Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: June 17, 2011

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: Executive Board Room, Administration Hall, OSU-Tulsa, 700 N. Greenwood Ave.,

Tulsa, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON NOVEMBER 2, 2010.

#### Business:

- --Approval of Order of Business
- --Approval of Minutes of Special Board Meeting of April 21, 2011
- --Approval of Minutes of Regular Board Meeting of April 22, 2011
- --Approval of Minutes of Special Board Meeting of June 6, 2011
- --Approval of September 9, 2011, Board Meeting

# OKLAHOMA PANHANDLE STATE UNIVERSITY

- --General Information/Reports Requiring No Action By the Board
- --Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- \* The Board will have breakfast on Friday, June 17, 2011, at 7:30 a.m. in the Tulsa Room of the Bookstore Building on the OSU-Tulsa campus, 700 N. Greenwood Ave., Tulsa, Oklahoma, with Oklahoma State University President V. Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Executive Secretary announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the B. S. Roberts Room (Room 151), North Hall, on the campus of OSU-Tulsa.

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

Approval of FY-12 budget documents

Approval of increase in resident tuition and mandatory fees for FY-12

Approval of FY-12 personnel salaries

--Other Business and Financial Matters

Approval to increase Cafeteria Meal Plan Rates for FY-12

Approval to increase room rates for the Field Hall dormitory for FY-12

- --Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
  Approval of purchase orders over \$35,000 for FY-12
- --New Business Unforeseen At Time Agenda Was Posted
- --Other Informational Matters Not Requiring Action of the Board at this Meeting Out-of-state travel summaries

### **CONNORS STATE COLLEGE**

- --General Information/Reports Requiring No Action By the Board Personal remarks on behalf of President Nero
- --Policy and Operational Procedures

Approval of Connors State College Institutional Organization Chart for FY-12 Approval of personnel recommendations and respective salaries for FY-12

- --Budgetary Actions: <u>adoption</u> of a new budget or <u>revision</u> of a budget, etc. Approval of FY-12 budget documents
- --Other Business and Financial Matters

Approval of purchase orders over \$35,000 for FY-12

Approval of a ground lease agreement between the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges and Connors State College and the Regional University System of Oklahoma and Northeastern State University

Approval to grant an easement allowing a property owner access to property adjacent to College-owned property

- --Contractual Agreements (other than construction and renovation)
  Approval to develop clinical affiliation agreements
- -- New Business Unforeseen At Time Agenda Was Posted
- --Other Informational Matters Not Requiring Action of the Board at this Meeting Out-of-state travel summaries

### NORTHEASTERN OKLAHOMA A&M COLLEGE

--General Information/Reports Requiring No Action By the Board President's remarks Summer 2011 preliminary enrollment report Summer camp schedule 2011

- --Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- --Budgetary Actions: adoption of a new budget or revision of a budget, etc.

Approval of FY-12 budget documents

Approval of 2011-12 salary recommendations

Approval of revision of the FY-11 E&G Budget, Part II

--Other Business and Financial Matters

Approval of Campus Master Plan 2012

Approval to pay debt service payments for FY11-12 for the master lease revenue bonds

- --Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- --Student Services/Activities

Approval to increase resident and non-resident tuition and mandatory fees Approval to increase meal plan rates and dorm rental rates effective July 1, 2011

- --New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting Out-of-state travel summaries
   2011 Football Schedule
   Updated Organizational Chart effective 2011-12 academic year

### **LANGSTON UNIVERSITY**

- --General Information/Reports Requiring No Action By the Board
- --Resolutions

Adoption of Memorial Resolution for Dr. Raymond C. Johnson

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

Approval to continue the employment of personnel for FY-12

# --Instructional Programs

Approval to discontinue offering Computer Information Sciences and the option in Management Information Systems through the School of Business on the Tulsa campus

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

Approval of FY-12 budget documents

Approval to continue paying employee portion of the Oklahoma Teachers Retirement for FY-12

Approval to implement year five of Langston's five-year salary program

--Other Business and Financial Matters

Approval to participate in the refunding of the 2002C issuance of the Master Lease Program

-- Contractual Agreements (other than construction and renovation)

Approval to continue the contractual agreement with the Prisoner Public Works Project/Oklahoma Department of Corrections

Approval to continue affiliation agreements with facilities for the training of Physical Therapy and Nursing students

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
Approval of FY-12 purchasing contracts
Ratification of interim approval for items

-- Student Services/Activities

Approval to pay travel, per diem, and lodging for athletic teams, coaches, and other appropriate University officials for the purpose of attending scheduled games and for recruiting student athletes for the 2011-2012 fiscal year; to provide necessary equipment to support these activities; and to pay game officials and all personnel necessary to conduct these activities.

