

# MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL  
COLLEGES

for the

JANUARY 23, 2009

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

January 23, 2009

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES, JANUARY 23, 2009

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 27, 2008, AND NOVEMBER 24, 2008.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges convened in the State Room of the Hospitality Services Building on the campus of OSU Institute of Technology, Okmulgee, Oklahoma, on January 23, 2009.

Those present: Mr. Calvin J. Anthony, Vice Chairman; Mr. Fred L. Boettcher; Mr. Joe D. Hall; Mr. Jay L. Helm; Mr. Andrew W. Lester; Mr. Terry L. Peach; and Mrs. Lou Watkins.

Absent: Mr. Douglas E. Burns, Chairman; and Mr. Gregory L. Massey.

Others present: Dr. W. Douglas Wilson, Executive Secretary; Mr. Charles E. Drake, General Counsel; Mr. Robert White, Health and Higher Education Policy Analyst; Mr. Jason Ramsey, Director, State Government Relations; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Linda Novak, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Executive Secretary announced a quorum was present, the meeting was called to order at approximately 10:55 a.m.

In the absence of Chairman Burns, Vice Chairman Anthony chaired the meeting.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE COLLEGES  
MEETING OF JANUARY 23, 2009

Order of Business

Regent Watkins moved and Regent Helm seconded to approve the Order of Business as presented.

Those voting aye: Board Members Boettcher, Hall, Helm, Lester, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Burns and Massey. The motion carried.

January 23, 2009

Approval of Minutes

Regent Watkins moved and Regent Hall seconded to approve the minutes of the December 4, 2008, Special Meeting and the December 5, 2008, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Hall, Helm, Lester, Peach, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Burns and Massey. The motion passed.

Approval of Future Board Meetings

Vice Chairman Anthony announced that the next meeting of the Board of Regents is scheduled to convene on March 6, 2009, on the campus of Oklahoma State University, Stillwater, Oklahoma. For consideration of approval is the April 17, 2009, Board meeting scheduled to convene on the campus of Oklahoma Panhandle State University, Goodwell, Oklahoma. He asked for a motion to confirm this meeting.

Regent Lester moved and Regent Boettcher seconded to approve the meeting scheduled for April 17, 2009, on the campus of Oklahoma Panhandle State University, Goodwell, Oklahoma.

Those voting aye: Board Members Hall, Helm, Lester, Peach, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Massey and Burns. The motion was approved.

January 23, 2009

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Bryant expressed thanks to President Bob Klabenes for the outstanding hospitality at the OSU Institute of Technology. He said the dinner last evening was outstanding.

Dr. Bryant reported that OPSU has again secured grant funds to continue Math-Ese training for Oklahoma Panhandle Mathematics teachers. This is the fourth year OPSU has received this grant.

Approval to Replace Gymnasium Floor and Demolish University-Owned House

Regarding the request to solicit and accept bids for the replacement of the gymnasium floor, Regent Hall asked if Oklahoma State University assists the administration with the preparation of the specifications. Dr. Bryant responded affirmatively. He said Vice President Larry Peters contacted Arlene Lanman of OSU Architectural & Engineering Services. In addition, OPSU is trying to get some ideas from other institutions in the region that have recently replaced gym floors. He said Cameron University has had a replacement within the last year or so.

Regent Peach moved and Regent Lester seconded to authorize Oklahoma Panhandle State University to solicit and accept bids for the replacement of the gymnasium floor in the Oscar Williams Field House in the estimated amount of \$130,000 and to solicit and accept bids for the demolition of the University-owned house located at 208 W. Eagle Blvd. in the estimated amount of \$12,000.

Those voting aye: Board Members Helm, Lester, Peach, Watkins, Anthony, Boettcher, and Hall. No: None. Abstentions: None. Absent: Massey and Burns. The motion carried.

(The Agenda for Oklahoma Panhandle State University is attached.)

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY  
Goodwell, Oklahoma

January 14, 2009

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

None

Part E---Instructional Programs

None

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

1. Board approval is requested to solicit and accept bids for the replacement of the gymnasium floor in the Oscar Williams Field House for the estimated amount of \$130,000. Funding will be provided by Auxiliary Enterprise Reserves. (bid)
2. Board approval is requested to solicit and accept bids for the demolition of the University-owned house located at 208 W. Eagle Blvd. This house has deteriorated in condition and is no longer suitable for use by the University. The estimated cost is \$12,000 to be provided by Revolving and Appropriated funds. (bid)

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. OPSU has again secured grant funds to continue Math-Ese training for Oklahoma Panhandle Mathematics teachers. This year's amount, \$85,600, reflects the fourth year OPSU has received the grant, bringing the total to over \$330,000.
2. Attached to the agenda is the January President's Update newsletter.
3. The November and December 2008 Summary of Out-Of-State Travel is attached.

Respectfully submitted,



David A. Bryant  
President



# President's Update

A monthly newsletter from the Office of the President

January 2009

## 2008 in Review

- **Dr. Wayne Stewart** has again secured grant funds to continue **Math-Ese** training for Oklahoma Panhandle mathematics teachers. This year's amount, \$85,600, reflects the fourth year OPSU has received the grant, bringing the total to over \$330,000.
- **Panhandle State Foundation** supported OPSU with over \$406,000 in the 2007-2008 year. Scholarships awarded directly to students totaled \$230,000 and professional development grants were awarded to six OPSU faculty. PSF pledged \$100,000 to the Science and Ag Building Fund for equipment.
- The **United States Department of Agriculture** awarded OPSU a \$415,219 Rural Development Grant. OPSU partnered with **Panhandle Share-Ed Video Network (PSVN)**, PSVN member public schools, and **PTCI** to apply for funds to add and update existing distance learning equipment for PSVN members.
- U.S. Congressman **Frank Lucas** secured \$95,305 for the **Murphy-Brown LLC Water Quality Testing Laboratory**. The one-time congressionally directed grant will be used to purchase equipment that will allow the lab to meet State of Oklahoma standards for testing water samples.
- OPSU held the second annual **Summer Academy** funded by the Oklahoma State Regents for Higher Education (OSRHE) during June 17-20. **Director Joe Breeden** hosted "A First Look at Getting into the Game Industry" for students from around Oklahoma including Tulsa, Edmond, Oklahoma City, Guymon, Goodwell, Texhoma, and Keyes. Because this is the only academy of its kind in the state, over 100 applications were received for the 18 positions available.
- **Verle Martens of the Frank Parkes Foundation, Inc.** of Hooker presented President Dave Bryant with a \$20,000 donation for the Science and Agriculture building. Established by Frank Parkes, a longtime Hooker resident involved in oil and gas production, the Foundation provides funds for area educational purposes.
- Representatives of the **National Council for the Accreditation of Teacher Education (NCATE)** and the Oklahoma Commission for Teacher Preparation paid a joint visit to campus to assess the Teacher Education Program in order for the University to continue its accreditation. Led by Dean of Education Dr. Wayne Stewart, members of the OPSU Teacher Education Council, faculty, staff, students and public school teachers worked diligently to ensure that all aspects of the program were not only met but even exceeded some standards. In the exit interview, Dr. Katharine Rasch, the NCATE Board of Examiners team leader said, "All six standards were met and met well." Dr. Ed Mauzey, the State Board of Examiners Team Leader added, "All state requirements were met and there were no areas for improvement." OPSU will receive the final decision by the team in April of 2009, and OPSU officials expect to receive a seven year continuing accreditation.
- **John W. Goodwin**, OPSU president from 1995-2002 and OPSU alumnus, passed away Saturday, October 25. Since his retirement, Dr. Goodwin and wife Phoebe had made their home in Fayetteville, Arkansas and the couple continued their ardent support for OPSU. President Dave Bryant said, "Dr. Goodwin cared for students and had a special feeling for first generation college students. He was also one of the first people in the area to recognize the importance of recruiting and graduating Hispanic students. I am honored to carry on his legacy as President of OPSU."
- The **Ballet Folklórico Corazón de OPSU** troupe traveled to Lubbock on March 15 to compete for the first time in the Lubbock Viva Aztlán Festival. They were placed in the beginner's division and won the trophy for best choreography. OPSU sophomores Alma Barriga and Diego Gaucin were selected as Best Female and Best Male Dancers for the group. Along with Barriga and Gaucin, other members of the team include senior Jake Luera, sophomores Reyna Baeza and Dahlia Adriana Esparza, and freshmen Karina Chavez and Ruben Cruz.

- During March 27-29 in Memphis, Tennessee, twelve OPSU students competed at the **Association of Information Technology Professionals (AITP) 13th Annual Contest**. Seven of those OPSU students placed in the national ranks and proved that technology students from a small, rural school possess wide-ranging, well-developed skills. In the fall, the team returned from the regional Association of Information Technology (AITP) contest with one first place award, two third place awards and an honorable mention, upping their count in top ten finishes to a whopping 57 over a 10 year span.
- The **Collegiate Officer Program** has been approved for accreditation by the Council on Law Enforcement and Education (CLEET), Oklahoma's professional law enforcement certification division. Successful completion of the program provides students with an Associates of Applied Science and also will afford them the opportunity to take the CLEET certification examination.
- **Rob Hamilton**, OPSU's outstanding junior golfer, has been named an All-American Scholar by the Golf Coach's Association of America. The honor is based upon golfing performance, academic excellence, and citizenship.
- The National Intercollegiate Rodeo Association (NIRA) recently announced 2008 Academic All-American recipients. **Townsend Prince** was honored in the select group in which student athletes must maintain a 3.5 cumulative grade point average (based on 4.0 scale) and must have qualified for the 2008 College National Finals Rodeo held in June in Casper, Wyoming.
- **October 25, 2008** was an historic day on the OPSU campus. In addition to Homecoming activities such as the parade, the barbecue, and an exciting football game, the new Science and Agricultural Building was formally dedicated. The Dedication and Ribbon Cutting Ceremony also kicked off OPSU Centennial Celebrations which will continue through the May 2010 graduation.
- **Trell Etbauer**, 2008 OPSU graduate, won the 2008 Professional Rodeo Cowboy Association's Linderman Award. To qualify for the honor, cowboys must win at least \$1,000 in a minimum of three events, including a roughstock and a timed event.
- Five Aggie football team members were recently honored for their performance by D2Football.com, a respected authority in NCAA Division II college football. Five OPSU players were honored on the All-Independents team.
- **Dr. Matthew Saunders**, Assistant Professor of Music and Director of Bands, was honored in Satanta, Kansas on December 2 as the author of an arrangement the high school band performed. The high Satanta school band presented his "Variations on a French Carol," a piece he was inspired to write following a trip to Germany. The composition has been accepted for publication and should be available next year for any band who would like to use it.
- **Jack B. Test**, a senior from Guymon, is one of seven Oklahoma students chosen as a Brad Henry International Scholar for the spring of 2009. J. B. will spend much of the semester in Great Britain as a research intern for the National Assembly for Wales located in Cardiff.
- The **2007-2008 rodeo season** saw the men's team complete a perfect regular season, finishing first in all 10 of the Central Plains Region rodeos. The women's team placed second in the region and members of both teams competed in the College National Finals Rodeo in Casper, Wyo. Both teams were in the top 5 nationally following that rodeo, with the women placing third and the men, fourth. In addition, **Krista Johnson** was awarded the National Co-Champion Breakaway Roper after tying for first place in that event.
- In December, five graduates were honored on the OPSU campus for completing the requirements for their **Associates in Applied Science in Nursing**. The program is offered through Oklahoma State University-Oklahoma City on the OPSU campus, and finishing the degree means the graduates are eligible to take the examination to receive registered nursing licensure. Of last year's graduates, 85% passed the test on the first attempt compared to the national average of approximately 15% first-time test takers.
- The annual **Future Farmers of America (FFA) Interscholastics** contest was another huge success this year. Hundreds of junior high and high school students representing 35 FFA Chapters from Oklahoma, Colorado, Kansas, Wyoming and Nebraska competed in public speaking contests, livestock, meats, range, and crops judging as well as a shop competition and a number of plant and insect identification contests.

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*David A. Bryant*

David A. Bryant, President

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Nov and Dec-2008  
MONTH

FUND SOURCE	FY09		FY08		FY09		FY08	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	17	\$ 6,082.61	32	\$ 12,273.90	45	\$ 14,992.49	54	\$ 21,421.44
FEDERAL								
PRIVATE								
AUXILIARY	1	\$ 451.00	7	\$ 2,540.97	3	\$ 967.35	10	\$ 3,094.49
OTHER	1	\$ 760.44			1	\$ 760.44		
TOTAL	19	\$ 7,294.05	39	\$ 14,814.87	49	\$ 16,720.28	64	\$ 24,515.93

January 23, 2009

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. JoAnn Haysbert, President; Mrs. Angela Watson, Vice President for Administrative and Fiscal Affairs; and Dr. Marvin Burns, Dean, School of Agriculture and Applied Sciences, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Haysbert extended to Dr. Klabenes and his colleagues appreciation for their hospitality. She said the dinner last evening was wonderful, and she thoroughly enjoyed the informative presentation regarding the tribal college and the progress it has made.

Dr. Haysbert said she is very pleased about this first meeting of the new year. She wished each Regent best wishes for health, happiness, and prosperity for 2009.

Vice Chairman Anthony asked President Haysbert if she was able to attend the Presidential Inauguration. Dr. Haysbert responded affirmatively. She said this was the first Inauguration she attended, and it was an excellent opportunity. Obviously, it was a historic one. She said she had the opportunity to talk with individuals who had traveled from practically every state in the country except perhaps Hawaii. She said she also met individuals from Switzerland, Germany, and Canada who came to this historic event.

Personnel Actions

Regent Helm noted that Langston lost a few professors in Rehabilitation Counseling and asked if that leaves the department thin in that area. Dr. Haysbert said this is one of the fastest growing areas and is one of Langston's areas of distinction. She said it is a loss that the University feels; however, Langston is looking to replace those individuals.

Regent Boettcher moved and Regent Lester seconded to approve the personnel actions as listed in the Langston Agenda.

Those voting aye: Board Members Lester, Peach, Watkins, Anthony, Boettcher, Hall, and Helm. No: None. Abstentions: None. Absent: Massey and Burns. The motion was approved.

