0			
	22	0	3	0	3	0	5	0	0	0	0	33
<b>Angora Registered</b>	18		6		0		4		0			
	18	0	6	0	0	0	4	0	0	0	0	28
<b>Boer Pure bred</b>	80		100		1		109	D -1	10	D -1		
	80	0	100	0	1	0	108	-1	9	-1	-2	298
<b>Boer X Angora 1/2</b>	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
<b>Boer X Spanish 7/8</b>	69		17		0		26	D -1	1			
	69	0	17	0	0	0	25	-1	1	0	-1	112
<b>Boer X Spanish 3/4</b>	23		0		0		0		0			
	23	0	0	0	0	0	0	0	0	0	0	23
<b>Boer X Spanish 1/2</b>	0		0		0		1		0			
	0	0	0	0	0	0	1	0	0	0	0	1

(continues)



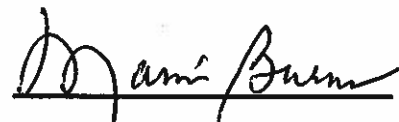
Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	79		99		3		71	D -3	36			
	79	0	99	0	3	0	68	-3	36	0	-3	285
Tennessee stiff legs	8	D -2	0	D -1 B 1	2		1	D -1 B 1	0			
	6	-2	0	0	2	0	1	0	0	0	-2	9
Boer X Fainting 1/2	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
	373		321		13		234		46		-13	987

Rambouillet	0		0		0		0		0			
<b>Total sheep:</b>	0	0	0	0	0	0	0	0	0	0	0	0

Dogs	Total dogs:	Females		Males		Change	TOTAL
		9		8			
	<b>Total dogs:</b>	9	0	8	0	0	17

  
 Erik A. Loh  
 Research Farm Manager

  
 Tala Sahl  
 Director

  
 Mami Buer  
 Dean

# Livestock Inventory 2011



A: Aborted B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized  
 ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

July balance= **1004**

Additions / Reductions = **-6**

August balance= **998**

Livestock Breed & Category	Does		Doellings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Alpine</b>	76		96	EU -1 D -1	4		22	D -1	0			
	76	0	94	-2	4	0	21	-1	0	0	-3	195
<b>Angora Commercial</b>	22		3		3		5	TR -5	0	TR 5		
	22	0	3	0	3	0	0	-5	5	5	0	33
<b>Angora Registered</b>	18		6		0		4	D -1 TR -3	0	TR 3		
	18	0	6	0	0	0	0	-4	3	3	-1	27
<b>Boer Pure bred</b>	80		100		1		108	TR -41 D -1	9	TR 41		
	80	0	100	0	1	0	66	-42	50	41	-1	297
<b>Boer X Angora 1/2</b>	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
<b>Boer X Spanish 7/8</b>	69		17		0		25	TR -21 D -1	1	TR 21		
	69	0	17	0	0	0	3	-22	22	21	-1	111
<b>Boer X Spanish 3/4</b>	23		0		0		0		0			
	23	0	0	0	0	0	0	0	0	0	0	23
<b>Boer X Spanish 1/2</b>	0		0		0		1	TR -1	0	TR 1		
	0	0	0	0	0	0	0	-1	1	1	0	1

(continues)

Livestock Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Spanish	79		99		3		68	TR -68	36	TR 68		
	79	0	99	0	3	0	0	-68	104	68	0	285
Tennessee stiff legs	6		0		2		1		0			
	6	0	0	0	2	0	1	0	0	0	0	9
Boer X Fainting 1/2	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
	373		319		13		91		185		-6	981

Rambouillet	0		0		0		0		0			
<b>Total sheep:</b>	0	0	0	0	0	0	0	0	0	0	0	0

Dogs	Females		Males		Change	TOTAL
<b>Total dogs:</b>	9		8			
<b>Total dogs:</b>	9	0	8	0	0	17

*Erik R. Loetz*  
Research Farm Manager

*Julia Sohl*  
Director

*Marni Burn*  
Dean

**Request for Program Modification**

***Oklahoma State Regents for Higher Education***

●-----●  
Institution submitting request: LANGSTON UNIVERSITY  
Contact person: Dr. Clyde Montgomery, Jr.  
Title: Vice President for Academic Affairs  
Phone number: (405)466-3424

●-----●  
Current title of degree program (Level II): Bachelor of Science in International Studies  
Current title of degree program (Level III): \_\_\_\_\_  
State Regent's three-digit program code: 059  
Degree Granting Academic Unit: School of Business  
With options in: A. \_\_\_\_\_  
                          B. \_\_\_\_\_  
                          C. \_\_\_\_\_  
                          D. \_\_\_\_\_  
                          E. \_\_\_\_\_

●-----●  
**TYPE OF REQUEST:** Check those appropriate and complete appropriate pages **ONLY!**

- (1) Program Deletion
- (2) Program Suspension
- (3) Change of Program Name and/or Degree Designation
- (4) Option Addition
- (5) Option Deletion
- (6) Option Name Change
- (7) Program Requirement Change
- (8) Other Degree Program Modification

***Complete and return ONLY this cover sheet AND the appropriate page specifying the requested modification!***

●-----●  
**Signature of President:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Date of Governing Board Approval:** \_\_\_\_\_



October 28, 2011

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

Chairman Helm noted that the OSU women's soccer team won the Big XII championship with a 2-0 win last evening. This is the fifth conference title for women's soccer. While on the subject of athletics, President Hargis said the Big XII Conference announced this morning that it has accepted the application of West Virginia University to become a member of the Conference. President Hargis said the Conference is very excited about this addition because West Virginia is a great institution with great athletic programs. Adding Texas Christian University and West Virginia University will bring a lot of excitement to the Conference. Chairman Helm said the Board appreciates the time that the new Chairman of the Big XII Conference, President Hargis, has devoted to realignment and expansion issues of the Conference.

President Hargis said he wants to join everybody else in thanking David Bryant and his staff for the great dinner last evening. He said it is always a delight to meet the community people in this area.

President Hargis referenced the OSU Accomplishments, which highlights a number of exciting things that are happening on the OSU campus—none more exciting than the impending Homecoming celebration, which has been going on all week. For those engaged in house decorations, plans and preparations have been going on for several months. From just looking at the work that has been done so far, President Hargis said it will be exciting and the best ever. The house decorations get more and more sophisticated every year. It appears that the weather will be good this year, unlike last year when it rained. On Saturday, OSU will have the parade along with several other ongoing activities all day for the alumni who come to enjoy their alma mater. For the Homecoming game, OSU will host the Baylor Bears at 2:30 p.m. on Saturday.

Adoption of Memorial Resolutions

President Hargis presented information on behalf of Lester Johnson, Professor, Retired, Veterinary Clinical Services, Center for Veterinary Health Sciences; Ranga Komanduri, Nelson Chair and Regents Professor, Mechanical and Aerospace Engineering, College of Engineering, Architecture, and Technology; Larry A. Lundholm, Director, Retired, OSU Physical Plant Project Support Services; and Rudolph W. Trenton, Professor, Retired, Economics and Legal Studies in Business, Spears School of Business. President Hargis presented Memorial Resolutions for Dr. Johnson, Dr. Komanduri, Mr. Lundholm, and Dr. Trenton and recommended their adoption. (The Memorial Resolutions are attached to the minutes as ATTACHMENTS A-D and considered a part of these minutes.)

