

MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL
COLLEGES

for the

DECEMBER 5, 2008

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

December 5, 2008

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, DECEMBER 5, 2008

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 31, 2007.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges convened in the Ballroom Lounge of the Bruce G. Carter Student Union on the campus of Northeastern Oklahoma A&M College, Miami, Oklahoma, on December 5, 2008.

Those present: Mr. Douglas E. Burns, Chairman; Mr. Calvin J. Anthony, Vice Chairman; Mr. Fred L. Boettcher; Mr. Joe D. Hall; Mr. Jay L. Helm; Mr. Andrew W. Lester; Mr. Greg L. Massey; and Mrs. Lou Watkins.

Absent: Mr. Terry L. Peach.

Others present: Dr. W. Douglas Wilson, Executive Secretary; Mr. Charles E. Drake, General Counsel; Mr. Robert White, Health and Higher Education Policy Analyst; Mr. Jason Ramsey, Director, State Government Relations; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Shari Brecht, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Executive Secretary announced a quorum was present, the meeting was called to order at approximately 10:03 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF DECEMBER 5, 2008

Order of Business

Regent Lester moved and Regent Helm seconded to approve the Order of Business as presented.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion carried.

December 5, 2008

Approval of Minutes

Regent Helm moved and Regent Lester seconded to approve the minutes of the October 24, 2008, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion passed.

Approval of Future Board Meetings

Chairman Burns announced that the next two meetings of the Board of Regents are scheduled to convene on January 23, 2009, on the campus of Oklahoma State University Institute of Technology, Okmulgee, Oklahoma, and March 6, 2009, on the campus of Oklahoma State University, Stillwater, Oklahoma. He asked for a motion to confirm these two meeting dates.

Regent Anthony moved and Regent Lester seconded to approve the meetings scheduled for January 23, 2009, on the campus of Oklahoma State University Institute of Technology, Okmulgee, Oklahoma, and March 6, 2009, on the campus of Oklahoma State University, Stillwater, Oklahoma.

Those voting aye: Board Members Anthony, Boettcher, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Peach. The motion was approved.

December 5, 2008

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and other members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

President Hargis said he was not present for the festivities last evening, but he heard that everyone had a great time. He said he was very disappointed that he did not get to participate in that event.

President Hargis referenced the Accomplishments brochure. He said he is extremely pleased to report that OSU continues to expand its already strong work in research. Research expenditures totaled more than \$270 million for sponsored programs in 2008 reaching an all-time high. He said he also wanted to compliment OSU-Tulsa President Gary Trennepohl and his associates for establishing the "OSU-Tulsa Cowboy Commitment" program. In these tough economic times, that initiative is going to be of great assistance to the students and their families so that they can achieve their dreams.

Adoption of Memorial Resolutions

President Hargis presented information about Jonathan D. Friend, Professor Emeritus, Center for Veterinary Health Sciences; Edwin E. Glover, Director Emeritus, Department of Internal Audits; Werner Gruninger, Associate Professor, Retired, Department of Sociology, College of Arts and Sciences; James Harned, Associate Professor, Computer Information Systems, OSU-Oklahoma City; and Leo C. Tillman, Instructor Emeritus, Business and Office Occupations, OSU-Institute of Technology. President Hargis presented Memorial Resolutions for Dr. Friend, Mr. Glover, Dr. Gruninger, Dr. Harned, and Mr. Tillman and recommended their adoption. (The Memorial Resolutions are attached to OSU's portion of the minutes as ATTACHMENTS A-E and considered a part of these minutes.)

Regent Massey moved and Regent Anthony seconded to adopt the Memorial Resolutions for Jonathan D. Friend; Edwin E. Glover; Werner Gruninger, James Harned, and Leo C. Tillman as presented.

Regent Anthony said several of those individuals are tremendous losses because they have been wonderful supporters of the University. Chairman Burns agreed with his sentiments.

Those voting aye: Board Members Boettcher, Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach. The motion carried.

President Hargis requested Provost Strathe to present information pertaining to Policy and Operational Procedures and Personnel Actions:

Approval of Posthumous Master of Business Administration Degree

On behalf of the administration, faculty, staff, and students of the Spears School of Business and the Dean of the Graduate College, Dr. Strathe requested Board approval to award a posthumous Master of Business Administration degree to Mr. Christopher J. Collingsworth at the Graduate College commencement ceremony on Friday, December 12, 2008. This request received interim approval from the Executive Secretary on November 24, 2008, in order to facilitate the transmission of the request to the Oklahoma State Regents for Higher Education. This request meets the requirements set forth by the State Regents.

Regent Massey moved and Regent Lester seconded to award a posthumous Master of Business Administration degree to Mr. Christopher J. Collingsworth as presented.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Personnel Actions

Dr. Strathe presented five pages of personnel actions and recommended their approval with the exception of those items pertaining to separation, retirement, and death, which are included as information items only. (These recommendations are listed on pages D-3.1 through D-3.5 of the OSU agenda, which is on file in the Board of Regents' Office as Document No. 1-12-5-08.) Dr. Strathe said the list includes 5 new appointments, including the addition of the appointment of Annie T. Young as the Head Coach of the Women's Golf team, 13 changes in title and/or rate, and 3 sabbatical leave requests. She noted the list also includes as information one separation and three retirements.

Regent Anthony moved and Regent Helm seconded to approve all personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, Boettcher, and Burns. No: None. Abstentions: None. Absent: Peach. The motion was approved.

President Hargis requested Vice President Bosserman to present information pertaining to Administration and Finance:

G-1 Approval of Peace Officers' Actions

Regent Helm moved and Regent Watkins seconded to adopt the following Resolution appointing campus police, to authorize the OSU administration to make the appropriate arrangements for expediting the appointments, and to make the appropriate arrangements to revoke the indicated campus police appointments and commissions.

WHEREAS, pursuant to 74 O.S. §§ 360.11 et. seq. as amended, the governing or controlling board of any institution of higher education is authorized to appoint the necessary officers to be designated as campus police for the purpose of protecting all properties of such institutions and carrying out the duties enumerated in said act:

NOW, THEREFORE, BE IT RESOLVED:

THAT the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges does hereby appoint the following named individuals as campus police of the colleges/universities listed, with full power and authority and privileges of peace officers as described and defined by the Statutes of the State of Oklahoma, and that written commissions evidencing said appointments be issued thereto:

<u>OSU-Tulsa</u>	<u>Commission No.</u>
Stephen Wayne Antwine, Sr.	642
Michael O. Napier	643
Paul Gregory Mader II	644
Gary S. Slaughter	645

Revocation:

<u>OSU-Tulsa</u>	
Aaron D. Farris	559
Chad Christopher Rose	633
Scott Eugene Fraley	634
Mark Allen Kuhn	637
Nicholas Branden Mahoney	639

Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Boettcher, Burns, and Hall. No: None. Abstentions: None. Absent: Peach. The motion carried.

G-2 Approval of OSU and OSU/A&M System Retirement Plan Documents

Dr. Bosserman requested Board approval to adopt Oklahoma State University and OSU/A&M retirement plan documents and amendments for the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges as listed in the OSU Agenda. He said the first four items listed are existing plans that come up periodically for review under the IRS, and the other plans are under contractual agreements.

Regent Helm moved and Regent Boettcher seconded to adopt the Oklahoma State University and OSU/A&M retirement plan documents and amendments for the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges as presented.

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Boettcher, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach. The motion carried.

G-3 Approval of Life Insurance Settlement Agreement

Dr. Bosserman requested permission to enter into a Settlement Agreement with American Fidelity Assurance Company for the OSU/A&M Life Insurance Plan. He said this item was discussed with the Fiscal Affairs Committee at its meeting this morning.

Regent Massey said the Fiscal Affairs Committee met with the administration of Oklahoma State University regarding approval to enter into a Settlement Agreement with American Fidelity Assurance Company for the OSU/A&M Life Insurance Plan. He said Dr. Bosserman reported that if this request is approved, American Fidelity will assume all liability for future death claims and acquire ownership of a portion of the funded life waiver reserve. He reported that the financial terms of the agreement have been reviewed by an independent actuary as well as the Board's Legal Counsel and Department of Internal Audits.

Regent Massey said the Committee acted to recommend Board approval of the administrative recommendation as presented, subject to approval by Legal Counsel.

Regent Massey moved and Regent Helm seconded to authorize Oklahoma State University to enter into a Settlement Agreement with American Fidelity Assurance Company for the OSU/A&M Life Insurance Plan, subject to approval by Legal Counsel.

Regent Helm said Dr. Bosserman told the Committee that for OSU these funds would go back into the Benefits area. For the A&M schools, it was suggested that they put those funds back into the Benefits area of the respective institutions. If the institutions choose to do something else with those funds, the Board would appreciate being notified of that. Chairman Burns asked Dr. Wilson to make sure the institutions are aware of that.

Those voting aye: Board Members Massey, Watkins, Anthony, Boettcher, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Peach. The motion was approved.

G-4 Approval to Submit Potential Master Real Property Lease Projects to the Oklahoma State Regents for Higher Education and/or to Seek Legislative Authorization to Issue Bonds

G-5 Approval to Seek Legislative Authorization to Issue Bonds

Dr. Bosserman said items G-4 and G-5 are companion items. He requested Board approval to authorize the University administration to submit to the Oklahoma State Regents for Higher Education a listing of potential projects for inclusion in the Master Real Property Lease Program and/or submit a request to the Governor, the Speaker of the House of Representatives, and the President Pro Tempore of the State Senate seeking approval to issue bonds for the Athletics Facilities project, Student Union Renovations project, purchase of Cowboy Mall, installation of a campus-wide raw water irrigation system, and the Agriculture Biosciences Facility in Ardmore. He further requested authorization for the University administration to submit a request to seek legislative authorization to incur debt in support of the Student Housing and Related Facilities project. He said these items were discussed with members of the Fiscal Affairs Committee.

Regent Massey said the Fiscal Affairs Committee met with the OSU administration regarding approval to submit potential Master Real Property Lease projects to the Oklahoma State Regents for Higher Education and/or authorization for the University administration to seek legislative authorization to issue general limited and special obligation bonds in support of the projects listed in the OSU Agenda. He said Vice President Bosserman reported that this action is the first step in the process of issuing these bonds, but it does not commit the University to the issuance of debt. Regent Massey reported that the Committee acted to recommend Board approval of the administrative recommendations as presented by the OSU administration.

Regent Massey moved and Regent Helm seconded to authorize the University administration to submit to the Oklahoma State Regents for Higher Education a listing of potential projects for inclusion in the Master Real Property Lease Program and/or submit a request to the Governor, the Speaker of the House of Representatives, and the President Pro Tempore of the State Senate seeking approval to issue bonds for the various projects as presented, and to authorize the University to seek legislative authorization to incur debt in support of the projects noted.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion carried.

G-6 Approval to Execute Amended and Restated Standby Bond Purchase Agreements

Regarding the request to execute the Amended and Restated Standby Bond Purchase Agreements, Dr. Bosserman said this item was discussed with the Fiscal Affairs Committee.

Regent Massey said the Committee met with the administration of OSU regarding approval to execute the Amended and Restated Standby Bond Purchase Agreements related to the OSUF Phase III Student Housing LLC Series 2002 and Series 2005 bonds. This interim step is necessary pending OSU's purchase of the project. The Committee acted to recommend Board approval of the administrative recommendation as presented, subject to review by Legal Counsel.

Regent Massey moved and Regent Helm seconded to authorize the President to execute the Amended and Restated Standby Bond Purchase Agreements related to the OSUF Phase III Student Housing LLC Series 2002 and Series 2005 bonds, subject to Legal Counsel review.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion passed.

G-7 Approval of Financial Advisor and Bond Counsel

Regarding the request to award contracts for financial advisor and bond counsel firms, Dr. Bosserman said this matter was discussed with members of the Fiscal Affairs Committee.

Regent Massey reported that the Committee met with the OSU administration to discuss the award of contracts for financial advisor and bond counsel firms for potential bond projects for Residential Life facilities, Intercollegiate Athletics facilities, and the Student Union. He said Vice President Bosserman provided details on the review of proposals opened on November 25, 2008, and recommended the selection of First Southwest Co. as financial advisor and The Public Finance Law Group/Hawkins, Delafield and Wood as bond counsel, both of which submitted the best proposals. Regent Massey reported that Dr. Bosserman added that fees paid to the service providers must be approved by the Oklahoma State Bond Advisor. The source of funds for payment will come from bond proceeds.

Regent Massey said the Committee acted to recommend Board approval of the administrative recommendation with regard to the bond counsel and that Regent Helm, along with the OSU administration, negotiate the fee with First Southwest Co. as financial advisor.

Regent Massey moved and Regent Anthony seconded to approve the administrative recommendation with regard to the bond counsel and that Regent Helm, along with the OSU administration, negotiate the fee with First Southwest Co. as financial advisor.

Those voting aye: Board Members Anthony, Boettcher, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Peach. The motion was approved.

G-8 Approval for Transfer of Assignment of Rights for Inventions

Dr. Bosserman requested Board approval for the assignment of a patent application relating to a new research collaboration technology to the inventor, Dr. Istvan Jonyer. The University has \$1,233.30 invested into the patent at this time. The document drafted by Legal Counsel has been signed by the inventor and states he will be required to reimburse the University for any patent expenses as outlined by University policy.

Regent Anthony moved and Regent Lester seconded to approve the assignment of a patent application relating to a new research collaboration technology to the inventor, Dr. Istvan Jonyer, as presented in the OSU Agenda.

Those voting aye: Board Members Boettcher, Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach. The motion carried.

G-9 Approval to Dispose of Equipment Items through Special Sales

Dr. Bosserman requested Board approval to allow for the sale of surplus equipment items from the Atherton Hotel through a special tag sale. He said over time the administration has found that items coming out of the Hotel sell better through a special tag sale. Anything not sold will be turned over to local humanitarian organizations. He said all of this takes place under the surplus property personnel who oversee the sale and ensure the items get tagged and that the money goes back to the right place.

Chairman Burns asked if this is an auction. Dr. Bosserman responded negatively and said the items will be tagged with a price, and individuals purchase the items for that price. Chairman Burns asked if surplus items are generally sold by auction, and Dr. Bosserman said this is correct.

Regent Watkins moved and Regent Massey seconded to allow for the sale of surplus equipment items from the Atherton Hotel through a special tag sale as presented.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Peach. The motion carried.

G-10 Approval to Modify the Gift in Place Agreement for the West End of Boone Pickens Stadium

Dr. Bosserman requested Board approval to accept Phase I of the current Agreement for Gift in Place and modify Phase II of the current Agreement for Gift in Place for Boone Pickens Stadium. He said this item was discussed with members of the Fiscal Affairs Committee.

