

MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL
COLLEGES

for the

JULY 25, 2008

Regular Board Meeting

MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

July 25, 2008

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, JULY 25, 2008

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 31, 2007.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges convened in the Executive Board Room of the Administration Building, Oklahoma State University – Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma, on July 25, 2008.

Those present: Mr. Douglas E. Burns, Chairman; Mr. Calvin J. Anthony, Vice Chairman; Mr. Fred L. Boettcher; Mr. Joe D. Hall; Mr. Jay L. Helm; Mr. Andrew W. Lester; Mr. Greg L. Massey; and Mrs. Lou Watkins.

Absent: Mr. Terry L. Peach.

Others present: Dr. W. Douglas Wilson, Executive Secretary; Mr. Charles E. Drake, General Counsel; Mr. Robert White, Health and Higher Education Policy Analyst; Mr. Jason Ramsey, Director, State Government Relations; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Linda Novak, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Executive Secretary announced a quorum was present, the meeting was called to order at approximately 10:35 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF JULY 25, 2008

Order of Business

Chairman Burns said he would entertain a motion to approve the Order of Business; however, he noted that there is one presentation on the Agenda that could more conveniently be made at a later time during the meeting. With that change, he asked for a motion to approve the Order of Business as presented.

Regent Anthony moved and Regent Lester seconded to approve the Order of Business as presented, subject to adjusting the time a presentation would be made.

July 25, 2008

Those voting aye: Board Members Anthony, Boettcher, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Peach. The motion carried.

Approval of Minutes

Regent Lester moved and Regent Massey seconded to approve the minutes of the June 20, 2008, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Boettcher, Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach. The motion passed.

Approval of Future Board Meetings

Chairman Burns announced that the next regular meeting of the Board of Regents is scheduled to convene on September 12, 2008, on the campus of Oklahoma State University, Stillwater, Oklahoma. Chairman Burns said he would entertain a motion to approve the meeting scheduled for October 24, 2008, on the campus of Connors State College, Warner, Oklahoma.

Regent Lester moved and Regent Massey seconded to approve the meeting scheduled for October 24, 2008, on the campus of Connors State College, Warner, Oklahoma.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Peach. The motion passed.

July 25, 2008

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Bryant expressed thanks to Presidents Trennepohl and Fernandes for their outstanding hospitality. He said it was a wonderful dinner last evening.

Dr. Bryant reported that Krista Johnson was named the 2008 National Intercollegiate Rodeo Association Breakaway Roping Champion at the National Finals in Wyoming in June, and Jordan Muncy won the Reserve Rookie of the Year Award. Regent Lester asked if Jordan Muncy is related to Taos Muncy who won the Saddle Bronc National Championship last year, and Dr. Bryant said they are siblings. Regent Hall asked if Mr. Muncy is still in school at OPSU. Dr. Bryant said he broke his leg early this past spring, which prevented him from competing; however, he is coming back this fall.

Personnel Actions

Regent Anthony moved and Regent Lester seconded to approve the personnel actions as listed in the OPSU Agenda.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, Boettcher, and Burns. No: None. Abstentions: None. Absent: Peach. The motion carried.

Ratification of Interim Approval to File a Lawsuit

Dr. Bryant requested ratification of interim approval to file a lawsuit relating to construction defects in the Noble Center against the general contractor, RGS, and architect, Mr. Rodney Seawright, and others. The construction defects in the Noble Center include items such as an improperly installed roof; improperly installed mechanical equipment; structural problems; electrical problems; and tile problems in the exercise area, restrooms, and pool area.

Regent Lester moved and Regent Anthony seconded to ratify interim approval granted by the Executive Secretary to file a lawsuit relating to the construction defects in the Noble Center against the general contractor and the architect.

Regent Hall asked what the process is regarding legal representation and what has been done. He said apparently someone has advised the administration that OPSU has a chance of recovering some of the damages, and Dr. Bryant said this is correct. Dr. Bryant said the administration has been working with Jon Parsley, a local attorney in Guymon, and he has been providing advice on this matter. Dr. Bryant said Mr. Parsley and his partner have done a fairly comprehensive inspection of the building and believe that OPSU can definitely recover some

damages on this project. Mr. Drake reported that the attorney is employed on a contingency fee basis, so he is only paid if he recovers something.

Regent Helm noted that one of the damages is an improperly installed roof, and he asked if an engineer has reviewed this and has given a written opinion that it was improperly installed. Dr. Bryant said not only that but the roof over the pool area actually blew off in a windstorm a year and a half ago, and the screws that were used to hold the roof on were about three inches and should have been six inches. It is believed the remainder of the roof was installed the same way.

Chairman Burns asked if there are any plans to begin repairs prior to litigation being resolved. Dr. Bryant said OPSU had to do a patch repair on the portion of the roof that blew off in the windstorm to maintain the integrity of the pool area. The administration received advice by Mr. Parsley not to do anything more to the rest of the roof at this time. Regent Helm said he would suggest that OPSU get an expert and not just rely on advice of the maintenance staff or the attorney. Dr. Bryant said OPSU did bring in a roofing expert. He said the roofer for the new Science and Agriculture Building inspected the roof.

Chairman Burns noticed that there are also structural issues involved, and he asked if any of these concerns are safety hazards. Dr. Bryant said it is not believed so. There were some earlier problems with an electrical situation that had to be corrected. Regarding the mechanical equipment issue, that was a very major problem where OPSU had to reinstall and replace some of the equipment. The wrong equipment was improperly installed. Chairman Burns asked if an estimate has been made on what it would cost to bring the building back to where it needs to be. Dr. Bryant said the outside estimate is approximately \$2 million with the roof costing approximately \$700,000.

Regent Hall asked the involvement or relationship with the Noble Foundation and their support with that group. Dr. Bryant said there really is no involvement with the Noble Foundation regarding this matter except the Foundation initially provided the funds for the building.

Regent Helm suggested OPSU utilize independent engineers to certify the defects. He said he is currently going through a similar situation on a roof damage claim with an insurance company. He said a contractor is not considered an expert. Chairman Burns said actually a contractor is considered an expert in court; but, nonetheless, it is a good policy to get an independent view.

Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Boettcher, Burns, and Hall. No: None. Abstentions: None. Absent: Peach.
The motion carried.

Balance of Agenda

Regent Anthony moved and Regent Boettcher seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda, as approved, is attached.)

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Boettcher, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach. The motion passed.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY
Goodwell, Oklahoma

July 17, 2008

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

None

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

1. Board approval is requested for the hiring of Ms. Rachel Burleson as head softball coach and senior women's administrator for athletics at a 12 month fiscal year salary of \$34,000 starting July 1, 2008.
2. Board approval is requested for the hiring of Mr. Nick Tuttle as webmaster at a 12 month fiscal year salary of \$40,000 starting July 1, 2008.

Part E---Instructional Programs

None

Part F---Budgetary Actions

None

Part G---Other Business and Financial Matters

Board ratification is requested of the interim approval granted to file a lawsuit relating to construction defects in the Noble Center against the general contractor, RGS (Reed

and Gary Strickland), and architect, Mr. Rodney Seawright, and others.

The construction defects in the Noble Center include items such as an improperly installed roof; improperly installed mechanical equipment; structural problems; electrical problems; and tile problems in the exercise area, restrooms, and pool area.

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

We request authorization for the additional non-encumbered contracts for FY 2009:

<u>Allegiance Communications (Bulk cable for campus housing)</u>	\$37,668
<u>Southern Office Supply (Copy machines for OPSU campus)</u>	\$35,522

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. Krista Johnson was named the 2008 NIRA Breakaway Roping Champion. Jordan Muncy won the Reserve Rookie of the Year Award.
2. The June 2008 Summary of Out-Of-State Travel is attached.
3. The quarterly FTE employment report is attached.

Respectfully submitted,

David A. Bryant
President

OKLAHOMA PANHANDLE STATE UNIVERSITY
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF

Jun-08
MONTH

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		NUMBER OF TRIPS	AMOUNT EXPENDED CURRENT FISCAL YR	NUMBER OF TRIPS	AMOUNT EXPENDED PRIOR FISCAL YR
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED				
REVOLVING								
ST APPRO	6	\$ 3,164.88	8	\$ 5,353.05	94	\$ 34,008.91	82	\$ 23,256.35
FEDERAL			0	\$ -	0	\$ -	11	\$ 3,750.95
PRIVATE								
AUXILIARY	3	\$ 1,278.97	2	\$ 1,922.26	11	\$ 11,110.95	33	\$ 17,008.99
OTHER								
TOTAL	9	\$ 4,443.85	10	\$ 7,275.31	105	\$ 45,119.86	126	\$ 44,016.29

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE EMPLOYEE REPORT

TO: THE GOVERNOR OF OKLAHOMA, THE PRESIDENT PRO TEMPORE OF THE OKLAHOMA SENATE,
AND THE SPEAKER OF THE OKLAHOMA HOUSE OF REPRESENTATIVES

David Bryant
PRESIDENT

FROM: OKLAHOMA PANHANDLE STATE UNIVERSITY

SUBJECT: FTE EMPLOYEE REPORT FOR FISCAL QUARTER ENDING 06/30/08

THE FOLLOWING INFORMATION IS PROVIDED PURSUANT TO 74 O.S. 1981, SECTION 3602

FTE EMPLOYEE CATEGORIES

	EDUC. AND GEN. BUDGET PART I			EDUC. AND GEN. BUDGET PART II			AGENCY ACCOUNTS OTHER			SUB-TOTAL			
	OTHER			OTHER			OTHER			OTHER			
	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	FACULTY	REGULAR	STUDENT	TOTAL FTE
CURRENT QTR	33	48	13	2	1	0	0	10	8	35	59	21	115
PRIOR QTR	45	52	13	2	1	0	0	10	11	47	63	24	134
INC (DEC)	(12)	(4)	0	0	0	0	0	0	(3)	(12)	(4)	(3)	(19)

REPORT OF INCLUDED CALCULATIONS FOR STATE REGENTS FTE REPORT
REPORT FOR FY= 08, FY QTR= 4 SECTION= CRNT

AGCY PERIOD	EG1FACT	EG1STAFFT	EG1STDNTT	EG1XXT	EG2FACT	EG2STAFFT	EG2STDNTT	EG2XXT	AGYFACT	AGYSTAFFT	AGYSTDNTT	AGYXXT
PS 09	0.	1.	19.	0.	0.	0.	1.	0.	0.	0.	16.	0.
10	64.	66.	26.	0.	2.	2.	0.	0.	0.	12.	15.	0.
11	55.	69.	7.	0.	2.	2.	0.	0.	0.	14.	2.	0.
12	13.	57.	0.	0.	5.	2.	0.	0.	0.	12.	0.	0.
*TOTAL PS	132.	193.	52.	0.	9.	6.	1.	0.	0.	38.	33.	0.
TOTAL	132.	193.	52.	0.	9.	6.	1.	0.	0.	38.	33.	0.

July 25, 2008

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Donnie Nero appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Nero reported that fall semester enrollment is looking very good at this time. The current enrollment is 1,309 students compared to 1,100 last year at this time. It is projected that Connors will have over 2,100 students when the fall semester begins. He said he is pleased with the efforts of the recruiters.

With respect to housing, Dr. Nero said the numbers are looking very good, also. He said Connors currently has 275 contracts for housing, and this number does not include the baseball players. He said Connors did away with the bunk beds, and those units are available for full rental. He said the administration is working very hard on the housing issue.

Dr. Nero said Connors has an RFP out for security to see if it can get a better contract, and that RFP closes today. The RFP for the maintenance and custodial services closes on August 7. He said he will report on these RFP's at the next meeting. He said the administration has been working with Ms. Sharon Toy, Director of Purchasing, and her staff regarding these matters.

Dr. Nero said he will discuss with the Board in more detail this afternoon at the Board Study Session information regarding the Muskogee building. Dr. Nero said he has a meeting scheduled with the City Manager of Muskogee in a few weeks, and Connors will request a tax from the citizens of Muskogee to help fund this facility. In the past the City has supported higher education and helped fund the NSU building and provided Connors with money for its port campus years ago. The Connors administration is going to be approaching the City once again for support of this initiative.

