MINUTES

of the

BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

for the

DECEMBER 5, 2014

Regular Board Meeting
MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

December 5, 2014

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MINUTES OF THE MEETING OF THE BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES, DECEMBER 5, 2014

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 10, 2013.

The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges met in the Executive Board Room, Administration Building, on the campus of Oklahoma State University-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma, on December 5, 2014.

Those present: Mr. Rick Davis, Chairman; Mr. Joe Hall, Vice Chairman; Mr. Calvin J. Anthony; Mr. Douglas E. Burns; Mr. Andy Lester; Mr. Tucker Link; Dr. Trudy J. Milner; Mr. Jim Reese; and Mrs. Lou Watkins.

Absent: None.

Others present: Mr. Jason Ramsey, Chief Executive Officer; Mr. Robert White, Health and Higher Education Policy Analyst; Ms. Jessica Russell, Director, State Government Relations; Mr. Steve Stephens, General Counsel; Mr. John Price, Associate General Counsel; Mr. Cecil F. Strande, Director of Internal Audits; Ms. Michelle Finley, Chief Audit Executive; Ms. Cherilyn Williams, Executive Administrative Associate; and Ms. Shari Brecht, Executive Assistant to the CEO.

After the Chief Executive Officer announced a quorum was present and affirmed that all documents had been filed, the meeting was called to order at approximately 10:35 a.m.

MATTERS PERTAINING TO THE BOARD OF REGENTS FOR THE
OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES
OF INTEREST TO ALL THE COLLEGES
MEETING OF DECEMBER 5, 2014

Order of Business

Regent Burns moved and Regent Reese seconded to approve the Order of Business as presented.

December 5, 2014

Approval of Minutes

Regent Anthony moved and Regent Watkins seconded to approve the minutes of the October 24, 2014, Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.


Approval of Future Board Meetings

Chairman Davis announced that the next regular meeting of the Board of Regents is scheduled to convene on January 23, 2015, in the State Room of the Hospitality Services Building on the campus of OSU Institute of Technology-Okmulgee, Okmulgee, Oklahoma. In addition, a meeting is scheduled for March 6, 2015, in the Council Room, 412 Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma. Chairman Davis asked for a motion to confirm this meeting.

Regent Anthony moved and Regent Lester seconded to approve the meeting scheduled for March 6, 2015, in the Council Room, 412 Student Union, on the campus of Oklahoma State University, Stillwater, Oklahoma.

Dr. David Bryant, President, appeared before the Board of Regents to present the business of Oklahoma Panhandle State University and review the Agenda for members of the Board. (The Agenda is attached.)

Dr. Bryant expressed appreciation to President Barnett and President Shrum for their outstanding hospitality in Tulsa. He said it is always a pleasure to visit this part of the State.

Dr. Bryant reported that the OPSU Men’s Rodeo Team completed the 2014 season in first place in the Central Plains Region. Also, the OPSU Computer Programming Team received eight of the top ten awards presented at the 2014 Region 3 contest in Lawton this fall.

Adoption of Posthumous Degree

Dr. Bryant requested Board approval to bestow a posthumous degree upon Jacqueline Wheat during the May 16, 2015, commencement ceremony. The proposed degree would be an Honorary Bachelor’s of Business Administration Accounting Degree. Ms. Wheat passed away on October 16 after a serious illness while enrolled as a student at OPSU. After this semester, Ms. Wheat would have lacked 17 hours to complete her degree requirements.

Regent Hall moved and Regent Link seconded to bestow a posthumous degree upon Jacqueline Wheat as presented.


The business of Oklahoma Panhandle State University being concluded, Dr. Bryant was then excused from the meeting.
December 5, 2014

Board of Regents for Oklahoma A & M Colleges

Dear Board Members,

Subject to the budgetary limitations and availability of funds, the following expenditures are submitted for Board Approval with purchases to be coordinated through the Board Purchasing Office.

Part A—General Information/Reports Requiring No Action By the Board

    None

Part B—Resolutions

    None

Part C—Policy and Operational Procedures

    None

Part D—Personnel Actions

    None

Part E—Instructional Programs

    I request Board approval to bestow a posthumous degree upon Jacqueline Wheat during our May 16, 2015, commencement. The proposed degree would be an “Honorary Bachelor’s of Business Administration Accounting Degree.” I propose to use a normal diploma with this phrase in the degree field.

    Ms. Wheat died on October 16, 2014, while enrolled as a student at Oklahoma Panhandle State University (OPSU). After this semester, Ms. Wheat would have lacked 17 hours to complete her degree requirements.

    I feel that this degree is appropriate and recognizes the academic success of Jacqueline Wheat.

Part F—Budgetary Actions

    None
Part G---Other Business and Financial Matters

None

Part H---Contractual Agreements (other than construction and renovation)

None

Part I---New Construction or Renovation of Facilities

None

Part J---Purchase Requests

None

Part K---Student Services/Activities

None

Part L---New Business Unforeseen At Time Agenda Was Posted

None

Part M---Other Information Matters Not Requiring Action of the Board

1. The OPSU Men’s Rodeo Team completed the fall 2014 season in first place in the Central Plains Region.

2. OPSU’s campus theatrical production of “God of Carnage” ran November 15 – 18.

3. The OPSU Computer Programming Team received 8 top 10 awards at the 2014 Region 3 contest in Lawton.

4. OPSU student Caitlyn Christie was selected as the 2014 Student Oklahoma Education Association Outstanding Local Rookie of the Year.

5. OPSU hosted the Little Dunkers Basketball Clinics in November for children in grades 1 – 8.

6. The November President’s Update Newsletter is attached.

7. The October 2014 Summary of Out-of-State Travel report is attached.

Respectfully submitted,

David A. Bryant
President
President's Update
A monthly newsletter from the Office of the President  November 2014

Campus Events
Nov. 15-18 God of Carnage, Centennial Theatre, 7:30 p.m., $8 Admission, OPSU students free with OPSU student ID
Nov. 16 & 23 Little Dunker's Basketball Clinics, OPSU Noble Center, 3:30 p.m.- 5:30 p.m.
Nov. 17 Sexual Assault Prevention & Self-Defense Workshop, Student Union Ballroom, 7 p.m., Females only
Nov. 18- Nov. 20 Aggies “Can” Make a Difference Food Drive- Bring a canned or non-perishable food item to the home basketball games.
Nov. 18 Basketball vs. Barclay College, Women at 5:30 p.m., Men at 7 p.m.
Nov. 20 Men's Basketball vs. Northern New Mexico College, 7:30 p.m.
Nov. 23 Aggie Baseball Car Show Fundraiser, Noble Center Parking Lot, 1 p.m.
Nov. 25 Men's Basketball vs. Univ. of Colorado at Colorado Springs, 7 p.m.
Nov. 26-28 Thanksgiving Break, No classes Wed.-Fri. and offices will be closed Thurs. and Fri.
Nov. 29 Men's Basketball vs. Southwestern Oklahoma State Univ., 3 p.m.
Nov. 30 Women's Basketball vs. Univ. of Nebraska at Kearney, 1:30 p.m.
Dec. 1 Feliz Navidad Faculty/Staff Holiday Lunch, SU Ballroom, 11:30 a.m.-1 p.m.

The annual OPSU Bull Test is underway. The beef bulls consigned to the 63rd Annual OPSU Bull Performance Test were weighed on test Saturday, Oct. 11, 2014. The test ends Jan. 31, 2015, and the bulls will sell in the 63rd Annual OPSU Bull Test Sale on Feb. 23, 2015.

The OPSU Programming Team continued the program’s long-established tradition of excellence at the 2014 Association of Information Technology Professionals (AITP) Region 3 Student Conference returning to the Panhandle with eight top 10 awards. The contest was held Oct. 2-4 in Lawton, Okla.

Joe Frost, Oklahoma Panhandle State University senior, has had a standout performance within the Professional Rodeo Cowboys Association (PRCA) this year. Frost has qualified to compete in his first Wrangler National Finals Rodeo (WNFR) in the bull riding. In addition, the 22-year old cowboy was named the Linderman Award recipient. The prestigious honor is given to the cowboy each year that has accumulated the most money in three events including at least one event from the timed event side and one event from the bucking chutes. Trell Etbauer, OPSU alum, has received the honor four times throughout his young professional career.

The 8th Annual OPSU Chili Cook-off was a success with over 20 contestants battling for the title of best chili in town. Congratulations to all winners and a big thank you to all participants!
Draper Farms-2nd place
Draper Farms-Best Presentation

Seniors Taunya Kliewer and Madison Hughes qualified to compete at the National Versatility Ranch Horse Association National Championships in Arizona Oct. 31- Nov. 2.

The Oklahoma Panhandle State University Rodeo Team finished off the fall season in Alva, Okla. Oct. 30- Nov. 1 by claiming two event titles, the men's all-around title and the men's team title. The men's team is currently in the number one position in the region standings at the end of the fall season.

The Oklahoma Panhandle State University football team finished the season with a 7-3 record on the year shattering a number of records along the way.
Justine Gaskamp is currently in her second year as the Sports Information Director (SID) at OPSU. This hard-working, smiling face began at OPSU in June of 2012 as the Executive Assistant to the Campus Communications and Sports Information Director before accepting the SID position in June of 2013.

This New Braunfels, Texas native works tirelessly around the clock to meet the needs of each athletic team at OPSU which includes 10 NCAA Division II sports as well as Rodeo, Cheer, and the Equine Teams. You may have spotted her at every home athletic event keeping stats with different members of her team of over 20 student workers she manages or you may have read one of the press releases she provides to the media regarding every athletic event an OPSU team competes in. Although she doesn’t claim to be creative you can see it in her work from the event and team schedule posters to the game day programs she designs. She also maintains both the Aggie Athletic website with information such as scores, schedules and even roster photos as well as the OPSU Aggie Athletics social media accounts. During her time as the SID, Justine has pushed the athletic event coverage at OPSU to new levels by developing a new website, adding Live Stats, and Live Streaming of the games.

This past June, after just one year as the SID at OPSU, Justine was named the 2013-14 Scott Puryear Sports Information Director of the Year. She was selected by her fellow SID’s in the Heartland Conference. One of the SID’s stated, “She was not only helpful with whatever required (stattruck/word rosters and stats) information we needed, no matter the season, but she was always direct, fast and above the rest in doing so. She is enthusiastic and creative, and her messages often were personal – not just a typical “see attached” message.”

Justine absolutely enjoys the people she gets to work with at her job. She commented on her great relationship with all the coaches, “We truly are a family in athletics which makes it easy to communicate with everyone.” As for her over 20 student workers, Justine said, “I literally could not do my job without them. I appreciate them more than I can express and I am extremely blessed with the young students I have on my staff. They take their jobs seriously and are very dependable despite all of their other activities. Many of them are athletes themselves, who have to juggle practice, classes, and in some cases other jobs. It amazes me how they keep up with everything so well.”

In addition to her many responsibilities as the SID, Justine became the Head Cheer Coach at the beginning of the fall semester and is thoroughly enjoying it. She said, “There’s always something to do for my full-time SID job; it keeps me busy Monday through Sunday/ August through May. Over the past two years I’ve worked out a few kinks and learned how to better plan my time which has come in handy now that I have added Cheer Coach to my repertoire. I genuinely love being a part of the cheer team as I was a cheerleader back in my younger years (WAY back) and it makes me even more excited about Aggie Athletics and all the great things that are going on here. The cheer team gives me an outlet for some fun time and makes me want to jump in and cheer along with them!"

Justine has two adorable dogs named Sammy and Moose. She enjoys playing golf, baking and cooking for the coaches and athletes, and being involved at her church, Centenary United Methodist Church, in Goodwell. Justine is married to the OPSU Head Football Coach Russell Gaskamp and she loves being a coach’s wife. She said, “I am so proud of Russell and what he’s done here in his first three seasons as a college head coach!” Justine added, “The Aggie athletes (football and all sports) as well as my cheerleaders and student workers are my kiddos and part of my family!”

David A. Bryant, President
## OKLAHOMA PANHANDLE STATE UNIVERSITY

### INSTITUTION

**SUMMARY OF OUT-OF-STATE TRAVEL AS OF Oct-14 MONTH**

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Dr. Kent Smith, President, appeared before the Board of Regents to present the business of Langston University and review the Agenda for members of the Board.

Dr. Smith said he, too, would like to thank Presidents Shrum and Barnett for the hospitality and the wonderful meal. It is always a pleasure to be in Tulsa.

Dr. Smith reported that one of Langston’s star students, Emmanuel Robinson, a senior English Education major from Guthrie, was one of 30 aspiring male teachers chosen from Historically Black Colleges and Universities (HBCU) across the nation to attend the HBCU Male Summer Institute. It is funded by the Thurgood Marshall College Fund’s Teacher Quality and Retention Program.

Dr. Smith also reported that the Debate Team at Langston University has been reestablished by Dr. Ricco Wright, a Langston University graduate and a recent PhD graduate from Columbia University. He returned to Langston as Assistant Professor of Mathematics. Dr. Smith said the Debate Team did very well and will only get stronger. He said the reason he brings this to the Board’s attention is that in the movie, “The Great Debaters,” the character played by Denzel Washington was Dr. Melvin B. Tolson, who was a very prolific Langston University professor for 17 years. To have a Langston alum come back and lead the Debate Team is a tribute from where Langston University has come and certainly to Dr. Tolson.

Dr. Smith reported on the success of the athletic teams including the volleyball team, which in its third year of existence made the playoffs and boasts the highest GPA of any Langston athletic team; the football team was the conference champion and made the NAIA playoffs for the first time in about six years with the Head Football Coach receiving Conference Coach of the Year and the quarterback receiving Offensive Player of the Year awards; the women’s basketball team currently remains undefeated; and the men’s basketball team is starting to have some success.

Approval of Mission Statement

Dr. Smith requested Board approval of a new Mission Statement for Langston University. Dr. Smith provided the language of the current Mission Statement and the proposed Mission Statement (which is attached to Langston’s Agenda and considered a part of these minutes). Dr. Smith said in 2016 Langston will have its accreditation visit by the Higher Learning Commission. As a part of the process of preparing for the visit, the institution is required to review its Mission Statement. A little over a year ago a focus group was appointed to begin looking at Langston’s Mission Statement to determine whether Langston should keep its current Mission Statement or make adjustments. The group had broad representation from all three of Langston’s campuses consisting of faculty, staff, students, alumni, and even community supporters. What is being presented is the result of several iterations over the course of the year. Dr. Smith said it was difficult to prepare because Langston has so many different missions, but
he believes it has been accomplished in a more precise way. He asked the Board’s approval of the proposed Mission Statement.

Chairman Davis said the Regents appreciate the broad review of the Mission Statement by the Langston University constituency.

Regent Anthony moved and Regent Watkins seconded to approve the Langston University Mission Statement as presented.


Renew Sponsorship of Deborah Brown Charter Community School

Dr. Smith requested Board approval to renew the sponsorship of the Deborah Brown Charter Community School in Tulsa, effective July 1, 2015, through June 30, 2020. He said this is one of Langston’s stand-out charters. This school received an A+ rating and was ranked one of the highest schools in the state by the state grading system. Originally, Dr. Smith said he requested a two-year agreement because he was new as President and did not want to go too long in a partnership without full understanding; however, after two years he feels very strongly that this is a great partnership and that the school is doing a very good job educating young people. He is requesting a five-year commitment to maintain that partnership.

Regent Milner moved and Regent Burns seconded to approve the renewal of a charter sponsorship with the Deborah Brown Charter Community School in Tulsa, effective July 1, 2015, through June 30, 2020.

Regent Anthony said his recollection is that this is basically a revenue neutral program for the University. Dr. Smith said Langston receives 5 percent of the non-federal dollars that are generated. The University generates approximately $300,000 per year as a result of the four charter schools that Langston sponsors.


Balance of Agenda

Regent Link moved and Regent Watkins seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)

The business of Langston University being concluded, Dr. Smith was then excused from the meeting.
Dear Board Members:
Please approve the following business items for Langston University.

Expenditures from Treasury Funds, contingent upon their availability, will be submitted for purchasing through Ms. Sharon Toy, Director of Purchasing.

A. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD: NONE

B. RESOLUTIONS:

WHEREAS, it has been called to the attention of Langston University and the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges that Mrs. Ruth H. Swain was claimed by death on October 27, 2014; and

WHEREAS, Mrs. Swain, by her loyalty, attention to duty, and faithful performance rendered service as a faculty member of Langston University for 16 years, serving as Instructor and Assistant Professor of Social Sciences in the School of Education and Behavioral Sciences; and

WHEREAS, her friends and Langston University have suffered an irreparable loss in her passing; NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES; THAT, it takes this method to express its appreciation for the more than 16 years of exemplary service rendered by Mrs. Ruth H. Swain to Langston University, the State of Oklahoma and its citizens, to express respect to her memory, and to extend to the family its deepest sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Langston University's beloved staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mrs. Ruth H. Swain.