Regent Massey said the Committee met with the administration of OSU to accept Phase I of the current Agreement for Gift in Place and to modify Phase II of the current Agreement for Gift in Place. He said Dr. Bosserman stated that approval is contingent upon final execution of a Modified Agreement for Gift in Place between the third party and OSU, which defines the scope of the project(s) and institutional oversight and inspection requirements. He said the Committee acted to recommend Board approval of the administrative recommendation as presented.

Regent Massey moved and Regent Hall seconded to recommend Board approval of the administrative recommendation as presented.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, Boettcher, and Burns. No: None. Abstentions: None. Absent: Peach. The motion passed.

H-1 Approval to Increase the Project Amount for the Institute for Agriculture Biosciences Facility at Ardmore, Oklahoma

Dr. Bosserman requested Board approval to increase the project amount for the Institute for Agriculture Biosciences Facility at Ardmore, Oklahoma, from \$10,000,000 to \$12,800,000. He said it has been determined that in order to meet functional requirements that additional square footage is needed. Approval will result in changes to both the Owner/Architect Contract and the Construction Manager at Risk Agreement. The additional \$2,800,000 would be funded through the OSRHE Master Real Property Lease program. Sufficient funds are available in reserves to cover those debt service payments.

Regent Watkins moved and Regent Anthony seconded to authorize Oklahoma State University to increase the project amount for the Institute for Agriculture Biosciences Facility at Ardmore, Oklahoma, from \$10,000,000 to \$12,800,000 as presented.

Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Boettcher, Burns, and Hall. No: None. Abstentions: None. Absent: Peach. The motion was approved.

H-2 Approval to Enter into a Contract for a Compressed Natural Gas Filling Station

Dr. Bosserman requested Board approval for the President to execute a contract with Clean Energy for the construction, operation, and maintenance of a compressed natural gas filling station located at the corner of Lakeview and Western. He said this request was considered by the Fiscal Affairs Committee.

Regent Massey reported that the Fiscal Affairs Committee met with the administration of OSU regarding the execution of a contract for the construction, operation, and maintenance of a compressed natural gas filling station to be located at the corner of Lakeview and Western in Stillwater. He said Vice President Bosserman provided details concerning the project and said no funding is required. The administration recommended that a contract be executed with Clean Energy.

Regent Massey said the Committee acted to recommend Board approval of the administrative recommendation as presented by the OSU administration, subject to approval by Legal Counsel.

Chairman Burns asked for clarification that this will be open to the public, and Dr. Bosserman said this is correct.

Regent Massey moved and Regent Lester seconded to authorize the President to execute a contract with Clean Energy for the construction, operation, and maintenance of a compressed natural gas filling station located at the corner of Lakeview and Western as presented.

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Boettcher, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach. The motion carried.

H-3 Approval for Tentative Oklahoma State University Medical Center Action

Regarding the request for approval for a tentative Oklahoma State University Medical Center action, Dr. Bosserman said this item was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Anthony reported that the Academic Affairs, Policy and Personnel Committee met with the OSU administration regarding approval for a tentative Oklahoma State University Medical Center action. Board authorization was requested for the OSU President to enter into academic affiliation agreements and contractual agreements as necessary to accommodate the requirement of appropriate accrediting bodies as well as to facilitate agreements among governmental and private organizations collaborating on the stability of the graduate medical education program, subject to Legal Counsel review. This recommendation is, in essence, to help continue the work of the medical school training program. He said the Committee acted to recommend Board approval of the administrative recommendation as presented by the OSU administration.

Regent Anthony moved and Regent Lester seconded to approve the recommendation of the OSU administration as presented.

Those voting aye: Board Members Massey, Watkins, Anthony, Boettcher, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Peach. The motion carried.

Chairman Burns said this Board would like to thank Regent Anthony for all of his work on this matter. He said Regent Anthony has done an incredible job, although he realizes the work is not done. The Board does appreciate all that he has done.

H-4 Approval to Authorize the OSU Administration to Finalize and for the University to Enter Into a Secondary Potable Water Supply Agreement with the City of Stillwater

Dr. Bosserman said the request for the OSU administration to enter into a Secondary Potable Water Supply Agreement with the City of Stillwater was discussed with the Fiscal Affairs Committee.

Regent Massey said the Committee met with the OSU administration regarding approval to authorize the administration to finalize a Secondary Potable Water Supply Agreement between OSU and the City of Stillwater and for the University to enter into the agreement once finalized. He said Vice President Bosserman explained that the Stillwater Utilities Authority and OSU deem it mutually necessary and advantageous to secure a secondary source of potable water for sale and/or distribution to the customers of the respective water system.

He said the Committee acted to recommend Board approval of the administrative recommendation as presented, subject to approval by Legal Counsel.

Regent Massey moved and Regent Anthony seconded to authorize the OSU administration to finalize a Secondary Potable Water Supply Agreement between OSU and the City of Stillwater and for the University to enter into the agreement once finalized as presented, subject to approval by Legal Counsel.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion carried.

I-1 Approval to Construct and to Begin the Selection of a Construction Manager at Risk for the Engineering Technologies Building

Regarding the request to begin the selection process for a Construction Manager at Risk for the Engineering Technologies Building on the OSU-Oklahoma City campus, Dr. Bosserman said this request was submitted to the Fiscal Affairs Committee.

Regent Massey said the Committee met with the OSU administration regarding approval to authorize Physical Plant Architecture Services to prepare plans and specifications and to begin the selection process for a Construction Manager at Risk firm for the Engineering Technologies Building on the OSU-Oklahoma City campus. He said Vice President Bosserman also requested approval to move funds from Fund 290 (Education and General Operations Revolving Fund) to Fund 295 (Capital Improvements Revolving Fund) in the amount of \$2,537,000 for this project. A recommendation for the selection of the Construction Manager at Risk will be presented at a future Board meeting.

Regent Massey said the Committee acted to recommend Board approval of the administrative recommendation as presented by the OSU administration.

Regent Massey moved and Regent Helm seconded to authorize Physical Plant Architecture Services to prepare plans and specifications and to begin the selection process for a Construction Manager at Risk firm to assist Physical Plant Architecture Services in the planning, design, and construction of the Engineering Technologies Building on the OSU-Oklahoma City campus and to move funds from Fund 290 to Fund 295 in the amount of \$2,537,000 for this project as presented.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion was approved.

I-2 Approval to Construct a Landscape Bulk Storage Area

Regent Watkins moved and Regent Anthony seconded to authorize Physical Plant Architecture Services to prepare plans and specifications, advertise, receive bids, and award a construction contract to build a landscape bulk storage area behind the Horticulture Maintenance Shop on the OSU-Oklahoma City campus and to make final payment upon completion of the project.

Those voting aye: Board Members Anthony, Boettcher, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Peach. The motion passed.

I-3 Approval to Construct a Safe Room for the Child Development Center

Regent Hall moved and Regent Watkins seconded to authorize Physical Plant Architecture Service to prepare plans and specifications, advertise, receive bids, and award a construction contract to build a Safe Room as an addition to the existing Child Development Center building on the Oklahoma State University-Oklahoma City campus and to make final payment upon completion of the project.

Those voting aye: Board Members Boettcher, Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach. The motion was approved.

I-4 Approval to Increase Funding for the David L. Boren Veterinary Medicine Teaching Hospital, Small Animal Critical Care Unit

Regent Hall moved and Regent Helm seconded to increase the funds for the David L. Boren Veterinary Medicine Teaching Hospital, Small Animal Critical Care Unit from \$340,000 to \$550,000.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Peach. The motion carried.

J Approval of Purchase Request Items

Dr. Bosserman presented the Purchase Requests and recommended their approval from the lowest and best bidders through the competitive bidding process or from State contract vendors, subject to the availability of funds and budgetary limitations. (The Purchase Requests are listed on pages 11 and 12 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-12-5-08.)

Regent Boettcher moved and Regent Anthony seconded to approve the sole source and special request items as listed in the OSU Agenda (purchase requests Nos. 1-3, page 11, OSU Agenda).

Regent Anthony referenced purchase request No. 2 and asked the nature of the increase for the catering services from OSU Cowboy Dining. Dr. Bosserman said the food services for the stadium and the training table start out with a number and then increase it as more people use the facilities.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, Boettcher, and Burns. No: None. Abstentions: None. Absent: Peach. The motion passed.

Regent Helm moved and Regent Anthony seconded to authorize OSU-Center for Health Sciences to purchase labor, equipment, and services to replace two chillers and a boiler, upgrade the air handling system, replace and retrofit lighting, and re-roof the OSU-CHS Main Campus building in the estimated amount of \$4,804,670 from Johnson Controls, Inc., in accordance with the Title 61 Shared Energy Savings Program as presented in the Agenda (purchase request No. 4, page 11, OSU Agenda).

Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Boettcher, Burns, and Hall. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Balance of Purchase Requests

Regent Helm moved and Regent Anthony seconded to approve the balance of the purchase requests, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Boettcher, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach. The motion carried.

Dr. Bosserman referenced purchase requests Nos. 5 and 6 regarding requests to purchase furniture. He said this is good news because OSU is getting to the point where it is buying furniture to put in the buildings that are being renovated in order to bring them on line January through summer of 2009. Chairman Burns asked the anticipated occupancy of the projects. Dr. Bosserman said OSU will be in the new North Classroom Building in January, and the Multi-Modal facility is currently occupied. He said the science building is the only one that goes past this summer. Chairman Burns said this is great news.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Jonathan D. Friend, Professor Emeritus, Center for Veterinary Health Sciences, was claimed by death on November 13, 2008; and

WHEREAS, Dr. Friend, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1948, to the date of his retirement, June 30, 1987, and as a citizen worthy of commemoration and respect; and

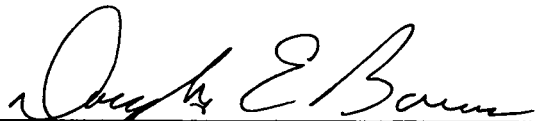
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Friend to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Friend.

Adopted by the Board the 5th day of December, 2008.



Douglas E. Burns, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Edwin E. Glover, Director Emeritus, Department of Internal Audits, was claimed by death on October 14, 2008; and

WHEREAS, Mr. Glover, by his loyalty, attention to duty, and faithful performance rendered service as a staff member of Oklahoma State University from August 1, 1947, to the date of his retirement, January 1, 1988, and as a citizen worthy of commemoration and respect; and

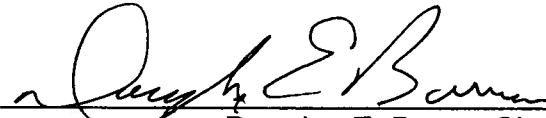
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Glover to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Glover.

Adopted by the Board the 5th day of December.



Douglas E. Burns, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Werner Gruninger, Associate Professor, Retired, Department of Sociology, College of Arts and Sciences, was claimed by death on November 2, 2008; and

WHEREAS, Dr. Gruninger, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1974, to the date of his retirement, September 1, 1994, and as a citizen worthy of commemoration and respect; and

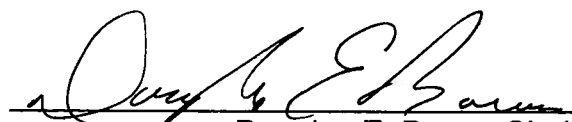
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Gruninger to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Gruninger.

Adopted by the Board the 5th day of December.



Douglas E. Burns, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that James Harned, Associate Professor, Computer Information Systems, OSU-Oklahoma City, was claimed by death on November 17, 2008; and

WHEREAS, Dr. Harned, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 17, 2001, to the date of his death, November 17, 2008, and as a citizen worthy of commemoration and respect; and

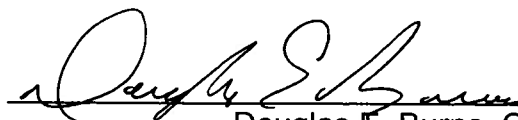
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Harned to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Harned.

Adopted by the Board the 5th day of December.



Douglas E. Burns, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Leo C. Tillman, Instructor Emeritus, Business and Office Occupations, OSU-Institute of Technology, was claimed by death on October 17, 2008; and

WHEREAS, Mr. Tillman, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from February 1, 1971, to the date of his retirement, June 30, 1988, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Tillman to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Tillman.

Adopted by the Board the 5th day of December.



Douglas E. Burns, Chair

December 5, 2008

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Bryant expressed appreciation to Interim President Tom Poole for the outstanding hospitality. He said the dinner last evening was very enjoyable.

Dr. Bryant presented information pertaining to the success of the OPSU Computer Programming Team; the selection of the OPSU Student Association President as a 2008-2009 Brad Henry International Scholar; the success of the OPSU Women's Equestrian Team and the Men's Rodeo Team; and a joint visit at OPSU by representatives of the National Council for the Accreditation of Teacher Education and the Oklahoma Commission for Teacher Preparation. Dr. Bryant said in the exit interview it was reported that all six standards and all state requirements were met and that there were no areas for improvement. He said OPSU will receive a final decision by NCATE in April, 2009, and he expects OPSU will receive a seven-year continuing accreditation for the teaching program. Chairman Burns expressed congratulations to President Bryant on the success of the NCATE visit.

Creation of Vice President and Dean of Agriculture Position

Dr. Bryant requested approval for the creation of the position of Vice President and Dean of Agriculture at OPSU and for the advertisement and national search to fill this position. He presented a draft position description for this position. He said this item was discussed in the Academic Affairs, Policy and Personnel Committee meeting this morning.

Regent Anthony reported that the Academic Affairs, Policy and Personnel Committee met with the administration of Oklahoma Panhandle State University regarding approval of a position description for the position of Vice President and Dean of Agriculture. He said President Bryant provided details of the position and said the incumbent will provide executive leadership for all aspects of agriculture and economic development at OPSU and will become a recognized and credible agricultural leader in the service area of the University.

He said the Committee acted to recommend Board approval of the administrative recommendation as presented by the OPSU administration.

Regent Anthony moved and Regent Lester seconded to approve the creation of the position of Vice President and Dean of Agriculture at OPSU, to approve the position description, and to authorize OPSU to advertise and conduct a national search to fill this position.

Those voting aye: Board Members Massey, Watkins, Anthony, Boettcher, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Peach. The motion carried.

Installation of Drainage and Pavement for Parking Area

Regent Massey moved and Regent Anthony seconded to authorize OPSU to purchase labor, materials, equipment, and services to install drainage and pavement for the parking area east of the England Activity Building on the OPSU farm in the amount of \$80,000.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion passed.

