

# MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL  
COLLEGES

for the

JUNE 20, 2008

Regular Board Meeting

# MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

June 20, 2008

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES, JUNE 20, 2008

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 31, 2007.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges convened in Conference North on the 3<sup>rd</sup> Floor of the Student Center of Oklahoma State University – Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma, on June 20, 2008.

Those present: Mrs. Lou Watkins, Chair; Mr. Douglas E. Burns, Vice Chair; Mr. Calvin J. Anthony; Mr. Joe D. Hall; Mr. Jay L. Helm; Mr. Andrew W. Lester; Mr. Greg L. Massey; and Mr. Terry L. Peach.

Absent: Mr. Fred L. Boettcher.

Others present: Dr. W. Douglas Wilson, Executive Secretary; Mr. Charles E. Drake, General Counsel; Mr. Robert White, Health and Higher Education Policy Analyst; Mr. Jason Ramsey, Director, State Government Relations; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Shari Brecht, Administrative Associate; and Ms. Cherilyn Williams, Administrative Associate.

After the Executive Secretary announced a quorum was present, the meeting was called to order at approximately 11:20 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE COLLEGES  
MEETING OF JUNE 20, 2008

Order of Business

Regent Lester moved and Regent Massey seconded to approve the Order of Business as presented.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, Peach, and Watkins. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

June 20, 2008

Approval of Minutes

Regent Burns moved and Regent Massey seconded to approve the minutes of the April 18, 2008, Regular Meeting and the May 12, 2008, and May 29, 2008, Special Meetings of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

Approval of Future Board Meetings

Chair Watkins announced that the next regular meeting of the Board of Regents is scheduled to convene on July 25, 2008, on the campus of Oklahoma State University – Tulsa, Tulsa, Oklahoma. Chair Watkins said she would entertain a motion to approve the meeting scheduled for September 12, 2008, on the campus of Oklahoma State University, Stillwater, Oklahoma.

Regent Anthony moved and Regent Lester seconded to approve the meeting scheduled for September 12, 2008, on the campus of Oklahoma State University, Stillwater, Oklahoma.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

June 20, 2008

OKLAHOMA PANHANDLE STATE UNIVERSITY, GOODWELL, OKLAHOMA

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board.

Dr. Bryant expressed thanks to President Jerry Carroll and his wife, Jan, and to the staff of OSU-OKC for the outstanding hospitality. He said the dinner last evening was fantastic.

Dr. Bryant reported that the Science and Agriculture Building is completed, and OPSU will take possession of the building by July 1. Equipment and furnishings have all been ordered and will arrive during June and July. All classrooms and laboratories in the building will be operational for the 2008 fall semester. The dedication is scheduled on the same date as Football Homecoming, October 25, 2008. Chair Watkins said this is good news, and she expressed congratulations to Dr. Bryant.

Personnel Actions

Regent Helm moved and Regent Massey seconded to approve the personnel actions listed in the OPSU Agenda.

Those voting aye: Board Members Helm, Lester, Massey, Peach, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Approval of Instructional Programs

Dr. Bryant requested Board approval of program modifications as presented in the OPSU Agenda. He reviewed the requested modifications for the Board members. (Detailed descriptions of the program modifications are collectively on file in the Board of Regents' Office as Document No. 4-6-20-08.)

Regent Peach moved and Regent Massey seconded to approve the program modifications as presented in the OPSU Agenda.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

Approval of FY-09 Budget Documents

Dr. Bryant presented the FY-2009 budget documents for Oklahoma Panhandle State University and recommended their approval. (The budget documents for Oklahoma Panhandle State University are collectively on file in the Board of Regents' Office as Document No. 5-6-20-08.)

Dr. Bryant said the budget was discussed yesterday with members of the Planning and Budgets Committee as well as the request to increase the cafeteria meal plan rates for FY-09.

Regent Massey reported that the Planning and Budgets Committee met with the administration of Oklahoma Panhandle State University to review FY-2009 budget recommendations. The Committee acted to recommend Board approval as follows.

Regent Massey moved and Regent Lester seconded to conditionally approve all elements of the budget as presented by the OPSU administration, including any recommendations on salary and wages, room and board, and tuition and fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Purchase Requests

Dr. Bryant requested approval of the non-encumbered contracts for FY-09 as listed in the OPSU Agenda. He said the total amount is \$3,421,657, which represents an approximate \$600,000 increase over last year. He said utilities, fuel, and the athletic charter bus represent a large part of the increase.

Regent Anthony moved and Regent Lester seconded to authorize OPSU to establish the non-encumbered contracts as listed in the OPSU Agenda for FY-2009.

Those voting aye: Board Members Peach, Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

Balance of Agenda

Regent Hall moved and Regent Peach seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda, as approved, is attached.)



Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.

OKLAHOMA PANHANDLE STATE UNIVERSITY  
Goodwell, Oklahoma

June 11, 2008

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A---General Information/Reports Requiring No Action By the Board

The Science and Agriculture Building is completed and OPSU will take possession of the building by July 1, 2008. Equipment and furnishings have been ordered and will arrive during June and July. All classrooms and laboratories in the building are fully scheduled for the Fall 2008 semester. The dedication is scheduled for football homecoming on October 25, 2008. A recent photograph is included in the agenda packet.

Part B---Resolutions

None

Part C---Policy and Operational Procedures

None

Part D---Personnel Actions

1. Board approval is requested for the following promotions effective July 1, 2008:
  - a. Ms. Judy Unruh – instructor to assistant professor (\$1,000 increase in base salary).
  - b. Ms. Lynna Brakhage – instructor to assistant professor (\$1,000 increase in base salary).
  - c. Dr. Russell Thatcher – associate professor to professor (\$1,000 increase in base salary).
2. Board approval is requested for the granting of tenure to the following individuals effective July 1, 2008:
  - a. Mr. David Elder.
  - b. Dr. Beverly Meyer.
  - c. Dr. A. James Benjamin.

3. Board approval is requested for the hiring of Mr. J.P. Winn as head volleyball coach and instructor of HPER at a 12 month fiscal year salary of \$34,000 beginning in May 2008. Mr. Winn has been involved with the Junior Olympics volleyball program in Tulsa.
4. Board approval is requested for the hiring of Mr. Brent Burgess as instructor of political science at a 9 month salary of \$34,000 beginning in August of 2008.

Part E---Instructional Programs

Board approval is requested for the following program modifications (detailed requests are attached):

1. A.A.S. Technology – Fire Protection Option. Modifications requested:
  - a. Removal of 3000 level courses from degree plan since these courses are not applicable.
  - b. Addition of 9 hours of support and related courses.
2. Option Addition – B.S. Biology – Medical Technology. Modification requested:  
Addition of Medical Technology as an option under B.S. Biology, and its deletion as the stand-alone program, B.S. Medical Technology. Medical Technology was a low productivity program as a B.S. degree but has potential as an option in Biology.
3. Program Deletion – B.S. Medical Technology. Modification requested:  
Deletion as a B.S. degree program and inclusion as an option addition in Biology as stated in Number 2 above.
4. Deletion of B.A. Social Studies – Economics Option. Modification requested:  
Deletion of B.A. Social Studies – Economics Option is requested since the option has not been used. No student has ever graduated with this degree option and no student is currently following this degree path.
5. Strengthening of the B.S. Equine Science. Modifications requested: Modifications requested to strengthen the B.S. Equine Science degree consist of removing the farrier classes, adding Introduction to Animal Science and Specialized Horse Training as requirements, and adding computer, finance and marketing classes.

## Part F---Budgetary Actions

1. E & G Budget for FY 2009:
  - a. State-appropriated funds: \$7,651,010.
  - b. Revolving fund of: \$6,485,004.
  - c. Total E & G budget figure: \$14,136,014 (revenue).
  - d. Total E & G budget figure: \$14,136,014 (expenditures).
2. Sponsored Program Budget of \$433,125.
3. Auxiliary Enterprise Budget of \$4,213,269.

Enrollment projections of 1150 students for the fall semester and 1050 students for the spring semester were used in FY 2009 budget. This equates to a total of 31,400 credit hours for FY 2009.

Salary adjustments have been included in the FY 2009 budget in the amount of 5% for OPSU faculty and staff (adjunct instructors included). This increase is planned to be effective October 1, 2008, if the fall enrollment projection is met, and to be retroactive to July 1, 2008.

4. Board approval is requested to increase tuition by 9.9% and mandatory fees by 15% for FY 2009. The proposed per credit hour tuition rate for FY 2009 is \$91.25/CH. The proposed mandatory fee rate for FY 2009 is \$46/CH. At these rates, OPSU will still have the lowest tuition and fees of any four-year institution in Oklahoma or our region.

## Part G---Other Business and Financial Matters

1. Board approval is requested to increase Cafeteria Meal Plan Rates for FY 2009 to keep pace with the cost increases by Sodexo, the OPSU meal plan provider.

Meal Plan	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
5-meal plan/semester	\$500	\$550	\$550	\$570	\$600
10-meal plan/semester	\$875	\$965	\$1,000	\$1,040	\$1095
15-meal plan/semester	\$960	\$1,050	\$1,100	\$1,150	\$1210
20-meal plan/semester	\$1,000	\$1,100	\$1,150	\$1,200	\$1260

2. No increase is requested in residence hall room rates for FY 2009.

## Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

We request authorization for the following non-encumbered contracts for FY 2009:

<u>Summit America insurance</u> (Athletic Insurance)	\$38,000
<u>Town of Goodwell</u> (Campus Police, Fire Dept., EMS, Trash)	\$137,900
<u>Risk Management</u> (Tort Liability for employees, Property Coverage for all real estate and contents, Liability on University vehicles)	\$100,000
<u>West Texas Gas</u> (Natural Gas for University)	\$225,000
<u>Tri-County Electric</u> (Electricity for University)	\$680,000
<u>OSU Bursar's Office</u> (Prorates share of operational cost of budget for Board of Regents, Legal Counsel, Purchasing Director, internal audits, & OPSU cost of SCT)	\$200,000
<u>Sodexo Marriott</u> (Food Service)	\$590,000
<u>Bank of Oklahoma</u> (Energy Savings Project Bond Repayment)	\$250,000
<u>Ok State Regents for Higher Ed</u> (Repayment of 3 bonds: Chiller replacement, Steamline Replacement, Holter Hall steam lines replacement)	\$280,849
<u>Bus Charter Service</u> (Charter Bus Service for all out of town athletic events)	\$180,000
<u>Lodestar</u> (Temp Employment Agency)	\$180,000
<u>Ecollege</u> (Online Course Fees)	\$70,000
<u>Johnson Controls</u> (Preventive Service agreement)	\$387,908
<u>Stanfield &amp; O'Dell P.C.</u> (External Auditors)	\$42,000
<u>Wright Express</u> (Fuel for OPSU Vehicles)	\$60,000
Total	\$3,421,657

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

The April and May 2008 Summary of Out-Of-State Travel is attached.

Respectfully submitted,



David A. Bryant  
President

# SCIENCE & AGRICULTURE



OKLAHOMA PANHANDLE STATE UNIVERSITY  
INSTITUTION

SUMMARY OF OUT-OF-STATE TRAVEL AS OF April & May 2008  
MONTH

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		NUMBER OF TRIPS	AMOUNT EXPENDED CURRENT FISCAL YR	NUMBER OF TRIPS	AMOUNT EXPENDED PRIOR FISCAL YR
	NUMBER OF TRIPS	AMOUNT EXPENDED	NUMBER OF TRIPS	AMOUNT EXPENDED				
REVOLVING								
ST APPRO	7	\$ 1,912.20	20	\$ 4,979.53	88	\$ 30,844.03	74	\$ 17,903.30
FEDERAL			0	\$ -	0	\$ -	11	\$ 3,750.95
PRIVATE								
AUXILIARY	6	\$ 3,293.21	8	\$ 6,284.48	8	\$ 9,831.98	31	\$ 15,086.73
OTHER								
TOTAL	13	\$ 5,205.41	28	\$ 11,264.01	96	\$ 40,676.01	116	\$ 36,740.98



June 20, 2008

CONNORS STATE COLLEGE, WARNER, OKLAHOMA

Dr. Donnie Nero, President, and Ms. Sharon Owen, Vice President for Fiscal Services, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Nero reported that Connors is proposing to implement a new logo for the institution in order to keep up with the times and bring the College into the next century. He presented a memo that reflects the progression involved and the individuals at the institution including students, faculty, staff, and local constituents who were involved in this process. He also presented the proposed logo that will be used on stationery, business cards, webpage, etc. Dr. Nero said he is very pleased with the participation Connors received with those internal and external to the College. He said Connors will begin providing guidelines for the usage of the logo so that it is used consistently throughout the institution. (A copy of the memo and accompanying information is on file in the Board of Regents' Office as Document No. 6-6-20-08.)

Dr. Nero said the fall semester enrollment is looking good at this time. Connors is projecting to be where it was last year, and, hopefully, it will be a little bit above 2,100. He said he is very pleased about the efforts of the recruitment office and many of those in the Student Services area.

Personnel Actions

Regent Helm moved and Regent Massey seconded to approve the personnel actions as listed in the Connors Agenda.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, Peach, and Watkins. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Organizational Chart

Dr. Nero requested approval of the revised Organizational Chart reflecting changes due to function alignment. He said there are no major changes, and it is pretty much consistent with what it has been in the past.

Regent Hall moved and Regent Burns seconded to approve the revised Organizational Chart reflecting changes due to function alignment as presented.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion passed.



Approval of FY-09 Budget Documents

Dr. Nero presented the FY-09 budget documents for Connors State College and recommended their approval. (The FY-09 budget documents for Connors State College are collectively on file in the Board of Regents' Office as Document No. 7-6-20-08.)

Dr. Nero reported that the personnel and salary recommendations for FY-09 include a 3 percent salary increase for all faculty and staff, which will be contingent upon fall enrollment and will be reevaluated in October prior to implementing the salary changes. (A copy of the proposed FY 2008-2009 Salary Recommendations for Connors State College is included in Document No. 8-6-20-08.)

Dr. Nero said at the meeting of the Planning and Budgets Committee yesterday there was a question regarding the auxiliary enterprises budget. He asked Ms. Owen to update the Board as she has been working with Mr. Strande on this matter.

Ms. Owen presented the Board members with a handout entitled, Connors State College, Auxiliary Enterprises Budget, Fiscal Year 2009 (a copy of which is attached to the Connors Agenda and considered a part of these minutes). She said she and Mr. Strande went through and double-checked all the figures and basically formatted it in a way that would be more easily understood. She reviewed the handout with the Board. She said it more accurately represents the revenues and expenditures for the school.

Regent Helm asked if Millers Crossing is on a floating rate debt or a fixed rate. Dr. Nero said Connors has an interest rate swap on that so it is floating. Regent Helm said the rate floats but it is being swapped to fix it, and Dr. Nero said this is correct. Regent Helm asked who is handling this on behalf of Connors, and Dr. Nero reported that Rural Enterprises, Inc., is doing this. He said Connors received a check two weeks ago in the amount of \$58,000. Regent Massey said his understanding is that Connors' contract is with REI and that firm actually has a swap partner, and Dr. Nero said this is correct.

Regent Massey reported that the Planning and Budgets Committee met with the administration of Connors State College to review FY-09 budget recommendations. The Committee acted to recommend Board approval as follows.

Regent Massey moved and Regent Lester seconded that the Board conditionally approve all elements of the budget as presented by the Connors State College administration, including any recommendations on salary and wages, room and board, and tuition and fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions, pending review by Cecil Strande and additional information requested by the Committee.

Those voting aye: Board Members Burns, Hall, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Helm and Boettcher. The motion carried.

#### Approval of Purchase Orders

Regarding item G.1.2. pertaining to maintenance and custodial services in the amount of \$800,000, Regent Anthony noted that Connors earlier received authorization to bid those services, and he noted that there was not a contract in the Agenda. Dr. Nero said Connors is still in that bidding process. A pre-bid conference was held a few weeks ago and seven firms expressed interest. Connors is still going through that process and is not at the point to bring anything before the Board. Regent Anthony said his understanding is that a decision has not been made to bid these services or retain these services with the College. Dr. Nero said this is correct and that he will definitely come back before the Board with a recommendation.

Regent Peach said his understanding is that if these services are contracted, Connors will have a \$1.1 million reduction in staff, and this expense will be on the other side of the budget. Dr. Nero said the overall cost Connors currently has in its budget is approximately \$1.1 to \$1.2 million for maintenance and custodial services. Dr. Nero said the \$800,000 is just a projection, and the actual amount is not known at this time. If the bids come in at approximately \$800,000, then Connors will see some savings. Regent Peach asked if the Board will be requested to approve a revised budget if this is bid, and Dr. Nero said this is correct. Dr. Nero said Connors will retain an individual who will serve as an intermediary between the provider and the College in order for administrators of the College to be able to go to that person to communicate with the provider. Connors will have a few people on its payroll; but, overall, the service provider will provide the personnel, insurance, etc.

Regent Burns moved and Regent Anthony seconded to approve the purchase orders over \$35,000 for FY-09 as listed in the Connors Agenda.

Those voting aye: Board Members Hall, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Helm and Boettcher. The motion passed.

#### Sodexo Food Service Contract

Dr. Nero requested authorization to enter into an agreement with Sodexo Operations, LLC, to manage and operate food service for Connors State College. The term of the agreement is seven years, commencing on July 1, 2008, and continuing through June 30, 2015. (A copy of the agreement is on file in the Board of Regents' Office as Document No. 9-6-20-08.)

Regent Massey noted that both the Sodexo Food Services contract and the Love Bottling contract are for seven years, and he asked if Connors can get out of those contracts for non-performance.

Dr. Nero responded affirmatively and said there are clauses in each of those contracts that if there is non-performance or substandard performance that Connors can get out of the contract. In response to a question as to whether or not Legal Counsel has reviewed the Sodexo contract, Dr. Nero responded negatively at this time and reported that this is a continuing contract. Ms. Sharon Toy, Director of Purchasing, said this was bid originally, but this request is a continuation of the current contract. Regent Burns suggested that approval be subject to review by Legal Counsel and verification that upon substandard performance that Connors can get out of the contract.

Regent Burns moved and Regent Peach seconded to authorize Connors State College to enter into an agreement with Sodexo Operations, LLC, to manage and operate food service for Connors State College with the term of the agreement for seven years, commencing on July 1, 2008, and continuing through June 30, 2015, subject to review by Legal Counsel and verification that Connors does have the ability to get out of the contract for non-performance.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Helm and Boettcher. The motion carried.

#### Love Bottling Contract

Dr. Nero said the contract for vending services for the institution will end in July, and bids were requested from Love Bottling Company, the Coke provider in Muskogee, as well as from Pepsi. He said Pepsi visited with the administration about rebidding; however, the firm did not come back with a bid. Therefore, he requested authorization to enter into an agreement with Love Bottling Company of Muskogee to be the beverage supplier for Connors State College. The term of the agreement is seven years, commencing on July 1, 2008, and continuing through June 30, 2015. He said the Pepsi firm has moved its operations from Muskogee to Tulsa.

Regent Peach asked if this was bid with Pepsi also. Dr. Nero said Connors sought a bid from Pepsi. Regent Peach said it was his understanding that if a firm chooses not to bid that something is needed in writing so that it can be proven that the firm was asked to submit a bid. Ms. Toy said as far as she is aware this did not come to her office. Dr. Nero said that would have been a continual contract. He said Pepsi met with the administration and indicated it would like to continue the contract it had for the past seven years. The company knew the terms would end in July. It was stated to Pepsi that it needed to get that information to the College, but the firm failed to do so. Regent Peach said due to competitive bidding laws he thought something needs to be in writing stating that the firm chose not to bid. Mr. Drake said he does not believe this is necessarily a biddable item, and the Board can do what it believes is appropriate. He said if it is a good business judgment, the Board can make that decision and he does not believe it has to be documented.

Regent Burns asked Mr. Drake if there are no requirements that there be a document that verifies that a firm was invited to bid. Mr. Drake said this is correct. Dr. Nero said Pepsi knew the contract was ending and expressed interest to continue the contract; however, the firm never submitted a proposal. If Connors waits for Pepsi to come forward with a proposal, then the College is not providing the services and does not have a provider. At the same time, Love Bottling expressed a strong interest to be Connors' provider and came forward with a proposal, which is the proposal being submitted.

Regarding this request, Mr. Drake said the only other suggestion he would have is that the Board request Connors to bid this item. Regent Burns said he is not suggesting that Pepsi is not at fault by not following through with a bid; however, he was wondering if Pepsi had been contacted by phone that Connors may have gotten a little competition and perhaps a better deal. Dr. Nero said in comparing the Love Bottling contract with Pepsi's contract, Connors will receive more monies up front, more concessions, and more scholarship monies. He is basing this on what Love Bottling Company is proposing and the contract Connors currently has with Pepsi. He said with Love Bottling being a local company, it seems that this firm is very interested in doing business with the institution. Ms. Owen said ever since Pepsi moved its office from Muskogee to Tulsa the service has been very lax. She said the College has had buildings that will go for weeks with Connors trying to get the vending machines filled. Regent Burns said he appreciates that comment.

Regent Burns moved and Regent Anthony seconded to authorize Connors State College to enter into an agreement with Love Bottling Company of Muskogee to be the beverage supplier for Connors State College with the term of the agreement for seven years, commencing July 1, 2008, and continuing through June 30, 2015.

Those voting aye: Board Members Lester, Massey, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: Peach. Absent: Boettcher and Helm. The motion was approved.

#### Balance of Agenda

Regent Hall moved and Regent Anthony seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda, as approved, is attached.)

Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Burns, Hall, and Lester. No: None. Abstentions: None. Absent: Boettcher and Helm. The motion carried.

The business of Connors State College being concluded, Dr. Nero and Ms. Owen were then excused from the meeting.

# CONNORS STATE COLLEGE

Warner, Oklahoma

June 20, 2008

Board of Regents for OSU & A&M Colleges  
Stillwater, OK 74074

Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION OF THE BOARD:**

1. *Personal Remarks – Dr. Donnie Nero*

**B. RESOLUTIONS:**

None

**C. POLICY AND OPERATIONAL PROCEDURES:**

1. Personnel and Salary Recommendations  
We request approval of personnel recommendations and respective salaries for FY'09, including a 3% salary increase for all faculty and staff, which will be contingent upon fall enrollment and will be reevaluated in October. (See attachment.)

**D. PERSONNEL ACTIONS:**

1. Personnel Changes  
We request approval to fill the following replacement positions effective with the FY'09 fiscal year:

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	
Rhonda Wilson	Instructor/Business	\$36,804.00	9 Mo
Brandon Gunn	Instructor/Agriculture	\$35,000.00	10 Mo
Rhoda Strode	Director of Muskogee Campuses	\$45,000.00	12 Mo

2. Organizational Chart  
We request approval of the revised Organizational Chart, reflecting changes due to function alignment. (See attachment.)

**E. INSTRUCTIONAL PROGRAMS:**

None

**F. BUDGETARY ACTIONS:**

1. Proposed FY'09 Budget

We request approval of the following budgets for FY'09: E&G I and II, Auxiliary Enterprises and CDF Student Housing dba Millers Crossing. (See attachment.)

2. Transfer Excess Cash Balance

We request authorization to transfer an excess cash balance of \$377,617.58 from the Pledged Revenue accounts of Housing, Food Service, Dorm, Bookstore, and Student Union into the appropriate auxiliary accounts. Pledged Revenue is used for the retirement of debt for the Student Facilities Revenue Bonds. In this case, a principal and interest payment of \$150,922.47 was made on May 30, 2008.

**G. OTHER BUSINESS AND FINANCIAL MATTERS:**

1. Purchase Orders Over \$35,000

We request approval of the following purchase orders over \$35,000 for FY'09:

1. Security services (bid)	est.	\$145,000.00
Contingent final Board approval		
2. Maintenance & Custodial services (bid)	est.	\$800,000.00
Contingent final Board approval		
3. Bull Test Feed – CSC Bull Test Program (bid)	est.	\$65,000.00
4. OSU CIS –SCT Cost	est.	\$119,925.00
5. OSU Bursar – Shared Expenses	est.	\$92,600.00
6. US Postal Service – Postage by phone	est.	\$48,500.00
7. Stanfield & O'Dell – External Audits	est.	\$37,000.00
8. CALM (College Assn. Of Liability Mgmt)	est.	\$76,145.00
Worker's Compensation Insurance		
9. Risk Mgmt. Div., Dept. of Central Services	est.	\$71,000.00
Property/Contents Insurance		

10. Sodexo Marriott Services Food Services	est. \$463,457.00
11. Athletic Insurance Athletic Injuries-Athletic Insurance bid	est. \$35,000.00
12. Indian Capital Technology Salary Reimbursement – Carl Perkins Funds	est. \$42,067.00
13. Canon Financial Services, Inc. Lease of copiers	est. \$42,883.08
14. Miller's Crossing Insurance	est. \$65,000.00

**H. CONTRACTUAL AGREEMENTS (other than construction and renovation)**

**1. Clinical Affiliation Agreements**

We request authorization to develop clinical affiliation agreements with the following:

Jess Dunn Correctional Center	Parkview School for the Blind
AHS Oklahoma Healthcare TRMC	The Hospice
Eastern Oklahoma Medical Center	Haskell County Health Care
Eastgate Village Healthcare Center	Okmulgee Memorial Hospital
Stilwell Memorial Hospital	McAlester Regional Health Center
Wagoner Community Hospital	Wade Pediatrics
Saint Francis Hospital, Inc.	Children's Clinic
Saint John Medical Center	Sequoyah Memorial Hospital
Kidzchoice	Solara Hospital Muskogee
Veterans Administration Medical Center	Tahlequah City Hospital
Three Rivers Surgical Care	Countryside Estates Nursing Center
Grace Living Center	Broadway Manor
McAlester Regional Health Center	Fort Gibson Nursing Home

**2. Inter-local Cooperative Agreement**

We request authorization to enter into an Inter-local Cooperative Agreement with the Department of Corrections to provide educational services for youth offenders. (See attachment.)

**3. Sodexo Food Services Contract**

We request authorization to enter into an agreement with Sodexo Operations, LLC, to manage and operate food service for Connors State College. The term of the agreement is seven (7) years, commencing on July 1, 2008 and continuing through June 30, 2015. (See attachment.)

4. Love Bottling Contract

We request authorization to enter into an agreement with Love Bottling Company of Muskogee to be the beverage supplier for Connors State College. The term of the agreement is seven (7) years, commencing on July 1, 2008 and continuing through June 30, 2015. (See attachment.)

**I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

None

**J. PURCHASE REQUESTS:**

None

**K. STUDENT SERVICES/ACTIVITIES:**

1. Room and Board Rates Increase

We request permission to increase room and board rates by 3% for FY2009. This increase is consistent with the lease agreement with CDF Housing and Rural Enterprises, Inc.

2. Tuition and Fees Increase

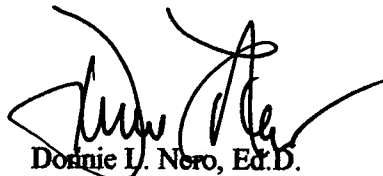
We request permission to increase tuition and associated fees by 9.4% for FY2009.