Approval of Budget Revision

Dr. Haysbert said the budget has been increased based on the receipt of a \$200,000 ground lease payment that was made available for the first time since Langston constructed the apartments. She said this information was shared with the Board as a part of Langston's 2008 audit presentation. These funds have been added to Langston's contingency account in an effort to implement year two of the five-year salary program that was approved by the Board last year.

Therefore, Dr. Haysbert requested approval of a revision to the budget effective November 1, 2008, as presented.

Regent Boettcher moved and Regent Lester seconded to approve Langston University's budget revision as presented.

Those voting aye: Board Members Peach, Watkins, Anthony, Boettcher, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Massey and Burns. The motion passed.

#### Ratification of Interim Approval

Regent Lester moved and Regent Peach seconded to ratify interim approval granted by the Executive Secretary to correct the bid and purchase requisition amount for furnishing the Allied Health Building from \$225,000 to \$328,380.

Those voting aye: Board Members Peach, Watkins, Anthony, Boettcher, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Burns and Massey. The motion carried.

#### Approval of Purchase Requests

Regent Boettcher moved and Regent Peach seconded to approve the purchase requests as listed in the Langston Agenda, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Hall, Helm, Lester, and Peach. No: None. Abstentions: None. Absent: Burns and Massey. The motion passed.

#### Balance of Agenda

Vice Chairman Anthony referenced the out-of-state travel summary and noticed the year-to-date travel amount is significantly more this year than the prior fiscal year. He said he is aware that Langston has a lot of grants and asked if this is attributable to that. Dr. Haysbert said she believes this is primarily the reason as well as the increase in the cost of gasoline.

Regent Helm asked how the new Tulsa campus is progressing. Dr. Haysbert said the University received a certificate of occupancy earlier this week. She expressed thanks to the Board for their help in getting Langston to this point. She said she is very appreciative of the support the University has continued to receive from OSU-Tulsa under the leadership of President Gary Trennepohl and Vice President Ron Bussert.

Regent Lester moved and Regent Boettcher seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Anthony, Boettcher, Hall, Helm, Lester, Peach, and Watkins. No: None. Abstentions: None. Absent: Burns and Massey. The motion carried.

Dr. Haysbert expressed thanks to the Board members for their support of the Langston administration and for the support of the University in general.

The business of Langston University being concluded, Dr. Haysbert and members of the Langston administration were then excused from the meeting.

**BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY  
AND A&M COLLEGES  
Stillwater, Oklahoma 74074**

**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

- A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD: NONE**
- B. RESOLUTIONS: NONE**
- C. POLICY AND OPERATIONAL PROCEDURES: NONE**
- D. PERSONNEL ACTION:**

1. **A. FOR INFORMATIONAL PURPOSES**

Langston University will accept the following notices of resignations:

Mr. Paul Cooper, from Assistant Professor of Rehabilitation Counseling, effective January 27, 2009

Mr. Jerry Deibel, from Assistant Professor of Rehabilitation Counseling, effective May 17, 2009

Dr. Pamela DiVito-Thomas, from Associate Professor of Nursing and Health Professions, effective December 12, 2008

Ms. Chyla Rucker, from Media Specialist/Yearbook Advisor, effective December 31, 2008

Ms. Bonita Camacho, from HR Generalist/Benefits Analyst, effective December 31, 2008

**B. FOR INFORMATIONAL PURPOSES**

Langston University will accept the following notice of retirement:

Mrs. Addie Jones, from Associate Director of Financial Aid, effective February 1, 2009

- 2. Permission is respectfully requested for Langston University to employ Mr. Thingal Masar as Instructor, School of Nursing, and (9-month basis) effective January 5, 2009 at an annual salary of \$40,000.

3. Permission is respectfully requested for Langston University to employ Dr. Ahmed Helai M. Yossif as a Visiting Scholar (9-month basis) effective January 5, 2009 at an annual salary of \$30,000.
4. Permission is respectfully requested for Langston University to change the status of Ms. Linda Morris **from** Associate Director of Financial Aid to Acting Director of Financial Aid, effective January 1, 2009, at a current salary of \$39,228.00 plus an additional \$817.12 per month.

**E. INSTRUCTIONAL PROGRAMS: NONE**

**F. BUDGETARY ACTION:**

1. Approval is respectfully requested of Langston University's budget revision. (See Attachment A)
2. Permission is respectfully requested for Langston University to accept a continuation grant entitled "Upward Bound Program" from the United States Department of Education, in the amount of \$404,557.00 for the period December 1, 2008 to September 30, 2009.

**G. OTHER BUSINESS AND FINANCIAL MATTERS: NONE**

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation):**

1. **Permission is respectfully requested for Langston University to enter into affiliation agreement with the following facility for the training of Nursing and Health Administration students for the period January 1, 2009 to December 31, 2010 pending review of Legal Counsel:**

*Deaconess Health System, LLC, d/b/a Deaconess Hospital  
Oklahoma City, Oklahoma*

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

1. **RATIFICATION OF INTERIM APPROVAL**

Interim Approval was requested of and granted by Dr. W. Doug Wilson, on January 8, 2009 for Langston University to correct the bid and purchase requisition amount for furnishing the Allied Health Building from \$225,000.00 to \$328,380.00.



**J. PURCHASE REQUESTS:**

1. Permission is respectfully requested for Langston University to process a purchase requisition to Verizon Business in the estimated amount of \$36,700.00 for telephone equipment for the new Tulsa campus.
2. Permission is respectfully requested for Langston University to process a purchase requisition to SafeDesk in the estimated amount of \$51,984.00 for computer equipment for the new Tulsa campus.

**K. STUDENT SERVICES/ACTIVITIES: NONE**

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:  
NONE**

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

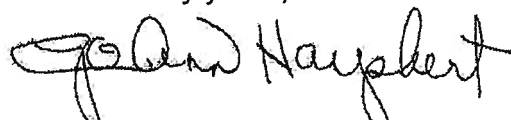
1. Summary of Out-of-State Travel as of December, 2008:

FY Column (1): Travel This Month Column (2): Corresponding Month Last  
 Column (3): Amount Expended Current FY Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS. (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	3	\$16,891.92	11	\$7,572.52	50	\$90,073.91	50	\$78,562.06
St. Approp.								
Federal	21	\$25,633.31	17	\$11,718.70	131	\$204,161.66	107	\$185,693.59
Private								
Auxiliary	4	\$2,537.96	7	\$4,300.84	26	\$59,058.93	21	\$42,100.42
Other								
<b>TOTAL</b>	<b>28</b>	<b>\$45,063.09</b>	<b>35</b>	<b>\$23,592.06</b>	<b>207</b>	<b>\$353,294.50</b>	<b>178</b>	<b>\$306,356.07</b>

All items listed above are respectfully submitted for your approval.

Sincerely yours,



JOANN W. HAYSBERT  
 PRESIDENT  
 LANGSTON UNIVERSITY

Oklahoma State Regents for Higher Education  
655 Research Parkway, Suite 200  
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY2008-2009  
PART I - PRIMARY BUDGET

Schedule A  
Summary of Educational and General Expenditures by Function

Agency #	420
Institution Name:	Langston University
President:	JoAnn Haysbert

Date Submitted: January 12, 2009

EXPENDITURES BY ACTIVITY/FUNCTION						
Activity Number	Activity/Function	2008-2009 Amount	%	Revised Amount	%	Increase or Decrease
11	Instruction	13,855,363	42.0%	13,970,143	42.1%	114,780
12	Research	2,046,951	6.2%	2,049,051	6.2%	2,100
13	Public Service	703,692	2.1%	714,552	2.2%	10,860
14	Academic Support	3,035,129	9.2%	3,054,089	9.2%	18,960
15	Student Services	2,381,432	7.2%	2,399,432	7.2%	18,000
16	Institutional Support	3,814,365	11.6%	3,842,105	11.6%	27,740
17	Operation and Maintenance of Plant	4,865,647	14.7%	4,873,207	14.7%	7,560
18	Scholarships and Fellowships	2,289,300	6.9%	2,289,300	6.9%	-
	<b>Total Expenditures by Activity/Function:</b>	<b>32,991,879</b>	<b>100.0%</b>	<b>33,191,879</b>	<b>100.0%</b>	<b>200,000</b>

FUNDING						
Fund Number	Fund Name	2008-2009 Amount	%	2008-2009 Amount	%	Increase or Decrease
290	<b>E&amp;G Operating Revolving Fund:</b>					
	Revolving Funds	12,887,441	39.1%	13,087,441	39.4%	200,000
	State Appropriated Funds - Operations Budget	20,102,748	60.9%	20,102,748	60.6%	
	State Appropriated Funds - Grants, Contracts and Reimbursements	1,690	0.0%	1,690	0.0%	
	<b>Total Expenditures by Fund:</b>	<b>32,991,879</b>	<b>100.0%</b>	<b>33,191,879</b>	<b>100.0%</b>	<b>200,000</b>

**EDUCATIONAL AND GENERAL BUDGET - FY2008-2009  
PART I - PRIMARY BUDGET**

Schedule A-1

Summary of Educational and General Expenditures by Function

Institution Name: Langston University

Activity Number	Activity/Function	2008-2009 Amount	Percent of Total	2008-2009 Amount	Percent of Total	Increase or Decrease
11	<b>Educational &amp; General Budget - Part I:</b>					
	<b>Instruction</b>					
	General Academic Instruction	13,283,883	40.3%	13,398,663	40.4%	114,780
	Vocational/Technical Instruction					
	Community Education					
	Preparatory/Remedial Instruction					
	Instructional Information Technology					
	<b>Total Instruction:</b>	571,480	1.7%	571,480	1.7%	
		13,855,363	42.0%	13,970,143	42.1%	114,780
	<b>Research</b>					
	Institutes and Research Centers	2,046,951	6.2%	2,049,051	6.2%	2,100
Individual and Project Research						
Research Information Technology						
<b>Total Research:</b>	2,046,951	6.2%	2,049,051	6.2%	2,100	
13	<b>Public Service</b>					
	Community Service	507,018	1.5%	517,878	1.6%	10,860
	Cooperative Extension Service	155,124	0.5%	155,124	0.5%	-
	Public Broadcasting Services					
	Public Service Information Technology	41,550	0.1%	41,550	0.1%	-
	<b>Total Public Service:</b>	703,692	2.1%	714,552	2.2%	10,860
14	<b>Academic Support</b>					
	Libraries	1,145,573	3.5%	1,145,573	3.5%	-
	Museums and Galleries					
	Educational Media Services					
	Ancillary Support	521,971	1.6%	521,971	1.6%	-
	Academic Administration	1,310,065	4.0%	1,329,025	4.0%	18,960
	Personnel Development					
	Course and Curriculum Development					
	Academic Support Information Technology	57,520	0.2%	57,520	0.2%	-
	<b>Total Academic Support:</b>	3,035,129	9.2%	3,054,089	9.2%	18,960

Institution Name: Langston University

Schedule A-1 (continued) - Summary of Educational and General Expenditures by Function

Activity Number	Activity/Function	2008-2009 Amount	%	2008-2009 Amount	%	Increase or Decrease	
15	<b>Student Services</b>						
	Student Services Administration	453,488	1.3%	453,488	1.4%	18,000	
	Social and Cultural Development	342,158	1.0%	342,158	1.0%	-	
	Counseling and Career Guidance	65,300	0.2%	65,300	0.2%	-	
	Financial Aid Administration	528,895	1.6%	528,895	1.6%	-	
	Student Admissions	597,425	1.8%	597,425	1.8%	-	
	Student Records	329,391	1.0%	329,391	1.0%	-	
	Student Health Services	-	-	-	0.0%	-	
	Student Services Information Technology	82,775	0.3%	82,775	0.2%	-	
	<b>Total Student Services:</b>	<b>2,381,432</b>	<b>7.2%</b>	<b>2,399,432</b>	<b>7.2%</b>	<b>18,000</b>	
	16	<b>Institutional Support</b>					
		Executive Management	1,160,266	3.5%	1,188,006	3.6%	27,740
		Fiscal Operations	1,428,544	4.3%	1,428,544	4.3%	-
		General Administration	690,937	2.1%	690,937	2.1%	-
		Public Relations/Development	272,685	0.8%	272,685	0.8%	-
Administrative Information Technology		261,933	0.8%	261,933	0.8%	-	
<b>Total Institutional Support:</b>		<b>3,814,365</b>	<b>11.6%</b>	<b>3,842,105</b>	<b>11.6%</b>	<b>27,740</b>	
17		<b>Operation and Maintenance of Plant</b>					
		Physical Plant Administration	1,344,953	4.1%	1,352,513	4.1%	7,560
		Building Maintenance	29,819	0.1%	29,819	0.1%	-
	Custodial Services	86,168	0.3%	86,168	0.3%	-	
	Utilities	1,012,905	3.1%	1,012,905	3.1%	-	
	Landscape and Grounds Maintenance	1,643,948	5.0%	1,643,948	5.0%	-	
	Major Repairs and Renovations	152,966	0.5%	152,966	0.5%	-	
	Safety & Security	429,408	1.3%	429,408	1.3%	-	
	Logistical Services	-	-	-	0.0%	-	
	Operation & Maintenance Information Technology	165,480	0.5%	165,480	0.5%	-	
<b>Total Operation and Maintenance of Plant:</b>	<b>4,865,647</b>	<b>14.7%</b>	<b>4,873,207</b>	<b>14.7%</b>	<b>7,560</b>		
18	<b>Scholarships and Fellowships</b>						
	Scholarships	1,071,300	3.2%	1,071,300	3.2%	-	
	Fellowships	-	-	-	0.0%	-	
	Resident Tuition Waivers	441,000	1.3%	441,000	1.3%	-	
	Nonresident Tuition Waivers	777,000	2.4%	777,000	2.3%	-	
<b>Total Scholarships and Fellowships:</b>	<b>2,289,300</b>	<b>6.9%</b>	<b>2,289,300</b>	<b>6.9%</b>	<b>-</b>		
<b>Total Expenditures by Activity/Function:</b>		<b>32,991,879</b>	<b>100.0%</b>	<b>33,191,879</b>	<b>100.0%</b>	<b>200,000</b>	