With respect to Regent Lester's recommendation regarding the distribution of medallions to graduates, Dr. Nero said the staff of Student Services is looking into that possibility. He expressed appreciation for that recommendation.

The business of Connors State College being concluded, Dr. Nero was then excused from the meeting.

CONNORS STATE COLLEGE

Warner, Oklahoma

July 25, 2008

Board of Regents for OSU & A&M Colleges
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:

1. *Personal Remarks – Dr. Donnie Nero*

B. RESOLUTIONS:

None

C. POLICY AND OPERATIONAL PROCEDURES:

None

D. PERSONNEL ACTIONS:

None

E. INSTRUCTIONAL PROGRAMS:

None

F. BUDGETARY ACTIONS:

None

G. OTHER BUSINESS AND FINANCIAL MATTERS:

None

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:

None

J. PURCHASE REQUESTS:

None

K. STUDENT SERVICES/ACTIVITIES:

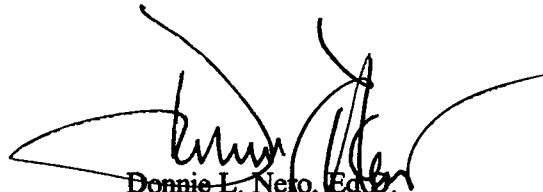
None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:

None

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. *Out-of-State Travel Report for June, 2008, attached.*
2. *FTE Employee Report for 4th Qtr. of FY 2007-08, attached.*
3. *Livestock Sales Report for 4th Qtr. of FY 2007-08, attached.*
4. *Veterinary Payments Report for 4th Qtr. of FY 2007-08, attached.*


Donnie L. Nero, Ed.D.
President

CONNORS STATE COLLEGE
SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF JUNE, 2008

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	1	993.80	1	351.09	27	27,755.79	23	17,357.36
FEDERAL	0	0.00	2	1,391.66	7	14,710.12	8	8,785.63
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	0	0.00	6	3,627.79	4	2,010.62
OTHER	0	0.00	0	0.00	0	0.00	0	
TOTAL	1	993.80	3	1,742.75	40	46,093.70	35	28,153.61

**THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION
FTE Employee Report ¹**

To: **The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and the Speaker of the Oklahoma House of Representatives**
 From: **Cornors State College** **Dr. Donnie Negro**
 Institution **President**
 Subject: **FTE Employee Report for the Fiscal Quarter Ending: 06 / 30 / 08**
 Mo. Day Yr.

The following information is provided pursuant to 74 O.S. 1981, Section 3602. ²

Faculty	Educ. & Gen Budget Part I		Educ. & Gen Budget Part II		Agency Accounts Other		Sub-Total		Total FTE		
	Regular	Student	Regular	Student	Regular	Student	Regular	Student			
51	90	9	0	13	0	16	11	51	119	20	190
52	84	11	0	13	0	16	13	52	113	24	189
-1	6	-2	0	0	0	0	-2	-1	6	-4	1
61	85	12	0	13	0	16	14	61	114	26	201

A. FTE Employees for Reported Fiscal Quarter ¹

B. FTE Employees for Fiscal Quarter Immediately Preceding Reported Quarter. ¹

C. Increase or Decrease in FTE Employees (Item A minus Item B)

D. Comparable Quarter Last Year

¹ File with State Regents' office by the tenth of the month following the end of the calendar quarter being reported.
² The term employee shall mean "a full time employee or any number of part time employees whose combined weekly hours of employment equal those of a full time employee, but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 487.5 hours (162.5 hours per month multiplied by three months) the total payroll hours (excluding seasonal employees) for the quarter.
³ This figure reflects the total number of FTE Employees for the main campus, branch campuses) and all constituent agencies.

**CONNORS STATE COLLEGE
LIVESTOCK SALES REPORT
FOR THE 4TH QUARTER OF FY 2007-08**

<u>DATE</u>	<u>WHERE</u>	<u>TYPE</u>	<u>WHAT</u>	<u>AMOUNT</u>
4/28/2008	Tulsa Stock Yards	Auction	5 BK Heifer 3 BK Heifer 1 CHA Heifer 3 RD Heifer	\$7,161.40
4/28/2008	Tulsa Stock Yards	Auction	3 MIX Heifer 1 BWF Heifer 2 MIX Heifer	\$3,618.75
5/9/2008	Warren Livestock Auction	Auction	4 White Boar 1 White Gilt 2 White Sow 1 Hamp Hog 1 White Sow 13 Black Ewe 1 Black Ewe	\$1,341.20
5/7/2008	Stigler Auction	Auction	1 Black Cow 1BMF Cow	\$1,297.52
5/22/2008	Dr. Nero	Sale	1 Bull	\$1,200.00
6/10/2008	Running W, Ltd	Sale	4 St. Gert. Steers	\$2,936.17
	TOTAL			\$17,555.04

**CONNORS STATE COLLEGE
VETERINARY PAYMENTS FOR 4TH QUARTER OF FY 2007-08**

<u>DATE</u>	<u>VENDOR</u>	<u>FUND</u>	<u>AMOUNT</u>
4/1/2008	Dixon Farm Supply	701	\$104.50
4/7/2008	UAP Southwest	290	\$207.75
4/9/2008	Reproduction Enterprises	701	\$22.05
4/9/2008	Voss Veterinary Clinic	290	\$146.00
4/11/2008	Hubler Veterinary Service	290	\$248.00
4/16/2008	Ultrasound Technologies	701	\$1,545.00
4/25/2008	Dixon Farm Supply	290	\$527.00
4/25/2008	Hubler Veterinary Service	701	\$40.00
4/30/2008	Dixon Farm Supply	290	\$981.75
5/13/2008	Voss Veterinary Clinic	290	\$165.00
5/14/2008	Voss Veterinary Clinic	701	\$2,590.00
6/9/2008	Reproduction Enterprises	701	\$60.63
	Total		\$6,637.68

July 25, 2008

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Glenn Mayle, President, and Mr. Tom Poole, Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

Dr. Mayle said he has had conversations with the Board about his retirement previously, and he said he wanted to publicly thank the Board for the opportunity to serve as President. He said it has been a wonderful experience working with a great group of people. He said the support from the Board has been outstanding, and he could not have been more pleased. As the Board is aware, Tom Poole has been with him for most of the meetings. He said Mr. Poole is an outstanding individual, and he cannot say enough about him. Dr. Mayle said it has been a wonderful time and he appreciates it. On behalf of the Board, Chairman Burns thanked Dr. Mayle and his wife, Ethel, for their leadership. He said Dr. and Mrs. Mayle have been wonderful people to know and have done a wonderful job for the institution. He wished them the very best. Regent Anthony said he would also second the comments made by the Chairman and thanked Dr. Mayle for his service. He said the Board appreciates all Dr. Mayle has done for NEO. Regent Helm also expressed the Board's gratitude to Dr. Mayle.

Dr. Mayle said NEO has an outstanding equine judging coach, Shannon Cunningham, who also serves as the Chair of the Agriculture Department. The accomplishments of her teams are just outstanding. He noted that this is an educational program that exemplifies NEO, and he noted the time the students put into this program is amazing. Chairman Burns asked Dr. Mayle to extend the Board's congratulations to Coach Cunningham.

Appointment of Vice President for Fiscal Affairs

Dr. Mayle reviewed the personnel actions for the Board. Dr. Mayle said the screening committee for the position of Vice President for Fiscal Affairs finished its work, and he recommended that Jessica Boles be appointed to fill this position. He said Ms. Boles has worked directly with Mr. Poole for a few years and has done an outstanding job.

Regent Helm asked Mr. Poole to publicly comment on Jessica Boles' qualifications. He said he is aware that Mr. Poole and Dr. Mayle have a lot of confidence in Ms. Boles, and he believes it would be good to put it on the record regarding the support of this appointment. Mr. Poole said Ms. Boles has been working with him for about three and one-half years and has been very involved from day one. She is a CPA and worked for BKD, LLP, for about six years as an external auditor and performed higher education audits in Missouri. Mr. Poole said Mr. Strande's staff has also worked with Ms. Boles very closely. He said during the flood she also received a load of administrative experience because she was right by his side the whole time and experienced firsthand the construction projects, construction contracts, emergency purchases, etc. Mr. Poole said he cannot say enough positive things about Ms. Boles.

Mr. Poole said he will brag a little bit and noted that Sharon Owen, the Vice President of Fiscal Affairs at Connors, and Deborah McIntyre, the Vice President for Fiscal Affairs at the OSU Institute of Technology, Okmulgee, both served under him at NEO. That speaks well regarding the involvement these individuals receive as a part of the NEO staff.

Chairman Burns asked Dr. Bosserman if he had a comment. Dr. Bosserman said Ms. Boles works very well with the staff at OSU-Stillwater. Dr. Bosserman said he believes Ms. Boles is fully qualified, and, as a matter of fact, OSU had a few positions come open that the administration actually discussed recruiting her.

Regent Helm moved and Regent Anthony seconded to approve the appointment of Jessica Boles as Vice President for Fiscal Affairs, effective January 1, 2009, at an annual salary of \$73,500.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion carried.

Personnel Actions

Regent Lester moved and Regent Helm seconded to approve the balance of the personnel actions as listed in the NEO Agenda.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion passed.

Program Modifications

Dr. Mayle requested approval of the program modifications listed in the NEO Agenda, effective with the 2008 fall semester. He said the modifications involve changing some of the titles to better reflect the objectives of the programs.

Regent Helm moved and Regent Lester seconded to approve the program modifications as listed in the NEO Agenda effective with the 2008 fall semester, and to authorize the NEO administration to submit the changes to the Oklahoma State Regents for Higher Education.

Those voting aye: Board Members Anthony, Boettcher, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Year-End Adjusting Entries to Close Accounts and Transfer Funds

Dr. Mayle requested approval to make necessary adjustments to close accounts and transfer funds for FY-08. Chairman Burns asked Mr. Strande if he has had an opportunity to review this request and if he had any comments. Mr. Strande said he has reviewed these adjustments and noted that this is consistent with what Mr. Poole has done for several years to close out some deficits in certain accounts and move the money around to start out the year with a fresh perspective.

Regent Anthony moved and Regent Helm seconded to authorize NEO to make the necessary adjustments to close accounts and transfer funds for FY-08 as presented.

Those voting aye: Board Members Boettcher, Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Use of Facilities by Miami Public Schools

Dr. Mayle said the Miami Public School system has agreed to pay NEO the amount of \$15,000 for use of the football and track facilities for the 2008-09 academic year.

Regent Anthony asked if this is a standard amount or is that amount different than what it has been. Dr. Mayle said it was \$15,000 last year, but it has increased a little over a number of years. He said there has been a lot of dialogue going on about the use of the facilities.

Regent Helm said it would appear that NEO is losing money on this transaction. Dr. Mayle said the school system actually put a great deal of money into the stadium to expand it many years ago, and there was a 50-year agreement between NEO and the school system regarding usage of the facility. NEO has gradually increased the amount over the years because of the cost of utilities, maintenance, etc. With that agreement, it is believed the amount is adequate at this point. Dr. Mayle said he believes the College could have never expanded the stadium at that point in time without the support of the school system.

Regent Anthony moved and Regent Helm seconded to authorize the Miami Public School system's use of NEO's football and track facilities in the amount of \$15,000 for the 2008-09 academic year.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Peach. The motion carried.

Balance of Agenda

Regent Helm moved and Regent Lester seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda, as approved, is attached.)

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, Boettcher, and Burns. No: None. Abstentions: None. Absent: Peach. The motion passed.

Dr. Mayle said he appreciates the support the Board has had for the College and to him, in particular. He said he will do whatever he can to make it a smooth transition.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Mayle and Mr. Poole were then excused from the meeting.

NORTHEASTERN OKLAHOMA A&M COLLEGE
Miami, Oklahoma
July 25, 2008

Board of Regents for OSU and the A&M Colleges
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Equine Judges Named National Champs

Members of the Equine Judging Team at NEO A&M College were recently named champions at the American Paint Horse Association (APHA) Spring Sweepstakes held in April at Fort Worth, Texas. Members of the freshman team were named champions after being distinguished as high team in performance, halter and reasons. Members of the championship freshman team include Megan Crudup of Belton, MO; Travis Timmons of Big Cabin; and Heather Burke of Claremore.