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:**

None

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

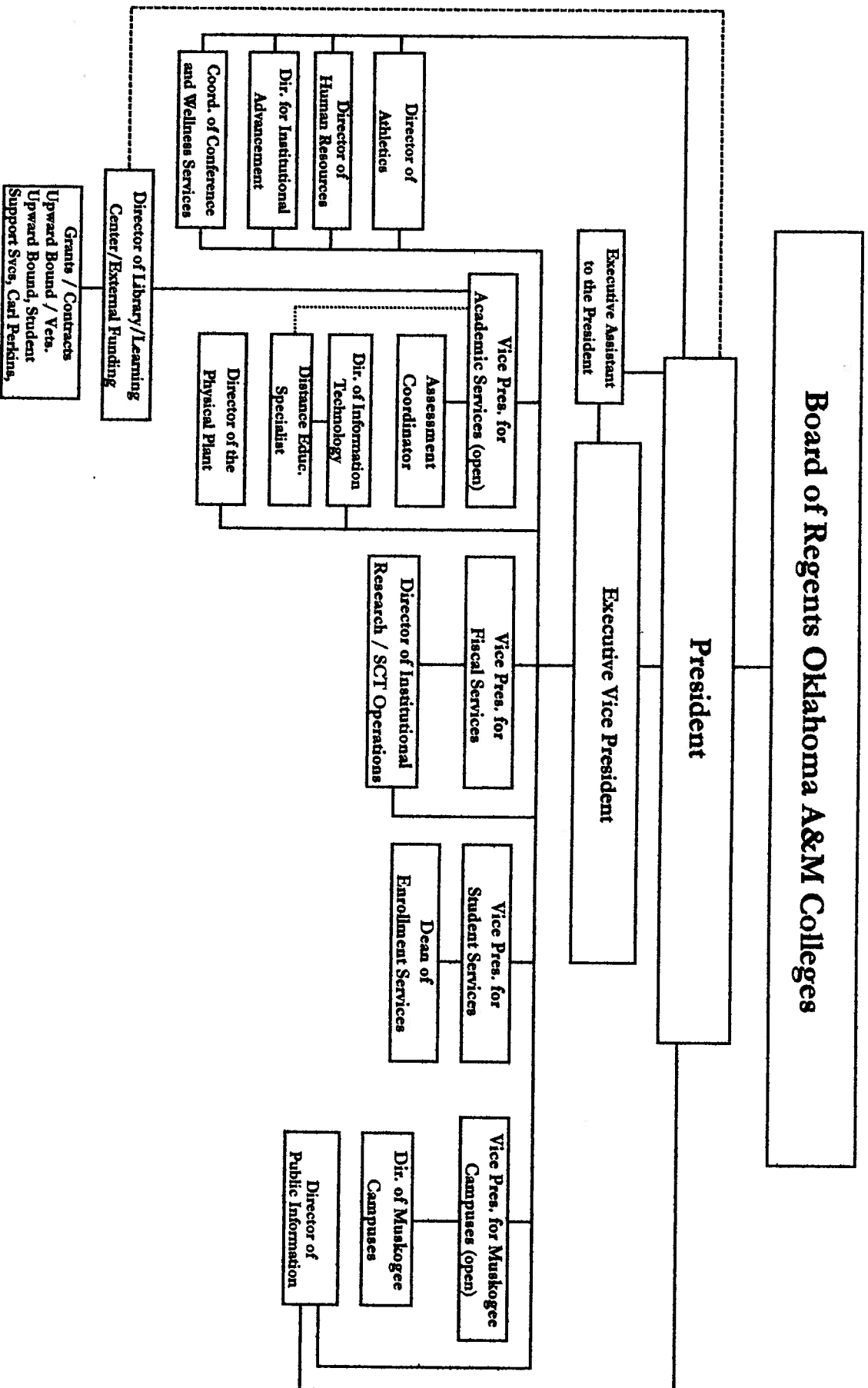
1. *Out-of-State Travel Reports for April and May, 2008, attached.*

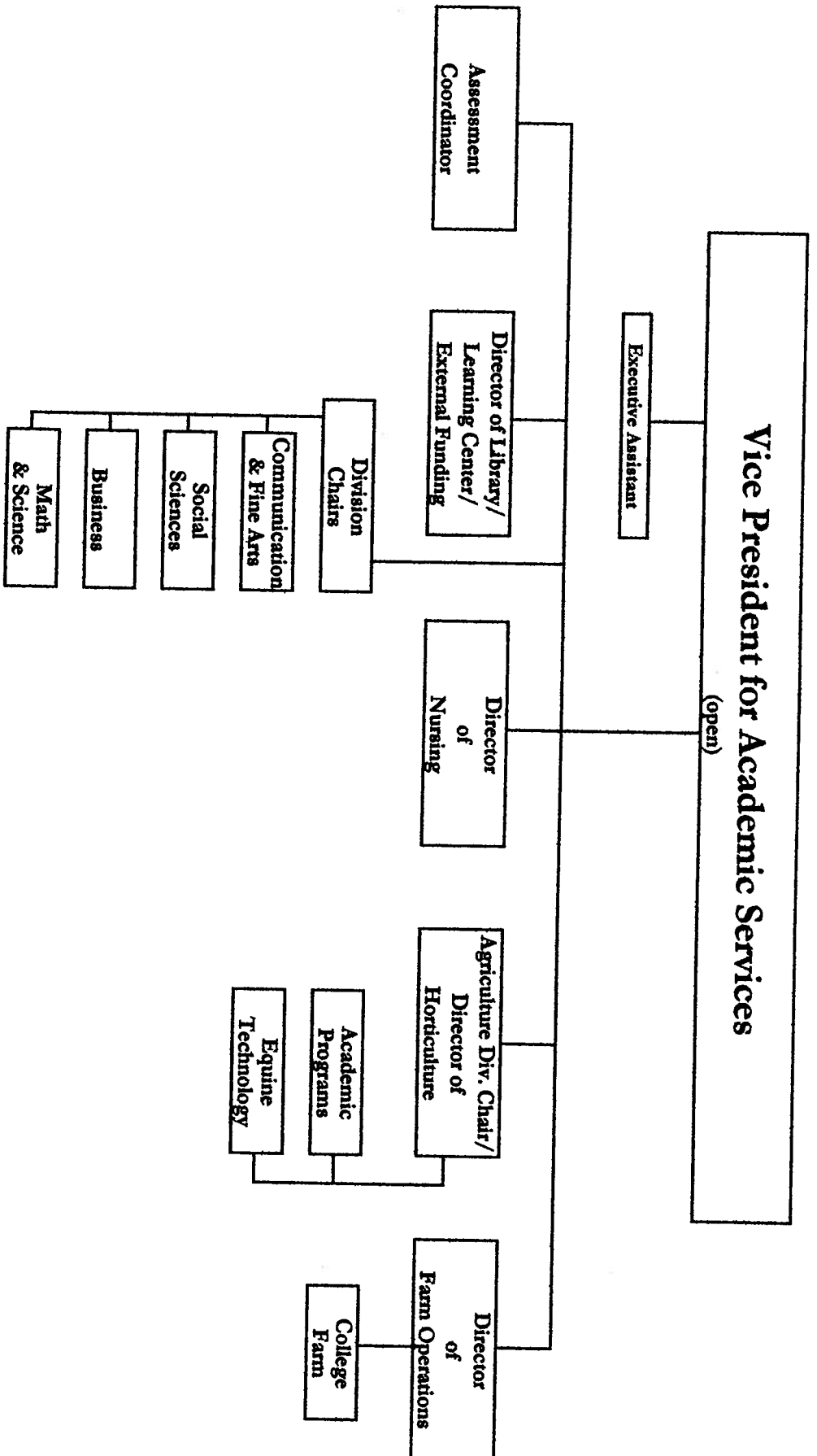


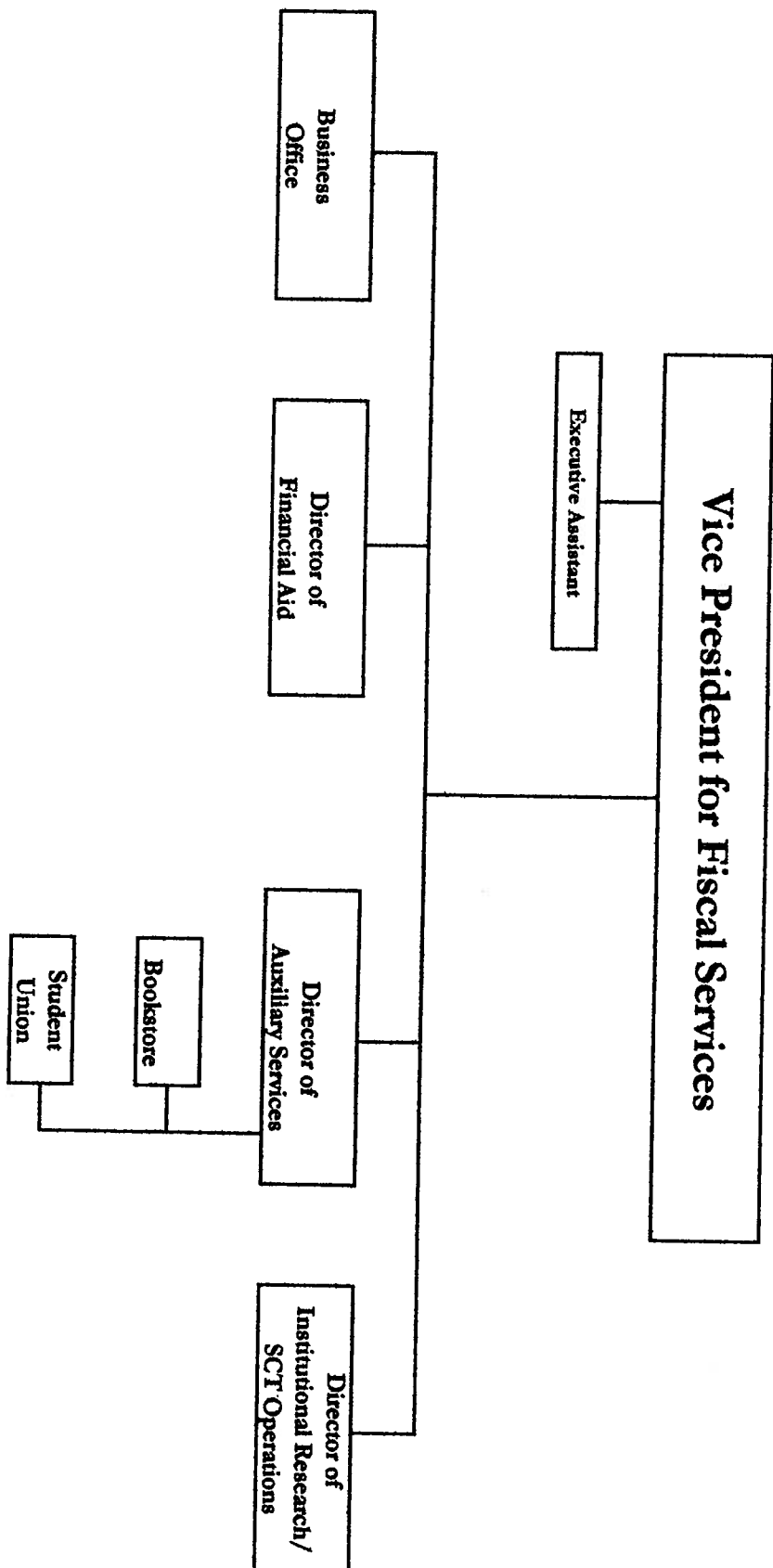
Donnie L. Nero, Ed.D.  
President

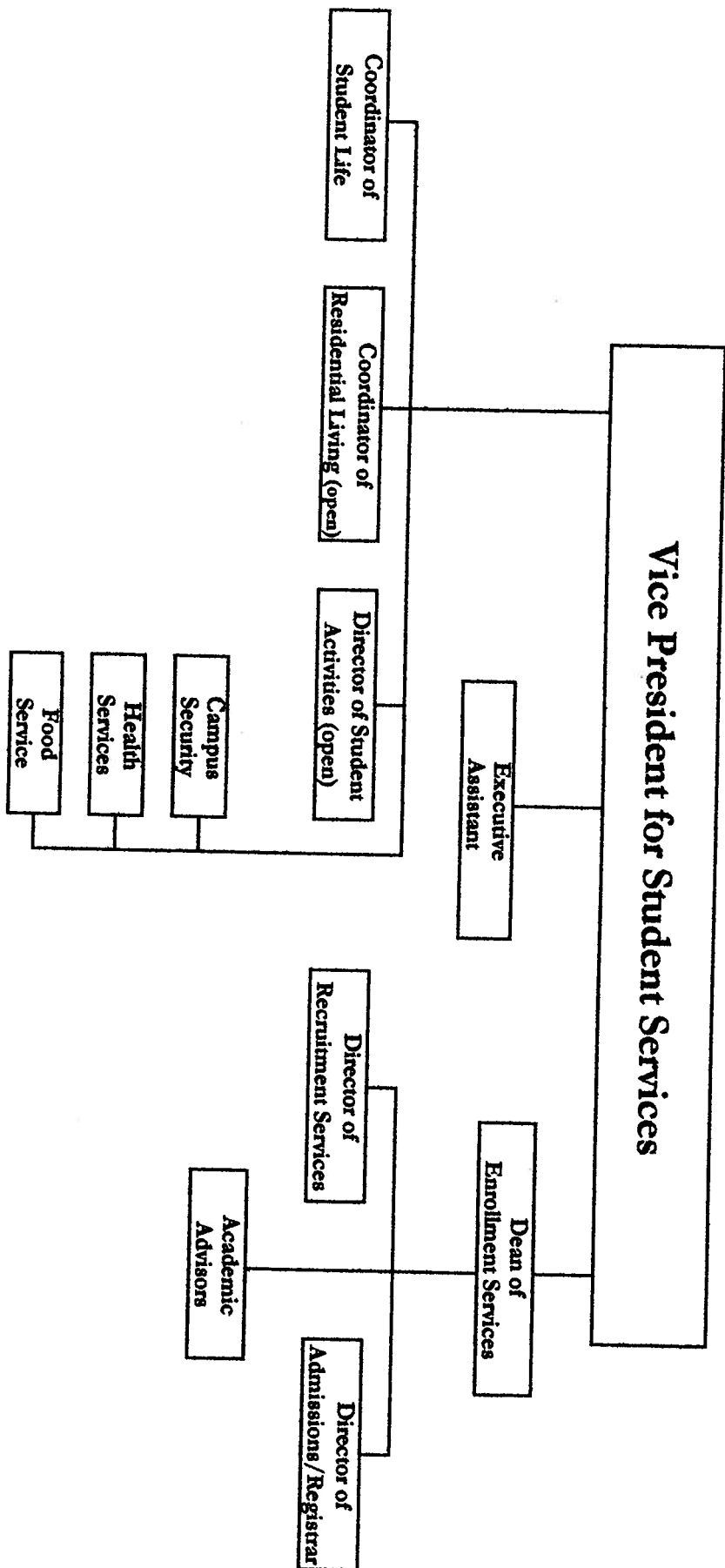


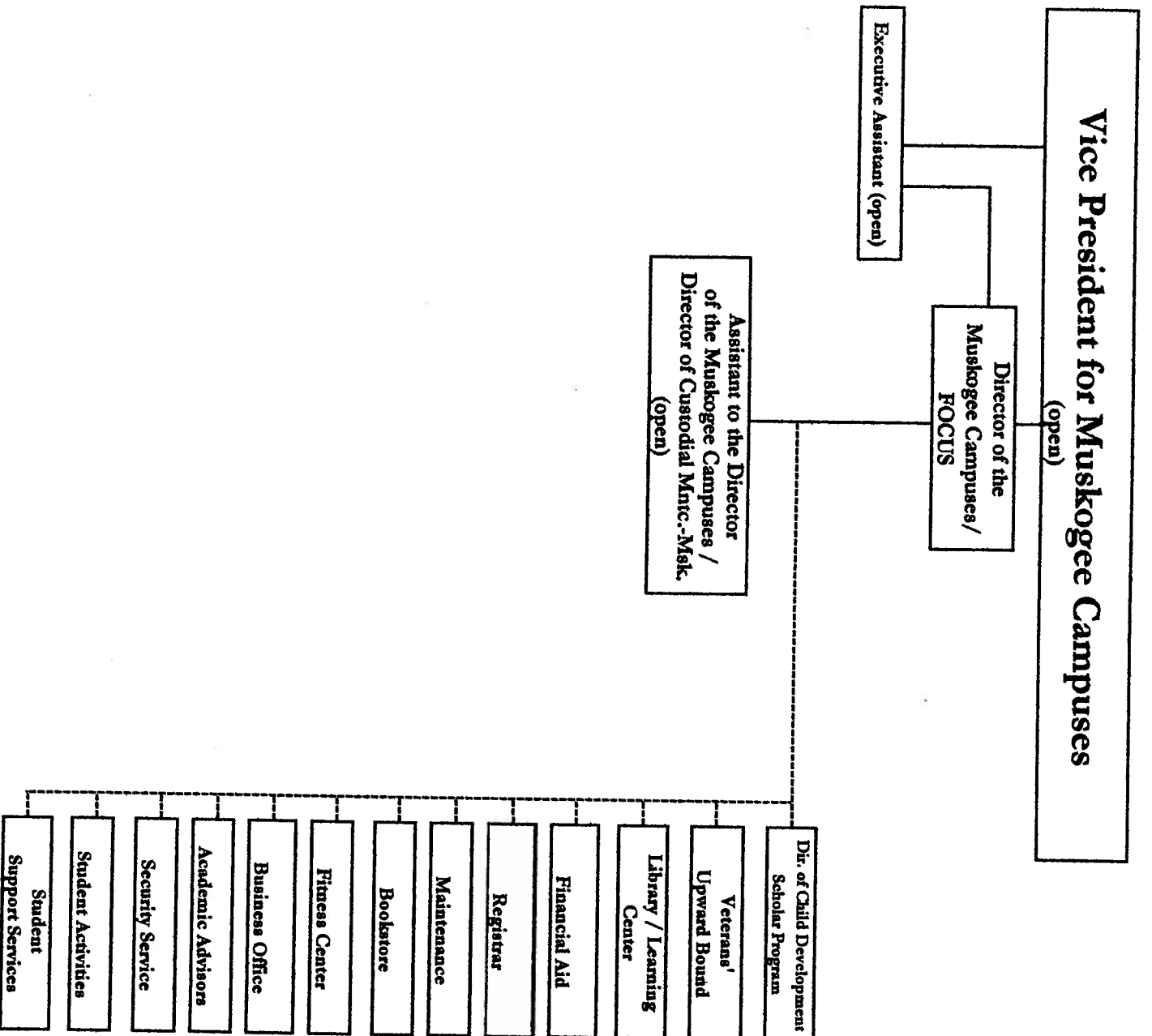
# Connors State College Organization Chart June 2008











**INTERLOCAL COOPERATIVE AGREEMENT  
BETWEEN  
THE OKLAHOMA DEPARTMENT OF CORRECTIONS  
AND  
CONNORS STATE COLLEGE**

Whereas, the Oklahoma Department of Corrections, hereinafter referred to as "the Department" or "the DOC," and Connors State College, hereinafter referred to as "Connors," are parties to this agreement; and

Whereas, the Department and Connors enter into this agreement pursuant to the Inter-local Cooperation Act (74 O.S. § 1001 et seq.), whereby this agreement provides for efficient use of government assets for the mutual benefit of the parties; and

Whereas, the Department has a need for post-secondary education for youth offenders, and Connors currently has post-secondary educational services available, and therefore, the purpose of this agreement is to enable the Department to utilize funds for post secondary education for youth offenders sentenced to incarceration and received at the Oklahoma Department of Corrections.

Now, in consideration of the mutual promises and covenants contained herein, the parties hereby agree as follows:

**Article 1 – Definitions**

**Contract**--means this agreement.

**Contract Monitor**--means the person appointed by the Department, who shall work for and be paid by the Department. The contract monitor will be the official liaison between the Department and the Connors of all matters pertaining to the contract.

**Host Facility**--the nearest Department facility education department assigned by the Department to coordinate services to inmates and maintain the DOC records of the inmates enrolled in classes with the Connors.

**Inmate**--shall include any person committed to the custody of DOC pursuant to applicable Oklahoma laws.

**Qualified youth offender**- an inmate that meets the requirements set forth in P.L. 103-382, Title 20 U.S.C. 1135 (G) the Higher Education Act of 1965, Title X, Part E Section 1091 as amended and approved by the Department as youth offender for enrollment in post-secondary education and enrolled in classes at Connors pursuant to this agreement. **State**--means the state of Oklahoma Department of Corrections.

**Article 2 - Term of the Agreement**

**Section 2.1--Term:**

The Term of this agreement shall commence on July 1, 2008, and end on June 30, 2009, unless otherwise agreed or extended in writing by the parties.

### **Article 3 – Inmates**

#### **Section 3.1--Inmate Post-Secondary Education:**

Connors agrees to provide post-secondary education for qualified youth offenders provided space is available.

#### **Section 3.2--Assignment of Inmates:**

- A. The Department agrees to select inmates who are qualified youth offenders in accordance with the guidelines of the US Department of Education "Grants to States for Workplace and Community Transition Training for Incarcerated Youth Offenders" program. At the time of enrollment of any qualified youth offender, the Department will furnish Connors the following:
1. Copy of approved Youthful Offender application; and
  2. Any additional materials required by Connors to complete enrollment of the qualified youth offender.

### **Article 4- Provision of Services**

#### **Section 4.1--General Duties:**

Connors shall provide post-secondary education or vocational training to qualified youth offenders in accordance with the requirements of PL103-382, 20 U.S.C. 1135 (G) Higher Education Act of 1965, Title X Part E, 5 "Grants to States for Workplace and Community Transition Training for Incarcerated Youth Offenders.

#### **Section 4.2—Books and Materials**

Connors shall provide all books and materials needed for courses to be taken by qualified youth offenders in accordance with the requirements of the above act.

### **Article 5 - Employees**

#### **Section 5.1—Connors Employee:**

The Connors, its agents and employees will not be considered employees of the Department nor of the state of Oklahoma, nor will employees or agents of the Department be considered employees of the Connors. Connors will be considered an independent contractor at all times.

#### **Section 5.2--Personnel:**

Connors shall provide qualified personnel to deliver post-secondary education to qualified youth offenders.

## **Article 6 – Compensation and Adjustments**

### **Section 6.1—Management Payment:**

Department shall pay to Connors the following:

- A. The sum of \$77.75 per credit hour (\$90.75 per credit hour for remedial classes), plus any Board of Regents approved increase for said credit hour, according to the agreement between the Connors and the Department of Corrections and according to Section 4.1 of this contract; and
- B. All costs of books and materials for qualified youth offenders in accordance with Section 4.2 of this contract; and
- C. Total payment to Connors per qualified youth offender shall not exceed \$1,500 for the contract period, and shall include all items covered in A and B of this section.
- D. Should a qualified youth offender be enrolled in a class and currently attending and the cost of the books and supplies for the course cause the amount due on behalf of the offender to exceed \$1,500 for the contract period, Connors shall allow the offender to complete the course and will not charge the state any amount above \$1,500. Total payment to Connors by the Department of Corrections during the contract period shall not exceed \$86,000.

### **Section 6.2—Billings:**

Connors shall submit to the Department a two-part invoice. The first part shall list each qualified youth offender and classes/hours enrolled according to Section 6.1 and the second part shall list by Title and costs books and materials acquired for use by qualified youth offenders in accordance with Section 6.1 .

### **Section 6.3—Billing Disputes:**

If the amount to be paid to the Connors is disputed by Department, then Department shall advise Connors of the basis for the dispute. If the parties cannot resolve the dispute within 60 days of such notification, either party may initiate dispute proceedings as provided herein. Any amount, not in dispute, will be paid by the Department.

## **Article 7- Termination**

### **Section 7.1--Termination Due to Unavailability of Funds:**

The payment of money by the Department under any provisions hereto is contingent upon the availability of grant funds to pay the sums pursuant to this contract. In the event funds for this contract become unavailable, the Department shall have the right to terminate this contract immediately without penalty, except for services already provided.



**Section 7.2--Termination:**

The parties agree that either party may terminate this agreement for any reason upon 30 days written notice to the other party.

**Article 8 - Miscellaneous****Section 8.1--Disputes:**

If the parties are unable to resolve any disputes arising hereunder, they may submit the matter to mediation in accordance with the Oklahoma Dispute Resolution Act, 12 O.S. § 1801 et seq. All costs relating to this process shall be borne separately by each party.

**Section 8.2--Equal Employment Opportunity and Affirmative Action:**

The parties ascribe to principles of equal employment opportunity and affirmative action. Through this agreement, the parties reaffirm the policies set forth in their respective statutes and policies. However, in mutual recognition of the sovereignty of each, each party is responsible for its actions only with respect to its own applicable statutes and policies, as the case may be.

**Section 8.3--Invalidity and Severability:**

In the event that any provision of this contract shall be held to be invalid, such provision shall be null and void. The validity of the remaining provisions of the contract shall not in any way be affected thereby.

**Section 8.4--Interpretation:**

The headings contained in the contract are for reference purposes only and shall not affect the meaning or interpretation of this contract.

**Section 8.5--Venue:**

The contract shall be interpreted by the laws of the state of Oklahoma with Oklahoma County being the sole venue in accordance with 12 O.S. § 133 in the event any action is filed to enforce or interpret provisions of this contract.

**Section 8.6--Amendment:**

This contract shall not be altered, extended, or amended except by mutual consent of the parties in writing specifically referencing this agreement.

**Section 8.7--Scope of Agreement:**

This contract incorporates all the agreement, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreement, and understandings have been merged into this written contract. No prior agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this contract.

**Section 8.8--Existing Agreements:**

Nothing in this contract abrogates or impairs any other agreement for the services, rehabilitation or treatment of prisoners now in effect between the parties.

**Section 8.9--Internal Relations:**

Nothing in this contract affects the internal relations of the parties and their respective others, departments, agencies or subdivisions. Nor shall the execution or terms of this contract affect any on-going litigation between the parties.

**Section 8.10--Third Party Rights:**

The provisions of this contract are for the sole benefit of the parties hereto and shall not be construed as conferring any rights on any other person.

**Section 8.11--Notices:**

**Addresses--**All notices, reports, billings and correspondence will be sent to:

A. Department: Billings to: Host Facility Education Department

All other notices to:  
Bill McCollum, Grants Administrator  
Department of Corrections-Tulsa Office  
440 S. Houston, Suite 402  
Tulsa, OK 74127

B. Connors: Notices to:

Connors State College  
Rt. 1, Box 1000  
Warner, OK 74469-9700  
Attn: Dr. Ron Ramming

C. All notices shall be sent by certified mail, return receipt requested.

**Section 8.12--Host Facility:**

The host facilities for this contract are:

Eddie Warrior Correctional Center  
PO Box 315  
Taft, OK 74463-0315  
Contact: Harold Tomlin  
Education Department

Jess Dunn Correctional Center  
PO Box 316  
Taft, OK 74463-0068  
Contact: Barbara Gipson  
Education Department

**Section 8.13- Audit Clause:**

In accepting this agreement, Connors agrees that their books, records, documents, accounting procedures or any other items relevant to this contract are subject to examination by the other party and the State Auditor and Inspector.