Adopted by the Board this 5th day of December 2014.

C. POLICY AND OPERATIONAL PROCEDURES:

1. Approval is respectfully requested to adopt a proposed Mission Statement for Langston University which has been revised to more accurately reflect the current purpose of the University. The proposed Mission Statement is as follows:

   Grounded in its rich traditions as a historically Black college and university, and a land-grant institution, Langston University offers quality post-secondary education to diverse populations through academic, research, community engagement, extension, and co-curricular experiences that lead to professional competence and degree completion.
2. Approval is respectfully requested for Langston University to adopt an International Travel Policy. The policy is modeled after the most current International Travel Policy for Oklahoma State University. The proposed policy is included in Attachment A for your review.

D. PERSONNEL ACTION:

1. **FOR INFORMATIONAL PURPOSES**
   Langston University will accept the following notice of resignation:

   Dr. Hyacinth Joseph, Assistant Professor/Director of Nursing – Tulsa Campus, School of Nursing and Health Professions, effective November 3, 2014.

   Mark Swinton, Campus Police Officer, effective November 3, 2014.

   Dr. Ellen Martin-Watts, Assistant Professor, School of Business, effective December 19, 2014.

2. Approval is respectfully requested to employ Carolyn Bee as Instructor, School of Nursing and Health Professions, on a 9-month basis, at an annual salary of $50,000, effective January 12, 2015.

3. Approval is respectfully requested to change the title and salary of Dr. Sharron Hunter-Rainey from Director for the Center of Entrepreneurial Studies and Research and Associate Professor at an annual salary of $95,000 to Director for the Center of Entrepreneurial Studies and Research, Associate Professor, and Acting Director, LU-Tulsa School of Business at an annual salary of $105,000 effective October 1, 2014.

E. INSTRUCTIONAL PROGRAMS: NONE

F. BUDGETARY ACTION:

1. Approval is respectfully requested for the Langston University School of Agriculture and Applied Sciences to accept the grant from USDA (NIFA) entitled Sustainable Control of Greenhouse Gas Emission by Ruminant Livestock in the amount of $300,000 for the period of September 1, 2014 through August 31, 2017. Documentation of this grant is included in Attachment B for your view.

G. OTHER BUSINESS AND FINANCIAL MATTERS:

1. Approval is respectfully requested for Langston University to de-commission Officer Mark Swinton, Campus Police Officer.
H. CONTRACTUAL AGREEMENTS (other than construction and renovation):
   1. Approval is respectfully requested for Langston University to renew the sponsorship of the Deborah Brown Charter Community School effective July 1, 2015 through June 30, 2020. The renewal contract is included in Attachment C for your review.

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES: NONE

J. PURCHASE REQUESTS:
   1. Approval is respectfully requested for Langston University to solicit public bids and process a purchase requisition to install a new single package roof-top air conditioning/heating unit in Gayle’s gymnasium. The unit will provide controllable environmental air quality for the sports teams occupying the space. The estimated cost of this project is $85,000. Funding for this project is available in Section 3/New College Funds.

K. STUDENT SERVICES/ACTIVITIES: NONE

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED: NONE
M. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:

1. Summary of Out-of-State Travel ending October 2014:

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</table>

All items listed above are respectfully submitted for your approval.

Sincerely,

KENT J. SMITH, JR.
PRESIDENT
LANGSTON UNIVERSITY
LANGSTON UNIVERSITY MISSION STATEMENT

Current Mission Statement:

The mission of Langston University is to provide excellent post-secondary education to individuals seeking knowledge, skills, and attitudes that will enhance the human condition and promote a world that is peaceful, intellectual, technologically advanced, and one that fulfills the needs of nations and individuals alike. Langston University strives to educate individuals to become the leaders of tomorrow within their local, national and global communities. Reflecting on the Langston University history as a land grant institution established in 1897 “to instruct both male and female Colored persons”, the mission of the University continues to both education of African-Americans in the arts, sciences, humanities, business, agriculture, education, nursing and health professions. Langston University offers post-secondary education leading to associate, baccalaureate, master, and doctoral degree programs. As a University with an urban mission in a rural setting, Langston University has the challenge of educating individuals who will serve their communities in urban centers as well as rural communities. To fulfill the mission, Langston University actively recruits faculty and students who support and complement the purpose and functions of the University.

Proposed Mission Statement:

Grounded in its rich traditions as a historically Black college and university, and a land-grant institution, Langston University offers quality post-secondary education to diverse populations through academic, research, community engagement, extension, and co-curricular experiences that lead to professional competence and degree completion.
1.01 Purpose
This policy outlines Langston University's administrative requirements for all Langston students, faculty and staff traveling on official university business or with university-sponsored programs outside the U.S.

2.01 Definitions
For the purpose of this policy:
A. “International Travel” is defined as travel to any destination outside the 48 contiguous states.
B. “University-Sponsored Programs” is defined as those educational programs abroad that are developed, negotiated, or managed by Langston University and involve International Travel as defined above. “University-Sponsored Programs” include student travel organized and/or accompanied by a faculty member, including travel to conferences, for field trips, or for research for one or more students.

3.01 Travel Authorization
A. The Board of Regents for the Oklahoma Agricultural and Mechanical Colleges must be informed in advance of all official International Travel (Board of Regents Policy 2.15).
B. For compliance and record keeping purposes, University-Sponsored Programs must be submitted through the Langston University Office of Risk Management to the Vice President for Academic Affairs for approval.

4.01 Program Planning
Langston University travel and purchasing policies apply to University-Sponsored Programs and transportation arrangements for International Travel. Some University-Sponsored Programs require specific travel agents; however, no commitments on behalf of the University can be made without prior approval of the Langston University Purchasing Department.

5.01 Contractual Agreements
Any contracts, agreements, block hotel reservations, group transportation arrangements, or group travel through a travel agent involving University-Sponsored Programs must be routed through Langston Purchasing. The President of Langston University is the only University official authorized to sign contractual agreements.
6.01 Restricted Travel
Any International Travel or University-Sponsored Program to a country for which the US State Department has issued a Travel Warning must be approved by the Office of Risk Management. A list of such countries can be found on the State Department website, http://travel.state.gov. Contact the Office of Risk Management if the proposed International Travel involves a country included on the State Department Travel Warning list.

7.01 Compliance with University Policies
University policies remain applicable to faculty, staff, and students participating in International Travel or University-Sponsored Programs.

8.01 Orientation
University faculty and staff responsible for planning and/or directing University-Sponsored Programs should provide at least one orientation for all program participants, including accompanying faculty. Program policies and procedures should be provided in writing and, if possible, in a face-to-face meeting, to all participants and to the parents or guardians of student participants who are under 18 years old. Information on recommended travel practices and sources for additional travel guidelines should be provided to each participant and should include reference to the current travel and health warnings for the countries to be visited.

After attending the orientation session, all participants, and when appropriate, their parent or legal guardian, should provide written acknowledgement that they attended the orientation session and/or received the written documentation. This documentation should be kept by the responsible department for two years after completion of travel.

A program itinerary, along with a list of the participants and the group leader(s), their contact and emergency addresses, passport number, and record of their insurance policy should be filed with the Office of Risk Management. A copy of the participant information should accompany the group on their trip.

9.01 Insurance
A. Health and Accident Insurance
Any participant in International Travel is personally responsible for health and accident insurance coverage valid for each country to be visited. Langston faculty and staff who receive health insurance coverage through Langston University should verify the impact of International Travel on their insurance coverage and benefits.

B. Emergency Medical Evacuation and Repatriation of Remains
International Travel participants are required to obtain insurance that includes coverage for Emergency Medical Evacuation and Repatriation of Remains. Langston faculty and staff on official university International Travel may confirm coverage at no charge through a state policy by registering with the Langston University Office of Risk Management.

C. Employee Injury/Workers’ Compensation
Faculty or staff employees who are injured in the course of their employment are covered under workers’ compensation. Contact the Langston University Office of Human Resources for information and assistance.
10.01 Reporting Accidents
Any situation that could lead to a liability claim against the University should be well
documented, including a description of the incident, dates, location, persons involved, and the
names and contact information of any witnesses. This information should be sent to the
Langston University Office of Risk Management in a timely and appropriate manner.

APPENDIX
Required Forms
The following forms are required for participation in or management of International Travel
or University-Sponsored Programs:

1. Travel Request – This form should be completed at least two weeks before departure
   and signed by the department head and others as required by your particular
   administrative division.

2. Liability Waivers/Permission Forms – All participants in study-abroad programs
   sponsored by Langston University are required to sign a liability waiver. Minors
   need parental permission to participate. If the standard approved Langston waiver
   and release from liability is not used, any other variation must be approved by the
   Office of Legal Counsel for the Board of Regents for the Oklahoma Agricultural and
   Mechanical Colleges.

3. Medical Insurance – Evidence of adequate medical coverage abroad, including
   Emergency Medical Evacuation and Repatriation of Remains is required for all
   international travel.

4. Hazardous Travel Form – This form should be completed and signed if travelers
   intend to travel to a destination that is under a US State Department Travel Warning.

5. Student Sign-up List – Faculty/staff leading a University-Sponsored Program should
   have an official list of participants, their contact and emergency addresses, passport
   numbers, and record of their insurance policies. This list should be filed with the
   Langston University Office of Risk Management.
This Award Incorporates the following:

1. The referenced proposal and any revision thereto - incorporated by reference


4. The Approved Award Budget
5. NIFA Project Initiation Documents - incorporated by reference
6. The obligation of funds may be terminated without further cause unless the recipient commences the timely drawdown of funds; initial drawdown must be made within the first year of the project.
7. Form AD-1046 or other NIFA approved format must be completed by the approved subawardee and returned to the recipient for retention in the official award file. It is not necessary to send a copy to NIFA. (http://www.nifa.usda.gov/funding/aif_forms.html)

Co-Project Director(s):
Ryszard Puchala (Langston University), Tilahun Sahlu (Langston University), Michael D Flythe (USDA-ARS Forage-Animal Production Research Unit), Glen E Allam (USDA-ARS Forage-Animal Production Research Unit)
RESEARCH & RELATED BUDGET - Cumulative Budget

Award Number: 2014-38821-22426

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Section F. 8. -- Communication

The organization's approved negotiated rate results in the lesser indirect cost dollars for this project and is therefore the rate that must be used when charging indirect costs under this award.
CHARTER SCHOOL CONTRACT

This Charter School Contract ("Contract") is executed to be effective the 1st day of July, 2015, by and between Langston University ("Sponsor"), and The Deborah Brown Community School, Inc. ("Charter School"). This Contract constitutes the Charter of the Charter School in compliance with the Oklahoma Charter Schools Act. When the terms "Contract" or "Charter" are used in this Contract, they are deemed to be synonymous.

The Charter School has submitted its application ("Proposal") to the Sponsor for sponsorship of its charter school program; the Proposal is attached as Exhibit A to this Contract for reference to its provisions. The comprehensive instructional program and curriculum to be provided by the Charter School shall be the same as is described in the Proposal.

I. GENERAL PROVISIONS

1. Authority Granted by the Charter. The Sponsor authorizes the Charter School to operate a charter school subject to the terms of this Charter, the Oklahoma Charter Schools Act (OKLA. STAT. tit. 70, §§ 3-130 through 3-160) ("Act"), and all applicable rules and regulations. The Charter School agrees that it will start operations on or before July 1, 2013.

The name, address, telephone number, facsimile number, and E-mail addresses of each representative authorized to act on behalf of the Charter School are as follows:

Name: Deborah Brown
Title: Executive Director
Telephone Number(s): (918) 583-6835 (Home)
(918) 425-1407 (Work)

Address: Two South Elgin Avenue, Tulsa, OK  74103

Facsimile Number: (918) 425-6693

E-Mail Address: dbrown@dbcschool.org

Name: Aisha Z. Brown
Title: Secretary, Board of Directors
Telephone Number: (918) 691-4009 (Home), (918) 425-1407 (Work)
Address: Two South Elgin Avenue, Tulsa, OK  74103
Facsimile Number: (918) 592-3462
E-Mail Address: abrown@dbcschool.org

Name: Kenneth James
Title: President, Board of Directors
Telephone Number: (405) 620-0594
Address: 2 South Elgin Tulsa, OK  74120

2. **Term of the Charter.** This Charter will be effective on July 1, 2015, and shall terminate on June 30, 2020, unless terminated sooner as herein provided.

3. **Renewal of the Charter School Contract.** On timely application by the Charter School, this Charter may be renewed for an additional period, as determined by the Sponsor and Charter School, not to exceed an additional five (5) years from the last day
of operation for the 2019-2020 school year. Any application for renewal must be filed no later than June 30, 2019.

4. **Modification of the Charter.** The terms of the Charter may be revised upon the request of the Charter School and upon the approval of the Sponsor.

II. **THE EDUCATIONAL PROGRAM**

1. **Enrollment:** The Charter School shall not discriminate in enrollment and shall select waiting students by lottery. The admissions policy for admission of students to the Charter School is described in the Proposal. Sibling policy will be applied at the lottery; i.e., if more than one child from a family has applied for admission and one of the children is selected by lottery, then the other applicants from that family are also permitted to attend. The admission policies and practices of the Charter School shall prohibit discrimination on the basis of gender, national origin, income level, ethnicity, religion, disability, aptitude, academic or athletic ability, and proficiency in the English language. The Charter School shall enroll those students whose legal residence is within the boundaries of the Tulsa Public Schools and who submit a timely application, or those students who transfer to the Tulsa Public Schools in accordance with Section 8-103 of Title 70 of the Oklahoma Statutes, unless the number of applications exceeds the capacity of a program, class, grade level, or building. If capacity is insufficient to enroll all eligible students, the Charter school shall select students through a lottery selection process. The Charter school shall give enrollment preference to eligible students who reside within the boundaries of the Tulsa Public Schools.

2. **The Charter School program shall not discriminate.** The educational program of the Charter School shall be nonsectarian in its programs, admission policies, employment
practices, and all other operations. The Charter School shall not be affiliated with a nonpublic sectarian school or religious institution and shall not discriminate in its operations against any student or employee on the basis of race, creed, gender, national origin, religion, disability or need for special education services.

3. **The Charter School shall comply with statutes and regulations governing children with disabilities.** The Charter School will be knowledgeable of, and comply with, the provisions of the Individuals with Disabilities Education Act (IDEA) and implementing state and federal regulations; Section 504 of the Rehabilitation Act of 1973 ("Section 504") and implementing state and federal regulations; Title II of the Americans with Disabilities Act and implementing regulations; and the Policies and Procedures For Special Education In Oklahoma of the State Department of Education governing the education of children with disabilities. The Charter School agrees that it is the Local Educational Agency ("LEA"), as that term is defined in the above statutes and regulations, and that it accepts all responsibilities imposed by law under the above statutes and regulations and agrees to indemnify the Sponsor from all liabilities, including attorney fees and costs, which may be imposed on the Sponsor concerning the education of any child with a disability enrolled in the Charter School.

4. **The Charter School shall comply with the Oklahoma School Testing Program and shall provide data to the State Office Of Accountability.** The Charter School shall participate in all testing as required by the Oklahoma School Testing Program Act and shall report test results as required of an Oklahoma public school district. The Charter School shall provide any requested data to the State Office of Accountability.
5. **The Charter School shall comply with all federal regulations and state and local rules and statutes relating to health, safety, civil rights and insurance.**

6. **The Charter School shall comply with state law governing out-of-school suspension procedures.** The Charter School shall comply with Oklahoma law regarding the out-of-school suspension of students and other disciplinary procedures, and shall afford students all due process rights to which they are entitled by state law and the federal Constitution in the out-of-school suspension process. The Charter School shall furnish an individualized out-of-school education plan to eligible students suspended out-of-school as required by Oklahoma law.

7. **The Charter School shall comply with federal privacy laws.** The Charter School shall comply with the Federal Family Educational Rights and Privacy Act and safeguard the confidentiality of student educational records. In addition, the Charter School shall comply with the student education record requirements contained in the IDEA.

8. **The Charter School will not charge tuition or fees directly or indirectly.** The Charter School shall not charge students tuition or fees either directly or indirectly, regardless of what terminology may be used to describe any such attempted payments.

9. **The Charter School shall not be used to generate revenue for home-schooled students.** The Charter School shall not be used in any manner to generate revenue for home-schooled students.

