

Agenda for the Regular Meeting of the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

DATE: June 21, 2013

TIME: Board will officially convene at 10:00 a.m.\*

PLACE: Executive Board Room, Administration Building, Oklahoma State University-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma

NOTICE OF THIS MEETING WAS FILED WITH THE SECRETARY OF STATE ON SEPTEMBER 19, 2012.

**Business:**

- Approval of Order of Business
- Approval of Minutes of Regular Board Meeting of April 26, 2013
- Approval of Minutes of Special Board Meeting of June 4, 2013
- Announcement of meeting on September 6, 2013, in the Calcagno Family Ballroom, Student Union, Northeastern Oklahoma A&M College, Miami, Oklahoma
- Approval of meeting on October 25, 2013, in The Council Room, 412 Student Union, Oklahoma State University, Stillwater, Oklahoma
- Reports/comments/recommendations by Board Chairman
- Recognition of appointment of Regent Trudy Milner
- Recognition of reappointment of Regent Calvin Anthony
- Recognition of Chairman Andy Lester

**OKLAHOMA PANHANDLE STATE UNIVERSITY**

--General Information/Reports Requiring No Action By the Board

--Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.

\* The Board will have breakfast on Friday, June 21, 2013, at 7:30 a.m. in the Tulsa Room of the Bookstore Building on the campus of OSU-Tulsa, 700 N. Greenwood Ave., Tulsa, Oklahoma, with OSU President Burns Hargis and possibly other OSU administrators for informal discussion. Various subjects may come up for discussion, but President Hargis has indicated particular interest in the following subjects: recent activities/developments pertaining to legislative/governmental issues, matters affecting State funding, administrative issues, systemization, future staffing, capital projects including new construction and renovation, educational programs, student matters, athletics, external relations, budget matters, fund raising, student recruitment and retention, and Board communications. The Board may also receive from the Chief Executive Officer announcements of general information and interest, information on Board administrative operations, and information about recent and upcoming meetings and discussions. A lunch is scheduled for approximately 12:00 p.m. in the B. S. Roberts Room (Room 151) of North Hall on the OSU-Tulsa campus.

- Instructional Programs
  - Approval to modify the Fire Protection Safety Training program
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-14 budget documents
  - Approval of resident tuition and mandatory fees
  - Approval of proposed FY-14 salary recommendations
- Other Business and Financial Matters
  - Approval to increase Cafeteria Meal Plan Rates for FY-14
  - Approval to increase housing rates
- Contractual Agreements (other than construction and renovation)
  - Approval to grant Panhandle Telephone Cooperative, Inc., a right-of-way easement to relocate a communication line
- New Construction or Renovation of Facilities
  - Approval to continue the Construction Manager at Risk contract with Wiley Hicks, Jr., Inc.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
  - Approval of FY-14 purchase orders
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Success of the OPSU Men's Rodeo Team
  - OPSU Assistant Rodeo Coach named Central Plains Region Coach of the Year
  - Six OPSU student athletes inducted into Chi Alpha Sigma, the athletic honor society
  - OPSU hosted the 5-state Women in Ag Conference in conjunction with the OSU Extension Office in Guymon
  - Out-of-state travel summaries

## LANGSTON UNIVERSITY

- General Information/Reports Requiring No Action By the Board
- Resolutions
  - Adoption of Memorial Resolution for Mrs. Sharon Wilson
- Policy and Operational Procedures
  - Approval of Risk Management manual
  - Approval of Safety manual
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
  - Approval to continue the employment of personnel for FY-14

- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-14 budget documents
  - Approval of budget revision for FY-13
  - Approval to continue paying employee portion of the Oklahoma Teachers Retirement for FY-14
  - Approval to continue the Agriculture, Research & Extension grant from the United States Department of Agriculture
  - Approval to accept funding for the Federal Supplemental Education Opportunity Grant and Federal Work Study from the United States Department of Education
  
- Other Business and Financial Matters
  - Approval to add physical therapy building to the existing master plan at a priority one planning status
  - Approval to prioritize and move forward with the in-house programming, site location, and design services of the Early Child Development Center project
  - Approval to prioritize the Wellness Center project and move forward with the in-house programming, site selection, and design services.
  