**Section 8.14--Assignment:**

The parties agree that the rights and responsibilities of this agreement are not assignable to any other party.

**Section 8.14 DOC Accessibility to Examine and Audit**

By executing this agreement, Connors agrees that all books, records, documents, accounting procedures, practices or any other items of the service provider relevant to this contract are subject to examination by DOC and the State Auditor and Inspector.

**Audit and Records Clause:**

- (a) As used in this clause, 'records' includes books, documents, accounting procedures and practices and other data, regardless of whether such items are in written form of computer data or any form. In accepting any contract with the State the successful bidder agrees any pertinent State or Federal agency will have the right to examine and audit all records relevant to execution of the resultant contract.
- (b) The successful bidder is required to retain all records relative to this contract for the duration of the contract term and for a period of three (3) years following completion and/or termination of the contract. If an audit, litigation or other action involving such records are started before the end of the three (3) year period, the records are required to be maintained for three (3) years from the date that all issues arising out of the action are resolved or until the end of the three (3) year retention period, whichever is later.

**Section 8.15 Duties of the Department of Corrections**

By executing this agreement, the Department of Corrections agrees and states as follows:

1. That no employee of the Oklahoma Department of Corrections is able and available to perform the services to be provided pursuant to the contract;

2. That the Oklahoma Department of Corrections has developed, and fully intends to implement, a written plan providing for the assignment of specific state agency personnel to:
  - a. Monitor and audit supplier performance.
  - b. Periodically review interim reports, or other indications of past performance.
  - c. Provide to the State Purchasing Director, if requested, the ultimate utilization of the final product of the services.
3. That the work to be performed under the contract is justified and is necessary to the Oklahoma Department of Corrections' responsibilities, and there is statutory authority to enter into the contract.
4. That the contract will not establish an employment relationship between the State of Oklahoma or the Department of Corrections and any persons performing under the contract on behalf of Connors.
5. That no current employee of the State of Oklahoma or the Department of Corrections will engage in the performance of the contract, unless specifically approved by the State Purchasing Director.

Executed this the \_\_\_\_\_ day of \_\_\_\_\_, 2008.

In witness whereof, the Agreement has been executed in duplicate originals as of the date written above.

**For The DEPARTMENT**

**For Connors**

\_\_\_\_\_  
**Debbie G. Mahaffey**  
**Deputy Director**

\_\_\_\_\_  
**Donnie L. Nero**  
**President**

**Approved as to form**

\_\_\_\_\_  
**Michael T. Oakley, General Counsel**



3200 S. 24<sup>th</sup> St. W. Muskogee, Ok 74401  
Ph# 918-682-3434  
Fax#918-683-4242

**Date: June 11, 2008**

**To: Connors State College**

**From: Stephen White, Love Bottling Co.**

**Sub: Proposal of Exclusive Seven-Year Contract**

### **Introduction**

Love Bottling Company is a 3<sup>rd</sup> generation, family owned, franchise bottling company since 1919. As a Coca-Cola and Dr Pepper bottling and distribution operation, our strength is best defined as follows:

- Community focused by supporting local events and organizations: Azalea Festival, Balloon Fest, Cherokee National Holiday, Area Chamber of Commerce, Schools, Colleges, Universities, and civic organizations
- Branded product portfolio. Featuring Coca-Cola, Dr. Pepper, Love bottled spring water, PowerAde, Vitamin Water, Muscle Milk, Minute Maid juices, Florida Natural juices, Tradewind's Teas, Nos, Crunk and various other products
- Trained responsive technicians, dispatched promptly
- Dependable vending equipment
- We have a strong commitment to marketing and partnering with our customers to grow their business

### **Proposal for Total Beverage Consumption for Connors State College**

- Timing: The terms of this contract will be a seven-year exclusive beverage supplier on each Connors State College campus. (Warner, Muskogee Downtown, Muskogee Port, and future locations).
- This program is between Connors State College (CSC) and Love Bottling Company (LBC).

### Love Bottling Company Will:

- Loan the necessary vending machines to CSC at no charge. This will include any necessary repairs and any and all State and Local Taxes on Full Service Equipment.
- Stock all vending equipment and will be responsible for monies in Full Service machines. Products will include soft drinks, water, juice, isotonic drinks, tea, Muscle Milk, and energy drinks.
- Establish a refund account for Full Service machines to be administered by LBC personnel.
- Loan fountain equipment, at no charge, for the duration of the contract and make all necessary repairs on fountain equipment. CSC is responsible for daily operation of fountain equipment.
- CSC will have no responsibility for LBC equipment, except to supply electricity to operate the equipment, provide a secure environment with proper access, and to keep the areas around the equipment in a reasonably clean and sanitary condition.
- Provide national account pricing bag-in-box fountain syrup to Sodexo and food services on campus.

### **Program Funding**

- LBC will pay CSC a guarantee of **\$32,000.00** a year for the term of the contract up front funding to support the college. This guaranteed money is based on projected sales on full service cases of 3,200 per year.
- If projected sales are not reached the first year, second year guaranteed money might be adjusted.
- Commissions exceeding the \$32,000.00 a year will be reconciled annually and paid to CSC at **42%** commission rate. These commissions would be paid the first month of the next contract year.

<u>Product</u>	<u>Current Vend Price</u>
Water, PowerAde, Juice	\$ 1.25
Soft Drinks	\$ 1.25
Vitamin Water	\$ 1.50
Energy Drinks	\$ 2.00
Muscle Milk	\$ 3.00

- Supply standard wholesale pricing for soft drinks, water, juice, isotonic, energy drinks, coffee, tea, and cappuccino.
- Provide Basketball Shot Clock/Game Clock (set of two displays). Approximate cost **\$2,500.00**.
- Partner with CSC and other supporting organizations to fund a scoreboard in year two of the contract. Contribution towards scoreboard fund **\$4,000.00**.
- Provide an annual promotional/marketing fund in the amount of **\$5,000.00** for fund raising products, t-shirts, banners, and hospitality products.
- Provide a **\$3,000.00** student scholarship annually to CSC.
- Provide side-line equipment to the athletic department (coolers, bottles, powdered mixes etc)
- Love Bottling Co will review pricing annually or as cost rates change and adjust when necessary.

***Each Year: \$32,000.00 "UP FRONT" commissions  
5,000.00 Promotional fund  
3,000.00 Annual Student Scholarship  
\$40,000.00 Each Year Funding***

***Seven-Year Exclusive Beverage Partnership  
\$280,000.00 Seven-Year Funding  
2,500.00 Shot Clock/Game Clock  
4,000.00 Scoreboard Fund  
\$286,500.00 Total Funding***

***Length of Agreement / Proposal***

This is an exclusive seven-year contract. Over these seven years Love Bottling Co. will have exclusive pour rights on the campuses (existing and future) of Connors State College, including concessions, ala-cart, and support organizations. This beverage agreement will commence \_\_\_\_\_ 2008 thru June 2015.

Thank you for the opportunity for Love Bottling Company to secure future business with Connors State College. It is our pleasure to be involved with preparing students for their future and for the opportunity of mutual business growth. We look forward to supporting Connors State College in a new and exciting way.

Authorized signature for Connors State College \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

Authorized signature for Love Bottling Company \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

**CONNORS STATE COLLEGE**  
**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF APRIL, 2008**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	10	6,953.55	11	8,206.20	21	21,886.69	20	16,037.06
FEDERAL	3	5,305.49	0	0.00	7	14,710.12	6	7,393.97
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	1	253.67	1	350.00	6	3,627.79	3	1,824.73
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	14	12,512.71	12	8,556.20	34	40,224.60	29	25,255.76



**CONNORS STATE COLLEGE**  
**SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF MAY, 2008**

FUND SOURCE	TRAVEL THIS MONTH		CORRESPONDING MONTH LAST FISCAL YEAR		AMOUNT EXPENDED CURRENT		AMOUNT EXPENDED PRIOR	
	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	AMOUNT EXPENDED	NO. OF TRIPS	FISCAL YEAR	NO. OF TRIPS	FISCAL YEAR
ST. APPROP.	5	4,875.30	2	969.21	26	26,761.99	22	17,006.27
FEDERAL	0	0.00	0	0.00	7	14,710.12	6	7,393.97
PRIVATE	0	0.00	0	0.00	0	0.00	0	0.00
AUXILIARY	0	0.00	1	185.89	6	3,627.79	4	2,010.62
OTHER	0	0.00	0	0.00	0	0.00	0	0.00
TOTAL	5	4,875.30	3	1,155.10	39	45,099.90	32	26,410.86

# Connors State College Auxiliary Enterprises Budget Fiscal Year 2009

<b>Revenue Sources</b>	<b>Amount</b>
Student Activities	493,377
Housing/Dorms (Excluding Millers Crossing)	90,000
Millers Crossing Student Housing	54,400
Bookstore/Student Union Operations	2,587,053
Agriculture Programs	354,010
Other Auxiliary Activities	190,230
<b>Total Revenue before Student Aid</b>	<b>3,769,070</b>
Federal Student Financial Assistance	3,100,000
State Student Financial Assistance	350,000
<b>Total Revenue</b>	<b>7,219,070</b>

<b>Expenditures</b>	
Student Activities	1,102,619
Housing/Dorms (Excluding Millers Crossing)	52,200
Millers Crossing Student Housing	192,839
Bookstore/Student Union Operations	1,817,047
Agriculture Programs	299,010
Other Auxiliary Activities	69,030
<b>Total Expenditures before Student Aid</b>	<b>3,532,745</b>
Federal Student Financial Assistance	3,100,000
State Student Financial Assistance	350,000
<b>Total Expenditures</b>	<b>6,982,745</b>

Excess Revenue over Expenditures Before Debt Service	236,325
Debt Service - Gatlin Hall	175,000
<b>Net Increase Decrease</b>	<b>61,325</b>
Estimated Fund Balance July 1, 2008	1,346,202
Estimated Fund Balance June 30, 2009	<b>1,407,527</b>

June 20, 2008

NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Glenn Mayle, President; Mr. Tom Poole, Vice President for Fiscal Affairs; and Ms. Jessica Boles, Controller/Assistant Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

Dr. Mayle expressed appreciation to Dr. Carroll and his staff for a wonderful evening. He said he always enjoys the hospitality at OSU-OKC.

Dr. Mayle reported that NEO is planning on a ribbon-cutting ceremony in mid-August for two of its buildings that were damaged in the flood and one of the buildings that was provided through the State bond issue. He said everyone is excited about that opportunity.

Approval to Initiate Job Search for Vice President for Fiscal Affairs

Dr. Mayle said due to the retirement of Mr. Tom Poole, he requested approval of the job description and minimum required qualifications and authority to initiate the job search process for the position of Vice President for Fiscal Affairs for Northeastern Oklahoma A&M College.

Regent Burns reported that the Academic Affairs, Policy and Personnel Committee met with the administration of Northeastern Oklahoma A&M College regarding approval of a job description and minimum required qualifications and to initiate the job search for the position of Vice President for Fiscal Affairs. He said the Committee acted to recommend Board approval of the administrative recommendation.

Regent Burns moved and Regent Lester seconded to approve the job description and minimum required qualifications and to authorize NEO to initiate the job search process for the position of Vice President for Fiscal Affairs as presented.

Those voting aye: Board Members Peach, Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Personnel Actions

Regent Anthony moved and Regent Peach seconded to approve the personnel actions as listed in the NEO Agenda.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

Approval of FY-09 Budget Documents

Dr. Mayle presented the FY-09 budget documents for Northeastern Oklahoma A&M College and recommended their approval. (The FY-09 budget documents for Northeastern Oklahoma A&M College include the 2008-2009 Faculty and Professional Salaries and Classified and Support Personnel Salaries, which are collectively on file in the Board of Regents' Office as Document No. 10-6-20-08; and the fiscal year 2008-2009 budget, which is on file in the Board of Regents' Office as Document No. 11-6-20-08.)

Dr. Mayle said NEO received a .02 percent increase in state appropriations. He said NEO is going to wait on salary recommendations until fall enrollment figures are known.

Regent Massey reported that the Planning and Budgets Committee met with the administration of Northeastern Oklahoma A&M College to review FY-2009 budget recommendations. The Committee acted to recommend Board approval as follows.

Regent Massey moved and Regent Lester seconded that the Board conditionally approve all elements of the budget as presented by the NEO administration, including any recommendations on salary and wages, room and board, and tuition and fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, Peach, and Watkins. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Campus Master Plan 2009

Regent Anthony moved and Regent Peach seconded to approve NEO's Campus Master Plan 2009 as presented.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

Approval to Enter into a Master Lease Purchase Program

Regent Peach moved and Regent Anthony seconded to authorize NEO to enter into an Oklahoma State Regents for Higher Education Master Lease Purchase Program and to purchase the equipment listed in the NEO Agenda for FY-09, with the debt service payments to be funded from Section 13 Offset Funds and dorm internet fees.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

Purchase Requests

Regent Lester moved and Regent Massey seconded to approve the purchase requests as listed in the NEO Agenda, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Balance of Agenda

Regent Helm moved and Regent Peach seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda, as approved, is attached.)

Those voting aye: Board Members Helm, Lester, Massey, Peach, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

The business of Northeastern Oklahoma A&M College being completed, Dr. Mayle and members of the NEO administration were then excused from the meeting.

**NORTHEASTERN OKLAHOMA A&M COLLEGE**  
Miami, Oklahoma  
June 20, 2008

Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

**PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

**PART B - RESOLUTIONS**

None

**PART C - POLICY AND OPERATIONAL PROCEDURES**

None

**PART D - PERSONNEL ACTIONS**

We request approval of the following personnel actions:

1. Initiate Job Search Process for Vice President for Fiscal Affairs

Due to the retirement of Tom Poole, we request approval of the job description and minimum required qualifications and to initiate the job search process for the position of Vice President for Fiscal Affairs for Northeastern Oklahoma A&M College. A job description which includes the minimum required qualifications for this position is attached (Reference Document #1).

2. Change of Position and Salary

- a. Roger Fent, Agriculture Department Chair and agriculture instructor (12 months employment) has returned to the position of agriculture instructor (10 month employment) to be paid an annual salary of \$47,523, effective July 1, 2008.
- b. Shannon Cunningham, agriculture instructor and equine judging coach (10 month employment), has been appointed to the position of Agriculture Department Chair (12 month employment), to be paid an annual salary of \$47,680, effective July 1, 2008.

**PART D - PERSONNEL ACTIONS**

3. Information Requiring No Action by the Board
  - a. Dr. Bill Able, Vice President for Academic Affairs, retiring effective June 30, 2008.
  - b. Gerri Chandler, Interim Coordinator – Student Activities and Intramurals, Student Activity Center and Cheerleader and Norse Star Coach, resigned effective May 30, 2008.
  - c. Jessica Guitar, math instructor and head women's volleyball coach, resigned effective May 2, 2008.
  - d. Brandon Gunn, agriculture instructor/head livestock judging coach, resigned effective May 2, 2008.

**PART E - INSTRUCTIONAL PROGRAMS**

1. Cooperative Alliance Agreement Addendum (Northeast Technology Centers)  
We request approval for an addendum to the Cooperative Alliance Agreement between Northeastern Oklahoma A&M College and Northeast Technology Centers for the Associate in Applied Science Degree in Marketing and Management. The purpose of the addendum is to add two courses to the approved course matrix. Upon approval of this addendum, eligible students enrolled at Northeast Technology Center, North Campus, may receive credit for MGMT 2243 Basic Real Estate and MGMT 2263 Advanced Real Estate.

**PART F - BUDGETARY ACTIONS**

1. Operating Funds Allocations for 2008-09

The Oklahoma State Regents for Higher Education recently made allocations for fiscal year 2008-09 as appropriated by the Oklahoma Legislature. For your information, the following is a comparison of this year's and last year's allocation.

	<u>2007-08</u>	<u>2008-09</u>	<u>Increase</u>	<u>% Inc.</u>
State Appropriations	\$9,560,101.00	\$9,582,358.00	\$22,257.00	0.02%

2. 2008-09 Budget and Salary Recommendations

The 2008-09 E.&G. and Auxiliary Budget is attached (Reference Document #2). The salaries for all personnel for 2008-09 will remain the same as 2007-08 with the exception of the faculty who have obtained advanced degrees. Included for your information is a summary of the E.&G. Budget and the Auxiliary Budget.

The budget reflects the payment of 100% of the Teacher Retirement for all eligible employees. This contribution rate on all salaries and benefits is 8.5%, increasing to 9.0% on January 1, 2009. The contribution rate for administrative cost is 7.05%. Also included is 100% of the premiums for long-term disability insurance, medical insurance and term life insurance for all full-time employees.

**PART F - BUDGETARY ACTIONS**3. Section 13 Offset Funds Allocation

The Section 13 Offset Funds allocation for FY 2008-09 is \$467,266, the same as FY07-08.

**PART G - OTHER BUSINESS AND FINANCIAL MATTERS**1. Campus Master Plan 2009

We request approval of the attached Campus Master Plan 2009 (Reference Document #3) that will be submitted to the Oklahoma State Regents for Higher Education. The updates are indicated in bold under the heading "Description".

2. Consultant Annual Payment

We request approval to pay Ramona Munsell & Associates the sum of \$8,249.12 for providing technical assistance with administering the Student Support Services Grant for FY09. The funding will be from the E.&G. Budget – Part I.

3. Requesting Approval to Enter into a Master Lease Purchase Program and to Purchase Equipment – Fiscal Year 2009

We request approval to enter into an Oklahoma State Regents for Higher Education **Master Lease Purchase Program and to purchase the following equipment of the following Master Lease Purchases** for fiscal year 2009. **The debt service payments will be funded from Section 13 Offset Funds and dorm internet fees.**

a.	Network Upgrade	\$57,718
b.	Wireless Upgrade	\$75,641
c.	Imaging Server & Software Upgrades	\$28,000
d.	Replace Long Reach Ethernet technology equipment	\$32,380
e.	Course Management System	\$61,320
f.	Equipment for Science Department	\$12,000
g.	Faculty Laptop computers (60)	\$60,000

4. Continuation of Payments of Master Lease Revenue Bonds

We request approval to continue payment for the following Master Lease Revenue Bonds for FY2008-09 (July 1, 2008 – June 30, 2009). Installments of twelve equal payments will be made from listed funds.

a.	Series 2001B (Purpose – Computers & Dorm Furniture) (Section 13) (Final payment date – May 25, 2009)	\$109,738.86
b.	Series 2003 (Purpose – Intramural Center Equipment) (Section 13) (Final payment date – December 1, 2008)	\$ 54,075.00



**PART G - OTHER BUSINESS AND FINANCIAL MATTERS****5. Master Real Property Lease Revenue Bonds**

We request approval to pay debt service payments for FY08-09 for the master real property lease revenue bonds as follows:

Series 2007A (Purpose-Football Field Renovation)	\$105,758.00
(Section 13 & Auxiliary) (Final payment date – May 15, 2017)	

**PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)**

None

**PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

None

**PART J - PURCHASE REQUESTS**

1. Pay Oklahoma State University for SCT maintenance, software, and services for the period of July 1, 2008 through June 30, 2009 an approximate amount of \$125,000. Funding from E&G Budget, Part I.
2. Pay Business Imaging Systems for 2009 maintenance contract for NEO's document imaging system maintenance hardware and software for the period of July 1, 2008 through June 30, 2009 at a cost of \$35,161. Funding from E&G Budget, Part I.
3. Purchase Athletic Insurance which includes Basic Athletic Accident Medical Insurance and Catastrophic with Summit America Insurance Service (Mutual of Omaha) at an annual cost of \$53,754 for FY08-09 (the same as FY07-08). The deductible is \$5,000 per occurrence. The funding will be from the Auxiliary Budget.

**PART K - STUDENT SERVICES/ACTIVITIES****1. Request for Increase of Student Tuition**

We request approval for an increase of resident and non-resident tuition, effective fall semester 2008. The resident tuition would be increased from \$52.70 per credit hour to \$57.90 per credit hour, an increase of \$5.20 per credit hour (9.90%). Non-resident tuition would be increased from \$115.85 per credit hour to \$127.35 per credit hour, an increase of \$11.50 per credit hour (9.90%).

**PART K - STUDENT SERVICES/ACTIVITIES****2. Proposed Increase of Board and Dorm Rooms**

We request the following change in our dorm board (Meal Plans), dorm rooms and apartments to be effective July 1, 2008. The meal plans were increased last year (FY07).

**a. Board (Meal Plans)**

	<b>Per Semester Present Cost</b>	<b>Projected Increase Amt.</b>	<b>Projected Cost</b>	<b>Projected % Increase</b>
14-meal plan	\$1,050.00	\$ 50.00	\$ 1,100.00	4.8%
18-meal plan	\$1,164.00	\$ 56.00	\$ 1,220.00	4.8%

**b. Dorms (these fees were increased last year, FY07)**

<b>(Dorm)</b>	<b>Per Semester Present Cost</b>	<b>Projected Increase Amt.</b>	<b>Projected Cost</b>	<b>Projected % Increase</b>
Semi-Private Room	\$600.00	\$30.00	\$630.00	5.0%
Private Room	\$840.00	\$30.00	\$870.00	3.6%
<b>(Dorm Fees)</b>				
Telephone	\$ 25.00	\$ 0.00	\$25.00	0.0%
Post Office Box	3.00	1.00	4.00	25.0%
Internet Fee*	40.00	10.00	50.00	25.0%
Total Dorm Fees	\$ 68.00	\$ 11.00	\$79.00	16.1%

\*The Internet Fee will be used to meet Debt Service on Master Lease Bonds to upgrade Dorm Internet Service.

**3. Proposed Increase of Apartment Rental**

Apartments (these fees were increased last year, FY07)

<b>(Apartments)</b>	<b>Per Month Present Cost</b>	<b>Projected Increase Amt.</b>	<b>Projected Cost</b>	<b>Projected % Increase</b>
One-Bedroom	\$360.00	\$20.00	\$380.00	5.5%
Two-Bedrooms	\$400.00	\$30.00	\$430.00	7.5%

**PART L - NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED**

None

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD**1. Summary of Out-of-State Travel as of April 2008

Column (1): Travel This Month  
 Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
 Column (4): Amount Expended Prior FY

<b>FUND SOURCE</b>	<b>No. Trips (1)</b>	<b>AMOUNT EXPENDED (1)</b>	<b>No. Trips (2)</b>	<b>AMOUNT EXPENDED (2)</b>	<b>No. Trips (3)</b>	<b>AMT. EXP. CURRENT FY (3)</b>	<b>No. Trips (4)</b>	<b>AMT. EXP. PRIOR FY (4)</b>
<b>Revolving</b>								
<b>State Approp.</b>	10	\$ 5,343.84	2	\$ 1,005.67	40	\$ 15,798.29	35	\$ 11,526.44
<b>Federal</b>	2	\$ 1,863.55	1	877.61	4	\$ 2,437.80	6	\$ 4,467.71
<b>Private</b>								
<b>Auxiliary</b>	0	\$ 0.00	0	\$ 0.00	9	\$ 2,744.54	4	\$ 2,375.79
<b>Other</b>								
<b>Total</b>	12	\$ 7,227.39	3	\$ 1,883.28	53	\$ 20,980.63	45	\$18,369.94

**PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD****2. Summary of Out-of-State Travel as of May 2008 (NEED NEW ONE)**

Column (1): Travel This Month

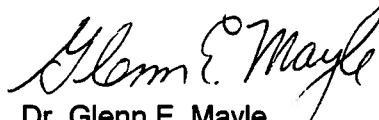
Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY

Column (4): Amount Expended Prior FY

FUND SOURCE	No. Trips (1)	AMOUNT EXPENDED (1)	No. Trips (2)	AMOUNT EXPENDED (2)	No. Trips (3)	AMT. EXP. CURRENT FY (3)	No. Trips (4)	AMT. EXP. PRIOR FY (4)
Revolving								
State Approp.	3	\$ 2,243.79	2	\$ 1,451.89	43	\$ 18,042.08	37	\$ 12,978.33
Federal	0	\$ 0.00	0	0.00	4	\$ 2,437.80	6	\$ 4,467.71
Private								
Auxiliary	0	\$ 0.00	0	\$ 0.00	9	\$ 2,744.54	4	\$ 2,375.79
Other								
Total	3	\$ 2,243.79	2	\$ 1,451.89	56	\$ 23,224.42	47	\$19,821.83

Respectfully Submitted,


Dr. Glenn E. Mayle  
President

## **JOB DESCRIPTION**

### **I. JOB TITLE: Vice President for Fiscal Affairs**

### **II. JOB IDENTIFICATION:**

#### **A. Overview:**

The Vice President for Fiscal Affairs is the chief fiscal officer and is responsible for the management of the financial resources in the E&G Budget and the Auxiliary Budget. The Vice President for Fiscal Affairs shall ensure that all financial procedures are in compliance with the Oklahoma State Statutes.

#### **B. Position answers directly to the President of the College**

#### **C. Supervises:**

Controller/Assistant Vice President for Fiscal Affairs, Staff Accountant, Director of Physical Plant, Director of Human Resources, Director of Information Technology, Bookstore Manager, Post Office Manager, Clerk-Purchasing Assistant, Staff Assistant to the Vice President of Fiscal Affairs and Business Office Clerks.

### **III. JOB QUALIFICATIONS:**

- A. A bachelor's degree or higher in accounting/finance (CPA preferred).
- B. Must have five years financial management, preferably higher education experience.
- C. Must possess general knowledge of computers and accounting software.
- D. Ability to accept responsibility and account for his/her actions.
- E. Ability to grasp and understand business concepts and issues.
- F. Ability to take care of the customers' needs while following college procedures.
- G. Ability to be truthful and be seen as credible in the workplace.
- H. Ability to organize and direct oneself and effectively supervise others.

### **IV. JOB DUTIES:**

- A. Interact with the Vice President for Academic Affairs, Vice President for Enrollment Management and Student Records and Vice President for Student Affairs as a support in the areas of finance and personnel.
- B. Coordinate the operations of the following areas of the campus, relative to personnel and financial matters: Maintenance Department, Post Office, Bookstore, Human Resources, Information Technology, Business Office and Custodial Department.
- C. Coordination of and reporting external financial commitments, dealing with finance and operations, to the office of State Finance, State Treasurer's Office, Oklahoma State Regents for Higher Education and the Board of Regents for OSU and the A&M Colleges, as information is required by these Agencies and Boards.
- D. Being a part of the college community in the various campus functions and student activities.
- E. Any other projects and research requested by President of the College.