A second freshman team placed third overall. Members of that team included Callie Blalark of Hugo; Cody McMahon of Adair; and Brice Abbott of Pryor. Five of the seven NEO students placed in the top 10 for their individual scores. The coach, Shannon Cunningham, stated that "it is a phenomenal feat to win in every category." A total of twelve teams were present at the APHA Spring Sweepstakes.

Sophomores from the Equine Judging Team contributed to the team's success earlier in the academic year. They were awarded Reserve High Team at the All American Quarter Horse Congress in Columbus, Ohio in October. The team was also Reserve World Champions at the American Quarter Horse Association World Show in Oklahoma City in November. Members of the sophomore team include McKenzie Nygren of Johnstown, CO; Amanda Burrows of Claremore; Mindy Young of Cypress, TX; Wade Williams of Locust Grove; Kalyn Watkins of Lindsay; Kristi Wright-Burton of Molalla, OR; Suzi Barnes of Tahlequah; and Sharon Thomas of Jay.

Coach Cunningham said her students understand that coming to NEO as part of the Equine Team means that they have a reputation of excellence to uphold. "They have all done a terrific job of living up to that reputation and, in fact, making it even better," Cunningham said.

PART B - RESOLUTIONS

None

PART C - POLICY AND OPERATIONAL PROCEDURES

None

PART D - PERSONNEL ACTIONS

We request approval of the following personnel actions:

1. Employment

- a. Cole Rushing, Agriculture Instructor and Head Livestock Judging Coach, to be paid an annual salary of \$34,000, effective July 1, 2008. This is a replacement for an employee who resigned.
- b. Lisa Bell, Student Activity Center Coordinator and Head Women's Soccer Coach, to be paid an annual salary of \$32,545, effective August 1, 2008. This is a replacement for an employee who resigned.

2. Position and/or Salary Change

- a. Mike Neal, forestry and wildlife instructor, completed an advanced degree and his annual salary will be increased to \$38,575, effective August 1, 2008.
- b. **Jessica Boles, Controller/Assistant Vice President for Fiscal Affairs, promoted to Vice President for Fiscal Affairs, to be paid an annual salary of \$73,500, effective January 1, 2009.**

3. Information Requiring No Action by the Board

- a. Dana Shrum, Director of Allied JOBS Program, resigned effective July 15, 2008.

PART E - INSTRUCTIONAL PROGRAMS

1. Request for Program Modifications

We request approval of the following program modifications, to be effective Fall 2008. The changes will be submitted to the Oklahoma State Regents for Higher Education pending approval of the Board:

- a. Forestry and Wildlife Program – change the name to Natural Resource Ecology and Management. The new program name will better reflect the program objectives and will be consistent with the transfer program at OSU. Most of the program graduates transfer to Oklahoma State University.
- b. Ranch Management – change the name to Equine and Ranch Management. The name will better reflect the composition and emphasis of the program, putting more emphasis on the equine option and less emphasis on farm. The Agriculture Dept. believes this will enhance the promotion of the program.

PART F - BUDGETARY ACTIONS**1. Year-End Adjusting Entries to Close Accounts and Transfer Funds for FY08**

We request approval to make necessary adjustments as shown on Reference Document #1, "Closing Entries for FY2008."

PART G - OTHER BUSINESS AND FINANCIAL MATTERS**1. Use of Facilities by Miami Public Schools**

The Miami Public School system has agreed to pay Northeastern Oklahoma A&M College the sum of \$15,000 for use of the football and track facilities for the academic year 2008-09.

2. Allied JOBS Program FY2009 Allocation

The allocation for the Allied JOBS Program (Temporary Assistance for Needy Families Program) for FY2009 will be approximately \$178,000.00 (allocation for FY2008 was the same). The purpose of the TANF Program is to set forth a process designed to provide vocational education skills needed to gain employment for eligible recipients. Programs provide the necessary training and support services to meet local employment needs. We request permission to expend awarded funds in accordance with the provisions of the program.

3. Scholars for Excellence Program FY2009 Allocation

The allocation for the Scholars for Excellence Program for FY2009 will be \$70,635 (allocation for FY2008 was \$73,815). This program provides enhanced educational opportunities for child care staff working in licensed child care facilities in Oklahoma in earning Child Development associate credentials, certificate of mastery, or an associate degree in early childhood development. We request permission to expend awarded funds in accordance with the provisions of this program.

4. Carl Perkins Postsecondary FY2009 Allocation

The Oklahoma Department of Vocational and Technical Education advised us that our award for the Carl D. Perkins Vocational and Technical Education Act of 1998 for FY2009 is \$46,754 (FY 2008 allocation was \$46,834), reflecting a decrease of \$80. The funds are used to develop the academic, vocational, and technical skills of secondary students and postsecondary students who elect to enroll in vocational and technical education programs. We request permission to expend awarded funds in accordance with the provisions of the program.

5. Student Support Services Grant Award for FY2008-09

The United States Dept. of Education advised us that our award for the Student Support Services Grant for FY2008-09 is \$235,689 (allocation for FY2008 was also \$235,689). The program funding was renewed and this is the first year of a four-year program. The funds are awarded through the Student Support Services program for projects offering support services to low-income, first generation or disabled college students. We request permission to expend awarded funds in accordance with the provisions of this program.

PART G - OTHER BUSINESS AND FINANCIAL MATTERS6. Upward Bound Program Award for FY2008-09

The United States Dept. of Education advised us that our award for the Upward Bound Program for FY2008-09 is \$293,163. This is the second year of a four-year grant program. This program offers Upward Bound services to participants who reside in an impoverished three-county area in northeastern Oklahoma and attend one of 17 target high schools. All services and activities are centered on building in participants the motivation and skills necessary to succeed in education beyond high school. We request permission to expend awarded funds in accordance with the provisions of the program.

7. Federal Awards for Campus-Based Student Financial Aid Programs (FY2009)

The Federal government has advised us of our tentative awards for the Supplemental Education Opportunity Grant (SEOG) in the amount of \$100,490 and Federal Work Study (FWS) elements of the Student Financial Aid (SFA) program in the amount of \$150,989 for FY2008-09 (award amounts are the same as FY2007-08). Although tentative SFA awards are subject to revision, experience has consistently shown only minimal, if any, changes occur.

We request permission to expend awarded funds in accordance with the provisions of these programs, including payment of administrative allowances at year-end.

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)1. Contract with the Northeastern Oklahoma A&M College Development Foundation

We request approval to continue the contract between Northeastern Oklahoma A&M College and Northeastern Oklahoma A&M College Development Foundation for services rendered by the College to the Foundation in return for financial support from the Foundation. The Foundation provides scholarships, endowments, etc. in support of the College's educational and other public missions and the College provides a Director, secretarial assistance and office space. This agreement has been previously approved by Legal Counsel.

2. Clinical Facilities for Health Science Programs

We request permission be granted to continue the agreements between the hospitals and health care agencies for the health science programs of Northeastern Oklahoma A&M College for the academic year 2008-09. These agreements have been previously approved by Legal Counsel.

a. Associate Degree Nursing

Cerebral Palsy Clinic – Webb City, MO

Craig General Hospital – Vinita, OK

Freeman Health System – Joplin & Neosho, MO

Grove Christian Medical Clinic – Grove, OK

Integrus Reg. Health Ctr. (Mental Health) – Miami

Integrus Grove General Hospital – Grove, OK

NE Oklahoma Community Action (Head Start) – Jay, OK

NEO Health Care/dba Osborne's Rehab – Miami, OK

Northeastern Tribal Health System – Miami, OK

Oklahoma Forensic Center – Vinita, OK

Oklahoma State Health Dept. – Miami, OK

St. John's Regional Medical Center – Joplin, MO

Vinita Drug & Alcohol Treatment Center – Vinita, OK

PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)

2. Clinical Facilities for Health Science Programs (Cont'd)

b. Medical Laboratory Technician

Bearskin Healthcare & Wellness Ctr. – Wyandotte
 Coffeyville Regional Med. Center – Coffeyville, KS
 CoxHealth – Monett, MO
 Craig General Hospital – Vinita, OK
 Diagnostic Laboratory of Oklahoma, LLC
 a. Integris Baptist Regional Health Ctr. - Miami
 b. Integris Grove General Hospital – Grove, OK
 c. Mayes County Medical Center – Pryor, OK

Freeman Hospital & Health System – Joplin & Neosho
 Labette County Medical Center – Parsons, KS
 Mercy Hospital – Fort Scott, KS
 Mt. Carmel Medical Center – Pittsburg, KS
 Northeast Tribal Health System – Miami, OK
 St. John's Regional Medical Lab – Tulsa, OK

c. Physical Therapist Assistant

Coffeyville Regional Med. Ctr. – Coffeyville, KS
 Craig General Hospital – Vinita, OK
 Freeman Health Systems (East Rehab) – Joplin, MO
 Freeman Health Systems (West – IP) – Joplin, MO
 Freeman Neosho Rehab – Neosho, MO
 Freeman Outpatient/Sports Medicine – Joplin, MO
 George Nigh Rehabilitation – Okmulgee, OK
 Get Fit Wellness (Wilson Cnty Hospital) – Neodosha, KS
 Girard Medical Center – Girard, KS
 Holly Street Physical Therapy – Siloam Springs, AR
 Integris Baptist PT/Sports Medicine – Miami, OK
 Integris Baptist Regional Health Ctr. – Miami, OK
 Integris Grove – Lifestyles PT – Grove, OK
 Integris Grove General Hospital – Grove, OK
 Jane Phillips Medical – Bartlesville, OK

Labette County Medical Center – Parsons, KS
 Mercy Health Systems – Independence, KS
 Mercy Rehabcentre – Fort Scott, KS
 Missouri Rehabilitation Ctr. – Mt. Vernon, MO
 Mt. Carmel Medical Center – Pittsburg, KS
 Orthopedic Rehab – Miami, OK
 Neosho Memorial Reg. Med. Ctr. – Chanute, KS
 North Hills Life Care & Rehab – Fayetteville, AR
 Oklahoma Physical Therapy – Oklahoma City, OK
 Physical Therapy of Concordia – Concordia, MO
 Stillwater Medical Center – Stillwater, OK
 St. John's Regional Medical Ctr. – Joplin, MO
 Summit PT & Rehab – Claremore, Catoosa, & Pryor, OK
 Tahlequah City Hospital – Tahlequah, OK
 Wesley Rehab (HealthSouth Facility) – Wichita, KS

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

PART J - PURCHASE REQUESTS

1. Purchase three full-size sedans at an estimated cost of \$54,000 and one 14-passenger van at an estimated cost of \$20,000 to be funded from Section 13 Offset.

PART K - STUDENT SERVICES/ACTIVITIES

1. **Proposed Increase of Internet Fee (Apartments)**

We request approval to increase the internet fee in the college apartments from present cost of \$10.00 per month to \$15.00 per month, effective July 1, 2008. We received approval at the June 20, 2008 board meeting to increase this fee in the dorms.

PART L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. **FTE Employee Report**

The Oklahoma State Regents for Higher Education FTE Employee Report for fiscal quarter ending June 30, 2008 is attached to this agenda.