Regent Lester moved and Regent Anthony seconded to adopt the Memorial Resolutions for Lester Johnson, Ranga Komanduri, Larry A. Lundholm, and Rudolph W. Trenton as presented.

Those voting aye: Board Members Lester, Link, Reese, Watkins, Anthony, Burns, Davis, Hall, and Helm. No: None. Abstentions: None. Absent: None. The motion was approved.

President Hargis requested Vice President Weaver to present information pertaining to Academic Affairs and Administration and Finance:

Personnel Actions

On behalf of Provost Robert Sternberg who is absent from the meeting, Mr. Weaver said he is pleased to present the personnel actions for the Oklahoma State University campuses. He presented six pages of personnel actions and recommended their approval with the exception of those requests pertaining to separation, retirement, and death, which are included as information items only. (These recommendations are listed on pages D-3.1 through D-3.6 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-28-11.) He said the actions include 3 new appointments, 13 changes in title and/or rates, 1 leave of absence, and 3 sabbatical leave requests. For information, the separations are listed on page D-3.6.

Regent Anthony moved and Regent Reese seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Link, Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: None. The motion was approved.

Approval of Position Announcement and Position Description for the Position of Dean, College of Arts and Sciences

Mr. Weaver requested approval for an administrative search for the position of Dean, College of Arts and Sciences. (The job description is listed on page D-4 of the OSU Agenda, which is on file in the Board of Regents Office as Document No. 1-10-28-11.) The administration would like to begin a national search for this position as soon as possible. The search committee is chaired by Vice President McKeever, and the committee recommends this action.

Regent Burns moved and Regent Lester seconded to approve the position announcement and position description for the position of Dean, College of Arts and Sciences, as presented.

Those voting aye: Board Members Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, and Link. No: None. Abstentions: None. Absent: None. The motion carried.

Approval of Proposed New Degrees and Program Modifications

Mr. Weaver requested Board approval of a proposed name change for the Human Environmental Sciences Masters program so that the degree name corresponds with the recently approved name change for the College. A program deletion at the Institute of Technology is also requested. Both requests are summarized on page E-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-28-11. If approved, these requests will be submitted to the Oklahoma State Regents for Higher Education for their consideration and approval.

Regent Lester moved and Regent Hall seconded to approve the program modification and program deletion as presented in the OSU Agenda.

Those voting aye: Board Members Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, Link, and Reese. No: None. Abstentions: None. Absent: None. The motion carried.

G-1 Approval of Peace Officers' Actions

Regent Burns moved and Regent Lester seconded to authorize the OSU administration to make the appropriate arrangements to revoke the following campus police appointments and commissions.

OSU-Tulsa

Commission No.

Marlene Angeline Lawson  
Zachary Jason Vierheller

632  
600

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion passed.

G-2 Approval of Sale of Property and to Authorize the OSU President to Execute the Contract and Associated Documents

Mr. Weaver requested Board approval to sell property located on the southeast corner of 23<sup>rd</sup> and Southwest Boulevard in Tulsa, Oklahoma, and to authorize the OSU President, or his designee, to execute the contract and any documents related to easements or other covenants necessary to close the sales transaction.



Regent Davis moved and Regent Link seconded to authorize Oklahoma State University to sell property located on the southeast corner of 23<sup>rd</sup> and Southwest Boulevard in Tulsa, Oklahoma, to Quik Trip Corporation in the amount of \$800,000, and to authorize the OSU President, or his designee, to execute the contract and any documents related to easements or other covenants necessary to close the sales transaction or to facilitate construction on the site, subject to Board Legal Counsel review and approval.

Chairman Helm said this matter has been studied very carefully. He noted that there are deed restrictions associated with this sale. He feels very comfortable with this sale and believes it will enhance the clean up in the area. Regent Anthony said he assumes OSU has no long-term proposed use for the land, and Chairman Helm said this is correct.

Those voting aye: Board Members Burns, Davis, Hall, Helm, Lester, Link, Reese, Watkins, and Anthony. No: None. Abstentions: None. Absent: None. The motion carried.

G-3 Approval of a Lease Agreement with Oklahoma Technology Research Park and to Approve the OSU President's Execution of the Lease

Mr. Weaver requested Board approval of a three-year lease agreement between Oklahoma State University acting for and on behalf of the College of Engineering, Architecture, and Technology and the International Ground Source Heat Pump Association and the Oklahoma Technology and Research Park Joint Board. Board approval is also requested to authorize the President to execute the lease. Board Legal Counsel has reviewed and approved the agreement.

Regent Anthony moved and Regent Reese seconded to approve a three-year lease between Oklahoma State University, acting for and on behalf of the College of Engineering, Architecture, and Technology and the International Ground Source Heat Pump Association, and the Oklahoma Technology and Research Park Joint Board and to authorize the President to execute the lease.

Those voting aye: Board Members Davis, Hall, Helm, Lester, Link, Reese, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: None. The motion passed.

H-1 Approval of Changes to Retirement Plans

Mr. Weaver requested Board approval to adopt Oklahoma State University retirement plan documents and amendments with technical, legislative, and regulatory changes required to retain the tax-qualified status of the plans and other changes as requested by the Board.

Regent Link moved and Regent Anthony seconded to adopt Oklahoma State University retirement plan documents and amendments with technical, legislative, and regulatory changes required to retain the tax-qualified status of the plans and other changes as requested by the Board as presented.

Regent Anthony said his understanding is that most of the amendments are clerical. Mr. Weaver said the changes are technical in order to keep OSU in compliance with IRS regulations.

Those voting aye: Board Members Hall, Helm, Lester, Link, Reese, Watkins, Anthony, Burns, and Davis. No: None. Abstentions: None. Absent: None. The motion was approved.

H-2 Approval of a Police Services Agreement with the City of Stillwater to Provide Police Protection

Mr. Weaver requested Board approval for a police service agreement between the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges acting for and on behalf of Oklahoma State University and the City of Stillwater for the purpose of providing police protection for property and persons within each of its own jurisdictional areas. This agreement was signed earlier this month by the Mayor on behalf of the City Council of Stillwater.

Regent Anthony moved and Regent Reese seconded to approve a police service agreement between the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges, acting for and on behalf of Oklahoma State University, and the City of Stillwater for the purpose of providing police protection for property and persons within each of its own jurisdictional areas.

Regent Anthony noted that this is just putting in writing what has been practiced as standard procedures.

Those voting aye: Board Members Helm, Lester, Link, Reese, Watkins, Anthony, Burns, Davis, and Hall. No: None. Abstentions: None. Absent: None. The motion carried.

H-3 Approval to Negotiate Electrical Services with OG&E and Authorize the OSU President to Execute the Contract

Mr. Weaver requested Board approval to negotiate electrical services with OG&E for the Stillwater campus. He said this matter was discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Link reported that the Committee met with members of the OSU administration at its meeting this morning concerning approval to negotiate electrical services with OG&E for the Stillwater campus and to authorize the OSU President to execute the contract pending Board Legal Counsel review and approval. He said OSU desires to purchase and utilize wind energy generated by a new Wind Facility to be located in Blackwell, Oklahoma, and supplemented by electric service from OG&E's system. The purchase of the wind energy will enable the University to reduce its carbon footprint by 65 percent. Funding will be provided through current utility rates. Regent Link reported that the Committee received information from an assessment conducted by C.H. Guernsey & Co. as well as information provided by a representative of OG&E who also addressed the Committee. The Committee voted to recommend Board approval to negotiate electrical services with OG&E and to authorize the OSU President to execute the contract as presented by the administration, pending consultation with and agreement from Regents Helm, Burns, and Link.