- Contractual Agreements (other than construction and renovation)
  - Approval to extend the sponsorship contract of the Deborah Brown Community School through 2015
  - Approval to enter into a partnership with Tulsa Public Schools for the training of student teachers and future educators through classroom observations
  - Approval to enter into affiliation agreements with facilities for the training of Nursing and Health Professional students
  - Approval to renew affiliation agreements with facilities for the training of Physical Therapy students
  - Approval to enter into a service agreement with Truescreen, Inc., to perform background investigations for employment purposes
  - Approval to continue agreement with the Prisoners Public Works Project/Oklahoma Department of Corrections
  - Approval to enter into an agreement with Campus Labs
  
- New Construction or Renovation of Facilities
  - Approval to install lighting at the Wetland Park and bridges and infrastructure for water geysers for Scholars Inn, Wetland, and KAPPA ponds
  - Approval to meet code required by ADA and safety enhancements to campus elevators
  
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
  
- Student Services/Activities
  - Approval to pay travel, per diem, and lodging for the athletic teams, coaches, and other appropriate University officials for FY-14
  - Approval to increase tuition rates
  - Approval to increase the monthly campus housing rental rates and application fee
  - Approval to provide a contractual increase in meal plan rates
  - Approval to increase the Academic Records Fee and the Student Activity Fee
  - Approval to add a Career Services Fee and Counseling Fee

- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries

**NORTHEASTERN OKLAHOMA A&M COLLEGE**

- General Information/Reports Requiring No Action By the Board
  - Remarks by President Hale
- Policy and Operational Procedures
  - Approval of Minors Participating in NEO-Related Activities and Programs policy
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
  - Ratification of interim approval
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-14 budget documents
  - Approval of FY-14 salary recommendations
- Other Business and Financial Matters
  - Ratification of interim approval to utilize E&G Reserves to complete two real estate purchases
  - Approval to pay debt service payments for FY 13-14
  - Approval of Campus Master Plan 2014
  - Authorization to name the Gallery in Kah-Ne Hall the Charles Banks Wilson Art and Cultural Education Center
  - Approval to expend grant funds, including payment of administrative allowances, in accordance with grant guidelines for the Title III Grant, Part A; TRIO Upward Bound program; Scholars for Excellence Program; and the Supplemental Education Opportunity Grant and the Federal Work Study elements of the Student Financial Aid program
- Contractual Agreements (other than construction and renovation)
  - Approval to continue contract between Northeastern Oklahoma A&M College and Northeastern Oklahoma A&M College Development Foundation
  - Approval to exercise the one-year contract renewal option with Sodexo Operations, LLC
  - Approval to continue agreements between hospitals and health care agencies for the health science programs for the 2013-14 academic year
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Student Services/Activities
  - Approval to increase resident and non-resident tuition and mandatory fees
  - Approval of increases in meal plan rates
  - Approval of increases in student housing rates
  - Approval to increase annual Parking Fee

- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries
  - Athletic team schedules

### **CONNORS STATE COLLEGE**

- General Information/Reports Requiring No Action By the Board
  - Personal remarks by President Faltyn
- Policy and Operational Procedures
  - Approval of the Connors State College Institutional Organizational Chart for FY-14
  - Approval of personnel recommendations and respective salaries for FY-14
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-14 budget documents
  - Approval to transfer funds
  - Approval to implement salary schedule
- Other Business and Financial Matters
  - Approval to utilize Oklahoma State Office of Management and Enterprise Services, Real Estate and Leasing Services to sell Haskell Building
  - Approval of purchase orders for FY-14
- Contractual Agreements (other than construction and renovation)
  - Approval to develop clinical affiliation agreements
  - Approval to enter into an agreement with supplier to manage and operate the Connors State College Warner and Muskogee campus bookstores
- New Construction or Renovation of Facilities
  - Approval to demolish the Jacob Johnson building and Faculty House 411 on the Warner Campus
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
  - Approval to pay all fees associated with the renovation of the A. D. Stone Student Union
- Student Services/Activities
  - Approval to increase resident and non-resident tuition and mandatory fees
  - Approval of increases in meal plans and McClarren Hall dorm room rate
- New Business Unforeseen At Time Agenda Was Posted

- Other Informational Matters Not Requiring Action of the Board at this Meeting
  - Out-of-state travel summaries
  - Title III grant submission

### **OKLAHOMA STATE UNIVERSITY**

- General Information/Reports Requiring No Action By the Board
  - Opening comments by President Hargis
  
- Resolutions
  - Adoption of Memorial Resolutions for Herbert L. Bruneau and Edward R. Johnson
  
- Policy and Operational Procedures
  - Approval of posthumous degrees to be presented at the December, 2013, graduate and undergraduate commencement programs
  - Ratification of interim approval of funding for the University Multispectral Laboratory
  
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
  
- Instructional Programs
  - Approval of proposed new degrees and program modifications
  
- Budgetary Actions: adoption of a new budget or revision of a budget, etc.
  - Approval of FY-14 budget documents
  