10. **The Charter School shall educate students at the Charter School site.** The Charter School will educate students only at an organized Charter School site. The Charter School will promptly notify the Sponsor in writing of any proposed relocation of
the Charter School facility. The Charter School may not directly or indirectly operate a
home-school program.

11. **The Charter School shall comply with state law governing days of instruction and hours of instruction.** The Charter School shall provide instruction for at least the number of days, and hours during the day, as is required by Oklahoma law.

III. **FISCAL MANAGEMENT**

1. **The Charter School shall operate on a fiscal year basis.** The Charter School shall utilize a fiscal year beginning July 1 and ending on the following June 30.


3. **The Charter School shall have an annual audit conducted.** The Charter School shall have the financial operations of the Charter School audited annually in accordance with the provisions of the Oklahoma Public School Audit Law.

4. **Assets of Charter School shall be restricted to Charter School usage.** The Charter School shall not apply, hold, credit, transfer, or otherwise make use of funds, assets or resources of the Charter School for any purpose other than operation of the Charter School described in the Charter. The Charter School shall abide by the Oklahoma constitutional bans against the loaning of public property for the credit or benefit of an individual or other entity and against the making of gifts of public property.

5. **The Charter School shall not extend its credit.** The Charter School shall not extend credit, or otherwise make use of the credit or assets of the Charter School for any purpose other than operation of the Charter School described in the Charter.
6. **The Charter School shall not be involved in transactions that are a conflict of interest.** No transaction shall be executed between the Charter School and a member of the governing body of the Charter School or any member of the immediate family of a member of the governing body of the Charter School which violates directly or indirectly Oklahoma law governing conflict of interest transactions between a member of a school district board of education and the school district.

7. **Sponsor Fee.** The Charter School shall receive funding from the State Department of Education in the amount of State Aid revenue generated by its students as set forth in law and regulation. The Charter School shall pay to the Sponsor five percent (5%) of its State Aid revenue for administrative services to be rendered by the Sponsor which shall include: technical assistance in the writing and preparation of grant applications to support the Charter School’s educational programs, the assignment of student teachers in training by the Sponsor to intern at the Charter School, sponsorship of the Charter School’s public outreach programs, and such other services as the parties may agree are appropriate.

**IV. FACILITIES, GOVERNANCE, AND OPERATIONS**

1. **The Charter School shall comply with the requirements of the Oklahoma Open Meeting Act.**

2. **The Charter School shall comply with the requirements of the Oklahoma Open Records Act.**

3. **The Charter School shall have the governing body and administration described in its Proposal.** The Charter School will have a governing body, and administration, which shall be responsible for the policies and operational decisions of the Charter
School. No current, proposed or future member of the governing body will have a felony conviction.

4. **The Charter School shall maintain insurance protection.** The Charter School acknowledges and agrees that it has potential liability under the Oklahoma Governmental Tort Claims Act for negligent actions of its employees acting in the scope of their employment and under the federal Constitution, statutes, and regulations for actions that violate federal rights of students, parents, or employees. The Charter School also acknowledges that it may be sued for actions relating to contracts. **The Charter School has secured and will maintain throughout the term of this Charter and any extension thereof:** (1) liability insurance protection for ALL school operations in amounts equal to or greater than the minimum liability amounts set forth in the Oklahoma Governmental Tort Claims Act; (2) appropriate property and casualty insurance policies providing adequate protection of Charter School property; (3) fleet/liability insurance for any vehicle owned or operated by the Charter School in an amount equal to or greater than the amount required by law; (4) workers' compensation insurance as required by law; and (5) any other insurance which may now or hereafter be required by law. The Charter School will furnish the Sponsor with a copy of any policy of insurance it maintains within five (5) days of the Sponsor's written request for the policy.

5. **The Charter School shall issue employment contracts.** The Charter School shall have employment contracts which set forth the Charter School's personnel policies, including, but not limited to, policies related to certification, professional development, evaluation, suspension, dismissal and nonreemployment, sick leave, personal business leave, emergency leave, and family and medical leave. The employment contract shall
also specifically set forth the salary, hours, fringe benefits, and work conditions of the employees. Upon contracting with an employee, the Charter School's governing body shall disclose, in writing, all employment rights of employees in the event the Charter School closes or its Charter is not renewed.

6. The Charter School shall comply with all applicable federal, state, and municipal laws and regulations. The Charter School will comply with all applicable federal statutes and regulations, state statutes and regulations, and local ordinances and rules, including, but not limited to those relating to health, safety, civil rights, and insurance listed annually by the State Department of Education for Charter School compliance.

7. The Charter School shall provide for the disposition of property. The Charter School shall adopt a rule specifying the method to be used for disposing of real and personal property acquired by the Charter School upon the expiration or termination of the Charter or upon failure of the Charter School to continue operations or when the real or personal property is no longer needed by the Charter School. Any real or personal property purchased with state or local funds shall be disposed as required by law upon the occurrence of any of these events.

8. The Charter School may participate in certain benefit programs of the Sponsor. The Charter School may participate in all health and related insurance programs available to the employees of the Sponsor. The Charter School may also elect not to do so and the parties hereto affirm that it is the desire of the Charter School not to do so as of the date of execution of this Agreement. In the event that the Charter School decides in the future that it desires to so participate in the health and related insurance programs available to employees of the Sponsor, it must give notification to the Sponsor of such desire no less
than ninety (90) days of the start of the next insurance plan year for the Sponsor to allow adequate time to permit the Sponsor to execute appropriate documents with its vendors providing such insurance coverage.

V. INSPECTIONS

The Sponsor's representatives shall have the right to make periodic inspections of all aspects of the Charter School's operations. Routine scheduled inspections shall take place on a quarterly basis, or more frequently if the Sponsor deems that more frequent inspections are appropriate. Non-routine inspections may occur at any time. The Sponsor will give the Charter School notice at least five (5) business days in advance of a non-scheduled, non-routine inspection. The Charter School agrees to cooperate in good faith with the Sponsor's representatives making the Sponsor inspections. The purpose of the inspections will be to ascertain that the Charter School is properly fulfilling its obligations under:

   The Oklahoma Charter Schools Act;
   The Charter School's Mission Statement;
   This Contract; and
   The terms and conditions of the Charter School's application/proposal to the Sponsor.

2. Termination of Contract by Sponsor. The Sponsor may terminate the Charter during the term of the Contract for failure to meet the requirements for student performance contained in the Contract, failure to meet the standards of fiscal management, violations of the law, or other good cause. The Sponsor shall give at least ninety (90) days' written notice to the governing board of the Charter School prior to
terminating the Contract. The governing board may request, in writing, an informal hearing before the Sponsor within fourteen (14) days of receiving notice. The Sponsor shall conduct an informal hearing before taking action. If the Sponsor decides to terminate the Contract, the governing board may proceed to mediation or binding arbitration or both as provided for in the Oklahoma Charter Schools Act.

3. Termination of Contract by Charter School. The Charter School may terminate the Charter during the term of the Contract with or without cause upon ninety (90) days written notice to the Sponsor.

VI. THIS AGREEMENT

Entire Agreement. This Contract, including all referenced attachments and terms incorporated by reference, contains the entire agreement of the parties. All prior representations, understandings, and discussions are merged into, superseded by and canceled by this Contract. This Contract has been jointly prepared by the parties; accordingly, this Contract shall not be construed more or less favorably with respect to either party. This Contract may not be modified or amended orally, but only by an instrument in writing, duly authorized and executed by the parties to this Contract.

Severability. If any provision of this Contract is determined by a court or other tribunal to be unenforceable or invalid for any reason, the remainder of the Contract shall remain in full force and effect, so as to give effect to the intent of the parties to the extent valid and enforceable.

No Waiver of Breach. No assent, express or implied, to any breach of any of the covenants or agreements herein shall waive any succeeding or other breach.
Venue. In the event that the Charter School should seek civil recourse against the Sponsor, the parties agree that the sole venue for such action lies in the District Court for Payne County, Oklahoma. In the event that the Sponsor should seek civil recourse against the Charter School, the parties agree that the sole venue for such action lies in the District Court for Tulsa County, Oklahoma.

Governing Law. Oklahoma law shall apply in interpreting and applying this Contract.

Authority. The persons signing this instrument represent that they are duly authorized to execute this instrument on behalf of the respective parties and that this instrument has been duly and legally approved and adopted by the respective parties.

Incorporation by Reference. Charter School's Proposal, including any amendments, to Sponsor is incorporated herein by reference. In the event of any conflict between the terms and conditions of this Contract and the terms and conditions of the Proposal, the terms and conditions of this Contract will prevail.
IN WITNESS WHEREOF, the parties hereto have executed this Contract to be effective the date first above written.

Charter School: 

——— ————
President, Board of Directors
THE DEBORAH BROWN
COMMUNITY SCHOOL, INC.
Tulsa, Oklahoma
Attest:

——— ————
Secretary, Board of Directors

Sponsor: 

——— ————
President
Langston University
Langston, OKLAHOMA
Approved as to form:

——— ————
Office of General Counsel,
Board of Regents for Oklahoma State University and the Agricultural Colleges
NORTHEASTERN OKLAHOMA A&M COLLEGE, MIAMI, OKLAHOMA

Dr. Jeff Hale, President, appeared before the Board of Regents to present the business of Northeastern Oklahoma A&M College and review the Agenda for members of the Board.

Dr. Hale said he would also like to thank Dr. Barnett and Dr. Shrum for the good dinner last evening. He said the Mayo Hotel is a wonderful facility in which to be able to have that event.

Dr. Hale reported that NEO received a grant in the approximate amount of $500,000 from the U.S. Department of Agriculture, Rural Development, which will bring GED courses to remote sites in rural Craig and Delaware Counties, equip eight public school partners with new HD-quality ITV systems, and construct three fully integrated ITV classrooms.

Dr. Hale reported that four years ago the Board authorized NEO to pursue a designation as a Native American serving institution. About six months later NEO received that designation. As a result, NEO has received in excess of $8 million in federal grants to serve Native American students. Another side benefit is the amount of scholarship dollars, which exceeded $600,000 this year. Chairman Davis commended NEO for these efforts. He said every time he has been on campus he sees the cultivation of those partnerships with the Native American tribes and how it benefits the students. Dr. Hale said it has been a wonderful relationship. NEO is unique in that it has nine federally recognized tribes in its small county, which is the largest number of federally recognized tribes in one county in the United States.

Dr. Hale reported that Phase I of the Synar Farm Master Plan that included an addition to the Indoor Arena was recently completed. He also reported that NEO has partnered with Langston University to design a web banner that will appear on the website of “Diverse Issues in Higher Education.”

Remedial and Non-Remedial Math Progression

Dr. Hale said NEO is really engaged on campus as to how it can improve retention, graduation, grade point performance, etc. He referenced charts in the NEO Agenda which provide some insight into some of the challenges that must be addressed if NEO is going to improve. Over the past five years, the total number of students who have taken a math course at NEO totals almost 7,000 students of which 4,600 had to start out in some type of remedial course. As the chart implies, students who started in a math remedial course over the last five years have a 25 percent chance getting admitted to College Algebra. As is the case at most campuses, students who do not successfully complete College Algebra cannot receive an associate’s degree. The chance of a student getting an associate’s degree coming to NEO underprepared in mathematics and going through the development education process is less than 25 percent. In comparison, during that same time frame approximately 2,000 students came to NEO who did not require remedial math education and were able to go directly into College Algebra. Approximately 75 percent passed
the course and were able to stay in the pipeline and continue towards a degree progression. Ultimately, many of those students do get a degree.

Another chart reflects the various grades received in College Algebra. The ongoing discussion is how NEO can improve the process. One thing the students have reported is that NEO’s limited amount of advising services and supplemental instruction was not always provided at a convenient time or in a convenient way. Dr. Hale said two years ago NEO implemented an online math tutoring service. Over the past 18 months, NEO purchased 1,500 hours of online tutoring, 3,500 sessions took place, and the approval rating for that process is 4.4 out of 5. Each session lasts approximately 25 minutes and nearly 1,000 students have participated in the online sessions. What NEO does not know at this point is whether or not that has impacted the learning and performance of the students. NEO is in the process of trying to make that kind of determination; however, what NEO does know is that the students are very satisfied with that program. The program is available 24/7 and can be accessed either online or by phone. Dr. Hale said these are the kinds of strategies NEO is looking at to try to impact remedial education. If NEO does not find a way to be more effective in this area, then it will not be able to increase retention, grade point performance, graduation, etc.

Regent Burns asked if NEO has any information by which to separate out how much of that problem is attributable to not providing the instruction that is needed, the instructors not being as engaged or committed, or, perhaps the student is not an appropriate person to even go to college. He said there are some of those students in the system. Regent Burns said it is difficult to sort those things out, and he just wondered to what degree NEO has any information to differentiate. Dr. Hale said in looking at the chart, the 567 students who had to start at Math 0013 had ACT scores of 9, 10, 11, etc. That is a red flag. Of those students, only 7 percent were able to get to College Algebra. The determination can be made that if students are coming to NEO that underprepared then they may not be equipped to be successful in a college environment. Dr. Hale said he does not have any quantitative answers at this point. Regent Burns said in that regard one thing that concerns him is in the zeal to increase enrollment sometimes students are recruited who virtually have no chance of success and perhaps institutions have kind of “duped” them to some degree into some false hope that just ended up creating debt for them and perhaps kind of “threw water” on their enthusiasm. In that case, this has been a disservice to these students. Regent Burns said this worries him, and he believes this is something to which the schools need to give some thought. Dr. Hale said this is a great point, and as an open admission institution, as community colleges are in Oklahoma, NEO accepts all kinds of students. Students who have a GED or a high school diploma are eligible to be admitted. Dr. Hale said he is pleased to report that NEO has more of those conversations in its advising sessions than one might imagine. The signs that are seen indicate that some prospective students may not be ready for this process because of what appears to be lack of preparation. The greatest predictor to college success is previous success. When looking at a student’s profile and it is seen that there is no level of being successful in a secondary educational environment, low ACT scores, low high school grades, and then factor in socio economic issues and college attainment by parents, then an objective person would know this probably is not a wise decision.
Northeastern Oklahoma A&M College - 3

Regent Burns asked if the advisors include other options that prospective students might consider. Dr. Hale said the advisors do, and, in fact, the most at risk students come very late in the process so that allows the advisors the opportunity to engage in some conversations that it is very late in the process and that there may be some things the prospective students can do between August and December to be better prepared in January. Those kinds of interventions are discussed on the front end on a regular basis. It is probably not what a lot of students want to hear because all of a sudden they decided college is the best option for their future. Dr. Hale said NEO does not want to discourage that, but the College also wants to be realistic. Regent Burns said as long as it is consensual he is okay with that because he does not want to deny anyone an opportunity, but he does believe the schools have a responsibility to inform the prospective students. Dr. Hale agreed and said he can confidently stand in front of the Board and say that he really does not believe any students are “duped.”

Regent Anthony said the statistics presented pertain to math, and he asked if this is relatively true for other classes in general. He also asked what the average ACT score is for NEO students. Dr. Hale said the average ACT score for NEO is about 18.3, which is up from about 17.0 five or six years ago. NEO has experienced a gradual climb, and in the world of ACT this is a pretty significant move. That is still not a number that allows a student to be admissible to any regional or comprehensive university. With respect to Regent Anthony’s first question, Dr. Hale reported that NEO sees different results when it remediates for English, which is the other discipline that NEO remediates a great deal. NEO’s students are much more successful in the remediation of reading than they are in mathematics—about three times more successful. Math as a content area is a much greater problem—not only in numbers but also in results of helping students get through the process.

**Partnership with Haskell Indian Nations University**

Dr. Hale requested Board approval to partner with Haskell Indian Nations University for the assignment of Dr. Carole Tomlinson to Northeastern Oklahoma A&M College and the American Indian Center for Excellence. The sponsorship is with Haskell Indian Nations University and the Bureau of Indian Education under the Intergovernmental Personnel Act, effective January 1, 2015.

Regent Lester commented that Dr. Tomlinson’s resume was very impressive.

Regent Lester moved and Regent Watkins seconded to approve the partnership between Northeastern Oklahoma A&M College and the Haskell Indian Nations University for the assignment of Dr. Carole Tomlinson and to authorize President Hale to sign the Intergovernmental Personnel Act documents, subject to review and approval by Legal Counsel.

