

# MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL  
COLLEGES

for the

OCTOBER 24, 2008

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

October 24, 2008

	<u>Page</u>
I. Items Pertaining to the Board of Regents for the Oklahoma A&M Colleges - Of Interest to All the Colleges	
Order of Business	1
Approval of Minutes	2
Approval of Calendar Year 2009 Board Meetings Schedule	2
Academic Affairs, Policy and Personnel Committee Report	74
Regents' Steering Committee Re: Northeastern Oklahoma A&M College Presidential Selection Process	74
Executive Session	74
Open Session	75
Interview of Candidates for NEO Presidency	75
Presidential Compensation	75
Adjournment	76

II. Business With the Colleges

**OKLAHOMA STATE UNIVERSITY**

Adoption of Memorial Resolutions for William R. Everett, Hiram H. Henry, Robert B. Kamm, Gene L. Post, and Mary W. Wheeler	4
---	---

**Policy and Operational Procedures, Personnel Actions, and Instructional Programs**

Update on Division I Certification Program	4
Approval of Revisions to the Statement of Policy Governing Appointments, Tenure, Promotions and Related Matters of the Faculty of Oklahoma State University- Oklahoma City	5
Approval of Posthumous Degrees	6
Personnel Actions	6
Approval of 2007-2008 Academic Program Reviews	7

**Administration and Finance**

Approval to Submit Documents to the Oklahoma State Regents for Higher Education (OSRHE) for Inclusion in the Master Equipment Lease Program, 2008 Series B	7
Approval of Reimbursement Resolution for Projects Included in the OSRHE Master Equipment Lease Program	8
Approval of Exemption for Posse Benefit Auction	9

II. Business With the Colleges Page

**OKLAHOMA STATE UNIVERSITY (CONTINUED)**

Approval to Increase Educational & General (E&G) Budget/Allotment	9
Approval to Solicit Proposals for Financial Advisor, Bond Counsel, and Underwriting Services	9
Approval to Begin the Selection of an Engineering Firm for an Irrigation System	11
Approval to Begin the Selection Process for a Construction Manager at Risk for an Irrigation System	11
Approval to Renovate Boren Veterinary Medical Teaching Hospital, Small Animal Critical Care Unit	11
Approval of Purchase Request Items	11
Balance of Purchase Requests	12

**OKLAHOMA PANHANDLE STATE UNIVERSITY**

Approval to Submit Documents and approval of Reimbursement Resolution for the Master Equipment Lease Program, 2008 Series B	18
Agenda	20-28

**LANGSTON UNIVERSITY**

Approval of Faculty Handbook	29
Personnel Actions	30
Approval of Purchase Requests	30
Balance of Agenda	31
Agenda	32-46

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

Approval of Supplemental Retirement Program Proposal	47
Personnel Actions	48
Remodeling of Cunningham Hall	48
Master Lease Real Property Bond Program – Athletic Field Lighting & Electrical System	48
Renovation to President’s Home	49
Balance of Agenda	49
Agenda	51-58

October 24, 2008

II. Business With the Colleges	<u>Page</u>
 <b><u>CONNORS STATE COLLEGE</u></b>	
Introduction of Livestock Judging Team Faculty and Students	59
Approval of Salary Adjustments	60
Ratification of Interim Approval	61
Approval to Reject Bid for Security Services	61
Approval to Purchase Security Services	61
Balance of Agenda	62
Agenda	63-72
 III. Public Comments	 73

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES, OCTOBER 24, 2008

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 31, 2007.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges convened in the Multi-Purpose Room of the Melvin Self Field House on the campus of Connors State College, Warner, Oklahoma, on October 24, 2008.

Those present: Mr. Douglas E. Burns, Chairman; Mr. Calvin J. Anthony, Vice Chairman; Mr. Joe D. Hall; Mr. Jay L. Helm; Mr. Andrew W. Lester; Mr. Greg L. Massey; Mr. Terry L. Peach; and Mrs. Lou Watkins.

Absent: Mr. Fred L. Boettcher.

Others present: Dr. W. Douglas Wilson, Executive Secretary; Mr. Charles E. Drake, General Counsel; Mr. Robert White, Health and Higher Education Policy Analyst; Mr. Jason Ramsey, Director, State Government Relations; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Linda Novak, Administrative Associate; and Ms. Cheryl Williams, Administrative Associate.

After the Executive Secretary announced a quorum was present, the meeting was called to order at approximately 10:20 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE COLLEGES  
MEETING OF OCTOBER 24, 2008

Order of Business

Regent Anthony moved and Regent Watkins seconded to approve the Order of Business as presented.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

October 24, 2008

Approval of Minutes

Regent Watkins moved and Regent Lester seconded to approve the minutes of the September 12, 2008, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

Approval of Calendar Year 2009 Board Meetings Schedule

Chairman Burns announced that the next regular meeting of the Board of Regents is scheduled to convene on December 5, 2008, on the campus of Northeastern Oklahoma A&M College, Miami, Oklahoma. He said he would entertain a motion to approve the Calendar Year 2009 Regular Board Meetings Schedule. (A copy of the Calendar Year 2009 Regular Board Meetings Schedule is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Regent Lester moved and Regent Anthony seconded to approve the Calendar Year 2009 Regular Board Meetings Schedule as presented.

Those voting aye: Board Members Peach, Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

***OSU/A&M BOARD OF REGENTS  
SCHEDULE OF REGULAR MEETINGS  
CALENDAR YEAR OF 2009***

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF MEETING</u>
January 23, 2009	10:00 a.m.	Okmulgee, Oklahoma - State Room, Hospitality Services Building, OSU-Okmulgee
March 6, 2009	10:00 a.m.	Stillwater, Oklahoma - Oklahoma Room, Student Union, Oklahoma State University
April 17, 2009	10:00 a.m.	Goodwell, Oklahoma – Ballroom, Student Union, Oklahoma Panhandle State University
June 19, 2009	10:00 a.m.	Tulsa, Oklahoma – Executive Board Room, Administration Building, 700 N. Greenwood Ave., OSU-Tulsa
July 24, 2009*	10:00 a.m.	Oklahoma City, Oklahoma – Conference North, 3 <sup>rd</sup> Floor, Student Center, 900 North Portland, OSU-OKC
September 11, 2009	10:00 a.m.	Stillwater, Oklahoma - Oklahoma Room, Student Union, Oklahoma State University
October 23, 2009	10:00 a.m.	Miami, Oklahoma - Ballroom Lounge, Bruce G. Carter Student Union, Northeastern Oklahoma A&M College
December 4, 2009	10:00 a.m.	Langston, Oklahoma – Scholars Inn Clubhouse, Langston University

\*Board Study Session to follow Board Meeting July 24-25, 2009, in Oklahoma City.

October 24, 2008

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

President Hargis said the OSU administration appreciates Dr. Nero and Connors State College for hosting the Board meeting. He said he understands the College hosted an excellent event last evening, and he is sorry he was not able to attend.

Adoption of Memorial Resolutions

President Hargis presented information about William R. Everett, Instructor, Retired, Construction Technology, OSU Institute of Technology; Hiram H. Henry, Professor Emeritus, and former Director of Bands, Department of Music, College of Arts and Sciences; Robert B. Kamm, President Emeritus, and Professor Emeritus, Department of Educational Administration and Higher Education, College of Education; Gene L. Post, Professor Emeritus, School of Teaching and Curriculum Leadership, College of Education; and Mary W. Wheeler, Assistant Director, Retired, Library Services, OSU-Oklahoma City. President Hargis presented Memorial Resolutions for these individuals and recommended their adoption. (The Memorial Resolutions for Mr. Everett, Mr. Henry, Dr. Kamm, Dr. Post, and Ms. Wheeler are attached to OSU's portion of the minutes as ATTACHMENTS A-E and considered a part of these minutes.)

Regent Anthony moved and Regent Peach seconded to adopt Memorial Resolutions for William R. Everett, Hiram H. Henry, Robert B. Kamm, Gene L. Post, and Mary W. Wheeler as presented.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

President Hargis requested Provost Strathe to present information pertaining to Policy and Operational Procedures, Personnel Actions, and Instructional Programs:

Update on Division I Certification Program

President Hargis asked Provost Strathe to provide an update on OSU's NCAA Division I Athletic Certification Program of which she serves as Chair.

Dr. Strathe said OSU is beginning the third cycle and is one of the first institutions to undergo the certification program. Initially, the certification program was every five years; however, it has been extended to every ten years since the institutions have gone through this process. She said she is appreciative of Regents Watkins, Anthony, and Lester who are helping OSU with this



certification program. (A copy of the PowerPoint presentation regarding the NCAA Division I Athletics Certification Program is on file in the Board of Regents' Office as Document No. 1-10-24-08.)

Dr. Strathe said the primary purpose of the program is to ensure that the NCAA's commitment to integrity exists in the intercollegiate athletics programs. As the Board is aware, OSU undergoes institutional accreditation primarily by looking at the integrity of the University relative to its mission, and this is a parallel process for athletics. It really opens the affairs of athletics to the public as well as to the institutional community. OSU looks at the standards for compliance to the NCAA, and it also serves as a method by which institutions may receive sanctions if they fail to conduct a comprehensive self-study or do not correct problems that have been previously identified.

Dr. Strathe said the most important thing is to have broad participation. It really is a process to develop self awareness and education for the campus and the community at large. It provides an opportunity for identifying areas OSU needs to improve, and it develops improvement plans for that.

Dr. Strathe reviewed the three primary areas of focus of the program. She also reviewed the composition of the steering committee, the chairs of the various subcommittees, and the support personnel for the program. Dr. Strathe also reviewed the timeline being used which began in March, 2008. She reported that a written plan was submitted to the NCAA in July, 2008, and the steering committee participated in an orientation videoconference in August, 2008. Now through April the committee will be conducting the self-study, and the self-study report is due May 1, 2009. After review of the self-study by the NCAA Committee, three to four site visitors will come to the campus between September and November, 2009. The final committee review will be in February, 2010.

Dr. Strathe said OSU is now in the process of its subcommittees meeting and reviewing information, policies, and data. She said she will update the Board in a timely manner regarding this process. Drafts of the self-study will be presented to the Board, and it is anticipated the first draft will be ready early next year.

Approval of Revisions to the Statement of Policy Governing Appointments, Tenure, Promotions and Related Matters of the Faculty of Oklahoma State University-Oklahoma City

Dr. Strathe requested approval of revisions to the Statement of Policy Governing Appointments, Tenure, Promotions, and Related Matters of the Faculty of Oklahoma State University – Oklahoma City. She said Dr. Carroll and the faculty have completed a review of the Statement and have requested approval of several modifications. (A copy of the Statement of Policy Governing Appointments, Tenure, Promotions, and Related Matters of the Faculty of Oklahoma State University – Oklahoma City is on file in the Board of Regents' Office as Document No. 2-10-24-08.)

Chairman Burns asked if this has been approved by Legal Counsel, and Mr. Drake responded affirmatively.

Regent Anthony moved and Regent Massey seconded to approve the revisions to the Statement of Policy Governing Appointments, Tenure, Promotions, and Related Matters of the Faculty of Oklahoma State University – Oklahoma City as presented.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, Peach, and Watkins. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

#### Approval of Posthumous Degrees

On behalf of the OSU administration, faculty, staff, and students of the Spears School of Business, the College of Arts & Sciences, and the University Academic Services, Dr. Strathe requested approval to award posthumous degrees to Christopher Kurt Bellmer, Bachelor of Science in Management; Kelli Marie Mellon, Bachelor of Arts in History; and Christian Dejwayn Wright, Bachelor of University Studies. She said these degrees will be awarded at the December commencement ceremonies that are scheduled for December 13. This request meets the requirements set forth by the Oklahoma State Regents for Higher Education. These requests will be forwarded to the State Regents for their approval, as well.

Regent Lester moved and Regent Peach seconded to award posthumous degrees to Christopher Kurt Bellmer, Kelli Marie Mellon, and Christian Dejwayn Wright as presented.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

#### Personnel Actions

Dr. Strathe presented five pages of personnel actions and recommended their approval with the exception of those items pertaining to separation, retirement, or death, which are presented as information items only. She said there are 10 new appointments and 17 changes in title and/or rate. She noted there are also two separations and one retirement. (These recommendations are listed on pages D-3.1 through D-3.5 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 3-10-24-08.)

Regent Peach moved and Regent Lester seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

Approval of 2007-2008 Academic Program Reviews

Dr. Strathe presented an Executive Summary of the 2007-2008 Academic Program Reviews. This information can be found beginning on page E-1 of the OSU Agenda (a copy of which is on file in the Board of Regents' Office as Document No. 3-10-24-08). This information was presented and discussed with members of the Academic Affairs, Policy and Personnel Committee earlier this morning. The reports are generated by academic departments and are also sent to the State Regents for their review.

Regent Anthony reported that the Academic Affairs, Policy and Personnel Committee met with the OSU administration this morning for approval of the 2007-2008 Academic Program Reviews. He said Provost Strathe explained that this was a two-year process and that it is mandated by the State Regents. An Executive Summary was provided with details regarding the programs under review at this time. Following Board approval this request will be forwarded to the State Regents for their review and approval. The Committee acted to recommend Board approval of the administrative recommendation presented by Dr. Strathe.

Regent Anthony moved and Regent Lester seconded to approve the 2007-2008 Academic Program Reviews as presented.

Regent Lester said he would like to repeat what he earlier stated in the Committee meeting, specifically as it relates to Foreign Languages & Literature. He said he does not want to see OSU eliminate these programs, especially German and Russian. He said he understands this is not what is being requested at this time, but he would certainly encourage the administration and the departments to do what they can to get the enrollment up and make these good, strong, viable programs.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

President Hargis requested Vice President Bosserman to present information pertaining to Administration and Finance:

G-1 Approval to Submit Documents to the Oklahoma State Regents for Higher Education (OSRHE) for Inclusion in the Master Equipment Lease Program, 2008 Series B

Dr. Bosserman requested Board approval to submit the appropriate documents to the Oklahoma State Regents for Higher Education for three projects with an estimated total value of \$5,399,615

to be included in the Master Equipment Lease Program, 2008 Series B Program. He further requested Board approval to purchase the Master Equipment Lease Program items in accordance with purchasing policies and procedures pending receipt of Master Lease funding.