Regent Link moved and Regent Davis seconded to authorize Oklahoma State University to negotiate electrical services with OG&E and to authorize the OSU President to execute the contract as presented by the administration, pending consultation with and agreement from Regents Helm, Burns, and Link.

Regent Reese disclosed that he owns property that may be within the Wind Farm, so he will abstain from the vote.

Regent Link asked Mr. Weaver if there will be some publicity or press release upon completion of the agreement. Mr. Weaver said absolutely, and it is OSU's intention to make such an announcement some time during the OSU/OU football game if timing allows. Chairman Helm said he would like to thank the Fiscal Affairs Committee and Regent Burns for their due diligence in working through this. He said the Board has a solemn promise from Vice President Weaver that it will see such actions at an earlier time in the future.

Those voting aye: Board Members Lester, Link, Watkins, Anthony, Burns, Davis, Hall, and Helm. No: None. Abstentions: Reese. Absent: None. The motion was approved.

I-1 Approval to Begin the Consultant Selection Process for a Construction Manager At Risk to Assist the University in the Design and Construction of a New Civil Engineering Laboratory Building

Mr. Weaver requested Board approval to begin the selection process for a Construction Manager At Risk firm to assist the University in the design and construction of a new Civil Engineering Laboratory building, commonly referred to as the Structures Lab. This item was also discussed with members of the Fiscal Affairs Committee.

Regent Link reported that the Committee met with the OSU administration regarding approval to begin the consultant selection process for a Construction Manager At Risk firm to assist the University in the design and construction of a new Civil Engineering Laboratory building. He said Mr. Weaver reported that the Department of Environmental Engineering has long wished to build a new lab, which will be located at the northeast corner of McElroy and Willis Street in the northwest area of the campus. It will provide state-of-the-art facilities for ongoing engineering research and will be funded through industry donations and other legally available funds. The Committee voted to recommend Board approval to begin the consultant selection process.

Regent Link moved and Regent Reese seconded to authorize Oklahoma State University to begin the selection process for a Construction Manager At Risk firm to assist the University in the design and construction of a new Civil Engineering Laboratory building as presented in the OSU Agenda.

Those voting aye: Board Members Link, Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: None. The motion carried.

- I-2 Approval to Begin the Consultant Selection Process for an Architect to Assist the University in the Design and Construction of a New Academic Building
- I-3 Approval to Begin the Consultant Selection Process for a Construction Manager At Risk to Assist the University in the Design and Construction of a New Academic Building

Mr. Weaver requested Board approval to begin the selection processes for an Architect and a Construction Manager At Risk to assist the University in the design and construction of a new academic building to house classrooms, student services, and faculty offices for Oklahoma State University-Tulsa and Oklahoma State University-Center for Health Sciences. He said these two requests were discussed with members of the Fiscal Affairs Committee.

Regent Link said the Committee met with the OSU administration concerning approval to begin the consultant selection processes for an Architect and a Construction Manager At Risk firm to assist the University in the design and construction of a new academic building for Oklahoma State University-Tulsa and Oklahoma State University-Center for Health Sciences. He said Mr. Weaver reported that to cost effectively address the needs of both campuses, a joint facility is proposed to be located on land available at the OSU-Tulsa campus. OSU-CHS plans to significantly increase the number of medical students in the next five years and will need a building that accommodates larger class sizes. The OSU-CHS medical students will use the classrooms during the day, and OSU-Tulsa students will use the classrooms in the evening if the demand requires. The new building will also include additional student service areas and much needed additional offices for faculty. Funding for the work through the schematic design phase will be provided by OSU-Tulsa and CHS capital funds. Further funding will likely come from a combination of donations, reserves, and other legally available funds. This project has been

unanimously approved for recommendation by both the OSU-Tulsa Board of Trustees and the University Center at Tulsa Authority Board. Regent Link reported that the Committee voted to recommend approval of these requests as presented by the administration.

Regent Link moved and Regent Hall seconded to authorize Oklahoma State University to begin the selection processes for an Architect and a Construction Manager At Risk firm to assist the University in the design and construction of a new academic building to house classrooms, student services, and faculty offices for OSU-Tulsa and OSU-Center for Health Sciences as presented.

Those voting aye: Board Members Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, and Link. No: None. Abstentions: None. Absent: None. The motion carried.

#### J Approval of Purchase Request Items

Mr. Weaver presented the purchase request items and recommended their approval from the lowest and best bidder or through the competitive bidding process, subject to the availability of funds and/or the limitations of the budget. (The purchase requests are listed on pages 6 and 7 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-10-28-11.)

Regent Hall moved and Regent Davis seconded to approve the purchase requests as listed in the OSU Agenda (purchase requests Nos. 1-7, pages 6 and 7, OSU Agenda).

Regent Anthony referenced purchase request No. 4 regarding the request for the Field and Research Service Unit to exchange four units of existing John Deere equipment with approximately 200 hours of use/unit for new John Deere equipment of equal value. He asked how OSU is able to swap used equipment for new equipment. Mr. Weaver said OSU has entered into a program with John Deere whereby if OSU trades in equipment with less than 200 hours of use, John Deere will give OSU the most recent model to replace the equipment at no cost to the University. Regent Burns asked if this is for promotional use by John Deere, and Mr. Weaver said this is correct. Mr. Weaver said the motivation of John Deere is to have OSU students and faculty utilizing the latest equipment.

Those voting aye: Board Members Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, Link, and Reese. No: None. Abstentions: None. Absent: None. The motion passed.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Lester Johnson, Professor, Retired, Veterinary Clinical Services, Center for Veterinary Sciences, was claimed by death on September 4, 2011; and

WHEREAS, Dr. Johnson, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from July 1, 1954, to the date of his retirement, July 1, 1984, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Johnson to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Johnson.

Adopted by the Board the 28th day of October 2011.

  
\_\_\_\_\_  
Jay Helm, Chair

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Ranga Komanduri, Nelson Chair and Regents Professor, Mechanical and Aerospace Engineering, College of Engineering, Architecture, and Technology, was claimed by death on September 6, 2011; and

WHEREAS, Dr. Komanduri, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 29, 1989, to the date of his death, September 6, 2011, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Komanduri to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Komanduri.

Adopted by the Board the 28th day of October 2011.

  
\_\_\_\_\_  
Jay Helm, Chair

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Larry A. Lundholm, Director, Retired, Project Support Services , OSU Physical Plant, was claimed by death on September 9, 2011; and

WHEREAS, Mr. Lundholm, by his loyalty, attention to duty, and faithful performance rendered service as a staff member of Oklahoma State University from February 15, 1988, to the date of his retirement, January 3, 2011, and as a citizen worthy of commemoration and respect; and

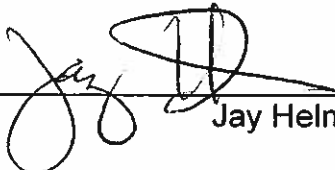
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Lundholm to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Lundholm.

Adopted by the Board the 28th day of October 2011.

  
\_\_\_\_\_  
Jay Helm, Chair



## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Rudolph W. Trenton, Professor, Retired, Economics and Legal Studies in Business, Spears School of Business, was claimed by death on September 12, 2011; and

WHEREAS, Dr. Trenton, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1948, to the date of his retirement, July 1, 1979, and as a citizen worthy of commemoration and respect; and

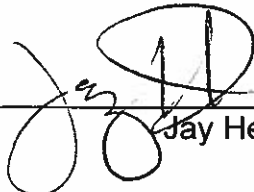
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Trenton to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Trenton.