Oklahoma State Regents for Higher Education

EDUCATIONAL AND GENERAL BUDGET - FY2008-2009

PART I - PRIMARY BUDGET

Schedule B

Summary of Educational and General Expenditures by Object

Institution: Langston University

Object Number	Object of Expenditure	2008-2009 Amount	%	2008-2009 Amount	%	Increase or (Decrease)
1	Personnel Services:					
1a	Teaching Salaries	\$ 7,942,502	24.1%	8,029,559	24.2%	\$ 87,057
1b	Professional Salaries	6,147,869	18.6%	6,211,825	18.7%	\$ 63,956
1c	Other Salaries and Wages	1,200,016	3.6%	1,212,516	3.7%	\$ 12,500
1d	Fringe Benefits	5,727,713	17.4%	5,764,200	17.4%	\$ 36,487
1e	Professional Services	110,601	0.3%	110,601	0.3%	\$ -
	<b>Total Personnel Service</b>	<b>\$ 21,128,701</b>	<b>64.0%</b>	<b>\$ 21,328,701</b>	<b>64.3%</b>	<b>\$ 200,000</b>
2	Travel	491,410	1.5%	491,410	1.5%	-
3	Utilities	1,236,821	3.7%	1,236,821	3.7%	-
4	Supplies and Other Operating Expenses	6,929,762	21.0%	6,929,762	20.9%	-
5	Property, Furniture and Equipment	540,885	1.6%	540,885	1.6%	-
6	Library Books and Periodicals	375,000	1.1%	375,000	1.1%	-
7	Scholarships and Other Assistance	2,289,300	6.9%	2,289,300	6.9%	-
8	Transfer and Other Disbursements	-	0.0%	-	-	-
	<b>Total Expenditures by Object</b>	<b>\$ 32,991,879</b>	<b>100.0%</b>	<b>\$ 33,191,879</b>	<b>100.0%</b>	<b>\$ 200,000</b>

Oklahoma State Regents for Higher Education

EDUCATIONAL AND GENERAL BUDGET - FY2008-2009  
PART I - PRIMARY BUDGET

Schedule C

REPORT OF EDUCATIONAL AND GENERAL REVENUE, EXPENDITURES, AND UNOBLIGATED RESERVE

Institution Name: Langston University

Revenue Description	2008-2009 Amount	%	2008-2009 Amount	%	Increase or (Decrease)
1. Beginning Fund Balance July 1, 2008	4,364,000		4,364,000		-
2. Expenditures for Prior Year Obligations	1,850,000		1,850,000		-
3. Unobligated Reserve Balance July 1, 2008 (line 1 - line 2) (net of FY2008 encumbrances/expenditures)	2,514,000		2,514,000		-
4. Projected FY2009 Receipts:					
State Appropriated Funds - For Operations	20,102,748	60.9%	20,102,748		-
State Appropriated Funds - For Grants, Contracts and Reimbursements	1,690	0.0%	1,690		-
Federal Appropriations		0.0%			-
Local Appropriations		0.0%			-
Resident Tuition (includes tuition waivers)	6,627,375	20.1%	6,627,375		-
Nonresident Tuition (includes tuition waivers)	3,575,330	10.8%	3,575,330		-
Student Fees	1,649,704	5.0%	1,649,704		-
Gifts, Endowments and Bequests	971,909	2.9%	971,909		-
Other Grants, Contracts and Reimbursements		0.0%			-
Sales and Services of Educational Departments		0.0%			-
Organized Activities Related to Educational Departments		0.0%			-
Technical Education Funds		0.0%			-
Other Sources	63,123	0.2%	263,123		200,000
5. Total Projected FY2009 Receipts	32,991,879	100.0%	33,191,879		200,000
6. Total Available (line 3 + line 5)	35,505,879		35,705,879		200,000
7. Less Budgeted Expenditures for FY2009 Operations	32,991,879		33,191,879		-
8. Projected Unobligated Reserve Balance June 30, 2009 (line 6 - line 7)	2,514,000		2,514,000		200,000

Oklahoma State Regents for Higher Education  
**EDUCATIONAL AND GENERAL BUDGET - FY2008-2009**  
**PART II - SPONSORED BUDGET**

Schedule A  
 Summary of Educational and General Sponsored Expenditures by Function

Institution Name: Langston University

Activity Number	Activity/Function	2008-2009 Amount	Percent of Total	2008-2009 Amount	%	Increase or (Decrease)
21	<b>Educational &amp; General Budget - Part II:</b>					
	Instruction	\$ -	0.0%	\$ -	0.0%	\$ -
	Research	6,016,000	27.8%	6,016,000	27.8%	-
	Public Service	12,901,000	59.6%	12,901,000	59.6%	-
	Academic Support	-	0.0%	-	0.0%	-
	Student Services	2,678,000	12.4%	2,678,000	12.4%	-
	Institutional Support	-	0.0%	-	0.0%	-
	Operation and Maintenance of Plant	-	0.0%	-	0.0%	-
	Scholarships and Fellowships	45,000	0.2%	45,000	0.2%	-
	<b>Total E&amp;G Part II:</b>	<b>\$ 21,640,000</b>	<b>100.0%</b>	<b>\$ 21,640,000</b>	<b>100.0%</b>	<b>\$ -</b>

Fund Number	Fund Name	2008-2009 Amount	Percent of Total	2008-2009 Amount	%	Increase or (Decrease)
430	<b>Agency Relationship Fund</b>	\$ 21,640,000	100.0%	\$ 21,640,000	100.0%	\$ -
	<b>Total Expenditures by Fund:</b>	<b>\$ 21,640,000</b>	<b>100.0%</b>	<b>\$ 21,640,000</b>	<b>100.0%</b>	<b>\$ -</b>



**Oklahoma State Regents for Higher Education**  
**EDUCATIONAL AND GENERAL BUDGET - FY2008-2009**  
**PART II - SPONSORED BUDGET**

**Schedule B**  
**Summary of Educational and General Sponsored Expenditures by Object**

**Institution:** Langston University

Object Number	Object of Expenditure	EXPENDITURES BY OBJECT		Percent of Total	2008-2009 Amount	%	Increase or (Decrease)
		2008-2009 Amount	2008-2009 Amount				
1	Personnel Services:						
1a	Teaching Salaries	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
1b	Professional Salaries	8,350,000	8,350,000	38.6%	-	-	-
1c	Other Salaries and Wages	550,000	550,000	2.5%	-	-	-
1d	Fringe Benefits	2,750,000	2,750,000	12.7%	-	-	-
1e	Professional Services	1,950,000	1,950,000	9.0%	-	-	-
	<b>Total Personnel Services</b>	<b>\$ 13,600,000</b>	<b>\$ 13,600,000</b>	<b>62.8%</b>	<b>\$ -</b>	<b>62.8%</b>	<b>\$ -</b>
2	Travel	580,000	580,000	2.7%	-	-	-
3	Utilities	195,000	195,000	0.9%	-	-	-
4	Supplies and Other Operating Expenses	1,750,000	1,750,000	8.1%	-	-	-
5	Property, Furniture and Equipment	3,200,000	3,200,000	14.8%	-	-	-
6	Library Books and Periodicals	15,000	15,000	0.1%	-	-	-
7	Scholarships and Other Assistance	1,750,000	1,750,000	8.1%	-	-	-
8	Transfer and Other Disbursements	550,000	550,000	2.5%	-	-	-
	<b>Total Expenditures by Object</b>	<b>\$ 21,640,000</b>	<b>\$ 21,640,000</b>	<b>100.0%</b>	<b>\$ -</b>	<b>100.0%</b>	<b>\$ -</b>

Oklahoma State Regents for Higher Education

EDUCATIONAL AND GENERAL BUDGET - FY2008-2009

PART II - BUDGET FOR SPONSORED RESEARCH AND OTHER SPONSORED PROGRAMS

Schedule C

REPORT OF EDUCATIONAL AND GENERAL INCOME, EXPENDITURES, AND UNOBLIGATED RESERVE

Institution: Langston University

Receipt Description	2008-2009 Amount	Percent of Total	2008-2009 Amount	%	Increase or (Decrease)
<b>1. Beginning Fund Balance July 1, 2008</b>	\$ -		\$ -		\$ -
<b>2. Expenditures for Prior Year Obligations</b>					
<b>3. Unobligated Reserve Balance July 1, 2008 (line 1 - line 2)</b>	\$ -		\$ -		\$ -
<b>4. Projected Receipts FY2009:</b>					
Department of Agriculture	9,286,000	42.4%	9,286,000	42.4%	-
Department of Commerce	155,000	0.7%	155,000	0.7%	-
Department of Defense	1,055,000	4.8%	1,055,000	4.8%	-
Department of Education	7,082,000	32.4%	7,082,000	32.4%	-
Department of Energy	89,000	0.4%	89,000	0.4%	-
Department of Health and Human Services	329,000	1.5%	329,000	1.5%	-
Department of Homeland Security	-	0.0%	-	0.0%	-
Department of Justice	-	0.0%	-	0.0%	-
Department of Transportation -	659,000	3.0%	659,000	3.0%	-
National Aeronautics and Space Administration	46,000	0.2%	46,000	0.2%	-
National Institutes of Health	760,000	3.5%	760,000	3.5%	-
National Science Foundation	967,000	4.4%	967,000	4.4%	-
Other Federal Agencies	590,000	2.7%	590,000	2.7%	-
City and County Government - New	-	0.0%	-	0.0%	-
Commercial and Commercial Related	-	0.0%	-	0.0%	-
Foundations	24,000	0.1%	24,000	0.1%	-
Other Non-Federal Sources	18,000	0.1%	18,000	0.1%	-
Other Universities and Colleges	-	0.0%	-	0.0%	-
State of Oklahoma	830,000	3.8%	830,000	3.8%	-
<b>5. Total Projected FY2009 Receipts</b>	\$ 21,890,000	100.0%	\$ 21,890,000	100.0%	\$ -
<b>6. Total Available (line 3 + line 5)</b>	\$ 21,890,000		\$ 21,890,000		\$ -
<b>7. Less Budgeted Expenditures for FY2009 Operations</b>					
<b>8. Projected Unobligated Reserve Balance June 30, 2009 (line 6 - line 7)</b>	\$ 21,890,000		\$ 21,890,000		\$ -

Oklahoma State Regents for Higher Education  
655 Research Parkway, Suite 200  
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET  
FISCAL YEAR 2008-2009

Schedule F

SUMMARY OF EXPENDITURES BY FUNCTION AND OBJECT

Agency #: 420  
Institution Name: Langston University

Date Submitted: January 12, 2009  
President's Name: Johann Haysbert

Object	Personnel Services	Travel	Utilities	Supplies & Other Operating Expenses	Property, Furniture, & Equipment	Library Books and Periodicals	Scholarships & Other Assistance	Transfers & Other Disbursements	TOTALS
Activity & Sub-Activity/Function:									
11 Instruction	12,775,207	130,100	-	748,931	315,905	-	-	-	13,970,143
12 Research	203,990	-	106,166	1,738,895	-	-	-	-	2,049,051
13 Public Service	684,367	11,750	-	18,435	-	-	-	-	714,552
14 Academic Support	1,875,467	33,535	-	770,087	-	375,000	-	-	3,054,089
15 Student Services	1,997,977	263,125	-	138,330	-	-	-	-	2,399,432
16 Institutional Support	2,945,878	50,400	-	785,827	60,000	-	-	-	3,842,105
17 Operation & Maintenance of Plant	845,814	2,500	1,130,655	2,729,258	164,980	-	-	-	4,873,207
18 Scholarships (Net of Tuition Waivers)	-	-	-	-	-	-	1,071,300	-	1,071,300
11 Total E&G Part I	21,328,700	491,410	1,236,821	6,929,763	540,885	375,000	1,071,300	-	31,973,879
Entry into CORE E&G Part I	21,328,700	491,410		8,166,584		915,885	1,071,300		31,973,879
21 Total E&G Part II	13,600,000	580,000	195,000	1,750,000	3,200,000	15,000	1,750,000	550,000	21,640,000
Entry into CORE E&G Part II	13,600,000	580,000		1,945,000		3,215,000	1,750,000	550,000	21,640,000
Total Allotment	34,928,700	1,071,410	1,431,821	8,679,763	3,740,885	390,000	2,821,300	550,000	53,613,879

Oklahoma State Regents for Higher Education  
655 Research Parkway, Suite 200  
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET  
FISCAL YEAR 2008-2009

Schedule F

SUMMARY OF EXPENDITURES BY FUNCTION AND OBJECT

Agency #: 420  
Institution Name: Langston University

Date Submitted: January 12, 2009  
President's Name: Joann Haysbert

Object	Personnel Services	Travel	Utilities	Supplies & Other Operating Expenses	Property, Furniture, & Equipment	Library Books and Periodicals	Scholarships & Other Assistance	Transfers & Other Disbursements	TOTALS
<b>Activity &amp; Sub-Activity/Function:</b>									
11 Instruction	114,780	-	-	-	-	-	-	-	114,780
12 Research	2,100	-	-	-	-	-	-	-	2,100
13 Public Service	10,860	-	-	-	-	-	-	-	10,860
14 Academic Support	18,960	-	-	-	-	-	-	-	18,960
15 Student Services	18,000	-	-	-	-	-	-	-	18,000
16 Institutional Support	27,740	-	-	-	-	-	-	-	27,740
17 Operation. & Maintenance. of Plant	7,560	-	-	-	-	-	-	-	7,560
18 Scholarships (Net of Tuition Waivers)	-	-	-	-	-	-	-	-	-
<b>11 Total E&amp;G Part I</b>	<b>200,000</b>	-	-	-	-	-	-	-	<b>200,000</b>
<b>Entry into CORE E&amp;G Part I</b>	<b>200,000</b>	-	-	-	-	-	-	-	<b>200,000</b>
<b>21 Total E&amp;G Part II</b>	-	-	-	-	-	-	-	-	-
<b>Entry into CORE E&amp;G Part II</b>	-	-	-	-	-	-	-	-	-
<i>Cells linked to Sch. B-J--&gt;</i>									
<b>Total Allotment</b>	<b>200,000</b>	-	-	-	-	-	-	-	<b>200,000</b>

January 23, 2009

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President, and Mr. Tom Poole, Special Assistant to the President, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

Vice Chairman Anthony welcomed the newest President of the OSU/A&M System. He said everyone is glad to have Dr. Hale as a member of the OSU/A&M family. Dr. Hale expressed thanks to the Board for the opportunity to stand before the Regents as President of Northeastern Oklahoma A&M College. He said after five days on the job he feels like a kid in a candy store. He said he has already had the opportunity to be involved in several on-campus and off-campus activities. He said he appreciates the support that Tom Poole has provided.