Dr. Bosserman said the major purchase involves the purchase of equipment to update facilities in compliance with digital and high-definition television signal formats in the estimated amount of \$3,244,945. In addition, \$350,000 is needed for telephone and related equipment for new buildings coming on line. Also, as a part of OSU's energy education program, it became apparent that in the case of CHS some equipment can be changed out and energy savings would be realized not only through behavior modification but also through equipment modification. This is estimated to cost \$1,804,670.

With respect to the purchase of the equipment upgrade, Regent Hall asked if OSU is pursuing this purchase through the Master Lease Program out of convenience or would OSU have put forth some effort to obtain the best price prior to making this proposal. Dr. Bosserman said this equipment will be bid. He said the administration has also been dealing with the Sony Corporation trying to get some of the equipment used during the Olympics donated to the University to be used in this effort. Regent Hall said it was his understanding that the Master Lease Program was a prior award in which the University exercised its right to participate. Dr. Bosserman explained that the Master Lease Program is only for funding and that the Board's purchasing requirements are still applicable. The program provides the University with the funding to purchase equipment in accordance with the Board's policies.

Regent Hall moved and Regent Lester seconded to authorize Oklahoma State University to submit the appropriate documents to the Oklahoma State Regents for Higher Education for three projects with an estimated total value of \$5,399,615 to be included in the Master Equipment Lease 2008 Series B Program as presented.

Those voting aye: Board Members Helm, Lester, Massey, Peach, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

#### G-2 Approval of Reimbursement Resolution for Projects Included in the OSRHE Master Equipment Lease Program

Dr. Bosserman requested Board approval for a reimbursement resolution declaring the Board's intent to reimburse certain allowable original capital expenditures in accordance with Regulation Section 1.150-2 of the Internal Revenue Code.

Regent Hall moved and Regent Anthony seconded to approve a reimbursement resolution declaring the Board's intent to reimburse certain allowable capital expenditures in accordance with Regulation Section 1.150-2 of the Internal Revenue Code.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

G-3 Approval of Exemption for Posse Benefit Auction

Regent Hall moved and Regent Helm seconded to approve a one-night exemption to Policy 30:10-3-1 in order to serve alcoholic beverages during the Posse Benefit Auction in Gallagher-Iba on the evening of Saturday, April 25, 2009.

Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

G-4 Approval to Increase Educational & General (E&G) Budget/Allotment

Dr. Bosserman requested Board approval to increase the E&G budget/allotment by \$4,030,000 for the Center for Health Sciences. He said this increase is needed to offset unbudgeted expenses incurred for the legal settlement with Ardent Health Services/Tulsa Regional Medical Center. This is not an additional expenditure but is simply a request to allow OSU to spend money in accordance with the budget approved by the Board.

Regent Anthony moved and Regent Helm seconded to approve an increase to the E&G budget/allotment by \$4,030,000 for the Center for Health Sciences as presented.

Those voting aye: Board Members Peach, Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

G-5 Approval to Solicit Proposals for Financial Advisor, Bond Counsel, and Underwriting Services

Dr. Bosserman requested Board approval to solicit proposals from qualified firms to serve as financial advisor, bond counsel, and underwriter for potential revenue bond projects. The potential projects include Residential Life facilities, Intercollegiate Athletics, and the Student Union. He said the teams will be brought back to the Board for approval before any action is taken.

Regent Helm asked if the administration might need approval prior to the next Board meeting, and he asked about the possibility of allowing the administration to make the selection with the

counsel of a small committee of Board members appointed by the Chairman in order to finalize the selection so that this process can be expedited. Dr. Bosserman said he really did not believe that the bid process could be sped up enough to where approval could be obtained before the December 5 Board meeting, especially with the holiday period in between.

Regent Anthony said the current state of the market is such that it is not necessarily the right time to sell bonds; however, he said his understanding is that this request will put OSU in a position to act when that time comes. Dr. Bosserman said this is correct and involves putting a team together so that when that time comes the administration has all the information needed to go forward. Regent Anthony said it could be a while before revenue bonds are issued for these projects depending on the market, and Dr. Bosserman said this is correct. OSU needs to be prepared so that when the market begins improving OSU can move forward.

Regent Peach moved and Regent Lester seconded to authorize Oklahoma State University to solicit proposals from qualified firms to serve as financial advisor, bond counsel, and underwriter for potential revenue bond projects for Residential Life facilities, Intercollegiate Athletics, and the Student Union with approval of the actual selection of the firms to be presented at a future Board meeting.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

Chairman Burns said although this is a terrible time to be selling bonds, it is a great time to be buying gas. He said it is his understanding that the University's natural gas contract will soon expire. He asked the administration to provide a report to the Board regarding OSU's natural gas contract prior to the next Board meeting. He said this would be a great time for OSU to be negotiating a contract for natural gas for the next few years.

Dr. Bosserman said early next week the administration is meeting with a representative to look at a potential compressed natural gas site on campus. Last week the administration looked at a bus firm that produces compressed natural gas buses, which are very quiet and efficient. OSU has ordered ten compressed natural gas sedans for the Motor Pool. These vehicles can be fueled at the ONG site at this time; however, OSU is getting its own station, and it is believed this will result in significant savings for the University, especially for the garbage trucks, buses, etc. Regent Helm asked if OSU can get ONG to install the compressed natural gas site. Dr. Bosserman said the University has it out on bid right now and has talked to representatives of ONG, but he believes ONG does not want to go commercial. ONG has about 15 pumps, but their pumps only compress to 3,000 PSI, and OSU needs 3,600 PSI, which gets an extended range on vehicles. Dr. Bosserman said ONG would need to upgrade its facility to provide what OSU needs, so he does not believe ONG will bid.

Chairman Burns said OSU has a number of donors who are highly involved in natural gas, and he believes the University should ask for their help, as well.

I-1 Approval to Begin the Selection of an Engineering Firm for an Irrigation System

I-2 Approval to Begin the Selection Process for a Construction Manager at Risk for an Irrigation System

Dr. Bosserman said items I-1 and I-2 have been withdrawn by the administration given the financial market. He said OSU does need to get raw water on the campus and anticipates significant savings by going from commercial water to raw water in the chilled water systems. He said the project that was brought forward was too big, so the administration will probably scale down the project and bring it back to the Board either in December or January.

I-3 Approval to Renovate Boren Veterinary Medical Teaching Hospital, Small Animal Critical Care Unit

Regent Hall moved and Regent Anthony seconded to authorize Physical Plant Architecture Services to prepare plans and specifications, advertise, receive bids, and award a construction contract to renovate the Boren Veterinary Medical Teaching Hospital, Small Animal Critical Care Unit on the Stillwater campus and to make final payment upon completion of the project.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, Peach, and Watkins. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

J Approval of Purchase Request Items

Dr. Bosserman presented the Purchase Requests and recommended their approval from the lowest and best bidders through the competitive bidding process or from State contract vendors, subject to the availability of funds and budgetary limitations. (The Purchase Requests are listed on pages 6 and 7 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 3-10-24-08.)

Regent Massey moved and Regent Helm seconded to approve the sole source and special request items as presented in the OSU Agenda (purchase requests Nos. 1 and 2, page 6, OSU Agenda).

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Balance of Purchase Requests

Regent Helm moved and Regent Massey seconded to approve the balance of the Purchase Requests as listed in the OSU Agenda.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

The business of Oklahoma State University being concluded, President Hargis and other members of the OSU administration were then excused from the meeting.



## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that William R. Everett, Instructor, Retired, Construction Technology, OSU Institute of Technology, was claimed by death on September 10, 2008; and

WHEREAS, Mr. Everett, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from May 1, 1961, to the date of his retirement, November 30, 1991, and as a citizen worthy of commemoration and respect; and

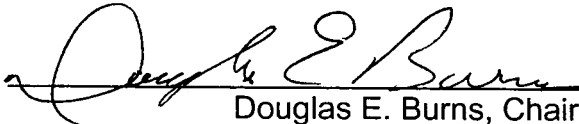
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Everett to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Everett.

Adopted by the Board the 24th day of October, 2008.

  
Douglas E. Burns, Chair

## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Hiram H. Henry, Professor Emeritus, and former Director of Bands, Department of Music, College of Arts and Sciences, was claimed by death on October 2, 2008; and

WHEREAS, Mr. Henry, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1946, to the date of his retirement, July 1, 1981, and as a citizen worthy of commemoration and respect; and

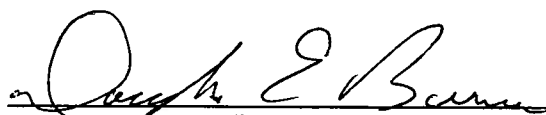
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Henry to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Henry.

Adopted by the Board the 24th day of October, 2008.

  
\_\_\_\_\_  
Douglas E. Burns, Chair

**MEMORIAL RESOLUTION**

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Robert B. Kamm, President Emeritus, Oklahoma State University, and Professor Emeritus, Department of Educational Administration and Higher Education, College of Education, was claimed by death on October 10, 2008; and

WHEREAS, Dr. Kamm, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 1, 1958, to the date of his retirement, February 1, 1988, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Kamm to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Kamm.

Adopted by the Board the 24th day of October, 2008.

  
\_\_\_\_\_  
Douglas E. Burns, Chair

## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Gene L. Post, Professor Emeritus, School of Teaching and Curriculum Leadership, College of Education, was claimed by death on September 2, 2008; and

WHEREAS, Dr. Post, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from July 1, 1961, to the date of his retirement, July 1, 1986, and as a citizen worthy of commemoration and respect; and


WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Post to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Post.

Adopted by the Board the 24th day of October, 2008.

  
Douglas E. Burns, Chair

## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Mary W. Wheeler, Assistant Director, Retired, Library Services, OSU-Oklahoma City, was claimed by death on September 7, 2008; and

WHEREAS, Ms. Wheeler, by her loyalty, attention to duty, and faithful performance rendered service as a staff member of Oklahoma State University from August 10, 1998, to the date of her death, September 7, 2008, and as a citizen worthy of commemoration and respect; and

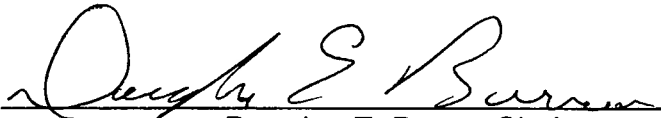
WHEREAS, her friends and Oklahoma State University have suffered irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Ms. Wheeler to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Ms. Wheeler.

Adopted by the Board the 24th day of October, 2008.

  
Douglas E. Burns, Chair

October 24, 2008

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Bryant expressed appreciation to President Donnie Nero and his wife, Shirley, for the outstanding hospitality. He said the program last night was very enjoyable.

Dr. Bryant reported that the dedication of the Science and Agriculture Building is scheduled for October 25, 2008, at 10:45 a.m. He said he is looking forward to having Regent Peach participate in the ceremony as well as riding in the Homecoming parade.

Dr. Bryant also reported that the United States Department of Agriculture recently awarded OPSU and the Panhandle Share-Ed Video Network a \$415,219 Rural Development Grant to purchase equipment to renovate the PVSN network in public schools throughout the Oklahoma Panhandle, at OPSU, and at some sites in western Oklahoma.

Approval to Submit Documents and Approval of Reimbursement Resolution for the  
Master Equipment Lease Program, 2008 Series B

Dr. Bryant requested Board approval to submit the appropriate documents to the Oklahoma State Regents for Higher Education for two projects in an estimated value of \$1,742,000 to be included in the Master Equipment Lease 2008 Series B Program and to purchase the Master Equipment Lease Program items in accordance with purchasing policy and procedures, pending receipt of Master Lease funding.

Dr. Bryant reported that the two projects include the reroofing and exterior restoration of one building and necessary electrical upgrade of four buildings.

Dr. Bryant further requested approval of a reimbursement resolution declaring the Board's intent to reimburse certain allowable capital expenditures in accordance with Regulation Section 1.150-2 of the Internal Revenue Code.

Regent Anthony moved and Regent Watkins seconded to authorize Oklahoma Panhandle State University to submit the appropriate documents to the Oklahoma State Regents for Higher Education for two projects in an estimated value of \$1,742,000 to be included in the Master Equipment Lease Program, 2008 Series B Program; to purchase the Master Equipment Lease Program items in accordance with purchasing policy and procedures, pending receipt of Master Lease funding; and to approve a reimbursement resolution declaring the Board's intent to reimburse certain allowable original capital expenditures in accordance with Regulation Section 1.150-2 of the Internal Revenue Code as presented in the OPSU Agenda.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

(The quarterly FTE employment report for Oklahoma Panhandle State University is on file in the Board of Regents' Office as Document No. 4-10-24-08.)

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY  
Goodwell, Oklahoma

October 15, 2008

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

All Board members and staff are invited to the dedication of the Science and Agriculture Building at 10:45am on October 25, 2008.

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

None

Part E---Instructional Programs

None

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None



Part I---New Construction or Renovation of Facilities

1. DESCRIPTION: Approval to Submit Documents to the Oklahoma State Regents for Higher Education (OSRHE) for Inclusion in the Master Equipment Lease Program, 2008 Series B

Board approval is requested to submit the appropriate documents to the OSRHE for two (2) projects in an estimated value of \$1,742,000, to be included in the Master Equipment Lease 2008 Series B program. (See Exhibit 1).

Board approval is also requested to purchase the Master Equipment Lease Program items in accordance with purchasing policy and procedures, pending receipt of Master Lease funding.

The projects include (1) the reroofing and exterior restoration of one building, and (2) the necessary electrical upgrade of four buildings, estimated at \$1,742,000.

FUNDING NEEDS AND SOURCE IDENTIFIED:

The purchase of the projects will be made from lawfully available funds and reimbursed through the Master Equipment Lease Program. Required capital payments will be made from lawfully available funds.

JUSTIFICATION/BACKGROUND INFORMATION:

The reroofing, waterproofing and exterior restoration, and electrical upgrades are needed to preserve the buildings and meet required safety standards.

2. DESCRIPTION: Approval of Reimbursement Resolution for Projects included in the OSRHE Master Equipment Lease Program

Board approval is requested for a reimbursement resolution declaring the Board's intent to reimburse certain allowable original capital expenditures in accordance with Regulation Section 1.150-2 of the Internal Revenue Code.