**Northeastern Oklahoma A&M College**  
**2009 Campus Master Plan**

<b>Priority #</b>	<b>Name of Project</b>	<b>Proj. #</b>	<b>Description</b>	<b>FY08-09</b>
1	Science Building	480-0049	The Science program has expanded student numbers tremendously in the last three years. This expansion will allow this program to grow and flourish. The addition will include a 150 seat lecture hall with state-of-the-art equipment, labs, classrooms, offices, storeroom and multimedia center.	\$ 3,000,000
2	Renovation & Restoration of Science Building	480-0060	Renovation and repairs necessary to convert the existing Science Building into state-of-the-art hi-tech center. The latest teaching and technical equipment will enhance all academic programs across campus.	\$ 1,600,000
3	Art Department & Museum	480-0072	The Art Building was lost in the Flood of 2007. This would be the replacement. The new building would have a student gallery, classrooms, studios, computer graphic design, faculty offices and museum.	\$ 7,000,000
4	Academic Equipment	480-0046	Equipment for the three (3) Academic Schools.	\$ 583,320
5	Institutional Equipment	480-0052	Purchase of equipment for student services, institutional support, academic support and maintenance department.	\$ 643,739
6	Athletic Field Renovation	480-0071	New lights and other stadium improvements.	\$ 400,000
7	Campus Streets	480-0043	Resurfacing, repair and additional parking.	\$ 285,000
8	Renovation of Library/Admin. Building	480-0036	Seal exterior masonry and brick. Replace exterior porch floors. Replace HVAC system with energy efficient compressors. General repair and remodeling.	\$ 7,510,720

Priority #	Name of Project	Proj. #	Description	FY08-09	
9	Health and Safety	480-0050	Removal & improvement of barriers on campus to meet ADA guidelines.	\$	100,000
10	Sidewalks	480-0025	Replace and repair sidewalks.	\$	110,000
11	Copen Renovation	480-0030	Tuck-point and seal exterior masonry. Replace all interior electrical wiring and master panel. Replace exterior windows and general renovations in classrooms. Replace HVAC system.	\$	3,233,440
12	LRC Equipment	480-0048	Increase access to information sources and add computer equipment.	\$	400,000
13	Shipley Renovations	480-0031	Replace exterior windows, general renovation of the interior. Replace all interior electrical wiring and master panels. Replace HVAC system.	\$	3,928,320
14	Ables Renovation	480-0033	Tuck-point and seal exterior brick. Replace exterior windows. Renovate and remodel interior. Replace HVAC system in technology/ agriculture building. Renovate classrooms to house technology and art classes. Replace outdated electrical system.	\$	5,240,000
15	Maintenance Shops Renovation	480-0055	Replace roof on welding shop, machine shop, paint interior & replace ceiling tile of machine shop.	\$	141,350
16	Central Receiving	480-0027	Construction of a central warehouse. All inventory located in a central warehouse will allow for improved distribution and internal control. The new warehouse would eliminate off-campus storage space.	\$	440,000

<b>Priority #</b>	<b>Name of Project</b>	<b>Proj. #</b>	<b>Description</b>	<b>FY08-09</b>
17	Campus Improvements	480-0051	Improvements to campus infrastructure which includes storm drains, water lines and electrical distribution system.	\$ 150,000
<b>Total Projects</b>				<b>\$ 34,765,889</b>



June 20, 2008

LANGSTON UNIVERSITY, LANGSTON, OKLAHOMA

Dr. JoAnn Haysbert, President; Mrs. Angela Watson, Vice President for Administrative and Fiscal Affairs; and Ms. Debra Masters, Assistant Vice President for Fiscal Affairs, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Haysbert expressed appreciation to Dr. Carroll and his colleagues for their hospitality during the visit to the OSU-OKC campus. She said the meal last evening was very enjoyable.

Dr. Haysbert presented Langston's latest edition of its Greatness magazine. She said it gives her great pleasure to acknowledge the national recognition of Mrs. Watson and her team for receiving the "Outstanding Achievement in Finance and Accounting Management." This award was presented by the Thurgood Marshall Foundation located in New York. She also pointed out that Miss Langston University, Taylor Byrne, won the Rookie Talent and Overall Talent during the preliminaries in the Miss Oklahoma Pageant and ultimately was recognized as second-runner up. Dr. Haysbert said this is the first for Langston University, and it is hoped that she will return and accept the crown next year. In addition, Dr. Haysbert expressed thanks to Dr. Debbye Turner, former Miss America, for serving as keynote speaker at the Women in Leadership Luncheon and for mentoring Taylor Byrne.

Personnel Actions

Regent Lester moved and Regent Burns seconded to approve all personnel actions as listed in the Langston Agenda.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Approval of FY-09 Budget Documents

Dr. Haysbert presented the budget documents for FY-09 and recommended their approval. (The budget documents for Langston University are collectively on file in the Board of Regents' Office as Document No. 12-6-20-08.)

Dr. Haysbert requested permission for Langston University to continue paying the employee portion of the Oklahoma Teachers Retirement for FY-09. She further requested permission to implement year two of Langston's five-year salary program which was presented last year to provide employees with recommended increases based on equity and merit of 0-5%. She said it is the University's desire to proceed with the salary program after Fall enrollment numbers are confirmed.

Regent Massey reported that the Planning and Budgets Committee met with the administration of Langston University to review FY-2009 budget recommendations. The Committee acted to recommend Board approval as follows.

Regent Massey moved and Regent Lester seconded to conditionally approve all elements of the budget as presented by the Langston administration, including any recommendations on salary and wages, room and board, and tuition and fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

#### Ratification of Interim Approval

Regent Anthony moved and Regent Peach seconded to ratify interim approval granted by the Executive Secretary to begin roof repairs on the Auditorium utilizing a roofing company on the State of Oklahoma approved roofing contract and to award the contract to Alva Roofing at an estimated cost of \$123,056.96.

Those voting aye: Board Members Peach, Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

#### Approval to Solicit Construction Bids for the I.W. Young Auditorium Renovation Project

Regent Lester moved and Regent Peach seconded to authorize Langston University to solicit construction bids for the Langston University I.W. Young Auditorium renovation project in the estimated amount of \$4.2 million.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

Purchase Requests

Regent Massey moved and Regent Lester seconded to approve the purchase requests listed in the Langston Agenda, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, Peach, and Watkins. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Balance of Agenda

Regent Peach moved and Regent Anthony seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda, as approved, is attached.)

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

The business of Langston University being concluded, Dr. Haysbert and members of the Langston administration were then excused from the meeting.

June 20, 2008

Langston University

Page 1

**BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY  
AND A&M COLLEGES  
Stillwater, Oklahoma 74074**

**Dear Board Members:**

Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

**A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD:  
NONE**

**B. RESOLUTIONS: NONE**

**C. POLICY AND OPERATIONAL PROCEDURES: NONE**

**D. PERSONNEL ACTION:**

1. Approval is respectfully requested to continue the employment of Langston University's personnel for the fiscal year 2008-2009.
2. Permission is respectfully requested to employ Mr. Fred Buckingham, as Co-Director for the Copy Center/Creative Services, effective May 9, 2008 at an annual salary of \$32,000.00.
3. Permission is respectfully requested to change the status of Dr. Mary Graves **from** Associate Professor in the School of Business **to** Associate Professor/Chair of Accounting & Financial Economics at an annual salary of \$75,000.00.

**WITHDRAWN**

4. ~~Permission is requested to promote Mr. Tony Greene was promoted to Head Women's Basketball from Director I/Assistant Women's Basketball Coach (12 month basis), effective June 1, 2008 at an annual salary of \$51,000.00.~~
5. Permission is respectfully requested to reassign Ms. Felecia Watson **to** Co-Director of the Copy Center/Creative Services **from** Administrative Assistant, Dean's Office, School of Arts & Sciences, effective May 9, 2008 at an annual salary of \$31, 500.00.

6. Permission is respectfully requested to reassign and promote Dr. Bruce McGowan to Associate Vice President for Academic Affairs and Chief Operations Officer at the LU-Tulsa campus from Associate Professor in Agriculture, effective July 1, 2008 at an annual salary of \$95,000.00.

7. **A. FOR INFORMATIONAL PURPOSES**

Langston University will accept the following notices of resignation:

Mrs. Barbara J. Craig, from the position of Professor of English, effective December 31, 2008.

Ms. Donnita Drain, from the position of Head Women's Basketball Coach, Instructor and Interim Athletic Director, effective June 30, 2008.

Mr. Kenneth Schaecher from the position of Assistant Professor of Physical Therapy, effective July 1, 2008.

Mr. Philip J. Schapiro, from the position of Associate Professor of Mathematics, effective April 30, 2008.

**B. FOR INFORMATIONAL PURPOSES**

Langston University will accept the following notice of retirement:

Ms. Nancy Journey, from the position of Instructor/Serials Librarian, effective June 1, 2008.

**C. FOR INFORMATIONAL PURPOSES**

Langston University recommends the following non-renewal of appointments after completing approved sabbatical leave:

Mrs. Njambi Kamoche, Director of University Libraries and Associate Professor, effective May 1, 2008.

Dr. Michelle Lang-Smith, Associate Professor of Corrections, effective May 1, 2008.

8. Permission is respectfully requested to employ Mr. Patric Simon, Athletic Director/Instructor, effective July 1, 2008 at an annual salary of \$65,000.00.

**E. INSTRUCTIONAL PROGRAMS: NONE**

**F. BUDGETARY ACTION:**

1. Approval is respectfully requested of Langston University's proposed budget for fiscal year 2008-2009. **(Supplemental Document)**
2. Permission is respectfully requested for Langston University to continue paying the employee portion of the Oklahoma Teachers Retirement for the FY 2008-2009. Funds for this expenditure are available in 290 funds,

Auxiliary funds, Revolving funds and Federal 430 funds.

3. Permission is respectfully requested for Langston University to accept funding for the Federal Supplemental Education Opportunity Grant (SEOG) in the amount of \$143,960.00 and Federal Work Study (FWS) in the amount of \$318,542.00 from the United States Department of Education for the period of July 1, 2008 through June 30, 2009.
4. Permission is respectfully requested for Langston University to accept a revision to the Upward Bound Program grant from the United States Department of Education in the amount of \$800.00 for a total of \$405,357.00 for the performance period of December 1, 2007 to November 30, 2008.
5. Permission is respectfully requested for Langston University to accept a continuation grant entitled Rehabilitation Long-Term Training – Rehabilitation Counseling (School-to-Work Transition) from the United States Department of Education in the amount of \$150,000.00 for the period of August 1, 2008 to July 31, 2009.
6. Permission is respectfully requested for Langston University to accept a continuation grant entitled Vocational Evaluation and Work Adjustment from the United States Department of Education in the amount of \$100,000.00 for the period of August 1, 2008 through July 31, 2009.
7. Permission is respectfully requested for Langston University to accept a grant entitled Long-Term Training Project-Personnel for Rehabilitation of Individuals Who are Blind or Have Vision Impairments from the United States Department of Education in the amount of \$100,000.00 for the period of August 1, 2008 through July 31, 2009.
8. Permission is respectfully requested for Langston University to accept a grant entitled Long-Term Training Project in Undergraduate Education in Rehabilitation Services with Special Emphasis on Mental Illness and Substance Dependence from the United States Department of Education in the amount of \$75,000.00 for the period of August 1, 2008 through July 31, 2009.
9. Permission is respectfully requested to implement year 2 of our 5 year salary program which was presented last year to provide employees with recommended increases based on equity and merit of 0%-5%. It is the University's desire to proceed with the salary program after Fall enrollment numbers are confirmed.

**G. OTHER BUSINESS AND FINANCIAL MATTERS: NONE**

## H. **CONTRACTUAL AGREEMENTS (other than construction and renovation):**

1. Permission is respectfully requested for Langston University to enter into affiliation agreements with the following facilities for the training of Physical Therapy students for the school year 2008-09:  
***VA Medical Center, Muskogee, OK (Pending review of Legal Counsel)***
2. Permission is respectfully requested for Langston University to enter into affiliation agreements with the following facilities for the training of Nursing and Health Administration students for the school year 2008-09:  
***The Board of Regents of the University of Oklahoma Health Sciences Center, on behalf of OU Physicians/OU Children's Physician, OKC, OK( Pending review of Legal Counsel)***  
***SouthCrest LLC, Tulsa,OK,***  
***INTEGRIS Baptist Medical Center, Inc., and INTEGRIS South Oklahoma City Hospital Corporation d/b/a INTEGRIS Southwest Medical Center, OKC, OK,( Pending review of Legal Counsel)***  
***Tulsa City-County Health Department, Tulsa, OK***
3. Permission is respectfully requested for Langston University to continue the contractual agreement with the Prisoner Public Works Project/Oklahoma Department of Corrections for the purpose of utilizing inmate labor to assist in accomplishing predetermined public works projects.

## I. **NEW CONSTRUCTION OR RENOVATION OF FACILITIES:**

1. **RATIFICATION OF INTERIM APPROVAL**  
 Interim Board Approval was requested and granted by Dr. W. Doug Wilson on June 2, 2008, for Langston University to begin roof repairs on the Auditorium utilizing a roofing company on the State of Oklahoma approved roofing contract. Permission was granted to award the contract to Alva Roofing at an estimated cost of \$123,056.96. Funds are available in account 778053.
2. Permission is respectfully requested for Langston University to solicit construction bids for the Langston University I.W. Young Auditorium renovation project, at an estimated cost of \$4.2 million. Funds are available from the state bond funds.

## J. PURCHASE REQUESTS:

1. Permission is respectfully requested for Langston University to advertise for bids and award the lowest and best bidder a contract for photography services and a contract for the publication of the 2008 yearbook. The estimated cost of \$45,000.00 is available in the auxiliary account.
2. Attachment A is a detailed presentation of the contracts anticipated for the 2008-2009 fiscal year. It documents a description of the services by period covered, the month of procurement, suggested vendor and the estimated cost of the contract, subject to the availability of funds in the 2008-2009 fiscal year.
3. RATIFICATION OF INTERIM APPROVAL  
Interim Board Approval was requested and granted by Dr. W. Doug Wilson on May 22, 2008 for Langston University to make the appropriate expenditures for air, hotels, and other incidental expenses in connection with the Summer 2008 Study Abroad Program. Estimated costs of \$50,000.00. for this expenditure are available in account 9-96083.
4. Permission is respectfully requested for Langston University's Research & Extension Department to solicit bids to purchase required equipment to complete on-going biotech research in the estimated amount of \$69,177.58. Funds for this expenditure are available in account 151001.
5. **Permission is respectfully requested for Langston University to issue a sole source purchase to Agilent for the purchase of software equipment to be used for the analysis of amino acids for research projects in the estimated amount of \$53,267.25. Funds for this expenditure are available in account 776534.**

## K. STUDENT SERVICES/ACTIVITIES:

1. Permission is respectfully requested for Langston University to pay travel, per diem and lodging for the athletics teams, coaches and other appropriate University officials for the purpose of attending the scheduled games, and for recruiting student athletes for the 2008-09 fiscal year. Permission is also requested to provide necessary equipment to support these scheduled activities, and to pay game officials and all personnel necessary to conduct these activities.
2. Approval is respectfully requested of Langston University's proposed tuition and fee requests, effective with the Fall 2008 semester, which can be viewed in Attachment B.



3. Approval is respectfully requested to increase the monthly campus Housing rental rates 3% effective the Fall 2008 semester, which can be viewed in Attachment C.

**L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED: NONE**

**M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:**

1. Summary of Out-of-State Travel as of April, 2008:

Column (1): Travel This Month  
Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	6	\$20,007.54	12	\$10,317.91	68	\$112,145.76	86	\$112,408.31
St. Approp.								
Federal	22	\$29,432.30	22	\$22,917.23	170	\$286,407.46	212	\$300,583.20
Private								
Auxiliary	8	\$10,430.38	4	\$6,629.82	50	\$85,951.66	48	\$87,449.04
Other								
<b>TOTAL</b>	<b>36</b>	<b>\$59,870.22</b>	<b>38</b>	<b>\$39,864.96</b>	<b>288</b>	<b>\$484,504.88</b>	<b>346</b>	<b>\$500,440.55</b>

2. Summary of Out-of-State Travel as of May, 2008:

Column (1): Travel This Month  
Column (3): Amount Expended Current FY

Column (2): Corresponding Month Last FY  
Column (4): Amount Expended Prior FY

FUND SOURCE	TRIP NOS. (1)	AMOUNT EXPENDED (1)	TRIP NOS (2)	AMOUNT EXPENDED (2)	TRIP #S (3)	AMT. EXP. CURRENT FY (3)	TRIP #S (4)	AMT. EXP. PRIOR FY (4)
Revolving	7	\$8,659.46	15	\$25,218.48	75	\$120,805.22	101	\$137,626.79
St. Approp.								
Federal	20	\$19,847.86	21	\$54,189.52	190	\$306,255.32	233	\$354,772.72
Private								
Auxiliary	4	\$41,894.72	3	\$75,546.34	54	\$127,846.38	51	\$162,995.38
Other								
<b>TOTAL</b>	<b>31</b>	<b>\$70,402.04</b>	<b>39</b>	<b>\$154,954.34</b>	<b>319</b>	<b>\$554,906.92</b>	<b>385</b>	<b>\$655,394.89</b>

All items listed above are respectfully submitted for your approval.

Sincerely yours,  
Langston University

  
JOANN W. HAYSBERT  
PRESIDENT

<b>VENDOR</b>	<b>Method of Procurement</b>	<b>Est Exp FY08-09</b>
<b>Oklahoma State University</b> Bursar's Office 113 Student Union Stillwater, OK 74078 For payment of Services of Governing Board, Legal Services, Purchasing, Internal Audits, Safety Engineer Services, Errors & Omissions, Misc Charges, 7/01/08 - 6/30/09	State Agency	370,000.00
<b>OSU Computer &amp; Information Systems</b> 113 Math Sciences Stillwater, OK 74074 SCT Implementation and Maintenance Microsoft Campus Agreement 7/01/08 - 6/30/09	State Agency	260,000.00
<b>OSU-Tulsa</b> 700 N Greenwood Ave Tulsa, OK 74106-0700 Payment for copier charge backs, Postage, telecommunication 7/01/08 - 6/30/09	State Agency	1,688,000.00
<b>Risk Management</b> Office of Public Affairs State Capitol, Room B-4 Oklahoma City, OK 73105 Payment of liability and property insurance. 7/01/08 - 6/30/08	State Agency	173,000.00
<b>Pitney Bowes Bank Inc</b> PO Box 856056 Louisville, KY 40285-6056 Payment of postage usage 7/01/08 - 6/30/09	Federal Agency	70,000.00
<b>Pitney Bowes</b> PO Box 5107 Shelton, CT 06484-5107 Rental of Paragon Mailing Machine 7/01/08 - 6/30/09	State Contract	14,000.00
<b>BMI</b> P.O. Box 26340 Oklahoma City, OK 73126 Maintenance, rental and program support of equipment 7/01/08 - 6/30/09	Competitive Bids	420,000.00

**Langston Public Works Authority**

City of Langston

Langston, OK 73050

Payment of LU sewer  
and water user charges

7/01/08 - 6/30/09

Continuation  
of Agreement

110,000.00

**City of Guthrie**

PO Box 908

Guthrie, OK 73044

Payment of Water user charges

7/01/08 - 6/30/09

Continuation  
of Agreement

330,000.00

**Oklahoma Gas & Electric**

P.O. Box 26040

Oklahoma City, OK 73126

Payment of electric usage,  
installation, repairs and  
maintenance

7/01/08 - 6/30/09

Continuation  
of Agreement

1,158,000.00

**Oklahoma Natural Gas**

P.O. Box 1234

Tulsa, OK 74186

Payment of gas usage,  
maintenance, and repair

7/01/08 - 6/30/09

Continuation  
of Agreement

70,000.00

**Commissioners of Land Office**

PO Box 26910

Oklahoma City, OK 73125

Payment of gas usage

7/01/08 - 6/30/09

State  
Agency

650,000.00

**Verizon**

PO Box 660720

Dallas, TX 75266-0720

Payment of communication charges

Maintenance & Repair of  
of complete Telecommunications  
system

7/01/08 - 6/30/09

Competitive  
Bids

75,000.00

**Transmontaigne Product Services**

1670 Broadway, Suite 3100

Denver, CO 80202

Payment of fleet

gasoline

7/01/08-6/30/09

State  
Contract

50,000.00

<b>Board of County Comm</b> 320 Robert S Kerr Rm 307 Oklahoma City, OK 73102 Rental of building space for classroom and office 7/01/08 - 6/30/09	Continuation of Agreement	320,000.00
<b>Allegiance Communication</b> PO Box 790400 St Louis, MO 63179 Cable Service 7/01/08 - 6/30/09	Continuation of Contract	125,000.00
<b>Lamar Advertising of OKC</b> 4422 SW 34 <sup>th</sup> St Oklahoma City, OK 73129 Monthly Advertising Service I-35 Billboard Sign 7/01/08 - 6/30/09	Continuation of Agreement	10,000.00
<b>Amigos Bibliographic Council, Inc.</b> 11300 N Central Expressway, Ste 321 Dallas, TX 75243 For the computerization, telecommunications, inter-library loan, and first time user information. 7/01/08 - 6/30/09	Continuation of Agreement	45,000.00
<b>Debtcom Inc</b> 7457 Harwin Dr, Ste 115 Houston, TX 77036 Provide service for Cohort pre-claims assistance 7/10/08 - 6/30/09	Continuation of Agreement	30,000.00
<b>National Association of State Universities &amp; Land Grant Colleges</b> One Dupont Circle, S-710 Washington, DC 20036 Membership dues 7/01/08 - 6/30/09	Continuation of Agreement	23,000.00
<b>Aramark Corp</b> 3403 E Carpenter Fwy, W Irving, TX 75062 Payment of catering services and meal plan contract 7/01/08 - 6/30/09	Competitive Bids	2,600,000.00
<b>Sodexo</b> At Langston Facilities Hwy 33 E Langston, OK 73050 Operations of LU Physical Plant Carpentry, heat & air, freight, janitorial services, grounds		

keeping & painting 7/01/08 – 6/30/09	Competitive Bids	2,700,000.00
<b>Collegiate Risk Mgmt</b> 110 Athens St Ste 200 Tarpon Springs, FL 34689 Athletic Insurance 7/01/08 - 6/30/09	Competitive Bids	40,000.00
<b>Red Carpet Charters</b> P.O. Box 94626 Oklahoma City, OK 73143 Charter Bus Service 7/01/08 - 6/30/09	Competitive Bids	160 ,000.00
<b>Standfield &amp; O'Dell</b> 3211 S Lakewood Ave Tulsa, OK 74135-4934 Professional Services (Auditing) 7/01/08 - 6/30/09	Competitive Bids	80,000.00
<b>State Courier Corp</b> 4631 E 31 <sup>st</sup> Street Tulsa, OK 74135-2149 Payment of courier service 7/01/08 - 6/30/09	Competitive Bids	30,000.00
<b>Edmond Sun</b> P.O. Box 2470 Edmond, OK 73083 Printing of the Langston Gazette 7/01/08- 6/30/09	Competitive bids	13,000.00
<b>OSU Bursar's Office</b> 113 Student Union Stillwater, OK 74078-1014 Payment of Credit Card Usage 7/01/08 – 6/30/09	State Agency	20,000.00
<b>Office of State Finance</b> 2300 N Lincoln Blvd Oklahoma City, OK 73105 Implementation & operation cost of CORE system 7/01/08 – 6/30/09	State Agency	25, 000.00
<b>Chickasaw Telecom</b> 5 N McCormick St Oklahoma City, OK 73127 Cisco Hardware Maint 7/01/08 – 6/30/09	Continuation of Agreement	15,000.00
<b>Big Sky Travel</b> 2601 NW Expressway, Ste 105W		

Oklahoma City, OK 73112 Payment of airline tickets 7/01/08- 6/30/09	State Contract	160,000.00
<b>Dell Computers</b> One Dell Way Round Rock, TX 78682 Purchase or micro-computers, network equipment, software and other related products 7/01/08-- 6/30/09	OSU Contract State Contract	800,000.00
<b>Proquest Info &amp; Learning Co</b> 300 N Zeeb Rd Ann Arbor, MI 48106 Renewal of Periodicals & Newspapers 7/01/08-- 6/30/09	Renewal of Contract	95,000.00
<b>Ebsco Subscription Services</b> 5339 Alpha Rd 400 Dallas, TX 75240-7308 Renewal of Subscriptions 7/01/08-- 6/30/09	Renewal of Contract	195,000.00
<b>Wesley Consulting</b> PO Box 7732 Edmond, OK 73083-7732 Provide celebrity appearances/ performances as needed 07/01/08-06/30/09	Renewal of Contract	150,000.00
<b>Windham Professional Inc</b> PO Box 1758 Salem, NH 03079 Collection of Student Bursar Accounts 07/01/08 -- 06/30/09	OSU Contract	75,000.00

**LANGSTON UNIVERSITY**  
**RECOMMENDED TUITION INCREASES**  
**FY 2009**

	Rate per credit hour	Increase	Rate per credit hour	Rate per credit hour	Rate per credit hour
<b>Main Campus</b>					
<b>Residents:</b>					
Undergraduate	\$ 80.30	9.6%	\$ 88.00	\$ 231.00	\$ 101.20
Graduate	\$ 107.00	6.1%	\$ 113.50	\$ 156.00	N/A
Physical Therapy	\$ 128.25	9.5%	\$ 140.40	\$ 536.80	N/A
<b>Nonresidents:</b>					
Undergraduate	\$ 250.80	9.3%	\$ 274.00	\$ 696.00	N/A
Graduate	\$ 317.90	3.1%	\$ 327.60	\$ 232.80	N/A
Physical Therapy	\$ 445.00	0.0%	\$ 445.00	\$ -	N/A
<b>Tulsa Campus</b>					
<b>Residents</b>					
Undergraduate	\$ 83.20	7.3%	\$ 89.25	\$ 181.50	\$ 102.65
Graduate	\$ 109.75	3.4%	\$ 113.50	\$ 90.00	N/A
<b>Nonresidents</b>					
Undergraduate	\$ 274.00	0.0%	\$ 274.00	\$ -	N/A
Graduate	\$ 327.50	0.0%	\$ 327.50	\$ -	N/A
<b>OKC Campus</b>					
<b>Residents:</b>					
Undergraduate	\$ 89.25	0.0%	\$ 89.25	\$ -	\$ 102.65
Graduate	\$ 113.50	0.0%	\$ 113.50	\$ -	N/A
<b>Nonresidents:</b>					
Undergraduate	\$ 261.25	4.9%	\$ 274.00	\$ 382.50	N/A
Graduate	\$ 327.60	0.0%	\$ 327.60	\$ -	N/A

(1) Mandatory fee rate changes are being requested at the Tulsa Campus Only for Student Activities and Student Facilities fees reflecting the Langston University rates versus the OSU Tulsa rates charged when these were pass-through amounts to OSU Tulsa

(2) One academic fee change is being requested for the Tulsa Campus. We will assess a \$20/credit hour urban campus fee as is done at our OKC campus. This will replace an "off-campus supplemental charge" that ranges from \$16.70-\$91.85 per credit hour, depending upon classification and residency status.