The business of Northeastern Oklahoma A&M College being concluded, Dr. Hale was then excused from the meeting.
Board of Regents for OSU and the A&M Colleges  
Stillwater, Oklahoma

Dear Board Members:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. **President’s Remarks**

2. **U.S. Department of Agriculture Distance Learning and Telemedicine Grant Notification**

   We have received official notification from the U.S. Department of Agriculture, Rural Development, informing us that NEO A&M College has been selected to receive a $499,873 grant under the 2014 *Distance Learning and Telemedicine Grant Program* administered by the Rural Utilities Service. The purpose of the grant is to:

   - Bring GED courses to remote sites in rural Craig and Delaware Counties
   - Equip 8 public school partners with all new, HD-quality ITV systems
   - Construct three (3) new fully integrated ITV classrooms as a cost of $90,000 per classroom

3. **Tribal Scholarships**

<table>
<thead>
<tr>
<th>Academic Year (Fall &amp; Spring)</th>
<th>Tribal Scholarships Total Recipients</th>
<th>Total Tribal Scholarship Amount</th>
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<tr>
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<td>2010 – 2011</td>
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<td>2011 – 2012</td>
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<td>2012 – 2013</td>
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<td>2013 – 2014</td>
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<td>Total 2009-10 to 2013-14</td>
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<td>$2,374,250.00</td>
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</table>
PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

4. Remedial and Non-Remedial Math Progression 2009 to Current Semester

Population: Enrollments in MATH 0013, MATH 0113, MATH 0123, and MATH 1513 for terms fall 2009 to current semester.

Total Students who require Math Remediation: 4,613
Total Students NOT requiring Remediation: 2,012

<table>
<thead>
<tr>
<th>STUDENTS WHO REQUIRE MATH REMEDIATION</th>
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<tbody>
<tr>
<td>Beginning Enrollment Course</td>
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</tr>
<tr>
<td>MATH 0013 Basic Math</td>
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<tr>
<td>MATH 0113 Intro. Algebra</td>
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<td>MATH 0123 Inter. Algebra</td>
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<table>
<thead>
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<th>STUDENTS WHO DO NOT REQUIRE REMEDIATION</th>
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<td>Beginning Enrollment Course</td>
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<td>MATH 1513 College Algebra</td>
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<th>GRADE IN MATH 1513</th>
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<td>Course</td>
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<td>--------------------</td>
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<tr>
<td>MATH 0013 Basic Math</td>
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<td></td>
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<td>MATH 0113 Intro. Algebra</td>
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<tr>
<td>MATH 0123 Inter. Algebra</td>
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<tr>
<td></td>
</tr>
<tr>
<td>MATH 1513 College Algebra</td>
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<tr>
<td></td>
</tr>
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</table>
PART A - GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

5. **Synar Farm Renovation Update**

The fall semester is off to a great start in our Agriculture Department and at the Synar Farm. We just finished Phase I of the Synar Farm Master Plan that included an addition to the Indoor Arena which added 44 new horse stalls for our students and an improved parking area for the east end of the farm. In support of Phase I, the Synar Farm Campaign received pledges of over $125,000 through generous gifts from local banks and supporters.

We are now ready to begin Phase II of the Synar Farm Master Plan. This phase includes the construction of a new Beef Unit at the Elm Street location which will include a show barn and breeding facility along with upgraded fencing and signage. The estimated cost of this construction is $500,000. (Reference Document #1)

6. **"Diverse Issues in Higher Education" website**

NEO A&M College has partnered with Langston University to design the web banner below that will appear on the website of "Diverse Issues in Higher Education." The landing page for Langston University and NEO A&M College that will also be on the website is included (Reference Document #2) for your review and information.

![Web Banner](image-url)

PART B - RESOLUTIONS

None
PART C - POLICY AND OPERATIONAL PROCEDURES

None

PART D - PERSONNEL ACTIONS

1. Partnership with Haskell Indian Nations University for assignment of Dr. Carole Tomlinson

Board approval is requested to partner with Haskell Indian Nations University for assignment of Dr. Carole Tomlinson, a professor of natural sciences at Haskell Indian Nations University, to Northeastern Oklahoma A&M College and the American Indian Center for Excellence (AICE). The sponsorship is with Haskell Indian Nations University and the Bureau of Indian Education under the Intergovernmental Personnel Act (IPA), effective January 1, 2015. The partnership would be subject to Legal Counsel’s review and approval of the IPA. Also, authority is requested for President Hale to sign the IPA documents. All salary and benefits with the sponsorship of Dr. Tomlinson are scheduled to be covered through the Bureau of Indian Education.

Dr. Tomlinson’s duties as a consultant and adjunct instructor will include teaching biological science; advising Native American students interested in pursuing postsecondary education and careers in scientific fields in cooperation of the Dept. of Natural Sciences and the American Indian Center for Excellence; consult with the natural science department chair and faculty on the integration of basic research principles in natural science courses; develop education and research grants for undergraduates in scientific fields; and assist faculty in the development of select biological courses for blended delivery using online and face-to-face strategies. A copy of Dr. Tomlinson’s resume and job description are attached (Reference Document #3) for your review.

PART E - INSTRUCTIONAL PROGRAMS

None

PART F - BUDGETARY ACTIONS

None

PART G - OTHER BUSINESS AND FINANCIAL MATTERS

None
PART H - CONTRACTUAL AGREEMENTS (other than construction and renovation)
None

PART I - NEW CONSTRUCTION OR RENOVATION OF FACILITIES
None

PART J - PURCHASE REQUESTS
None

PART K - STUDENT SERVICES/ACTIVITIES
None

PART L - NEW BUSINESS UNFORSEEN AT TIME AGENDA WAS POSTED
None

PART M - OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. Out-of-State Travel Summary
   The Summary for Out-of-State Travel for October 2014 is attached.

2. 2015-16 Academic Calendar
   The Academic Calendar for 2015-16 is attached for your information.

Respectfully Submitted,

Dr. Jeffery L. Hale
President
Northeastern Oklahoma A&M College  
Summary of Out-of-State Travel as of October 2014

Column (1): Travel This Month  
Column (2): Corresponding Month Last FY  
Column (3): Amount Expended Current FY  
Column (4): Amount Expended Prior FY

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<th>No. Trips</th>
<th>AMOUNT EXPENDED (2)</th>
<th>No. Trips</th>
<th>AMT. EXP. CURRENT FY (3)</th>
<th>No. Trips</th>
<th>AMT. EXP. PRIOR FY (4)</th>
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<td>1</td>
<td>230.75</td>
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<td>2,176.61</td>
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<td>18</td>
<td>15,063.40</td>
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<td>12,294.82</td>
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</table>
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Return by January 15, 2015

Electronic submission with President's signature is preferred (to sbeauchamp@osrhe.edu).

Institution: ___________________________ Northeastern Oklahoma A&M College

ACADEMIC CALENDAR FOR 2015-2016

Summer Session (2015):

Semester begins (first day of 8-week classes) .................................................. June 1, 2015
1st 4-week session (begins and ends) ................................................................. June 1 – 25, 2015
2nd 4-week session (begins and ends) ................................................................. June 29 – July 23, 2015

Please list dates of all holidays and breaks (no classes)

Semester ends (last day of 8-week classes including final exams) .................. July 23, 2015
Commencement date (graduation ceremony-if applicable) ....................... N/A

Fall Semester (Fall 2015):

Semester begins (first day of 16-week classes) ................................................. August 17, 2015
1st 8-week session (begins and ends) ................................................................. Aug. 17 – Oct. 9, 2015
2nd 8-week session (begins and ends) ................................................................. Oct. 12 – Dec. 11, 2015
1st 4-week session (begins and ends) ................................................................. N/A
2nd 4-week session begins and ends ................................................................. N/A
3rd 4-week session (begins and ends) ................................................................. N/A
4th 4-week session (begins and ends) ................................................................. N/A

Please list dates of all holidays and breaks (no classes)

Labor Day ................................................................. September 7, 2015
Fall Break ................................................................. October 15-16, 2015
Thanksgiving .............................................................. November 25-27, 2015

Semester ends (last day of 16-week classes including final exams) ............... December 11, 2015
Commencement date (graduation ceremony-if applicable) ....................... N/A

Spring Semester (Spring 2016):

Semester begins (first day of 16-week classes) ................................................. January 11, 2016
1st 8-week session (begins and ends) ................................................................. Jan. 11 – March 4, 2016
2nd 8-week session (begins and ends) ................................................................. March 7 – May 6, 2016

State Regents' Policy 3.18
1st 4-week session (begins and ends) N/A
2nd 4 week session begins and ends N/A
3rd 4-week session (begins and ends) N/A
4th 4 week session begins and ends N/A

Please list dates of all holidays and breaks (no classes)

<table>
<thead>
<tr>
<th>Holiday/Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring Break</td>
<td>March 14 – 18, 2016</td>
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</tbody>
</table>

Semester ends (last day of 16-week classes including final exams) May 6, 2016
Commencement date (graduation ceremony) May 5, 2016

**Intercessions** (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

<table>
<thead>
<tr>
<th>Intercessions</th>
<th>Fall 2015 (between summer 2015 and fall 2015)</th>
<th>Spring 2016 (between spring 2016 and summer 2016)</th>
<th>Summer 2016 (between spring 2016 and summer 2016)</th>
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</thead>
<tbody>
<tr>
<td>Intersession begins</td>
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<td>December 14, 2015</td>
<td>May 9, 2016</td>
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<tr>
<td>Intersession ends (including final exams)</td>
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<td>January 8, 2016</td>
<td>May 27, 2016</td>
</tr>
</tbody>
</table>

**Summer 2015** (if applicable):
- Final add/drop date 8 week/first 4 week classes: June 8 / June 2, 2015
- Final add/drop date 2nd 4 week classes: June 30, 2015

**Fall 2015** (if applicable):
- Final add/drop date 16 week/first 8 week classes: August 28 / August 21
- Final add/drop date 2nd 8 week classes: October 19

**Spring 2016** (if applicable):
- Final add/drop date 16 week/first 8 week classes: January 22 / Jan. 15
- Final add/drop date 2nd 8 week classes: March 11

**Alternative Schedules** (please describe any alternative schedules)

**Signature of President** ____________________________ **Date** ____________________________

***Note: Spring Break should be scheduled for the week that encompasses the third Wednesday in March***

State Regents' Policy 3.18
Hello,

The fall semester is off to a great start here at NEO, particularly in our Agriculture Department and at our Synar Farm! We just finished Phase I of our Synar Farm Master Plan that included an addition to our Indoor Arena which added 44 new horse stalls for our students and an improved parking area for the east end of the farm. In support of Phase I, our Synar Farm Campaign received pledges of over $125,000 through generous gifts from our local banks and supporters.

It is with great excitement that we are announcing that we are ready to begin Phase II of our Synar Farm Master Plan. This phase includes the construction of a new Beef Unit at our Elm Street location. This new facility will include a show barn and breeding facility, along with upgraded fencing and signage. The estimated cost of this construction is $500,000.

With Phase II we are issuing a challenge to all our supporters who participated on judging and competitive teams while here at NEO. Our fundraising goal, 20% of the estimated cost, is $100,000. We are challenging you to make a tax-deductible contribution that will promote this project. We will keep a tally of donations by team and will honor the team that contributes the most, on a Donor Wall of the new Beef Unit. For example, if you judged on the livestock judging team in 1969, you would designate that your contribution will go to that year’s team. Please find the donor card included that will allow you to make your contribution to the designated team of your choice. We will keep you updated with how each team is doing, and who is winning the race!

NEO Agriculture continues to be a pillar program of excellence and tradition here at NEO. Every year we grow our enrollment, competitive teams and programs, and attract exceptional students from across OK and the nation. We have tremendous support from our President, Dr. Jeff Hale, and our administrative team like we have never seen before. This support, along with these great renovations are what continue to make NEO Agriculture the best in the nation.
We hope you will take this time to give to this very worthwhile project, as a way to recognize the impact NEO Agriculture had on your life, and your commitment to making it a great experience for our future students.

Our slogan in the Agriculture Department is “Branded in Tradition.” It is our mission to keep this Tradition alive and stronger than ever. Thank you for your support and the role you play in this Brand of Tradition that is NEO Agriculture.

Let the competition begin!

Shannon K. Cunningham, Ph.D.
Synar Farm Renovation Committee Director
NEO A&M College

Tyler Dewey
Agriculture Department Chair
NEO A&M College

Northeastern Oklahoma A&M College
200 I Street Northcast • Miami, Oklahoma 74354-6497 • (918) 542-8441
Team Challenge Donor Card

Name: ____________________________________________
Address: __________________________________________
Email: ____________________________________________
Company/Foundation: ________________________________
Desired listing for donor recognition: __________________

Signature
This gift is made to be counted toward the “Team Total” for the _____ Team
YEAR _______ LIVESTOCK JUDGING - HORSE JUDGING - RODEO

Enclosed is my check for a tax-deductible gift of $_______ made payable to the NEO Foundation.

Team Challenge Donor Card

PLEASE RETURN DONOR CARD AND CHECK TO NEO FOUNDATION • 200 1ST NE MIAMI, OK 74354
WE ARE DIVERSITY

LANGSTON UNIVERSITY IS A REGIONAL FOUR-YEAR, DIVERSE PUBLIC INSTITUTION. IT IS ALSO THE ONLY HISTORICALLY BLACK UNIVERSITY (HBCU) IN THE STATE OF OKLAHOMA.

IN SPRING 2015, THE NURSING PROGRAM AT LANGSTON UNIVERSITY WAS RANKED 2ND HIGHEST IN THE STATE AND 26TH AMONG THE TOP 100 IN THE NATION. ACCORDING TO COLLEGE ATLAS, OUR SCHOOL OF NURSING AND HEALTH PROFESSIONS OFFER THE ONLY UNDERGRADUATE PUBLIC HEALTH PROGRAM IN THE STATE.

THE BIOLOGY PROGRAM CURRENTLY LEADS THE WORLD IN MANIPULATING THE PEANUT PLANT HAIRS INTO FULLY NEW PLANTS WITHOUT THE USE OF SEEDS.

CHERYL MILLER, FORMER WNBA COACH AND HALL OF FAMER, WAS NAMED LANGSTON UNIVERSITY'S WOMEN'S BASKETBALL COACH IN 2014.

THE LANGSTON UNIVERSITY DEPARTMENT OF REHABILITATION COUNSELING & DISABILITY STUDIES HAS CREATED A VOCATIONAL REHABILITATION PROGRAM DESIGNED SPECIFICALLY FOR MIGRANT AND SEASONAL FARM WORKERS WITH SPECIAL NEEDS.

LANGSTON UNIVERSITY WAS THE FIRST INSTITUTION IN THE STATE OF OKLAHOMA TO OFFER A MASTER'S DEGREE IN ENTREPRENEURIAL STUDIES.

LANGSTON UNIVERSITY WAS THE FIRST INSTITUTION IN THE STATE TO ACCREDIT WITH A DOCTORATE OF PHYSICAL THERAPY PROGRAM.

AMONG 2,400 TEACHER PREPARATION PROGRAMS, LANGSTON UNIVERSITY'S ELEMENTARY PROGRAM RANKS NUMBER ONE AMONG ALL HBCUS AND IN THE TOP TEN FOR ITS SECONDARY (MIDDLE AND HIGH SCHOOL) PROGRAMS BY THE NATIONAL COUNCIL ON TEACHER QUALITY.

THE SCHOOL OF ARTS AND SCIENCES FORMS PARTNERSHIPS WITH KEY COMMUNITY AND GOVERNMENT ORGANIZATIONS TO ALLOW OUR STUDENTS TO GAIN EXPERIENCE BY LISTENING IN THEIR AREAS OF STUDY. EXPERIENTIAL EDUCATION BETTER PREPARES LANGSTON UNIVERSITY STUDENTS TO MARKET THEMSELVES AFTER GRADUATION.

LANGSTON UNIVERSITY IS HOME TO THE NUMBER ONE GOAT RESEARCH INSTITUTE IN THE WORLD. THE RESEARCH FARM OF THEE (Kika) De La Garza American Institute for Goat Research Provides the Livestock, Facilities, and Support Personnel that are Used in Research and Extension Activities.

NEO.EDU/AICE

NATIVE STUDENTS COMPRIS 12% OF NEO'S TOTAL STUDENT POPULATION.

93% OF NATIVE GRADUATES BELIEVE THE COLLEGE STRONGLY SUPPORTS AMERICAN INDIAN STUDENTS AND PROMOTES CULTURAL AWARENESS.

REPORTED TRIBAL SCHOLARSHIP TOTALS HAVE INCREASED BY MORE THAN 50% SINCE 2009.

NEO A&M COLLEGE SERVED AS THE FIRST TWO-YEAR COLLEGE TO HOST THE ANNUAL INDIAN A&M COLLEGE AND UNIVERSITY STUDENT LEADERSHIP CONFERENCE.

MISS INDIAN OKLAHOMA 2013, ROBYNN RURO (O'SAGE), WAS CROWNED MISS INDIAN NEO IN 2012.