Adopted by the Board the 28th day of October 2011.

  
\_\_\_\_\_  
Jay Helm, Chair

October 28, 2011

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board. (The Agenda is attached.)

On behalf of the Board of Regents, Chairman Helm expressed appreciation to Dr. Bryant for the wonderful dinner last evening. He said the professor who provided a history of the Panhandle was very informative and entertaining. Dr. Bryant said it has been his pleasure to host the meeting.

Approval to Proceed with Construction Projects

Dr. Bryant reported that OPSU received approval at the September Board meeting to enter into an agreement with Wiley Hicks Jr. Inc. to serve as the Construction Manager At Risk (CMAR) for various projects with the understanding that for each project information regarding the scope of the project, fee, and the projected cost would be provided. Such information has been provided for the sewer lagoon project and the sidewalk and guttering project. The contract with the CMAR basically states that for projects costing \$100,000 - \$1,000,000, the fee would be 5 percent, and for projects costing less than \$100,000, the fee would be 6 percent. For the sewer lagoon project, the CMAR fee is \$43,790, which represents 5 percent of the project cost of \$875,798. With respect to the sidewalk and guttering project, the CMAR fee is \$4,900, which represents 6 percent of the project cost of \$81,675.

Dr. Bryant noted that the amounts have been changed for the sidewalk and guttering project since the initial mailing to the Board because the bids from the subcontractors were received yesterday.

Regent Davis moved and Regent Reese seconded to authorize Oklahoma Panhandle State University to proceed with the sewer lagoon and land application improvements project for the sanitary sewer system and the sidewalk and gutter improvements project to meet ADA requirements as presented in the OPSU Agenda.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Helm, Lester, Link, Reese, and Watkins. No: None. Abstentions: None. Absent: None. The motion was approved.

Chairman Helm said the Board wants to congratulate OPSU on the record enrollment for this year.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY  
Goodwell, Oklahoma

October 19, 2011

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

None

Part E---Instructional Programs

None

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

Board approval is requested for OPSU to proceed with the following construction projects:

- 1) Sewer lagoon and land application improvements for the sanitary sewer system owned by OPSU.

CMAR: The Board approved Wiley Hicks, Jr., Inc. to be the construction manager at risk for this project.

Scope of work: Wastewater Lagoon Rehabilitation Project MEC 210148.03:

The scope of the Lagoon Rehabilitation project is itemized in the following list:

- Install bentonite clay liner to meet DEQ standards on the bottom and dikes of Cells 1, 1A, and 3
- Install riprap slope protection on the dikes of Cells 1, 1A, and 3
- Replace or repair structures in Cells 1, 1A and 3
- Replace the irrigation pump station at the lagoons
- Re-nozzle the existing irrigation system and make repairs to the towers
- Install an additional irrigation pivot system
- Install an additional PVC line to proposed new pivot
- Replace and repair distribution piping at the lagoons
- Install flow meters and Supervisory Control and Data Acquisition (SCADA) system to monitor influent and effluent

CMAR Fee: \$ 43,790

Project Projected Cost: \$875,798 (includes CMAR Fee)

- 2) Sidewalk and gutter improvements to meet ADA requirements.

CMAR: The Board approved Wiley Hicks, Jr., Inc. to be the construction manager at risk for this project.

Scope of work: Sidewalk, Curb, Gutter Project MEC 210148.04:

The scope of the Sidewalk, Curb, and Gutter project is as follows:

A new sidewalk, curb, and gutter project meeting ADA requirements will be installed along Harrison Street, between Sexton Hall on the south end of campus to include the parking lot west of the Marvin E. McKee Library. This installation will also include expanding and replacing a 14' wide section of asphalt street to accommodate the new sidewalk.

CMAR Fee: ~~\$4,251~~ **\$4900**

Project Projected Cost: ~~\$70,857~~ **\$81,675**(includes CMAR Fee)

Part J---Purchase Requests

None

Part K---Student Services/Activities

None


Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The August/September 2011 Summary of Out-of-State Travel is attached.
2. The September President's Update is attached.
3. The quarterly FTE report is attached.

Respectfully submitted,



David A. Bryant  
President

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Aug-Sept 2011  
MONTH

FUND SOURCE	FY12		FY11		FY12		FY11	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	24	\$ 9,206.88	5	\$ 1,176.80	30	\$ 11,427.83	22	\$ 10,703.63
FEDERAL	1	\$ 599.00			2	\$ 988.67		
PRIVATE								
AUXILIARY	1	\$ 78.00	1	\$ 376.00	2	\$ 779.24	0	\$ -
OTHER		\$ -		\$ -				
TOTAL	26	\$ 9,883.88	6	\$ 1,552.80	34	\$ 13,195.74	22	\$ 10,703.63

# President's Update

A monthly newsletter from the Office of the President

September 2011

## Campus Events

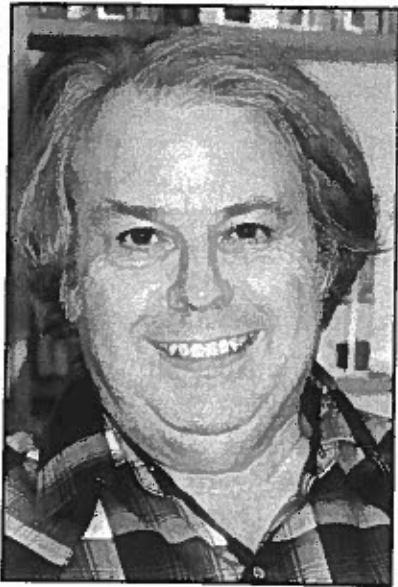
- Oct. 11 **Hypnotist**, 7 p.m., Centennial Theatre
- Oct. 12 **Talent Show**, 7 p.m., Centennial Theatre
- Oct. 13 **Volleyball vs. TAMI**, 7 p.m.
- Oct. 14 **Volleyball vs. St. Mary's**, 7 p.m.
- Oct. 15 **Homecoming**  
"Panhandle Proud" theme  
7:30 a.m., Alumni golf scramble, OPSU golf course;  
8:30 a.m., Alumni registration begins, Student Union Ballroom  
9:30 a.m., Parade line up, Noble Center Parking Lot  
10:30 a.m., Parade starts  
11:00 a.m., Alumni BBQ, free  
1:00 p.m., Kick-off, Aggies vs. Texas College Steers  
Halftime, Coronation and Honored Family Recognition  
3rd quarter, Crazy Aggie Contest
- Oct. 20-21 **Fall Break**, No classes, OPSU remains open
- Oct. 25 **Volleyball vs. Fort Hays State**, 6 p.m.
- Oct. 25-31 **Dorm of Doom**, Muller Hall
- Oct. 28 **Hall of Fame Banquet**, 7 p.m., Student Union Ballroom  
**Volleyball vs. UT-PB**, 4 p.m. and vs. SW Baptist, 8 p.m.
- Oct. 29 **College Preview Day**, 11 a.m.-2 p.m., Centennial Theatre  
**Football vs. Southern Nazarene**, kick-off 2 p.m.

Of the 11 regional, 4-year universities in the state, **OPSU posted the highest graduation rate** of first-time, full-time freshmen in the 2009-2010 academic year. Using data from each institution under its governance, the Oklahoma State Regents for Higher Education (OSRHE) reported that OPSU graduated 39.1% of its first-time, full-time freshmen within 6 years.