Oklahoma Panhandle State University intends to enter into a Master Equipment Lease Agreement transaction with the Oklahoma State Regents for Higher Education and the Oklahoma Development Finance Authority (the "Authority") for the purpose of financing project(s) included in Exhibit 1 which are for Oklahoma Panhandle State University's use on the Goodwell, Oklahoma campus.

The University may fund certain costs of the project(s) prior to the delivery of the Lease from its own funds or borrowed funds. To the extent the University utilizes its own funds or borrowed funds for said purposes, it is intended that proceeds of the Master Equipment Lease program will be utilized to reimburse the University and/or repay said borrowed funds. Oklahoma Panhandle State University expects the Authority to issue revenue bonds for the purpose of paying costs of the project(s) or reimbursing the University for, and/or retiring indebtedness of the University incurred in connection with the payment of project(s) costs and to pay

certain costs of issuance. Approval of this agenda item constitutes the Board's declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

FUNDING NEEDS AND SOURCE IDENTIFIED:

The source of the reimbursement of these expenditures will come from proceeds anticipated pursuant to the Oklahoma State Regents for Higher Education Master Equipment Lease Program.

JUSTIFICATION/BACKGROUND INFORMATION:

Under federal guidelines, a reimbursement allocation is a designation of the use of bond proceeds to pay an expenditure which was previously paid from sources other than bond proceeds. According to Internal Revenue regulation, certain preliminary original expenditures related to a capital project may be reimbursed from bond proceeds if the Board declares the intent to do so in a formal resolution.

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The United States Department of Agriculture recently awarded OPSU and the Panhandle Share-Ed Video Network (PVSN) a \$415,219 Rural Development Grant.
2. Attached to the agenda are the September and October President's Update newsletters.
3. The September 2008 Summary of Out-Of-State Travel is attached.
4. The quarterly FTE employment report is attached.

Respectfully submitted,



David A. Bryant  
President

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION  
 MASTER LEASE-PURCHASE DETAILED LISTING  
 Fiscal Year 2008**

**Exhibit 1**

Item #	State Regents' Campus Master Plan Project #	Description--Be Specific (i.e., size, model, series)	Estimated Cost	Estimated Date Funding Needed mm/dd	Estimated Useful Life in Years	Estimated Replacement Strategy Life* in Years	Economically by use of this Equipment (i.e. Taxable Third Party such as For-Profit Entity)	Point of Contact (Name and Phone Number)	Remarks
1		Reroofing, waterproofing and exterior restoration, and necessary electrical upgrades in campus buildings	\$1,742,000	Dec-08	20			Lary Peters 580.349.1560	
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
<b>Total (Subtotal if multiple sheets)</b>			<b>\$1,742,000</b>						

\* if the requested capital lease item is part of an ongoing replacement program within the institution, provide how often such equipment is replaced.

Please return your survey to [smauck@osrhe.edu](mailto:smauck@osrhe.edu) or by fax to 405-225-9230.

# President's Update

A monthly newsletter from the Office of the President *September 2008*

## Calendar

- Sep. 14 **Aggies Futures Game II**, 7 p.m.  
Sep. 18 **Volleyball at home** vs. St. Mary's, 7 p.m.  
Sep. 20 **Volleyball at home** vs. Incarnate Word, 11 a.m.  
Sep. 20 **OERB Workshops**, 8 a.m.-5 p.m., Science and Ag Building  
Sept. 20 **Football at home** vs. Southern Nazarene, 4 p.m.  
Sep. 21 **Harrington String Quartet**, 2 p.m. in Hughes-Strong Aud.  
Sep. 27 **Football at home**, vs. Tabor College, 4 p.m.  
Sep. 27 **Aggie JV team** vs. NM Prep, 7 p.m.  
Sep. 28 **Band and Choir Concert**, 7 p.m., Hughes-Strong Aud.  
Sep. 30 **Volleyball at home** vs. Cameron, 7 p.m.

## Enrollment Increases

As a result of an exceptional effort by faculty and staff, Dr. Bryant reported a **rise in the preliminary fall enrollment figures**. The figures reported to the Oklahoma State Regents for Higher Education were 1,226 students enrolled in 16,419 credit hours. This represents a 6.5% increase in students and a 5.1% increase in credit hours compared to the fall 2007 numbers. In addition, the number of students was 6.6% higher than the fall 2008 budgeted figure of 1,150 students and 2.0% higher than the fall 2008 budgeted figure of 16,100 credit hours. At September's A&M Board of Regents meeting, Dr. Bryant will request a 5% pay raise for OPSU faculty and staff. Pending approval, the raise will be effective October 1, 2008, retroactive to July 1, 2008.

OPSU will host Energy Education Teacher Workshops presented by the Oklahoma Energy Resources Board. Area public school teachers are invited to attend the one-day workshop that will be held from 8 a.m.-5 p.m. on Saturday, September 20. The event will provide teachers with professional development hours and curriculum and materials correlated to the Oklahoma P.A.S.S.

**U.S. Congressman Frank Lucas** secured \$95,305 for the Murphy-Brown LLC Water Quality Testing Laboratory. The one-time congressionally directed grant will be used to purchase equipment that will allow the lab to meet State of Oklahoma standards for testing water samples. The equipment will also allow the lab to meet National Environmental Laboratory Accreditation. NELAC certification will allow OPSU to test water from any state which in turn will make water quality testing easier for those in the four states surrounding the University. Plans are for the lab to open in the summer of 2009 because the State of Oklahoma accreditation takes approximately 6 months while the NELAC license takes one year. Meanwhile, modifications are being made to the facility to accommodate the equipment. Once that is complete, the equipment will be installed and calibrated. Staff members will be hired and trained to use the equipment as well as become familiar with the methods and procedures required by the accreditation.

This past July, **Tom Lewis**, a member of the English faculty, was honored to present a program at the Woody Guthrie Folk Festival held in Okemah, the artist's hometown. The annual international folk music event is held by the Woody Guthrie Coalition, a nonprofit organization dedicated to preserving the legacy and music of the talented lyricist. Not only does Tom provide excellent instruction, he serves and educates the community he lives in through his speaking engagements in addition to continuing his own education.

Thanks to all who helped celebrate our **Rodeo Team** on Monday! Some of the most talented, successful student athletes in the country gathered in the Noble Center for a reception held in their honor. Approximately 100 people showed up to celebrate the OPSU Rodeo Team's success in the 2007-08 season and to kick off a new year of rodeo.

## **Brent Burgess**

Ever wondered about the sailboat parked on Faculty Row? It belongs to Brent Burgess, OPSU's recently hired government/political science instructor. Even though he grew up in Panhandle, Texas, the good-humored instructor said he always wanted to learn to sail, so he taught himself in a small boat. Brent enjoys all sorts of outdoor activities including hunting, fishing, skiing and cycling.

Some of those hobbies may take a backseat for a while as he and wife Prairie are expecting their first child. The pair attended West Texas State University, and following the completion of his Bachelor's of Science in Political Science and another in History, he received his Master's in Political Science there as well. He is currently finishing his Ph.D. in Public Policy through the University of Arkansas.

While working on his Master's, Brent worked for Texas State Representative David Swinford of Dumas. He also served as a graduate assistant and there discovered a passion for teaching. He focuses on the government empowering people and how they can use that to change their lives as well as exploring how power is abused and the potential harm of that power.

Brent has also taught at a number of higher education institutions and said that while students are basically the same everywhere, he appreciates the demographic of the students at OPSU. He finds them friendly and easier to engage in discussion. He also respects the first generation college students from working class families who have plenty to gain from an education.

He went on to say that he believes that schools in rural areas with relatively small numbers of students suffer from the misconception that the education is of lower quality. Brent teaches basically the same course material that he has used at larger universities and finds little difference in students' ability to grasp the concepts.

Brent's interest in teaching at OPSU stemmed from his desire to remain close to family and his wish to teach at a small, public institution. Although he's no closer to a large body of water suitable for sailing, he is precisely where he wants to be.

## **Information Technology**

The IT Department at OPSU constantly meets new challenges as technology moves forward. Director Howard Henderson, Computer Technician Larry Wright, and Assistant Director Sheldon Cayton all graduated from OPSU, and the team manages a variety of duties including the campus network, the phone system, the Interactive Television (ITV) studios, video security, and PC repair.


Howard maintains the campus network that encompasses approximately 1,000 devices in 24 buildings. He said that network usage continues to increase and stated it is currently at an all-time high. As those who would hack into the network change their methods of attack, Howard remains vigilant in identifying and circumventing threats.

Larry continues to work finishing up the wiring and installing hardware for the technology needs in the new Science and Ag building. He also keeps the 400 plus extension phone system up and running, no easy feat with all of the office changes over the summer. Larry also assists Howard in the repair and upgrade of the University's PCs and other network apparatus.

Sheldon spends much of his working time on the ITV studios. Sites currently set up for ITV include two new ones in the Science and Agriculture Building, a new one set up in Hefley 101, and another is planned for the Nursing Department in Hesper. The technology is used for a number of things like OPSU course delivery and receiving courses such as the Master's classes currently offered on campus. It is also used for faculty and staff to meet remotely with colleagues in other parts of the state. Sheldon not only takes care of the ITV connections, he also maintains the expensive equipment used at each site.

The task of keeping everything running smoothly can be a daunting one, and Howard, Larry and Sheldon spend many extra hours ensuring that students, faculty, and staff have access to the many services that did not even exist twenty years ago.

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David A. Bryant, President

# President's Update

A monthly newsletter from the Office of the President

October 2008

## Calendar

- Oct. 6-7 **Golf Team** hosts tournament at Sunset Hills in Guymon, tee off scheduled at 9 a.m. both days
- Oct. 10 **USDA grant check presentation** ceremony, 11:30 a.m., on the north entrance memorial patio to the new Science and Ag Building
- Oct. 16-17 **Fall Break**, no classes, university remains open
- Oct. 21 **Hypnotist Gerry Kelly**, Hughes-Strong Aud., 7 p.m., Free
- Oct. 22 **Talent Show**, Hughes-Strong Aud., 7 p.m.
- Oct. 23 **Volleyball at home** vs. Dallas Baptist, 7 p.m.  
**Holter Hall Block/Halloween Party** Ballroom, 9 p.m.
- Oct. 25 **Homecoming and Inaugural Centennial Celebration**
- 9:45 Parade "Back to the Future"
- 10:45 Dedication and Ribbon Cutting for Science and Ag Bldg. begins official Centennial Celebrations
- 11:30 Free Alumni Association BBQ
- 1:00 Kick-off vs. Bacone

## NCATE Accreditation

The Teacher Education Program at Oklahoma Panhandle State University (OPSU) will host its visit for continuing accreditation visit November 15-19, 2008. This visit will also have State of Oklahoma representatives on campus to review the teacher preparation programs for continuing accreditation. OPSU will continue to produce quality teachers for the Panhandle and surrounding area public schools.

## Guymon Fiesta Scholarship winners

The Guymon Fiesta was held September 21 with over \$8400 given away in scholarship money to high school seniors. The King, Daniel Guadian, and Queen, Cecilia Gamboa, of the fiesta received full OPSU tuition waivers.

**John Koehn** has been hired as Director and **Deborah L. Gaddis-Ask** has been hired as Supervisor/Analyst for the Murphy-Brown LLC Water Quality Testing lab. The pair began work on October 1, and Koehn will also serve OPSU as Instructor of Chemistry.

The **new sound system** recently installed in Hughes-Strong Auditorium features a 12-channel, digital mixer with high quality Peavey speakers. The professional-quality installation offers digital sound effects and audio recording, features that the resident band and choir groups can use to produce quality soundtracks.

**Audrey Whitler, Christy Lang, Kariz Bioni, Travon Williams, Josh Edenborough, and Mark Bultman**, all OPSU student athletes recently donated a day to be officials at the Golden Senior Olympics in Guymon. **Scott Puryear**, Sports Information Director and Instructor served as Master of Ceremonies.

## OPSU Men's Rodeo Posts 11th Win

The men had a remarkable weekend in Colby, Kans. in September, raking in 485 points which earned them a more than 100 point lead in the Central Plains Region standings. The men's team has placed first in 11 consecutive rodeos!

All faculty and staff are encouraged to attend the **dedication and ribbon cutting ceremony** for the new Science and Agriculture building. It will be held in conjunction with Aggie Football Homecoming and the event will also officially launch OPSU's Centennial celebration. Find the schedule of activities on the calendar at left.

**USDA recently awarded OPSU a \$415,219 Rural Development Grant.** Everyone is invited to attend the check presentation ceremony on Friday, October 10 at 11:30 a.m. at the north entrance memorial patio at the new Science and Ag building.

## Rachel Burleson

Recently hired as head coach of the softball team, Rachel's rapid-fire speech pattern supports her self-described attention deficit order, but that high energy serves her well for her coaching, teaching, and administrative duties.

Rachel played softball for her Azle, Texas high school team, and also played for Tarleton State where she earned her Bachelor's in Exercise Sports Science. She returned to her hometown to coach high school for a season, and then took a position at Kenyon College in Ohio for 2 years as an assistant softball and volleyball coach. Rachel decided to pursue a Master's of Science in Athletic Administration at Northwest Missouri State University, and was an assistant coach for the time it took to earn the degree. She is currently searching for a Ph.D. program to enter.

Coach Burleson said that she is pleased with the players she has, and is working hard to fill some key spots. The coach and her team hosted a number of recruits this past weekend and Rachel has several ready to sign in November that she hopes will add some pitching and consistent hitting to the roster. She plans to have 15 on the team in the spring and intends to eventually have 25 members. With 9 new players and 2 assistants who are also new, she remains optimistic and stated that she likes what she sees. Referring to a recent scrimmage, Rachel said the Aggies were being outscored, but rather than give up, they stayed in the game, fought hard, and came back to score several runs.

In addition to her coaching role, she teaches HPER courses and also is responsible for game management for football, volleyball, and all basketball games.

Rachel likes to romp with her two dogs, read, and is happy to live closer to the Rocky Mountains so she can enjoy skiing this winter. She is a hands-on coach, preferring to lead her players' weight training and conditioning programs. She also believes she has a great group of student athletes on her team, and shared her management philosophy: "I try to keep the team members involved and having fun. If they aren't having fun, they won't play hard." Sounds simple, and if the women of the OPSU Softball team can keep up with their energetic coach, they should enjoy success.