THE AMERICAN INDIAN CENTER FOR EXCELLENCE AND FINE ARTS DEPARTMENT PARTNERED TO PRODUCE THE WORLD PREMIERE PRODUCTION OF CALL OF THE RIVER IN 2014.

NEO A&M COLLEGE FACULTY HAVE RECEIVED TRAINING IN REDESIGNING COURSES UTILIZING THE NATIVE WAY OF KNOWING CULTURALLY ALIGNED PEDAGOGY.

THE AMERICAN INDIAN CENTER FOR EXCELLENCE SPONSORS CULTURAL CENTER.
Carole Ann Bonga Tomlinson, Ph.D.

Faculty/Biology
Former Chair, Natural Sciences
Former Dean (interim), Mathematics & Natural Sciences
Haskell Indian Nations University
785-749-8404 x217; etomlinson@haskell.edu

Please contact me at: C.BongaTomlinson@gmail.com

EDUCATION

Ph.D. Harvard University Organismic & Evolutionary Biology (Functional vertebrate morphology)
June 2003
A. W. Crompton & Karel F. Liem

M.A. University of Kansas Systematics & Ecology
May 1987
Robert S. Hoffmann

B.S. University of Kansas Organismal Biology
January 1984

ACADEMIC POSITIONS

Haskell Indian Nations University
Chair, Natural/Environmental Sciences Faculty
Interim Dean, College of Mathematics & Natural Sciences
Natural & Environmental Sciences Faculty/Biology

COURSES TAUGHT: Cell & Molecular Biology, Organismal Biology, Comparative Vertebrate Anatomy,
Vertebrate Zoology, Human Anatomy & Physiology, Ecology, Zoology,
Ecological History of North America & its Peoples, History & Diversity of Organisms

Massachusetts Bay Community College
Biology/Anatomy & Physiology Adjunct Instructor
COURSES TAUGHT: Cell & Molecular Biology, Organismal Biology, Human Anatomy & Physiology I & II

Mount Ida College, Newton Falls MA
Adjunct Instructor, School of Animal Science
COURSES TAUGHT: Animal Anatomy & Physiology I & II

University of Massachusetts—Boston
Biology Lecturer, College of Science & Mathematics
COURSE TAUGHT: General Biology

Great Basin College, Elko NV
Biology/Chemistry Faculty, Winnemucca Campus
COURSES TAUGHT: Cell Biology, Organismal Biology, Human Anatomy & Physiology I & II,
Microbiology, Environmental Science, Chemistry

Harvard University
Graduate Teaching Fellow, History of Life with Professor Stephen J. Gould

Graduate Teaching Fellow, Department of Organismic & Evolutionary Biology
Organismal Biology (A.W. Crompton, O.T. Solbrig, B.D. Farrell)

Biology &/or Anatomy teaching positions also held at other colleges:
University of Kansas (1987); Kansas City Kansas Community College (1989); Johnson County Community College (2000)
COURSES TAUGHT: General Biology, Human Anatomy & Physiology

51
GRANT ADMINISTRATION

Co-Principal Investigator

Haskell Indian Nations University

U.S. Army Corps of Engineers (ACE) Kansas City—University of Kansas Center for Science & Research Support Cooperative Agreement

PI, Leonard Krishtalka

Director, University of Kansas Biodiversity Institute

University of Kansas

National Institutes of Health (NIH) Institutional Research & Academic Career Development Award

PI, Blake Peterson

Regents Distinguished Professor of Medicinal Chemistry

School of Pharmacy, University of Kansas

PI, Mary Lou Michaelis

Professor, Pharmacology & Toxicology, School of Pharmacy, University of Kansas

Environmental Protection Agency (EPA) “Use of Ferrate in Small Drinking Water Treatment Systems”

PI, David Reckhow

Professor, Environmental & Water Resources, Civil & Environmental Engineering

University of Massachusetts-Amherst

National Aeronautics & Space Agency (NASA), Kansas Space Grant Consortium

PI, Scott Miller

Professor & Chair, Aerospace Engineering, Wichita State University

“Visualizing the Invisible, Using High-speed Videography in Biology Education,”

Kansas University Center for Research: Kansas National Science Foundation Experimental Program to Stimulate Research, Education Initiative Grant (KS NSF EPSCoR)

PI, Catherine Loudon

Associate Professor, Ecology & Evolutionary Biology, University of Kansas

Present address: University of California-Irvine

Project Director

Lawrence KS

2005-2007

Capacity Building Initiative in support of Environmental Science Baccalaureate Degree

Congressional award, $694,000 for science equipment to Haskell Indian Nations University

Administered by the U.S. Department of Education

Grant Review, National Science Foundation

Arlington, VA

2010

Undergraduate Research & Mentoring in the Biological Sciences, Division of Biological Infrastructure

SELECT SERVICE TO INSTITUTION

Judge

Kansas City, MO

October 2007

National Conference, Society for the Advancement of Chicanos & Native Americans in Science

Albuquerque NM

March 1999

Twelfth Annual National American Indian Science & Engineering Fair

Panelist

Cambridge MA

April 1997

American Minorities in Science, Engineering and Mathematics in the Twenty-First Century

Sponsored by the Harvard Foundation.

Minority Recruitment

Harvard University, Department of Organismal & Evolutionary Biology

Society for the Advancement of Chicanos & Native Americans in Science National Conference.

Chicago IL

March 1994

Minority Programs Symposium, National Institute of General Medical Sciences.

Atlanta GA

November 1993
AWARDS & HONORS

Summer Leadership Institute Fellow, SACNAS & AAAS
Outstanding Faculty Award 1992, Haskell Indian Junior College
National Science Foundation Graduate Research Fellowship

PUBLICATIONS


SELECT PRESENTATIONS

"Evolutionary transformation of prokinetic neognathous birds from 'akinetic' paleognathous grade based on feeding apparatus."
Fifth International Congress of Vertebrate Morphology

"Cranial anatomy and avian evolution: A functional comparison of feeding by paleognathous and neognathous birds"
University of Cincinnati, Dept. of Biological Sciences July 1996

"Form, fulcra and function: Differences in mechanical movements of the hyoid skeleton in paleognathous and neognathous birds, with a comparison to reptilian and dinosaur hyoids"
Northeast Division of Vertebrate Morphology (NEDVM), Society for Integrative & Comparative Biology Harvard University November 1998

"Cranial kinesis in paleognathous and neognathous birds—functional evidence on the evolutionary relationship of the two basic types of avian palatal skeleton"
Northeast Division of Vertebrate Morphology (NEDVM), Society for Integrative & Comparative Biology Harvard University November 1998

"Lessons from Harvard University, the Original Indian College," Featured speaker. Convocation, Haskell Indian Nations University September 2005

"Avian Morphology & the Evolution of Birds from Dinosaurs"

PROFESSIONAL MEMBERSHIP

Society for Integrative and Comparative Biology, Vertebrate Morphology
Society for Chicanos & Native Americans in Science, Leadership Institute
American Association for the Advancement of Science
Association of American Geographers
REFERENCES

James Orr, Professor of Molecular Biosciences
University of Kansas
5061 Haworth
(785) 864-3859 jorr@ku.edu

L. Scott Miller, Professor & Chair, Aerospace Engineering
College of Engineering
Wichita State University
Campus Box 44, 1845 Fairmount Drive
Wichita, KS 67260-0044
(316)978-3890 scott.miller@wichita.edu

Linda Sue Warner, former President, Haskell Indian Nations University and fmr Associate Vice-Chancellor for Academic Affairs for the Tennessee Board of Regents in Nashville, Tennessee University
2204 E. Street SW
Miami, OK 74354
(615) 545-1262

Blake R. Peterson, Regents Distinguished Professor
Department of Medicinal Chemistry, School of Pharmacy
4082 Dole Center
The University of Kansas
Lawrence, KS 66045
(785) 864-0533 brpeters@ku.edu

Mary Lou Michaelis, Professor of Pharmacology & Toxicology
University of Kansas
Malott Hall, Room 5064
1251 Wescoe Hall Drive
(785) 864-4002 mlm@ku.edu

Kurt Schwenk, Professor
Department of Ecology & Evolutionary Biology
U-43, University of Connecticut
Storrs, CT 06269-3043
(860) 486-0351 kurt.schwenk@uconn.edu

Russell Blackbird, retired Dean, School of Education, Haskell Indian Nations University
Lawrence, KS
(785) 856-1310

Reference list once included my esteemed late Harvard and KU mentors, with permission:

Stephen J. Gould, Alexander Agassiz Professor of Zoology & Curator of Invertebrate Paleontology
Harvard University
Department of Organismic & Evolutionary Biology
Museum of Comparative Zoology
Cambridge, MA 02138

Karel F. Liem, Henry Bryan Bigelow Professor & Curator of Ichthyology
Harvard University
Department of Organismic & Evolutionary Biology
26 Oxford Street
Cambridge, MA 02138
617-495-5203 csouza@oeb.harvard.edu

Larry D. Martin, Professor & Curator, Vertebrate Paleontology
Dyche Museum of Natural History
The University of Kansas
Lawrence, KS 66045
(785) 864-5639 ldmartin@ku.edu
POSITION TITLE: Consultant/Adjunct Instructor  
REPORTS TO: President of Northeastern Oklahoma A&M College  
SUPERVISES: No supervisory responsibilities  

RESPONSIBILITIES:  
• Teach biological science courses as an adjunct faculty member at Northeastern Oklahoma A&M College  
• Advise Native American students interested in pursuing postsecondary education and careers in scientific fields in cooperation of the Department of Natural Sciences and the American Indian Center for Excellence  
• Consult with the natural science department chair and faculty on the integration of basic research principles in natural science courses  
• Develop education and research grants for undergraduates in scientific fields  
• Assist faculty in the development of select biological courses for blended delivery using online and face-to-face strategies  

ESSENTIAL FUNCTIONS FOR ADJUNCT FACULTY:  
• Understand and support the mission of the college  
• Use course text(s), syllabus, and other curricular materials in accordance with college and departmental guidelines  
• Meet class as assigned  
• Assess student learning based on course and program learning objectives  
• Maintain accurate records  
• Be available to assist students before and after class  
• Submit required reports promptly  
• Communicate with supervisors and departmental faculty
Dr. Tim Faltyn, President, appeared before the Board of Regents to present the business of Connors State College and review the Agenda for members of the Board.

Dr. Faltyn said he, too, would like to thank President Shrum and President Barnett for the excellent event last evening.

Dr. Faltyn said he appreciates Dr. Pamela Fry presenting information during the Academic Affairs, Policy and Personnel Committee about what OSU is doing regarding retention because Connors is fighting that same issue on its campus. He said he also appreciates President Hale presenting information on remediation on the NEO campus because Connors is fighting this issue also. Dr. Faltyn said he wants the Board to understand the students NEO and Connors serve, the demographics, and how very different it is. He said Dr. Hale always does a good job presenting this information, and they learn from each other. Dr. Faltyn said Connors is going to do more on supplemental instruction because Dr. Fry convinced him during her presentation. Also, Dr. Hale presented information about providing instruction to the students when it was convenient to them, and he will check on this. One of the things Connors does is hold a summit every semester which includes the English teachers from all the feeder high schools to discuss curriculum. Dr. Faltyn said the average ACT score at Connors is in the 16 range, which is a big jump to get to the college level.

Dr. Faltyn referenced the Connors Connection and highlighted the Muskogee Difference Healthcare Scholarship, which will continue to benefit Nursing and Allied Health students for the next three years; the season of giving in which Connors students, faculty, and staff supported a variety of organizations; and the Annual Veteran’s Day Recognition during a home basketball game in which approximately 30 individuals who served in the armed forces were honored.

Dr. Faltyn presented a 2015 OSRHE Preliminary Spring Enrollment Data sheet dated November 24, 2014 (a copy of which is attached and made a part of these minutes). When the Agenda was finalized, Connors was roughly 6 percent behind in enrollment compared to where it was at this time last year; however, he is pleased to report that the enrollment at Connors is up .8 percent this semester. A lot of good people doing a lot of good work on campus helped to make this happen.

Dr. Faltyn also reported that Connors recently hosted a Phi Theta Kappa Community College Completion Corps (C4), which is a student-led, campus-based effort to increase student success by committing to graduate. Also, Connors hosted the Oklahoma Association for Community Colleges in which Dr. Rod Risley was a speaker. Dr. Risley is the Executive Director and CEO of Phi Theta Kappa. Dr. Faltyn said he is pleased to report that Dr. Risley has agreed to be the commencement speaker at the May commencement.

Dr. Faltyn reported on the success of the bull sale. The average sale was $5,333, and the high selling lot was $9,750.
Dr. Faltyn reported that this past Monday the Haskell Building in Muskogee was sold. He thanked General Counsel Steve Stephens and Deputy General Counsel Doug Price for their efforts on this project. This has been a 19-month ordeal. The best part about this is that 100 percent of the proceeds, roughly $332,000, will go into an endowed scholarship fund for Muskogee students called Presidential Partners. It is believed this will take Connors endowments well over $1 million, which means that approximately 300 students will receive book scholarships next year.

**Employee Travel Policy**

Dr. Faltyn presented the Employee Travel Policy and recommended its approval. He said it was modeled after the policies approved for Oklahoma State University and Oklahoma Panhandle State University. It has been thoroughly reviewed by Legal Counsel.

Chairman Davis asked Legal Counsel if he has any comments on the Employee Travel Policy. Mr. Stephens said Doug Price advised him earlier this week that he has reviewed the proposed policy and that it is patterned after two other policies.

Regent Milner moved and Regent Anthony seconded to approve the Employee Travel Policy for Connors State College as presented.


**Approval to Select On-Call Architect and Construction Manager At Risk for the Renovation of Russell Hall**

Dr. Faltyn said the requests to select an on-call Architect and an on-call Construction Manager At Risk to assist the College with the design and construction of a renovation of the first floor of Russell Hall were discussed with members of the Fiscal Affairs and Plant Facilities Committee.

Regent Hall said the Committee met with the administration of Connors State College regarding approval to select an on-call Architectural firm to assist the College with the design and construction of a renovation of the first floor of Russell Hall located on the Warner campus. The Committee acted to recommend Board approval of this request.

Regent Hall moved and Regent Anthony seconded to authorize Connors State College to select an on-call Architectural firm to assist the College with the design and construction of a renovation of the first floor of Russell Hall located on the Warner campus.
Regent Hall asked if the Board is also approving authority to exceed the limits established by the on-call structure. He asked if this should also be included. Mr. Stephens said it should be included in the motion and be a part of public record.

Regent Hall moved to amend the motion to allow exceeding the current limit established by the on-call selection process. Regent Anthony seconded the amended motion.


Regent Hall reported that the Committee met with the administration of Connors State College regarding a request to select an on-call Construction Manager At Risk to assist the College with the design and construction of a renovation of the first floor of Russell Hall located on the Warner campus. This motion would also include the authority to increase the limit established by the on-call selection process. The Committee acted to recommend Board approval.

Regent Hall moved and Regent Anthony seconded to authorize Connors State College to select an on-call Construction Manager At Risk to assist the College with the design and construction of a renovation of the first floor of Russell Hall located on the Warner campus and to increase the limit established by the on-call selection process.


**Balance of Agenda**

Regent Lester moved and Regent Watkins seconded to approve the balance of the Agenda, subject to the availability of funds and/or the limitations of the budget. (The Agenda is attached.)


Dr. Faltyn said he would like to compliment Regent Hall for his assistance with Connors’ construction projects. He noted that during the past three years Connors has had approximately $20 million worth of projects. Chairman Davis said he appreciates those comments and assured him that the Board members feel the same way and appreciate Regent Hall’s expertise.

The business of Connors State College being concluded, Dr. Faltyn was then excused from the meeting.
Dear Board Member:

Subject to budgetary limitations and availability of funds, the following expenditures are submitted for Board approval with purchases to be coordinated through the Board Purchasing Officer, Oklahoma State University. We recommend the following business for your consideration and approval.

A. GENERAL INFORMATION REPORTS REQUIRING NO ACTION BY THE BOARD:
   1. Personal Remarks – Dr. Tim Faltyn
      • Connors Connection
      • Enrollment Update
      • Commencement Speaker

B. RESOLUTIONS:
   None

C. POLICY AND OPERATIONAL PROCEDURES:
   1. Employee Travel Policy
      Board approval is requested for the revised Connors State College Employee Travel Policy. This policy has been reviewed by Legal Counsel. (see attached)

D. PERSONNEL ACTIONS:
   1. Request for Change of Position/Salary/Months of Employment
      Board approval is requested for the following employment changes:

      | Employee       | Position           | Salary   | Effective   | Assignment | Explanation |
      |----------------|--------------------|----------|-------------|------------|-------------|
      | Charlie Johnson| Nursing Instructor | $43,300  | 11/17/2014  | 10 month   | Replacement |

   2. Information Requiring No Action by the Board
      Sandra Scott Watson, Nursing Instructor, resigned effective December 11, 2014.
      Rob Holtfreter, Wildlife/Natural Resources Instructor, resigned effective December 19, 2014.
      Angela Martindale, Nursing Instructor, resigned effective December 31, 2014.