Dr. Hale provided a packet of information, which includes the brochure for the 64<sup>th</sup> Annual High School Basketball Tournament. He said 52 teams from four states will be on the NEO campus Thursday through Saturday this week. He said it is pretty amazing to have a high school basketball tournament that size on the NEO campus. Dr. Hale said what struck him is the all-out effort that takes place on campus to be able to host that event. He said it literally requires hundreds of volunteers each day.

In addition, the packet includes the preliminary enrollment numbers for the spring semester, which look very good. Today is the last day for add/drop, so NEO will have final numbers available in the next few weeks. He said it does appear that both head count and the student credit hour production will be up by approximately 4.5 percent. The final item is the December newsletter that goes out across campus as well as to the alumni and donors of the College.

Dr. Hale referenced the surplus property auction, which is an annual event. The auction has been scheduled for March 7, 2009, in the Equine Center. The projection is that NEO will raise somewhere between \$2,000 to \$10,000.

Initiate the Search Process for Vice President for Academic Affairs

Dr. Hale said the request regarding approval of the job description and minimum required qualifications and authorization to initiate the job search process was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Lester reported that the Academic Affairs, Policy and Personnel Committee met with the NEO administration regarding approval of a position description and authorization to initiate a search for the position of Vice President for Academic Affairs. He said President Hale provided a job description, which included minimum required qualifications for the position and a summary of the duties. The Committee acted to recommend Board approval of the administrative recommendation as presented by the NEO administration.

Regent Lester moved and Regent Boettcher seconded to approve the job description and minimum required qualifications and to initiate the job search process for the position of Vice President for Academic Affairs for Northeastern Oklahoma A&M College as presented.

Those voting aye: Board Members Boettcher, Hall, Helm, Lester, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Burns and Massey. The motion was approved.

#### Payment of Property and Content Insurance Premiums

Dr. Hale said NEO received approval at the December, 2008, Board meeting to pay property and content insurance premiums for FY2009 to the Office of Public Affairs, Risk Management Division, for all equipment and buildings on the campus in the estimated total amount of \$55,000 with a \$50,000 deductible. He said NEO has received an invoice for FY2009, and the actual amount is \$133,506.36 with a \$50,000 deductible. Dr. Hale said the increase is due to flood insurance that was purchased by Risk Management, and NEO's portion of the \$150,000 flood insurance premium is \$70,261.

Regent Hall moved and Regent Lester seconded to pay property and content insurance premiums for FY2009 to the Office of Public Affairs, Risk Management Division, for all equipment and buildings on the campus in the amount of \$133,506.36 with a \$50,000 deductible as presented.

Those voting aye: Board Members Hall, Helm, Lester, Peach, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Burns and Massey. The motion carried.

#### Balance of Agenda

Regent Hall moved and Regent Lester seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Hall, Helm, Lester, Peach, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Massey and Burns. The motion passed.

Dr. Hale said as he was leaving yesterday to attend the Board meeting, he learned that NEO received an estate gift check in the amount of \$380,000 from Treva McColey. He said according to Mr. Poole, this is the second largest gift ever received by the College. The check is specifically designed for scholarships for students in Craig County. NEO will put the gift to good use.

Expression of Appreciation to Tom Poole

Vice Chairman Anthony expressed to Tom Poole thanks for his service. He said he is aware he is winding things down, and on behalf of the Board he expressed appreciation for his work and efforts. Mr. Poole said it has been a great pleasure to have been associated with this system all these years. He said it is going to be real difficult to pick up and walk out the door. He expressed thanks for the Board's support and caring for NEO over all these years. Vice Chairman Anthony said that the sentiment is mutual and wished him well in his retirement.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale and Mr. Poole were then excused from the meeting.

**NORTHEASTERN OKLAHOMA A&M COLLEGE**  
Miami, Oklahoma  
January 23, 2009

Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

1. High School Invitational Basketball Tournament

The annual High School Basketball Tournament will be held January 23, 24, and 25, 2009. This is the 64<sup>th</sup> year that NEO has hosted this tournament. This year we have 52 teams from the four-state area participating and this continues to be the largest high school basketball tournament in the nation.

**PART B - RESOLUTIONS**

None

**PART C - POLICY AND OPERATIONAL PROCEDURES**

None

**PART D - PERSONNEL ACTIONS**

We request approval of the following personnel actions:

1. Initiate Job Search Process for Vice President for Academic Affairs

We request approval of the job description and minimum required qualifications and to initiate the job search process for the position of Vice President for Academic Affairs for Northeastern Oklahoma A&M College. A job description which includes the minimum required qualifications for this position is attached (Reference Document #1).

2. Change of Position and Salary

a. Keith Sutton, English instructor and Advisor/Coordinator of the International Student Program (11 month position), has resigned as Advisor/Coordinator of the International Student Program and his annual salary has been changed to \$40,929.00 (10 months), effective January 1, 2009.



**PART E - INSTRUCTIONAL PROGRAMS**

None

**PART F - BUDGETARY ACTIONS**

1. Revision – E&G Budget Part I – FY09

We request approval of the revision for FY 09 E&G Budget Part I (Reference Document #2) which reflects the one-time stipends for FY-09 for all full-time NEO employees.

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS**

1. Peace Officer Commission

We request peace officer commission for Campus Police Officer, John K. Sharp.

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

None

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

None

**PART J - PURCHASE REQUESTS**

1. We were approved at the December 2008 board meeting to pay property and content insurance premiums for FY2009 to Office of Public Affairs, Risk Management Division, for all equipment and buildings on the campus at an estimated total cost of \$55,000 with a \$50,000 deductible. We have received an invoice for FY2009 and the actual amount is \$133,506.36 with a \$50,000 deductible. The increase is due to flood insurance that was purchased by Risk Management and our portion of the \$150,000 flood insurance premium is \$70,261. The additional increase was due to the estimated replacement value of the buildings and contents going from \$93,807,106 in FY2008 to \$121,028,250 in FY2009. The funding will be from the E&G and Auxiliary Budgets (housing, student union, cafeteria, and bookstore).

**PART K - STUDENT SERVICES/ACTIVITIES**

None

**PART L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED**

None

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. Summary of Out-of-State Travel as of November 2008

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	4	\$ 2,697.30	4	\$ 845.30	14	\$ 6,604.90	20	\$ 6,302.53
Federal	0	\$ 0.00	0	0.00	0	\$ 0.00	1	\$ 150.25
Private								
Auxiliary	1	\$ 557.18	1	\$ 16.82	3	\$ 949.81	3	\$ 1,468.90
Other								
<b>Total</b>	<b>5</b>	<b>\$ 3,254.48</b>	<b>5</b>	<b>\$ 862.12</b>	<b>17</b>	<b>\$ 7,554.71</b>	<b>24</b>	<b>\$ 7,921.68</b>

2. Summary of Out-of-State Travel as of December 2008

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	0	\$ 0.00	1	\$ 162.58	14	\$ 6,604.90	21	\$ 6,465.11
Federal	0	\$ 0.00	0	0.00	0	\$ 0.00	1	\$ 150.25
Private								
Auxiliary	1	\$ 80.00	3	\$ 916.90	4	\$ 1,029.81	6	\$ 2,385.80
Other								
<b>Total</b>	<b>1</b>	<b>\$ 80.00</b>	<b>4</b>	<b>\$ 1,079.48</b>	<b>18</b>	<b>\$ 7,634.71</b>	<b>26</b>	<b>\$ 9,001.16</b>

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

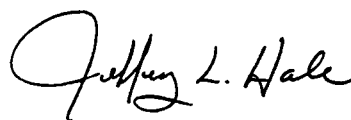
3. OSRHE FTE Employee Report

Attached is the OSRHE FTE Employee Report for the fiscal quarter ended December 31, 2008.

4. Surplus Property Auction

A surplus property auction has been scheduled for March 7, 2009 in the Equine Center. A list of surplus property items will be sent to the Board office and institutions under the Board of Regents' governance as per Board policy.

Respectfully Submitted,



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Dr. Jeffery L. Hale  
President

**THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION FTE EMPLOYEE REPORT**

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and  
The Speaker of the Oklahoma House of Representatives

From: Northeastern Oklahoma A&M College

  
INTERIM PRESIDENT

Subject: FTE Employee Report for Fiscal Quarter Ending December 31, 2008

The following information is provided pursuant to 74 O.S. 1981, Section 3602

FTE Employee Categories

	EDUC & GEN BUDGET PART I			EDUC & GEN BUDGET PART II			AGENCY ACCOUNTS: OTHER		SUB TOTAL		TOTAL FTE		
	FACULTY	OTHER	STUDENT	FACULTY	OTHER	STUDENT	FACULTY	OTHER	FACULTY	OTHER			
Current Quarter	79	95	7	0	2	16	1	52	3	80	149	26	255
Prior Quarter	51	77	4	0	1	10	1	43	1	52	121	15	188
Increase or Decrease	28	18	3	0	1	6	0	9	2	2	28	11	67
Comparable Quarter Last Year	85	98	8	0	3	11	1	50	4	86	151	23	260

1. File with State Regent's Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

## **JOB DESCRIPTION**

### **I. JOB TITLE: Vice President for Academic Affairs**

### **II. JOB IDENTIFICATION:**

#### **A. Overview:**

The Vice President for Academic Affairs is the chief academic officer and is responsible for the development, implementation and evaluation of all academic programs conducted or sponsored by the College. The Vice President for Academic Affairs shall ensure that NEO's academic programs are of the highest possible quality and consistent with the needs of the College's constituency.

#### **B. Position answers directly to the President of the College**

#### **C. Supervises:**

Deans, Schools of: Agriculture & Natural Sciences, Human Environmental Science, Liberal Arts, Director of Institutional Research & Special Programs, Coordinator of Library Services, Coordinator of the Educational Technology Center and Distance Education, Coordinator of Continuing Education and Grant Coordinators: Allied JOBS, Student Support Services, and Upward Bound, Staff Assistant to Vice President for Academic Affairs, and others as assigned by the President.

### **III. JOB QUALIFICATIONS:**

- A. A doctoral degree in a discipline consistent with an academic program within the College.**
- B. Previous administrative experience, preferably at a comprehensive junior or community college.**
- C. Previous teaching experience, at a comprehensive junior or community college (minimum of five years).**
- D. Demonstrated knowledge and ability to lead in the implementation of innovative instruction.**
- E. Dedication to collegial relationships with faculty, staff, alumni and others and the ability to utilize those constituencies in the participatory development, implementation and evaluation of educational activities.**
- F. A commitment to and the ability to articulate the mission of a comprehensive junior and/or community college, including its vocational, remedial, and honors program responsibilities.**
- G. A commitment to ethnic diversity and the ability to foster appreciation for varying cultures, races, and creeds.**
- H. Respect for academic freedom.**
- I. Knowledge and experience with the program approval process required by the state coordinating board (OSRHE).**
- J. Experience working with accrediting agencies and the accreditation process.**

#### **IV. JOB DUTIES:**

- A. Provides leadership in identifying the needs for academic programs and developing, implementing and evaluating those needed programs.
- B. Provides leadership necessary to ensure that all academic programs are delivered within the highest possible quality.
- C. Inspires cooperation and harmony within the College's academic organization and between that organization and other administrative components of the College
- D. Develops, in conjunction with the Deans and other appropriate officers, annual budgets and expenditure plans for the academic organization.
- E. Provides leadership in the development of institutional policies and long-range plans with particular emphasis upon those pertaining to academic affairs.
- F. Fosters effective communication among faculty and between the faculty, administration and other constituencies.
- G. Ensures that faculty possess the qualifications and skills appropriate to their responsibilities by monitoring new faculty acquisition and promoting professional development of existing faculty. Ensures development of new faculty
- H. Serves as the College spokesperson and representative to external constituencies (business, city, and non-profit agencies) on matters pertaining to academic affairs.
- I. Ensures that employees within the academic organization are appropriately supervised, recognized and evaluated.
- J. Engages in those additional activities consistent with the needs of the institution's academic programs and/or required by the President.
- K. Assists the President in such other ways as the President may request.