## Science and Ag Greenhouse

The state-of-the-art greenhouse conveniently situated right next to the new Science and Ag Building contains 2800 square feet of usable space and features a computer-controlled heating, cooling, and humidity system and will soon have a drip and mist irrigation systems installed. It also includes an automatic, retractable shade cloth that helps with climate control. Dr. Curtis Bensch, Assistant Professor of Agronomy, and Tenoch Ramon, Biology Instructor, will use the facility for a variety of studies such as agronomy and botany.

Curtis will raise crops, weeds, and range plants to use in his plant identification classes and the greenhouse will prove especially useful for courses that are not held during the regular growing season. Live plants will be studied in all stages of growth, and for example, a student who plans to become a crop consultant will learn how to identify weed seedlings in order to apply the correct herbicide. Rather than relying on photographs and diagrams, undergraduates will have hands-on experience in plant morphology, the science of forms and structures. He also plans to begin a pressed specimen collection.

The facility will also be used for different types of plant propagation and Curtis said it even has plenty of room to be used in plant research, something he hopes to implement at a later date.

Tenoch plans to use the greenhouse for his botany and biology classes to teach ecology and conservation. His students will study subjects such as leaf and stem structure, seeds, and genetics. They will also perform experiments such as growing irradiated versus non-irradiated seeds and DNA extraction.

Both instructors are enthusiastic about the possibilities the greenhouse presents. In addition to an enhanced education, it will assist in recruiting students. In fact, Curtis hopes to build the agronomy program to a point where he has enough students to compete in the National Association of College Teachers of Agriculture (NACTA) crops judging contest and the new greenhouse will enhance his efforts.



David A. Bryant, President

OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Sep-08  
MONTH

FUND SOURCE	FY09		FY08		FY09		FY08	
	TRAVEL THIS MONTH		CORRESPONDING MONTH		TRAVEL THIS YEAR		CORRESPONDING YEAR	
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED
REVOLVING								
ST APPRO	7	\$ 1,200.57	11	\$ 1,654.00	11	\$ 3,620.95	17	\$ 2,744.17
FEDERAL							10	\$ 3,672.18
PRIVATE								
AUXILIARY					2	\$ 516.35	6	\$ 2,903.91
OTHER								
TOTAL	7	\$ 1,200.57	11	\$ 1,654.00	13	\$ 4,137.30	33	\$ 9,320.26



October 24, 2008

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. JoAnn Haysbert, President; Mrs. Angela Watson, Vice President for Administrative and Fiscal Affairs; and Dr. Marvin Burns, Dean, School of Agriculture and Applied Sciences, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Haysbert expressed appreciation to President Nero and members of the Connors State College campus for the hospitality that has been extended to the Langston representatives. She said due to Homecoming events, she was not able to attend the evening dinner, but she heard that Connors provided a great meal. Dr. Haysbert said in connection with Homecoming, everyone is looking forward to celebrating Langston's 3<sup>rd</sup> Annual President's Scholarship Gala on Saturday evening. The celebrity hostess for the event is Ms. Loretta Devine. She said Regent Lester and his wife will be joining her as special guests.

Dr. Haysbert presented the Regents with Langston's first issue of the Student Connection, which is an annual publication about students for students. She said this is the fourth university publication that has been introduced since this administration began in 2005. The administration intends to use each of these publications as marketing tools in addition to sharing information with various publics about what is happening at the University. Dr. Haysbert said it is hoped that this publication will not only inspire the students, but also inform potential students and highlight some of the many outstanding achievements that occur at Langston University.

Approval of Faculty Handbook

Dr. Haysbert said Langston University's Faculty Handbook has been reviewed by Legal Counsel and was presented to the Academic Affairs, Policy and Personnel Committee this morning. She requested approval to implement this document for the 2008-09 academic year after final editorial review by Legal Counsel.

Regent Anthony reported that the Academic Affairs, Policy and Personnel Committee met with the Langston administration regarding approval to implement the Faculty Handbook, pending review by Legal Counsel. He said President Haysbert reported that the Faculty Handbook has already been reviewed by Legal Counsel and that the Langston administration is requesting to implement the Handbook effective for the 2008-09 academic year. The Committee acted to recommend approval of the administrative recommendation as presented by Langston University, pending final approval by Legal Counsel.

Regent Anthony moved and Regent Lester seconded to approve Langston University's Faculty Handbook and to authorize the Langston administration to implement the Handbook, effective for the 2008-09 academic year, pending final approval by Legal Counsel.

Those voting aye: Board Members Helm, Lester, Massey, Peach, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

### Personnel Actions

Dr. Haysbert reviewed the personnel actions for the Board. She referenced the request to change the status of Dr. Benjamin Bates from Associate Professor of Communications to Associate Professor and Acting Chairman, effective August 18, 2008. She asked that the words "through September 23, 2008" be stricken from the request because the plan is to continue that appointment until this position is filled on a permanent basis.

Until a national search yields a permanent chair, Langston is seeking approval to change the status of Ms. Bonita Franklin from Assistant Professor of Music to Assistant Professor and Acting Chairman, effective August 18, 2008. Dr. Haysbert further requested that the words "to December 21, 2008," be stricken from the request. She said Langston hopes to find a Chair as soon as possible, but at the same time Ms. Franklin has been asked to commit to serve in that capacity until Langston is able to fill that position on a permanent basis.

Regent Helm moved and Regent Watkins seconded to approve items D.2. through D.5. as modified.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

### Approval of Purchase Requests

Regent Helm moved and Regent Lester seconded to authorize Langston University to process a purchase requisition through the competitive bidding process in the estimated amount of \$300,807 for the purpose of furnishing the first and second floors of the LU-Tulsa Building.

Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Regent Anthony moved and Regent Massey seconded to authorize Langston University to process a purchase requisition through the competitive bidding process in the estimated amount of \$225,230 for the purpose of furnishing the Allied Health Building.

Those voting aye: Board Members Peach, Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

Balance of Agenda

Regent Helm moved and Regent Peach seconded to approve the balance of the Agenda, subject the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

Dr. Haysbert expressed thanks to the Board for its support of the administration of Langston University and to the faculty and staff.

The business of Langston University being concluded, Dr. Haysbert and members of the Langston administration were then excused from the meeting.

October 24, 2008

Langston University

1

**BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY  
AND A&M COLLEGES  
Stillwater, Oklahoma 74074**

**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

**A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:**

1. For your information and review, Attachment A displays the Livestock Inventory at the E. (Kika) de la Garza Institute for Goat Research, for the months of July, August and September 2008.
2. For your information and review, Attachment B displays the Employee FTE Reports for the quarter ending June 30, 2008 and September 30, 2008.
3. For your information and review, Attachment C displays the schedules for the Women's and Men's 2008-2009 Basketball Season.

**B. RESOLUTIONS: NONE**

**C. POLICY AND OPERATIONAL PROCEDURES:**

1. Approval is respectfully requested to implement Langston University's Faculty Handbook effective for the 2008-2009 academic year. This document has already been reviewed by legal counsel.

**D. PERSONNEL ACTION:**

1. **A. FOR INFORMATIONAL PURPOSES**

Langston University will accept the following notices of resignation/termination:

- Mrs. Marnie Azadian, from the position of Assistant Professor  
Rehabilitation Counseling (LU-Tulsa), effective December 12, 2008
- Mr. Jose Zamora, from the position of Animal Technician, effective  
August 28, 2008

Mrs. Mary Graves, Associate Professor/Chair of Accounting & Financial Economics, effective September 2, 2008

**C. FOR INFORMATIONAL PURPOSES**

Langston University will accept the following notices of retirement:

Dr. Barbara Craig, Professor of English, effective December 31, 2008

Dr. Phillip J. Schapiro, Associate Professor of Mathematics, effective April 30, 2008 (previously submitted as a resignation)

2. Permission is respectfully requested for Langston University to employ Ms. Janara Fields, as a Childcare teacher (10-month basis), effective August 11, 2008 at an annual salary of \$25,000.00.
3. Permission is respectfully requested for Langston University to change the status of Dr. Benjamin Bates **from** Associate Professor of Communications **to** Associate Professor and Acting Chairman, effective August 18, 2008 through September 23, 2008, with a \$3,900 stipend per semester.
4. Permission is respectfully requested for Langston University to change the status of Ms. Bonita Franklin **from** Assistant Professor of Music **to** Assistant Professor and Acting Chairman, effective August 18, 2008 to December 21, 2008, with a \$3,900 stipend per semester.
5. Permission is respectfully requested for Langston University to change the status of Mr. Michael Pizinski **from** Assistant Football Coach **to** Part-time Instructor and Assistant Football Coach, effective August 18, 2008, at an annual salary of \$42,000.

**E. INSTRUCTIONAL PROGRAMS: NONE**

**F. BUDGETARY ACTION:**

1. Permission is respectfully requested for Langston University to accept a continuation grant entitled "Higher Education- Institutional Aid" from the United States Department of Education, in the amount of \$3,128,071.00 for the period October 1, 2008 to September 30, 2009.
2. Permission is respectfully requested for Langston University to accept a

continuation grant entitled "Higher Education- Institutional Aid" from the United States Department of Education, in the amount of \$1,074,465.00 for the period October 1, 2008 to September 30, 2009P

- 3. Permission is respectfully requested for Langston University to accept a continuation grant entitled "Migrant and Seasonal Farm Workers Program" from the United States Department of Education, in the amount of \$195,000.00 for the period October 1, 2008 to September 30, 2009.
- 4. Permission is respectfully requested for Langston University to accept a continuation grant entitled "Student Support Services Program" from the United States Department of Education, in the amount of \$516,492.00 for the period September 1, 2008 to August 30, 2009.
- 5. Permission is respectfully requested for Langston University to accept a continuation grant entitled "Langston Computer Science Education/Research Improvement" from the United States Department of Education, in the amount of \$154,444.00 for the period October 1, 2008 to September 30, 2009.

**G. OTHER BUSINESS AND FINANCIAL MATTERS: NONE**

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation):**

- 1. Permission is respectfully requested for Langston University to enter into affiliation agreements with the following facilities for the training of Nursing and Health Administration students for the school year 2008-09:  
*Central Oklahoma Integrated Network Systems (COINS)*  
*Oklahoma State University CHS*

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES: NONE**

**J. PURCHASE REQUESTS:**

- 1. Permission is respectfully requested for Langston University to process a purchase requisition through the competitive bidding process in the estimated amount of \$300,807 for the purpose of furnishing the first and second floors of the LU-Tulsa Building. Funds for this expenditure are available in the Vision 2025 Funds.
- 2. Permission is respectfully requested for Langston University to process a purchase requisition through the competitive bidding process in the estimated amount of \$225,230 for the purpose of furnishing the Allied

Health Building. Funds for this expenditure are available in account 777505.

**K. STUDENT SERVICES/ACTIVITIES: NONE**

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED: NONE**

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. Summary of Out-of-State Travel as of August, 2008:

Column (1): Travel This Month

Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY

Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	4	\$5,167.70	5	\$4,993.45	23	\$29,815.92	13	\$16,332.40
St. Approp.								
Federal	18	\$23,237.94	15	\$26,550.17	44	\$76,946.31	37	\$67,136.79
Private								
Auxiliary	6	\$5,321.05	1	\$1,014.40	8	\$26,484.12	2	\$2,877.92
Other								
<b>TOTAL</b>	<b>28</b>	<b>\$33,726.69</b>	<b>21</b>	<b>\$32,558.02</b>	<b>75</b>	<b>\$133,246.35</b>	<b>52</b>	<b>\$86,347.11</b>

2. Summary of Out-of-State Travel as of September, 2008:

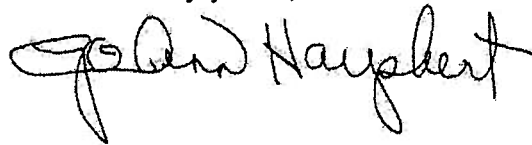
Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	3	\$3,678.39	6	\$19,185.39	26	\$33,494.31	19	\$35,517.79
St. Approp.								
Federal	18	\$34,126.52	22	\$43,560.79	62	\$111,072.83	59	\$110,697.58
Private								
Auxiliary	1	\$3,082.36	1	\$8,726.12	9	\$29,566.48	3	\$11,604.04
Other								
<b>TOTAL</b>	<b>22</b>	<b>\$40,887.27</b>	<b>29</b>	<b>\$71,472.30</b>	<b>97</b>	<b>\$174,133.62</b>	<b>81</b>	<b>\$157,819.41</b>

All items listed above are respectfully submitted for your approval.