Approval to increase tuition rates

Approval to increase monthly campus housing rental rates

Approval to increase monthly board rates plus an increase in Langston Bucks

- --New Business Unforeseen At Time Agenda Was Posted
- --Other Informational Matters Not Requiring Action of the Board at this Meeting Out-of-state travel summaries

## **OKLAHOMA STATE UNIVERSITY**

- --General Information/Reports Requiring No Action By the Board Opening comments
- --Resolutions

Adoption of Memorial Resolutions for Hoover P. Fisher, Raymond C. Girod, Sandra K. Goetze, Robert N. Hahne, Vernon Himes, John Milstead, and Harold J. Polk

--Policy and Operational Procedures

Approval of revision to Board of Regents Policy (Rule 30:10-3-1)

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where

applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

## -- Instructional Programs

Approval of program modifications and cooperative alliance agreements

--Budgetary Actions: <u>adoption</u> of a new budget or <u>revision</u> of a budget, etc. Approval of FY-12 budget documents

#### --Other Business and Financial Matters

Approval to ratify interim approval to execute a quit claim deed

Approval to enter into an agreement for third-party administration of workers' compensation claims

Submission of Capital Master Plan

Approval to submit documents to the Oklahoma State Regents for Higher Education (OSRHE) for inclusion in the Master Equipment Lease Program, Series 2011B, and to purchase the items

Approval to renew a lease and service agreement with Antech

Approval to rename two Human Environmental Sciences Buildings

Approval to enter into a purchase agreement for real property

Approval to accept bids on oil and gas lease sales

# --Contractual Agreements (other than construction and renovation)

Approval to grant water line easement (Harrington Creek) to the City of Stillwater

Approval to grant water line easement to the City of Stillwater

Approval to execute a contract for development services with the Oklahoma State University Foundation

Approval to execute a contract for management services with the Oklahoma State University Alumni Association

# --New Construction or Renovation of Facilities

Approval for an addendum to the agreement for Construction Management At Risk Services with Flintco LLC to include additional work at several locations

Approval to demolish Deer Research Building

- --Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- --New Business Unforeseen At Time Agenda Was Posted
- --Other Informational Matters Not Requiring Action of the Board at this Meeting

# **PUBLIC COMMENTS**

--Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

## **COMMITTEE REPORTS**

--Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

## Planning and Budgets Committee

Receive information and a possible recommendation from the administration of Oklahoma State University regarding an update on FY-2011 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2012 for Oklahoma State University and its constituent budget agencies, including proposed salary programs, changes in room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the administration of Northeastern Oklahoma A&M College, Oklahoma Panhandle State University, Langston University, and Connors State College regarding an update on FY-2011 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2012 for their respective institutions, including any proposed salary programs, changes in room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the staff of the Board of Regents regarding an update on FY-2011 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2012 for the operations and/or budgetary functions coordinated by the Board of Regents, including any proposed salary program and including authorization for the Chairman to sign a contract to continue public relations services.

### Fiscal Affairs Committee

Receive information and a possible recommendation regarding the Internal Audit Plan for FY 2011-2012 and the initiation of Co-source Agreements.

# Academic Affairs, Policy and Personnel Committee

Executive Session, if so approved by the required vote of members present, for the purpose of considering evaluation/assessment and other information relevant to the employment of the President of Connors State College; the President of Langston University; the President of Northeastern Oklahoma A&M College; the President of Oklahoma Panhandle State University; the President of Oklahoma State University and OSU System; OSU Provost and Senior Vice President; OSU-OKC President; OSU Institute of Technology-Okmulgee Interim President; OSU-Tulsa and OSU Center for Health Sciences President; OSU Center for Health Sciences Provost and OSU College of Osteopathic Medicine Dean; Oklahoma State University Vice Presidents and Deans; Head Coaches of Oklahoma State University; Health and Higher Education Policy Analyst; Executive Secretary of the Board; and the staff of or personnel who are responsible directly to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges for the fiscal year beginning July 1, 2011. (Oklahoma Open Meeting Act §307B.1.)

Consider or take any action with reference to the matters contained in the immediately preceding item.

# **OTHER BOARD OF REGENTS' BUSINESS**

- --Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- --Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- --Other Business Matters Requiring Action of the Board Election of Board officers
- --Reports/comments/recommendations by Executive Secretary
- --Reports/comments/recommendations by General Counsel
- -- Reports/comments/recommendations by Director of Internal Audits
- --New Business Unforeseen At Time Agenda Was Posted