E. INSTRUCTIONAL PROGRAMS:
   None

F. BUDGETARY ACTIONS:
   None
G. OTHER BUSINESS AND FINANCIAL MATTERS:
None

H. CONTRACTUAL AGREEMENTS (other than construction and renovation)
None

I. NEW CONSTRUCTION OR RENOVATION OF FACILITIES:
1. Approval to Select an On-Call Architect to Assist the College with the Design and Construction of a Renovation of the First Floor of Russell Hall on the Warner Campus
Board approval is requested to interview and select an on-call architectural firm to assist the College with the design and construction of a renovation of the first floor of Russell Hall located on the Warner Campus to the east of the newly renovated Student Union (see attached).

The firms listed below, in alphabetical order, are the current on-call architects and all qualified to perform as consultants for this project:

    McFarland Architects, Tulsa, Oklahoma.
    Selser Schaefer Architects, Tulsa Oklahoma.
    Studio Architecture, Oklahoma City, Oklahoma.

The three on-call architectural firms will be invited for interview and one selected for the project.

FUNDING
The estimated construction cost is in the range $500,000 to $900,000 and will be from legally available funds. The majority of these funds will be from the new Title III grant, and private donations already in possession of the College, with the remainder from the ongoing Student Union Master Lease project (which also contained the first phase of Russell Hall renovation).

JUSTIFICATION
Russell Hall is a fine classical style building located on the east side of the central quadrangle of the CSC Warner Campus adjacent to the newly renovated Student Union. Long abandoned it has recently been used as a temporary dining facility; new permanent restrooms were installed during this phase. The plan for the building is that the basement and second floors will be stabilized and mothballed with minimal changes except for a fire suppression system. Part of the basement has been upgraded to provide a high wind shelter. The first floor is planned to house several functions: a College Museum; a Native American Success and Cultural Center; a large reception area; and new centralized offices for Administration.

Nigel Jones and Mike Buchert of OSU Long Range Facilities Planning and Vice President Mike Lewis, Connors State College, are coordinating the project. This project is subject to review by Legal Counsel.

2. Approval to Select On-Call Construction Manager at Risk to assist CSC with the Design and Construction of a Renovation of the First Floor of Russell Hall on the Warner Campus
Board approval is requested to interview and select an on-call construction manager at risk to assist the College with the design and construction of a renovation of the first floor of Russell Hall located on the Warner Campus to the east of the newly renovated Student Union (see attached).
The construction companies listed below, in alphabetical order, are the current on-call construction managers at risk and all qualified to perform as consultants for this project:

Centennial Construction, Edmond, Oklahoma.
Lambert Construction, Stillwater, Oklahoma.
Nabholz Construction, Tulsa, Oklahoma.

The three on-call construction companies will be invited for interview and one selected for the project.

FUNDING
The estimated construction cost is in the range $500,000 to $900,000 and will be from legally available funds. The majority of these funds will be from the new Title III grant, and private donations already in possession of the College, with the remainder from the ongoing Student Union Master Lease project (which also contained the first phase of Russell Hall renovation).

JUSTIFICATION
Russell Hall is a fine classical style building located on the east side of the central quadrangle of the CSC Warner Campus adjacent to the newly renovated Student Union. Long abandoned it has recently been used as a temporary dining facility; new permanent restrooms were installed during this phase. The plan for the building is that the basement and second floors will be stabilized and mothballed with minimal changes except for a fire suppression system. Part of the basement has been upgraded to provide a high wind shelter. The first floor is planned to house several functions: a College Museum; a Native American Success and Cultural Center; a large reception area; and new centralized offices for Administration.

Nigel Jones and Mike Buchert of OSU Long Range Facilities Planning and Vice President Mike Lewis, Connors State College, are coordinating the project. This project is subject to review by Legal Counsel.

J. PURCHASE REQUESTS:
None

K. STUDENT SERVICES/ACTIVITIES:
None

L. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED:
None

M. INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD:
1. October 2014 Out-of-State Travel Reports (see attached)
2. 2015 Academic Calendar (see attached)

Respectfully submitted,

Dr. Tim Faltyn
2015 OSRHE Preliminary Spring Enrollment Data
November 24, 2014

Head Count

Credit Hours

62
Connors State College Warner Campus is planning a new chapter in the life of Russell Hall. Russell Hall, named after the founder of Warner, Campbell Russell, was constructed in 1917 as a women's dormitory. It was then used as a men's dormitory and was vacant from July 2001 until January 2014. The building was renovated and currently being used as the adjacent A.D. Stone Student Union.

In the 21st century, Russell Hall will house administrative offices and conference rooms, Native American Studies Center, and the Ken Ogden Connors Slate College History Museum. The building was renovated in 2013 to become a community storm shelter with a capacity for over 320 people.

Now, in the 21st century, Russell Hall will house administrative offices and conference rooms, Native American Studies Center, and the Ken Ogden Connors Slate College History Museum.

Connors State College Warner Campus

Renovation & Remodel

CONCEPTUAL PLAN
RENOVATION & REMODEL - CONCEPTUAL PLAN FOR FIRST FLOOR

CONNORS STATE COLLEGE - RUSSELL HALL

- Native American Studies
- Office Suite
- Museum Gallery
- Reception
- Conference Room
- Study Center
- Language Laboratory
- Kitchen
- Office
- Room
- Corner Room
- Office Suite
- CONNORS STATE COLLEGE
Connors State College Employee Travel Policy

POLICY

1.01 Purpose

A. To provide a framework for safe and efficient travel by College employees on official College business.

B. To assign responsibility and accountability for enforcement.

2.01 Applicability

This policy is applicable for all travel by College employees, including student employees, on official College business. Where students engaged in College-sponsored activities are involved, see Athletes Team Travel policy requirements.

3.01 Responsibility for Administration

The Vice President for Fiscal Affairs (VPFA) shall be responsible for overall administration of this policy and may assign a member of his/her staff to be responsible for compliance, oversight and necessary record keeping. Any exceptions to this policy must be granted by the VPFA or his/her designee.

4.01 Travel by Motor Vehicle

From time to time College employees may drive passenger vehicles on official College business where non-employee students are not in the travel party with the following restrictions:

A. Each driver must be at least 18 years of age, have a valid and approved driver’s license and be rested.

B. Each driver must be insurable.

C. Occupants of motor vehicles should use seat belts or other approved safety restraint devices required by law or regulation at all times when the vehicle is in operation.

D. Drivers shall not drive impaired as defined by the laws of the State of Oklahoma.

E. The total number of passengers may not exceed the number of seatbelts available.
F. The maximum number of hours a driver may drive is ten (10) hours (including fuel and rest stops) following at least eight (8) consecutive hours of sleep/rest.

G. Physical damage to a privately-owned vehicle would be the responsibility of the owner or owner’s insurance; but, if an employee is using his/her own vehicle for official College business, and is acting within the scope of his/her employment, the Oklahoma Governmental Tort Claims Act would provide primary coverage for liability purposes.

4.02 Travel by Commercial Motor Vehicle

From time to time College employees may drive or be passengers in commercial motor vehicles, as defined in Federal Motor Carrier Safety Administration (FMCSA) Regulation Section 383.5, on official College business where non-employee students are not in the travel party with the following restrictions:

A. Each driver must hold a valid and approved commercial driver’s license specific to the class of vehicle under operation.

B. All applicable requirements of the FMCSA Regulations Parts 392 and 395 for passenger-carrying vehicles must be met.

C. Each driver must be insurable.

D. Occupants of commercial motor vehicles should use seat belts or other approved safety restraint devices to the extent required by law or regulation at all times when the vehicle is in operation.

E. Drivers shall not drive impaired as defined by the laws of the State of Oklahoma.

5.01 Travel by Air Carriers (Federal Acquisition Regulation (FAR) Part 121 and FAR Part 135 including scheduled and non-scheduled and charter services)

College employees may travel on official College business by air carriers regulated under FAR Part 121 and FAR Part 135, including scheduled, non-scheduled and charter services, without restriction other than the policies relating to prior approval and reimbursement for expenses.

6.01 Air Travel other than by FAR Part 121 and FAR Part 135 Aircraft is prohibited.
## SUMMARY OF OUT-OF-STATE TRAVEL FOR THE PERIOD OF OCTOBER 2014

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ACADEMIC CALENDAR FOR 2015-2016

Summer Session (2015):

Semester begins (first day of 8-week classes) | June 01, 2015
1st 4-week session (begins and ends) | June 01 – June 25, 2015
2nd 4-week session (begins and ends) | June 29 – July 23, 2015

Please list dates of all holidays and breaks (no classes) | NA

Semester ends (last day of 8-week classes including final exams) | July 23, 2015
Commencement date (graduation ceremony-if applicable) | NA

Fall Semester (Fall 2015):

Semester begins (first day of 16-week classes) | August 17, 2015
1st 8-week session (begins and ends) | August 17 - October 09, 2015
2nd 8-week session (begins and ends) | October 12 – December 10, 2015
1st 4-week session (begins and ends) | NA
2nd 4 week session begins and ends | NA
3rd 4-week session (begins and ends) | NA
4th 4 week session (begins and ends) | NA

Please list dates of all holidays and breaks (no classes) | Labor Day - September 07, 2015
Fall Break – October 15-16, 2015
Thanksgiving – November 25-27, 2015

Semester ends (last day of 16-week classes including final exams) | December 10, 2015
Commencement date (graduation ceremony-if applicable) | NA

Spring Semester (Spring 2016):

Semester begins (first day of 16-week classes) | January 11, 2016
1st 8-week session (begins and ends) | January 11 – March 04, 2016
2nd 8-week session (begins and ends) | March 07 – May 05, 2016

State Regents' Policy 3.18
1st 4-week session (begins and ends) NA
2nd 4-week session begins and ends NA
3rd 4-week session (begins and ends) NA
4th 4-week session begins and ends NA

Please list dates of all holidays and breaks (no classes)
MLK Day – January 18, 2016
Spring Break – March 14-18, 2016

Semester ends (last day of 16-week classes including final exams) May 05, 2016
Commencement date (graduation ceremony) May 06, 2016

Intercessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

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<td>January 06, 2016</td>
<td>May 19, 2016</td>
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<td>(including final exams)</td>
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Summer 2015 (if applicable):
Final add/drop date 8 week/first 4 week classes: June 04, 2015
Final add/drop date 2nd 4 week classes: July 02, 2015

Fall 2015 (if applicable):
Final add/drop date 16 week/first 8 week classes: August 28, 2015
Final add/drop date 2nd 8 week classes: October 16, 2015

Spring 2016 (if applicable):
Final add/drop date 16 week/first 8 week classes: January 22, 2016
Final add/drop date 2nd 8 week classes: March 11, 2016

Alternative Schedules (please describe any alternative schedules)

Signature of President ______________________________ Date __________________

***Note: Spring Break should be scheduled for the week that encompasses the third Wednesday in March***

State Regents' Policy 3.18
President Hargis and members of the Oklahoma State University administration appeared before the Board of Regents to present the business of Oklahoma State University and review the Agenda for members of the Board.

Recognition of Cecil Strande

Before beginning the business of Oklahoma State University, Chairman Davis asked Mr. Strande to come forward to be recognized. On behalf of the Board of Regents, Chairman Davis expressed appreciation to Mr. Strande for all the years of service that he provided to the Board. He presented Mr. Strande with a plaque which reads, “To Cecil Strande, in grateful appreciation for your leadership and dedication to the advancement of higher education in Oklahoma as Director of Internal Audits for the Board of Regents for Oklahoma State University and the A&M Colleges from 1988 to 2015.” Chairman Davis said a retirement reception was held earlier in the week for Mr. Strande, and the institutions did a great job expressing their appreciation for all the differences Mr. Strande has made at their individual institutions. The Board members are very thankful for the guidance Mr. Strande has provided all these years and appreciate his service.

Mr. Strande said he is so honored to have been a part of the Board of Regents’ staff and to provide service to this Board and to all of the A&M institutions. He said it has been a wonderful 26+ years, and he has had the opportunity to meet some wonderful people all over the State of Oklahoma. He also had the opportunity to learn from Regents who give of their time freely and who have great wisdom and insight on how to provide governance responsibilities to these institutions. Mr. Strande expressed thanks and said he has had a wonderful time and is looking forward to the next chapter of his life, which will start next Monday. Mr. Strande expressed thanks for the very kind things the Board members and staff have done for him through the years. It is very much appreciated.

Comments by President Hargis

President Hargis said he also wants to join in thanking Mr. Strande for all of his great service.

He said OSU is wrapping up another great semester and will be hosting commencement programs next Friday and Saturday in Stillwater. The graduate commencement ceremony will be on Friday evening, December 12, and there will be two undergraduate commencement ceremonies on Saturday, December 13. The Registrar estimates that there will be approximately 1,700 students completing their degrees this fall, and approximately 1,250 of those students are expected to walk in the three ceremonies. That is great for a mid-year graduation ceremony. President Hargis said he is very excited to welcome U.S. Navy Vice Admiral Sean Pybus to the OSU campus as its keynote speaker. Admiral Pybus grew up in Stillwater, and his father was a
professor at OSU. He was Commander of the Navy Seals and is now the Deputy Commander of
the United States Special Operations Command in Tampa, Florida. President Hargis said
Admiral Pybus will be receiving an honorary degree along with a former colleague of the
Regents, Dean Stringer, who has served in so many capacities for Oklahoma State University
and had a lot to do with OSU's successful quest for a Phi Beta Kappa chapter.

Adoption of Memorial Resolutions

President Hargis presented information on behalf of John R. Franzmann, Professor Emeritus,
Agricultural Economics, College of Agricultural Sciences and Natural Resources; Joseph A.
Keuchel, Professor and Chair, Retired, Obstetrics and Gynecology, OSU College of Osteopathic
Medicine; Bobby D. McIntire, Manager, Retired, Computer Services, OSU Institute of
Technology; and Neil Purdie, Chair, Retired, Chemistry, and Regents Distinguished Service
Professor, College of Arts and Sciences. President Hargis requested the Board’s adoption of the
Memorial Resolutions for Dr. Franzmann, Dr. Keuchel, Mr. McIntire, and Dr. Purdie as
presented. (The Memorial Resolutions for Dr. Franzmann, Dr. Keuchel, Mr. McIntire, and
Dr. Purdie are attached to OSU’s portion of the minutes as ATTACHMENTS A-D, respectively,
and considered a part of these minutes.)

Regent Hall moved and Regent Anthony seconded to adopt the Memorial
Resolutions as presented.

Chairman Davis said he wanted to share with the Board that he received a very touching letter
last week from a spouse who received such a resolution. He said it brought to his attention how
important these are to some of the families. The letter went into detail as to how much
Oklahoma State University meant in their lives. Chairman Davis said as the Regents approve
these Memorial Resolutions, he just wanted the Board to know that it is important and people do
appreciate them.

Those voting aye: Board Members Anthony, Burns, Davis, Hall, Lester, Link,
Milner, Reese, and Watkins. No: None. Abstentions: None. Absent: None.
The motion carried.

Ratification of Interim Approval to Resolve Trademark Infringement Litigation

President Hargis requested ratification of interim approval received from the Chief Executive
Officer on November 19, 2014, of the action to resolve the trademark infringement Pistol Pete
litigation with New Mexico State University. He said OSU Senior Vice President Gary Clark
and the Board General Counsel Steve Stephens worked together to bring this matter to a
successful conclusion.
Regent Anthony moved and Regent Lester seconded to ratify interim approval granted by the Chief Executive Officer to resolve trademark infringement litigation with New Mexico State University.

Chairman Davis expressed appreciation to Mr. Clark and Mr. Stephens for their work on this project.


President Hargis requested Provost and Senior Vice President Gary Sandefur to present information pertaining to Academic Affairs:

Approval to Change Name of Oklahoma State University Center for Innovation and Economic Development

On behalf of the OSU administration, Dr. Sandefur said he is pleased to present a request to change the name of the Center for Innovation and Economic Development to Oklahoma State University Research Foundation. As mentioned in the pre-Board materials from President Hargis, it is believed the new name will be more representative of the purpose of this unit and consistent with other research foundations across the country.

Regent Link moved and Regent Lester seconded to approve the change in name of Oklahoma State University Center for Innovation and Economic Development to Oklahoma State University Research Foundation.