Sincerely yours,



JOANN W. HAYSBERT  
 PRESIDENT  
 LANGSTON UNIVERSITY



# Livestock Inventory 2008



B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthanized  
ES: Expt Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

June balance = **1279** Additions / Reductions = **-15** July balance = **1264**

Livestock Breed & Category	Doe		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
Alpine	199		81	D -1	10		43	D -1	6	D -1		
	199	0	80	-1	10	0	42	-1	5	-1	-3	336
Angora Commercial	73	D -1	4		2		15		0			
	72	-1	4	0	2	0	15	0	0	0	-1	93
	29		6		2		4		0			
	29	0	6	0	2	0	4	0	0	0	0	41
Boer Pure bred	78	D -1	65	C 1 D -1	1		59	C -1 TR -4	27	D -1 TR 4		
	77	-1	65	0	1	0	54	-5	30	3	-3	227
Boer X Alpine 1/2	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
Boer X Spanish 7/8	51	D -1	70		0		24	TR -7	44	TR 7		
	50	-1	70	0	0	0	17	-7	51	7	-1	188
	77		0		0		0		0			
	77	0	0	0	0	0	0	0	0	0	0	77
Boer X Spanish 1/2	2		0		0		0		0			
	2	0	0	0	0	0	0	0	0	0	0	2

(continues)

GIGR Livestock Inventory 2008 // July balance

Livestock Breed & Category	Dogs		Doalings		Bucks		Ewings		Wethers		Change	TOTAL
Spanish	91	D -4	78	D -1	2		64	D -2	22			
	87		75		2	0	62	-2	22	0	-7	248
Tennessee stiff legs	13		0		0		3		0			
	13	0	0	0	0	0	3	0	0	0	0	16
Boer X Fainting 1/2	0		6		0		0		0			
	0	0	6	0	0	0	0	0	0	0	0	6
	606		306		17		197		108		-15	234

Rambouillet	0		0		0		0		13			
<b>Total sheep:</b>	0	0	0	0	0	0	0	0	13	0		13

Dogs	Females		Males		Change	TOTAL
	9		8			
<b>Total dogs:</b>	9	0	8	0	0	17

*Erick R. Loetz*  
Research Farm Manager

*Jalal Sahl*  
Director

*Muriel Burn*  
Dean

# Livestock Inventory 2008



B: Born C: Castration D: Died DN: Donated E: Extension EU: Euthenized  
ES: Expt Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

July balance = **1264**

Additions / Reductions = **-18**

August balance = **1246**

Livestock Breed & Category	Wethers		Doolings		Ewes		Bucklings		Wethers		Change	TOTAL
	Start	End	Start	End	Start	End	Start	End	Start	End		
<b>Alpine</b>	199	D -2 EU -1	80	D -2	10	D -2	42		5			
	190		78		8		7	TR -35	40	TR 35		
<b>Angora Commercial</b>	72	D -2 EU -1	4		2		15	D -1	0			329
	69		4		2		14		0			
<b>Angora Registered</b>	29	D -1	6		2		4		0			89
	28		6		2		4		0			
<b>Boer Pure bred</b>	77	D -1	65	D -1	1		54		30			40
	76		64		1		54	TR -1 DN 1	31	TR 1		
<b>Boer X Alpine 1/2</b>	0		0		0		0		0			226
	0		0		0		0		0			
<b>Boer X Spanish 7/8</b>	50	D -1 EU -1	70		0		17		51	D -1 TR 5		0
	48		70		0		12	TR -5	55			
<b>Boer X Spanish 3/4</b>	77		0		0		0		0			185
	77		0		0		0		0			
<b>Boer X Spanish 1/2</b>	2	EU -1	0		0		0		0			77
	1		0		0		0		0			1

(continues)

GIGR Livestock Inventory 2008 // August balance

Breed/Class & Category	Dogs		Poultry		Ricks		Birds		Horses		Change	TOTAL
	Count	Change	Count	Change	Count	Change	Count	Change	Count	Change		
Spanish	87	D -1	75	D -1	2		62	D -1 P 2	22			
	86		74		2		63		22			247
Tennessee stiff legs	13		0		0		3		0			16
	13		0		0		3		0			16
Boer X Fainting 1/2	0		6		0		0		0			6
	0		6		0		0		0			6
	594		302		15		157		148		-18	1216

Rambouillet	0		0		0		0		13			
Total sheep:	0		0		0		0		13		0	13

Dogs	Females		Males	
	9		8	
Total dogs:	9		8	
	9		8	

*Erick R. Lopez*  
Research Farm Manager

*Mark Sull*  
Director

*Maria Barr*  
Dean

# Livestock Inventory 2008



B: Born C: Correction D: Died DN: Donated E: Extension EU: Euthenized  
ES: Expt. Slaughter EX: Experiment P: Purchase SL: Slaughter S: Sold TR: Transfer

August balance = **1246**

Additions / Reductions = **-261**

September balance = **985**

Species, Breed & Category	Does		Doelings		Bucks		Bucklings		Wethers		Change	TOTAL
<b>Alpine</b>	196	EU -1 D -1 S -20	78	D -4	8	S -1	7		40	D -5 S -16		
	174	-22	74		7	-1	7	0	19	-21	-48	281
<b>Angora Commercial</b>	69	D -2	4	D -1	2		14	D -1	0			
	67	-2	3		2	0	13	-1	0	0	-4	85
<b>Registered</b>	28	D -1	6		2		4	EU -1	0			
	27	-1	6	0	2	0	3	-1	0	0	-2	38
<b>Boer Pure bred</b>	76	S -8	64	D -2 S -26	1		54	TR -33	31	S -2 TR 33		
	68	-8	56	-26	1	0	21	-33	62	-21	-38	188
<b>Boer X Alpine 1/2</b>	0		0		0		0		0			
	0	0	0	0	0	0	0	0	0	0	0	0
<b>Boer X Spanish 7/8</b>	48	D -1 S -9	70	D -3 S -38 EU -1 B 1	0		12	D -1 TR -6	55	D -2 S -15 TR 6		
	38	-10	29	-41	0	0	5	-7	44	-11	-69	116
<b>3/4</b>	77	D -2 S -21	0		0		0		0			
	54	-23	0	0	0	0	0	0	0	0	-23	54
<b>1/2</b>	1		0		0		0		0			
	1	0	0	0	0	0	0	0	0	0	-0	1

(continues)

GIGR Livestock Inventory 2008 // September balance

	Dogs		Puppies		Ewes		Bucks		Wethers		Change	TOTAL
<b>Spanish</b>	86	D -1	74	S -46	2		63	D -21 S -1	22	D -1		
	85		28		2		41		21		-70	177
<b>Tennessee stiff legs</b>	13		0		0		3		0			
	13		0		0		3		0		0	16
<b>Boer X Fainting 1/2</b>	0		6	S -6	0		0		0			
	0		0		0		0		0		-6	0
	527		176		14		93		146		-260	950
<b>Rambouillet</b>	0		0		0		0		13			
<b>Total sheep:</b>	0		0		0		0		13		0	13
<b>Dogs</b>	Females		Males									
	9		8	DN -1								
<b>Total dogs:</b>	9		7								4	16

*Erick R. Lutz*  
Research Farm Manager

*Ilesh Sahl*  
Director

*John W. Bue*  
Dean

To: The Governor of Oklahoma, the President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives  
 From: Langston University, JoAnn W. Haysbert

Subject: FTE Employee Report for Fiscal Quarter Ending 06/30/08

The following information is provided pursuant to 74 O.S. 1981 Section 3602<sub>2</sub>  
 FTE EMPLOYEE CATEGORIES

	EDUC & GEN. BUDGET PART I			EDUC & GEN BUDGET PART II			AGENCY ACCOUNTS: OTHER				SUB TOTAL			TOTAL FTE
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER			
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		
100.41	161.05	7.29		28.25	93.93	21.16			3.92	33.40	128.66	258.90	61.85	449.41
125.92	159.17	4.40		32.92	93.30	13.58			3.87	26.72	158.84	256.34	44.70	459.88
-25.51	1.88	2.89		-4.67	0.63	7.58			0.05	6.68	-30.18	2.56	17.15	-10.47
95.68	152.01	10.62		35.43	100.68	23.41		0.34	5.15	32.70	131.44	257.85	66.73	456.02

A. FTE Employees for Report Fiscal Quarter

B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

1. File with State Regents' Office by the tenth of the Month following the end of the calendar quarter being reported.

2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees) for the quarter.

3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

## FTE Employee Report1

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives  
 From: Langston University, Dr. JoAnn W. Haysbert

Subject: FTE Employee Report for Fiscal Quarter Ending 09/30/08

The following information is provided pursuant to 74 O.S. 1981 Section 3602<sub>2</sub>

	FTE EMPLOYEE CATEGORIES												TOTAL FTE			
	EDUC & GEN. BUDGET PART I			EDUC & GEN. BUDGET PART II			AGENCY ACCOUNTS: OTHER							SUB TOTAL		
	FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER		FACULTY	OTHER			REGULAR	STUDENT	OTHER
		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT		REGULAR	STUDENT				
A. FTE Employees for Report Fiscal Quarter	97.57	155.71	5.14	23.26	87.94	9.24	0.00	3.72	4.23	120.83	247.37	18.61	386.81			
B. FTE Employees for Fiscal Qtr Immediately Preceding Report Qtr	100.41	161.05	7.29	28.25	93.93	21.16	0.00	3.92	33.40	128.66	258.90	61.85	449.41			
C. Increase or Decrease in FTE Employees (Item A minus Item B)	-2.84	-5.34	-2.15	-4.99	-5.99	-11.92	0.00	-0.20	-29.17	-7.83	-11.53	-43.24	-62.60			
D. Comparable Quarter Last Year	93.61	151.39	6.57	30.81	96.56	23.73	0.00	3.57	5.54	124.42	251.52	35.84	411.78			

1. File with State Regents' Office by the tenth of the Month following the end of the calendar quarter being reported.

2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees for the quarter.

3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.



# Langston University Women's Basketball Schedule

2008-  
2009

November

1	USAO	LANGSTON	7:00PM
4	NORTHWESTERN	LANGSTON	7:00PM
6	PARK UNIVERSITY	LANGSTON	7:00PM
11	SOUTHERN NAZARENE UNIV.	LANGSTON	5:30PM
14	Lee Classic	Cleveland, TN	TBA
15	Lee Classic	Cleveland, TN	TBA
18	WAYLAND BAPTIST UNIV.	LANGSTON	6:00PM
24	USAO	Chickasha, OK	6:00pm
27	Xavier University Thanksgiving Classic	New Orleans, LA	TBA
28	Xavier University Thanksgiving Classic	New Orleans, LA	TBA

December

2	Lyon College	Batesville, AR	7:00pm
6	Oklahoma Baptist University	Shawnee, OK	2:00pm

January

8	Southwestern Assembly of God Univ.	Waxahachie, TX	5:30pm
10	TEXAS WESLEYAN UNIV.	LANGSTON	5:30PM
12	COLLEGE OF THE SOUTHWEST	LANGSTON	5:30PM
17	Jarvis Christian College	Hawkins, TX	5:30pm
19	Paul Quinn College	Dallas, TX	5:30pm
22	Bacone College	Muskogee, OK	5:30pm
24	WILEY COLLEGE	LANGSTON	5:30PM
26	TEXAS COLLEGE	LANGSTON	5:30PM
31	HOUSTON-TILLOTSON COLLEGE	LANGSTON	5:30PM

February

2	SWAGU	LANGSTON	5:30PM
7	College of the Southwest	Hobbs, NM	5:30pm
9	Texas Wesleyan University	Ft. Worth, TX	5:30pm
14	JARVIS CHRISTIAN COLLEGE	LANGSTON	5:30PM
16	PAUL QUINN COLLEGE	LANGSTON	5:30PM
21	Wiley College	Marshall, TX	5:30pm
23	Texas College	Tyler, TX	5:30pm
28	Huston-Tillotson College	Austin, TX	5:30pm

March

2	BACONE	LANGSTON	5:30PM
5-7	RRAC Post Season Tournament	Waxahachie, TX	TBA
18-24	NAIA National Tournament	Jackson, TN	TBA

# Langston University Men's Basketball Schedule

2008-2009

**November**

3	<b>LINCOLN</b>	<b>LANGSTON</b>	<b>7:30PM</b>
8	Oklahoma State University	Stillwater, OK	<b>TBA **</b>
11	<b>OKLAHOMA CHRISTIAN</b>	<b>LANGSTON</b>	<b>7:30PM</b>
14	Bethel College	Bethel, KS	6:00PM
15	Friends University	Bethel, KS	1:00 PM
18	USAO	Chickasha, OK	8:00PM
20	Southern Nazarene University	Bethany, OK	7:00PM
25	<b>USAO</b>	<b>LANGSTON</b>	<b>7:30PM</b>
28	UCO Classic (vs. UCO)	Edmond, OK	6:00PM
29	UCO Classic (vs. SWOSU)	Edmond, OK	6:00PM

**December**

1	SW Kansas	Winfield, KS	7:00PM
12	Oklahoma Christian	Edmond, OK	8:00PM

**January**

8	Southwestern Assembly of God Univ.	Waxahachie, TX	7:30PM
10	<b>TEXAS WESLEYAN UNIV.</b>	<b>LANGSTON</b>	<b>7:30PM</b>
12	<b>COLLEGE OF THE SOUTHWEST</b>	<b>LANGSTON</b>	<b>7:30PM</b>
17	Jarvis Christian College	Hawkins, TX	7:30PM
19	Paul Quinn College	Dallas, TX	7:30PM
22	Bacone College	Muskogee, OK	7:30 PM
24	<b>WILEY COLLEGE</b>	<b>LANGSTON</b>	<b>7:30PM</b>
26	<b>TEXAS COLLEGE</b>	<b>LANGSTON</b>	<b>7:30PM</b>
31	<b>HOUSTON-TILLOTSON COLLEGE</b>	<b>LANGSTON</b>	<b>7:30PM</b>

**February**

2	<b>SWAGU</b>	<b>LANGSTON</b>	<b>7:30PM</b>
7	College of the Southwest	Hobbs, NM	4:00PM
9	Texas Wesleyan University	Ft. Worth, TX	7:30PM
14	<b>JARVIS CHRISTIAN COLLEGE</b>	<b>LANGSTON</b>	<b>7:30PM</b>
16	<b>PAUL QUINN COLLEGE</b>	<b>LANGSTON</b>	<b>7:30PM</b>
21	Wiley College	Marshall, TX	4:00PM
23	Texas College	Tyler, TX	7:30PM
28	Huston-Tillotson College	Austin, TX	7:30PM

**March**

2	<b>BACONE</b>	<b>LANGSTON</b>	<b>7:30PM</b>
5-7	RRAC Post Season Tournament	Waxahachie, TX	TBA
18-24	NAJA National Tournament	Kansas City, MO	TBA

\*\* Denotes Exhibition Game

October 24, 2008

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Mr. Tom Poole, Interim President, and Ms. Jessica Boles, Controller/Assistant Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board. Mr. Poole expressed appreciation to Dr. Nero for the nice event last evening.

Mr. Poole said everything is going very well at NEO. He said it is an honor to serve in this capacity representing the College. Chairman Burns expressed thanks to Mr. Poole for his service.

Mr. Poole highlighted some of the recent events on the NEO campus including a meeting which brought 79 high school counselors from all over the state to NEO to build better relationships with these schools; Homecoming scheduled for this weekend at which time David Froman, an adjunct faculty member in the Fine Arts Department and former supporting actor in the Matlock television services, will be recognized; and open houses for three different facilities scheduled for November 3, 2008, which includes the Health Science Building and the Gymnasium damaged during the flood and Commons Hall that was remodeled for the Music Department.

