



## **BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES**

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### **Charter for the Academic Affairs, Policy and Personnel Committee**

#### **I. Background**

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges (the “Board”), the governing board for Oklahoma State University, Connors State College, Langston University, Northeastern Oklahoma Agricultural & Mechanical College, and Oklahoma Panhandle State University (collectively, the “Institutions”) has established the Academic Affairs, Policy and Personnel Committee (the “Committee”) as a standing committee of the Board.

#### **II. Purpose**

The Committee is responsible for reviewing and making recommendations to the full Board regarding the Institutions’ academic missions, as well as policies and resources needed to realize those missions, execute the Board’s strategic priorities, and ensure the quality and integrity of the Institutions’ academic programs. The Committee shall provide governance oversight on such matters as academic program development, review, accreditation, and discontinuance; student admission and performance standards; major academic initiatives; maintaining an appropriate balance among teaching, research, scholarship, and services; faculty tenure; and personnel under the jurisdiction of the Board and the Institutions.

#### **III. Membership and Meetings**

##### **A. Membership**

The Committee shall consist of three voting members selected by the Chair of the Board and two non-voting, ex-officio members – the Chair of the Board and the Chief Executive Officer of the Board (the “CEO”). The Chair of the Board shall select one voting member of the Committee to serve as Chair of the Committee.

##### **B. Meetings**

The Committee will generally meet prior to each regularly scheduled meeting of the Board but may meet more or less frequently as circumstances require, which shall be determined in consultation with the CEO. The CEO shall assist the Chair of the Committee in fulfilling the duties of the Committee. The Committee shall report, on an as needed basis, to the Board.

#### **IV. Responsibilities and Duties**

##### **A. Responsibilities**



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The Committee shall have the following responsibilities:

1. Monitor the relationship between academic mission and strategy.
2. Review proposals for new academic programs, information from periodic program reviews and accreditations processes, and proposals for the discontinuance of any academic programs.
3. Ensure appropriate alignment between the Institutions' academic philosophies and plans and ensure that programs are appropriate to respond to student interest and professional workforce needs.
4. Monitor the Institutions' compliance with the Board's academic priorities.
5. Ensure that the academic budgets reflect the Institutions' academic missions and priorities.
6. Monitor matters relating to personnel under the jurisdiction of the Board and the Institutions.
7. Ensure that academic and personnel policies comply with state and federal laws.
8. Ensure that the Institutions assess the effectiveness of their academic programs.

### **B. Duties**

In carrying out these responsibilities, the Committee shall:

1. Regularly review pertinent data and other information to monitor academic programs to ensure that they reflect the Institutions' missions, priorities, and strategies.
2. Review academic policies and propose new or revised policies, as appropriate, to the full Board.
3. Monitor the Institutions' strategies in enrollment management.
4. Monitor the integration of information technology into the Institutions' teaching and learning.
5. Review significant findings and recommendations from accrediting agencies and ensure that any recommendations and requirements are addressed appropriately.
6. Review the Institutions' data and peer institution data regarding educational status, performance, quality, and value, and ensure that academic performance indicators are appropriately set and met.
7. Conduct or authorize investigations into matters within the Committee's scope of responsibilities.
8. Consider and advise on any matter referred to it by the Board, an Institution's President, or an Institution's Provost or Vice President of Academic Affairs or equivalent administrator.
9. Consider and advise on matters relating to personnel under the jurisdiction of the Board and the Institutions.
10. Perform other governance oversight as assigned by the Board.



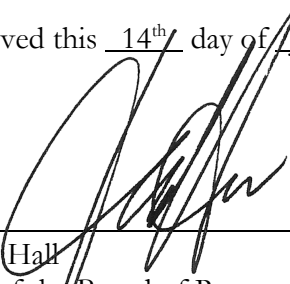
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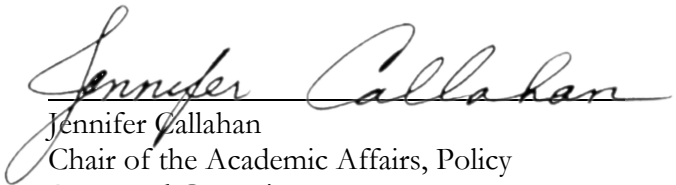
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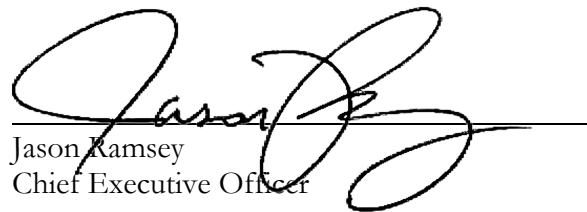
### V. Review of Charter

The Committee will periodically review, assess, and, if necessary, update this Charter.

Approved this 14<sup>th</sup> day of June, 2024.

  
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Joe D. Hall  
Chair of the Board of Regents for the  
Oklahoma Agricultural and Mechanical Colleges

  
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Jennifer Callahan  
Chair of the Academic Affairs, Policy  
Personnel Committee

  
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Jason Ramsey  
Chief Executive Officer