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

2. Summary of Out-of-State Travel as of June 2008

Column (1): Travel This Month

Column (2): Corresponding Month Last FY

Column (3): Amount Expended Current FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	1	\$ 554.50	1	\$ 332.16	44	\$ 18,596.58	38	\$ 13,310.49
Federal	0	\$ 0.00	0	0.00	4	\$ 2,437.80	6	\$ 4,467.71
Private								
Auxiliary	2	\$ 1,709.91	2	\$ 993.93	11	\$ 4,454.45	6	\$ 3,369.72
Other								
Total	3	\$ 2,264.41	3	\$ 1,326.09	59	\$ 25,488.83	50	\$21,147.92

Respectfully Submitted,



Dr. Glenn E. Mayle
President

THE OKLAHOMA STATE SYSTEM OF HIGHER EDUCATION FTE EMPLOYEE REPORT

To: The Governor of Oklahoma, The President Pro Tempore of the Oklahoma Senate, and
The Speaker of the Oklahoma House of Representatives

From: Northeastern Oklahoma A&M College

A. E. Moore
PRESIDENT

Subject: FTE Employee Report for Fiscal Quarter Ending June 30, 2008

The following information is provided pursuant to 74 O.S. 1981, Section 3602

FTE Employee Categories

	EDUC & GEN BUDGET PART I			EDUC & GEN BUDGET PART II			AGENCY ACCOUNTS: OTHER			SUB TOTAL			TOTAL FTE
	FACULTY	OTHER	STUDENT	FACULTY	OTHER	STUDENT	FACULTY	OTHER	STUDENT	FACULTY	OTHER	STUDENT	
Current Quarter	64	79	6	0	2	9	1	42	2	65	123	17	205
Prior Quarter	80	96	6	0	2	10	1	45	3	81	143	19	243
Increase or Decrease	(16)	(17)	0	0	0	(1)	0	(3)	(1)	(16)	(20)	(2)	(38)
Comparable Quarter Last Year	89	99	7	0	4	5	2	50	3	91	153	15	259

1. File with State Regent's Office by the tenth of the Month following the end of the calendar quarter being reported.
2. The term employee shall mean a "full-time employee or any number of part-time employees whose combined weekly hours of employment equal those of a full-time employee; but shall not include seasonal employees." For this report, the number of FTE employees for the reported quarter can be calculated by dividing by 519 hours (173 hours per month multiplied by three months) the total payroll hours excluding seasonal employees for the quarter.
3. This figure reflects the total number of FTE employees for the main campus, branch campus(es) and all constituent agencies.

NORTHEASTERN OKLAHOMA A&M COLLEGE

Document Reference #1

FUND BALANCES

	<u>FY02</u>	<u>FY03</u>	<u>FY04</u>	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>
Vending Fund Balance	\$154,370.00	\$115,264.00	\$132,383.00	\$102,104.00	\$119,508.00	\$114,113.00	\$137,104.00
Cafeteria Fund Balance	476,999.00	458,779.00	411,588.00	238,203.00	183,770.00	177,498.00	220,472.00
Bookstore Fund Balance	637,411.00	633,615.00	670,933.00	719,439.00	729,705.00	573,308.00	656,358.00
Total	<u>\$1,268,780.00</u>	<u>\$1,207,658.00</u>	<u>\$1,214,904.00</u>	<u>\$1,059,746.00</u>	<u>\$1,032,983.00</u>	<u>\$864,919.00</u>	<u>\$1,013,934.00</u>

PROJECTED FUND BALANCES @ JUNE 30, 2009

	<u>FY08</u>	<u>Net Reserve FY09</u>	<u>Projected Fund Balance</u>
Vending	\$137,104.00	\$14,409.00	\$151,513.00
Cafeteria	220,472.00	74,214.00	294,686.00
Bookstore	656,358.00	73,851.00	730,209.00
Total	<u>\$1,013,934.00</u>	<u>\$162,474.00</u>	<u>\$1,176,408.00</u>
Less: Projected Athletics and Activities Deficit FY09			(438,520.00)
Transferred for FY08 Athletics and Activities Deficit			(235,941.00)
Projected Auxiliary Fund Balances for FY09 before Housing			<u>501,947.00</u>
Less: Housing Deficit @ June 30, 2008		(305,436.00)	
Projected Housing Net Revenue for FY09		(7,078.00)	(312,514.00)
Projected Total Auxiliary Reserves for FY09			<u>\$189,433.00</u>

NORTHEASTERN OKLAHOMA A&M COLLEGE

Document Reference #1

AUXILIARY CLOSING ENTRIES - FY08

The College proposes the following entries in the Agency Special Account to close out the athletic and student activity accounts:

Debit Account	Credit Account	Account Description	Debit	Credit
023110		Football	155,812.03	
023100		Athletic Director	630.65	
023400		Athletic Training	18,599.92	
023120		Men's Basketball	72,225.06	
023150		Baseball	67,988.22	
023440		Sports Information	2,164.08	
023210		Women's Basketball	59,345.98	
023220		Volleyball	18,723.99	
023230		Softball	88,200.45	
023240		Men's Soccer	5,843.79	
023250		Women's Soccer	4,482.81	
	027100	Student Activity Fees		168,454.52
	023300	Concessions		3,592.15
	025160	Bookstore		77,685.16
	022160	Vending		40,000.00
	022120	Cafeteria		77,685.15
	027440	Telephone / PO Box		15,000.00
	021045	Dyer Hall		36,000.00
	021075	Vann Hall		18,000.00
	021065	Russell Hall		16,800.00
	021085	Dobson / Harrill Hall		40,800.00
Total to close Athletics			494,016.98	494,016.98
023500		Rodeo	20,393.99	
023600		Norse Stars / Cheerleaders	32,234.33	
023530		Aggies	28,219.36	
023520		Equine Judging Team	28,247.35	
	027100	Student Activity Fees		42,113.63
	022120	Cafeteria		21,208.00
	027200	Intramural Fee		15,000.00
	025160	Bookstore		19,353.60
	021075	Housing - Vann Hall		5,040.00
	021085	Housing - Dobson / Harrill Hall		6,379.80
Total to close Student Activities			109,095.03	109,095.03
TOTALS			603,112.01	603,112.01

July 25, 2008

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. JoAnn Haysbert, President; Mrs. Angela Watson, Vice President for Administrative and Fiscal Affairs; and Dr. Clyde Montgomery, Vice President for Academic Affairs, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board. Dr. Haysbert said she would like to express her appreciation to Presidents Trennepohl, Fernandes, and Hargis for their very warm reception last evening. She said she thoroughly enjoyed the interview with the students, and they certainly make all Oklahomans proud.

Dr. Haysbert also introduced Dr. Bruce McGowan. She said at the last meeting the Board approved his appointment as Associate Vice President for Academic Affairs and Chief Operations Officer at the LU-Tulsa campus. She said Dr. McGowan comes to Langston with more than 20 years experience, most of which was spent in his native state of Mississippi. During that time he served not only as an officer in the U.S. Army but as a teacher at a university, a researcher, a grants writer, and an administrator. As an administrator he served as the Dean of Graduate Studies and Associate Dean of Agriculture and Applied Sciences. Dr. Haysbert said Dr. McGowan has been at Langston since 2006, and during that time he has already demonstrated his skills in grants and activities when he brought in more than \$200,000 in grants. She said she is very pleased to have Dr. McGowan lead the campus as Langston continues to push forward in a very real way in implementing its urban mission and all the programs and activities that go along with that. Dr. McGowan expressed thanks to the Board for its approval to appoint him in this position. He said he is very excited about this new position and said he works with a wonderful staff at the Urban Center. He noted that Dr. Trennepohl and his staff have welcomed him with open arms. He said it is going to be a smooth transition because there is a unique relationship between the two institutions, and he believes that Langston will make a significant impact on the urban mission in Tulsa. Dr. McGowan said Langston is going to be successful in Tulsa, and any leadership the Board provides to the institution will certainly be appreciated. Chairman Burns expressed appreciation to Dr. McGowan and said the Board is looking forward to great things.

Educational Support Staff and Faculty Handbooks

Dr. Haysbert requested the Board's approval to implement the recently revised Educational Support Staff Handbook as well as the Faculty Handbook, pending review by Legal Counsel. Chairman Burns asked if the Board has already approved those handbooks. Dr. Haysbert said the Board earlier approved the tenure and promotion policies of the Faculty Handbook; however the Board has not approved the revised Educational and Support Staff Handbook or the Faculty Handbook. She said the handbooks are currently with Legal Counsel for review, and Scott Fern asked the administration to bring this forward for approval by the Board pending his release of the documents. She said this was submitted to Legal Counsel approximately a year ago. Chairman Burns said he has not seen the documents; consequently, the Board is being asked to approve something it has not reviewed. Dr. Haysbert said it was submitted to Legal Counsel for

review a year ago, and in her conversation with Mr. Fern earlier this week he suggested that it be brought forward requesting approval pending his review.

Chairman Burns noted that this request was not included in the posted agenda; therefore, the Board cannot take action on this request. He asked Mr. Drake if he is aware how much additional time would be required for review. Mr. Drake said it should be ready for final approval by the next Board meeting. Chairman Burns asked Dr. Haysbert if it would present a problem to delay approval until the next Board meeting. Dr. Haysbert said Langston is beginning a new academic year and does not see a problem if the handbooks are effective for the 2008-09 academic year. Regent Lester asked about the possibility of making it retroactive to the beginning of the academic year when approved, and Mr. Drake said he believed this could be done.

Continuation Grant from the U.S. Department of Education

Chairman Burns noted that the request to accept a continuation grant from the United States Department of Education (F.1.) was not included on the posted agenda; and, consequently, cannot be considered by the Board at this meeting. He asked that this request be resubmitted at the next Board meeting.

CASENEX LLC

Regent Helm referenced the request for Langston University to enter into a Memorandum of Understanding with CASENEX LLC for the purpose of implementing an online Master of Education degree with a concentration in educational leadership. He asked if this meets NCATE standards, and Dr. Haysbert responded affirmatively. She said this will in no way jeopardize Langston's NCATE accreditation.

Personnel Actions

Regent Helm moved and Regent Anthony seconded to approve all personnel actions as listed in the Langston Agenda.

Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Boettcher, Burns, and Hall. No: None. Abstentions: None. Absent: Peach. The motion carried.

Approval to Modify the Master of Education Degree Program in the School of Education

Dr. Haysbert requested permission to modify the Master of Education degree program in the School of Education and Behavioral Sciences by adding an option in Educational Leadership.

Regent Anthony reported that the Academic Affairs, Policy and Personnel Committee met with the administration of Langston University regarding the request for modification of a Master of Education degree program in the School of Education and Behavioral Sciences. It involves adding an option in Educational Leadership. He said President Haysbert and Vice President Montgomery provided the details for this particular option. The Committee discussed it and acted to recommend Board approval of this recommendation.

Regent Anthony moved and Regent Lester seconded to approve the modification to the Master of Education degree program in the School of Education and Behavioral Sciences by adding an option in Educational Leadership as presented.

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Boettcher, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach. The motion passed.

Purchase Requests

Regent Lester moved and Regent Massey seconded to approve the purchase requests as listed in the Langston Agenda, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Massey, Watkins, Anthony, Boettcher, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Balance of Agenda

Regent Boettcher moved and Regent Lester seconded to approve the balance of the Agenda, with the exception of items C.1. and F.1., subject to the availability of funds and/or the limitations of the budget. (The Agenda, as approved, is attached.)

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion carried.

The business of Langston University being concluded, Dr. Haysbert and members of the Langston administration were then excused from the meeting.

July 25, 2008

Langston University

Page 1

**BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY
AND A&M COLLEGES
Stillwater, Oklahoma 74074**

Dear Board Members:

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:

1. For your information and review, Attachment A displays Langston University's 2008 Football schedule.

B. RESOLUTIONS: NONE

C. POLICY AND OPERATIONAL PROCEDURES:

1. **Approval is respectfully requested to implement Langston University's Educational Support Staff and Faculty Handbooks, pending review of Legal Counsel.**

D. PERSONNEL ACTION:

1. Permission is respectfully requested to promote Mr. Jerome Willis to Interim Head Women's Basketball coach from Assistant Men's Basketball coach, effective July 1, 2008 at an annual salary of \$51,000.00.
2. Permission is respectfully requested to employ Dr. Angelia Weaver, as Vice President for Student Affairs and Enrollment Management, effective September 2, 2008, at an annual salary of \$93,500.00.
3. **Permission is respectfully requested to change the title of Mrs. Villetta Partridge, Director of Teacher Education to include, Acting Dean, for the School of Education and Behavioral Sciences, with an additional stipend of \$7,000.00 compensation for these services, effective July 1, 2008 through December 31, 2008.**
4. Permission is respectfully requested to employ Ms. Terrainia Harris, as

Instructor of Nursing Program (non-tenure), effective September 2, 2008, at an annual salary of \$50,000.00.

E. INSTRUCTIONAL PROGRAMS:

1. Permission is respectfully requested for Langston University to modify the Master of Education degree program in the School of Education and Behavioral Sciences by adding an option in Educational Leadership. This program is part of our State-Wide Plan and the formal request can be viewed in Attachment B.