Approval of Supplemental Retirement Program Proposal

Mr. Poole requested the Board's approval of a Supplemental Retirement Program for the faculty and staff of Northeastern Oklahoma A&M College.

Regent Anthony reported that the Academic Affairs, Policy and Personnel Committee met with the administration of NEO regarding approval of the Supplemental Retirement Program proposal. He said Interim President Tom Poole said the program will be offered to employees who have attained eligibility as outlined in the proposal provided to the Regents. He added that the plan has been reviewed by Legal Counsel. He said Mr. Poole reported that it would be beneficial to both the College and the employees. The Committee acted to recommend Board approval of the administrative recommendation as presented.

Regent Anthony moved and Regent Lester seconded to approve the Supplemental Retirement Program for the faculty and staff at Northeastern Oklahoma A&M College as presented.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, Peach, and Watkins. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Personnel Actions

Regent Peach moved and Regent Helm seconded to approve the personnel actions as listed in the NEO Agenda.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

Remodeling of Cunningham Hall

Mr. Poole said as a part of the bond issue NEO has an addition to the Health Science Building, which is in the flood plain. After the flood occurred, the decision was made to move that facility to the northwest corner of the campus. He noted that the Agenda request incorrectly states "northeast" and asked that the request be modified.

Regent Helm moved and Regent Lester seconded to authorize NEO to move the location for the addition to the Health Science Building to Cunningham Hall located on the northwest corner of the campus.

Regent Helm said he is aware how much NEO has gone through with the flood, and on behalf of the Board of Regents he expressed appreciation to Mr. Poole and the faculty, staff, and students for all that they did.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Master Lease Real Property Bond Program – Athletic Field Lighting & Electrical System

Mr. Poole said before the flood NEO had a master lease program to upgrade the athletic facilities, lighting, etc., of the football stadium. NEO was in the process of doing that when the flood came, so this project was delayed. He requested approval to bid new lighting and an electrical system for the football stadium.

Regent Peach moved and Regent Helm seconded to authorize NEO to bid and accept the low bid for a complete lighting and electrical system for the athletic field (football stadium) at an estimated cost of \$300,000 with funding to be provided from the Master Lease Real Property Bond Program as presented.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Renovation to President's Home

With regard to the President's home, Mr. Poole said there are some maintenance items that need to be accomplished. In addition, he has asked that OSU Architectural & Engineering Services be requested to come up with different color schemes for paint and carpet from which the new President can choose. He said no painting or redecorating will be done at this time; however, maintenance items that need to be done will be accomplished.

Regent Helm asked if the NEO Presidential Search Committee has looked into the need to renovate the President's home. Dr. Wilson responded negatively and said it has not come up in discussions thus far. He said he and Mr. Poole have talked about these renovations. Regent Helm said he is aware of problems with the basement flooding. Chairman Burns said he does not believe there has been a discussion with the Search Committee; however, there was discussion with the former President regarding what needed to be done. Mr. Poole said, for example, two garage doors need to be replaced in addition to other maintenance items that need to be done to the home. Dr. Wilson said in this case the President's home at NEO is considered an asset for the candidates. Mr. Poole noted that not much has been done to the home in the last 10-11 years.

Regent Massey moved and Regent Lester seconded to approve the renovation to the President's Home as presented.

Those voting aye: Board Members Helm, Lester, Massey, Peach, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

Balance of Agenda

Regent Hall referenced item I-3 regarding the request to pay OSU Architectural & Engineering Services for services rendered for restorations due to the flood as outlined in the NEO Agenda. He asked the cost of the HPER/Gymnasium renovation. Mr. Poole said that cost was a little over \$4 million. Regent Hall asked if there were no other outside architectural or engineering consultants, and Mr. Poole said this is correct. Regent Helm asked if OSU A&E did a good job for NEO, and Mr. Poole said they did an excellent job. He said OSU A&E has spent a lot of time on the NEO campus over the last 15 months. Chairman Burns asked Mr. Poole if he believed this is a reasonable charge, and Mr. Poole responded affirmatively.

Mr. Poole said NEO is coming in below its estimates on the renovations of the flood damaged buildings, and that is because of good planning.

Regent Peach moved and Regent Helm seconded to approve the balance of the Agenda.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

Regent Peach said he would like to thank Mr. Poole for hosting the State Board of Agriculture this past week on the NEO campus. He said the campus looks great, and he said NEO students and faculty members made good presentations to the group.

Mr. Poole introduced Ms. Boles to the Board and said it is great to have her on the staff at NEO. He said he believes she will do a great job for NEO.

The business of Northeastern Oklahoma A&M College being concluded, Mr. Poole and Ms. Boles were then excused from the meeting.

**NORTHEASTERN OKLAHOMA A&M COLLEGE**  
Miami, Oklahoma  
October 24, 2008

Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

None

**PART B - RESOLUTIONS**

None

**PART C - POLICY AND OPERATIONAL PROCEDURES**

1. Supplemental Retirement Program Proposal

Guidelines have been developed for a Supplemental Retirement Program at Northeastern Oklahoma A&M College to be offered to employees who have attained eligibility. The Supplemental Retirement Program Proposal is attached to this agenda and we request approval of this plan. The plan has been reviewed by Legal Counsel.

**PART D - PERSONNEL ACTIONS**

We request approval of the following personnel actions:

1. Employment

Elsie Chavez-Grover, Director of the Upward Bound Program, to be paid an annual salary of \$42,000 (12 months' employment) effective November 3, 2008, with funding from the Upward Bound Program Grant. This is a replacement for an employee who resigned.

2. Change of Title and Salary

a. Mark Rasor, Staff Accountant, promoted to the position of Controller/Assistant Vice President for Fiscal Affairs, to be paid an annual salary of \$50,000 effective November 1, 2008. This is a replacement for an employee who was promoted.

b. Brian Sparks, Network Technician, title changed to Assistant Director of Information Technology/Network Technician, to be paid an annual salary of \$41,639, effective November 1, 2008.

**PART D - PERSONNEL ACTIONS**

3. Change of Effective Date to Assume Duties

Jessica Boles, Controller/Assistant Vice President for Fiscal Affairs, to assume the duties of Vice President for Fiscal Affairs on November 1, 2008 rather than January 1, 2009.

4. Information Requiring No Action by the Board

ReAnne Ashlock, Director of the Upward Bound Program, resigned effective September 30, 2008.

**PART E - INSTRUCTIONAL PROGRAMS**

None

**PART F - BUDGETARY ACTIONS**

None

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS**

None

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

None

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

1. Remodeling of Cunningham Hall

We request approval to move the location for the addition to the Health Science Building which is in the flood plain to Cunningham Hall, located on the northeast corner of campus. Architectural and Engineering Services at OSU will revise the plans and specifications for this project (Campus Master Plan #480-0060). The funding for this project will be from the Capital Bonds.

2. Master Lease Real Property Bond Program – Athletic Field Lighting & Electrical System

We request approval to bid and accept the low bid for a complete lighting and electrical system for the athletic field (football stadium) at an estimated cost of \$300,000 with funding from the Master Lease Real Property Bond Program. The plans and specifications will be reviewed by Architectural and Engineering Services of OSU. Project No. 480-0071



**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES****3. Payment to OSU A&E Services**

We request approval to pay OSU Architectural & Engineering Services for services rendered for the following building restorations due to the flood. The funding for this will be from Capital Funds – Flood Reimbursement Account.

- |                        |           |
|------------------------|-----------|
| a. HPER/Gymnasium      | \$370,089 |
| b. Health Sciences     | \$119,352 |
| c. Football Fieldhouse | \$ 57,067 |

**4. Renovation to President's Home**

We request approval for renovation to the President's Home as listed below. OSU A&E Services has been requested to assist with the interior renovation plan and a cost estimate will be provided at a later date.

Painting of interior rooms and exterior trim  
 Kitchen – update cabinets, countertops and replace faucet  
 Flooring – new carpet throughout house and replace flooring in entryway and living room  
 Roof replacement – back porch  
 Replace upstairs bedroom window air conditioner unit

**PART J - PURCHASE REQUESTS**

1. Purchase 125 lockers for the gymnasium at an estimated cost of \$40,000 to be funded from Section 13 Offset. These are replacements for the lockers lost in the flood.
2. We request approval to increase the bid amount for purchasing three full-size sedans and one 14-passenger van to \$94,294.00; we have received three bids. The Board approved this purchase at the July 25, 2008 board meeting, at a lesser estimated cost of \$74,000. The funding will be from Section 13 Offset.

**PART K - STUDENT SERVICES/ACTIVITIES**

None

**PART L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED**

None

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**

1. FTE Employee Report

The Oklahoma State Regents for Higher Education FTE Employee Report for the fiscal quarter ending September 30, 2008 is attached to this agenda.

2. Summary of Out-of-State Travel as of September 2008

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	1	\$ 301.47	5	\$ 894.08	3	\$ 1,658.94	6	\$ 2,032.89
Federal	0	\$ 0.00	0	0.00	0	\$ 0.00	1	\$ 150.25
Private								
Auxiliary	0	\$ 0.00	0	\$ 0.00	1	\$ 280.02	0	\$ 0.00
Other								
<b>Total</b>	<b>1</b>	<b>\$ 301.47</b>	<b>5</b>	<b>\$ 894.08</b>	<b>4</b>	<b>\$ 1,938.96</b>	<b>7</b>	<b>\$ 2,183.14</b>

Respectfully Submitted,



Thomas O. Poole  
Interim President

**THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION FTE EMPLOYEE REPORT**

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and  
The Speaker of the Oklahoma House of Representatives

From: Northeastern Oklahoma A&M College



PRESIDENT

Subject: FTE Employee Report for Fiscal Quarter Ending September 30, 2008

The following information is provided pursuant to 74 O.S. 1981, Section 3602

FTE Employee Categories

	EDUC & GEN BUDGET PART I				EDUC & GEN BUDGET PART II				AGENCY ACCOUNTS: OTHER				SUB TOTAL			TOTAL FTE
	FACULTY	OTHER			FACULTY	OTHER			FACULTY	OTHER			FACULTY	OTHER		
		REGULAR	STUDENT	OTHER		REGULAR	STUDENT	OTHER		REGULAR	STUDENT	OTHER		REGULAR	STUDENT	
Current Quarter	51	77	4	0	1	10		1	43			52	121	15	188	
Prior Quarter	64	79	6	0	2	9		1	45	3		65	123	17	205	
Increase or Decrease	(13)	(2)	(2)	0	(1)	1		0	(2)	(2)	(13)	(2)	(2)	(2)	(17)	
Comparable Quarter Last Year	68	96	5	0	3	4		1	44	2		69	143	11	223	

1. File with State Regent's Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

**Northeastern Oklahoma A&M College  
Supplemental Retirement Program**

**CONTRACT**

This Contract is made by and between Northeastern Oklahoma A&M College and \_\_\_\_\_, hereinafter called RETIREE, pursuant to the Northeastern Oklahoma A&M College Supplemental Retirement Program.

**RECITALS:**

- (1) On \_\_\_\_\_, 2008, the Board of Regents for Oklahoma State University and the A&M Colleges approved Northeastern Oklahoma A&M's Supplemental Retirement Program. The Supplemental Retirement Program, as stated in the minutes of the \_\_\_\_\_, 2008 meeting of the Board of Regents is incorporated herein by reference and made a part of this Contract.
- (2) Retiree has voluntarily elected to participate in the Supplemental Retirement Program.

**NOW THEREFORE**, in consideration of the mutual covenants and agreements herein contained, and intending to be legally bound, the parties agree as follows:

**PARTICIPATION IN SUPPLEMENTAL RETIREMENT PROGRAM**

**Eligibility**

This program will be available to all employees who meet the requirements under this program to retire between February 1, 2009 and June 30, 2009.

**Eligibility Requirements**

1. The employee must be age 55 and have twenty (20) years of service at Northeastern Oklahoma A&M College.

**Benefits**

**(Option #1):**

1. The college will contribute to the medical (health, vision, dental) premiums for the retired employee for four (4) years from the date of retirement.

If the retiree is over 65 at retirement date or becomes 65 during the four (4) year period, the college will contribute to the insurance premium for a

Medicare supplement. The amount of such contribution will be the difference of the current medical insurance premium, less the contribution paid by the Oklahoma Teacher's Retirement System.

2. If the retiree is eligible for Oklahoma Teacher's Retirement System benefits, the college will continue to pay for a \$10,000 life insurance policy for the retired employee. The retiree will be eligible for all other benefits normally provided to retired employees.
3. In the event of the retired employee's death, the surviving spouse would continue to receive the schedule of payments, not to exceed the balance remaining, as outlined in Option #2.

**(Option #2):**

1. The college will pay the retiree, if under age 65, \$4,600 per year (paid in 48 equal payments) from the date of retirement or if over age 65, \$2,500 per year (paid in 48 equal payments) from date of retirement.
2. If the retiree is eligible for Oklahoma Teacher's Retirement System benefits, the college will continue to pay for a \$10,000 life insurance policy for the retired employee. The retiree will be eligible for all other benefits normally provided to retired employees.
3. In the event of the retired employee's death, the surviving spouse would continue to receive the schedule of payments, not to exceed the balance remaining. If no spouse survives, the payment will stop effective the first day of the month in which the death occurs.

**(Option #3): (If this option is chosen, please sign and return. No notary is required)**

1. I have reviewed the Supplemental Retirement Program offered by Northeastern Oklahoma A&M College and I have decided not to participate in the program at this time.

**Considerations**

1. Payments made by the college to the retired employee could be subject to income tax and withholding may be necessary.
2. No Social Security or Oklahoma Teacher's Retirement contribution will be paid or withheld from the payment after the retirement date; therefore, the amount of the actual and direct payment from Social Security at age 62 may be lower than it would have been if Social Security contributions had continued.

**Miscellaneous**

This instrument represents the entire understanding between Northeastern Oklahoma A&M College and Retiree concerning the subject matter hereof and may be modified only by the mutual written agreement of the parties. There are no promises or commitments except as stated in this instrument. No representative of Northeastern Oklahoma A&M College is authorized to modify this Contract verbally or in writing except upon the prior approval of the Board of Regents for Oklahoma State University and the A&M Colleges. The application of this Contract to any facts or circumstances not clearly specified in this instrument is reserved to Northeastern Oklahoma A&M's administrative staff for final decision. This Contract shall be binding upon the parties hereto and their respective heirs, administrators, executors, successors and assigns, except that this Contract and the Retirement Payments shall not be assignable by Retiree. The Supplemental Retirement Program is offered on a "one-time" basis only and nothing in this instrument or the Supplemental Retirement Program generally shall obligate Northeastern Oklahoma A&M College to offer the Supplemental Retirement Program or a similar program at any subsequent time.