**Panhandle State Foundation** received the largest donation in the history of the institution, a \$1 million gift from the Rule of Law Education Fund which was made possible through the joint efforts of Oklahoma attorneys Douglas E. Burns and Terry L. Stowers of Burns & Stowers, P.C. in Norman, Okla., Allan DeVore of the DeVore in Oklahoma City and R. Jamie Kee of Trippet, Kee, Trippet & Parsons in Beaver and Hooker, Okla. The gift will establish The Rule of Law Education Scholarship Fund. OPSU students chosen for awards from this grant must meet certain criteria including being an Oklahoma citizen and an undergraduate during the period of the award, as well as qualify for financial assistance in order to pursue a degree.

Congratulations to the **2010-2011 OPSU volleyball team!** The group continues to excel in the classroom and won recognition from the American Volleyball Coaches Association (AVCA) for the second consecutive year. In order to qualify, a team must attain a minimum of a 3.3 grade average (on a 4.0 scale) for the full academic year.

OPSU's preliminary **fall 2011 figures show 1,463 individual students enrolled at the institution, the highest number ever reported** according to official records on file with the Oklahoma State Regents for Higher Education (OSRHE). The number reflects a 5% increase compared to the fall 2010 figures. In addition, OPSU has recorded the second-highest number of total credit hours. Students are enrolled in 19,693 hours, representing a 4% increase over the fall of 2010. Dr. Bryant said, "I am gratified to be a part of this historic event at OPSU. Faculty members, coaches, advisors, and staff members have increased their focus on student satisfaction and are responsible for our recruitment and retention success."



### Tony Hardman

Tony, a native of Provo, Utah, joined the OPSU faculty this summer as Director of the Marvin E. McKee Library. In addition to his excellent qualifications for the position, he also brings a unique expertise with him.

After completing a bachelor's degree in Theater Arts and Commu-

nications at Southern Utah University, Tony then earned a Master's of Library Science at Brigham Young. He has worked in public and school libraries across the Southwest including Utah, Arizona, and Oklahoma and also taught English as a second language in Japan for two years. He enjoyed Asian culture so much that he said his favorite book is what he considers the Japanese "War and Peace," an epic novel entitled "The Tale of the Genji."

His career also includes an interesting twist. For 5 years, he went out on his own as a professional storyteller, and at one point, he toured 12 states and performed in 300 schools in 10 months. He particularly enjoys weaving tales for children and hopes to use his dramatic telling of ghost stories, historical tales, and folklore to draw community members to campus. He is a member of Oklahoma's statewide storytelling organization, Territory Tellers, and also serves on the Board of Directors. Tony has performed at each of the 5 Spirit of Oklahoma Storytelling Festivals that have been held and plans to continue actively participating in the Festival.

This professional actor has a wide repertoire of stories, including some about Oklahoma and he plans to explore the Panhandle area so he can add local accounts to his colorful collection.

We look forward to Tony bringing his knowledge to manage the day-to-day operations of McKee Library and sharing his gift for drama with area residents.

### Daniel Betti

From New York to Texas and other points in between, Daniel has landed at OPSU to teach political science courses. A native of Poughkeepsie, he earned his bachelor's in political science at Mary Washington College in Fredericksburg, Va.

Daniel returned home for a short time to decide on a graduate school and ended up going straight into Texas A&M's political science Ph.D. program. "At the time, they were recruiting and they offered me a great package," Daniel said. He earned his degree in August of 2010.

He accepted a 1-year position at Wittenberg Univ. in Springfield, Ohio as an assistant visiting professor before moving to Goodwell. He teaches both lower and upper level courses, and in fact, is enjoying the challenge of teaching constitutional law this semester, a class he had not taught before. The self-professed fan of Socrates said he likes examining all of the "big ideas" that history, philosophy and government offer as well as the opportunity to continue learning that his job offers.

When he's not reading old books or discussing ideas with students, he practices rock and roll on his bass guitar, hikes, and follows football, specifically Texas A&M and the Washington Redskins.

Dan said he enjoys being at OPSU and is impressed with the dedication he has found among the students. He encourages them to express their ideas and opinions and the assistant professor displays a passion for educating students as well as himself.



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*David A. Bryant*  
David A. Bryant, President



THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION  
FTE EMPLOYEE REPORT

TO: THE GOVERNOR OF OKLAHOMA, THE PRESIDENT PRO TEMPORE OF THE OKLAHOMA SENATE,  
AND THE SPEAKER OF THE OKLAHOMA HOUSE OF REPRESENTATIVES

FROM: OKLAHOMA PANHANDLE STATE UNIVERSITY

*Eda Bryant*  
PRESIDENT

SUBJECT: FTE EMPLOYEE REPORT FOR FISCAL QUARTER ENDING 09/30/11

THE FOLLOWING INFORMATION IS PROVIDED PURSUANT TO 74 O.S. 1981, SECTION 3602

FTE EMPLOYEE CATEGORIES

	EDUC. AND GEN. BUDGET PART I				EDUC. AND GEN. BUDGET PART II				AGENCY ACCOUNTS OTHER				SUB-TOTAL			
	FACULTY		STUDENT		FACULTY		STUDENT		FACULTY		STUDENT		FACULTY		STUDENT	
	REGULAR	OTHER	REGULAR	OTHER	REGULAR	OTHER	REGULAR	OTHER	REGULAR	OTHER	REGULAR	OTHER	REGULAR	OTHER	REGULAR	OTHER
CURRENT QTR	26	51	13	1	1	1	1	0	5	6	27	57	20	104		
PRIOR QTR	40	52	15	1	1	1	1	0	5	10	40	58	26	124		
INC (DEC)	(14)	(1)	(2)	0	0	0	0	0	0	(4)	(13)	(1)	(6)	(20)		
PRIOR FY	26	48	13	1	1	1	1	0	10	9	27	59	23	109		

October 28, 2011

Public Comments

Chairman Helm said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

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MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES  
MEETING OF OCTOBER 28, 2011

Chairman Helm called upon the Committee Chairs of the following Committees to give reports.

Fiscal Affairs Committee

(Business discussed by the Fiscal Affairs Committee was presented during the business of Northeastern Oklahoma A&M College and Oklahoma State University.)

Regents' Steering Committee Re: Langston University Presidential Selection Process

Regent Lester said following approval of Chairman Helm of the composition of the Search Committee, the members were contacted and met in an organizational meeting on October 20, 2011. Also in attendance at that meeting was Dr. George Ayers of Ayers & Associates, Inc., the search consultant. He said Dr. Ayers provided excellent information to the Committee, and as a result of his involvement in the search process the Committee is very optimistic about the creation of a strong pool of candidates. It is anticipated that the next meeting of the Search Committee will be November 17, at which time the Committee will determine those candidates who will be invited for face-to-face interviews with the Search Committee.

Approval of Position Description and Selection Criteria and Qualifications Statements

Regent Lester said the Board members have been provided with a copy of the Position Description and Selection Criteria and Qualifications statements recommended by the Search Committee for the position of President, Langston University. On behalf of the Search Committee, Regent Lester made the following motion. (The Position Description and the Selection Criteria and Qualifications statements for the position of President, Langston University, are attached to this portion of the minutes as ATTACHMENTS A and B, respectively.)

Regent Lester moved and Regent Watkins seconded that the Board approve the Position Description statement and the Selection Criteria and Qualifications statement for the position of President, Langston University.