Balance of Agenda

Regent Helm moved and Regent Watkins seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda, as approved, is attached.)

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion was approved.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

November 26, 2008

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

Board approval is requested for the creation of a Vice President and Dean of Agriculture position at OPSU and for the advertisement and national search to fill this position (draft position description is attached).

The incumbent for this position will provide executive leadership for all aspects of agriculture and economic development at OPSU including active representation of OPSU agricultural interests to members, groups, and organizations of the agricultural community of the Oklahoma Panhandle and surrounding communities and will become a recognized and credible agricultural leader in the service area of OPSU.

Part E---Instructional Programs

None

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

Authorization is requested to purchase labor, materials, equipment and services to install drainage and pavement for the parking area east of the England Activity Building on the OPSU farm for the amount of \$80,000. Funding will be provided by Revolving and Appropriated Funds. (bid)

Part K---Student Services/Activities

1. Board approval is requested to add a Music Materials/Maintenance Fee for MUED 2111, 2121, 2211, 2221, 2311, 2411 and 2421 classes (see attached OSRHE form). The fee would be \$40.00 per course and the revenue would be used for instrument maintenance and the purchase of reeds. Three courses are offered each semester on a rotating basis, and the fee would generate approximately \$400 per semester.
2. Board approval is requested for a Special Academic fee of \$15.00 per credit hour for all first time enrolling students at OPSU beginning in the fall semester of 2009 (see attached OSRHE form). The purpose of this fee is to provide funding for the following student-related academic needs: (1) ongoing facility maintenance and repair; and (2) ongoing upgrade of OPSU technology. This fee would become a mandatory fee beginning in the fall of 2013.

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The OPSU Computer Programming Team took first place in one category, third in two others, and an honorable mention at the October regional contest in San Angelo, Texas.
2. J.B. Test, OPSU Student Association President, has been selected as a 2008-2009 Brad Henry International Scholar and will participate in an internship program in Cardiff, Wales.
3. The OPSU Women's Equestrian Team was the reserve champion high point team at their first fall western show in October at the University of Nebraska, Lincoln.
4. The OPSU Men's Rodeo Team finished the fall season in first place in the Central Plains Region, and the Women's Team finished in second place.
5. Representatives of the National Council for the Accreditation of Teacher Education (NCATE) and the Oklahoma Commission for Teacher Preparation paid a joint visit to Oklahoma Panhandle State University's campus this past week to assess the Teacher Education Program in order for the University to continue its

accreditation. In the exit interview, Dr. Katharine Rasch, the NCATE Board of Examiners team leader said, "All six standards were met and met well." Dr. Ed Mauzey, the State Board of Examiners Team Leader added, "All state requirements were met and there were no areas for improvement." OPSU will receive the final decision by NCATE in April of 2009 and expects to receive a seven year continuing accreditation.

6. Attached to the agenda are the November and December President's Update newsletters.
7. The October 2008 Summary of Out-Of-State Travel is attached.

Respectfully submitted,



David A. Bryant
President

DRAFT

POSITION: Vice President and Dean of Agriculture

DESCRIPTION:

Oklahoma Panhandle State University (OPSU) invites nominations and applications for the position of Vice President and Dean of Agriculture. The incumbent for this position will provide executive leadership for all aspects of agriculture and economic development at OPSU.

DUTIES:

Specific responsibilities include coordination of academic programs in agriculture with the Vice President of Academic Affairs and Outreach; effective operation of the Firestone Meat Laboratory, Murphy-Brown LLC Water Quality Testing Laboratory, Feed and Forage Analysis Laboratory, OPSU Beef Bull Performance Test and Sale, OPSU Farm, Greenhouse, and the Science and Agriculture Building; agricultural and natural resources outreach and community service; economic development; and fund raising and student recruitment to expand and grow agricultural and natural resource programs.

The incumbent will strengthen and expand cooperative research, outreach and community service efforts with the OSU Oklahoma Panhandle Research and Extension Center located on the OPSU Farm; as well as partner and cooperate with other agricultural entities in the service area of OPSU; and develop an MS in Agriculture degree program at OPSU.

REPORTING LINES:

The Vice President and Dean of Agriculture will report to the President of OPSU and coordinate with the Vice President of Academic Affairs and Outreach on agricultural academic programs.

LEADERSHIP:

The Vice President and Dean of Agriculture will provide active representation of OPSU agricultural interests to members, groups, and organizations of the agricultural community of the Oklahoma Panhandle and surrounding areas and will become a recognized and credible agricultural leader in the service area of OPSU.

SALARY:

Commensurate with qualifications and experience.

QUALIFICATIONS:

PhD required in one of the fields of agricultural science. Administrative experience at the department head, associate dean, research center manager, dean level, or higher required. Practical experience or background in some aspect of agriculture required.

APPLICATION DEADLINE:

Open until filled.

APPLICATION REQUIREMENTS:

Letter of application

Resume

Transcripts

Names & phone numbers of three references

Completed Consent and Disclosure form for the pre-employment background check.

CONTACT:

Oklahoma Panhandle State University:

Attention: Department of Human Resources

P.O. Box 430

Goodwell, OK 73939

580-349-2611, FAX 580-349-2302

EOE

Oklahoma State Regents for Higher Education

Academic Services Fees

FY10 Request for Changes

Special Instruction Fees

To Be Effective Fall 2009

Academic Services Fees. Fees assessed students as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. Such fees are required for all students receiving certain courses of instruction or certain academic services as designated by the institution and shall not exceed the actual cost of the course of instruction or the academic services provided by the institution. These services may include, but shall not be limited to, special instruction, testing, and provision of laboratory supplies and materials.

Changes, Additions or Deletions of Academic Services Fees require State Regents' Approval. OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.E. Legislation: Title 70 Section 3218.10

Special Instruction Fees. Fees assessed students enrolling in specific courses. Examples include private instruction, private applied music lessons, special course fees for certain physical education courses, and aviation courses. Included in this category are the remedial course fees, electronic media fees, correspondence course fees, and off-campus fees.

Institution Name:

Name of Fee

Course Prefix and Course Numbers
(For multiple courses you may attach a summary list to the back of this form.)

Change in Academic Services Fee Rate		Fee to be assessed as indicated below (check all that apply).			
Current Fee	\$ -	Per Credit Hour		Lower Division	
Proposed Fee	\$ 40.00	Per Course	XX	Upper Division	
Change	\$ 40.00	Per Semester		Graduate Level	
Is this a new fee? Yes/No -->	YES	Annually		Professional	
Date fee was last changed -->	N/A	Date approved by local governing board: -->			

Comments: Students enrolled in these courses use school-owned instruments which must be maintained and consumable materials, such as reeds, which must be replaced.

Describe the basis for the amount of the fee: Market prices for consumable materials needed for class and preventative and ongoing maintenance of instruments were measured.

Describe the use of revenue collected: The revenue will be used for instrument maintenance and the purchase of reeds.

Consequence if fee is not approved: Deterioration of school instruments from lack of care, student purchase of inferior or incorrect materials without discount obtained from purchase in volume.

Was student comment solicited on this fee change and use of this fee?

Explain: The instructor spoke with the affected students.

Projected New Revenue for FY10
 Estimated Revenue for FY09
 Total Projected Revenue for FY10

\$	800
\$	-
\$	800

Oklahoma State Regents for Higher Education
Academic Services Fees
FY10 Request for Changes

Other Special Fees

To be effective Fall 2009

Academic Services Fees. Fees assessed students as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. Such fees are required for all students receiving certain courses of instruction or certain academic services as designated by the institution and shall not exceed the actual cost of the course of instruction or the academic services provided by the institution. These services may include, but shall not be limited to, special instruction, testing, and provision of laboratory supplies and materials.

Changes, Additions or Deletions of Academic Services Fees require State Regents' Approval. OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.E. Legislation: Title 70 Section 3218.10

Other Special Fees. Fees assessed students for services such as change-of-enrollment, application, admission, transcripts and diplomas, medical malpractice and liability insurance, and any other academic services that do not fit in any other fee category.

Institution Name:

Name of Fee

Course Prefix and Course Numbers

(For multiple courses you may attach a summary list to the back of this form.)

Academic Services Fee Change		Fee to be assessed as indicated below			
Current Fee	\$ -	Per Credit Hour	XX	Lower Division	
Proposed Fee	\$ 15.00	Per Course		Upper Division	
Change	\$ 15.00	Per Semester		Graduate Level	
Is this a new fee? Yes/No --->	YES	Annually		Professional	
Date fee was last changed --->	N/A	Date approved by local governing board: --->			

Comments: Will be charged to newly enrolled students at OPSU beginning in the Fall 2009 semester.

Describe the basis for the amount of the fee: Critical electrical issues have been identified on the OPSU campus that are unsafe, hazardous or is obsolete and should be replaced. Minimum cost is estimated at \$1,700,000. Teaching computer labs and student work study labs need updates with modern equipment. Campus networks and communication systems have critical needs as well for secure and effective communication.

Describe the use of revenue collected: \$10.00 per credit hour will service the master lease for needed electrical repairs in campus buildings identified by electrical engineers in the Spring of 2008. \$2.50 per credit hour will be used for academic equipment upgrades administered by the Vice President for Fiscal Affairs. \$2.50 per credit hour will be used to improve security and management of campus networks and telephone system communications.

Consequence if fee is not approved: Unsafe electric main panel distribution systems in campus buildings will remain as well as inadequate institutional equipment along with security and management problems with the campus network and communications.

Was Student comment solicited on this fee change and use of this fee?

Explain: The Vice President for Academic Affairs communicated this information with the student body government.

Projected New Revenue for FY10	\$ 225,000
Estimated Revenue for FY09	\$ -
Total Projected Revenue for FY10	\$ 225,000

President's Update

A monthly newsletter from the Office of the President *November 2008*

Calendar

- Nov. 12-13 **FFA Interscholastics**
- Nov. 14 **"Any Wednesday" Opening Night Performance, 7:30 p.m. in Hughes-Strong Auditorium**
An opening night New York deli supper will begin at 6:30 in the Ballroom. Contact Sara Richter or Tito Aznar for tickets
- Nov. 15 **"Any Wednesday" 7:30 p.m. in Hughes-Strong Auditorium**
- Nov. 15 **Home Opening Basketball**
Aggies vs. Adams State
Women, 6 p.m., Men at 8 p.m.
- Nov. 16 **"Any Wednesday" Closing Matinee, 3 p.m. Hughes-Strong Auditorium**
- Nov. 18 **Women's Basketball at Home vs. UCO, 7 p.m.**
- Nov. 22 **Men's Basketball at Home vs. WTAMU, 7 p.m.**
- Nov. 23 **Band Concert, Hughes-Strong Auditorium, 7-8:00 p.m.**
- Nov. 30 **Choir Concert, Hughes-Strong Auditorium, 7-8:30 p.m.**
- Dec. 1 **Men's Basketball at Home vs. Rhema Bible, 7 p.m.**
- Dec. 2 **Opera Scenes** presented by OPSU Music Dept., 7 p.m., Hughes-Strong Auditorium

Equestrian Team Results

The OPSU Equestrian Team traveled to the University of Nebraska at Lincoln over the weekend of October 11 to compete in their first western show. The team brought home **Reserve Champion High-Point** for the regional meet and also posted some excellent individual results including three first places: Novice Rail, **Sierra Epperson**; Intermediate 1 Rail, **Carrie Kliever**; and Beginner Rail, **Cari Claxton**. **Cherie Scholz** has already qualified for the Regional meet this year. Congratulations!

John Goodwin

John W. Goodwin, OPSU president from 1995-2002 and OPSU alumnus, passed away Saturday, October 25. Since his retirement, Dr. Goodwin and wife Phoebe had made their home in Fayetteville, Arkansas and the couple continued their ardent support for OPSU. A memorial will be held at the Poultry Science Auditorium (A211) in the John W. Tyson Building, University of Arkansas, Fayetteville campus, on Saturday, November 15th from 2-4:00 pm. In lieu of flowers donations may be made to the John W. Goodwin Scholarship fund at Oklahoma Panhandle State University, PO Box 430, Goodwell, OK, 73939.

Programming Team Earns Top Spots

The OPSU Programming Team returned from the regional Association of Information Technology (AITP) contest held in San Angelo in October enough awards to up their count in top ten finishes to a whopping 57 over a 10 year span. **Tim Justice** and **Josh Armstrong** took first place in Personal Computer Troubleshooting, and **Ryan O'Reilly**, working alone, won third. **Blake Davis** also placed in the top ten of the approximately 80 students who took the qualifying exam. **Davis** and **O'Reilly** collaborated in the Office Applications and won third place and **J. B. Test** and **Kevin Miller** earned an Honorable Mention in Database Design.

Two Aggies Pursue Pro Basketball Careers

Fred Durr of Milwaukee averaged 13.7 points last season for the Aggies and recently signed a contract to play professionally for the Rochester RazorSharks of the Premier Basketball League. Will Stephenson, a solid 6'6 Chicagoan who led the Heartland Conference in scoring average (20.7) last year and tied for the best rebounding average (8.7), has been invited to try for a spot with the Tulsa 66ers of the National Basketball Association Development League.

Steve Martin

For over 10 years, Steve Martin has taught Computer Information Systems (CIS) classes for OPSU. The Hardesty native earned his Bachelor's of Business Administration in CIS from OPSU and taught a few adjunct classes. He then decided to pursue a master's on the advice of Diane Murphey and completed an MBA from Southwestern in Weatherford.

Steve always thought the perfect job would be teaching at the college level, but it was more a thought rather than a goal. His 200 hours of undergraduate work nearly qualify him as a professional student and a majority of that extra work was in the Music Department. An accomplished pianist/keyboardist, he finally decided he did not want to teach music, so he switched to CIS. His musical background has helped with his teaching and one of his favorite classes to teach is the Audio for Video course. Steve is currently exploring Ph.D. options, and said that if he does decide to pursue one, it will probably be in epistemology, a branch of philosophy that deals with the theory of knowledge.

He met wife Dana, originally from Beaver, at church camp and the couple maintained a 10 year friendship before dating and getting married. She works as the junior and senior high counselor for Guymon schools and they live in Guymon.

Dana and Steve lead busy lives and enjoy staying active with the youth in their church. Dana particularly likes to try new things and Steve admits they have participated in several activities such as kayaking on a glacier lake in Alaska that he would never have attempted on his own. He also enjoys cooking, especially recipes he's never tried before, music and recording, and plans to take up knitting this winter. In fact, he decided he wanted a beanie knit from musk ox yarn, but did not want to pay the price for one already made, so he purchased the material and will learn to make his own!