I have reviewed this Contract and have decided to accept Option # \_\_\_\_\_.

Signed and delivered this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

Northeastern Oklahoma A&M College  
Miami, Oklahoma

\_\_\_\_\_  
Retiree Signature

By \_\_\_\_\_  
President, NEO A&M College

**ACKNOWLEDGEMENT**

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn/affirmed to before me by \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My commission expires:

\_\_\_\_\_

October 24, 2008

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Donnie Nero, President, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

On behalf of the Board of Regents, Chairman Burns expressed thanks to Dr. Nero for hosting the Board of Regents. Dr. Nero said it is always a pleasure to have the Regents on campus.

Introduction of Livestock Judging Team Faculty and Students

Dr. Nero said Connors has some students who received the American FFA Degree this week at the National FFA Convention in Indianapolis, Indiana. He said this is the highest level that students can receive in this organization. Connors had four students who received these degrees including Darin Annuschat from Kingfisher, Michelle Buckner from Roland, Nicholas Pope from Tecumseh, and Sage Shoulders from Oilton. Also, Sage Shoulders is the National Finalist in the area of Equine Science—Entrepreneurship, which is the highest award to be given. This announcement will be made later today at the convention.

Dr. Nero said in attendance at the meeting today are Mr. Blake Nelson, Division Chair for Animal Science and Farm Operations, and Mr. Brandon Gunn, Livestock Judging Coach. He said these individuals will talk about what they have been doing and introduce students in their programs.

Mr. Nelson said it has been a good year in the Division of Agriculture. The enrollment is up about 15 percent this year. He said the goal every year is to bring in the best students not only in Oklahoma but throughout the nation. It is believed Connors has done that and will do so again next year. Mr. Nelson said Connors has a new Livestock Judging Coach, Mr. Brandon Gunn, who is an alumnus of Connors. He said it is nice to get someone who came through the program and had the success he did to lead other young men and women.

Mr. Gunn said he feels real strong about Connors. He said he is originally from San Antonio, Texas, so he came a long way out of high school as well as recently when he returned to Connors. He said he would not have done so if he did not have such strong feelings for this school. Mr. Gunn said when he announced that he was coming to Connors, he was told it would be a great opportunity and that he would be working with great leadership. He said this has been 100 percent true because Dr. Nero and Dr. Digranes exude leadership by setting an example every day. He said they truly care about the students and the staff.

With regard to the Livestock Judging Team, Mr. Gunn said Connors has students from all over the country. Mr. Gunn said these students chose Connors because of the people, the tradition of excellence, and the reputation of the College—not just the Division of Agriculture and the programs it offers but because of the school in general and the people associated with it. He expressed thanks to Dr. Nero, the administration, and the Board of Regents for their support. With that continued support, he looks forward for great things to happen. So far this year

Connors has traveled to a few contests where it has experienced some good successes. He introduced Ben Scott from Georgia, Josh Cribbs from Florida, and Darin Annuschat from Kingfisher. He asked these men to address the Board.

Mr. Cribbs said the Connors Livestock Judging Team traveled to the Tulsa State Fair and to the State Fair of Texas in Dallas, Texas, in October where the team was able to win top honors in both of these contests. Connors won first place against 20 other junior college teams in the nation. The team is getting ready for Kansas City where it will compete in the first national contest of the year. Mr. Cribbs presented the plaque the team received from the Texas State Fair.

Mr. Annuschat said at the Tulsa State Fair he had the privilege to judge in that contest and received high individual honors. He noted that Mr. Cribbs placed second and Mr. Scott placed seventh in high individual honors so Connors had three in the top ten with other team members placing only slightly below the top ten. Mr. Annuschat noted that he also received high individual honors at the Texas State Fair. He said Connors also had individuals who placed eighth and ninth high individuals, and the team placed first in both of those contests. Mr. Annuschat said the team makes the coach, but the coach makes the team, as well. He said Mr. Gunn does a great job getting the team prepared for the contests, and the team feels privileged to have him as a coach at Connors.

Mr. Scott said he is from Douglas, Georgia, and placed seventh in high individual honors in the Tulsa contest. He said out of high school he had a few other college opportunities. He said a sister of one of his friends had gone to Connors and judged on the team so he came to Connors. He said he initially thought that no one else would be from Connors; however, he said it seems everywhere he goes in Georgia there is someone from Connors as well as numerous Oklahoma State University alumni. Mr. Scott said he is excited to be a part of the program.

Chairman Burns said as a former member of a livestock judging team, he has great respect for the program and what the team members do. In particular, he said he has a lot of respect for the training one gets in terms of getting reasons for their selections. He said it is wonderful training for most any profession one may choose to do later in life. He noted that it certainly helped him a great deal. Chairman Burns expressed congratulations to the team members.

Dr. Nero said he believes it is important to showcase the students at every possible opportunity because we are here because of students like these.

#### Approval of Salary Adjustments

Dr. Nero requested Board approval of salary adjustments and a 3 percent increase for all faculty and staff for FY-09. He said the 3 percent increases will be retroactive to July 1, 2008. The total amount of this request is \$159,700.



Regent Massey moved and Regent Peach seconded to approve salary adjustments and a 3 percent increase for all faculty and staff for FY-09, retroactive to July 1, 2008.

Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Burns, Hall, and Lester. No: None. Abstentions: None. Absent: Boettcher and Helm. The motion carried.

#### Ratification of Interim Approval

Regent Peach moved and Regent Massey seconded to ratify interim approval granted by the Executive Secretary for Shirley Nero to teach a three-hour Sociology class for one semester due to a faculty resignation.

Those voting aye: Board Members Peach, Watkins, Anthony, Burns, Hall, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher and Helm. The motion passed.

#### Approval to Reject Bid for Security Services

Dr. Nero requested approval to reject the bid submitted by the Martin Group to provide armed security services for the Warner and Muskogee campuses due to nonperformance. He said Connors had some problems with the firm that was approved last month.

Regent Anthony asked if the bid of this firm was significantly lower than the next lowest bid. Dr. Nero said it was about \$20,000 less. The firm is out of Houston and failed to report to work on time and upon arrival the employees did not have what was needed to do the job.

Regent Massey moved and Regent Anthony seconded to reject the bid submitted by the Martin Group to provide armed security services for the Warner and Muskogee campuses due to nonperformance.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher and Helm. The motion was approved.

#### Approval to Purchase Security Services

Dr. Nero requested authorization to purchase armed security services for the Warner campus and unarmed security services for the Muskogee campuses. He said the total amount of these services is \$224,195. He said the reason for the unarmed security service for the Muskogee

campuses is because Connors has access to the Muskogee Police Department; however, in Warner that extra protection is needed.

Regent Anthony moved and Regent Peach seconded to authorize Connors to purchase armed security services for the Warner campus and unarmed security services for the Muskogee campuses as presented.

Those voting aye: Board Members Anthony, Burns, Hall, Lester, Massey, Peach, and Watkins. No: None. Abstentions: None. Absent: Boettcher and Helm. The motion carried.

#### Balance of Agenda

Regent Hall moved and Regent Massey seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Burns, Hall, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher and Helm. The motion passed.

Dr. Nero expressed appreciation to the Regents for their continued support of Connors State College and to the staff of the Board of Regents, Legal Counsel, Purchasing, and Accounting. He said all of these individuals do a super job working with Connors. He also expressed thanks to his staff and to the technical support staff and individuals who made the meeting possible.

The business of Connors State College being concluded, Dr. Nero was then excused from the meeting.

# CONNORS STATE COLLEGE

Warner, Oklahoma

October 24, 2008

Board of Regents for OSU & A&M Colleges  
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:**

1. *Personal Remarks – Dr. Donnie Nero*

**B. RESOLUTIONS:**

None

**C. POLICY AND OPERATIONAL PROCEDURES:**

1. Salary Recommendations

We request approval of salary adjustments and a 3% increase for all faculty and staff for FY'09. The 3% increases will be retroactive to July 1, 2008. The total amount of this request is \$159,700.00.

**D. PERSONNEL ACTIONS:**

1. Interim Approval

We request ratification of interim approval for Shirley Nero to teach a three-hour Sociology class for one semester due to a faculty resignation. (Interim Approval attached.)

**E. INSTRUCTIONAL PROGRAMS:**

None

**F. BUDGETARY ACTIONS:**

None

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

1. Surplus Equipment

We request permission to declare as surplus and offer for sale by sealed bid, auction or EBay the attached list of items.

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation)**

1. Reject Bid for Security Services

Authorization is requested to reject the bid submitted by the Martin Group (TMG) to provide armed security services for the Warner and Muskogee Campuses due to nonperformance.

2. Purchase Security Services

Authorization is requested to purchase armed security services for the Warner Campus and unarmed security services for the Muskogee Campuses. The total amount of these services is \$224,195.00.

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

None

**J. PURCHASE REQUESTS:**

None

**K. STUDENT SERVICES/ACTIVITIES:**

None

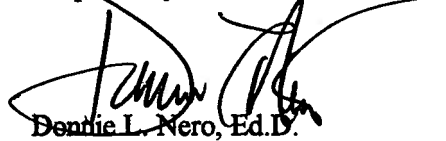
**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**

None

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. *Out-of-State Travel Report for September, 2008, attached.*
2. *FTE Employee Report for 1<sup>st</sup> Qtr. of FY 2008-09, attached.*
3. *Livestock Sales Report for 1<sup>st</sup> Qtr. of FY 2008-09, attached.*
4. *Veterinary Payments Report for 1<sup>st</sup> Qtr. of FY 2008-09, attached.*

Respectfully submitted



Dentie L. Nero, Ed.D.  
President

OFFICIAL INTERIM APPROVAL REQUEST TO THE OFFICE  
OF THE EXECUTIVE SECRETARY OF THE OSU/A&M BOARD OF REGENTS

NOTE: Both pages of this form must be completed before interim approval is considered official.



Connors State College  
College/University from which Request for Interim Approval Originated

1. The basis upon which interim approval is requested is indicated below (check one or more and explain).

(a) The matter is related to the peace, health and safety of the institution and/or its inhabitants. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

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(b) The matter quite possibly could pose a deterrent to the accomplishment of important institutional objectives without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)  
Our full-time sociology instructor resigned his position during the 3rd week of the fall semester without giving proper or timely notice of his intent. Therefore, our students need to have someone to immediately take his position & their academic progress will be impeded. After an extensive search for a replacement one of the classes still lacks an instructor if Shirley Nero is not allowed to take over the duties of teaching the course.

(c) The matter has significant economic implications for institutional resources and/or properties without authorization to act immediately or reasonably soon; and/or it is believed imprudent to delay action until the next meeting of the Board of Regents. (Explain how the matter of business for which interim approval is requested is related to the immediately foregoing statement.)

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(d) The matter is related to an emergency requiring action by the administration prior to the next meeting of the Board of Regents because of extenuating circumstances not referenced above. (Describe the specific extenuating circumstances.)

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2. The administrative action for which interim approval is hereby requested is as follows (describe fully what action is proposed and, if necessary, use an attached sheet):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. State the actual cost or best estimated cost required to complete the action for which interim approval is requested. \$ 1,600.00

4. Identify the fund or funds to be used in covering the cost stated above. # 290 Education and General

5. If verbal approval was previously granted, indicate to whom approval was given, the date, and whether by telephone or in person. \_\_\_\_\_

6. *James White* Social Science Division  
(Optional) Signature of Requesting Administrator

September 16, 2008  
Date

*[Signature]*  
(Required) Signature of President

9-17-08  
Date

**(FOR USE BY THE OFFICE OF THE EXECUTIVE SECRETARY)**

Interim approval is granted by the office of the Executive Secretary for the business matter described above.

REMARKS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Interim approval is not granted for the business matter described above.

REMARKS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*[Signature]*  
Signature of the Executive Secretary or  
his designated representative

9/18/08  
Date

**Connors State College**  
***Surplus Items***

<u>Quantity</u>	<u>Description of Item</u>	<u>Condition</u>
1	SM Practical Espresso Machine	Good
1	SM Commercial Coffee Grinder	Good
1	MILLENIA-FETCO Coffee Brewer	Good
1	Star Bun Warmer	Good
1	Star Hot Dog Warmer	Good
1	Star Food Warmer	Good
1	GEHLS Nacho Cheese Sauce Warmer	Good
1	Pickup – Dodge	Poor
1	Chevrolet Caprice	Poor
1	Pickup – Chevrolet (bad transmission)	Poor
1	Pickup – Dodge (does not run)	Fair
1	Club Car Golf Cart (motor bad)	Salvage
1	Riding Mower	Salvage
1	Two-Wheel Trailer	Poor
1	Grasshopper Mower 928D	Salvage
1 lot	Refrigerators	Salvage
1 lot	Window Unit Air Conditioners	Salvage
1	Hobart Commercial Dishwasher	Salvage
1 lot	Roof Top HVAC Units	Salvage
1	John Deere Mower Deck	Poor
2	Large Gasoline Space Heaters	Salvage
1 lot	2-Bulb 4-Foot Lights	Poor
1 Lot	4-Bulb 4-Foot Lights	Poor
1 Lot	Drop-in 4-Bulb Lights	Poor
1 Lot	Wood Doors	Fair
2	Hospital Beds	Poor
1	Universal Treadmill	Salvage
1 Pallet	Shingles	Poor
1 Lot	Paper Towel Dispensers	Good



**CONNORS STATE COLLEGE**  
**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF SEPTEMBER 30, 2008**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.			1	4,159.50			2	4,428.50
FEDERAL			1	4,531.41			1	5,068.41
PRIVATE			0	0.00			0	0.00
AUXILIARY	1	287.92	1	294.14	1	287.92	1	294.14
OTHER			0	0.00			0	0.00
TOTAL	1	287.92	3	8,985.05	1	287.92	4	9,791.05

**THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION  
FTE Employee Report <sup>1</sup>**

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives

From: Connors State College Dr. Donnie Nero  
Institution President

Subject: FTE Employee Report for the Fiscal Quarter Ending: 09 / 30 / 08  
Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602. <sup>2</sup>

	Educ. & Gen Budget Part I			Educ. & Gen Budget Part II			Agency Accounts Other			Sub-Total			Total FTE
	Faculty	Other		Faculty	Other		Faculty	Other		Faculty	Other		
		Regular	Student		Regular	Student		Regular	Student		Regular	Student	
	34	79	6	0	13	0	0	16	8	34	108	14	156
	51	90	9	0	13	0	0	16	11	51	119	20	190
	-17	-11	-3	0	0	0	0	0	-3	-17	-11	-6	-34
	34	82	6	0	13	0	0	16	7	34	111	13	158

A. FTE Employees for Reported Fiscal Quarter <sup>1</sup>

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. <sup>1</sup>

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

<sup>1</sup> File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.