Dr. Sandefur believes this name change will make a big difference and be very helpful as OSU moves forward.

Personnel Actions

Dr. Sandefur presented the personnel actions and recommended their approval with the exception of those items pertaining to separations and retirements, which are included as information items. The list includes five new appointments, eleven changes in title and/or rate, one sabbatical leave request, and one correction of an action presented in October. Dr. Sandefur requested Board approval of the personnel actions as presented. For information, four retirements and two separations are also included in the list of personnel actions. (These
recommendations are listed under Section D of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-12-5-14.)

Regent Hall moved and Regent Milner seconded to approve the personnel actions as listed in the OSU Agenda.


Approval of Proposed New Degrees and Program Modifications

Dr. Sandefur requested Board approval of the degree requests and program modifications for the OSU-Stillwater and OSU-OKC campuses. (The requests are summarized beginning on page E-1 of the OSU Agenda, which is on file in the Board of Regents' Office as Document No. 1-12-5-14). These requests were discussed with members of the Academic Affairs, Policy and Personnel Committee at its meeting this morning. If approved, the requests will be forwarded to the Oklahoma State Regents for Higher Education for consideration.

Regent Watkins reported that the Committee met with the OSU administration regarding approval of the degree requests and program modifications. The Committee acted to recommend Board approval of the administrative recommendation.

Regent Watkins moved and Regent Milner seconded to approve the proposed new degrees and program modifications as presented.


Approval of the Establishment of University College

Following an extensive discussion on the OSU-Stillwater campus, Dr. Sandefur said he is pleased to present for approval a request to establish the University College, which will serve to enhance coordination of University level services supporting undergraduate student success. The proposal is summarized on page E-2 of the OSU Agenda (which is on file in the Board of Regents' Office as Document No. 1-12-5-14). This matter was discussed with members of the Academic Affairs, Policy and Personnel Committee earlier this morning. He said Associate Provost Pamela Fry and he are present to respond to any questions. Dr. Sandefur requested Board approval of the administrative request.
Regent Watkins reported that the Committee met with the OSU administration regarding approval to establish a University College. The Committee acted to recommend Board approval.

Regent Watkins moved and Regent Milner seconded to approve the request to establish a University College as presented.


Dr. Sandefur thanked the Regents for their support and added that he believes the University College will make a real difference in OSU’s efforts in retention and graduation.

Approval of 2013-14 Academic Program Reviews

Dr. Sandefur said the list of 39 academic program reviews completed during the 2013-2014 academic year is found on page E-3 of the OSU Agenda (which is on file in the Board of Regents’ Office as Document No. 1-12-5-14). This list and corresponding two-page executive summaries of these programs were presented and discussed with members of the Academic Affairs, Policy and Personnel Committee earlier this morning. Reports of the five-year review process were also sent to the Oklahoma State Regents for Higher Education for their review. He requested Board approval of the 2013-14 Academic Program Reviews. (The detailed information regarding the 2013-2014 Academic Program Reviews is on file in the Board of Regents’ Office as Document No. 2-12-5-14.)

Regent Watkins reported that the Committee met with the OSU administration regarding approval of the Academic Program Reviews for 2013-2014. The Committee acted to recommend Board approval.

Regent Watkins moved and Regent Milner seconded to approve the 2013-14 Academic Program Reviews as presented.

Regent Lester said he spoke, as did a couple of others, at some length during the Committee meeting. He asked that those remarks be made a part of the record of the Board meeting without repeating the comments. He noted that all of the Board members were present at that time and most of the public who are now present were also present during the Committee meeting, as well. Regent Lester said he would be glad to repeat the remarks if that is the desire, but as a matter of saving time he asked that those remarks be made a part of the record of this full Board meeting. Chairman Davis asked General Counsel Stephens if this is permissible, and Mr. Stephens said he did not think this would present any problem.

The discussion regarding this item as presented during the Academic Affairs, Policy and Personnel Committee is as follows:
Dr. Sandefur presented the 2013-14 Academic Program Reviews that were completed during the previous academic year. These will be submitted to the Oklahoma State Regents for Higher Education after Board approval. It is an effort to look at duplication and redundancy across the educational system in the State. The review also helps OSU identify programs that need more resources, which can be taken into account as OSU prepares its budget for the next fiscal year.

Regent Anthony said he reviewed the list. It was fairly large and includes a significant number of programs. Regent Anthony said his understanding is that OSU reviews all of its programs in different segments and at different times. Dr. Sandefur said every five years each program is reviewed, which he believes is a great idea and is fairly common for universities to do that. He said at the University of Wisconsin this process was conducted every ten years. He said he believes it is a State Regents' request that the programs be reviewed every five years. Every five years is doable and manageable. Regent Anthony said he was curious about the makeup of the reviewers. He said it appeared to be individuals from all disciplines. Dr. Sandefur said he knows that a report is done at the program level. Dr. Fry said the report is reviewed by the Graduate Dean, as appropriate, and she reviews the reports in addition to the Assessment Director and the Provost. It has several levels of review prior to coming to the Board. She said every program is reviewed each year through an annual assessment. These are the more formal five-year reviews.

Chair Watkins noted that Regent Lester had some discussion. Regent Lester referenced the School of International Studies. Under the category “strengths,” it had all sorts of great things to report; however, under the category “weaknesses” it was reported, “Lack of designated faculty. Lack of influence over course offerings in various departments. No dedicated Graduate Assistantship budget. Limited opportunities to recoup or generate a program resource base. Limited ability to reward or encourage faculty involvement with our program and students.” Regent Lester said as he understands it, there is not a single full-time faculty member in the School of International Studies. He asked if there are plans to remedy that. OSU has a nice building that has been there about 25 years, and OSU has the School of International Studies but no faculty. What can be done to fix that?

Dr. Sandefur said this is an ongoing campus discussion in which he has been involved for five months. He said the situation at Oklahoma State University is similar to other universities and is the same at the University of Wisconsin. There are many individuals who are involved in international activities in the different schools and colleges including the Division of Agricultural Sciences and Natural Resources, the Spears School of Business, and the College of Arts and Sciences. Many are involved in the School of International Studies teaching courses. Dr. Sandefur said he believes it is a legitimate question to raise—should there be dedicated faculty for the School of International Studies? He said this varies from university to university. The University of Wisconsin does not have dedicated faculty in its international program whereas the University of
Oklahoma does. The upside of that is identified in this report, which is that a university has faculty in which it is their job to be a part of the School of International Studies. The downside, which is a little more difficult to explain and understand, is if a faculty member is a political scientist, for example, he/she wants to be with other political scientists because that is his/her discipline. They are their colleagues and peers. If that individual is in a unit where he/she is the only political scientist or the only entomologist or the only agricultural economist, it is more difficult to have contact with those other individuals.

Over the next few years this is something he will be working on and sorting out with the deans and David Henneberry, Associate Vice President of the School of International Studies. It is not an easy issue to resolve, at least in his point of view. It is not easy to know exactly the right thing to do.

Regent Lester said the problem that strikes him is that OSU has a School of International Studies with no professors within the School, so the professors who are shared with the School are going to be more interested in making sure that the Dean or the Department Head of Political Science, for example, is pleased with them, and the Dean for Agricultural Economics is pleased with the Ag Econ professor. These professors are not really going to care quite so much about the School of International Studies. So, OSU has this beautiful building and has this School, but it has no one other than Dr. Henneberry who really has any reason to be dedicated to the School of International Studies, and, hence, the program languishes. Regent Lester said as he understands it, there is a lot of interest in these programs. He is aware a lot of fundraising has occurred for this School. President Hargis has done a lot of fundraising for International Studies types of programs, but nobody is there to mind the store. Speaking for himself, Regent Lester said he believes this situation needs to be fixed and get one, two, or three individuals in there whose job is to be in the School of International Studies. He said President Hargis has done a fantastic job at Oklahoma State University to break down those silos, so presumably if a person thinks of himself or herself as a political scientist, they can still talk with other political scientists within the University.

Chair Watkins said she strongly concurs with those comments and also added that there is a major financial concern as well because the School of International Studies has roughly 100 students in its graduate program and yet those courses are offered at the discretion of faculty from all over the campus. There is no central person directing what can and cannot be taught at the School. The problem then becomes that the tuition those students pay who are enrolled in those classes accrues to the College of the faculty member and not to the School of International Studies. The School has 100 students in that program, but it is not getting any tuition money for any of the classes those students take. Chair Watkins said it is kind of a strange situation. Dr. Sandefur said he will continue to look at it. Chair Watkins said the recommendation in the report is that there be three to four new faculty. She said she is not talking about necessarily asking someone to move from History or Business, for example, to teach the classes. OSU may need to recruit new faculty who would have an interest in this area.
Chair Watkins asked if there were other comments about this matter.

Regent Link said he echoes the comments made by Regent Lester and Chair Watkins. If OSU is going to have a School of International Studies, then it should have one. An average effort is going to put out an average product. He noted that President Hargis has worked very hard at raising money to get this program going, and Lou and Wes Watkins have done a great job on that effort as well. OSU either needs to get in the game and get committed to it and do it like it should do it or quit it altogether. Regent Link said he believes the interest in international studies and international programs to the student base is going to become more and more important with each passing year. He said he would encourage a quick look and a resolution or recommendation as to how OSU can really make this a viable and a stand-up program as opposed to whatever happens, whenever it happens, at the convenience of the academic world. OSU needs to make it happen.

Chair Watkins asked President Hargis if he had anything to add to the discussion. President Hargis said he believes OSU needs to emphasize its international programs, and he actually thinks he would probably take issue to what kind of program it is because he thinks it is quite good. Basically, another College can be created, and that is really what is being addressed. If that is where the Board and the administration want to go, then OSU will get there. However, money has not been forthcoming the last few years, so starting another College was kind of a tough undertaking. OSU will certainly move the resources around and make it happen.


President Hargis requested Senior Vice President Joe Weaver to present information pertaining to Administration and Finance:

G-1 Approval to Accept Bids on Oil and Gas Lease Sales

Mr. Weaver said the Commissioners of the Land (CLO) for the State of Oklahoma recommend awarding mineral leases on 17 tracts from the September 17, 2014, Oil and Gas Lease Sale. He said CLO notes recent poolings in Major County and Payne County average $450 per acre and $1,367.96 per acre, respectively. He said these bonuses are well above the average, and the CLO recommends acceptance of bids on Tract 1 in Major County and Tracts 2-17 in Payne County and the rejection of bids on Tract 19. Tract 18 received no bids.

Regent Burns moved and Regent Link seconded to take action on the bids on the oil and gas lease sales as listed in the OSU Agenda.
Chairman Davis said he looks to Regent Burns on matters relating to oil and gas issues. Regent Burns said it was an excellent bid, and he believes the Board can anticipate a lot of these will be drilled on University land around Lake Carl Blackwell, in particular. Likewise, he expects most all of them to be completed as producers. He anticipates a fairly substantial income associated with all of these oil and gas operations in the near future. There will likely be some surface issues to work through, but it is OSU's time.


G-2 Approval to Increase OSU’s Investment in the OSU-University Multispectral Lab

Mr. Weaver requested Board approval to increase OSU’s investment in OSU-UML by up to $525,000 for payments related to leasing the Chillico training facilities.

Regent Hall moved and Regent Anthony seconded to approve the request to increase OSU’s investment in OSU-UML by up to $525,000 as presented.


G-3 Approval to Transfer Funds from Fund 290 to Fund 295

Mr. Weaver requested Board approval to transfer funds from Fund 290 (Education and General Operations Revolving Fund) to Fund 295 (Capital Improvements Revolving Fund) in the amounts listed in the OSU Agenda. This is for the OSU-CHS campus.

Regent Hall moved and Regent Anthony seconded to approve the request to transfer funds from Fund 290 to Fund 295 as presented.


G-4 Approval to Enter Into a Purchase Agreement for Real Property

Mr. Weaver requested Board approval to enter into a purchase agreement for real property located in Okmulgee, Oklahoma, and to allow the OSUIT President, or his designee, to execute
the purchase agreement and Board Legal Counsel to take all steps necessary to effectuate the purchase.

Regent Anthony moved and Regent Hall seconded to authorize OSUIT to enter into a purchase agreement for real property located in Okmulgee, Oklahoma; to allow the OSUIT President, or his designee, to execute the purchase agreement; to allow Board Legal Counsel to take all steps necessary to effectuate the purchase; and to allow for the disposal of structures that may exist on the property at a later date.


H-1 Approval to Grant Perpetual Rights of Way and Easements

Mr. Weaver requested Board approval to grant perpetual rights of way and easements to TOMPC, LLC. This will allow TOMPC to install and maintain pipelines to transport crude oil, natural gas, petroleum products, natural gas liquids, water and other gaseous or liquid substances across lands owned by the Board of Regents in Payne County, Oklahoma.

Regent Anthony moved and Regent Milner seconded to grant perpetual rights of way and easements to TOMPC, LLC, as presented in the OSU Agenda.

Chairman Davis asked Regent Burns if he had any comments regarding this matter. Regent Burns said he supports the request.


I-1 Approval to Select a Construction Manager At Risk to Assist the University with the Design and Construction of a South Parking Garage

Mr. Weaver requested Board approval to select a Construction Manager At Risk firm to assist the University with the design and construction of a South Parking Garage to be located adjacent to the proposed new Performing Arts Center located on the southwest corner of University Avenue and Hester Street. He said this item was discussed with members of the Fiscal Affairs Committee.

Regent Hall reported that the Committee met with the administration of Oklahoma State University regarding approval to select a Construction Manager At Risk to assist the University
with the design and construction of a South Parking Garage to be located adjacent to the proposed new Performing Arts Center. He said the Committee acted to recommend Board approval to select JE Dunn, Oklahoma City, Oklahoma.

Regent Hall moved and Regent Anthony seconded to select JE Dunn, Oklahoma City, Oklahoma, as the Construction Manager At Risk to assist the University with the design and construction of a South Parking Garage as presented.


I-2 Approval to Begin the Selection Process for an Architect to Assist the University with the Design and Construction of a New Undergraduate Laboratory Building for the College of Engineering, Architecture and Technology

I-3 Approval to Begin the Selection Process for a Construction Manager At Risk to Assist the University with the Design and Construction of a New Undergraduate Laboratory Building for the College of Engineering, Architecture and Technology

Mr. Weaver said items I-2 and I-3 were also discussed during the Fiscal Affairs Committee meeting.

Regent Hall said the Committee met with the OSU administration regarding approval to begin the selection process for an Architect and Construction Manager At Risk to assist the University with the design and construction of a new Undergraduate Laboratory Building for the College of Engineering, Architecture and Technology. He said the Committee acted to recommend Board approval.

Regent Hall moved and Regent Anthony seconded to authorize Oklahoma State University to begin the selection process for an Architect and a Construction Manager At Risk to assist the University with the design and construction of a new Undergraduate Laboratory Building as presented.

I-4  Approval to Select a Construction Manager At Risk to Assist the University with the Design and Construction of New Classroom Building for Oklahoma County Cooperative Extension

Mr. Weaver requested Board approval to select a Construction Manager At Risk to assist the University with the design and construction of a new classroom building for Oklahoma County Cooperative Extension to be located in Oklahoma City. He said this item was also discussed with the Fiscal Affairs Committee.

Regent Hall reported that the Committee met with the OSU administration regarding approval to select a Construction Manager At Risk to assist the University with the design and construction of a new classroom building for Oklahoma County Cooperative Extension. He said the Committee acted to recommend Board approval to select Lippert Bros., Inc., Oklahoma City, Oklahoma.

Regent Hall moved and Regent Milner seconded to select Lippert Bros., Inc., Oklahoma City, Oklahoma, as the Construction Manager At Risk to assist the University with the design and construction of a new classroom building for Oklahoma County Cooperative Extension.


I-5  Approval to Select an Architect to Assist the University with the Design and Construction of a New Educational Facility for the Allied Health Programs

Mr. Weaver requested Board approval to select an architectural firm to assist OSU-OKC with the design and construction of a new educational facility for the Allied Health Programs. He said this request was discussed with members of the Fiscal Affairs Committee at its meeting this morning.

Regent Hall reported that the Committee met with the OSU administration regarding approval to select an architectural firm to assist OSU-OKC with the design and construction of a new educational facility for the Allied Health Programs. He said the Committee acted to recommend Board approval to select Dewberry, Tulsa, Oklahoma.

Regent Hall moved and Regent Reese seconded to select Dewberry, Tulsa, Oklahoma, as the Architect to assist the University with the design and construction of a new educational facility for the Allied Health Programs.