In addition to teaching, Steve is also one of the advisors of OPSU's chapter of the Association of Technology Professionals. He also works with the OPSU Programming Team and helps them practice for contest. He enjoys help students learn problem-solving that apply not only to computers, but also contribute to their life skills.

Turner Named to NCAA Management Council

Dr. Kathleen Turner has been selected as a representative to the National Collegiate Athletic Association (NCAA) Division II Management Council, and she will serve a four year term as the Heartland Conference representative on the national council. Turner is an Associate Professor of English and also serves as Faculty Athletic Representative. Turner was nominated by Heartland Conference Commissioner Tony Stigliano, and OPSU President Dave Bryant had to approve the nomination due to the time commitment involved in her service. Turner said, "It's a great honor and responsibility. I am pleased to be selected to represent the Heartland Conference and look forward to serving."

Business Office Changes

Two new staff members have been added as Business Office personnel, and Lisa Dessing and Jennifer Frieling are busy learning their new responsibilities.

Lisa is the Chief Accountant and currently helps with accounts payable and takes care of departmental money transfers. Lisa can be reached at 1566 or via email at ldessing@opsu.edu. Eventually, she will complete all requisitions and purchase orders.

Jennifer, the Business Office Support Specialist, is working on accounts payable and travel. Her extension is 1578 and her email is jfrieling@opsu.edu. The pair will also be cross-trained in each other's duties.

For now, Amanda Martinez is helping with purchase orders as well as credit card purchases. Benny Dain or Amanda can answer questions about whom to contact for help with your questions.

All requisitions, travel reimbursements, and paid invoices should still be placed in the metal box located in the business office hallway.



David A. Bryant, President



President's Update

A monthly newsletter from the Office of the President

December 2008

Calendar

- Dec. 1 **Men's Basketball at Home vs. Rhema Bible, 7 p.m.**
- Dec. 2 **Opera Scenes, 7 p.m. in Hughes-Strong Auditorium**
- Dec. 4 **Bi-Polar Echo, 8 p.m., in Hughes-Strong Auditorium, sponsored by History Club, \$2 students and staff with ID, \$5 general public**
- Dec. 5 **Men's Basketball at Home vs. Barclay, 7 p.m.**
- Dec. 6 **Men's Basketball at Home vs. Dallas Christian, 4 p.m.**
- Dec. 11 **OPSU Choral Union Fund Raiser, Draper's Farm, 6:30 p.m.**
- Dec. 13 **Nursing Convocation, 2 p.m., Hughes-Strong Auditorium**
- Dec. 14 **OPSU Holiday Review Livestock Show, OPSU Farm**
- Dec. 16 **Final grades due at noon**
- Dec. 24-
Jan. 1 **University Closed for holidays**
- Jan. 2 **Women's and Men's Basketball at Home vs. New Mexico Highlands, women at 6 p.m.**

Dr. Kathleen Turner has been selected as a representative to the National Collegiate Athletic Association (NCAA) Division II Management Council. OPSU is a member of the Heartland Conference in all of its NCAA sports except football, and Turner will serve a four year term as Heartland's representative on the national council.

The state-of-the-art greenhouse conveniently situated right next to the new **Science and Ag Building** contains 2800 square feet of usable space and will soon be full of plants to be used for instruction. The glass facility features a computer-controlled heating, cooling, and humidity system and will soon have drip and mist irrigation systems installed. It also includes an automatic, retractable shade cloth that helps with climate control. **Dr. Curtis Bensch**, Assistant Professor of Agronomy, and **Tenoch Ramon**, Biology Instructor, will use the facility for a variety of studies such as agronomy and botany.

Representatives of the **National Council for the Accreditation of Teacher Education (NCATE)** and the Oklahoma Commission for Teacher Preparation paid a joint visit to Oklahoma Panhandle State University's campus to assess the Teacher Education Program in order for the University to continue its accreditation. Led by Dean of Education **Dr. Wayne Stewart**, members of the **OPSU Teacher Education Council, faculty, staff, students and public school teachers** worked diligently to ensure that all aspects of the program were not only met but even exceeded some standards. In the exit interview, Dr. Katharine Rasch, the NCATE Board of Examiners team leader said, "All six standards were met and met well." Dr. Ed Mauzey, the State Board of Examiners Team Leader added, "All state requirements were met and there were no areas for improvement." OPSU will receive the final decision by the team in April of 2009 and OPSU officials expect to receive a seven year continuing accreditation.

Over twenty members of **Omega Psi Alpha** got together over two days last month and phoned over 1,000 friends and alumni and issued invitations to what turned out to be the very large and very successful OPSU Homecoming festivities (on October 25). **Brandon Moore** is the president of Omega Psi Alpha at OPSU, **Ryan Daugherty** is the vice president, and **Brent Shoulders** (Instructor in Art/Humanities) serves as the faculty advisor. According to Moore, the group at OPSU currently has 27 active members, is seeking to become a national chapter, and has several more projects in the works.

Congratulations to **Meredith Powell** for being selected to the **2008 All-Conference Volleyball Second Team!** Also, **D2Football.com** honored the following for their performances on the gridiron this fall: **Matt Warner, Darryl Brister, Will Turnbo, Gus Overstreet, and J.C. Ramirez.**

Thanks to everyone who made the **Ribbon Cutting and Dedication** ceremony of the new **Science and Ag Building** and the **2008 Football Homecoming** activities a huge success!

Kirstan Neukam

Since February of 2005, Kirstan has been responsible for OPSU's Institutional Research and Assessment. Although many employees know her as the person who creates, circulates, and collects course assessment forms, she does much more. As director, Kirstan analyzes and reports university data to various departments as well as OSRHE and other state organizations plus national organizations such as the NCAA. In addition to the course evaluation forms, she assists and oversees the degree program assessment plans, helps train faculty and staff in the use of proper assessment techniques, and oversees general education assessment procedures.

Kirstan also serves as the team leader for the Academy for Assessment of Student Learning project through the Higher Learning Commission. In addition, she is also a volunteer mentor for HLC, working with other schools to guide them in assessment procedures or any other student learning subjects.

Her education makes her an excellent fit for her position. She earned a Bachelor of Arts in Psychology with a minor in criminology from the University of Texas-Permian Basin, and went on to earn a Master's of Science in Psychology at OSU. Rather than clinical psychology, her focus has always been in experimental psychology. With that research experience plus 18 graduate hours in statistics, Kirstan is uniquely qualified to design and develop surveys and evaluate the data.

An admitted army brat, she spent many years growing up on the East Coast, lived in Fort Sill and Germany for a time, and graduated from Lubbock High. She and husband Corky, a mechanical engineer for the Texas Department of Transportation, share their Dumas home with two large dogs, Lacey and Lemon and two cats, Gizmo and George. After a kind of dare got her interested, Kirstan became an avid skydiver and was even certified to free-fall. She only stopped because of the lack of opportunity when she moved. She also enjoys snow skiing and traveling, and hopes to visit Rome, a chance she missed while living in Europe.

Kirstan is working in exactly the kind of position she is suited for and also enjoys OPSU for its size and subsequent lack of bureaucracy. She could have pursued any number of positions and OPSU is fortunate to have someone of her caliber.

Higher Learning Commission Self-Study

The Higher Learning Commission is an independent corporation and one of two Commission members of the North Central Association of Colleges and Schools (NCA), which was founded in 1895 as one of six regional institutional accreditors in the United States. They accredit, and thereby grant membership in the Commission and in the North Central Association, to degree-granting educational institutions in the North Central region that includes 19 states. HLC is recognized by the US Department of Education and the Council on Higher Education Accreditation (CHEA).

While the accreditation visit does not take place until fall of 2010, it is important for OPSU to complete its self-study which entails gathering hard data, or evidence regarding how well we meet HCA's standards. A Steering Committee has been set up that will direct all activities for the 5 groups that have been established to meet the requirements of the criteria listed below.

Criterion I: Mission and Integrity - Ensures OPSU operates with integrity to fulfill its mission throughout the organization including the board, administration, faculty, staff, and students.

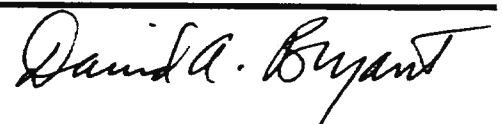
Criterion II: Preparing for the Future - Examines OPSU's allocation of resources and the role that plays in fulfilling the mission, improving educational quality and responding to future challenges and opportunities.

Criterion III: Student Learning and Effective Teaching - OPSU must provide evidence of student learning and its teaching effectiveness in fulfilling the educational mission.

Criterion IV: Acquisition, Discovery, and Application of Knowledge - Confirms OPSU promotes life-long learning for its faculty, administration, staff and students by fostering and supporting inquiry, creativity, practice and social responsibility within its mission.

Criterion V: Engagement and Service - Includes evidence that OPSU identifies and serves all of its constituencies through its mission.

All OPSU personnel will be involved in the self-study and subsequent accreditation visit. HLC will examine all of the criteria across the entire university, not just academic areas. If you have questions about the accreditation visit or the self-study, contact Kathy Turner.



David A. Bryant, President

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Oct-08
MONTH

FUND SOURCE	FY09		FY08		FY09		FY08	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	17	\$ 5,288.93	5	\$ 1,006.12	28	\$ 8,909.88	22	\$ 4,699.16
FEDERAL							10	\$ 3,672.18
PRIVATE								
AUXILIARY					2	\$ 516.35	6	\$ 2,903.91
OTHER								
TOTAL	17	\$ 5,288.93	5	\$ 1,006.12	30	\$ 9,426.23	38	\$ 11,275.25

December 5, 2008

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. JoAnn Haysbert, President; Ms. Angela Watson, Vice President for Administration and Finance; and Dr. Marvin Burns, Dean, School of Agriculture and Applied Sciences, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Haysbert said it is always a pleasure to visit Miami and the community of scholars at Northeastern Oklahoma A&M College. She commended the NEO administration for the very delightful dinner last evening.

Dr. Haysbert referenced the Greatness publication that was distributed. She said this is the last issue for 2008. There are a number of great things highlighted, and one she wishes to highlight is the continued success of Langston's scholarship gala. She expressed thanks to Regent Lester and his wife, Barbara, for attending this event. This is the third year for this event, and the proceeds have increased from approximately \$75,000 the first year to \$160,000 this year. In addition, Langston implemented the President's Distinguished Service Award and recipients included State Representative Lee Denney from Cushing, State Representative Mike Shelton from Oklahoma City, and Reverend W. B. Parker, pastor of The Loving St. James Baptist Church in Spencer.

Dr. Haysbert also reported that Langston's football team is the Central State Football League conference champion, and Coach Greg Johnson was named "Coach of the Year." Regent Lester noted that Langston won the conference outright with no tie breaker needed.

Dr. Haysbert shared with the Board a gift that was given to the faculty, which is a Langston University tree ornament. Dr. Haysbert thanked the Board individually and collectively for the great year and wished everyone the best this holiday season.

Personnel Actions

Regent Lester moved and Regent Watkins seconded to approve the personnel actions as listed in the Langston Agenda.

Those voting aye: Board Members Anthony, Boettcher, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Peach. The motion carried.

Approval of Service Agreement

Regent Helm moved and Regent Anthony seconded to approve the new Service Agreement between OSU-Tulsa and Langston University to accommodate the Langston University Nursing program's facility utilization beginning Spring, 2009, as presented.

Those voting aye: Board Members Boettcher, Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach. The motion passed.

Selection of Construction Management at Risk Firm

Dr. Haysbert said at the meeting of the Fiscal Affairs Committee earlier this morning, the Langston administration presented information requesting approval to select Timberlake Construction as the Construction Management at Risk Firm for the renovation of the I.W. Young Auditorium.

Regent Massey reported that the Fiscal Affairs Committee met with the administration of Langston University regarding approval to select a Construction Management at Risk Firm for the renovation of the I.W. Young Auditorium on the main campus. He said the search was conducted in accordance with the guidelines for selecting construction management at risk firms provided by OSU A&E Services. He said the administration recommended the firm of Timberlake Construction Company, Inc., to serve as the Construction Management at Risk Firm for this project.

Regent Massey said the Committee acted to recommend Board approval of the administrative recommendation as presented by the Langston administration.

Regent Massey moved and Regent Lester seconded to select Timberlake Construction as the Construction Management at Risk Firm for the renovation of the I. W. Young Auditorium on the main campus as presented.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Balance of Agenda

Regent Helm moved and Regent Watkins seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda, as approved, is attached.)

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, Boettcher, and Burns. No: None. Abstentions: None. Absent: Peach. The motion carried.

Chairman Burns commented that President Haysbert does such wonderful work at Langston and provides great leadership. He said the Regents wish the Langston administration a happy holiday season.

The business of Langston University being concluded, Dr. Haysbert and members of the Langston administration were then excused from the meeting.

December 5, 2008 Langston University

**BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY
AND A&M COLLEGES
Stillwater, Oklahoma 74074**

Dear Board Members:

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

**A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:
NONE**

B. RESOLUTIONS: NONE

C. POLICY AND OPERATIONAL PROCEDURES: NONE

D. PERSONNEL ACTION:

1. A. FOR INFORMATIONAL PURPOSES

Langston University will accept the following notice of resignation:
Mr. Adnan Beker Yousef, from the position of Visiting Scholar, effective
September 30, 2008.

B. FOR INFORMATIONAL PURPOSES

Langston University will accept the following notice of retirement:
Mrs. JoVona Green, as Purchasing Coordinator, effective January 1, 2008

2. Permission is respectfully requested for Langston University to change the title of 12-month employee Dr. Sharon Brown **from** Associate Professor/Rehabilitation Counseling, at \$65,000, **to** Associate Professor and Interim Coordinator of the Master's of Science in Visual Rehabilitation Services Program, at \$75,000, effective October 1, 2008.

3. Permission is respectfully requested for Langston University to change the title of 9-month employee Dr. Samir El Deeb, **from** assistant /Professor in the School of Business **to** Acting Chairman for the Department of Accountancy and Financial Economics, with a stipend of \$5,606.25, effective November 1, 2008.

4. Permission is respectfully requested for Langston University to change the

status of 9-month employee Dr. Fonjo-Fotou Franklin **from** Post Doctoral Research Associate, at \$30,000, **to** Assistant Professor of Economics at \$2,500 per month, effective November 1, 2008 – December 31, 2008.