Oklahoma State Regents for Higher Education  
 655 Research Parkway, Suite 200  
 Oklahoma City, OK 73104

**EDUCATIONAL AND GENERAL BUDGET - FY2008-2009**  
**PART I - PRIMARY BUDGET**

Schedule A  
 Summary of Educational and General Expenditures by Function

Institution Number: 430 Institution Name: Northeastern Oklahoma A&M College President: Dr. Jeffery L. Hale Date Submitted: January 15, 2009

EXPENDITURES BY ACTIVITY/FUNCTION									
Activity Number	Activity/Function	Approved Budget	%	Revised Amount	%	Increase or (Decrease)			
11	Instruction	6,503,672	44.5%	6,672,815	43.9%	169,143			
12	Research	-	0.0%	-		0			
13	Public Service	-	0.0%	-		0			
14	Academic Support	1,129,459	7.7%	1,146,687	7.6%	17,228			
15	Student Services	1,199,685	8.2%	1,212,330	8.0%	12,645			
16	Institutional Support	1,777,045	12.1%	2,006,132	13.2%	229,087			
17	Operation and Maintenance of Plant	2,622,384	17.9%	2,748,090	18.1%	125,706			
18	Scholarships and Fellowships	1,400,000	9.6%	1,400,000	9.2%	0			
Total Expenditures by Activity/Function:		14,632,245	100.0%	15,186,054	100.0%	553,809			

FUNDING									
Fund Number	Fund Name	Approved Budget	%	Revised Amount	%	Increase or (Decrease)			
290	E&G Operating Revolving Fund:								
	Revolving Funds	4,966,403	33.9%	5,520,212	36.4%	553,809			
	State Appropriated Funds - Operations Budget	9,582,358	65.5%	9,582,358	63.1%	0			
	State Appropriated Funds - Grants, Contracts and Reimbursements	83,484	0.6%	83,484	0.5%				
Total Expenditures by Fund:		14,632,245	100.0%	15,186,054	100.0%	553,809			

Oklahoma State Regents for Higher Education  
**EDUCATIONAL AND GENERAL BUDGET - FY2008-2009**  
**PART I - PRIMARY BUDGET**

Schedule A  
 Summary of Educational and General Expenditures by Function

Institution Number: 480 Institution Name: Northeastern Oklahoma A&M College President: Dr. Jeffrey L. Hale Date Submitted: January 15, 2009

EXPENDITURES BY ACTIVITY/FUNCTION						
Activity Number	Activity/Function	Approved Budget	%	Revised Amount	%	Increase or (Decrease)
11	<b>Educational &amp; General Budget - Part I:</b>					
	<b>Instruction</b>					
	General Academic Instruction	5,856,302		6,019,365		163,063
	Vocational/Technical Instruction	324,745		327,786		3,041
	Community Education	189,493		191,282		1,789
	Preparatory/Remedial Instruction	133,132		134,382		1,250
	Instruction Information Technology					
	<b>Total Instruction:</b>	<b>6,503,672</b>	<b>44.4%</b>	<b>6,672,815</b>	<b>43.9%</b>	<b>169,143</b>
	<b>Research</b>					
	Institutes and Research Centers		\$		\$	
Individual and Project Research						
Research Information Technology						
<b>Total Research:</b>		\$	0.0%	-	0.0%	
<b>Public Service</b>						
Community Service		\$		\$		
Cooperative Extension Service						
Public Broadcasting Services						
Public Service Information Technology						
<b>Total Public Service:</b>		\$	0.0%	\$	0.0%	
<b>Academic Support</b>						
Libraries	628,212			636,757		8,545
Museums and Galleries				0		0
Educational Media Services	122,484			124,104		1,620
Ancillary Support	143,128			144,378		1,250
Academic Administration	142,141			143,709		1,568
Personnel Development	93,494			97,739		4,245
Course and Curriculum Development						
Academic Information Technology						
<b>Total Academic Support:</b>	<b>1,129,459</b>		<b>7.7%</b>	<b>1,146,687</b>		<b>17,228</b>



Summary of Educational and General Expenditures by Function

Institution Number: 490 Institution Name: Northeastern Oklahoma A&M College President: Dr. Jeffrey L. Hale Date Submitted: January 15, 2009

EXPENDITURES BY ACTIVITY/FUNCTION						
Activity Number	Activity/Function	Approved Budget	%	Revised Amount	%	Increase or (Decrease)
15	Student Services	175,455		177,837		2,382
	Student Services Administration	186,464		186,464		0
	Social and Cultural Development	281,178		283,670		2,492
	Counseling and Career Guidance	215,319		218,556		3,237
	Financial Aid Administration	226,301		229,476		3,175
	Student Admissions	24,429		24,765		336
	Student Records	90,539		91,562		1,023
	Student Health Services					
	Student Services Information Technology					
	Total Student Services:	1,199,685	8.2%	1,212,330	8.0%	12,645
16	Institutional Support	694,682		886,235		191,553
	Executive Management	404,977		407,775		2,798
	Fiscal Operations	311,225		331,461		20,236
	General Administration	265,549		276,791		11,242
	Public Relations/Development	100,612		103,870		3,258
	Administrative Information Technology					
	Total Institutional Support:	1,777,045	12.1%	2,006,132	13.2%	229,087
	Operation and Maintenance of Plant	118,983		120,814		1,831
	Physical Plant Administration	1,067,193		1,168,763		101,570
	Building Maintenance	311,562		325,398		13,836
Custodial Services	455,000		455,000		0	
Utilities	239,305		239,305		0	
Landscape and Grounds Maintenance	28,000		28,000		0	
Major Repairs and Renovations	326,748		335,218		8,470	
Safety & Security					0	
Logistical Services	75,593		75,592		(1)	
Operation and Maintenance Information Technology						
Total Operation and Maintenance of Plant:	2,622,384	17.9%	2,748,090	18.1%	125,706	
18	Scholarships and Fellowships	470,000		470,000		0
	Fellowships	930,000		930,000		0
	Resident Tuition Waivers					
	Nonresident Tuition Waivers	1,400,000	9.6%	1,400,000	9.2%	0
Total Scholarships and Fellowships:	14,632,245	100.0%	15,186,054	100.0%	553,809	

Oklahoma State Regents for Higher Education  
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**EDUCATIONAL AND GENERAL BUDGET - FY2008-2009**  
**PART I - PRIMARY BUDGET**

**Schedule B**  
**Summary of Educational and General Expenditures by Object**

Institution Number: 480 Institution Name: Northeastern Oklahoma A&M College President: Dr. Jeffrey L. Hale Date Submitted: January 15, 2009

EXPENDITURES BY OBJECT							
Object Number	Object of Expenditure	Approved Budget	%	Revised Amount	%	Increase or (Decrease)	
1	Personnel Services		%		%		
1a	Teaching Salaries	3,851,893	26.3%	3,922,802	25.8%	70,909	
1b	Professional Salaries	1,733,075	11.8%	1,896,554	12.5%	163,479	
1c	Other Salaries and Wages	2,024,668	13.8%	2,109,421	13.9%	84,753	
1d	Fringe Benefits	3,200,712	21.9%	3,244,874	21.4%	44,162	
1e	Professional Services		%		%	0	
	<b>Total Personnel Service</b>	<b>10,810,348</b>	<b>73.9%</b>	<b>11,173,651</b>	<b>73.6%</b>	<b>363,303</b>	
2	Travel	71,545	0.5%	82,405	0.5%	10,860	
3	Utilities	495,000	3.4%	495,000	3.3%	0	
4	Supplies and Other Operating Expenses	1,559,529	10.7%	1,729,915	11.4%	170,386	
5	Property, Furniture and Equipment	206,963	1.4%	216,223	1.4%	9,260	
6	Library Books and Periodicals	88,860	0.6%	88,860	0.6%	0	
7	Scholarships and Other Assistance	1,400,000	9.5%	1,400,000	9.2%	0	
8	Transfer and Other Disbursements		%		%	0	
	<b>Total Expenditures by Object</b>	<b>14,632,245</b>	<b>100.0%</b>	<b>15,186,054</b>	<b>100.0%</b>	<b>553,809</b>	

SRA-5

Oklahoma State Regents for Higher Education  
 500 Education Building, State Capitol Complex  
 Oklahoma City, OK 73105

**EDUCATIONAL AND GENERAL BUDGET - FY 2008-2009**  
**PART I - PRIMARY BUDGET**

Schedule C

**REPORT OF EDUCATIONAL AND GENERAL INCOME, EXPENDITURES, AND UNOBLIGATED RESERVE**

Institution Number: 489 Institution Name: Northeastern Oklahoma A&M College President: Dr. Jeffrey L. Hale Date Submitted: January 15, 2009

Fund Number and Name:

Receipt Code	Receipt Description	Approved Budget	%	Revised Amount	%	Increase or (Decrease)
	1. Beginning Fund Balance July 1, 2007	2,420,547		2,777,258		356,711
	2. Expenditures for Prior Year Obligations	215,987		229,753		13,766
	3. Unobligated Accrual Reserve Balance July 1, 2008 (line 1 - line 2) (net of FY 2008 encumbrances/expenditures)	2,204,560	%	2,547,505	%	342,945
	4. Projected FY2009 Receipts:					0
	State Appropriated Funds - For Operations	9,582,358	66.8%	9,582,358	66.8%	0
	State Appropriated Funds - For Grants, Contracts and Reimbursements	83,484	0.6%	83,484	0.6%	0
	Federal Appropriations		%		%	0
	Local Appropriations		%		%	0
	Resident Tuition (includes tuition waivers)	2,811,000	19.6%	2,711,000	19.6%	(100,000)
	Nonresident Tuition (includes tuition waivers)	970,000	6.8%	970,000	6.8%	0
	Student Fees	622,000	4.3%	622,000	4.3%	0
	Gifts, Endowments and Requests		%		%	0
	Other Grants, Contracts and Reimbursements	46,754	0.3%	46,754	0.3%	0
	Sales and Services of Educational Departments		%		%	0
	Organized Activities Related to Educational Departments	25,000	0.2%	25,000	0.2%	0
	Technical Education Funds		%		%	0
	Other Sources	207,000	1.4%	207,000	1.4%	0
	5. Total Projected FY2009 Receipts	\$ 14,347,596	100.0%	\$ 14,247,596	100.0%	(100,000)
	6. Total Available (line 3 + line 5)	\$ 16,552,156		\$ 16,795,101		242,945
	7. Less Budgeted Expenditures for FY2009 Operations	14,632,245		15,186,054		553,809
	8. Projected Unobligated Reserve Balance June 30, 2009 (line 6 - line 7)	\$ 1,919,911		\$ 1,609,047		(310,864)

SRA-5

Oklahoma State Regents for Higher Education  
655 Research Parkway, Suite 200  
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET  
FISCAL YEAR 2008-2009

Schedule F

SUMMARY OF EXPENDITURES BY FUNCTION AND OBJECT

Agency #: 480  
Institution Name: Northeastern Oklahoma A&M College

Date Submitted: President's Name

January 15, 2009  
Dr. Jeffery L. Hale

Object	Personnel Services	Travel	Utilities	Supplies & Other Operating Expenses	Property, Furniture, & Equipment	Library Books and Periodicals	Scholarships & Other Assistance	Transfers & Other Disbursements	TOTALS
Activity & Sub-Activity/Function:									
11 Instruction	6,149,257	30,570	15,000	369,413	108,575	-	-	-	6,672,815
12 Research	-	-	-	-	-	-	-	-	-
13 Public Service	-	-	-	-	-	-	-	-	-
14 Academic Support	711,700	9,100	25,000	239,553	71,974	88,860	-	-	1,146,187
15 Student Services	1,019,390	15,250	-	175,102	2,588	-	-	-	1,212,330
16 Institutional Support	1,501,342	24,850	-	464,984	14,956	-	-	-	2,006,132
17 Operation & Maintenance of Plant	1,791,962	2,635	455,000	480,863	18,130	-	-	-	2,748,590
18 Scholarships (Net of Tuition Waivers)	-	-	-	-	-	-	-	-	-
11 Total E&G Part I	11,173,651	82,405	495,000	1,729,915	216,223	88,860	-	-	13,786,054
Entry into CORE E&G Part I	11,173,651	82,405		2,224,915		305,083	-	-	13,786,054
21 Total E&G Part II	303,415	5,100	-	49,485	-	-	8,469	-	358,000
Entry into CORE E&G Part II	303,415	5,100		49,485		-	8,469	-	358,000
Total Allotment	11,113,763	76,645	495,000	1,609,014	206,963	88,860	8,469	-	13,590,245

Oklahoma State Regents for Higher Education  
655 Research Parkway, Suite 200  
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET  
FISCAL YEAR 2007-2008

Schedule F

SUMMARY OF EXPENDITURES BY FUNCTION AND OBJECT

Agency #: 480  
Institution Name: Northeastern Oklahoma A&M College

Date Submitted: President's Name

January 15, 2009  
Dr. Jeffery L. Hale

Object	10 Personnel Services	20 Travel	31 Utilities	30 Supplies & Other Operating Expenses	40 Property, Furniture, & Equipment	42 Library Books and Periodicals	50 Scholarships & Other Assistance	60 Transfers & Other Disbursements	TOTALS
<b>Activity &amp; Sub-Activity/Function:</b>									
11 Instruction	107,880	660	-	51,253	9,350	-	-	-	169,143
12 Research	-	-	-	-	-	-	-	-	-
13 Public Service	-	-	-	-	-	-	-	-	-
14 Academic Support	15,538	-	-	1,890	(700)	-	-	-	16,728
15 Student Services	12,645	1,000	-	(2,310)	1,310	-	-	-	12,645
16 Institutional Support	198,187	9,200	-	18,200	3,500	-	-	-	229,087
17 Operation & Maintenance of Plant	29,053	-	-	101,353	(4,200)	-	-	-	126,206
18 Scholarships (Net of Tuition Waivers)	-	-	-	-	-	-	-	-	-
11 Total E&G Part I	363,303	10,860	-	170,386	9,260	-	-	-	553,809
Entry into CORE E&G Part I	363,303	10,860	-	170,386	9,260	-	-	-	553,809
21 Total E&G Part II	-	-	-	-	-	-	-	-	-
Entry into CORE E&G Part II	-	-	-	-	-	-	-	-	-
<i>Cells linked to Sch. B-11--&gt;</i>									
Total Allotment	-	-	-	-	-	-	-	-	-

**Oklahoma State Regents for Higher Education  
FY2009 Educational and General Budget - Background Data  
Schedule I - Faculty and Staff Salary Data**

Institution Name: Northeastern Oklahoma A&M College

Contact Person's Name and Phone #: Dr. Jeffery L. Hale - 918-540-6200  
Contact Person's E-mail Address: jhale@neo.edu

Percentage Salary Changes for Existing Filled Positions	% SALARY INCREASES FOR EXISTING FILLED POSITIONS				% ONE-TIME STIPENDS FOR EXISTING FILLED POSITIONS					
	President	Number of Faculty (1)	Number of Administrative and Professional Staff (Exempt) (2)	Number of Other Staff (Non-exempt) (3)	Total	President	Number of Faculty (1)	Number of Administrative and Professional Staff (Exempt) (2)	Number of Other Staff (Non-exempt) (3)	Total
0% (Number receiving no increase)					-	1	40	20	7	68
0.1% to 2.9%					-		37	14	61	112
3.0% to 3.9%					-					-
4.0% to 4.9%					-					-
5.0% to 5.9%					-					-
6.0% to 7.9%					-					-
8.0% to 9.9%					-					-
10.0% to 14.9%					-					-
15% or more					-					-
Total Number:	-	-	-	-	-	1	77	34	68	180
<b>Range of Increases:</b>						For Pres - Use same %				
Lowest Percentage Increase						%				%
Highest Percentage Increase						%				%
Average Percentage Increase					0.0%	%				%

Date Local Governing Board approved or is expected to approve or consider salary program: Approval Date: --> N/A Consider Date: 12/5/2008

Write in the effective dates of the FY2009 salary program: Starting Date: --> N/A Ending Date: -->

Write in the effective dates of the FY2009 stipend program: Starting Date: --> 12/5/2008 Ending Date: --> 12/31/2008 Estimated Date: -->

If your president's compensation will be considered at a different time than the employees, estimate the date of approval: Starting Date: --> Estimated Date: -->

**NOTE:** This form must be resubmitted if the employee salary program is later revised and anytime the president's salary is changed.