F. BUDGETARY ACTION:

1. **Permission is respectfully requested for Langston University to accept a continuation grant entitled Rehabilitation Counseling with Special Emphasis on Independent Living from the United States Department of Education in the amount of \$150,000.00 for the period of August 1, 2008 to July 31, 2009.**

G. OTHER BUSINESS AND FINANCIAL MATTERS: NONE

H. CONTRACTUAL AGREEMENTS (other than construction and renovation):

1. Permission is respectfully requested for Langston University to enter into a Memorandum of Understanding (MOU) with CASENEX LLC for the purpose of implementing an online Master of Education degree with a concentration in educational leadership.
2. Permission is respectfully requested for Langston University to enter into a Cooperative Agreement with the United States Department of Agriculture Animal and Plant Health Inspection Service (APHIS) Veterinary Services for the purpose of providing funding opportunities to support NAIS outreach, educational, and premises registration activities to the small/economically disadvantaged agriculture/livestock based producer communities.
3. Permission is respectfully requested for Langston University to enter into an affiliation agreement with the following facilities for the training of Nursing and Health Administration students for the school year 2008-09:
 - Metro Christian Academy, Tulsa, OK**
 - Good Samaritan Health Services, Tulsa, OK**
 - Millwood Public School District, Oklahoma City, OK**
 - OSU Center for Health Sciences/College of Osteopathic Medicine, Tulsa, OK**
 - Stillwater Medical Center, Stillwater, OK**

OSU Women's Clinic, Stillwater, OK
Parkside Psychiatric Hospital, (formerly Parkside, Inc.), Tulsa, OK
Grace Living Center, OKC, OK
University Village Nursing Home, Tulsa, OK
Birth Choice of Oklahoma, Inc., OKC, OK
Westhaven Nursing & Rehabilitation, Stillwater, OK

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES: NONE

J. PURCHASE REQUESTS:

1. Permission is respectfully requested for Langston University to process a requisition in the amount of \$80,000.00 to pay Purdue University, the subcontractor under the USDA Capacity Building Grant for the purpose of providing faculty development training in LCT curricula models and modules for participating HBCU faculty, coordinate and deliver ongoing LCT workshops and webinars, and develop and maintain the HBCU LCT Academy website. Funds for this expenditure are available in account 41938
2. Permission is respectfully requested for Langston University's Department of Athletics to process a purchase requisition to ABS for the replacement of 2 golf carts in the amount of \$4,800.00 with a trade-in of the old golf carts. Funds for this expenditure are available in accounts 3-23130 and 3-23180.
3. Permission is respectfully requested for Langston University's Department of Information Technology Services to solicit bids and award to the lowest and best bidder a purchase requisition for the upgrade and maintenance on the Northern Telecom CS100M Telephone System. Funds for this expenditure are available in account 187301.

K. STUDENT SERVICES/ACTIVITIES: NONE

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED: NONE

M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel as of June, 2008:

Column (1): Travel This Month

Column (3): Amount Expended Current FY

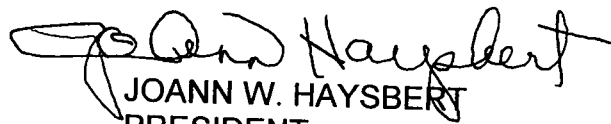
Column (2): Corresponding Month Last FY

Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	5	\$6,023.07	11	\$16,392.29	80	\$126,828.29	108	\$152,542.55
St. Approp.								
Federal	20	\$28,746.13	14	\$28,405.41	210	\$335,001.45	219	\$313,681.13
Private								
Auxiliary	7	\$21,878.23	5	\$114,179.86	61	\$149,724.61	86	\$250,846.66
Other								
TOTAL	32	\$56,647.43	30	\$158,977.56	351	\$611,554.35	413	\$717,070.34

All items listed above are respectfully submitted for your approval.

Sincerely yours,



JOANN W. HAYSBERT
PRESIDENT
LANGSTON UNIVERSITY

2008 Langston University Football Schedule

<u>DATE</u>	<u>TEAM</u>	<u>TIME</u>	<u>LOCATION</u>
Sat Aug. 30, 2008	Stephen F. Austin University	6:00 PM	Nacogdoches, TX
Sat. Sept. 6, 2008	Lincoln University <i>Black Wall Street Classic</i>	5:30 PM	Tulsa, OK
Sat. Sept. 13, 2008	Oklahoma Panhandle State University	5:30 PM	Langston, OK
Sat. Sept. 20, 2008	Lane College <i>Greek Day/Student Government</i>	5:30 PM	Langston, OK
Sat. Sept. 27, 2008	Grambling State University	3:00 PM	Grambling, LA
Sat. Oct. 11, 2008	Central State (OH)	1:30 PM	Wilburforce, OH
Sat. Oct. 18, 2008	Texas College	3:00 PM	Lufkin, TX
Sat. Oct. 25, 2008	Northwestern Oklahoma State University <i>Homecoming</i>	2:00 PM	Langston, OK
Sat. Nov. 1, 2008	Southwestern Assemblies of God University <i>High School Day</i>	2:00 PM	Langston, OK
Sat. Nov. 8, 2008	Southern Nazarene University	2:00 PM	Bethany, OK
Sat. Nov. 15, 2008	Bacone College <i>Albert Schoats Day</i>	2:00 PM	Langston, OK

Oklahoma State Regents for Higher Education

Institution submitting request: Langston University

Contact person: Dr. Alex Lewis

Title: Director of Graduate Programs

Phone number: (405) 962-1620

Current title of degree program (Level II): Master of Education

Current title of degree program (Level III): Master of Education (MED)

State Regent's three-digit program code: 052

Degree Granting Academic Unit: School of Education and Behavioral Sciences

With options in: A. **Educational Leadership**

B. _____

C. _____

D. _____

E. _____

TYPE OF REQUEST: Check those appropriate and complete appropriate pages ***ONLY!***

(1) Program Deletion

(2) Program Suspension

(3) Change of Program Name
and/or Degree Designation

(4) Option Addition

(5) Option Deletion

(6) Option Name Change

(7) Program Requirement Change

(8) Other Degree Program Modification

***Complete and return ONLY
this cover sheet AND the
appropriate page specifying
the requested modification!***

Signature of President: _____ Date: _____

Date of Governing Board Approval: _____

Oklahoma State Regents for Higher Education

(4) Option Addition

**REQUEST FOR PROGRAM MODIFICATION
(continued)**

Institution submitting request: Langston University

State Regents' three-digit program code and program name of program to be modified:
052 Master of Education

(4) PROGRAM OPTION ADDITION

Name of new option(s)A: Educational Leadership

B: _____

C: _____

D: _____

New option objectives: Educational Leadership

- To examine the problems, programs and practices appropriate for the administration of urban schools.
- To design curricula and develop innovative instructional strategies appropriate for educational leadership in a multicultural urban population.
- To examine existing leadership styles and analyze their effects upon the urban population.
- To examine financial decisions that undergird institutional programs and administrative decision making in the urban school.
- To increase the number of qualified administrators and counselors from traditionally underrepresented populations that work in urban school settings.
- To provide quality academic training responsive to the needs of practicing school administrators in Oklahoma's urban areas.
- To present academic curricula that will equip students with the knowledge, skills and competencies to meet or exceed the standards of accreditation of state and national organizations.

Will the new option be offered via electronic media? No Yes

Mode of delivery to be used: Online web-based delivery

Is this degree program already approved for electronic delivery? No Yes

If not, will the majority of the program (defined as 50% of the required courses in the major) under this option be available to students via electronic media? No Yes
(If yes, please explain in detail on a separate page the procedures to be used.)

Description of Online Delivery Framework and Procedures

The program will be delivered via an online case method learning model which provides a fluid program and course structure. A research-based, five-step method provides future administrators enrolled in the program with opportunities to identify and solve educational problems. It also allows participants to approach learning with a basis for interpretation and to solve problems with confidence.

Participants learn to:

- Identify the issues present;
- Explore the different perspectives of those involved;
- Research knowledge needed to illuminate the problem;
- Develop action plans to address the situation; and
- Anticipate the consequences of proposed actions in order to refine the actions proposed.

Courses are designed so that this method for approaching problems is practiced and internalized, thus becoming a tool for addressing challenges throughout participants' own professional practice and resulting in institutional shifts that benefit students. Courses utilize case studies via a convenient and far-reaching online environment to help participants bridge the gap between theory and practice. Participants are immersed in hypothetical scenarios that mirror real-world situations that practitioners will recognize as authentic and relevant. Cases are presented via streaming video, audio, and text that, when combined, tell a story and/or present a situation as the springboard for learning and for case analysis. By applying and practicing the steps inherent to the case-based method, participants learn how to develop a defensible plan of action to put into motion based upon challenging issues that they will encounter throughout their career.

This model uses the Web to deliver courses that integrate research-based case method learning. Courses include multimedia cases that depict "slices of real life" and reveal the intricate system of forces at work within classrooms and schools. The asynchronous courses are facilitated online, affording flexibility and convenience.

Program Assessment: Participants experience the collaboration and instructor feedback of a traditional course. All materials and assignments are accessed and completed online. Group interaction occurs in an on-line discussion and weekly feedback from a qualified instructor is received through an online journal. Topics include an online video-based lecture, pre and post-assessment questions, and discussion board participation.

A set of integrated web-based tools supports the online content. These tools enable participants from any location to analyze the case online and interact with each other in a community of learners. In an effort to make their online experiences even more interactive, participants can access streaming video. Moreover, they are able to use synchronous online conferences and group messaging for the purpose of sharing information on the cases. Electronic journals make it possible for users to record their reactions to cases and to receive feedback from their instructors. Supporting materials allow users to explore resources such as course syllabi, lesson plans, students' individualized education plans, test data, work collected from class portfolios, results of meetings with parents, and expert analyses. Finally, participants have access to a virtual library that supplies current research-based information on classroom teaching and learning strategies.

Courses that supports the Educational Leadership option (Asterisk indicates new courses).

***EDL 5123 Introduction to Educational Leadership**

This course targets the Interstate School Leaders Licensure Consortium (ISLLC) standards and provides an introduction to educational leadership for those considering becoming principals, assistant principals or supervisors. Future leaders will consider multiple perspectives through multi-media cases and propose solutions for critical educational issues. Topics addressed include federal, state, and local roles in education; school funding and fiscal operations, school safety and security, and family and community communication and partnerships. **(3 Credit Hours)**

***EDL 5133 School Administration**

This course provides an introduction to school administration, including the federal, state, and local roles in education; school funding and budgeting, school safety and security, and family and community collaboration and partnerships. This course is based upon the Interstate School Leaders Licensure Consortium (ISLLC) standards and targets ISLLC standards 3 and 4. Current and future administrators will examine management styles that result in creating an effective learning environment and learn how to strengthen ties with the community that will result in enhanced student achievement. **(3 Credit Hours)**

***EDL 5143 School Finance**

This course is an introductory course in school finance. Since funding is so varied from state-to-state, it will be personalized to the student's local district. It will include a review of the federal, state, and local roles in school funding, the variety of funding options to include grants and non-profit sources, how budgets are built at the district level, and how funds should be allocated for the education of publics and the maintenance and overall operation of the school district. Emphasis will be placed on the

role of the school administrator or manager for efficiency and to allocate resources on programs that improve student achievement. (3 Credit Hours)

***EDL 5153 School Law**

Students explore current legal issues in education. Although the course deals with problems and legal remedies, it also devotes time to avoiding problems and preventing litigation. This course is aimed primarily at public school administration at the school and district levels, but teachers and parents may find it of use as well. This is a rigorous and comprehensive course designed to thoroughly immerse participants in current legal issues facing school districts. (3 Credit Hours)

***EDL 5163 School Personnel**

Knowing how to maximize the potential of school personnel to meet the students is a critical skill that is needed by experienced and future school administrators. How to meet the challenges of school personnel issues, while enriching and nurturing staff, is a fine balance that impacts the culture of the school. This course provides an introduction to the administration of human resources in schools. It places emphasis on viewing human resources planning as a process that is ongoing. The content encompasses the continuum from initial recruitment through induction to continuous professional development and retention. (3 Credit Hours)

***EDL 5173 Group Dynamics**

This course explores literature on effective leaders in business and schools with a primary focus on developing leadership vision, using effective communication strategies to build community, and understanding ethical frameworks in education. This course is based upon the Interstate School Leaders Licensure Consortium (ISLLC) standards and targets ISLLC Standard 1: Facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the community and ISLLC standards acting with integrity, fairness, and in an ethical manner. (3 Credit Hours)

***EDL 5183 Curriculum Design and Supervision**

Understanding effective design and implementation of curriculum is an essential step in becoming an effective educational leader. Administrators must have a working knowledge of policies regarding technology, special education, gifted education, and second language learners, as well as requirements of federal and state accountability systems. This course is based upon the Interstate School Leaders Licensure Consortium (ISLLC) standards and targets Standard 1: Facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community; and Standard 2: A school administrator is an educational leader who promotes the success of all students, advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth.