I-6 **Approval to Begin the Selection Process for a Construction Manager At Risk to Assist with the Design and Construction of a New Educational Facility for the Allied Health Programs**

Mr. Weaver said the request to begin the selection process for a Construction Manager At Risk to assist OSU-OKC with the design and construction of a new educational facility for the Allied Health Programs was discussed with members of the Fiscal Affairs Committee.

Regent Hall reported that the Committee met with the OSU administration to begin the selection process for a Construction Manager At Risk to assist OSU-OKC with the design and construction of a new educational facility for the Allied Health Programs. He said the Committee acted to recommend Board approval.

Regent Hall moved and Regent Anthony seconded to authorize Oklahoma State University to begin the selection process for a Construction Manager At Risk to assist the University with the design and construction of a new educational facility for the Allied Health Programs.


J **Approval of Purchase Request Items**

Mr. Weaver presented the purchase requests and recommended their approval. (The purchase requests are listed on page 8 of the OSU Agenda, which is on file in the Board of Regents’ Office as Document No. 1-12-5-14.) He requested approval to purchase the items as listed, subject to the availability of funds and/or the limitations of the budget. He noted that the list contains three purchase requests.

Regent Reese moved and Regent Lester seconded to ratify interim approval granted by the Chief Executive Officer authorizing the Human Resources Department to purchase consulting services and the Affordable Care Act Management Platform through Equifax Workforce Solutions in the estimated amount of $81,711 for Year 1, $54,297 for Year 2, and $57,012 for Year 3 (purchase request No. 1).

Regent Reese moved and Regent Hall seconded to approve the purchase requests pertaining to Revolving and Appropriated Funds (purchase requests Nos. 2 and 3).


Regent Link said OSU has done a great job the last few commencements having General Thomas Stafford and Admiral Sean Pybus as commencement speakers. He asked if OSU has a comprehensive Veterans Affairs Program within the University. President Hargis responded affirmatively. Regent Link asked if the Board could see a presentation at some point in the future regarding OSU’s program. President Hargis responded affirmatively. He said OSU is always listed as one of the top military friendly universities in the country. OSU has its own Veterans Floor on the fourth floor of the Student Union, and has many veterans on campus. OSU also has the Veterans With Disabilities Entrepreneurship Program for disabled veterans.

The business of Oklahoma State University being concluded, President Hargis and members of the OSU administration were then excused from the meeting.
MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that John R. Franzmann, Professor Emeritus, Agricultural Economics, College of Agricultural Sciences and Natural Resources, was claimed by death on October 11, 2014; and

WHEREAS, Dr. Franzmann, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from August 1, 1964, to the date of his retirement February 1, 1988, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Franzmann to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Franzmann.

Adopted by the Board the 5th day of December 2014.

Rick Davis, Chair
MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Joseph A. Keuchel, Professor and Chair, Retired, Obstetrics and Gynecology, OSU College of Osteopathic Medicine, was claimed by death on September 22, 2014; and

WHEREAS, Dr. Keuchel, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from July 1, 1989, to the date of his retirement, January 2, 2003, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Keuchel to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Keuchel.

Adopted by the Board the 5th day of December 2014.

Rick Davis, Chair
MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Bobby D. McIntire, Manager, Retired, Computer Services, OSU Institute of Technology, was claimed by death on October 12, 2014; and

WHEREAS, Mr. McIntire, by his loyalty, attention to duty, and faithful performance rendered service as a staff member of Oklahoma State University from December 9, 1985, to the date of his retirement, June 30, 2000, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Mr. McIntire to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's staff members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Mr. McIntire.

Adopted by the Board the 5th day of December 2014.

Rick Davis, Chair
MEMORIAL RESOLUTION

WHEREAS, it has been called to the attention of the Board of Regents for Oklahoma State University and the Agricultural and Mechanical Colleges that Neil Purdie, Chair, Retired, Chemistry, and Regents Distinguished Service Professor, College of Arts and Sciences, was claimed by death on November 6, 2014; and

WHEREAS, Dr. Purdie, by his loyalty, attention to duty, and faithful performance rendered service as a faculty member of Oklahoma State University from September 1, 1965, to the date of his retirement, September 2, 2011, and as a citizen worthy of commemoration and respect; and

WHEREAS, his friends and Oklahoma State University have suffered irreparable loss in his passing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS FOR OKLAHOMA STATE UNIVERSITY AND THE AGRICULTURAL AND MECHANICAL COLLEGES:

THAT it takes this method to express its appreciation for the years of useful service rendered by Dr. Purdie to the State of Oklahoma and its citizens, to express respect to his memory, and to extend to the family its deep sympathy in the loss sustained, and to state that the Board and every member thereof respectfully join the friends of the deceased in mourning the passing of one of Oklahoma State University's faculty members.

BE IT FURTHER RESOLVED, that a copy of this resolution be spread upon the minutes of the Board and a copy sent to the family of Dr. Purdie.

Adopted by the Board the 5th day of December 2014.

Rick Davis, Chair
Public Comments

Chairman Davis said 15 minutes are provided for members of the public who would like to address the Board, and he asked if there were any members of the public who wished to address the Board at this time. There being none, the Board continued with its business.

At this time Chairman Davis recognized Dr. Dennis Carter. He said he is aware that Dr. George Erbacher was present earlier in the meeting. He noted that they are here representing the OSU College of Osteopathic Medicine Advisory Board. Chairman Davis expressed appreciation for their attendance.

Regent Anthony noted that Dr. Erbacher has been a wonderful friend to OSU, specifically the OSU Medical Center, and the Board appreciates all the efforts and work that he has provided. From a Regent’s standpoint, Regent Anthony wanted to express how much that is appreciated.
Chairman Davis called upon the Committee Chairs of the following Committees to give reports.

**Academic Affairs, Policy and Personnel Committee**

(All business discussed by the Academic Affairs, Policy and Personnel Committee was addressed during the business of Oklahoma State University.)

**Audit, Risk Management and Compliance Review Committee**

**Acceptance of FY-2014 Audit Reports**

Regent Lester reported that the Audit, Risk Management and Compliance Review Committee met with representatives of Cole & Reed and with representatives of Connors State College, Langston University, Northeastern Oklahoma A&M College, and Oklahoma Panhandle State University regarding the FY-2014 audit reports for these institutions. The Committee acted to recommend that the Board accept the FY-2014 audit reports as presented.

Regent Lester moved and Regent Burns seconded that the Board accept the FY-2014 audit reports for Connors State College, Langston University, Northeastern Oklahoma A&M College, and Oklahoma Panhandle State University as presented.


Regent Lester reported that the Committee also met with representatives of Grant Thornton and the Oklahoma State University administration concerning FY-2014 audits of OSU and its constituent budget agencies. The Committee acted to recommend that the Board accept the FY-2014 audit reports for the Oklahoma State University System.

Regent Lester moved and Regent Link seconded that the Board accept the FY-2014 audit reports for the Oklahoma State University System as presented.

FY-2015 Audit Plan

Regent Lester reported that the Committee received a report from Chief Audit Executive Michelle Finley concerning an overview of the activities of the Department of Internal Audits as well as an update on the status of the FY-2015 Audit Plan. The Committee also heard from outgoing Director Cecil Strande. No action is required.

Chairman Davis said he wanted to recognize Regent Anthony for his attendance at the Committee meeting. He said he appreciates him being at the meeting and sitting through the afternoon of reports.

Fiscal Affairs and Plant Facilities Committee

(All business discussed by the Fiscal Affairs and Plant Facilities Committee was addressed during the business of Connors State College and Oklahoma State University.)

Personnel Actions

Mr. Ramsey said he has one personnel action to present for the Board’s consideration regarding the employment of Joseph Diaz as Assistant Chief Audit Executive.

Chairman Davis asked Ms. Finley to give a brief description of the applicant. Ms. Finley said Mr. Diaz has about six years of higher education experience. Prior to that he was Audit Manager with Deloitte Touche for about five years and previously worked with Arthur Andersen. He is a Certified Internal Auditor, Certified Fraud Examiner, and has an MBA. She said Mr. Diaz worked with her before and did a really good job, and she believes he is a good candidate for the position.

Regent Burns moved and Regent Lester seconded to approve the employment of Joseph Diaz as Assistant Chief Audit Executive in the Department of Internal Audits, effective December 8, 2014, at an annual salary of $130,000.

Adjournment

At approximately 12:00 p.m., Regent Link moved and Regent Anthony seconded that the meeting be adjourned.

MEETING OF THE A & M BOARD OF REGENTS

December 5, 2014
Executive Board Room
Administration Building
Oklahoma State University – Tulsa
700 N. Greenwood Ave.
Tulsa, Oklahoma

ORDER OF BUSINESS
REGULAR MEETING OF THE BOARD OF REGENTS
FOR THE OKLAHOMA AGRICULTURAL AND MECHANICAL COLLEGES

Secretary of State meeting notice was filed on September 10, 2013.

Approval of Order of Business
Approval of Minutes of Regular Board Meeting of October 24, 2014

DATES OF NEXT REGULAR MEETINGS
For Information Purposes Only:
January 23, 2015 -- Okmulgee, Oklahoma – State Room, Hospitality Services Building, OSU Institute of Technology-Okmulgee

For Consideration of Approval:
March 6, 2015 -- Stillwater, Oklahoma – Council Room, 412 Student Union, Oklahoma State University

BUSINESS WITH COLLEGES AND UNIVERSITIES
1. Oklahoma Panhandle State University
2. Langston University
3. Northeastern Oklahoma A&M College
4. Connors State College
5. Oklahoma State University

PUBLIC COMMENTS

COMMITTEE REPORTS
Academic Affairs, Policy and Personnel Committee
Audit, Risk Management and Compliance Review Committee
Fiscal Affairs and Plant Facilities Committee
Planning and Budgets Committee

OTHER BUSINESS OF THE BOARD OF REGENTS
Reports or recommendations by the Chief Executive Officer
a. General Business
b. General Counsel
c. Director of Internal Audits
Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

(At the time this agenda is posted, detailed institutional agendas are available in the Office of the Board of Regents for review.)

DATE: December 5, 2014
TIME: Board will officially convene at 10:00 a.m.*
PLACE: Executive Board Room, Administration Building, Oklahoma State University-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 10, 2013.

Business:

--Approval of Order of Business
--Approval of Minutes of Regular Board Meeting of October 24, 2014
--Announcement of meeting on January 23, 2015, in the State Room, Hospitality Services Building, OSU Institute of Technology-Okmulgee, Okmulgee, Oklahoma
--Approval of meeting on March 6, 2015, in the Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma
--Reports/comments/recommendations by Board Chairman

OKLAHOMA PANHANDLE STATE UNIVERSITY

--General Information/Reports Requiring No Action By the Board

--Instructional Programs
  Approval to bestow posthumous degree

--New Business Unforeseen At Time Agenda Was Posted

* The Board will have breakfast on Friday, December 5, 2014, at 7:30 a.m. in Room 140 of North Hall on the OSU-Tulsa campus, 700 N. Greenwood Ave., Tulsa, Oklahoma, with Oklahoma State University President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion including recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. The Board will have lunch at approximately 12:00 p.m. in the B. S. Roberts Room (Room 151), North Hall, on the campus of OSU-Tulsa.
--Other Informational Matters Not Requiring Action of the Board at this Meeting
   Comments by President Bryant
   Update Newsletter
   Out-of-state travel summary

LANGSTON UNIVERSITY
   --General Information/Reports Requiring No Action By the Board

   --Resolutions
      Adoption of Memorial Resolution for Mrs. Ruth H. Swain

   --Policy and Operational Procedures
      Approval to adopt Mission Statement for Langston University
      Approval to adopt an International Travel Policy

   --Personnel Actions RE: appointments, reappointments, changes in salary, changes in title,
      resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed
      information identifying the personnel involved, their job titles, and their salaries, where
      applicable, will be available upon request at the meeting and prior thereto at the Office of
      the Board of Regents.

   --Budgetary Actions: adoption of a new budget or revision of a budget, etc.
      Approval to accept a grant from the USDA

   --Other Business and Financial Matters
      Approval to decommission Campus Police Officer

   --Contractual Agreements (other than construction and renovation)
      Approval to renew the sponsorship of the Deborah Brown Charter Community School

   --Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

   --New Business Unforeseen At Time Agenda Was Posted

   --Other Informational Matters Not Requiring Action of the Board at this Meeting
      Out-of-state travel summary

NORTHEASTERN OKLAHOMA A&M COLLEGE
   --General Information/Reports Requiring No Action By the Board
      President’s remarks
      U.S. Department of Agriculture Distance Learning and Telemedicine Grant notification
      Tribal scholarships
      Remedial and non-remedial math progression 2009 to current semester
      Synar Farm renovation update
      “Diverse Issues in Higher Education” website
--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting
  Out-of-state travel summary
  Academic Calendar for 2015-16

CONNORS STATE COLLEGE

--General Information/Reports Requiring No Action By the Board
  Personal remarks by President Faltyn
  Connors Connection
  Enrollment update
  Commencement speaker

--Policy and Operational Procedures
  Approval of revised Connors State College Employee Travel Policy

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--New Construction or Renovation of Facilities
  Approval to select an on-call Architect to assist the College with the design and construction of a renovation of the first floor of Russell Hall on the Warner Campus
  Approval to select an on-call Construction Manager At Risk to assist the College with the design and construction of a renovation of the first floor of Russell Hall on the Warner Campus

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting
  Out-of-state travel summary
  Academic Calendar for 2015-2016

OKLAHOMA STATE UNIVERSITY

--General Information/Reports Requiring No Action By the Board
  Opening comments

--Resolutions
  Adoption of Memorial Resolutions for John R. Franzmann, Joseph A. Keuchel, Bobby D. McIntire, and Neil Purdie
--Policy and Operational Procedures
  Ratification of interim approval of action to resolve trademark infringement litigation with New Mexico State University
  Approval to change the name of Oklahoma State University Center for Innovation and Economic Development to Oklahoma State University Research Foundation

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Instructional Programs
  Approval of proposed new degrees and program modifications
  Approval of establishment of University College
  Approval of 2013-14 Academic Program Reviews

--Other Business and Financial Matters
  Approval to accept bids on oil and gas lease sales
  Approval to increase OSU’s investment in the OSU-University Multispectral Lab
  Approval to transfer funds from Fund 290 to Fund 295
  Approval to enter into a purchase agreement for real property

--Contractual Agreements (other than construction and renovation)
  Approval to grant perpetual rights of way and easements

--New Construction or Renovation of Facilities
  Approval to select a Construction Manager At Risk to assist the University with the design and construction of a South Parking Garage
  Approval to begin the selection process for an Architect to assist the University with the design and construction of a new Undergraduate Laboratory Building for the College of Engineering, Architecture and Technology
  Approval to begin the selection process for a Construction Manager At Risk to assist the University with the design and construction of a new Undergraduate Laboratory Building for the College of Engineering, Architecture and Technology
  Approval to select a Construction Manager At Risk to assist the University with the design and construction of a new classroom building for Oklahoma County Cooperative Extension
  Approval to select an Architect to assist the University with the design and construction of a new educational facility for the Allied Health Programs
  Approval to begin the selection process for a Construction Manager At Risk to assist with the design and construction of a new educational facility for the Allied Health Programs

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--New Business Unforeseen At Time Agenda Was Posted

--Other Informational Matters Not Requiring Action of the Board at this Meeting
PUBLIC COMMENTS

--Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

COMMITTEE REPORTS

--Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

Academic Affairs, Policy and Personnel Committee

Audit, Risk Management and Compliance Review Committee

Consideration of information and a possible recommendation regarding FY-2014 audits for Northeastern Oklahoma A&M College, Connors State College, Langston University, and Oklahoma Panhandle State University.

Consideration of information and a possible recommendation regarding FY-2014 audits for Oklahoma State University and its constituent budget agencies, and receive information regarding applicable institutional-related foundation audits.


Fiscal Affairs and Plant Facilities Committee

OTHER BOARD OF REGENTS’ BUSINESS

--General Information/Reports Requiring No Action By the Board

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

--Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)

--Other Business Matters Requiring Action of the Board

--Reports/comments/recommendations by Chief Executive Officer

--Reports/comments/recommendations by General Counsel

--Reports/comments/recommendations by Director of Internal Audits

--New Business Unforeseen At Time Agenda Was Posted
December 5, 2014

BOARD OF REGENTS FOR THE OKLAHOMA
AGRICULTURAL AND MECHANICAL COLLEGES

By: __________________________
    Rick Davis, Chairman

ATTEST:

________________________
Jason Ramsey, Chief Executive Officer

Certified correct minutes subject to approval of the Board of Regents of the Oklahoma Agricultural and Mechanical Colleges on January 23, 2015.

________________________
Cherilyn Williams, Secretary