(1), (2) and (3) See Instruction Sheet

Comments: A one-time stipend of 3% of base salary but not more than \$1,250.00.

January 23, 2009

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

In the absence of President Donnie Nero, Dr. Jo Lynn Digranes, Executive Vice President, and Ms. Sharon Owen, Vice President for Fiscal Services, presented the Agenda for members of the Board and reviewed the business of Connors State College. Dr. Digranes said Dr. Nero sends greetings. She noted that Dr. and Mrs. Nero had the opportunity to attend the Presidential Inauguration. Dr. Digranes expressed appreciation to President Klabenes for the wonderful gourmet meal and for the hospitality. She said it is always a pleasure to visit the campus. She also expressed appreciation to the Board for its continual support.

Dr. Digranes said Connors is concluding its second week of classes today, and enrollment will be ceasing. The enrollment for Connors is up slightly over 7 percent from last spring. For the Muskogee campus the increase is a little over 9 percent, for the Warner campus it is 8.5 percent, and for the correctional centers the enrollment is fairly even. Also, the student credit hours are up about 6 percent. Dr. Digranes said it is believed that the cooperative alliance student enrollment from the Indian Capital Technology Center will be fairly even this semester, as well.

Academic Curriculum and Course Modifications

Dr. Digranes said Connors is recommending several curriculum and course modifications to assist with student transfer, to clean up some programs, and to move with recommendations from the child development accrediting agency, the National Association for Education of Young Children.

Regent Lester said the Academic Affairs, Policy and Personnel Committee met this morning with the administration of Connors State College regarding approval of program modifications. He said Executive Vice President Digranes requested approval of the proposed curriculum and course modifications beginning with the 2009 fall semester. The Committee acted to recommend Board approval of the administrative recommendation as presented.

Regent Lester moved and Regent Watkins seconded to approve the proposed curriculum and course modifications as presented.

Those voting aye: Board Members Helm, Lester, Peach, Watkins, Anthony, Boettcher, and Hall. No: None. Abstentions: None. Absent: Massey and Burns. The motion carried.

Approval of Student Fees

Dr. Digranes said she has four fee requests that she is requesting approval to submit to the Oklahoma State Regents for Higher Education for their review and approval. She said Connors will come back to the Board for approval of the fees when it presents the budget for FY-10. She

said all of the requests are rather selective fees and would only apply to certain groups at certain times.

Regent Lester said the Academic Affairs, Policy and Personnel Committee also met with the Connors administration regarding approval of student fees. He said Dr. Digranes presented four different fees for approval including modification of the \$55 Student Housing Deposit Fee to a Student Housing Application Fee; increasing the Student Graduation Fee to \$35; charging a \$10 replacement fee for academic diplomas; and increasing the Nursing Program Kaplan Fee to \$112.50 per student, effective with the 2009 fall semester. Discussion centered on the need for these fees and how they will impact student enrollment. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Lester moved and Regent Watkins seconded to authorize the Connors administration to submit the fee requests as presented to the Oklahoma State Regents for Higher Education for their review and approval.

Those voting aye: Board Members Lester, Peach, Watkins, Anthony, Hall, and Helm. No: None. Abstentions: None. Absent: Massey, Boettcher, and Burns. The motion carried.

#### Balance of Agenda

Regent Peach moved and Regent Watkins seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

Those voting aye: Board Members Peach, Watkins, Anthony, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Massey, Boettcher, and Burns. The motion passed.

The business of Connors State College being concluded, Dr. Digranes and Ms. Owen were then excused from the meeting.



# CONNORS STATE COLLEGE

Warner, Oklahoma

January 23, 2009

Board of Regents for OSU & A&M Colleges  
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:**

1. *Personal Remarks – Dr. Donnie Nero*

**B. RESOLUTIONS:**

None

**C. POLICY AND OPERATIONAL PROCEDURES:**

None

**D. PERSONNEL ACTIONS:**

1. **Personnel Changes**

We request approval to fill the following replacement positions effective January, 2009:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>
Marilyn Adair	Instructor/Nursing	\$37,000 10 Mo
Debara Corrado	Dir. of Assessment & Student Learning	\$50,000 10 Mo

**E. INSTRUCTIONAL PROGRAMS:**

1. **Academic Curriculum and Course Modifications**

Approval is requested for proposed curriculum and course modifications, beginning with the fall semester, 2009. (See attached.)

**F. BUDGETARY ACTIONS:**

None

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

None

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation)**

None

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

None

**J. PURCHASE REQUESTS:**

**1. Bull Test Program Feed**

Approval is requested to purchase feed for the Bull Test Program in the amount of \$50,000.00.

**K. STUDENT SERVICES/ACTIVITIES:**

**1. Student Housing Deposit Fee**

Approval is requested to modify the Student Housing Deposit Fee of \$55.00 to a Student Housing Application Fee.

**2. Student Graduation Fee**

Approval is requested to increase the Student Graduation Fee from \$25.00 to \$35.00.

**3. Diploma Replacement Fee**

Approval is requested to charge a \$10.00 replacement fee for academic diplomas.

**4. Kaplan Fee**

Approval is requested to increase the Nursing Program Kaplan Fee from \$87.25 to \$112.50 per student effective with the fall 2009 semester.

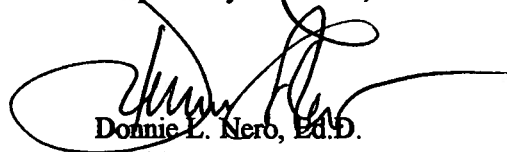
**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**

None

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. *Out-of-State Travel Reports for November and December, 2008, attached.*
2. *FTE Employee Report for 2<sup>nd</sup> Qtr. of FY 2008-09, attached.*
3. *Livestock Sales Report for 2<sup>nd</sup> Qtr. of FY 2008-09, attached.*
4. *Veterinary Payments Report for 2<sup>nd</sup> Qtr. of FY 2008-09, attached.*

Respectfully submitted,



Donnie L. Nero, Ed.D.  
President

**Proposed Curriculum and Course Modifications  
Connors State College  
January 2009**

Agriculture -- AS in Horticulture

- Change program core hours from 17-23 to 14
- Change guided electives hours from 0-6 to 9
- Place Agricultural Orientation under program core
- Add the following classes:
  - HORT2513 Herbaceous Plant Materials
  - HORT2613 Woody Plant Materials
  - HORT 2202 Commercial Plant Production
  - HORT2302 Horticulture Growing Systems
  - HORT2402 Residential Landscape Design
  - HORT2101 Landscaping with Native Materials
  - HORT2201 Maintaining the Home Landscape
- Include Woody Plant Materials and Herbaceous Plant Materials under the program core, with all other new courses under guided electives

AAS and AA in Child Development

- Modifications are made as recommendations from NAEYC team and ease of transfer.
- General Education Requirements:
  - Eliminate “Selected Electives” and collapse into General Education Requirements.
  - Add Sociology 1113
- Minimum Program Requirements: (same as for AA)
  - Orientation Course Added as requirement, and to be taken 1<sup>st</sup> semester.
  - Child and Family, and Guidance of YC –need CHDV2523 prerequisite added
  - CHDV 1113 Professional Prep—Reduce to 2 hour lecture course—accommodates addition of 1 hour course. Key assessment will be moved to CHDV 2543, reducing work load—however, this will also mean that this course will not be on the CEP matrix.
  - CHDV 2543 Language and Literacy—move to Requirements for accreditation key assessment (key assessments must be done by all students in program)
- Program Electives: (same as for AA)
  - Ensure Prerequisite is in place for all courses.
  - Add CHDV 2593 Infant Toddler Programs
  - CHDV 2223 Creative Experiences
- Support Courses:
  - Eliminate—per recommendation of accreditation team, to increase child development hours.

## General Studies

- This request for program modification comes from the Enrollment Services Office. The reasoning is that the requested modifications will allow greater flexibility in the degree plan and better accommodate our students.
- The basic change is in the 24 hours of Program Requirements.
  - Currently students take three (03) or more courses from seven (07) academic areas for 9 to 18 hours and two (02) or more courses for 6 to 15 hours in eleven (11) academic areas.
  - The recommended modification would require students to take at least one (01) three-hour course from a minimum of four (04) different disciplines from a list of 28 academic areas.
- The modification also updates the academic area listing.

## A.A. in History

- In the general education requirements section of the plan, only History 1483 would be listed. Then, in the history program requirements section, only History 1493 would be listed. This will make it clear that history majors must take the two survey American history courses. One course will be counted towards their general education requirement and the other toward their history major requirements.
- Reduce the history program requirements from 15 hours to 12 hours and
- Add three hours to the elective section, which will change it to 6 hours. Under the electives section add the course: SOCI 2523 Social Psychology.

## A.A. in Psychology

- Make Psychology 1113 a prerequisite course for all of the advanced psychology courses offered at Connors.
- Change the name of our Psychology of Personality Adjustment PSYC 2113 course to Psychology of Adjustment. This will bring our course more in line with the courses of other institutions that are listed on the Regent's Matrix as Psychology of Adjustment and aid our students who transfer from Connors.

## A. A. in Sociology

- Modify the Pre-Professional Sociology Option degree plan by making the required psychology course for sociology majors PSYC 1113 Introduction to Psychology rather than the current PSYC 2313 Developmental Psychology course. The introductory course is not listed anywhere in the degree plan, but it is a prerequisite course for all other psychology courses. Therefore, it should be the required course and the developmental course should be placed in the elective section of the plan. The elective hours should then be changed to 0-3 hours.

- Change the degree plan for the Sociology Pre-Social Work Option by deleting the business course requirements section. The two courses listed, BUSN 2113 Macroeconomics and BUSN 2213 Microeconomics, should be moved to the elective section of the degree plan.
- A psychology requirement of three hours, PSYC 1113 Introduction to Psychology, should be added to the degree plan. This will not change the number of hours that the majors will have to take.

### Courses in Mathematics

- Change both Calculus I and II from 5 hour to 4 hour courses.
  - Change Math 2215 Calculus I to a 4 hours course, Math 2214. The change would occur to correspond to the calculus courses offered by other colleges in the area.
  - Change Math 2235 Calculus II to a 4 hours course, Math2234. The change would occur to correspond to the calculus courses offered by other colleges in the area.

**CONNORS STATE COLLEGE**  
**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF NOVEMBER, 2008**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	5	3,330.08	3	1,126.39	11	10,149.30	5	5,554.89
FEDERAL	0	0.00	0	0.00	0	0.00	1	5,068.41
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	2	525.25	2	511.34
OTHER	0	0.00	0	0.00	0	0.00	0	
TOTAL	5	3,330.08	3	1,126.39	13	10,674.55	8	11,134.64

**CONNORS STATE COLLEGE**  
**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF DECEMBER, 2008**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	5	3,456.92	0	0.00	16	13,606.22	5	5,554.89
FEDERAL	4	713.74	1	1,769.48	4	713.74	2	6,837.89
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	780.00	2	525.25	2	1,291.34
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	9	4,170.66	1	2,549.48	22	14,845.21	9	13,684.12



THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION  
FTE Employee Report <sup>1</sup>

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College Dr. Donnie Nero  
Institution President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 12/31/08  
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602. <sup>2</sup>

Faculty	Educ. & Gen Budget Part I		Educ. & Gen Budget Part II		Agency Accounts Other		Sub-Total		Total FTE			
	Other		Other		Other		Other					
	Regular	Student	Regular	Student	Regular	Student	Regular	Student				
48	78	16	0	13	0	0	16	19	48	107	35	190
34	79	6	0	13	0	0	16	8	34	108	14	156
14	-1	10	0	0	0	0	0	11	14	-1	21	34
53	92	13	0	13	0	0	16	15	53	121	28	202

A. FTE Employees for Reported Fiscal Quarter <sup>1</sup>

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. <sup>1</sup>

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

<sup>1</sup> File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.  
<sup>2</sup> The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.  
<sup>3</sup> This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

**CONNORS STATE COLLEGE  
LIVESTOCK SALES REPORT  
FOR THE 2ND QUARTER OF FY 2008/2009**

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
10/8/2008	Stigler Livestock Auction	Auction	1 Black Cow 1 Char Cow	\$1,335.80
10/8/2008	Stigler Livestock Auction	Auction	1 Mixed Ram	\$67.40
10/8/2008	Stigler Livestock Auction	Auction	1 RWF Cow 1 Yel Cow 1 Gray Cow	\$2,094.90
10/10/2008	Stigler Livestock Auction	Auction	1 Red Bull	\$1,266.80
10/23/2008	Muskogee Livestock Auction	Auction	1 Black Bull	\$369.13
10/23/2008	Arkoma Santa Gertrudis Assoc.		1 Santa Gertrudis Heifer	\$1,085.00
11/6/2008	Stigler Livestock Auction	Auction	1 Red Cow 1 Red Hfr	\$815.18
11/13/2008	Tulsa Stockyards Inc.	Auction	3 Black Steers 5 Black Steers 2 Mixed Steers 2 Black Steers 2 RWF Steers 3 Mixed Steers 2 Black Heifers 1 XBRD Heifer 1 Black Heifer 1 B & W Heifer 1 Gray Heifer	\$11,478.49
11/13/2008	Tulsa Stockyards Inc.	Auction	2 Black Steers 3 Mixed Steers 1 RMF Heifer 1 BMF Heifer 1 Red Heifer	\$3,583.11
<b>TOTAL</b>				<b>\$22,095.81</b>

**CONNORS STATE COLLEGE**

**VETERINARY PAYMENTS FOR 2nd QUARTER OF FY 2008-2009**

<b>DATE</b>	<b><u>VENDOR</u></b>	<b><u>FUND</u></b>	<b><u>AMOUNT</u></b>
10/7/2008	Voss Veterinary Clinic	701	\$131.50
10/26/2008	Hubler Veterinary Serv.	701	\$205.00
10/28/2008	Hubler Veterinary Serv.	701	\$75.00
10/28/2008	Hubler Veterinary Serv.	701	\$65.00
10/28/2008	Dixon Farm Supply	701	\$61.85
11/28/2008	Dixon Farm Supply	701	\$510.50
11/30/2008	Reproduction Enterprises Inc.	290	\$15.06
	<b>Total</b>		<b>\$1,063.91</b>

January 23, 2009

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President V. Burns Hargis appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

President Hargis expressed appreciation to Bob Klabenes for the school's culinary success last evening. He said it was nice to welcome Jeff Hale as the new member of the team and to have the opportunity to say goodbye to Tom Poole.