Using the cases as a launching point, course participants will be given the opportunity to participate in on-line discussions regarding beliefs, best practices, challenges, current research, and ways to apply them to their practice. **(3 Credit Hours)**

***EDL 5193 Clinical Supervision**

The purpose of this course is to train current and future school administrators to supervise teachers in clinical settings. Clinical supervision is first and foremost a process by which administrators and others can encourage teachers to continue their professional progress. Because teachers, like their students, vary in needs and abilities, this course will help administrators differentiate their approaches to complement and supplement teachers' skills and knowledge. Course participants will consider ethical and legal issues surrounding the supervision of school personnel. They will also investigate policy initiatives aimed at improving teaching in our nation's schools.

Participants will concentrate on direct observation of teachers' performance behaviors you can see and/or hear in both classrooms and in professionally related activities. Such observations are meant to shed light on teacher competence, or teachers' abilities to call up relevant professional knowledge and apply at appropriate time in the classroom. In doing so, participants will focus on the development of practical skills of clinical supervision, formative evaluation asking teachers about their work, observing classroom behavior of both teachers and public and providing feedback to teachers based on observations.

This course is based upon the Interstate School Leaders Licensure Consortium (ISLLC) standards and targets Standard 2: Advocating, nurturing, and sustaining a school culture and instructional program conducive to learning and staff professional growth, and Standard 3: Ensuring management of the organization, operation resources for a safe, efficient, and effective learning environment. **(3 Credit Hours)**

The proposed curriculum that will support the new option and the common core of courses.

CORE REQUIREMENTS

		CREDITS
EDU 5003	Educational Research and Evaluation	3
EDU 5023	Theory and Application of Tests and Measurement	3
EDU 5033	Foundation of Education Psychology	3
EDU 5043	Educational Sociology	<u>3</u>
		12

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***EDL 5193 Clinical Supervision**

The purpose of this course is to train current and future school administrators to supervise teachers in clinical settings. Clinical supervision is first and foremost a process by which administrators and others can encourage teachers to continue their professional progress.

Rationale for Requested Action:

- There is a shortage of school administrators in Oklahoma and throughout the nation. With Americans exploring a wider variety of jobs during their working lives, school districts face a difficult challenge. Officials must recruit highly qualified administrators and teachers to replace professionals who are retiring in record numbers or who are leaving teaching to pursue other passions (ERIC 2003-04).

The role of educational administrators in ensuring that all urban students achieve high academic standards is becoming increasingly complex as a result of the growing diversity of the U.S. student population in urban areas (National Center for Education Statistics, 2006). Administrators in urban schools face several challenges; one of the most important of which is facilitating students' simultaneous acquisition of academic content and examining the problems, programs, and practices appropriate for educational leadership in an ethnically diverse environment. General educational leadership programs may not include the content-specific strategies required to effectively deliver challenging academic work parallel with the goals of urban education. It takes time and extensive support for administrators to develop a complex set of beliefs and practices that will enable them to assist urban educators in attaining challenging academic standards while developing the skills necessary to ensure the success of all urban students. This

program will increase the number of qualified administrators from traditionally underrepresented populations to work in the urban schools.

Will requested change require additional funds? No X Yes

If yes, please specify the amount of the additional costs, the source of the funds, and how they will be expended (if explanation exceeds space provided, attach no more than one page).

The requested option will require an additional \$150,000 per year to support staff personnel. The funds will be generated through tuition and fees from courses offered.

July 25, 2008

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

Recognition of Former Chair Lou Watkins

Chairman Burns said before beginning the business of Oklahoma State University, he would like to take a moment to recognize Lou Watkins, who so graciously served the Board as Chair this past year. He said the work Regent Watkins did was outstanding. Chairman Burns said he tells people when they ask what kind of work is required on the Board that as a Board member it is pretty time consuming but as Chairman it is totally consuming because of all of the functions the Chairman is expected to attend. Chairman Burns said during all of his time on the Board, which is probably about 12-13 years, he has never seen anyone spend as much time as Regent Watkins in attending all of these functions. It is more than a full-time job, and he noted that Regent Watkins served the Board well. He noted that so much has happened during her tenure as Chair including more than \$1 billion in capital improvements on the campuses, countless groundbreaking associated with the capital improvement projects, the selection of a new OSU President, etc. On behalf of the Board, Chairman Burns expressed appreciation to Regent Watkins as well as to her husband, Wes, because he, too, attended many of the activities.

Chairman Burns presented a plaque to Regent Watkins that reads, "For distinguished service as Chair of the Board of Regents for Oklahoma State University and the A&M Colleges, July 1, 2007 – June 30, 2008." Chairman Burns also presented Regent Watkins with the gavel set she used during her tenure as Chair. Regent Watkins said she believes everyone is looking forward to Chairman Burns' leadership. She said he is very talented and is a wonderful leader. Regent Watkins said she appreciates the wonderful support and enthusiasm of everyone serving on this Board, and she also expressed appreciation to the Board staff.

President Hargis said he joins in thanking Regent Watkins for all the work she has done. He said being in Stillwater she is a great source of support and advice, as is Regent Anthony.

Opening Comments by President Hargis

President Hargis said everyone had a great time last evening at CHS, and the hospitality of Dr. Fernandes was appreciated as well as the incredibly talented students and residents that were hosted.

President Hargis referenced the Accomplishments brochure, which is quite impressive. Obviously, the last few weeks have been focused on fund-raising, and OSU had some historic success. He said he wants to thank the Regents for their participation in that as well as to all the

OSU family and donors, and, of course, to Boone Pickens who provided the \$100 million match, which he believes inspired a lot of this great philanthropy.

Adoption of Memorial Resolutions

President Hargis presented information on behalf of Mary K. Lawler, Director, Upward Bound Math and Science Center, Division of Institutional Diversity, OSU-Stillwater; and Dean F. Schreiner, Professor, Retired, Agricultural Economics, College of Agricultural Sciences and Natural Resources. President Hargis presented Memorial Resolutions for Dr. Lawler and Dr. Schreiner and recommended their adoption. (The Memorial Resolutions for Mary K. Lawler and Dean F. Schreiner are attached to OSU's portion of the minutes as ATTACHMENTS A and B, respectively, and considered a part of these minutes.)

Regent Anthony said he knew Mary Lawler well. He said she not only contributed extensively to the University but was a great contributor to the community of Stillwater as a school board member and in other capacities as well.

Regent Lester moved and Regent Anthony seconded to adopt the Memorial Resolutions for Mary K. Lawler and Dean F. Schreiner as presented.

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Approval of 2008 Affirmative Action Plans for all Campuses in the OSU System

(This item was withdrawn from consideration.)

Authorization for President to Sign Agreement to Sponsor Charter School

President Hargis requested permission for him to sign an agreement to sponsor the Oklahoma School for the Visual and Performing Arts as a charter school in Tulsa and to approve a proposed policy statement related to future charter school sponsorships. He said this matter was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Anthony reported that the Committee met this morning with the OSU administration regarding authorization for the President to sign an agreement to sponsor the proposed Oklahoma School for the Visual and Performing Arts as a charter school in Tulsa and approval of the policy statement related to future charter school sponsorships. He said Dean Pam Fry, John Brock, David Downing, and Gary Trennepohl led the discussion on this topic and described the support available for the program. The Committee acted to recommend approval of the administrative proposal.

Regent Anthony moved and Regent Boettcher seconded to authorize the President of Oklahoma State University to sign an agreement to sponsor the Oklahoma School for the Visual and Performing Arts as a charter school in Tulsa and to approve the proposed policy statement related to future charter school sponsorships.

Those voting aye: Board Members Anthony, Boettcher, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Peach. The motion was approved.

President Hargis said he believes this will be a tremendous asset to the State of Oklahoma, and he appreciates the Regents support.

President Hargis requested Vice President Bosserman to present information pertaining to Academic Affairs, Administration, and Finance:

President Hargis noted that Provost Strathe is out of state attending the NASULGC conference for Chief Academic Officers. He said Vice President Bosserman will present the business pertaining to Academic Affairs in her absence. Dr. Bosserman noted that Dr. Strathe was elected as the Chair of the Higher Learning Commission during its summer meeting a few weeks ago, which is a great honor to Oklahoma State University and to Dr. Strathe.

Personnel Actions

Dr. Bosserman presented twelve (12) pages of personnel actions and recommended their approval with the exception of those items pertaining to separation, retirement, and death, which are included as information items only. He noted that the list contains 26 new appointments, 29 changes in title and/or rate, 3 sabbatical requests, and 16 corrections. For information, there are also 16 separations and/or retirements. (These personnel actions are listed on pages D-3.1 through D-3.12 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-7-25-08.)

Regent Helm moved and Regent Lester seconded to approve the personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Boettcher, Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach. The motion carried.

Approval of Program Modifications and New Degrees

Dr. Bosserman said several program modifications have been recommended by the faculty on the Stillwater and Oklahoma City campuses, and a new associate of applied science degree in restaurant management is requested for OSU-Oklahoma City. He said a summary of the program changes can be found on pages E-1 and E-2 of the OSU Agenda (a copy of which is on file in the Board of Regents' Office as Document No. 1-7-25-08). He said these requests were discussed earlier this morning with members of the Academic Affairs, Policy and Personnel Committee.

Regent Anthony reported that the Academic Affairs, Policy and Personnel Committee did meet this morning with the administration of OSU regarding approval of the new degree and program modifications. He said in the absence of Provost Strathe, Vice President Bosserman provided an explanation of the degree changes and modifications. Pending Board approval, the requests will be forwarded to the Oklahoma State Regents for Higher Education for their review and approval. Regent Anthony reported that the Committee acted to recommend Board approval of the administrative recommendation as presented.

Regent Anthony moved and Regent Lester seconded to approve the program modifications and degree request as presented by the OSU administration.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Peach. The motion carried.

G-1 Approval of Retirement Plans Update

Dr. Bosserman requested Board approval to adopt Oklahoma State University retirement plan documents and amendments as required by the Internal Revenue Service on an annual basis.

Regent Hall moved and Regent Boettcher seconded to adopt Oklahoma State University retirement plan documents and amendments as presented.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, Boettcher, and Burns. No: None. Abstentions: None. Absent: Peach. The motion passed.

G-2 Approval of Patent Assignment to Inventors

Dr. Bosserman requested permission to withdraw this item from consideration.

G-3 Approval to Rename the CHES Becky Steen McCaskill Center for Student Success

Dr. Bosserman requested Board approval to rename the CHES Becky Steen McCaskill Center for Student Success as the Patricia Kain Knaub Center for Student Success. He said President Hargis and Dr. Stephan Wilson, Dean of the College of Human Environmental Sciences, have made the recommendation, and it has been approved by the Facilities Planning and Space Utilization Committee. The donor also requested the name change.

Regent Hall moved and Regent Anthony seconded to rename the CHES Becky Steen McCaskill Center for Student Success as the Patricia Kain Knaub Center for Student Success.

Those voting aye: Board Members Helm, Lester, Massey, Watkins, Anthony, Boettcher, Burns, and Hall. No: None. Abstentions: None. Absent: Peach. The motion was approved.

G-4 Approval to Rename the Spears School of Business Center for Entrepreneurship and Economic Development

Dr. Bosserman requested Board approval to rename the Spears School of Business Center for Entrepreneurship and Economic Development as the Riata Center for Entrepreneurship. He said this item was recommended by President Hargis and Dr. Sara Freedman, Dean of the Spears School of Business. It has been approved by the Facilities Planning and Space Utilization Committee.