**LANGSTON UNIVERSITY**  
**RECOMMENDED FEE INCREASES**  
**FY 2009**

	FY 2008	FY 2009	Academic Year
	Rate/Credit Hour	Rate/Credit Hour	Impact
<b>MANDATORY FEE REQUESTS</b>			
Main Campus	No Increases Recommended		
OKC Campus	No Increases Recommended		
Tulsa Campus			
Student Activity Fee	(1) \$ 5.50	\$ 7.50	\$ 2.00
Student Facility Fee	(1) \$ 7.70	\$ 8.30	\$ 0.60
<b>ACADEMIC SERVICE FEE REQUESTS</b>			
Main Campus	No Increases Recommended		
OKC Campus	No Increases Recommended		
Tulsa Campus			
Off-Campus Supplemental Fee	(2) \$16.50-\$91.85	\$ -	Eliminated
Urban Campus Fee	(2) \$ -	\$ 20.00	Substituted
<p>(1) Tulsa Campus Fees have previously been charged at the OSU-Tulsa rate because they were passed through to OSU-Tulsa to provide services. With L.U. Tulsa moving to its new facility no later than Spring Semester 2009, we will be now offering those services. The State Regents did not have a viable means to change these rates effective January, 2009.</p> <p>(2) When the Tulsa consortium existed, the OSU Tulsa comprehensive university rates were charged for tuition. When the consortium dissolved, the State Regents required Langston University to charge the regional university tuition limits. However, to avoid a substantial loss of revenue, they allowed us to assess an "off-campus supplemental fee" as an academic service fee to make up the difference. This fee differs dependent upon student classification and residency status. With the FY 2009 attempt to achieve parity at is urban campuses, and eventually at all three campuses, Langston is requesting the elimination of the "off-campus supplemental fee" in favor of the \$20.00 per credit hour fee currently assessed at our OKC Campus.</p>			

**Oklahoma State Regents for Higher Education**  
**FY09 Tuition and Mandatory Fee Request**  
**Undergraduate -- Single Tuition Rate**

*Regional University*

Institution: Langston University - Main Campus

Date Approved by Local Governing Board: Anticipated June 20, 2008

Date Approved by Local Governing Board: Anticipated June 20, 2008												
I.	Tuition	Credit Hours or Semesters	FY08 Tuition & Fees		FY09 Tuition & Mandatory Fees				FY09 Guaranteed Tuition & Mandatory Fees			
			FY08 Rates	Cost for 30 Credit Hours	Proposed FY09 Rates	Cost for 30 Credit Hours	\$ Chg from FY08	% Chg from FY08	Proposed FY09 Gtd Rate	Cost for 30 Credit Hours	\$ Chg from FY08	% Chg from FY08
	A. Tuition: Differentiated Rate											
	Resident Tuition	30	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Nonresident Tuition	30	-	-	-	-	0.00	#DIV/0!	Diff from FY09 NG Rate	-	-	#DIV/0!
	Total Resident Tuition	30	-	-	-	-	0.00	#DIV/0!				
	Nonresident Tuition	30	-	-	-	-	0.00	#DIV/0!				
	Total Nonresident Tuition	30	-	-	-	-	0.00	#DIV/0!	0.00	0.00	#DIV/0!	
	Or	30	-	-	-	-	0.00	#DIV/0!				
	B. Tuition: Single Rate											
	Total Resident Tuition	30	80.30	2,409.00	88.00	2,640.00	231.00	9.6%	101.20	3,036.00	627.00	26.6%
	Total Nonresident Tuition	30	250.80	7,524.00	274.00	8,220.00	696.00	9.3%	Diff from FY09 NG Rate	396.00	15.0%	
II.	Mandatory Fees	Credit Hours or Semesters	FY08 Rates	Cost for 30 Credit Hours	FY09 Mandatory Fees	Cost for 30 Credit Hours	\$ Chg from FY08	% Chg from FY08	FY09 Mandatory Fees	Cost for 30 Credit Hours	% Chg from FY08	\$ Chg from FY08
	A. Mandatory Fees: E&G Part I (290 Fund)								Same as Mandatory Fees for FY09 Non-Guaranteed Tuition Rate			
	Student Technology Services Fee	30	7.00	210.00	7.00	210.00	0.00	0.0%	7.00	210.00	0.00	0.0%
	Library Automation and Materials Fee	30	2.25	67.50	2.25	67.50	0.00	0.0%	2.25	67.50	0.00	0.0%
	Library Resources Fee	30	3.00	90.00	3.00	90.00	0.00	0.0%	3.00	90.00	0.00	0.0%
	Educational Network Connectivity Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Academic Records Fee	30	1.00	30.00	1.00	30.00	0.00	0.0%	1.00	30.00	0.00	0.0%
	Assessment Fee	30	1.00	30.00	1.00	30.00	0.00	0.0%	1.00	30.00	0.00	0.0%
	Student ID Fee	0	-	-	-	-	0.00	0.0%	1.00	30.00	0.00	0.0%
	Publications Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Safety Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Security Services Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Academic Excellence Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Other Mandatory Fees (List Below)	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Transit/Security fee	2	10.00	20.00	10.00	20.00	0.00	0.0%	10.00	20.00	0.00	0.0%
		0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Subtotal E&G Part I(290 Fund) Mandatory Fees	30	14.92	447.50	14.92	447.50	0.00	0.0%	14.92	447.50	0.00	0.0%
	B. Mandatory Fees: Auxiliary (700 Fund)											
	Student Activity Fee	30	7.50	225.00	7.50	225.00	0.00	0.0%	7.50	225.00	0.00	0.0%
	Student Facility Fee #1	30	8.30	249.00	8.30	249.00	0.00	0.0%	8.30	249.00	0.00	0.0%
	Student Facility Fee #2	0	-	-	-	-	0.00	0.0%	0.00	0.00	0.00	0.0%
	Student Health Fee	2	54.00	108.00	54.00	108.00	0.00	#DIV/0!	54.00	108.00	0.00	0.0%
	Cultural and Recreational Services Fee	2	13.50	27.00	13.50	27.00	0.00	0.0%	13.50	27.00	0.00	0.0%
	Speaker Series Fee	0	-	-	-	-	0.00	0.0%	0.00	0.00	0.00	0.0%
	Parking and/or Transit Fee	0	1.00	-	1.00	-	0.00	#DIV/0!	1.00	0.00	0.00	#DIV/0!
	School Newspaper Fee	0	1.00	-	1.00	-	0.00	#DIV/0!	1.00	0.00	0.00	#DIV/0!
	Student Government Fee	2	50.00	100.00	50.00	100.00	0.00	0.0%	50.00	100.00	0.00	0.0%
	Other Mandatory Fees (List Below)	2	15.00	30.00	15.00	30.00	0.00	0.0%	15.00	30.00	0.00	0.0%
	Publications Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Subtotal Auxiliary(700 Fund) Mandatory Fees	30	24.63	739.00	24.63	739.00	0.00	0.0%	24.63	739.00	0.00	0.0%
	C. Total Mandatory Fees	30	39.55	1,186.50	39.55	1,186.50	-	0.0%	39.55	1,186.50	0.00	0.0%
	Total Resident Tuition & Mandatory Fees	30	119.85	3,595.50	127.55	3,826.50	231.00	6.4%	140.75	4,222.50	627.00	17.4%
	Total Nonresident Tuition & Mandatory Fees	30	290.35	8,710.50	313.55	9,406.50	696.00	8.0%	Diff from FY09 NG Rate	396.00	10.3%	
V. Legislative Peer Comparison												
	FY09 Peer Limit -- Regional Universities		Resident	Nonresident					Guaranteed Tuition Rate shall not exceed 115% of the nonguaranteed tuition rate.			
	Institutional Request for FY09		\$4,718.00	\$11,178.00								
	Difference from Peer Limit		\$3,826.50	\$9,406.50								
	Percentage of Peer Limit		\$891.50	\$1,771.50								
	Percentage Change from FY08**		81.1%	84.2%								
			6.4%	8.0%								
**Provide detailed justification for all tuition and mandatory fee increases in excess of nine percent												

\*\*Provide detailed justification for all tuition and mandatory fee increases in excess of nine percent (9%).\*\*

\*Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase. \*\*\*

Oklahoma State Regents for Higher Education  
FY 09 Tuition and Mandatory Fee Request  
Undergraduate -- Single Tuition Rate

Regional University

Institution: Langston University - OKC Campus

Date Approved by Local Governing Board: Anticipated June 20, 2008

Date Approved by Local Governing Board: Anticipated June 20, 2008												
I.	Tuition	Credit Hours or Semesters	FY08 Tuition & Fees		FY09 Tuition & Mandatory Fees				FY09 Guaranteed Tuition & Mandatory Fees			
			FY08 Rates	Cost for 30 Credit Hours	Proposed FY09 Rates	Cost for 30 Credit Hours	\$ Chg from FY08	% Chg from FY08	Proposed FY09 Gtd Rate	Cost for 30 Credit Hours	\$ Chg from FY08	% Chg from FY08
	A. Tuition: Differentiated Rate											
	Resident Tuition	30	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Nonresident Tuition	30	-	-	-	-	0.00	#DIV/0!	Diff from FY09 NG Rate		-	#DIV/0!
	Total Resident Tuition	30	-	-	-	-	0.00	#DIV/0!				
	Nonresident Tuition	30	-	-	-	-	0.00	#DIV/0!	-	0.00	0.00	#DIV/0!
	Total Nonresident Tuition	30	-	-	-	-	0.00	#DIV/0!				
	Or											
	B. Tuition: Single Rate											
	Total Resident Tuition	30	89.25	2,677.50	89.25	2,677.50	0.00	0.0%	102.65	3,079.50	402.00	15.0%
	Total Nonresident Tuition	30	261.25	7,837.50	274.00	8,220.00	382.50	4.9%	Diff from FY09 NG Rate		402.00	15.0%
II.	Mandatory Fees	Credit Hours or Semesters	FY08 Rates	Cost for 30 Credit Hours	FY09 Mandatory Fees	Cost for 30 Credit Hours	\$ Chg from FY08	% Chg from FY08	FY09 Mandatory Fees	Cost for 30 Credit Hours	% Chg from FY08	\$ Chg from FY08
	A. Mandatory Fees: E&G Part I (290 Fund)								Same as Mandatory Fees for FY09 Non-Guaranteed Tuition Rate			
	Student Technology Services Fee	30	7.00	210.00	7.00	210.00	0.00	0.0%	7.00	210.00	0.00	0.0%
	Library Automation and Materials Fee	30	2.25	67.50	2.25	67.50	0.00	0.0%	2.25	67.50	0.00	0.0%
	Library Resources Fee	30	3.00	90.00	3.00	90.00	0.00	0.0%	3.00	90.00	0.00	0.0%
	Educational Network Connectivity Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Academic Records Fee	30	1.00	30.00	1.00	30.00	0.00	0.0%	1.00	30.00	0.00	0.0%
	Assessment Fee	30	1.00	30.00	1.00	30.00	0.00	0.0%	1.00	30.00	0.00	0.0%
	Student ID Fee	0	-	-	-	-	0.00	0.0%	1.00	30.00	0.00	0.0%
	Publications Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Safety Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Security Services Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Academic Excellence Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Other Mandatory Fees (List Below)	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
		30	-	-	-	-	0.00	#DIV/0!	-	0.00	0.00	#DIV/0!
		0	-	-	-	-	0.00	#DIV/0!	-	0.00	0.00	#DIV/0!
	Subtotal E&G Part I(290 Fund) Mandatory Fees	30	14.25	427.50	14.25	427.50	0.00	0.0%	14.25	427.50	0.00	0.0%
	B. Mandatory Fees: Auxiliary (700 Fund)											
	Student Activity Fee	30	7.50	225.00	7.50	225.00	0.00	0.0%	7.50	225.00	0.00	0.0%
	Student Facility Fee #1	30	8.30	249.00	8.30	249.00	0.00	0.0%	8.30	249.00	0.00	0.0%
	Student Facility Fee #2	0	-	-	-	-	0.00	#DIV/0!	-	-	-	#DIV/0!
	Student Health Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Cultural and Recreational Services Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Speaker Series Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Parking and/or Transit Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	School Newspaper Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Student Government Fee	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Other Mandatory Fees (List Below)	0	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Publications Fee	2	15.00	30.00	15.00	30.00	0.00	0.0%	15.00	30.00	0.00	0.0%
	Subtotal Auxiliary(700 Fund) Mandatory Fees	30	16.80	504.00	16.80	504.00	0.00	0.0%	16.80	504.00	0.00	0.0%
	C. Total Mandatory Fees	30	31.05	931.50	31.05	931.50	-	0.0%	31.05	931.50	0.00	0.0%
I.	Total Resident Tuition & Mandatory Fees	30	120.30	3,609.00	120.30	3,609.00	-	0.0%	133.70	4,011.00	402.00	11.1%
	Total Nonresident Tuition & Mandatory Fees	30	292.30	8,769.00	305.05	9,151.50	382.50	4.4%	Diff from FY09 NG Rate		402.00	11.1%
V. Legislative Peer Comparison												
	FY09 Peer Limit -- Regional Universities		Resident	Nonresident								
	Institutional Request for FY09		\$4,718.00	\$11,178.00								
	Difference from Peer Limit		\$3,609.00	\$9,151.50								
	Percentage of Peer Limit		\$1,109.00	\$2,026.50								
	Percentage Change from FY08**		76.5%	81.9%								
			0.0%	4.4%								
**Provide detailed justification for all tuition and mandatory fees												

\*\*Provide detailed justification for all tuition and mandatory fee increases in excess of nine percent (9%).\*\*

\*Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase.\*\*\*

Oklahoma State Regents for Higher Education  
FY 09 Tuition and Mandatory Fee Request  
Undergraduate -- Single Tuition Rate

Regional University

Institution: Langston University - Tulsa Campus

Date Approved by Local Governing Board: Anticipated June 20, 2008

Date Approved by Local Governing Board: Anticipated June 20, 2008												
I.	Tuition	Credit Hours or Semesters	FY08 Tuition & Fees		FY09 Tuition & Mandatory Fees				FY09 Guaranteed Tuition & Mandatory Fees			
			FY08 Rates	Cost for 30 Credit Hours	Proposed FY09 Rates	Cost for 30 Credit Hours	\$ Chg from FY08	% Chg from FY08	Proposed FY09 Gtd Rate	Cost for 30 Credit Hours	\$ Chg from FY08	% Chg from FY08
	A. Tuition: Differentiated Rate											
	Resident Tuition	30	-	-	-	-	0.00	#DIV/0!	0.00	0.00	0.00	#DIV/0!
	Nonresident Tuition	30	-	-	-	-	0.00	#DIV/0!	Diff from FY09 NG Rate		-	#DIV/0!
	Total Resident Tuition	30	-	-	-	-	0.00	#DIV/0!				
	Nonresident Tuition	30	-	-	-	-	0.00	#DIV/0!	-	0.00	0.00	#DIV/0!
	Total Nonresident Tuition	30	-	-	-	-	0.00	#DIV/0!				
	Or	30	-	-	-	-	0.00	#DIV/0!				
	B. Tuition: Single Rate											
	Total Resident Tuition	30	83.20	2,496.00	89.25	2,677.50	181.50	7.3%	102.65	3,079.50	583.50	23.4%
	Total Nonresident Tuition	30	274.00	8,220.00	274.00	8,220.00	0.00	0.0%	Diff from FY09 NG Rate		402.00	15.0%
II.	Mandatory Fees	Credit Hours or Semesters	FY08 Rates	Cost for 30 Credit Hours	FY09 Mandatory Fees	Cost for 30 Credit Hours	\$ Chg from FY08	% Chg from FY08	FY09 Mandatory Fees	Cost for 30 Credit Hours	% Chg from FY08	\$ Chg from FY08
	A. Mandatory Fees: E&G Part I (290 Fund)								Same as Mandatory Fees for FY09 Non-Guaranteed Tuition Rate			
	Student Technology Services Fee	30	7.00	210.00	7.00	210.00	0.00	0.0%	7.00	210.00	0.00	0.0%
	Library Automation and Materials Fee	30	2.25	67.50	2.25	67.50	0.00	0.0%	2.25	67.50	0.00	0.0%
	Library Resources Fee	30	3.00	90.00	3.00	90.00	0.00	0.0%	3.00	90.00	0.00	0.0%
	Educational Network Connectivity Fee	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Academic Records Fee	30	1.00	30.00	1.00	30.00	0.00	0.0%	1.00	30.00	0.00	0.0%
	Assessment Fee	30	1.00	30.00	1.00	30.00	0.00	0.0%	1.00	30.00	0.00	0.0%
	Student ID Fee	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Publications Fee	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Safety Fee	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Security Services Fee	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Academic Excellence Fee	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Other Mandatory Fees (List Below)	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Career Services Fee	30	2.00	60.00	2.00	60.00	0.00	0.0%	2.00	60.00	0.00	0.0%
		0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Subtotal E&G Part I(290 Fund) Mandatory Fees	30	16.25	487.50	16.25	487.50	0.00	#DIV/0!	16.25	487.50	0.00	0.0%
	B. Mandatory Fees: Auxiliary (700 Fund)											
	Student Activity Fee	30	5.50	165.00	7.50	225.00	60.00	36.4%	7.50	225.00	60.00	36.4%
	Student Facility Fee #1	30	7.70	231.00	8.30	249.00	18.00	7.8%	8.30	249.00	18.00	7.8%
	Student Facility Fee #2	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Student Health Fee	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Cultural and Recreational Services Fee	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Speaker Series Fee	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Parking and/or Transit Fee	30	2.50	75.00	2.50	75.00	0.00	0.0%	2.50	75.00	0.00	0.0%
	School Newspaper Fee	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Student Government Fee	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Other Mandatory Fees (List Below)	0	-	-	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
	Publications Fee	2	15.00	30.00	15.00	30.00	0.00	0.0%	15.00	30.00	0.00	0.0%
	Subtotal Auxiliary(700 Fund) Mandatory Fees	30	16.70	501.00	19.30	579.00	78.00	15.6%	19.30	579.00	78.00	15.6%
	C. Total Mandatory Fees	30	32.95	988.50	35.55	1,066.50	78.00	7.9%	35.55	1,066.50	78.00	7.9%
II.	Total Resident Tuition & Mandatory Fees	30	116.15	3,484.50	124.80	3,744.00	259.50	7.4%	138.20	4,146.00	661.50	19.0%
	Total Nonresident Tuition & Mandatory Fees	30	306.95	9,208.50	309.55	9,286.50	78.00	0.8%	Diff from FY09 NG Rate		402.00	10.7%
Legislative Peer Comparison												
FY09 Peer Limit - Regional Universities			Resident		Nonresident		Guaranteed Tuition Rate shall not exceed 115% of the nonguaranteed tuition rate.					
Institutional Request for FY09			\$4,718.00		\$11,178.00							
Difference from Peer Limit			\$3,744.00		\$9,286.50							
Percentage of Peer Limit			\$974.00		\$1,891.50							
Percentage Change from FY08**			79.4%		83.1%							
			7.4%		0.8%							
**Provide detailed justification for all tuition and mandatory fee increases.												

\*\*Provide detailed justification for all tuition and mandatory fee increases in excess of nine percent (9%).\*\*

Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase. \*\*\*

**Oklahoma State Regents for Higher Education**  
**FY09 Tuition and Mandatory Fee Request**  
**Graduate -- Single Tuition Rate**

*Regional University*

Institution: Langston University - Main Campus

Date Approved by Local Governing Board: Anticipated 6-20-08

-----Tuition and Fee Descriptions-----									
I.	Tuition	FY08 Rates	Credit Hours or Semesters	Cost for 24 Credit Hours	Proposed FY09 Rates	Credit Hours or Semesters	Cost for 24 Credit Hours	\$ Chg	% Chg
	<b>A. Tuition: Differentiated Rate</b>								
	Resident Tuition	-	24	-	-	24	-	0.00	#DIV/0!
	Nonresident Tuition	-	24	-	-	24	-	0.00	#DIV/0!
	<b>Total Resident Tuition</b>	-	24	-	-	24	-	0.00	#DIV/0!
	<b>Total Nonresident Tuition</b>	-	24	-	-	24	-	0.00	#DIV/0!
	<i>Or</i>								
	<b>B. Tuition: Single Rate</b>								
	<b>Total Resident Tuition</b>	107.00	24	2,568.00	113.50	24	2,724.00	156.00	6.1%
	<b>Total Nonresident Tuition</b>	317.90	24	7,629.60	327.60	24	7,862.40	232.80	3.1%
II.	<b>Mandatory Fees</b>								
	<b>A. Mandatory Fees: E&amp;G Part I (290 Fund)</b>								
	Student Technology Services Fee	7.00	24	168.00	7.00	24	168.00	0.00	0.0%
	Library Automation and Materials Fee	2.25	24	54.00	2.25	24	54.00	0.00	0.0%
	Library Resources Fee	3.00	24	72.00	3.00	24	72.00	0.00	0.0%
	Educational Network Connectivity Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Academic Records Fee	1.00	24	24.00	1.00	24	24.00	0.00	0.0%
	Assessment Fee	1.00	24	24.00	1.00	24	24.00	0.00	0.0%
	Student ID Fee	-	0	-	-	0	-	0.00	0.0%
	Publications Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Safety Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Security Services Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Processing Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Academic Excellence Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Other Mandatory Fees (List Below)	-	0	-	-	0	-	0.00	#DIV/0!
	Transit/Security fee	10.00	2	20.00	10.00	2	20.00	0.00	0.0%
	<b>Subtotal E&amp;G Part I (290 Fund) Mandatory Fees</b>	15.08	24	362.00	15.08	24	362.00	0.00	0.0%
	<b>B. Mandatory Fees: Auxiliary (700 Fund)</b>								
	Student Activity Fee	7.50	24	180.00	7.50	24	180.00	0.00	0.0%
	Student Facility Fee #1	8.30	24	199.20	8.30	24	199.20	0.00	0.0%
	Student Facility Fee #2	-	0	-	-	0	-	0.00	#DIV/0!
	Student Health Fee	54.00	2	108.00	54.00	2	108.00	0.00	0.0%
	Cultural and Recreational Services Fee	13.50	2	27.00	13.50	2	27.00	0.00	0.0%
	Speaker Series Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Parking and/or Transit Fee	-	0	-	-	0	-	0.00	#DIV/0!
	School Newspaper Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Student Government Fee	50.00	2	100.00	50.00	2	100.00	0.00	0.0%
	Other Mandatory Fees (List Below)	15.00	2	30.00	15.00	2	30.00	0.00	0.0%
	Publications Fee	-	0	-	-	0	-	0.00	#DIV/0!
	<b>Subtotal Auxiliary (700 Fund) Mandatory Fees</b>	26.84	24	644.20	26.84	24	644.20	0.00	0.0%
	<b>C. Total Mandatory Fees</b>	41.93	24	1,006.20	41.93	24	1,006.20	0.00	0.0%
III.	<b>Total Resident Tuition and Mandatory Fees</b>	148.93	24	3,574.20	155.43	24	3,730.20	156.00	4.4%
IV.	<b>Total Nonresident Tuition and Mandatory Fees</b>	359.83	24	8,635.80	369.53	24	8,868.60	232.80	2.7%
V.	<b>Peer Group Tuition and Mandatory Fee Calculation</b>								
	<b>FY09 Peer Limit -- Regional Universities</b>	197.00	4,728.00		10,284.00	428.50			
	<b>Institutional Request for FY09</b>	155.43	3,730.20		8,868.60	369.53			
	<b>Difference from Peer Limit</b>	41.58	997.80		1,415.40	58.98			
	<b>Percentage of Peer Limit</b>		78.9%		86.2%				
	<b>Percentage Change**</b>		4.4%		2.7%				

\*\*Provide detailed justification for all tuition and mandatory fee increases in excess of nine percent (9%).\*\*

\*\*\*Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase.\*\*\*

Oklahoma State Regents for Higher Education  
FY 09 Tuition and Mandatory Fee Request  
Graduate -- Single Tuition Rate

Institution: Langston University - OKC Campus

Date Approved by Local Governing Board: Anticipated 6-20-08

Tuition and Fee Descriptions									
I.	Tuition	FY08 Rates	Credit Hours or Semesters	Cost for 24 Credit Hours	Proposed FY09 Rates	Credit Hours or Semesters	Cost for 24 Credit Hours	\$ Chg	% Chg
	A. Tuition: Differentiated Rate								
	Resident Tuition	-	24	-	-	24	-	0.00	#DIV/0!
	Nonresident Tuition	-	24	-	-	24	-	0.00	#DIV/0!
	Total Resident Tuition	-	24	-	-	24	-	0.00	#DIV/0!
	Nonresident Tuition	-	24	-	-	24	-	0.00	#DIV/0!
	Total Nonresident Tuition	-	24	-	-	24	-	0.00	#DIV/0!
	Or								
	B. Tuition: Single Rate								
	Total Resident Tuition	113.50	24	2,724.00	113.50	24	2,724.00	0.00	0.0%
	Total Nonresident Tuition	327.60	24	7,862.40	327.60	24	7,862.40	0.00	0.0%
II.	Mandatory Fees	FY08 Rates	Credit Hours or Semesters	Cost for 24 Credit Hours	Proposed FY09 Rates	Credit Hours or Semesters	Cost for 24 Credit Hours	\$ Chg	% Chg
	A. Mandatory Fees: E&G Part I (290 Fund)								
	Student Technology Services Fee	7.00	24	168.00	7.00	24	168.00	0.00	0.0%
	Library Automation and Materials Fee	2.25	24	54.00	2.25	24	54.00	0.00	0.0%
	Library Resources Fee	3.00	24	72.00	3.00	24	72.00	0.00	0.0%
	Educational Network Connectivity Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Academic Records Fee	1.00	24	24.00	1.00	24	24.00	0.00	0.0%
	Assessment Fee	1.00	24	24.00	1.00	24	24.00	0.00	0.0%
	Student ID Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Publications Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Safety Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Security Services Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Processing Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Academic Excellence Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Other Mandatory Fees (List Below)	-	0	-	-	0	-	0.00	#DIV/0!
	Transit/Security fee	-	2	-	-	2	-	0.00	#DIV/0!
		-	0	-	-	0	-	0.00	#DIV/0!
		-	0	-	-	0	-	0.00	#DIV/0!
	Subtotal E&G Part I (290 Fund) Mandatory Fees	14.25	24	342.00	14.25	24	342.00	0.00	0.0%
	B. Mandatory Fees: Auxiliary (700 Fund)								
	Student Activity Fee	7.50	24	180.00	7.50	24	180.00	0.00	0.0%
	Student Facility Fee #1	8.30	24	199.20	8.30	24	199.20	0.00	0.0%
	Student Facility Fee #2	-	0	-	-	0	-	0.00	#DIV/0!
	Student Health Fee	-	2	-	-	2	-	0.00	#DIV/0!
	Cultural and Recreational Services Fee	-	2	-	-	2	-	0.00	#DIV/0!
	Speaker Series Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Parking and/or Transit Fee	-	0	-	-	0	-	0.00	#DIV/0!
	School Newspaper Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Student Government Fee	-	2	-	-	2	-	0.00	#DIV/0!
	Other Mandatory Fees (List Below)	-	0	-	-	0	-	0.00	#DIV/0!
	Publications Fee	15.00	2	30.00	15.00	2	30.00	0.00	0.0%
		-	0	-	-	0	-	0.00	#DIV/0!
		-	0	-	-	0	-	0.00	#DIV/0!
	Subtotal Auxiliary (700 Fund) Mandatory Fees	17.05	24	409.20	17.05	24	409.20	0.00	0.0%
	C. Total Mandatory Fees	31.30	24	751.20	31.30	24	751.20	0.00	0.0%
III.	Total Resident Tuition and Mandatory Fees	144.80	24	3,475.20	144.80	24	3,475.20	0.00	0.0%
	Total Nonresident Tuition and Mandatory Fees	358.90	24	8,613.60	358.90	24	8,613.60	0.00	0.0%
V.	Peer Group Tuition and Mandatory Fee Calculation	Resident	Nonresident						
	FY09 Peer Limit -- Regional Universities	197.00	4,728.00	10,284.00	428.50				
	Institutional Request for FY09	144.80	3,475.20	8,613.60	358.90				
	Difference from Peer Limit	52.20	1,252.80	1,670.40	69.60				
	Percentage of Peer Limit		73.5%	83.8%					
	Percentage Change**		0.0%	0.0%					