Chairman Helm said he would like to thank the Steering Committee for the wonderful selection of the Search Committee. He complimented Regents Lester, Watkins, and Davis for their agreement and willingness to serve in this capacity and for their selection of great representatives from the faculty, staff, students, and alumni. It appears to be a dynamic committee.

October 28, 2011

Those voting aye: Board Members Burns, Davis, Hall, Helm, Lester, Link, Reese, Watkins, and Anthony. No: None. Abstentions: None. Absent: None. The motion was approved.

#### Executive Session

In addition, Regent Lester said there are other issues related to the Langston University President that would more appropriately be discussed in Executive Session. Pursuant to the Oklahoma Open Meeting Act, which allows executive sessions for this type of discussion, he made the following motion.

At approximately 11:40 a.m., Regent Lester moved and Regent Davis seconded that the Board convene into Executive Session, if so approved by the required number of Board members present, for the purpose of considering information relevant to the employment of a President of Langston University. (Oklahoma Open Meeting Act §307B.1.)

Those voting aye: Board Members Davis, Hall, Helm, Lester, Link, Reese, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: None. The motion carried.

#### Open Session

At approximately 12:10 p.m., Regent Anthony moved and Regent Davis seconded that the meeting reconvene in Open Session.

Those voting aye: Board Members Hall, Helm, Lester, Link, Reese, Watkins, Anthony, Burns, and Davis. No: None. Abstentions: None. Absent: None. The motion carried.

At this time, Regent Lester said he would like to acknowledge that the Board is in receipt of several communications recommending the appointment of numerous candidates as the permanent President of Langston University. He said he believes he can speak on behalf of the Board that it certainly appreciates the interest of these various groups and individuals. Nevertheless, the search process this Board has long established for all of its institutions is tried and true, and it is his belief the Board should allow that process to work to let all the friends of Langston University participate in the selection of the best person to serve as the next President of Langston University.

October 28, 2011

Regent Lester moved and Regent Davis seconded that the Board affirm its intentions to proceed with the Langston University Presidential Search process according to the Outline of Procedures previously approved by the Board.

Those voting aye: Board Members Hall, Helm, Lester, Link, Reese, Watkins, Anthony, Burns, and Davis. No: None. Abstentions: None. Absent: None. The motion passed.

#### Executive Secretary Search Committee

Chairman Helm said following the notice by Doug Wilson of his plan to retire as Executive Secretary, he appointed Regent Joe Hall to chair a committee composed of Regents Anthony and Burns, and himself as an ex officio member, to conduct the search for the next Executive Secretary. Chairman Helm called on Regent Hall to make a report on behalf of the Search Committee.

#### Approval of Position Description for the Position of Executive Secretary

Regent Hall said the Committee conducted a conference call to review a position description, advertising, and other matters related to the search. In the Board folder is a document titled, Position Description, Executive Secretary, Board of Regents for the Oklahoma Agricultural and Mechanical Colleges. This document has been reviewed by several members of the staff of the Board of Regents and members of the Search Committee. At this time, Regent Hall said he would move for approval of the document. (The Position Description, Executive Secretary, Board of Regents for the Oklahoma Agricultural and Mechanical Colleges is attached to this portion of the minutes as ATTACHMENT C and considered a part of these minutes.)

Regent Hall moved and Regent Anthony seconded to approve the Position Description, Executive Secretary, Board of Regents for the Oklahoma Agricultural and Mechanical Colleges as presented.

Those voting aye: Board Members Lester, Link, Reese, Watkins, Anthony, Burns, Davis, Hall, and Helm. No: None. Abstentions: None. Absent: None. The motion carried.

#### Approval of Letter Regarding Pending Retirement of Doug Wilson

Chairman Helm said in the Board folder is a letter from him as Chairman of the Board to President Hargis. He said at this time he will accept a motion for the Board to authorize his execution of the document. This involves discussion the Board had with Dr. Wilson as he informed the Board of his pending retirement, and it authorizes him to transmit this

October 28, 2011

correspondence to President Hargis. (A copy of the letter executed by Chairman Helm is on file in the Board of Regents' Office as Document No. 4-10-28-11.)

Regent Watkins moved and Regent Davis seconded to authorize Chairman Helm to execute a correspondence pertaining to the pending retirement of Doug Wilson and to authorize its submission to President Hargis.

Those voting aye: Board Members Link, Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: None. The motion passed.

#### Board Committee Structure

Dr. Wilson said included in the Board folder is a copy of the Board Committee Structure appointed by Chairman Helm and the description of the functions and responsibilities of the various Board committees. This includes the addition of the Executive Secretary Search Committee. He asked that this information be placed in the official minutes of the meeting. (A copy of the Board Committee Structure is attached to this portion of the minutes as ATTACHMENT D and considered a part of these minutes.)

#### Adjournment

At approximately 12:15 p.m., Regent Link moved and Regent Watkins seconded that the meeting be adjourned.

Those voting aye: Board Members Reese, Watkins, Anthony, Burns, Davis, Hall, Helm, Lester, and Link. No: None. Abstentions: None. Absent: None. The motion was approved.

**PRESIDENT, LANGSTON UNIVERSITY**  
**Position Description**

Langston University, Oklahoma's only historically black university, began as a Land Grant institution in 1897 under the second Morrill Act of 1890. Langston University serves approximately 3,000 students at its main campus in Langston, Oklahoma, and urban centers in Oklahoma City and Tulsa. Langston University offers 38 instructional programs, which includes 6 associate degrees, 26 bachelor degrees, 4 masters degrees, and 2 professional degrees. The mission of Langston University is to provide postsecondary education to individuals seeking knowledge, skills, and attitudes that will enhance the human condition and promote a world that is peaceful, intellectual, technologically advanced, and fulfills the needs of the nation and individuals alike.

The President provides leadership and direction for Langston University in accordance with policies set forth by the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges. The President reports to the Board of Regents.

**The President is expected to**

- provide effective visionary leadership needed to ensure that Langston University is ready for the changing needs of society and respond to those needs;
- promote development of systems that reward excellence in teaching, research, extension, and public service for the entire Langston University community;
- demonstrate human relations skills as they apply to the functions of Langston University;
- demonstrate a commitment to the strategic planning process that embraces futuristic thinking as well as maintenance of existing resources/facilities;
- be an ambassador of Langston University to all levels of society and be able to collaborate with alumni;
- be politically astute and an effective communicator with state and federal legislative bodies;
- demonstrate effective leadership in generating resources from corporate and private donors;
- show evidence of careful and sound fiscal management;
- work with constituencies of both internal and external sources and develop and address priorities and strategic objectives that build on Langston University's strengths and opportunities that are consistent with the mission, role, and scope of Langston University;
- express commitment to participatory management by supporting meaningful faculty/staff/student involvement in governance;
- play an active role in the affairs of Langston University to stimulate and increase participation of faculty, staff, students, and alumni in events and critical issues facing Langston University;
- actively establish and cultivate collaborative partnerships with corporate leaders for the purpose of soliciting financial support and resources;
- encourage independent thinking and scholarly achievement for the faculty and students;
- be knowledgeable about and active in local community affairs; i.e., town hall meetings;
- be a person of unquestionable integrity, a charismatic communicator, an innovative global thinker, and have an open-minded personality;
- develop and retain an excellent management team whose judgment reinforces trust and collegiality throughout the University;
- be knowledgeable and supportive of both the Land Grant mission and University mission;
- establish a marketing strategy to solicit funds from chapter and national alumni; and
- establish a marketing strategy to attract more student scholars to Langston University to increase enrollment on all three campuses.