5. Permission is respectfully requested for Langston University to change the status of 12-month employee Dr. John Sassin **from** Assistant Professor of Rehabilitation Services at \$54,000 **to** Assistant Professor and Coordinator of Rehabilitation Services (LU-Tulsa) at \$64,000, effective October 1, 2008.
6. Permission is respectfully requested for Langston University to change the status of Ms. Jackie Garrett **from** Senior Counselor of Upward Bound, at \$36,000, **to** Director of Upward Bound, at a salary of \$40,000, effective November 1, 2008.

E. INSTRUCTIONAL PROGRAMS:

1. Permission is respectfully requested for Langston University to change the name of its Bachelor of Science in Human Ecology Program to Family and Consumer Sciences Program.

F. BUDGETARY ACTION: NONE

G. OTHER BUSINESS AND FINANCIAL MATTERS: NONE

H. CONTRACTUAL AGREEMENTS (other than construction and renovation):

1. **Permission is respectfully requested to approve a new Service Agreement between OSU-Tulsa and LU, to accommodate our Nursing program's facility utilization beginning Spring 2009 (see attachment A).**
2. **Permission is requested for Langston University to enter into an agreement with ADT Security Services, Inc. for the Select Link Mass Notification System for use in immediately contacting faculty, staff and students in the event of an emergency or any need for massive notification, pending the review of Legal Counsel. The cost of this system is \$8,000 annually and is in accordance with the state's requirement to have such a system in place by January 1, 2009.**

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

1. Permission is respectfully requested for Langston University to select **Timberlake Construction** as a Construction Management at Risk Firm for the renovation of the I.W. Young Auditorium on the main campus, in accordance with the guidelines for the CM Firms selection provided by

OSU A&E Services.

J. PURCHASE REQUESTS:

1. Permission is respectfully requested for Langston University to process a purchase requisition in the estimated amount of \$40,000 to Iowa State University to provide evaluation services to the following: Impact on Student Learning, LCT Faculty Development Training, evaluations of site visits for participating HBCUs, and LCT website and implementation of the overall LCT Project.

K. STUDENT SERVICES/ACTIVITIES: NONE

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:
NONE**

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel as of October, 2008:

Column (1): Travel This Month

Column (3): Amount Expended Current FY

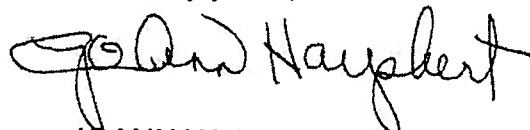
Column (2): Corresponding Month Last FY

Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	10	\$22,013.04	12	\$25,268.40	36	\$55,507.35	31	\$60,786.19
St. Approp.								
Federal	18	\$22,352.68	16	\$40,004.97	80	\$133,425.51	75	\$150,702.55
Private								
Auxiliary	8	\$19,603.66	2	\$16,081.11	17	\$49,170.14	5	\$27,685.15
Other								
TOTAL	36	\$63,969.38	30	\$81,354.48	133	\$238,103.00	111	\$239,173.89

All items listed above are respectfully submitted for your approval.

Sincerely yours,



JOANN W. HAYSBERT
PRESIDENT
LANGSTON UNIVERSITY

**Langston University / OSU-Tulsa
Service Agreement**

Term

The term of the initial contract shall be from January 1, 2009 through June 30, 2009. The contract may then be renewed on a fiscal year basis, from July 1 through June 30, for subsequent years based on mutual consent.

Space Allocation

All space occupied and utilized by Langston University shall be charged at a straight cost of \$15.00 / sq ft for the initial term of this contract. This charge shall be inclusive of utilities, parking, security, janitorial services and access to OSU-Tulsa commons areas for Langston students faculty and staff engaged in class on the OSU-Tulsa campus.

Office / Lab Space

<u>Room</u>	<u>SF</u>	<u>Semi-Annual Rate</u>		<u>Total</u>
NH 354 – 153 sf	153	\$ 7.50	\$	1,148
NH 355 – 153 sf	153	7.50		1,148
NH 356 – 311 sf	311	7.50		2,333
NH 357 – 287 sf	287	7.50		2,153
NH 358 – 153 sf	153	7.50		1,148
NH 359 – 146 sf	146	7.50		1,095
NH 360 – 153 sf	153	7.50		1,148
NH 361 – 153 sf	153	7.50		1,148
NH 362 – 147 sf	147	7.50		1,103
NH 363 – 153 sf	153	7.50		1,148
NH 365 – 153 sf	153	7.50		1,148
NH 367 – 153 sf	153	7.50		1,148
NH 368 – 153 sf	153	7.50		1,148
Nursing Lab w/o clinic space	3,800	7.50		28,500
Total Office / Lab Space	6,068	\$ 7.50	\$	45,510

Classroom Space

Classroom space charges have been calculated on the basis of a fifteen dollar per square foot annual rate. Given that there are two primary semester in a year, the fifteen dollar per square foot rate is divided by two to achieve a per semester square footage charge. Given that each classroom can accommodate multiple sessions each day for either a Monday/Wednesday/Friday schedule or a Tuesday/Thursday schedule, each standard session will account for a 1/16th classroom allocation. A schedule of available classrooms is attached. Classroom requests that extend across two standard sessions will result in a double allocation. OSU-Tulsa will make every effort to accommodate all room requests from Langston University.

Standard Classroom Periods per Semester

<u>Start</u>	<u>Finish</u>	<u>Mon/Wed/Fri</u>	<u>Tue/Thu</u>	<u>Total</u>
8:00 AM	10:40 AM	1	1	2
10:50 AM	1:30 PM	1	1	2
1:40 PM	4:20 PM	1	1	2
4:30 PM	7:10 PM	3	2	5
7:20 PM	10:00 PM	3	2	5
		9	7	16

<u>Classroom</u>	<u>\$ 7.50</u>	<u>LU</u>	<u>Total</u>	<u>LU</u>	<u>Semester</u>
<u>Sq ft</u>	<u>total sq cost</u>	<u>Requested</u>	<u>Available</u>	<u>% of use</u>	<u>Charge</u>
NH 118	2150 \$ 16,125	6	16	38%	\$ 6,047
NH 220	2352 \$ 17,640	2	16	13%	2,205
NH 247	1176 \$ 8,820	2	16	13%	1,103
NH 248	1176 \$ 8,820	3	16	19%	1,654
NH 258	1176 \$ 8,820	5	16	31%	2,756
NH 390	2200 \$ 16,500	6	16	38%	6,188
NH 396	1120 \$ 8,400	6	16	38%	3,150
		30	112		\$ 23,102

Total Space allocation

1/2 Year Office / Lab Space	\$ 45,510
1/2 Year Spring 09 Classrooms	\$ 23,102
Initial (6) month Space allocation Total	\$ 68,612

**Langston University / OSU-Tulsa
Service Agreement**

Services

Costs for most common services will be allocated based upon the number of credit hours produced by each institution at the OSU-Tulsa campus. The allocation will be based on the previous fiscal year's credit hour hours. **The cost center budget will be based on the upcoming fiscal year budget which coincides with the contract fiscal year.** The allocation percentages are applied only to those cost centers within the OSU-Tulsa budget where services are to be provided to Langston University students and faculty engaged in class at the OSU-Tulsa location.

Credit Hour Production	FY 06	FY07	FY08
Langston	10,913	10,677	3,100
OSU	40,284	41,195	39,969
Total credit hours	51,197	51,872	43,069
Langston percentage of total	21.32%	20.58%	7.20%

Service	09 Budget	CH Ratio	Total
Library	\$ 1,275,328	7.2%	\$ 91,824
AV	353,798	7.2%	25,473
Disability & Testing	195,270	7.2%	7,030
Information Technology	970,640	7.2%	69,886
Annual Service Allocation	<u>\$ 2,795,036</u>	<u>7.2%</u>	<u>\$ 201,243</u>

Initial (6) month Services Total	\$ 100,621.30
Initial (6) month Space allocation Total	68,611.88
Initial (6) month allocation & Services total	\$ 169,233.17

Additional Space & Services

The following services will be available to Langston students, faculty and staff engaged in class in the Tulsa area regardless of campus affiliation. These prices are subject to change to reflect the actual charge applied to OSU-Tulsa students, faculty and staff.

Optional Services	Cost	Semester	
Wellness Center	\$ 20.00	per semester	per person

Conference Center

Conference Center space may be used if space is available at the non profit rate. This rate is 50% off of the normal for profit rate. (a rate sheet has been attached for the initial contract year)

Payment Schedule

Langston will make payments to OSU-Tulsa in equal quarterly installments. Payments will be due within 45 days of the end of the quarter.

Reconciliation

At the end of each quarter, a reconciliation will be provided to show actual expenses for the allocated cost centers. At the end of each contract year, budgeted expenditures will be replaced with actual expenditures for the year to determine the final refund or additional amount due for the current contract.

Major Contract Changes

Notification of any material changes to the contract must be preceded by written notification to the effected party by April 1. E.G. Additional space needs and additional charges to be applied. Material changes to the contrat must be agreed to in writing by both parties no later than May 1.

Langston University Date

OSU-Tulsa Date

**Langston University / OSU-Tulsa
Service Agreement**

Class Room Schedule						
Location	Semester Rate	Cost per Semester	Sections used per semester	Langston Cost \$ Allocation	Langston Space sf Allocation	
Seating	Total sq ft					
NH 104	48	1,218	9,135		-	-
NH 106	60	1,218	9,135		-	-
NH 108	60	1,218	9,135		-	-
NH 110	57	1,218	9,135		-	-
NH 117	60	1,276	9,570		-	-
NH 118	100	2,150	16,125	6	6,047	806.25
NH 119	50	1,247	9,353		-	-
NH 121	35	870	6,525		-	-
NH 150	100	2,250	16,875		-	-
NH 153	40	1,210	9,075		-	-
NH 155	28	1,030	7,725		-	-
NH 156	20	928	6,960		-	-
NH 205	32	664	4,980		-	-
NH 208	14	308	2,310		-	-
NH 209	24	550	4,125		-	-
NH 211	24	550	4,125		-	-
NH 212	33	1,078	8,085		-	-
NH 213	24	550	4,125		-	-
NH 214	33	588	4,410		-	-
NH 216	25	616	4,620		-	-
NH 218	27	588	4,410		-	-
NH 219	33	560	4,200		-	-
NH 220	84	2,352	17,640	2	2,205	294.00
NH 221	25	560	4,200		-	-
NH 222	42	1,176	8,820		-	-
NH 223	30	588	4,410		-	-
NH 224	48	1,008	7,560		-	-
NH 225	28	588	4,410		-	-
NH 226	32	672	5,040		-	-
NH 227	35	840	6,300		-	-
NH 244	42	1,008	7,560		-	-
NH 245	60	1,176	8,820		-	-
NH 246	48	1,008	7,560		-	-
NH 247	60	1,176	8,820	2	1,103	147.00
NH 248	38	1,176	8,820	3	1,654	220.50
NH 250	100	2,288	17,160		-	-
NH 258	54	1,176	8,820	5	2,756	367.50
NH 259	43	1,008	7,560		-	-
NH 260	55	1,176	8,820		-	-
NH 261	39	1,008	7,560		-	-
NH 263	44	1,008	7,560		-	-
NH 390	100	2,200	16,500	6	6,188	825.00
NH 396	46	1,120	8,400	6	3,150	420.00
	43	46,197	346,478	30	\$ 23,102	3,080

6.67%

December 5, 2008

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Donnie Nero, President, and Ms. Sharon Owen, Vice President for Fiscal Services, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Nero reported that a bull test sale was conducted at Connors yesterday. He said there was one bull that sold for \$4,385. He said he will provide a report regarding the results of the sale. He said Mr. Blake Nelson and the men and women of the Agriculture Department do a fantastic job, and he is very pleased with what is going on.

Dr. Nero reported that the women's basketball team is ranked No. 12 in the nation. The team is undefeated at this time.

Approval of Supplemental Retirement Program Proposal

Regarding the request to establish a Supplemental Retirement Program, Dr. Nero said this item was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Anthony reported that the Committee met with the administration of Connors State College regarding approval of the Supplemental Retirement Program Proposal. He said President Nero provided guidelines that have been developed for the program to be offered to employees who have 20 years of service at Connors and who meet the requirements to retire between February 1, 2009, and June 30, 2009.

Regent Anthony reported that the Committee acted to recommend Board approval of the administrative recommendation as presented, subject to approval by Legal Counsel.

Regent Anthony moved and Regent Lester seconded to approve the Supplemental Retirement Program at Connors State College as presented, subject to approval by Legal Counsel.

Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Boettcher, Burns, and Hall. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Renovation of the Fine Arts Building

Dr. Nero requested Board approval to authorize Physical Plant Architecture Services to prepare plans and specifications, advertise, and receive bids for the renovation of the Fine Arts Building on the Connors State College campus. He said the project will be funded through Oklahoma Capital Improvement Authority Bonds. Connors has a total of \$640,000 in an account for this

purpose, and the start-up cost is estimated to be \$300,000, so Connors is well below the amount dedicated for this project.

Regent Helm moved and Regent Hall seconded to authorize Physical Plant Architecture Services to prepare plans and specifications, advertise, and receive bids for the renovation of the Fine Arts Building on the Connors State College campus with a recommendation for award of a contract to be presented at a future Board meeting.

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Boettcher, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach. The motion carried.

Balance of Agenda

Regent Lester moved and Regent Hall seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda, as approved, is attached.)

Those voting aye: Board Members Massey, Watkins, Anthony, Boettcher, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Peach. The motion passed.

Report on the Connors State College Audit

Regent Helm said the Fiscal Affairs Committee recently met with the external auditors. He said each of the last three years Connors has had three financial officers. He said OSU has volunteered to work with Connors to help get the College up to date, and he appreciates the cooperative effort. Regent Helm said he understands everything is going well with that effort. Dr. Nero said he will report to the Board in March pertaining to the progress being made and what is going on. He said Sharon Owen has worked with David Bosserman and his staff, and Connors is getting some training for some of the employees on staff. Connors has made some progress, and he will provide a report to the Board in March. Chairman Burns said he is aware the Connors administration wants to get on top of the situation because it is hard to play "catch up." He said the Board appreciates the leadership of Dr. Nero.

The business of Connors State College being concluded, Dr. Nero and Ms. Owen were then excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma

December 5, 2008

Board of Regents for OSU & A&M Colleges
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:

1. *Personal Remarks – Dr. Donnie Nero*

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

1. **Academic Calendar**
We request approval of the proposed FY2010 Academic Calendar (attached).
2. **Supplemental Retirement Program Proposal**
Guidelines have been developed for a Supplemental Retirement Program at Connors State College to be offered to employees who have attained eligibility. The Supplemental Retirement Program Proposal is attached and we request approval of this plan. The plan has been reviewed by Legal Counsel.