Mandatory fee increases in excess of nine percent (9%).\*\*

\*Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase.\*\*\*



Oklahoma State Regents for Higher Education  
FY09 Tuition and Mandatory Fee Request  
Graduate - Single Tuition Rate

Institution: Langston University - Tulsa Campus

Date Approved by Local Governing Board: Anticipated 6-20-08

Tuition and Fee Descriptions									
I.	Tuition	FY08 Rates	Credit Hours or Semesters	Cost for 24 Credit Hours	Proposed FY09 Rates	Credit Hours or Semesters	Cost for 24 Credit Hours	\$ Chg	% Chg
	A. Tuition: Differentiated Rate								
	Resident Tuition	-	24	-	-	24	-	0.00	#DIV/0!
	Nonresident Tuition	-	24	-	-	24	-	0.00	#DIV/0!
	Total Resident Tuition	-	24	-	-	24	-	0.00	#DIV/0!
	Nonresident Tuition	-	24	-	-	24	-	0.00	#DIV/0!
	Total Nonresident Tuition	-	24	-	-	24	-	0.00	#DIV/0!
	Or	-	24	-	-	24	-	0.00	#DIV/0!
	B. Tuition: Single Rate								
	Total Resident Tuition	109.75	24	2,634.00	113.50	24	2,724.00	90.00	3.4%
	Total Nonresident Tuition	327.60	24	7,862.40	327.60	24	7,862.40	0.00	0.0%
II.	Mandatory Fees	FY08 Rates	Credit Hours or Semesters	Cost for 24 Credit Hours	Proposed FY09 Rates	Credit Hours or Semesters	Cost for 24 Credit Hours	\$ Chg	% Chg
	A. Mandatory Fees: E&G Part I (290 Fund)								
	Student Technology Services Fee	7.00	24	168.00	7.00	24	168.00	0.00	0.0%
	Library Automation and Materials Fee	2.25	24	54.00	2.25	24	54.00	0.00	0.0%
	Library Resources Fee	3.00	24	72.00	3.00	24	72.00	0.00	0.0%
	Educational Network Connectivity Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Academic Records Fee	1.00	24	24.00	1.00	24	24.00	0.00	0.0%
	Assessment Fee	1.00	24	24.00	1.00	24	24.00	0.00	0.0%
	Student ID Fee	-	0	-	-	0	-	0.00	0.0%
	Publications Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Safety Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Security Services Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Processing Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Academic Excellence Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Other Mandatory Fees (List Below)	-	0	-	-	0	-	0.00	#DIV/0!
	Career Services Fee	2.00	24	48.00	2.00	24	48.00	0.00	0.0%
	Subtotal E&G Part I (290 Fund) Mandatory Fees	16.25	24	390.00	16.25	24	390.00	0.00	0.0%
	B. Mandatory Fees: Auxiliary (700 Fund)								
	Student Activity Fee	5.50	24	132.00	7.50	24	180.00	48.00	36.4%
	Student Facility Fee #1	7.70	24	184.80	8.30	24	199.20	14.40	7.8%
	Student Health Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Cultural and Recreational Services Fee	-	2	-	-	2	-	0.00	#DIV/0!
	Speaker Series Fee	-	2	-	-	2	-	0.00	#DIV/0!
	Parking and/or Transit Fee	-	0	-	-	0	-	0.00	#DIV/0!
	School Newspaper Fee	2.50	24	60.00	2.50	24	60.00	0.00	0.0%
	Student Government Fee	-	0	-	-	0	-	0.00	#DIV/0!
	Other Mandatory Fees (List Below)	-	2	-	-	0	-	0.00	#DIV/0!
	Publications Fee	15.00	2	30.00	15.00	2	30.00	0.00	0.0%
	Subtotal Auxiliary (700 Fund) Mandatory Fees	16.95	24	406.80	19.55	24	469.20	62.40	15.3%
	C. Total Mandatory Fees	33.20	24	796.80	35.80	24	859.20	62.40	7.8%
III.	Total Resident Tuition and Mandatory Fees	142.95	24	3,430.80	149.30	24	3,583.20	152.40	4.4%
IV.	Total Nonresident Tuition and Mandatory Fees	360.80	24	8,659.20	363.40	24	8,721.60	62.40	0.7%
Peer Group Tuition and Mandatory Fee Calculation									
		Resident		Nonresident					
FY09 Peer Limit -- Regional Universities		197.00	4,728.00	10,284.00	428.50				
Institutional Request for FY09		149.30	3,583.20	8,721.60	363.40				
Difference from Peer Limit		47.70	1,144.80	1,562.40	65.10				
Percentage of Peer Limit			75.8%		84.8%				
Percentage Change**			4.4%		0.7%				

\*Provide detailed justification for all tuition and mandatory fee increases in excess of nine percent (9%).\*\*

Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not used to obscure, in essence, a tuition increase.\*\*\*

**Oklahoma State Regents for Higher Education**  
**FY09 Tuition and Mandatory Fee Request**  
**Single Tuition Rate**

*Professional Program*

Institution Name: Langston University - Physical Therapy

Date Approved by Local Governing Board: Anticipated 6-20-08

----- Tuition and Fee Descriptions -----		----- FY08 Tuition & Fee Data -----			----- FY09 Tuition & Fee Data -----				
I.	<i>Tuition</i>	FY08 Rates	Credit Hours or Semesters	Cost for Full-Time Student	Proposed FY09 Rates	Credit Hours or Semesters	Cost for Full-Time Student	\$ Chg	% Chg
	<b>A. Tuition: Differentiated Rate</b> (Specify Professional Program)								
	Resident Tuition							0.00	#DIV/0!
	Nonresident Tuition							0.00	#DIV/0!
	<b>Total Resident Tuition</b>								
	<b>Nonresident Tuition</b>							0.00	#DIV/0!
	<b>Total Nonresident Tuition</b>							0.00	#DIV/0!
	<i>Or</i>								
	<b>B. Tuition: Single Rate</b>								
	<b>Total Resident Tuition</b>	128.20	44.00	5,640.80	140.40	44	6,177.60	536.80	9.5%
	<b>Total Nonresident Tuition</b>	445.00	44.00	19,580.00	445.00	44	19,580.00	0.00	0.0%
II.	<i>Mandatory Fees</i>	FY08 Rates	Credit Hours or Semesters	Cost for Full-Time Student	Proposed FY09 Rates	Credit Hours or Semesters	Cost for Full-Time Student	\$ Chg	% Chg
	<b>A. Mandatory Fees: E&amp;G Part I (290 Fund)</b>								
	Student Technology Services Fee	7.00	44	308.00	7.00	44	308.00	0.00	0.0%
	Library Automation and Materials Fee	2.25	44	99.00	2.25	44	99.00	0.00	0.0%
	Library Resources Fee	3.00	44	132.00	3.00	44	132.00	0.00	0.0%
	Educational Network Connectivity Fee							0.00	0.0%
	Academic Records Fee	1.00	44	44.00	1.00	44	44.00	0.00	#DIV/0!
	Assessment Fee	1.00	44	44.00	1.00	44	44.00	0.00	0.0%
	Student ID Fee				1.00	44	44.00	0.00	0.0%
	Publications Fee							0.00	#DIV/0!
	Safety Fee							0.00	#DIV/0!
	Security Services Fee							0.00	#DIV/0!
	Processing Fee							0.00	#DIV/0!
	Academic Excellence Fee							0.00	#DIV/0!
	Other Mandatory Fees (List Below)							0.00	#DIV/0!
	Transit/Security Fee	10.00	3	25.00	10.00	3	25.00	0.00	0.0%
	<b>Subtotal E&amp;G Part I (290 Fund) Mandatory Fees</b>	14.82	44	652.00	14.82	44	652.00	0.00	0.0%
	<b>B. Mandatory Fees: Auxiliary (700 Fund)</b>								
	Student Activity Fee	7.50	44	330.00	7.50	44	330.00	0.00	0.0%
	Student Facility Fee #1	8.30	44	365.20	8.30	44	365.20	0.00	0.0%
	Student Facility Fee #2		0			0		0.00	#DIV/0!
	Student Health Fee	54.00	2.5	135.00	54.00	2.5	135.00	0.00	0.0%
	Cultural and Recreational Services Fee	13.50	2.5	33.75	13.50	2.5	33.75	0.00	0.0%
	Speaker Series Fee							0.00	#DIV/0!
	Parking and/or Transit Fee							0.00	#DIV/0!
	School Newspaper Fee							0.00	#DIV/0!
	Student Government Fee	50.00	2.5	125.00	50.00	2.5	125.00	0.00	0.0%
	Other Mandatory Fees (List Below)							0.00	#DIV/0!
	Publications fee	15.00	2.5	37.50	15.00	2.5	37.50	0.00	0.0%
	<b>Subtotal Auxiliary (700 Fund) Mandatory Fees</b>	23.33	44	1,026.45	23.33	44	1,026.45	0.00	0.0%
	<b>C. Total Mandatory Fees</b>	38.15	44	1,678.45	38.15	44	1,678.45	0.00	0.0%
III.	<i>Total Resident Tuition and Mandatory Fees</i>								
		166.35	44	7,319.25	178.55	44	7,856.05	536.80	7.3%
V.	<i>Total Nonresident Tuition and Mandatory Fees</i>								
		483.15	44	21,258.45	483.15	44	21,258.45	0.00	0.0%
V.	<i>Peer Group Tuition and Mandatory Fee Calculation</i>	<i>Resident</i>		<i>Nonresident</i>					
	FY09 Peer Limit -- Professional Program*	410.38	9,849.00	21,383.00	890.96				
	Institutional Request for FY09	327.34	7,856.05	21,258.45	885.77				
	Difference from Peer Limit	83.04	1,992.95	124.55	5.19				
	Percentage of Peer Limit		79.8%		99.4%				
	Percentage Change**		7.3%		0.0%				

\*Enter corresponding peer limit for each professional program--see Professional Program Peer Limit list

\*\*Provide detailed justification for all tuition and mandatory fee increases in excess of nine percent (9%).\*\*

\*\*\*Use of Revenue from Dedicated Fees: Requests for new fees or increases to existing fees will be thoroughly reviewed to ensure that the fees are required to meet specific costs and not requested to obscure, in essence, a tuition increase.\*\*\*



**Oklahoma State Regents for Higher Education**

**FY09 Impact of Tuition and Fee Increases on Students' Ability to Pay--Institutional Responses**

**Institution:** Langston University

**Name & E-mail Address:** Debbie Masters dgmasters@lunet.edu

Title 70 O.S. 2004 Supp., Section 3218.2B provides as follows:

*By January 1 of each year, the Oklahoma State Regents for Higher Education shall submit a report to the Governor, the President Pro Tempore of the Senate, the Speaker of the House of Representatives, and the minority floor leaders and education committee chairs of both houses of the Oklahoma Legislature, of the actions taken in regard to and the schedule of tuition and fees approved for The Oklahoma State System of Higher Education for the current academic year. The annual report shall include data on the impact of any tuition or fee increases on the ability of students to meet the costs of attendance, enrollment patterns, availability of financial aid, and any other data considered relevant by the State Regents.*

**To assist this office in compiling this annual report, it is requested that each institution provide information on the impact of any tuition or fee increases on your students by responding to the questions below.**

**1 Describe the projected impact of tuition and fee increases on the ability of your students to meet the costs of attendance.**

Because our student base is substantially dependent upon financial aid, any increase in tuition and fees impacts their ability to meet the costs. Financial aid has not historically kept pace with the past required increases. The impact on the students is the significant reason we have attempted to keep tuition and fee increases at a minimum.

**2 Describe the projected impact of tuition and fee increases on your institution's enrollment pattern for FY09.**

We do not believe the size of the requested tuition and fee increases will have a significant impact on our anticipated enrollment. We have attempted to keep increases at a minimum in order to avoid significantly outrunning available financial aid.

**3 Describe the projected impact of tuition and fee increases on the availability of financial aid to offset costs. What efforts will your institution undertake to increase need-based financial aid proportionately to tuition and fee increases? (Need-based financial aid shall include, but shall not be limited to, awards for the Oklahoma Higher Learning Access Program, Oklahoma Tuition Aid Grants, federal need-based financial aid, tuition waivers and private donations.)**

Because our students are substantially dependent upon financial aid, any increases in tuition and fees affects the overall available aid. The University refers all students in need of financial aid to university, as well as state and federal assistance programs. Additionally, the university plans to budget and raise additional scholarship dollars to help address need-based aid.

**4 Describe cost effective measures which your institution will implement in FY09.**

The University consistently takes actions to hold or reduce costs, particularly related to administrative activities. We will continue the purchase freeze, allowing only critical and necessary purchases. We will continue to replace only necessary positions, with particular emphasis on faculty positions. We manage all contractual and overhead costs to the lowest possible increases. These are all ongoing efforts. The University requires each department to adhere to their budgets.

**5 Describe your institution's communication of tuition and fee requests to student government organizations, other student groups, and students at large.**

The University discussed the recommended increases with student leadership, who will carry the message to the student body. While no tuition and fee increases are desired, he understood the necessity and our attempts to keep increases at a minimum is appreciated.

**6 Provide detailed justification for all tuition and mandatory fee increases in excess of nine percent (9%).**

There are no requests for tuition and mandatory fee increases that exceed 9 percent. However, it is important to note that the University's strategy was to near completion of parity in the tuition structures for all three campuses. This was done in nearly all cases, except undergraduate resident tuition. There are certain fee differentiations among the campuses based upon existing conditions. There was also an emphasis to limit the increases at the urban campuses to assist in attracting additional enrollment to these programs.

**Oklahoma State Regents for Higher Education  
FY09 Request for Changes to Mandatory Fees**

**Student Facility Fee**

*To be effective Fall 2008*

**Mandatory Fees:** Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected. **Changes, Additions, and Deletions of Mandatory Fees Require State Regents' Approval.** OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.C and D. Legislation: Title 70 Sections 3218.8 and 3218.9

**Student Facility Fees** are generally approved to pay the debt service requirements of facilities renovated and/or constructed for auxiliary enterprise operations and may include the cost of operating such facilities.

**Institution Name**

Langston University - Tulsa

**Name of Fee**

Student Facility Fee

Change in Mandatory Fee Rate		Fee to be assessed as indicated below (Check all that apply)			
Current Fee	\$ 7.70	Per Credit Hour	x	Lower Division	
Proposed Fee	\$ 8.30	Per Course		Upper Division	x
Change	\$ 0.60	Per Semester		Graduate Level	x
Is this a new Fee? Yes/No-->	NO	Annually		Professional	
Date Fee was last Changed	Fall 2006	Date Approved by Local Governing Board: ---> Anticipated June 20, 2008			

Comments: The current fee of \$7.70 is the OSU-Tulsa rate. As lessee at OSU-Tulsa, we have been required to charge the OSU Tulsa rate, and provide all receipts to them. With the new Langston facility, we will be assessing the student facility fee charged our urban campus in Oklahoma City, as well as the fee charged for main campus. The University's goal is parity in our tuition and fees at our tri-campus.

Describe the basis for the amount of the fee: The amount of the fee is the same as charged for our other two campuses. Student facility fees do not cover total debt service and facility operational expenses in their entirety.

Describe the use of revenue collected: The fee assessed will be retained by Langston University, versus being allocated to OSU Tulsa beginning Spring 2009. This fee will be utilized to partially cover facility operating expenses and capital needs.

Consequence if fee is not approved: There will be no parity in fee structures for the tri-campus. Likewise, the University will have limited means for the operations, upkeep, and capital needs of its Tulsa campus.

Was student comment solicited on this fee change and use of this fee?

YES or NO ---->

YES

Explain: A meeting was held with student leadership to discuss the fee and its necessity.

Total Estimated Revenue Collections for FY08

Total Projection of New Revenue Collections in FY09

Total Projected Revenue to be Collected for FY09

\$	75,950
\$	17,962
\$	93,912

**Oklahoma State Regents for Higher Education  
FY09 Request for Changes to Mandatory Fees**

**Student Activity Fees**

*To be effective Fall 2008*

**Mandatory Fees:** Fees required of all students for enrollment to receive instruction at an institution of The State System. Such fees shall be used to support the mission of the institution and shall support service facilities, such as student unions, health care infirmaries, recreational facilities, for any lawful purpose to enhance quality of student life including, but not limited to, facility debt service, student scholarships, student awards, travel, entertainment, guest speakers, and student organizations, or for any academic purpose or service as designated by the institution including, but not limited to, assessment fees and library resources fees. The State Regents shall maintain information on established mandatory fees, which shall include, but shall not be limited to, the basis for the amount of the fee, the amount of total revenue to be collected from the fee, and the use of the revenue collected. **Changes, Additions, and Deletions of Mandatory Fees Require State Regents' Approval.** OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.C and D. Legislation: Title 70 Sections 3218.8 and 3218.9

**Student Activity Fees** are assessed to students in order to support the mission of the institution in planned activities designed to provide the student with extracurricular educational, cultural and recreational opportunities. The fees may be used to support service facilities such as student unions, health care infirmaries, recreational facilities and for any lawful purpose to enhance quality of student life including, but not limited to, student scholarships, athletics, intramural sports, travel, entertainment, guest speakers and student organizations.

**Institution Name**

Langston University Tulsa

**Name of Fee**

Student Activity Fee

Change in Mandatory Fee Rate		Fee to be assessed as indicated below (Check all that apply)			
Current Fee	\$ 5.50	Per Credit Hour	x	Lower Division	
Proposed Fee	\$ 7.50	Per Course		Upper Division	x
Change	\$ 2.00	Per Semester		Graduate Level	x
Is this a new Fee? Yes/No-->	NO	Annually		Professional	
Date Fee was last Changed	Fall 2005	Date Approved by Local Governing Board: ---> Anticipated June 20, 2008			

Comments: The current fee of \$5.50 is the OSU-Tulsa rate. As lessee at OSU-Tulsa, we have been required to charge the OSU Tulsa rate, and provide all receipts to them. With the new Langston facility, we will be assessing the student activity fee charged our urban campus in Oklahoma City, as well as the fee charged for the main campus. The University's goal is parity in our tuition and fees at our tri-campus. Langston University will be providing all student activities for our campus beginning Spring 2009, and the students will have full access to activities offered to our other two campuses.

Describe the basis for the amount of the fee: The amount of the fee is the same as charged for our other two campuses. Student activity fees will cover a myriad of student organizations and student activities, and include career fairs and other opportunities at our facility in Tulsa.

Describe the use of revenue collected: Student activity fees will be utilized to support student organization and student activities, career fairs and other opportunities, provided by Langston University. Langston Tulsa students will have full access to activities supported by this fee, such as athletic events, offered at either the main or Oklahoma City campus as well.

Consequence if fee is not approved: There will be no parity in the fee structures for the tri-campus. Likewise, the university would have limited means for activities at its Tulsa campus, and Tulsa students may not be able to participate in other campus events.

Was student comment solicited on this fee change and use of this fee?

YES or NO ---->

YES

Explain: A meeting was held with student leadership to discuss the fee and its necessity.

Total Estimated Revenue Collections for FY08

Total Projection of New Revenue Collections in FY09

Total Projected Revenue to be Collected for FY09

\$	54,240
\$	29,970
\$	84,210

**Oklahoma State Regents for Higher Education**

**Academic Services Fees**

**FY09 Request for Changes**

**Other Special Fees**

*To be effective Fall 2008*

**Academic Services Fees.** Fees assessed students as a condition of enrollment and as a condition of academic recognition for completion of prescribed courses. Such fees are required for all students receiving certain courses of instruction or certain academic services as designated by the institution and shall not exceed the actual cost of the course of instruction or the academic services provided by the institution. These services may include, but shall not be limited to, special instruction, testing, and provision of laboratory supplies and materials.

**Changes, Additions or Deletions of Academic Services Fees require State Regents' Approval.** OSRHE Policy and Procedures Manual, Budget and Fiscal Affairs, Section 4.18.1.E. Legislation: Title 70 Section 3218.10

**Other Special Fees.** Fees assessed students for services such as change-of-enrollment, application, admission, transcripts and diplomas, medical malpractice and liability insurance, and any other academic services that do not fit in any other fee category.

**Institution Name:** Langston University - Tulsa Campus

**Name of Fee** Urban Campus Fee

**Course Prefix and Course Numbers** N/A

*(For multiple courses you may attach a summary list to the back of this form.)*

Academic Services Fee Change		Fee to be assessed as indicated below			
Current Fee	\$ -	Per Credit Hour	x	Lower Division	
Proposed Fee	\$ 20.00	Per Course		Upper Division	x
Change	\$ 20.00	Per Semester		Graduate Level	x
Is this a new fee? Yes/No --->	Yes, see comments	Annually		Professional	
Date fee was last changed --->	N/A	Date approved by local governing board: ---> <b>Anticipated June 20, 2008</b>			

Comments: This fee will replace the existing "off-campus supplemental fee" currently charged on the Tulsa Campus. This existing fee differs depending on residency status, as well as undergraduate and graduate levels, ranging from \$16.70 per credit hour to \$91.85 per credit hour. This off-campus supplemental fee was authorized as an academic fee by the State Regents upon the dissolution of the consortium in Tulsa, so that Langston University did not reduce revenue levels solely because OSU Tulsa no longer collected the tuition. This urban campus fee will apply to all Tulsa students, and is the same urban campus fee currently assessed our Oklahoma City campus. This fee will put our two urban campuses on equal footing.

Describe the basis for the amount of the fee: See comments above. This is the same urban campus fee amount that is currently assessed our OKC campus, and replaces an existing fee. For many student categories, this will result in a reduction of fees.

Describe the use of revenue collected: This fee will replace an existing fee, which is utilized to support the costs of the Tulsa campus, most substantially, instruction costs.

Consequence if fee is not approved: We will not eliminate the off-campus supplemental fee, continuing a disparity between our two urban campuses despite similar programs.

Was Student comment solicited on this fee change and use of this fee?

Yes or No ----> See note

Explain: The change in this fee will be discussed with students at a later date.

Total Projected New Revenue for FY09

Total Estimated Revenue for FY08

Total Projected Revenue for FY09

\$	19,440	*
\$	262,160	*
\$	281,600	*

\* The revenue impact reflects the net change in the elimination of the existing off-campus supplemental fee with the implementation of this urban campus fee.

**LANGSTON UNIVERSITY  
HOUSING RECOMMENDATIONS  
FY 2009**

	<u>Contract Period</u>	<u>FY 2008 RECOMMENDED RATES</u>				<u>FY 2008 APPROVED RATES</u>		<u>RECOMMENDED INCREASE PER SEMESTER</u>		<u>LAST INCREASE</u>	
		<u>Semester Rent</u>		<u>Equivalent Monthly Rent</u>		<u>Semester Rent</u>		<u>\$ Monthly</u>	<u>%</u>	<u>Date</u>	<u>Increase %</u>
		<u>Fall/Spring</u>	<u>Summer</u>	<u>Fall/Spring</u>	<u>Summer</u>	<u>Fall/Spring</u>	<u>Summer</u>				
Wingla Student Residence Hall 1000 Langston Blvd. Langston, VA 22646	10 months	\$ 1,665.00	\$ 832.50	\$ 340.00	\$ 408.75	\$ 1,665.00	\$ 832.50	\$ 0.00	0%	Fall 2007	4%
	10 months	\$ 1,210.00	\$ 605.00	\$ 242.00	\$ 291.25	\$ 1,210.00	\$ 605.00	\$ 0.00	0%	Fall 2007	4%
	10 months	\$ 2,265.00	\$ 906.00	\$ 453.00	\$ 543.75	\$ 2,265.00	\$ 906.00	\$ 0.00	0%	Fall 2007	4%
Centennial Commons 800 Langston Blvd. Langston, VA 22646	10 months	\$ 2,680.00	\$ 1,072.00	\$ 536.00	\$ 643.75	\$ 2,680.00	\$ 1,072.00	\$ 0.00	0%	Fall 2007	4%
	10 months	\$ 2,600.00	\$ 1,040.00	\$ 520.00	\$ 616.67	\$ 2,600.00	\$ 1,040.00	\$ 0.00	0%	Fall 2007	4%
	12 months	\$ 2,600.00	\$ 1,040.00	\$ 520.00	\$ 616.67	\$ 2,600.00	\$ 1,040.00	\$ 0.00	0%	Fall 2007	4%
Pammy Residence Hall 800 Langston Blvd. Langston, VA 22646	10 months	\$ 2,600.00	\$ 1,040.00	\$ 520.00	\$ 616.67	\$ 2,600.00	\$ 1,040.00	\$ 0.00	0%	Fall 2007	4%
	10 months	\$ 2,600.00	\$ 1,040.00	\$ 520.00	\$ 616.67	\$ 2,600.00	\$ 1,040.00	\$ 0.00	0%	Fall 2007	4%
	12 months	\$ 2,600.00	\$ 1,040.00	\$ 520.00	\$ 616.67	\$ 2,600.00	\$ 1,040.00	\$ 0.00	0%	Fall 2007	4%
<b>Langston Commons Apartments</b>		\$ 3,535.00	\$ 1,414.00	\$ 728.00	\$ 728.00	\$ 3,535.00	\$ 1,414.00	\$ 0.00	0%	Fall 2007	4%

Current additional fees in place:

\$35 nonrefundable application/cleaning fee

\$10/semester Housing Technology Fee

Lease termination fee of \$300 per apartment and \$150 per residence hall apply for contract release, IF room can be re-leased.

\*\*\*\*\*Occupancy in traditional residence halls will only be allowed in "overflow" situations. All single students will be initially directed to Centennial Court and Scholars Inn, and all students with families will be directed to Langston Commons.

June 20, 2008

OKLAHOMA STATE UNIVERSITY, STILLWATER, OKLAHOMA

President Burns Hargis and members of the OSU administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

President Hargis expressed appreciation to Jerry and Jan Carroll for the wonderful event last evening, and he expressed congratulations to Dr. Carroll for doing such a fantastic job at OSU-OKC. He said one of the true measures of how well an individual is doing in an academic environment is whether enrollment is growing, and OSU-OKC's enrollment growth is the envy of most every institution in the State.

President Hargis referenced the OSU Accomplishments document and noted a number of achievements including two more students who have been chosen as Fulbright Scholars. This is an incredible validation of the great scholarship program at OSU. Also, President Hargis reported that Peter Sherwood had tears in his eyes when he learned that OSU faculty member, Girish Agarwal, was elected to the Fellowship of The Royal Society. He said OSU is very proud of Dr. Agarwal.