## **PRESIDENT, LANGSTON UNIVERSITY**

### **Selection Criteria And Qualifications**

#### **EDUCATION AND EXPERIENCE**

- An earned doctorate from a nationally recognized accredited university, or significant recognition, prestige and credibility and intellectual achievement from within his or her profession.
- A record of academic accomplishments and relevant background at the university level, with experience in both teaching and administration, while others with comparable accomplishments in the public or private sector that are relevant to university administration are also encouraged to apply.
- Successful leadership in one or more major administrative positions, preferably in higher education (at least five years preferred).
- Understanding of the trends and critical issues unique to 1890 Land Grant Universities and their place in the national educational system.
- Demonstrated innovation in identifying and solving problems unique to public university operations.
- Understand and support the increasing role of technology in the university mission and functions.

#### **EDUCATIONAL PHILOSOPHY AND APPROACH**

- A commitment to teaching excellence, academic freedom, professional development, academic scholarship, and cultural diversity in all disciplines with an appreciation of the personal approach to education at Langston University.
- Demonstrate team-building approaches that promote enthusiasm and participation of faculty and staff to improve research, education, and extension functions of Langston University.
- Demonstrate effective leadership in campaigns to generate resources from alumni, corporate, and private donors.
- Demonstrate awareness of and respect for the unique role of Historically Black Colleges and Universities.



## **POSITION DESCRIPTION**

### **EXECUTIVE SECRETARY, BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

#### **Overview**

The Executive Secretary is a non-voting executive officer of the Board of Regents governing Oklahoma State University, Langston University, Oklahoma Panhandle State University, Connors State College, and Northeastern Oklahoma A&M College. The Executive Secretary is accountable solely to the Board of Regents and is responsible for the management and administration of the affairs which are a direct responsibility of the Board. Maintaining effective communications with the Board members and institutional presidents and administrators is a fundamental responsibility of this position.

#### **Primary Duties and Responsibilities**

##### **Administrative Support**

The Executive Secretary is expected to

- manage the Board's offices and supervise the professional and clerical personnel who directly serve the Board (Executive/Administrative Office, including state government relations; Office of Legal Counsel; and Department of Internal Audits);
- provide a full range of general administrative support to the Board and the Chair, including planning, preparation, and staffing for all Board and committee meetings as well as other events; and serve as an ex officio member of each standing committee;
- develop with institutional administrators agendas for meetings of the Board and committees; and
- administer the annual operating budget for the Board of Regents.

##### **Governance Oversight, Support and Planning**

The Executive Secretary is expected to

- maintain a broad, high-level view of the colleges and universities and the Board's stewardship of them in order to effectively contribute to the work of the Board;
- facilitate effective governance through long-range planning, communication, and problem-solving regarding significant issues and challenges facing the Board;
- ensure that the Board's activities comply with all pertinent legal obligations;
- maintain and disseminate official records of all Board actions and serve as custodian of the corporate seal, minutes, archives, public records, and all supporting documents;
- execute or attest to, in the name of the Board, a broad range of documents necessary for the operation of the institutions; and
- act as a reliable source of knowledge pertaining to all policies and requirements of the Board.

## External and Internal Liaison and Adviser

The Executive Secretary is expected to

- serve as primary liaison between the Board and college and university administrations, working directly with the Regents and Presidents on a regular basis;
- serve as an ambassador of the Board, responding to communications and events on behalf of the Board and its members; and
- oversee the appropriate dissemination of information regarding Board actions, accomplishments, and activities, to include maintaining the Board of Regents' web pages, ensuring effective media relations, and providing internal institutional constituents with convenient access to needed information.

### Qualifications

The Executive Secretary is expected to

- possess a documented record of significant accomplishments, including experience related to governance, substantive service in relevant academic settings, or distinguished professional practice, and to possess an understanding of higher education issues, practices, and traditions; and
- have an earned master's degree, professional degree, or equivalent career experience in a relevant discipline, i.e., law, public policy, business, communications, higher education administration.

### Additional competencies

The Executive Secretary is expected to

- demonstrate leadership skills, a record of sound judgment, highly-developed communications skills, finesse, and diplomacy;
- possess a strong sense of intuition and political acumen with a talent for building effective interpersonal relationships at all levels as well as the ability to establish and maintain trusted partnerships and derive satisfaction from the success of others;
- exhibit high personal integrity and the ability to evoke confidence in others, maintain strict confidentiality in a variety of situations, sometimes using proprietary information to wisely advise others who do not have direct access to the information;
- have the ability to recognize big picture issues and trends and know when to alert Board members (individually and collectively) regarding developing issues as well as be proactive in anticipating potential flaws in process, policy, and relationships, and devising strategies to avert or repair them; and
- maintain a sense of order in complex and volatile situations, display flexibility and excellent customer service skills, and be highly organized with strong attention to detail and follow-through.

COMMITTEE STRUCTURE\* OF THE A&M BOARD OF REGENTS  
AS APPOINTED BY CHAIRMAN JAY HELM

October 13, 2011

NOTE: All committee meetings must be scheduled through the Executive Secretary of the Board to ensure continuity of information through the Regents' executive office, compliance with the open meeting law, etc.

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

Andy Lester, Chairman	Jay Helm (ex officio)
Doug Burns, Member	W. Douglas Wilson (ex officio)
Lou Watkins, Member	

2. **FISCAL AFFAIRS AND PLANT FACILITIES**

Tucker Link, Chairman	Jay Helm (ex officio)
Calvin Anthony, Member	W. Douglas Wilson (ex officio)
Joe Hall, Member	

3. **PLANNING AND BUDGETS**

Rick Davis, Chairman	Jay Helm (ex officio)
Calvin Anthony, Member	W. Douglas Wilson (ex officio)
Jim Reese, Member	

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**TASK FORCE COMMITTEE**

**REGENTS' STEERING COMMITTEE RE: LANGSTON UNIVERSITY  
PRESIDENTIAL SELECTION PROCESS**

Andy Lester, Chairman	Jay Helm (ex officio)
Rick Davis, Member	W. Douglas Wilson (ex officio)
Lou Watkins, Member	

**EXECUTIVE SECRETARY SEARCH COMMITTEE**

Joe Hall, Chairman	Jay Helm (ex officio)
Calvin Anthony, Member	W. Douglas Wilson (ex officio)
Doug Burns, Member	

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\* For description of committee functions and responsibilities, see attached page.

**BRIEF DESCRIPTION OF COMMITTEE FUNCTIONS AND RESPONSIBILITIES  
TO THE BOARD OF REGENTS AND TO THE INSTITUTIONS GOVERNED BY THE BOARD**

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

This committee will consider appropriate matters related to development or review of academic policies and programs and governmental policies of the Board of Regents and/or the institutions under the Board's jurisdiction. It will also consider matters related to personnel under the jurisdiction of the Board and universities and colleges governed by the Board.

2. **FISCAL AFFAIRS AND PLANT FACILITIES**

This committee will normally assume responsibility when appropriate or necessary on behalf of the Board for matters related to fiscal management including internal and external audit functions of the Board and/or the institutions governed by the Board and to the construction, maintenance and operation of physical facilities including consideration related to all real estate.

3. **PLANNING AND BUDGETS**

This committee will consider appropriate matters related to short- and long-range planning, assessment of institutional resources, and development and administration of budgets.