Regent Anthony moved and Regent Massey seconded to rename the Spears School of Business Center for Entrepreneurship and Economic Development as the Riata Center for Entrepreneurship.

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Boettcher, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Peach. The motion carried.

J Approval of Purchase Request Items

Dr. Bosserman presented the Purchase Requests and recommended their approval from the lowest and best bidders through the competitive bidding process or from State contract vendors, subject to the availability of funds and budgetary limitations. (These requests are listed on pages 4-6 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-7-25-08.)

Dr. Bosserman noted that purchase requests Nos. 7, 10, and 11 received interim approval from the Executive Secretary.

Regent Boettcher moved and Regent Anthony seconded to approve the sole source and special request items as listed in the OSU Agenda (purchase requests Nos. 1-4, page 4, OSU Agenda).

Those voting aye: Board Members Massey, Watkins, Anthony, Boettcher, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Peach. The motion carried.

Regent Anthony referenced purchase request No. 9 regarding authorization to accept the proposal from Learfield Communications, Inc., for broadcast rights and media services. He noted that the request states that the minimum contract value is \$56.5 million over the term of the agreement, which is the minimum as he understands it. The request states that there is potential for more if yearly thresholds are exceeded. He asked what types of thresholds are related to that bid. Mr. Kyle Wray, Director of University Marketing, said the contract provides for both a guarantee and a revenue sharing opportunity, so the threshold is the guarantee. If the number goes above that threshold, then the residual comes back to the institution. OSU will have the benefit of both the guarantee and revenue sharing. Regent Helm said it is his understanding that the last contract OSU had was about \$2.4 million a year, and this is going to average \$5.6 million per year. He noted that OSU does have a transition year, and this year will be the last year of the current contract.

Regent Anthony said he is trying to get to the benchmark of increasing the amount OSU is to receive. Mr. Wray said if the threshold of the guarantee is met, a percentage of any amount over and above the \$5.6 million would come back to the institution; however, that number will not be known until OSU receives its guarantee. Chairman Burns asked if it is determined by gross revenues from resale to other broadcasters. Mr. Wray said this is correct. Chairman Burns said if Learfield exceeds \$5.6 million a year from other broadcasters, then OSU gets a percentage of that. Mr. Wray said this is correct, and the biggest part of that is from advertisers. Chairman Burns asked if it is common to enter into ten-year contracts. Mr. Wray responded affirmatively and said the multimedia rights companies want stability on a campus and an institution wants income, and that is where the two meet. Typically, ten-year contracts give the multimedia companies stability, and because of that they are able to give the institutions a higher guarantee. Chairman Burns asked if this is something that was bid, and Mr. Wray responded affirmatively. Chairman Burns asked how OSU compares with other institutions. Mr. Wray said this is going to be one of the issues that will be known once this is approved. He said he believes *The Oklahoman* and other media will do a comparison of that because Learfield is also the multimedia rights holder for OU. Chairman Burns asked if it is unknown at this point. Mr. Wray said he is sure OSU's contract will be less than that of OU, but he doesn't know how OSU compares to other Big 12 institutions.

Regent Anthony moved and Regent Helm seconded to accept the proposal from Learfield Communications, Inc., for broadcast rights and media services as presented (purchase request No. 9, page 5, OSU Agenda).

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion passed.

Regent Helm moved and Regent Lester seconded to ratify interim approval granted by the Executive Secretary to authorize the University Dining Services Department to enter into an agreement for the purchase of a sandwich quick service franchise/license for the Kerr-Drummond Residence Hall from Which Wich Franchise, Inc., as presented (purchase request No. 10, page 5, OSU Agenda).

Those voting aye: Board Members Watkins, Anthony, Boettcher, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Peach. The motion was approved.

Regent Anthony moved and Regent Lester seconded to ratify interim approval granted by the Executive Secretary to authorize University Dining Services Department to enter into an agreement with the Farner-Bocken Company as the primary supplier for goods and services for convenience store operations as presented (purchase request No. 11, page 5, OSU Agenda).

Regent Helm asked about the Farner-Bocken Company. Dr. Bosserman said this company is a distributor in the area. OSU received bids from Farner-Bocken and Standards Distributing. This company will provide a savings of \$22,000 over what OSU is currently purchasing in like items for Residential Life. Ms. Toy said basically what this company does is stock the shelves. This company provides a service for the price of the product. Regent Helm said his understanding is that this company is not operating the convenience store but is just supplying the products. Dr. Bosserman said this is correct and noted that this company is one of the largest convenience store providers in the Midwest. Regent Anthony noted that he is somewhat familiar with this company because it does supply convenience stores all across this part of the country.

Those voting aye: Board Members Anthony, Boettcher, Burns, Hall, Helm, Lester, Massey, and Watkins. No: None. Abstentions: None. Absent: Peach. The motion carried.

Balance of Purchase Requests

Dr. Bosserman referenced purchase request No. 16 which was discussed at the last meeting. He said OSU is now requesting permission to reject bids for the purchase of labor, equipment, materials, and services for landscape improvements to the Prosser Neighborhood. As a result of the action last month, two bids were issued. One went to Lambert Construction for the Brumley Neighborhood in the amount of \$184,200, and the other went to Jim Cooley Construction in the

amount of \$57,500 for the Morrison Neighborhood. The reason for the rejection of bids is that they came in over budget, and the administration will look at all the budgets in Residential Life before bringing the request back to the Board.

Regent Hall said apparently the bids that were successful had been approved at a previous meeting and not last month. Sharon Toy, Director of Purchasing, said the request was approved last month. Regent Hall said it was his understanding that the only reference last month was to the Prosser Neighborhood. Dr. Bosserman clarified that there were three neighborhoods involved in the request approved at the June Board meeting. Chairman Burns asked if the Board is being requested to reject bids that it previously accepted. Dr. Bosserman said OSU asked for permission to accept the successful bid last month for three projects. The bids for two projects were successful and one was not, so OSU is requesting permission to reject that bid because it came in over budget.

Regent Lester asked if this is the same as purchase request No. 14 regarding the request to reject all bids for the installation of carpet in various residence halls. Dr. Bosserman said this request is different. Regent Lester asked why the bids are being rejected for that purchase. Ms. Toy said there has been a new administration in Residential Life, and when the bids came in the administration was not sure if it wanted to put carpeting in all of the common areas of the residence halls. The administration believes the students need to have some input. She said laminate flooring is being considered in the common areas and carpeting in the bedroom areas. Dr. Bosserman said OSU hired a new Director of Residential Life, and he has been reviewing all actions that are still open. The new Director wants to go back to the students and find out what they want in the common areas and what would be best to maintain. Regent Hall asked his name, and Dr. Lee Bird said his name is Dr. Matt Brown, and he began in that position July 1.

Regent Helm moved and Regent Watkins seconded to approve the balance of the purchase requests, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Boettcher, Burns, Hall, Helm, Lester, Massey, Watkins, and Anthony. No: None. Abstentions: None. Absent: Peach. The motion passed.

Construction Change Orders

Dr. Bosserman referenced the construction change orders and noted there is a significant change order for the Rural Health Science and Technology Center in Okmulgee. He said Dr. Klabenes has added a geothermal field for that construction site in the amount of \$300,000.

Expression of Appreciation to President Hargis and the OSU Foundation

Regent Helm said he wants to formally thank President Hargis and the OSU Foundation and all who worked on the fund-raising campaign. It was an amazing process. He also thanked his fellow Regents who also contributed. It was an outstanding job, and he just wanted to express thanks.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Dean F. Schreiner, Professor, Retired, Agricultural Economics, College of Agricultural Sciences and Natural Resources, was claimed by death on July 7, 2008; and

WHEREAS, Dr. Schreiner, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1968, to the date of his retirement, January 2, 2002, and as a citizen worthy of commemoration and respect; and

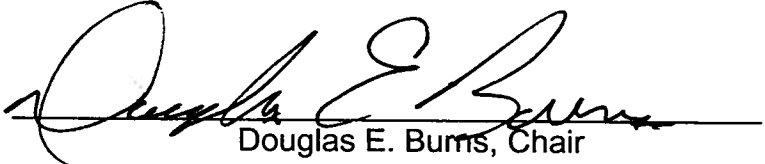
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Schreiner to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Schreiner.

Adopted by the Board the 25th day of July, 2008.


Douglas E. Burns, Chair

MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Mary K. Lawler, Director, Upward Bound Math and Science Center, Division of Institutional Diversity, OSU-Stillwater, was claimed by death on June 25, 2008; and

WHEREAS, Dr. Lawler, by her loyalty, attention to duty, and faithful performance rendered service as a staff member of Oklahoma State University from January 12, 2000, to the date of her death, June 25, 2008, and as a citizen worthy of commemoration and respect; and

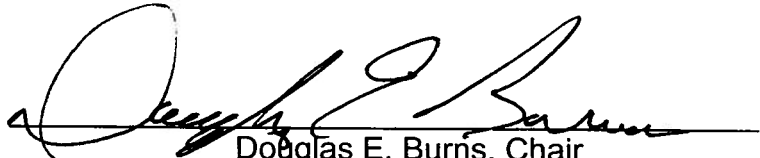
WHEREAS, her friends and Oklahoma State University have suffered irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Lawler to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Lawler.

Adopted by the Board the 25th day of July, 2008.


Douglas E. Burns, Chair

July 25, 2008

Public Comments

Chairman Burns announced that 15 minutes would be provided for the public to make comments to the Board of Regents, and he asked if there were any members of the public who would like to address the Board at this time.

Bruce Russell indicated he would like to address the Board. He said he is a faculty member at Oklahoma State University in Stillwater and is Vice Chair of the Faculty Council. He also introduced John Veenstra, Secretary of the Faculty Council. Dr. Russell said he would like to go on record and express thanks to President Burns Hargis and the current administration for their fund-raising efforts and also to Mr. Boone Pickens for his leadership in this area. On behalf of the faculty of Stillwater, he expressed "thank you."

Regent Hall said he would like the minutes to reflect that two of the officers of the Faculty Council are representing the Civil Engineering Department at Oklahoma State University.

July 25, 2008

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES
MEETING OF JULY 25, 2008

Chairman Burns called upon the following Committee Chairs to give Committee reports.

Academic Affairs, Policy and Personnel Committee – Regent Calvin Anthony

(In addition to the items discussed during the business of Langston University and Oklahoma State University, the Committee also discussed the following items.)

Regent Anthony reported that the Academic Affairs, Policy and Personnel Committee met with the OSU administration regarding approval of a patent assignment to inventors. He said Vice President Bosserman and Dr. Steven Price presented the information. He said the Committee chose not to support the administrative recommendation as it was presented and suggested alternatives that perhaps would be acceptable.

Regent Anthony further reported that another item presented to the Committee by the OSU administration pertained to approval of the Affirmative Action Plans for the various campuses. He said Vice President Cornell Thomas led that discussion. Due to the lack of enough time to review the plans, this item was withdrawn by the administration to be presented at a future Board meeting.

Fiscal Affairs Committee – Regent Greg Massey – No report.

Planning and Budgets Committee - Regent Fred Boettcher – No report.

Regents' Steering Committee Re: Northeastern Oklahoma A&M College Presidential Selection Process – Regent Lou Watkins

Chairman Burns said after the announcement by Dr. Mayle of his intention to retire as President of NEO, he appointed Lou Watkins to serve as Chair of the Regents' Steering Committee, Andy Lester and Greg Massey to serve as voting members, and himself and Dr. Wilson to serve as ex-officio members.

He said the most important thing the Board does is hire presidents. It takes an incredible amount of time. Consequently, he expressed thanks to the members of the Steering Committee for their willingness to serve because it will take a lot of time and their service is appreciated.

July 25, 2008

Chairman Burns said the Steering Committee had a telephone conference call to develop an Outline of Procedures, which was earlier distributed to the Regents. He said it is now appropriate to consider an action regarding this matter, and he asked Regent Watkins if she had any comments.

Regent Watkins said the Outline of Procedures is very similar to the one used previously for the search process for a President for Northeastern Oklahoma A&M College, and she said the Committee members would be glad to discuss it with the Board members if there are any questions.