President Hargis referenced the Accomplishments brochure and noted the main article on the front page is about OSU's creativity initiative that is being chaired by Professor John Mowen. In these times with big budget cuts and wanting to increase quality, it is certainly going to require some creativity. President Hargis said he is also delighted about the opening of the North Classroom Building at Monroe and Hall of Fame. It is a beautiful state-of-the art facility, and he encouraged the Regents to tour the building. He said this facility was partially funded by the Oklahoma Higher Education Capital Bond Program, and it is going to be used jointly with Northern Oklahoma College as a part of the partnership with that institution.

Memorial Resolution

President Hargis presented information about Lucy A. Tate, Registered Nurse, Retired, University Health Services, Division of Student Affairs. He recommended the Board's adoption of the Memorial Resolution for Ms. Tate as presented. (The Memorial Resolution for Lucy A. Tate is attached to OSU's portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Lester moved and Regent Boettcher seconded to adopt the Memorial Resolution for Lucy A. Tate as presented.

Those voting aye: Board Members Peach, Watkins, Anthony, Boettcher, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Burns and Massey. The motion was approved.

President Hargis requested Provost Strathe to present information pertaining to Policy and Operational Procedures, Personnel Actions, and Instructional Programs:

Approval of 2009-2010 Special Fees

Dr. Strathe said Oklahoma State University requests Board approval to submit to the Oklahoma State Regents for Higher Education several new special fees and modifications of some existing fees. The summary is provided on page C-1 of the OSU Agenda (a copy of which is on file in the Board of Regents' Office as Document No. 1-1-23-09). She said this request was discussed earlier with members of the Academic Affairs, Policy and Personnel Committee.

Regent Lester said the Academic Affairs, Policy and Personnel Committee met with the OSU administration regarding approval of the 2009-2010 Special Fees request. He said Provost Strathe and Joe Weaver highlighted these requests. He said the Committee acted to recommend Board approval to submit to the Oklahoma State Regents for Higher Education the fee requests as presented with the understanding that the OSU administration will seek additional authority from the OSU/A&M Board of Regents to implement the fees.

Regent Watkins moved and Regent Helm seconded to authorize the OSU administration to submit the 2009-2010 Special Fees to the Oklahoma State Regents for Higher Education as presented for their review.

Vice Chairman Anthony said he believes the entire Board is in agreement that the Regents take very seriously the passing of any kind of fees on to the students. In a perfect world it would be ideal not to have to do that. He said he seconded the motion in the Committee meeting in order to get this request onto the floor for discussion at the Board meeting. He said it is important that the Board has full discussion because of the concerns about the issue and how best to address it in view of the financial decline the University is facing.

Regent Lester said there was good discussion during the Committee meeting. He said he voted against the proposal during Committee and plans to vote against it here, as well. He said he does not like voting against the request; however, one complaint he hears a great deal about is fees and the affordability of education. He said he believes Oklahoma State University has done a great job keeping the education that OSU offers both top rate and affordable. Certainly within OSU's peer group it is the most affordable. For example, as noted in the Accomplishments brochure OSU is listed as one of the nation's best values, and he said he believes that is probably an understatement. Regent Lester said, however, he cannot support this particular fee request.

Regent Helm also noted OSU's ranking by Kiplinger, and he said in order to achieve that and to make OSU's education a value it must provide quality education. He said the Board is still going to be able to readdress this issue at another time, but he believes at this time the Board should submit the request to the State Regents. There is a February 1 deadline to submit the fee requests. Regent Helm said he believes it is essential to keep all opportunities available. He said he is not saying the Board must spend it, but at least be able to have the opportunity when the time comes to address it again. Regent Helm said he believes it would be derelict on the Board's part if it did not have the chance to look at the fee again after the State budget, enrollment figures, etc., are known. Regent Helm said he believes this keeps the options open, and he believes it is essential that the Board does this at this time.

Regent Peach said he has a concern about the way the fee increases were presented because some of the fees were increased due to particular classes that may cost more. However, included in with the fee requests is a \$10 per-credit-hour fee for academic excellence. Regent Peach said it seems to him that these are two separate issues. OSU is assigning a \$10 per-credit-hour fee to all students who come to OSU, which appears to him to be a hidden increase in tuition. He said he does understand that it would cost more to take science classes, for example. Regent Peach said

he is somewhat disappointed that these fees are all presented as one increase, and this is the concern he has.

Vice Chairman Anthony said Regent Peach raised a good point and said if the motion on the floor does not pass then it would be possible to approve the specific fees as a group and exclude the Academic Excellence Fee, if this is the wish of the Board. He said he seconded the motion during the Committee meeting so that this matter could get to the floor, but he indicated he will be voting against the request simply because he believes another opportunity will be provided later to implement a fee if, in fact, it is necessary. Vice Chairman Anthony said he believes it is presumptuous not knowing the budget and not knowing what the State will be able to do, and he believes it looks like the Board is anxious to do this. Vice Chairman Anthony said he also believes that this might jeopardize the issue of the State Legislature taking control again of who dictates increases in tuition. He said it would be his preference to increase tuition than tack on this \$10 fee. Vice Chairman Anthony said he is fully appreciative of what the University does, but the administration must get away from playing games with the fees.

Regent Helm asked Dr. Strathe to explain the February 1 deadline date because during the Committee meeting Dr. Strathe alluded to the fact that if OSU does not have the fees submitted by February 1 that the State Regents could say that the fee requests were not submitted in time and could not be assessed this year. Dr. Strathe said this is correct. She said there have been occasions in the past in which OSU and other institutions were permitted to submit late fee requests, but the question was raised this morning about whether or not that would raise to a higher level the visibility of the fee requests. She said she would like to address Regent Peach's concern about the presentation of the fees. She said these are fees that are defined as special fees by the State Regents, and that is why they are included together. Basically, special fees are any fees that are not required of all students, and this is the reason the Academic Excellence Fee falls into this category. Regent Peach said it was his understanding that it would be paid by all students, and Dr. Strathe said it is only required of the entering class next year.

Regent Hall asked the amount of impact the Academic Excellence Fee places on the budget. Dr. Strathe said it would be a little over \$1 million. She said the other fees, which are specific course fees, will have a very limited impact because they are graduate fees with a smaller number of students taking those courses. Regent Hall said the \$1 million basically is about 6,000 students taking 15 credit hours times \$10. Dr. Strathe said this is correct.

Vice Chairman Anthony called for a vote on the floor.

Those voting aye: Board Members Watkins, Hall, and Helm. No: Anthony, Boettcher, Lester, and Peach. Absent: Burns and Massey. The motion failed.

Vice Chairman Anthony said he would entertain a motion to authorize the submission of the special fee requests to the Oklahoma State Regents for Higher Education with the exception of the Academic Excellence Fee.

Regent Boettcher moved and Regent Peach seconded to authorize the OSU administration to submit the 2009-2010 Special Fees to the Oklahoma State Regents for Higher Education with the exception of the Academic Excellence Fee.

Those voting aye: Board Members Anthony, Boettcher, Hall, Helm, Lester, Peach, and Watkins. No: None. Abstentions: None. Absent: Burns and Massey. The motion was approved.

### Personnel Actions

Dr. Strathe presented four pages of personnel actions and recommended their approval with the exception of those items pertaining to separation, retirement, and death, which are included as information items only. (These recommendations are listed on pages D-3.1 through D-3.4 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-1-23-09.) Dr. Strathe said the list includes 4 new appointments and 14 changes in title, rate, and/or length of a tenure track appointment. She noted the list also includes as information one retirement and seven separations. Dr. Strathe recommended approval of the personnel actions.

Regent Lester referenced personnel action No. 15 regarding the request to authorize the President and Athletic Director to execute contractual adjustments to Frank Anderson's contract. He asked what the Board is being asked to approve. Dr. Strathe said essentially the President and the Athletic Director will execute contractual adjustments to the contract for the Head Baseball Coach. She said this is a common practice with the athletic coaches. Regent Lester asked how much money is being addressed. Dr. Wilson said he inquired about this and learned that a portion of Coach Anderson's compensation came from a contract with Louisville Slugger. OSU has now gone to an all Nike contract, so Coach Anderson lost that portion he was receiving from Louisville Slugger. Now OSU is replacing that amount with money from the Nike contract. Dr. Wilson said this is his understanding based on his inquiry. Mr. Drake said this is his understanding, also.

Dr. Wilson said he had the impression that it did not represent an increase in compensation but was just a restructuring of the agreement. Mr. Drake said he believes Coach Anderson was paid directly by Louisville Slugger, and this is offsetting the loss of that income. Regent Helm said his understanding is that the Nike deal is a lump sum payment to the Athletic Department. Mr. Drake said this is correct, and the previous one was personal to Coach Anderson. Regent Hall said as the request is stated the Board would also be authorizing the Athletic Director to negotiate the contract as he sees fit, whether that is an increase or not he has that authority.

Vice Chairman Anthony asked Regent Lester if he was asking the amount. Regent Lester said he just wants to know what it is and what he is actually approving other than a blank check. Regent Boettcher said he does not think one can understand what he/she is approving when authorizing a negotiation. Vice Chairman Anthony asked Dr. Strathe if the amount is known, and she said she did not know.

Vice Chairman Anthony asked Regent Lester if he is interested in pulling that item. Regent Lester said if this is a zero sum request that is one thing; however, he said he would have a hard time voting to approve this specific request as stated. He said if he knew what the substance was he might not have any problem with it.

Regent Lester said he is a fan of Coach Anderson and noted he has done a great job. He said he can vote to approve every one of these items except for that one request.

Regent Lester moved and Regent Boettcher seconded to approve the list of personnel actions as presented with the exception of personnel action No. 15 and that this item be pulled for more information.

Regent Hall said in reading the request he believes the only adjustment would be to the Talent and Personal Services portion of his contract and not his coaching contract as furnished by the University. Regent Hall said he understands Regent Lester's concern, but he also hears that there are some changes in the Talent and Personal Services agreement with Louisville Slugger to Nike and that would be the duty of the Athletic Director. Mr. Drake clarified that the Talent and Personal Services contract is with the Coach and the University. The Coach's compensation is divided between an employment contract and the Talent and Personal Services contract, and the Athletic Director (AD) is seeking to adjust that contract. Mr. Drake clarified that it is University money.

Regent Peach said it may be urgent for OSU to get this contract renegotiated in order to keep Coach Anderson. He said he believes this needs to be discussed more. Regent Helm said he believes this exclusion is hasty. Regent Helm said the Regents have had this information and could have asked for clarification before the open meeting. He asked if this might send a message that the Board does not want Coach Anderson. Regent Helm noted that the Athletic Director has done an outstanding job of reducing OSU's costs of the assistant football coaches as they were being replaced. Regent Helm said he believes the AD is very aware of money matters and is not giving things away freely. He said he believes the AD is doing what he needs to do to be competitive, but he is very cautious with the money. Regent Helm said he is concerned about the message the Board sends with this action.

Regent Boettcher said he wonders if in the future that the Regents could get the amount of money after the negotiations have taken place. He said this is really the Board's responsibility as he understands it. He said he can recall almost that same language for the Head Football Coach and he thought the coach was getting \$1.9 million, but he read in *The Daily O'Collegian* that the Head Football Coach was getting over \$2 million. There may be nothing wrong with that because there may have been some additional money or an average over the years of the contract, but he said voting yes on an open commitment or an open provision like this gives him some concern.

Vice Chairman Anthony said he does not believe the Board wants to jeopardize any feelings of Coach Anderson. Regent Peach said he believes Coach Anderson has taken the baseball program in the direction the Board asked him to take it when he accepted the position.



Regent Lester said he does not want to jeopardize anything with Coach Anderson because he is a fan of his, a fan of Coach Holder, and a fan of the President. He noted that they all have done a fantastic job. He said he is concerned, however, when he is asked to approve a blank check, which this is. Regent Lester said he did ask for clarification on this request as soon as he could, and the clarification he received was precisely what has been stated that this is to replace funding previously received by the Louisville Slugger contract that has now been cancelled. He said he still does not know how much is being addressed and whether or not it involves the same amount, an increase, a decrease, or what is being addressed. Regent Lester said he asked for clarification, and that is the information he received; however, it does not answer the question on what he is being asked to approve. Regent Lester said of course he trusts the personnel to deal with matters appropriately; however, he does not normally vote for blank checks.

President Hargis said his understanding is that it is the same amount as what Coach Anderson was receiving from the Louisville Slugger contract. If that is the case and it is no more, he asked about the possibility of approving the request with that proviso because it was approved initially. Regent Lester said this was his question originally, and if it is a zero sum amount then the answer is yes. President Hargis said his request would be that the Board approve the request on the condition that Coach Anderson's compensation does not exceed the existing amount that he was receiving from Louisville Slugger.

Regent Peach said in reality it probably will not be a zero sum amount, so he asked about the possibility of changing the wording for the Athletic Director to negotiate and execute the contract and report back to the Board the terms of that negotiation. Vice Chairman Anthony said the Board has the ability to do that. Mr. Drake said once this is done the contract is an open record. Once it is negotiated, the contract would be executed and the Athletic Director and the President could certainly inform the Regents the result of that negotiation. Regent Peach said he just doesn't want to tie anyone's hands.

Vice Chairman Anthony said he believes the President's suggestion is in the spirit of the concerns expressed by Board members.

Regent Lester withdrew his motion. He said he believes this makes good sense. He said he understands Legal Counsel's point that it is not a zero sum and was probably a poor choice of words on his part. He said this completely answers his concerns. President Hargis said if it is more, then the administration would come back to the Board; however, he believes that it will be just a shift of the payor.

Regent Lester moved and Regent Boettcher seconded to approve the personnel actions as presented; however, if there is an increase to Coach Anderson's total compensation that it be brought back to the Board.

Those voting aye: Board Members Hall, Helm, Lester, Peach, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Burns and Massey. The motion carried.