D. PERSONNEL ACTIONS:

None

E. INSTRUCTIONAL PROGRAMS:

None

F. BUDGETARY ACTIONS:

None

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. **Transfer Excess Cash Balance**

We request authorization to transfer an excess cash balance of \$35,662.50 from the pledged revenue accounts of Housing, Food Service, Dorm, Bookstore, and Student Union into the appropriate auxiliary accounts. Pledged revenue is used for the retirement of debt for the Student Facilities Revenue Bonds. In this case, an interest only payment of \$35,662.50 will be made December 1, 2008.

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

1. **Fine Arts Building**

Board approval is requested to authorize Physical Plant Architecture Services to prepare plans and specifications, advertise, and receive bids for the renovation of the Fine Arts Building on the Connors State College campus.

The renovation will consist of corrections to façade, renovation of entry way with handicapped accessible entrance, new handicapped accessible toilet facilities, and upgrading utilities as necessary.

A recommendation for award of a contract will be presented to the Board at a future meeting. This project will be funded through Oklahoma Capital Improvement Authority Bonds.

J. PURCHASE REQUESTS:

None

K. STUDENT SERVICES/ACTIVITIES:

None


L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. *Out-of-State Travel Report for October, 2008, attached.*

Respectfully submitted,



Donnie L. Nero, Ed.D.
President

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Institution:

CONNORS STATE COLLEGE



2009-10 ACADEMIC CALENDARS

Summer Session (2009):

Semester begins (first day of classes)	June 01, 2009
Please list dates of all holidays and breaks	
Independence Day	July 03, 2009
Semester ends (including final exams)	July 23, 2009
Commencement date (graduation ceremony)	N/A

First Semester (Fall 2009):

Semester begins (first day of classes)	August 17, 2009
Please list dates of all holidays and breaks	
Labor Day	September 07, 2009
Fall Break	October 16, 2009
Thanksgiving	November 25, 26, 27, 2009
	<i>(No Tuesday Night Classes, November 24)</i>
Semester ends (including final exams)	December 11, 2009
Commencement date (graduation ceremony)	N/A

Second Semester (Spring 2010):

Semester begins (first day of classes)	January 11, 2010
Please list dates of all holidays and breaks	
Spring Break	March 15-19, 2010
Semester ends (including final exams)	May 07, 2010
Commencement date (graduation ceremony)	May 07, 2010

Intersession

(Classes that meet between regularly scheduled semesters or that meet between spring semester and summer session or between summer session and fall semester):

MINI-MESTER SCHEDULES

August 2009	July 27, 2009	August 06, 2009
Winter 2009	December 14, 2009	December 22, 2009
May 2010	May 10, 2010	May 20, 2010

Connors State College continues to work with area business and industry, and will likely be conducting classes to accommodate their needs. These classes will vary in times and dates, but will meet the OSRHE standards.

SUMMER, FALL 2009 and SPRING 2010 SEMESTERS

Semester	Weeks	Inclusive Dates	Target Audience
Summer 2009	01-04	June 01 – June 25, 2009	Regular
	05-08	June 29 – July 23, 2009	Regular
Fall 2009	01-08	August 17 – October 12, 2009	Regular
	09-16	October 13 – December 11, 2009	Regular
Spring 2010	01-08	January 11 – March 05, 2010	Regular
	09-16	March 08 – May 07, 2010	Regular

Signature of President _____ **Date** _____
 Donnie L. Nero, Ed.D.

Summer 2009

Classes Begin (Day & Night)		June 01, 2009
Holiday:	Independence Day	July 03, 2009
Semester Ends (including final exams):	Monday-Wednesday	July 22, 2009
	Tuesday-Thursday	July 23, 2009

Fall 2009

Classes Begin (Day & Night)		August 17, 2009
Holidays:	Labor Day	September 07, 2009
	Fall Break	October 16, 2009
	<i>(All CSC administrative & staff offices open)</i>	
	Thanksgiving	November 25, 26, 27, 2009
	<i>(Holiday begins 4:30 p.m., November 24th No Tuesday night classes)</i>	
Mid-Term		October 09, 2009
Finals Week	Monday-Thursday	December 07-10, 2009
Finals End	<i>(11:10 p.m., December 10, 2009)</i>	December 10, 2009
Semester Ends		December 11, 2009

80 Instructional Days

MONN	=	16 Meetings	WEDN	=	16 Meetings
TUESN	=	16 Meetings	THURN	=	16 Meetings

Spring 2010

Classes Begin (Day & Night)		January 11, 2010
OACC Meeting	<i>(All CSC Classes Will Be Held)</i>	March 05, 2010
Mid-Term		March 05, 2010
Spring Break	<i>(All CSC Administrative & Staff Offices Open)</i>	March 15-19, 2010
Finals Week	Monday-Thursday	May 03-06, 2010
Finals End	<i>(11:10 p.m., May 06, 2010)</i>	May 06, 2010
Commencement	<i>(Graduation Ceremony)</i>	May 07, 2010

80 Instructional Days

MONN	=	16 Meetings	WEDN	=	16 Meetings
TUESN	=	16 Meetings	THURN	=	16 Meetings

August 2009 Mini-Mester

July 27, 28, 29, 30, 31, August 03, 04, 05, 06, 2009 = 09 Days

Winter 2009 Mini-Mester

December 14, 15, 16, 17, 18, 21, 22, 2009 = 07 Days

May 2010 Mini-Mester

May 10, 11, 12, 13, 14, 17, 18, 19, 20, 2010 = 09 Days

2009-2010 CSC HOLIDAYS

Independence Day	July 03, 2009
Labor Day	September 07, 2009
Thanksgiving	November 25, 26, 27, 2009
Christmas	December 23, 24, 25, 28, 29, 30, 31, 2009 January 01, 2010
Memorial Day	May 31, 2010

LEGAL HOLIDAYS

New Years Day
Martin Luther King's Birthday
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans' Day
Thanksgiving and the following Friday
Christmas

CONNORS STATE COLLEGE

2009 - 2010



Building Futures One At A Time Since 1908

JUNE 2009

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June 01 - July 23 Summer Session

JULY 2009

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July 3-4 Independence Day

AUGUST 2009

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July 27 - August 6 August Mini-Mester

SEPTEMBER 2009

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September 07 Labor Day Holiday

OCTOBER 2009

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October 16 Fall Break

NOVEMBER 2009

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November 25, 26, 27 Thanksgiving Break - All Campuses Closed
No Tuesday Night Classes (24)

DECEMBER 2009

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December 14-22 Winter Mini-Mester
December 23, 2009 - January 1, 2010 - All campuses closed

JANUARY 2010

S	M	T	W	T	F	S
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

January 11 - May 07 - Spring Semester

FEBRUARY 2010

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2010

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March 15-19 Spring Break

APRIL 2010

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2010

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 07 - Commencement
May 10-14 - May Mini-Mester
May 31 - Memorial Day

**Connors State College
Supplemental Retirement Program**

CONTRACT

This Contract is made by and between Connors State College and _____, hereinafter called RETIREE, pursuant to the Connors State College Supplemental Retirement Program.

RECITALS:

- (1) On _____, 2008, the Board of Regents for Oklahoma State University and the A&M Colleges approved Connors State College's Supplemental Retirement Program. The Supplemental Retirement Program, as stated in the minutes of the _____, 2008 meeting of the Board of Regents is incorporated herein by reference and made a part of this Contract.
- (2) Retiree has voluntarily elected to participate in the Supplemental Retirement Program.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, and intending to be legally bound, the parties agree as follows:

PARTICIPATION IN SUPPLEMENTAL RETIREMENT PROGRAM

Eligibility

This program will be available to all employees who meet the requirements under this program to retire between February 1, 2009 and June 30, 2009.

Eligibility Requirements

1. The employee must have twenty (20) years of service at Connors State College.

Benefits

(Option #1):

1. The college will contribute to the medical (health, vision, dental) premiums for the retired employee for four (4) years from the date of retirement.

If the retiree is over 65 at retirement date or becomes 65 during the four (4) year period, the college will contribute to the insurance premium for a Medicare supplement. The amount of such contribution will be the

difference of the current medical insurance premium, less the contribution paid by the Oklahoma Teacher's Retirement System.

2. If the retiree is eligible for Oklahoma Teacher's Retirement System benefits, the college will continue to pay for a \$6,000 life insurance policy for the retired employee. The retiree will be eligible for all other benefits normally provided to retired employees.
3. In the event of the retired employee's death, the surviving spouse would continue to receive the schedule of payments, not to exceed the balance remaining, as outlined in Option #2.

(Option #2):

1. The college will pay the retiree, if under age 65, \$4,000 per year (paid in 48 equal payments) from the date of retirement or if over age 65, \$2,500 per year (paid in 48 equal payments) from date of retirement.
2. If the retiree is eligible for Oklahoma Teacher's Retirement System benefits, the college will continue to pay for a \$6,000 life insurance policy for the retired employee. The retiree will be eligible for all other benefits normally provided to retired employees.
3. In the event of the retired employee's death, the surviving spouse would continue to receive the schedule of payments, not to exceed the balance remaining. If no spouse survives, the payment will stop effective the first day of the month in which the death occurs.

(Option #3): (If this option is chosen, please sign and return. No notary is required)

1. I have reviewed the Supplemental Retirement Program offered by Connors State College and I have decided not to participate in the program at this time.

Considerations

1. Payments made by the college to the retired employee could be subject to income tax and withholding may be necessary.
2. No Social Security or Oklahoma Teacher's Retirement contribution will be paid or withheld from the payment after the retirement date; therefore, the amount of the actual and direct payment from Social Security at age 62 may be lower than it would have been if Social Security contributions had continued.

Miscellaneous

This instrument represents the entire understanding between Connors State College and Retiree concerning the subject matter hereof and may be modified

only by the mutual written agreement of the parties. There are no promises or commitments except as stated in this instrument. No representative of Connors State College is authorized to modify this Contract verbally or in writing except upon the prior approval of the Board of Regents for Oklahoma State University and the A&M Colleges. The application of this Contract to any facts or circumstances not clearly specified in this instrument is reserved to Connors State College's administrative staff for final decision. This Contract shall be binding and irrevocable upon the parties hereto and their respective heirs, administrators, executors, successors and assigns, except that this Contract and the Retirement Payments shall not be assignable by Retiree. The Supplemental Retirement Program is offered on a "one-time" basis only and nothing in this instrument or the Supplemental Retirement Program generally shall obligate Connors State College to offer the Supplemental Retirement Program or a similar program at any subsequent time.

I have reviewed this Contract and have decided to accept Option # _____.

Signed and delivered this _____ day of _____, 20

Connors State College
Warner, Oklahoma

Retiree Signature

By _____
President, Connors State College

ACKNOWLEDGEMENT

State of _____

County of _____

Subscribed and sworn/affirmed to before me by _____

this _____ day of _____, 20

Notary Public

My commission expires:

CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF OCTOBER, 2008

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	6	6,819.22	0	0.00	6	6,819.22	2	4,428.50
FEDERAL	0	0.00	0	0.00	0	0.00	1	5,068.41
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	1	237.33	1	217.20	2	525.25	2	511.34
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	7	7,056.55	1	217.20	8	7,344.47	5	10,008.25

December 5, 2008

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Mr. Tom Poole, Interim President, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board. Mr. Poole said the NEO faculty and staff have enjoyed having the Board members on campus.

Mr. Poole said the Fine Arts Department recently presented "Jack and the Beanstalk," and more than 1,000 local elementary students were on campus to view that performance. He also reported that Phi Theta Kappa recently hosted a quiz bowl in which 40 high school teams from the four-state area came to NEO for that event.

Personnel Actions

Mr. Poole recommended that Donnie Bigby be promoted to the Head Football Coach position. He said Mr. Bigby has been on the campus about eight years as an Assistant Football Coach and has done an outstanding job. He is great with the students and believes in academics first, athletics second, and really does a great job for NEO. Mr. Poole said Mr. Bigby will continue to be the Department Chair for the Physical Education Department and also instruct six hours each semester. This will allow NEO to save quite a bit of money because NEO will not fill that position that Mr. Bigby held. He said Rob Green, Head Football Coach, resigned effective December 31, 2008.

In the course of serving on the NEO Presidential Search Committee, Regent Lester said he got to know Coach Bigby. He said it is quite obvious that Mr. Bigby cares about the student athletes and the school. He said just in his discussions with Mr. Bigby he made it quite clear that he cares about academics first. Regent Lester said he has no doubt that Mr. Bigby will turn the program around.

Regent Lester moved and Regent Watkins seconded to approve the personnel actions as listed in the NEO Agenda.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach.
The motion was approved.

Approval of One-Time Stipends

Mr. Poole requested approval to pay a one-time stipend to all full-time employees at an estimated cost of \$255,000. The stipend is based on 3 percent of the employee's base salary or a maximum stipend of \$1,250. Chairman Burns asked if the employees will receive these funds before Christmas. Mr. Poole said Human Resources will be notified to process the checks as soon as the meeting is over so that the employees will receive their checks next Thursday. Chairman Burns said this is a wonderful Christmas gift. Mr. Poole said it is a great way to say "thank you"

to the employees for a job well done. He said if things work well, then NEO can make this part of the employees' base pay beginning July 1, 2009. It gives the new President a little bit of leeway and does not commit these funds. Mr. Poole said this stipend will be greatly appreciated by the staff and faculty.

Regent Helm moved and Regent Anthony seconded to approve the request to pay a one-time stipend to all full-time employees at an estimated cost of \$255,000 based on 3 percent of the employee's base salary or a maximum stipend of \$1,250, as presented.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Authority for Property Insurance Claims Settlement (Flood Damages)

Mr. Poole requested authorization for him to conclude settlement of all property insurance claims arising from flood damages. He said this matter was discussed with the Fiscal Affairs Committee.

Regent Massey said the Fiscal Affairs Committee met with the administration of NEO regarding approval to conclude settlement of all property insurance claims arising from flood damages. He said Interim President Tom Poole said approval will include accepting actual cash value of three apartment buildings, Need, Lindsey, and Chaney. These three buildings will be demolished, and the remaining funds could be used for renovation of the present dorm system. He added the Speaker Apartments will be converted into dressing rooms and public restrooms for the soccer program. Regent Massey said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Massey moved and Regent Anthony seconded to authorize Interim President Tom Poole to conclude settlement of all property insurance claims arising from flood damages, as presented.

Those voting aye: Board Members Anthony, Boettcher, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Peach. The motion carried.

Regent Helm said he and Mr. Poole are going to look at the apartments and come back with a final recommendation after the new President takes office. It is believed this decision is critical enough to have him involved. He said he and Mr. Poole will make a recommendation to the new President, and a final decision will be presented at the January Board meeting.