Regent Massey moved and Regent Hall seconded to approve the Outline of Procedures, 2008 Selection of a President for Northeastern Oklahoma A&M College, as presented. (A copy of the Outline of Procedures is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Watkins, Anthony, and Boettcher. No: None. Abstentions: None. Absent: Peach. The motion carried.

Board Committee Structure

Dr. Wilson said with the change in officers effective July 1, 2008, Chairman Burns appointed a new Committee membership. He said included in the Board folders is a copy of the new Board Committee Structure along with a description of the functions and responsibilities of the various Board Committees. He asked that this information be placed in the official minutes. (A copy of the Board Committee Structure is attached to this portion of the minutes as ATTACHMENT B and considered a part of these minutes.)

Adjournment

At approximately 11:50 a.m., Regent Hall moved and Regent Watkins seconded that the meeting be adjourned.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Watkins, Anthony, Boettcher, and Burns. No: None. Abstentions: None. Absent: Peach. The motion passed.

OUTLINE OF PROCEDURES
2008 SELECTION OF A PRESIDENT FOR
NORTHEASTERN OKLAHOMA A&M COLLEGE

It should be clearly understood that the decision to select and employ a President or to reject all candidates or to reopen the search shall at all times remain solely the responsibility of the Board of Regents. All participants in this process must hold in strictest confidence the identities of applicants for the position and the status of the process at any given time. The Board of Regents is committed to equal opportunity policies and practices and to the principles and goals of Affirmative Action. Applications from minorities and women should be sought and encouraged. The following process will be approved by the Board of Regents to be utilized in the selection of a President for Northeastern Oklahoma A&M College.

- I. Board Chair appoints a Steering Committee of Regents.

- II. Steering Committee
 - A. will recommend to the Board the process to be followed.
 - B. will, if it is determined desirable, recommend an executive search firm to serve as a consultant to the Steering Committee, Search Committee, and/or Board of Regents concerning the selection of the President.
 - C. will solicit nominations from various constituencies of Northeastern Oklahoma A&M College for representation on the Search Committee.
 - D. will recommend for Board of Regents' approval* appointments to the Search Committee. The Search Committee will be composed as follows:
 - 3 Regents (Board Chair and Board Executive Secretary are ex officio members)
 - 2 students (Student Body Government to make 4 nominations)
 - 1 support staff (to be appointed by the Board of Regents)
 - 2 alumni (Alumni Association to make 4 nominations)
 - 2 faculty (Faculty Association to make 4 nominations)
 - 2 community representatives (Miami Chamber of Commerce to make 4 nominations and Grove Chamber of Commerce to make 2 nominations)
 - 1 administrator (to be appointed by the Board of Regents)
 - at-large representatives (to be nominated by Steering Committee)

- (Affirmative Action Officer will serve in an advisory capacity)

III. Search Committee

- A. will recommend for Board of Regents' approval* a statement on Position Description and Qualifications for the President of Northeastern Oklahoma A&M College (after seeking input from the various constituencies of the College.)
- B. will forward six unranked names to the Board of Regents who are acceptable and best qualified to be considered for the Presidency of Northeastern Oklahoma A&M College.

IV. The Chair of the Search Committee will have the authority to organize the work of the Search Committee as she deems necessary. This might include the appointment of appropriate subcommittees to facilitate the work of the Committee.

V. The Board of Regents shall make the final selection from among candidates referred by the Search Committee or may decline to make any selection and request further recommendations from this Search Committee or convene a new Search Committee in accordance with this selection criteria.

***When the scheduling of Regular meetings of the Board of Regents prohibits prompt action by the Board, the Board delegates its authority to the Chair of the Board of Regents.**

**COMMITTEE STRUCTURE* OF THE A&M BOARD OF REGENTS
AS APPOINTED BY CHAIRMAN DOUG BURNS**

JULY 16, 2008

NOTE: All committee meetings must be scheduled through the Executive Secretary of the Board to ensure continuity of information through the Regents' executive office, compliance with the open meeting law, etc.

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

Calvin Anthony, Chairman	Doug Burns (ex officio)
Andy Lester, Member	W. Douglas Wilson (ex officio)
Lou Watkins, Member	

2. **FISCAL AFFAIRS AND PLANT FACILITIES**

Greg Massey, Chairman	Doug Burns (ex officio)
Joe Hall, Member	W. Douglas Wilson (ex officio)
Jay Helm, Member	

3. **PLANNING AND BUDGETS**

Fred Boettcher, Chairman	Doug Burns (ex officio)
Andrew Lester, Member	W. Douglas Wilson (ex officio)
Terry Peach, Member	

TASK FORCE COMMITTEE

**REGENTS' STEERING COMMITTEE RE: NORTHEASTERN OKLAHOMA A&M
COLLEGE PRESIDENTIAL SELECTION PROCESS**

Lou Watkins, Chair	Doug Burns (ex officio)
Andy Lester, Member	W. Douglas Wilson (ex officio)
Greg Massey, Member	

* For description of committee functions and responsibilities, see attached page.

**BRIEF DESCRIPTION OF COMMITTEE FUNCTIONS AND RESPONSIBILITIES
TO THE BOARD OF REGENTS AND TO THE INSTITUTIONS GOVERNED BY THE BOARD**

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

This committee will consider appropriate matters related to development or review of academic policies and programs and governmental policies of the Board of Regents and/or the institutions under the Board's jurisdiction. It will also consider matters related to personnel under the jurisdiction of the Board and universities and colleges governed by the Board.

2. **FISCAL AFFAIRS AND PLANT FACILITIES**

This committee will normally assume responsibility when appropriate or necessary on behalf of the Board for matters related to fiscal management including internal and external audit functions of the Board and/or the institutions governed by the Board and to the construction, maintenance and operation of physical facilities including consideration related to all real estate.

3. **PLANNING AND BUDGETS**

This committee will consider appropriate matters related to short- and long-range planning, assessment of institutional resources, and development and administration of budgets.

4. There is currently one task force committee of the Board that will continue to function until it is believed that the mission of the committee has been accomplished. This committee is:

(a) **REGENTS' STEERING COMMITTEE RE: NORTHEASTERN OKLAHOMA A&M COLLEGE PRESIDENTIAL SELECTION PROCESS**

MEETING OF THE A & M BOARD OF REGENTS

July 25, 2008

Executive Board Room
Administration Building
Oklahoma State University-Tulsa
700 N. Greenwood Ave.
Tulsa, Oklahoma

ORDER OF BUSINESS

REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on October 31, 2007.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of June 20, 2008

DATES OF NEXT REGULAR MEETINGS

For **Information** Purposes Only:

September 12, 2008 -- Stillwater, Oklahoma – Oklahoma Room, Student Union,
Oklahoma State University

For **Consideration** of Approval:

September 12, 2008 -- Stillwater, Oklahoma – Oklahoma Room, Student Union,
Oklahoma State University

BUSINESS WITH COLLEGES AND UNIVERSITIES

1. Oklahoma Panhandle State University
2. Connors State College
3. Northeastern Oklahoma A&M College
4. Langston University
5. Oklahoma State University

COMMITTEE REPORTS

Academic Affairs, Policy and Personnel Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee

OTHER BUSINESS OF THE BOARD OF REGENTS

Reports or recommendations by the Executive Secretary

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: July 25, 2008

TIME: Board will officially convene at 10:00 a.m.*

PLACE: Executive Board Room, Administration Building, OSU-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma.

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 31, 2007.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of June 20, 2008
- Approval of October 24, 2008, Board meeting
- Recognition of former Chair Lou Watkins

OKLAHOMA PANHANDLE STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Other Business and Financial Matters
 - Ratification of interim approval to file a lawsuit relating to construction defects in the Noble Center

* The Board will have breakfast on Friday, July 25, 2008, at 7:30 a.m. in the Tulsa Room of the Bookstore Building, Oklahoma State University-Tulsa, Tulsa, Oklahoma, with Oklahoma State University President V. Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Executive Secretary announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the B.S. Roberts Room (Room 151) on the OSU-Tulsa campus.

- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - OPSU Rodeo Team students receiving national awards
 - Out-of-state travel summary
 - FTE Employee Report

CONNORS STATE COLLEGE

- General Information/Reports Requiring No Action By the Board
 - Personal remarks by President Nero
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summary
 - FTE Employee Report
 - Livestock sales report
 - Veterinary payments report

NORTHEASTERN OKLAHOMA A&M COLLEGE

- General Information/Reports Requiring No Action By the Board
 - Equine judges named national champs
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval of program modifications
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
 - Approval to make year-end adjusting entries to close accounts and transfer funds for FY-08
- Other Business and Financial Matters
 - Approval of use of facilities by Miami Public Schools
 - Approval to expend awarded funds for FY-09 for the Allied JOBS Program, Scholars for Excellence Program, Carl D. Perkins Vocational and Technical Education Act of 1998, Student Support Services Grant, Upward Bound Program, Supplemental Education Opportunity Grant, and Federal Work Study elements of the Student Financial Aid program in accordance with the provisions of the various programs

- Contractual Agreements (other than construction and renovation)
 - Approval to continue contract between Northeastern Oklahoma A&M College and Northeastern Oklahoma A&M College Development Foundation for services rendered by the College to the Foundation in return for financial support from the Foundation
 - Approval to continue agreements between hospitals and health care agencies for the health science programs of Northeastern Oklahoma A&M College for the 2008-09 academic year
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Student Services
 - Approval to increase internet fee in the college apartments
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - FTE Employee Report
 - Out-of-state travel summary

LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - 2008 football schedule
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs
 - Approval to modify the Master of Education degree program in the School of Education and Behavioral Sciences by adding an option in Educational Leadership
- Contractual Agreements (other than construction and renovation)
 - Approval to enter into a Memorandum of Understanding with CASENEX LLC for implementing an online Master of Education degree
 - Approval to enter into a Cooperative Agreement with the USDA Animal and Plant Health Inspection Service Veterinary Services to provide funding opportunities
 - Approval to enter into affiliation agreements with facilities for the training of Nursing and Health Administration students for the 2008-09 academic year
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
 - Out-of-state travel summary

OKLAHOMA STATE UNIVERSITY

- General Information/Reports Requiring No Action By the Board
 - Opening comments
 - OSU Accomplishments

- Resolutions
 - Adoption of Memorial Resolutions for Mary K. Lawler and Dean F. Schreiner

- Policy and Operational Procedures
 - Approval of 2008 Affirmative Action Plans
 - Authorization for President to sign agreement to sponsor The Oklahoma School for the Visual and Performing Arts as a charter school in Tulsa and approval of the proposed policy statement related to future charter school sponsorships

- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

- Instructional Programs
 - Approval of program modifications and new degree requests

- Other Business and Financial Matters
 - Approval of retirement plans update
 - Approval of patent assignment to inventors
 - Approval to rename the CHES Becky Steen McCaskill Center for Student Success
 - Approval to rename the Spears School of Business Center for Entrepreneurship and Economic Development

- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

- New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting

PUBLIC COMMENTS

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Academic Affairs, Policy and Personnel Committee – Calvin Anthony

Fiscal Affairs Committee – Greg Massey – No report

Planning and Budgets Committee – Fred Boettcher – No report

Regents' Steering Committee Re: Northeastern Oklahoma A&M College Presidential Selection Process – Lou Watkins

Update report

Approval of Outline of Procedures

OTHER BOARD OF REGENTS' BUSINESS

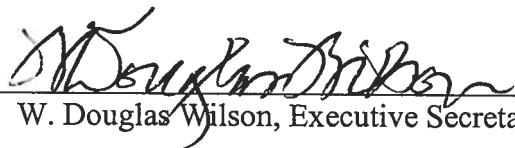
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
Board Committee Structure
- Reports/comments/recommendations by Executive Secretary
- Reports/comments/recommendations by General Counsel
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted

July 25, 2008

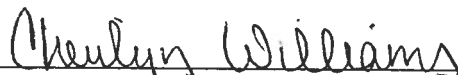
BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By:  _____
Douglas E. Burns, Chairman

ATTEST:

 _____
W. Douglas Wilson, Executive Secretary

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on September 12, 2008.

 _____
Cheryl Williams, Secretary