<sup>2</sup> The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.

<sup>3</sup> This figure reflects the total number of FTE Employees for the main campus, branch campus(es) and all constituent agencies.

**CONNORS STATE COLLEGE  
LIVESTOCK SALES REPORT  
FOR THE 1st QUARTER OF FY 2008/2009**

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
7/3/2008	Running W, Ltd.	Sale	3 Crossbred Steers	\$2,283.83
7/3/2008	Stigler Livestock Aiction	Auction	1 Red Cow	\$568.25
7/31/2008	Tulsa Stockyards, Inc.	Auction	9 Black Steers 7 Mixed Heifers 1 XBRD Heifer 1 Black Heifer	\$11,298.82
7/31/2008	Tulsa Stockyards, Inc.	Auction	2 CHA Steers 1 Black Steer 1 Black Heifer 1 Red Steer 1 Black-White-Faced Heifer	\$3,795.13
8/6/2008	Stigler Livestock Auction	Auction	1 Red Steer	\$548.33
8/6/2008	Stigler Livestock Auction	Auction	3 Black Heifers 2 Black-White-Faced Heifers 2 Gray Steers	\$3,598.95
8/29/2008	Stigler Livestock Auction	Auction	1 Red Bull 1 Red Cow 2 Black Bulls	\$5,028.80
9/16/2008	Stigler Livestock Auction	Auction	2 Red Heifers	\$1,086.10
<b>TOTAL</b>				<b>\$28,208.21</b>

**CONNORS STATE COLLEGE  
VETERINARY PAYMENTS FOR 1st QUARTER OF FY 2008-2009**

<u>DATE</u>	<u>VENDOR</u>	<u>FUND</u>	<u>AMOUNT</u>
7/14/2008	Reproduction Enterprises	701	\$22.05
7/14/2008	Voss Veterinary Clinic	290	\$55.00
7/21/2008	Four Corners Embryo Transfer	701	\$3,230.90
7/21/2008	Dixon Farm Supply	290	\$32.00
8/19/2008	Reproduction Enterprises	290	\$22.05
8/28/2008	Dixon Farm Supply	290	\$48.55
9/12/2008	Dixon Farm Supply	290	\$179.20
	<b>Total</b>		<b>\$3,589.75</b>

October 24, 2008

Public Comments

Chairman Burns announced that 15 minutes would be provided for the public to make comments to the Board of Regents, and he asked if there were any members of the public who would like to address the Board at this time.

Ms. Sarah Andrews, a fourth-year medical student at Oklahoma State University Center for Health Sciences, appeared before the Board. She said she is joined by a classmate. She said she wanted to come and say thank you not only to the Board of Regents but also to Dr. Fernandes and President Hargis for their efforts in working towards a solution for continuing the post graduate medical education and the residency programs. In lieu of recent events, she said the students and residents are very concerned, and it is hoped a permanent solution can be reached very soon. She said she just wanted to come and express thanks.

Chairman Burns expressed appreciation to Ms. Andrews for her comments. He said he can assure Ms. Andrews, and he is hopeful she will pass the message on to her fellow students, that the Regents and OSU administrators are working very hard on this matter.

Mr. Drake noted that Ms. Andrews is the daughter of Purchasing Director Sharon Toy. Ms. Andrews said she is more familiar with what goes on at the Board meetings than most of her classmates. Chairman Burns said the Regents very much want to get that matter fully resolved. He said it is not totally resolved, but assured her that there are a number of people diligently working on this matter, not the least of which is Regent Anthony for whom it has become almost a full-time job.

October 24, 2008

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES  
MEETING OF OCTOBER 24, 2008

Vice Chairman Anthony called upon the following Committee Chairs to give Committee reports.

Academic Affairs, Policy and Personnel Committee – Regent Calvin Anthony

(All business discussed during the meeting of the Academic Affairs, Policy and Personnel Committee meeting was addressed during the business of Oklahoma State University, Langston University, and Northeastern Oklahoma A&M College.)

Fiscal Affairs Committee – Regent Greg Massey -- No report.

Planning and Budgets Committee - Regent Fred Boettcher – No report.

Regents' Steering Committee Re: Northeastern Oklahoma A&M College Presidential Selection Process – Regent Lou Watkins

Regent Watkins said she will have a motion after the posted Executive Session. She said she is very pleased with the work of the Search Committee. The Search Committee has reviewed the applicants and is narrowing the pool of candidates down.

Executive Session

Regent Watkins said at this point she would move that the Board go into Executive Session as outlined in the Board Agenda.

At approximately 11:40 a.m., Regent Watkins moved and Regent Massey seconded that the Board go into Executive Session for the purpose of considering evaluation/assessment and other information relevant to the employment of OSU/A&M institutional presidents.

Those voting aye: Board Members Burns, Hall, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Helm and Boettcher. The motion was approved.

Open Session

At approximately 12:10 p.m., Regent Watkins moved and Regent Lester seconded that the Board convene into Open Session.

Those voting aye: Board Members Hall, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Helm and Boettcher. The motion carried.

Interview of Candidates for NEO Presidency

Regent Watkins said during the Executive Session the Board was briefed thoroughly concerning the status of the NEO Presidential Search. She said all Board members reviewed all of the applicants for the position and reviewed the recommendations from the Search Committee in regard to the candidates selected to participate in the interview phase of the process. Regent Watkins said she personally is very pleased with the work of the NEO Search Committee. Each of the Committee members has been fully engaged in this important process. She said as a Committee member she is optimistic that the selection by the Board will be a great President for Northeastern Oklahoma A&M College.

Regent Watkins moved and Regent Anthony seconded that the Search Committee continue its work and interview the candidates that were discussed by the Board during the Executive Session.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Helm and Boettcher. The motion passed.

Presidential Compensation

Regent Anthony moved and Regent Lester seconded to increase the annual salary for Dr. Donnie Nero to the amount of \$147,000, retroactive to July 1, 2008.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Boettcher and Helm. The motion was approved.

October 24, 2008

Adjournment

At approximately 12:12 p.m., Regent Anthony moved and Regent Lester seconded that the meeting be adjourned.

Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Burns, Hall, and Lester. No: None. Abstentions: None. Absent: Boettcher and Helm. The motion carried.



MEETING OF THE A & M BOARD OF REGENTS

**October 24, 2008**

Multi-Purpose Room  
Melvin Self Field House  
Connors State College  
Warner, Oklahoma

**ORDER OF BUSINESS**

REGULAR MEETING OF THE BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on October 31, 2007.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of September 12, 2008

**DATES OF NEXT REGULAR MEETINGS**

For **Information** Purposes Only:

December 5, 2008 -- Miami, Oklahoma – Ballroom Lounge, Bruce G. Carter Student Union,  
Northeastern Oklahoma A&M College

For **Consideration** of Approval:

Calendar Year 2009 Regular Board Meetings Schedule

**BUSINESS WITH COLLEGES AND UNIVERSITIES**

1. Oklahoma State University
2. Oklahoma Panhandle State University
3. Langston University
4. Northeastern Oklahoma A&M College
5. Connors State College

**COMMITTEE REPORTS**

Academic Affairs, Policy and Personnel Committee (Calvin Anthony)

Fiscal Affairs and Plant Facilities Committee (Greg Massey)

Planning and Budgets Committee (Fred Boettcher)

Regents' Steering Committee RE: Northeastern Oklahoma A&M College Presidential  
Selection Process (Lou Watkins)

**OTHER BUSINESS OF THE BOARD OF REGENTS**

**Reports or recommendations by the Executive Secretary**

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: October 24, 2008

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: Multi-Purpose Room, Melvin Self Field House, Connors State College, Warner, Oklahoma.

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 31, 2007.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of September 12, 2008
- Approval of Calendar Year 2009 Regular Board Meetings Schedule

### **OKLAHOMA STATE UNIVERSITY**

--General Information/Reports Requiring No Action By the Board

- Opening comments
- OSU Accomplishments
- Update on NCAA certification self-study process

--Resolutions

- Adoption of Memorial Resolutions for William R. Everett, Hiram H. Henry, Robert B. Kamm, Gene L. Post, and Mary W. Wheeler

\* The Board will have breakfast on Friday, October 24, 2008, at 7:30 a.m. in the Student Union Snack Bar on the campus of Connors State College, Warner, Oklahoma, with Connors State College President Donnie Nero and Oklahoma State University President V. Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but Presidents Nero and Hargis have indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Executive Secretary announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in Room 115 of the Melvin Self Field House on the Connors State College campus.

--Policy and Operational Procedures

Approval of revisions to the Statement of Policy Governing Appointments, Tenure, Promotions, and Related Matters of the Faculty of Oklahoma State University – Oklahoma City

Approval of three posthumous degrees to be presented during the December, 2008, Commencement program

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Instructional Programs

Approval of 2007-2008 Academic Program Reviews

--Other Business and Financial Matters

Approval to submit documents to the Oklahoma State Regents for Higher Education (OSRHE) for inclusion in the Master Equipment Lease Program, 2008 Series B

Approval of reimbursement resolution for projects included in the OSRHE Master Equipment Lease Program

Approval of exemption for Posse Benefit Auction

Approval to increase Educational & General (E&G) Budget/Allotment

Approval to solicit proposals for financial advisor, bond counsel, and underwriting services

--New Construction or Renovation of Facilities

Approval to renovate Boren Veterinary Medical Teaching Hospital, Small Animal Critical Care Unit

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

**OKLAHOMA PANHANDLE STATE UNIVERSITY**

--General Information/Reports Requiring No Action By the Board

Dedication ceremony of the Science and Agriculture Building

--New Construction or Renovation of Facilities

Approval to submit documents to the Oklahoma State Regents for Higher Education for inclusion in the Master Equipment Lease Program, 2008 Series B

Approval of reimbursement resolution for projects included in the OSRHE Master Equipment Lease Program

--New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Receipt of grant from the United States Department of Agriculture
  - President's Update newsletters
  - Out-of-state travel summary
  - Quarterly FTE employment report

### **LANGSTON UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
  - Livestock inventory at the E. (Kika) de la Garza Institute for Goat Research
  - Quarterly FTE employment reports
  - Women's and men's 2008-2009 basketball season schedules
- Policy and Operational Procedures
  - Approval to implement Langston University's Faculty Handbook
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval to accept continuation grants from the United States Department of Education
- Contractual Agreements (other than construction and renovation)
  - Approval to enter into affiliation agreements for the training of Nursing and Health Administration students for the 2008-09 academic year
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries

### **NORTHEASTERN OKLAHOMA A&M COLLEGE**

- General Information/Reports Requiring No Action By the Board
- Policy and Operational Procedures
  - Approval of Supplemental Retirement Program Proposal
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- New Construction or Renovation of Facilities
  - Approval to move the location for the addition to the Health Science Building
  - Approval to accept low bid for athletic field lighting and electrical system
  - Approval to pay OSU Architectural & Engineering Services for services rendered for building restorations due to flood
  - Approval of renovations to the President's Home
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Quarterly FTE employment report
  - Out-of-state travel summary

### **CONNORS STATE COLLEGE**

- General Information/Reports Requiring No Action By the Board
  - Personal remarks by President Nero
- Policy and Operational Procedures
  - Approval of salary adjustments for FY-09
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Other Business and Financial Matters
  - Approval to declare items as surplus and offer for sale by sealed bid, auction, or EBay
- Contractual Agreements (other than construction and renovation)
  - Approval to reject bid submitted by the Martin Group to provide armed security services
  - Approval to purchase armed security services for the Warner Campus and unarmed security services for the Muskogee Campuses
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summary
  - Quarterly FTE employment report
  - Livestock sales report
  - Veterinary payments report

### **PUBLIC COMMENTS**

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

**COMMITTEE REPORTS**

--Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Academic Affairs, Policy and Personnel Committee – Calvin Anthony

Fiscal Affairs Committee – Greg Massey – No report

Planning and Budgets Committee – Fred Boettcher – No report

Regents' Steering Committee Re: Northeastern Oklahoma A&M College Presidential Selection Process – Lou Watkins

Update report

**OTHER BOARD OF REGENTS' BUSINESS**

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Other Business Matters Requiring Action of the Board

Executive Session, if so approved by the required number of Board members present, for the purpose of considering evaluation/assessment and other information relevant to the employment of OSU/A&M institutional presidents. (Oklahoma Open Meeting Act §307B.1.)

Consider or take any action with reference to the matters contained in the immediately preceding item.

--Reports/comments/recommendations by Executive Secretary

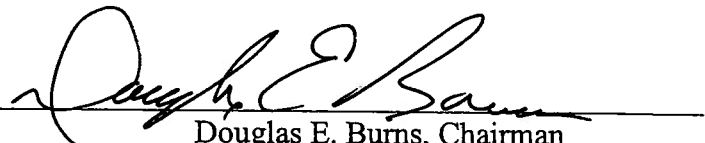
--Reports/comments/recommendations by General Counsel

--Reports/comments/recommendations by Director of Internal Audits


--New Business Unforeseen At Time Agenda Was Posted

October 24, 2008

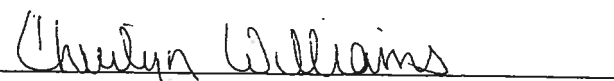
BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES

By:   
Douglas E. Burns, Chairman

ATTEST:

  
W. Douglas Wilson, Executive Secretary

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on December 5, 2008.

  
Cheryl Williams, Secretary