- Other Business and Financial Matters
  - Approval of peace officers' actions
  - Approval of Series 2013 general revenue bond actions
  - Approval for a gift-in-kind for the upgrade of the lighting system in the Athletics Center Arena
  - Approval to grant a permanent utility easement and right-of-way to Oklahoma Natural Gas
  - Approval of payment to the Oklahoma State University Foundation for use of a suite at Boone Pickens Stadium
  - Approval to enter into a purchase agreement for real properties
  - Approval to increase OSU's investment in the OSU-University Multispectral Lab
  
- Contractual Agreements (other than construction and renovation)
  - Approval to enter into a mutual cooperation agreement with Oklahoma County
  - Approval to execute a contract for development services with the Oklahoma State University Foundation
  - Approval to execute a contract for management services with the Oklahoma State University Alumni Association
  - Approval to execute a memorandum of understanding with the Oklahoma State University Alumni Association

- New Construction or Renovation of Facilities
  - Approval to select an Engineer to assist the University in the design and construction of a waste disposal site closure
  - Approval to demolish an obsolete apartment structure
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- New Business Unforeseen At Time Agenda Was Posted
- Other Informational Matters Not Requiring Action of the Board at this Meeting

### **PUBLIC COMMENTS**

- Fifteen minutes will be provided to receive comments if there are representatives of the general public interested in addressing the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges.

### **COMMITTEE REPORTS**

- Consider other possible actions based upon reports or recommendations by various Committees of the Board of Regents.

#### **Planning and Budgets Committee**

Receive information and a possible recommendation from the administration of Oklahoma State University regarding an update on FY-2013 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2014 for Oklahoma State University and its constituent budget agencies, including proposed salary programs, changes in room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the administration of Oklahoma Panhandle State University, Langston University, Northeastern Oklahoma A&M College, and Connors State College regarding an update on FY-2013 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2014 for their respective institutions, including any proposed salary programs, changes in room and board rates, and proposed tuition and/or fee rates.

Receive information and a possible recommendation from the staff of the Board of Regents regarding an update on FY-2013 budget issues and the establishment of budgetary priorities and proposed budgets for FY-2014 for the operations and/or budgetary functions coordinated by the Board of Regents, including any proposed salary program and including authorization for the Chairman to sign a new contract for public relations services.

#### **Fiscal Affairs Committee**

Receive information and a possible recommendation regarding the Internal Audit Plan for FY 2013-2014 and a Co-source Agreement for Information Technology and Medical Audit Services.

Academic Affairs, Policy and Personnel Committee

Executive Session, if so approved by the required vote of members present, for the purpose of considering evaluation/assessment and other information relevant to the employment of the President of Connors State College; the President of Langston University; the President of Northeastern Oklahoma A&M College; the President of Oklahoma Panhandle State University; the President of Oklahoma State University and OSU System; OSU Provost and Senior Vice President; OSU-OKC President; OSU Institute of Technology-Okmulgee President; OSU-Tulsa and OSU Center for Health Sciences President; OSU Center for Health Sciences Provost and OSU College of Osteopathic Medicine Dean; Oklahoma State University Vice Presidents and Deans; Head Coaches of Oklahoma State University; Health and Higher Education Policy Analyst; Chief Executive Officer of the Board; and the staff of or personnel who are responsible directly to the Board of Regents for the Oklahoma Agricultural and Mechanical Colleges for the fiscal year beginning July 1, 2013. (Oklahoma Open Meeting Act §307B.1.)

Consider or take any action with reference to the matters contained in the immediately preceding item.

**OTHER BOARD OF REGENTS' BUSINESS**

- General Information/Reports Requiring No Action By the Board
- Personnel Actions RE: appointments, reappointments, changes in salary, changes in title, reclassification, resignations, terminations, suspensions, retirement, personnel leaves, etc. More detailed information identifying the personnel involved, their job titles, and their salaries, where applicable, will be available upon request at the meeting and prior thereto at the Office of the Board of Regents.
- Purchase Requests (purchases of equipment, supplies, materials, professional services, etc.)
- Other Business Matters Requiring Action of the Board
  - Recognize appointment of Regent to serve on OSU-Tulsa Board of Trustees
  - Election of Board officers
  - Approval to bring closure to the presidential evaluation/assessment process
  - Approval of revisions to Board Policy 1.02 Operations of the Office of Legal Counsel
  - Approval to authorize the Chief Executive Officer and Chairman of the Board to execute the search process regarding the position of General Counsel
- Reports/comments/recommendations by Chief Executive Officer
  - Board Committee Structure
- Reports/comments/recommendations by General Counsel
- Reports/comments/recommendations by Director of Internal Audits
- New Business Unforeseen At Time Agenda Was Posted