Repair and Repaving of "L" Street

Regent Helm moved and Regent Anthony seconded to authorize NEO to partner with the City of Miami to make repairs to and repave "L" Street, with the City paying for milling, excavation, aggregate base, and paving, and the College purchasing the asphalt at an approximate cost of \$41,000.

Those voting aye: Board Members Boettcher, Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Purchase of Band Uniforms

Mr. Poole said NEO has not had band uniforms for the past three years. NEO has a 65-piece marching band and is the only two-year school in the State of Oklahoma that has one. Mr. Poole said he has been working with the band director regarding this matter, and the approximate cost is \$35,000. He said this is another part of NEO's recruiting tool. If NEO does not have band uniforms, it is hard to recruit students to be in the band. NEO will purchase 85 uniforms in order to have room to grow. Chairman Burns asked Mr. Poole if the band has been a big recruiting tool for the College. Mr. Poole said NEO has always had a nice band, which is part of the music program. NEO also has a 35-member choir in addition to the marching band.

Balance of Agenda

Regent Hall moved and Regent Massey seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda, as approved, is attached.)

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Peach. The motion carried.

Expression of Appreciation

Chairman Burns said the Board would like to publicly thank Mr. Poole for all of the great things he has done, not only over his entire career but also while serving as Interim President of NEO. He said Mr. Poole has done an outstanding job, and not only is that the Board's view but the Regents hear it repeatedly from members of the public, faculty, and students.

Mr. Poole said after 42 years on a college campus it will be hard to walk out the door. He expressed thanks for the comments. He said one thing he would like to do before he leaves is acknowledge Peggy Rhine, and he asked her to come forward. He said Ms. Rhine has been the

Secretary to the President and Executive Secretary for many years, and probably the hardest individual she has had to train was himself. He said he just wants to thank Ms. Rhine for everything she has done for him over the past 26 years. He said she will be a great asset to the new President. He noted that during the past two days she has put in numerous hours along with the staff in Dr. Wilson's office to make sure everything went smoothly at the College.

The business of Northeastern Oklahoma A&M College being concluded, Mr. Poole and Ms. Rhine were then excused from the meeting.

NORTHEASTERN OKLAHOMA A&M COLLEGE
Miami, Oklahoma
December 5, 2008

Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

None

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

None

PART D - PERSONNEL ACTIONS

We request approval of the following personnel actions:

1. Change of Title and Salary

Don Bigby, Health & Physical Education Department Chairman, HPER instructor and Assistant Football Coach, title changed to Head Football Coach, Health & Physical Education Department Chairman and HPER instructor. We recommend he be paid an annual salary of \$52,664, effective December 1, 2008. This will be a 12-month appointment to be extended to December 31, 2009. This is a replacement for an employee who resigned.

2. Information Requiring No Action by the Board

- a. Rob Green, Head Football Coach, resigned effective December 31, 2008.
- b. Dr. Pete Smith, agriculture instructor, retiring effective February 1, 2009.

PART E - INSTRUCTIONAL PROGRAMS

None

PART F - BUDGETARY ACTIONS

None

PART G - OTHER BUSINESS AND FINANCIAL MATTERS

1. Payment of One-Time Stipends

We request approval to pay a one-time stipend to all full-time employees at an estimated cost of \$255,000, which includes the stipend and benefits. The stipend is based on 3% of the employee's base salary or a maximum stipend of \$1,250, payable December 2008. If revenue is available, it is recommended that this stipend become a permanent part of the base salary for FY2009-10.

2. Revocation – Peace Officer Commission

We request revocation of peace officer commission for former officer, Larry Thoroughman.

3. Authority for Property Insurance Claims Settlement (Flood Damages)

Authority requested for Interim President, Tom Poole, to conclude settlement of all property insurance claims arising from flood damages, to include accepting actual cash value of the three apartment buildings: Need, Lindsey and Chaney. These three apartment buildings will be demolished and the remaining funds could be used for renovation of the present dorm system. Speaker Apartments will be converted into dressing rooms and public restrooms for the soccer program.

4. Repair and Repaving of "L" Street

I request approval to partnership with the City of Miami to make repairs to and repave "L" Street which is the east entrance to the campus. This street is in need of repairs due to age and flooding. The street is owned by the City of Miami and we have been working with the City to come up with a solution to complete the street repair. The City of Miami has agreed to pay for milling, excavation, aggregate base and paving and the College will purchase the asphalt. The estimated cost for the total project is \$87,000 with NEO A&M College paying \$41,000 for the asphalt. The funding for this project will be from Section 13 Offset & Auxiliary Budget (parking fees).

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

PART J - PURCHASE REQUESTS

1. Purchase band uniforms for the marching band at an estimated cost of \$35,000 to be funded from Section 13 Offset and E&G funds.
2. Payment of property and content insurance premiums for FY2009 to Office of Public Affairs, Risk Management Division, for all equipment and buildings on the campus at the estimated total cost of \$55,000 with a \$50,000 deductible. The estimated replacement value of the buildings and contents is \$93,807,106. The funding will be from the E&G and Auxiliary Budgets (housing, student union, cafeteria, and bookstore).
3. **Purchase two boilers for Russell Hall and Vann Hall at an estimated cost of \$60,000. The existing boilers need to be replaced as soon as possible. The funding will be from the Auxiliary Budget.**

PART K - STUDENT SERVICES/ACTIVITIES

None

PART L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

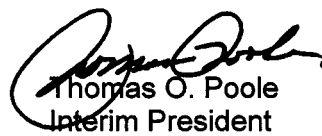
1. Summary of Out-of-State Travel as of October 2008

Column (1): Travel This Month
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY
 Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	7	\$ 2,248.66	10	\$ 3,424.34	10	\$ 3,907.60	16	\$ 5,457.23
Federal	0	\$ 0.00	0	0.00	0	\$ 0.00	1	\$ 150.25
Private								
Auxiliary	1	\$ 112.61	2	\$ 1,452.08	2	\$ 392.63	2	\$ 1,452.08
Other								
Total	8	\$ 2,361.27	12	\$ 4,876.42	12	\$ 4,300.23	19	\$ 7,059.56

Respectfully Submitted,


 Thomas O. Poole
 Interim President

December 5, 2008

Public Comments

Chairman Burns announced that 15 minutes would be provided for the public to make comments to the Board of Regents, and he asked if there were any members of the public who would like to address the Board at this time. There being none, the Board continued with its business.

December 5, 2008

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF DECEMBER 5, 2008

Chairman Burns called upon the following Committee Chairs to give Committee reports.

Fiscal Affairs Committee – Regent Greg Massey

(In addition to matters discussed during the business of Oklahoma State University, Langston University, and Northeastern Oklahoma A&M College, the Fiscal Affairs Committee also discussed the following.)

Authorization to Finalize Construction of Building to House OETA

Regent Massey said OSU-Tulsa Vice President Ron Bussert provided information to the Committee regarding a decision by the OSU-Tulsa Trustees to support the construction of a new building on the OSU-Tulsa campus to house the staff and production equipment of the Oklahoma Educational Television Authority. This arrangement will allow the OETA to begin the process of design and construction with the goal of full operation during the next two years. Regent Massey said Vice President Bussert added that having the OETA facility on campus is consistent with educational uses of the grounds and should provide for educational opportunities for OSU students. Regent Massey said the Committee acted to request the Board recommend the finalization of this project.

Regent Massey moved and Regent Helm seconded that the Board recommend the finalization of the construction of a new building on the OSU-Tulsa campus to house the staff and production equipment of the Oklahoma Educational Television Authority.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, Boettcher, and Burns. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Actions Regarding FY-08 Audit Reports

Regent Massey reported that the Fiscal Affairs Committee met on November 20, 2008, with representatives of Stanfield and O'Dell, and with representatives of Connors, Langston, NEO, and OPSU regarding the FY-08 audits. Special attention was directed to a material weakness in the audit for Connors State College. During discussions, the Committee agreed that additional training for the Connors State College staff by the Oklahoma State University staff is necessary

December 5, 2008

and that the Connors administration should investigate the advantages provided by outsourcing certain accounting functions to OSU.

Regent Massey said the Committee was strongly supportive of the Connors administration working closely with the Oklahoma State University Business and Finance staff to address the deficiencies cited in the audit. He said President Nero was very receptive to the Committee's encouragement and committed to follow through. Regent Massey said during the last year financial reports from Connors have not been submitted to the Department of Internal Audits in a timely manner, and he asked Mr. Strande to inform the Board of this. He said he believes something that significant should be reported to the Board so that the Board does not learn that from the external auditors.

Regent Massey reported that the Committee acted to recommend to the full Board that authorization be granted to Stanfield and O'Dell to share pertinent information with the OSU administration in order to resolve issues discussed about Connors State College.

Regent Massey moved and Regent Helm seconded to authorize Stanfield and O'Dell to share pertinent information with the OSU administration in order to resolve issues discussed about Connors State College.

Regent Helm said earlier in the meeting he commented on the need for Connors to work with OSU regarding its financial matters because he wanted to do so while Dr. Nero was present. Regent Helm said David Bosserman, Kathy Elliott, and their staff have volunteered to help Connors catch up. Regent Helm noted that Connors has had three financial officers in three years and has gotten behind. Regent Massey noted that not only has Connors gotten behind, but the institution also had a \$125,000 blatant error in its reporting that no one on campus caught. Not only was Connors behind in its reporting, but its reports were also wrong. Regent Helm said OSU can do quite a bit to help Connors. He said it is a great system when the A&M colleges can access the services of OSU's financial system.

Chairman Burns asked if the Committee is satisfied that Connors has the right financial officer in place. Regent Helm said he believes this will be known better when Dr. Nero reports to the Board in March. Dr. Wilson said that question was asked during the Committee meeting. Regent Lester said the external auditors essentially stated that they were not certain right now. Regent Massey said he believes this is something the Board really needs to pay attention to over the next 90 days. Regent Helm said he has talked with David Bosserman and Kathy Elliott about this matter today, and they are on top of it.

Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Boettcher, Burns, and Hall. No: None. Abstentions: None. Absent: Peach.
The motion was approved.

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Regent Massey reported that the Committee acted to recommend that the Board accept the FY-08 audit reports for Langston University, Connors State College, Oklahoma Panhandle State University, and Northeastern Oklahoma A&M College.

Regent Massey moved and Regent Anthony seconded that the Committee accept the FY-08 audit reports for Langston University, Connors State College, Oklahoma Panhandle State University, and Northeastern Oklahoma A&M College as presented.

Regent Lester asked if there is a final audit for Connors State College, and it was reported that there is not. Regent Lester asked if what the Board is accepting is the draft. Mr. Strande said the draft for Connors is complete from the standpoint of the audit of the College and the audit of the Miller's Crossing housing project. The issue that is still outstanding is that the Connors State College Foundation audit report is not complete. The Foundation has hired another firm to come in and get the records more current and finalize the audit on the Foundation so that Stanfield and O'Dell can issue an opinion on all of the component units and receive an unqualified opinion on the entire audit. Regent Helm said this was supposed to have been completed the first of this week. Mr. Strande said that was the initial plan, but as of a few days ago the Foundation was still working on it. Regent Helm asked Mr. Strande to keep the Board informed on this matter. Mr. Strande said he is awaiting receipt of the Connors State College Foundation audit report, and Dr. Nero is working with the Executive Director of the Foundation to make certain that happens. Mr. Strande said he worked with the Office of State Finance on an alternate method to get the comprehensive reports submitted to the State of Oklahoma. Chairman Burns asked when that is due. Mr. Strande said that was due December 1, and final figures for the College and Miller's Crossing and draft numbers for the Foundation were submitted. From the State's perspective, the draft for the Foundation is immaterial as it relates to the State of Oklahoma, so the State used the draft numbers without a formal opinion on the Connors State College Foundation.

Regent Massey asked how the Board can accept the audit report without receiving it. Chairman Burns said he agrees. In the event the Board does not approve any audit for Connors and basically delays that approval process until after the Board has reviewed it, which effectively means it would not be done until January, Chairman Burns asked the repercussions of that. Mr. Strande said the only issue is that a report must be filed with the Clearinghouse 30 days after acceptance of the audit reports. There may be an issue if an A-133 report was not approved before the end of December that an exception with the Clearinghouse may need to be obtained where audit reports are filed for federal purposes. Mr. Strande said everything is fine with the State of Oklahoma because it is comfortable working with a draft, and the external auditors have assured the State that the College report is not going to change and neither is the report for Miller's Crossing.

Chairman Burns said the gist of his question is if the Board does not approve an audit for Connors today and does not even consider the issue again until January, can Connors live with the consequences? Mr. Strande said it would be better to live with the consequences of having a

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delay than it would be to have Stanfield and O'Dell issue a qualified opinion on the audit for Connors State College.

Mr. Drake said he is curious as to what action the Board is taking. He said he thought the Board does not approve the audits but accepts the audits. Regent Lester said there is nothing to accept. Mr. Drake said the State has accepted the Connors audit for its purposes.

Chairman Burns said his understanding is that the consequence of the Board not accepting the audits is probably inconsequential, at least for a month. Mr. Strande said that would be his judgment, as well.

Regent Massey withdrew his motion, and Regent Anthony concurred.

Regent Massey moved and Regent Anthony seconded to accept the FY-08 audit reports for Langston University, Oklahoma Panhandle State University, and Northeastern Oklahoma A&M College as presented.

Those voting aye: Board Members Massey, Watkins, Anthony, Boettcher, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Peach. The motion carried.

Regent Massey said the Committee also met with representatives of Cole & Reed, P.C., Certified Public Accountants, and the OSU administration concerning the FY-08 audits of Oklahoma State University and its constituent budget agencies. The Committee also received information relating to the Foundation audits. The Committee acted to recommend that the Board accept the FY-08 audit reports for the Oklahoma State University System.

Regent Massey moved and Regent Helm seconded to accept the FY-08 audit reports for the Oklahoma State University System as presented.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Regent Massey said the external auditors were very complimentary of the work that is being done at OSU. He noted the auditors had a lot of nice things to say about OSU. Chairman Burns said he understands this is also true regarding Langston University. Regent Massey said this is correct in addition to NEO. Chairman Burns said this is great news because there were persistent problems regarding auditing issues at Langston for a number of years. Regent Lester noted that the Langston administration was very proud of it, as well.