Adoption of Memorial Resolutions

President Hargis presented Memorial Resolutions for Sam Aubrey, Former Head Coach, Men's Basketball, and Associate Athletic Director, Retired, Athletics; James E. Garton, Professor Emeritus, Agricultural Engineering, College of Agricultural Sciences and Natural Resources; Robert N. Maddox, Former Head and Professor Emeritus, Chemical Engineering, College of Engineering, Architecture, and Technology; George W. A. Mahoney, Associate Professor Emeritus, Agricultural Engineering, College of Agricultural Sciences and Natural Resources; and Elizabeth F. Struble, Associate Professor and Assistant Librarian, Retired, Physical Sciences Division, Edmon Low Library. He requested the Board's adoption of the Memorial Resolutions as presented. (The Memorial Resolutions for Mr. Aubrey, Dr. Garton, Dr. Maddox, Dr. Mahoney, and Ms. Struble are attached to OSU's portion of the minutes as ATTACHMENTS A-E, respectively, and considered a part of these minutes.)

Regent Hall moved and Regent Helm seconded to adopt the Memorial Resolutions for Sam Aubrey, James E. Garton, Robert N. Maddox, George W. A. Mahoney, and Elizabeth F. Struble as presented.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

President Hargis requested Vice President Bosserman to present information pertaining to Policy and Operational Procedures:

Approval of Revised Facilities Planning and Space Utilization Policy

Chair Watkins expressed congratulations to Vice President Bosserman for receiving the 2008 NACUBO Distinguished Business Officer Award. She said Dr. Bosserman honors the University by achieving that highly regarded national award. It was noted that Dr. Bosserman is the only person who has ever received the Professional Development Award, the Daniel D. Robinson Accounting Award, and the Distinguished Business Officer Award, which are three of that organization's highest five awards.

Dr. Bosserman said OSU is bringing forward a request to approve a revised Facilities Planning and Space Utilization Policy. He said the proposed revisions involve administrative cleaning up. He said the existing policy is outdated. The policy had no provision for how to submit things to the committee to be addressed. These issues have been corrected plus all vice presidents have been added to the committee. It is more of an administrative update. (The revised policy is found beginning on page C-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-6-20-08.)

Regent Anthony moved and Regent Peach seconded to approve the revised Facilities Planning and Space Utilization Policy 1-0123 as presented.

Those voting aye: Board Members Helm, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Hall and Boettcher. The motion passed.

President Hargis requested Vice President Bosserman to present information pertaining to Academic Affairs:

Dr. Bosserman noted that Provost Strathe had to leave so he will be presenting information pertaining to Academic Affairs.

Personnel Actions

Dr. Bosserman presented thirty (30) pages of personnel actions and recommended their approval with the exception of those items pertaining to separation, retirement, and death, which are included as information items only. (These recommendations are listed on pages D-3.1 through D-3.30 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-6-20-08.)

Dr. Bosserman reported that the list includes 24 new appointments; 190 changes in title and/or rate, which includes 152 actions resulting from the annual reappointment, promotion, and tenure review process; and 1 sabbatical leave request. He said 36 separations and/or retirements are also listed. Dr. Bosserman said during this year's reappointment, promotion, and tenure process 124 actions were advanced by the academic colleges through departmental faculty and deans on the OSU-Stillwater campus. These include 33 recommendations conferring tenure through

promotions in rank and reappointment at the same rank, 23 recommendations supporting promotions and rank where tenure had previously been conferred, 63 reappointments in rank that do not confer tenure, and 5 non-reappointment decisions. Dr. Bosserman also reported that there are 8 appointments to Regents Professor.

Regent Lester moved and Regent Massey seconded to approve all personnel actions as listed in the OSU Agenda.

Those voting aye: Board Members Helm, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Boettcher and Hall. The motion was approved.

#### Approval of Program Modifications

Dr. Bosserman requested approval of program modifications for the OSU-Stillwater campus. A summary of these changes is found on page E-1 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No. 1-6-20-08). These requests will also be sent to the Oklahoma State Regents for Higher Education for review and approval.

Regent Anthony moved and Regent Burns seconded to approve the program modifications as presented.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, and Helm. No: None. Abstentions: None. Absent: Boettcher and Hall. The motion carried.

#### Approval of Creation of Department of Entrepreneurship in Spears School of Business

Dr. Bosserman requested Board approval of the creation of the Department of Entrepreneurship in the Spears School of Business. He said this matter was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Burns reported that the Committee met with the administration of Oklahoma State University regarding the creation of a Department of Entrepreneurship in the Spears School of Business. He said this recommendation is in response to a significant gift to the Spears School of Business to expand its Entrepreneurship curriculum and activities. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Burns moved and Regent Lester seconded to approve the creation of the Department of Entrepreneurship in the Spears School of Business as presented.



Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Burns, Helm, and Lester. No: None. Abstentions: None. Absent: Boettcher and Hall. The motion was approved.

Approval for OSU Center for Veterinary Health Sciences to Enter into a  
2+2 Program Agreement

Dr. Bosserman requested Board approval for the OSU Center for Veterinary Health Sciences to enter into a 2+2 program agreement with the University of Arizona College of Agriculture. He said this matter was discussed with members of the Academic Affairs, Policy and Personnel Committee.

Regent Burns said the Committee met with the administration of Oklahoma State University regarding approval of the Vet Med 2+2 Program with the University of Arizona. The first two years of the veterinary curriculum will be taught at the University of Arizona, and the third and fourth years will be taught at OSU. He said anticipated enrollment of Arizona residents will be up to 40 students in each class. The Committee acted to recommend Board approval to enter into negotiations to create an agreement and return to the Board for final approval.

Regent Burns moved and Regent Helm seconded to authorize Oklahoma State University to enter into negotiations with the University of Arizona to create a Vet Med 2+2 program agreement and to return to the Board for final approval.

Those voting aye: Board Members Peach, Watkins, Anthony, Burns, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher and Hall. The motion carried.

President Hargis requested Vice President Bosserman to present items pertaining to Administration and Finance:

F-1 Approval of Fiscal Year 2009 Budget

Dr. Bosserman requested Board approval of the Fiscal Year 2009 budgets, including FY-2009 tuition and fees for the OSU System. He said this request was discussed with members of the Planning and Budgets Committee. (Documents presented by the OSU administration regarding the budget presentation for Oklahoma State University for Fiscal Year 2008-2009 include the Recommended Salary and Wage Increase Report – Document No. 2-6-20-08; and the Salary and Wage Budget and the Forms SR-A3 for Oklahoma State University and its constituent budget agencies, which are collectively on a compact disc – Document No. 3-6-20-08.)

Regent Massey reported that the Planning and Budgets Committee met with the administration of Oklahoma State University to review FY-2009 budget recommendations. He said the Committee acted to recommend Board approval as follows.

Regent Massey moved and Regent Lester seconded that the Board conditionally approve all elements of the budget as presented by the OSU administration, including any recommendations on salary and wages, and tuition and fees, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions.

Those voting aye: Board Members Watkins, Anthony, Burns, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher and Hall. The motion passed.

#### G-1 Approval of Peace Officers' Actions

Regent Helm moved and Regent Burns seconded to adopt the following resolution appointing campus police and to authorize the OSU administration to make the appropriate arrangements for expediting the appointments:

WHEREAS, pursuant to 74 O.S. § 360.11 et. seq. as amended, the governing or controlling board of any institution of higher education is authorized to appoint necessary officers to be designated as campus police for the purpose of protecting all properties of such institutions and carrying out the duties enumerated in said act:

NOW, THEREFORE, BE IT RESOLVED:

THAT the Board of Regents for the Oklahoma Agricultural and Mechanical College does hereby appoint the following named individuals as campus police of the colleges/universities listed, with full power and authority and privileges of peace officers as described and defined by the Statutes of the State of Oklahoma, and that written commissions evidencing said appointments be issued thereto:

<u>OSU-Okmulgee</u>	<u>Commission No.</u>
Ralph Baca	640
Matthew Wooliver	641

Those voting aye: Board Members Anthony, Burns, Helm, Lester, Massey, Peach, and Watkins. No: None. Abstentions: None. Absent: Boettcher and Hall. The motion was approved.

Regent Burns asked if OSU is still at full force, and Dr. Bosserman responded affirmatively.

G-2 Approval to Submit Documents to the Oklahoma State Regents for Higher Education (OSRHE) for Inclusion in the Master Equipment Lease Program, 2008 Series A

G-3 Approval of Reimbursement Resolution for Projects included in the OSRHE Master Equipment Lease Program

Dr. Bosserman requested approval to submit the appropriate documents to the Oklahoma State Regents for Higher Education for two projects in an estimated value of \$458,973 to be included in the Master Equipment Lease 2008 Series A program. He further requested Board approval to purchase the Master Equipment Lease Program items in accordance with purchasing policy and procedures, pending receipt of Master Lease funding. In addition, Dr. Bosserman requested Board authorization for a reimbursement resolution declaring the Board's intent to reimburse certain allowable original capital expenditures in accordance with Regulation Section 1.150-2 of the Internal Revenue Code.

Regent Anthony moved and Regent Burns seconded to authorize OSU to submit the appropriate documents to the OSRHE for two projects in an estimated value of \$458,973 to be included in the Master Equipment Lease 2008 Series A program; to purchase the Master Equipment Lease Program items in accordance with purchasing policy and procedures, pending receipt of Master Lease funding; and to approve a reimbursement resolution declaring the Board's intent to reimburse certain allowable original capital expenditures in accordance with Regulation Section 1.150-2 of the Internal Revenue Code.

Those voting aye: Board Members Burns, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher and Hall. The motion passed.

G-4 Payment of Funds to Ardent Health Services for Indirect Medical Education

Dr. Bosserman requested Board approval for payment of the balance of Indirect Medical Education funds in the amount of \$550,000. Regent Anthony noted that this is a continuation of the agreement that OSU has had with Ardent Health Services.

Regent Anthony moved and Regent Helm seconded to approve the payment of the balance of Indirect Medical Education funds in the amount of \$550,000 as presented.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

G-5 Approval of Patent Assignment to Inventors

Dr. Bosserman requested Board approval for assignment of pending, as well as issued, patents for vaccines developed for the control of tick infestations to the inventors. He said the clinical trials failed, and the Office of Intellectual Property Management (OIPM) wishes to turn the patent over to the inventors.

Regent Burns noted that the request states that the inventors responded to OSU's invitation that the applications be assigned to them; but, the inventors are only interested in the Mexican patent applications with no remuneration back to OSU. Regent Burns asked if OSU has an option just to let it drop altogether or to give it back to them. Dr. Bosserman said his understanding is that the Office of Intellectual Property Management is the agency that deals with the inventors and came to an agreement. Dr. Bosserman said the inventors believe that there can be a value in the project. Regent Helm asked if these individuals are still on OSU's payroll, and Dr. Bosserman responded affirmatively.

Mr. Drake said this recommendation comes from the OIPM. He said there have been a lot of funds spent in pursuing the patent on this, so it was a judgment that the administration made as to whether or not to do this without consideration. He said the policy does permit it.

Dr. Bosserman said as it was explained to him, the inventors are going to have to put a lot of work into it to get any value out of it and believe they can continue along that line. The OIPM believes it would be a loss to the University at this time. Regent Burns said he can understand why OSU does not want to spend more money on it, but he asked what is in it for OSU. Regent Helm asked about giving the inventors just the Mexican rights and keeping the other. Dr. Bosserman said a motion to that effect would work to approve only the Mexican rights. Regent Burns asked if it is only the Mexican rights that the inventors want. Dr. Bosserman said this is his understanding, and the request states that the inventors are only interested in the Mexican patent applications.

Regent Anthony said he noticed that it was Pfizer, Inc., that decided not to pursue the application. He said Mexico has some different requirements as it pertains to patents, and the inventors may feel like there is some possibility that they could get a patent through Mexico.

Dr. Bosserman said OSU does not need approval on this request today and asked permission to withdraw this request and bring it back to the Board in July. He said at that time he would have individuals present to address questions and that in the meantime he would provide information to the Board regarding more detailed information pertaining to this request. Regent Burns said he would like to know in particular where the patents have already been issued as opposed to simply being applications pending because if it is an issued patent, whether the trials failed or not, it does have some value. In particular, if it is a U.S. patent, Regent Burns said he would be reluctant to give it away without first having more information.

Dr. Bosserman withdrew this request from consideration.

G-6 Approval to Rename the Bioconversion Laboratory

Dr. Bosserman requested Board approval to rename the Bioconversion Laboratory as the Bioenergy Laboratory. He said President Hargis and Vice President Whitson have made this recommendation, and the Facilities Planning and Space Utilization Committee has also approved this recommendation.

Regent Anthony moved and Regent Helm seconded to approve the renaming of the Bioconversion Laboratory to the Bioenergy Laboratory as presented.

Those voting aye: Board Members Helm, Lester, Massey, Peach, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

G-7 Approval to Rename Animal Science Room

Dr. Bosserman requested Board approval to rename Animal Science Room 102 as the Donald G. Wagner Conference Room. The action is intended to honor Dr. Don Wagner, retiring Animal Science department head. He said President Hargis and Dr. Whitson have made this recommendation, and this has been approved by the Facilities Planning and Space Utilization Committee. Chair Watkins said she believes this is a great idea.

Regent Hall moved and Regent Massey seconded to rename Animal Science Room 102 as the Donald G. Wagner Conference Room as presented.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

G-8 Approval to Sell Land to the College of the Muscogee Nation

Dr. Bosserman requested Board approval for the OSU-Institute of Technology-Okmulgee to prepare preliminary documents to allow the institution to sell 15 acres, more or less, of its land to the College of the Muscogee Nation for the purpose of creating its campus adjacent to Oklahoma State University Institute of Technology-Okmulgee.

Regent Anthony said his understanding is that if the land was ever not used for educational purposes that it would revert back to the University. Dr. Klabenes said this is correct and that the land has to be used strictly for higher education.

Regent Burns moved and Regent Anthony seconded to authorize OSU Institute of Technology-Okmulgee to prepare preliminary documents that would allow the institution to sell 15 acres, more or less, of its land to the College of the Muscogee Nation for the purpose of creating its campus.

Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

G-9 Approval to Renew a Lease and Service Agreement with Antech

Regent Anthony moved and Regent Peach seconded to authorize OSU to renew a lease and services agreement with Antech Laboratories to operate a clinical pathology laboratory for the Center for Veterinary Health Sciences-Boren Veterinary Medical Teaching Hospital and to pay for laboratory services in the estimated annual amount of \$210,000, subject to review by Legal Counsel.

Those voting aye: Board Members Peach, Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

H-1 Approval to Grant Utility Easement to Oklahoma Gas and Electric

Regent Burns moved and Regent Peach seconded to grant a utility easement to Oklahoma Gas and Electric (OG&E) to allow OG&E access to a 40-acre tract in Woodward, Oklahoma, subject to review by Legal Counsel.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

H-2 Payment to the OSU Foundation for Suite at Boone Pickens Stadium

Dr. Bosserman requested Board approval for payment of \$180,000 to the OSU Foundation pursuant to a contract for the utilization of a suite at Boone Pickens Stadium for public relations, fund-raising, and recruiting purposes. He said this is for the OSU-Center for Health Sciences.

Regent Anthony moved and Regent Helm seconded to authorize a payment of \$180,000 to the OSU Foundation pursuant to a contract for the utilization of a suite at Boone Pickens Stadium for public relations, fund-raising, and recruiting purposes from non-appropriated funds generated through the OSU Physicians Practice Plan.

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, Peach, and Watkins. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

H-3 Approval to Execute a Contract for Development Services with Oklahoma State University Foundation

Dr. Bosserman requested Board approval for the President to execute an annual contract for the OSU Foundation to manage its development program in the total estimated amount of \$2,189,214. He said last year the OSU-Institute of Technology-Okmulgee was not included in that amount, and the total actual amount increased by \$158,000.

Regent Helm moved and Regent Hall seconded to authorize the President to execute an annual contract for the OSU Foundation to manage a development program in the estimated amounts listed in the OSU Agenda.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

H-4 Approval to Execute a Contract for Management Services with Oklahoma State University Alumni Association

Dr. Bosserman requested Board approval for the President to execute a contract with the OSU Alumni Association for management services in the estimated amount of \$216,000. Regent Helm asked if this amount represents an increase, and Dr. Bosserman said it is the same amount as last year.

Regent Lester moved and Regent Massey seconded to authorize the President to execute a contract with the OSU Alumni Association for management services in the estimated amount of \$216,000 for FY-09.

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

H-5 Approval of Development Agreement for the Athletic Village Area South of McElroy

Dr. Bosserman requested Board approval for the University to enter into a development agreement with the City of Stillwater for the area known as Athletic Village. He further requested approval for the Chair of the Board of Regents to execute the agreement when finalized.

Chair Watkins asked if the area around the Wes Watkins Center is not a part of the Athletic Village and is still academic. Dr. Bosserman said at this time that is correct.

Regent Anthony moved and Regent Lester seconded to authorize the University to enter into a development agreement with the City of Stillwater for the area known as Athletic Village and to authorize the Chair of the Board of Regents to execute the agreement when finalized.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

I-1 Approval to Select an Architect for Student Union Renovation

Dr. Bosserman requested Board approval to select an Architect to assist the University in the programming, design, and construction of a renovation, remodel, and expansion of the Student Union. He reported that this matter was discussed with members of the Fiscal Affairs Committee.

Regent Anthony reported that the Committee met with the administration of Oklahoma State University regarding approval to select an architect for the Student Union Renovation project. He said Dr. Bosserman led the discussion on this item. After consideration of the three recommended firms, the Committee acted to recommend Board approval of PSA-Dewberry with Workshop Architects.

Regent Anthony moved and Regent Helm seconded to select PSA-Dewberry, Tulsa, Oklahoma, with Workshop Architects, Milwaukee, Wisconsin, as the Architect to assist the University in the programming, design, and construction of a renovation, remodel, and expansion of the Student Union.

Those voting aye: Board Members Helm, Lester, Massey, Peach, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

I-2 Approval to Select a Construction Manager At Risk for Student Union Renovation

Dr. Bosserman requested Board approval to select a Construction Manager At Risk to assist the University in the programming, design, and construction of a renovation, remodel, and expansion of the Student Union. He said this item was also discussed with members of the Fiscal Affairs Committee.

Regent Anthony reported that the Committee met with the administration of Oklahoma State University regarding approval to select a Construction Manager At Risk for the Student Union Renovation project. He said Dr. Bosserman led the discussion on this item. After consideration of the three recommended firms, the Committee acted to recommend Board approval of Flintco, Inc.



Regent Anthony moved and Regent Peach seconded to select Flintco, Inc., Tulsa, Oklahoma, as the Construction Manager At Risk to assist the University in the programming, design, and construction of a renovation, remodel, and expansion of the Student Union.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, and Helm. No: None. Abstentions: Hall. Absent: Boettcher. The motion carried.

### I-3 Approval to Begin Architect Selection for Central Dining Services

Dr. Bosserman requested Board approval to begin the selection procedure for an architectural firm to assist the University in the programming, design, and construction of the renovation of Central Dining Services to house Information Technology (IT) and University Mailing Services (UMS) on the Oklahoma State University campus. He further requested Board approval to waive the conceptual drawing portion of the selection process. He said the Fiscal Affairs Committee addressed this matter at its meeting.

Regent Anthony reported that the Committee met with the administration of Oklahoma State University regarding approval to begin the selection procedures for an architectural firm for the renovation of Central Dining Service. Regent Anthony said Dr. Bosserman described the project and the procedures to be used in seeking an architectural firm. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Anthony moved and Regent Burns seconded to authorize Oklahoma State University to begin the selection procedures for an architectural firm to assist the University in the programming, design, and construction of the renovation of Central Dining Services to house Information Technology and University Mailing Services on the OSU campus and to waive the conceptual drawing portion of the selection process.

Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

### J Purchase Requests

Dr. Bosserman presented the Purchase Requests and recommended their approval from the lowest and best bidders through the competitive bidding process or from State contract vendors, subject to the availability of funds and budgetary limitations. (These requests are listed on pages 10-14 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-6-20-08.)

Dr. Bosserman noted that purchase requests Nos. 30, 31, and 34 received interim approval from the Executive Secretary.

Approval of Sole Source and Special Request Items

Chair Watkins asked for a motion to approve the sole source and special request items (purchase request Nos. 1-7). Regent Anthony noted that these requests are for some significant amounts, and he indicated it would be helpful in the future to see a brief explanation as to why these items are not bid.

Regent Hall said he would like to expand on that and asked for a brief description regarding purchase request No. 2 authorizing the Edmon Low Library to make purchases in the estimated annual amount of \$6,000,000. Dr. Bosserman said a lot of the items in the purchase requests for this month are authority orders. This particular request authorizes the Dean of the Library to make acquisitions throughout the year. This is not a one vendor release. The Dean of the Library will use this authorization as her base document and send requests through Purchasing throughout the year.

Regarding purchase request No. 6 pertaining to the waiving of bidding requirements for the purchase of elevator and escalator maintenance from the manufacturer, Kone Elevator Company, Dr. Bosserman said Athletics has Kone elevators/escalators in its facilities. Regent Burns asked if OSU expects to spend \$200,000 on elevator maintenance this fiscal year. It was noted that this is for all the elevators and escalators and includes Gallagher-Iba Arena in addition to the football stadium. Regent Anthony noted that this kind of information is helpful.

Regent Anthony moved and Regent Hall seconded to approve the sole source and special request items as listed in the OSU Agenda (purchase requests Nos. 1-7, pages 10-11, OSU Agenda).

Those voting aye: Board Members Peach, Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

Regent Burns moved and Regent Lester seconded to authorize various departments to purchase property and liability, automobile liability, and directors' and officers' liability insurance from the Department of Central Services in the estimated annual amount of \$2,100,000 (purchase request No. 8, page 11, OSU Agenda).

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Regent Anthony moved and Regent Peach seconded to authorize the Division of the Vice President for Research and Technology Transfer to purchase professional services for patent searches, prosecution, and licensing in the estimated annual amount of \$400,000 from Fellers, Snider, and Associates (purchase request No. 10, page 11, OSU Agenda).

Those voting aye: Board Members Anthony, Burns, Hall, Helm, Lester, Massey, Peach, and Watkins. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

Regarding purchase request No. 12, Regent Anthony noted that this is a matching program that yields significantly more money to the University. Regent Helm noted that it presents an approximate 2.4/1 return, so it makes a lot of sense to do that.

Regent Anthony moved and Regent Helm seconded to authorize the OSU-Center for Health Sciences to pay the estimated annual amount of \$3,500,000 to the University Hospitals Authority to provide services for the enhanced education/research component related to the delivery of graduate and medical education associated with Medicaid managed healthcare (purchase request No. 12, page 12, OSU Agenda).

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

Regent Anthony moved and Regent Helm seconded to authorize the OSU-Center for Health Sciences to pay the estimated annual amount of \$2,284,645 to the Oklahoma Healthcare Authority for the indirect medical education adjustment which covers increased operating or patient care costs associated with approved interns or resident programs (purchase request No. 13, page 12, OSU Agenda).

Those voting aye: Board Members Burns, Hall, Helm, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: Lester. Absent: Boettcher. The motion carried.

Regent Hall moved and Regent Burns seconded to authorize the Athletics Department to purchase equipment, travel, lodging, and related items in the estimated annual amount of \$4,000,000 for all sports for season and post-season competition (purchase request No. 17, page 12, OSU Agenda).

Those voting aye: Board Members Hall, Helm, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

Regent Burns moved and Regent Anthony seconded to authorize the Physical Plant Services Department to purchase labor, material, equipment, and services to landscape Prosser, Brumley, and Morrison Residential Life neighborhoods in the estimated amount of \$1,000,000 (purchase request No. 29, page 14, OSU Agenda).

Regent Anthony asked for a further explanation regarding this request. Regent Helm also asked how big an area this involves and how these neighborhoods were determined to be a priority. Ms. Toy said for the Prosser neighborhood the estimated amount is \$789,000. She said this involves replacing sidewalks and putting in landscaping as well as a playground area. Mr. Rick Krysiak, Physical Plant Director, said his department was approached by Dr. Bob Huss of Residential Life to try to create an environment community neighborhood so at each one of these neighborhood entrances it has a sign welcoming people as well as new sidewalks, landscaping, all the way up to creating play areas for children. He said it is quite an extensive project.

Regent Anthony asked if this was a bid item, and Ms. Toy responded affirmatively. Regent Hall asked if this will be paid with Residential Life funds, and Dr. Bosserman responded affirmatively. Ms. Toy said the bids are currently being evaluated at this time to determine that they meet the specifications and to determine the lowest and best bid. Regent Burns asked if the Board approves the request before the bids are evaluated. Ms. Toy said Board approval is being requested to spend \$1,000,000 to award a contract.

Regent Anthony said he would like to withdraw his second because he would rather see the request after the determination is made on the firm.

(The motion died due to a lack of a second.)

Ms. Toy said this was bid under Title 61. She said the bids were opened about one week ago, and OSU has 30 days to award the bid or it must go back to the Board and ask for permission to rebid. Under Title 61, OSU has 30 days to award a contract, which will not get OSU to the next Board meeting. Mr. Drake said this was bid under the Public Competitive Bid Act. He said this is a regular bid item based on what has been reported to him. He said this project involves four defined projects. Mr. Drake said he has visited with Ms. Toy regarding this matter because there is a question regarding an error on one of the bids. He said the University reserves the right to award a contract based on the total of the four projects or award project-by-project. He said there were three bidders, so he is assuming that the evaluation will also determine if one contract will be awarded for all four projects or if contracts will be awarded per project.

Regent Anthony said his understanding was that the request specifies a specific company. It was clarified that these are the names of the residential life areas. Regent Anthony said he misread

the request. Regent Burns asked Regent Anthony if his primary concern is about the process or whether OSU is getting \$1 million worth of goods and services. He said he knows how frustrating it is to a Regent not knowing what OSU is spending \$1 million on. Regent Anthony said his concern was addressed because when he read the request he thought it specified a company when the bids had not been analyzed.

Regent Hall asked Mr. Krysiak if these plans were developed through A/E Services, a budget estimate was placed on the project, and A/E Services is in the process of comparing bids with the budget estimate that was authorized by Residential Life. Mr. Krysiak responded affirmatively. Regent Burns asked what happens in the event that in completing the analysis the decision is made that the bids are not satisfactory. Dr. Bosserman said a request would be presented to the Board to reject the bids.

Regent Anthony moved and Regent Burns seconded to authorize the Physical Plant Services Department to purchase labor, material, equipment, and services to landscape Prosser, Brumley, and Morrison Residential Life neighborhoods in the estimated amount of \$1,000,000 (purchase request No. 29, page 14, OSU Agenda).

Those voting aye: Board Members Helm, Lester, Massey, Peach, Watkins, Anthony, Burns, and Hall. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

#### Ratification of Interim Approval Requests

Regent Helm moved and Regent Hall seconded to ratify interim approval granted by the Executive Secretary to authorize Physical Plant Services Department to purchase labor, materials, equipment, and services for the construction of women's softball batting cages in the estimated amount of \$272,990; to increase the previously approved estimated amount of \$200,000 to \$239,092 to purchase labor, materials, equipment, and services to replace roofs on the Telecommunications and Math Sciences Buildings; and to purchase labor, materials, equipment, and services to repair the waterline tunnel at Lake Carl Blackwell in the estimated amount of \$151,800 (purchase request Nos. 30, 31, and 34, page 14, OSU Agenda).

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

Balance of Purchase Requests

Regent Burns moved and Regent Anthony seconded to approve the balance of the purchase requests, subject to the availability of funds and/or the limitations of the budget.

Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Burns, Hall, Helm, and Lester. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

Construction Change Orders

Chair Watkins said she has a question regarding the change order for the HVAC system for the Ridge Road Greenhouse project. She said she remembers when the Board approved the construction of the greenhouse it was a \$1.8 million project. Mr. Krysiak noted that this is a deduct item and that OSU is getting \$128,000 back. He said the original design was for a more robust system, and it accounted for compartmentalization of the greenhouse; however, the function has changed and the requirements for the HVAC system were reduced.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.

## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Sam Aubrey, Former Head Coach, Men's Basketball, and Associate Athletic Director, Retired, Athletics, was claimed by death on May 6, 2008; and

WHEREAS, Mr. Aubrey, by his loyalty, attention to duty, and faithful performance rendered service as a staff member of Oklahoma State University from September 1, 1949, to the date of his retirement, July 1, 1984, and as a citizen worthy of commemoration and respect; and

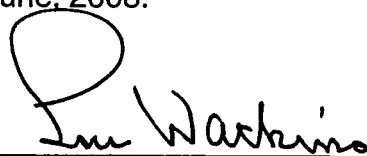
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. Aubrey to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. Aubrey.

Adopted by the Board the 20th day of June, 2008.

A handwritten signature in dark ink, appearing to read "Lou Watkins", is written over a horizontal line.

Lou Watkins, Chair

## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that James E. Garton, Professor Emeritus, Agricultural Engineering, College of Agricultural Sciences and Natural Resources, was claimed by death on March 7, 2008; and

WHEREAS, Dr. Garton, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 22, 1949, to the date of his retirement, July 1, 1985, and as a citizen worthy of commemoration and respect; and

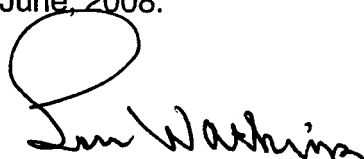
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Garton to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Garton.

Adopted by the Board the 20th day of June, 2008.

A handwritten signature in black ink, appearing to read "Lou Watkins", is written over a horizontal line.

Lou Watkins, Chair



## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Robert N. Maddox, Former Head and Professor Emeritus, Chemical Engineering, College of Engineering, Architecture, and Technology, was claimed by death on April 9, 2008; and

WHEREAS, Dr. Maddox, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from June 30, 1950, to the date of his retirement, June 30, 1986, and as a citizen worthy of commemoration and respect; and

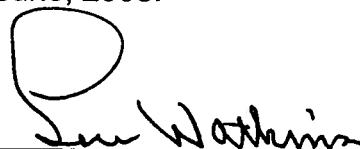
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Maddox to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Maddox.

Adopted by the Board the 20th day of June, 2008.

A handwritten signature in black ink, appearing to read "Lou Watkins", is written over a horizontal line.

Lou Watkins, Chair

## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that George W. A. Mahoney, Associate Professor Emeritus, Agricultural Engineering, College of Agricultural Sciences and Natural Resources, was claimed by death on April 21, 2008; and

WHEREAS, Dr. Mahoney, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1949, to the date of his retirement, June 30, 1986, and as a citizen worthy of commemoration and respect; and

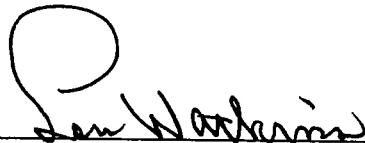
WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Mahoney to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Mahoney.

Adopted by the Board the 20th day of June, 2008.

A handwritten signature in black ink, appearing to read "Lou Watkins", is written over a horizontal line.

Lou Watkins, Chair

## MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Elizabeth F. Struble, Associate Professor and Assistant Librarian, Retired, Physical Sciences Division, Edmond Low Library, was claimed by death on May 2, 2008; and

WHEREAS, Ms. Struble, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from March 1, 1968, to the date of her retirement, July 1, 1985, and as a citizen worthy of commemoration and respect; and

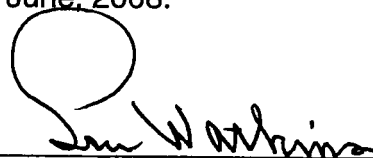
WHEREAS, her friends and Oklahoma State University have suffered irreparable loss in her passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Ms. Struble to the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Ms. Struble.

Adopted by the Board the 20th day of June, 2008.

A handwritten signature in black ink, appearing to read "Lou Watkins", is written over a horizontal line.

Lou Watkins, Chair

June 20, 2008

Public Comments

Chair Watkins announced that 15 minutes would be provided for the public to make comments to the Board of Regents, and she asked if there were any members of the public who would like to address the Board at this time. There being none, the Board continued with its business.

June 20, 2008

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE  
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES  
OF INTEREST TO ALL THE UNIVERSITIES/COLLEGES  
MEETING OF JUNE 20, 2008

Chair Watkins called upon the following Committee Chairs to give Committee reports.

Academic Affairs, Policy and Personnel Committee – Regent Doug Burns

(In addition to the items discussed by the Academic Affairs, Policy and Personnel Committee during the business of Northeastern Oklahoma A&M College and Oklahoma State University, the Committee also discussed the following item.)

Approval of Salaries for Institutional Presidents

Regent Burns said the Committee met in Executive Session for the purpose of considering evaluation/assessment and other information relevant to the employment of the Presidents of Connors, Langston, NEO, Panhandle, and OSU; a variety of major administrators at OSU; and the staff of or personnel who are responsible directly to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges for the fiscal year beginning July 1, 2008.

Regent Burns moved that the Presidents of Connors State College, Langston University, Northeastern Oklahoma A&M College, and Oklahoma Panhandle State University continue their employment at their FY-2008 level and be considered for change at the time salary recommendations are made for those institutions. Further, it was moved that the President of Oklahoma State University continue his employment at the salary and expense allowance figures agreed to previously. Regent Massey seconded the motion.

Those voting aye: Board Members Peach, Watkins, Anthony, Burns, Hall, Helm, Lester, and Massey. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

Fiscal Affairs Committee – Regent Calvin Anthony

(In addition to the items addressed by the Fiscal Affairs Committee during the business of Oklahoma State University, the Committee also discussed the following item.)

Regent Anthony reported that the Fiscal Affairs Committee received information from the OSU administration concerning property and liability insurance coverage. Information on escalating

June 20, 2008

costs for coverage was brought to the attention of Regents during recent budget briefings. He reported that Mike Bale led the discussion on this important topic.

#### Approval of Internal Audit Plan and Co-source Agreement

Regent Anthony reported that the Fiscal Affairs Committee received information and a recommendation regarding the Internal Audit Plan for FY 2008-2009 and the Co-source Agreement for Supplemental IS/T Audit Services. He said Cecil Strande provided information about the methodology used to develop the Plan and responded to questions pertaining to the various projects. With regard to the Co-source Agreement, Regent Anthony indicated that the Department was satisfied with the work of Protiviti and the rate that firm proposed. (The Internal Audit Plan and Co-source Agreement are collectively on file in the Board of Regents' Office as Document No. 13-6-20-08.)

Regent Anthony said the Committee acted to recommend Board approval of the proposed Audit Plan and the extension of a Co-source Agreement with Protiviti.

Regent Anthony moved and Regent Helm seconded to approve the Audit Plan and the extension of a Co-source Agreement for Supplemental IS/T Audit Services with Protiviti as presented.

Those voting aye: Board Members Watkins, Anthony, Burns, Hall, Helm, Lester, Massey, and Peach. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

#### Planning and Budgets Committee - Regent Greg Massey

(In addition to items presented during the business of Oklahoma Panhandle State University, Connors State College, Northeastern Oklahoma A&M College, Langston University, and Oklahoma State University, the Planning and Budget Committee also considered the following.)

#### Approval of Budget for Operations of the Board of Regents

Regent Massey reported that the Planning and Budgets Committee received an update on FY-2008 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2009 for the operations of the Board of Regents (Executive/Administrative Operations, Office of Legal Counsel, and Department of Internal Audits). The Committee also received a recommendation requesting authorization for the Board Chair to sign a new contract for public relations services. The Committee acted to recommend Board approval as follows.

June 20, 2008

Regent Massey moved and Regent Lester seconded that the Board approve all elements of the budget and attachment as presented by the staff of the OSU/A&M Board of Regents, including the salary and wage recommendations contained therein, subject to the correction of any errors in the preparation of the budget documents and any pending or future budget decisions and personnel actions and including authorization for the Chair to sign a new contract for public relations services. (The Executive Summary and the Board of Regents' Budget for the operations of the Board of Regents, including the Board Budget Attachment, are collectively on file in the Board of Regents' Office as Document No. 14-6-20-08.)

Those voting aye: Board Members Burns, Hall, Helm, Lester, Massey, Peach, Watkins, and Anthony. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

#### Personnel Action

Dr. Wilson said he has one personnel action to present and that would be to recommend a title change for Doug Price from Assistant Legal Counsel to Associate General Counsel. He said Mr. Price has served on the legal staff since March, 2002, and is certainly deserving of this recognition.

Regent Helm moved and Regent Massey seconded to approve the change in title for Doug Price from Assistant Legal Counsel to Associate General Counsel, effective July 1, 2008.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

#### Board Committee Structure

Dr. Wilson said included in the Board folders is a copy of the new Board Committee Structure appointed by the Chair with a description of the functions and responsibilities of the various Board committees. This would incorporate the addition of Fred Boettcher. He asked that this information be placed in the official minutes. (A copy of the Board Committee Structure is attached to this portion of the minutes as ATTACHMENT A and considered a part of these minutes.)

June 20, 2008

### Election of Board Officers

With the change in the terms of Board officers to coincide with the fiscal year, Chair Watkins said the Board should consider the reorganization of Board officers. According to the Rules of the Board of Regents, there are three officers of the Board consisting of Chairman, Vice Chairman, and Secretary, which position is that of a non-voting executive officer of the Board. Therefore, nominations are open for the positions of Chairman, Vice Chairman, and Secretary of the Board, effective July 1, 2008, through June 30, 2009.

Regent Helm said he would like to congratulate Chair Watkins on a great year. He said during this past year the Board hired a new President for Oklahoma State University who went out and found \$100 million with more coming to the University. He said Chair Watkins also attended more events than any of the Regents combined. Regent Helm said it has been a wonderful year, and the Regents are excited for the direction OSU is going as well as all the A&M schools.

Regent Helm said it is his privilege to nominate Doug Burns as Chairman, Calvin Anthony as Vice Chairman, and Doug Wilson as Secretary as the officers for 2008-09 beginning July 1, 2008.

Regent Helm moved and Regent Peach seconded to nominate Doug Burns as Chairman, Calvin Anthony as Vice Chairman, and Doug Wilson as Secretary, effective July 1, 2008, through June 30, 2009.

Those voting aye: Board Members Hall, Helm, Lester, Massey, Peach, Watkins, Anthony, and Burns. No: None. Abstentions: None. Absent: Boettcher. The motion was approved.

Chair Watkins said it occurred to her that the Board members are not thanked enough. She said she admires the Regents because they hold down full-time jobs and have many other responsibilities. She said she has really enjoyed working with the Regents and admires each and every one. Chair Watkins said she would also like to express thanks to the staff of the Board of Regents because they work until the work is done and do good work. She said she just thinks sometimes a "thank you" is not expressed enough.

### Approval of Presidential Assessment

Dr. Wilson said in order to bring closure to the annual presidential evaluation/assessment process, he recommended that the Board establish as a part of the confidential personnel file the compilation of the Board's comments which were solicited by a questionnaire and a summary of the Board session at which the presidents presented a self assessment. He said the presidents have been offered an opportunity to review the compilation and summary.



June 20, 2008

Dr. Wilson recommended that the Board authorize the establishment of a confidential personnel file pending any additional contact from the presidents.

Regent Burns moved and Regent Peach seconded to authorize the establishment of a confidential personnel file, pending any additional contact from the presidents.

Those voting aye: Board Members Massey, Peach, Watkins, Anthony, Burns, Evans, Hall, and Helm. No: None. Abstentions: None. Absent: Boettcher. The motion carried.

#### Approval to Petition the District Court

Mr. Drake said with the Board's approval of the development agreement with the City of Stillwater, the City will be proceeding to pass an ordinance closing the streets in a portion of the Athletic Village and the Wes Watkins Center, essentially in the area south of McElroy Street between Duck and Washington streets and north of Hall of Fame. Mr. Drake requested Board authorization that once this has been concluded to petition the district court to vacate those streets, alleys, and easements.

Regent Burns asked Mr. Drake how long he believes the process will be before the petition can be filed. Mr. Drake said probably by August. Mr. Drake said once the streets are closed, he believes OSU will start moving dirt immediately.

Regent Helm moved and Regent Anthony seconded to authorize General Counsel to petition the district court to vacate the streets, alleys, and easements in the area south of McElroy between Duck and Washington streets and north of Hall of Fame.

Those voting aye: Board Members Lester, Massey, Peach, Watkins, Anthony, Burns, Hall, and Helm. No: None. Abstentions: None. Absent: Boettcher. The motion passed.

Regent Anthony said the opening of Hall of Fame, which is relatively imminent based on recent discussions, will be an "orange letter day" in Stillwater. He said the Board should take pride in the effort it made to do what needed to be done. He said he certainly appreciates it, and he knows the community does, as well.

June 20, 2008

Ribbon Cutting Ceremony

Chair Watkins asked Dr. Carroll to report on the ribbon-cutting ceremony. Dr. Carroll said at 1:30 p.m. there will be a Grand Opening and Ribbon Cutting for the new OSU-OKC Public Safety Training Center located on the OSU-OKC south campus at Reno and Portland.

Adjournment

At approximately 1:05 p.m., Chair Watkins announced that the meeting was adjourned.

COMMITTEE STRUCTURE\* OF THE A&M BOARD OF REGENTS  
AS APPOINTED BY CHAIR LOU WATKINS

MAY 21, 2008

NOTE: All committee meetings must be scheduled through the Executive Secretary of the Board to ensure continuity of information through the Regents' executive office, compliance with the open meeting law, etc.

1. **ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

Doug Burns, Chair  
Fred Boettcher, Member  
Greg Massey, Member

Lou Watkins (ex officio)  
W. Douglas Wilson (ex officio)

2. **FISCAL AFFAIRS AND PLANT FACILITIES**

Calvin Anthony, Chair  
Joe Hall, Member  
Jay Helm, Member

Lou Watkins (ex officio)  
W. Douglas Wilson (ex officio)

3. **PLANNING AND BUDGETS**

Greg Massey, Chair  
Andrew Lester, Member  
Terry Peach, Member

Lou Watkins (ex officio)  
W. Douglas Wilson (ex officio)

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\* For description of committee functions and responsibilities, see attached page.

**BRIEF DESCRIPTION OF COMMITTEE FUNCTIONS AND RESPONSIBILITIES  
TO THE BOARD OF REGENTS AND TO THE INSTITUTIONS GOVERNED BY THE BOARD**

**1. ACADEMIC AFFAIRS, POLICY AND PERSONNEL**

This committee will consider appropriate matters related to development or review of academic policies and programs and governmental policies of the Board of Regents and/or the institutions under the Board's jurisdiction. It will also consider matters related to personnel under the jurisdiction of the Board and universities and colleges governed by the Board.

**2. FISCAL AFFAIRS AND PLANT FACILITIES**

This committee will normally assume responsibility when appropriate or necessary on behalf of the Board for matters related to fiscal management including internal and external audit functions of the Board and/or the institutions governed by the Board and to the construction, maintenance and operation of physical facilities including consideration related to all real estate.

**3. PLANNING AND BUDGETS**

This committee will consider appropriate matters related to short- and long-range planning, assessment of institutional resources, and development and administration of budgets.

MEETING OF THE A & M BOARD OF REGENTS

**June 20, 2008**

Conference North  
Third Floor - Student Center  
Oklahoma State University-Oklahoma City  
900 North Portland  
Oklahoma City, Oklahoma

**ORDER OF BUSINESS**

REGULAR MEETING OF THE BOARD OF REGENTS  
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on October 31, 2007.

Approval of Order of Business

Approval of Minutes of Regular Board Meeting of April 18, 2008

Approval of Minutes of Special Board Meeting of May 12, 2008

Approval of Minutes of Special Board Meeting of May 29, 2008

**DATES OF NEXT REGULAR MEETINGS**

For **Information** Purposes Only:

July 25, 2008 -- Tulsa, Oklahoma – Executive Board Room, Administration Building,  
700 N. Greenwood Ave., OSU-Tulsa

For **Consideration** of Approval:

September 12, 2008 -- Stillwater, Oklahoma – Oklahoma Room, Student Union,  
Oklahoma State University

**BUSINESS WITH COLLEGES AND UNIVERSITIES**

- |  |                              |
|--|------------------------------|
| 1. Oklahoma Panhandle State University | 4. Langston University       |
| 2. Connors State College               | 5. Oklahoma State University |
| 3. Northeastern Oklahoma A&M College   |                              |

**COMMITTEE REPORTS**

Academic Affairs, Policy and Personnel Committee (Doug Burns)  
Fiscal Affairs and Plant Facilities Committee (Calvin Anthony)  
Planning and Budgets Committee (Greg Massey)

**OTHER BUSINESS OF THE BOARD OF REGENTS**

Reports or recommendations by the Executive Secretary

- a. General Business
- b. General Counsel
- c. Director of Internal Audits

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: June 20, 2008

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: Conference North, 3<sup>rd</sup> Floor, Student Center, Oklahoma State University – Oklahoma City, 900 North Portland, Oklahoma City, Oklahoma.

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON OCTOBER 31, 2007.

Business:

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of April 18, 2008
- Approval of Minutes of Special Board Meeting of May 12, 2008
- Approval of Minutes of Special Board Meeting of May 29, 2008
- Approval of September 12, 2008, Board meeting

#### **OKLAHOMA PANHANDLE STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board  
Update report on the completion of the Science and Agriculture Building
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Instructional Programs  
Approval of program modifications

\* The Board will have breakfast on Friday, June 20, 2008, at 7:30 a.m. in the Pistol Pete Room on the Third Floor of the OSU-OKC Student Center, Oklahoma City, Oklahoma, with Oklahoma State University President V. Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Executive Secretary announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the gallery area on the Third Floor of the OSU-OKC Student Center.

- Budgetary Actions: adoption of a new budget or revision of a budget, etc.  
Approval of FY-09 budget documents and salary recommendations, including recommended tuition and fee increases
- Other Business and Financial Matters  
Approval to increase Cafeteria Meal Plan Rates for FY 2009
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summaries

### **CONNORS STATE COLLEGE**

- General Information/Reports Requiring No Action By the Board  
Personal remarks by President Nero
- Policy and Operational Procedures  
Approval of FY-09 personnel and salary recommendations
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.  
Approval to fill replacement positions effective with the FY-09 fiscal year  
Approval of revised Organizational Chart
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.  
Approval of FY-09 budget documents  
Approval to transfer excess cash balance
- Other Business and Financial Matters  
Approval of purchase orders in excess of \$35,000 for FY-09
- Contractual Agreements (other than construction and renovation)  
Approval to develop clinical affiliation agreements with various organizations  
Approval to enter into an Inter-local Cooperative Agreement with the Department of Corrections  
Approval to enter into an agreement with Sodexo Operations, LLC  
Approval to enter into an agreement with Love Bottling Company of Muskogee
- Student Services/Activities  
Approval to increase room and board rates for FY-09  
Approval to increase tuition and associated fees
- New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summaries

### **NORTHEASTERN OKLAHOMA A&M COLLEGE**

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.  
Approval of job description and minimum required qualifications and authorization to initiate job search process for Vice President for Fiscal Affairs
- Instructional Programs  
Approval of addendum to the Cooperative Alliance Agreement between Northeastern Oklahoma A&M College and Northeast Technology Centers
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.  
Approval of FY-09 budget documents and salary recommendations
- Other Business and Financial Matters  
Approval of Campus Master Plan 2009  
Approval to pay Ramona Munsell & Associates for providing technical assistance  
Approval to enter into a OSRHE Master Lease Purchase Program and to purchase equipment  
Approval to continue payments for the Master Lease Revenue Bonds for FY-09  
Approval to pay debt service payments for FY-09 for the master real property lease revenue bonds
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Student Services/Activities  
Approval of increases to resident and non-resident tuition for FY-09  
Approval to increase dorm meal plan rates, dorm room rates, and apartment rates
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summaries

### **LANGSTON UNIVERSITY**

- General Information/Reports Requiring No Action By the Board



--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

Approval to continue the employment of Langston University's personnel for FY-09

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

Approval of FY-09 budget documents

Approval to continue paying employee portion of Oklahoma Teachers Retirement for FY-09

Approval to accept funding for the Federal Supplemental Education Opportunity Grant and Federal Work Study

Approval to accept a revision to the Upward Bound Program grant

Approval to accept continuation grants from the United States Department of Education

Approval to accept grants from the United States Department of Education

Approval to implement year two of Langston's five-year salary program

--Contractual Agreements (other than construction and renovation)

Approval to enter into affiliation agreements for the training of Physical Therapy and Nursing and Health Administration students for school year 2008-09

Approval to continue contractual agreement with the Prisoner Public Works Project/Oklahoma Department of Corrections for the purpose of using inmate labor

--New Construction or Renovation of Facilities

Ratification of interim approval to begin roof repairs on the Auditorium

Approval to solicit construction bids for the Langston University I.W. Young Auditorium renovation project

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Student Services/Activities

Approval to pay travel, per diem, and lodging for athletic teams, coaches, and other appropriate University officials to attend scheduled games and for recruiting student athletes for FY-09; to provide necessary equipment to support these activities; and to pay game officials and all personnel necessary to conduct these activities

Approval of proposed tuition and fee requests

Approval to increase monthly campus housing rental rates

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting  
Out-of-state travel summaries

### **OKLAHOMA STATE UNIVERSITY**

--General Information/Reports Requiring No Action By the Board

Opening comments by President Hargis

OSU Accomplishments

--Resolutions

Adoption of Memorial Resolutions for Sam Aubrey, James E. Garton, Robert N. Maddox, George W. A. Mahoney, and Elizabeth F. Struble

--Policy and Operational Procedures

Approval of revised Facilities Planning and Space Utilization Policy 1-0123

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Instructional Programs

Approval of program modifications

Approval of creation of Department of Entrepreneurship in the Spears School of Business

Approval for OSU Center for Veterinary Health Sciences to enter into a 2+2 program agreement with the University of Arizona College of Agriculture

--Budgetary Actions: adoption of a new budget or revision of a budget, etc.

Approval of Fiscal Year 2009 budgets, including FY 2009 tuition and fees

--Other Business and Financial Matters

Approval of peace officers' actions

Approval to submit documents to the Oklahoma State Regents for Higher Education for inclusion in the Master Equipment Lease Program, 2008 Series A

Approval of reimbursement resolution for projects included in the OSRHE Master Equipment Lease Program

Payment of funds to Ardent Health Services for Indirect Medical Education

Approval of patent assignment to inventors

Approval to rename the Bioconversion Laboratory

Approval to rename Animal Science Room

Approval to sell land to the College of the Muscogee Nation

Approval to renew a lease and service agreement with Antech

--Contractual Agreements (other than construction and renovation)

Approval to grant utility easement to Oklahoma Gas and Electric

Payment to the OSU Foundation for suite at Boone Pickens Stadium

Approval to execute a contract for development services with Oklahoma State University Foundation

Approval to execute a contract for management services with Oklahoma State University Alumni Association

Approval of development agreement for the athletic village area south of McElroy

--New Construction or Renovation of Facilities

Approval to select an architect for Student Union Renovation

Approval to select a Construction Manager At Risk for Student Union Renovation

Approval to begin architect selection for Central Dining Services

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting

### **PUBLIC COMMENTS**

--Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

### **COMMITTEE REPORTS**

--Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

#### **Planning and Budgets Committee**

Receive information and a possible recommendation from the administration of Northeastern Oklahoma A&M College, Connors State College, Langston University, and Oklahoma Panhandle State University regarding an update on FY-2008 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2009 for their respective institutions, including proposed salary programs, proposed room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the administration of Oklahoma State University regarding an update on FY-2008 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2009 for Oklahoma State University and its constituent budget agencies, including proposed salary programs and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the staff of the Board of Regents regarding an update on FY-2008 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2009 for the operations and/or budgetary functions coordinated by the Board of Regents, including proposed salary programs and including authorization for the Chair to sign a new contract for public relations services.

#### **Academic Affairs, Policy and Personnel Committee – Doug Burns**

Executive Session, if so approved by the required vote of members present, for the purpose of considering evaluation/assessment and other information relevant to the employment of the President of Connors State College; the President of Langston University; the President of Northeastern Oklahoma A&M College; the President of Oklahoma Panhandle State University; the President of Oklahoma State University and OSU System; OSU Provost and Senior Vice President; OSU-OKC President & Provost; OSU-Okmulgee President & Provost; OSU-Tulsa President; President for Health Affairs, OSU Center for Health Sciences, and Dean, OSU College of Osteopathic Medicine; Oklahoma State University Vice Presidents and Deans; Head Coaches of Oklahoma State University; Health and Higher Education Policy Analyst; Executive Secretary of the Board; and the staff of or personnel who are responsible directly to the Board of Regents for the Oklahoma

Agricultural and Mechanical Colleges for the fiscal year beginning July 1, 2008.  
(Oklahoma Open Meeting Act §307B.1.)

Consider or take any action with reference to the matters contained in the immediately preceding item.

Fiscal Affairs Committee – Calvin Anthony

Receive information and a possible recommendation from the administration of Oklahoma State University concerning property and liability insurance coverage.

Receive information and a possible recommendation regarding the Internal Audit Plan for FY 2008-2009 and the Co-source Agreement for Supplemental IS/T Audit Services.

**OTHER BOARD OF REGENTS' BUSINESS**

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Other Business Matters Requiring Action of the Board

Board Committee Structure

Election of officers

Approval to bring closure to the presidential evaluation/assessment process

--Reports/comments/recommendations by Executive Secretary

--Reports/comments/recommendations by General Counsel

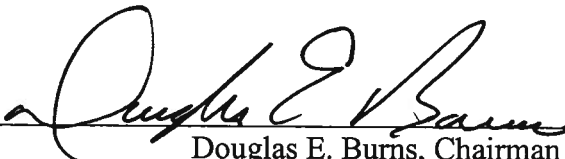
Approval to initiate (when timely and following City of Stillwater action) proceedings in District Court vacating certain streets, alleys, easements and rights of way in a portion of the property known as the Athletic Village.

--Reports/comments/recommendations by Director of Internal Audits

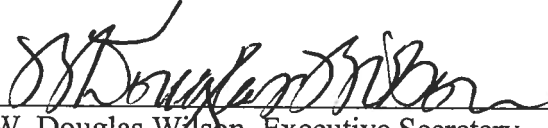
--New Business Unforeseen At Time Agenda Was Posted

June 20, 2008

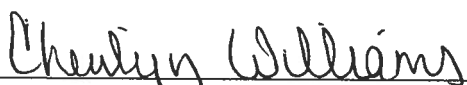
BOARD OF REGENTS FOR THE OKLAHOMA  
AGRICULTURAL AND MECHANICAL COLLEGES

By:   
Douglas E. Burns, Chairman

ATTEST:

  
W. Douglas Wilson, Executive Secretary

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on July 25, 2008.

  
Cheryl Williams, Secretary