New Degrees and Program Modifications

Dr. Strathe said there are several new degrees and program modifications that have been proposed both for the Stillwater campus and for the Center for Health Sciences in Tulsa. The summary of these requests is found beginning on page E-1 of the OSU Agenda (a copy of which is on file in the Board of Regents' Office as Document No. 1-1-23-09). These requests were discussed this morning with members of the Academic Affairs, Policy and Personnel Committee. If these requests are approved, they will be submitted to the State Regents for their review and approval, as well.

Regent Lester reported that the Academic Affairs, Policy and Personnel Committee met with the OSU administration regarding approval of the degree requests and program modifications. He said Provost Strathe provided detailed information on each specific request. The Committee acted to recommend Board approval of the administrative recommendation as presented by the OSU administration.

Regent Lester moved and Regent Peach seconded to approve the degree requests and program modifications as presented.

Those voting aye: Board Members Hall, Helm, Lester, Peach, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Massey and Burns. The motion passed.

President Hargis requested Vice President Bosserman to present information pertaining to Administration and Finance:G-1 Approval of Payment to OSU Medical Center Trust

Dr. Bosserman requested Board approval to authorize OSU to request the remaining balance of \$19,914,993 held by the Oklahoma State Regents for Higher Education to pay, subject to prior receipt of such funds, a valid invoice from the newly formed OSU Medical Center Trust, as approved by the OSU Medical Authority. He further requested Board approval to augment the \$19,914,993 with \$85,007 from an OSU-CHS one-time funding account to fully fund the \$20,000,000 portion of the OSU Medical Center Trust agreement. He said this item was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Lester reported that the Academic Affairs, Policy and Personnel Committee met with the OSU administration regarding approval of payment to the OSU Medical Center Trust. He said Dr. Jim Hess provided details to the Committee on this agenda item. He said the Committee acted to recommend Board approval of the administration's recommendation.

Regent Lester moved and Regent Peach seconded to authorize OSU, acting as the fiscal agent for the OSU Medical Authority, to pay the remaining balance of \$19,914,993 held by the Oklahoma State Regents for Higher Education to

the OSU Medical Center Trust. Additionally, authorization was approved for payment of \$85,007 from a one-time funding account of OSU-CHS, subject to review and approval by Legal Counsel.

Those voting aye: Board Members Helm, Lester, Peach, Watkins, Anthony, Boettcher, and Hall. No: None. Abstentions: None. Absent: Massey and Burns. The motion was approved.

Vice Chairman Anthony said he would like to acknowledge Regent Helm who has done a yeoman's job on this matter. He said he carried the ball on this for a while, but Regent Helm has taken over and is running with it and is now serving on the OSU Medical Center Trust. Vice Chairman Anthony said he knows Regent Helm is burning the midnight oil to get this done in time, and he said his work is very much appreciated. Regent Helm said there are many others involved. It is a dedicated group of individuals who have volunteered to try to get this accomplished as soon as possible.

#### H-1 Approval to Grant a Permanent Drainage Easement to the City of Bixby

Dr. Bosserman requested approval to grant a permanent drainage easement to the City of Bixby, Tulsa County, Oklahoma. He said Dr. Bob Whitson and his staff have been working with the City of Bixby to make this happen. All of this will be subject to review by Legal Counsel prior to execution.

Regent Helm moved and Regent Peach seconded to grant a permanent drainage easement to the City of Bixby, Tulsa County, Oklahoma, subject to review and approval by Legal Counsel prior to its execution.

Regent Helm said this project is being funded by the Vision 2025 program. The easement involves approximately 4.4 acres. He said a ditch will be widened, and through the agreement a bridge will be replaced. Regent Helm said OSU will be compensated for this. He said this project will help with a flood problem, and this is the right thing to do.

Those voting aye: Board Members Lester, Peach, Watkins, Anthony, Boettcher, Hall, and Helm. No: None. Abstentions: None. Absent: Massey and Burns. The motion was approved.

#### J Approval of Purchase Request Items

Dr. Bosserman presented the Purchase Requests and recommended their approval from the lowest and best bidders through the competitive bidding process or from State contract vendors, subject to the availability of funds and budgetary limitations. (The Purchase Requests are listed on pages 3 and 4 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-1-23-09.)

Regent Peach moved and Regent Helm seconded to authorize Physical Plant Services Department to purchase consulting services to conduct facility condition assessments in the estimated amount of \$300,000 (purchase request No. 1, page 3, OSU Agenda).

Those voting aye: Board Members Peach, Watkins, Anthony, Boettcher, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Massey and Burns. The motion was approved.

Regent Watkins moved and Regent Helm seconded to authorize OSU-Tulsa to purchase fundamental core laboratory equipment for the Helmerich Advanced Technology Research Center in the amount of \$1,390,000 (purchase request No. 5, page 3, OSU Agenda).

Those voting aye: Board Members Peach, Watkins, Anthony, Boettcher, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Burns and Massey. The motion carried.

#### Balance of Purchase Requests

Regent Lester moved and Regent Boettcher seconded to approve the balance of the purchase requests, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Hall, Helm, Lester, and Peach. No: None. Abstentions: None. Absent: Burns and Massey. The motion passed.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Lucy A. Tate, Registered Nurse, Retired, University Health Services, Division of Student Affairs, was claimed by death on November 28, 2008; and

WHEREAS, Ms. Tate, by her loyalty, attention to duty, and faithful performance rendered service as a staff member of Oklahoma State University from July 1, 1982, to the date of her retirement, May 1, 1993, and as a citizen worthy of commemoration and respect; and

WHEREAS, her friends and Oklahoma State University have suffered irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Ms. Tate to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Ms. Tate.

Adopted by the Board the 23rd day of January.

  
Douglas E. Burns, Chair

January 23, 2009

Public Comments

Vice Chairman Anthony announced that 15 minutes would be provided for the public to make comments to the Board of Regents, and he asked if there were any members of the public who would like to address the Board at this time. There being none, the Board continued with its business.

January 23, 2009

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES  
MEETING OF JANUARY 23, 2009

Vice Chairman Anthony called upon the following Committee Chairs to give Committee reports.

Academic Affairs, Policy and Personnel Committee – Regent Calvin Anthony

(All matters discussed by the Academic Affairs, Policy and Personnel Committee were addressed during the business of Northeastern Oklahoma A&M College, Connors State College, and Oklahoma State University.)

Fiscal Affairs Committee – Regent Greg Massey

In the absence of Regent Massey, Regent Helm reported on behalf of the Committee.

Acceptance of FY-08 Audit for Connors State College

Regent Helm said Executive Vice President Jo Lynn Digranes addressed the Committee in the absence of President Nero concerning the FY-2008 audit for Connors State College. He said Vice President Sharon Owen provided background information on the status of the audit and the completion of the Connors Development Foundation audit, which had been delayed until this week. He said the Committee acted to recommend that the Board accept the June 30, 2008, CSC audit.

Regent Helm moved and Regent Hall seconded to accept the FY-08 Audit for Connors State College.

Those voting aye: Board Members Anthony, Boettcher, Hall, Helm, Lester, Peach, and Watkins. No: None. Abstentions: None. Absent: Burns and Massey. The motion was approved.

In addition to the audit, Regent Helm further reported that OSU Vice President Bob Whitson provided information to the Committee regarding the Institute for Agricultural Biosciences to be constructed in Ardmore, Oklahoma. He displayed the site plan, conceptual drawings for the facility, and provided an update on the status of the project. This is OSU's first LEED project.

Regent Helm also reported that OSU Vice President David Bosserman provided information about the joint project between the City of Stillwater and OSU pertaining to the resurfacing of

January 23, 2009

University Avenue and how the closing of that street will affect access to various areas of the University. He said it will be a challenge to access the south side of campus for a few months; however, this project is greatly needed, and the long-term benefit will outweigh the interruption of traffic flow. He said the completion of the project is scheduled no later than September 18, 2009.

Vice Chairman Anthony said the University is in desperate need of that renovation. Regent Helm noted it will involve cleaning up around The Atherton Hotel and the Student Union also, so he believes it will be a great addition.

Planning and Budgets Committee - Regent Fred Boettcher – No report.

#### Adjournment

At approximately 12:05 p.m., Regent Boettcher moved and Regent Lester seconded that the meeting be adjourned.

Those voting aye: Board Members Boettcher, Hall, Helm, Lester, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Burns and Massey. The motion carried.



MEETING OF THE A & M BOARD OF REGENTS

**January 23, 2009**

State Room  
Culinary Arts Department  
(Hospitality Services Building)  
Oklahoma State University Institute of Technology-Okmulgee  
1801 East 4<sup>th</sup> Street  
Okmulgee, Oklahoma

**ORDER OF BUSINESS**

REGULAR MEETING OF THE BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on October 27, 2008, and November 24, 2008.

Approval of Order of Business

Approval of Minutes of Special Board Meeting of December 4, 2008

Approval of Minutes of Regular Board Meeting of December 5, 2008

**DATES OF NEXT REGULAR MEETINGS**

For **Information** Purposes Only:

March 6, 2009 -- Stillwater, Oklahoma – Oklahoma Room, Student Union  
Oklahoma State University

For **Consideration** of Approval:

April 17, 2009 -- Goodwell, Oklahoma – Ballroom, Student Union,  
Oklahoma Panhandle State University

**BUSINESS WITH COLLEGES AND UNIVERSITIES**

1. Oklahoma Panhandle State University
2. Langston University
3. Northeastern Oklahoma A&M College
4. Connors State College
5. Oklahoma State University

**COMMITTEE REPORTS**

Academic Affairs, Policy and Personnel Committee (Calvin Anthony)

Fiscal Affairs and Plant Facilities Committee (Greg Massey)

Planning and Budgets Committee (Fred Boettcher)

**OTHER BUSINESS OF THE BOARD OF REGENTS**

Reports or recommendations by the Executive Secretary

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: January 23, 2009

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: State Room, Hospitality Services Building, Oklahoma State University Institute of Technology-Okmulgee, Okmulgee, Oklahoma.

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 27, 2008, AND NOVEMBER 24, 2008.

Business:

- Approval of Order of Business
- Approval of Minutes of Special Board Meeting of December 4, 2008
- Approval of Minutes of Regular Board Meeting of December 5, 2008
- Approval of April 17, 2009, Board meeting

#### **OKLAHOMA PANHANDLE STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
- New Construction or Renovation of Facilities
  - Approval to solicit and accept bids for the replacement of gymnasium floor in the Oscar Williams Field House
  - Approval to solicit and accept bids for the demolition of a University-owned house
- New Business Unforeseen At Time Agenda Was Posted

\* The Board will have breakfast on Friday, January 23, 2009, at 7:30 a.m. in the Harlan Room of the Student Union on the campus of Oklahoma State University Institute of Technology-Okmulgee, Okmulgee, Oklahoma, with Oklahoma State University President V. Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Executive Secretary announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the Harlan Room of the Student Union.

- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Receipt of grant funds to continue Math-Ese training for Oklahoma Panhandle Mathematics teachers
  - President's Update newsletter
  - Out-of-state travel summaries

### **LANGSTON UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of budget revision
  - Approval to accept a continuation grant from the United States Department of Education
- Contractual Agreements (other than construction and renovation)
  - Approval to enter into affiliation agreement for the training of Nursing and Health Administration students
- New Construction or Renovation of Facilities
  - Ratification of interim approval to correct the bid and purchase requisition amount for furnishing the Allied Health Building
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summary

### **NORTHEASTERN OKLAHOMA A&M COLLEGE**

- General Information/Reports Requiring No Action By the Board
  - Report on annual High School Basketball Tournament
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
  - Approval of job description and minimum required qualifications and authorization to initiate job search process for the position of Vice President for Academic Affairs

- Budgetary Actions: adoption of a new budget or revision of a budget, etc.  
Approval of revision for FY 09 E&G Budget Part I
- Other Business and Financial Matters  
Approval of peace officer commission
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summaries  
FTE Employee Report  
Surplus property auction

### **CONNORS STATE COLLEGE**

- General Information/Reports Requiring No Action By the Board  
Opening comments by the Connors administration
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs  
Approval of curriculum and course modifications
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Student Services/Activities  
Approval of student fees
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summaries  
FTE Employee Report  
Livestock sales report  
Veterinary payments report

### **OKLAHOMA STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board  
Opening comments  
OSU Accomplishments

- Resolutions
  - Adoption of Memorial Resolution for Lucy A. Tate
- Policy and Operational Procedures
  - Approval of 2009-2010 special fees
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
  - Approval of new degrees and program modifications
- Other Business and Financial Matters
  - Approval of payment to OSU Medical Center Trust
- Contractual Agreements (other than construction and renovation)
  - Approval to grant a permanent drainage easement to the City of Bixby
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting

**PUBLIC COMMENTS**

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

**COMMITTEE REPORTS**

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Fiscal Affairs Committee – Greg Massey

Consideration of information and a possible recommendation regarding the FY-2008 audit for Connors State College.

Receive information and a possible recommendation from the administration of Oklahoma State University regarding the conceptual drawings for the Ardmore facility.

Receive information and a possible recommendation from the administration of Oklahoma State University regarding the resurfacing of University Avenue in Stillwater.

Academic Affairs, Policy and Personnel Committee – Calvin Anthony

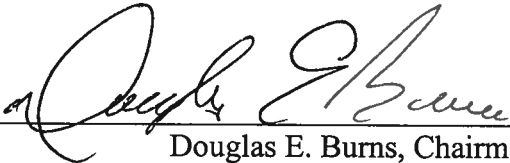
Planning and Budgets Committee – Fred Boettcher

**OTHER BOARD OF REGENTS' BUSINESS**

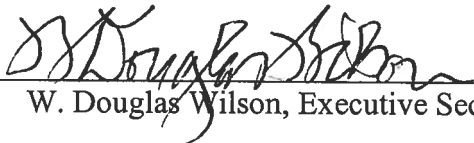
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- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
- Reports/comments/recommendations by Executive Secretary
- Reports/comments/recommendations by General Counsel
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted

January 23, 2009

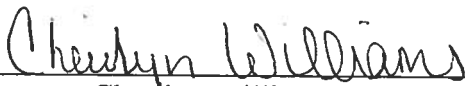
BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES

By:   
Douglas E. Burns, Chairman

ATTEST:

  
W. Douglas Wilson, Executive Secretary

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on March 6, 2009.

  
Cheryl Williams, Secretary