December 5, 2008

Regent Anthony said he reviewed the reports, and it was noticeable to him and with Langston, in particular, that with the increases in the fund balances the schools are now living appreciably better in all areas. Regent Helm noted that OSU's fund balance is much better now, also. Chairman Burns asked the overall fund balance of OSU, and Mr. Strande said the fund balance of OSU General University is 12.86 percent. Chairman Burns noted that OSU's fund balance was below 3 percent for a while, and Regent Helm noted that the State Regents like to see an 8 percent fund balance.

Engagement of External Auditors

Regent Massey said the Committee discussed the engagement of external auditors for the FY-09 institutional audits. He said Mr. Strande shared with the Committee the proposals from the two current firms. The Committee acted to recommend that the Board continue with Stanfield and O'Dell to conduct the FY-09 audits of Connors State College, Langston University, Northeastern Oklahoma A&M College, and Oklahoma Panhandle State University. The Committee further acted to recommend that Cole & Reed, P.C., Certified Public Accountants, provide the FY-09 audits of OSU and its constituent budget agencies. The fee for Stanfield and O'Dell will be \$188,100, and the fee for Cole & Reed will be \$260,000.

Regent Massey moved and Regent Helm seconded to approve that Stanfield and O'Dell conduct the FY-09 audits of Connors State College, Langston University, Northeastern Oklahoma A&M College, and Oklahoma Panhandle State University at a fee of \$188,100, and that Cole & Reed, P.C., Certified Public Accountants, conduct the audits of OSU and its constituent budget agencies at a fee of \$260,000.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach.
The motion passed.

Regent Massey reported that the Committee also received a report from Mr. Strande concerning an overview of the activities of the Department of Internal Audits as well as an update on the status of the FY 2008-2009 Audit Plan.

Regent Helm asked how the Board is going to handle Connors. Chairman Burns said Cecil Strande and Doug Wilson will inform the Connors administration that the Board did not accept Connors' audit. Dr. Wilson said this matter will be brought back in January.

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Academic Affairs, Policy and Personnel Committee – Regent Calvin Anthony

(All business discussed during the meeting of the Academic Affairs, Policy and Personnel Committee was addressed during the business of Oklahoma State University, Oklahoma Panhandle State University, and Connors State College.)

Planning and Budgets Committee - Regent Fred Boettcher – No report.

Regents' Steering Committee Re: Northeastern Oklahoma A&M College Presidential Selection Process – Regent Lou Watkins

Regent Watkins said she is very pleased to report that the work of the Regents' Steering Committee has been successfully concluded with the appointment of a new President for Northeastern Oklahoma A&M College. She said she would like to thank the members of the Search Committee, including fellow Regents Greg Massey, Andy Lester, and Doug Burns. She said she would also like to thank Dr. Wilson and the Board staff for the hard work that everyone put into this process. Regent Watkins said the Committee is grateful for Tom Poole's interim leadership and also the good work done by the staff in the President's office. The Committee is looking forward to new presidential leadership and the energy and progress that it brings to the campus.

Chairman Burns asked if something has been sent to the Search Committee members thanking them for their service. Dr. Wilson responded negatively at this point and said such a letter is typically sent out after an announcement is made. The letters are drafted and ready to be sent.

Regent Massey said it really came out during the Search Committee meetings and even yesterday how much the citizens of Miami care about the College. He said the people who served on that Committee not only did a great job, but their care for the College was very evident. He said he believes that with the new leadership at NEO great things are going to happen.

Regent Helm asked that Dr. Wilson select an appropriate gift to be presented to each member of the Search Committee as a token of thanks and appreciation for the time and effort they spent. It was a great search. He said the Committee brought wonderful candidates forward to the Board, and the Board really appreciates everything the Committee did. Regent Watkins said the Board did have some good applicants. Chairman Burns said he believes this is a good idea. Dr. Wilson asked Regent Helm if he meant gifts to the Search Committee members, and Regent Helm responded affirmatively. Chairman Burns said it could be something like a certificate that recognizes the Committee members for their service.

Chairman Burns said probably the most important thing to him is that the Committee members continue to be a great liaison with all of their constituent groups to help ensure the incoming

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President has the kind of “honeymoon” he deserves. They each have a stake in the selection of the new President and can provide the opportunity for him to start off successfully. The Committee members are going to feel a strong connection to him as a result, and there are likely things that can be done to help further that excitement through them. Chairman Burns said he is not certain what the appropriate thing to do is, but certainly that ought to be the objective. Chairman Burns asked if this has been done in the past. Dr. Wilson said he did not believe so. He said typically he receives many expressions of pleasure from those who have served on search committees to have been a part of it. A lot of people are involved very productively and positively including all the hosts and facilitators. It is expressed to them how important it is that they continue to recruit and portray the best face of NEO, and they buy into that. He said there is a general, positive good feeling on the campuses when these searches end.

Regent Massey asked what the coordination is of bringing someone in after being hired. Dr. Wilson said it varies for each person. He said the candidate will contact him and typically has his/her own plan about how to come on campus. He said the people at NEO are very interested in helping. There is a new boss, and they are going to make that transition work. Chairman Burns asked if the Board office helps facilitate all of those initial contacts, and Dr. Wilson responded affirmatively.

Regent Anthony said he was aware representatives from the press were in attendance last evening, and he asked if the Board issues some sort of press release. Dr. Wilson responded affirmatively and said for the NEO Presidential Search he worked with Russ Florence at Schnake Turnbo and with NEO’s Public Relations representative.

Regent Watkins said she had three members of the Search Committee and another individual from the administrative team express to her how well the process worked. She said they knew that the Board was not aware of some of the things that were going on; however, once the Board became aware, the situation was fixed fairly quickly. She said they were so grateful of the Board’s willingness to deal with that and to have a process in place that worked for them. She said there was some skepticism of how long it was going to take, and they were so pleased with how quickly the Board moved on it.

Dr. Wilson said he would check with people occasionally, but last evening he had the opportunity to visit with the Faculty Association Chair to ask how she felt after the Board acted. He said she replied that this has been positive and perfect, and everyone has done what they said they would do.

Regent Massey said the Board certainly needs to send something to all five candidates. He said all candidates are outstanding educators in the State of Oklahoma. Oklahoma is lucky to have these five individuals as a part of its educational system. He said everyone did a great job, and it was a very tough choice. Chairman Burns asked typically if a letter is sent to the candidates from the Chairman thanking them for their participation as well as to members of the Search Committee. Dr. Wilson said the letters have been over his signature, but the letters can be sent

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over the Chairman's signature. Several Regents indicated that they believed the letters should be over the Chairman's signature.

Regent Hall said he realizes Dr. Wilson has a lot of expertise in the search process; however, when it comes down to how it is done Ms. Brecht, in all seriousness, has a tremendous amount of expertise in the presidential selection processes, and the reason it goes smoothly is because she knows what is going on. Regent Anthony said he agrees and has received several nice comments. Dr. Wilson said he is glad notice was made of that.

Adjournment

At approximately 11:30 a.m., Regent Anthony moved and Regent Lester seconded that the meeting be adjourned.

Those voting aye: Board Members Anthony, Boettcher, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Peach. The motion carried.

MEETING OF THE A & M BOARD OF REGENTS

December 5, 2008

Ballroom Lounge
Bruce G. Carter Student Union
Northeastern Oklahoma A&M College
Miami, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on October 31, 2007.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of October 24, 2008

DATES OF NEXT REGULAR MEETINGS

For **Consideration** of Approval:

January 23, 2009 -- Okmulgee, Oklahoma – State Room, Hospitality Services Building,
Oklahoma State University Institute of Technology-Okmulgee
March 6, 2009 -- Stillwater, Oklahoma – Oklahoma Room, Student Union
Oklahoma State University

BUSINESS WITH COLLEGES AND UNIVERSITIES

1. Oklahoma State University
2. Oklahoma Panhandle State University
3. Langston University
4. Connors State College
5. Northeastern Oklahoma A&M College

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee (Calvin Anthony)

Fiscal Affairs and Plant Facilities Committee (Greg Massey)

Planning and Budgets Committee (Fred Boettcher)

Regents' Steering Committee RE: Northeastern Oklahoma A&M College Presidential
Selection Process (Lou Watkins)

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Executive Secretary

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: December 5, 2008

TIME: Board will officially convene at 10:00 a.m.*

PLACE: Ballroom Lounge, Bruce G. Carter Student Union, Northeastern Oklahoma A&M College, Miami, Oklahoma.

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 31, 2007.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of October 24, 2008
- Approval of January 23, 2009, and March 6, 2009, Board meetings

OKLAHOMA STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - Opening comments
 - OSU Accomplishments
- Resolutions
 - Adoption of Memorial Resolutions for Jonathan D. Friend, Edwin E. Glover, Werner Gruninger, James Harned, and Leo C. Tillman

* The Board will have breakfast on Friday, December 5, 2008, at 7:30 a.m. in the Blue and Gold Lounge of the Student Union on the campus of Northeastern Oklahoma A&M College, Miami, Oklahoma, with NEO Interim President Tom Poole and Oklahoma State University President V. Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but Mr. Poole and President Hargis have indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Executive Secretary announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the Student Union Ballroom on the NEO campus.

--Policy and Operational Procedures

Approval of posthumous degree to be presented during December Graduate Commencement Program

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Other Business and Financial Matters

Approval of peace officers' actions

Approval of OSU and OSU/A&M System retirement plan documents

Approval of Life Insurance Settlement Agreement

Approval to submit potential Master Real Property Lease projects to the Oklahoma State Regents for Higher Education and/or to seek legislative authorization to issue bonds

Approval to seek legislative authorization to issue bonds

Approval to execute Amended and Restated Standby Bond Purchase Agreements

Approval of financial advisor and bond counsel

Approval for transfer of assignment of rights for inventions

Approval to dispose of equipment items through special sales

Approval to modify the Gift in Place Agreement for the West End of Boone Pickens Stadium

--Contractual Agreements (other than construction and renovation)

Approval to increase the project amount for the Institute for Agriculture Biosciences Facility at Ardmore, Oklahoma

Approval to enter into a contract for a compressed natural gas filling station

Approval for tentative Oklahoma State University Medical Center action

Approval to authorize the OSU administration to finalize and for the University to enter into a Secondary Potable Water Supply Agreement with the City of Stillwater

--New Construction or Renovation of Facilities

Approval to construct and to begin the selection of a Construction Manager at Risk for the Engineering Technologies Building

Approval to construct a landscape bulk storage area

Approval to construct a safe room for the Child Development Center

Approval to increase funding for the David L. Boren Veterinary Medicine Teaching Hospital, Small Animal Critical Care Unit

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

OKLAHOMA PANHANDLE STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
Approval for the creation of a Vice President and Dean of Agriculture position and for the advertisement and national search to fill the position
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Student Services/Activities
Approval to add a Music Materials/Maintenance Fee for certain MUED classes
Approval to add a Special Academic Fee for all first-time students
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
Success of the OPSU Computer Programming Team, the OPSU Women's Equestrian Team, and the OPSU Men's Rodeo Team
Selection of OPSU student as a 2008-2009 Brad Henry International Scholar
Joint visit by NCATE and the Oklahoma Commission for Teacher Preparation
President's Update newsletters
Out-of-state travel summary

LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
Approval to change the name of the Bachelor of Science in Human Ecology Program to Family and Consumer Sciences Program
- Contractual Agreements (other than construction and renovation)
Approval of revised Service Agreement between OSU-Tulsa and Langston University to accommodate Langston's Nursing program's facility utilization at OSU-Tulsa
Approval to enter into an agreement with ADT Security Services, Inc., for the Select Link Mass Notification System

- New Construction or Renovation of Facilities
Approval to select a Construction Management at Risk Firm for the renovation of the I.W. Young Auditorium
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
Out-of-state travel summary

CONNORS STATE COLLEGE

- General Information/Reports Requiring No Action By the Board
Remarks by President Nero
- Policy and Operational Procedures
Approval of FY2010 Academic Calendar
Approval of a Supplemental Retirement Program Proposal
- Other Business and Financial Matters
Approval to transfer an excess cash balance from pledge revenue accounts into appropriate auxiliary accounts
- New Construction or Renovation of Facilities
Approval to authorize Physical Plant Architecture Services to prepare plans and specifications, advertise, and receive bids for the renovation of the Fine Arts Building
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
Out-of-state travel summary

NORTHEASTERN OKLAHOMA A&M COLLEGE

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Other Business and Financial Matters
Approval to pay a one-time stipend to all full-time employees
Approval to revoke a peace officer commission
Approval for Interim President to conclude settlement of all property insurance claims arising from flood damages
Approval to partnership with the City of Miami to make repairs to and repave "L" Street

- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
Out-of-state travel summary

PUBLIC COMMENTS

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Fiscal Affairs Committee – Greg Massey

Receive information and a possible recommendation from the administration of Oklahoma State University regarding the University Center at Tulsa Authority Board entering into negotiations for an agreement with the OETA for a long-term ground lease.

Receive information and a possible recommendation regarding authorization for Stanfield and O'Dell to share pertinent information about Connors State College with the OSU administration.

Receive information and a possible recommendation regarding FY-2008 audits for Langston University, Connors State College, Oklahoma Panhandle State University, and Northeastern Oklahoma A&M College.

Receive information and a possible recommendation regarding FY-2008 audits for Oklahoma State University and its constituent budget agencies, and receive information regarding applicable institutional-related foundation audits.

Receive information and a possible recommendation regarding the engagement of external auditors for the FY-2009 institutional audits.

Report concerning Department of Internal Audits and status of the Audit Plan for FY-2009.

Academic Affairs, Policy and Personnel Committee – Calvin Anthony

Receive information and a possible recommendation from the administration of Oklahoma State University regarding academic affiliation and other agreements pertaining to the University's graduate medical education programs.

Planning and Budgets Committee – Fred Boettcher

Regents' Steering Committee Re: Northeastern Oklahoma A&M College Presidential Selection Process – Lou Watkins

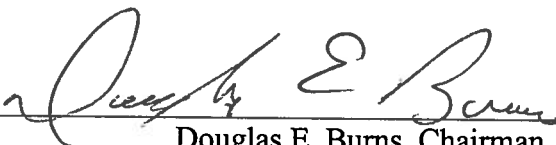
Update report

OTHER BOARD OF REGENTS' BUSINESS


- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
- Reports/comments/recommendations by Executive Secretary
- Reports/comments/recommendations by General Counsel
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted

December 5, 2008

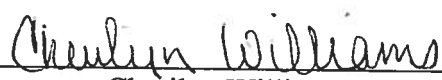
BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: 
Douglas E. Burns, Chairman

ATTEST:


W. Douglas Wilson, Executive Secretary

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma
Agricultural and Mechanical Colleges on January 23, 2009.


Cheryl Williams, Secretary