4. There is currently one task force committee of the Board that will continue to function until it is believed that the mission of the committee has been accomplished. This committee is:

(a) **REGENTS' STEERING COMMITTEE RE: LANGSTON UNIVERSITY  
PRESIDENTIAL SELECTION PROCESS**

(b) **EXECUTIVE SECRETARY SEARCH COMMITTEE**

MEETING OF THE A & M BOARD OF REGENTS

**October 28, 2011**

Ballroom  
Student Union  
Oklahoma Panhandle State University  
Goodwell, Oklahoma

**ORDER OF BUSINESS**

REGULAR MEETING OF THE BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on November 2, 2010.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of September 9, 2011

Approval of Minutes of Special Board Meeting of September 21, 2011

**DATES OF NEXT REGULAR MEETINGS**

For **Information** Purposes Only:

December 2, 2011 -- Langston, Oklahoma – Scholars Inn Clubhouse,  
Langston University

For **Consideration** of Approval:

January 20, 2012 -- Oklahoma City, Oklahoma – Conference North, 3<sup>rd</sup> Floor  
Student Center, 900 North Portland, OSU-OKC

**BUSINESS WITH COLLEGES AND UNIVERSITIES**

1. Northeastern Oklahoma A&M College
2. Connors State College
3. Langston University
4. Oklahoma State University
5. Oklahoma Panhandle State University

**COMMITTEE REPORTS**

Academic Affairs, Policy and Personnel Committee

Fiscal Affairs and Plant Facilities Committee

Planning and Budgets Committee

Regents Steering Committee, 2011-2012 Langston University Presidential Selection Process

Executive Secretary Search Committee

**OTHER BUSINESS OF THE BOARD OF REGENTS**

**Reports or recommendations by the Executive Secretary**

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: October 28, 2011

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: Student Union Ballroom, Oklahoma Panhandle State University, Goodwell, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON NOVEMBER 2, 2010.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of September 9, 2011
- Approval of Minutes of Special Board Meeting of September 21, 2011
- Approval of January 20, 2012, Board Meeting

#### **NORTHEASTERN OKLAHOMA A&M COLLEGE**

- General Information/Reports Requiring No Action By the Board  
Remarks by President Hale
- Other Business and Financial Matters  
Approval to accept grants from the U.S. Department of Education and to expend the funds according to grant guidelines
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

\* The Board will have breakfast on Friday, October 28, 2011, at 7:30 a.m. in the Conference Room, 202 Science and Agriculture Building, on the campus of Oklahoma Panhandle State University, Goodwell, Oklahoma, with OPSU President David Bryant and Oklahoma State University President V. Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but Presidents Bryant and Hargis have indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Executive Secretary announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the Solarium of the Student Union on the OPSU campus.

- Student Services/Activities
  - Approval of proposed room rates for new student housing complex
  - Approval of room rates for traditional dorms
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries
  - Quarterly FTE employee report

### **CONNORS STATE COLLEGE**

- General Information/Reports Requiring No Action By the Board
  - Remarks by President Faltyn
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Other Business and Financial Matters
  - Approval to reinstate campus police force and to commission campus police officer
- Contractual Agreements (other than construction and renovation)
  - Approval to implement a P-Card Program
- New Construction or Renovation of Facilities
  - Approval to solicit and accept bids for the installation of replacement lighting and ventilation system components of the indoor equine arena
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Connors State College Threat Assessment Plan
  - Cancellation of previously approved item regarding the granting of property owned by the College
  - Out-of-state travel summaries
  - Quarterly FTE employee report
  - Quarterly livestock sales report
  - Quarterly veterinary payments report

### **LANGSTON UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
  - Quarterly FTE employee report
  - Boley Farm progress report
  - Livestock inventory report

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
  - Approval to delete Bachelor of Science in International Studies and Associate Degree in Pre-Veterinary Science degree programs
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval to accept continuation grants from the U.S. Department of Education
  - Approval to accept grants from the U.S. Department of Agriculture
- Other Business and Financial Matters
  - Approval to purchase a parcel of land
- Contractual Agreements (other than construction and renovation)
  - Ratification of interim approval to enter into agreement with Perry Publishing and Broadcasting, Inc., to secure entertainers for the 2011 Homecoming concerts
  - Approval to enter into affiliation agreements with facilities for the training of Physical Therapy and Nursing & Health Administration students
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries

### OKLAHOMA STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
  - Opening comments by President Hargis
- Resolutions
  - Adoption of Memorial Resolutions for Lester Johnson, Ranga Komanduri, Larry A. Lundholm, and Rudolph W. Trenton
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
  - Approval of position announcement/description for Dean, College of Arts and Sciences
- Instructional Programs
  - Approval of proposed new degrees and program modifications



- Other Business and Financial Matters
  - Approval of peace officers' actions
  - Approval of sale of property and to authorize the OSU President to execute the contract and associated documents
  - Approval of a lease agreement with Oklahoma Technology Research Park and to approve the President's execution of the lease
- Contractual Agreements (other than construction and renovation)
  - Approval of changes to retirement plans
  - Approval of a police services agreement with the City of Stillwater to provide police protection
  - Approval to negotiate electrical services with OG&E and to authorize the OSU President to execute the contract
- New Construction or Renovation of Facilities
  - Approval to begin the consultant selection process for a Construction Manager At Risk to assist the University in the design and construction of a new Civil Engineering Laboratory Building
  - Approval to begin the consultant selection process for an Architect to assist the University in the design and construction of a new academic building
  - Approval to begin the consultant selection process for a Construction Manager At Risk to assist the University in the design and construction of a new academic building
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting

### **OKLAHOMA PANHANDLE STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
- New Construction or Renovation of Facilities
  - Approval to proceed with the sewer lagoon and land application improvements project for the sanitary sewer system
  - Approval to proceed with the sidewalk and gutter improvements project
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries
  - President's update report
  - Quarterly FTE employee report

### **PUBLIC COMMENTS**

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

**COMMITTEE REPORTS**

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Fiscal Affairs Committee

Regents Steering Committee, 2011-2012 Langston University Presidential Selection Process

Update report.

Approval of position description and criteria for selection of President for Langston University.

Executive Session, if so approved by the required number of members present, for the purpose of considering information relevant to the employment of a President of Langston University. (Oklahoma Open Meeting Act §307B.1.)

Consider or take any action with reference to the matter contained in the immediately preceding item.

Executive Secretary Search Committee

Update report.

Approval of position description for the position of Executive Secretary.

Other matters related to the retirement of the Executive Secretary.

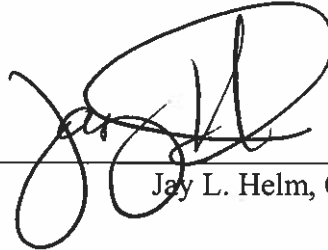
**OTHER BOARD OF REGENTS' BUSINESS**

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board  
Board Committee Structure
- Reports/comments/recommendations by Executive Secretary
- Reports/comments/recommendations by General Counsel
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted

October 28, 2011

BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES

By:



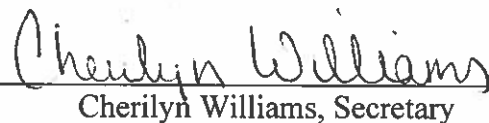
Jay L. Helm, Chairman

ATTEST:



W. Douglas Wilson, Executive Secretary

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on December 2, 2011.



Cheryl Williams, Secretary